



City of Pearland, Texas
 Fiscal Year
 Adopted Budget
 2013
 2014





**CITY OF PEARLAND, TEXAS
ADOPTED BUDGET
FOR FISCAL YEAR OCTOBER 1, 2013 TO SEPTEMBER 30, 2014**

**TOM REID
MAYOR**

**TONY CARBONE
COUNCIL MEMBER, POSITION 1**

**SCOTT SHERMAN,
COUNCIL MEMBER, POSITION 2**

**SUSAN SHERROUSE
COUNCIL MEMBER, POSITION 3**

**KEITH ORDENEUX
COUNCIL MEMBER, POSITION 4**

**GREG HILL
COUNCIL MEMBER, POSITION 5
MAYOR PRO-TEM**

PRESENTED BY:

**BILL EISEN
CITY MANAGER**

**MIKE HODGE
ASSISTANT CITY
MANAGER**

**JON BRANSON
ASSISTANT CITY
MANAGER**

**CLAIRE BOGARD
DIRECTOR OF
FINANCE**

BUDGET AND RESEARCH STAFF

**BOBBY PENNINGTON, BUDGET OFFICER
JUNE ELLIS, BUDGET ANALYST
PAULETTE ENGLUND, BUDGET ANALYST
JOEL HARDY, GRANT COORDINATOR**

For more information contact:

The City of Pearland; 3519 Liberty Drive; Pearland, Texas 77581
(281) 652-1600
www.ci.pearland.tx.us



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Pearland

Texas

For the Fiscal Year Beginning

October 1, 2012

Christopher P. Merrill *Jeffrey R. Egan*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Pearland, Texas, for its annual budget for the fiscal year beginning October 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**CITY OF PEARLAND
ADOPTED BUDGET FY 2014
TABLE OF CONTENTS**

Table of Contents	i-iv
TRANSMITTAL LETTER	
City Manager's Budget Message	v-xiii
INTRODUCTION	
Principal City Officials	1
Organization Chart.....	2
Introduction to the City	3
Core Beliefs	4
Demographics and Statistics	5-6
City Council Strategic Initiatives.....	7-8
Reader's Guide to the Budget	9
Organization of the Budget Document.....	9-10
Fund Structure	11
Budget Objectives and Philosophy	12
Basis of Budgeting and Accounting	12-13
Budget Procedures	13-14
Procedure to Amending the Budget	14
FY 2013 Budget Calendar	15
COMPREHENSIVE FINANCIAL MANAGEMENT POLICY STATEMENTS	
I. Accounting, Auditing and Financial Reporting	17-18
II. Budget and Long Range Financial Planning.....	19
III. Revenues	20-22
IV. Expenditures	22-23
V. Fund Balance and Reserves.....	23
VI. Capital Expenditures and Improvements	23-25
VII. Debt.....	25-26
VIII. Cash Management and Investments	26-29
IX. Grants and Intergovernmental Revenues	29-30
X. Financial Consultants	30-31
	31-32
HIGHLIGHTS	33
General Fund.....	34-37
Water & Sewer Fund	38-40
Grant Fund.....	41-42
Other Funds	43
Staffing Changes – General Fund.....	44-46
Staffing Changes – Water & Sewer Fund.....	47
Staffing Changes – Other Funds.....	48
TRENDS AND FINANCIAL SUMMARIES	
General Fund Trends – Revenues, Expenditures and Other Sources.....	49-52
Water & Sewer Fund Trends – Revenues, Expenditures and Other Sources	53-54
Revenues and Expenditures Summary – All Funds.....	55
Revenues and Expenditures – Graphs – All Funds	56
Analysis of Fund Balance and Cash Equivalents – All Funds.....	57
Special Revenue Funds	57
Governmental Capital Project Funds.....	58
Individual Proprietary Funds.....	58
Individual Proprietary Capital Project Funds	58
Internal Service Funds.....	59
P.E.D.C.....	59

PROPERTY TAXES

Overview 61
Tax Collections 62
Effective Tax Rate Publication..... 63-64
Assessed Valuation, Tax Levied and Tax Collected 65
Assessed Valuation - Graph 66
Tax Rate Distribution for Debt Service & General Fund..... 67
Principal Taxpayers 68

DEBT SERVICE FUND

Overview 69
Debt Service Fund Revenues, Expenditures and Fund Balance 70
Revenue Detail 71
Governmental Debt Maturity Schedule..... 72
Governmental Debt to Maturity Graph..... 73
General Debt Schedule 74-77

GENERAL FUND

Overview 79-82
Total Revenue and Total Expenditure Graph 83
Revenue Detail 84-86
Expenditure Summary - All General Fund Departments by Category 87
Expenditure Summary - All General Fund Departments by Function 88-89
General Government Expenditure and Staffing Summary 90-91
 1010 - City Council 92-94
 1020 - City Manager 95-97
 1040 - Human Resources..... 98-101
 1050 - City Secretary 102-105
 1080 - Legal..... 105-108
 1250 - Information Technology..... 109-111
 1260 - Finance..... 112-115
 1270 - Other Requirements 116
 1380 - Library..... 117-118
Public Safety Expenditure and Staffing Summary..... 119-120
 Police Department Organization Chart..... 121
 Police Department Overview and Key Budget Items 122
 2211 - Police - Administration..... 123-125
 2212 - Police - Patrol Operations 126-128
 2213 - Police - Investigations 129-132
 2214 - Police - Community Services 133-135
 2215 - Police - Support Services 136-138
 2216 - Police - Jail 139-141
 2217 - Police – Commercial Vehicle Enforcement..... 142-144
 2218 - Police - School Resource Officer 145-147
 2219 - Police - Traffic Enforcement/Motorcycles..... 148-150
 2221 - Police - Special Investigations 151-153
 2222 - Police - Training 154-156
 2320 - Fire Department 157-160
 2340 - Fire Marshal 161-164
 2350 - Emergency Management 165-166
 2460 - Emergency Medical Services 167-169
Community Services Expenditure and Staffing Summary..... 170-172
 Community Development Overview and Key Budget Items 173-174
 1605 - Community Development Administration 175-176
 1610 - Permits and Inspections 177-180
 1630 – Health & Environmental Services 181-184
 1650 - Planning 185-188
 1520 - Animal Control 189-192
 1530 - Communications..... 193-196
1540 - Municipal Court..... 197-200

GENERAL FUND (continued)

Public Works Expenditure and Staffing Summary.....	201
Public Works Overview and Key Budget Items	202-203
3520 - Public Works Administration.....	204-206
3530 - Fleet Maintenance.....	207-209
3570 - Streets & Drainage	210-213
3590 - Service Center.....	214-215
Engineering & Capital Projects Overview and Key Budget Items	216-217
1405 - Engineering & Capital Projects Administration	218-220
1440 - Capital Projects	221-224
1460 - Geographical Information System (GIS)	225-227
1420 - Engineering	228-230
1425 - Traffic Operations & Maintenance.....	231-233
Parks & Recreation Expenditure and Staffing Summary.....	234-237
Parks & Recreation Overview and Key Budget Items	238
3395 - Parks & Recreation - Administration	239-241
3391 - Parks & Recreation - Resource Development	242-244
3340 - Parks & Recreation - Recreation Center/Natatorium	245-247
3341 - Parks & Recreation - Westside Events Center	248-250
3389 - Parks & Recreation - Parks Maintenance West.....	251-253
3390 - Parks & Recreation - Parks Maintenance East.....	254-256
3320 - Custodial Services.....	257-259
3321 - Facilities Maintenance.....	260-262
3392 - Parks & Recreation - Athletics	263-265
3393 - Parks & Recreation - Special Events	266-268
3394 - Parks & Recreation - Senior Program.....	269-271
3396 - Parks & Recreation - Youth Development	272-274
3397 - Parks & Recreation - Aquatics	275-277
3351 - Recycling.....	278-280

ENTERPRISE FUND

Water & Sewer Fund Overview, Revenue and Expense Summary	281-282
Water & Sewer Fund Revenue Detail.....	283
Water & Sewer Fund Expense and Staffing Summary - All Departments	284
Public Works Overview and Key Budget Items	285-286
4041 - Lift Stations.....	287-290
4042 - Wastewater Treatment	291-293
4043 - Water Production.....	294-297
4044 - Distribution & Collection	298-301
4047 - Water & Sewer Construction	302-304
4048 - PW Geographical Information System (GIS)	305-307
4145 - Utility Billing & Collections	308-311
4246 - Other Requirements/Debt Service	312
Enterprise Fund Debt Maturity Schedule	313
Enterprise Fund Debt to Maturity Graph.....	314
Enterprise Fund Debt Schedule	315-316
Solid Waste Fund 31 - 3350	317-319

CAPITAL PROJECT FUNDS

Capital Projects Funds.....	321-322
Fund 50 Capital Projects Pay-As-You-Go CIP.....	323
Fund 68 Capital Projects - Certificate of Obligation 2001	324
Fund 70 Capital Projects - Mobility Certificate of Obligation 2001	325
Fund 200 Capital Projects - Certificate of Obligation 2006	326
Fund 201 Capital Projects - Certificate of Obligation 2007	327
Fund 202 Capital Projects - GO Series 2007A.....	328
Fund 203 Capital Projects - GO Series 2009	329
Fund 42 Utility Impact Fee.....	330
Fund 44 Shadow Creek Impact Fee.....	331
Fund 64 1998 Certificate of Obligation	332
Fund 67 1999 W & S Revenue Bonds	333
Fund 301 Water/Sewer Pay-As-You-Go CIP	334

Fund 302 MUD 4 Capital Program	335
Impact on Operating Funds	336-343
SPECIAL REVENUE FUNDS	
Special Revenue Funds Definition	345
Court Security Fund – 17	346-347
Citywide Donation Fund – 18	348-349
Court Technology Fund – 19	350-351
Juvenile Management Fund – 23	352-353
Traffic Impact Improvement Fund – 35	354-355
Regional Detention Fund – 43	356-357
Hotel/Motel Occupancy Tax Fund/Convention & Visitors' Bureau – 45	358-359
Parks Donations Fund – 46	360-361
Park & Recreation Development Fund – 47	362-364
Tree Trust Fund – 49	365-366
Sidewalk Fund – 55	367-368
Police State Seizure Fund – 60	369-370
Federal Seizure Police Fund – 62	371-372
Grant Fund – 101	373-375
Community Development Fund –107-111	376-377
University of Houston Fund – 140	378-379
University of Houston Capital Renewal Fund – 141	380-381
Municipal Channel – 145	382-383
INTERNAL SERVICE FUND	
Internal Service Funds Definition	385
Property/Liability Insurance – 95	386-387
Medical Self-Insurance – 99	388-389
P.E.D.C.	
Component Units Definition	391
P.E.D.C. Overview	392-394
P.E.D.C. Revenue Detail	395
P.E.D.C. Expenditure and Staffing Summary	396
P.E.D.C. Goals, Accomplishments, Objectives, Performance Measures	397-398
P.E.D.C. Debt to Maturity Schedule	399
P.E.D.C. Debt to Maturity Graph	400
P.E.D.C. Debt Schedule	401
FIVE-YEAR FORECAST	403-432
APPENDIX	
New Personnel Funded	433
Staffing Chart	434
Full-Time Equivalents Per Population Graphs	435
Employees by Service Area Graph	436
Full-Time Equivalents by Service Area	437
Supplemental & Capital Requests Funded – General Fund	438-442
Supplemental & Capital Requests Funded – Water & Sewer Fund	443-444
Supplemental & Capital Requests Funded – Other Funding Sources	445
Supplemental & Capital Requests Not Funded – General Fund	446-448
Supplemental & Capital Requests Not Funded – Water & Sewer Fund	449
City Budget Charter of Pearland	450-453
Ordinance Adopting the Budget	454-455
Exhibit A - FY 2012-2013 Budget Comparisons	456-457
Exhibit B - FY 2013-2014 Adopted Budget	458
Exhibit C - FY 2013-2014 Pay Plans	459-467
Ordinance Levying Taxes	468-469
GLOSSARY	
Glossary	471-476
Acronyms	477-481

**City of Pearland**

3519 Liberty Drive
Pearland, Texas 77581
Tel: 281.652.1600
cityofpearland.com

MEMORANDUM

TO: Mayor and Council
FROM: Bill Eisen, City Manager
DATE: October 1, 2013
SUBJECT: Adopted 2013-14 Operating Budget

The Adopted Operating Budget for the 2013-2014 fiscal year accompanies this memorandum. The budget addresses goals set by the City Council and seeks to respond to challenges that the City will face in the coming year.

Introduction

Once again, two factors played major roles in the development of the budget, the improving Houston area economy and the City's increasing population.

The improving regional economy will result in substantially improved revenues in the coming fiscal year. Improved economic conditions will be most noticeable in two major revenue sources – sales tax and building permits.

Sales tax revenue for the current year is up by 9.1% over FY 2011-12 levels, as of the end of May. The Adopted Budget for 2013-14 includes a total increase in sales tax of 7.8% over the projected revenues from this year. This increase assumes an overall increase both in the volume and dollar value of sales.

Building Permit revenue is also projected to maintain the strong levels that have developed during the current fiscal year. The Adopted Budget for 2013-14 anticipates 1,000 single family permits.

Another economic factor that will impact revenues is an increase in property values, due to both new construction and the addition of property values from the MUD #4 area which was annexed into the City on December 31, 2012. Values of existing residential properties have declined slightly over the past few years and indications are that this trend will continue for the upcoming year. The impact of increased residential and commercial construction and the addition of MUD #4 will more than offset the slight decrease in existing home values for existing properties for 2014. The tax roll is projected to increase over the current year by \$504 million or 7.7%. Of the \$504 million increase, \$214 million results from the annexation of MUD #4.

Another significant factor that impacts the Adopted Budget is a 3% increase in population. This increase in population results in a need for increased services to meet the needs of new residents. This projected increase in population is the result of both newly constructed homes and multifamily dwellings.

The Adopted Budget includes no increase in either the property tax rate or water and sewer rates. Of the total adopted tax rate of 70.51 cents per hundred dollars valuation, the operating tax rate remains at 21.51 cents per hundred dollars and the debt service tax rate remains unchanged at 49 cents.

Council Goals

On March 2, 2013, the City Council held its annual Goal Setting Retreat. The following Goals that have budgetary implications have been addressed in the Adopted Operating and Capital budgets.

Goal II.B. – Continue to implement proactive ways to share (financial) information with citizens.

The budget proposes to eliminate the contract for videography and editing services and replace it with a full-time employee. This change will result in a net increased cost of \$9,387, but will greatly increase the resources that are available to provide information to the public regarding financial and other City affairs.

Goal III.A. – Continue to build relationships with all stakeholders and actively lobby elected officials/TxDOT to ensure Pearland's priority transportation interests/needs are met.

The City was awarded federal funding to pay 80 percent of the cost of the widening of Bailey Road from Veterans Drive to FM 1128. The City also was granted 80 percent funding for the extension of McHard Road from Mykawa to Cullen. Neither of these grants will impact the upcoming year budget but will have a long term positive impact on the debt service portion of the property tax rate.

Goal V.A. – Adopt and assist in implementation of PEDC Strategic Plan.

The City Council adopted the Plan and the budget includes \$350,000 to begin implementation.

Goal VI.A. – Continue to work towards implementation of Cullen/FM 518 Regional Detention Pond.

The Capital budget includes ongoing funding for land acquisition and construction of the facility.

Goal VI.B. – Coordinate with TxDOT and implement lower Kirby Regional Detention plan.

The Capital budget includes funding for TxDOT approvals and continuing design of the first phase of the project.

Goal VIII.C. – Explore possible partnerships with advocates for skatepark and BMX park.

The budget includes \$40,000 for design of a skatepark facility. When design is complete, funding partnerships with interested groups will be pursued.

Goal VIII.A. – Develop plan to reduce euthanasia rate at Animal Control shelter.

The budget includes funding (\$29,375) for an Animal Shelter Attendant to staff the shelter on weekends so that Animal Control Officers can attend more adoption events.

Other Major Issues

In April 2013, the City Council authorized the hiring of a consulting firm to conduct a classification and compensation study of all City positions. The purpose of the study was to determine if all persons were correctly classified based upon the functions performed by each employee. The study also included a salary survey of competing cities to determine if City of Pearland salary ranges were competitive in the market. The study concluded that a number of changes in salary ranges were needed so that the City could attract and retain quality employees. The following costs associated with adjustment of the salary ranges and associated changes in salaries of individual employees are budgeted:

General Fund	\$1,957,337
Water and Sewer Fund	236,015
PEDC	12,070
Other Funds	9,162
TOTAL	<u>\$2,214,584</u>

The above data includes the cost of salary related benefits and scheduled overtime for public safety personnel. Under the implementation plan all employees whose salaries are below the new minimum for their classification will receive an increase in compensation to bring them to the minimum of the new range. In addition, employees will receive a minimum of 3 percent pay adjustments based upon length of service in their current position. For this one year only, employees pay adjustments will not be based on performance evaluations.

Once again, this year the budget emphasizes public safety operations and provides funding for the following:

- 9 additional firefighting personnel to staff the newly reconstructed Fire Station 3. The station is projected to open in October, 2014, but personnel are budgeted to be hired on August 1 to allow time for training prior to the station opening. Some of these 9 personnel will not be needed if EMS/Fire Consolidation takes place and a three shift structure is adopted. The number of new personnel needed in that instance will depend upon the number of EMS personnel who opt to cross train.
- Addition of a 5th ambulance to operate 12 hours per day during peak call times. The purpose of the addition is to ensure adequate resources to handle simultaneous calls during these peak times. Funding for two EMT-Basic and two Paramedics at a total cost of \$171,394 is budgeted. The projected cost assumes a start date of December 1 to allow for the hiring process. A new ambulance for this unit is also included in the budget.
- Replacement of two ambulance units, each with more than 135,000 miles. One unit is a total replacement (\$134,525) and one is to be replaced with a remounted module on a new cab and chassis (\$94,325).
- Funding for the anticipated consolidation of the Fire and EMS departments is also included in the General Fund. Projected costs include training and its associated overtime costs (\$256,000), protective fire gear for EMS personnel who cross-train as

firefighters (\$108,000), and uniforms for personnel who cross-train (\$36,000). The projected schedule calls for consolidation to take place on October 1, 2014.

- Replacement of a 20-year old Fire Pumper that has exceeded its life expectancy (\$625,000).
- 3 additional Police Officers and associated equipment to begin on February 1 are included in the General Fund (\$316,666). The additional officers are budgeted to meet departmental needs associated with growth in population and number of calls for service.

During the current fiscal year the City completed an Information Technology Needs Assessment and Five Year Master Plan. The purpose of the Plan was to ensure that departments have adequate technology resources to maximize productivity of City personnel. The budget proposes expenditure of \$339,422 to include addition of a System Administrator, shortening the computer replacement period from six years to four, and replacement of Lotus Notes with Microsoft Outlook e-mail server and license, internet connectivity and redundancy, and a consultant to begin the process of replacing the current 18-year old enterprise application software (payroll, accounts payable, general ledger, permits, and utility billing).

In the most recent citizen survey, the number one concern of Pearland residents was traffic. The adopted budget funds the first year of a three-year program to install flashing yellow left turn arrows on traffic signals in the City. The first year program includes installation along FM 518, parts of Dixie Farm Road, and along Magnolia (\$138,186). A related project (\$192,000) will replace span wires, signal heads, and controller cabinets for FM 518 signals at the intersections with the West Wal-Mart, Cullen, Woody, and Woodcreek. Replacement of these signals is due to electronic and other problems that cause these signals to frequently go into flash mode, resulting in traffic delays.

The first of three major park projects is now under construction. The Max Road Sportsplex is projected to be completed in April, 2014. In order to allow time for the grass on the playing fields to become established, the fields will not open for play until the fall soccer season. However, it will be necessary to purchase various equipment for the location during the 2013-14 fiscal year. This equipment includes 22 picnic tables, two shade structures, 3 trash receptacles, and a scoreboard. In addition, supplies, tools, utilities and mowing/landscaping services will be required for the five month period from May – September (\$244,034).

This document contains a number of summary sections intended to make the budget easier to review and understand.

- Overviews of each fund are provided at the beginning of each Fund's budget.
- An overview of Property Tax Revenue begins on page 61.
- A Highlight section which describes major funded proposals begins on page 33.
- Lists of funded Supplemental and Capital Requests begin on page 438.
- A list of unfunded requests begins on page 446.

General Fund

Revenues

The adopted property tax rate is \$.7051/\$100 valuation, the same rate as the current year. The allocation of the tax rate remains \$.49 for debt service and \$.2151 for operations.

The tax roll is projected to increase \$504.9 million, or 7.72% over the current roll. The General Fund will see an increase in current tax revenue of \$812,023 and an increase in TIRZ Administration Fees of \$474,714 as a result of the expanded tax roll.

Sales Tax revenue continues to reflect the strong economy of the Houston area and is projected to increase by \$1,245,690 over the revised estimate for the current fiscal year. This reflects an increase of 7.8%. This projected increase is believed to be a reasonable one due to the projected 9.1% increase in the current fiscal year.

Revenue from Building and Trades Permits is projected to increase by \$202,898 due to continued strong residential construction. Activity next year is expected to remain high due to the strength of the local economy and the increasing inventory of lots.

Fines and Forfeiture Revenue is expected to increase by \$435,596. This is primarily a result of the increased number of police personnel added during the current and upcoming fiscal year and an increase in the volume of vehicle traffic on City streets.

While not a current source of revenue, the budget proposes to utilize \$2,835,322 in General Fund reserves to fund various non-recurring expenditures. Use of these funds will still leave \$13,053,848 in reserves, an amount that exceeds the City policy by \$3,409,967. Use of these funds reduces the need to issue short term debt for some larger capital items and it returns these funds to taxpayers in the form of enhanced service capability while also maintaining strong cash reserves. Examples of expenditures funded by these reserves include new vehicles, some computer replacements, training for Fire and EMS personnel needed to consolidate the two departments, skatepark design, initial equipment for the Max Road Sportsplex, left turn flashing arrow program, traffic signal upgrades, final phase of the Comprehensive Plan update, and road construction equipment. A detailed list can be found in the "General Fund Supplemental and Capital Requests Funded" section beginning on page 438.

Expenditures

Total General Fund expenditures are projected to be \$62,946,558, or an increase of \$753,666 over the 2012-13 budget. However, it should be noted that the current year expenditure included a number of large one-time costs including approximately \$2,000,000 in the Fire Department budget for purchase of a new public safety radio system, phone system replacement (\$470,060), and two fire trucks (\$1,350,000).

The General Fund budget proposes the addition of 24 new personnel including the previously mentioned public safety positions:

- 9 firefighting personnel for Station 3, to be hired on August 1. Some of these personnel will not be needed if the EMS/Fire Consolidation occurs and a three shift structure is adopted.
- 4 new personnel to staff a fifth ambulance that will operate 12 hours per day, during peak periods. These personnel are budgeted to start on December 1.
- 3 new police officers to start on February 1.

In addition, the following new positions are added:

- The Presiding Judge of the Municipal Court currently works part-time on an hourly basis. Due to the increased volume of activity in the Court, the budget proposes to make the

Presiding Judge a full-time employee. This will allow for additional arraignment dockets, property and motion hearings, and bond forfeiture hearings. The cost to convert the position from part-time to full-time is \$7,283. The additional available judge time will also require addition of contract prosecutor time and a part-time Court Clerk. The total cost of making the Presiding Judge full-time, adding a part-time Court Clerk, and contracting for additional prosecution time is \$41,188.

- The number of Information Technology staff has not increased for 7 years despite the continued expansion of the number of users and applications it supports. A needs assessment completed during the current year recommended the addition of a Systems Administrator to increase the support capability of the IT Department. The cost of the position is \$60,602.
- As the City organization and its departments have grown, the number of projects, equipment, and goods and services that must be bid and purchased has also grown. The increases in purchasing workload in a department of two people has resulted in reduced service levels to departments. The budget proposes the addition of a buyer position to assist with the additional workload (\$50,581 for 10 months).
- The City's Communications Department utilizes a contract Videographer/Editor to cover City Council meetings as well as cover community events. The budget proposes to replace the contractor with a full-time employee in order to make more hours of time available for projects and programs that enhance the City's ability to communicate with citizens. The cost of replacing the contractor with an employee is \$9,387.
- One of the City Council's goals is to reduce the euthanasia rate at the Animal Shelter. The budget proposes to add an Animal Shelter Attendant to free up Humane Officers to make more appearances at animal adoption events (\$29,375 for 11 months). A transport van, funded from donations, is also included.
- A prior year budget reduction eliminated a Project Coordinator position in the Engineering and Capital Projects Department. Since that time, the number and complexity of projects handled by the department has increased. The reinstatement of the Project Coordinator position is in the budget. The cost of the project, which will be funded entirely from Capital Projects Funds is \$51,454.
- The Fire Department has only two management level employees that work a 40-hour week and are available 5 consecutive days each week. This means much of the management of training programs, apparatus maintenance, uniforms and protective gear, and other support needs is done by Shift Commanders, taking away much of the time needed for management of day-to-day operations. The budget proposes the addition of a Fire Logistics Captain to take away some of these responsibilities from line officers. The cost for 11 months is \$77,967.
- The number of inmates in the jail has increased significantly over the past year. The addition of one jailer will allow the Police Department to expand its ability to oversee prisoners, maintain a customer service window, and monitor cameras and alarms in the jail. The cost of the position for 11 months is \$45,836 which will be partially offset by a \$3,317 reduction in overtime costs.
- Conversion of a part-time to a full-time position is budgeted for an Administrative Secretary in the Human Resources Department. Increased workload has necessitated additional staff hours being available. The cost of the upgrade is \$34,596.
- Due to the shift to contracting for custodial services, a Custodial Services Supervisor will be eliminated from the Custodial Services budget.

The General Fund budget also includes funding to continue replacement of damaged sidewalks that create trip hazards. The budget includes \$437,000 for this purpose. However, due to the number of sidewalks damaged due to the drought and age, it is anticipated that use

of current revenue to address the problem in the operating budget will not be adequate to provide timely completion of repairs and replacement. The Public Works Department is currently compiling a list of damaged sidewalks along with an estimated cost of repairs. When that is complete, the staff will recommend use of a combination of General Fund revenues and Certificates of Obligation to address the problem in a multi-year program.

\$600,000 is budgeted to rehabilitate and pave asphalt roads in partnership with Brazoria County. Under this partnership, the City furnishes materials and flag people while the County provides equipment and equipment operators. The net result is that the City is able to complete these projects at approximately 60 percent of the cost of having the work done by private contractors. Both the sidewalk and asphalt street improvements are paid for by refunds from TxDOT of city contributions to city-state projects that were completed under budget.

The budget also funds two large pieces of equipment to be utilized by the Street Department. A motor grader (\$124,543) and dual drum compactor (\$133,600) will be utilized for in-house road repair and paving projects. Purchase of these two pieces of equipment will reduce annual equipment rental costs by \$62,231.

Water and Sewer Fund

Revenues

Revenue from charges for water and sewer service is projected to increase by 4.4% or \$1,190,341. There are no changes in water and sewer rates for FY 2014. The projected increase is due to a 3% increase in the customer base and a full year of revenue from the MUD #4 area which was annexed December 31, 2012. The additional revenue from these two sources and the adopted expenditure program will result in projected ending cash of \$9,581,420 or 31% of annual operating expenses, significantly above the City policy of 25%. Projected bond coverage is 1.41. A coverage ratio over 1.4 will be necessary in order to sell needed bonds during the 2013-14 fiscal year.

Expenditures

The addition of five new personnel is included in the budget, including:

- An additional Operator in Training position to assist the lone operator who currently is responsible for daily checks and routine maintenance on the City's 85 wastewater lift stations. First year cost for the position and a vehicle is \$58,229.
- An additional Water Production Supervisor and two operators to provide expanded ability to flush dead end lines, carry out the Unidirectional Flushing program, and help maintain the City's 13 water wells and pump stations (\$222,353).
- One additional clerical position in the Utility Billing division. A billing clerk was last added in 2009. Since that time, the number of billings has increased by more than 34,000 per year. Automation has allowed the division to operate without additional personnel despite this growth, however, workloads now make the additional staffing necessary (\$38,732).

The budget also proposes installation of payment kiosks at both City Hall and the Public Safety Building. These kiosks will allow for drive-through, 24-hour payment of water bills. The kiosks will accept cash and coins, credit cards, and checks (\$100,638). Addition of this

equipment will give customers one additional way to pay bills when it is convenient for them to do so and will allow us to close the drive through windows at both locations so staff time assigned to the windows can be reallocated.

Also included are a number of major maintenance items required for continued reliable operation of the water and wastewater systems.

Debt Service Fund

The adopted debt service tax rate remains at \$.49 /\$100 assessed value. The budget calls for a previously planned draw down of fund balance in the amount of \$771,916. The 5-year forecast included a draw down in order to minimize or in this case, negate the need for a tax rate increase to meet debt obligations. The fund will complete the year with a balance of \$634,794 in excess of the City policy requirement of 10% of annual expenditures.

Pearland Economic Development Corporation

The PEDC budget allocates \$2,794,889 for incentives to businesses considering locating in the City. This amount includes amounts due under existing agreements and also sets aside \$870,000 for new opportunities that may arise during the coming year. The budget also includes funding to begin implementing of Pearland 20/20, the newly adopted PEDC Strategic Plan (\$350,000).

Other Funds

Hotel/Motel – CVB

Hotel/Motel Tax revenue is projected to increase by \$218,029 over fiscal year 2013 budget due primarily to two hotels located in former MUD #4 being in the City for the full fiscal year.

The budget proposes expanding the City's effort to attract meetings, events, and tourism to the City. The current budget contains funding for two staff people to perform this function. The adopted budget includes addition of a Sales and Events Manager to expand CVB efforts (\$46,634). The budget also includes lease payments for the office and visitor center in Pearland Town Center (\$37,500), support for the Pearland Crawfish Festival (\$31,000), funding for familiarization trips (\$15,000), and website redesign (\$15,000). The budget anticipates a year ending 2014 balance of \$2,518,063.

Solid Waste Fund

A Customer Service Clerk for the Utility Billing Department is budgeted (\$43,301). Due to increases in garbage-service related calls, additional staffing is required to assist garbage customers with questions and problems and act as liaison with the City's vendor to set up new commercial accounts.

Conclusion

I would like to express my appreciation to all members of the City staff who participated in the development of this document. I especially want to express my appreciation to Director of Finance, Claire Bogard, and Budget Officer, Bobby Pennington.

I look forward to discussing the budget with you during the upcoming workshops.

**CITY OF PEARLAND, TEXAS
PRINCIPAL CITY OFFICIALS**

Elected Officials

Tom Reid
Tony Carbone
Scott Sherman
Susan Sherrouse
Keith Ordeneaux
Greg Hill

Position

Mayor
Councilmember, Position One
Councilmember, Position Two
Councilmember, Position Three
Councilmember, Position Four
Councilmember, Position Five,
Mayor Pro Tem

Appointed Officials

Bill Eisen
Darrin Coker
Letitia Farnie

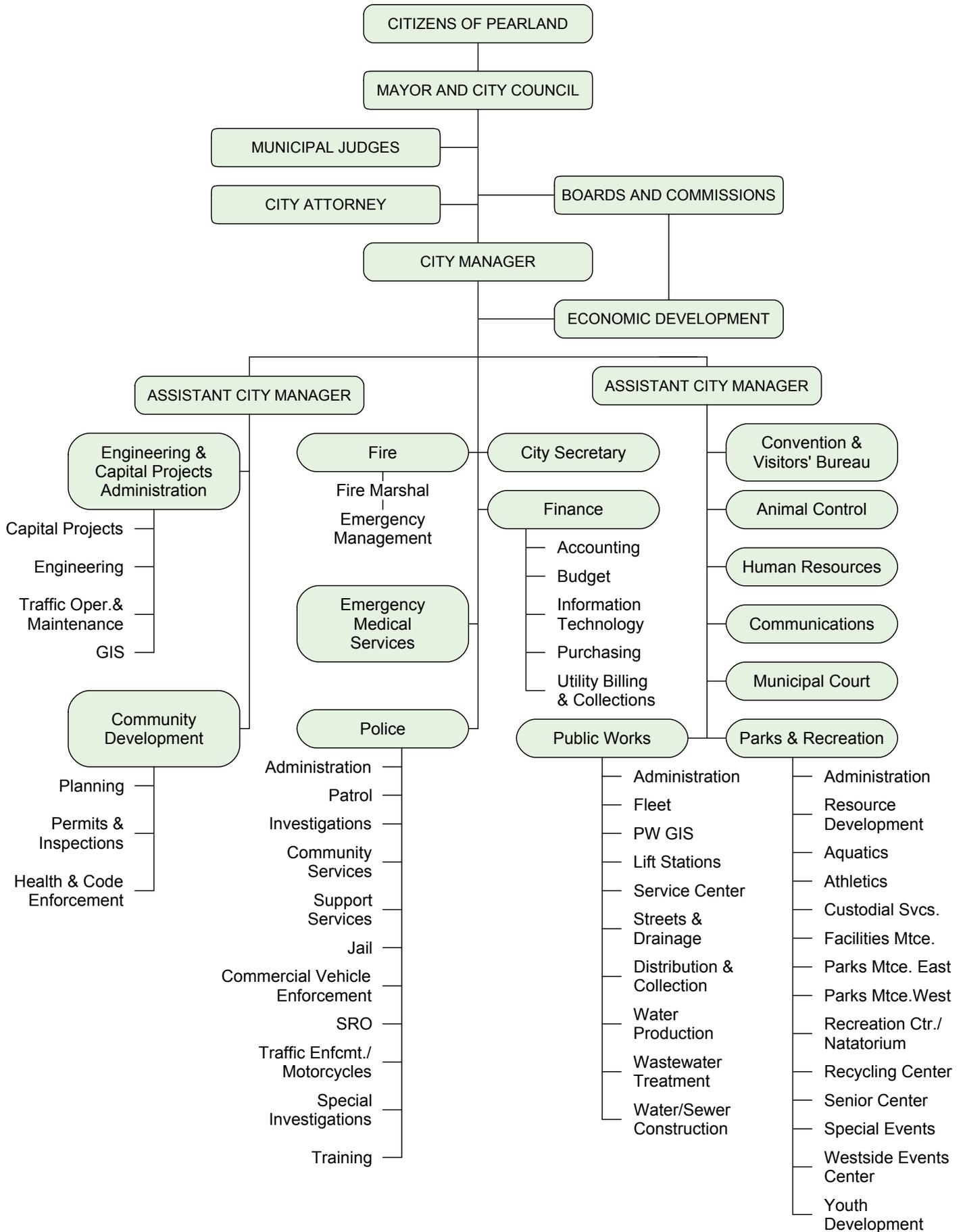
City Manager
City Attorney
Municipal Court Judge

City Management

Jon Branson
Mike Hodge
Claire Bogard
Matthew Buchanan
Daniel Baum
Young Lorfing
Eric Kurt Wilson
Bonita Hall
Chris Doyle
Lata Krishnarao
Michelle Smith
Vance Riley
Andrew Fearn
Trent Epperson
Kim Sinistore

Assistant City Manager
Assistant City Manager
Director of Finance
President, P.E.D.C.
Emergency Medical Services Chief
City Secretary
Director of Public Works
Director of Human Resources
Police Chief
Director of Community Development
Director of Parks & Recreation
Fire Chief
Head Librarian
Director of Engineering & Capital Projects
Executive Director of Convention & Visitors' Bureau

CITY OF PEARLAND, TEXAS



INTRODUCTION TO THE CITY OF PEARLAND, TEXAS



“WHERE TOWN AND COUNTRY MEET”

The City of Pearland, Texas was incorporated in December 1959 and adopted a Home Rule Charter on February 6, 1971. Located across the northern end of Brazoria County and sharing a common border with Houston, Texas to the north, Pearland is the fastest growing City in Brazoria County, increasing from approximately 18,000 residents in 1990 to an estimated 106,900 in 2014. Pearland's location, coupled with its expressed goals of long-term planned growth, is propelling the City's rapid economic growth and development. Five major highways are accessible by Pearland residents, and the City is only six miles from Hobby Airport. The area of the City of Pearland is a total of 72.68 square miles, 48.39 of which is in the City limits, and 24.29 in the Extra-Territorial Jurisdiction (ETJ).

The City of Pearland is a home-rule City operating under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council (Council) consisting of the mayor and five other members. The Mayor and each Council member are elected at-large, and the Mayor and all other Council members hold office for a period of three years and until his/her successor is elected and qualified. Council members shall be limited to two full consecutive terms of office and there is no limitation on the office of the Mayor. The City Manager is appointed by Council and is responsible for implementation of Council policy, execution of the laws and all day-to-day operations of the City.

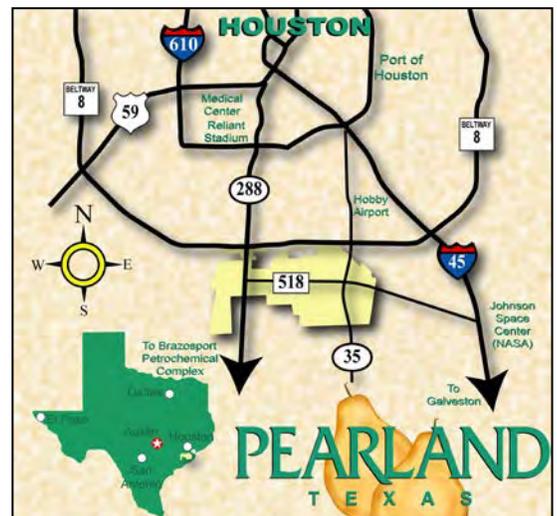
A full range of municipal services is provided by the City of Pearland, including public safety (police, fire and emergency medical services), animal control, solid waste, traffic operations, water and wastewater utilities, public improvements, repair and maintenance of infrastructure, recreational and community activities, general administrative services, and a library through a cooperative effort of the City of Pearland and the County of Brazoria.

Pearland's location is one of its greatest assets

Located approximately 20 minutes from downtown Houston and less than 15 minutes from the Texas Medical Center, Pearland offers the lifestyle of a small town, but still provides easy access to the City of Houston's theater district, museum district, the Galleria and other venues.

Pearland is 15 minutes from NASA's Johnson Space Center, providing a highly educated workforce. Beltway 8, Houston's second loop, runs along Pearland's northern boundary. In addition, Pearland is located off State Highway 288, which is surrounded by some of the most desirable undeveloped land around Houston, as well as developed neighborhood and shopping districts.

For air travel, Houston's Hobby Airport is less than 10 minutes from Pearland's northern City limits on State Highway 35.





Core Beliefs

The City of Pearland is the innovative leader for delivery of quality services.

We are:

Responsive

We anticipate and respond to the real and perceived needs of citizens.

Results-Oriented

We have a clear focus on solving problems.

Trust-Builders

We develop and maintain the trust of those we serve and those who serve with us.

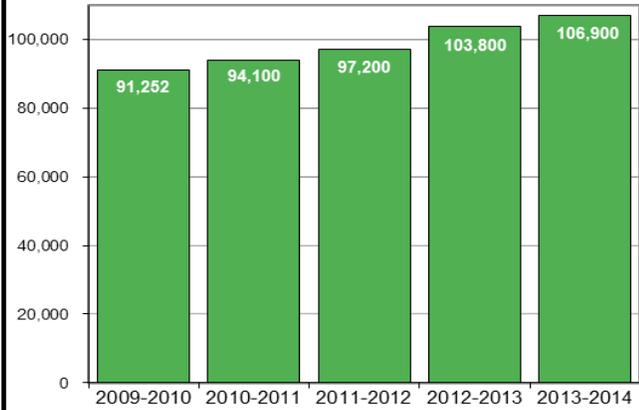
Accountable

We demonstrate a clear commitment to these principles through our actions.

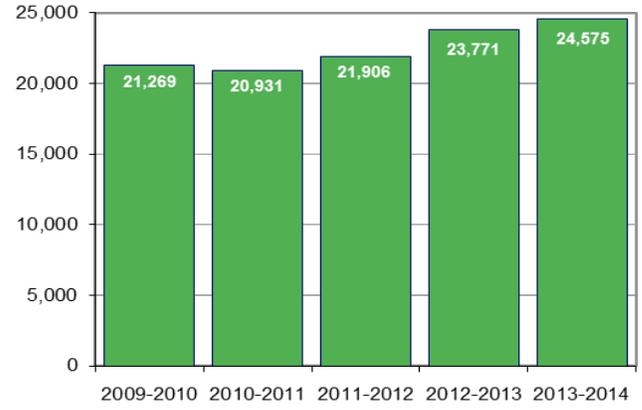
If we desire.....	Our performance includes.....	And our behavior looks like
1. Responsiveness	<ul style="list-style-type: none"> - Taking care of customers - Answering questions - Assisting / being cross-trained 	<ul style="list-style-type: none"> - Eager to be of service - Pleasant - Available
2. Results-Oriented	<ul style="list-style-type: none"> - Getting the job done - Concentrated on end result, not the problem 	<ul style="list-style-type: none"> - Focused - Self-starter - Positive
3. Trust-Builders	<ul style="list-style-type: none"> - Ready to serve - Allowing others to see that we are dependable - That we have a purpose 	<ul style="list-style-type: none"> - Maintain confidentiality as appropriate - Supportive of everyone - Respectful
4. Accountability	<ul style="list-style-type: none"> - Working hard - Taking responsibility for mistakes - Be willing to fail / risk 	<ul style="list-style-type: none"> - High standard -- set example - Willing to learn -- eager - Forgive yourself and others

FY 2014 ADOPTED BUDGET INFORMATION ON THE CITY OF PEARLAND

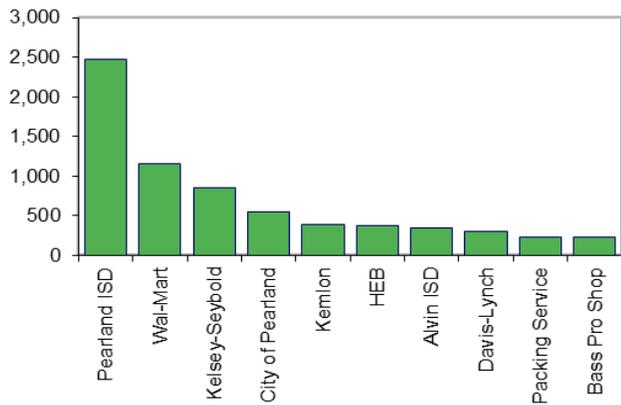
POPULATION



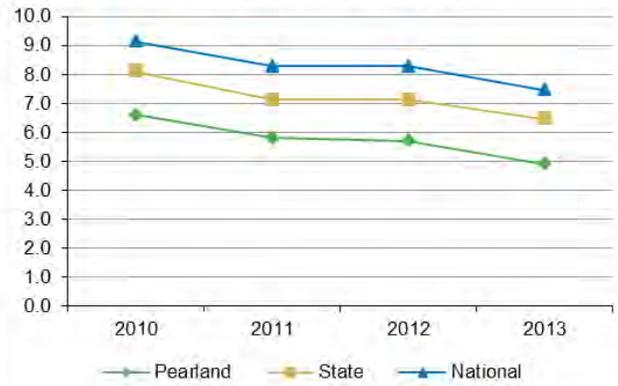
PUBLIC SCHOOL ENROLLMENT



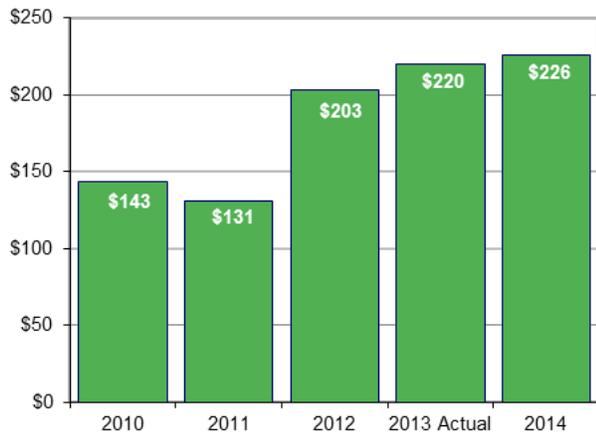
MAJOR EMPLOYERS



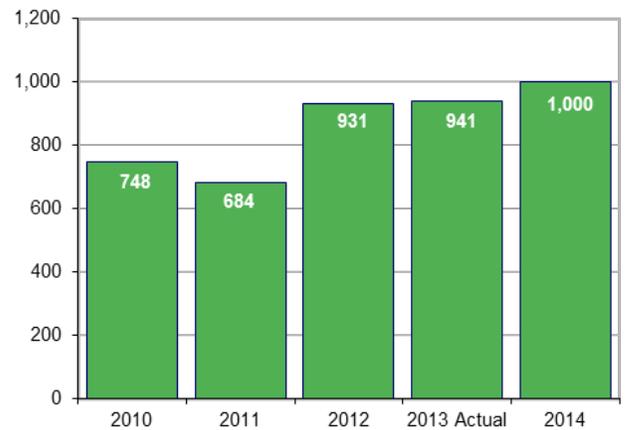
**UNEMPLOYMENT RATE
Six Month Average - March-August**



SINGLE FAMILY PERMIT VALUATION



SINGLE FAMILY BUILDING PERMITS



CITY OF PEARLAND, TX - AT A GLANCE

<u>Date of Incorporation</u>	December 1959	<u>Education</u>	Pearland and Alvin Independent School Districts
<u>Date of Present Charter</u>	Adopted Home Rule Charter Feb. 6, 1971; Revised 5/2/1998; Revised 5/8/2010		Includes Pearland students attending Pasadena ISD
			Number of students 24,575
			Ratio of students to teachers 17.29
			Number of K-12 schools in Pearland 27
			University of Houston/Clearlake-Pearland Campus 1
<u>Form of Government</u>	Council - Manager	<u>City Employees</u>	
<u>Area</u>		Full-time	614
City limits	48.39 square miles	Part-time	135
ETJ	24.29 square miles		
Total area	72.68 square miles	<u>Police Protection</u>	
<u>Population</u>		Number of stations	1
Estimated 2014	106,900	Number of Police Officers	149
<u>2010 Census Data:</u>		Number of civilian employees	53
Average Per Capita Income	\$ 34,154	Calls for service	144,136
Average Home Value	\$177,882	<u>Fire Protection</u>	
Median Age	34.1	Number of stations	6
Number of Households		Number of manned stations 24/7	3
Single family	31,222	Number of paid Firefighter personnel	50
Multi-family	6,361	Number of volunteers	60
Median Household Income	\$ 85,985	Number of fire hydrants	5,006
Average Years of Education	14.2	Calls for service	3,369
Racial Composition (2010 US Census):		<u>Emergency Medical Services</u>	
White	48.8	Number of paid Paramedics & EMT's	66
Hispanic	20.5	Number of volunteers	3
Black/African-American	16.1	Number of stations	4
Asian	12.3	Calls for service	7,420
Other	2.3	Number of transports	4,708
<u>Property Tax Rate (FY 2014)</u>		<u>Recreation</u>	
General Operating	\$0.2151	Number of parks	13
Debt Service	<u>\$0.4900</u>	Senior and Recreation Centers	3
Total	\$0.7051	Recycling Center	1
<u>Bond Ratings</u>		Sports playfields	8
Fitch (GO & W/S Revenue)	AA & AA-	Sports courts	18
S&P (GO & W/S Revenue)	AA-	Swimming pools	3
<u>Major Employers</u>		<u>Library</u>	
Pearland ISD		Locations	2
Wal-Mart		Number of holdings	148,655
Kelsey-Seybold		<u>Utilities</u>	
City of Pearland Government		Average daily water production	11,775,000 gallons
Kemlon		Maximum daily water production	21,809,300 gallons
HEB		Daily water treatment capacity	47,100,000 gallons
Alvin ISD			
Davis-Lynch			
Packaging Service Co., Inc.			
Bass Pro Shop			

**CITY OF PEARLAND, TEXAS
CITY COUNCIL
STRATEGIC PRIORITIES FOR FISCAL YEAR 2013-2014
AND BUDGET IMPLICATIONS**

**R A C I
RESPONSIBLE, ACCOUNTABLE, CONSULTED, INVOLVED**

I. Public Safety

Community Services:

- A. Focus on crime prevention initiatives
Budgeted three Police Officer positions with a shared vehicle for \$342,821, and the upgrade of an Officer position to Sergeant in the Community Services Department at \$13,277.
- B. Focus on Proactive Public Communication-Crime Data

II. Finance

- A. Maintain sound financial policies
- B. Continue to implement proactive ways to share information with citizens
- C. Continue to explore opportunities to contract services

III. Transportation

- A. Continue to build relationships with all stakeholders and actively lobby elected officials/TxDOT to ensure Pearland's priority transportation interests/needs are met
- B. Continue the discussion on Max Road
Project funded in CIP to widen Max Road from two lanes to four, divided with concrete curb and gutter, including storm sewers, traffic signals, outfalls and detention and related item. Project extends over two-year period, funded at \$1,245,000 in FY2014 and \$4,248,428 in FY2015.
- C. Staff will continue to take a proactive role in sub-regional plan
- D. Conduct workshop on 2013-2016 TIP projects to include CR94 (Smith Ranch Road), McHard Road, Mykawa Road and Bailey Road
The City has been awarded \$2,120,156 in TIP funds toward McHard Road project for design budgeted in FY2014, and \$30,460,375 for construction in future years. Bailey Road and CR94 have been awarded \$21,795,476 and \$3,987,590 in TIP funds for future years' expenses per CIP. Projects include widening, extending and, adding traffic signals and other improvements.

IV. Land Use/Annexation Plans

- A. Develop a 3-5 year plan to include comprehensive on-going costs/funding sources and possible alternate uses.
- B. Workshop on cluster development process to include review of UDC requirements
\$100,000 is budgeted in Community Development Administration for Phase II of the Comprehensive Plan.

V. Economic Development

- A. Adopt and assist in implementation of EDC Strategic Plan
\$350,000 is budgeted in PEDC for implementation of the Strategic Plan.

VI. Regional Detention

- A. Continue to work towards implementation of Cullen/FM 518 Regional Pond
\$3,708,000 budgeted in CIP for FY 2014.
- B. Coordinate with TxDOT and implement lower Kirby Regional Detention Plan
\$2,800,000 budgeted in CIP for FY 2014.

VII. Parks and Recreation

- A. Continue annual Council update on RCN
- B. Conduct workshop on all master plans for Parks and Trails
- C. Explore possible partnerships with advocates for skate park and BMX park
\$40,000 is budgeted for design in the Parks & Recreation Administration department to complement funding from partnerships.
- D. Further explore the parks foundation opportunities

VIII. Animal Control

- A. Develop Plan to reduce euthanasia rate
\$39,345 is budgeted in the Citywide Donation fund for a van and animal transport cages to serve the mobile adoption program.

IX. Other

- A. Amend ethics policy for Council, Boards and Staff
- B. Workshop results of Brazoria County water study with City Council
- C. Develop a five-year resource projection plan (with target dates) for all departments (C&D)
- D. Establish Council liaisons to Boards and Commissions and define roles for liaisons
- E. Develop policy for vendors/applications with items before Council or Boards and Commissions to appear in person at the meetings
- F. Hold quarterly meetings for a minimum of 18 months with representatives of Home Owners' Associations
- G. Increase and coordinate volunteer opportunities within the City organization
- H. Hold workshop to evaluate City LEED policy for new and remodeled facilities

FY 2013 BUDGET READER'S GUIDE TO THE BUDGET

The Fiscal Year 2013-2014 budget document has been prepared and presented in an effort to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. In order to be considered for the budget award, the following four areas must be included in the budget presentation: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of these criteria is presented below.

The budget as a policy document. This involves including a statement (or statements) of budgetary policies, goals and objectives for the year and also an explanation of the budgeting process to the reader. Goals and objectives are an integral part of this document, which we believe satisfy this requirement.

The budget as a financial plan. This criterion involves including an explanation of the financial structure and operations of the City. The City's major revenue sources and fund structures are defined and amplified. The budget contains an all-inclusive financial plan for all funds and resources of the City, and also includes a five-year financial forecast. Included are projections of financial condition at the end of the fiscal year, projections of financial activity, and historical comparisons. The budget also presents a consolidated picture of all operations and financing activities in a condensed format. An explanation of the budgetary accounting basis (cash basis, modified accrual basis, or other acceptable method) was employed in the development of the budget. The budget summary section, as well as the various fund and department summaries, satisfies this requirement.

The budget as an operations guide. This criterion involves explaining the relationship between organizational units (departments) and programs. An organizational chart, description of the departmental organizational structure with staffing levels, and historical comparisons of staffing levels are therefore included. Explanations of how capital-spending decisions will affect operations are offered. These issues are addressed throughout the document.

The budget as a communications device. The budget document is available to the public at the City Secretary's Office in City Hall and at the Pearland Branch Libraries, as well as on the City's website. We also provide summary information suitable for use by interested citizens and/or the media. As much as possible we have avoided the use of complex technical language and terminology. Efforts are made to explain the basic units of the budget, including funds, departments or activities, and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and budget summary sections.

In summary, each of the above four criteria is recognized by the GFOA as an integral part of any budget document in order to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. We have attempted to present these goals and objectives to the reader in such a manner that any reader, regardless of the reader's financial background or knowledge, will be able to gain a basic understanding of them.

Organization of the Budget Document

Introduction Section includes the Table of Contents, a List of Principal City Officials, the City's Organization Chart, an Introduction to the City, and City Demographics and Statistics.

Transmittal Letter Section includes the City Manager's budget message to City Council.

Overview Section includes City Council Strategic Priorities, the Reader's Guide to the Budget, and the fiscal year 2014 Budget Calendar.

Comprehensive Financial Management Policies includes statements assembling all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained within serve as guidelines for both the financial planning and internal financial management of the City.

Highlights includes descriptions and financial and staffing impact of new or expanded programs, services and buildings, as well as significant changes to existing programs, revenue enhancements, and major reductions, if any.

Trends & Financial Summaries Section includes General and Water & Sewer Funds revenue and expenditure trends, as well as summaries for All Funds-Revenues and Expenditures, Summary All Funds-Fund Balance and Cash Equivalents, individual analysis of Fund Balance and Cash Equivalents of Special Revenue, Governmental Capital Projects, Proprietary and Component Units.

Property Tax Section includes an overview of the City's property taxes, levy and collections for fiscal year 2014. The effective tax rate calculation as required by State law is also included. Historical Assessed Valuation, Taxes Levied and Taxes Collected, along with Tax Rate Distribution and Principal Taxpayers information are in this section.

Debt Service Fund Section includes an overview of the General Obligation Debt Service Fund. Revenue and expenditure summaries are followed by revenue and expenditure detail. Governmental and General Debt Schedules are included, with a government debt to maturity graph.

General Fund Section includes an overview comprised of revenue, expenditure and fund balance information. A revenue detail report is provided, followed by an expenditure summary for all general fund departments by function. An expenditure and staffing summary by department precedes each functional area followed by a department overview with key budget items, department expenditure and staffing summary, mission statement, organization chart, goals, accomplishments and objectives, and performance measures.

Enterprise Fund Section includes an overview of the Water & Sewer Fund that includes a revenue and expense summary and beginning and ending cash equivalents. A report on revenue detail and an expense and staffing summary by department is followed by the departmental budgets. An expense and staffing summary by department precedes each functional area followed by a department overview with key budget items, department expense and staffing summary, mission statement, organization chart, goals, accomplishments and objectives, and performance measures. This section also includes revenue debt schedules and graphs.

Capital Project Funds Section includes a brief description of the Capital Projects with revenue totals and expenditure detail by project. Also included is the impact of capital projects on operations.

Special Revenue Funds Section includes information on the Special Revenue Funds. Each fund includes operating revenues and expenditures, with beginning and ending fund balances. Revenue detail is included along with associated graphs.

Internal Service Fund Section includes an overview describing the each Internal Service Fund. The revenue and expense detail for the funds are also included.

P.E.D.C. Section includes a description of Component Units, and an overview of the Pearland Economic Development Corporation (P.E.D.C.), a mission statement, organization chart, goals, objectives and performance and activities measures, followed by an expenditure and staffing summary that includes key items in the budget or new positions and departmental staffing chart, an operating revenue and expenditure summary, with beginning and ending fund balances, and detail revenue report, with debt to maturity schedules and graph.

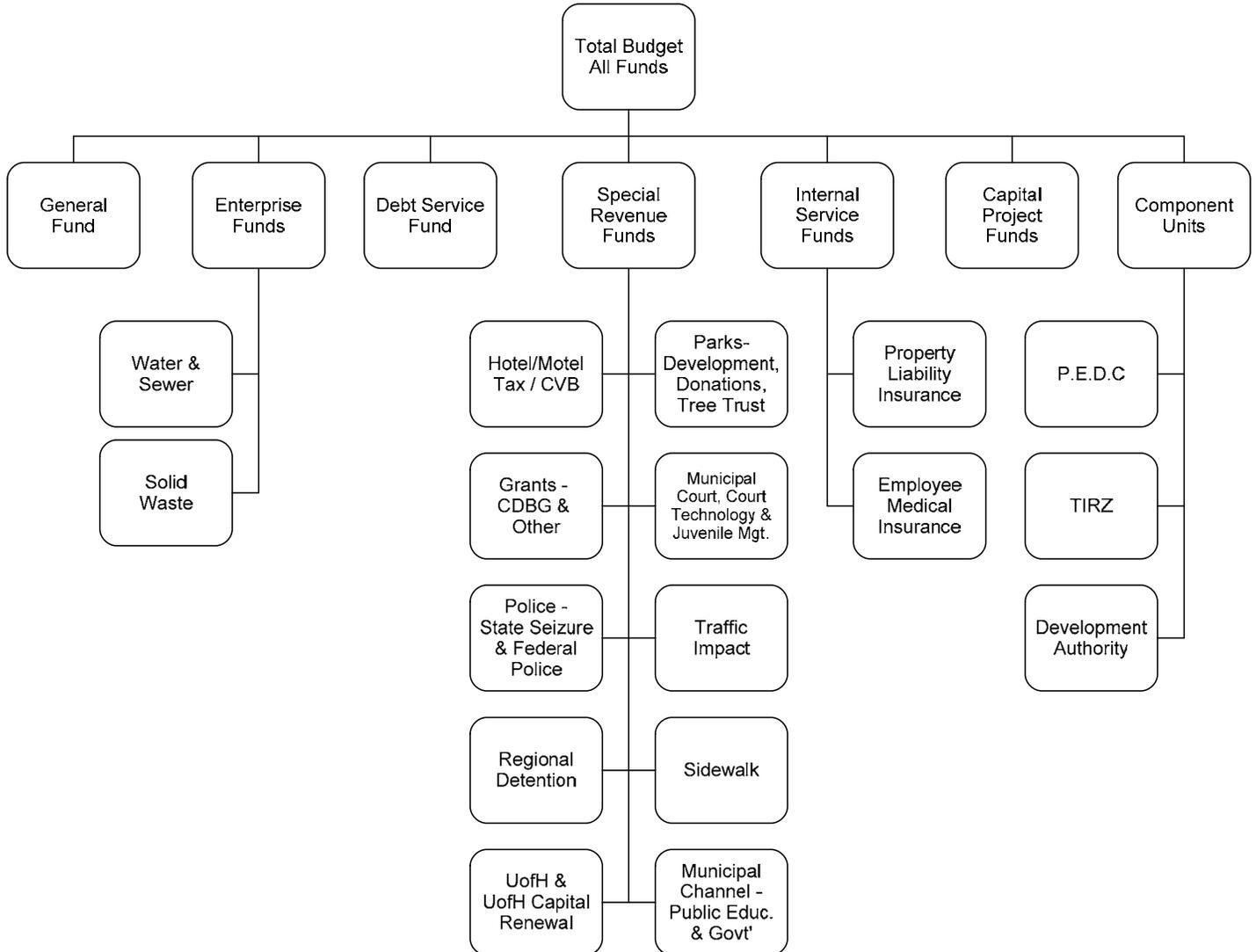
Five-Year Forecast includes the financial forecast for the City of Pearland's major funds over a five-year timeframe, and is a comprehensive, integrated forecast of the City's Debt Service (DS) Fund, General (GF) Fund, Water and Sewer (W&S) Fund, and Pearland Economic Development Corporation (PEDC).

Appendix Section includes new personnel funded, staffing chart and graphs, the General Fund and Water & Sewer Fund supplemental and capital requests funded and not funded, supplemental and capital requests funded from other funding sources. The General City and Police, Fire and EMS Pay Plans, and the City's charter and adopted budget and tax ordinances are also included.

Glossary Section includes the glossary and acronyms.

CITY OF PEARLAND FUND STRUCTURE

The City accounts for revenues and expenditures based on the Fund, an accounting system used by nonprofit organizations and agencies, particularly governments. Because there is no profit motive, accountability is measured instead of profitability. The main purpose of the Fund system is stewardship of financial resources to ensure funds are received and expended in compliance with legal requirements. Funds are established to ensure accountability and expenditure for designated purposes. Revenues must be raised and expended in accordance with special regulations and restrictions. The budget is adopted and recorded in the accounts of the related fund.



BUDGET OBJECTIVES AND PHILOSOPHY

BUDGET OBJECTIVES

The FY 2013 budget has been prepared in an effort to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council and City Management and who we are and what we do, thereby enabling the reader to gain valuable information about the City without requiring detailed accounting or budgetary knowledge. The budget document includes descriptions of various activities and programs (departments) of the City, and comparative performance indicators for each program or activity, where available.

BUDGET PHILOSOPHY

Budget philosophy varies from organization to organization, depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City takes a conservative perspective with regard to both revenues and expenditures. Although historical comparison and trends are very useful, current data and trends will sometimes take precedence over prior year trends. This means budgeting from a “conservative” perspective in that revenues are often anticipated either at or slightly above prior levels, unless there are other known factors that will significantly affect anticipated revenues. In addition, expenditures are also estimated conservatively (i.e., allowances are projected regarding cost increases or unanticipated expenditures unless there are unknown factors such as annexation of ETJ into the City). As a result, over the years this method has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections, which could have an adverse impact on the City’s reserves.

BASIS OF BUDGETING AND ACCOUNTING

The financial information presented in the FY 2013 budget is similar to information presented in previous budget documents. The accounting and financial treatment that applies to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus.

BASIS OF BUDGETING

GOVERNMENTAL FUNDS

The governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with Generally Accepted Accounting Principles. “Measurable” means the amount of the transaction can be determined and “available” means the collectible period. The City considers the majority of its major revenues as available when collected. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due.

Those revenues susceptible to accrual under the modified accrual method are property taxes and other taxes, intergovernmental revenue, and interest revenue. Licenses and permits, including fines and forfeitures revenues, are not susceptible to accrual because generally they are not measurable until received in cash.

The fund balance approach of governmental funds or working capital approach can be identified as current assets less current liabilities. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for sick and vacation liabilities and depreciation.

PROPRIETARY and INTERNAL SERVICE FUNDS

The Water and Sewer Enterprise Fund, Solid Waste Fund, and Property Insurance Fund are budgeted using a flow of economic resources, which is similar to the accrual basis of accounting, with exceptions listed below. Available balances are determined using the cash equivalent approach: cash + investments + accounts receivable + prepaid expenses – accounts payable = cash equivalent available.

- Revenues are budgeted in the period they are earned and measurable,
- Expenses are budgeted in the period in which the liability was incurred,
- Depreciation of assets is not budgeted,
- Capital outlay is budgeted as an expense in the year purchased,
- Principal payments are budgeted as an expense rather than a reduction to the liability,
- Proceeds from bond sales are budgeted as revenue,
- Transfer of bond proceeds to the Capital Projects Fund is budgeted as an expense.

BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and fiduciary funds are accounted for using the modified accrual basis. Revenues are recognized in the accounting period when they are measurable and available. Revenues subject to accrual include interest income and charges for services. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Capital outlays are recorded as additions to fixed assets at fiscal year-end and the cost of those assets are depreciated over their estimated useful lives for the government-wide financial statements.

All proprietary funds are accounted for on an accrual basis. Revenues are recognized in the period in which they are earned and become measurable, and expenses in the period in which they are incurred and measurable. Proprietary funds also record depreciation and amortization. Payment of principal is recorded as a reduction to the long-term liability.

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GASB 34)

The City of Pearland fully implemented government-wide financial statements with the year ended September 30, 2007. The government-wide statements present information about the City in a manner similar to those used by private sector companies. These statements include all assets and liabilities on an accrual basis of accounting, which is similar to the basis of accounting used by most private sector entities. The City has realized no impact to the annual budget based on the new reporting model.

BUDGET PROCEDURES

The budget process begins with the distribution of budget instructions to the department heads. Each department receives worksheets for its respective operations, personnel requirements, and capital outlay. The budget worksheets for the departmental operations contain: 2-prior year actuals, current year original budget, current year amended budget, current year actuals to date, current year projected expenditures, next fiscal year base budget, next fiscal year supplemental request, next year total request and % change. This financial information is to be used by the department heads as a guide to complete the proposed budget. It is assumed that the prior year's financial needs are a good indicator of future base financial needs and the budget is projected on this basis.

Using the budget worksheets, each department head projects the financial needs of their department. Supplemental requests for capital, annexation, growth and development or other items that don't fit within normal operating budgets are requested and justified separately. Upon completion of the proposed budget, each department head then meets with the City Manager and Director of Finance to review their budget. During this meeting, the budget is refined and adjustments made.

The budget office prepares the revenue budget, with review by appropriate departments, Director of Finance and City Manager. Property tax revenue is budgeted using data provided in the preliminary or certified tax rolls received from the Brazoria, Fort Bend and Harris County Appraisal Districts. All other revenues are budgeted with the use of comparative financial information provided by the prior year's actual revenue, current year estimated revenue, and known factors that may affect receipt of revenue.

The City Manager and Director of Finance then submit a balanced budget of expenditures and revenues to the City Council for review through a series of budget workshop sessions.

The following procedures are followed for formal adoption of the budget:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1, which must be adopted by the last regularly scheduled Council meeting of September. The operating budget includes proposed expenditures and the means of financing them.
2. Public notices and hearings are conducted pursuant to state law.
3. The budget is legally enacted through passage of an ordinance.
4. The legal level of control is the total approved budget for each fund.
5. All funds are included in the budget development process and submitted to the Council for adoption each year and are monitored by department administrators and budget analysts during the year. These funds include the General Fund, Capital Improvement Fund(s), Special Revenue Funds, Debt Service Funds, Water and Sewer Fund, Solid Waste Fund, Internal Revenue Service Funds, and Economic Development Corporation Fund.
6. Operating fund appropriations lapse at year-end.
7. See the Pearland City Charter, Article 8, in the Appendix section for further budget procedures and rules for the adoption of the budget.

PROCEDURE TO AMENDING THE BUDGET

EMERGENCY APPROPRIATIONS:

At any time in any fiscal year, the Council may make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

TRANSFER OF APPROPRIATIONS:

At any time during the fiscal year, the City Manager may approve an amendment to the budget that transfers part or all of any unencumbered appropriation balance among programs within a department, division, or office, upon written request by department heads. The City Council must approve any budget amendments that increase the appropriation for any fund.

BUDGET CALENDAR for FY 2013-2014

Distribution of Budget packets to Directors/Department Heads by Finance	March 5
Budget Training Workshop	March 6
Budget requests submitted to Finance Department with all supporting documents	April 12
Preliminary revenue estimates issued by Finance for current and next fiscal year	April 29
Discussion of Budget Requests with Departments	June 3 – June 7
Complete and update Final Payroll information	June 10
Finalize preliminary income statements for General Fund and Debt Service Fund. Review with Management	week of June 10
Update Water/Sewer Rate Model	week of June 24
Review funding requests, impact on funds, pare down list	June 17 – June 19
Review all funds and totals with City Manager	June 24 – June 28
Final adjustments made and budget submitted to City Manager	July 1
Finalize budget, write Transmittal Letter, Budget packets prepared, agenda and PowerPoint prepared	July 1 - July 22
City Manager's recommended budget filed with the City Council	July 29
City Council Budget Workshop #1	August 5
City Council Budget Workshop #2; including CIP	August 12
Public Hearing on Budget and Order publication (Charter Requirement)	
City Council Budget Workshop #3	August 19
Mission/Goals/Performance Measures due	August 16
Send Notice of Effective Tax Rate to paper	August 13
Budget Public Notice sent to paper	August 13
City Council Budget Workshop #4	August 26
Public Hearing on the Budget	August 26
First reading of ordinance to adopt a revised current year budget and FY2014 budget	September 9
Second and final reading of ordinance to amend current year budget Second and final reading of ordinance to adopt FY2014 budget	September 23
Adoption of Capital Improvement Program (CIP)	September 23

The City of Pearland Charter requires that the City's annual budget must be adopted by the last regularly scheduled Council meeting in September.



THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF PEARLAND, TEXAS
COMPREHENSIVE FINANCIAL MANAGEMENT POLICY STATEMENTS

ADOPTED
SEPTEMBER 2011

Comprehensive Financial Management Policy Statements

Purpose

The Comprehensive Financial Management Policy Statements assembles all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained herein serve as guidelines for both the financial planning and internal financial management of the City.

Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

Objectives

- A. To guide City Council and management policy decisions that have significant fiscal impact.
- B. To employ balanced revenue policies that provides adequate funding for services and service levels.
- C. To maintain appropriate financial capacity for present and future needs.
- D. To maintain sufficient reserves so as to maintain service levels during periods of economic downturn.
- E. To promote sound financial management by providing accurate and timely information on the City's financial condition.
- F. To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- G. To ensure the legal use of financial resources through an effective system of internal controls.
- H. To promote cooperation and coordination with other governments and the private sector in financing and delivery of services.

I.
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Provide for, prepare and present regular reports that analyze and evaluate the City's financial performance and economic condition.

A. *Accounting Practices and Principles*

The City will maintain accounting practices that conform to generally accepted accounting principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. All City financial documents, except monthly interim financial reports, including official statements accompanying debt issues, Comprehensive Annual Financial Reports and continuing disclosures statements will meet these standards. Monthly interim financial reports are on a cash basis and will be reported as budgeted. At year-end, the general ledger and financials will be converted to GAAP and GASB.

B. *Financial and Management Reporting*

1. Interim Financial Reports will be provided monthly to management and City Council that explain key economic and fiscal developments and note significant deviations from the budget. These reports will be distributed monthly by the end of each month for the prior month.
2. Quarterly, departments will report on program measures and indicators as compared to target and last year to Finance. A quarterly report will be submitted to the City Manager, highlighting significant variations.
3. As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

C. *Annual Audit*

1. Pursuant to State Statute, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be performed by certified public accounting (CPA) firm, licensed to practice in the State of Texas. The annual financial statement, including the auditor's opinion, shall be filed within 180 days after the last day of the City's fiscal year. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. An official Comprehensive Annual Financial Report (CAFR) shall be issued no later than six (6) months following the end of the fiscal year. The Director of Finance shall be responsible for establishing a process to ensure timely resolution of audit recommendations.
2. ***Audit Committee***
The Mayor shall appoint or confirm the audit committee, consisting of at least three members of the City Council, with the Mayor being one of the members. The primary purpose of the audit committee is to assist City Council and the City Manager in fulfilling oversight responsibilities for financial reporting, audit processes, and effective internal control systems. The City shall maintain an Audit committee charter which outlines the duties and responsibilities of the audit committee.
3. ***Annual Financial Disclosure***
As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City will provide certain annual financial information to various information repositories through disclosure documents or set of documents that include the necessary information. This will include any periodic materials event notices as required by the SEC.

D. *Signature of Checks*

Pursuant to the City Charter, all checks shall have two signatures, signed by the City Manager or Mayor and countersigned by the City Secretary, or the City Treasurer, or one member of Council. City Treasurer is further defined as the Director of Finance. Signatures shall be affixed on all City checks via facsimile signatures, either with a signature plate used with a check signing machine or with a secure laser check printing system. Component unit check signers are officers elected by the board, where applicable. Component unit's checks shall also have two signatures.

E. *Compliance with Council Policy Statements*

The Financial Management Policy Statements will be reviewed bi-annually and updated, revised or refined as deemed necessary. Policy statements adopted by City Council are guidelines, and occasionally exceptions may be appropriate and required. Exceptions will be identified, documented, and explained to City Council and/or the City Manager.

II.
BUDGET AND LONG RANGE FINANCIAL PLANNING

A. *Balanced Budget*

The City Manager shall file annually, a structurally balanced budget for the ensuing fiscal year with City Council pursuant to the prevailing state and local law. A structurally balanced budget is further defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Short-term loans will be avoided as budget balancing techniques.

B. *Current Funding Basis (Recurring Revenues)*

The City shall budget and operate on a current funding basis. Recurring expenditures shall be budgeted and controlled so as not to exceed current revenues. Recurring expenses will be funded exclusively with recurring revenue sources to facilitate operations on a current funding basis.

C. *Use of Non-Recurring Revenues*

Non-recurring revenue sources, such as a one-time revenue remittance of fund balance in excess of policy can only be budgeted/used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non-recurring sources.

D. *Tax Rate*

The City Manager will recommend a tax rate that the City finances require in order to operate efficiently, yet effectively, and pay its debt.

1. *Homestead Exemption*

The City shall review the homestead exemption annually as part of the budget process. When the financial health of the City's finances and economic and market conditions of the local economy justify, the City Manager may recommend a change to the homestead exemption. In accordance with state statute, any recommended change in the homestead exemption will be presented to Council for approval prior to July 1. The total exemption percentage granted shall not exceed the state statute limitation.

2. *Over-Age and Disabled Persons Exemptions*

The City currently grants a \$40,000 exemption for persons 65 or older and for disabled persons. This amount shall remain stable during a period in which the City is considering increasing the homestead exemption.

E. *Pay As You Go Capital Projects*

The transfer from the City's General Fund and the City's Utility Fund to fund pay-as-you-go capital projects will be budgeted when financially feasible and when projects present themselves for funding. The transfer will be based on the financial health of each fund with the long-term goal of adequately funding rehabilitation.

F. *Revenue Estimating for Budgeting*

1. In order to protect the City from revenue shortfalls and to maintain a stable level of service, the City shall use a conservative, objective, reasonable and analytical approach when preparing revenue estimates. The process shall include historical collection rates, trends, development, and probable economic changes. This approach is intended to reduce the likelihood of actual revenues falling short of budget estimates and should avoid mid-year service charges.
2. The City whenever possible, will seek outside sources of revenue, such as federal, state, and local grants, in order to leverage local dollars.
3. Estimates from grant sources will be projected only to the specific date on which the entitlement will end.
4. The Utility Fund water and wastewater revenues will be budgeted based on the average rainfall/consumption over the last three years, pursuant to the rate model. The City will anticipate neither drought nor wet conditions.

G. *Performance, Merit Pool, and Police Step Increases*

The budget shall include an amount adequate to cover an overall average performance and merit pool, as well as an amount for police step increases, as determined annually by the City Manager. This amount will be calculated for each fund, based on budgeted salaries for the year, and will be placed in a Performance and Merit Pool in each operating fund. In addition, funds may be budgeted when appropriate, to bring identified jobs up to market salary rates.

H. *Budget Preparation*

1. Department Directors have primary responsibility for formulating budget proposals. New or expanded services should support City Council goals, City Manager priority direction and department goals. Departments are charged with implementing them once they are approved.
2. All competing requests for City resources will be weighted within the formal annual budget process.
3. Actions on items that come up throughout the year with significant financial impacts should be withheld until they can be made in the full context of the annual budget process and long-range plan, unless unforeseen circumstances present themselves.
4. Every five (5) years at a minimum or sooner as may be necessary, the city will incorporate a service needs review into the budget process to ensure the most efficient and effective use of resources.
5. Annually, the City will seek to obtain the Government Finance Officers Associate Distinguished Budget Presentation Award. The Budget will be presented in a way that not only meets the criteria of the award, but also clearly communicates the budget to the public.

I. *Budget Management*

The City Council shall delegate authority to the City Manager in managing the budget after it is formally adopted by the City Council, including the transfer of funds within departments, between divisions, and between departments. The City Manager may further delegate levels of authority for the daily operations of the budget. Expenditures/expenses are legally adopted by the fund level. Expenditures/expenses should not exceed the adopted budget, plus subsequent changes approved by the City Council.

J. *Amended Budget*

In order to preserve fund balances/ending balances based on projected revenues and expenditures/expenses for the current fiscal year, City Council will amend the annual budget for all funds, excluding capital improvements funds, as set forth in the projections. City Council will amend the current fiscal year budget annually during the budget process.

K. *Performance Measurement*

Performance measures will be utilized and reported in department budgets. The City will maintain a measurement system that reports trends and comparisons to targets and previous year as a management tool to monitor and improve service delivery.

L. *Operating Deficits*

The City shall take immediate corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that "net income" is lower than budgeted. Corrective actions include:

- Deferral of capital equipment purchases
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Freeze merit increases
- Use of fund balance
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying-off employees if there are not other vacant positions for which they are qualified.

Short-term loans as a means to balance the budget shall be avoided.

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

M. *Long-Range Financial Plans*

1. The City shall develop and maintain a five-year Financial Forecast for each major operating fund, in conjunction with the annual budget process. Major operating funds are as follows:
 - General Fund
 - Debt Service Fund
 - Water/Sewer Utility Fund
 - Economic Development Corporation
2. The forecast should enable current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City's five-Year CIP shall be included in the forecast. Commitments/obligations already made that require future financial resources shall also be included.
3. The forecasts should identify impact to property taxes and utility rates.
4. Major financial decisions should be made in the context of the Long-Range Plan.

The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investment can be made; identify future commitments and resource demands; and identify the key variables that may cause change in the level of revenue.

**III.
REVENUES**

Design, maintain and administer a revenue system that will assure reliable, equitable, diversified and sufficient revenue stream to support desired City services.

A. *Balance and Diversification in Revenue Sources*

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which may adversely impact that source.

B. *User Fees - General Fund*

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs.
3. User fees should be reviewed, at a minimum, every two to three years and adjusted to avoid sharp changes.
4. Factors in setting fees shall include, but not be limited to: market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. User fees should be adopted by Council Ordinance and included in the Annual Fee Schedule.

C. *User Fees - Enterprise Funds*

1. Utility rates and other Enterprise Fund user fees shall be set at levels sufficient to cover operating expenditures (direct and indirect), meet debt obligations and debt service coverage, provide pay-as-you-go funding for capital improvements, and provide adequate levels of working capital.
2. The City may set a different fee for residents versus non-residents.
3. The Five-Year Financial Plan (rate model) and proposed operating budget shall serve as the basis for rate change considerations.
4. When necessary, the Five-Year Financial Plan (rate model) will be built around small rate increases annually versus higher rate increases periodically.

D. *One-Time/Unpredictable Revenue Sources*

1. One-time, unpredictable revenue sources should not be used for ongoing expenses/expenditures.
2. One-time, unpredictable revenue sources will be used or one-time purchases such as increase in fund balance requirements, capital equipment purchase, capital improvements, etc.

E. Revenue Collection

The City shall maintain high collection rates for all revenues by monitoring monthly receivables. The City shall follow an aggressive, consistent, yet reasonable approach to collecting revenues to the fullest extent allowed by law for all delinquent taxpayers and others overdue in payments to the City.

Revenues actually received will be compared to budgeted revenues by the Director of Finance and any variances considered to be material will be investigated. This process will be summarized in the monthly financial report. (See Financial and Management Reporting.)

F. Write-Off of Uncollectible Receivables

(excludes property taxes, court fines and warrant)

1. Receivables shall be considered for write-off as follows:
 - a. State statute authorizing the release of extinguishment, in whole or in part, of any indebtedness, liability, or obligation, if applicable.
 - b. Accounts outstanding for 3 years, identified as uncollectible, and all attempts to collect have been taken.
2. Accounts shall be written-off annually near year-end. Upon approval, accounts will be forwarded to a credit reporting agency.
3. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City.

**IV.
EXPENDITURES**

Identify services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of those services.

A. Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

B. Periodic Program/Services Reviews

The City Manager and staff shall undertake periodic reviews of City programs and services for both efficiency and effectiveness. Programs or services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated.

C. Purchasing

All City purchases of goods and services shall be made in accordance with the City's current Purchasing manual.

**V.
FUND BALANCE AND RESERVES**

Maintain the fund balance and working capital of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position during emergencies or economic fluctuations.

A. General Fund Unrestricted Fund Balance

The City shall maintain the General Fund unrestricted fund balance equivalent to 2 months of recurring operating expenditures, based on current year expenditures. If the fund balance exceeds this amount, funding non-recurring expenditures in the following fiscal year may be used to draw down the balance.

B. Water/Sewer Unreserved Working Capital

The City shall maintain a working capital sufficient to provide for reserves for emergencies and revenue shortfalls. A cash equivalent operating reserve will be established and maintained at 25% of the current year's budget appropriation for recurring operating expenses.

The cash operating reserve is derived by dividing the total cash equivalents balance by recurring operating expenses.

C. *Use of Fund Balance/Working Capital*

Fund balance/Working Capital shall only be used for emergencies, non-recurring expenditures/expenses or major capital purchases that cannot be accommodated through current year savings. Should such use reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

D. *Debt Service Fund Unrestricted Fund Balance*

The City shall maintain the debt service fund balance at 10% of annual debt service requirements OR a fund balance reserve as required by bond ordinances, whichever is greater.

E. *Property/Liability Insurance Fund Unrestricted Fund Balance*

The Property/Liability Insurance Fund accounts for uninsured and deductible claims for the City's property and liability insurance. Claims cannot be reasonably predicted and budgeted for; therefore the fund will maintain a balance that approximates the prior average annual expense for the last three years, excluding extra-ordinary expenses in the fund.

F. *Employee Benefits Fund Unrestricted Fund Balance*

The Employee Benefits Fund is funded through City and employee contributions. Estimated costs shall be determined during each budget year and the contributions adjusted accordingly. There is no minimum balance for this fund.

G. *Economic Development Corporation*

As sales tax revenue fluctuates due to changes in economic conditions, the PEDC shall maintain a fund balance of no less than 10% of budgeted sales tax revenues.

H. *Water/Sewer Revenue Debt Coverage Reserves*

Revenues shall be maintained at 1.15 times coverage in a fiscal year where the water/sewer fund is not issuing additional debt and 1.4 times coverage in a year where debt is anticipated to be issued.

I. *Bond Issuance Reserves*

Debt service reserves should be maintained for each bond issue as required by bond covenants.

J. *Contingency Fund*

Pursuant to the City Charter, a provisions shall be made within the annual budget for a contingency fund in an amount not more than seven percent of the total budget (General Fund) to be used in case of unforeseen items of expenditure.

K. *Fund Balance Classification*

The governmental fund financial statements will present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor certain constraints on the use of the financial resources within the governmental funds. The classifications used will be as follows:

- **Nonspendable:** Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Examples include Inventories, prepaid items, and long-term receivables.
- **Restricted:** Amounts for which constraints have been placed on the use of resources either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Restricted fund balances include but may not be limited to: Debt Service Reserves, Special Court Funds created by State Statute, Debt Service Funds, Hotel Occupancy Tax, State and Federal Forfeitures/Seizures, Parkland, Detention, Sidewalk, Tree Trust, and Park and City-Wide Donation revenues, University of Houston Fund, Unspent bond proceeds, Unspent grant funds, Unspent Capital Lease proceeds, and Unspent funds received pursuant to funding, developer, and/or TxDOT agreements.
- **Committed:** Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Council. These amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed.

- Assigned: Amounts that are constrained by the City's intent to be used for specific purposes but are neither restricted nor committed. In governmental funds other than the general fund, assigned fund balances represents the amount that is not restricted or committed. This indicates that those resources are, at a minimum, intended to be used for the purpose of that fund. Examples include: residual funds in all governmental funds except the General Fund and outstanding encumbrances at year-end.
- Unassigned: Is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Commitment of Fund Balance

The City Council is the City's highest level of decision making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an ordinance approved by the City Council at a regular City Council meeting. The ordinance must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in a subsequent period.

Assignment Fund Balance

The City Council has authorized the Director of Finance as the official authorized to assign fund balance to a specific purpose pursuant to the guidelines.

Order of Expenditure of Funds

When multiple categories of fund balance are available for an expenditure, the City would typically use Restricted fund balances first, followed by Committed, and then Assigned, but reserves the right to selectively spend from any of the categories, including Unassigned based upon the individual circumstances.

VI.

CAPITAL EXPENDITURES AND IMPROVEMENTS

Annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

A. *Capitalization Threshold for Tangible Capital Assets*

1. Tangible capital items should be capitalized only if they have an estimated useful life of 2 years or more following the date of acquisition or significantly extend the useful life of the existing asset and cannot be consumed, unduly altered, or materially reduced in value immediately by use and have a cost of not less than \$5,000 for any individual item.
2. The capitalization threshold of \$5,000 will be applied to individual items rather than to a group of similar items. (i.e.: desks, chairs, etc.)
3. To maintain adequate control over non-capitalized tangible items, items costing \$1,000 - \$4,999 will be monitored, tagged, and tracked through the City financial software system.
4. Accurate inventories of all tangible items will be maintained to ensure proper stewardship of public property.

B. *Five-Year Capital Improvement Plan (CIP)*

1. The City shall annually prepare a five-year capital improvement plan based on the needs for capital improvements and equipment, the status of the City infrastructure, replacement and renovation needs, and potential new projects. Capital projects are improvements or additions to the City's physical plant/facilities/infrastructure and become a part of the City's asset inventory. Capital projects can be further categorized into land, buildings, improvements other than buildings, and infrastructure, which includes roads, sidewalks, bridges, utility lines, physical plants, etc. Capital costs typically consist of preliminary design, final design, and construction, and may involve the acquisition of land or easements. For purposes of the CIP Plan, a Capital Improvement Project should generally exceed a cost of \$100,000.
2. For the most part, projects in the CIP should be based upon master plans or developer agreements. This ensures that the City's CIP, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City as contained in the Comprehensive Plan and supporting master plans. Examples of these supporting documents are: Water and Wastewater Modeling Plans, Thoroughfare Plan, Parks Master Plan, Trail Plan, Municipal Facilities Plan, etc.
3. For every project identified in the CIP, a project scope and project justification will be provided. Also, project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.

4. Parks Board and the Planning and Zoning Commission will be provided opportunities to review the list of CIP projects for the CIP and may suggest additions and/or changes to the plan as appropriate. Pursuant to the City Charter, the Planning and Zoning Commission makes recommendation to the City Manager.
5. The City Manager is charged with recommending a Capital Improvement Plan to City Council. The CIP shall be filed and adopted in conjunction with the annual budget.
6. Annually, through the budget process and at year-end, projects are to be reviewed. For those identified as complete, any remaining funds will close to fund balance. For those projects with identified savings, the project budget will be reduced and the subsequent savings will flow to fund balance. These funds can then be re-appropriated during the next fiscal year capital budget. Funds remaining from bond proceeds will only be used in accordance with the legal use of those funds.
7. Appropriations for capital projects are for the life of the project; therefore re-appropriation of capital funding for each fiscal year for budgeted projects is not necessary.

C. *Infrastructure Evaluation and Replacement/Rehabilitation*

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities and other infrastructure are fundamental and essential functions for public health and safety, environmental protections and the economic well being of the City. As a result, the City's CIP should be focused on ensuring that infrastructure is replaced as necessary to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain existing levels of service and accommodate growth.

1. High priority should be given to replacing/rehabilitating capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purpose.
2. The decision on whether to repair, replace or to rehabilitate an existing capital asset will be based on which alternative is most cost-effective, which would include life-cycle costing, and provides the best value to the City.

D. *Replacement of Capital Assets on a Regular Schedule (Fleet, Fire Trucks, and High-Tech)*

The City shall annually prepare a schedule for the replacement of its fleet, fire trucks, and high technology capital assets. Funding for the replacement of these assets will be accomplished through the annual budget process, within the resources available each fiscal year. A variety of funding options will be explored, including but not limited to cash on hand and lease/purchase, based upon a determination of what would be in the best interest of the City.

E. *Capital Expenditure Financing*

The City recognizes that there are three basic methods of financing its capital requirements: Funding from current revenues; funding from fund balance; or funding through the issuance of debt. Types of debt and guidelines for issuing debt are set forth in the Debt Policy Statements.

F. *Pay-As-You-Go Capital Improvements*

1. The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital improvements and capital purchases. This will reduce/minimize the property tax and utility rate impacts on Pearland citizens.
2. The City will seek out and use intergovernmental funding sources for capital improvements in order to leverage City funding and to minimize property and utility rate impacts.

G. *Capital Improvements/Project Reporting*

A summary/status report on the City's various capital projects will be prepared monthly and available to the City Manager and to City Council. Income statements on the City's CIP funds will be prepared monthly and include budget-to-actual for each project as well as list of major contracts, expense to date, and % contract completion.

**VII.
DEBT**

Establish guidelines for debt financing that will provide needed facilities, land, capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

A. Use of Debt Financing

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance and to fund infrastructure improvements and additions. Debt will not be used to fund current operating expenditures.

The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital expenditures and capital improvements, which shall include, but not be limited to, sales tax, utility system revenues, developer fees, inter-local agreements, and state and federal grants.

B. Affordability

The City shall use an objective analytical approach to determine whether it can afford to issue general-purpose debt, both General Obligation and Certificates of Obligation, water/sewer debt, sales tax revenue debt, and any other financing permitted by State law. The process shall include an internal feasibility analysis for each long-term financing which analyzes the impact on current and future budgets, which would include the tax and utility rates. The process shall also include the benefits of the proposed projects. The decision on whether or not to issue new debt shall be based on the benefits of the project, current conditions of the municipal bond market, and the City's ability to "afford" new debt.

In no case will the City issue general obligation debt that will require a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate, which is the maximum tax rate permitted by State law.

C. Types of Long-Term Debt

1. General Obligation Bonds (GO)

General Obligation bonds require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt service.

a. General Obligation bonds must be issued for projects that are in accordance with the wording in the bond proposition.

2. Certificates of Obligation

Certificates of Obligation may be issued without voter approval to finance any public works project or capital improvement, as permitted by State law. It is the City's policy to utilize Certificates of Obligation to finance public improvements in certain circumstances and only after determining the City's ability to assume additional debt. Circumstances in which Certificates might be issued include, but are not limited to the following.

a. The City may issue CO's when there is insufficient funding on a general obligation bond-financed capital improvement.

b. The City may issue CO's when "emergency" (urgent, unanticipated) conditions require a capital improvement to be funded rapidly.

c. The City may issue CO's for projects when the City can leverage dollars from others to reduce the City's capital cost for a community improvement.

d. The City may issue CO's for projects when there is no other adequate funding source available (ie: GO or developer funding), the project is determined to be in the best interest of the City, and where a determination is made that waiting for the next bond referendum or having a bond referendum for a small amount of money or a small number of projects is impractical and where public notice versus a voted bond referendum is deemed acceptable by the City Council.

e. The City may issue CO's if it would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and

f. The City may issue CO's for projects for which the City will be reimbursed by Developer (principal plus interest)

3. Revenue Bonds

Revenue bonds are generally payable from a designated source of revenue. They do not require voter approval.

For the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall meet the bond coverage ratio as defined in the ordinance. Annual adjustments to the City's rate structures for Enterprise Funds will be made as necessary to maintain the coverage factor.

If the City should issue CO's for Water/Sewer Improvements, the Water/Sewer Fund will pay the annual debt service associated with the issue.

D. *Debt Structures*

The City shall normally issue bonds with a life not to exceed 25 years for general obligation bonds and 30 years for revenue bonds, but in no case longer than the useful life of the asset. The City shall seek level or declining debt repayment schedules and shall seek to retire 90% of the total principal outstanding within 20 years of the year of issuance. There should be no debt structures that include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception or as special situations may warrant. There shall be no "balloon" bond repayment schedules, which consists of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal payments starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure except for debt issuances reimbursing developers for infrastructure or in the case in which the project will generate revenue, but it takes a couple of years to produce the revenue. Capitalized interest should normally not exceed 2 years.

The City currently has a level debt service structure. As such, unless there is growth (increased valuation, increase in number of connections, etc.) or reallocation of the tax rate to debt service, there is no room for additional debt without increasing rates. The City shall seek to begin making attempts to structure future debt issuances, where affordable, to a declining structure.

The City will issue debt based on a fixed rate and will limit use of variable-rate debt due to the potential volatility of such instruments.

E. *Debt Refunding*

The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the net present value savings of a particular refunding should exceed 3.0% of the refunded maturities unless (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt or (3) the refunding is combined with a new debt issuance

F. *Interest Earnings on Debt Proceeds*

Debt interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan in compliance with the voted propositions, cost overruns on bond projects, or be applied to debt service payments on the bonds issued.

G. *Bond Elections*

1. Timing of general obligation bond elections shall be determined by the inventory of current authorized, unissued bonds remaining to be sold and the Five-Year Capital Improvement Plan.
2. The total dollar amount of bond election propositions recommended to the voters should typically not exceed the City's estimated ability to issue the bonds within a 7-year period.
3. An analysis showing how the new debt combined with current debt impacts the City's tax rate and debt capacity will accompany every future bond issue proposal.

H. *Sale Process*

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City will utilize a negotiated process when the issue is, or contains, a refinancing that is dependant on market/interest rate timing, if the interest rate environment or market/economic factors may affect the bond issue, or if the nature of the debt is unique and requires particular skills from the underwriters involved. The City shall award the bonds based on a true interest costs (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

I. *Underwriting Syndicates*

The City's financial advisor shall attempt to involve qualified and experienced firms, which consistently submit ideas to the City and financial advisors and actively participate in the City's competitive sale in its negotiated underwritings. In conjunction with the City, the City's financial advisor shall recommend the structure of underwriting syndicates, which will be optimal for the type and amount of debt being issued.

J. *Bond Ratings*

Full disclosure of operations and open lines of communications shall be maintained with the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, as recommended by the City's financial advisor.

The City will continually strive to maintain or increase the City's current bond ratings by prudently managing its funds and by reviewing and monitoring financial policies, budgets, forecasts and the financial health of the City.

K. *Covenant Compliance*

The City will comply with all covenants stated in the bond ordinance, including providing for annual disclosure information and providing for material event notices.

L. *Arbitrage Rebate Monitoring and Reporting*

Arbitrage is the interest earned on the investment of bond proceeds above the interest paid on the debt. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. The recordkeeping shall include tracking project expenditures, interest earned on the bonds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt. Arbitrage rebate calculations will be performed annually on all debt issues and the liability recorded for any positive arbitrage. Due to the specialized nature of the calculations, this function will typically be outsourced.

M. *Lease/Purchase Agreements*

The City will use lease/purchase agreements for the acquisition of equipment when it is cost-effective and provides for attractive terms. All lease purchase agreements will be approved by City Council no matter the dollar amount.

VIII.
CASH MANAGEMENT AND INVESTMENTS

To maintain the City's cash in such a manner so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield.

A. *Investment Management*

1. All aspects of cash/investment management shall be designed to ensure safety and integrity of the City's financial assets.
2. Cash/Investment management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. (See City's Investment Policy and Strategy)
3. The City will utilize competitive quotes from approved broker/dealers, affording no special advantage to any individual or corporate member of the financial or investment community.
4. The City will only do business with City authorized broker/dealers and/or financial institutions as approved by Council and who have executed a written certification of their review of the City's Investment Policy.
5. The City shall design and establish policies relating to a variety of cash/investment management issues, such as the eligibility and selection of various broker/dealers, safekeeping requirements, collateral requirements, delivery versus payment requirements, weighted average maturity requirements and other such aspects of the program, which necessitate standard setting in pursuit of appropriate prudence and enhanced protection of assets. (See City's Investment Policy)
6. Investments of the City shall be made with the exercise of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment.

B. *Investment Strategy*

The City of Pearland maintains a consolidated portfolio in which it pools its funds for investment purposes. The City's investment program seeks to achieve safety of principal, adequate liquidity to meet cash needs, and reasonable yields commensurate with the preservation of principal and liquidity. (See City's Investment Strategy)

C. *Interest Income*

Interest earned from investments shall be distributed to the funds from which the funds were provided.

D. *Arbitrage Investments*

Investment on bond proceeds will be made with safety of principal and liquidity in mind, but with a competitive rate of return. If there is positive arbitrage, the rebatable earnings will be sent to the IRS, as necessary.

E. *Depository*

The City will select its official bank through a formal bidding process in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available. The City will, at a minimum, bid depository services every five years. The City will review the financial health of the City's depository annually to include but not be limited to earnings, assets, capital, and liquidity.

F. *Collateralization of Deposits*

1. The City shall have pledged collateral held at an independent third-party institution and evidenced by a written receipt.
2. The value of the pledged collateral should be marked to market monthly and shall be at least 102 percent of par or market value of the investments, whichever is greater.
3. Substitutions of collateral shall meet the requirements of the collateral agreement. Collateral shall not be released until the replacement collateral has been received, if the release of the collateral should result in the value being under 102 percent of par value.
4. The pledge of collateral shall comply with the City's investment policy.

IX.

GRANTS AND INTERGOVERNMENTAL REVENUES

The City will seek, apply for, and effectively administer federal, state and local grants, which support the City's current priorities and policy objectives. The City should take advantage of opportunities to enhance service delivery through intergovernmental cooperation, shared revenues, and grants.

A. *Grant Guidelines*

1. The City shall apply and facilitate the application for only those grants that are consistent with the objectives and high priorities identified by Council and management.
2. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs and services.
3. The potential for incurring ongoing costs, to include assumptions of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. *Grant Review Process*

1. A uniform grants pre-application process will be utilized to assure the City has all the information necessary to make a decision regarding a potential grant. Information to be provided should include, but not be limited to:
 - a. The grant being pursued and the use to which it would be placed
 - b. The objectives or goals of the City which will be achieved through the use of the grant.
 - c. The local match required, if any, plus the source of the local match
 - d. The increased cost to be locally funded upon termination of the grant
2. All grant agreements will be reviewed by the appropriate City staff, including Finance, Legal, HR, and the sponsoring department, to ensure compliance with state, federal, and City regulations.
3. The City Manager shall approve all grant submissions and City Council shall approve all grant acceptances over \$50,000.

C. *Budgeting for Grant Expenditures*

Annually via the budget process, departments will submit for possible funding, known grant opportunities. These grant opportunities will be prioritized and ranked along with all other supplemental requests. If approved, the expenditure and associated revenue will be appropriated in the Grant Fund. If there are grant opportunities that arise during the year and are received by the City, the budget will be amended via the projections, if the City can fund the local match required.

D. *Grant Termination and/or Reduced Grant Funding*

1. In the event of reduced grant funding, City resources will be substituted only after all program priorities and alternatives are considered during the budget process, unless the City is obligated through the terms of the grant to maintain the positions, services, or equipment.

2. The City shall terminate grant-funded programs and associated positions when grant funds are no longer available, and it is determined that the program no longer supports City goals and/or is no longer in the best interest of the City, unless the City has obligated itself through the terms of the grant to maintain the positions, services, or equipment.

X. FINANCIAL CONSULTANTS

The City will employ qualified financial advisors and consultants as needed in the administration and management of the City's financial function. These areas include but are not limited to audit services, debt administration, delinquent tax collection attorney, and financial modeling. The principal factors in the selection of these consultants will be experience/expertise, ability to perform, the services offered, references, and methodology to name a few. In no case should price be allowed to serve as the sole criterion for the selection.

A. *Selection of Auditors*

At least every seven years, the City shall request proposals from qualified firms, including the current auditors if their past performance has been satisfactory. The City Council shall select an independent firm of certified public accountants to perform an annual audit of the accounts and records, and render an opinion on the financial statements of the City.

It is the City's preference to rotate auditor firms every seven years at the maximum, to ensure that the City's financial statements are reviewed and audited with an objective, impartial, and unbiased point of view. The rotation of the audit firm will be based upon the proposals received, the qualifications of the firm, and the firm's ability to perform a quality audit.

However, if through the proposal and review process, management and the Audit Committee select the current audit firm, then, it is the City's preference that the lead audit partner be rotated, as well as the lead reviewer, after a maximum of seven years.

B. *Arbitrage*

1. The City shall calculate positive/negative arbitrage on each bond issue annually. While the City is responsible to ensure that the records are in order, the calculations made, reporting completed, and filings made, the actual arbitrage calculation and reporting shall be contracted out to a qualified firm.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is not a requirement for rotation.

C. *Delinquent Tax Collection Attorney*

1. Due to the nature and expertise required, the City shall hire a delinquent tax collection attorney to collect delinquent taxes, represent the City in filing bankruptcy claims, foreclose on real property, seize personal property, and represent the City in court cases and property sales.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is no requirement for rotation.

D. *Bond Counsel*

1. Bond Counsel to the City has the role of an independent expert who provides an objective legal opinion concerning the issuance and sale of bonds and other debt instruments. As bond counsel are specialized attorneys who have developed necessary expertise in a broad range of practice areas, the City will always use a consultant for these services. Generally, bonds are not marketable without an opinion of nationally recognized bond counsel stating that the bonds are valid and binding obligations stating the sources of payment and security for the bonds and that the bonds are exempt from Federal income taxes.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with Bond Counsel shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

E. *Financial Advisory Services*

1. The City issues various types of securities to finance its capital improvement program. Debt structuring and issuance requires a comprehensive list of services associated with municipal transactions, including but not limited to: method of sale; analysis of market conditions; size and structure of the issue; coordinating rating agency relations; evaluation of and advice on the pricing of securities, assisting with closing and debt management; calculation of debt service schedules; and advising on financial management. As financial advisors to governmental entities have developed the necessary expertise in a broad range of services, the City will use a consultant for these services.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with the Financial Advisor shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

F. *Depository Bank*

Pursuant to State law, the City may approve a depository contract whose term does not exceed five years. There is no requirement for rotation. The City will select its official banking institution through a formal process based on best value in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available.

Funding Highlights

- ◆ General Fund
- ◆ Water / Sewer Fund
- ◆ Grant Fund
- ◆ Other Funds

Staffing Highlights

- ◆ General Fund
- ◆ Water / Sewer Fund
- ◆ Other Funds

**GENERAL FUND
MAJOR FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Firefighters and Gear for New Station #3 \$177,705

The budget includes funding for 9 full-time Firefighters to be hired 8/1/14, and gear for 9 part-time Firefighters to be hired effective 10/1/14 to staff the new Station #3, 24/7, that is scheduled to be open October 2014. This will improve response times and allow for efficient resource deployment.

Fire Truck Replacement \$625,000

There are 6 front line pumpers and 3 reserve units. One of the reserve units, Unit 108, purchased in 1992, is over 20 years old and has exceeded its life expectancy. Funds are budgeted for a new pumper to serve on the front line and one of the existing front line pumpers will be placed in reserve.

New 5th Ambulance Service \$409,493

Due to the increasing demand for service, over 7,000 calls a year, and the increased frequency that all four of the current ambulances are all on runs at the same time, the addition of a 5th ambulance service is funded to include one new ambulance at \$238,099 and \$171,394 for 2 full-time paramedics and 2 full-time EMT's. This ambulance will provide service during peak demand times, from 9:00 am until 9:00 pm daily. This will reduce potential reliance on mutual aid from other departments and increase response times.

EMS Ambulance Replacement and Refurbishment \$228,850

The budget includes \$134,525 for a replacement ambulance needed to replace an existing ambulance that is over 5 years old with mileage of 147,667, which is considered excessive for an ambulance. There have been numerous major repairs during the lifespan of the existing unit. In addition, \$94,325 is included in the budget for one of the existing ambulances to be refurbished, which has over 136,524 miles, and is over 5 years old. Both of the current vehicles have had had extensive repairs costing \$16,000 since July 2010. This addresses the City Council's Public Safety Priority.

Consolidation of Fire and EMS \$400,000

Funds have been budgeted to accommodate the first step in the consolidation of the Fire and EMS departments to maximize the effectiveness and efficiencies of existing resources. Included is \$108,000 for fire gear (PPE) and \$36,000 for uniforms to accommodate the full-time EMS personnel who cross-train as fire fighters, and \$256,000 for the training program and associated payroll expenditures.

Police Officers \$400,186

The number of calls resulting in a unit being dispatched is up 11% from last year, the number of calls initiated in the field is up 27%, and the number of dispatched calls per Patrol Officer is up 4% from last year. Arrests are up 16%, a 5% increase in arrests per capita, and warrants served are up 14%. The 2014 budget includes the addition of 3 Officers, to begin October 1, 2013. Based on the anticipated population growth, the City is adding 1 Officer per 1,000 in population. This meets the City Council Strategic Priority to maintain appropriate staffing levels for the Patrol unit. The dollar amount includes 1 new home fleet vehicle, \$57,365.

**GENERAL FUND
MAJOR FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Full-Time Judge/Part-Time Court Clerk \$ 41,188

Due to increases in citations, trial settings, as well as the complexity of court proceedings, a system of part-time judges is no longer sufficient to meet the on-going needs of the court. The budget includes funding for a full-time judge. This will allow for additional arraignment dockets, property and motion hearings, as well as Bond Forfeiture dockets. In addition to court proceedings, there are also administrative duties such as issuing judgments, ordering motions, legal research, etc. The conversion from part-time to full-time is \$7,283. In addition there are funds for contract prosecutor due to increased or dual dockets and a part-time Court Clerk.

Max Road Sportsplex \$244,034

The Max Road Sportsplex is scheduled to open April 2014. The budget includes funding for 22 picnic tables, 2 shade structures, 3 trash receptacles, and a soccer scoreboard for the playfields to be placed in the park for the opening date. In addition, supplies, tools, utilities and mowing/landscaping services are provided for the 5 month period the complex will be open in FY 2014.

IT Needs Assessment \$339,422

The City has grown dramatically over the last decade which has been matched by a demand for services by the City. Departments have looked to technology to help improve both quality and efficiency of service delivery. As such, the City underwent an IT Needs Assessment/5-Year Master Plan Study in 2013. Similar to a 5-year CIP, the Plan lays out projects, phases, and funding by year. The Plan identified \$5.7 million in projects and the need for additional staff in IT over the 5-year period. The largest project dollar-wise is the recommended replacement of HTE, an 18 year old Enterprise Application (Payroll, AP, GL, Permits, UB, etc.) totaling \$3.3 million. Year 1 of the Plan identified \$602,020 in needs. Upon review, the City is recommending and budgeting for \$339,422, as follows:

Systems Administrator	\$60,602
4-Year Computer Replacement Cycle vs 6	46,700
IT Staff Training	12,500
Outlook Email Server and License	76,000
Closed Network Ring Loop	16,000
Fire Records in the Cloud	11,620
Internet Connectivity and Redundancy	36,000
ERP Consultant (Phase I for Conversion)	80,000

Flashing Left Turn Arrow Program \$138,186

Flashing amber arrow for left turns along FM 518 will improve the traffic flow along this stretch of roadway and will reduce delays for left turn traffic during peak hours. Traffic and traffic related issues are the number one concern of Pearland residents in the 2013 Citizen Survey, and has been since the first citizen survey in 2009. This flashing arrow program will be a three year project. Year 1 will cover FM 518, part of Dixie Farm Road, and part of Magnolia. Year 2 will cover FM 2234/McHard, Cullen, and SH 35. Year 3 will cover the remainder of Dixie Farm Road, Magnolia, and signals off major roadways. These funds cover Year 1.

**GENERAL FUND
MAJOR FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Span Wire Rebuild/Intersection Upgrades \$192,000

The span wire intersections along FM 518 are at least 20 years old and need to be upgraded. Span wire only upgrades include the replacement of all span wire, signals, and the controller cabinet. By upgrading the traffic signals, it will reduce overtime calls and improve the look and performance of the signals. These funds will be used for the FM 518 signals at Walmart, Cullen, Woody, and Woodcreek because these locations have existing issues that cause the signals to go into "flash" mode, requiring a service call.

Comprehensive Plan Update \$100,000

The Comprehensive Plan is a document that guides public policy in terms of transportation, utilities, land use, recreation, housing, economic development, among others. The Texas state law requires that in order to regulate the use of land within its corporate limits, a City must prepare a Comprehensive Plan for its future development. Funding of \$100,000 in the 2013 fiscal year budget was year one of a two-year plan for an all-inclusive update to the Comprehensive Plan to reflect changes that have occurred since 1999, as well as to better manage Pearland's population growth that will likely continue into the future. This meets the City Council's Land Use Strategic Priority. In addition, last year the Planning & Zoning Commission made updating the Comprehensive Plan one of its Strategic Priorities.

Motor Grader w/ Blade \$124,543

This motor grader will be used during asphalt and drainage operations. Currently, grading operations are done either by a gradall or by a push blade on a small excavator. The gradall uses the edge of an excavating bucket on the end of an articulating boom, which cuts grade by lifting, dragging, and maneuvering the bucket and boom simultaneously. This method can produce good results, but is not the ideal way to grade roadway millings or base material. The motor grader will level out millings, grade the roadway to achieve proper centerline crownings, shape millings on the road's edge and create a shoulder, shape the shoulder of roadways to allow rainwater to run off the roadway, blade base material to grade the crown of the roadway's subgrade, as well as other asphalt and drainage operations. Savings of \$33,821 from the rental of a motor grader will be realized with this purchase.

Dual Drum Compactor \$133,600

A drum compactor is used after the asphalt paving process to smooth out and compact the asphalt before it cools and hardens. The smooth drum works by pushing asphalt in a squeegee fashion in front of the compactor, creating a minute ripple of asphalt, and then almost immediately applies a downward static force, trapping and compacting the asphalt. The drum compactor the City currently owns is neither large enough nor heavy enough to properly compact large road areas. This compactor will provide reliable, safe, and dependable roadways. Savings of \$28,410 from the rental of a drum compactor will be realized with this purchase.

Public Works Sidewalk Replacement Program \$437,000

The City's Public Works Departments created and implemented a sidewalk replacement program to replace sidewalks that created a trip hazard for its residents, as well as for those that were uprooted due to repair projects. While the City has funded this amount annually over the last few years, it is not enough to address trip hazards over 1". The Public Works Department is compiling an inventory of all trip hazards over 1" and we anticipate a high volume due to the shifting of the dirt over the last several years due to drought, as well as age of infrastructure. The City may propose the use of some of the General Fund reserves and Certificates of Obligation in the future funding and phasing of a replacement program.

**GENERAL FUND
MAJOR FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Public Works Asphalt Road and Sidewalk Rehabilitation \$900,000

The City of Pearland continues to emphasize the maintenance of its roadways and sidewalks and evaluates them in accordance with the City's standards. The City also works in partnership with Brazoria County Precinct #3 on various road pavement rehab projects. The budget includes various right-of-way pavement rehab projects through an interlocal agreement with Brazoria County Precinct #3 and Bridge Department, where the City supplies materials and labor and the County supplies equipment and operators. Proposed mill/cap/overlay projects include: Westgate, Butler, Garden, Hatfield, Wagon Trail, Becky, Woodcreek, CreekrIDGE, Washington Irving, Herbert, Warren, Williams, Keis, CR414 East and West, Figland, and E. Industrial. This Program meets the City Council Capital Improvement and Transportation Strategic Priorities. The Capital Improvement Program (CIP) continues to efficiently execute the City's transportation plan. \$300,000 is budgeted in the Public Works Administration Department for an assessment of the condition of streets and sidewalks for a future rehabilitation phasing plan.

Class and Compensation Plan \$1,990,403

One of the goals of the City is to retain and attract qualified employees. Over the past two years the City has experienced a high level of employee turnover and the City experiences trouble filling positions with qualified people due to pay. As such, the City conducted a Class and Compensation Study. The study was done to determine the labor market value for similar jobs in similar environments. Potential employees are recruited from a certain geographic area – the labor market. The study shows that some of the City employees are underpaid and the budget includes funding to get salaries in line with the relevant labor market. The City must be prepared to offer competitive pay to attract and retain qualified employees. The longer the City waits to bring pay into alignment to the labor market, the further behind we fall and the greater the risk of retaining and recruiting qualified individuals.

Total Highlights \$6,881,610

Staffing Highlights follow on pages 44-46

Full list of funded supplemental requests can be found on pages 438-442

**WATER & SEWER FUND
MAJOR FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Control Panel Replacement \$ 57,000

Control panel enclosures are needed at the Knapp Road-West and Sunset Meadows lift stations. The existing panels are old, in bad condition, and do not seal securely, which allow rainwater to enter the control panel. This could cause an electrical short and damage the electrical components or create a hazard to personnel operating and maintaining these stations. The lift station control panels at Towerbridge, Village of Mary's Creek, and Green Tee VII will have their control panels replaced and will include a variable frequency drive (VFD). The use of VFD's will provide a longer lifetime on the motors, be more efficient, and will use less electricity to operate. They will also allow for an increase in reliability at these lift stations to collect and transport wastewater from these subdivisions for proper treatment.

Clarifier Drive Replacement \$ 184,000

Clarifier drives are critical to the wastewater treatment process and drive failure could mean untreated wastewater going to the creek and causing environmental hazard and a violation under Texas Commission on Environmental Quality (TCEQ) rules. The clarifier drives at the Barry Rose treatment facility are 25 years old. They are very corroded and are in bad shape. The current condition of these drives indicates they need to be replaced.

Process Water System and Control Panel \$ 148,000

This funding replaces the process water systems at four of the wastewater treatment plants that are in bad condition. These systems provide water to the plants for washing down the clarifier sprayers and provide water to run the sludge processing equipment. Failure of these systems can cause major disruptions at the plants, or result in the inability to run the sludge processing equipment. Not being able to run the sludge processing equipment would mean increased cost of wet hauling to other plants, and this would increase the burden on those plants.

Aeration Motor and Rebuild \$ 46,000

Aerators are critical to the treatment of wastewater process. Being down for any length of time would be very detrimental to the treatment process and cause violations under TCEQ rules. The motors to the aerators are in bad condition. They have been at the Barry Rose Wastewater Treatment Plant since the last plant expansion 25 years ago. One motor will be new and the other will be rebuilt.

Aeration Gearbox Rebuild \$ 125,000

Currently there is one gearbox in inventory and two in service for the Barry Rose Wastewater Treatment Plant. It is recommended to have gearboxes rebuilt every four or five years. These two gearboxes have been in service for over ten years. We will replace one gearbox with the spare gearbox and have the other one sent in for rebuild. When that one comes back, we will send in the last one for rebuild. If these gearboxes were to break down, the treatment process would suffer and cause violations under TCEQ rules.

Filter Cloth Socks Replacement \$ 50,460

Filter socks should be replaced every three or four years. The current condition of the socks reveals their need for replacement. Some units have tears in them, which could allow solids to get by. This could cause a high TSS violation and reduce the UV disinfection process, causing fecal violations.

Water Production Supervisor and Operator Positions \$ 222,353

With the number of water connections increasing in the City due to the increase in population and size of the City, staff must increase to keep up with this pace. One Water Production Supervisor and two Water Operator I positions are being added, including two vehicles. There are over 700 dead end water lines in the City that need flushing. The current manpower is not

**WATER & SEWER FUND
MAJOR FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

able to flush all of these dead ends. This could lead to water quality concerns and violations of TCEQ requirements. Also, staff responds to water quality complaints, as well as conduct pre-maintenance on all pumps, motors, generators, buildings, and fences. Additionally, TCEQ requirements have grown over the past few years, requiring us to focus on the requirements to stay in compliance with regulations.

Interior Lining for Ground Storage Tanks \$ 300,000

Three ground storage tanks are in very bad condition and need interior lining protection to prevent corrosion and to stop leaks. These tanks are the Cullen, McLean, and the 518 Ground Storage Tanks. The 600,000 gallon capacity Cullen tank was built in 2002 and currently has leaks on the wall bolted seams. The 300,000 gallon capacity McLean tank was built in 2002. Its interior coating is corroding above the high water line. The 500,000 gallon capacity FM 518 tank was rehabilitated around the year 2000 and requires interior protective coating for corrosion protection. The work on these three storage tanks will keep them in compliance with TCEQ and American Water Works Association (AWWA).

Flow Meters and Analogs \$ 101,500

Flow meters and analogs meter the injected flow of chemicals and ensure that the correct amounts of chemicals are being injected by the stingers. Precise chemical feeding saves the City money because it reduces waste, as well as improves water quality. These flow meters and analogs will be placed at the following water wells: Garden, 518, McLean, Kirby, Southdown, Green Tee, Magnolia, and Country Place.

Administrative Technician \$ 38,732

There has been significant residential and commercial growth in the City since the Billing & Collections Department has last added a clerk position - 2009. Services and the customer base have grown significantly since then - 30,474 more meter reads and 34,515 more bills since 2009. Online payments have also increased 64,376, or 62%. UB has avoided asking for additional office staff, as electronic payments and use of technology alleviated manual posting; however, maintenance, reconciliations, and processing has increased. The addition of this new position will assist the department with preparing reports, account reconciliations, performance measures and maintenance of data in the HTE financial system as well as the handheld meter readers. This position will help to increase efficiency within the department, as well as help to more accurately and timely post and reconcile information into the HTE system.

Kiosks \$ 100,638

A kiosk will be installed at City Hall and at the Public Safety Building to allow for drive-thru, 24-hour, water and wastewater bill payment. Each kiosk can allow multiple department payments, such as certain Municipal Court and Police Department payments. The kiosks will be able to accept cash, checks, and credit cards. It will print receipts and dispense cash and coins. There are currently two part-time personnel who assist the windows at these two locations. They will be reassigned to other job duties within the department.

Compensation Study \$ 244,610

One of the goals of the City is to retain and attract qualified employees. Over the past two years the City has experienced a high level of employee turnover and the City experiences trouble filling positions with qualified people due to pay. As such, the City conducted a Class and Compensation Study. The study was done to determine the labor market value for similar jobs in similar environments. Potential employees are recruited from a certain geographic area – the labor market. The study shows that some of the City employees are underpaid and the budget includes funding to get salaries in line with the relevant labor

**WATER & SEWER FUND
MAJOR FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

market. The City must be prepared to offer competitive pay to attract and retain qualified employees. The longer the City waits to bring pay into alignment to the labor market, the further behind we fall and the greater the risk of retaining and recruiting qualified individuals.

Total Highlights \$ 1,618,293

Staffing Highlights follow on page 47
Full list of funded supplemental requests can be found on pages 443-444

**GRANT FUND
FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Emergency Management Performance Grant (EMPG) \$ 43,319

The Texas Department of Public Safety – Division of Emergency Management issues formula grant funds to the City of Pearland Fire Marshal Department for the purpose of providing emergency preparedness resources for the citizens of Pearland. The City of Pearland utilizes these funds for personnel who coordinate the training needed by community-based organizations and agencies that provide mutual aid to the City and assist citizens with evacuation readiness, homeland security preparedness, and public safety efforts during hurricanes and other natural disasters. Funding covers approximately 8% of the department's personnel costs. Due to budgetary constraints at the State and federal levels, this annual grant may be subject to adjustments to the amount of the award.

Crime Victim Liaison \$ 64,687

The Office of the Governor's Criminal Justice Division is providing grant funds toward one Crime Victim Liaison personnel. The Pearland Police Department Crime Victim Liaison provides various types of social services assistance to victims of domestic violence, theft, burglary, robbery and other crimes against persons. The Crime Victim Liaison assists Pearland residents in need with referrals to human services organizations, counseling, transportation assistance, legal aid and emergency shelter for victims of domestic violence. Funding covers approximately 95% of one person.

Crime Victim Specialist \$ 41,849

The Office of the Attorney General provides grant funds for Crime Victim Specialist personnel and the City has applied for this grant as an adjunct to the funds the City receives from the Criminal Justice Division. The Pearland Police Department staff provides various types of social services assistance to victims of domestic violence, theft, burglary, robbery and other crimes against persons. The Crime Victim Specialist will assist the Crime Victim Liaison with efforts to provide Pearland residents in need with referrals to human services organizations, counseling, transportation assistance, legal aid and emergency shelter for victims of domestic violence. The two years of grant funds cover approximately 90% of program costs, including personnel and minor professional development expenses.

Staffing for Adequate Fire and Emergency Response (SAFER - VFF) \$ 31,552

The City is in year three of a four-year grant totaling \$146,802 to implement recruitment and retention efforts designed to improve the volunteer firefighter capacity of the Pearland Fire Department. This grant comes from the U.S. Department of Homeland Security, through its Federal Emergency Management Agency (FEMA). FEMA administers two SAFER funding programs that make grants available to local fire departments throughout the nation – Hiring of New Firefighters and Recruitment/Retention of Volunteer Firefighters. Pearland Fire Department will use the fiscal year 2014 budget for this grant to maintain volunteer firefighter recruitment coordinator staff and continue to implement its marketing program to attract new volunteer firefighters. The remaining periods of funding will be used to continue the recruitment and retention of firefighters.

**GRANT FUND
FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Staffing for Adequate Fire and Emergency Response (SAFER - FF) \$ 42,210

The City is in its final period of funding from the SAFER Grant Hiring of New Firefighters grant program totaling \$703,089, which has allowed the City's Fire Department to hire six (6) new base-level firefighters. This three-year program requires that the City maintain the six (6) newly-hired personnel for a period no less than twelve months following the end of the federally-funded portion of the program. These firefighters are being utilized to help Pearland Fire Department to maintain compliance with National Fire Protection Association standards, as well as OSHA regulations and the Fair Labor Standards Act.

Bulletproof Vest Partnership (BVP) Grant \$ 14,425

U.S. Department of Justice distributes matching grant funds to law enforcement jurisdictions for the purpose of assisting them with purchases of bulletproof vests for officers. Vests that are pending expiration of their traditional 5-year warranties are eligible for replacement. The department typically replaces approximately 25 vests per year, ensuring that officers have the most effective personal protective equipment possible while in the field. Fiscal year 2014 BVP Grant allocations will be used to issue replacement vests for 50 police officers. BVP funds provide a 50% match for all eligible vests that grant funds are requested to replace.

Solid Waste Recycling Equipment Grant \$ 120,000

Through the Houston-Galveston Area Council, Texas Commission on Environmental Quality provides jurisdictions and non-profit organizations with grant funds for programs that foster education and awareness programs, and equipment purchases, to improve efforts to recycle solid wastes. The City will purchase a glass crusher that will be utilized to create sand for use in area parks facilities, on playgrounds and other activity surfaces.

Texas Intrastate Fire Mutual Aid System (TIFMAS) Grant \$ 7,000

The TIFMAS, or Texas Intrastate Fire Mutual Aid System, is maintained by Texas A&M Forest Service. The program includes training, qualification and mobilization systems to make statewide use of local resources. The City receives 100% reimbursement of the costs of tuition for eligible courses, not to exceed \$85 per day per trainee, not to exceed \$595 per trainee, and not to exceed \$6,000 per school. Annually, the City's Fire Department can receive a maximum of \$12,000.

Total Highlights \$ 365,042

**OTHER FUNDS
FUNDING HIGHLIGHTS
FY 2014 PROPOSED BUDGET**

Police State Seizure Fund - 060 \$ 38,993

The Police State Seizure Fund is used to account for state seizure funds. Included in the fiscal year 2013 projections is funding totaling \$23,000 for the replacement of an ALPR system control unit that was budgeted in FY 2013. However, the original provider went out of business, and the price from the new provider is higher. An additional \$23,690 is budgeted to complete the purchase of 3 units. This fund also includes the replacement and training for 9 year old Nancy, a retiring K9. A GPS collar, transportation kennel, scent training wall, and travel for the K9 are included at \$15,303.

Hotel/Motel – Convention & Visitors' Bureau - 045 \$ 142,134

Due to the significant impact that tourism plays in the economic impact of a community, in fiscal year 2013 the City established a Convention and Visitors Bureau (CVB) within the city organization versus using the Pearland Chamber of Commerce. For fiscal year 2014 a Sales and Events Manager position is included which will assist in promoting Pearland as a sports, business and leisure destination; solicit sports business and corporate business by establishing and maintaining consistent contact with planners within associations and corporate businesses nationwide. This position will also provide leads/referrals to Pearland hotels and venues, maintain reports and databases, and provide services to association and corporate planners. Funding for this position totals \$43,634. The budget also includes \$31,000 to contribute toward the second annual Pearland Crawfish Festival in 2014. The staff for the CVB will occupy 1,540 square feet of space at the Pearland Town Center at an annual lease rate of \$37,500. This space will also include the Visitors' Center. Two new programs are funded at \$15,000 and will offer hotels the opportunity to showcase Pearland through "familiarization trips" of the City, as well as offer workshops for hotels. A website redesign is funded at \$15,000. The redesigned website will elevate Pearland in searches and make Pearland visible to businesses and leisure travelers to assist hotels.

Citywide Donation Fund - 018 \$ 60,185

This Fund is used to account for miscellaneous donations for City departments, such as Animal Control, EMS, Police, Fire/Fire Marshal, Library, etc. Donations received for specific reasons or specific purposes shall be spent for those purposes. In fiscal year 2014, funding for EMS equipment includes 3 Knox Med Vaults and 7 digital Ally Video event recorders for ambulances, a desktop computer for supply room inventory, and a laptop for training, all totaling \$20,560. A new van in Animal Control, outfitted with 9 transport cages, will provide the necessary transport of animal to mobile events. This van will highlight adoptions and community outreach and will help in reducing the euthanasia rate. Funding for the van totals \$39,625.

Parks & Recreation Development Fund - 047 \$ 48,700

The Parks Department has adopted a new signage plan that provides consistent signs at all of the City parks. The General Fund budget includes funds for two new park signs. The Parks & Recreation Development Fund is budgeted for signs at the following parks: Centennial, Creekside, Cypress Village, Zychlinski, Aaron Pasternak Memorial, Southgate, and Southdown.

Solid Waste Fund – 031 \$ 43,301

Funds have been budgeted for a new Customer Service Clerk in the Utility Billing Department. Due to the increase in garbage complaints, missed services, etc., a Customer Service Clerk would be dedicated to garbage/recycling and handle the setting up of new commercial accounts, residential and commercial complaints, reconciliation of bills, resolving issues, etc. This position would allow other staff in Utility Billing to focus on other matters in Water and Sewer billing. Another option the City is looking at is for the City to transition the commercial billing and collection to the City's provider.

**GENERAL FUND
FISCAL YEAR 2014 STAFFING AND FTES CHANGES**

<u>Department</u>	<u>FTE</u>	<u>Position Title</u>	<u>Justification/Services Affected</u>
FY 13 Base	541.75	476.75 FT Headcount	130 PT Headcount
Additions			
Human Resources	0.5	Administrative Assistant	Increase part-time Administrative Clerk to full-time and reclass to Administrative Secretary. As Human Resources implements more programs, there becomes a need for an administrative secretary to coordinate the department's administrative responsibilities. The position will make meeting arrangements for the department, set the calendar, monitor the budget, perform cursory research, process departmental purchases, assist with dissemination of handbooks, and handle some records management functions.
Information Technology	1	System Administrator	Add a 10-month position to provide support for City Hall. Two System Administrators is the industry standard for an organization of this size. The City currently employs one, at PSB. Since 2010 the number of servers has increased from 29 to 35, with 20 of the servers at City Hall. Operating system upgrades, security patches, and department software issues have increased the need for more support. Requests for service has increased from 700 to 849 since March FY10, the number of PC's has increased from 414 to 452 and the number of software programs has increased from 23 to 28. Supported by IT Master Plan.
Finance	1	Buyer	Add a 10-month position to address service level needs in Purchasing. The number of bids have increased from 42 in 2008 to an anticipated 90 in 2013. Agenda items have increased from 23 in 2008 to an expected 70 in 2013. The increase in the workload, in a department of two has resulted in reduced service levels to the departments: i.e., longer time to get bids out, reduced quality of bid specs, limited or no departmental training on purchasing policies or on HTE, etc.
Communications	1	Videographer/Editor	This position is funded for 11 months and will replace the current contractor's duties that include covering regular City of Pearland News Updates, Pet Features, and I Remember segments, as well as providing support to City Council meetings and special events. Efficiencies are expected to result in areas from website support to graphic design. A major responsibility of this position will be providing content for Pearland TV. Reduction in contractor use assists with funding this position.
Municipal Court	0.5	Part-Time Deputy Court Clerk	Due to the increased volume of workload that continues to be difficult to handle with current staffing, such as a 14% increase in citations in the last year, 50% increase in trial settings, delinquency letters up 21%, and an over 10% increase in warrant productivity, this position will reduce the strain on current staff, help increase with the accuracy and timeliness of tasks, and provide better customer service. Court revenue collections have increased to cover the cost of this part-time position.

**GENERAL FUND
FISCAL YEAR 2014 STAFFING AND FTES CHANGES**

<u>Department</u>	<u>FTE</u>	<u>Position Title</u>	<u>Justification/Services Affected</u>
Animal Control	1	Animal Shelter Attendant	In order to comply with City Council's goal to reduce the euthanasia rate, the department will increase awareness of adoptable animals in the City. More appearances at mobile events within the community are needed. This position will help in increasing appearances at these events so that the City can increase its adoption rate of adoptable animals and lower the euthanasia rates. This position will provide medical attention to the animals, process applications, evaluate animals, clean and assist with felines at the shelter. Funded for 11-months in fiscal year 2014.
Capital Projects	1	Project Coordinator	Past budget reductions eliminated one Project Coordinator. With the increase in projects, particularly TxDOT Local Let projects, this position will take some of the workload off the existing Project Managers and the one Project Coordinator. TxDOT projects includes an extensive amount of paperwork and require considerable staff hours. This position will help administer ongoing and new Local Let projects, as well as other support duties and needs of the Project Managers. Funded by Capital Project Funds.
Emergency Medical Services (EMS)	4	Paramedic and EMT	Add two Paramedic and two EMT 10-month positions for a fifth ambulance to provide service during peak hours. The current four ambulances respond to over 7,500 calls each year and are frequently on calls at the same time, requiring the employment of mutual aid departments to run calls within Pearland. This results in delayed response times as the mutual aid ambulances are located at and respond from the hospital.
Fire	9	Firefighters	Add nine full-time Firefighters two months prior to the anticipated October 1, 2014, opening of new Station #3. This will allow the Firefighters to be fitted for gear and receive orientation to the City. Due to a 9% increase in the number of building fires and a 13% increase in calls in the last year, response times increased by 12%. Adding full-time personnel to staff the new station will improve safety for both Firefighters and the City's citizens, and improve response time.
Fire	1	Fire Logistics Captain	Add 11-month position to manage apparatus maintenance, uniforms, PPE, other equipment and support needs. Currently, these responsibilities are spread among the Chief, several Battalion Chiefs and Lieutenants, making it difficult to accomplish the work normally assigned to these positions. The addition of this position will ensure that these needs are managed efficiently and effectively.

**GENERAL FUND
FISCAL YEAR 2014 STAFFING AND FTES CHANGES**

<u>Department</u>	<u>FTE</u>	<u>Position Title</u>	<u>Justification/Services Affected</u>
Police Patrol	3	Police Officer	Add three 12-month positions to the Patrol Unit. Due to the increase in population and the business growth (retail at 9.2%), the crime rate is increasing. In 2012, Pearland was one of 50 safest cities in the U.S. In the last year, thefts have increased 8%, business and residential burglaries 26%, vehicle burglaries 3%, and there has been a 29% increase in stolen vehicles. Growth also impacts response time as mobility is impacted. The 2013 Citizens Survey results showed a decrease in the service rating of the Police Department and concerns of safety in shopping areas and parks.
Police Jail	1	Jailer	Add a 10-month position. Three Jailers are needed to be on site at all times due to the structure of the Jail facility and the increase in the number of inmates to ensure a safe environment. The Jail Division has the added responsibility of maintaining a customer service window in the jail lobby, monitoring of cameras and alarms in the jail. The jail has 4 shifts/squads. With the current staffing, three jailers are assigned to each shift, however, when one is ill or on vacation, another must substitute at the cost of overtime. In addition, the workload has increased. The number of inmates has increased 21% since March 2012 and the number of daily bookings has increased 20%.
Reductions Custodial Services	-1	Custodian	Position is eliminated with the continuation of contracted services.
Total Change	23.00	23.00 FT	Net 0.00 PT
FY 14 Base	564.75	499.75	130 PT Headcount - Total Headcount 629.75

Contracted Part-time Judge to Full-time not included.

**WATER/SEWER FUND
FISCAL YEAR 2014 STAFFING AND FTE CHANGES**

<u>Department</u>	<u>FTE</u>	<u>Position Title</u>	<u>Justification/Services Affected</u>
FY 13 Base	99.25	97.25 FT Headcount	4 PT Headcount
Additions			
Lift Stations	1	Utility Maintenance Worker	Position will assist the one operator that works alone to check the City's 85 lift stations during the weekend, provide for an overall safe work environment, and help to check all lift stations daily to provide dependable sanitary sewer service to the City.
Water Production	1	Maintenance Supervisor, Water Production	To provide supervision to new and existing Operators to maintain TCEQ required water quality standards; maintain daily operations in accordance with TCEQ rules and regulations, and all City policies and applicable laws; address complaints; solve problems.
Water Production	2	Utility Maintenance Worker	The number of water connections continue to increase with population and size of the City. These positions will help to keep up with the highest priority tasks, flush dead end lines, assist with the UDF plan, and help maintain the 13 water wells and pump stations.
Billing & Collections	1	Administrative Technician	UB last added a Clerk in 2009, but services and customer base have grown significantly since then - 30,474 more meter reads and 34,515 more bills since 2009. Online payments have also increased 64,376, or 62%. This person would reconcile Click2Gov, IVR, ACH, Bill Pay, R2G, prepare daily, weekly, and monthly reports, and assist wherever as needed.
Total Change	5	5 FT	0 PT
FY 14 Base	104.25	102.25	4 PT - Total Headcount 106.25

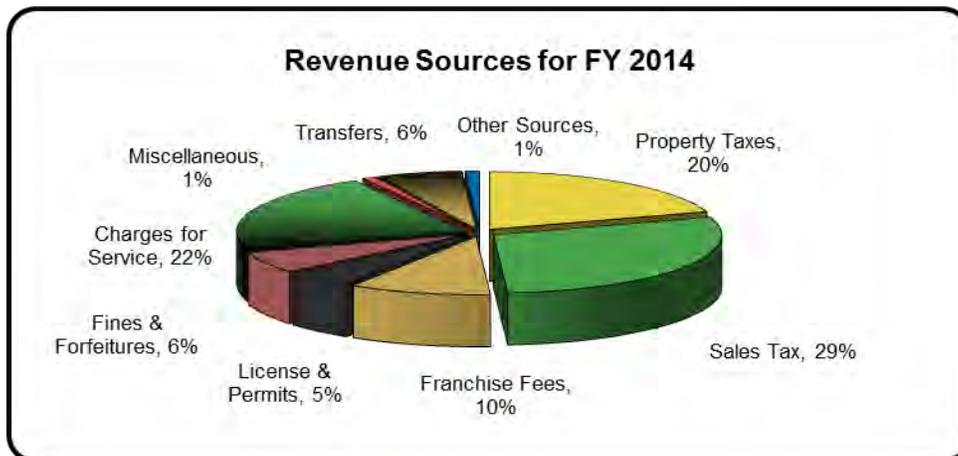
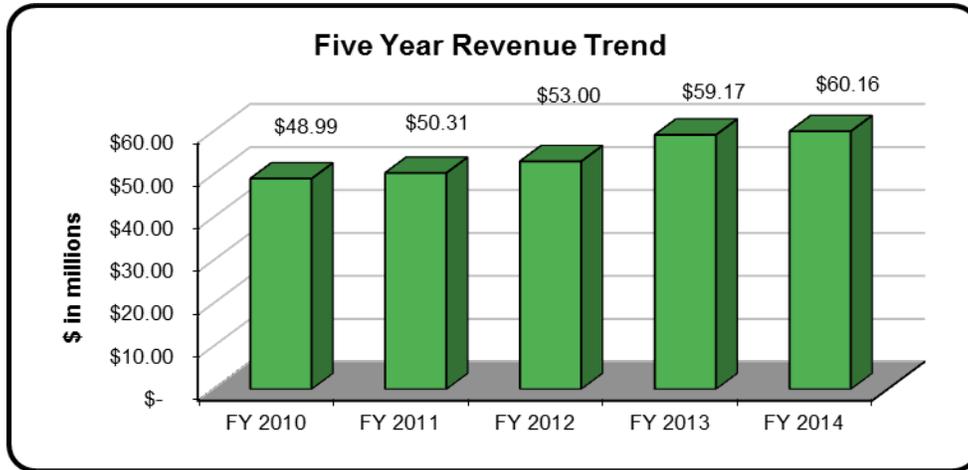
**OTHER FUNDS
FISCAL YEAR 2014 STAFFING AND FTE CHANGES**

Additions	<u>Department</u>	<u>FTE</u>	<u>Position Title</u>	<u>Justification/Services Affected</u>
	Solid Waste Fund - Utility Billing	1	Customer Service Representative	Due to the increase in garbage complaints, missed services, etc., a Customer Service Clerk would be dedicated to garbage/recycling and handle the setting up of new commercial accounts, residential and commercial complaints, reconciliation of bills, resolving issues, etc. This position would allow other staff in Utility Billing to focus on other matters in Water and Sewer billing.
	Hotel/Motel Tax Fund - Convention & Visitors' Bureau	1	Sales & Event Manager	This position will assist in promoting Pearland as a sports, business and leisure destination, solicit sports business and corporate business by establishing and maintaining consistent contact with planners within associations and corporate businesses nationwide. Will also provide leads/referrals to Pearland hotels and venues, maintain reports and databases, and provide services to association and corporate planners. This person will coordinate details for special events including sports, festivals, arts, etc., and work with outside planners as liaison to City departments.

General Fund and Water & Sewer Revenues, Expenditures and Other Sources

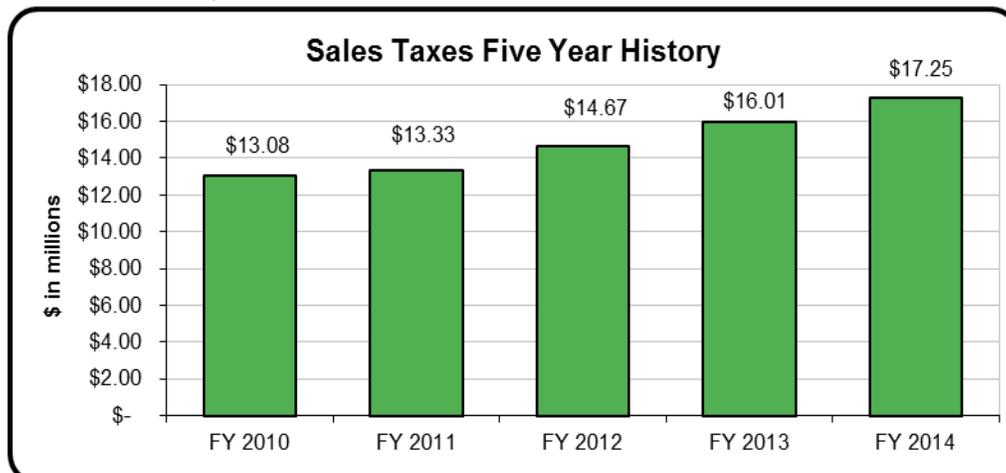
Trends for Fiscal Year 2014

General Fund revenues and other sources are projected to increase from \$59,170,974 in FY 2013 to \$60,161,236 in FY 2014, an increase of \$990,262 or 1.7%, due mainly to an increase in Sales Tax, TIRZ Administration Fees, and property development.

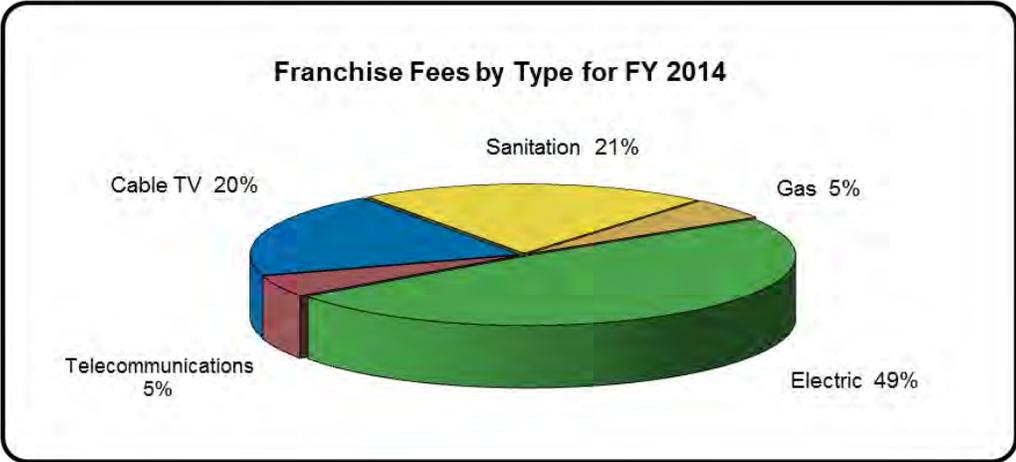


General Fund Current Property Taxes are expected to increase from a projected \$10,741,614 in FY 2013 to \$11,523,680 in FY 2014, an increase of \$782,066 or 7.3%, due to a slight increase in development.

Other Taxes, primarily composed of sales taxes, are estimated to increase from a projected \$16,172,355 in FY 2013 to \$17,428,319 in FY 2014, an increase of \$1,255,964 or 7.8%. The sales tax increase is the result of the improvement in the local economy.



Franchise Fees are expected to increase from a projected \$5,855,695 in FY 2013 to \$6,106,615 in FY 2014, an increase of \$250,920 or 4.3%, due to anticipated growth in Electric, Cable Television and Sanitation Fees from new development.



Licenses & Permits are estimated to increase from a projected \$2,726,978 in FY 2013 to \$2,877,117 in FY 2014, an increase of \$150,139 or 5.5% due mainly to growth in development.

Fines & Forfeitures are expected to increase from a projected \$3,390,068 in FY 2013 to \$3,568,281 in FY 2014, an increase of \$178,213 or 5.3%, due to an increase in the number of citations and increased warrant collections as a result of new Officers and continued enforcement.

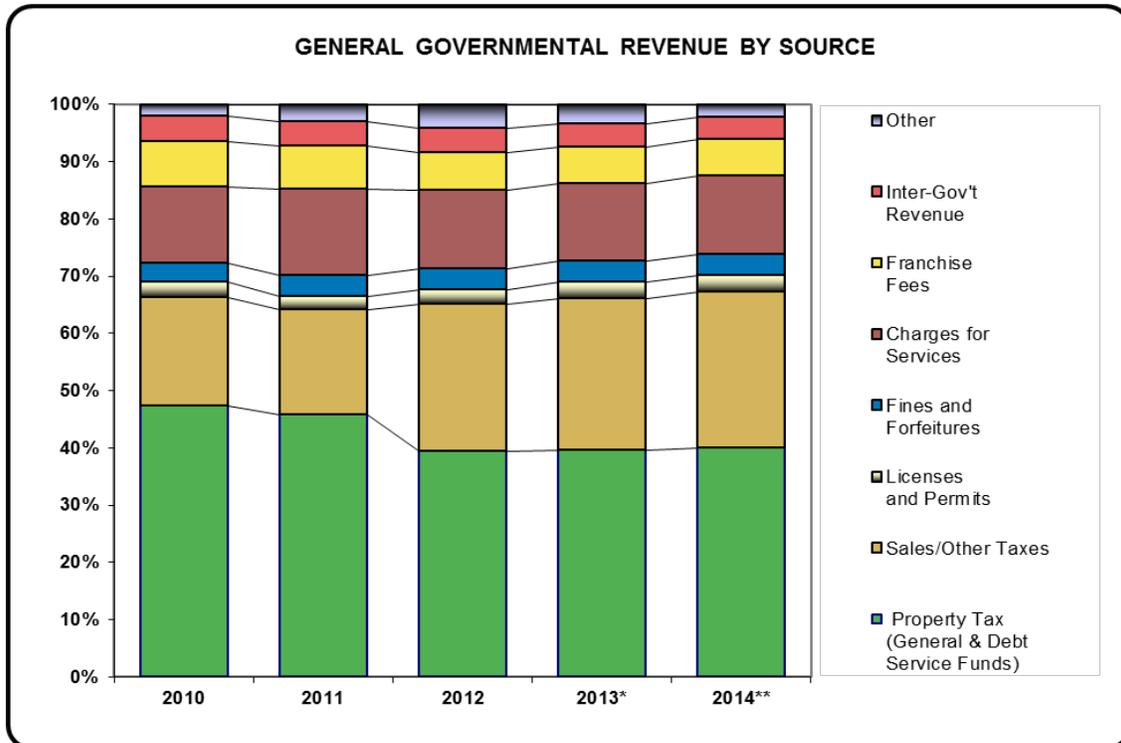
Charges for Services are estimated to increase from a projected \$12,428,649 in FY 2013 to \$13,175,835 in FY 2014, an increase of \$747,186, or 6.0%. There is an increase of \$497,105 due to growth of assessed valuation in the TIRZ and an increase in the ambulance services revenues of \$199,766.

Miscellaneous Revenue is anticipated to decrease from a projected \$542,466 in FY 2013 to \$514,862 in FY 2014. The decrease is mainly due to the MUD4 annexation in FY 2013.

Inter/Intra Governmental Revenues decrease from a projected \$3,743,503 in FY 2013 to \$3,709,547 in FY 2014, a decrease of \$33,956 or -0.9% mainly due to a decrease in transfers from capital project funds for project management and inspection.

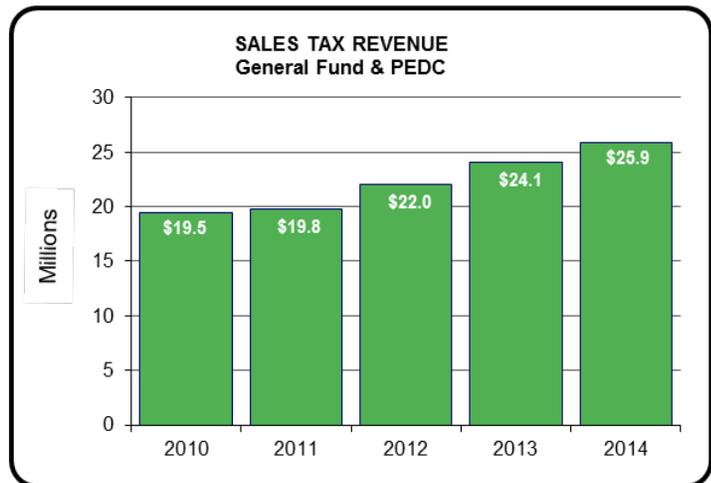
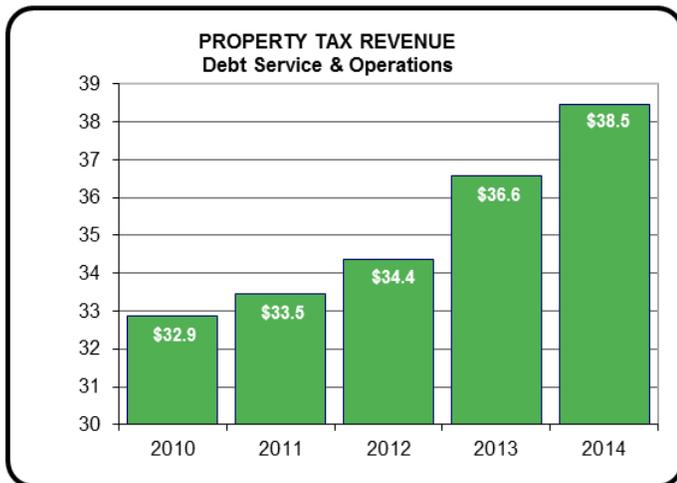
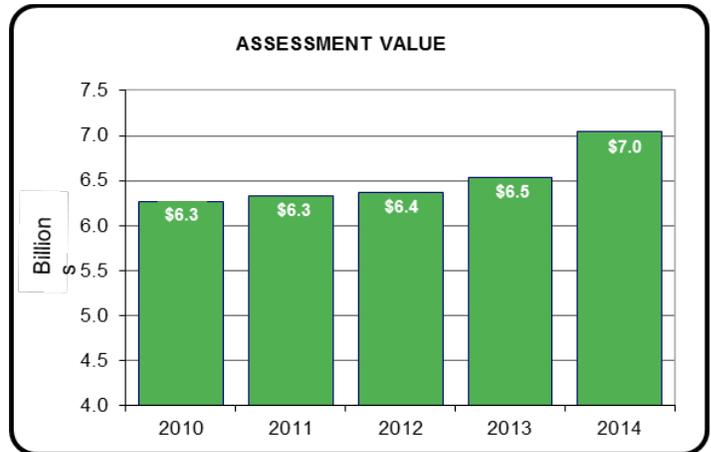
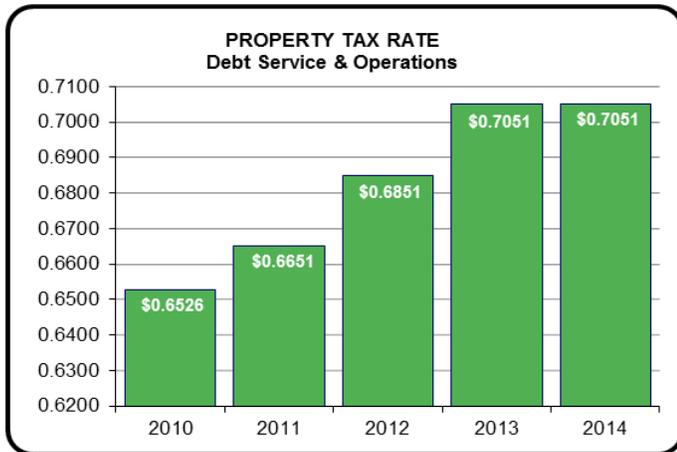
Other Financing Sources is budgeted at \$901,825 for FY 2014 and will be obtained through capital lease proceeds to fund the purchase of a new ambulance, a replacement ambulance and a refurbished ambulance, and a new fire pumper engine.

CITY REVENUES – FIVE YEAR TRENDS



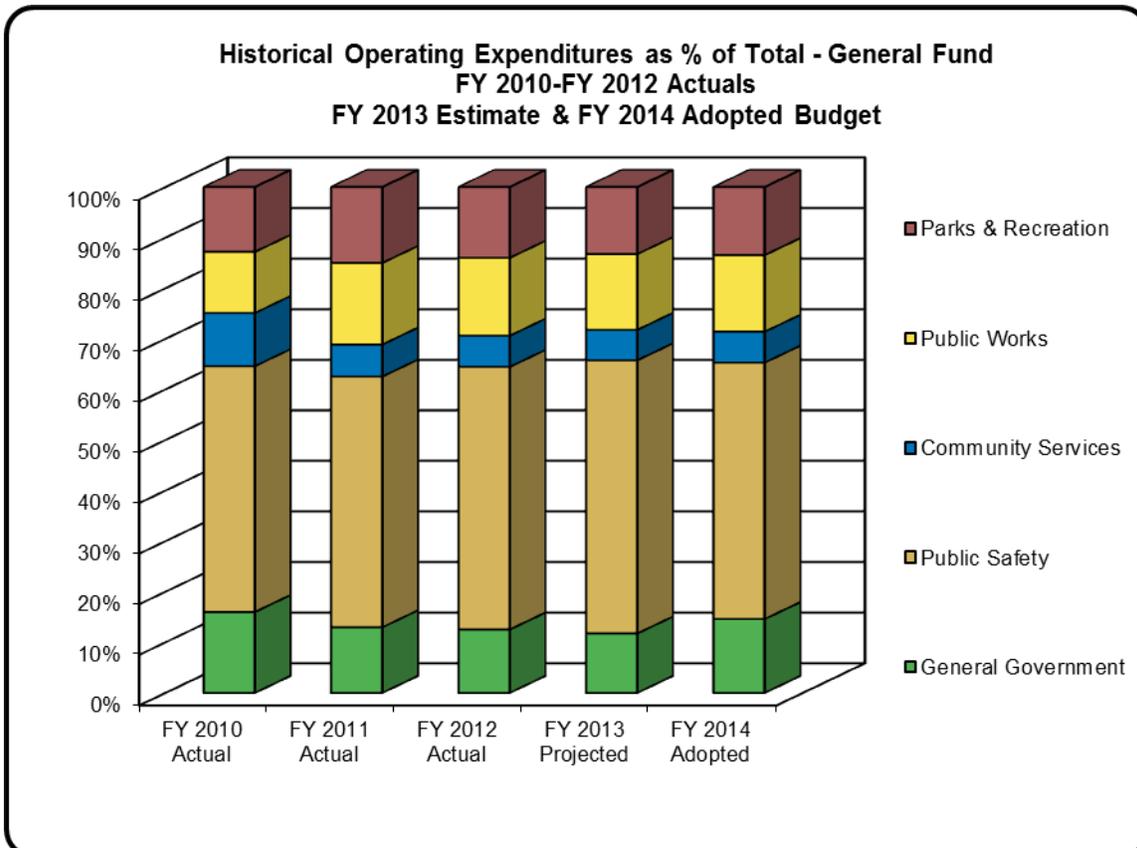
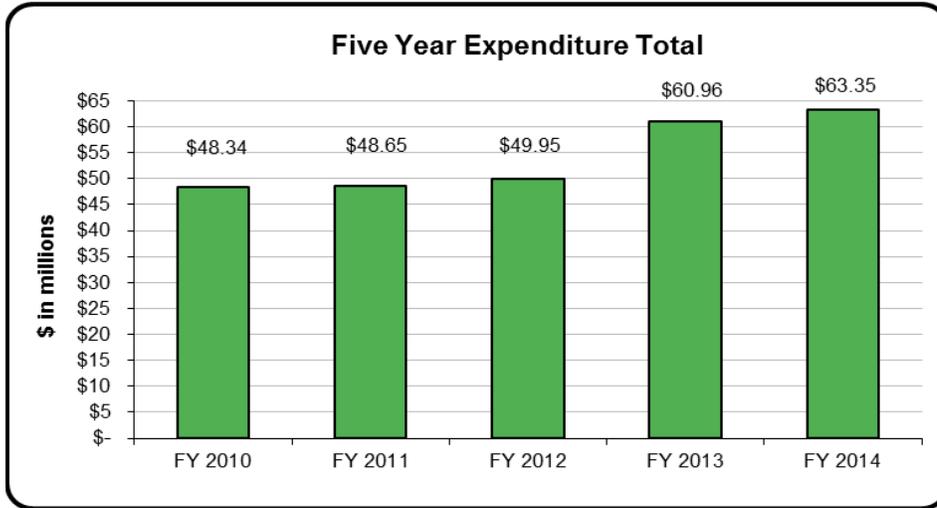
*2013 Estimate

**2014 Adopted Budget



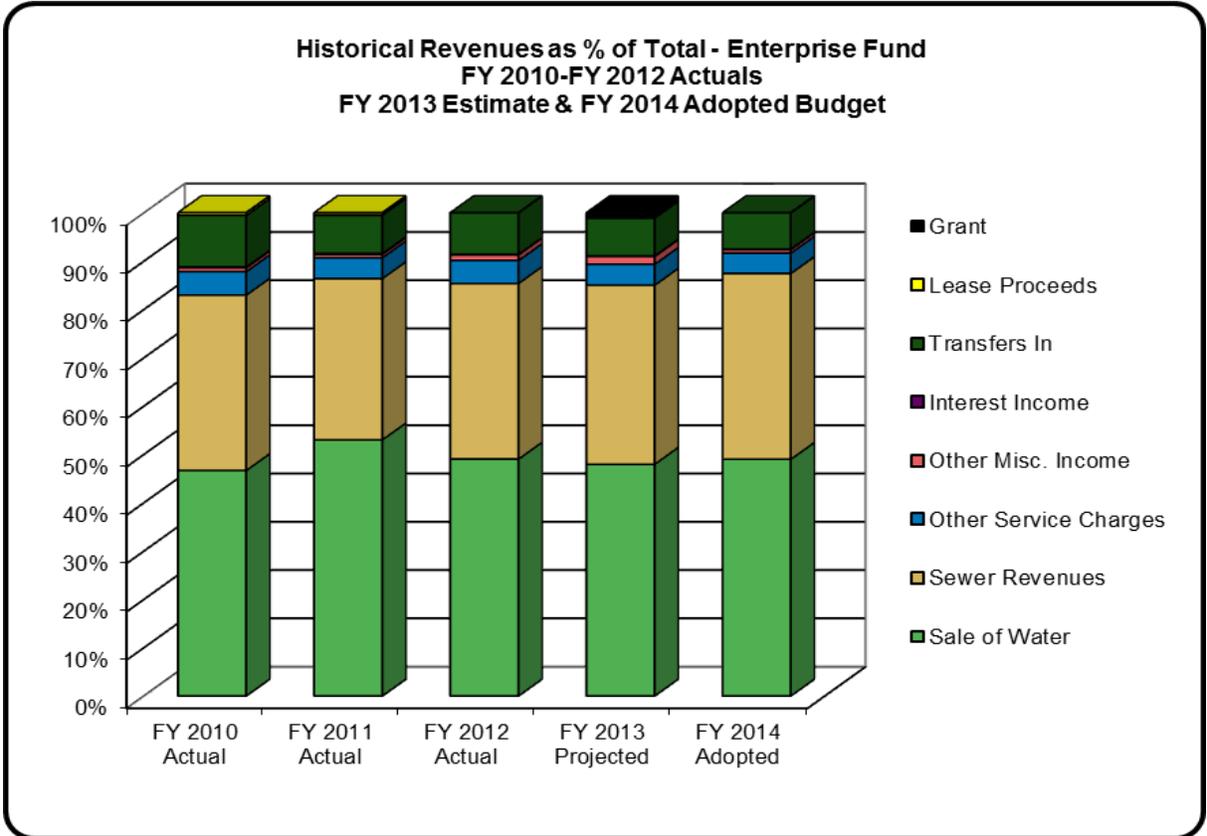
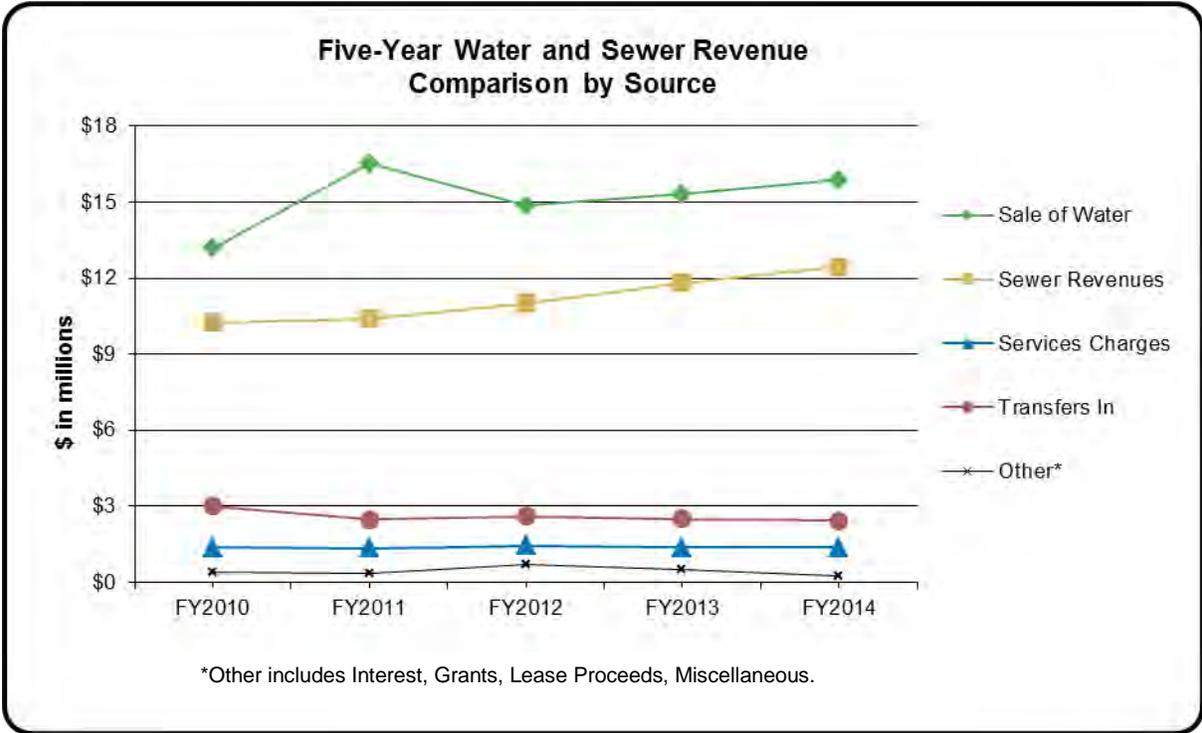
GENERAL FUND EXPENDITURES

General Fund expenditures are anticipated to increase from a projected \$60,957,298 in FY 2013 to \$63,349,499 in FY 2014, an increase of \$2,392,201 or 3.9%. The increase is mainly due to compensation adjustments as well as new positions added in fiscal year 2014. New positions added for fiscal year 2014 result in a net increase of 23 full-time equivalent positions. Of the new positions, 18 full-time are in Public Safety, 1 full-time in Information Technology, 1 in Finance/Purchasing, 1 in Communications, 1 in Animal Control and 1 in Capital Projects. One Custodial position is eliminated with the continuation of contracted services. The positions in Public Safety include 3 Police Officers for the Patrol Unit funded for 12 months, 1 Jailer funded for 10 months, 9 Firefighters are added for 2 months for the new Fire/EMS Station #3 opening October 1, 2014, and EMS adds a fifth ambulance service with the addition of 2 Paramedics and 2 EMT's to begin December 1, 2013. A part-time Administrative Clerk position in Human Resources is converted into a full-time Administrative Secretary position, and the Municipal Court adds a part-time Deputy Clerk to begin October 1, 2013.



WATER AND SEWER FUND REVENUES

Water and Sewer Fund revenues are projected to increase by 2.6%, or \$825,594, from a projected FY 2013 amount of \$31,555,112 to \$32,380,706 in FY 2014. The increase is mainly attributable to an increase in the sale of water and sewer charges, with an anticipated 3% growth in population, as well as associated commercial growth.



WATER AND SEWER FUND EXPENSES

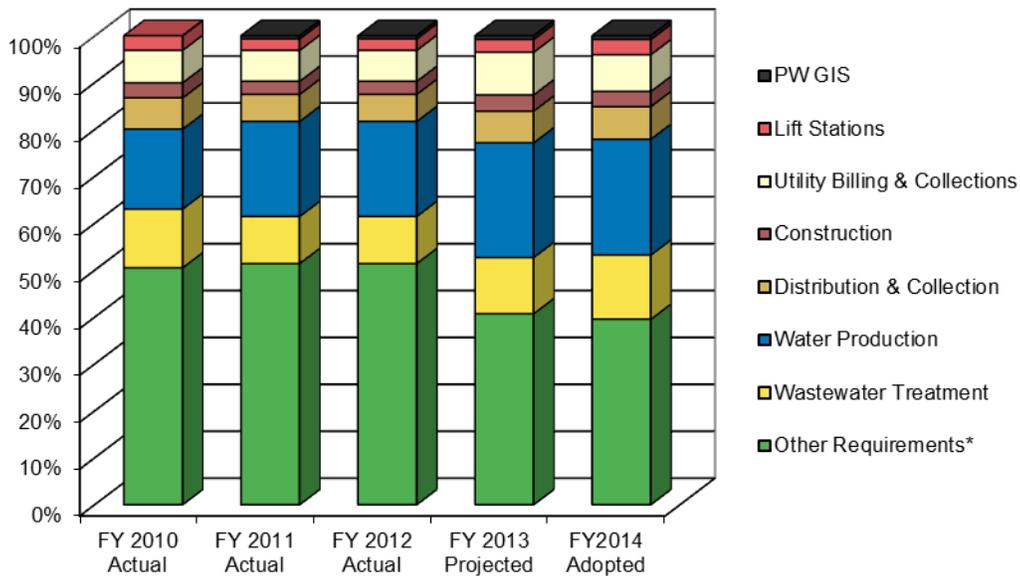
Expenses for the fund are anticipated to decrease by \$2,279,615, or 7% from \$33,365,806 in FY 2013 to \$31,086,191 in FY 2014. Excluding other requirements, expenses are projected to decrease by \$984,148, or 5%, going from \$19,776,482 to \$18,792,334.

Water & Sewer Expense Comparison by Department

Department	FY2012 Actual	FY13 Amended Budget	FY 13 Projection	FY 14 Adopted Budget	% Change Inc / (Dec)
Lift Stations	782,205	1,304,148	909,494	1,007,643	11%
Wastewater Treatment	3,210,409	3,738,919	4,003,447	4,255,507	6%
Water Production	6,481,688	7,145,843	8,159,268	7,680,317	-6%
Distribution & Collection	1,844,852	2,200,491	2,254,845	2,160,933	-4%
Construction	891,932	1,185,270	1,159,810	1,002,981	-14%
GIS	212,475	270,614	260,845	247,289	-5%
Utility Billing & Collections	2,112,863	2,572,328	3,028,773	2,437,664	-20%
Sub-Total	15,536,424	18,417,613	19,776,482	18,792,334	-5%
Other Requirements	16,446,783	13,637,635	13,589,324	12,293,857	-10%
Total	31,983,207	32,055,248	33,365,806	31,086,191	-7%

A 10% decrease is anticipated in Other Requirements, from \$13,589,324 in FY 2013 to \$12,293,857 in FY 2014 due to pay-as-you-go for various capital projects in FY 2013.

**Historical Expenses as % of Total - Enterprise Fund
FY 2010-FY 2012 Actuals
FY 2013 Estimate & FY 2014 Adopted Budget**



*Other Requirements - Debt Service, Transfers Out

**FY 2014 ADOPTED BUDGET
SUMMARY ALL FUNDS
REVENUES AND EXPENDITURES**

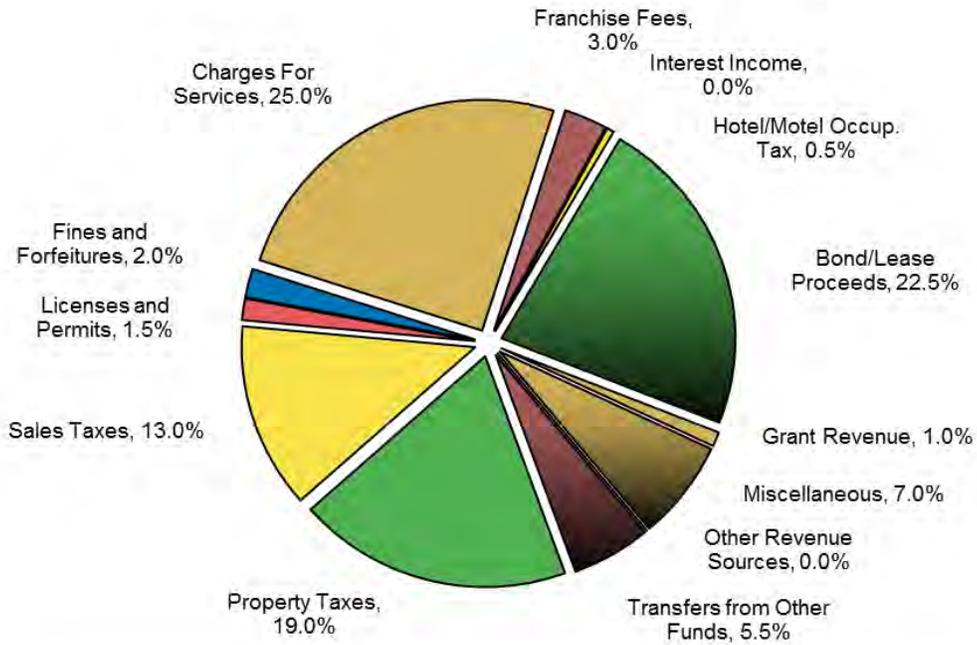
REVENUES	FY2012 ACTUAL	FY2013 AMENDED BUDGET	FY2013 YEAR END PROJECTION	FY2014 ADOPTED BUDGET
Property Taxes	\$34,361,796	\$35,731,802	\$36,580,707	\$38,470,634
Sales Taxes	22,152,325	22,621,712	24,240,944	26,102,052
Franchise Fees	5,816,946	6,242,906	6,099,691	6,340,215
Licenses and Permits	2,320,101	2,662,219	2,726,978	2,877,117
Fines and Forfeitures	3,373,500	3,347,919	3,602,218	3,751,939
Charges For Services	46,874,645	48,854,338	49,073,186	51,279,667
Interest Income	193,600	135,831	208,144	159,504
Hotel/Motel Occupancy Tax	816,640	930,059	1,056,209	1,148,088
Bond/Lease Proceeds	53,613,801	20,622,371	17,842,470	45,433,388
Grant Revenue	1,198,792	1,579,282	1,479,001	1,686,417
Miscellaneous	19,116,125	23,531,348	24,631,713	14,266,004
Other Revenue Sources	386,570	217,180	236,774	181,526
TOTAL REVENUES	\$190,224,841	\$166,476,967	\$167,778,035	\$191,696,551
Transfers from Other Funds	19,021,878	13,561,373	14,086,792	11,365,439
TOTAL AVAILABLE RESOURCES	\$209,246,719	\$180,038,340	\$181,864,827	\$203,061,990
EXPENDITURES				
General Government	\$6,075,690	\$7,234,509	\$6,926,365	\$9,047,711
Public Safety	25,236,317	32,533,474	32,003,609	31,561,040
Community Services	3,220,155	3,587,839	3,562,128	3,829,251
Public Works	38,073,658	43,310,413	44,388,948	44,822,329
Utility Billing	2,112,863	2,572,328	3,028,773	2,437,664
Parks & Recreation	7,173,413	8,732,517	8,297,045	8,455,614
Debt Service	82,289,398	31,670,841	31,068,937	31,689,920
Construction ¹	13,458,429	63,369,582	59,811,416	53,259,003
Insurance Coverage	6,256,300	6,981,598	6,971,580	6,841,673
Economic Development Corporation	1,397,984	3,640,900	3,043,591	4,586,296
Other ²	1,520,950	2,199,920	2,397,976	1,498,497
TOTAL EXPENDITURES	\$186,815,157	\$205,833,921	\$201,500,368	\$198,028,998
Transfers to Other Funds	19,021,878	13,561,373	14,086,792	11,363,286
TOTAL EXPENDITURES AND OTHER USES	\$205,837,035	\$219,395,294	\$215,587,160	\$209,392,284
Revenues Over/(Under) Expenditures ³	3,409,684	(39,356,954)	(33,722,333)	(6,330,294)

¹Capital projects are budgeted for project length. Construction is based on annual funding and not dollars spent.

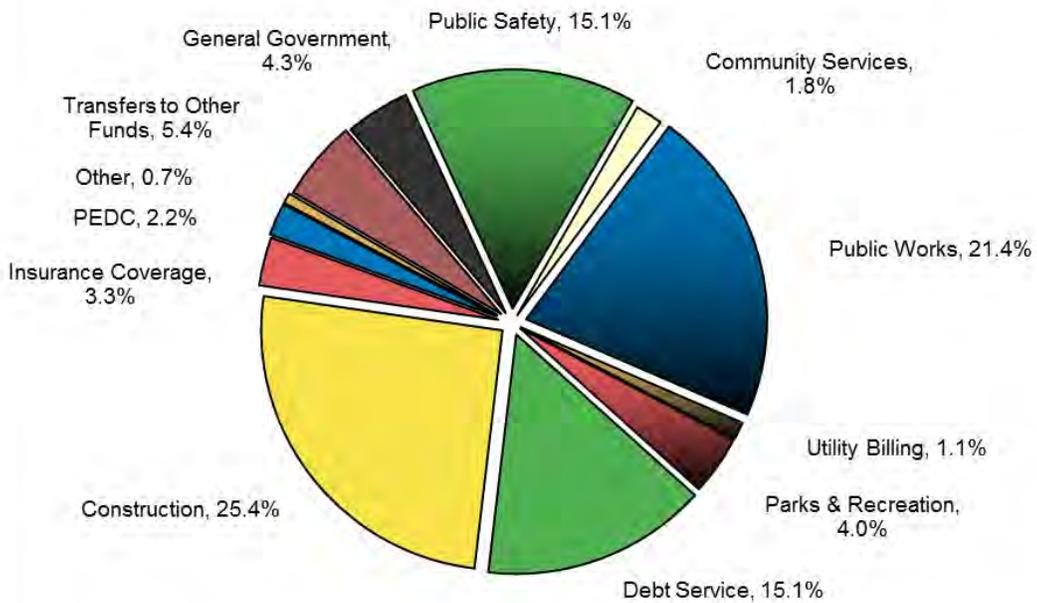
²Other includes expenditures for all Special Revenue Funds, excluding transfers.

³Expenditures under Revenues due to use of bond proceeds and cash on hand.

Revenue Summary All Funds Adopted FY 2014 Budget



Expenditure Summary All Funds Adopted FY 2014 Budget



**FY 2014 ADOPTED BUDGET
SUMMARY ALL FUNDS
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

FUND	FY 2014 ADOPTED BEG BALANCE	FY 2014 ADOPTED REVENUES	FY 2014 ADOPTED EXPENDITURES	FY 2014 ADOPTED END BALANCE*
General Fund	15,785,618	60,161,236	63,349,499	12,597,355
Special Revenue Funds	4,640,514	2,724,141	2,334,762	5,029,893
Governmental Capital Project Funds	4,090,304	31,860,528	34,882,921	1,067,911
Governmental Debt Service Fund	4,291,000	28,070,980	28,842,896	3,519,084
Proprietary Funds	10,326,180	40,839,636	39,607,126	9,678,282
Proprietary Capital Project Funds	7,021,728	23,422,758	26,694,306	3,750,180
Internal Service Fund	577,126	6,855,829	6,861,673	571,282
P.E.D.C. Fund	14,076,237	9,126,881	6,819,102	10,902,820
FY 2013 BUDGET	60,808,708	203,061,990	209,392,285	47,116,806

*Exclusive of any reserve requirements.

**FY 2014 ADOPTED BUDGET
SPECIAL REVENUE FUNDS
ANALYSIS OF FUND BALANCE**

FUND	FY 2014 ADOPTED BEG BALANCE	FY 2014 ADOPTED REVENUES	FY 2014 ADOPTED EXPENDITURES	FY 2014 ADOPTED END BALANCE
17 Court Security	\$130,426	\$66,417	\$78,678	\$118,165
18 City Wide Donation	78,433	30,632	81,185	27,880
19 Court Technology	5,115	78,420	77,790	5,745
23 Court Juvenile Management Fund	62,878	39,265	43,074	59,069
35 Traffic Impact Improvement Fund	665,974	870	10,625	656,219
45 Hotel/Motel Tax	2,128,486	1,151,088	761,195	2,518,379
46 Park Donations	110,671	81,100	71,500	120,271
47 Park & Recreation Development	538,763	51,200	48,700	541,263
49 Tree Trust	5,507	25	5,000	532
55 Sidewalk	210,658	5,300		215,958
60 Police State Seizure	131,043	15,132	102,733	43,442
62 Federal Police	47,877	50	29,000	18,927
101 Grant	27,802	378,838	393,263	13,377
111 Community Development	366	333,253	333,253	366
140 University of Houston		258,447	258,266	181
141 U of H Capital Renewal	239,750			239,750
145 Municipal Channel	256,763	234,105	40,500	450,368
TOTAL	\$4,640,514	\$2,724,141	\$2,334,762	\$5,029,893

**FY 2014 ADOPTED BUDGET
GOVERNMENTAL CAPITAL PROJECT FUNDS
ANALYSIS OF FUND BALANCE**

FUND	FY 2014 ADOPTED BEG BALANCE	FY 2014 ADOPTED REVENUES	FY 2014 ADOPTED EXPENDITURES	FY 2014 ADOPTED END BALANCE
50 Capital Projects General	(\$1,000)	\$293,500	\$292,500	\$0
68 Capital Projects-CO 2001	46,827	5,391,413	5,438,240	0
70 Capital Projects Mobility GO 2001	510,084		510,084	0
200 Capital Projects-CO 2006	735,380	2,145,000	2,879,889	491
202 Capital Projects-GO 2007A	1,859,158	400,000	1,464,922	794,236
203 Capital Projects-GO 2009	939,855	23,630,615	24,297,286	273,184
TOTAL	\$4,090,304	\$31,860,528	\$34,882,921	\$1,067,911

**FY 2014 ADOPTED BUDGET
INDIVIDUAL PROPRIETARY FUNDS
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

FUND	FY 2014 ADOPTED BEG BALANCE*	FY 2014 ADOPTED REVENUES	FY 2014 ADOPTED EXPENDITURES	FY 2014 ADOPTED END BALANCE*
30 Water & Sewer Fund	\$10,183,553	\$32,380,706	\$31,086,191	\$9,597,660
31 Solid Waste Fund	142,627	8,458,930	8,520,935	80,622
TOTAL	\$10,326,180	\$40,839,636	\$39,607,126	\$9,678,282

*Net of any reserve requirements.

**FY 2014 ADOPTED BUDGET
INDIVIDUAL PROPRIETARY CAPITAL PROJECT FUNDS
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

FUND	FY 2014 ADOPTED BEG BALANCE	FY 2014 ADOPTED REVENUES	FY 2014 ADOPTED EXPENDITURES	FY 2014 ADOPTED END BALANCE
42 Utility Impact Fee Fund	2,844,231	20,364,862	21,333,184	1,875,909
44 Shadow Creek Impact Fee	2,163,840	1,399,320	2,692,612	870,548
67 W & S Revenue Bonds	759,490	1,658,326	2,164,747	253,069
301 Water/Sewer Pay As You Go CIP	70,831	250		71,081
302 MUD 4 Capital Program	1,183,336		503,763	679,573
TOTAL	\$7,021,728	\$23,422,758	\$26,694,306	\$3,750,180

**FY 2014 ADOPTED BUDGET
INTERNAL SERVICE FUND
ANALYSIS OF FUND BALANCE**

FUND	FY 2014 ADOPTED BEG BALANCE	FY 2014 ADOPTED REVENUES	FY 2014 ADOPTED EXPENDITURES	FY 2014 ADOPTED END BALANCE
95 Property Liability Insurance	\$57,145	\$1,355,938	\$1,355,888	\$57,195
99 Medical Self-Insurance	\$519,981	\$5,499,891	\$5,505,785	\$514,087
TOTAL	\$577,126	\$6,855,829	\$6,861,673	\$571,282

*Net of Debt Service Reserves

**FY 2014 ADOPTED BUDGET
P.E.D.C.
ANALYSIS OF FUND BALANCE**

FUND	FY 2014 ADOPTED BEG BALANCE	FY 2014 ADOPTED REVENUES	FY 2014 ADOPTED EXPENDITURES	FY 2014 ADOPTED END BALANCE*
15 Economic Development Fund	\$14,076,237	\$9,126,881	\$6,819,102	\$10,902,820
TOTAL	\$14,076,237	\$9,126,881	\$6,819,102	\$10,902,820

*Net of Debt Service Reserves



THIS PAGE INTENTIONALLY LEFT BLANK

FY 2014 ADOPTED BUDGET PROPERTY TAX COLLECTIONS

OVERVIEW

The City's property tax is levied each October 1 on the certified assessed value as of January 1 for all real and personal property. The appraisal of property is the responsibility of the Brazoria, Fort Bend and Harris County Central Appraisal Districts, as the City lies in all three Districts. Appraisals may be challenged through various appeals and, if necessary, legal action. The City is permitted by the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general government services including the payment of principal and interest on general obligation long-term debt. In tax year 1998, TIRZ #2 was formed, which is the Shadow Creek Ranch development. Taxes assessed and collected by the participating entities over and above the base value of the property upon creation of the TIRZ are deposited to the benefit of the TIRZ to support improvements within the TIRZ. The City contracts with Brazoria County for the billing and collection of property taxes. The budget, as adopted, is based on certified values from Brazoria County and preliminary values from Fort Bend and Harris Counties.

The net taxable value based on values used total \$7,045,219,500, a 7.72% or \$504.9 million increase over the current adjusted tax roll. The annexation of Brazoria County (BC) MUD #4 accounts for \$214.0 million or 42.4% of the increase in property valuations. Excluding MUD #4, property values increase \$290.9 million or 4.4%. This increase is mainly due to the value of new properties being added to the tax roll. The TIRZ value is estimated at \$1,563,737,676, a 7.6% or \$110.2 million increase over last year.

The tax rate for the adopted budget totals \$0.7051 per \$100 valuation, with no change from the prior year. The budget allocates \$0.4900 of the tax rate to the Debt Service Fund to support current debt and \$0.2151 to the General Fund, for a total tax rate of \$0.7051. Both the General Fund and Debt Service component of the tax rate remains the same as the prior year.

The tax analysis prepared in 2007 for the \$162 million bond referendum showed that a 13-cent debt service tax rate increase was needed for the completion of the 2001 and the implementation of the 2007 bond referendums. The debt service tax rate has increased 11 cents since 2007 including the sales tax transfer for debt service; however the total tax rate of \$.7051 is only up 5.25 cents from 2007. This can be attributable to construction savings on bond related projects, delay of capital projects, operating budget reductions of \$4.5 million, new development and sales tax increases since 2007.

Based on these assumptions and the collection rate, a tax levy of \$10,805,396 will be conveyed to the TIRZ and \$37,774,680 will remain with the City.

**CITY OF PEARLAND
TAX COLLECTIONS**

	FY 2013 BUDGETED LEVY	FY 2013 ADJUSTED LEVY	FY 2013 YEAR END PROJECTION	FY 2014 PRELIMINARY ROLL
REVENUES				
City Levy - 100%	35,644,114	35,566,726	35,211,059	38,349,927
TIRZ - 100%	10,267,079	10,248,751	10,079,647	11,025,914
TOTAL at 100%	45,911,193	45,815,477	45,290,706	49,375,842

City Collection Rate	100.0%	100.0%	99.0%	98.4%
----------------------	--------	--------	-------	-------

ALLOCATION:

General Fund	10,874,779	10,850,115	10,741,614	11,523,680
Debt Service Fund	24,769,335	24,716,611	24,469,445	26,251,000
TIRZ	10,267,079	10,248,751	10,079,647	10,805,396
Total Allocation	45,911,193	45,815,478	45,290,706	48,580,076

<u>Tax Year</u>	Budgeted 2012*	Adjusted 2012	Preliminary 2013
Taxable Value	6,541,399,683	6,540,274,705	7,045,219,500
TIRZ Added Value	1,456,116,708	1,453,517,411	1,563,737,676
Taxable Value to City	5,085,282,975	5,086,757,294	5,481,481,824

Tax Rate per \$100

General Fund	0.2151	0.2151
Debt Service Fund	0.4900	0.4900
Total Tax Rate	0.7051	0.7051

Tax Rate Split

General Fund	30.51%	30.51%
Debt Service Fund	69.49%	69.49%
Total	100.00%	100.00%

Note: Includes values pending at time of certification.

2013 Property Tax Rates in City Of Pearland

This notice concerns the 2013 property tax rates for the City of Pearland. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$13,597,946
Last year's debt taxes	\$30,976,261
Last year's total taxes	\$44,574,207
Last year's tax base	\$6,321,685,860
Last year's total tax rate	\$0.705100/\$100

This year's tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$34,034,066
/ This year's adjusted tax base (after subtracting value of new property)	\$4,752,642,862
= This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.716108/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$10,383,341
/ This year's adjusted tax base	\$4,752,642,862
= this year's effective operating rate	\$0.218475/\$100
X 1.08 = this year's maximum operating rate	\$0.235953/\$100
+ This year's debt rate	\$0.490000/\$100
= This year's total rollback rate	\$0.725953/\$100

Statement of Increase/Decrease

If the City of Pearland adopts a 2013 tax rate equal to the effective tax rate of \$0.716108 per \$100 of value, taxes would decrease compared to 2012 taxes by \$7,180,603.

Schedule A—Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
Maintenance & Operations	\$15,889,170
Interest & Sinking	\$4,291,000

Schedule B—2013 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid From Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
All Series GO's & CO's	\$10,345,000	\$12,683,088	\$32,945	\$23,061,033
Short Term Debt	\$1,209,140	\$136,684	0	\$1,345,824
MUD Rebates	0	0	\$4,436,038	\$4,436,038
Total required for 2013 debt service				\$28,842,895
- Amount (if any) paid from Schedule A				\$1,837,478
- Amount (if any) paid from other resources				\$1,418,681
- Excess collections last year				\$0
= Total to be paid from taxes in 2013				\$25,586,736
+ Amount added in anticipation that the unit will Collect only 100.00% of its taxes in 2013				\$0
= Total debt levy				\$25,586,736

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 451 N. Velasco, Rm 150, Angleton, Texas.

Name of person preparing this notice: Ro'Vin Garrett, RTA
Title: Tax Assessor-Collector
Date Prepared 08/06/2013

ASSESSED VALUATION, TAXES LEVIED AND TAXES COLLECTED

**TEN YEAR SUMMARY OF ASSESSED VALUATION
WITH ESTIMATE FOR FISCAL YEAR 2012-2013
AND ADOPTED FOR FISCAL YEAR 2013-2014**

YEAR	ASSESSED VALUATION	TAX RATE	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	% OF CURRENT TAXES COLLECTED	DELINQUENT TAX COLLECTION
2000-2001	1,563,403,093	0.6860	10,863,316	10,609,654	97.66%	179,483
2001-2002	1,875,009,660	0.6860	12,890,017	12,477,283	96.80%	199,030
2002-2003	2,049,246,251	0.6860	14,880,007	14,575,297	97.95%	343,374
2003-2004	2,343,903,166	0.6960	18,030,473	17,633,986	97.80%	358,048
2004-2005	2,755,557,144	0.6948	21,073,788	20,576,812	97.64%	440,000
2005-2006	3,576,439,129	0.6744	24,284,567	23,690,031	97.55%	450,000
2006-2007	4,412,821,949	0.6526	28,819,229	28,235,276	97.97%	276,124
2007-2008	5,389,790,165	0.6526	35,035,569	34,461,652	98.36%	310,112
2008-2009	5,904,826,560	0.6526	38,368,354	37,820,603	98.57%	592,199
2009-2010	6,269,047,937	0.6526	41,081,407	40,590,543	98.81%	274,230
2010-2011	6,331,723,029	0.6651	41,968,046	41,594,389	99.11%	318,250
2011-2012	6,369,626,981	0.6851	43,441,792	43,110,373	99.24%	201,453
2012-2013 (1)	6,540,274,705	0.7051	45,815,477	45,290,706	98.85%	310,423
2013-2014 (2)	7,045,219,500	0.7051	49,375,842	48,580,076	98.39%	315,331

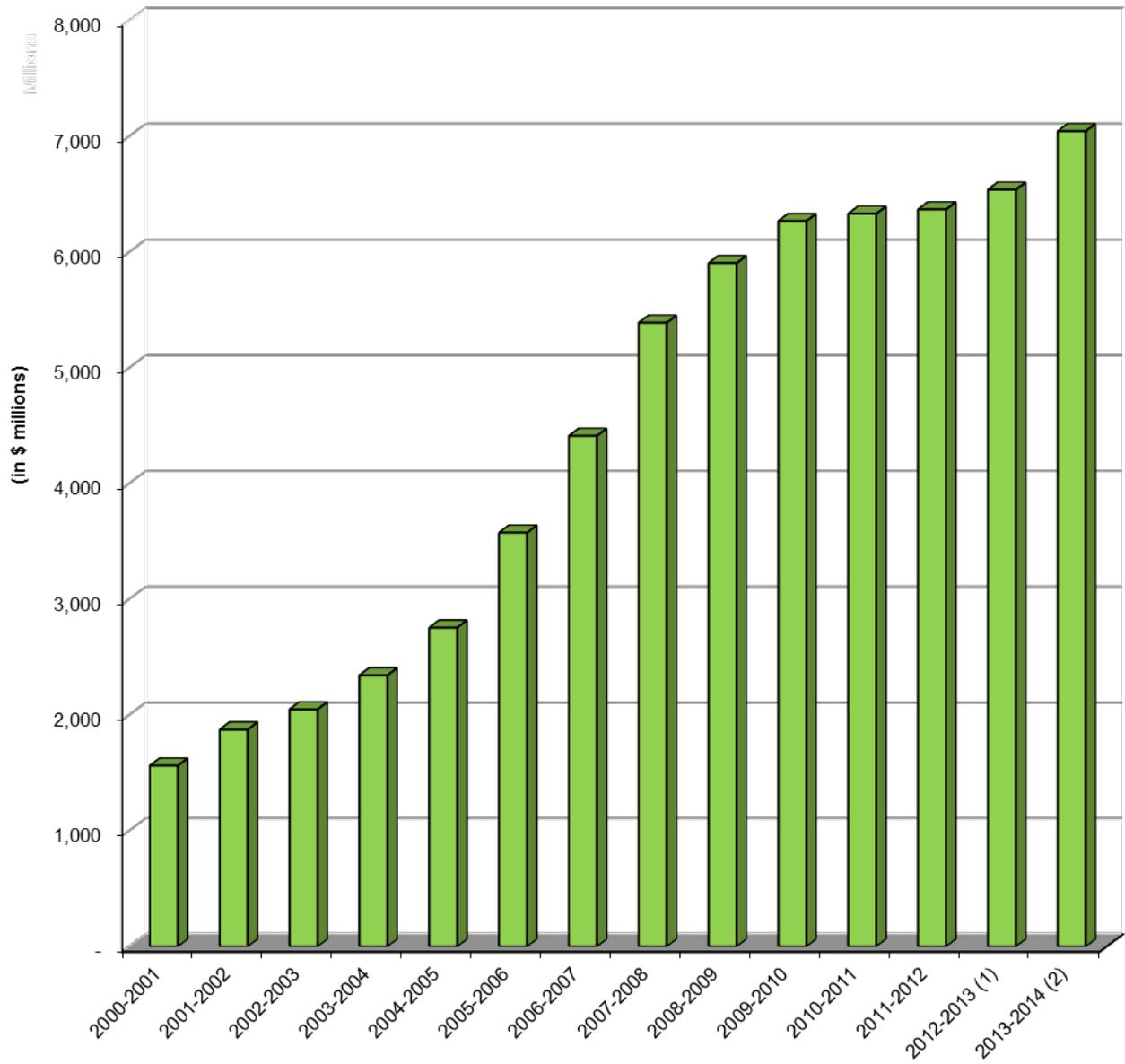
1) Adjusted for tax freeze.

2) Includes \$214 million, net of exemptions for BC MUD #4.

DISBURSEMENTS OF AD VALOREM TAX LEVY

REQUIREMENTS	ACTUAL 2012-2013 Tax Rate	ESTIMATED 2012-2013 Distribution	ADOPTED 2013-2014 Tax Rate	ADOPTED 2013-2014 Distribution
GENERAL FUND	0.2151	10,741,614	0.2151	11,523,680
DEBT SERVICE FUND	0.4900	24,469,445	0.4900	26,251,000
TIRZ	-	10,079,647	-	10,805,396
	0.7051	45,290,706	0.7051	48,580,076

ASSESSED VALUATION



1) Adjusted tax levy.

2) Estimated for tax year 2014.

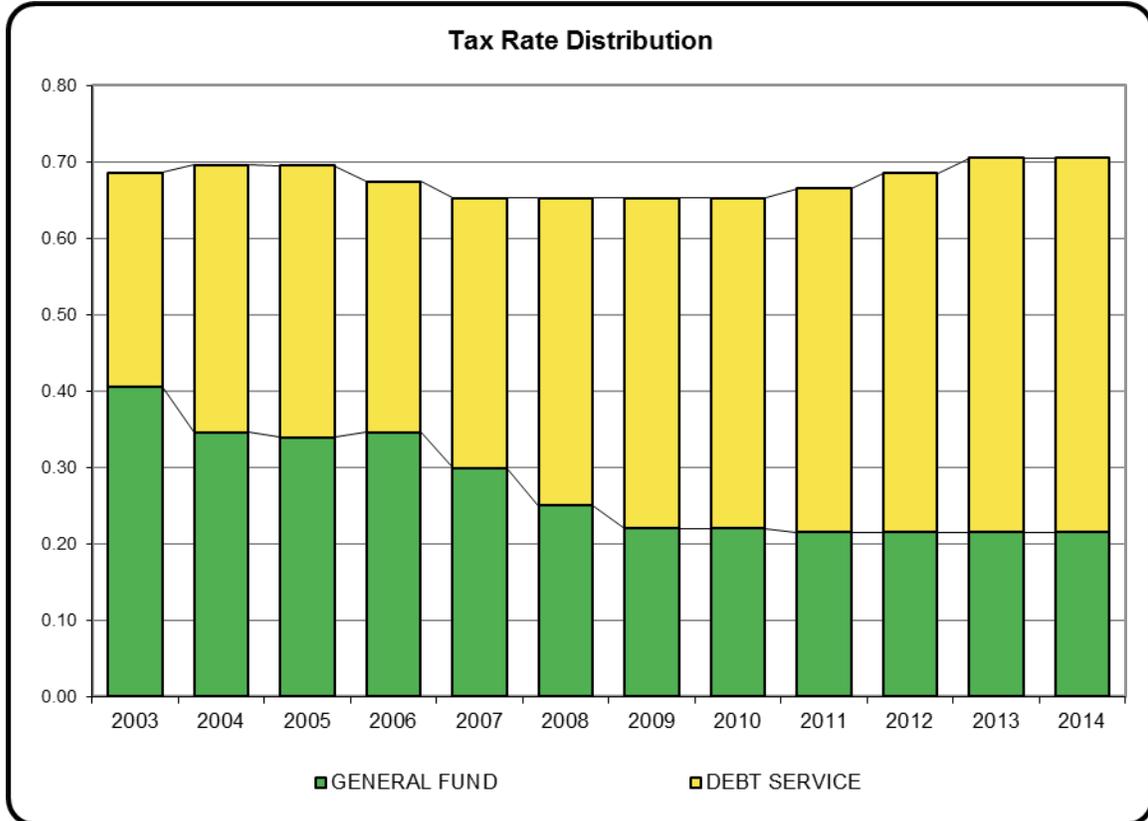
TAX RATE DISTRIBUTION

LAST TEN YEARS AND CURRENT FOR FISCAL YEAR 2012-2013 AND ADOPTED FOR FISCAL YEAR 2013-2014

<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE</u>	<u>TOTAL TAX RATE</u>
2003	0.4060	0.2800	0.6860
2004	0.3457	0.3503	0.6960
2005	0.3389	0.3559	0.6948
2006	0.3455	0.3289	0.6744
2007	0.298974	0.353685	0.652659
2008	0.2503	0.4023	0.6526
2009	0.2201	0.4325	0.6526
2010	0.2201	0.4325	0.6526
2011	0.2151	0.4500	0.6651
2012	0.2151	0.4700	0.6851
2013	0.2151	0.4900	0.7051
2014	0.2151	0.4900	0.7051

Notes:

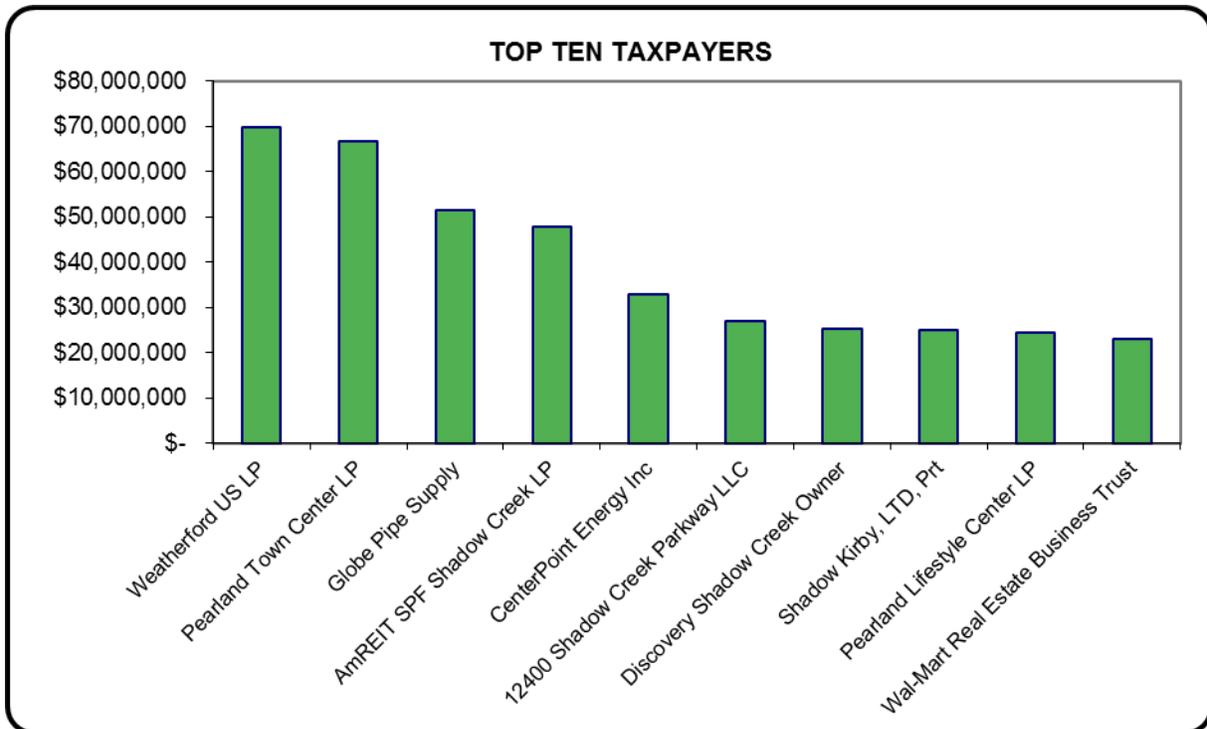
1. The maximum tax rate for the City of Pearland is \$2.50 per \$100 assessed valuation. Within this \$2.50 maximum there is no legal limit upon the amount of taxes, which may be levied for debt.
2. The City does not have legal debt margin as the law does not mandate any debt limit on the City.



**PRINCIPAL TAXPAYERS
FISCAL YEAR 2013-2014**

	<u>TAXPAYERS</u>	<u>BUSINESS</u>	<u>ASSESSED VALUE OF PROPERTY</u>	<u>% OF ASSESSED VALUE</u>
1	Weatherford US LP	Oil Field Service, Rental & Fishing	\$ 69,914,860	0.99%
2	Pearland Town Center LP	Retail Center Management	\$ 66,757,240	0.95%
3	Globe Pipe Supply	Structural Pipe Supplier	\$ 51,522,280	0.73%
4	AmREIT SPF Shadow Creek LP	Retail Center Management	\$ 47,959,306	0.68%
5	CenterPoint Energy Inc	Utility Company	\$ 32,832,920	0.47%
6	12400 Shadow Creek Parkway LLC	Multi-Family Residential	\$ 27,100,030	0.38%
7	Discovery Shadow Creek Owner	Multi-Family Residential	\$ 25,330,000	0.36%
8	Shadow Kirby, LTD, Prt	Multi-Family Residential	\$ 25,000,000	0.35%
9	Pearland Lifestyle Center LP	Retail Center Management	\$ 24,499,227	0.35%
10	Wal-Mart Real Estate Business Trust	Retail Stores	\$ 23,179,360	0.33%
TOTAL PRINCIPAL TAXPAYERS			\$ 394,095,223	5.59%
ALL OTHERS			\$ 6,651,124,277	94.41%
TOTAL			\$ 7,045,219,500	100.00%

SOURCES: Brazoria and Harris Counties Tax Assessor Collector



DEBT SERVICE FUND SUMMARY FY 2014 ADOPTED BUDGET

OVERVIEW

The Debt Service Fund, also known as the interest and sinking fund, is established by ordinance and accounts for the issuance of debt and provides for the payment of debt, including principal, interest and tax rebates to in-city municipal utility districts as payments become due. In the Debt Service Fund, an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements. The City of Pearland has no general obligation legal debt limit other than a ceiling on the tax rate specified by the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate.

Based on the values used, the budget as adopted assumes a Debt Service tax rate of \$0.4900 per \$100 assessed valuation, the same as the current year. Due to new value added to the tax rolls for the annexation of MUD #4, and new development, and a later 2013 bond issuance, a forecasted increase of \$.0200 from the current debt service tax rate of \$0.4900 is unnecessary to meet fiscal year 2014 obligations. With no tax rate increase in fiscal year 2014, the City maintains an increase of approximately 11.0 cents on the Debt Service tax rate and sales tax transfer needed since 2007 in order to complete the 2001 and implement the 2007 voted bond referendums, less than the 13 cents anticipated.

The tax rate generates \$26,251,000 in current property taxes at a 98.4% collection rate. Revenues include \$776,242 from U of H and PEDC for debt service associated with the construction of the University of Houston-Clear Lake Pearland Campus, which they occupy.

Expenditures total \$28,842,896 for fiscal year 2014, and include \$23,028,088 in principal and interest payments including debt service associated with the MUD 4 annexation. New debt includes 2013 debt yet to be issued of \$9.3 million in General Obligation Bonds and \$2.7 million in Certificates of Obligation. Fiscal Year 2014 includes issuing \$17.6 million in General Obligation Bonds and \$4.3 million in Certificates of Obligation. After the 2013 and 2014 issuances, there remains \$77.565 million in voted bonds yet to be issued. Total principal outstanding at 9/30/2014 is anticipated to be \$306.3 million. Tax rebates to in-city MUD's total \$4,436,038, an increase of \$378,356 from fiscal year 2013 actuals, as newer districts continue to develop.

There is a planned drawdown of fund balance in the amount of \$771,916, which will bring the fund balance at 9/30/2014 to \$3,519,084 which is \$634,794 over the reserve policy of \$2,884,290, or 10% of expenditures. It is forecast that fiscal years 2015 through 2018 will remain above reserve policy guidelines, with additional tax rate increases in years 2014-2017 (See long-range forecast) due to continued issuance of voter approved bonds to complete capital projects.

DEBT SERVICE FUND - 20
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
OPERATING REVENUES				
Property Taxes	\$ 23,500,454	\$ 24,739,365	\$ 25,546,545	\$ 26,652,299
Miscellaneous	805,871	2,658,473	1,973,561	800,242
Transfers	2,157,471	438,572	461,726	618,439
Bond Proceeds	53,613,801			
TOTAL	80,077,597	27,836,410	27,981,832	28,070,980
OPERATING EXPENDITURES				
Rebates & Misc.	4,017,494	4,291,265	4,092,387	4,458,108
Bond Payment	75,589,558	24,129,755	23,678,123	23,038,963
Short-Term Note	637,604	852,017	912,802	1,345,825
TOTAL	80,244,656	29,273,037	28,683,312	28,842,896
REVENUES OVER (UNDER) EXPENDITURES	(167,059)	(1,436,627)	(701,480)	(771,916)
FUND BALANCE - BEGINNING	5,159,539	4,992,480	4,992,480	4,291,000
FUND BALANCE - ENDING	\$ 4,992,480	\$ 3,555,853	\$ 4,291,000	\$ 3,519,084
Reserve 10%		2,927,304	2,868,331	2,884,290
Over Policy		628,549	1,422,669	634,794

**DEBT SERVICE FUND - 20
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
020-0000-350.01-01	CURRENT TAXES	\$23,195,663	\$24,397,796	\$24,469,445	\$26,251,000
020-0000-350.01-02/06	DELINQUENT TAXES	134,313	146,387	205,000	215,331
020-0000-350.01-03	PENALTY & INTEREST	170,478	195,182	185,000	185,968
020-0000-350.01-05	MUD ANNEXATION CURRENT TAX			681,677	
020-0000-350.01-06	MUD ANNEXATION DELIQUENT TAX			5,423	
*TAXES		23,500,454	24,739,365	25,546,545	26,652,299
020-0000-335-65-00	MISCELLANEOUS				
020-0000-356.00-00	INTEREST INCOME	12,919	8,035	23,595	24,000
020-0000-356.06-00	UNREALIZED CAP GAIN (LOSS)	(3,135)			
020-0000-358.99-00	MISCELLANEOUS	796,087	786,075	786,075	776,242
020-0000-358.99-01	MUD ANNEXATION		1,864,363	1,163,891	
*MISCELLANEOUS		805,871	2,658,473	1,973,561	800,242
020-0000-359.09-00	FROM FUND 30	434,865	277,127	277,127	459,167
020-0000-359.43-00	FROM FUND 43			10,443	
020-0000-359.18-00	FROM FUND 50	47,442			
020-0000-359.24-00	FROM FUND 68	1,500,000			
020-0000-359.36-00	FROM FUND 203	11,674		5,000	
020-0000-359.36-00	FROM FUND 302			7,711	
020-0000-359.99-00	FROM FUND 10	163,490	161,445	161,445	159,272
*GRANT, ISSUANCE, TRANSFER		2,157,471	438,572	461,726	618,439
020-0000-360.01-00	BOND PROCEEDS	49,805,000			
020-0000-360.04-00	PREM/DISCT ON BONDS	3,808,801			
020-0000-360.07-00	CAPITALIZED INTEREST				
*BOND PROCEEDS		53,613,801	0	0	0
TOTAL		80,077,597	27,836,410	27,981,832	28,070,980

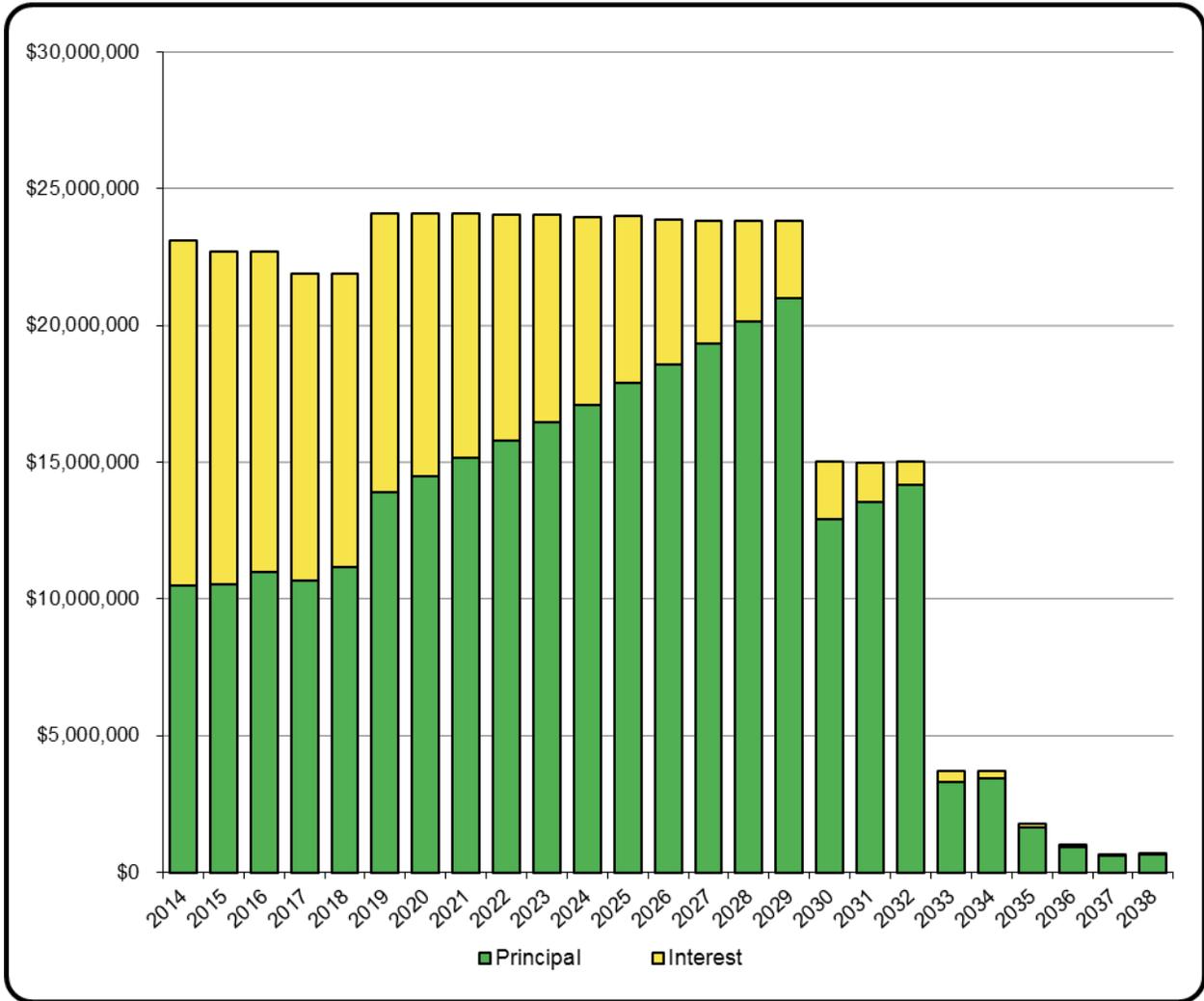
**GOVERNMENTAL DEBT MATURITY SCHEDULE
AS OF 9/30/2013
GENERAL LONG-TERM DEBT***

Fiscal Year	Principal	Interest	Total
2013-2014	10,475,000	12,636,216	23,111,216
2014-2015	10,510,000	12,164,796	22,674,796
2015-2016	10,985,000	11,690,914	22,675,914
2016-2017	10,680,000	11,221,315	21,901,315
2017-2018	11,140,000	10,756,413	21,896,413
2018-2019	13,885,000	10,219,582	24,104,582
2019-2020	14,500,000	9,606,841	24,106,841
2020-2021	15,140,000	8,967,390	24,107,390
2021-2022	15,770,000	8,293,183	24,063,183
2022-2023	16,470,000	7,583,821	24,053,821
2023-2024	17,105,000	6,837,548	23,942,548
2024-2025	17,910,000	6,079,137	23,989,137
2025-2026	18,545,000	5,313,898	23,858,898
2026-2027	19,320,000	4,517,331	23,837,331
2027-2028	20,120,000	3,699,335	23,819,335
2028-2029	20,985,000	2,829,047	23,814,047
2029-2030	12,930,000	2,079,141	15,009,141
2030-2031	13,525,000	1,469,658	14,994,658
2031-2032	14,180,000	826,132	15,006,132
2032-2033	3,285,000	419,682	3,704,682
2033-2034	3,425,000	263,670	3,688,670
2034-2035	1,650,000	134,857	1,784,857
2035-2036	935,000	78,772	1,013,772
2036-2037	620,000	43,938	663,938
2037-2038	640,000	14,800	654,800
TOTAL	\$294,730,000	\$137,747,418	\$432,477,418

Series Name	Principal Amount
Certificates of Obligation Series 2003	1,035,000
Certificates of Obligation Series 2004	1,420,000
Permanent Improvement and Refunding Bonds Series 2005	20,725,000
Certificates of Obligation Series 2006	8,825,000
Permanent Improvement and Refunding Bonds Series 2006	30,860,000
BC MUD 1 Series 2007	1,810,000
Permanent Improvement and Refunding Bonds Series 2007	66,625,000
Certificates of Obligation Series 2007	22,450,000
Permanent Improvement Bonds Series 2008	21,695,000
Certificates of Obligation Series 2008	8,480,000
Certificates of Obligation Series 2009	7,835,000
Certificates of Obligation Series 2009-A	10,225,000
Permanent Improvement and Refunding 2009*	15,375,000
Permanent Improvement Bonds Series 2010A	11,350,000
Permanent Improvement and Refunding Series 2010B	1,000,000
General Obligation Bonds Series 2011	5,200,000
Certificates of Obligation Series 2011	1,675,000
Permanent Improvement Refunding Bonds Series 2012*	43,575,000
BC MUD 4 Series 2011	2,510,000
Certificates of Obligation Series 2013	2,745,000
Permanent Improvement Bonds Series 2013	9,315,000
TOTAL	\$294,730,000

Does not include new debt anticipated to be issued.
*Excludes refunding portion associated with Water/Sewer
Debt numbers reflect Series 2013 actuals.

**GOVERNMENTAL DEBT TO MATURITY
AS OF 9/30/2013**



**GENERAL DEBT SERVICE SCHEDULE
FY 2014 ADOPTED BUDGET**

DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/14
3/1/2014 9/1/2014	Series 2003 Certificates of Obligation	19,650,000	1,035,000	18,630	1,053,630 0	
	Fiscal Year Total		1,035,000	18,630	1,053,630	0
3/1/2014 9/1/2014	Series 2004 Certificates of Obligation	21,000,000	710,000	28,400 14,200	738,400 14,200	
	Fiscal Year Total		710,000	42,600	752,600	710,000
3/1/2014 9/1/2014	Series 2005 Permanent Improvement and Refunding Bonds	37,015,000	1,930,000	482,007 443,407	2,412,007 443,407	
	Fiscal Year Total		1,930,000	925,414	2,855,414	18,795,000
3/1/2014 9/1/2014	Series 2006 Permanent Improvement and Refunding Bonds	32,165,000	410,000	741,497 733,297	1,151,497 733,297	
	Fiscal Year Total		410,000	1,474,794	1,884,794	30,450,000
3/1/2014 9/1/2014	Series 2006 Certificates of Obligation	9,700,000	355,000	202,214 191,343	557,214 191,343	
	Fiscal Year Total		355,000	393,557	748,557	8,470,000
3/1/2014 9/1/2014	Series 2007 - BCMUD #1	1,940,000		37,793 65,000 37,793	37,793 102,793	
	Fiscal Year Total		65,000	75,585	140,585	1,745,000
3/1/2014 9/1/2014	Series 2007 Permanent Improvement and Refunding Bonds	69,640,000	2,510,000	1,549,131 1,498,931	4,059,131 1,498,931	
	Fiscal Year Total		2,510,000	3,048,063	5,558,063	64,115,000
3/1/2014 9/1/2014	Series 2007 Certificates of Obligation	23,250,000	300,000	507,763 499,888	807,763 499,888	
	Fiscal Year Total		300,000	1,007,650	1,307,650	22,150,000
3/1/2014 9/1/2014	Series 2008 Permanent Improvement Bonds	22,835,000	335,000	524,763 516,388	859,763 516,388	
	Fiscal Year Total		335,000	1,041,150	1,376,150	21,360,000
3/1/2014 9/1/2014	Series 2008 Certificates of Obligation	9,000,000	155,000 0	201,322 198,319	356,322 198,319	
	Fiscal Year Total		155,000	399,641	554,641	8,325,000
3/1/2014 9/1/2014	Series 2009 Certificates of Obligation	8,520,000		172,851 230,000 172,851	172,851 402,851	
	Fiscal Year Total		230,000	345,703	575,703	7,605,000
3/1/2014 9/1/2014	Series 2009A Certificates of Obligation	12,145,000	640,000	182,083 174,883	822,083 174,883	
	Fiscal Year Total		640,000	356,965	996,965	9,585,000
3/1/2014 9/1/2014	Series 2009 Permanent Improvement Bonds*	16,735,000	390,000	325,659 315,909	715,659 315,909	
	Fiscal Year Total		390,000	641,568	1,031,568	14,985,000
3/1/2014 9/1/2014	Series 2010A Permanent Improvement Bonds	12,415,000	355,000	207,026 203,476	562,026 203,476	
	Fiscal Year Total		355,000	410,503	765,503	10,995,000

**GENERAL DEBT SERVICE SCHEDULE
FY 2014 ADOPTED BUDGET**

DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/14
3/1/2014	Series 2010B Permanent Improvement	1,630,000	220,000	13,900	233,900	
9/1/2014	Refunding Bonds			11,700	11,700	
	Fiscal Year Total		220,000	25,600	245,600	780,000
3/1/2014	Series 2011 General Obligation	5,400,000	145,000	99,466	244,466	
9/1/2014	Bonds			96,565	96,565	
	Fiscal Year Total		145,000	196,031	341,031	5,055,000
3/1/2014	Series 2011 Certificates of	2,095,000	210,000	17,504	227,504	
9/1/2014	Obligation			15,309	15,309	
	Fiscal Year Total		210,000	32,813	242,813	1,465,000
3/1/2014	Series 2011 BC MUD 4	2,640,000	130,000	49,588	179,588	
9/1/2014	Refunding Bonds*			47,962	47,962	
	Fiscal Year Total		130,000	97,550	227,550	2,380,000
3/1/2014	Series 2012 Permanent Improvement	43,575,000		783,125	783,125	
9/1/2014	Refunding Bonds*			783,125	783,125	
	Fiscal Year Total		0	1,566,250	1,566,250	43,575,000
3/1/2014	Series 2013 Certificates	2,745,000	75,000	67,747	142,747	
9/1/2014	of Obligation			56,944	56,944	
	Fiscal Year Total		75,000	124,691	199,691	2,670,000
3/1/2014	Series 2013 Permanent	9,315,000	275,000	223,777	498,777	
9/1/2014	Improvement Bonds			187,684	187,684	
	Fiscal Year Total		275,000	411,461	686,461	9,040,000
	TOTAL	363,410,000	10,475,000	12,636,216	23,111,216	284,255,000

*Excludes Water/Sewer Component
Does not include new debt anticipated to be issued.

**GENERAL DEBT SERVICE SCHEDULE
FY 2014 ADOPTED BUDGET**

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As of 9/30/14	Annual	Requirements	
Certificates of Obligation Series 2003	5%,6%,4.5%,4%,	2003	19,650,000	-	3/1/2014	1,035,000	Principal
	4.125%,4.25%,4.3%,	2023			3/1/2014	18,630	Interest
	4.375%,4.5%,3.6%,3.7%, 3.75%,3.8%				9/1/2014	-	Interest
General Obligation Series 2004	4%, 4.1%,4.68%, 4.7%,	2004	21,000,000	710,000	3/1/2014	710,000	Principal
	4.2%, 4.5%, 4.625%,	2028			3/1/2014	28,400	Interest
	4.75%,5%, 5.25%				9/1/2014	14,200	Interest
Permanent Imp. and Refunding Bonds Series 2005	3.25%, 3.5%, 3.625%	2005	37,015,000	18,795,000	3/1/2014	1,930,000	Principal
	3.75%,3.875%,4%,5%,	2029			3/1/2014	482,007	Interest
	4.1%,4.125%,4.2%,4.25% 4.3%, 4.5%				9/1/2014	443,407	Interest
Permanent Imp. and Refunding Bonds Series 2006	4%,4.125%,4.25%,	2006	32,165,000	30,450,000	3/1/2014	410,000	Principal
	4.5%,5%,4.75%	2029			3/1/2014	741,497	Interest
					9/1/2014	733,297	Interest
Certificates of Obligation Series 2006	6.125%,5.25%,4.125%,	2006	9,700,000	8,470,000	3/1/2014	355,000	Principal
	4.2%,4.25%,4.3%,4.4%,	2029			3/1/2014	202,214	Interest
	4.375%,4.4%,4.45%, 4.5%				9/1/2014	191,343	Interest
Series 2007-BCMUD#1	3.75%,3.8%,3.85%,	2007	1,940,000	1,745,000	3/1/2014	37,793	Interest
	3.9%,4%,4.1%,4.2%,	2030			3/1/2014	65,000	Principal
	4.3%,4.35%				9/1/2014	37,793	Interest
Permanent Imp. and Refunding Bonds Series 2007	4%,4.375%,4.5%,4.75%,	2007	69,640,000	64,115,000	3/1/2014	2,510,000	Principal
	5%,5.5%	2034			3/1/2014	1,549,131	Interest
					9/1/2014	1,498,931	Interest
Certificates of Obligation Series 2007	3.25%,4.25%,5%,5.25%	2007	23,250,000	22,150,000	3/1/2014	300,000	Principal
		2034			3/1/2014	507,763	Interest
					9/1/2014	499,888	Interest
Permanent Imp. Bonds Series 2008	4%,4.5%,4.625%,	2008	22,835,000	21,360,000	3/1/2014	335,000	Principal
	5%,5.25%,5.5%	2034			3/1/2014	524,763	Interest
					9/1/2014	516,388	Interest
Certificates of Obligation Series 2008	3.75%,3.875%,4%,	2008	9,000,000	8,325,000	3/1/2014	155,000	Principal
	4.125%,4.25%,4.3%,	2034			3/1/2014	201,322	Interest
	4.375%,4.4%,4.5%,5%				9/1/2014	198,319	Interest
Certificates of Obligation Series 2009	4.5%,4.65%,4%,5%,	2009	8,520,000	7,605,000	3/1/2014	172,851	Interest
	5.25%,5.5%,2.25%,2.5%,	2034			3/1/2014	230,000	Principal
	3%,3.5%,3.75%,4.1%, 4.25%,4.4%,4.75%,4.625%				9/1/2014	172,851	Interest

**GENERAL DEBT SERVICE SCHEDULE
FY 2014 ADOPTED BUDGET**

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As of 9/30/14	Annual	Requirements	
Certificates of Obligation Series 2009A	4.5%, 4.2%, 4.1%, 4.0%	2009	12,145,000	9,585,000	3/1/2014	640,000	Principal
	3.85%, 3.75%, 3.7%,	2029			3/1/2014	182,083	Interest
	3.6%, 3.25%, 3.4%,				9/1/2014	174,883	Interest
	2.75%, 2.5%, 2.25%, 2.0%						
Permanent Imp. Bonds 2009*	5.0%, 4.5%, 4.1%, 3.75%	2009	16,735,000	14,985,000	3/1/2014	390,000	Principal
	3.85%, 3.7%, 3.6%, 3.4%,	2034			3/1/2014	325,659	Interest
	3.25%, 2.75%, 2.5%, 2.0%				9/1/2014	315,909	Interest
Permanent Imp. Bonds Series 2010A	2.0%, 3.0%, 3.25%, 3.50%	2011	12,415,000	10,995,000	3/1/2014	355,000	Principal
	3.625%, 3.75%,				3/1/2014	207,026	Interest
	3.90%, 4.0%	2035			9/1/2014	203,476	Interest
Permanent Imp. Bonds Refunding Series 2010B	2.0%, 3.0%, 3.25%, 3.50%	2011	1,630,000	780,000	3/1/2014	220,000	Principal
	3.625%, 3.75%,				3/1/2014	13,900	Interest
General Obligation Series 2011	2.125%, 3.0%, 3.25%,	2011	5,400,000	5,055,000	3/1/2014	145,000	Principal
	3.5%, 4.0%, 4.125%	2036			3/1/2014	99,466	Interest
					9/1/2014	96,565	Interest
Certificates of Obligation Series 2011	2.09%	2011	2,095,000	1,465,000	3/1/2014	210,000	Principal
		2021			3/1/2014	17,504	Interest
					9/1/2014	15,309	Interest
BC MUD 4 Series 2011	2.5%, 2.75%, 3.0%, 3.5%	2011	2,640,000	2,380,000	3/1/2014	130,000	Principal
	4.0%, 4.125%, 4.5%, 4.7%	2032			3/1/2014	49,588	Interest
	4.8%, 5.0%				9/1/2014	47,962	Interest
Permanent Imp. Bonds Refunding Series 2012*	3.0%, 4.0%, 5.0%	2012	43,575,000	43,575,000	3/1/2014	-	Principal
		2029			3/1/2014	783,125	Interest
					9/1/2014	783,125	Interest
Certificates of Obligation Series 2013	3.0%, 4.0%, 4.25%, 4.375%,	2013	2,745,000	2,670,000	3/1/2014	75,000	Principal
	4.5%, 4.625%, 5.0%	2038			3/1/2014	67,747	Interest
					9/1/2014	56,944	Interest
Permanent Imp. Bonds Series 2013	3.0%, 4.0%, 4.125%, 4.25%,	2013	9,315,000	9,040,000	3/1/2014	275,000	Principal
	4.375%, 4.4%, 4.5%, 4.625%	2038			3/1/2014	223,777	Interest
					9/1/2014	187,684	Interest
TOTAL			\$363,410,000	\$284,255,000		\$23,111,216	



THIS PAGE INTENTIONALLY LEFT BLANK

GENERAL FUND - 10
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The General Fund provides the financing for all of the City of Pearland's basic services except water, sewer and solid waste, which is accounted for through the Water & Sewer and Solid Waste Funds. The principal sources of revenue include property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures are comprised of five major functional areas: Public Works, Public Safety, General Government, Community Services, and Parks and Recreation. Public Safety provides all emergency services to the citizens of Pearland and accounts for 50% of total operating expenditures. General Government includes departments such as Mayor and City Council, City Manager, Finance, Legal and Human Resources. Expenditures include all personnel costs for 499.75 full-time employees and 130 part-time employees, utilities, fuel, park and right-of-way maintenance, street lighting, just to name a few.

	FY2012 ACTUAL	FY2013 AMENDED BUDGET	FY2013 YEAR END PROJECTION	FY2014 ADOPTED BUDGET
REVENUES				
Property Taxes	\$10,861,342	\$10,992,437	\$11,034,162	\$11,818,335
Sales and Use Taxes	14,814,936	15,125,235	16,172,355	17,428,319
Franchise Fees	5,669,958	6,016,906	5,855,695	6,106,615
Licenses & Permits	2,320,101	2,662,219	2,726,978	2,877,117
Fines & Forfeitures	3,164,068	3,132,685	3,390,068	3,568,281
Charges for Service	11,890,806	12,330,342	12,428,649	13,175,835
Miscellaneous	575,224	380,620	602,751	575,362
Transfers in	3,702,694	3,776,850	3,743,503	3,709,547
Other Financing Sources		5,196,694	3,216,813	901,825
TOTAL REVENUES	52,999,129	59,613,988	59,170,974	60,161,236
EXPENDITURES				
General Government	6,075,690	7,234,509	6,926,365	9,047,711
Public Safety	25,168,443	32,388,251	31,856,493	31,408,747
Community Services	2,990,772	3,586,144	3,555,628	3,789,626
Public Works	7,464,210	8,887,637	8,832,754	9,386,098
Parks & Recreation	6,775,330	8,215,199	7,811,503	8,330,414
Total Operating Expenditures	48,474,445	60,311,740	58,982,743	61,962,596
Transfers Out	1,476,287	1,881,152	1,974,555	1,386,903
TOTAL EXPENDITURES	49,950,732	62,192,892	60,957,298	63,349,499
Revenues Over/(Under) Expenses	3,048,397	(2,578,904)	(1,786,324)	(3,188,263)
Beginning Fund Balance	14,523,545	17,571,942	17,571,942	15,785,618
Ending Fund Balance	\$17,571,942	\$14,993,038	\$15,785,618	\$12,597,355
Policy - 2 months Recurring Oper.		8,940,852	8,719,308	9,660,155
Fund Balance over Policy		6,052,187	7,066,311	2,937,200

For fiscal year 2013 revenues are expected to be \$59,193,727, \$420,261 less than budget, due to the use of cash versus lease/purchase proceeds for upgrades to Public Safety Radio System. Excluding Other Financing Sources, revenues total \$55,976,914, \$1,559,620 over the amended budget (Excluding Other Financing Sources) and \$2,977,785 over fiscal year 2012 actuals. This is mainly due to improvements in sales tax remittances. The fiscal year 2013 budget incorporated a 5.4% increase in sales tax based on the projection of 2012 sales tax receipts and the construction of Kelsey Seybold and the new Sam's Club; however, sales tax remittances for fiscal year 2013 show an improvement in economic activity with a projection of \$16,007,629, \$1,014,675, or 6.8% higher than the amended budget and \$1,332,851 or 9.1%, higher than the actual for fiscal year 2012. Franchise Fees of \$5,855,695 is \$161,211 less than budget due to a reduction in gas and electric franchise fees, which is likely due to the drop in the market price of natural gas and the warmer than average winter. License and Permit revenue of \$2,726,978 is higher than budget by \$64,759 and higher than fiscal year 2012 by \$406,877. This is mainly the result of an increase in fees effective October 1, 2012 as single family and commercial permits are keeping pace with 2012. Charges for Services total \$12,428,649 and are \$98,307 greater than budget mainly due to engineering inspection fees for development in Savannah and \$537,843 greater than 2012 due to TIRZ Administration Fees from increased value in the TIRZ and tax rate. Miscellaneous revenues total \$602,751 and are expected to be higher than budget by \$222,131, mainly due to receipt of MUD 4 fund balance at the time of annexation, street light charges for new development and sale of property.

Fiscal year 2013 operating expenditures total \$60,957,298 and are less than budget by \$1,235,594 mainly due to personnel savings of \$1.0 million from vacancies and lower than expected utility costs.

Revenues are over operating expenditures by \$210,984, \$908,736 over budget. Transfers out to other funds are projected to be \$1,974,555, \$93,403 more than budgeted. This is mainly due to additional funds being transferred to the Property Liability Insurance Fund as claims and premiums are expected to exceed contributions. Total expenditures, including transfers, exceed revenues by \$1,763,571, \$815,333 less than the \$2,578,904 planned drawdown of fund balance. Fund balance at 9/30/2013 is anticipated to be \$15,808,371, \$815,333, more than budgeted and \$7.1 million over a reserve requirement of 2 months. These funds can be used to fund non-recurring items in the fiscal year 2014 budget.

Fiscal year 2014 revenues total \$60,159,083 which is \$965,356, or 1.6% higher than fiscal year 2013 projections and \$545,095, or 0.9% higher than the fiscal year 2013 budget. Excluding Other Financing Sources, revenues total \$59,257,258, \$3.3 million, or 5.9%, more than projections. The budget incorporates a 7.8% increase in sales tax receipts, which includes increases related to the residential and commercial growth seen over the last two years and sales tax from Kelsey Seybold. Sales tax totals \$17,253,319, up \$1,245,690 over the projected fiscal year 2013 collection of \$16,007,629. A major increase is expected in Charges for Services, at \$13,137,835, \$709,186 greater than the projected \$12,428,649 in fiscal year 2013, due to higher TIRZ administrative fees, ambulance services calls, and Parks & Recreation memberships, events and programs. The TIRZ administrative fees total \$6,897,616, an increase of \$497,105 over the projection for fiscal year 2013. This increase is attributable to continued growth of assessed valuation. In addition, Fines and Forfeitures increases by \$178,213 over the fiscal year 2013 projection. Miscellaneous revenue decreases by \$27,604 due to a one-time receipt of fund balance from MUD 4 in fiscal year 2013. Franchise Fees are \$178,213 higher than fiscal year 2013 attributable largely to growth.

Operating expenditures total \$61,962,596, a 5.1%, or \$2,979,853, increase from the 2013 projections and \$1,650,856 or 2.7% increase from the 2013 amended budget. The variance to budget is explained below with additional detail:

	FY2013 Amended Budget	FY2014 Budget	(Decrease)/Increase
Total Budget	\$62,192,892	\$63,349,499	\$1,156,607
Non-Recurring Carryover	(\$1,374,493)		
Non-Recurring Funding	(\$5,302,864)	(\$ 4,013,253)	
Total Recurring	\$55,515,535	\$59,336,246	\$3,820,711
% Increase			6.9%

Employee Compensation Adjustment	\$1,957,337
New Positions	\$863,875
Max Road Sportsplex	\$146,582
Public Safety Overtime	\$467,670
Full Year Westside Library	\$32,888
Traffic Signal Timing	\$50,000
Other Recurring Supplemental Requests	\$93,893

Salaries and Benefits account for a large portion of the \$3.8 million variance of recurring operating expenditure from 2013 budget mainly due to compensation adjustments as well as new positions added in fiscal year 2014. New positions added for fiscal year 2014 result in a net increase of 23 full-time equivalent positions. Of the new positions, 18 full-time are in Public Safety, 1 full-time in Information Technology, 1 in Finance/Purchasing, 1 in Communications, 1 in Animal Control and 1 in Capital Projects. One Custodial position is eliminated with the continuation of contracted services. The positions in Public Safety include 3 Police Officers for Patrol funded for 12 months, 1 Jailer funded for 10 months, 9 Firefighters are added for 2 months for the new Fire/EMS Station #3 opening October 1, 2014, and EMS adds a fifth ambulance service with the addition of 2 Paramedics and 2 EMT's to begin December 1, 2013. A part-time Administrative Clerk position in Human Resources is converted into a full-time Administrative Secretary position, and the Municipal Court adds a part-time Deputy Clerk to begin October 1, 2013.

The addition of these new full-time and part-time positions to the General Fund budget will assist in providing for basic and enhanced City services. For fiscal year 2014, the City has anticipated \$200,000 in personnel savings associated with vacancies that may occur throughout the year.

General Government totals \$9,047,711, \$2,121,346 greater than fiscal year 2013 projections. The increase can be attributed mainly to \$1,957,337 needed to implement the results of the employee compensation study. Full year funding of the West Side Library, the addition of a Buyer and Systems Administrator account for the remaining increase.

The budget for Public Safety, which includes Police, Fire and EMS totals \$31,408,747, a \$447,746, or 1.4%, decrease from fiscal year 2013 projections mainly due to public safety radio upgrades of \$1.9 million in 2013. Excluding the radio upgrades, Public Safety increased \$1,532,135 or 5.0%. EMS is increasing \$769,399 due to the addition of the 5th ambulance to serve daily during the peak times of 9:00am to 9:00pm. Police is increasing \$1.4 million over 2013 projections due to budgeted staffing at 100% of all positions, three additional police officers and one jailer. The 2013 budget also includes the replacement of 3 additional vehicles. The Fire Department budget for 2014 is \$636,436 less than 2013 projections excluding radio upgrades as 2013 includes the purchase of two fire trucks and 2014 only has one.

The Community Services budget totals \$3,789,626. This is an increase of \$233,998 from fiscal year 2013 projections mainly due to \$75,318 for a replacement vehicle and a full-time Animal Shelter Attendant in Animal Control, an additional Building Inspector added mid-year 2013, the addition of a Senior Planner mid-year 2013 to the Planning Department, the addition of full-time court clerk January 2013 and a part-time Deputy Court Clerk and conversion of a part-time Judge to full-time in Municipal Court in 2014.

Public Works budget totals \$9,386,098, a \$553,344 increase from 2013 projections. The increase can be attributed to \$300,000 budgeted for an assessment of street and sidewalk conditions in Public Works, and additional equipment and capital improvements budgeted in FY 2014 for Traffic Management, including \$192,000 for intersection upgrades, \$138,186 for a flashing left turn arrow program, \$50,000 for traffic signal timers, \$38,760 for school flasher replacements, \$48,000 for street lights, and the purchase of a sign lift truck and platform. This is partially offset by a decrease in pavement repair due to the carryover from fiscal year 2012.

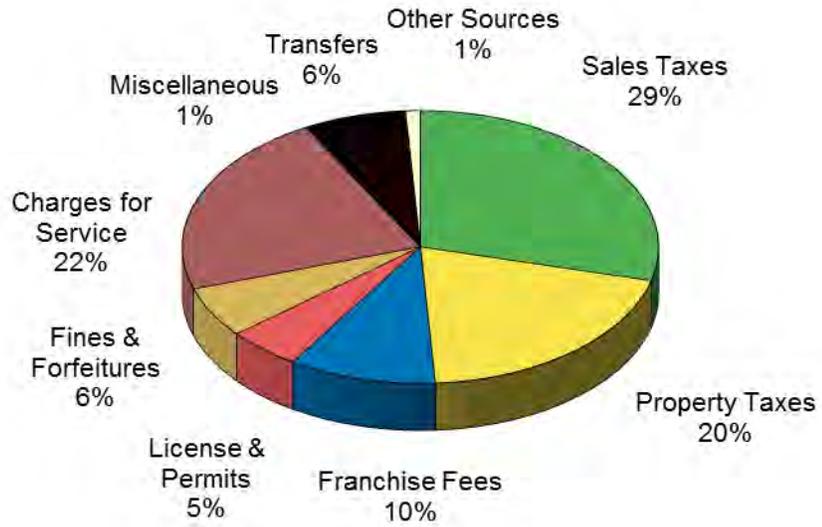
The budget for Parks & Recreation totals \$8,330,414, an increase of \$518,911 from fiscal year 2013 projections. The increase includes \$40,000 for skate park design services, \$30,000 to lease playfields from PISD, \$244,034 for materials and services for the new Max Road Sportsplex scheduled to open April 2014, and \$35,000 for a Mud Run event during the annual Crawfish Festival, \$68,500 for replacement tractor, mower and mower deck for parks maintenance, \$56,065 for heating and air conditioning equipment replacements and repairs, \$20,175 for a new vehicle for the Building Maintenance Helper, and \$19,557 for a new bus for the Senior Center offset by the elimination of one custodian due to contracting out janitorial.

Transfers out to other funds total \$1,386,903 and include transfers to the Property Insurance Fund towards property insurance premiums of \$926,824, \$235,491 to the Water/Sewer Fund, \$159,272 to the Debt Service Fund for the University of Houston Pearland Campus, and \$65,316 to the Capital Fund toward the Garden Road/FM518 traffic signal and improvements. This is \$587,652 lower than 2013 due to a one-time transfer to the self-insurance medical fund for reserves.

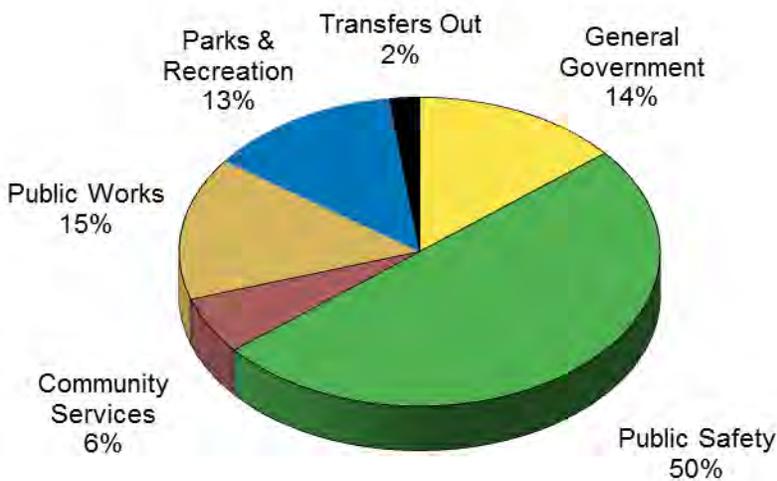
Revenues are under expenditures by \$3,190,416. This is a planned drawdown of fund balance, as the City is using fund balance to fund its non-recurring purchases totaling \$4,013,253. Ending balance at 9/30/2014 is estimated to be \$12,617,955, which is over the two month reserve policy requirement by \$2,957,800. The dollar amount over policy can be used to fund non-recurring expenditures. Due to the drought and age of infrastructure, the conditions of the City sidewalks with a trip hazard over 1 inch has grown to a level where the City needs to invest significant dollars in the repair or replacement of sidewalks. The City may propose use of some General Fund reserves and Certificates of Obligation in the funding and phasing of such a program in the future.

**GENERAL FUND SUMMARY
FY 2014 ADOPTED BUDGET**

TOTAL REVENUES - \$60.2 M



TOTAL EXPENDITURES - \$63.3 M



**GENERAL FUND REVENUE
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY2012 ACTUAL	FY2013 AMENDED BUDGET	FY2013 YEAR END PROJECTION	FY2014 ADOPTED BUDGET
010-0000-350.01-01	CURRENT TAXES	\$10,615,957	\$10,711,657	\$10,741,614	\$11,523,680
010-0000-350.01-02	DELINQUENT TAXES	67,140	90,000	100,000	100,000
010-0000-350.01-03	PENALTY & INTEREST	97,464	110,000	110,000	110,000
010-0000-350.01-04	IN LIEU OF PROPERTY TAXES	80,781	80,780	82,349	84,655
010-0000-350.01-06	MUD 5			199	
*TAXES		10,861,342	10,992,437	11,034,162	11,818,335
010-0000-350.02-01	SALES TAXES	14,674,778	14,992,954	16,007,629	17,253,319
010-0000-350.03-01	MIX DRINK TAXES	140,158	132,281	164,726	175,000
*OTHER TAXES		14,814,936	15,125,235	16,172,355	17,428,319
010-0000-350.04-01	GAS COMPANY	269,022	308,000	230,038	242,888
010-0000-350.04-02	ELECTRIC COMPANY	2,743,367	2,905,700	2,819,152	2,913,727
010-0000-350.04-03	TELEPHONE COMPANY	290,187	308,473	288,845	295,000
010-0000-350.04-04	CABLE TELEVISION	1,160,302	1,211,310	1,236,151	1,310,000
010-0000-350.04-05	SANITATION RESIDENTIAL	1,207,080	1,283,423	1,281,509	1,345,000
*FRANCHISE FEES		5,669,958	6,016,906	5,855,695	6,106,615
010-0000-351.01-01	BUILDING PERMITS	993,811	1,181,588	1,222,460	1,304,000
010-0000-351.01-03	PLATTING FEES	67,480	100,000	85,000	90,000
010-0000-351.01-04	BEER PERMITS	18,750	11,000	14,840	20,000
010-0000-351.01-05	MOVING PERMITS	2,200	2,400	4,000	4,000
010-0000-351.01-06	PEDDLERS & SOLICITORS	2,276	2,000	3,000	3,000
010-0000-351.01-07	HEALTH CERTIFICATE FEES	40,283	104,400	82,800	85,000
010-0000-351.01-08	WRECKER PERMITS	3,890	4,000	4,380	4,500
010-0000-351.01-09	BUILDING PLAN CHECK FEE	518,399	544,393	609,680	626,080
010-0000-351.01-10	OCCUPANCY PERMITS	7,100	10,665	7,600	8,000
010-0000-351.01-11	DEMOLITION PERMITS	950	1,300	1,225	1,300
010-0000-351.01-12	BLDG. SITE WORK PERMIT	36,158	27,220	27,935	32,220
010-0000-351.01-13	ALARM PERMITS	41,736	47,135	37,826	40,000
010-0000-351.01-14	HEALTH-REGISTRATION 1 YR.	1,344	5,665		
010-0000-351.01-15	HEALTH-REGISTRATION 2 YR.	5,250	9,200	(75)	
010-0000-351.01-32	SIGN PERMITS	8,029	9,800	9,500	9,500
010-0000-351.01-33	AMBULANCE PERMIT	5,400	6,200	11,300	13,300
010-0000-351.01-34	TAXI CAB PERMIT	3,823	3,823	4,612	4,932
010-0000-351.01-35	TEMPORARY STRUCTURES	600	800	450	500
010-0000-351.01-40	RECORDATION & COURIER FEE	6,142	6,050	6,446	6,415
010-0000-351.01-99	MISCELLANEOUS			200	200
010-0000-351.02-02	BP PLAN & ZONE ADJUSTMENT	9,275	28,800	20,950	21,200
010-0000-351.02-03	GARAGE SALE PERMITS	37,275	37,997	37,769	38,000
010-0000-351.02-04	CULVERT PERMITS	1,316	800	500	800
010-0000-351.02-05	ANIMAL LICENSES	31,140	33,325	31,700	32,000
010-0000-351.02-09	FOSTER HOME INSPECTION	1,950	1,950	1,950	1,950
010-0000-351.02-10	MOWING LIEN	2,103		5,986	3,330
010-0000-351.03-01	ELECTRICAL PERMITS	127,700	116,161	114,700	124,400
010-0000-351.03-02	PLUMBING & GAS PERMITS	140,562	126,220	151,891	161,550
010-0000-351.03-03	MECHANICAL PERMITS	142,986	153,075	155,900	166,300
010-0000-351.03-05	REINSPEC. FEE/INSPECTION	7,105	38,100	7,260	7,260
010-0000-351.04-01	FIRE ALARM	3,085	2,364	6,700	6,700
010-0000-351.04-03	FIRE PROTECTION	610	950	900	950
010-0000-351.04-04	FIRE SPRINKLER	9,728	4,500	9,205	9,500
010-0000-351.04-05	FIRE SPRINKLER-ALTERATION	232	400	233	250

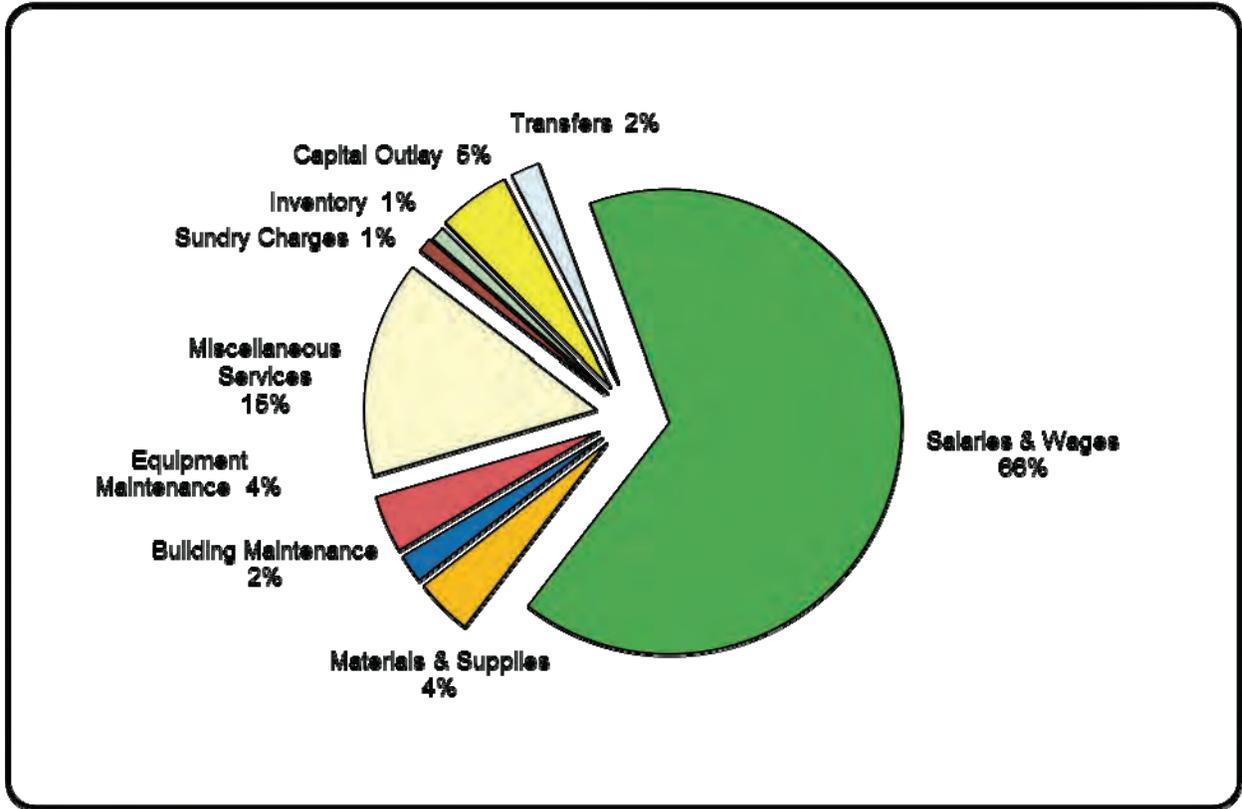
**GENERAL FUND REVENUE
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY2012 ACTUAL	FY2013 AMENDED BUDGET	FY2013 YEAR END PROJECTION	FY2014 ADOPTED BUDGET
010-0000-351.04-06	FIREWORKS		150	150	150
010-0000-351.04-07	IRRIGATION	15,617	15,000	15,300	17,000
010-0000-351.04-08	SWIMMING POOL	24,296	22,600	31,580	31,580
010-0000-351.04-09	DIRT GRADING PERMIT	1,500	2,188	1,125	1,250
*LICENSES & PERMITS		2,320,101	2,662,219	2,726,978	2,877,117
010-0000-352.00-00	FINES & FORFEITURES	2,937,749	2,906,452	3,169,358	3,327,826
010-0000-352.01-00	CHILD SAFETY	24,642	25,000	24,296	25,000
010-0000-352.01-01	CHILD SAFETY-HARRIS CO.	4,489	3,500	5,250	5,250
010-0000-352.02-00	COMMERCIAL CARRIER FINES	86,381	88,000	72,000	86,000
010-0000-352.05-00	TIME EFFICIENCY	(5,763)	(5,760)	(6,500)	(6,890)
010-0000-352.06-00	ANIMAL CRUELTY	350		350	350
010-0000-352.07-00	OMNIBASE	16,261	17,556	17,556	17,600
010-0000-352.08-00	STATE FEES	99,959	97,937	107,758	113,145
*FINES & FORFEITURES		3,164,068	3,132,685	3,390,068	3,568,281
010-0000-353.01-01	AMBULANCE SERVICE FEE	2,936,511	2,738,000	2,760,234	2,960,000
010-0000-353.01-02	MUD/EMS/FIRE COLLECTIONS	82,034	74,135	76,766	76,766
010-0000-353.01-03	STRAT PTR AGRMT/FIRE,EMS	363,151	255,197	246,787	224,100
010-0000-353.01-04	FALSE ALARM FEE	72,870	76,000	65,804	76,000
010-0000-353.01-06	ARREST FEES	5,781	3,750	5,266	5,500
010-0000-353.01-07	CLEAR. LETTER FEE	455	550	380	400
010-0000-353.01-08	SUBPOENA	73	150	75	75
010-0000-353.01-09	OFFENSE REPORT COPIES	68	100	66	70
010-0000-353.01-10	ACCIDENT REPORT COPIES	6,472	7,000	5,350	5,500
010-0000-353.01-12	SRO EQUIPMENT	69,550	78,000	78,000	90,000
010-0000-353.01-13	SRO PERSONNEL	580,615	657,016	626,414	668,876
010-0000-353.01-14	NON EMERG AMBULANCE TRSPT	4,234			
010-0000-353.01-16	NON EMERG EMS SERVICE	6,127	5,227	5,725	5,725
010-0000-353.01-40	TRAINING TUITION	1,837	1,000	3,020	3,500
010-0000-353.01-41	TRAINING RECYCLING	611	1,000	1,071	1,100
010-0000-353.01-99	ANIMAL SHELTER FEES	46,762	52,500	45,384	47,000
010-0000-353.03-01	EVENTS & PROGRAMS	543,726	596,712	535,994	595,994
010-0000-353.03-02	FACILITY RENTALS	102,208	110,500	103,033	103,033
010-0000-353.03-03	SWIMMING POOL FEES	22,933	53,540	13,385	18,385
010-0000-353.03-06	NATATORIUM	117,225	130,036	105,372	117,225
010-0000-353.03-07	RECREATION CENTER RENTALS	35,158	46,470	46,470	46,470
010-0000-353.03-08	REC. CENTER MEMBERSHIPS	979,784	894,113	1,078,577	1,100,000
010-0000-353.03-09	FACILITY RENTAL - U OF H	960	1,000	480	700
010-0000-353.03-10	SPECIAL EVENT PERMIT FEES	300	300	200	300
010-0000-353.03-30	MISCELLANEOUS	2,200	7,200	1,800	6,000
010-0000-353.05-00	MISC. ON-PAY ACH		82,444		
010-0000-353.05-01	ENGINEERING INSPECT FEE	18,241	25,000	208,485	111,000
010-0000-353.05-05	TIRZ ADMINISTRATION FEES	5,877,080	6,422,902	6,400,511	6,897,616
010-0000-353.05-06	PERMITS INSPECTION FEE	7,840	4,500	8,000	8,500
010-0000-353.05-25	TRAFFIC IMPACT ANALYSIS	6,000	6,000	6,000	6,000
*CHARGES FOR SERVICES		11,890,806	12,330,342	12,428,649	13,175,835
010-0000-356.00-00	INTEREST INCOME	60,596	56,729	60,285	60,500
010-0000-356.06-00	UNREALIZED CAPITAL GAIN(LOSS)	(5,982)			
*INTEREST		54,614	56,729	60,285	60,500

**GENERAL FUND REVENUE
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY2012 ACTUAL	FY2013 AMENDED BUDGET	FY2013 YEAR END PROJECTION	FY2014 ADOPTED BUDGET
010-0000-358.04-00	BUILDING RENT	17,347	17,600	18,633	18,095
010-0000-358.05-00	OTHER VICTIMS PROGRAM	7,111	7,500	7,000	7,000
010-0000-358.06-00	PW DAMAGE REIMBURSEMENT	(4,121)			
010-0000-358.08-00	STREET LIGHT CHARGES	29,492	15,000	64,145	95,000
010-0000-358.10-00	RECYCLE REVENUE	77,289	44,000	59,616	69,500
010-0000-358.12-00	N.S.F. FEES	4,571	4,000	4,000	4,000
010-0000-358.13-00	PLAT COPIES	9	15	28	30
010-0000-358.14-00	REPRODUCTION/ XEROX COPIES	1,773	1,500	1,200	1,200
010-0000-358.15-00	SALE OF PROPERTY	91,863	9,750	34,371	67,500
010-0000-358.16-00	CASH SHORT/OVER	(134)			
010-0000-358.17-00	WAIVER OF ENCROACHMENT	1,225	875	750	1,000
010-0000-358.26-00	JAIL PHONE	1,202	2,000	1,000	1,000
010-0000-358.29-00	AMBULANCE PERMIT APP. FEE	2,750	3,750	3,750	4,125
010-0000-358.37-00	SUSPENSE REVENUE	(3,075)			
010-0000-358.40-00	SIGN REVENUE	27,270	30,780	32,214	31,412
010-0000-358.45-00	INSURANCE REIMBURSEMENTS			26,000	
010-0000-358.99-00	MISCELLANEOUS	266,038	187,121	200,000	215,000
010-0000-358.99-01	MUD ANNEXATION			89,759	
*MISCELLANEOUS		520,610	323,891	542,466	514,862
010-0000-359.01-00	FROM FUND 15	103,212	151,438	151,438	115,945
010-0000-359.03-00	FROM FUND 18				21,000
010-0000-359.09-00	FROM FUND 30	935,337	927,817	927,817	935,000
010-0000-359.11-00	FROM FUND 42	238,712	150,665	150,665	272,032
010-0000-359.18-00	FROM FUND 50	169,572	109,974	109,974	
010-0000-359.23-00	FROM FUND 67	313,806	263,715	263,715	132,293
010-0000-359.24-00	FROM FUND 68	444,193	685,502	685,502	278,498
010-0000-359.26-00	FROM FUND 70	568,549	17,227	17,227	21,844
010-0000-359.29-00	FROM FUND 101	433,303	499,591	466,244	236,513
010-0000-359.31-00	FROM FUND 301	192,262	83,929	83,929	
010-0000-359.33-00	FROM FUND 302				19,763
010-0000-359.34-00	TRANSFER FROM FUND 202	64,811	395,692	395,692	1,044,922
010-0000-359.36-00	TRANSFER FROM FUND 203	130,875	406,495	406,495	506,398
010-0000-359.39-00	TRANSFER FROM FUND 116	7,313			
010-0000-359.89-00	TRANSFER FROM CDBG FUND	28,476	45,450	45,450	45,450
010-0000-359.55-00	FROM FUND 55	12,072			
010-0000-359.96-00	TRANSFER FROM FUND 200	60,201			79,889
010-0000-359.97-00	TRANSFER FROM FUND 201		39,355	39,355	
*GRANT, ISSUANCE, TRANSFER		3,702,694	3,776,850	3,743,503	3,709,547
010-0000-360-03-00	CAPITAL LEASE PROCEEDS		5,196,694	3,216,813	901,825
*OTHER FINANCING SOURCES			5,196,694	3,216,813	901,825
TOTAL		\$ 52,999,129	\$ 59,613,988	\$ 59,170,974	\$ 60,161,236

**GENERAL FUND EXPENDITURE SUMMARY
(All Departments)
FY 2014 ADOPTED BUDGET**



BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	\$34,812,480	\$38,082,554	\$37,043,596	\$41,696,536
Materials & Supplies	\$1,720,615	\$2,002,648	\$1,960,530	\$2,311,173
Building Maintenance	\$1,164,456	\$1,526,336	\$1,577,961	\$1,402,982
Equipment Maintenance	\$2,406,803	\$2,793,454	\$2,852,410	\$2,810,288
Miscellaneous Services	\$6,384,501	\$8,259,235	\$7,956,276	\$9,294,917
Sundry Charges	\$464,496	\$684,249	\$604,176	\$728,067
Inventory	\$239,281	\$351,691	\$405,382	\$449,082
Capital Outlay	\$1,281,814	\$6,611,573	\$6,582,412	\$3,269,551
SUB-TOTAL	48,474,445	60,311,740	58,982,743	61,962,596
Transfers	1,476,287	1,881,152	1,974,555	1,386,903
TOTAL	\$49,950,732	\$62,192,892	\$60,957,298	\$63,349,499

**GENERAL FUND EXPENDITURES
BY FUNCTION/DEPARTMENT
FY 2014 ADOPTED BUDGET**

FUNCTION/DEPARTMENT	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
GENERAL GOVERNMENT				
City Council	102,045	109,680	103,306	116,297
City Manager	665,188	679,346	677,299	671,741
Human Resources	664,914	733,353	789,339	766,756
City Secretary	322,078	300,638	297,930	298,068
Legal	616,803	645,871	642,559	648,100
Information Technology	889,833	1,555,449	1,467,418	1,438,417
Finance	1,702,077	1,846,440	1,823,679	1,847,530
Other Requirements	999,157	1,114,731	1,007,512	2,978,913
Library ¹	113,595	249,001	117,323	281,889
GENERAL GOVERNMENT TOTAL	6,075,690	7,234,509	6,926,365	9,047,711
PUBLIC SAFETY				
Police	17,171,600	19,231,304	19,017,464	20,427,605
Fire	3,734,410	8,180,938	8,041,201	5,424,395
Fire Marshal	547,045	693,303	669,626	650,156
Emergency Management	68,494	44,398	44,030	53,020
Emergency Medical Services	3,646,894	4,238,308	4,084,172	4,853,571
PUBLIC SAFETY TOTAL	25,168,443	32,388,251	31,856,493	31,408,747
COMMUNITY SERVICES				
Community Development				
Community Development Administration	181,198	251,667	349,552	371,540
Planning	375,016	397,937	300,846	343,322
Permits & Inspections	765,284	892,871	877,080	953,464
Health & Environmental Services	243,776	417,355	412,632	394,077
Animal Control	559,704	676,930	668,338	736,457
Communications	296,064	333,530	328,492	332,403
Municipal Court	569,730	615,854	618,688	658,363
COMMUNITY SERVICES TOTAL	2,990,772	3,586,144	3,555,628	3,789,626
PUBLIC WORKS				
Public Works				
Administration	202,021	173,766	170,001	467,100
Fleet	440,706	437,728	408,295	421,722
Streets & Drainage	4,067,676	4,906,598	5,051,847	4,766,232
Service Center	170,224	226,815	175,089	144,911
Engineering & Capital Projects				
Engineering & Capital Projects Administration		274,184	266,217	267,947
Capital Projects	921,231	725,661	730,748	784,244
Geographic Information Systems	165,754	227,452	223,450	216,092
Engineering	870,749	1,136,328	1,089,596	1,044,859
Traffic Operations and Maintenance	625,849	779,105	717,511	1,272,991
PUBLIC WORKS TOTAL	7,464,210	8,887,637	8,832,754	9,386,098

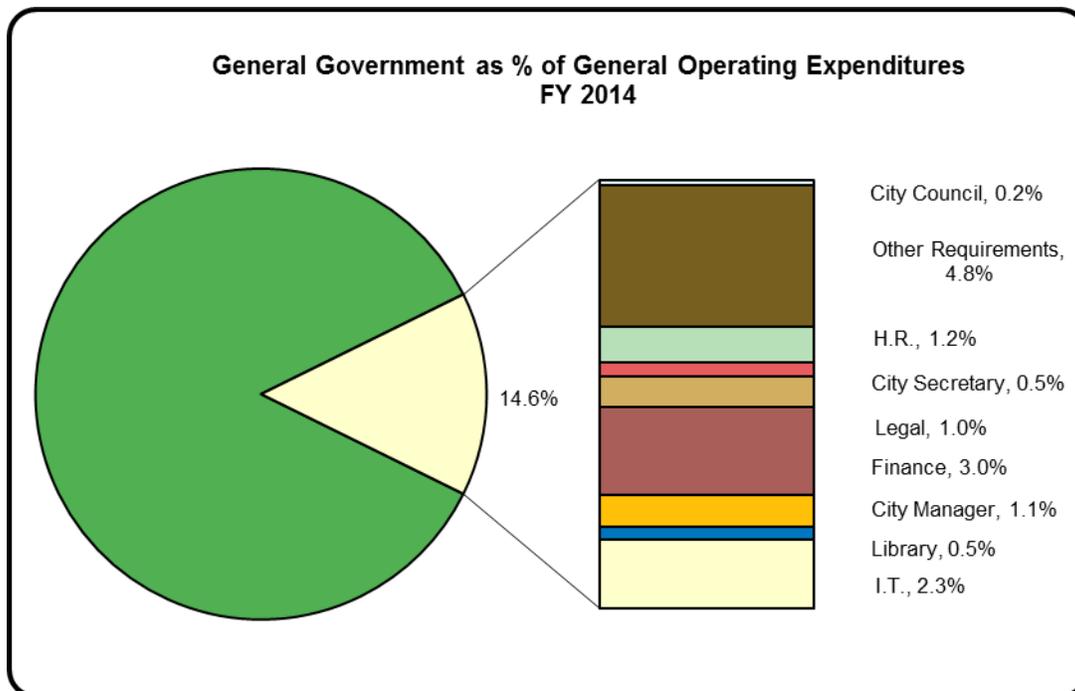
**GENERAL FUND EXPENDITURES
BY FUNCTION/DEPARTMENT
FY 2014 ADOPTED BUDGET**

FUNCTION/DEPARTMENT	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
PARKS & RECREATION				
Administration	691,192	974,859	1,003,596	903,545
Resource Development			1,512	175,366
Recreation Center/Natatorium	1,555,793	1,833,664	1,663,619	1,705,265
Westside Events Center	179,732	202,479	173,736	217,405
Parks Maintenance West (former Medians/ROWS)	911,675	985,581	974,546	1,046,089
Parks Maintenance East	1,095,529	1,373,537	1,291,841	1,358,806
Custodial Services	346,879	393,984	339,685	411,684
Facilities Maintenance	665,273	1,008,834	971,441	953,748
Athletics	234,755	327,668	300,156	348,065
Special Events	274,129	260,950	256,796	310,273
Senior Program	235,042	207,342	208,756	245,201
Youth Development	172,735	226,123	205,729	217,014
Aquatics	197,270	199,745	213,447	220,749
Recycling	215,326	220,433	206,643	217,204
PARKS & RECREATION TOTAL	6,775,330	8,215,199	7,811,503	8,330,414
SUBTOTAL	48,474,445	60,311,740	58,982,743	61,962,596
TRANSFERS	1,476,287	1,881,152	1,974,555	1,386,903
GENERAL FUND TOTAL	\$49,950,732	\$62,192,892	\$60,957,298	\$63,349,499

**GENERAL GOVERNMENT
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
City Council	102,045	109,680	103,306	116,297
City Manager	665,188	679,346	677,299	671,741
Human Resources	664,914	733,353	789,339	766,756
City Secretary	322,078	300,638	297,930	298,068
Legal	616,803	645,871	642,559	648,100
Information Technology	889,833	1,555,449	1,467,418	1,438,417
Finance	1,702,077	1,846,440	1,817,679	1,847,530
Other Requirements	999,157	1,114,731	1,013,512	2,978,913
Library	113,595	249,001	117,323	281,889
GENERAL GOVERNMENT TOTAL	6,075,690	7,234,509	6,926,365	9,047,711

EXPENDITURES BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	3,600,775	3,744,990	3,673,776	5,597,715
Materials & Supplies	59,436	61,293	62,361	70,212
Building Maintenance	837	15,326	652	652
Equipment Maintenance	519,535	587,973	541,392	657,066
Miscellaneous Services	1,356,143	1,580,318	1,540,658	1,713,945
Sundry Charges	443,504	595,500	510,538	644,493
Inventory	70,857	137,249	138,054	224,225
Capital Outlay	24,603	511,860	458,934	139,403
GENERAL GOVERNMENT TOTAL	6,075,690	7,234,509	6,926,365	9,047,711



**GENERAL GOVERNMENT
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
City Council	6	6	6	6
City Manager	4	4	4	4
Human Resources	9	9	9	9
City Secretary	4	4	4	4
Legal	5	5	5	5
Information Technology	5	5	5	6
Finance	17	17	17	18
Other Requirements				
Library**				
GENERAL GOVERNMENT TOTAL	50	50	50	52

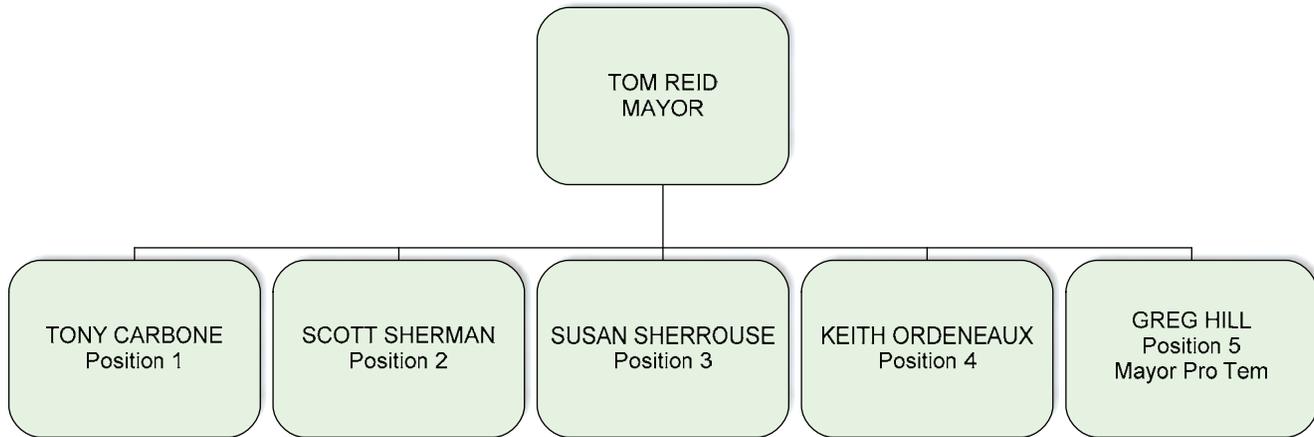
*Same as adopted budget, unless where noted.

**Library staffing funded by County.

CITY COUNCIL - 1010

MISSION STATEMENT

The mission of the City Council is to establish policies for orderly growth, development, and operation of the City of Pearland, make final decisions in matters of zoning, set a long-range vision of the City, adopt an annual budget and tax rate, and hold public hearings to hear citizen's response to matters before the Council.



CITY COUNCIL - 1010

GOALS

- ◆ Maintain a strong relationship with TxDOT to obtain needed funding and maintain the strong relationship already established with H-GAC.
- ◆ Pursue funding sources for regional transportation projects and enhance communication between the City and funding/political entities to secure support and funding for Pearland's transportation needs.
- ◆ Determine priorities of projects and the impact of operations and maintenance of projects.
- ◆ Pursue additional alternative funding sources for current and future projects.
- ◆ Continue to lobby effectively for improvements to Clear Creek.
- ◆ Pursue and increase the number of businesses in accordance with the PEDC Strategic Plan.
- ◆ Take a pro-active role in regional water supply issues, projects, and strategies.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed annexation of Brazoria County MUD #4.
- ◆ Completion and opening of West Side Library.
- ◆ Amended Ethics Policy for Council and Boards.
- ◆ Approved Policy on Vendor/Applicants Attendance at Council and Planning & Zoning meetings.
- ◆ Added Grand Avenue and Lower Kirby Urban Center to City's Comprehensive Plan.
- ◆ Established Convention & Visitors' Bureau within and managed by the City.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue exploration of the feasibility of a Westside Animal Control facility.
- ◆ Complete objectives within Council's Strategic Priorities.
- ◆ Appoint new City Manager due to retirement of current City Manager.
- ◆ Hold Quarterly HOA meetings to disseminate information and hear from citizens.
- ◆ Hold election on Charter Amendments.
- ◆ Implement Economic Strategic Plan.

PERFORMANCE MEASURES

		FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Council Meetings:					
	Regular Meetings	24	24	24	24
	Special Meetings	1	20	11	16
Workshops		37	36	38	36
Public Hearings		7	11	10	9
Joint Public Hearings		27	15	21	21
Ordinances Considered		43	64	60	60
Resolutions Considered		150	181	180	170

CITY COUNCIL - 1010

OVERVIEW

The City Council is the legislative and policy-making body of the City. The Mayor and each Council member are elected at-large, and the Mayor and all other Council members hold office for a period of three years and until a successor is elected and qualified. Council members shall be limited to two full consecutive terms of office and there is no limitation on the office of the Mayor. The Council appoints the City Manager, City Attorney, and Municipal Court Judge.

The Mayor and City Council also provide community leadership, develop policies to guide the City in delivering services and achieving community goals, and encourage citizen awareness and involvement. The policies established by the City Council are implemented by the City Manager and his staff. Council salaries and business expenditures are charged to this department's budget.

Key Budget Items for FY 2014 include:

- ◆ The Council will host the November meeting of the Brazoria County and Cities Association meeting, reimbursed from participants - \$3,300.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	59,746	61,363	51,672	61,363
Materials & Supplies	13,852	11,700	11,700	15,000
Miscellaneous Services	28,447	36,617	39,934	39,934
TOTAL	102,045	109,680	103,306	116,297

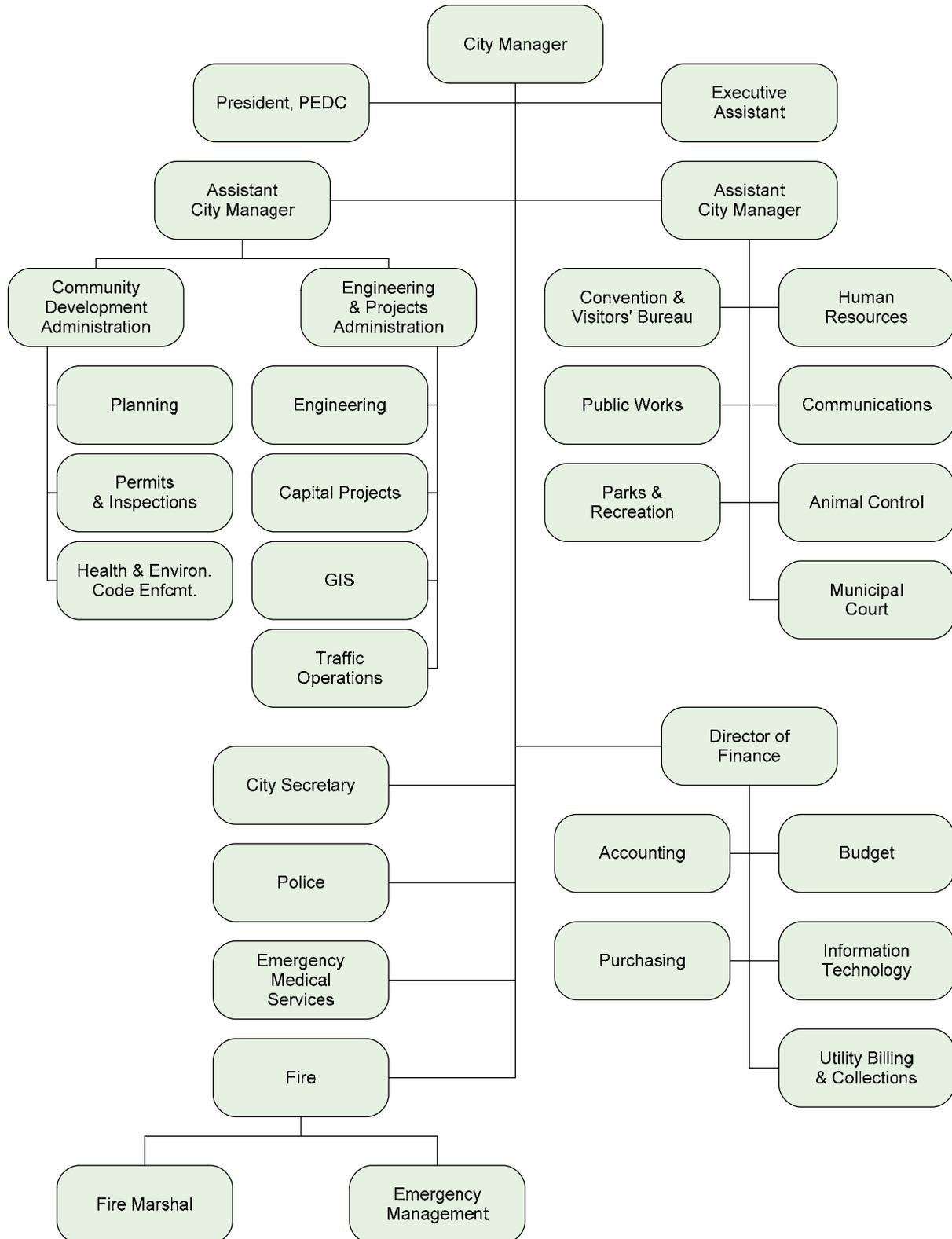
STAFFING	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Mayor	1	1	1	1
Council Member	5	5	5	5
TOTAL	6	6	6	6

*Same as adopted budget, unless where noted.

CITY MANAGER - 1020

MISSION STATEMENT

The mission of the City Manager is to effectively implement and administer the policies established by the City Council and to file and implement an annual budget that meets the goals of the organization, and to communicate with the City Council, appointed boards and commissions, staff and the citizens on items of interest to the City.



CITY MANAGER - 1020

GOALS

- ◆ Keep City Council informed on the day-to-day business of the City.
- ◆ Provide monthly financial and capital project progress reports to City Council.
- ◆ Develop an annual operating budget that meets the needs of a growing City.
- ◆ Continue successful implementation of the 2007 bond program.
- ◆ Expand cooperative relationships with Pearland ISD, Alvin ISD, Brazoria County, and Brazoria County Drainage District #4.
- ◆ Continue to advocate for added traffic capacity on Hwy 288.
- ◆ Park-and-ride services, Hwy 288 to Texas Medical Center.
- ◆ Continue to advocate for inclusion of Kirby rail line in Metro long-term plan.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Developed strategic plan for use of Hotel Occupancy Taxes; created new department, Convention & Visitors' Bureau and hired Executive Director.
- ◆ Obtained federal funding for 80% of the cost of several street projects.
- ◆ Annexation of Brazoria County MUD #4.
- ◆ Adopted new Compensation Plan to retain and attract employees.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Complete objectives within the Council's strategic priorities.
- ◆ Complete consolidation of Fire and EMS departments.
- ◆ Explore options for Park-n-Ride facilities; make recommendation.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of Council Regular Meetings	24	24	24	24
Number of Workshop Items	89	78	75	81
Number of authorized FTE ¹ employees per 1,000 population ²	6.55	6.52	6.28	6.38
GF Operating Budget \$ per capita	\$532.44	\$511.79	\$568.23	\$592.61

¹The number of authorized FTE employees is based on the budgeted amount of full-time equivalent positions, including approved changes.

²The population numbers are estimates: 94,100 for FY2011, 97,200 for FY2012, 103,800 for FY2013, and 106,900 for FY2014.

CITY MANAGER - 1020

OVERVIEW

The City Manager is appointed by the City Council to administer the daily operations of the City and implement policies established by City Council. The City Manager is responsible for preparation, filing and management of the annual budget to meet the organization goals, and reports to the City Council on the City's financial position. The City Manager also attends Council meetings, special meetings, and public hearings.

Two Assistant City Managers (ACM) assist the City Manager. One ACM supervises Community Development, which includes Community Development and Engineering & Capital Projects. The second ACM supervises Human Resources, Parks & Recreation, Animal Control, Public Works, Communications, Municipal Court, and CVB.

Key Budget Items for FY 2014 include:

- ◆ No significant changes.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	631,853	639,754	638,884	631,043
Materials & Supplies	928	1,500	1,500	1,500
Miscellaneous Services	32,407	38,092	36,915	39,198
TOTAL	665,188	679,346	677,299	671,741

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
City Manager	1	1	1	1
Assistant City Manager	2	2	2	2
Executive Secretary	1	1	1	1
TOTAL	4	4	4	4

*Same as adopted budget, unless where noted.

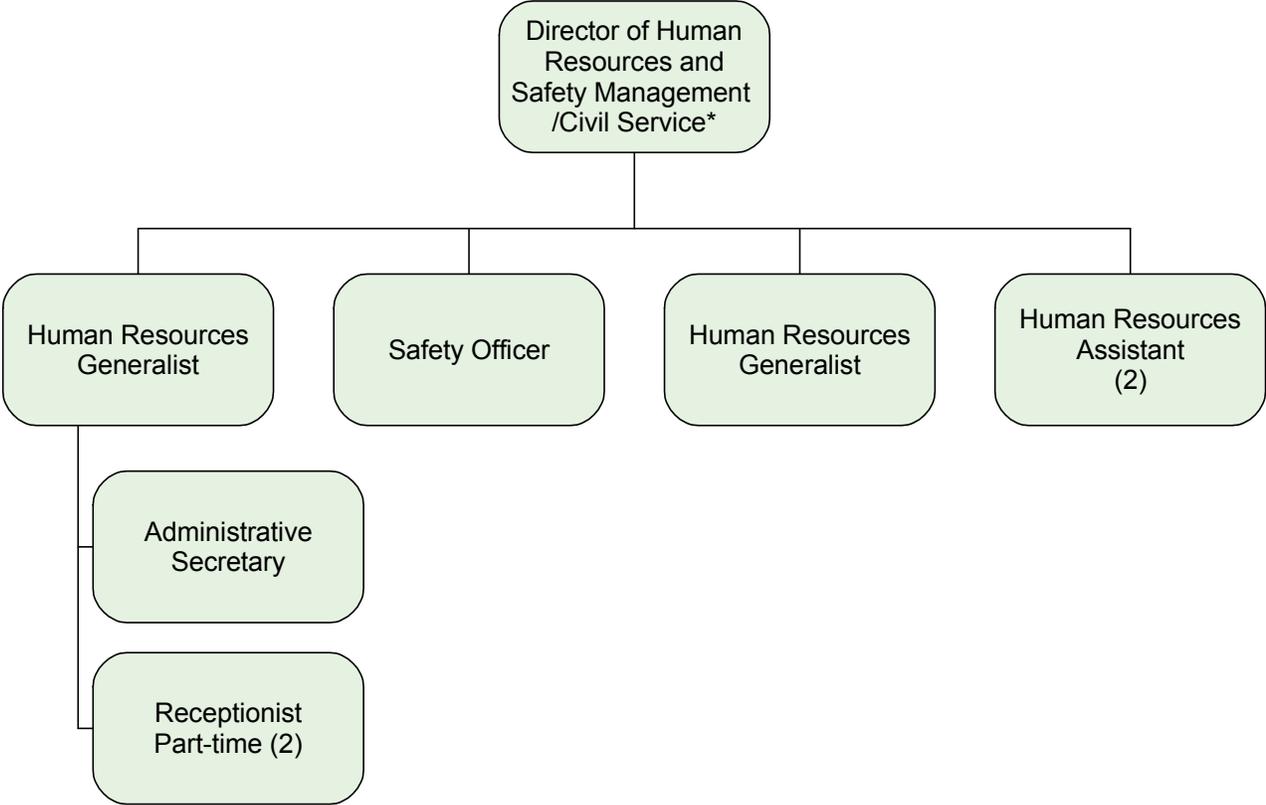
HUMAN RESOURCES - 1040

VISION STATEMENT

Human Resources . . . Committed to Excellence.

MISSION STATEMENT

The mission of Human Resources is to cultivate successful partnerships utilizing accountability, teamwork, innovation and integrity in an effort to make Pearland one of the State's premier municipal employers.



*Reports to an Assistant City Manager

HUMAN RESOURCES - 1040

GOALS

- ◆ Coordinate the hiring, development and retention of outstanding employees.
- ◆ Assist in the development and maintenance of an environment conducive to success and achievement.
- ◆ Be good stewards of municipal resources.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed policy revisions; employee handbook approved by City Council.
- ◆ Completed implementation of Tenzinga performance management system.
- ◆ Conducted two (2) Civil Service entry exams.
- ◆ Assisted consultant with compensation and classification study.
- ◆ Initiated City facility site safety inspections.
- ◆ Drafted City Safety Manual.
- ◆ Continued to support the City's interest in the Wellness Program by conducting physical fitness and weight loss challenges, and providing educational lectures.
- ◆ Conducted City-wide drug and alcohol training.
- ◆ Conducted Strategic Supervisor Series Training for the fourth consecutive year.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Distribution of new Employee Handbook; train employees on major elements.
- ◆ Introduce on-line benefit enrollment process.
- ◆ Begin Laser Fiche project to transition to paperless process for personnel and medical records.
- ◆ Introduce all aspects of Safety Officer position to address inspections, accident investigations, training, and administration.
- ◆ Streamline the Family and Medical Leave (FML) process.
- ◆ Continuation of Wellness Initiatives.
- ◆ Review of HIPPA compliance and develop procedures.

PERFORMANCE MEASURES

	<u>FY 2011 Actual</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Projection</u>	<u>FY 2014 Target</u>
Number of vacated or new positions posted ¹	128	160	147	160
Number of employment applications received ¹	3,299	4,936	7,293	9,793
Annualized Citywide turnover rate (FT employees) ²	12.7%	16.1%	13.5%	12.5%
Number of interviews conducted with HR's participation	73	54	3	5
Number of training hours provided to employees (including orientation)	212	125	81	100
Percent of positions filled within 30 days of posting ¹	83%	83%	79%	85%
Number of incoming telephone calls to switchboard at City Hall ¹	29,724	30,456	30,071	35,000
Percent of grievances completed and forwarded to City Manager within 30 days of submission	100%	100%	100%	100%
Number of written complaints submitted to HR ¹	15	5	2	5
Number of safety meetings/training sessions initiated by HR	3	1	1	6
Number of workers' comp claims where time is lost ¹	8	10	8	5
Percent of workers' comp claims processed within 7 days of receipt in HR	100%	100%	100%	100%

HUMAN RESOURCES - 1040

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Average number of sick hours used by full-time employees	2.9	3.1	3.5	3.8
Total number of full-time employees (average) ³	527	534	541	555
Total number of part-time employees (average) ³	99	94	99	100
Number of full-time employees hired ¹	131	112	103	110
Number of resignations/terminations ¹	67	86	73	85
New Hires as percent of total full-time employees ¹	24.9%	21.0%	19.0%	19.8%
Ratio of F-T Staff to Actual Full-time City employees ³	1:88	1:89	1:91	1:107

¹These are not considered a measure of performance, but a workload measurement. Data is from the H.T.E. system.

²Citywide Turnover Rate is calculated on the total number of resignations/terminations reported in H.T.E. as a percent of the total number of full-time employees.

³These are not considered a measure of performance, but a workload measurement. Numbers are adjusted as authorized positions are added or deleted.

HUMAN RESOURCES - 1040

OVERVIEW

The Human Resources Department develops and disseminates, and trains employees regarding the City personnel policies; administers the City's benefit and compensation plans, and oversees the hiring, development and retention of City employees. The department is responsible for staff recruitment, new employee orientation, compensation administration, training and extensive recordkeeping. Department personnel investigate employee grievances, interpret City policy and assist employees in a myriad of health and benefit capacities. The department assists supervisors with employee performance issues, federal, state and local compliance matters, employee relations and risk management.

The Human Resources Department assists the City in its effort to be a model employer in terms of concern for employees, wages and fringe benefits, safety, equal opportunity, training and career advancement. To achieve this, the City:

- ◆ Develops management skills by placing greater emphasis on training, and
- ◆ Reviews and makes necessary revisions in the compensation, classification and benefit programs.

Key Budget Items for FY 2014 include:

- ◆ Funding to upgrade Part-time Administrative Clerk to Full-time Administrative Secretary.
- ◆ Funding for an internet-based benefits information and management resource for City employees.
- ◆ Funding to outsource pre-employment criminal history investigations and driver license checks.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	466,379	491,737	479,831	518,002
Materials & Supplies	17,475	16,945	18,149	23,252
Equipment Maintenance	186	700	2,200	700
Miscellaneous Services*	134,927	173,388	238,576	173,012
Sundry Charges	45,947	50,583	50,583	50,000
Inventory				1,790
TOTAL	664,914	733,353	789,339	766,756

*Fiscal Year 2013 over budget due to use of consultant for personnel issues.

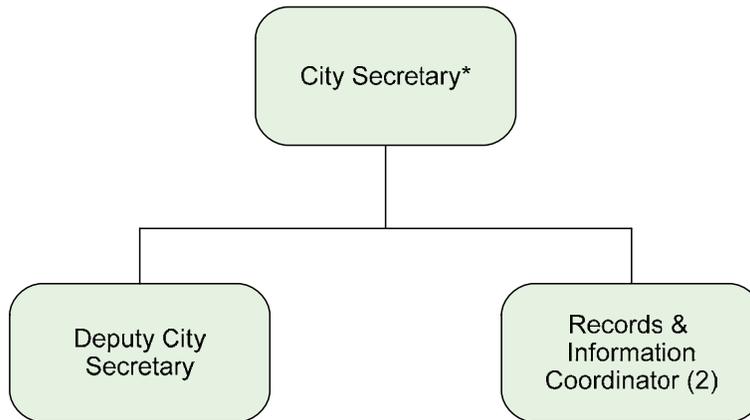
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Director of Human Resources and Safety Management/ Civil Service Director	1	1	1	1
HR Generalist	2	2	2	2
Safety Officer	1	1	1	1
Human Resources Assistant	2	2	2	2
Administrative Secretary				1
Part-Time Administrative Clerk	1	1	1	
Part-Time Receptionist	2	2	2	2
TOTAL	9	9	9	9

*Same as adopted budget, unless where noted.

CITY SECRETARY - 1050

MISSION STATEMENT

The mission of the City Secretary is to provide Council with all pertinent information for preparation for City Council meetings; maintain all records and actions generated from City Council meetings, in compliance with the Texas Open Meetings Act; authenticate all official documents; safeguard official records and files; coordinate administration of City elections with Brazoria County; provide the public with information in accordance with the Texas Public Information Act; maintain historical records and archives; conduct City elections with accuracy and the highest level of integrity. Provide excellent customer service by being Responsive, Results – Oriented, Trust Building and Accountable as adopted by the City's Core Beliefs.



*Reports to the City Manager

CITY SECRETARY - 1050

GOALS

- ◆ Provide excellent customer service to the Community, City Council and City Staff.
- ◆ Record and maintain all City Council actions accurately and in a timely manner.
- ◆ Administer and produce timely Public Information as requested under the Texas Public Information Act.
- ◆ Maintain and preserve City documents.
- ◆ Administer the department's budget efficiently and monitor the funds allocated and expended.
- ◆ Administer Oaths of Office to new City employees and officials as mandated by State Law.
- ◆ Maintain claims information log insuring proper administration for individuals filing claims according to the City Charter.
- ◆ Issue Alcoholic Beverage Permits in an efficient and timely manner to maintain compliance with the City Ordinance and Texas Alcoholic Beverage Commission regulations.
- ◆ Process Peddlers Permits in an efficient and timely manner to allow the community to be served by vendors who are legally permitted to conduct business in the City door-to-door in compliance with City Ordinance.
- ◆ Accept and process applications to serve on Boards and Commissions in a timely manner and verify that information on the application qualifies the applicant to serve.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Successfully held one Special Election and one General Election.
- ◆ Updated Boards and Commissions application that will provide Council additional information about the applicant when being considered to serve on a Board or Commissions.
- ◆ Developed a process for sending reminder letters to Alcoholic Beverage Permit Holders that allow time for them to renew their permit.
- ◆ Reorganized the City Secretary's Office file room.
- ◆ Provided excellent customer service to the Community, City Council and City Staff.
- ◆ Recorded and maintained City documents and actions, accurately and in a timely manner.
- ◆ Maintained the department's budget accurately and efficiently.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Provide excellent Customer Service to the Community, City Council and City Staff.
- ◆ Assist Departments with the update of the City's Code of Ordinances Books.
- ◆ Redesign the database for the Boards and Commissions.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
COUNCIL SUPPORT¹				
Number of Agendas prepared for Regular Meetings	24	24	24	24
Number of Agenda Items prepared for Regular Meetings	312	317	432	315
Number of Agendas prepared for Special Meetings	17	20	11	16
Number of Agenda Items prepared for Special Meetings	41	44	40	43
Number of Agendas prepared for Workshops	37	36	38	36
Number of Agenda Items prepared for Workshops	83	87	75	81
Number of Agendas prepared for Public Hearings	7	11	10	9
Number of Agenda Items prepared for Public Hearings	7	11	10	9
Number of Agendas prepared for Joint Public Hearings	27	15	21	21
Number of Minutes transcribed for Regular Meetings	23	23	28	24
Number of Pages of Minutes prepared for Regular Meetings	251	219	240	236
Number of Minutes transcribed for Special Meetings	16	14	21	17
Number of Pages of Minutes prepared for Special Meetings	42	37	48	42
Number of Minutes transcribed for Public Hearings	5	9	14	9
Number of Pages of Minutes prepared for Public Hearings	19	18	29	22

CITY SECRETARY - 1050

PERFORMANCE MEASURES (continued)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
PUBLIC RECORDS				
Number of Public Disclosure Requests processed	1,136	979	1,010	1,004
% Of public disclosure requests processed within 5 days	100%	100%	100%	100%
Number of pages scanned for Laserfiche	24,269	16,070	16,500	17,000
PERMITS				
Total number of alcoholic permits issued	40	62	70	54
On Premise (BE)	5	7	19	9
Wine & Beer Off Premise (BQ)	8	23	26	17
Off Premise (BF)	1	4	0	2
Late Hours On Premise (BL)	0	2	3	2
Cartage (PE)	11	12	9	10
Mixed Beverages Late Hours (LB)	6	1	5	5
Mixed Beverages Restaurant (RM)	9	13	8	9
Number of vendor permits issued	40	14	20	22
% of permits available to applicant within 2 days	100%	100%	100%	100%
ELECTIONS²				
Number of registered voters (average)	49,631	51,024	55,741	59,085
Number of votes cast (average)	2,710	2,352	3,214	3,535
Average % of voter turnout	5.5%	4.6%	5.8%	6.0%

¹The number of agendas and Minutes prepared may differ from the number of meetings held by the City Council due to a lag between the time the meetings are held and agenda/minutes are prepared. The cancellation of meetings may also create a difference in

²Elections are reported here by fiscal year. The number reported for FY 2012 is based on the June election.

CITY SECRETARY - 1050

OVERVIEW

The City Secretary's Office is the custodian of records for the City. This department administers open records requests from citizens and assists other departments with research. The office creates the Agenda packets for City Council meetings, maintains records and minutes of the meetings, coordinates administration of City elections with Brazoria County, maintains historical records and archives, and provides the public with information in accordance with the Texas Public Information Act.

Key Budget Items for FY 2014 include:

- ◆ No significant changes.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	257,643	266,074	264,645	264,086
Materials & Supplies	4,591	3,500	3,500	3,500
Miscellaneous Services	59,344	25,122	23,843	25,482
Sundry Charges	500	5,942	5,942	5,000
TOTAL	322,078	300,638	297,930	298,068

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Records & Information Coordinator	1	1	1	2
Records Technician**	1	1	1	0
TOTAL	4	4	4	4

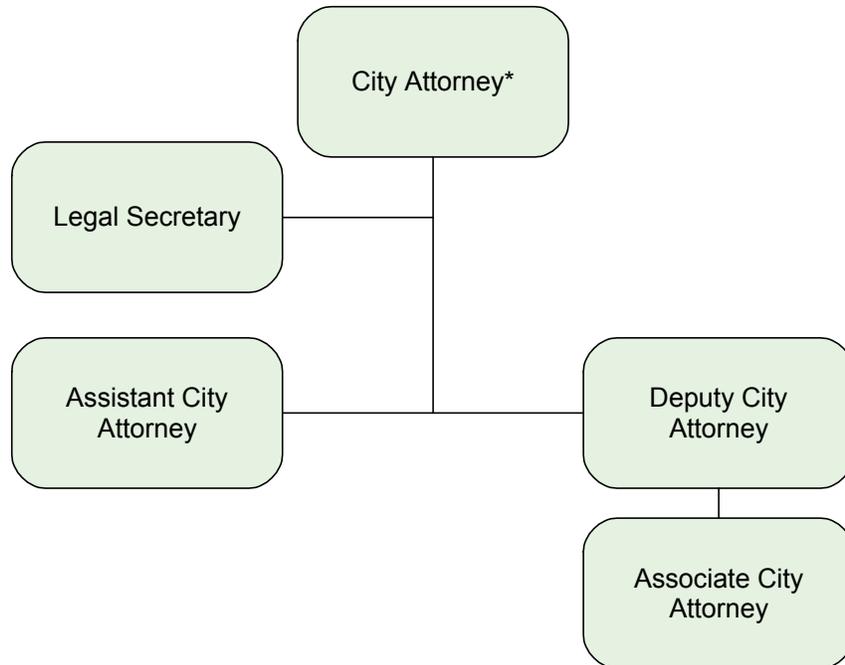
*Same as adopted budget, unless where noted.

**Position title changed from Technician to Coordinator.

LEGAL DEPARTMENT - 1080

MISSION STATEMENT

The Legal Department's mission is to advise the City Council and to provide efficient and competent legal services to all departments within the City of Pearland, to take proactive steps to identify and remedy potential legal complications for the City of Pearland, and to zealously defend and advocate the City of Pearland's position with the singular goal of achieving that which is in the best interests of the City of Pearland.



*Reports to the City Council

LEGAL DEPARTMENT - 1080

GOALS

- ◆ Continue to monitor and develop an oversight protocol with the City departments.
- ◆ Work with City departments to accomplish the early assessment of potential litigation.
- ◆ Evaluate and update various City Ordinances to bring them into alignment with the City's needs and goals.
- ◆ Assist the Planning Department with the orderly transition of newly annexed territories.
- ◆ Assist all City departments with the implementation of their respective goals and objectives.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Conducted comprehensive training for various City departments.
- ◆ Prepared numerous development agreements for residential, commercial and institutional development in the City of Pearland.
- ◆ Coordinated and assisted outside counsel in the resolution of multiple litigation cases.
- ◆ Efficiently carried out the prosecutorial duties of a rapidly growing municipal court.
- ◆ Coordinated the acquisition of multiple properties through the eminent domain process, thereby allowing for the timely construction of various City projects.
- ◆ Provided legal representation at all meetings of the City Council, PEDC, P&Z and the ZBA.
- ◆ Provided legal counsel for the Charter Review Commission.
- ◆ Assisted the PEDC in developing numerous incentive agreements.
- ◆ Provided legal counsel on numerous HR matters, including, but not limited to, suspensions, terminations, investigations, hearings, and amendments to the Employee Handbook.
- ◆ Provided effective legal counsel to all departments in the City on a daily basis.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Provide legal advice and direction in the application of the Unified Development Code to planning related issues.
- ◆ Provide legal representation at all meetings of the City Council, Planning and Zoning Commission and the Zoning Board of Adjustments.
- ◆ Provide each department legal services in a quality, yet efficient and cost-effective manner; such service to include specific training for each City department.
- ◆ Coordinate, with outside counsel, on multiple property acquisitions associated with the various City projects.
- ◆ Coordinate, with outside counsel, on multiple litigation cases.
- ◆ Review and revise the City's Code of Ordinances.
- ◆ Provide competent and efficient prosecutorial services for the City's Municipal Court.

PERFORMANCE MEASURES

	<u>FY 2011 Actual</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Projection</u>	<u>FY 2014 Target</u>
Number of training programs attended by staff	12	12	12	12
Number of contracts prepared or reviewed	191	190	200	210
Number of FOIA requests reviewed	278	260	300	310
Number of citizen requests handled	268	273	300	310
Number of resolutions prepared	161	176	180	185
Number of ordinances prepared	44	44	50	50
Number of jury trials ¹	30	43	52	50
Average percent of jury trial convictions ¹	86%	69%	76%	80%
Number of bench trials ¹	27	34	39	45
Average percent of bench trial convictions ¹	86%	76%	83%	83%

¹Reported by Municipal Court. Only 9 months reported for FY 2011.

LEGAL DEPARTMENT - 1080

OVERVIEW

The City Attorney is appointed by the City Council and serves as legal adviser to the City Council, City Manager, and City departments, representing the City in legal matters. The department consists of four full-time attorneys supported by a Legal Secretary. The Associate City Attorney serves as Prosecutor in Municipal Court. The legal department is responsible for drafting the legislation upon which City Council votes in setting the policies of the City, attending City Council and other City board meetings to advise City officials and representatives regarding legal matters, selecting and managing outside counsel to represent the City in specialized litigation and other legal proceedings, prosecuting misdemeanors in the City's Municipal Court, and advising and assisting the City's departments regarding legal issues associated with contracts, real estate transactions, personnel, economic development, engineering and public works issues, emergency services, and finance.

Key Budget Items for FY 2014 include:

- ◆ Funding for a contract prosecutor to handle additional dockets in Municipal Court.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	564,031	577,185	573,873	571,538
Materials & Supplies	2,309	2,870	2,870	2,870
Equipment Maintenance		250	250	
Miscellaneous Services	50,463	65,566	65,566	73,692
TOTAL	616,803	645,871	642,559	648,100

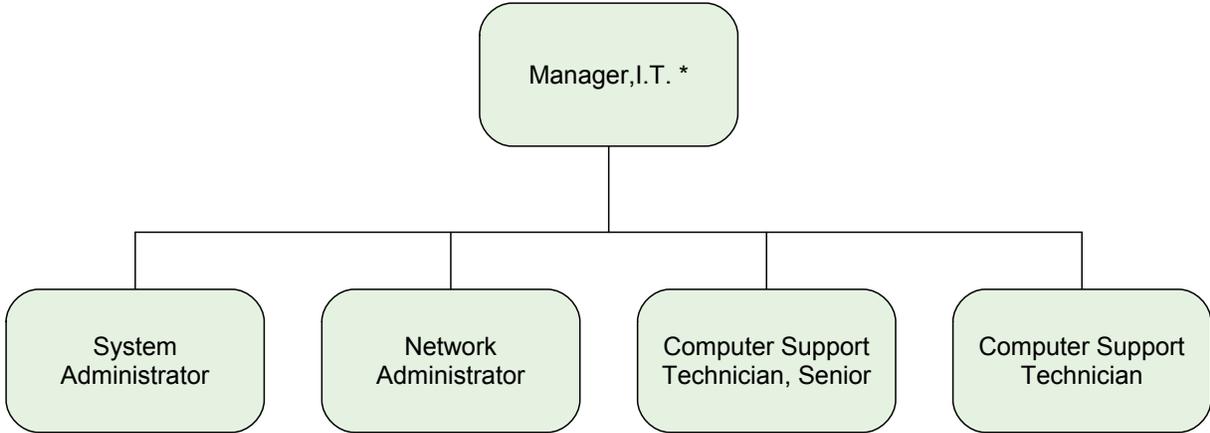
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Assistant City Attorney	1	1	1	1
Associate City Attorney	1	1	1	1
Legal Secretary	1	1	1	1
TOTAL	5	5	5	5

*Same as adopted budget, unless where noted.

**FINANCE
INFORMATION TECHNOLOGY - 1250**

MISSION STATEMENT

The mission of Information Technology (IT) is to provide appropriate, cost-effective technologies that support the City's innovative delivery of quality municipal services while minimizing the infrastructural investment and ongoing support costs.



*Reports to the Director of Finance

**FINANCE
INFORMATION TECHNOLOGY (IT) – 1250**

GOALS

- ◆ Support City employees and citizens with superior customer service.
- ◆ Provide City-wide innovation and leadership in the utilization and deployment of information technology services and applications.
- ◆ Ensure high-quality, effective and efficient production and support services that meet or exceed the expectations of our employees.
- ◆ Maintain a secure information technology environment, ensuring the confidentiality, integrity and availability of critical information and systems.
- ◆ Continue to educate City staff as to what options and resources are available to them in order to allow all City services to flourish, while utilizing the minimal level of resources.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Replaced 36 desktop computers, 24 laptops, and 2 servers, as well as 14 toughbooks for the Police Department.
- ◆ Connected City Hall power generator to server room air-condition unit.
- ◆ Replaced 20 end of life network switches with new Alcatel Lucent switches.
- ◆ Installed private/public wireless Access Point devices at City Hall and Service Center campus.
- ◆ Set up phone system with new installed network system at Fire EMS administration building.
- ◆ Completed Information Technology department Needs Assessment and 5-year Strategic Plan.
- ◆ Set up two-factor authentication for Police Department patrol officers.
- ◆ Provided City Hall campus and Service Center campus with new VoIP phone system.
- ◆ Installed mobile application software for citizens to report issues with their smart phone.
- ◆ Installed FM-200 fire suppression system for City Hall server room.
- ◆ Replaced 105 Bold Blackberry with new Z10 Blackberry and installed device management software.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Replace 102 desktop computers, 53 laptops, and 1 server.
- ◆ Hire new System Administrator for City Hall campus.
- ◆ Replace Domino Lotus Notes email system with Microsoft Exchange Outlook system
- ◆ Hire Consultant to help with Enterprise Resource Planning (ERP) Conversion.
- ◆ Install redundant Internet service at PSB.
- ◆ Close city Network with Ring topology for better survivability.
- ◆ Research possibility of moving Fire House to the Cloud.
- ◆ Assist with setup/installation of devices at new Fire/EMS Station 3.
- ◆ Install systems for new city employees.
- ◆ Assist with new Municipal Court hardware and software deployment.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Average monthly service requests	815	832	842	845
Number of PC's supported	439	448	454	460
Number of Servers	33	35	36	36
Percent of time AS/400 available	99.92%	99.92%	99.96%	99.99%
Percent of time LAN available	99.86%	99.86%	99.97%	99.99%
PC's supported per IT staff FTE	98	89	90	76
IT expenditure per PC's supported	\$2,026	\$1,985	\$3,261	\$3,120
Average response time to service calls - Priority 1*	1min0sec	1min0sec	1min0sec	1min0sec
Number of new software programs installed	1	0	0	1
Total number of software programs supported	27	28	28	29

*Priority 1 calls include any event with severe or catastrophic adverse effects or organizational operations, organizational assets, or individuals.

**FINANCE
INFORMATION TECHNOLOGY (IT) – 1250**

OVERVIEW

The primary role of the Information Technology Division (IT) is to provide communications and information systems services, consultation and technical support to the City departments. Major responsibilities include maintaining networks, servers, personal computers and laptops, and the City's telephone system. The IT Division reports to the Finance Director.

Key Budget Items for FY 2014 include:

- ◆ System Administrator position for City Hall server - \$60,602.
- ◆ Funding to replace 82 desktops on a four-year cycle and 47 laptops on a six-year cycle - \$212,200.
- ◆ Five Apple I-pads for the Planning & Zoning Commission - \$5,000.
- ◆ New City employee file server - \$9,500.
- ◆ Funding to place fire records in Cloud - \$11,620.
- ◆ Purchase of closed network ring/loop - \$16,000.
- ◆ Training courses for IT staff.
- ◆ Funding for internet connectivity/redundancy - \$36,000.
- ◆ Conversion to Outlook email server and license funded - \$76,000.
- ◆ Consultant to manage the specifications and bidding to replace the City's current enterprise application HTE - \$80,000.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	383,086	400,744	392,187	452,306
Materials & Supplies	3,944	6,666	6,666	4,970
Buildings & Grounds	837			
Equipment Maintenance	395,614	431,994	430,150	513,217
Miscellaneous Services	11,921	68,486	68,782	111,124
Inventory	69,828	135,699	135,699	219,300
Capital Outlay	24,603	511,860	433,934	137,500
TOTAL	889,833	1,555,449	1,467,418	1,438,417

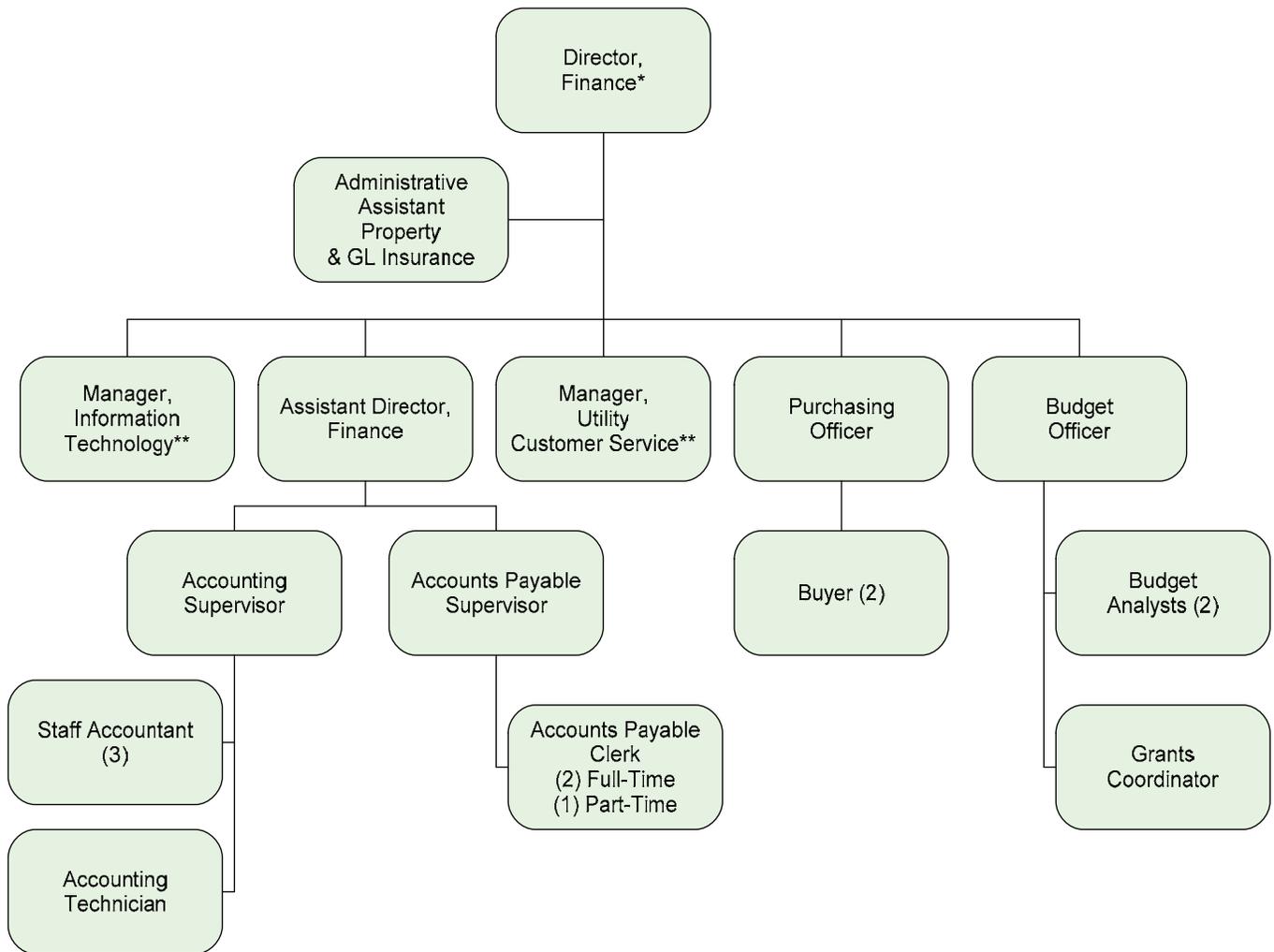
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Manager , Information Technology	1	1	1	1
Network Administrator	1	1	1	1
System Administrator	1	1	1	2
Computer Support Technician Senior	1	1	1	1
Computer Support Technician	1	1	1	1
TOTAL	5	5	5	6

*Same as adopted budget, unless where noted.

FINANCE - 1260

MISSION STATEMENT

The mission of the Finance Department is to provide sound financial management practices and reporting to ensure long-term financial sustainability of the City.



*Reports to the City Manager

**Positions funded in other departments

FINANCE DEPARTMENT – 1260

GOALS

- ◆ Safeguard the assets of the City of Pearland.
- ◆ Ensure accurate and prompt payment to all City vendors and employees.
- ◆ Accurately account for revenues and expenditures on a timely basis.
- ◆ Provide timely and accurate issuance of financial reports to the City Council, City Manager and all other parties as necessary or required.
- ◆ Obtain GFOA Budget and Financial Statement of Excellence in Financial Reporting and Budgeting.
- ◆ Plan, coordinate and facilitate the preparation of the annual budget, Comprehensive Annual Financial Report and Five-Year Capital Improvement Program.
- ◆ Facilitate and monitor purchases in compliance with State statutes and City policy and ensure that the City is getting the best value for the purchase of goods and services.
- ◆ Ensure the financial integrity of the City by developing and implementing policies and procedures.
- ◆ Maintain the debt program of the City, including the issuance of new debt, payment of annual debt service, and ensure compliance with bond and arbitrage covenants.
- ◆ Provide investment management for all City funds and bond proceeds in compliance with the City's Investment Policy.
- ◆ Plan, coordinate, monitor, and report on the City's Property, General Liability, and other insurances; file claims with third party administrator; subrogate claims where necessary.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Implemented accounts payable virtual card program.
- ◆ Conducted citizen survey and presented findings to City Council.
- ◆ Prepared RFP and awarded contract for delinquent debt collection.
- ◆ Completed annexation of Brazoria County MUD #4, financial transition and integration.
- ◆ Prepared RFP and awarded audit services.
- ◆ Conducted two bond sales and maintained bond ratings.
- ◆ Council adopted guidelines for vendor/applicant attendance at Council and Planning & Zoning meetings.
- ◆ Prepared IT Master Plan RFP and awarded.
- ◆ Economic Update Presentation to City Council.
- ◆ Prepared sewer use credit program for Council adoption.
- ◆ Completed OPEB analysis pursuant to accounting standards.
- ◆ Worked with EMS and vendor in set-up of new EMS billing company.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Complete finance objectives within the Council's strategic priorities.
- ◆ Prepare ERP Consultant RFP, award, and act as liaison to consultant.
- ◆ Prepare Investment Management Service RFP and award.
- ◆ Finalize contract for False Alarm Management (billing and collection).
- ◆ Finalize contract amendments for City-wide cart recycling.

Accomplishments, Objectives, and Performance Measures for Grants can be found in the Special Revenues Section, Grant Fund 101.

FINANCE DEPARTMENT - 1260

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Purchase orders (PO) issued	2,679	2,650	2,550	2,600
Bid/Proposal documents processed	44	60	70	65
Number of PO change notices processed	106	55	50	45
PO change notices as % of PO's issued	4%	2%	2%	2%
Number of transactions on-line auction	15	20	40	45
Investment offers analyzed	39	40	55	50
Percent of time portfolio met or exceeded benchmark	79%	83%	100%	100%
Investments in compliance with policy and PFIA	100%	100%	100%	100%
GFOA budget award received	YES	YES	YES	YES
Budget filed with Council per City Charter	YES	YES	YES	YES
Number of budget transfers	427	400	465	450
GFOA CAFR award received	YES	YES	YES	YES
Number of audit comments	1	0	0	0
Number of single audit comments	0	0	0	0
Unqualified audit opinion	YES	YES	YES	YES
Number of bond sales (excludes DAP)	4	1	2	3
Meet or increase City's GO/CO bond rating - S & P	AA-	AA-	AA-	AA-
Meet or increase City's GO/CO bond rating - Fitch	AA-	AA-	AA	AA
Meet or increase City's revenue bond rating - S & P	AA-	AA-	AA-	AA-
Meet or increase City's revenue bond rating - Fitch	A+	A+	AA-	AA-
Fund balance maintained at Council Policy level:				
General Fund	YES	YES	YES	YES
Water & Sewer Fund	YES	YES	YES	YES
Percent of accounts receivables 90 days or older	56%	33%	15%	15%
Average accounts payable invoices processed - monthly	1,750	1,715	1,959	2,300
Average number of checks issued - monthly	985	910	1,035	1,200
Average number of checks voided	26	40	16	15
Average percent of checks voided	2.6%	4.4%	1.5%	1.3%
Average number of employee checks produced each month	1,438	1,506	1,800	1,825
Percent of checks voided/corrected due to PR error	0.18%	0.19%	0.07%	0.07%
Average turnaround time for month end close (days)	13	12	14	13
Average number of days required to pay an invoice	3	3	4	3

Accomplishments, Objectives, and Performance Measures for Grants can be found in the Special Revenues Section, Grant Fund 101.

FINANCE DEPARTMENT – 1260

OVERVIEW

The Finance Department provides for sound financial management practices and reporting to ensure long-term financial sustainability of the City. The department manages the City's finances, including investments, accounting, budgeting, purchasing and payroll. In addition, the Information Technology, and Utility Billing and Collections Divisions report to the Finance Department.

Key Budget Items for FY 2014 include:

- ◆ A Buyer position at 10 months, beginning December 1, 2013.
- ◆ Adjustment to Accountant salary placement.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	1,238,037	1,295,971	1,271,950	1,331,008
Materials & Supplies	10,589	11,580	11,569	12,080
Equipment Maintenance	14,724	28,629	29,164	18,274
Miscellaneous Services*	53,114	97,235	96,855	63,540
Sundry Charges	385,613	411,475	405,786	419,493
Inventory		1,550	2,355	3,135
TOTAL	1,702,077	1,846,440	1,817,679	1,847,530

*Miscellaneous Services lower in Fiscal Year 2014 due to bi-annual Citizen Survey and OPEB.

STAFFING	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Director, Finance	1	1	1	1
Assistant Director, Finance	1	1	1	1
Purchasing Officer	1	1	1	1
Budget Officer	1	1	1	1
Budget Analyst	2	2	2	2
Grants Coordinator	1	1	1	1
Buyer	1	1	1	2
Accounting Supervisor	1		1	1
Senior Accountant		1		
Staff Accountant	3	3	3	3
Accounts Payable Supervisor	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Accounting Technician	1	1	1	1
Administrative Assistant	1	1	1	1
Accounts Payable Clerk, Part-Time	1	1	1	1
TOTAL	17	17	17	18

*Same as adopted budget, unless where noted.

OTHER REQUIREMENTS – 1270

OVERVIEW

Historically, this department has been used to account for General Fund-wide expenditures including telephone, radio repairs, credit card and banking fees, contingency funding, sales tax incentive rebates, and capital lease payments.

Transfers account for operating transfers to other funds for reimbursement of services, and include Property and Liability insurance allocation and reserve funds for self-funded Medical Fund.

Key Budget Items for FY 2014 include:

- ◆ Compensation Plan adjustments.
- ◆ Salary savings of \$200,000 for anticipated vacant positions.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages		12,162	734	1,768,369
Materials & Supplies	5,068	5,775	5,650	5,650
Equipment Maintenance	109,011	126,400	79,628	123,875
Miscellaneous Services*	872,605	842,894	854,273	911,019
Sundry Charges	11,444	127,500	48,227	170,000
Transfers**	1,476,287	1,881,152	1,974,555	1,386,903
Inventory	1,029			
Capital Outlay			25,000	
TOTAL	2,475,444	2,995,883	2,988,067	4,365,816

*Increase in Miscellaneous for additional sales tax rebate.

**Decrease in transfers; FY2013 included transfer to Medical Fund for reserves.

STAFFING	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
N/A				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

LIBRARY – 1380

OVERVIEW

Library services are provided through a cooperative effort of the City of Pearland and Brazoria County. The City provides the buildings and takes responsibility for their maintenance and other operating expenses. Brazoria County supplies the materials, provides the computers and network, and employs the library staff.

There are two facilities. The Pearland Westside Library on Business Center Drive celebrated its grand opening on May 15, 2013. It replaced a limited-service library substation at the City of Pearland's Westside Event Center. The Pearland Westside Library is located in a busy retail area in a leased storefront location. The City of Pearland provided funds for the opening day collection. The Pearland Main Library is housed in the Tom Reid Building on Liberty Drive across from City Hall. As part of the voter-approved bond referendum in 2007, the Library was approved for funding to expand the current building, projected to take place in 2015.

The Pearland Library and the Pearland Westside Library are the two busiest branches of the Brazoria County Library System. The libraries serve the educational, informational, and recreational needs of the Pearland community. They offer a wide variety of materials and services in response to community needs, including an extensive collection of books, audiobooks, magazines, DVDs, and electronic resources for all ages. The libraries offer book clubs and craft programs for adults, as well as classes on using the Brazoria County Library System's eBooks on commonly used eReaders. Free programs for children include baby, toddler, and preschool storytimes, a tween book club, and a teen advisory council. There are also craft events and movies for children and families. Teen programming is offered throughout the year. Every summer there is a summer reading club for children and a separate teen reading club for teenagers. Both locations offer volunteer opportunities for children and adults to aid with routine duties and special projects. The libraries exemplify the Brazoria County Library System's slogan, "More than books."

Key Budget Items for FY 2014 Include:

- ◆ Utilities, book lease program, and other costs associated with Eastside and Westside libraries.
- ◆ Funding for reframing of commemorative artwork and children's furnishings for the Eastside Library.
- ◆ Full year funding of the Westside Library.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Proposed Budget
Salaries & Wages**				
Materials & Supplies	680	757	757	1,390
Building Maintenance		15,326	652	652
Maintenance Equipment				1,000
Miscellaneous Services	112,915	232,918	115,914	276,944
Capital Outlay				1,903
TOTAL	113,595	249,001	117,323	281,889
STAFFING**	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Proposed Budget
N/A				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

**City pays all operating expenditures and salaries are funded by the County.

LIBRARY – 1380

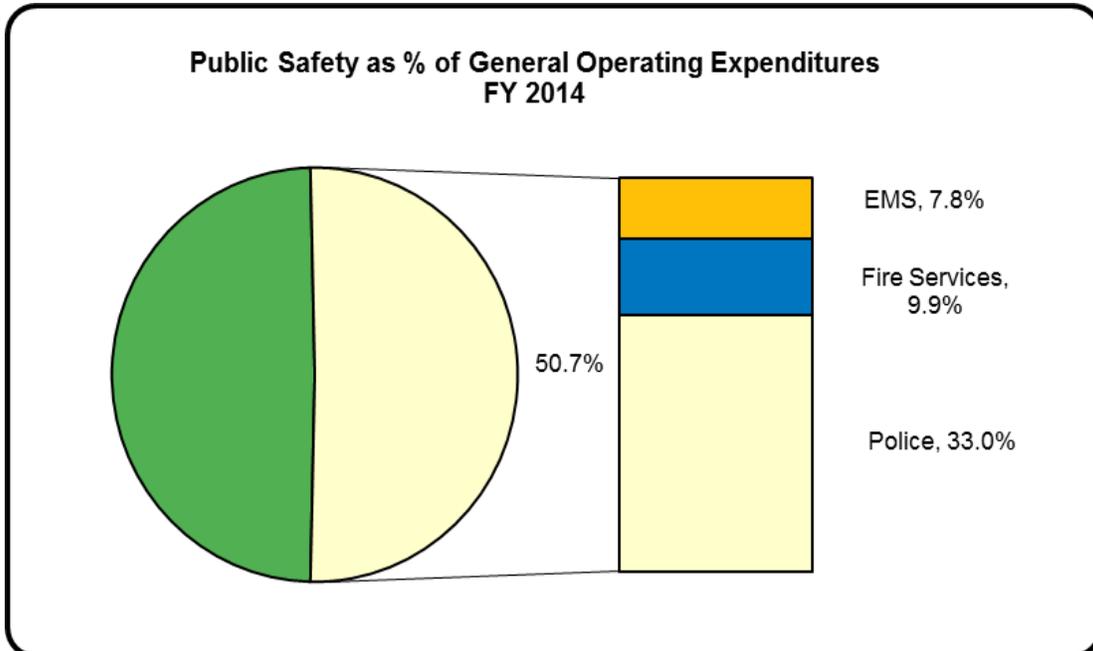
PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
<u>Main Library</u>				
Number of cardholders/registration	40,100	42,955	45,967	48,500
Number of new cardholders	3,686	3,488	3,012	3,000
Number of volumes	127,599	123,180	113,655	120,000
Number of items checked out - circulation	504,323	498,326	433,104	375,000*
Number of people using the internet (1/2 hr sessions)	47,022	43,114	40,948	37,300
Monthly average number of people using the internet (1/2 hr sessions)	3,919	3,593	3,412	3,108
<u>Westside Library</u>				
Number of cardholders	N/A	N/A	3,700	4,000
Number of new cardholders	N/A	N/A	2,078	2,500
Number of volumes	N/A	N/A	35,000	35,000
Number of checkouts	N/A	N/A	156,806	350,000
Number of people using the internet	N/A	N/A	9,600	10,000
Monthly average of people using the internet	N/A	N/A	800	833

*The major drop in checkouts is due to the opening of the Westside Library; however, a portion of the drop can be attributed to the increase in downloaded materials vs printed.

**PUBLIC SAFETY
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police - Administration	1,130,135	1,239,236	1,195,418	1,226,111
Police - Patrol Operations	8,703,758	9,986,438	9,842,511	10,697,000
Police - Investigations	1,417,915	1,686,591	1,695,801	1,841,512
Police - Community Services	747,495	780,802	770,127	843,459
Police - Support Services	1,882,238	1,848,239	1,803,315	1,874,887
Police - Jail	848,664	981,437	959,413	1,114,003
Police – Commercial Vehicle Enforcement	222,753	214,584	219,002	223,344
Police - School Resource Officer	1,018,553	1,080,379	1,096,202	1,081,279
Police - Traffic Enforcement/Motorcycles	656,799	781,922	813,336	875,709
Police - Special Investigations	485,262	534,256	532,210	546,902
Police - Training	58,028	97,420	90,129	103,399
POLICE TOTAL	17,171,600	19,231,304	19,017,464	20,427,605
Fire	3,734,410	8,180,938	8,041,201	5,424,395
Fire Marshal	547,045	693,303	669,626	650,156
Emergency Management	68,494	44,398	44,030	53,020
FIRE TOTAL	4,349,949	8,918,639	8,754,857	6,127,571
Emergency Medical Services	3,646,894	4,238,308	4,084,172	4,853,571
EMS TOTAL	3,646,894	4,238,308	4,084,172	4,853,571
PUBLIC SAFETY TOTAL	25,168,443	32,388,251	31,856,493	31,408,747



**PUBLIC SAFETY
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

EXPENDITURES BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	21,148,153	23,639,450	22,978,929	25,001,362
Materials & Supplies	600,723	804,180	789,028	915,156
Building Maintenance	21,308	16,072	12,799	17,250
Equipment Maintenance	1,294,148	1,384,461	1,526,190	1,429,635
Miscellaneous Services	1,248,770	1,431,996	1,330,928	1,878,407
Sundry Charges	15,049	81,449	76,724	76,274
Inventory	89,588	68,778	114,220	77,207
Capital Outlay	750,705	4,961,865	5,027,675	2,013,456
PUBLIC SAFETY TOTAL	25,168,443	32,388,251	31,856,493	31,408,747

STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police - Administration	5	6	6	6
Police - Patrol Operations	94	95	95	98
Police - Investigations	14	18	18	18
Police - Community Services	7	7	7	7
Police - Support Services	32	32	32	32
Police - Jail	13	14	14	15
Police - License & Weight	2	2	2	2
Police - School Resource Officer	11	11	11	11
Police - Traffic Enforcement/Motorcycles	7	8	8	8
Police - Special Investigations	5	5	5	5
Police - Training				
POLICE TOTAL	190	198	198	202

STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Fire Department	52	52	52	62
Fire Marshal	8	8	8	8
Emergency Management				
FIRE TOTAL	60	60	60	70

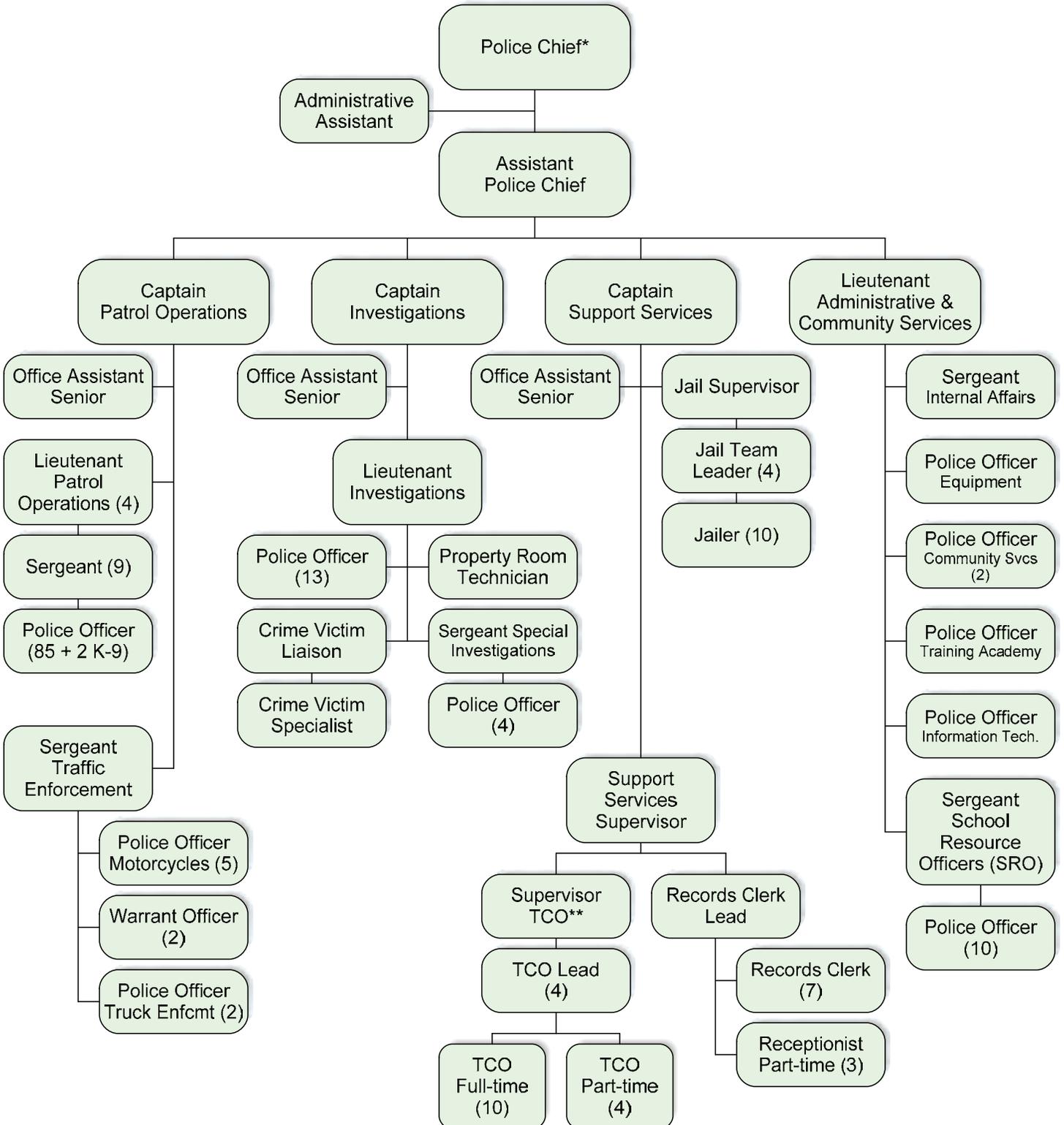
STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Emergency Medical Services	63	63	63	67
EMS TOTAL	63	63	63	67
PUBLIC SAFETY TOTAL	313	321	321	339

*Same as adopted budget, unless where noted.

POLICE DEPARTMENT

MISSION STATEMENT

The Mission of the Pearland Police Department is to provide professional service to the community and develop citizen partnerships to work together to enforce laws, reduce fear and positively impact the quality of life in Pearland.



*Reports to the City Manager
 **TCO – Telecommunications Operator

POLICE DEPARTMENT

OVERVIEW

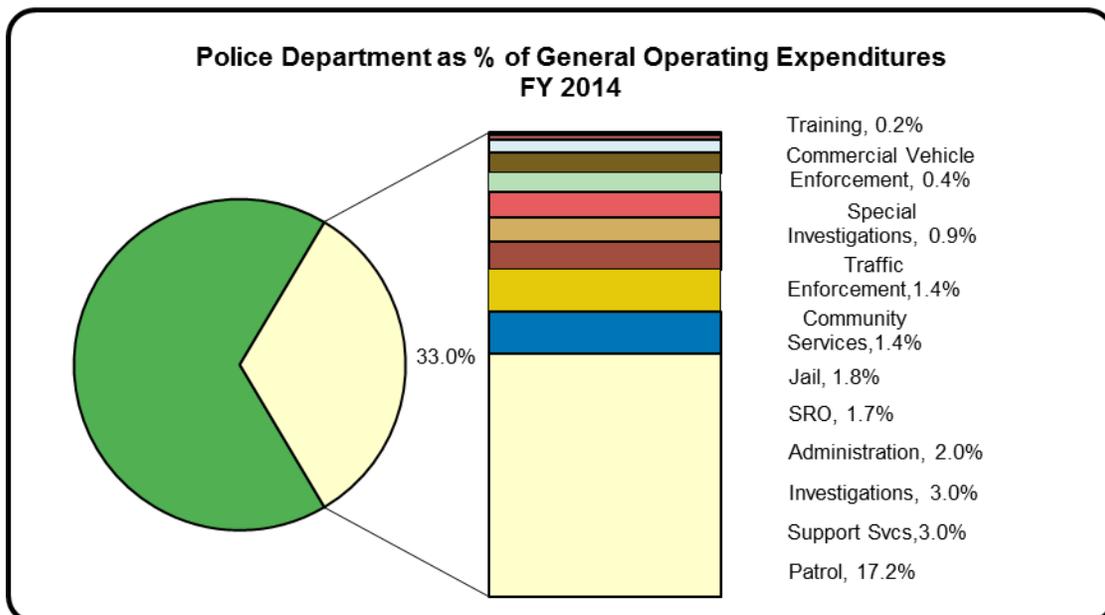
The Pearland Police Department is responsible for enforcement of all local, state and federal laws within its jurisdiction. The goal of the department is to prevent crime and disorder and maintain the quality of life by providing a safe and peaceful environment within the City of Pearland for all its residents. The department provides 24-hour protection to the citizens of Pearland and answers and responds to over 48,000 calls per year.

The Police Department is very active in the community and is involved in various community programs aimed at reducing crime. These programs include National Night Out, Gang Awareness Task Force, Citizen Police Academy, Homeowners Association meetings, Neighborhood Watch Programs, Security Surveys and Home Safety Inspections, Christmas time Toys for Tots, as well as other programs. The department operates out of the Public Safety Building on Cullen Blvd. For FY 2014, the Police Department consists of 195 full-time and 7 part-time employees.

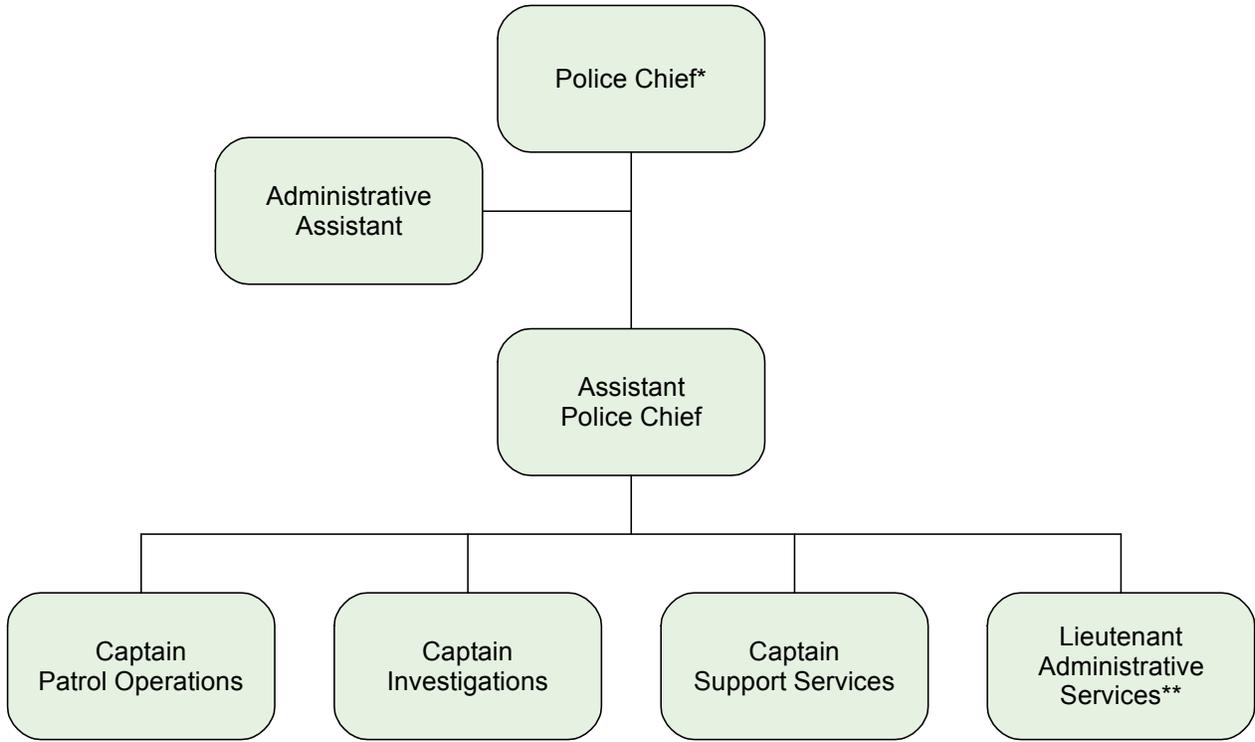
149 Civil Service personnel (2 K-9 Officers and 2 Warrant Officers)
 157 Police vehicles (marked, incl. 8 motorcycles, 35 unmarked)
 45,247 estimated 911 calls for service
 30.65 estimated City Annualized Index Crime Rate per 1,000 current population
 4 minutes 15 seconds average response time goal

Key Budget Items for FY 2014 include:

- ◆ 3% step increase for eligible Police Officers in all divisions.
- ◆ 3 Police Officers, with 1 shared vehicle - \$334,675.
- ◆ 5 replacement vehicles and 1 new home fleet vehicle - \$318,210.
- ◆ Replacement of 14 tactical (SWAT) vests, budgeted in the Federal Seizure Fund - \$29,000.
- ◆ 2 new vehicles and 3 replacement vehicles in the Investigations Unit - \$162,426.
- ◆ Upgrade of a Police Officer to Sergeant in Community Services.
- ◆ Replacement of 1 vehicle in Community Services.
- ◆ Upgrades for 4 Telecommunications Operators to TCO Team Leaders.
- ◆ Upgrade of TCO Team Leader to TCO Supervisor.
- ◆ 1 Jailer to begin 12/1/13, with a reduction in overtime to offset cost.
- ◆ Upgrades for 4 Jailers to Jail Team Leaders.
- ◆ 2 replacement motorcycles in the Traffic Enforcement Unit - \$69,330.
- ◆ 5 LIDAR speed measuring units in the Traffic Enforcement Unit - \$12,000.
- ◆ Replacement of 1 vehicle in the Special Investigations Unit.
- ◆ Replacement of a retiring K9 and associated training and equipment and an ALPR replacement system in the Police State Seizure Fund - \$38,993.



**POLICE DEPARTMENT
ADMINISTRATION - 2211**



*Reports to the City Manager

**Position funded in Community Service

**POLICE DEPARTMENT
ADMINISTRATION - 2211**

GOALS

- ◆ Ensure proper staffing and selection of personnel.
- ◆ Fairly and uniformly enforce statutory law, policy and procedures of the City and the department.
- ◆ Build a stronger relationship with the community through department outreach programs.
- ◆ Ensure accessibility and openness of police programs and criminal activity through promotion on internet-based media.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Replaced the current 800 MHz radio system after identifying an alternative communications provider in order to increase officer safety and ensure a timely response to police calls for service.
- ◆ Fully implemented the Tenziga online performance appraisal system to replace previous bi-annual evaluation system.
- ◆ Finalized and implemented a Patrol Officer performance measures system based on the Van Meter Quota Free policing system.
- ◆ Updated the Recruiting Unit's displays and signage for a more professional presentation at job fairs and recruiting events.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Assign the newly formed Field Training Officer Advisory Board to finalize changes to the department's Probationary Police Officer Manual and associated training/tracking forms to reflect changes in training practices and documentation.
- ◆ Explore the feasibility of implementing a 'text-a-tip' system for citizens to anonymously report incidents of crime in Pearland.
- ◆ Identify grants or other outside funding sources to secure non-budgeted heavy police equipment, including a mobile command center and armored vehicle for SWAT operations.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Authorized number of Police Officer positions ¹	138	140	146	149
Authorized number of Officer positions per 1,000 population ²	1.5	1.4	1.4	1.4
Actual number of Police Officers ¹	132	138	146	149
Actual number of Police Officers per 1,000 population	1.4	1.4	1.4	1.4
Expenditures per capita	\$171	\$176	\$183	\$191
Total crimes reported to FBI	2,621	2,593	2,630	2,800
Annualized DPS Index Crime Rate (Incident-based rate per 1,000 population) ³	32.68	27.93	27.72	29.51
Annualized City Crime Rate based on current population ³	27.87	27.74	28.79	30.65

¹Number of police officer positions includes Chief, Asst. Chief, Captain, Lieutenant and Sergeant as well as Officer and Probationary Officer and/or Cadet positions budgeted. Number of police officers represents the actual number of officers in any given month during the period reported.

²Officer per 1,000-citizen ratio is a standard developed by the FBI for reporting police staffing levels. The FBI makes no recommendation for staffing levels and only uses the information for statistical analysis.

³The DPS Index crime rate and the City crime rate differ due to the population numbers used in the calculations as well as the difference in the crimes reported. The City Crime Rates are based on estimates and updates as provided by the Planning Department. For FY11 the City rate is based on the population estimate of 96,097 from October 2010 through January 2011, 92,800 February through June 2011 and 94,100 July 2011 through September. The population estimate for FY12 is 97,200, FY13 is 103,800, and FY14 is 106,900. The DPS Index crime is used nationwide and is calculated by the FBI using the population of 58,399 for FY 2010 and 91,679 for FY11 from U.S. Census surveys. In addition, the type of crimes reported to the FBI differs from that reported by the Police Investigations Department for this report in that the FBI does not collect all of the crime data that the City collects.

**POLICE DEPARTMENT
ADMINISTRATION - 2211**

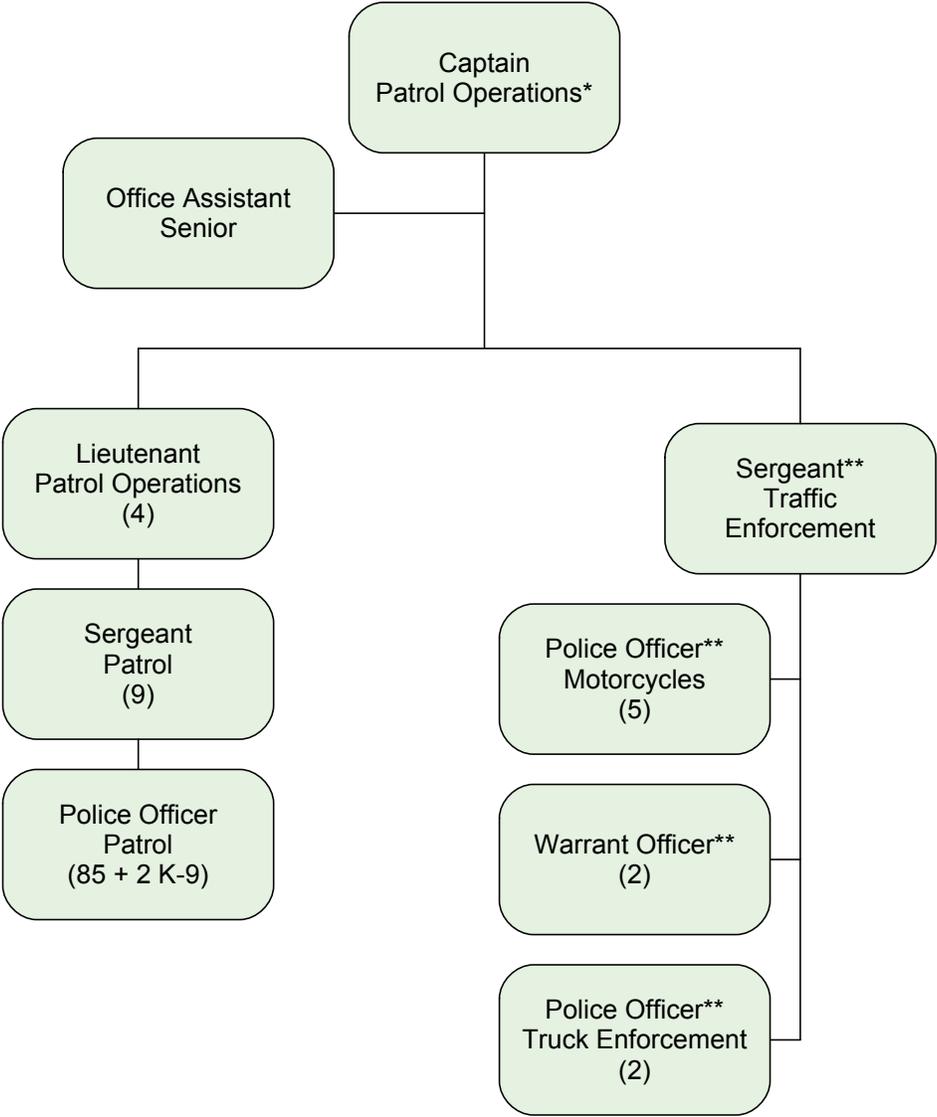
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	683,933	768,622	762,236	770,893
Materials & Supplies	12,548	12,576	11,924	12,576
Equipment Maintenance	27,953	30,056	34,469	47,928
Miscellaneous Services	405,701	427,982	386,789	394,714
TOTAL	1,130,135	1,239,236	1,195,418	1,226,111

STAFFING	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Police Captain	3	3	3	3
Administrative Assistant*		1	1	1
TOTAL	5	6	6	6

*Position was moved to here from Support Services - Dept 2215.

**POLICE DEPARTMENT
PATROL OPERATIONS – 2212**



*Reports to the Assistant Police Chief; position funded in Administration
**Positions funded in other divisions

**POLICE DEPARTMENT
PATROL OPERATIONS - 2212**

GOALS

- ◆ Preserve civil order.
- ◆ Investigate crime and apprehend violators of the law.
- ◆ Enforce statutory law.
- ◆ Build a strong working relationship with the community.
- ◆ Prevent crime through a visible presence in neighborhoods and business areas.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Increased patrol staffing to address annexation of Brazoria County MUD 4.
- ◆ Reassigned a Patrol Officer to serve as an additional Motorcycle Officer as part of the Traffic Division Motorcycle Unit.
- ◆ Replaced one retiring detection dog that exceeded the recommended service time to ensure the continued success and viability of the department's K-9 teams.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Replace the second detection dog that has exceeded the recommended service time to ensure the continued success and viability of the department's K-9 teams.
- ◆ Continue aggressive patrol tactics and promote community-oriented policing to keep the City of Pearland among the Nation's 50 safest cities.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of police calls resulting in a police unit being dispatched ¹	39,815	42,318	45,500	48,000
Number of police actions initiated by Officers in the field	11,663	13,746	16,300	18,000
Percent of calls initiated by Officers in the field	29%	32%	36%	38%
Dispatched calls per Patrol Officer ²	606	625	312	322
Average response time per car	4min44sec	4min5sec	4min20sec	4min15sec
Average time spent per call	19min50sec	18min45sec	19min20sec	19min20sec
Total police arrests made	6,218	6,525	7,680	8,000
Total arrests per 1,000 population	66	68	74	75
Total accidents with injuries	499	485	370	375
Number of hits on ALPR ³	217	174	60	150

¹Dispatched calls include 911 calls as well as calls from the Chief and other Officers needing a unit dispatched. Also includes traffic stops.

²The number of officers can change based on assignment or vacancies. Three positions are added in FY 2014, reducing the anticipated number of calls per officer.

³ALPR - Automatic License Plate Recognition System.

**POLICE DEPARTMENT
PATROL OPERATIONS – 2212**

EXPENDITURE AND STAFFING SUMMARY

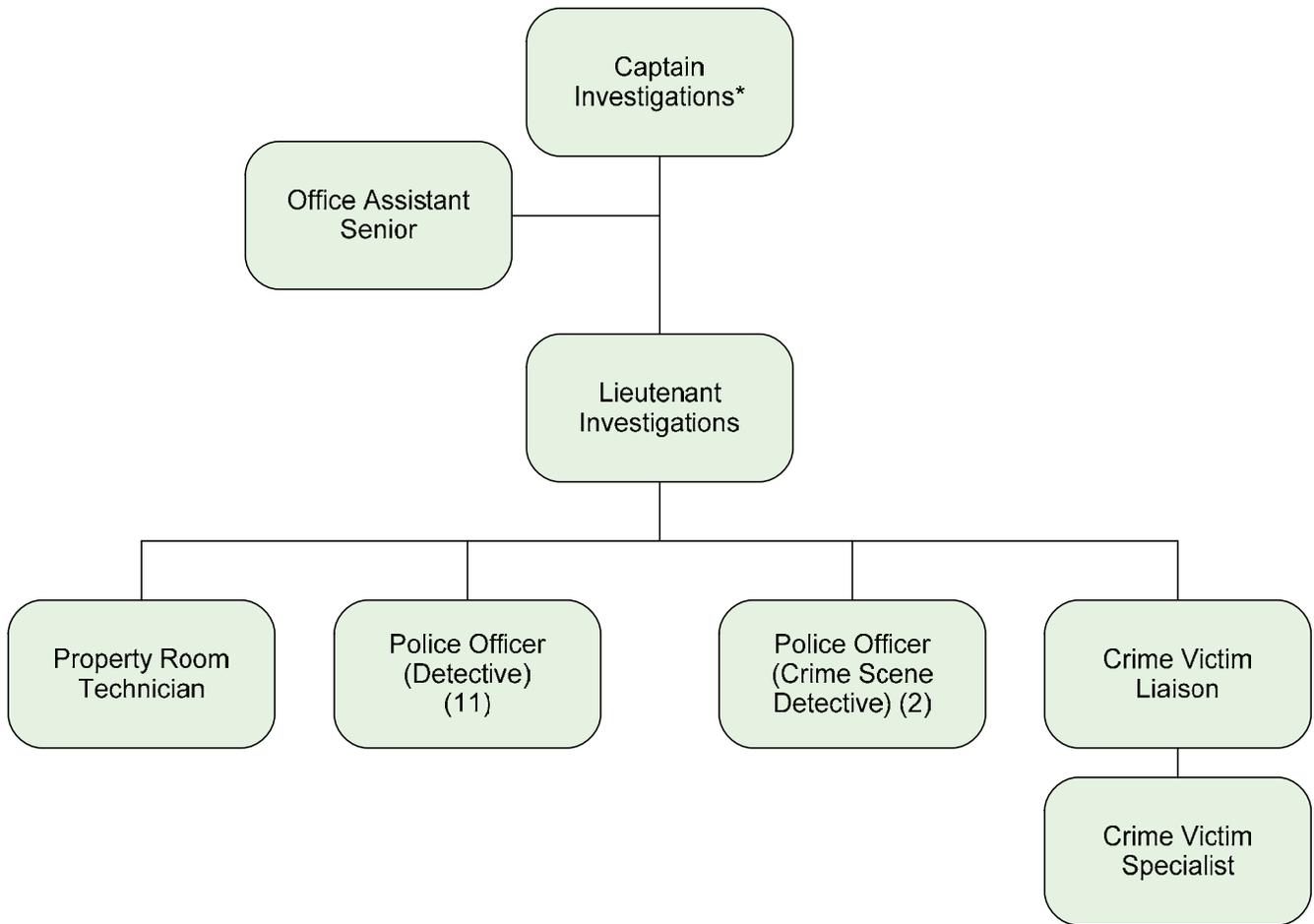
EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	7,587,634	8,861,918	8,539,457	9,532,472
Materials & Supplies	67,726	97,865	119,192	105,006
Equipment Maintenance	569,461	604,997	626,730	574,226
Miscellaneous Services	62,084	84,076	83,382	93,437
Inventory	72,358		32,584	9,450
Capital Outlay*	344,496	337,582	441,166	382,409
TOTAL	8,703,758	9,986,438	9,842,511	10,697,000

*Increase from budget due to replacement of three totaled vehicles.

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Lieutenant	4	4	4	4
Police Sergeant	9	9	9	9
Police Officer/Probationary Officer/Cadet	81	81	81	84
Office Assistant Senior*		1	1	1
TOTAL	94	95	95	98

*Position was moved to here from Support Services - Dept 2215.

**POLICE DEPARTMENT
INVESTIGATIONS - 2213**



*Reports to the Assistant Police Chief; position funded in Administration

**POLICE DEPARTMENT
INVESTIGATIONS - 2213**

GOALS

- ◆ Thoroughly investigate crimes and apprehend violators of the law.
- ◆ Gather, analyze and disseminate information on criminal activity and the persons responsible for criminal activity.
- ◆ Assist and support all Officers of the department with their criminal investigations.
- ◆ Build strong cases for prosecution.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Gained convictions in major high profile cases including a homicide and a bank robbery (which resulted in the conviction of a larger group of bank robbers with whom they were connected) through thorough investigation and professional testimony.
- ◆ Established the Pearland Police Department as a Gulf Coast hub for the investigation of child pornography cases and cases stemming from child pornography including Trafficking of Persons, Prostitution, Sexual Assault of children, etc. This unit (ICAC or Internet Crimes Against Children Task Force) frequently works cases in cooperation with or at the request of outside agencies throughout the region.
- ◆ Established the department's Crime Victim's Assistance program as one of the best in the Houston area with two employees dedicated full time to this unit. Due to this unit's professionalism, local universities repeatedly send graduate level students to Pearland to serve their 500 hour internship roles prior to graduation.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Increase staffing, through a highly selective process, rotating Officers, to properly address the needs of the department in its investigative duties, to alleviate the increased workload from cases requiring follow up both in terms of volume and frequency.
- ◆ Use the ICAC Task Force multi-agency as a model to organize a similarly constructed task force to address issues related to fraud and financial crimes.
- ◆ Certify another detective in computer forensics analysis in order to lighten the burden currently carried by our one certified analyst.
- ◆ Assign either a civilian or sworn employee to full-time crime analysis.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Violent and non-violent person crimes reported	721	778	754	800
Property and society crimes reported	4,022	4,209	4,698	4,800
Total crimes reported	4,743	4,987	5,452	5,600
Violent and non-violent person crimes assigned to investigators	907	830	913	950
Property and society crimes assigned to investigators	820	1,006	1,181	1,200
Total cases assigned to investigators	1,727	1,836	2,094	2,150
Number of violent and non-violent person crimes cleared	509	376	547	570
Number of property and society crimes cleared	138	865	911	930
Number of crimes cleared	647	1,241	1,458	1,500
Percent of crimes cleared	61%	65%	70%	70%
Number of items of evidence on hold	397	439	411	475
Number of pieces of evidence returned to owner	227	308	339	350
Number of thefts & burglary-motor-vehicles reported citywide	1,372	1,345	1,574	1,600
Number of burglaries reported citywide	351	260	305	350
Total property theft and burglaries citywide	1,723	1,605	1,879	1,950

**POLICE DEPARTMENT
INVESTIGATIONS - 2213**

PERFORMANCE MEASURES (continued)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of crime victim interventions	1,726	2,554	3,188	3,500
Fingerprint lifts entered into AFIS	52	50	52	55
DNA items	125	99	43	50
Internal and citizen complaints against sworn personnel	60	58	91	70
Percent of complaints closed as sustained	15%	8%	3%	3%

Figures are calculated on the 5th day of each month; computer updates can vary the percent as supplements are added.

Incident-Based Reporting (IBR) is used to provide data. Property and society crimes include, but are not limited to, frauds, thefts, burglaries, drugs and sex offenses. Violent crimes include certain non-violent person crimes, such as missing persons and CPS cases. The FBI uses UCR to determine the Crime Rate reported by Police Administration, which does not include all crimes reported above.

**POLICE DEPARTMENT
INVESTIGATIONS – 2213**

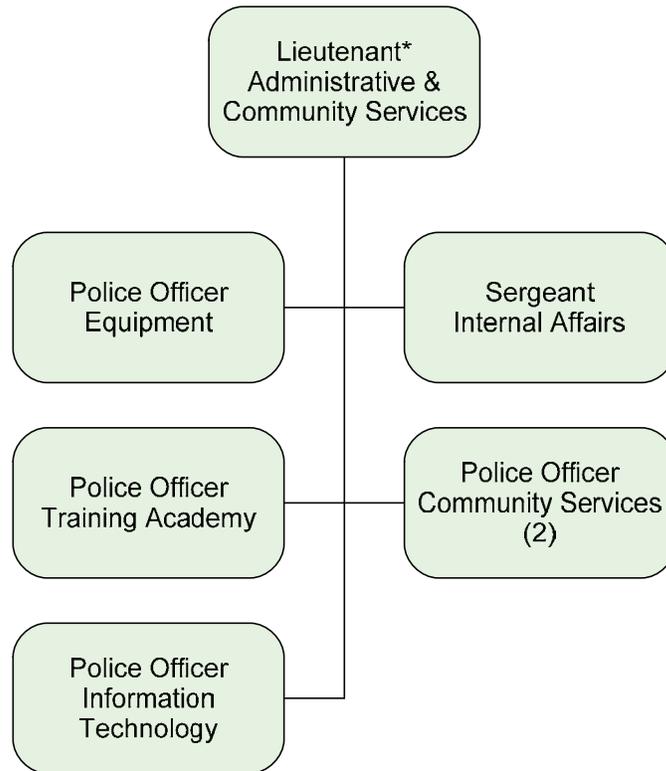
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	1,312,380	1,564,958	1,578,733	1,566,322
Materials & Supplies	14,443	15,058	13,919	15,077
Equipment Maintenance	63,990	71,845	73,253	66,500
Miscellaneous Services	12,053	9,328	9,328	9,328
Sundry Charges	15,049	21,859	20,568	21,859
Inventory		3,543		162,426
TOTAL	1,417,915	1,686,591	1,695,801	1,841,512

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Lieutenant	1	1	1	1
Police Officer	13	13	13	13
Crime Victim Liaison*		1	1	1
Crime Victim Specialist		1	1	1
Property Room Technician*		1	1	1
Office Assistant Senior*		1	1	1
TOTAL	14	18	18	18

*Positions were moved from Support Services - Dept 2215.

**POLICE DEPARTMENT
COMMUNITY SERVICES - 2214**



*Reports to the Assistant Police Chief

**POLICE DEPARTMENT
COMMUNITY SERVICES - 2214**

GOALS

- ◆ Provide citizens and the business community with crime prevention information and techniques.
- ◆ Build a strong working relationship with the community by serving as mentors and liaisons between the community and police.
- ◆ Provide a source of public information for both the citizens of Pearland and the news media.
- ◆ Provide a central location for the maintenance of police department equipment and the proper distribution of the same.
- ◆ Provide an ever-improving website for the Pearland Police Department.
- ◆ Provide services and support to the Pearland Citizens Police Academy Alumni Association.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Certified the newest Community Services Officer as a Crime Prevention Inspector to conduct Home Security Surveys.
- ◆ Conducted numerous recruiting visits to area police academies and colleges/universities to promote employment opportunities with the department.
- ◆ Promoted and coordinated City and department participation in the 2012 National Night Out event.
- ◆ Completed additional Citizen Police Academy classes, bringing the total number of class sessions to thirty-six.

FISCAL YEAR 2014 OBJECTIVES

- ◆ To expand community involvement by offering Merit Badge training opportunities to members of the Boy Scouts of America.
- ◆ To expand the use of social media to educate the community on timely and relevant criminal incidents and crime prevention topics.
- ◆ To expand the duties and volunteer opportunities for members of the department's Citizen Police Academy Alumni Association.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Security surveys/home safety inspections	123	110	81	85
Number of Citizen Police Academy graduates	56	28	58	75
Citizen Police Academy classes/meetings	206	176	97	115
National Night Out Block Parties ¹	55	52	36	36
Homeowners Association meetings	32	17	44	38
School-Civic meetings	83	127	135	150
Administrative assignments	2,301	2,118	2,620	2,650
Press releases ²	11	103	110	110
Memberships in Explorer Post ²	14	15	15	15

¹National Night Out occurs once a year, the first Tuesday in October.

²Prior to FY 2012, reported press releases were formal documents only in response to a specific incident or event. Beginning in FY 2012, all/any information released for print or in response to a media request is reported.

**POLICE DEPARTMENT
COMMUNITY SERVICES – 2214**

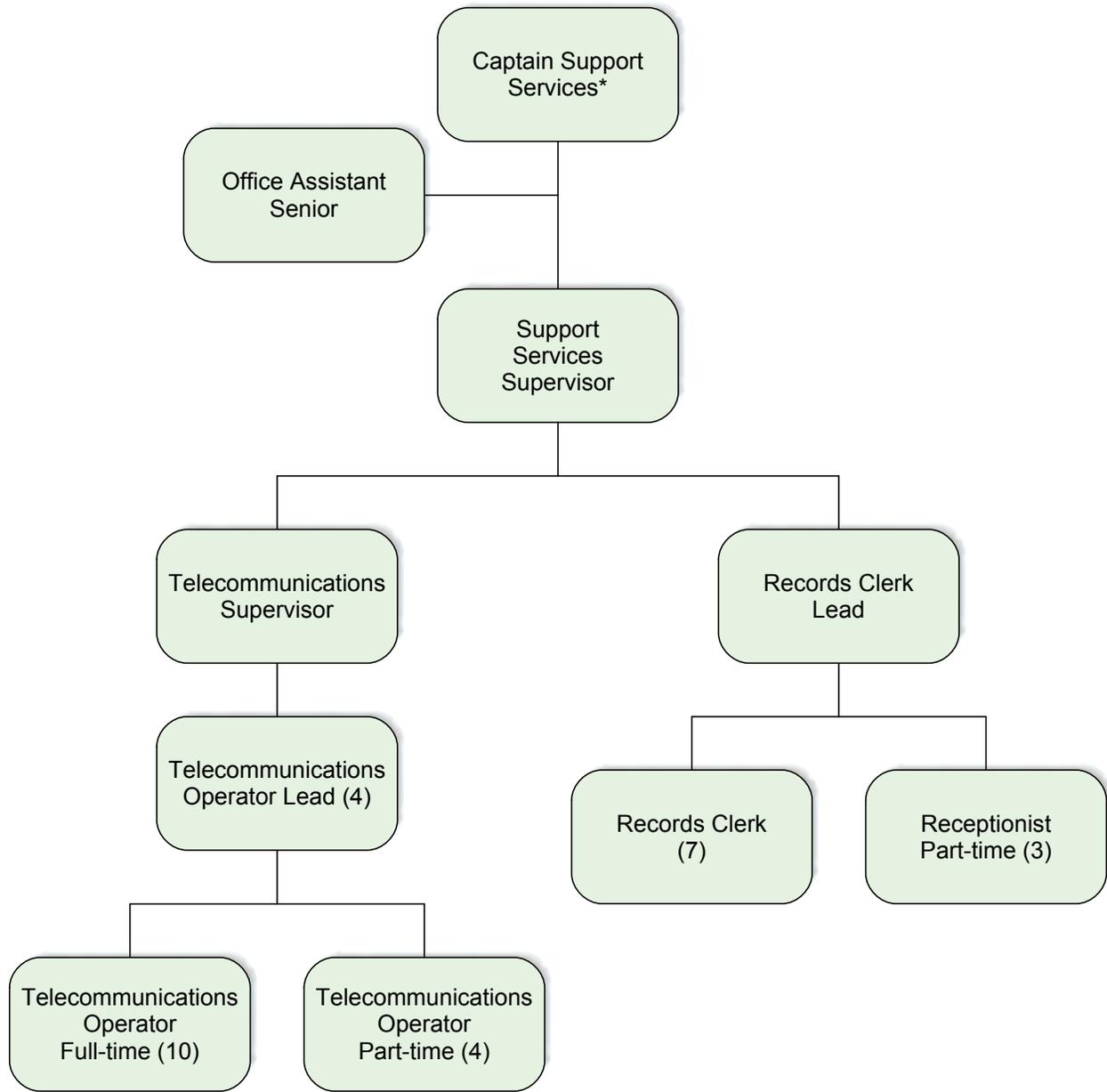
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	703,474	732,425	720,857	731,712
Materials & Supplies	15,103	17,860	17,860	18,653
Equipment Maintenance	24,134	24,571	25,670	27,351
Miscellaneous Services	4,784	5,946	3,740	5,946
Inventory				3,550
Capital Outlay				56,247
TOTAL	747,495	780,802	770,127	843,459

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Lieutenant	1	1	1	1
Police Sergeant				1
Police Officer	6	6	6	5
TOTAL	7	7	7	7

*Same as adopted budget, unless where noted.

**POLICE DEPARTMENT
SUPPORT SERVICES – 2215**



*Reports to the Assistant Police Chief; position funded in Administration

**POLICE DEPARTMENT
SUPPORT SERVICES - 2215**

GOALS

- ◆ Provide a centralized answering system for police and other emergency services.
- ◆ Maintain an accurate and complete recordkeeping system.
- ◆ Provide advocacy and other services for victims of violent crime.
- ◆ Build a strong working relationship with the community.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Installed oversized wall-mounted monitors to display information on calls for service and to better track station security cameras.
- ◆ Transitioned Pearland Fire and EMS dispatching to the Harris County Emergency Corp to free up dispatchers for police-specific duties.
- ◆ Hired full and part time personnel to fill staff openings in the Records Division and Reception.
- ◆ Implemented stricter confidential data protocols for employees accessing NCIC/TCIC information per State-mandated guidelines.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Promote the possibility of transitioning to online reporting of certain offenses to ensure timely input and tracking of minor incidents of crime.
- ◆ Keep informed about and provide training on the ever-changing technology to ensure the Telecommunications Operators keep updated on new skills.
- ◆ Encourage more Telecommunications Operators to obtain their Intermediate and Advanced TLEOSE TCO certifications.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total number of calls received by dispatch*	129,250	152,525	144,136	149,555
Number of 911 calls received by dispatch*	33,097	57,383	45,247	46,000
Number of non-911 calls received by dispatch	96,153	95,142	98,889	103,555
Average time from receipt of citizen call to unit dispatched (in seconds)	84	74	69	62
Number of 911 calls per 1,000 population	352	590	435	430
Average number per month of 911 calls per Telecommunication Operator (FTE)	195	348	289	310
Average number of all calls per month per Telecommunication Operator (FTE)	753	929	11,206	11,600
Number of offense reports	10,405	10,790	12,072	13,670
Number of accident reports	1,473	1,679	1,745	1,800
Number of cases handled per Records Clerk	1,076	1,384	1,885	1,980

* 911 calls include Police, Fire and EMS calls. Year-to-year comparison is not reliable for these measures. Incomplete data was collected for October 2010 (FY 2011) due to software temporarily unavailable.

**POLICE DEPARTMENT
SUPPORT SERVICES – 2215**

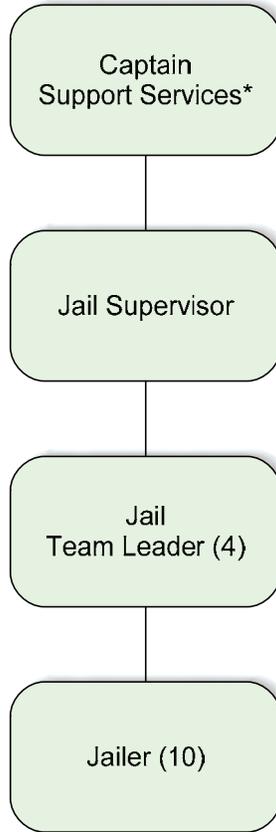
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	1,741,919	1,564,414	1,523,605	1,675,870
Materials & Supplies	32,493	41,739	40,853	42,739
Equipment Maintenance	65,530	96,279	95,459	94,132
Miscellaneous Services	42,296	63,028	60,619	62,146
Capital Outlay		82,779	82,779	
TOTAL	1,882,238	1,848,239	1,803,315	1,874,887

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Support Services Supervisor	1	1	1	1
Crime Victim Liaison*	1			
Support Services Coordinator	1			
Telecommunications Supervisor				1
Records Clerk Lead		1	1	1
Telecommunications Operator Lead		1	1	4
Telecommunications Operator	10	14	14	10
Records Clerk	7	7	7	7
Office Assistant Senior*	4	1	1	1
Part-Time Receptionist	3	3	3	3
Part-Time Telecommunications Operator	4	4	4	4
Property Room Technician*	1			
TOTAL	32	32	32	32

*FY 2013, positions were moved to divisions Administration, Patrol, and Investigations.

**POLICE DEPARTMENT
JAIL - 2216**



*Reports to the Assistant Police Chief; position funded in Administration

**POLICE DEPARTMENT
JAIL - 2216**

GOALS

- ◆ Provide and maintain care and custody of prisoners.
- ◆ Operate the jail in accordance with Texas State Law and other applicable standards related to jail operations.
- ◆ Effectively interact and communicate with Municipal Court and magistrates.
- ◆ Maintain a safe working environment.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Utilized police department cadet appointees between cadets' hire date and police academy start date as supplemental manpower to decrease jail overtime usage.
- ◆ Provided training that expanded the jailers' duties to reflect change in State Law that allows jail personnel to execute warrants of arrest for subjects in custody.
- ◆ Updated employee safety practices by mandating that jailers wear gloves while conducting searches and installing hand sanitizer dispensers at jail entry doors.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Have jailers attend Cell Extraction Training to increase their job knowledge and encourage safe practices in the jail.
- ◆ Have jailers attend Crisis Intervention Training and learn verbal de-escalation techniques to enhance safe handling of prisoners.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total number of inmates held	5,397	5,660	6,467	7,000
Inmates magistrated	5,822	5,124	4,491	4,600
Cell checks	17,716	16,859	19,700	21,200
Average number of bookings per day	15	15	18	19
Average length of stay in calendar days	1	1	1	1
Number of inmates injured while held	2	0	0	0
Number of EMS calls to jail	214	181	155	160
Cost per inmate	\$175.88	\$149.60	\$148.36	\$159.14

**POLICE DEPARTMENT
JAIL – 2216**

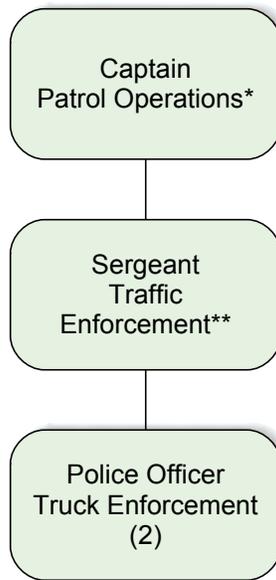
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	812,352	921,740	907,062	1,053,740
Materials & Supplies	14,094	22,355	16,947	22,392
Building Maintenance	2,426	3,972	3,000	3,000
Equipment Maintenance	6,276	7,183	7,217	7,384
Miscellaneous Services	13,516	22,567	21,567	23,867
Sundry Charges		3,620	3,620	3,620
TOTAL	848,664	981,437	959,413	1,114,003

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Jail Supervisor	1	1	1	1
Jail Team Leader				4
Jailer	12	13	13	10
TOTAL	13	14	14	15

*Same as adopted budget, unless where noted.

**POLICE DEPARTMENT
COMMERCIAL VEHICLE ENFORCEMENT - 2217**



*Reports to the Assistant Police Chief; position funded in Administration

**Position funded in Traffic Enforcement/Motorcycles division

**POLICE DEPARTMENT
COMMERCIAL VEHICLE ENFORCEMENT - 2217**

GOALS

- ◆ Provide a safe traffic environment.
- ◆ Provide enforcement of commercial vehicle traffic laws for a safer community.
- ◆ Contribute to the reduction in the number of commercial motor vehicle accidents.
- ◆ Ensure that trucks operating in the City conform to safety regulations.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed commercial truck safety training to drivers and staff at various facilities within the City to promote a positive working relationship with commercial vehicle owner/operators.
- ◆ Coordinated compliance with Section 683 of the Texas Transportation Code regarding towed and abandoned vehicles through proactive measures and training throughout the City.
- ◆ Conducted ongoing wrecker and taxi cab inspections and permit compliance checks to ensure the safe operation of both.
- ◆ Replaced an Officer-assigned police vehicle with a 2013 Chevrolet Tahoe.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Increase the number of commercial vehicle safety training sessions at operating facilities within the city and surrounding service areas.
- ◆ Assist surrounding agencies with commercial vehicle inspection training and safety as needed.
- ◆ CMV Officers to provide roll call training on wrecker procedures and the enforcement of truck route violations to all Patrol Officers.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
CMV equipment violations	852	900	810	750
Overweight violations	91	71	62	60
Total equipment & overweight violations	943	971	872	810
Citations for other violations	204	287	830	500
Total all citations	1,147	1,258	1,702	1,310
Trucks found in compliance	207	135	106	120
Number of inspections	1,265	1,112	995	1,050
Trucks taken out of service	244	167	170	165
Percent of inspections resulting in violations	85%	89%	90%	80%
Cost per inspection	\$154.63	\$200.32	\$220.10	\$212.71

**POLICE DEPARTMENT
COMMERCIAL VEHICLE ENFORCEMENT – 2217**

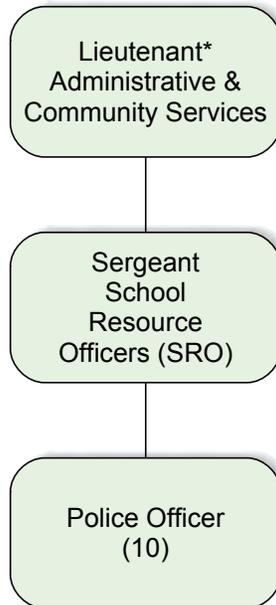
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	180,704	192,470	196,040	201,636
Materials & Supplies	2,371	4,180	3,454	2,865
Equipment Maintenance	11,704	15,796	18,179	17,514
Miscellaneous Services	763	2,138	1,329	1,329
Inventory	1,225			
Capital Outlay	25,986			
TOTAL	222,753	214,584	219,002	223,344

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Officer	2	2	2	2
TOTAL	2	2	2	2

*Same as adopted budget, unless where noted.

**POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER (SRO) - 2218**



*Reports to the Assistant Police Chief; position funded in Police Community Services

**POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER (SRO) - 2218**

GOALS

- ◆ Promote positive relationships between the school community and police.
- ◆ Serve as a resource for police and school officials on matters relating to the law/legal process and procedures relating to juveniles.
- ◆ Serve as an on-site resource for police related matters occurring on school campuses.
- ◆ Work as mentors to provide a safer learning environment in our schools.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Assigned a Juvenile Officer to attend to matters relating to the custody and transport of juvenile offenders to maintain the assigned Police Officer's presence at school campuses.
- ◆ Worked with the Pearland Parks Department to host and instruct a summer camp for children aged 10 - 15.
- ◆ School Resource Officers were certified through the State as Special Investigators for Family Violence and Sexual Assault cases.
- ◆ Assisted Patrol and CID with criminal investigations involving school students by conducting interviews and identifying possible suspects.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Maintain positive working relationships with staff and administrators of the Pearland Independent School District.
- ◆ Initiate proactive programs to educate students about crime prevention and personal safety issues.
- ◆ Create and foster an environment where students can take a leadership role by reporting crimes to the School Resource Officers.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of offense reports	373	351	376	375
Number of juveniles detained	35	72	37	50
Number of schools with assigned officers	7	7	7	7
Number of citations issued on school property	257	226	199	225
Number of directives signed and served	165	76	153	135
Number of juveniles transported	104	60	78	65
Number of adults transported	26	24	35	30
Juvenile directives obtained for other divisions	13	58	21	24
Juvenile directives served for other divisions	16	61	26	29
Number of juveniles transported for processing for other divisions	21	34	28	31
Cost per school served	\$142,794	\$146,542	\$156,600	\$154,468

*Students who turn 18 and have not complied with disciplinary procedures are treated as adults and transported to jail.

**POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER (SRO) – 2218**

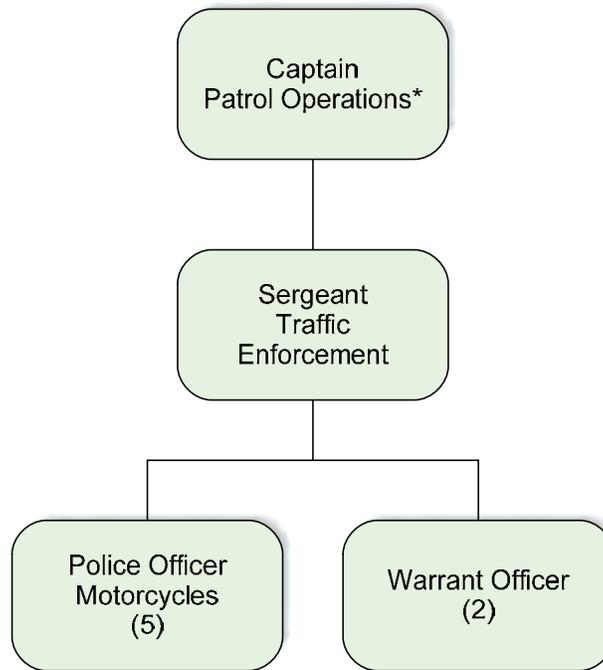
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	961,880	1,019,859	1,032,037	1,024,495
Materials & Supplies	10	1,280	7,9994	1,754
Equipment Maintenance	46,073	48,698	45,597	45,546
Miscellaneous Services	10,590	10,542	10,569	9,484
TOTAL	1,018,553	1,080,379	1,096,202	1,081,279

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Sergeant	1	1	1	1
Police Officer	10	10	10	10
TOTAL	11	11	11	11

*Same as adopted budget, unless where noted.

**POLICE DEPARTMENT
TRAFFIC ENFORCEMENT (MOTORCYCLES) - 2219**



*Reports to the Assistant Police Chief; position funded in Administration

**POLICE DEPARTMENT
TRAFFIC ENFORCEMENT (MOTORCYCLES) - 2219**

GOALS

- ◆ Provide a safe traffic environment.
- ◆ Provide enforcement of traffic laws for a safer community.
- ◆ Reduce the number of motor vehicle and pedestrian accidents.
- ◆ Reduce the number of outstanding warrants.
- ◆ Provide targeted enforcement in neighborhoods to reduce traffic violations and improve safety for residents.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Motorcycle Officers hosted several no-cost training events on safe operation and practices that were attended by Motorcycle Officers from surrounding agencies.
- ◆ Trained and equipped the newest Officer assigned to the Motorcycle Unit, increasing the total Officers to five.
- ◆ Identified equipment deficiencies and organized the procurement of updated items needed for the reconstruction of crash scenes.
- ◆ Coordinated with the City Municipal Court Judge to identify fugitives in County jails and clear any City warrants they may have while incarcerated, saving time and money.
- ◆ Assisted Patrol and CID by arresting fugitives and guarding arrested individuals when transported to area hospitals.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Increase traffic enforcement in residential areas of the City (Motorcycle Officers).
- ◆ Ensure Motorcycle Officers are proficient at reconstructing crash scenes and have knowledge of the equipment used (Motorcycle Officers).
- ◆ Increase traffic enforcement in school zones (Motorcycle Officers).
- ◆ Increase contacts regarding fugitives (Warrant Officers).
- ◆ Work closely with Municipal Court administrators and staff to clear warrants (Warrant Officers).
- ◆ Assist in locating and apprehending fugitives with charges of class "B" and above wanted from cases generated in our City (Warrant Officers).

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of traffic citations issued by this division	6,250	6,372	5,335	5,500
Number of major accidents worked by division	29	31	12	15
Number of minor accidents worked by division	122	97	25	30
Number of traffic complaints	138	107	65	50
Number of warrants served	2,804	3,315	3,025	3,200

**POLICE DEPARTMENT
TRAFFIC ENFORCEMENT/MOTORCYCLES - 2219**

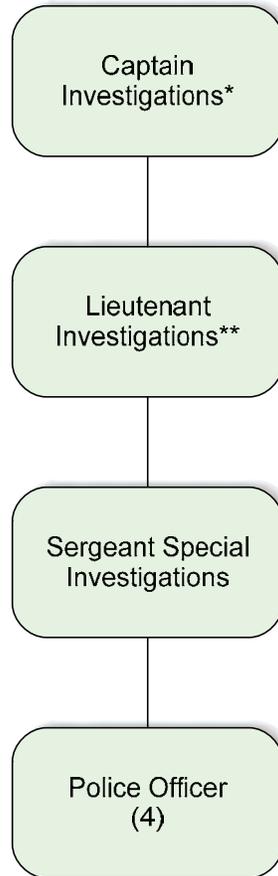
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	624,354	656,490	688,297	752,839
Materials & Supplies	6,269	5,229	5,297	5,267
Equipment Maintenance	24,952	29,705	29,606	29,311
Miscellaneous Services	1,224	1,762	1,460	4,762
Inventory			6,629	19,580
Capital Outlay		88,736	82,047	63,950
TOTAL	656,799	781,922	813,336	875,709

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Sergeant	1	1	1	1
Police Officer	6	7	7	7
TOTAL	7	8	8	8

*Same as adopted budget, unless where noted.

**POLICE DEPARTMENT
SPECIAL INVESTIGATIONS - 2221**



*Reports to the Assistant Police Chief; position funded in Administration

**Position funded in another division

**POLICE DEPARTMENT
SPECIAL INVESTIGATIONS - 2221**

GOALS

- ◆ Identify and target organized criminal activity groups committing offenses and following a specific pattern that impacts the City and department.
- ◆ Use a flexible operating schedule to adapt to the needs of the department and habits of criminals.
- ◆ Provide targeted enforcement in neighborhoods and other areas affected by crime to reduce criminal activity and improve safety for residents.
- ◆ Use innovative investigative techniques and equipment to adapt to changes in criminal methods of operation.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Transitioned the final three members of the unit to permanent detective assignments within the division to ensure continuity in lengthy investigations and to enhance a sense of unity among unit members.
- ◆ Coordinated the awarding of a vehicle seized during a drug-related offense to department use and transferring said vehicle to the Community Services Division.
- ◆ Provided supplemental manpower to the department's Criminal Investigations Division to augment available investigators to help alleviate increased case loads.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Provide advanced narcotic investigation training to unit members to keep personnel abreast of emerging interview techniques, court cases, concealment methods and interdiction training.
- ◆ Expand the involvement of unit personnel in street-level drug related offense investigations as a method of training department Patrol Officers in such investigations.
- ◆ Increase the effectiveness of field investigations by providing unit members with secure net books and 4G wi-fi access points.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total charges filed	130	76	122	107
Felony narcotics arrests	42	48	65	57
Misdemeanor narcotics arrests	88	28	57	50
Number of warrants served	128	30	10	25
Number of citations issued ¹	146	3	2	2
Number of surveillance activities	243	320	522	525
Value of property seized	\$43,056	\$50,177	\$41,400	\$22,000
Value of cash seized	\$77,002	\$110,802	\$66,440	\$35,000
Street value of narcotics seized	\$2,663,502	\$1,028,502	\$1,348,832	\$1,000,000

¹In FY2012 two canine officers moved to Patrol, Dept. 2212, and the citations issued by them are now reported in Patrol. Only drug-related citations are now reported in Special Investigations.

**POLICE DEPARTMENT
SPECIAL INVESTIGATIONS – 2221**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	465,229	507,953	504,650	495,887
Materials & Supplies	701	2,652	1,807	1,925
Equipment Maintenance	15,790	20,578	20,412	19,896
Miscellaneous Services	3,542	3,073	5,341	5,341
Capital Outlay				23,853
TOTAL	485,262	534,256	532,210	546,902

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Police Sergeant	1	1	1	1
Police Officer	4	4	4	4
TOTAL	5	5	5	5

*Same as adopted budget, unless where noted.

**POLICE DEPARTMENT
TRAINING - 2222**



*Reports to the Assistant Police Chief; position funded in Police Community Services

**Position funded in another division

**POLICE DEPARTMENT
TRAINING - 2222**

GOALS

- ◆ Provide job specific training that will improve job performance and proficiency.
- ◆ Provide training to police personnel that meets or exceeds TCLEOSE training standards and requirements.
- ◆ Improve the quality of training with organizational goals in mind.
- ◆ Provide training to outside agencies as authorized by the Chief of Police.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Scheduled department-wide mandatory training to ensure that all officers would meet State-mandated training requirements for Training Cycle 2011-2013.
- ◆ Expanded the use of department Training Facilities by hosting outside specialized training providers and providing meeting areas for other City departments.
- ◆ Secured updated equipment to be used with the department owned Laser Shot simulator system.
- ◆ Coordinated the completion of a specialized firearms training facility in Lake Jackson on State Prison-owned property.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Promote professional development through expanded training programs including those geared towards patrol-level interdiction and investigations.
- ◆ Increase department-mandated training to six times per year from four to reduce overtime usage and decrease class size for an optimal training environment.
- ◆ Increase the use of department personnel to conduct training in individual areas of specialization to provide additional educational opportunities for regional law enforcement professionals.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of classes held	N/A	127	132	135
Number of students	N/A	1,463	1,792	1,830
Total revenues	\$328	\$1,788	\$8,096	\$8,270
Number of training hours provided (classes)	N/A	990	1,597	1,630
Training hours completed, Pearland Officers	75	9,034	11,194	9,100

FY 2012 was the first year of operation as a regional training provider.

**POLICE DEPARTMENT
TRAINING – 2222**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Materials & Supplies	57,323	87,720	81,175	93,945
Miscellaneous Services	705	9,700	8,954	9,454
TOTAL	58,028	97,420	90,129	103,399

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
N/A				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

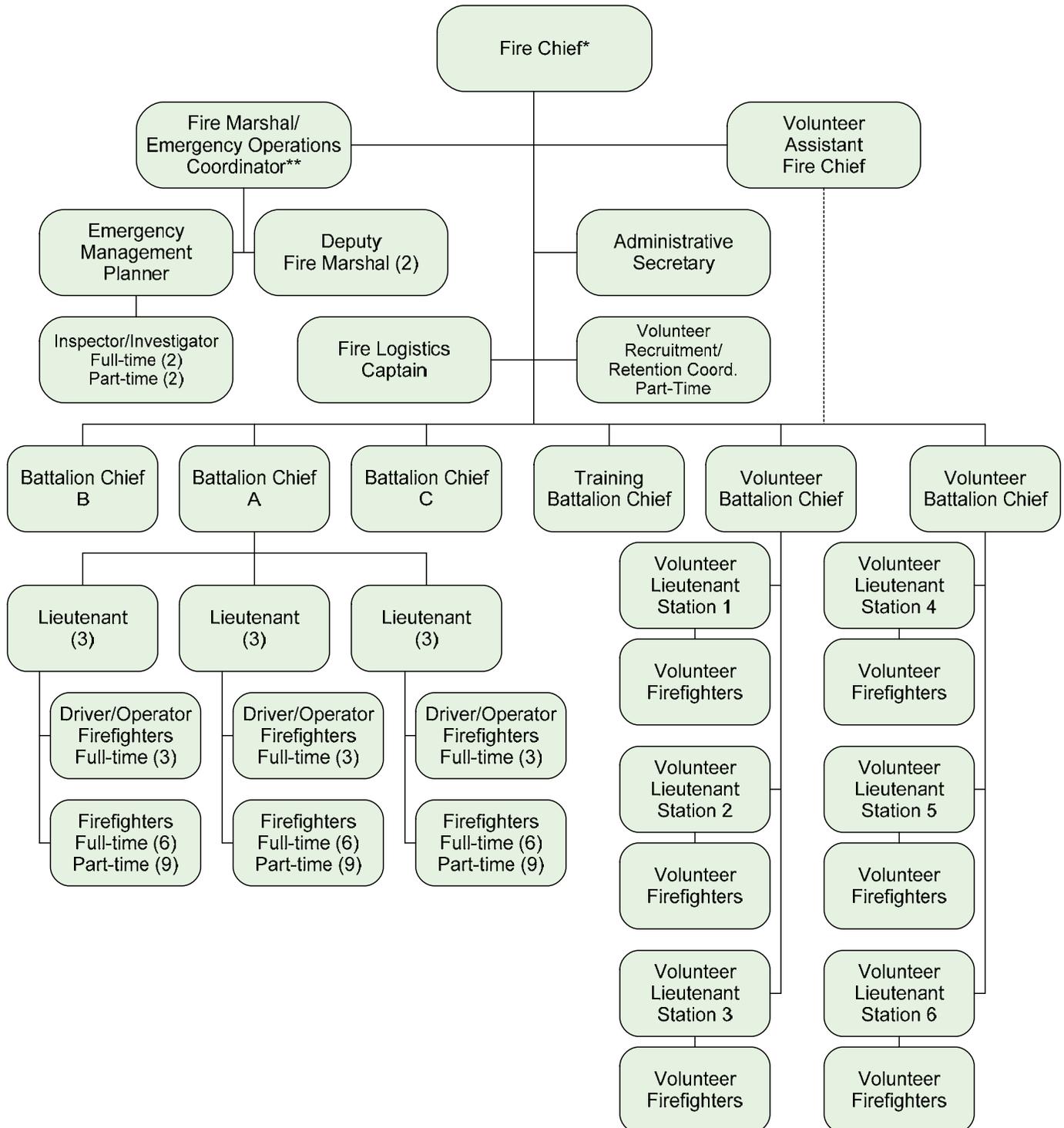
FIRE DEPARTMENT - 2320

VISION STATEMENT

The Fire department is committed to providing efficient and effective fire protection services to our community.

MISSION STATEMENT

The mission of the Fire Department is to provide professional quality, 24-hour fire protection services, life and property conservation, training and public fire education and prevention to the citizens of Pearland and the surrounding ETJ.



*Reports to the City Manager

FIRE DEPARTMENT - 2320

GOALS

- ◆ Develop departmental cohesiveness among volunteer and paid personnel.
- ◆ Improve consistency and quality of documentation and records management.
- ◆ Develop strategies to adopt appropriate portions of the McGrath study.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed renovations on new Fire & EMS administration building.
- ◆ Selected an architect and began design of new Station 3.
- ◆ Ordered 2 fire engine pumpers.
- ◆ Ordered 1 new aerial ladder truck.
- ◆ Outsourced Fire & EMS dispatching.
- ◆ Purchased new radio equipment to join Houston radio system.
- ◆ Began Fire Department Strategic Plan.
- ◆ Fire & EMS conducted joint leadership training.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Oversee completion of construction on the new Station 3.
- ◆ Place 2 new fire engine pumpers into service.
- ◆ Place 1 new aerial ladder truck into service.
- ◆ Replace Shift Commander's vehicle.
- ◆ Have fire training tower sanded, cleaned and repaired.
- ◆ Order and place into service 1 new fire engine pumper.
- ◆ Gain 20 new Volunteer Fire Fighters.
- ◆ Finish Fire Department Strategic Plan.
- ◆ Hire New Fire Logistics Captain.
- ◆ Hire New Fire Fighters for Station 3.
- ◆ Consolidation of Fire and EMS Departments.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total calls/incidents: Fire Dept	2,621	2,826	3,192	3,500
Total calls/incidents: Fire	1,728	1,631	1,780	1,780
Total calls/incidents: First Responders ¹	893	1,195	1,412	1,600
First Responder Calls as percent of Total Incidents	34%	42%	44%	47%
Average Response Time:				
Percent 5 minutes or less	51%	47%	47%	47%
Percent 9 minutes or less	83%	85%	83%	83%
Average Response Time (all calls) ²	6min22sec	5min56sec	6min0sec	6min0sec
Average number of Volunteer Firefighters per call (all calls) ³	2	1	1	1
Average monthly number of hours of training received per firefighter	8.0	12.4	11.0	12.0
Number of building fires	66	53	58	58
Number of firefighter injuries	1	1	0	0
Cost per capita ⁴	\$37.54	\$35.46	\$77.47	\$50.74
Paid F-T Firefighters to 1,000 Population	0.28	0.33	0.31	0.30

FIRE DEPARTMENT - 2320

PERFORMANCE MEASURES (continued)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total volunteer crew hours ⁵	17,774	11,223	9,100	10,000
Other volunteer hours	3,347	1,840	1,034	1,400
Total estimated fire loss ⁶	\$1,709,299	\$2,406,454	\$1,326,337	\$1,800,000

¹First Responders consist of responses to calls where there are medical emergencies and the Fire Dept. is the first to respond.

²Average response time represents the time from the station receiving the alarm to the first responder arriving on the scene. This does not include the time from receipt of call and processing of the call. Response times for May and June 2013 are not available due to a software issue during the transition to a new dispatch agency. The average response time for FY13 is based on the first 7 months of the fiscal year.

³Effective FY 2011, Volunteer Firefighters go on all calls - Including First Responder/EMS calls.

⁴FY 2013, number includes capital costs and radio replacement.

⁵Prior to FY 2012, volunteer hours reported were night-duty only. Beginning FY 2012, volunteers may also work daytime hours.

⁶The estimated dollar loss reported does not include updates after year-end close.

FIRE DEPARTMENT - 2320

OVERVIEW

The Fire Department provides fire suppression, rescue, fire prevention and public fire education services to the City and surrounding areas, an area of approximately 73.6 sq. miles with a population of approximately 133,700, including the extraterritorial jurisdiction (ETJ). In fiscal year 2007, the Fire Department became a combined paid and volunteer department under the direction of a full-time Fire Chief, and in fiscal year 2011, added paid part-time firefighters. The volunteer firefighters have served Pearland since 1946. There are approximately 60 Volunteer Firefighters planned for fiscal year 2014. Fire Services in the City includes the Fire Department, the Fire Marshal's Office and Emergency Management. Emergency Management is coordinated by the Fire Marshal's Office. The community has an ISO Public Protection Classification rating of 3/10, which puts Pearland in the top 5% of communities in the nation.

There are a total of six fire stations, not including Station 3, which will open October 2014. In fiscal year 2011, the City began staffing three fire stations 24 hours per day using full-time, volunteer and part-time staff. With the addition of a fire pumper 2014, 26 vehicles will be available for firefighting efforts.

6 stations, 3 manned 24/7 3,192 total calls/incidents 6 minutes average response time

Key Budget Items for FY 2014 include:

- ◆ 9 Firefighters for 2 months beginning August 2014, and bunker gear for 9 part-time Firefighters to staff new Fire Station #3 - \$177,705.
- ◆ Replacement pumper truck with equipment - \$625,000.
- ◆ A new Fire Logistics Captain for 11 months, beginning November 1, 2013.
- ◆ New vehicle for on-duty shift commander - \$54,000.
- ◆ Funding to sand, clean and repair training tower - \$29,500.
- ◆ Other emergency and safety equipment - \$36,512.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	2,877,977	3,228,169	3,097,536	3,470,686
Materials & Supplies	227,830	328,416	302,288	405,071
Building Maintenance	17,640	9,800	8,574	13,250
Equipment Maintenance	245,958	230,576	355,472	303,570
Miscellaneous Services	195,661	267,410	200,020	331,090
Sundry Charges		55,970	52,536	50,795
Inventory	16,005	42,156	40,568	34,497
Capital Outlay	153,339	4,018,441	3,984,207	815,436
TOTAL	3,734,410	8,180,938	8,041,201	5,424,395

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Fire Chief	1	1	1	1
Fire Battalion Chief	3	3	3	3
Fire Training Battalion Chief	1	1	1	1
Fire Logistics Captain				1
Fire Lieutenant	6	6	6	6
Firefighter**	21	21	21	30
Part-time Firefighter	18	18	18	18
Administrative Secretary	1	1	1	1
Part-time Volunteer Recruitment/Retention Coordinator**	1	1	1	1
TOTAL	52	52	52	62

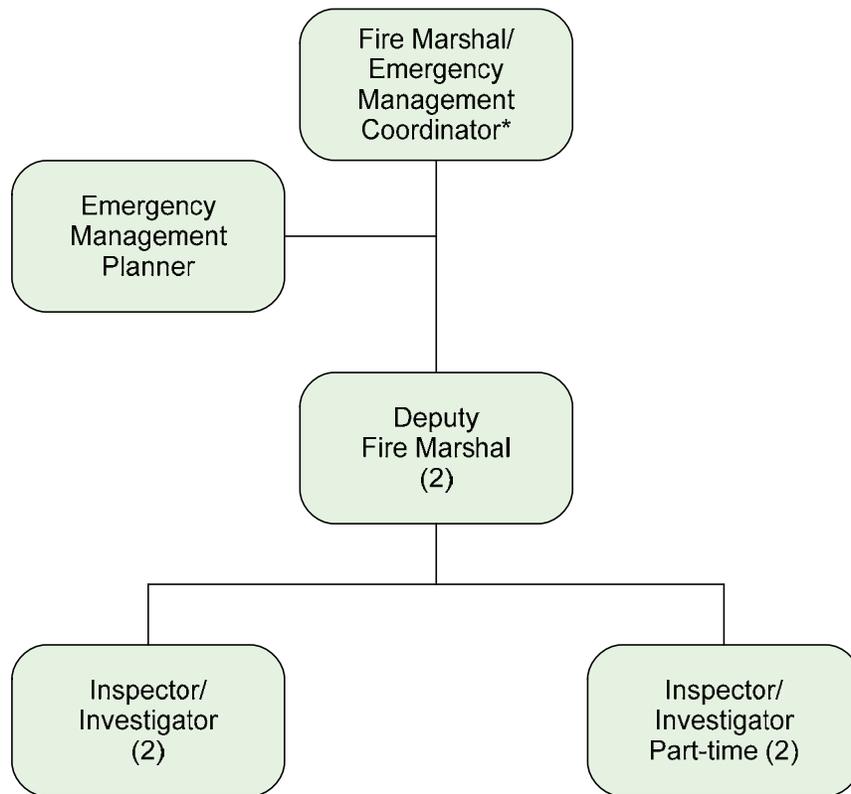
*Same as adopted budget, unless where noted.

**In FY 2012 and FY 2013, 6 Firefighters and a part-time Volunteer Recruitment/Retention Coordinator were funded by FEMA SAFER grants. In FY 2014, 6 Firefighters will be funded for a 42 day period, by the grant; City to fund after grant expiration.

FIRE MARSHAL - 2340

MISSION STATEMENT

The mission of the Fire Marshal is to protect the lives and property of the citizens of Pearland by educating the public about the dangers of fire, enforcing fire and life safety codes, investigating hazard complaints, abating unsafe structures, determining the origin and cause of fires, and pursuing those responsible for arson and environmental crimes.



*Reports to the Fire Chief

FIRE MARSHAL - 2340

GOALS

- ◆ Decrease the number of fires through comprehensive fire inspection and public education programs.
- ◆ Determine the origin and cause of fires through comprehensive investigations.
- ◆ Deter arson by utilizing aggressive investigation techniques.
- ◆ Decrease hazards, environmental crimes, and unsafe structures by aggressive investigations and public awareness.
- ◆ Inspect all City businesses annually.
- ◆ Increase performance while keeping up with the growth of the City through training, usage of tools, and continuous evaluation of staffing needs.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Received 2012 Achievement of Excellence Award – Bronze Level from the Texas Fire Marshal’s Association.
- ◆ Adopted 2012 International and Life Safety Codes.
- ◆ Relocated the division to the new Fire and EMS administration facility.
- ◆ Added complaint form to the webpage for reporting of fire and life safety code violations.
- ◆ Placed new fire inspection tablets into service.
- ◆ Increased number of unsafe structures abated by 100 percent from zero in FY2012 to four in FY2013.
- ◆ Determined origins and causes of 100 percent of fires investigated.
- ◆ Implemented 145 hour development and certification program for fire investigators through the International Association of Fire Investigators.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Pursue funding opportunities for fire prevention program.
- ◆ Pursue funding opportunities for fire investigation program.
- ◆ Increase unsafe structures identified and abated by 50 percent.
- ◆ Conduct routine inspections of all Pearland businesses.
- ◆ Increase number of routine fire inspections through implementation of new inspection tablet PCs.

PERFORMANCE MEASURES

	<u>FY 2011 Actual</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Projection</u>	<u>FY 2014 Target</u>
Total number of arson incidents	2	2	5	4
Arson cases per 10,000 population	0.21	0.21	0.51	0.37
Number of arson cases cleared	0	2	2	4
Percent of arson cases cleared	0%	100%	40%	100%
Number of environmental crime incidents	21	7	10	15
Number of environmental crimes cleared	10	5	10	15
Percent environmental crimes cleared	48%	71%	100%	100%
Number of arson arrests	0	10	1	3
Total number of annual inspections (all structures)	1,380	1,537	1,600	2,000
New Fire Protection, foster care/adoption and mobile food vendor inspections	223	336	450	450
Total Number Certificates of Occupancy (all new uses)	359	357	375	400
Total number of inspections	1,962	2,230	2,425	2,850
Estimated total number of businesses	N/A	3,280	3,700	3,900
Estimated % of businesses inspected annually	N/A	57%	55%	63%

FIRE MARSHAL - 2340

PERFORMANCE MEASURES (continued)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Inspections per FTE	321	372	404	475
Total number of fires investigated	25	18	18	25
Number of fires with determined causes and origins	25	15	18	25
Percent of fires investigated with determined causes and origins	100%	83%	100%	100%
Number of deficiencies identified	4,818	4,918	5,000	5,000
Number of deficiencies corrected	1,920	3,072	3,400	3,500
Number of public education hours	286	254	250	300
Number of plans reviewed	344	568	500	600
Number of meetings attended	334	461	450	450
Number of meeting hours attended	446	553	600	600
Number of hazard complaints responded to	104	169	120	150
Number of unsafe structures abated	7	0	7	10
Number of false fire alarms	316	237	175	160
Number of wildland fires	1	0	1	0
Number of wildland acres lost	83	0	0	0
<u>Canine Measures:</u>				
Number of fires responded to within the City	5	4	6	10
Number of fires responded to for mutual aid	9	9	5	10
Number of positive alerts at actual fires	3	3	8	10
Number of alerts validated by forensics lab	3	3	8	10

FIRE MARSHAL - 2340

OVERVIEW

The Fire Marshal's Office consists of a Fire Marshal/Emergency Management Coordinator who reports to the Fire Chief, two Deputy Fire Marshals, two Inspectors / Investigators, an Emergency Management Planner and two part-time Inspectors/Investigators. The department also retains an accelerant detection canine. The Fire Marshal's Office conducts annual fire inspections throughout the City to identify fire and life safety hazards in an effort to save lives and protect property. They also conduct local public fire education activities in an effort to prevent fires. The Office is actively involved in plan reviews and certificate of occupancy inspections to ensure that businesses are safe prior to being opened to the public. In addition, the Office investigates hazard complaints, environmental crimes, and fires to determine origin and cause, enabling the identification of criminal intent and arson, pursuit of those responsible, and eliminate hazards to the public. The Fire Marshal's Office works closely with Fire, Police, and Health & Environmental Services to accomplish this.

Key Budget Items for FY 2014 include:

- ◆ Addition of the Fire Marshal's Office to the SunGard OSSI Investigative Report Management System - \$20,255.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	464,786	528,099	510,797	524,460
Materials & Supplies	20,148	22,537	21,783	25,957
Building Maintenance		300	225	
Equipment Maintenance	30,795	37,150	35,318	36,190
Miscellaneous Services	31,316	44,405	40,695	63,549
Capital Outlay		60,812	60,808	
TOTAL	547,045	693,303	669,626	650,156

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Fire Marshal / EMC	1	1	1	1
Deputy Fire Marshal / EMC	2	2	2	2
Emergency Management Planner	1	1	1	1
Inspector / Investigator	2	2	2	2
Inspector/Investigator, Part-Time	2	2	2	2
TOTAL	8	8	8	8

*Same as adopted budget, unless where noted.

EMERGENCY MANAGEMENT - 2350

MISSION STATEMENT

The mission of the Emergency Management Division is to maintain an Advanced Level Emergency Management Program through routine review, updating, and exercising of the Emergency Management Plan.

GOALS

- ◆ Enhance the emergency and disaster response capabilities of the City by using the latest technology.
- ◆ Increase the level of disaster preparedness among citizens through aggressive public awareness.
- ◆ Routinely exercise, evaluate, and make improvements to the Emergency Management Plan.
- ◆ Lessen the financial burden on the City associated with the pursuit of these goals through the aggressive pursuit of grant opportunities.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed training and performance requirements for 2012 EMPG grant.
- ◆ Awarded 2013 EMPG grant.
- ◆ Conducted a full scale Point of Dispensing exercise with Brazoria County Health Department.
- ◆ Moved the Evacuation Hub from Turner High School to Pearland Recreation Center.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue working with the National Weather Service to receive Storm Ready Designation.
- ◆ Complete performance requirements of the EMPG grant.
- ◆ Continue to pursue EMPG grant opportunity.
- ◆ Work with departments that have annex responsibility in the Emergency management Plan.
- ◆ Improve Community Outreach in the area of Emergency Management.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Hours of Public Education	81	95	75	100
Emergency Exercises Conducted	2	6	5	6
Plans updated and/or reviewed	37	24	26	26
Hours of Emergency Management Staff Training	290	253	240	240
Number of meetings attended	80	52	40	70
Number of meeting hours attended	147	119	65	100
Times EOC* activated:				
Partial	0	1	2	4
Full	1	0	0	2

*EOC - Emergency Operations Center

EMERGENCY MANAGEMENT - 2350

OVERVIEW

The Fire Marshal is the Emergency Management Coordinator for the City. The Emergency Management Office maintains an Advanced Level Emergency Management Program through routine review, updating, and exercising of the Emergency Management Plan in order to increase the effectiveness of the City's response to an emergency or disaster. The Emergency Management Plan details the course of action for the City in the event of a disaster and outlines how the City can effectively coordinate with other municipal, county, state, and federal agencies to prepare for, mitigate the consequences of, respond to, and recover from a disaster in the community.

The City's Emergency Operations Center (EOC) is located in the new Public Safety Building on Cullen Blvd. The division provides 75 hours of public education each year.

Key Budget Items for FY 2014 include:

- ◆ Replacement of expired MRE's.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Materials & Supplies	11,954	6,965	7,015	7,065
Equipment Maintenance	491	525	525	525
Miscellaneous Services	56,049	36,908	36,490	45,430
TOTAL	68,494	44,398	44,030	53,020

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
N/A				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

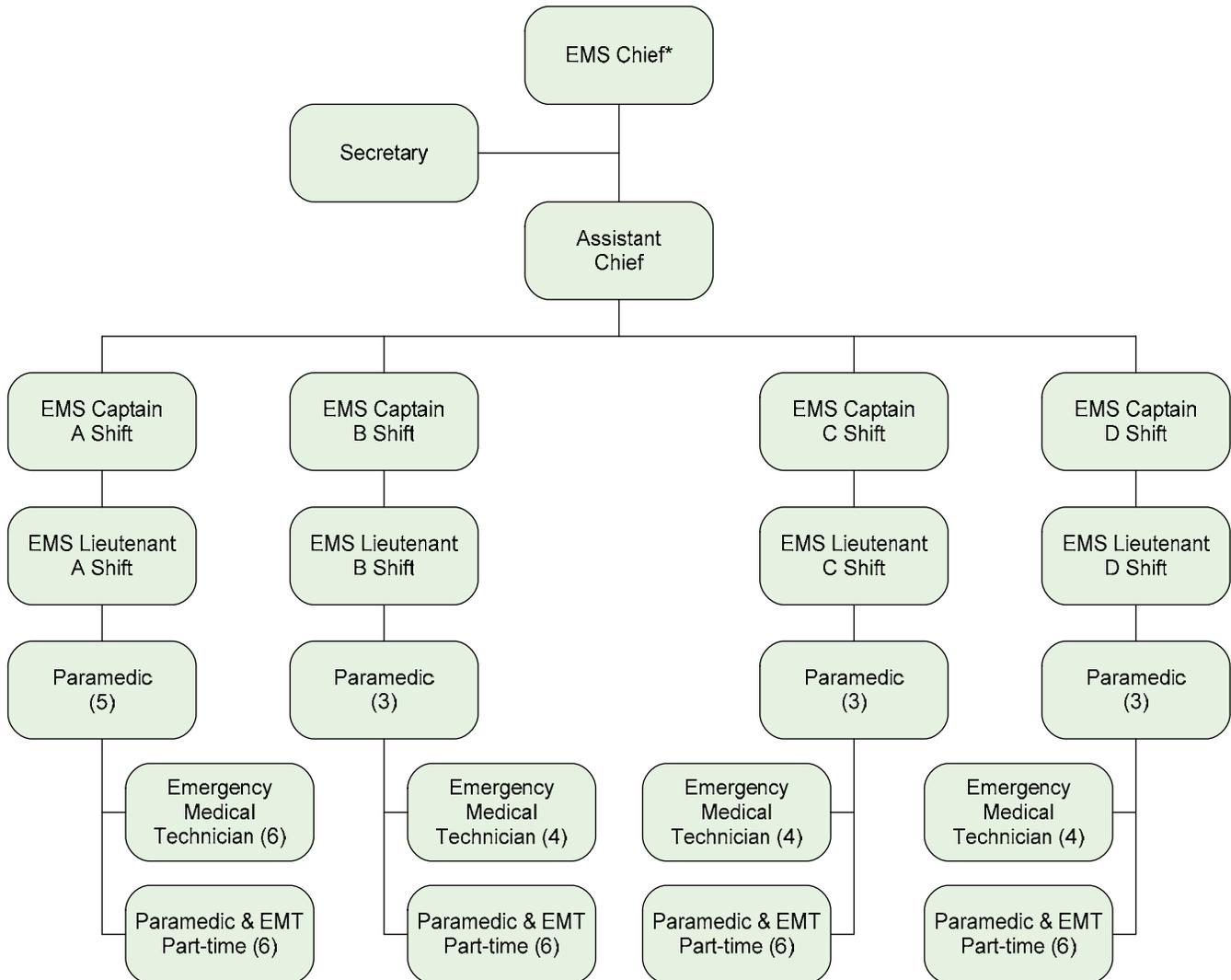
EMERGENCY MEDICAL SERVICES - 2460

MISSION STATEMENT

The mission of Pearland EMS is to provide outstanding emergency medical services and patient transportation services. We provide these services in a professional manner while maintaining the dignity of those we serve. Our staff continuously strives to learn, improve and grow in enhancing the delivery of emergency medical services to those we serve.

VALUES STATEMENT

- ◆ **Commitment to Service:** We treat persons with illness and injury in our community with care and compassion, utilizing effective principles and practices of patient care, and we strive for excellence through ongoing evaluation and improvement.
- ◆ **Respect:** We recognize the dignity of others and communicate with others in a respectful manner.
- ◆ **Integrity:** We serve with honesty, loyalty and dedication.
- ◆ **Accountability:** We are responsible for our actions, both positive and negative.
- ◆ **Teamwork:** We practice teamwork through communication and cooperation to achieve common goals.
- ◆ **Fair Treatment:** We do not discriminate against patients or personnel on the basis of race, color, national origin, ancestry, religion, sex, age, disability, political belief, military service, or any other legally protected characteristic.



*Reports to the City Manager

EMERGENCY MEDICAL SERVICES – 2460

GOALS

- ◆ Continuous evaluation of staffing needs to accommodate the rapid growth the City is experiencing.
- ◆ Continue to strive to learn, improve, and grow in enhancing the delivery of emergency medical services to those served.
- ◆ Seek new opportunities and partnerships to foster a safe and healthy community.
- ◆ Provide public safety awareness programs and services throughout the year.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed transition to new billing company.
- ◆ Completed transition to new electronic patient care reporting system.
- ◆ Contracted with Harris County Emergency Corps to provide Fire & EMS dispatching.
- ◆ Implemented Medical Priority Dispatch System.
- ◆ Completed comprehensive revision of medical protocols.
- ◆ Participated in the renovation of the Fire & EMS administration building.
- ◆ Began design of Fire & EMS Station #3.
- ◆ Continued car seat education program, and community CPR/First Aid Training.
- ◆ Continued with fleet modernization program.
- ◆ Began replacement of cardiac monitor/defibrillators.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue fleet modernization program.
- ◆ Complete replacement of cardiac monitor/defibrillators.
- ◆ Place 5th staffed ambulance into service.
- ◆ Training and implementation of new medical protocols.
- ◆ Revise QA/QI program.
- ◆ Participate in construction of Fire & EMS Station #3.
- ◆ Begin cross-training of personnel for consolidation with Fire Department.

PERFORMANCE MEASURES

	<u>FY 2011 Actual</u>	<u>FY 2012 Actual</u>	<u>FY 2013 Projection</u>	<u>FY 2014 Target</u>
Calls for service	7,055	7,668	7,400	7,800
Number transported	4,486	4,810	4,700	5,000
Percent transported	64%	63%	64%	64%
Average response time from dispatched to arrival on scene	7min37sec	7min40sec	8min10sec	8min0sec
Number of patients treated	6,121	6,537	6,585	7,000
Patients treated per 1,000 population	65	67	63	65
Amount billed*	\$8,338,085	\$9,299,437	\$7,509,637	\$7,950,000
Amount collected	\$2,516,193	\$2,935,843	\$2,832,968	\$2,960,000
Amount collected as % of amount billed	30%	32%	38%	38%

*Number received from Intermedix through FY12. Billings reported are gross charges, prior to deduction of Medicaid/Medicare/Insurance unallowed charges.

EMERGENCY MEDICAL SERVICES (EMS) - 2460

OVERVIEW

The Pearland EMS was formed in 1976 and was originally staffed by volunteers, utilizing a second-hand, donated ambulance. It served a population of approximately 6,000. Today, Emergency Medical Services operates out of 4 locations and has 8 vehicles. With the addition of a 5th ambulance in FY 2014, and Station 3 opening in October 2014, the department will have 9 vehicles and 5 locations. EMS is comprised of highly skilled paid full-time and part-time professional medics, shift Captains and Lieutenants. The department serves a population of approximately 133,700, including the ETJ. The unit provides 24 hours of service to all calls in the Pearland area, regardless of the ability to pay. EMS receives approximately 7,400 calls for service and provides treatment to over 6,585 patients per year. Along with the City's core beliefs, Pearland EMS adheres to the following values:

- ◆ **Commitment to Service:** We treat persons with illness and injury in our community with care and compassion, utilizing effective principles and practices of patient care, and we strive for excellence through ongoing evaluation and improvement.
- ◆ **Respect:** We recognize the dignity of others and communicate with others in a respectful manner.
- ◆ **Integrity:** We serve with honesty, loyalty and dedication.
- ◆ **Accountability:** We are responsible for our actions, both positive and negative.
- ◆ **Teamwork:** We practice teamwork through communication and cooperation to achieve common goals.
- ◆ **Fair Treatment:** We do not discriminate against patients or personnel on the basis of race, color, national origin, ancestry, religion, sex, age, disability, political belief, military service, or any other legally protected characteristic.

Key Budget Items for FY 2014 include:

- ◆ A 5th ambulance, including 2 Paramedic and 2 EMT positions at 10 months each, beginning December 1, 2013, and a new ambulance - \$409,493.
- ◆ Refurbishment of an existing ambulance and purchase of a replacement ambulance - \$228,850.
- ◆ Replacement of 2 cardiac monitors/ defibrillators - \$53,416.
- ◆ Bunker gear and training program to implement the consolidation of Fire and EMS departments - \$400,000.
- ◆ Funds are budgeted in the Citywide Donation Fund 018 for equipment for the ambulances and computers for inventory control - \$20,560.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	2,731,531	3,092,333	2,917,622	3,200,350
Materials & Supplies	117,710	137,748	137,515	154,864
Building Maintenance	1,242	2,000	1,000	1,000
Equipment Maintenance	161,041	166,502	156,283	159,562
Miscellaneous Services	408,486	443,131	460,645	818,530
Inventory		23,079	34,439	10,130
Capital Outlay	226,884	373,515	376,668	509,135
TOTAL	3,646,894	4,238,308	4,084,172	4,853,571

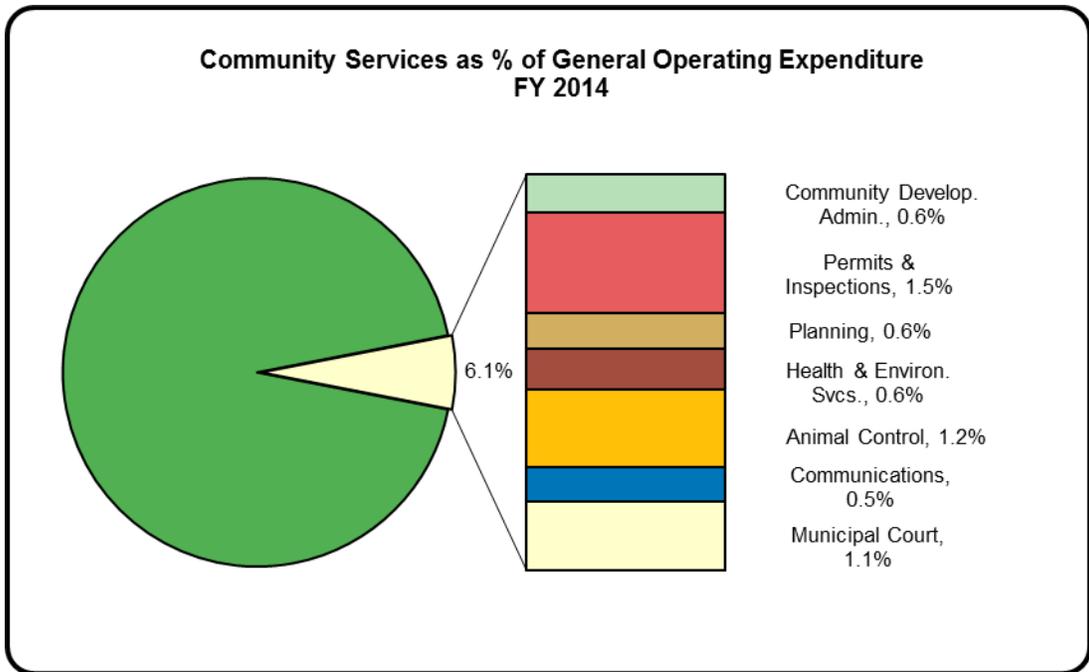
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
EMS Chief	1	1	1	1
EMS Assistant Chief	1	1	1	1
EMS Captain	4	4	4	4
EMS Lieutenant	4	4	4	4
Secretary	1	1	1	1
Paramedic	12	12	12	14
Emergency Medical Technician	16	16	16	18
Part-Time Paramedics & EMT's	24	24	24	24
TOTAL	63	63	63	67

*Same as adopted budget, unless where noted.

**COMMUNITY SERVICES
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Community Development				
Community Development Administration	181,198	251,667	349,552	371,540
Permits & Inspections	765,284	892,871	877,080	953,464
Health & Environmental Services	243,776	417,355	412,632	394,077
Planning	375,016	397,937	300,846	343,322
Animal Control	559,704	676,930	668,338	736,457
Communications	296,064	333,530	328,492	332,403
Municipal Court	569,730	615,854	618,688	658,363
COMMUNITY SERVICES TOTAL	2,990,772	3,586,144	3,555,628	3,789,626

EXPENDITURES BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	2,457,884	2,644,807	2,642,654	2,976,293
Materials & Supplies	167,103	173,407	171,220	176,341
Building Maintenance	480	4,989	4,989	1,200
Equipment Maintenance	84,365	119,506	87,265	88,120
Miscellaneous Services	278,969	580,485	585,212	473,619
Sundry Charges	4,623	5,000	5,000	5,000
Inventory	2,453	8,150	9,725	23,110
Capital Outlay	(5,105)	49,800	49,563	45,943
COMMUNITY SERVICES TOTAL	2,990,772	3,586,144	3,555,628	3,789,626



**COMMUNITY SERVICES
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Community Development				
Community Development Administration	3	3	3	3
Permits & Inspections**	14	15	15	15
Health & Environmental Services	4	6	6	6
Planning**	3	4	4	4
Animal Control	10	10	10	11
Communications	2	2	2	3
Municipal Court***	11	13	13	14
COMMUNITY SERVICES TOTAL	47	53	53	56

*Same as adopted budget, unless where noted.

**Council approved positions during FY 13 include one Building Inspector and one Senior Planner.

***Municipal Court - Three positions are funded in Special Revenue Funds, one of which Council approved during FY13.

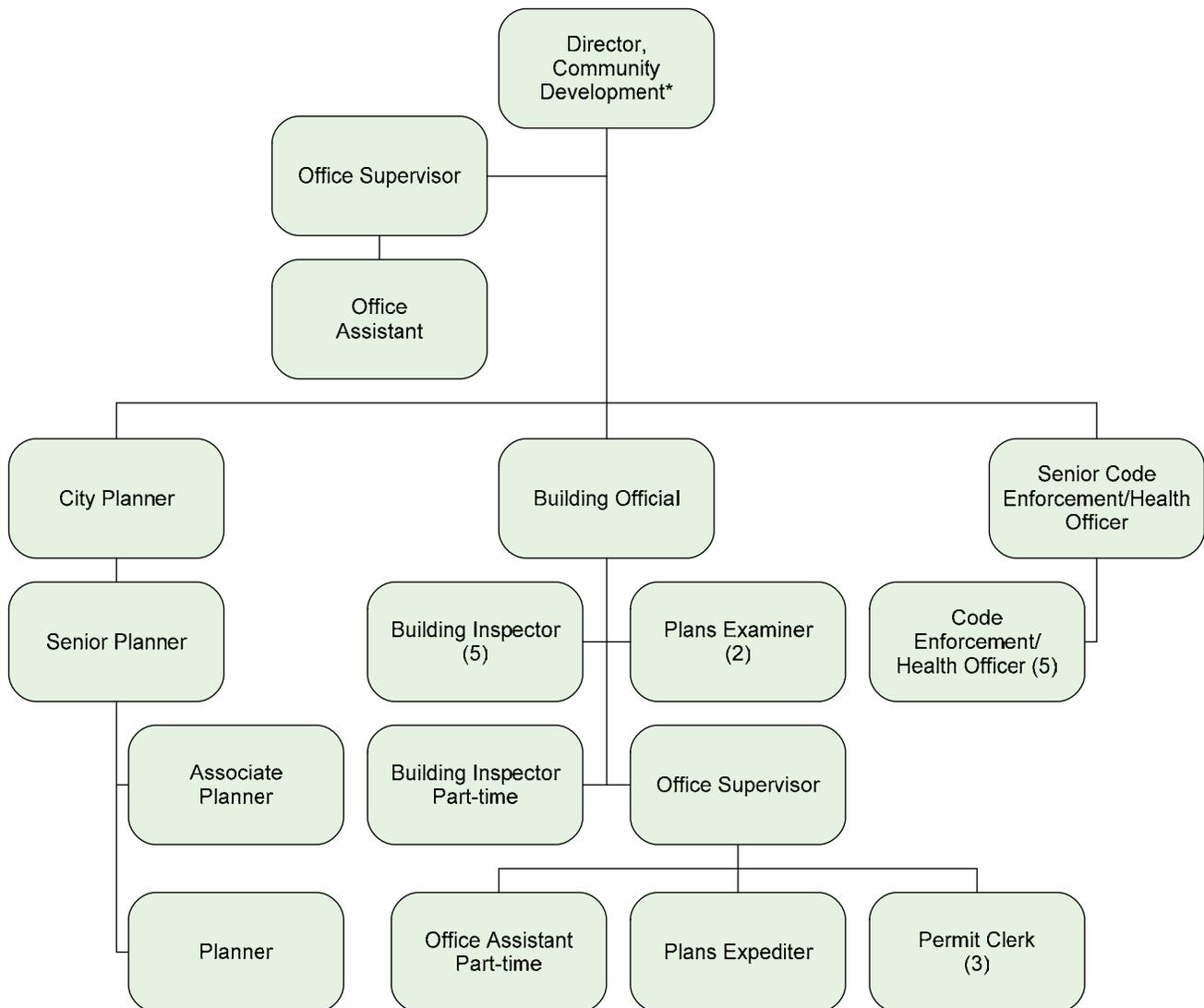
COMMUNITY DEVELOPMENT

VISION STATEMENT

The Community Development Department will be prepared to meet the challenges of current and future growth.

MISSION STATEMENT

The Department will employ sound practices to develop, manage and maintain public infrastructure systems and ensure the quality of life for the citizens, visitors, and customers of the City of Pearland by providing proactive, effective and efficient internal and external customer service in the development of the City through enforcement of our adopted Development, Building Construction, Health and Property Maintenance Codes and Ordinances, and to ensure the quality of life for the citizens, visitors, and customers of the City of Pearland by providing proactive effective and efficient internal and external customer service in the development of the City through enforcement of our adopted Health Codes and Ordinances.



*Reports to Assistant City Manager

COMMUNITY DEVELOPMENT

OVERVIEW

The Community Development Department is a part of the Community Services area and consists of Community Development Administration, Planning, Permits & Inspections, and Health & Environmental Services.

The Community Development Administration Division oversees, assists and guides the divisions within the department.

The Planning Division is responsible for all long range and short term plans for the growth of the City, in order to create and maintain a desirable land use pattern for an enhanced quality of life for our citizens. This division administers the City's Unified Development Code and the Comprehensive Plan, and it processes all the zone changes, variance request and subdivision plats.

The Permits & Inspections Division conducts building inspections and enforces development and building codes. This division processes residential and commercial building permits and conducts building inspections annually. It also enforces plumbing, mechanical, and electrical regulations to ensure proper construction techniques are followed for all commercial and residential buildings.

The Health & Environmental Services Division conducts health inspections of all establishments within the City to ensure compliance with City health codes and ordinances, as well as enforces property maintenance and zoning codes.

Key Budget Items for FY 2014 Include:

- ◆ Funding for Phase II of Comprehensive Plan - \$100,000.
- ◆ Full year funding in 2014 of new Building Inspector position added in June 2013.
- ◆ Full year funding in 2014 for new Senior Planner position added in June 2013.
- ◆ Tuff books and Tablets for Inspectors and Health Environmental Services officers.
- ◆ Strategic/Business Plan for Community Development department.
- ◆ Purchase of two vehicles in FY 2013 for two new positions in Health & Environmental Services.

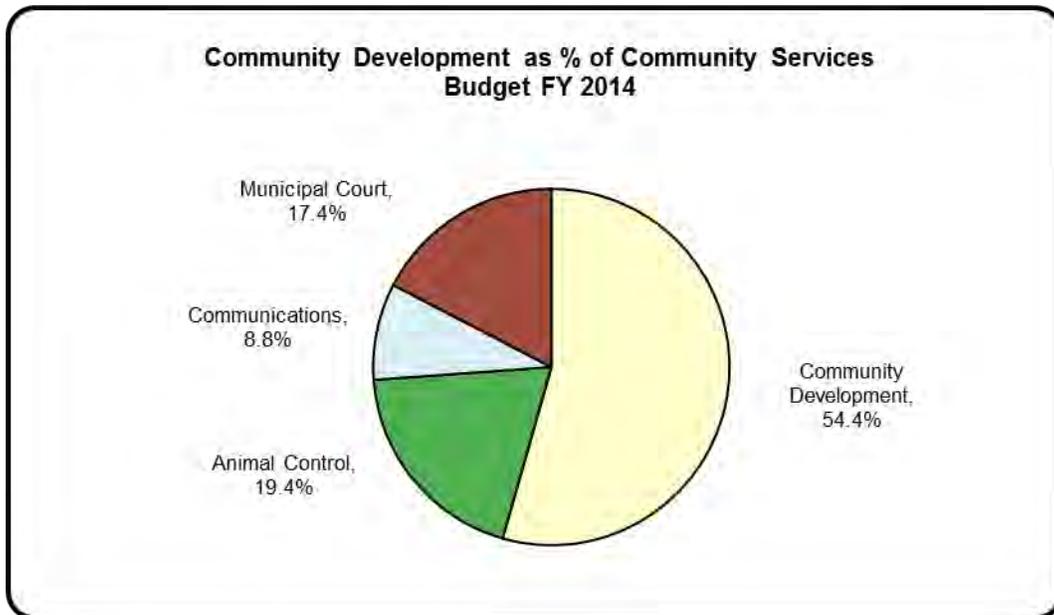
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES BY DEPT / DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Community Development Administration	181,198	251,667	349,552	371,540
Permits & Inspections	765,284	892,871	877,080	953,464
Health & Environmental Services	243,776	417,355	412,632	394,077
Planning	375,016	397,937	300,846	343,322
COMMUNITY DEVELOPMENT TOTAL	1,565,274	1,959,830	1,940,110	2,062,403

EXPENDITURES BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	1,344,718	1,476,877	1,473,651	1,684,083
Materials & Supplies	28,020	44,427	45,116	44,256
Equipment Maintenance	39,967	62,428	38,218	40,616
Miscellaneous Services	147,842	315,648	321,337	269,338
Sundry Charges	2,274	2,500	2,500	2,500
Inventory	2,453	8,150	9,725	21,610
Capital Outlay		49,800	49,563	
COMMUNITY DEVELOPMENT TOTAL	1,565,274	1,959,830	1,940,110	2,062,403

COMMUNITY DEVELOPMENT
EXPENDITURE AND STAFFING SUMMARY

STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Community Development Administration	3	3	3	3
Permits & Inspections	14	15	15	15
Health & Environmental Services	4	6	6	6
Planning	3	4	4	4
COMMUNITY DEVELOPMENT TOTAL	24	28	28	28



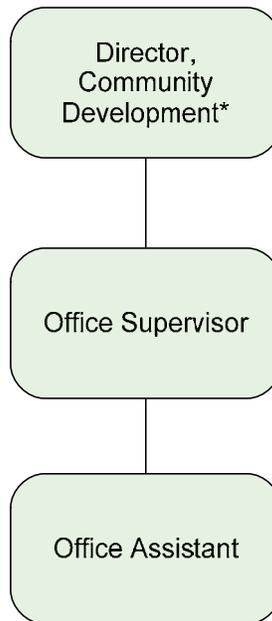
**COMMUNITY DEVELOPMENT
ADMINISTRATION - 1605**

VISION STATEMENT

To be prepared to meet the challenges of current and future growth, and provide a healthy, safe and desirable environment for the citizens of Pearland.

MISSION STATEMENT

Employ sound practices to develop, manage and maintain the quality of life for the citizens, visitors, and customers of the City of Pearland. Ensure safe and orderly development of the City through enforcement of our adopted development, building construction, health and property maintenance codes and ordinances. Provide proactive, effective and efficient internal and external customer service.



*Reports to Assistant City Manager

**COMMUNITY DEVELOPMENT
ADMINISTRATION – 1605**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	169,409	240,187	238,366	244,254
Materials & Supplies	11,217	1,680	1,664	2,225
Miscellaneous Services	572	9,800	109,522	122,861
Inventory				2,200
TOTAL	181,198	251,667	349,552	371,540

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Director, Community Development	1	1	1	1
Office Supervisor	1	1	1	1
Office Assistant		1	1	1
Administrative Clerk, Part-Time	1			
TOTAL	3	3	3	3

*Same as adopted budget, unless where noted.

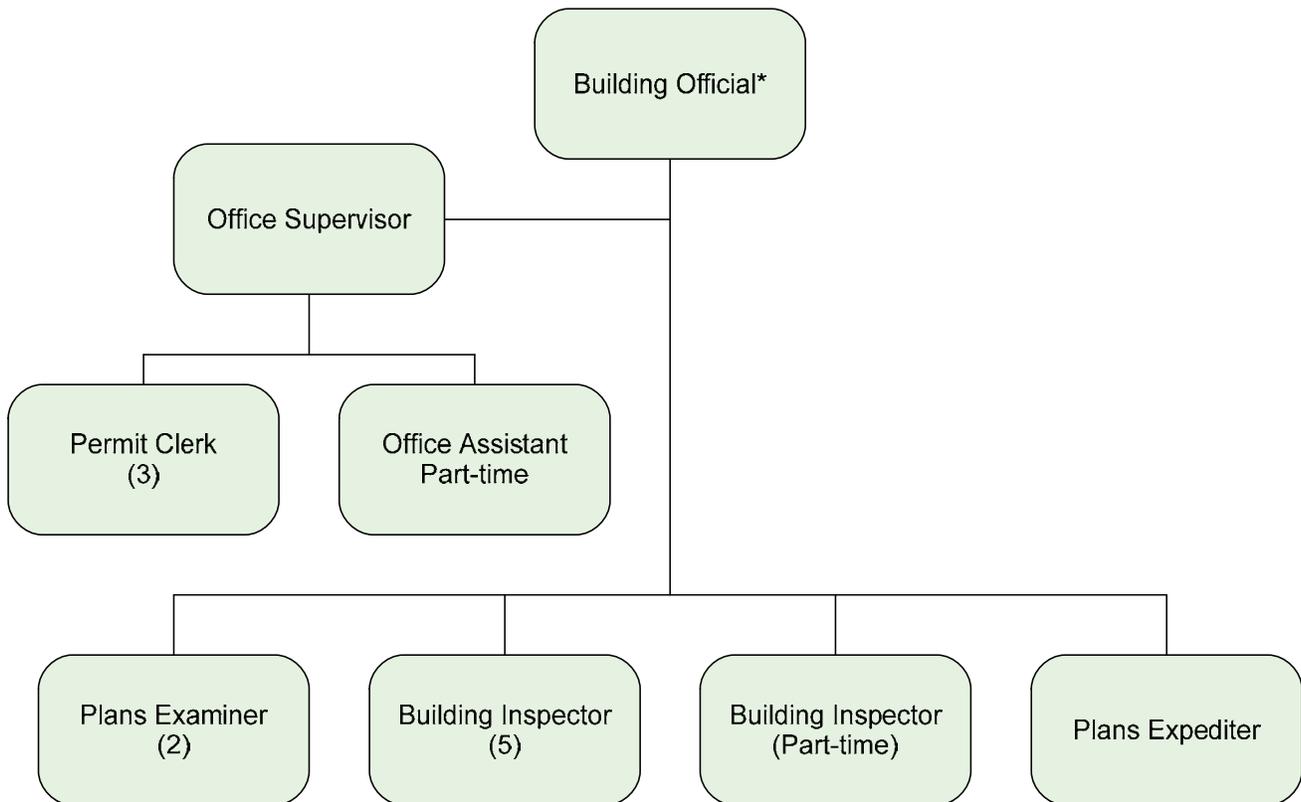
**COMMUNITY DEVELOPMENT
PERMITS & INSPECTIONS – 1610**

VISION STATEMENT

Provide quality and safe built environment for current and future residents and visitors of Pearland.

MISSION STATEMENT

Provide excellent customer service to internal and external customers by enforcing and administering building code and other applicable ordinances.



*Reports to Director, Community Development

COMMUNITY DEVELOPMENT PERMITS & INSPECTIONS – 1610

GOALS

- ◆ Continue to provide excellent customer service to both internal and external customers.
- ◆ Ensure quality and safe building practices with the use of our adopted ICC codes and our City ordinances for our residents and visitors to our City.
- ◆ Incorporate new technology into our day-to-day operations in order to provide residents and builders immediate inspections results.
- ◆ Continue to implement processes for effective interdepartmental collaboration thereby improving customer service.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Issued 797 permits for single family homes and 100 commercial permits.
- ◆ Performed 26,274 residential and commercial inspections.
- ◆ Staff attended 93 Pre-Development meetings.
- ◆ Processed 155 Open Records Requests.
- ◆ Permitted 100 commercial projects.
- ◆ Took lead to adopt 2012 building codes.
- ◆ Submitted and received approval for inspector certification pay.
- ◆ Staff attended prep exam classes as needed for additional training and departmental knowledge and certifications for professional development.
- ◆ Implemented new Electronic Plan Review and incorporated a comprehensive ICC (International Code Council) checklist.
- ◆ Conducted Builder's Forum.
- ◆ Building Official achieved Master Code Professional certification.
- ◆ Submitted a new ISO(Insurance Services Office) to get a better BCEGS (Building Code Effectiveness Grading Schedule) survey.
- ◆ Permit Clerks and Office Coordinator registered for ICC Permit Technician certification and started preparing for the class and test.
- ◆ Coordinated ICC (International Code Council) class focusing on the 2012 IRC Transition from the 2006 IRC Code changes for all staff.
- ◆ Added 2 additional Inspectors (specializing in plumbing) to our team.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue to obtain all certifications in the department for continuing education and training.
- ◆ Obtain additional Notaries for department in order to better assist customers.
- ◆ Have better real-time inspection reports by using technology to our advantage by use of Toughbooks for inspectors in the field.
- ◆ Implemented phone menu to allow customers to be routed to proper departments and decrease their time on hold.
- ◆ Continue to ensure all inspectors obtain the required plumbing license.

**COMMUNITY DEVELOPMENT
PERMITS & INSPECTIONS - 1610**

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total plans reviewed ¹	917	1,050	939	1,100
Percent of plan reviews completed within 10 business days - Residential	84%	98%	98%	98%
Percent of plan reviews completed within 15 business days - Commercial	91%	95%	97%	98%
Total building inspections	19,244	22,416	26,274	25,000
Percent of inspections completed within 24-hours	98%	98%	98%	98%
Percent of building inspections passing on 1st inspection	96%	98%	96%	98%
Average number of inspections per inspector ²	17	23	28	18
Number of structures demolished	11	21	29	20
Total permits issued ³	7,869	8,696	10,630	9,500

¹Includes new commercial and residential buildings and buildouts.

²The average number of inspections per inspector is on a daily basis.

³Includes building (residential, commercial, new and buildouts), mechanical, electrical, plumbing and garage sales.

**COMMUNITY DEVELOPMENT
PERMITS & INSPECTIONS - 1610**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	634,347	685,241	676,349	815,531
Materials & Supplies	960	9,885	10,535	11,781
Equipment Maintenance	26,409	36,639	23,300	26,119
Miscellaneous Services*	101,115	144,506	150,628	88,023
Inventory	2,453			12,010
Capital Outlay		16,600	16,268	
TOTAL	765,284	892,871	877,080	953,464

*FY2013 Miscellaneous Services includes use of consultant for plan review due to vacancies.

STAFFING	FY 2012 Actual	FY 2013 Amended Budget**	FY 2013 Year End Projection	FY 2014 Adopted Budget
Building Official	1	1	1	1
Building Inspector	4	5	5	5
Plans Examiner	2	2	2	2
Plans Expediter	1	1	1	1
Office Supervisor	1	1	1	1
Permit Clerk	3	3	3	3
Building Inspector, Part-time	1	1	1	1
Office Assistant, Part-time	1	1	1	1
TOTAL	14	15	15	15

**Additional Building Inspector position approved by Council in June 2013.

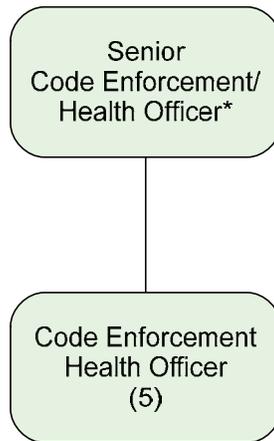
**COMMUNITY DEVELOPMENT
HEALTH & ENVIRONMENTAL SERVICES—1630**

VISION

To provide a superior environment for citizens, business owners and visitors of the City of Pearland by ensuring that all properties are maintained in a manner that encourages community pride, neighborhood integrity, public health, and sustains property values.

MISSION STATEMENT

Strive to provide excellent professional and courteous customer service in a timely manner by fair and impartial administration and enforcement of health codes, ordinances and property maintenance codes. Encourage prompt and voluntary compliance of violations.



*Reports to Director, Community Development

**COMMUNITY DEVELOPMENT
HEALTH & ENVIRONMENTAL SERVICES – 1630**

GOALS

- ◆ Enforce health codes, ordinances and property maintenance codes to positively impact the City of Pearland's environment.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Opened 2,148 code cases.
- ◆ 2,006 cases brought into voluntary compliance.
- ◆ Hired two Code/ Health inspectors to focus on health inspections.
- ◆ Accomplished the City's objective to perform two health inspections of each food establishment per our City's ordinance.
- ◆ Performed 674 health inspections.
- ◆ Performed 1,375 follow up health inspections.
- ◆ Adopted the 2012 International Property Maintenance Code.
- ◆ Revised the ordinance for food handler certification to allow food establishment employees to attend and obtain a state certification online.
- ◆ Updated health permit fees.
- ◆ Sr. Health / Code Officer received Code II certification.
- ◆ Sr. Health / Code Officer received certification from FEMA; Substantial Damage Estimator Training.
- ◆ Two new Inspectors received Code I certification.
- ◆ Added new members to and continued to work with the volunteer group, the 'Eyes of Pearland.'
- ◆ Assisted the City in the launch of Connect2Pearland.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Obtain certifications for all Officers for the 2012 International Property Maintenance Code.
- ◆ Obtain Code II certification for all Officers.
- ◆ Obtain Food Managers Certifications for all Officers.
- ◆ Re-evaluate implementing a Rental Property Inspection Program for single family and multi-family rental homes.
- ◆ Complete a rental property windshield inspection for tenant occupied single family homes.
- ◆ Obtain all continuing education units for all Officers.
- ◆ Explore system software for code enforcement related inspections in conjunction with new ERP section.
- ◆ Implement the use of Windows 8 tablets for entering inspection information, research while in the field, printing notices of violation on site, and the use of the HTE system while at an inspection. This will improve response time for addressing violations and help officers be more productive while in the field.

**COMMUNITY DEVELOPMENT
HEALTH & ENVIRONMENTAL SERVICES – 1630**

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of code enforcement cases opened	N/A	N/A	2,148	2,500
Cases brought into voluntary compliance	874	1,718	2,006	2,440
Number of tenant occupancy inspections	N/A	N/A	79	100
Number of foster/home daycare inspections performed	N/A	N/A	62	100
Number of health code complaints received	110	29	62	40
Number of health code complaints substantiated	N/A	N/A	60	36
Percent of health code complaints substantiated	N/A	N/A	97%	90%
Number of health inspections (initial)	383	232	674	810
Number of follow-up health inspections	N/A	N/A	1,375	1,480
Number of alcohol verification checks	N/A	N/A	25	30
Number of citations issued	16	7	27	25
Number of temporary health permits issued	N/A	N/A	174	155
Number of plan reviews for new establishments	N/A	N/A	13	18
Number of open record requests submitted	N/A	N/A	58	60
Number of code enforcement complaints received	1,541	2,074	2,244	2,290
Number of code complaints substantiated	N/A	N/A	2,144	2,240
Percent of code complaints substantiated	N/A	N/A	95.5%	97.8%

**COMMUNITY DEVELOPMENT
HEALTH & ENVIRONMENTAL SERVICES – 1630**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	215,013	320,296	323,682	338,267
Materials & Supplies	523	7,595	7,370	8,690
Equipment Maintenance	12,828	23,172	13,296	12,892
Miscellaneous Services	15,412	27,142	29,739	26,828
Inventory		5,950	5,250	7,400
Capital Outlay		33,200	33,295	
TOTAL	243,776	417,355	412,632	394,077

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Senior Code Enforcement/Health Officer	1	1	1	1
Code Enforcement/Health Officer	3	5	5	5
TOTAL	4	6	6	6

*Same as adopted budget, unless where noted.

**COMMUNITY DEVELOPMENT
PLANNING DEPARTMENT – 1650**

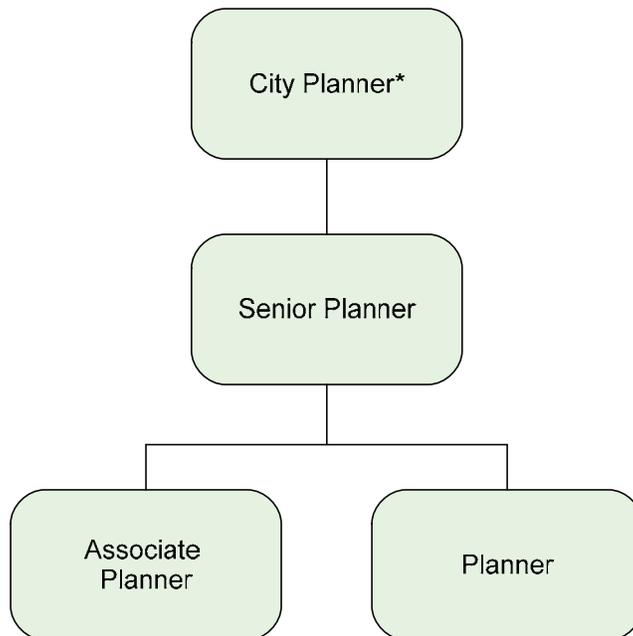
VISION

To guide the growth and redevelopment of the City in a well planned and sustainable manner, whereby enhancing the quality of life for residents while encouraging future economic development.

MISSION STATEMENT

Facilitate the development process in the City of Pearland, mainly by meeting with developers, property owners, and other interested parties, and developing and maintaining short- and long-range plans for the growth of the City, in order to create and maintain a desirable land use pattern for an enhanced quality of life for our citizens.

Administer the Comprehensive Plan, the Unified Development Code, and ensure the health, safety, and welfare of citizens and property by regulating the use of land within the corporate limits of the City of Pearland. Process and review applications for zone changes, variance requests, and subdivision plats. Make recommendations to the Planning and Zoning Commission and City Council on various planning, development, and land use related activities.



*Reports to Director, Community Development

**COMMUNITY DEVELOPMENT
PLANNING DEPARTMENT – 1650**

GOALS

- ◆ Ensure that the City of Pearland is a desirable place for people to live, work and recreate, and promote balanced and sustainable growth.
- ◆ Ensure safe and pedestrian friendly neighborhoods.
- ◆ Provide an environment where businesses can thrive and flourish.
- ◆ Provide a high level of customer service to our citizens, developers, elected and appointed officials, and other City staff.
- ◆ Apply sound and current planning principles while planning for the City.
- ◆ Encourage professional growth of all employees and encourage their advancement.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Submitted award application for 2013 Texas APA Certificate of Achievement for Planning Excellence.
- ◆ Provided professional training for staff and Planning and Zoning Commission:
 - Attended and Presented at the National Planning Association Conference,
 - Attended Texas Chapter of the American Planning Association Annual Conference.
- ◆ Provided annual training for Planning and Zoning Commission and Zoning Board of Adjustment.
- ◆ Updated Planning and Zoning Strategic Priorities for 2013.
- ◆ Conducted Planning Day 2013.
- ◆ Completed T-14 Unified Development Code Update (annual update).
- ◆ Completed T-15 Unified Development Code update (electronic message sign updates).
- ◆ Began T-16 Unified Development Code update (annual update).
- ◆ Continued to participate in “Adopt a Street Program” as a team-building activity for the Planning Department.
- ◆ Updated the Comprehensive Plan to incorporate the Lower Kirby Development Plan.
- ◆ Updated the Comprehensive Plan to incorporate the Grand Boulevard Plans.
- ◆ Continued to publish the Community Development newsletter quarterly.
- ◆ Commenced Comprehensive Plan Update process.
- ◆ Completed the Annexation of Brazoria County MUD 4.
- ◆ Provided population updates (every 6 months).
- ◆ Reinstated the Senior Planner position.
- ◆ Completed “Development in Brazoria County” FAQ informational document.
- ◆ Represented Pearland in regional committees, such as Pedestrian Bicycle Subcommittee and Transportation Subcommittees of the Houston-Galveston Area Council.
- ◆ Assisted with the City’s Water and Sewer Impact Fee study.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Conduct Annual Planning Day.
- ◆ Work towards applying for Scenic City Platinum Award to upgrade current certification of Gold Award.
- ◆ One additional staff member to complete Strategic Supervisory Training.
- ◆ Continue professional training for staff, Planning and Zoning Commission, and Zoning Board of Adjustment.
- ◆ Pursue AICP (American Institute of Certified Planners) certification for one staff member.
- ◆ Continue to represent Pearland in regional committees, such as Pedestrian Bicycle Subcommittee and Transportation Subcommittees of the Houston-Galveston Area Council.
- ◆ Provide population updates and work with Census Bureau to re-evaluate population estimates for Pearland.
- ◆ Process T-17 Annual Unified Development Code update.
- ◆ Create Harris County and Fort Bend County FAQ informational document for development in those jurisdictions.
- ◆ Continue to participate in “Adopt a Street Program” as a team-building activity for the Planning Department.
- ◆ Reinstate annual City of Pearland Bike-to-Work Day.
- ◆ Continue to provide population updates and special studies.
- ◆ Continue to publish Community Development newsletter.
- ◆ Evaluate and restructure subdivision platting procedures, administratively.
- ◆ Finalize the Comprehensive Plan Update.

**COMMUNITY DEVELOPMENT
PLANNING DEPARTMENT – 1650**

FISCAL YEAR 2014 OBJECTIVES (continued)

- ◆ Update departmental Standard Operating Procedures.
- ◆ Update Development Handbook.
- ◆ Update Planning Department Strategic Plan.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Zone Change Cases	22	9	18	20
Planned Unit Developments	2	1	5	10
ZBA Cases ¹	22	6	5	6
Total Pre-Development Meetings	131	122	99	125
Total Plat Approvals	43	62	93	110
Zoning Map/Text Amendments/Comp Plan	1	0	2	2
Site Plans reviewed	76	97	53	75
Number of Commercial reviews for CO's, Permits and Buildouts reviewed	436	372	208	200
Percent of Commercial Plans for CO's ² , Permits and Buildouts reviewed within 5 days	100%	100%	100%	100%
Number of Single Family Residential Plans reviewed	615	592	574	525
Percent of Single Family Residential Plans reviewed within 5 days	100%	100%	100%	100%
Sign Permits reviewed	265	314	304	300
Percent of Sign Permits reviewed within 5 days	100%	100%	100%	100%

¹ZBA - Zoning Board of Adjustment

²CO's - Certificates of Occupancy

**COMMUNITY DEVELOPMENT
PLANNING DEPARTMENT – 1650**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	325,949	231,153	235,254	286,031
Materials & Supplies	15,320	25,267	25,547	21,560
Equipment Maintenance	730	2,617	1,622	1,605
Miscellaneous Services	30,743	134,200	31,448	31,626
Sundry Charges	2,274	2,500	2,500	2,500
Inventory		2,200	4,475	
TOTAL	375,016	397,937	300,846	343,322

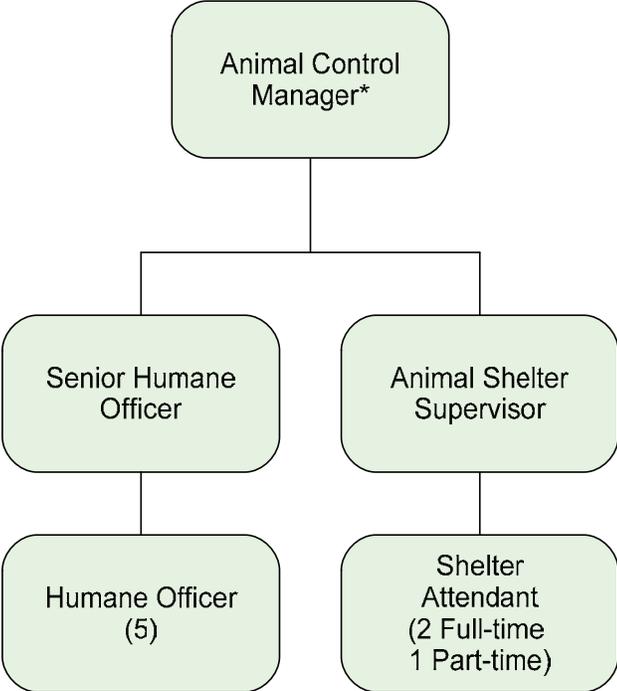
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Planning Director	1	1	1	1
Senior Planner		1	1	1
Associate Planner	1	1	1	1
Planner	1	1	1	1
TOTAL	3	4	4	4

*One Senior Planner position approved by Council in June 2013.

ANIMAL CONTROL - 1520

MISSION STATEMENT

The mission of the Pearland Animal Control and Adoption Center is to ensure the well-being of both animals and residents of our community by delivering high quality, responsive and cost effective animal control services. This mission is accomplished by enforcing animal control laws, promoting responsible pet ownership through outreach and education, as well as by providing compassionate service to animals and their owners.



*Reports to Assistant City Manager

ANIMAL CONTROL - 1520

GOALS

- ◆ Be the local authority on rabies protection and eradication.
- ◆ Provide assistance to the Texas Department of Health Zoologist Control concerning human health (West Nile Virus, etc.).
- ◆ Enhance the local adoption program and provide education to the citizens of Pearland on the benefits of spaying and neutering.
- ◆ Enforce the Ordinances of the City of Pearland.
- ◆ Enforce the rules adopted by the Board under the area rabies quarantine provisions of Section 826.045.
- ◆ Hold impounded animals that are stray, abandoned, or quarantined.
- ◆ Provide for the care, redemption and adoption of these animals as well as the observation of quarantined animals.
- ◆ Educate the public on the impact of new State laws and ensure that compliance is enforced.
- ◆ Enforce and prosecute animal cruelty when necessary.
- ◆ Provide support to the citizens and their pets during times of disasters.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Continued work on progressive animal control ordinances for the community.
- ◆ Improved response time by more than 10%.
- ◆ Began development of a plan to reduce the euthanasia rate in accordance with Council Strategic Priority VIII.A.
- ◆ Continued to expand volunteer network and foster program.
- ◆ Held quarterly evening adoption events.
- ◆ Implemented Web based City licensing.
- ◆ Secured funding in the FY 2014 budget to purchase adoption van.
- ◆ Implemented dog kennel cleaning contract.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue work on progressive animal control ordinances for the community.
- ◆ Continue to develop a plan to reduce the euthanasia rate in accordance with Council Strategic Priority VIII.A.
- ◆ Continue to expand volunteer network and foster program.
- ◆ Expand quarterly evening adoption events in the community.
- ◆ Expand mobile adoption events with the acquisition of a van and additional personal.
- ◆ Develop a five-year plan.

PERFORMANCE MEASURES

	<u>FY 2011</u> <u>Actual</u>	<u>FY 2012</u> <u>Actual</u>	<u>FY 2013</u> <u>Projection</u>	<u>FY 2014</u> <u>Target</u>
Number of animals received at shelter	2,685	2,220	2,310	2,325
Number of people coming to shelter	5,942	5,839	6,200	6,250
Total number calls for service	4,346	4,326	4,675	4,700
Number of warnings issued	3,130	4,426	3,805	3,800
Number of citations issued	178	204	250	250
Total number of animals captured or returned to wild	215	201	150	150
Number of licenses issued	2,131	2,240	2,190	2,250
Percent of animals returned to owner	24%	21%	26%	26%
Number of bite cases	107	98	165	165
Number of Priority 1 calls*	296	333	280	300
Response time for Priority 1 calls (in min/sec)	47min7sec	67min44sec	22min39sec	22min0sec
Service call per officer (average monthly)	83	78	86	87

ANIMAL CONTROL - 1520

PERFORMANCE MEASURES (continued)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Average length of stays in shelter for impounded animals: (in days)				
Dogs/Cats	30	44	37	35
Livestock	7	25	10	10
Wildlife	0	0	0	1
Number of adoptable animals at shelter (monthly average)	118	99	94	65
Number of animals adopted	542	444	476	500
Percent adopted (all animals)	40%	40%	43%	45%
Number of animals euthanized	1,366	1,296	1,300	1,275
Percent of animals euthanized	51%	58%	56%	55%
Number of animal cruelty cases reported	194	124	93	90

*Priority 1 calls are defined as those where there is an injured animal that needs care or there is a threat to a human, such as bite cases or possible rabies-carrying wildlife.

ANIMAL CONTROL - 1520

OVERVIEW

The Animal Control Department provides protection to public health by establishing uniform rules for the control and eradication of rabies in accordance with the Texas Health and Safety Code, and enforces applicable rules, regulations, and ordinances. While protecting the public from problems with animals, the Animal Control Department also protects the animals. With the addition of a Shelter Attendant in 2014, the Department has a staff of eleven professionally trained employees dedicated to serving the public and animals. In addition to the responsibility for impoundment of stray animals within the city limits of Pearland, the Humane Officers trap wildlife, provide for adoption of animals, respond to citizen calls of concern or emergencies, provide speakers for educational events for school and local groups, enforce state and local ordinances, remove animal carcasses from roadways, investigate animal cruelty cases, investigate animal bite cases, provide maintenance and care of the shelter facility, as well as care of all impounded animals, and seek grant funding to promote operations.

The Animal Control Department is on call 24/7 for animal related emergencies, and the shelter is open 7 days a week, except holidays. The department responds to approximately 4,700 calls for service and receives over 2,300 animals per year at the shelter.

Key Budget Items for FY 2014 include:

- ◆ Animal Shelter position added for 11 months, beginning November 1, 2013.
- ◆ Econoline van and animal transport cages to use for mobile adoptions and events; funded in the Citywide Donation Fund - \$39,345.
- ◆ Replacement vehicle with deer skin box.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	417,503	451,697	448,227	484,609
Materials & Supplies	58,269	56,475	58,109	56,943
Building Maintenance	480	4,989	4,989	1,200
Equipment Maintenance	39,009	47,278	45,007	42,604
Miscellaneous Services	49,548	116,491	112,006	105,158
Capital Outlay	(5,105)			45,943
TOTAL	559,704	676,930	668,338	736,457

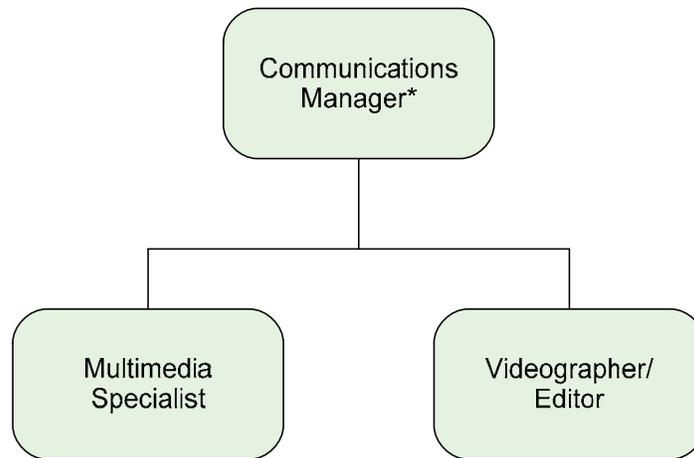
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Animal Control Manager	1	1	1	1
Sr. Humane Officer	1	1	1	1
Humane Officer	5	5	5	5
Animal Shelter Supervisor	1	1	1	1
Animal Shelter Attendant	1	1	1	2
Animal Shelter Attendant, Part-time	1	1	1	1
TOTAL	10	10	10	11

*Same as adopted budget, unless where noted.

COMMUNICATIONS—1530

MISSION

The mission of the Communications Department is to serve as the City's primary provider of internal and external communication expertise, coordination and support. The department encourages maximum citizen involvement and access, promotes employee communication, provides accurate and timely information to the media and to the community, and ensures that Pearland citizens receive trustworthy information.



*Reports to Assistant City Manager

COMMUNICATIONS - 1530

GOALS

- ◆ Increase awareness, interest and participation of Pearland residents in City government goals and activities.
- ◆ Build community pride among residents and positive identification with their home city.
- ◆ Build corporate pride among employees and positive identification with the City government as a whole.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Began the process of redesigning the City's web site.
- ◆ Garnered more than 3,000 Facebook Fans, and more than 7,650 YouTube video views.
- ◆ Launched the City's fourth social media page – Instagram.
- ◆ Produced fifteen City News Updates, three I Remember segments and seven Pet Features and covered (either via photography, video or both) more than 20 community or special events.
- ◆ Began live streaming City Council meetings on the Pearland TV (Comcast Ch. 16 and U-verse Ch. 99).
- ◆ Launched an Animal Control & Adoption Center ad campaign which included print, online and PISD bus advertisings.
- ◆ Assisted in the development of a supplement to the City's brand guidelines for Parks & Recreation.
- ◆ Redesigned City's business cards and stationery and implemented a new electronic ordering process.
- ◆ Unveiled a redesigned Recycling and Solid Waste brochure.
- ◆ Successfully redesigned and distributed the City's Calendar & Annual Report, which for the first time, included photos of City residents.
- ◆ Successfully implemented a strategic hurricane preparedness communications & marketing plan.
- ◆ Revamped the Mayor's Annual State of the City presentation and video, using a motorcycle-themed intro.
- ◆ Installed and promoted new Assisted Listening Devices for residents with a hearing impairment as part of the City Council Chambers audiovisual equipment upgrade.
- ◆ Received the following awards:
 - Outstanding Media Award - Super Pearland,
Emergency Management Association of Texas
 - Award of Excellence - Publication Design - 2013 Calendar & Annual Report,
International Association of Business Communicators
 - Crystal Award - Maverick Marketing – CATFAX and Crystal Award - Online Social Media (Non-profit) -
Pearland's New Communications,
American Marketing Association
 - TAMI Award - Electronic Newsletter - Pearland Connect and Award of Excellence - Best Use of a
Promotional Item - Super Pearland,
Texas Association of Municipal Information Officers
 - Bronze Quill Award of Excellence - 2013 Calendar & Annual Report,
International Association of Business Communicators

FISCAL YEAR 2014 OBJECTIVES

- ◆ Enhance Pearland TV through the production of thoughtful, insightful and meaningful video to tell Pearland's story by utilizing news and event features, scripted video spots and interviews with Pearland citizens.
- ◆ Support City departments in areas of communication that touch our Pearland residents including, but, not limited to: groundbreaking, building openings, flyers, marketing collateral, brochures, pamphlets, etc.
- ◆ Continue developing a brand image for the City of Pearland.
- ◆ Identify marketing opportunities and strategies to promote City programs and services.
- ◆ Launch new City web site design.

COMMUNICATIONS - 1530

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of website pages created	860	627	680	950
Number of website pages revised	1,541	1,191	1,200	1,500
Number of CityView slides created and posted	1,438	965	300	385
Total number of website visits	2,042,257	1,894,337	2,000,000	2,500,000
Total media relations contacts	24	79	95	125
Facebook fans/friends	N/A	2,956	3,400	3,800
Twitter Followers	N/A	595	650	800
YouTube subscribers	N/A	58	65	100
Number of news releases written	25	36	45	50
Percent of news releases published	99%	100%	95%	95%
Percent of media requests receiving same-day response	99%	100%	100%	100%

COMMUNICATIONS - 1530

OVERVIEW

Pearland's Communications Department serves as the City's Public Information Office, keeping residents and employees informed of events and activities occurring throughout Pearland. The department disseminates information about the City of Pearland, its services, projects, events and programs and produces and distributes the City's biannual printed newsletter - Pearland In Motion, and the City's monthly electronic newsletter - Pearland Connect. Communications also maintains the City's web site and government cable station - Pearland TV, which is broadcast on Comcast Channel 16, U-verse Channel 99, and online at cityofpearland.com. The department is also responsible for producing the City's Calendar & Annual Report and managing the City's electronic communications system, which allows residents the opportunity to sign up to receive City news and information.

Key Budget Items for FY 2014 include:

- ◆ Videographer/Editor position added, 11 months, beginning November 1, 2013; offset with savings from cost of contractor.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	174,038	151,049	149,387	199,348
Materials & Supplies	73,558	65,235	60,575	67,692
Equipment Maintenance	5,336	9,800	4,040	4,900
Miscellaneous Services	43,132	107,446	114,490	60,463
TOTAL	296,064	333,530	328,492	332,403

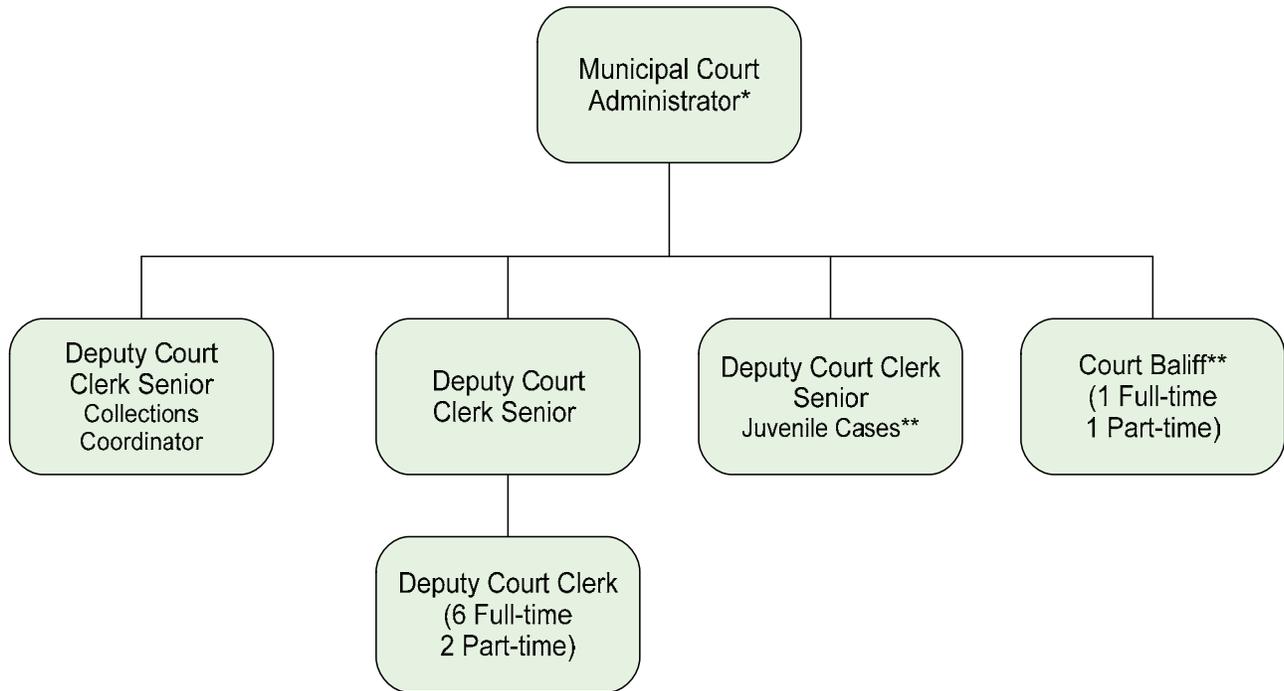
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Public Affairs Manager	1	1	1	1
Multimedia Specialist	1	1	1	1
Videographer/Editor				1
TOTAL	2	2	2	3

*Same as adopted budget, unless where noted.

MUNICIPAL COURT - 1540

MISSION STATEMENT

The mission of the Municipal Court is to provide the citizens of Pearland, as well as city leaders, judges, law enforcement, legal professionals, and the State of Texas with a fair, just forum in Pearland Municipal Court.



*Reports to Assistant City Manager

**Positions funded in Special Revenue Funds

MUNICIPAL COURT – 1540

GOALS

- ◆ Uphold the Constitution, laws and legal regulations of the United States, the State of Texas and all governments therein.
- ◆ Set high standards to maintain and preserve the integrity of all cases filed in the Pearland Municipal Court of Record.
- ◆ Abide by the standards set out in the Texas Code of Judicial Conduct.
- ◆ Protect the confidentiality of all records filed.
- ◆ Remain cognizant of the needs of customers and citizens of the Pearland Municipal Court to reinforce the positive perception of the judiciary.
- ◆ Provide access and encourage education of staff to increase the level of expertise and proficiency in the affairs of the Municipal Court.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Selected and awarded new data management and reporting software.
- ◆ Cross-trained new and Senior staff to ensure continuity and efficiency.
- ◆ One staff member obtained certification at various levels.
- ◆ Implemented bond forfeiture procedures on cash bonds in the Municipal Court.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Part-time to full-time Presiding Judge, allowing the court to have more dockets throughout the week to lessen the volume on heavy dockets and to reduce the number of days to trial.
- ◆ At least two staff members achieve certification.
- ◆ Re-organize records retention system, either scanned or filed by alpha order for easy retrieval.
- ◆ Complete conversion of new data management and reporting software program for courts.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of trials prepared:	688	1,116	885	950
Judge Trials	235	375	278	300
Jury Trials	453	741	607	650
Number of warrants issued:	8,776	9,820	10,727	11,400
Capiases	4,506	4,537	4,896	5,200
Failure to Appear	4,270	5,283	5,831	6,200
Total number of charges brought in:	26,369	30,187	27,439	28,500
Percent Guilty Charge	44%	53%	61%	68%
Percent Charges Dismissed	12%	8%	7%	7%
Percent in Compliance ¹	29%	20%	24%	25%
Turnaround time from date of plea/request for trial to trial date:				
Bench Trial (number of days)	47	67	51	50
Jury Trial (average number of days)	62	61	51	50
Number of juvenile cases	574	692	551	600

MUNICIPAL COURT - 1540

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Collections:				
Unpaid Balance Letters Issued	4,576	4,730	5,416	5,700
Percent responded to letters with payment	31%	25%	26%	25%
Number of Fail to Appear Calls	5,096	6,382	5,604	5,700
Percent responded to calls with appearance	56%	38%	28%	32%
Cases sent to Omni	6,163	5,971	7,027	7,200
Number of warrants cleared:	9,111	10,080	10,328	10,900
Round-up	915	837	861	860
Warrant Officer	360	1,565	1,988	2,000
ALPR	377	350	122	135
District	133	16	18	20
Other	7,326	8,149	7,338	7,600
Value of warrants cleared:	\$3,266,791	\$3,636,997	\$3,577,358	\$3,900,000
Round-up	\$1,925	\$293,051	\$357,029	\$360,000
ALPR – cash	\$58,242	\$37,055	\$27,841	\$19,000
ALPR - jail time	\$15,369	\$16,412	\$3,496	\$3,500
Officer Beat – cash	\$13,811	\$3,029	\$5,450	\$5,750
Officer Beat - jail time	\$7,200	\$1,308	\$1,823	\$2,100
Outstanding warrants	15,314	16,300	17,665	16,500
Value of outstanding warrants	\$4,927,821	\$5,542,206	\$6,273,801	\$5,900,000
Revenue Collected	\$2,714,217	\$3,141,222	\$3,333,675	\$3,568,281

¹Compliance - corrected registration/inspection, completed driver's safety or deferred.

MUNICIPAL COURT – 1540

OVERVIEW

The Municipal Court has original jurisdiction over Class C misdemeanors and City Code violations which occur within the corporate city limits of Pearland and are punishable by fine only. It is the function of the Municipal Court to provide accessible, efficient and well-reasoned resolution of all the court's cases. The staff maintains a modern computerized record and money management system for approximately 28,000 charges processed by the Court each year. The Court office maintains standing judicial orders that may allow disposal of a case without appearing at an official arraignment. Additionally, the court is responsible for collecting fines, as well as numerous other court costs, that must be accounted for and sent to the Texas Comptroller's Office on a quarterly basis. The Court reports to an Assistant City Manager.

Key Budget Items for FY 2014 include:

- ◆ One part-time Deputy Court Clerk position added.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	521,625	565,184	571,389	608,253
Materials & Supplies	7,256	7,270	7,420	7,450
Equipment Maintenance	53			
Miscellaneous Services	38,447	40,900	37,379	38,660
Sundry Charges	2,349	2,500	2,500	2,500
Inventory				1,500
TOTAL	569,730	615,854	618,688	658,363

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Municipal Court Administrator	1	1	1	1
Juvenile Case Manager**	1	1	1	
Deputy Court Clerk	5	6	6	6
Deputy Court Clerk, Senior	1	1	1	3
Deputy Court Clerk	1	1	1	
Court Bailiff**	1	1	1	1
Bailiff, Part-Time **	1	1	1	1
Deputy Court Clerk, Part-Time		1	1	2
TOTAL	11	13	13	14

*In January 2013, Council approved the addition of one full-time Deputy Court Clerk I position.

**These three positions are funded in Special Revenue Funds.

Juvenile Case Manager position title was changed to Deputy Court Clerk Senior FY14.

**PUBLIC WORKS
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Public Works				
Administration	202,021	173,766	170,001	467,100
Fleet Maintenance	440,706	437,728	408,295	421,722
Streets & Drainage	4,067,676	4,906,598	5,051,847	4,766,232
Service Center	170,224	226,815	175,089	144,911
Engineering & Capital Projects				
Engineering & Capital Projects Administration		274,184	266,217	267,947
Capital Projects	921,231	725,661	730,748	784,244
Geographic Information Systems	165,754	227,452	223,450	216,092
Engineering	870,749	1,136,328	1,089,596	1,044,859
Traffic Operations & Management	625,849	779,105	717,511	1,272,991
PUBLIC WORKS TOTAL	7,464,210	8,887,637	8,832,754	9,386,098

EXPENDITURES BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	3,402,200	3,735,080	3,559,555	3,716,641
Materials & Supplies	376,517	380,975	398,525	550,101
Building Maintenance	755,359	779,597	855,656	700,000
Equipment Maintenance	303,722	478,371	469,374	415,344
Miscellaneous Services	2,120,718	2,453,942	2,510,111	3,009,958
Inventory	1,320	1,500	17,914	1,500
Sundry	62,865	131,116	131,116	113,740
Capital Outlay	441,509	927,056	890,503	878,814
PUBLIC WORKS TOTAL	7,464,210	8,887,637	8,832,754	9,386,098

STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Public Works				
Administration	1.75	1.75	1.75	1.75
Fleet Maintenance	7	7	7	7
Streets & Drainage	17	17	17	17
Service Center				
Engineering & Capital Projects				
Engineering & Capital Projects Administration	3	3	3	3
Capital Projects	8	8	8	9
Geographic Information Systems	2	2	2	2
Engineering	12	12	12	12
Traffic Operations & Management	6	6	6	6
PUBLIC WORKS TOTAL	56.75	56.75	56.75	57.75

*Same as adopted budget, unless where noted.

PUBLIC WORKS

OVERVIEW

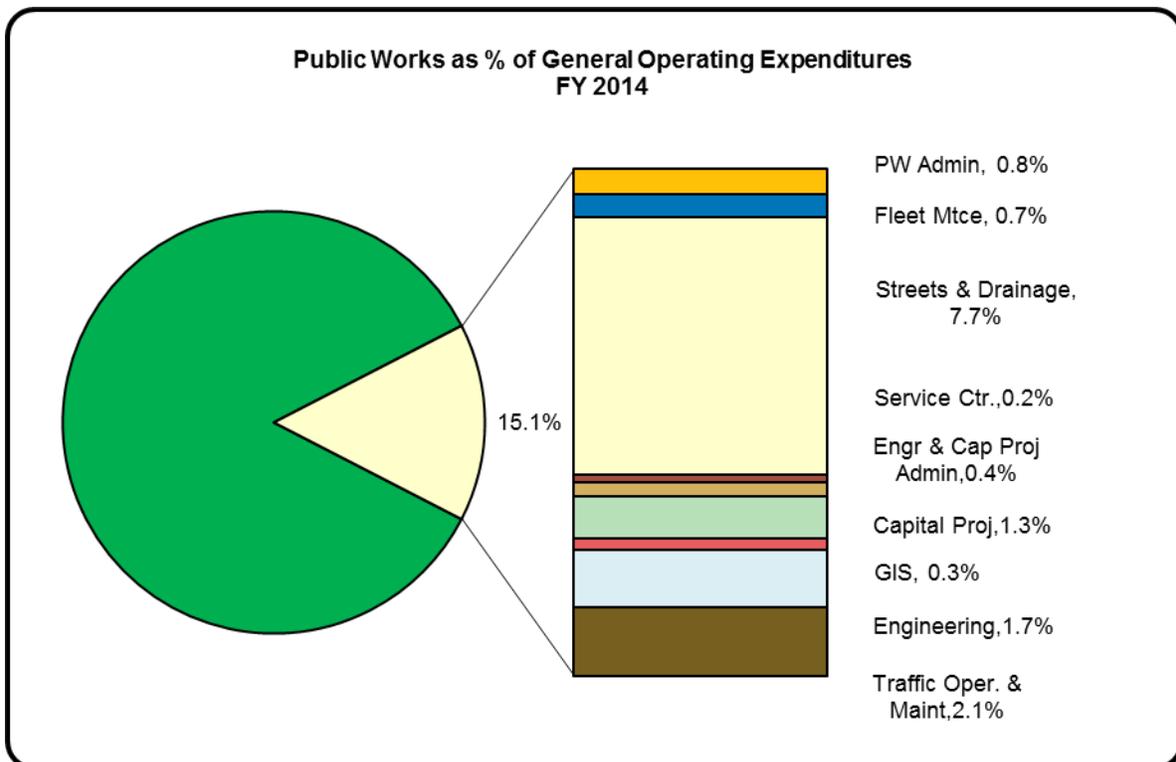
The divisions reporting to Public Works Administration Department maintain the City streets, drainage and water and sewer systems. There are a total of nine divisions managed by the Public Works Administration Department, three of which are funded from the General Fund and six from the Water & Sewer Fund. The three divisions in addition to Administration that are in the General Fund include Fleet Maintenance, Streets & Drainage and the Service Center.

The Fleet Maintenance Division manages City vehicles and motorized equipment, including preventive maintenance and repairs. The Service Center maintains the fuel operations of the City and maintains records of consumption. The Service Center also maintains and distributes storeroom equipment and supplies to the various City departments. Streets & Drainage is responsible for maintaining and managing the City's streets, sidewalks, and ditches. This division provides street sweeping, pothole patching, culvert setting, and cleans storm drains, inlets and lines. This division maintains approximately 377 centerline miles or 839 lane miles of streets and roadways and over 185 miles of existing storm sewer system throughout the City.

Engineering & Capital Projects is included in the Public Works function beginning FY 2013. Divisions reporting to Engineering and Capital Projects Administration include Capital Projects, GIS, Engineering, and Traffic Operations and Maintenance, and are described in the Engineering & Capital Projects Overview.

Key Budget Items for FY 2014 in Departments under Public Works Administration include:

- ◆ FY 2014 includes \$600,000 for asphalt road rehabilitation, \$300,000 for condition assessment of roads and sidewalks, and \$437,000 for sidewalk replacement.
- ◆ A motor grader with blade at \$124,543, with rental savings of \$33,821.
- ◆ A dual drum compactor at \$133,600, with rental savings of \$28,410.
- ◆ A new GPS receiver.
- ◆ A reduction in fuel cost for generators.



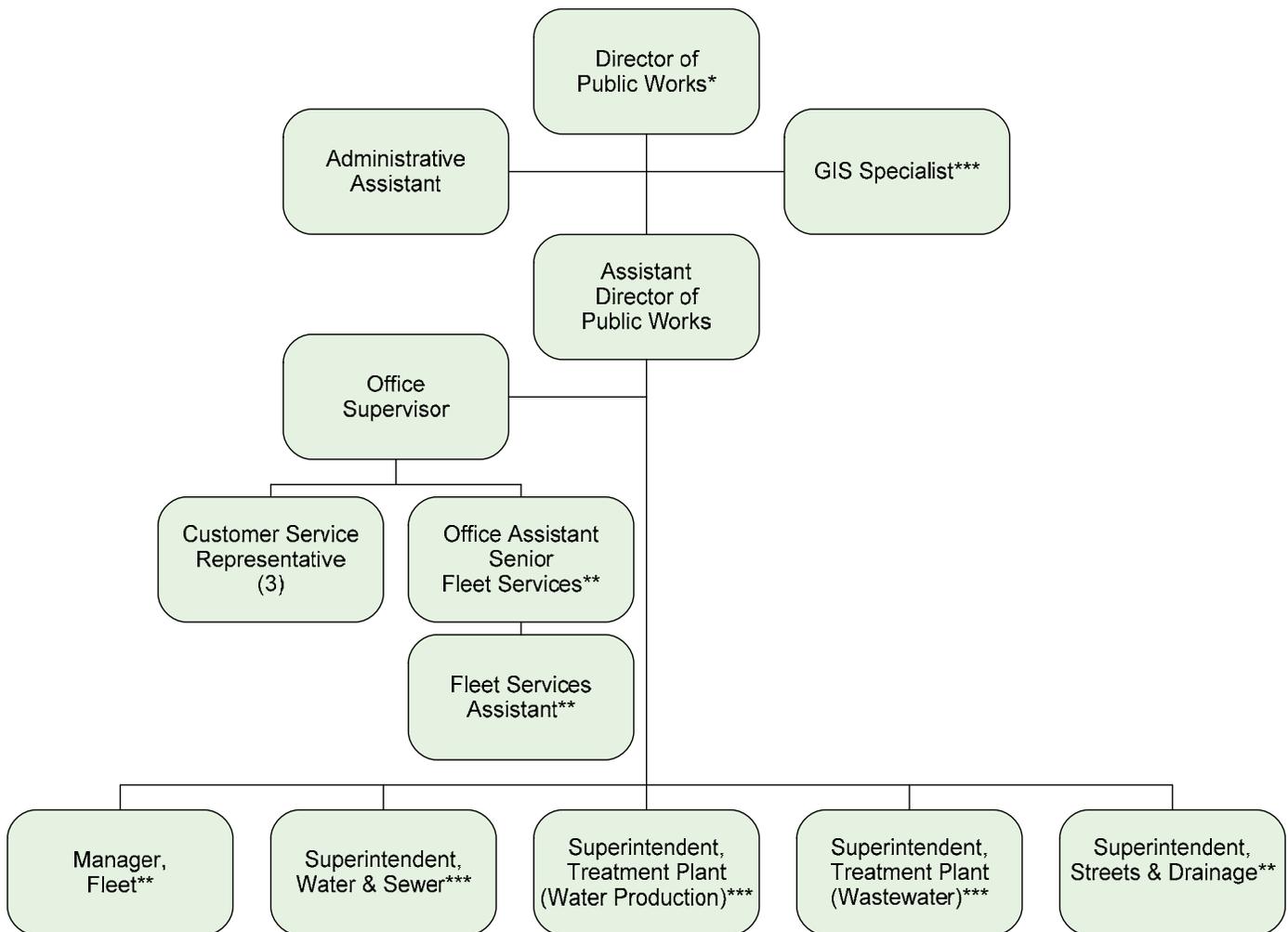
PUBLIC WORKS

VISION STATEMENT

The Public Works Departments will work in partnership with all City departments to identify and meet the current and future needs of our community through applied knowledge, by offering professional expertise, supporting City Council goals, providing quality workmanship, developing future leaders, with a dedication to customer service.

MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



*Reports to Assistant City Manager

Positions funded 25% in General Fund and 75% in Water & Sewer Fund unless otherwise noted

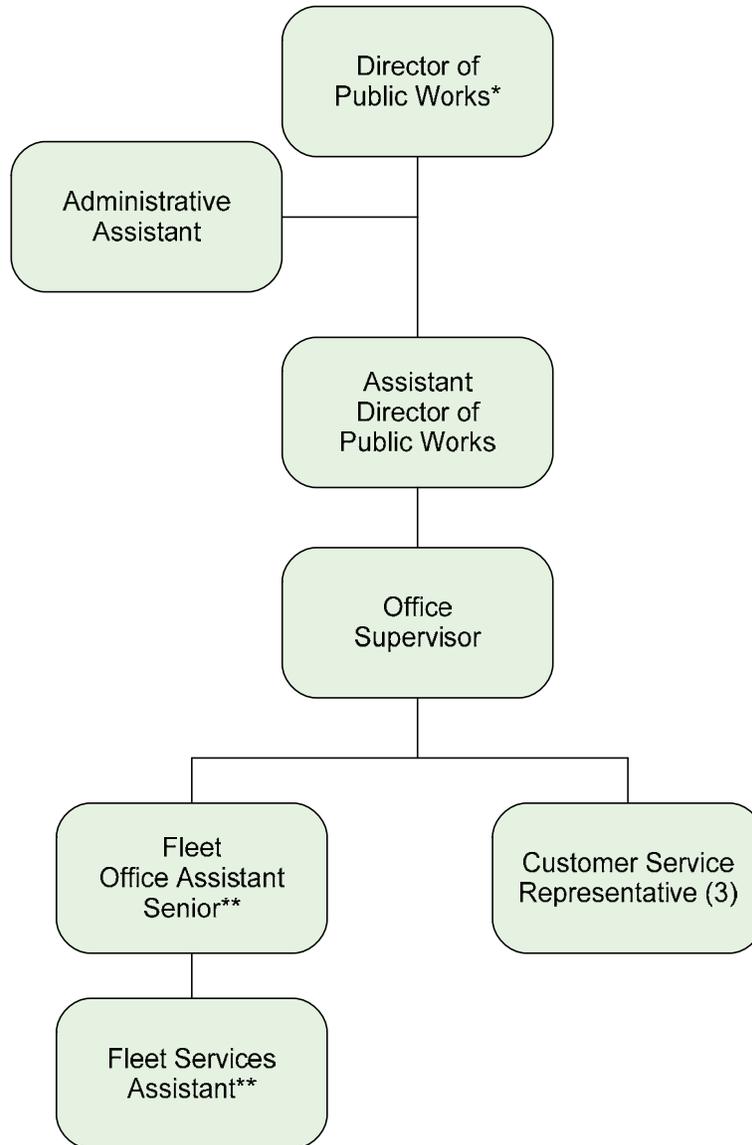
**Positions funded 100% in General Fund

***Positions funded 100% in Water & Sewer Fund

PUBLIC WORKS ADMINISTRATION - 3520

MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



*Reports to Assistant City Manager

**Fleet positions budgeted 100% in the Fleet Department

All other positions are funded 25% in the General Fund, 75% in the Water & Sewer Fund

PUBLIC WORKS ADMINISTRATION - 3520

GOALS

- ◆ Acquire and disseminate knowledge or information that impacts the Public Works Department.
- ◆ Forecast manpower, equipment, and budget requirements for the department based on projections of City growth.
- ◆ Interact with agencies outside the City on behalf of the Public Works Department.
- ◆ Enhance employees' growth and ownership by offering and monitoring continuing education in all fields of Public Works.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.
- ◆ Facilitate cooperation with other City departments.
- ◆ Educate the citizens about the role of Public Works and the services we provide.
- ◆ Routinely and persistently acknowledge the pride, quality, dedication and commitment that the Public Works employees contribute to the City of Pearland.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ During 2013 this department persevered through an eight month vacancy in the Assistant Director position and the three month vacancy in the Director position. Despite the disadvantage, the department continued to provide excellent service to the public.
- ◆ Assisted with the smooth transition of Traffic Operations Division from the Public Works Department to the Engineering department. Included cross-training provided to the Engineering Department clerical staff on time clock software, HTE work orders, processing and dispatching emergency call outs for malfunctioning traffic lights.
- ◆ Established a new sense of synergy in the Public Works Department.
- ◆ Processed and completed in excess of 18,000 work orders.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Acquire and disseminate knowledge and information to all stakeholders of the Public Works Department.
- ◆ Provide direction and guidance on the continued recapitalization of the City's older infrastructure.
- ◆ Complete condition assessment of streets and sidewalks and present recommendations of phased rehab plan to City Council.
- ◆ Fleet will develop a Compressed Natural Gas (CNG) plan for the City in FY14, the goals of which will be to reduce operational expenditures and vehicular emissions.
- ◆ Fleet will implement a CNG pilot program in FY14 to outfit three F-150 pick-up vehicles with CNG technology. The pilot program will be funded through grants if available.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Work orders completed	16,834	17,803	18,346	20,000
Timesheets processed	2,328	2,390	2,213	2,200
Number of Pearland Proud calls for all City staff	188	203	368	260
Pearland Proud work orders completed by Public Works	130	135	139	150
Percent of Pearland Proud calls resulting in work orders	69%	67%	38%	58%

PUBLIC WORKS ADMINISTRATION - 3520

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	111,688	117,246	110,748	111,941
Materials & Supplies	20,119	18,700	20,350	20,200
Equipment Maintenance	2,338	2,521	2,271	2,226
Inventory	1,320	1,500	1,500	
Miscellaneous Services	66,556	33,799	35,132	332,733
TOTAL	202,021	173,766	170,001	467,100

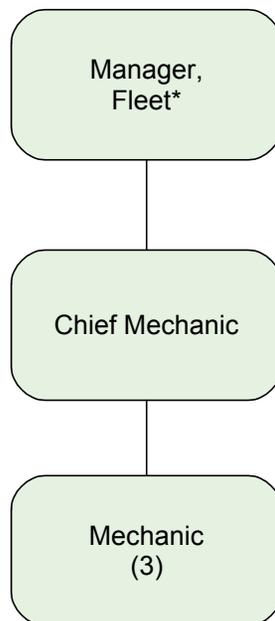
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Director of Public Works	0.25	0.25	0.25	0.25
Assistant Director of Public Works	0.25	0.25	0.25	0.25
Customer Service Representative	0.75	0.75	0.75	0.75
Administrative Assistant	0.25	0.25	0.25	0.25
Office Supervisor	0.25	0.25	0.25	0.25
TOTAL	1.75	1.75	1.75	1.75

*Same as adopted budget, unless where noted.

**PUBLIC WORKS
FLEET MAINTENANCE - 3530**

MISSION STATEMENT

The mission of the Public Works Fleet Maintenance Division is to: 1) provide complete vehicle and equipment maintenance for the entire City fleet; 2) provide knowledge and training to all City employees regarding fleet issues; 3) research and recommend appropriate vehicles or equipment for the expected use; and 4) aggressively seek out new technologies for alternative fuels and environmentally friendly vehicles.



*Reports to Assistant Director of Public Works

Two positions funded in this department report to Public Works Administration

**PUBLIC WORKS
FLEET MAINTENANCE – 3530**

GOALS

- ◆ Ensure safe, reliable transportation and operation by providing repairs in compliance with industry standards, followed up with complete visual inspection for quality assurance.
- ◆ Provide fueling support during emergency situations.
- ◆ Reduce the cost of dealership diagnostic and repair fees, as well as minimize downtime with quick service.
- ◆ Research and recommend appropriate vehicles for each City department, including “green” technologies.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.
- ◆ Provide training to all City employees operating fleet vehicles.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed the fuel spill prevention plans for 5 wastewater plant generators to be in compliance with the EPA and state registration (TCEQ) of those fuel tanks.
- ◆ Both forklifts were refurbished.
- ◆ Repaired the north wall of the maintenance facility.
- ◆ Updated the vehicle replacement plan, outline, and procedures.
- ◆ Updated preventive maintenance program.
- ◆ Implemented fuel reporting procedures for transfer tanks.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Fleet will develop a Compressed Natural Gas (CNG) plan for the City in FY14, the goals of which will be to reduce operational expenditures and vehicular emissions.
- ◆ Fleet will implement a CNG pilot program in FY14 to outfit three F-150 pick-up vehicles with CNG technology. The pilot program will be funded through grants if available.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total number of work orders ¹	4,157	4,263	3,817	3,900
Jobs completed internally	2,180	2,305	2,087	2,500
Jobs completed externally ²	1,230	1,276	1,119	1,272
Preventative maintenance	747	682	611	941
Number of brake jobs	384	354	284	449
Jobs completed for public safety vehicles	1,194	1,376	1,356	1,375
Number of public safety vehicles	245	220	187	205
Fleet equipment inventory ³	253	267	290	290
Vehicle inventory, cars/trucks/motorcycles	363	385	371	374
Percent of fleet exceeding replacement criteria	22%	15%	13%	12%

¹Total number of work orders includes jobs completed internally, externally, and preventative maintenance. Brake jobs and public safety vehicles are included within the number of jobs completed internally and externally.

²Jobs completed externally include specialized work such as transmission repairs and warranty work.

³Decreases in inventory reflect surplus of vehicles auctioned off. Increases reflect new purchases.

**PUBLIC WORKS
FLEET MAINTENANCE – 3530**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	401,262	402,347	377,402	392,281
Materials & Supplies	6,566	8,265	6,450	4,880
Equipment Maintenance	16,041	22,576	20,064	20,021
Miscellaneous Services	2,846	4,540	4,379	4,540
Capital Outlay	13,991			
TOTAL	440,706	437,728	408,295	421,722

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Fleet Manager	1	1	1	1
Chief Mechanic	1	1	1	1
Mechanic	2	2	3	3
Preventative Maintenance Mechanic	1	1		
Fleet Services Assistant**	1	1	1	1
Office Assistant Senior**	1	1	1	1
TOTAL	7	7	7	7

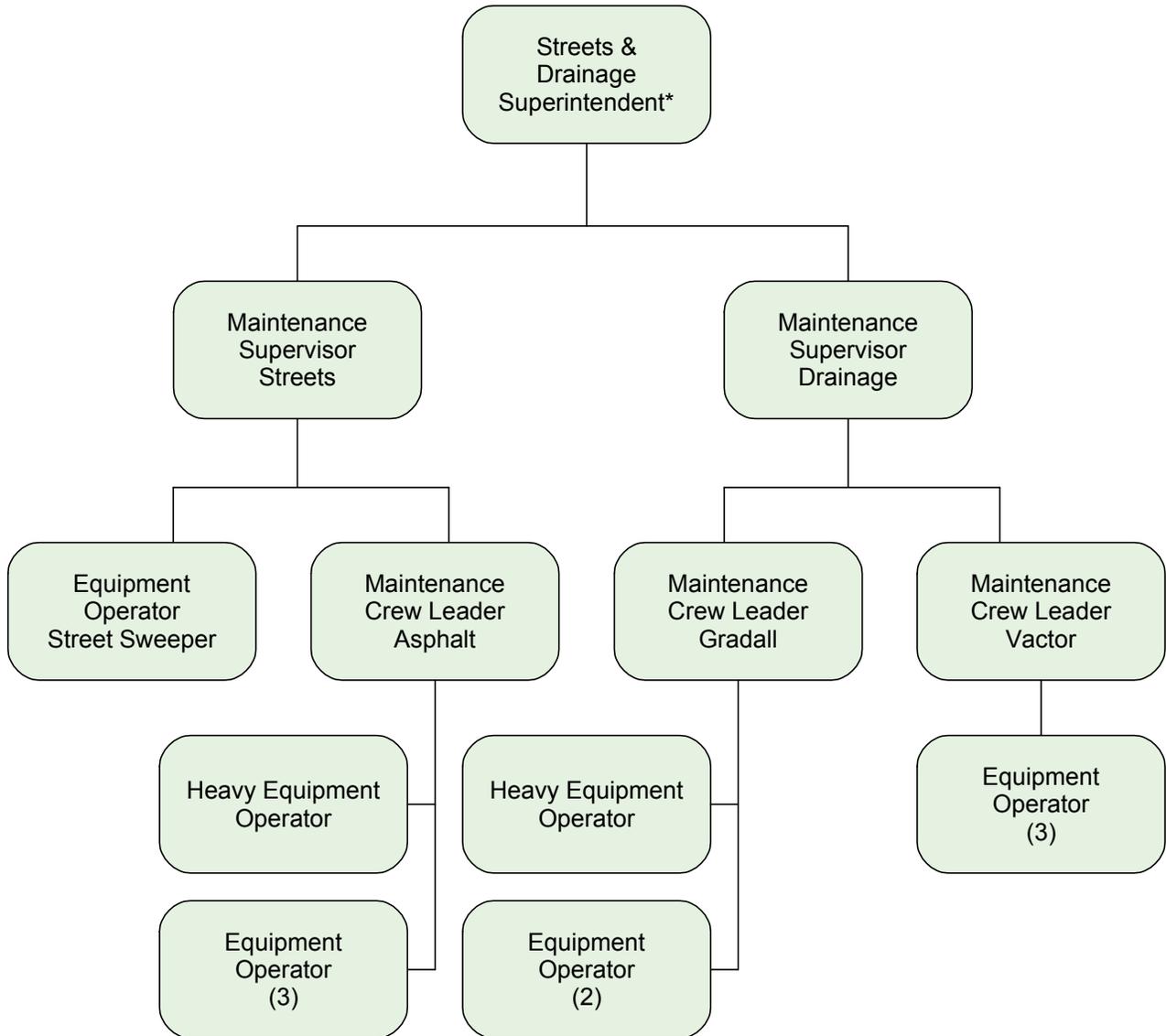
*Same as adopted budget, unless where noted.

**Positions funded in this department but report to Public Works Administration.

**PUBLIC WORKS
STREETS & DRAINAGE - 3570**

MISSION STATEMENT

The mission of the Public Works Streets & Drainage Division is to create and maintain a safe and effective transportation and storm water drainage infrastructure throughout the City to meet the needs of the citizens and businesses of Pearland.



*Reports to Assistant Director of Public Works

**PUBLIC WORKS
STREETS & DRAINAGE – 3570**

GOALS

- ◆ Provide reliable, safe, and dependable roadways through systematic inspection and repair.
- ◆ Enhance the appearance of City streets through sweeping and appropriate maintenance.
- ◆ Reduce flooding and minimize the chance of property damage, injury or loss of life through a program of drainage facility maintenance and construction.
- ◆ Invest in our people, encourage continuous improvement for the individual, foster a sense of personal worth for each employee, & develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.
- ◆ Make the best use of taxpayer money by doing the right things, and focusing our resources on those services that have the greatest positive impact on quality of life.
- ◆ Provide, follow up, and follow through on delivering quality customer service in a timely manner.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Cleaned 12,981 feet of various sized culverts.
- ◆ Cleaned 53,825 feet of ditches.
- ◆ Installed 606 feet of culvert pipe.
- ◆ Installed 4,418 feet of sidewalk.
- ◆ Milled 314,345 square foot of asphalt roads (approximately 2.6 miles of 20 foot wide).
- ◆ Overlaid 1.6 miles of asphalt roads with County's assistance; 3.53 miles with City crews only.
- ◆ Repaired 1,682 potholes in asphalt roads.
- ◆ Swept 1,155 miles of concrete roads.
- ◆ Extended driveways/culverts at two lift stations on Mykawa.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Purchase motor grader and duel drum compactor.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Ditch/Culvert cleaning (feet)	45,762	66,460	66,806	50,000
Ditch cleaning (feet)	N/A	31,588	53,825	35,000
Culvert cleaning (feet)	N/A	34,872	12,9810	15,000
Ditch/Culvert cleaning (miles)	8.7	12.6	12.7	9.5
Storm sewer inlets cleaned (cy) ²	N/A	N/A	N/A	N/A

**PUBLIC WORKS
STREETS & DRAINAGE – 3570**

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Feet of culvert pipe installed/replaced	1,996	1,363	606	1,000
Street overlay projects (miles)	12.9	3.0	1.5	5.0
Sidewalks installed (linear feet)	5,100	25,697	4,418	10,000
Street lane miles ¹ - Total	806	806	826	826
Asphalt street lane miles ³	N/A	N/A	215	215
Concrete street lane miles ³	N/A	N/A	611	611
Street Sweeping - concrete -(miles)	1,299	1,079	1,155	1,100
Percent of street sweeping done on schedule	67%	98%	71%	100%
Percent of lane miles in need of repair (asphalt)	37%	37%	37%	37%
Zip and cap (overlay) asphalt pavement repairs (sq. ft.)	N/A	306,670	314,345	300,000
Street repairs response time, asphalt only, Percent within 3 days	88%	87%	97%	100%
Number of potholes repaired	1,737	2,490	1,682	1,500

¹This number represents the latest month reported during the year and is valuable only to show number of miles maintained.

²Target was not available at the time of publication. Data will be collected during FY 2014.

³The street lane miles measure was separated into asphalt & concrete because only concrete streets, not asphalt streets, are swept.

**PUBLIC WORKS
STREETS & DRAINAGE – 3570**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	847,695	916,203	840,901	892,706
Materials & Supplies	157,443	130,675	181,657	226,750
Building Maintenance	646,194	674,497	750,685	600,000
Equipment Maintenance	187,642	245,703	237,728	217,596
Miscellaneous Services	1,822,673	2,095,014	2,228,732	2,097,146
Capital Outlay	406,029	844,506	812,144	732,034
TOTAL	4,067,676	4,906,598	5,051,847	4,766,232

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Street and Drainage Superintendent	1	1	1	1
Maintenance Supervisor, Street and Drainage	2	2	2	2
Maintenance Crew Leader, Street and Drainage	3	3	3	3
Heavy Equipment Operator	2	2	2	2
Equipment Operator	9	9	9	9
TOTAL	17	17	17	17

*Same as adopted budget, unless where noted.

**PUBLIC WORKS
SERVICE CENTER – 3590**

MISSION STATEMENT

The mission of the Public Works Service Center is to provide an interdepartmental service for distribution of parts and supplies, and fuel.

GOALS

- ◆ Conveniently provide personal protective equipment at a lower cost.
- ◆ Provide 24-hour fueling at the fuel island and make it possible to continue normal operations during emergency situations when public fueling stations are unavailable.
- ◆ Provide support for fleet through parts inventory, keeping essential parts in stock for quick repairs and preventive maintenance.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Created and implemented a plan that improved parking and equipment storage at Orange Street and Hillhouse facilities.
- ◆ Repaired and weatherized the north end of the fleet maintenance building.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue to look for opportunities to improve equipment storage at the Orange Street and Hillhouse facilities.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Items inventoried	6,493	7,207	111,730	9,615
Fuel issued - gasoline (gallons)	278,485	293,352	277,014	271,776
Fuel issued - diesel (gallons)	82,979	84,402	73,172	77,064
Cost of fuel - gasoline (per gal.) ¹	\$2.84	\$3.28	\$2.89	\$3.07
Cost of fuel - diesel (per gal.) ¹	\$3.05	\$3.12	\$3.34	\$3.29

¹Cost at end of fiscal year, September 30.

**PUBLIC WORKS
SERVICE CENTER – 3590**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Materials & Supplies	35,735	27,015	27,380	28,950
Building Maintenance	1,910	20,100	19,971	15,000
Equipment Maintenance	17,012	87,500	91,052	65,161
Miscellaneous Services	115,567	92,200	36,686	35,800
TOTAL	170,224	226,815	175,089	144,911

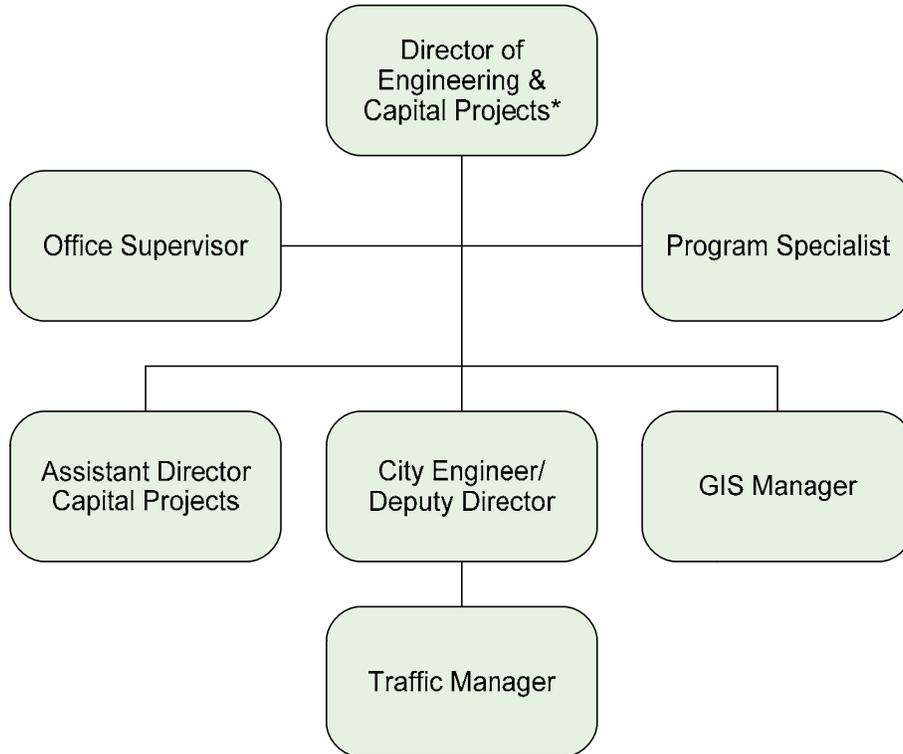
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
N/A	0	0	0	0
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

ENGINEERING & CAPITAL PROJECTS

MISSION STATEMENT

The mission of the Engineering & Capital Projects Department is to employ sound engineering practices to develop, manage, implement and maintain the City's current and future Public Infrastructure Systems.



*Reports to Assistant City Manager

ENGINEERING & CAPITAL PROJECTS

OVERVIEW

The Engineering & Capital Projects Department was created in FY 2012 from the reorganization of existing departments, including Project Management, now Capital Projects, GIS, Engineering, and Traffic Operations and Maintenance. Projects and GIS formerly reported under the General Government function, and Traffic Operations under Public Works.

The Capital Projects Division develops, implements, and manages City infrastructure capital projects, including facilities, parks, streets, drainage, water and wastewater projects. The division has the responsibility to provide leadership, management, support and customer service for Pearland's capital improvement projects. The department is presently responsible for managing over three hundred million dollars in active capital projects.

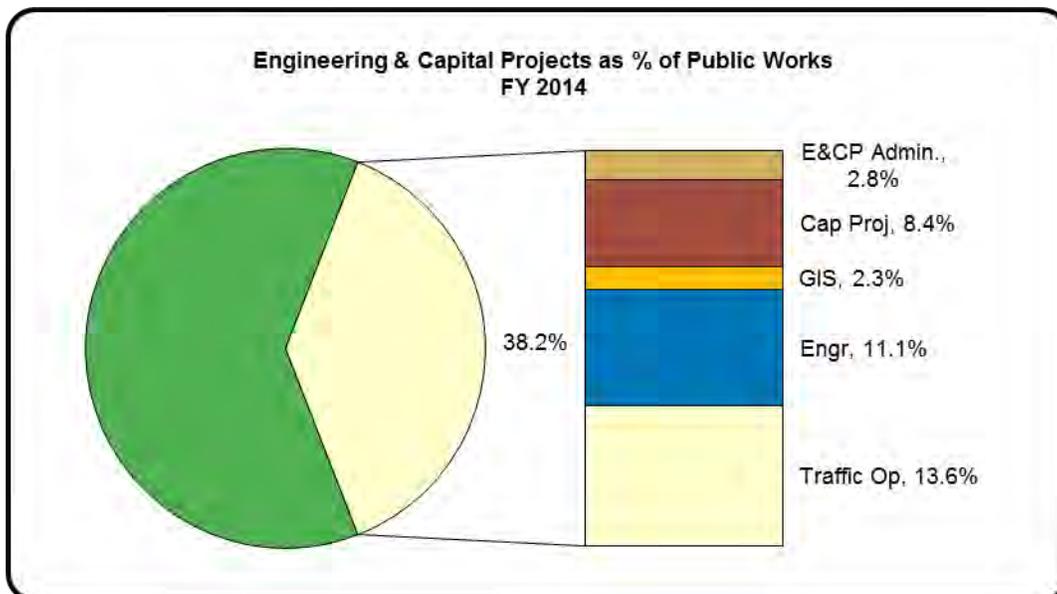
The GIS Division develops and manages a Citywide geographic information system of geospatial data and maps for internal use and public use through the City's website. This division also maintains the data in the GIS system to ensure accurate, up-to-date displays and to facilitate improved management decisions and public access.

The Engineering Division develops and maintains the City's infrastructure standards and ensures that new public infrastructure meets those standards. The division provides support for traffic, drainage, water, and wastewater operations issues, and assists in managing the design, construction and inspection phases of capital improvement projects. It reviews over 100 construction plans per year. In addition, this division prepares the Regional Detention Pond Master Plan, Transportation Master Plan, Water and Wastewater Master Plans and Impact Fee updates. Engineering is also responsible for Traffic Impact Analyses, reviewing commercial projects, site work, and providing technical expertise on selected projects as needed.

The Traffic Operations and Maintenance Division is responsible for the maintenance and operation of the City's 81 traffic signals. This division is also responsible for maintaining high mast lighting in the Pearland City limits, street sign maintenance and installation, and pavement markings.

Key Budget Items for FY 2014 Include:

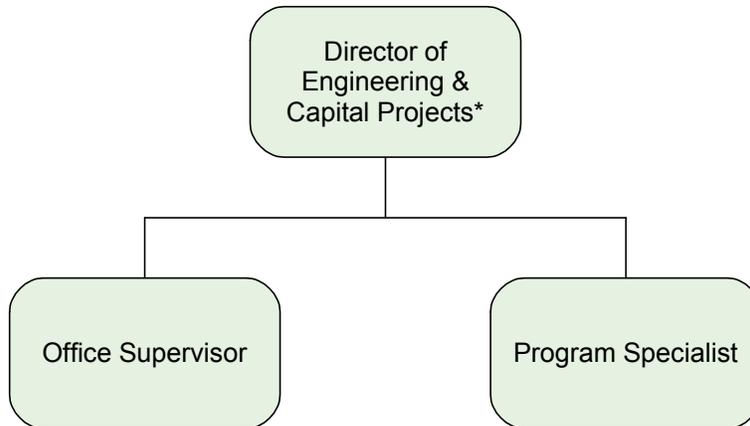
- ◆ Two replacement vehicles for the Engineering Department.
- ◆ AutoCad and Adobe license for Engineers - \$6,818.
- ◆ Intersection Flashing and Left Turn Signal Program - \$138,186.
- ◆ Intersection upgrades – span wire, signals, and controller cabinets - \$192,000.
- ◆ Traffic signal timing - \$50,000.
- ◆ Street light replacement and inventory - \$48,000.
- ◆ School flasher replacement - \$38,760.
- ◆ Replacement of a lift truck and scissors platform and vehicle for Traffic Division - \$108,020.
- ◆ One new Project Coordinator in the Capital Projects Department.



**ENGINEERING & CAPITAL PROJECTS
ADMINISTRATION - 1405**

MISSION STATEMENT

The mission of the Engineering & Capital Projects Department is to employ sound engineering practices to develop, manage, implement and maintain the City's current and future Public Infrastructure Systems.



*Reports to Assistant City Manager

ENGINEERING & CAPITAL PROJECTS ADMINISTRATION - 1405

GOALS

- ◆ Meet or exceed City Council and citizens' project expectations.
- ◆ Effectively communicate design requirements to the development community.
- ◆ Effectively communicate project information to the public.
- ◆ Implement & complete projects in a consistent and efficient manner for timely completion within budget.
- ◆ Develop and maintain the City's Design Criteria Manual, Specifications, Standard Details, and Infrastructure Master Plans.
- ◆ Develop and maintain the City's Five-Year CIP with Finance Department.
- ◆ Develop, implement, and provide user support for internal and external use GIS solutions.
- ◆ Develop staff that is highly trained and proficient with the necessary tools to manage complex responsibilities in a professional manner.
- ◆ Effectively represent the City to its community, State and County partners.
- ◆ Effectively coordinate infrastructure improvements between City projects, utility and pipeline entities, private development and other governmental entities.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Developed updated Goals and Performance Measures for all divisions.
- ◆ Completed development of division standard operating procedures (SOPs).
- ◆ Completed development of departmental document management standards.
- ◆ Initiated projects that received funding from the 2012-2015 Transportation Improvement Program (TIP).

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue SOP development and Departmental Standards updates.
- ◆ Initiate projects that received funding from the 2013-2016 TIP.
- ◆ Continue development and delivery of the 2007 Bond Program projects.
- ◆ Develop internal capacities and identify additional needs to fully implement the Traffic Management Plan and leverage the capabilities of the Intelligent Transportation System (ITS).
- ◆ Develop GIS solutions based on the GIS needs assessment.

**ENGINEERING & CAPITAL PROJECTS
ADMINISTRATION - 1405**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages		269,425	261,428	263,655
Miscellaneous Services		4,759	4,789	4,292
TOTAL		274,184	266,217	267,947

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Director of Engineering & Capital Projects	1	1	1	1
Program Specialist	1	1	1	1
Office Supervisor	1	1	1	1
TOTAL	3	3	3	3

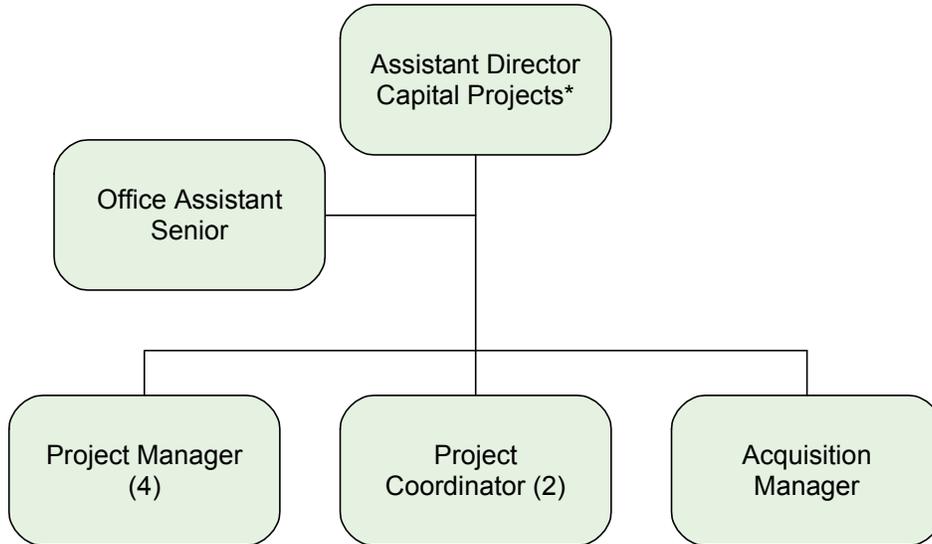
*Same as adopted budget, unless where noted.

In FY 2012, expenditures were recorded in Capital Projects department - 1440.

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT – 1440**

MISSION STATEMENT

The mission of the Projects Department is to: plan, develop, and implement the City's Capital Improvement Projects utilizing best management practices to deliver successful projects on schedule, within budget, demonstrating accountability for the results, responsiveness to citizen concerns, and integrity in our actions.



*Reports to Director of Engineering & Capital Projects

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT - 1440**

GOALS

- ◆ Maintain a Project Management staff that is highly trained and proficient with the necessary tools to manage complex projects in a professional manner.
- ◆ Effectively represent the City to the Community, State, and County partners in any project setting.
- ◆ Continue to manage project scope, schedule and budget, and provide innovative solutions to deliver best value projects within budget and on schedule.
- ◆ Continue to refine the Project Delivery Model and Pro-Trak system and the City's standard Contract Documents.
- ◆ Complete land acquisition in an open, equitable, and timely manner.
- ◆ Provide effective Right-of-Way coordination to resolve public and private utility conflicts in advance of project construction.
- ◆ Develop and maintain the City's Five-Year CIP in conjunction with the Finance Department
- ◆ Effectively communicate project information to the public in a timely manner.
- ◆ Develop a good and trusted partnership with the Texas Department of Transportation on the federally funded projects.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed Construction:
 - Dixie Farm Road Street Lighting
 - Longwood Wastewater Treatment plant
 - Barry Rose Wastewater Treatment plant
 - Business Center Drive
 - Cypress Village and Southgate Parks
 - Cowards Creek Storm Water Pump Station
 - Bella Vita Waterline
 - Westside Library
 - Old PD Renovations
 - Hickory Slough Detention at Max Road
 - Bailey Road Grubbing and Clearing
 - MUD 4 – Lift Station Landscaping
- ◆ Continued or initiated Construction on the following projects:
 - Twin Creek Regional Lift Station
 - Old Alvin Road 20 Inch Waterline
 - Hatfield Basin Trunk Sewer
 - Westchester Circle Drainage and Sidewalks
 - Far Northwest, Wastewater Plant Decanter and UV Replacement
 - Convention and Visitors Bureau Build-Out
 - Broadway Railroad Crossing Quiet Zone
 - Intelligent Traffic Signal System
 - MUD 4 – Ground Storage Tank
- ◆ Continued or initiated Construction on the following projects:
 - Bailey Road
 - McHard 16 Inch Waterline and Roadway PER
 - Southdown Wastewater Treatment Plant PER
 - Max Road Sports Complex
 - Shadow Creek Ranch Sports Complex
 - Walnut Lift Station
 - Pearland Parkway Extension
 - Fite Road Extension
 - Max Road Improvements
 - Fire & EMS Station 3

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT – 1440**

FISCAL YEAR 2013 ACCOMPLISHMENTS (continued)

- o JHEC Trails
 - o SH 35 Waterline (FM 518 to Magnolia)
 - o Garden Road Signal
 - o West Oaks/Somersetshire Lift Station
 - o Trail Connectivity Phase II
 - o Centennial Park Expansion Phase II
 - o McHard Irrigation
 - o Country Place Bed and Banks Permit
- ◆ Non-Project related Accomplishments:
- o Completed review and updates to the Project Delivery Model.
 - o Initiated the Engineering module on the City's Project Management Software, ProTrak.
 - o Completed integration of new/revised standard contract documents to accommodate changes required by the ProTrak and E-Bid Systems.
 - o Obtained Local Government Project Procedures Certification (LGPP) for all Project Managers and Project Coordinators.
 - o Completed internal cross training on software systems.
 - o Continued development of departmental project and acquisition management policies.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Return the department to fully staffed levels with training and integration of the new Project Coordinator position.
- ◆ Maintain schedule, scope, budget and communication with the Texas Department of Transportation on the federally funded projects.
- ◆ Meet all LGPP (Local Government Project Procedures) requirements for TIP (Transportation Improvement Program) funded projects.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Average number of active projects being administered	34	30	31	35
Total value of current active projects (millions)	\$349.6	\$263.8	\$215.9	\$209.4
Percent of Change Orders to Total Contract Value	-0.05%	0.16%	0.15%	<5%
Percent of consultant selection process initiated on schedule	100%	100%	100%	90%
Percent of construction projects started on schedule	90%	28%	80%	90%
Percent of projects completed on schedule	92%	100%	75%	90%
Percent of projects completed within budget	100%	100%	100%	90%
Number of property parcels acquired	31	33	35	35
Percentage of parcels acquired through condemnation ¹	12	5	8	10%
Average number of days to acquire a parcel (not condemned) ²	228	239	150	120

¹ Years prior to FY14 the measure was: "Number of parcels acquired through condemnation"

² Years prior to FY14 included condemned parcels

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT – 1440**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	878,598	674,342	678,963	726,176
Materials & Supplies	3,591	8,395	8,395	5,235
Equipment Maintenance	22,967	25,131	24,914	25,703
Miscellaneous Services	16,075	17,793	18,476	25,630
Inventory				1,500
TOTAL	921,231	725,661	730,748	784,244

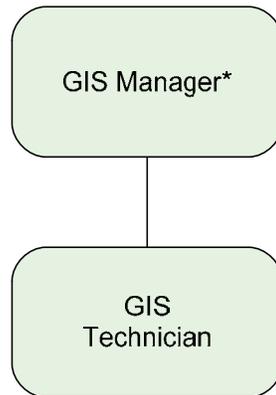
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Assistant Director of Capital Projects	1	1	1	1
Project Manager	4	4	4	4
Acquisition Manager	1	1	1	1
Project Coordinator	1	1	1	2
Office Assistant Senior	1	1	1	1
TOTAL	8	8	8	9

*Same as adopted budget, unless where noted.

**ENGINEERING & CAPITAL PROJECTS
GEOGRAPHICAL INFORMATION SYSTEM (GIS) - 1460**

MISSION

The mission of the Geographical Information System (GIS) Department is to coordinate, develop, implement, integrate, support and manage a Citywide Geographic Information System, and ensure efficient delivery of services.



*Reports to Director of Engineering & Capital Projects

**ENGINEERING & CAPITAL PROJECTS
GEOGRAPHICAL INFORMATION SYSTEM (GIS) – 1460**

GOALS

- ◆ Maintain responsibility for the ongoing process of creating, maintaining and managing the City's digital land information database.
- ◆ Ensure that the City of Pearland decision-makers have access to geographic information that is complete, timely, accurate, and reliable.
- ◆ Promote the use of Geographic Information System (GIS) and related technologies to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic, and infrastructure resources of the City of Pearland.
- ◆ Help develop a coordinated approach to a City-wide GIS.
- ◆ Evaluate long-term coordination needs of the GIS user community and direct a strategic plan to facilitate coordination.
- ◆ Identify and report the function needs of the user community with regard to GIS coordination in the City.
- ◆ Maintain and provide City-wide interactive maps for all citizens.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Installed two new 2008 64 bit Servers - MS SQL 2008 and Internet Server.
- ◆ Improved link between plats layer and scanned plats by 20%, including acquisition of plats not originally on file at the City.
- ◆ Developed models to streamline police department update, zoning notifications (address lists), and map book production.
- ◆ Trained new GIS Technician.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Finish configuration of new 2008 64 bit Servers.
- ◆ Setup ArcGIS Web apps (MapOptix, MoxLite) and GIS home page on Internet server.
- ◆ Convert all users and hardware City-wide to ArcGIS 10.1.
- ◆ Configure ArcSDE (Special Database Engine) database ODBC for automated layer creation/update on a daily basis.
- ◆ Conduct general review and cleanup of data layers on SDE.
- ◆ Establish a power users group (GIS committee) to facilitate needs assessment, training, and cross- department integration.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total web page hits	48,327	43,830	53,163	55,000
GIS web page hits per 1,000 population	514	451	512	420
Average number of GIS layers maintained	95	98	101	100
Number of map requests	296	183	184	175
GIS expenditures per capita	\$2.11	\$2.27	\$1.38	\$2.03

**ENGINEERING & CAPITAL PROJECTS
GEOGRAPHICAL INFORMATION SYSTEM (GIS) – 1460**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	149,715	165,493	161,441	162,213
Materials & Supplies	823	1,134	1,134	1,134
Equipment Maintenance	402	1,800	1,800	1,800
Miscellaneous Services	14,814	59,025	59,075	50,945
TOTAL	165,754	227,452	223,450	216,092

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
GIS Manager	1	1	1	1
GIS Technician	1	1	1	1
TOTAL	2	2	2	2

*Same as adopted budget, unless where noted.

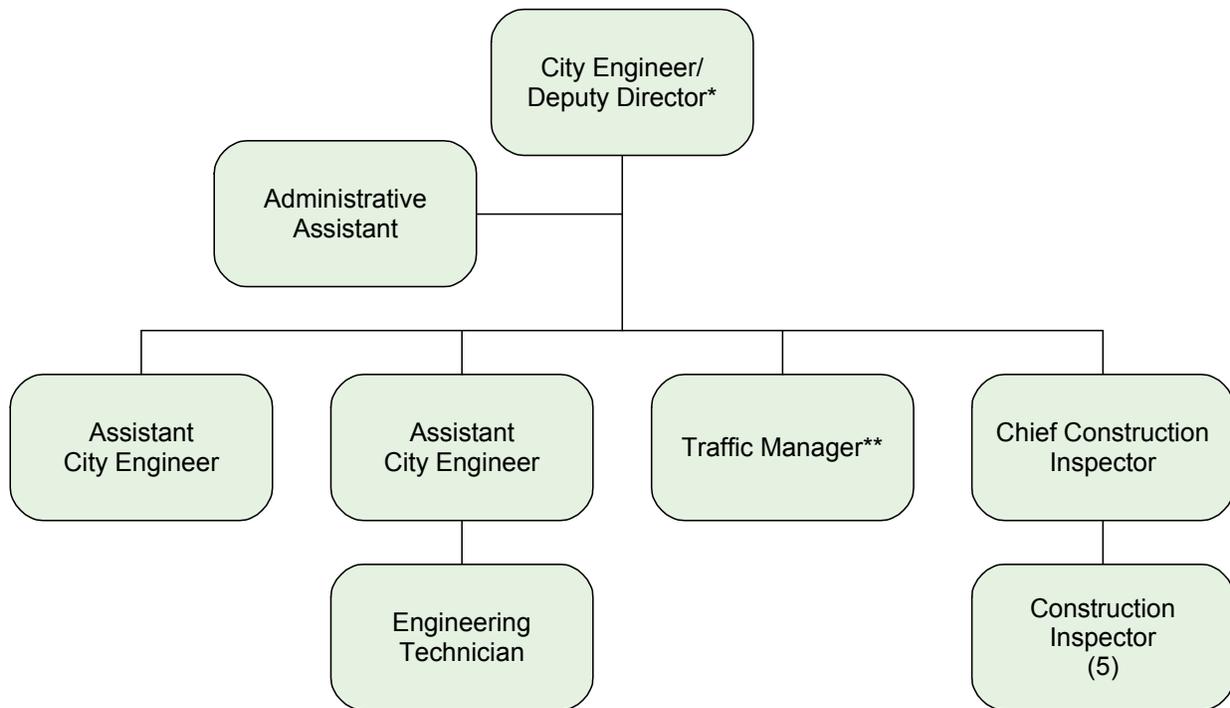
**ENGINEERING & CAPITAL PROJECTS
ENGINEERING DEPARTMENT – 1420**

VISION STATEMENT

The Engineering Department is a technically advanced, customer service-oriented organization that pursues the goal of collective excellence through personal and collaborative efforts.

MISSION STATEMENT

The Department will employ sound engineering practices to develop, manage and maintain public infrastructure systems in the City of Pearland. Provide proactive, effective and efficient internal and external customer service in the development of the City through enforcement of our adopted Codes and Ordinances.



*Reports to Director of Engineering & Capital Projects

**Traffic Operations funded in another department

**ENGINEERING & CAPITAL PROJECTS
ENGINEERING DEPARTMENT – 1420**

GOALS

- ◆ Develop a strategic department growth plan that efficiently provides support to our Capital Improvement Program, the Public Works Department, Parks & Recreation Department, and other City departments.
- ◆ Provide long range master planning for Traffic Operations and Traffic Management.
- ◆ Assist other departments in managing design and construction phase of capital improvement projects.
- ◆ Provide long-range master planning for Drainage.
- ◆ Reduce reliance on outside consulting firms by providing design and inspection services on various City Capital Improvement Projects.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed the updates to Engineering Specifications and Associated Standard Details.
- ◆ Completed the preparation of Standard Operating Procedures for Engineering and Traffic Operations.
- ◆ Prepared and submitted the Five-Year Community Rating System (CRS) Update.
- ◆ Prepared and adopted Water and Sewer Impact Fee Study – 2012 Update.
- ◆ Prepared and implemented the Storm Water Management Program – Year 6.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Develop long-range personnel planning for Traffic Operations.
- ◆ Revise and Update Engineering Design Criteria Manual.
- ◆ Prepare Standard Details and Specifications for Traffic Signals and associated items.
- ◆ Complete Transportation Management Plan including Travel Demand Model.
- ◆ Complete and implement Regional Detention Program for Cullen and Lower Kirby District.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of submittals reviewed and approved: ¹				
Total Plans: Residential & Commercial	105	144	240	100
Residential Plans (Subdivision)	N/A	N/A	N/A	35
Percent reviewed within 21 days	100%	100%	100%	100%
Commercial Plans	N/A	N/A	N/A	65
Percent reviewed within 10 working days	N/A	N/A	N/A	100%
Traffic Impact Analysis(TIA)	11	9	11	12
Percent reviewed within 30 days	88%	100%	100%	100%
Number of subdivisions accepted for operation and maintenance	0	11	12	15
Number Projects - In-House CIP Inspection Services	N/A	N/A	5	3
Number of Traffic Requests (new)				15
Percent responded to in 60 days	N/A	N/A	N/A	90%
Percent closed out in 60 days	N/A	N/A	N/A	90%
Addressing function ²	710	330	350	350

¹ Plans for Residential, Commercial and TIAs are reported separately beginning FY2014.

² Addressing function - provide addresses for permit requests, plats that are addressed and entered into the City's system.

**ENGINEERING & CAPITAL PROJECTS
ENGINEERING DEPARTMENT – 1420**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	735,970	879,524	835,308	849,386
Materials & Supplies	1,491	6,800	6,800	7,075
Equipment Maintenance	34,581	52,630	54,155	50,204
Miscellaneous Services	19,371	22,468	22,618	24,454
Sundry Charges	62,865	131,116	131,116	113,740
Capital Outlay	16,471	43,790	39,599	
TOTAL	870,749	1,136,328	1,089,596	1,044,859

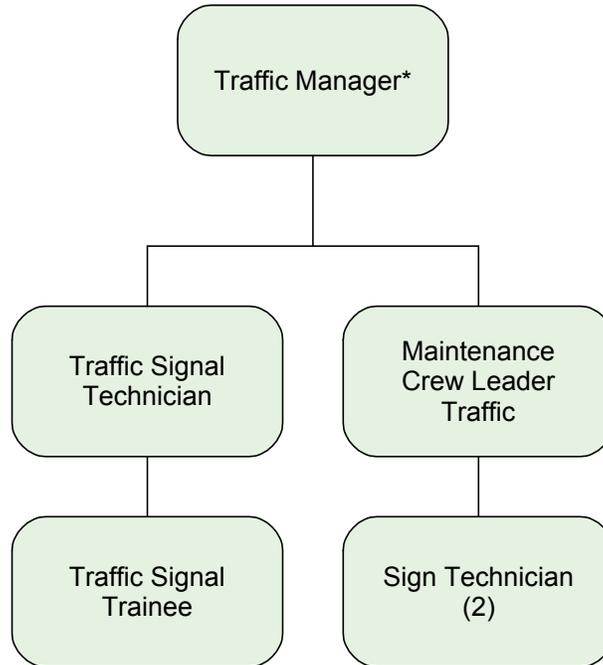
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
City Engineer/Deputy Director	1	1	1	1
Assistant City Engineer	2	2	2	2
Chief Construction Inspector	1	1	1	1
Engineer Designer	1	1	1	0
Engineering Technician	1	1	1	2
Construction Inspector	5	5	5	5
Administrative Assistant	1	1	1	1
TOTAL	12	12	12	12

*Same as adopted budget, unless where noted.

**ENGINEERING & CAPITAL PROJECTS
TRAFFIC OPERATIONS & MAINTENANCE DEPARTMENT – 1425**

MISSION STATEMENT

The mission of the Engineering Traffic Operations & Maintenance Division is to enhance mobility throughout the City through continual evaluation and maintenance of the traffic control infrastructure.



*Reports to City Engineer/Deputy Director

**ENGINEERING & CAPITAL PROJECTS
TRAFFIC OPERATIONS & MAINTENANCE DEPARTMENT – 1425**

GOALS

- ◆ Ensure City streets are easily navigable through installation and maintenance of correct signs, striping, and traffic signals.
- ◆ Evaluate and refine traffic signal timing to improve mobility and reduce congestion.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Updated the Traffic Calming Policy.
- ◆ Started City-wide ITS (Intelligent Traffic System) Project traffic signal upgrades.
- ◆ Completed 10% of G.P.S. and checking reflectivity of City traffic control signs, (a 5-year project).
- ◆ Completed the installation of preemption on Dixie Farm Road traffic signals.
- ◆ Completed annual preventive maintenance on every signalized intersection.
- ◆ Completed 10% replacement and upgrading Street Name signs City-wide, (a 5-year project).
- ◆ Completed collection of data for Speed Limit and School Zone ordinances.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue work on City-wide Traffic Signal Communication System.
- ◆ Complete 20% of G.P.S. and checking reflectivity of City traffic control signs, (a 5-year project).
- ◆ Complete the installation of preemption signal equipment at signalized intersections, (a 5-year project).
- ◆ Complete annual preventive maintenance on every signalized intersection.
- ◆ Continue replacement and upgrading of Street Name signs City-wide, (a 5-year project).
- ◆ Replace school zone flasher system.
- ◆ Upgrade traffic signal timing and add flashing left turn arrows, (a 3-year project).
- ◆ Replace span wires on four signals.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of traffic signals maintained by City staff (intersections)	62	62	73	81
Number of traffic signal repairs	289	702	760	900
Percent completed by City personnel	51%	98%	100%	100%
Percent completed by contractor	12%	0%	0%	0%
Percent referred to TxDOT	37%	2%	0%	0%
Sign Maintenance (number of signs)	1,588	1,090	884	2,000
Number of after-hours call outs - signs	N/A	5	9	25
Number of after-hours call outs - signals	N/A	94	100	200
Number of after-hours call outs - other	N/A	1	0	10
Percent of emergency calls response within 1 hour	100%	99%	98%	100%
Percent of non-emergency calls response within 1 day	98%	95%	95%	100%

**ENGINEERING & CAPITAL PROJECTS
TRAFFIC OPERATIONS & MAINTENANCE DEPARTMENT – 1425**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	277,272	310,500	293,364	318,283
Materials & Supplies	150,749	179,991	146,359	255,877
Building Maintenance	107,255	85,000	85,000	85,000
Equipment Maintenance	22,739	40,510	37,390	32,633
Miscellaneous Services	62,816	124,344	100,224	434,418
Inventory			16,414	
Capital Outlay	5,018	38,760	38,760	146,780
TOTAL	625,849	779,105	717,511	1,272,991

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Traffic Manager	1	1	1	1
Maintenance Crew Leader	1	1	1	1
Traffic Signal Technician	1	1	1	1
Traffic Signal Trainee	1	1	1	1
Sign Technician	2	2	2	2
TOTAL	6	6	6	6

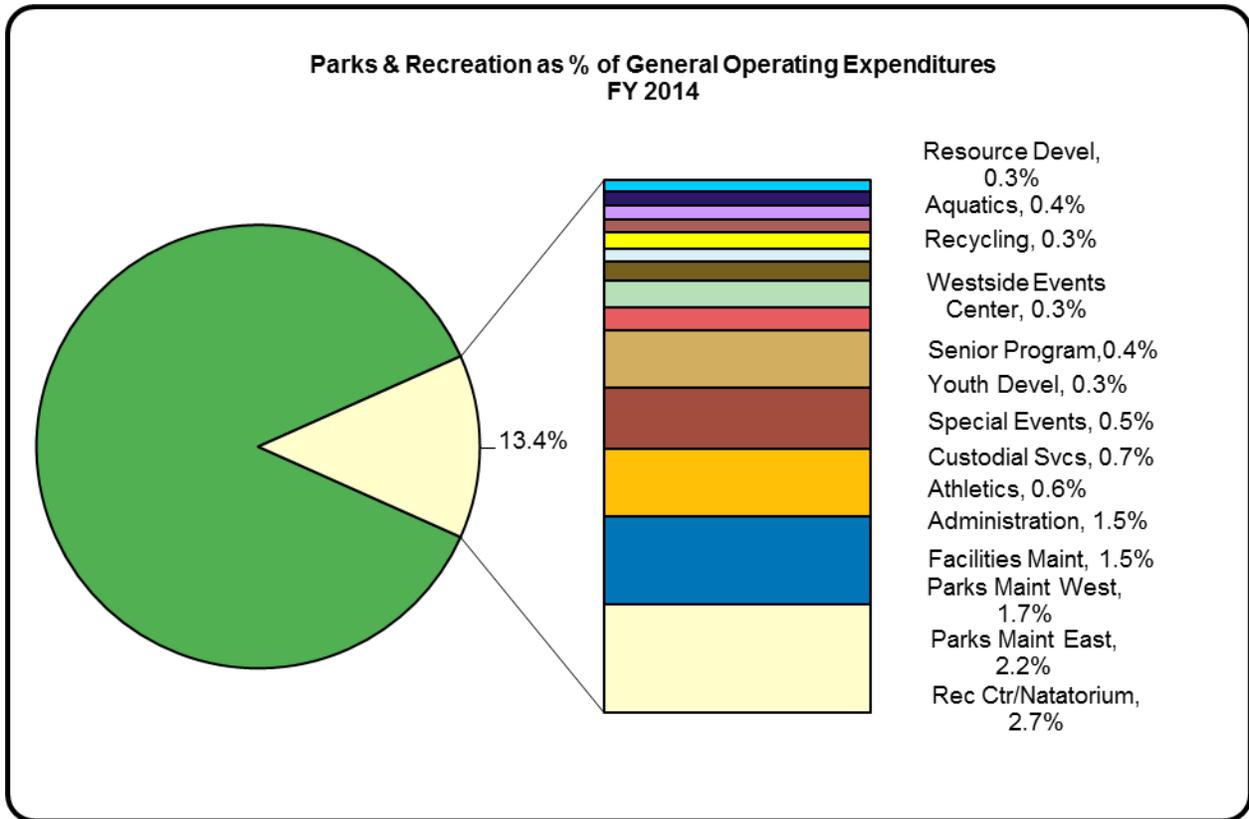
*Same as adopted budget, unless where noted.

**PARKS & RECREATION
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Administration	691,192	974,859	1,003,596	903,545
Resource Development			1,512	175,366
Recreation Center/Natatorium	1,555,793	1,833,664	1,663,619	1,705,265
Westside Events Center	179,732	202,479	173,736	217,405
Parks Maintenance West (former Medians/ROWs)	911,675	985,581	974,546	1,046,089
Parks Maintenance East	1,095,529	1,373,537	1,291,841	1,358,806
Custodial Services	346,879	393,984	339,685	411,684
Facilities Maintenance	665,273	1,008,834	971,441	953,748
Athletics	234,755	327,668	300,156	348,065
Special Events	274,129	260,950	256,796	310,273
Senior Program	235,042	207,342	208,756	245,201
Youth Development	172,735	226,123	205,729	217,014
Aquatics	197,270	199,745	213,447	220,749
Recycling	215,326	220,433	206,643	217,204
PARKS & RECREATION TOTAL	6,775,330	8,215,199	7,811,503	8,330,414

EXPENDITURES BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	4,203,468	4,318,227	4,188,682	4,404,525
Materials & Supplies	516,836	582,793	539,396	599,363
Building Maintenance	386,472	710,352	703,865	683,880
Equipment Maintenance	205,033	223,143	228,189	220,123
Miscellaneous Services	1,379,901	2,212,494	1,989,367	2,218,988
Sundry Charges		800		800
Inventory	13,518	6,398	6,267	10,800
Capital Outlay	70,102	160,992	155,737	191,935
PARKS & RECREATION TOTAL	6,775,330	8,215,199	7,811,503	8,330,414

**PARKS & RECREATION
EXPENDITURE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**



STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Administration	9	9	9	7
Resource Development				3
Recreation Center	55	55	55	55
Westside Events Center	3	3	3	3
Parks Maintenance West (former Medians/ROWs)	15	15	15	15
Parks Maintenance East	16	16	16	15
Custodial Services*	6	4	4	3
Facilities Maintenance	6	6	6	6
Athletics	6	6	6	6
Special Events	1	1	1	1
Senior Program	5	5	5	5
Youth Development	5	5	5	5
Aquatics	1	5	5	5
Recycling	6	6	6	6
PARKS & RECREATION TOTAL	134	136	136	135

*One Custodian in Custodial Services is funded out of the UofH Fund; one Custodial Supervisor position was eliminated during FY13 to accommodate transition to contracted services.

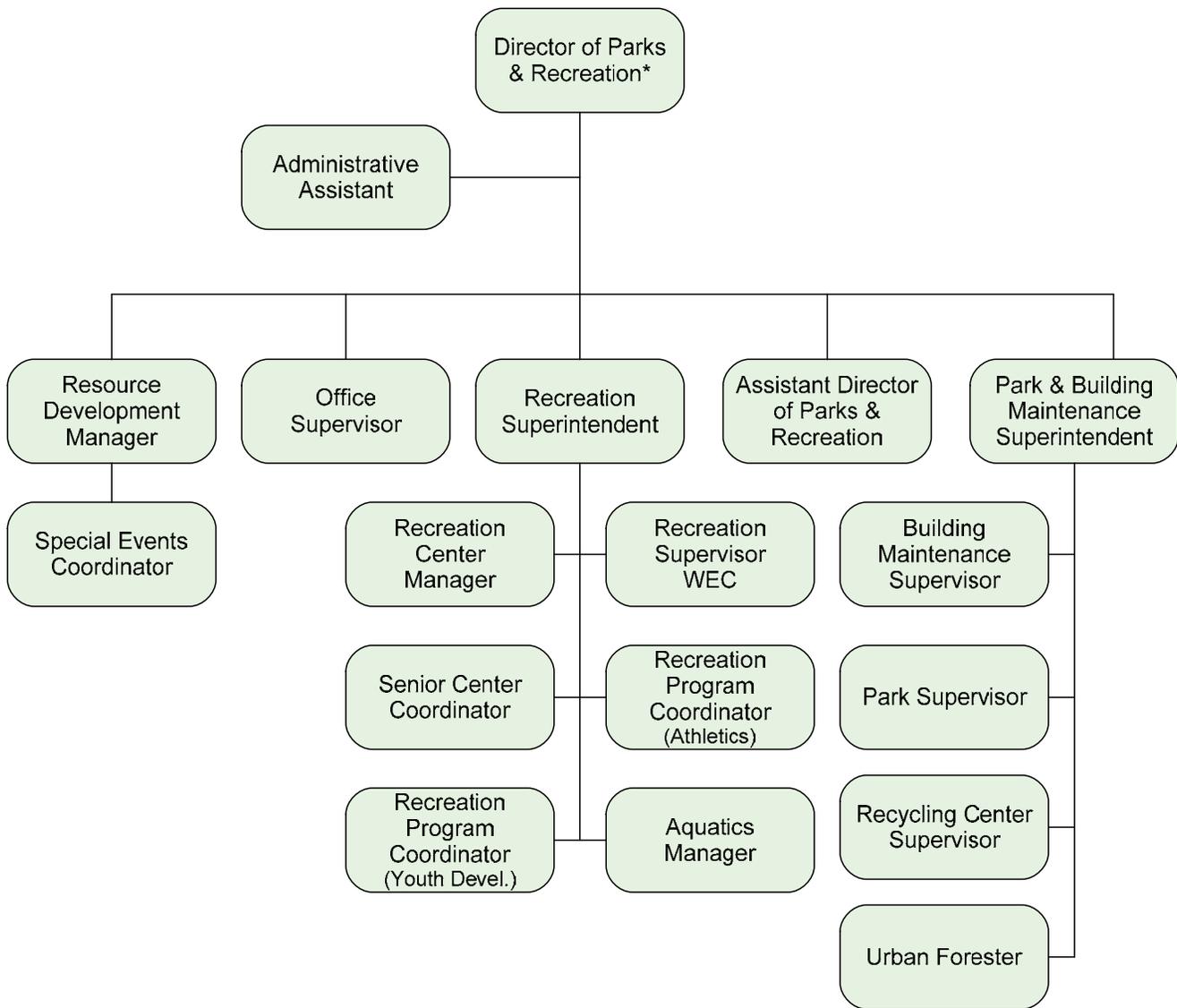
PARKS & RECREATION

VISION STATEMENT

To be the leader in providing quality services that connects the community through people, parks and programs.

MISSION STATEMENT

Pearland Parks & Recreation is dedicated to multiplying the Q⁴ factor: quality facilities, quality programs, and quality service for your quality of life.



*Reports to Assistant City Manager

PARKS & RECREATION

GOALS (All Divisions)

- ◆ Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.
- ◆ Provide and maintain park land and recreational facilities that meet the present and future recreational needs of the community.
- ◆ Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.
- ◆ Ensure the success of the organization through the continued development of the staff and department.
- ◆ Ensure that the administration of the department is effective, well-managed, and customer-friendly.
- ◆ Exercise fiscal responsibility and prudence in all financial and business transactions.
- ◆ Provide access to programs and facilities to members within the community.
- ◆ Pearland Parks & Recreation will work to preserve our natural resources, conserve energy, and protect and enhance our environment.
- ◆ Maintain strong communication with community residents and other public agencies and private sector organizations.
- ◆ Maintain strong internal communication within the department as well as with other City staff.
- ◆ Partner in contributing to the City's economic development by attracting tourists and businesses to Pearland.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ A staff member received Park Professional of the Year from Texas Recreation and Parks Society Region IV.
- ◆ A staff member received Part-time Employee of the Year from Texas Recreation and Parks Society Region IV.
- ◆ The Trail Connectivity Project Phase One received Special Recognition from the Houston-Galveston Area Council for "On-the-Ground Projects Over \$500,000."
- ◆ Received multiple photography awards from Texas Recreation and Parks Society Region IV.
- ◆ Developed and implemented a Parks Maintenance Standards Manual.
- ◆ Developed and implemented Parks Sign Standards.
- ◆ Developed and implemented Department Branding Identity Guidelines.
- ◆ Placed third in the annual Texas Recreation and Parks Society Region IV Equipment Rodeo.
- ◆ Donated over 350 food items, 40 clothes items, and 30 toys to the Neighborhood center from Food/Clothes Drives at the Recreation Center and Natatorium.
- ◆ Assisted in preparations for the inaugural Pearland Crawfish Festival.
- ◆ Used in-house staff to landscape and irrigate the San Jacinto Monument on Pearland Parkway.
- ◆ Renovated landscaping at multiple City Facilities.
- ◆ Ten staff obtained Certified Pool Operator Certification.
- ◆ One staff member obtained Certified Playground Safety Inspector Certification.
- ◆ One staff member obtained S.P.O.R.T.S. Management Certification.
- ◆ Completed initial phase to become a CAPRA Accredited Agency.

FISCAL YEAR 2014 OBJECTIVES

*Notated in each division.

PARKS & RECREATION

OVERVIEW

Pearland Parks and Recreation, in collaboration with the Parks, Recreation and Beautification Board, local and regional partners as well as other City departments, administers a Parks and Recreation Master Plan that provides a comprehensive policy direction to the year 2030 to meet both current and future parks and recreation needs, and in turn, to enhance livability in the community. A new department, Resource Development, is created for fiscal year 2014 to consolidate efforts to acquire donations, sponsorships and volunteers.

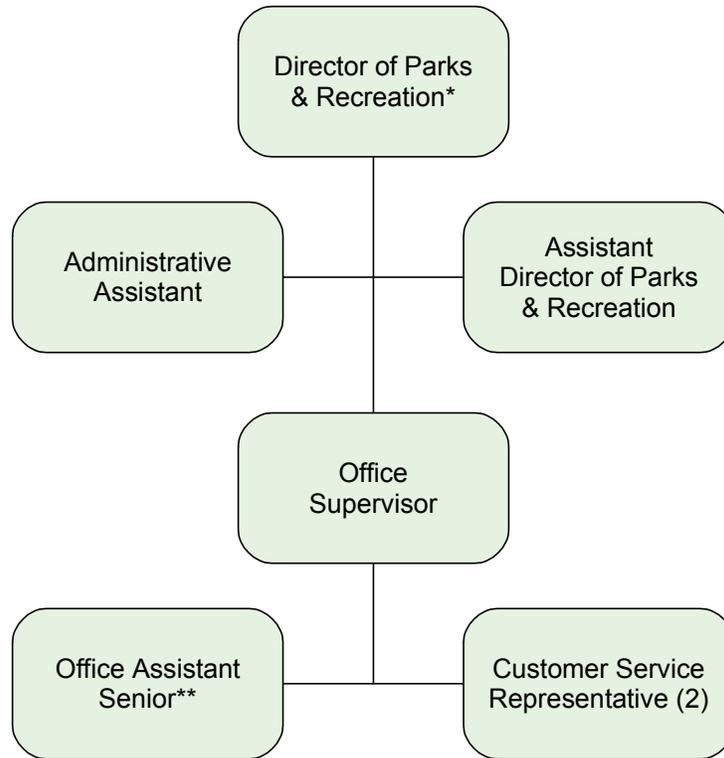
The Parks and Recreation Department offers leisure classes, athletics and aquatics, special events, youth development programs and camps, senior citizens program, facility and landscape maintenance of all City property, as well as custodial services to all City facilities. The department maintains the Old Settlers' Cemetery, 10 neighborhood parks and 3 larger community parks, varying in size from 0.31 acres to 50 acres. In addition, the department manages a Recreation Center/Natatorium, the Westside Events Center, the Melvin Knapp Senior Center, and the Recycling Center. A Trail Master Plan was adopted by the City Council in 2007, which the department is in the process of developing each year. The following are the available Parks and Recreation facilities:

13 Parks, 2 with Dog Parks	3 Swimming Pools	2 Gymnasiums
3 Activity Buildings	1 Track	8 Tennis Courts
2 Racquetball Courts	4 Softball Fields	4 Multi-Purpose Fields
1 large and 8 small Pavilion	1 Gazebo	2 Fishing Ponds
6 Outdoor Basketball Courts	2 Volleyball Courts	1 Performance Stage
2 Splash Pads	5 Exercise/fitness/weight rooms	1 Recycling Center

Key Budget Items for FY 2014 include:

- ◆ Funds to lease playfields from Pearland ISD - \$30,000.
- ◆ Skatepark design services - \$40,000.
- ◆ An aquatic climbing unit for the Natatorium pool - \$15,370.
- ◆ Six sport wheelchairs for Recreation Center programs - \$10,800.
- ◆ One New Holland tractor to replace two existing tractors for Parks Maintenance West - \$42,500.
- ◆ Replacement of a 15' mower deck and 72" mower for Parks Maintenance West - \$26,000.
- ◆ Supplies and equipment for the Max Road Sportsplex opening May 2014: picnic tables, tools, utilities, mowing/landscaping services, scoreboard - \$244,034.
- ◆ New signs for Corrigan, Woody and Centennial Park - \$13,300; and funding of \$48,700 in Parks Development Fund 047, Special Revenues, for signs in multiple parks.
- ◆ Veterans' Road Athletic Facility supplies - \$10,500.
- ◆ In Custodial Services eliminated two positions that were held vacant in FY 2013 during transition to contracted services, and one additional position eliminated in FY 2014.
- ◆ Replacement of HVAC units and parts at Library and Animal Control, and furnace replacements at Service Center - \$31,045.
- ◆ \$25,000 for annual HVAC repairs and replacements throughout the City as needed.
- ◆ New vehicle for Building Maintenance Helper.
- ◆ Funding for annual parking lot maintenance - \$9,000.
- ◆ Annual funding for fire overhead door preventive maintenance and repairs - \$10,000.
- ◆ Addition of a Mud Run to accompany the annual Crawfish Festival; revenues to offset cost of run.
- ◆ Van to replace bus for Senior Programs events transportation; trade-in/resale value of bus to offset portion of cost.
- ◆ A grant request, in Special Revenues, for a glass crusher for the Recycling Center - \$120,000.

**PARKS & RECREATION
PARKS ADMINISTRATION - 3395**



*Reports to Assistant City Manager

**The Office Assistant Senior position (formerly titled Secretary) was moved from Parks Maintenance East, 3390, in FY14.

**PARKS & RECREATION
ADMINISTRATION – 3395**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Complete construction of the Max Road Sportsplex.
- ◆ Complete construction of the Shadow Creek Ranch Park.
- ◆ Complete construction of Centennial Park Expansion.
- ◆ Complete construction of Phase II of the Trail Connectivity Project.
- ◆ Initiate a lease of the fields behind the Recreation Center and Natatorium with Pearland ISD.
- ◆ Design and compile the Department's first Annual Report.
- ◆ Increase park data within the GIS system.
- ◆ Become CAPRA accredited.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of projects in planning, design or construction stage ¹	4	6	7	7
Number of projects scheduled to be completed	0	1	2	4
Number of projects completed	0	1	2	4
Number of rental contracts administered ²	261	218	341	340
Number of citizen complaints	35	17	24	20
Percent of complaints responded to within 8 hours from receipt	100%	100%	100%	100%
Revenues collected (rentals) ²	\$36,598	\$33,324	\$45,531	\$50,033

¹The number of projects in planning, design or construction stage reflects the maximum during the period reported.

²Facility rental includes outdoor rentals at Centennial and Independence Parks, Community Center, Banners, U of H rentals, and special event permit fees; facility rental contracts for Centers are reported within the appropriate division.

**PARKS & RECREATION
ADMINISTRATION – 3395**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	468,721	513,283	536,786	450,819
Materials & Supplies	28,933	37,204	37,413	18,054
Equipment Maintenance	6,813	22,896	22,489	20,462
Miscellaneous Services	186,725	401,476	406,908	414,210
TOTAL	691,192	974,859	1,003,596	903,545

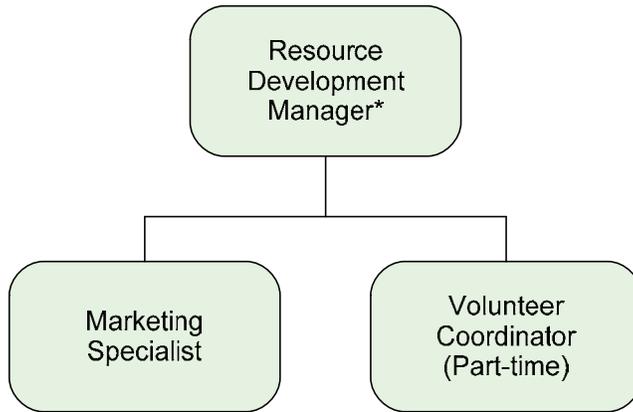
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Director of Parks & Recreation	1	1	1	1
Assistant Director of Parks & Recreation	1	1	1	1
Resource Development Manager**	1	1	1	
Marketing Specialist**	1	1	1	
Administrative Assistant	1	1	1	1
Office Supervisor	1	1	1	1
Office Assistant Senior***				1
Customer Service Representative	2	2	2	2
Volunteer Coordinator, Part-time**	1	1	1	
TOTAL	9	9	9	7

*Same as adopted budget, unless where noted.

**In FY14, positions were moved to form new department of Resource Development.

***Office Assistant Senior (formerly titled Secretary) was moved from Parks Maintenance East.

**PARKS & RECREATION
PARKS RESOURCE DEVELOPMENT - 3391**



*Reports to Director of Parks & Recreation

**PARKS & RECREATION
RESOURCE DEVELOPMENT – 3391**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Ensure that the Department's volunteer program is organized and executed efficiently, safely, and in accordance with the Volunteer Management Manual.
- ◆ Seek sponsorships to help offset costs associated with the Department's events and programs.
- ◆ Present Pearland Parks & Recreation interests to business networking groups in order to strengthen departmental ties to local businesses and private sector organizations.
- ◆ Partner with Pearland Convention & Visitors' Bureau in a cooperative effort to develop partnership opportunities with mutual benefits to both entities.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Sponsorship Revenue Collected	N/A	N/A	\$95,545	\$80,000
Value of in-kind services	N/A	N/A	\$41,340	\$40,000
Donations collected (water bills)	N/A	N/A	\$741	\$750
Number of volunteer hours used	N/A	N/A	3,840	N/A
Number of website visits	N/A	N/A	173,705	200,030
Number of unique website visits	N/A	N/A	118,045	136,576
Number of Facebook fans	N/A	N/A	2,529	4,444
Number of Twitter followers	N/A	N/A	158	461
Number of contacts on Parks & Rec email list	N/A	N/A	1,488	1,511
Percentage of Rec Report opens ¹	N/A	N/A	35%	35%
Percentage of Rec Report bounces ¹	N/A	N/A	4%	2%
'Time for Leisure' Guide Advertising Revenue	N/A	N/A	N/A	\$6,000
Number of volunteer hours	N/A	N/A	N/A	3,800
Facebook monthly organic reach ¹	N/A	N/A	N/A	3,000
Facebook monthly total reach	N/A	N/A	N/A	13,000

¹Recreation Reports are sent to a mailing list. "Opens" are defined as emails that are opened and read.
 "Bounces" are the emails that are returned as invalid email addresses.
 "Organic reach is the number of people viewing the department's social network within a 7-day period.

**PARKS & RECREATION
RESOURCE DEVELOPMENT – 3391**

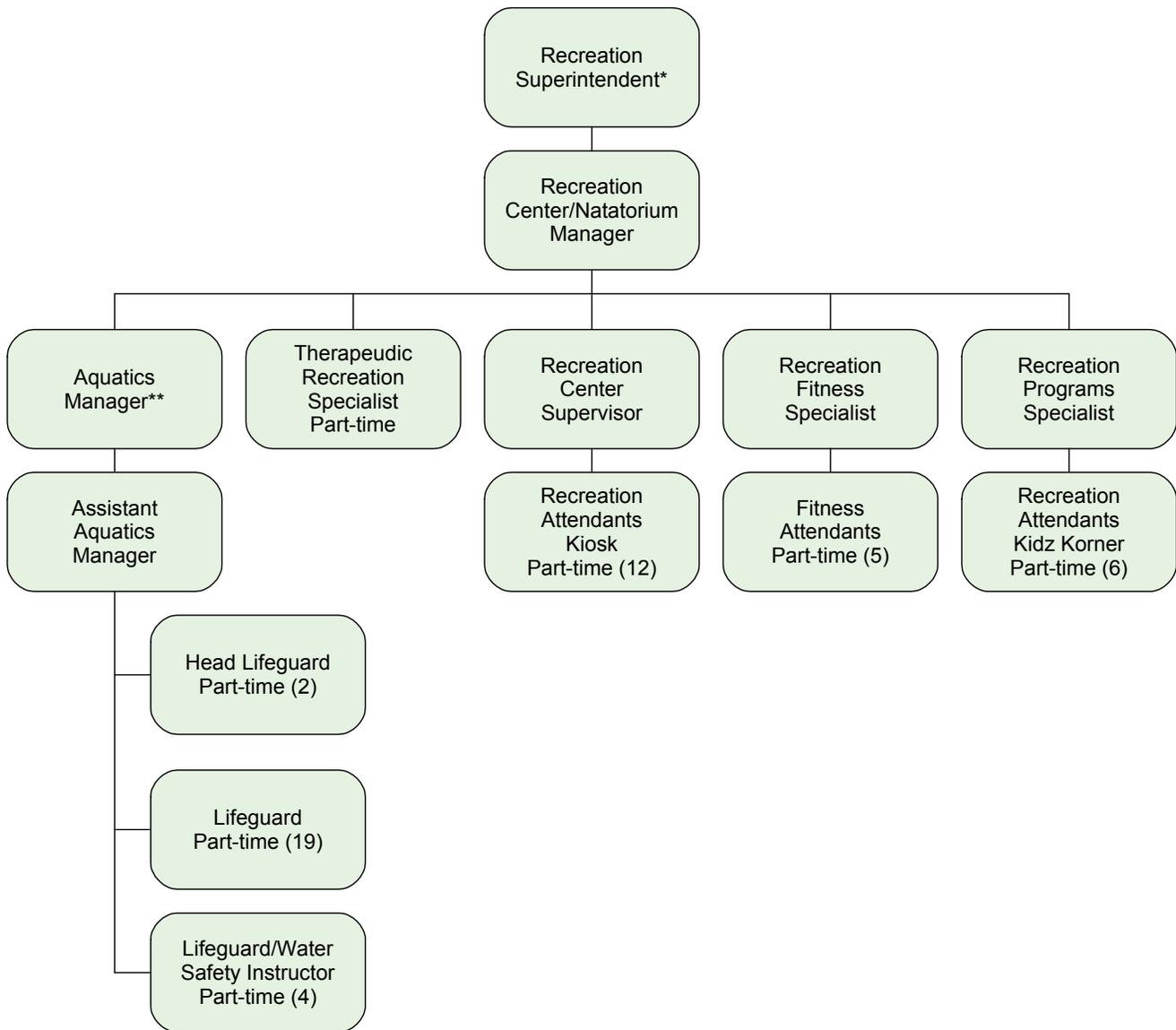
EXPENDITURE SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages				145,567
Materials & Supplies				19,560
Equipment Maintenance			1,512	
Miscellaneous Services				10,239
TOTAL			1,512	175,366

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Resource Development Manager				1
Marketing Specialist				1
Volunteer Coordinator, Part-Time				1
TOTAL				3

*In FY14 personnel moved from Administration to form new department.

**PARKS & RECREATION
RECREATION CENTER/NATATORIUM – 3340**



*Reports to Director of Parks & Recreation

**Position funded in Aquatics Division, also supervises Seasonal outdoor pool staff

**PARKS & RECREATION
RECREATION CENTER/NATATORIUM – 3340**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue to work with agencies to educate and focus efforts on decreasing childhood obesity.
- ◆ Partner with the Adult Reading Center to provide outreach opportunities to help meet the literacy and health needs of the community.
- ◆ Develop programming opportunities for off-peak use of the Recreation Center and Natatorium.
- ◆ Increase marketing reach to promote facility memberships and rentals.
- ◆ Partner with cooperative agencies to provide additional programs for individuals with physical disabilities.
- ◆ Develop and document a preventive maintenance schedule for the Recreation Center and Natatorium facility and equipment.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Recreation Center				
Average monthly attendance (visits)	10,029	13,687	15,366	20,224
Number of recreation classes offered	95	146	126	138
Class cancellation rate	27%	53%	45%	30%
Net registered for recreation classes	244	785	640	704
Net class registration per 1,000 population	2.6	1.8	6.2	6.6
Number of rentals	68	164	206	232
Number of memberships sold	3,044	3,529	5,988	7,351
Revenue collected - memberships	\$868,070	\$979,784	\$1,128,900	\$1,120,000
Revenue collected - classes	\$56,336	\$63,493	\$48,035	\$55,000
Revenue collected - facility rentals	\$74,537	\$29,352	\$29,250	\$46,470
Percent of participants rating classes as good to excellent	89%	90%	90%	95%
Percent of citizens rating recreation facilities as satisfactory	87%	89%	90%	95%
Number of special events	7	9	9	9
Number of facility tours	832	673	674	741
Natatorium				
Average monthly attendance	N/A	11,177	12,941	14,000
Days of pool operation	354	364	357	363
Number of aquatic classes	168	210	272	326
Net registered in aquatic classes	1,257	1,234	1,489	1,540
Net registered per aquatics class	7	6	5	6
Number of pool rentals	55	99	276	269
Number of special events/meets	36	37	29	35
Number of days of pool use by PISD	N/A	N/A	N/A	180
Number of PISD events	N/A	N/A	N/A	14
Revenues collected	\$82,671	\$130,694	\$186,246	\$199,100
Percent of cost recovery (Recreation Center and Natatorium) ¹	70%	66%	92%	83%

¹Percent of cost recovery is based on total actual expenditures in department compared to all revenues received.

**PARKS & RECREATION
RECREATION CENTER/NATATORIUM – 3340**

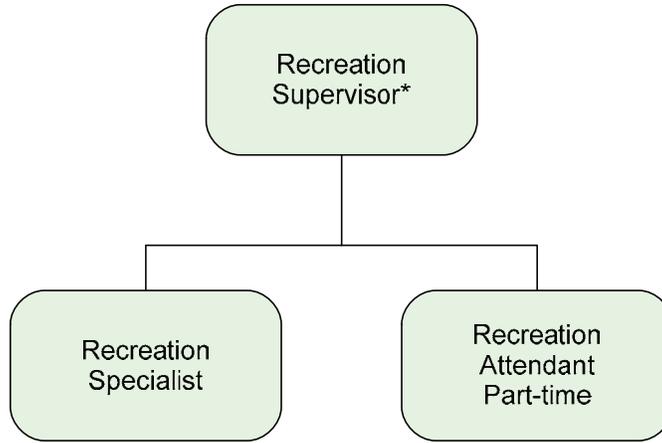
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	841,174	837,748	838,921	859,030
Materials & Supplies	109,012	123,164	119,767	117,912
Building Maintenance	33,829	64,050	67,050	60,528
Equipment Maintenance	1,501	3,541	3,529	3,893
Miscellaneous Services	565,345	805,161	634,352	637,732
Inventory	4,932			10,800
Capital Outlay				15,370
TOTAL	1,555,793	1,833,664	1,663,619	1,705,265

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Recreation Superintendent	1	1	1	1
Recreation Center Manager	1	1	1	1
Recreation Center Supervisor	1	1	1	1
Assistant Manager, Aquatics	1	1	1	1
Recreation Fitness Specialist	1	1	1	1
Recreation Programs Specialist	1	1	1	1
Part-time Therapeutic Recreation Specialist	1	1	1	1
Part-time Recreation Attendant	17	17	17	17
Part-time Fitness Attendant	6	6	6	6
Part-time Head Lifeguard	2	2	2	2
Part-time Lifeguard	19	19	19	19
Part-time Lifeguard/Water Safety Instructor	4	4	4	4
TOTAL	55	55	55	55

*Same as adopted budget, unless where noted.
Does not include seasonal camp staff.

**PARKS & RECREATION
WESTSIDE EVENTS CENTER - 3341**



*Reports to Recreation Superintendent

**PARKS & RECREATION
WESTSIDE EVENTS CENTER – 3341**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Seek cooperative agreements to provide additional programming opportunities for a variety of ages and interest.
- ◆ Partner with other agencies to continue our efforts to educate the community about animal safety, pet ordinance, and dog park rules.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Average monthly attendance	2,381	2,378	3,153	2,472
Number of recreation classes offered	229	116	108	92
Class cancellation rate	38%	20%	28%	20%
Net registered for recreation classes	1,207	1,180	938	940
Net class registration per 1,000 population	13	12	3	7
Revenue collected - classes	\$79,012	\$78,259	\$61,832	\$74,000
Revenue collected - rentals	N/A	\$45,522	\$49,928	\$54,000
Percent of cost recovery ¹	44%	61%	60%	59%
Percent of participants rating classes as good to excellent	99%	99%	100%	100%
Percent of citizens rating recreation facilities as satisfactory	100%	100%	100%	100%
Number of rental contracts administered	197	228	165	179
Number of participants for library services ²	3,831	4,073	2,426	N/A

¹Percent of cost recovery is based on total actual expenditures in the department compared to total actual revenues collected.

²The Westside Library moved to a separate location during FY 2013. The measures for the Westside Library are reported with the Main Library.

**PARKS & RECREATION
WESTSIDE EVENTS CENTER – 3341**

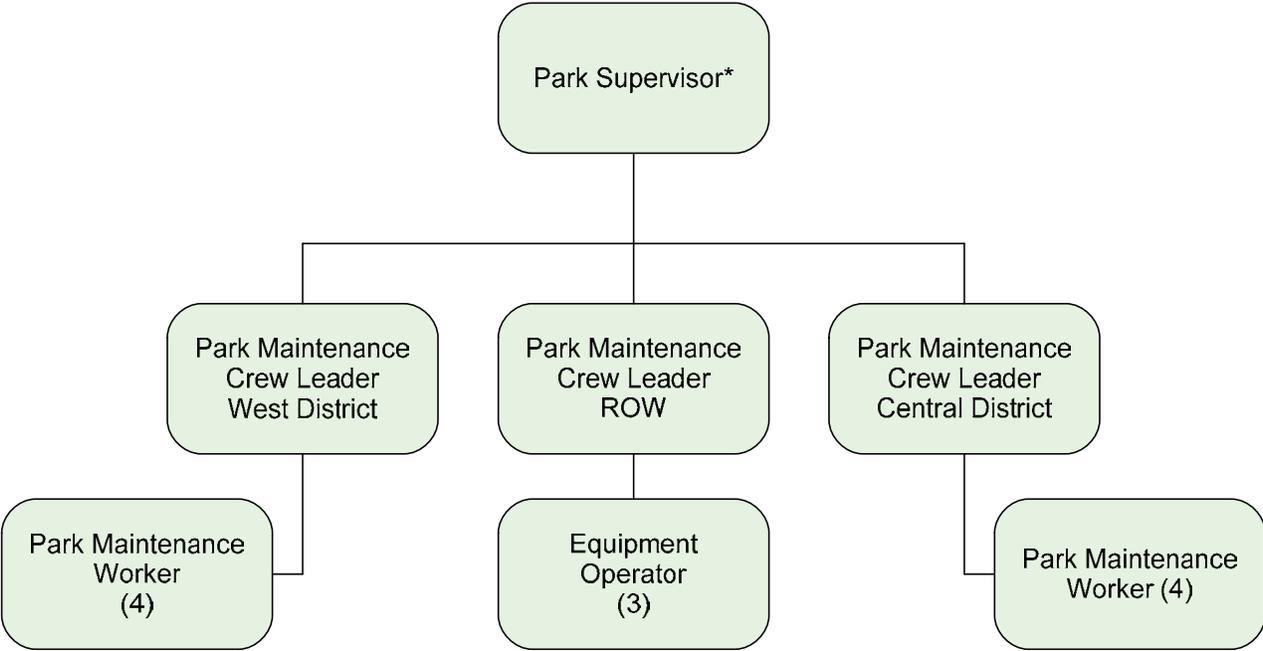
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	102,672	121,312	97,175	134,907
Materials & Supplies	5,120	5,423	4,747	5,423
Building Maintenance	2,245	1,100	1,100	1,100
Equipment Maintenance	100	200	200	5,628
Miscellaneous Services	69,595	74,444	70,514	70,347
TOTAL	179,732	202,479	173,736	217,405

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Recreation Supervisor	1	1	1	1
Recreation Specialist	1	1	1	1
Recreation Attendant, Part-Time	1	1	1	1
TOTAL	3	3	3	3

*Same as adopted budget, unless where noted.

**PARKS & RECREATION
PARKS MAINTENANCE WEST - 3389**



*Reports to Parks & Buildings Maintenance Superintendent

**PARKS & RECREATION
PARKS MAINTENANCE WEST – 3389**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Increase frequency of median inspections.
- ◆ Define and document a playground inspection policy.
- ◆ Evaluate in-house/contractor assignments.
- ◆ Update Park Signage.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Right of Ways				
Acres of right-of-way maintained & mowed	255	251	251	251
Percent of right-of-ways mowed within 17-day schedule	95%	77%	85%	90%
Acres of detention ponds maintained and mowed	505	461	239	239
Acres of other City property maintained & mowed	214	140	140	140
FEMA Lot Acreage	N/A	50	50	50
Total acreage maintained & mowed	974	902	680	680
Average number of labor hours per acre	8.7	8	8	8
Median Maintenance				
Acres of landscaped medians maintained	103	141	57	77
Acres of medians contracted for maintenance	34	75	131	131
Percent of medians mowed within 7-day schedule	94%	82%	90%	95%
Average number of labor hours per acre	7.0	7	7	7
Park Maintenance¹				
Acres of park land maintained	N/A	N/A	44	44
Percent of parks maintained within a 7-day schedule	N/A	N/A	90%	95%
Acreage of grounds maintenance for City facilities	N/A	N/A	6	15
Total City acres mowed/maintained²	1,334	1,380	1,035	1,035
Average percent of all jobs completed on schedule ²	97.3%	78.1%	90%	100%
Total number of work orders received ³	N/A	N/A	125	175

¹Effective FY13, the Medians/ROWs and Parks Maintenance Divisions assignments are based on regions in which crews are located. Prior to FY13, these two divisions were separate according to type of area maintained.

²Total City acres mowed/maintained and the average completed on schedule include grounds maintained by both Medians/ROWs and Parks Maintenance Divisions. WWT plant maintenance moved to Public Works mid-year FY12.

³Prior to FY13 the total number of work orders were reported in Parks Mtce., dept. 3390.

**PARKS & RECREATION
PARKS MAINTENANCE WEST – 3389**

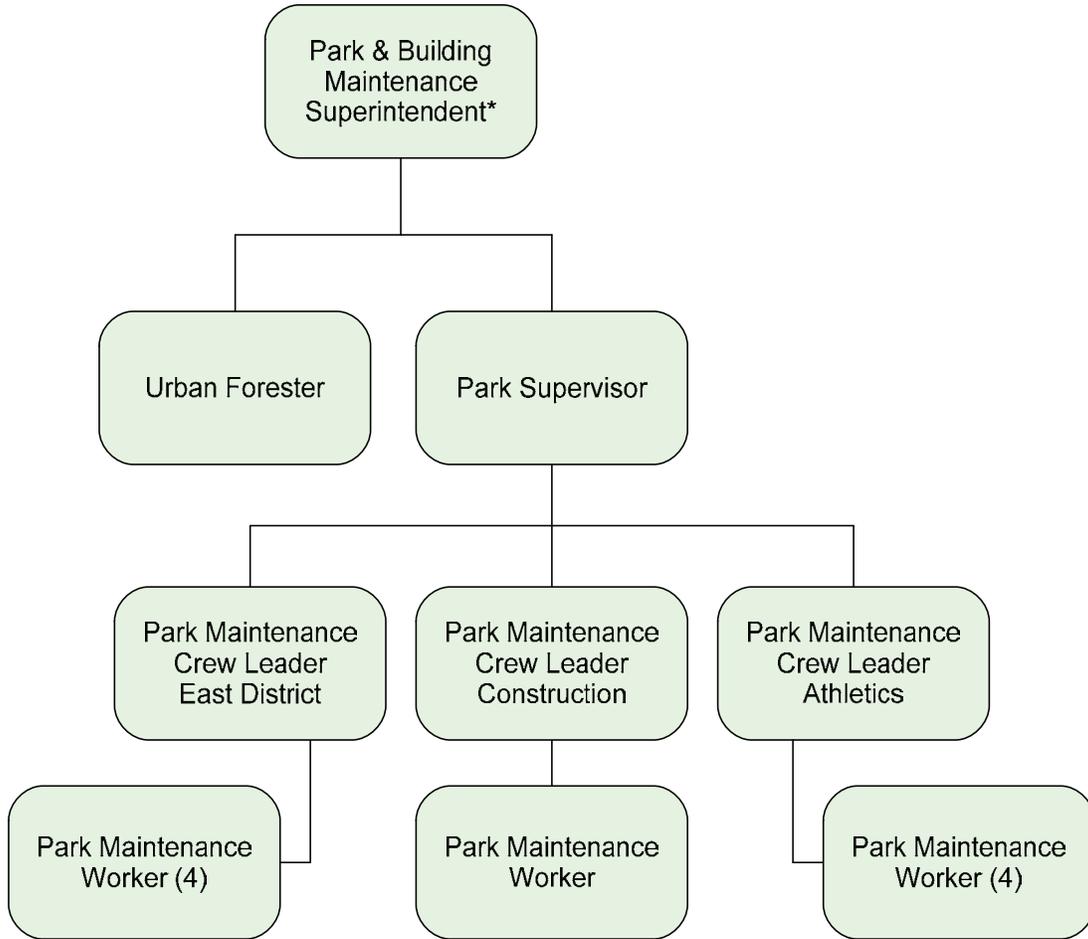
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	682,787	662,878	656,999	674,196
Materials & Supplies	15,423	21,680	22,710	23,177
Building Maintenance	25,608	35,870	35,877	40,000
Equipment Maintenance	104,343	98,786	98,262	96,691
Miscellaneous Services	69,743	140,092	135,386	143,525
Inventory	2,775	1,500	1,369	
Capital Outlay	10,996	24,775	23,943	68,500
TOTAL	911,675	985,581	974,546	1,046,089

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Park Supervisor	1	1	1	1
Park Maintenance Crew Leader	3	3	3	3
Park Maintenance Worker	8	8	8	8
Park Equipment Operator	3	3	3	3
TOTAL	15	15	15	15

*Same as adopted budget, unless where noted.

**PARKS & RECREATION
PARKS MAINTENANCE EAST - 3390**



*Reports to Director of Parks & Recreation

**PARKS & RECREATION
PARKS MAINTENANCE EAST – 3390**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Define and document a playground inspection policy.
- ◆ Update park signs.
- ◆ Attain Texas Department of Agriculture Applicators License for the Supervisor.
- ◆ Diversify Urban Canopy.
- ◆ Expand on existing Forestry Standards Manual.
- ◆ Develop regional comparison of assets, such as facilities, leagues, etc., to determine relative status to surrounding/similar communities.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Parks Maintenance				
Total developed park acres maintained	139	139	143	187
Acreage of ground maintenance for City facilities	40	70	5	15
Acres of ground maintenance contracted	14	32	0	5
Acreage of other City properties maintained	26	41	1	1
Total acreage maintained & mowed	219	282	116	208
Percent of park acreage mowed within 7-day schedule	100%	56%	79%	95%
Number of labor hours per acre	9.4	12.0	9.0	9.0
Number of athletic field preps	109	127	164	334
Number of park inspections conducted	36	7	219	192
Percent of Park inspections meeting or exceeding standard	77%	46%	N/A	100%
Number of citizen comments received	46	79	27	40
Percent of citizens rating park facilities as satisfactory ¹	68%	85%	N/A	100%
Number of special events set-up, removed, staffed	30	18	15	22
Number of work orders received ²	249	20	243	235
Percent of work orders completed within allotted time frame	98%	59%	84%	100%
Median Maintenance³				
Acres of landscaped medians maintained	N/A	N/A	5	5
Percent of medians maintained within 7-day schedule	N/A	N/A	88%	95%
Urban Forestry				
Total number of trees on city property ⁴	6,306	6,157	6,312	6,455
Number of trees removed ⁴	34	250	52	30
Number of trees planted	531	101	207	300

¹FY 2012 survey of citizens.

²Prior to FY 2013, work orders for all departments were reported here. Beginning FY 2013, reported in various departments.

³Effective FY13, the Medians/ROWs and Parks Maintenance Divisions assignments are based on regions in which crews are located. Prior to FY13, these two divisions were separate according to type of area maintained.

⁴Trees were removed due to drought damage in FY11. The number of trees reflects the maximum during the period reported.

**PARKS & RECREATION
PARKS MAINTENANCE EAST – 3390**

EXPENDITURE AND STAFFING SUMMARY

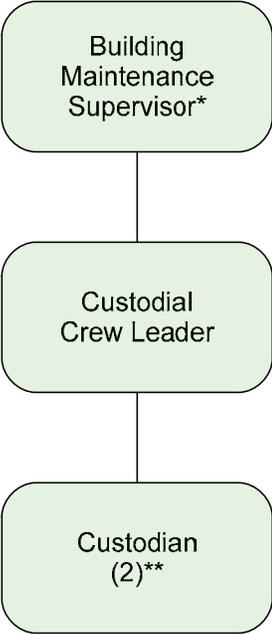
EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	811,098	882,580	816,572	779,879
Materials & Supplies	24,425	35,300	33,800	49,970
Building Maintenance	65,609	136,300	136,300	183,345
Equipment Maintenance	61,056	59,169	56,775	57,865
Miscellaneous Services	80,021	122,971	115,600	224,847
Inventory		1,000	1,000	
Capital Outlay	53,320	136,217	131,794	62,900
TOTAL	1,095,529	1,373,537	1,291,841	1,358,806

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Parks & Buildings Maintenance Superintendent	1	1	1	1
Park Supervisor	1	1	1	1
Park Maintenance Crew Leader	3	3	3	3
Park Maintenance Worker	6	6	6	6
Park Maintenance Worker	3	3	3	3
Urban Forester	1	1	1	1
Secretary**	1	1	1	0
TOTAL	16	16	16	15

*Same as adopted budget, unless where noted.

**In FY14, the Secretary position was moved to Parks & Recreation Administration.

**PARKS & RECREATION
CUSTODIAL SERVICES - 3320**



*Reports to Park and Building Maintenance Superintendent
**100% of one Custodian funded from UofH Fund

**PARKS & RECREATION
CUSTODIAL SERVICES – 3320**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue to improve quality of contracted services.
- ◆ Establish regular inspections of custodial maintenance.
- ◆ Explore additional environmentally friendly cleaning options.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Total number of work orders received	N/A	N/A	32	35
Number of facilities maintained ¹	19	19	18	20
Number of sq. ft. of facilities maintained	311,607	318,790	310,990	322,000
Number of sq. ft. of facilities contracted	N/A	N/A	180,500	223,107
Cost per sq. ft. maintained ¹	\$1.17	\$1.05	\$1.18	\$1.25
Number of rental facility clean-ups performed	79	120	109	110
Tons of material recycled from City facilities ²	24	N/A	N/A	N/A

¹Custodial Services at the Recreation Center/Natatorium were contracted out mid-year FY 2012. Services at additional City facilities were contracted out during FY 2013. Two new facilities are added FY 2014 – the Convention & Visitors' Bureau Center and Fire Station #3. Fire stations are serviced quarterly.

²Beginning FY 2012, Waste Management began picking up material to be recycling from City facilities. This is now reported by the Solid Waste department.

**PARKS & RECREATION
CUSTODIAL SERVICES – 3320**

EXPENDITURE AND STAFFING SUMMARY

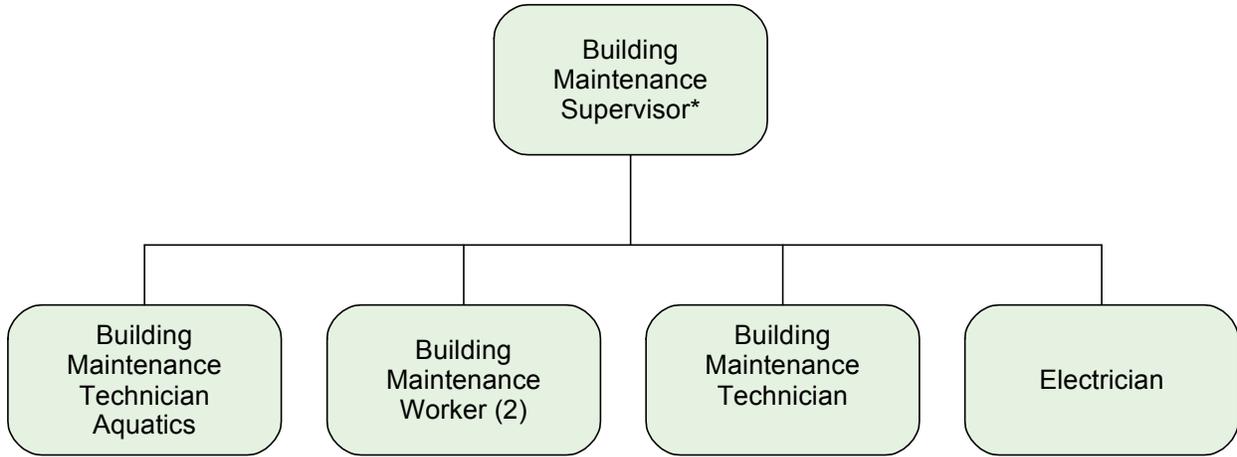
EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	237,947	147,676	144,569	123,793
Materials & Supplies	51,155	74,965	41,324	43,300
Building Maintenance	10		4	
Equipment Maintenance	6,467	6,816	5,973	6,143
Miscellaneous Services	51,300	164,527	147,815	238,448
TOTAL	346,879	393,984	339,685	411,684

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Custodial Crew Leader/Supervisor	1	1	1	1
Custodian**	5	3	3	2
TOTAL	6	4	4	3

*Two Custodial positions were eliminated in FY 2013 for transition to contracted services;
one additional Custodial position was eliminated in FY 2014.

**One Custodian is funded in U of H fund.

**PARKS & RECREATION
FACILITIES MAINTENANCE – 3321**



*Reports to Park & Building Maintenance Superintendent

**PARKS & RECREATION
FACILITIES MAINTENANCE – 3321**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Investigate contracting a commissioning service for start-up reports.
- ◆ Expand CitySmart (energy savings) program.
- ◆ Attain Texas Department of Agriculture Applicators License for a technician position.
- ◆ Achieve Facility Manager Professional Certification for Supervisor.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of facilities maintained	22	29	30	31
Number of sq. ft. maintained	N/A	355,720	356,620	366,620
Number of routine work orders received	327	1,159	1,600	1,750
Number of work orders outsourced	73	85	77	100
Percent of work orders outsourced	22%	7%	5%	5%
Percent of routine work orders completed within the requested completion date*	89%	86%	93%	95%

*Revised from 'within 3 days' to 'requested date of completion' beginning FY 2012.

**PARKS & RECREATION
FACILITIES MAINTENANCE – 3321**

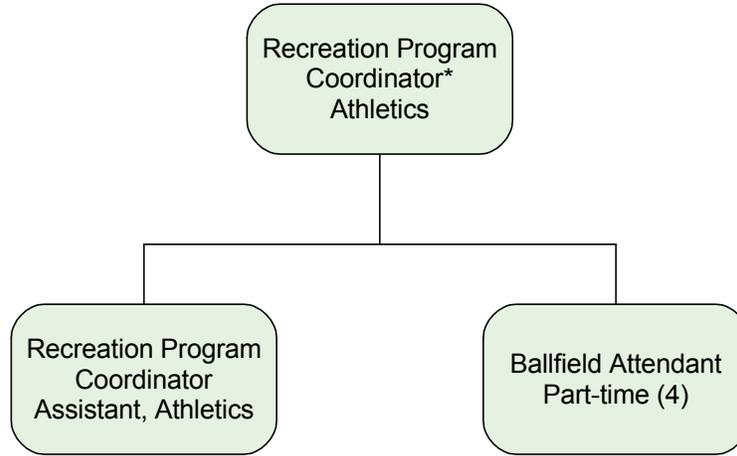
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	225,587	316,343	291,893	330,009
Materials & Supplies	13,495	13,780	13,280	13,280
Building Maintenance	235,404	460,598	451,400	386,773
Equipment Maintenance	8,550	14,627	13,041	15,132
Miscellaneous Services	177,428	203,486	201,827	189,229
Inventory	4,809			
Capital Outlay				19,325
TOTAL	665,273	1,008,834	971,441	953,748

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Building Maintenance Supervisor	1	1	1	1
Building Maintenance Technician (Aquatics)	1	1	1	1
Building Maintenance Technician	1	1	1	1
Electrician	1	1	1	1
Building Maintenance Worker	2	2	2	2
TOTAL	6	6	6	6

*Same as adopted budget, unless where noted.

**PARKS & RECREATION
ATHLETICS - 3392**



*Reports to Recreation Superintendent

**PARKS & RECREATION
ATHLETICS – 3392**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Identify user groups for usage of sports complexes and create a permitting process to manage requests.
- ◆ Make a formal BID to host future TAAF tournaments.
- ◆ Contribute to the economic development by pursuing / hosting multi day tournaments in partnership with the Convention and Visitors Bureau.
- ◆ Provide cooperative programming to provide additional support that will meet the athletic interests of the community.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of teams participating in softball league	182	156	68	70
Number of teams participating in adult basketball league	54	52	33	30
Number of teams in adult co-ed volleyball league	16	8	9	10
Number of teams participating in adult kickball	33	24	19	26
Number of participants in Youth flag football ¹	188	80	54	59
Number of participants in Youth basketball league	376	272	356	391
Number of tennis classes ²	50	14	27	35
Number of participants in tennis classes	242	60	163	215
Number of softball tournaments	11	2	1	4
Number of softball tournament participants from outside zip code	1,550	210	100	150
Total participants in athletics activities, excluding teams and participants from outside zip code areas	806	412	1,000	N/A
Number of days fields rented	14	0	3	3
Number of rentals	13	1	3	25
Revenues	\$126,315	\$104,060	\$106,824	\$127,280

¹Flag football was reduced from 2 seasons to 1 in FY 2012 due to declining registration.

²In FY 2012, tennis classes began late in the season due to difficulties finding an instructor.

**PARKS & RECREATION
ATHLETICS – 3392**

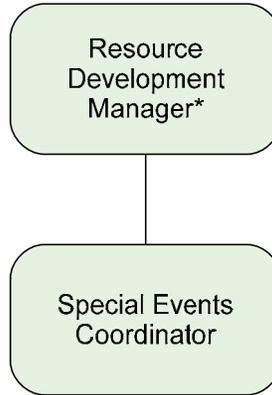
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	152,495	172,777	160,968	193,390
Materials & Supplies	39,099	52,032	47,466	51,481
Building Maintenance	1,598	3,134	3,134	3,134
Equipment Maintenance	193			
Miscellaneous Services	41,370	99,725	88,588	100,060
TOTAL	234,755	327,668	300,156	348,065

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Recreation Program Coordinator (Athletics)	1	1	1	1
Recreation Program Coordinator Assistant (Athletics)	1	1	1	1
Part-Time Ball Field Attendant	4	4	4	4
TOTAL	6	6	6	6

*Same as adopted budget, unless where noted.

**PARKS & RECREATION
SPECIAL EVENTS - 3393**



*Reports to Director of Parks & Recreation; position funded in another department

**PARKS & RECREATION
SPECIAL EVENTS – 3393**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Host Trick or Treat Trail in a new location and incorporate additional entertainment.
- ◆ Incorporate new incentives to the Let Freedom Sing Competition and bring more awareness to event.
- ◆ Create and execute the inaugural Pearland Mud Run.
- ◆ Create and submit a business plan for one of the special events that are held on an annual basis.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of special events held (days)	21	22	22	23
Number of event participants	58,556	59,728	55,518	60,000
Number of visitors (outside 77581/584 zip codes)	6,919	7,196	10,737	8,500
Revenues collected	\$49,556	\$47,875	\$38,390	\$92,267
Percent of cost recovery ¹	18%	18%	15%	30%
Value of in-kind services ²	\$48,214	\$39,213	N/A	N/A
Total Sponsorship dollars collected ²	\$51,175	\$72,149	N/A	N/A

¹Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

²Beginning FY 2013, these measures moved to Resource Development.

**PARKS & RECREATION
SPECIAL EVENTS – 3393**

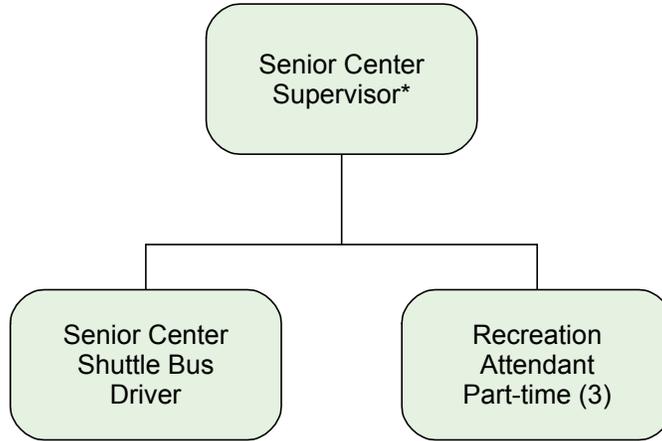
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	103,236	89,324	83,852	93,144
Materials & Supplies	150,580	145,337	145,337	185,425
Equipment Maintenance	857	2,048	3,366	3,013
Miscellaneous Services	18,454	24,241	24,241	28,691
Inventory	1,002			
TOTAL	274,129	260,950	256,796	310,273

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Special Events Coordinator	1	1	1	1
TOTAL	1	1	1	1

*Same as adopted budget, unless where noted.

**PARKS & RECREATION
SENIOR PROGRAM - 3394**



*Reports to Recreation Superintendent

**PARKS & RECREATION
SENIOR PROGRAM – 3394**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Add to the existing capital replacement plan the fitness equipment and similar equipment within the facility.
- ◆ Create and maintain a preventive maintenance log for the facility.
- ◆ Seek sponsors to provide additional funding for socials and programs.
- ◆ Explore opportunities to expand programming options to meet the needs and interests of the senior community.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Average programs participants per month	2,283	2,560	2,646	3,458
Average monthly attendance	2,131	2,314	2,400	3,103
Average monthly attendance per 1,000 population	23	25	23	33
Number of transports ¹	288	320	233	270
Number of people transported	2,183	2,181	1,581	1,808
Revenues collected	\$5,155	\$6,356	\$4,259	\$5,621
Percent of cost recovery ²	2%	3%	2%	2%
Total Sponsorship dollars collected ³	\$4,665	\$1,825	N/A	N/A
Value of in-kind services ³	\$9,693	\$6,525	\$6,715	N/A

¹Number of transports includes Sr. trips, transportation to doctors, shopping, etc.

²Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected. Cost recovery in FY 2014 is reduced due to the planned purchase of a van to replace the bus.

³These measures moved to Resource Development in FY 2014.

Note: Increases to Targets for FY 2014 are due to new programs and the availability of transportation for trips.

**PARKS & RECREATION
SENIOR PROGRAM – 3394**

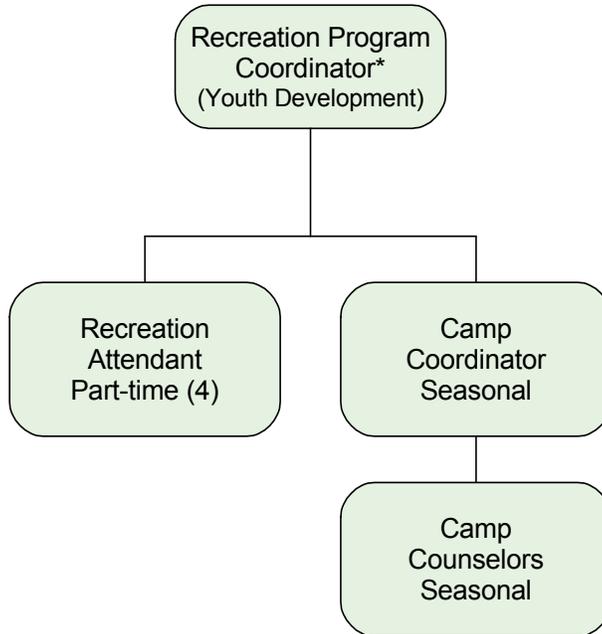
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	162,791	147,001	137,736	161,296
Materials & Supplies	22,180	16,515	24,415	16,515
Equipment Maintenance	9,402	9,395	12,383	5,671
Miscellaneous Services	40,669	34,431	34,222	35,879
Capital Outlay				25,840
TOTAL	235,042	207,342	208,756	245,201

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Senior Center Program Supervisor	1	1	1	1
Senior Center Bus Driver	1	1	1	1
Part-time Recreation Attendant	3	3	3	3
TOTAL	5	5	5	5

*Same as adopted budget, unless where noted.

**PARKS & RECREATION
YOUTH DEVELOPMENT - 3396**



*Reports to Recreation Superintendent

**PARKS & RECREATION
YOUTH DEVELOPMENT – 3396**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue to work with the Youth Action Council to be the voice for teens in the community while maintaining strong communications with City Council.
- ◆ Provide healthy initiatives for kids through the camp experience.
- ◆ Develop youth / staff through leadership training and opportunities.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Average monthly attendance, excluding Bailey campus ¹	905	601	453	498
Number of camps offered	25	26	22	26
Percent of participants rating camps as satisfactory and above	99%	99%	100%	99%
Class (camp) cancellation rate	0%	0%	0%	0%
Net registered for camp ¹	1,489	1,295	787	1,133
Net camp registration per 1,000 population	16	13	10	11
Revenue collected	\$163,751	\$157,827	\$100,302	\$118,000
Percent of cost recovery ²	53%	70%	49%	54%
Percent of participants rating classes as good to excellent	98%	98.0	100%	99%
Percent of citizens rating recreation facilities as satisfactory	98%	98%	99%	99%
Number of classes offered	57	5	18	N/A

¹In FY 2013 the size of the camps were reduced due to relocation and increasing the number of campers per camp in FY 2014.

²Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**PARKS & RECREATION
YOUTH DEVELOPMENT – 3396**

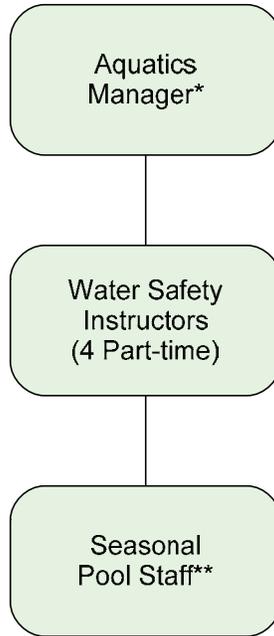
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	140,082	180,127	171,280	181,019
Materials & Supplies	31,080	36,069	31,908	34,414
Building Maintenance		300		
Equipment Maintenance	146	150	150	150
Miscellaneous Services	1,427	9,477	2,391	1,431
TOTAL	172,735	226,123	205,729	217,014

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Recreation Program Coordinator (Youth Development)	1	1	1	1
Part-time Recreation Attendant	4	4	4	4
TOTAL	5	5	5	5

*Same as adopted budget, unless where noted.
Does not include seasonal and camp staffing.

**PARKS & RECREATION
AQUATICS - 3397**



*Reports to Recreation Superintendent;
This position also supervises pool staff at Natatorium
as well as the Assistant Aquatics Manager

**FY 2013 and 2014 – Seasonal Pool Staff at Independence Park provided by contracted services

**PARKS & RECREATION
AQUATICS – 3397**

FISCAL YEAR 2014 OBJECTIVES

- ◆ Maintain a contractual agreement that will manage the pool at Independence Park while providing quality services to the community.
- ◆ Promote pool options to the general public to help increase awareness and usage.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Independence Park Pool				
Days of pool operation ¹	85	64	N/A	N/A
Number of attendees (public swim) ¹	15,596	7,951	9,447	9,500
Number of attendees per 1,000 population ¹	166	82	N/A	N/A
Percent change in pool attendance ¹	-34%	-42%	N/A	N/A
Number of aquatic classes ²	804	NA	N/A	N/A
Net registered in aquatic classes ¹	4	NA	N/A	N/A
Number of pool rentals ¹	28	24	22	24
Revenues collected ²	\$67,391	\$23,663	\$22,500	\$13,385
Percent of cost recovery - Aquatics ²	34%	12%	N/A	N/A

¹In FY 2012, the outdoor pool was closed and not funded in the original budget, but was re-opened during the year.

²Numbers reported for FY 2012 are for 2.5 months of operation. Swim lessons were contracted to a third party. This action reduces anticipated revenue total. FY 2013 revenues include Learn-to-Swim fees not previously included in this department. In FY 2013 and 2014 operation of the outdoor pool was contracted out.

**PARKS & RECREATION
AQUATICS – 3397**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	127,219	104,825	108,430	124,728
Materials & Supplies	12,862	5,727	8,863	4,255
Building Maintenance	22,169	9,000	9,000	9,000
Equipment Maintenance				
Miscellaneous Services	29,234	76,295	83,256	82,766
Inventory		3,898	3,898	
Capital Outlay	5,786			
TOTAL	197,270	199,745	213,447	220,749

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Aquatics Manager	1	1	1	1
Part-time Water Safety Instructors		4	4	4
TOTAL	1	5	5	5

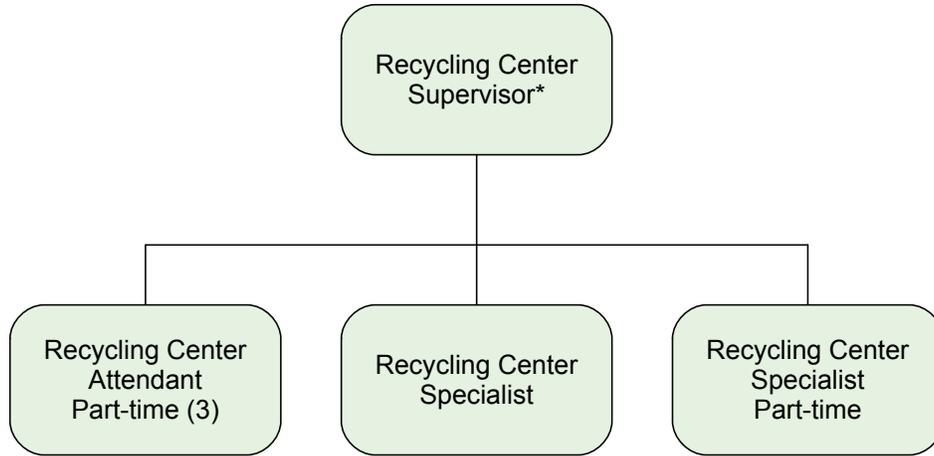
*Same as adopted budget, unless where noted.

In FY 2012, the outdoor pool at Independence Park was closed and pool personnel were transferred to the Natatorium.

In FY 2013, the outdoor pool at Independence Park was re-opened. Lifeguard and concession staff provided by contract and 4 part-time Water Safety Instructor positions added to provide swim classes.

Does not include seasonal staffing.

**PARKS & RECREATION
RECYCLING CENTER - 3351**



*Reports to Park & Building Maintenance Superintendent

**PARKS & RECREATION
RECYCLING CENTER – 3351**

FISCAL YEAR 2013 OBJECTIVES

- ◆ Acquire and develop policies and procedures for use of glass crusher.
- ◆ Further develop procedures for the Procedure Manual.
- ◆ Define and document safety meetings/in-service schedules.
- ◆ Evaluate and update office space.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of customer drop offs	23,376	23,664	24,459	25,000
Tons of material recycled	617	682	709	777
Tons per customer	0.026	0.029	0.029	0.031
Lbs. per customer	59	65	65	69
Gross Revenues	\$55,218	\$77,289	\$67,580	\$69,500
Customers per 1,000 population	248	244	235	234
Tons recycled per 1,000 population	6.56	7.02	6.81	7.27
Number of fluorescent bulbs recycled	3,656	5,572	4,679	5,600
Recycling revenue per 1,000 population	\$586.80	\$795.15	\$649.19	\$650.14

**PARKS & RECREATION
RECYCLING CENTER – 3351**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	147,659	142,353	143,501	152,748
Materials & Supplies	13,472	15,597	14,834	16,597
Equipment Maintenance	5,605	5,515	10,571	5,475
Miscellaneous Services	48,590	56,168	37,737	41,584
Sundry Charges		800		800
TOTAL	215,326	220,433	206,643	217,204

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Recycling Center Supervisor	1	1	1	1
Recycle Center Specialist	1	1	1	1
Part-Time Recycle Center Specialist	1	1	1	1
Part-Time Recycling Center Attendant	3	3	3	3
TOTAL	6	6	6	6

*Same as adopted budget, unless where noted.

**ENTERPRISE (WATER & SEWER) FUND - 30
SUMMARY OF REVENUES, EXPENSES AND ENDING BALANCE
FY 2014 ADOPTED BUDGET**

OVERVIEW

The Enterprise Fund includes water and sewer system operations. The fund is operated in a manner similar to private business enterprises, where costs of providing the services to the public are financed primarily through user charges. The City provides water and sewer service to approximately 32,750 residential and commercial customers. Water & Sewer revenues provide 87% of the total revenue generated in the Water & Sewer Fund. As such, the City of Pearland continually monitors and evaluates the need to adjust water and sewer rates in order to ensure that the fund is self-supporting, that infrastructure rehabilitation is adequate, and that all bond covenants are in compliance. The fiscal year 2014 budget does not require a water or sewer rate increase to meet the needs of the system.

	FY 2012 ACTUAL	FY 2013 AMENDED BUDGET	FY 2013 YEAR END PROJECTION	FY 2014 ADOPTED BUDGET
REVENUES				
SALE OF WATER	\$14,856,677	\$15,608,292	\$15,301,433	\$15,863,713
SEWER REVENUES	11,013,046	11,383,009	11,822,711	12,450,772
OTHER SERVICE CHARGES	1,440,667	1,488,334	1,378,281	1,361,586
INTEREST INCOME	32,493	40,000	39,800	41,150
OTHER MISCELLANEOUS INCOME	351,956	208,321	513,387	234,650
GRANT		348,000		
TRANSFERS IN	2,606,773	2,499,500	2,499,500	2,428,835
TOTAL	30,301,612	31,575,456	31,555,112	32,380,706
EXPENSES				
PUBLIC WORKS				
LIFT STATIONS	782,205	1,304,148	909,494	1,007,643
WASTEWATER TREATMENT	3,210,409	3,738,919	4,003,447	4,255,507
WATER PRODUCTION	6,481,688	7,145,843	8,159,268	7,680,317
DISTRIBUTION & COLLECTION	1,844,852	2,200,491	2,254,845	2,160,933
CONSTRUCTION	891,932	1,185,270	1,159,810	1,002,981
GIS	212,475	270,614	260,845	247,289
UTILITY BILLING & COLLECTIONS	2,112,863	2,572,328	3,028,773	2,437,664
OTHER REQUIREMENTS	16,446,783	13,637,635	13,589,324	12,293,857
TOTAL	31,983,207	32,055,248	33,365,806	31,086,191
REVENUES OVER/(UNDER) EXPENSES	(1,681,595)	(479,792)	(1,810,694)	1,294,515
Beginning Cash Equivalents	13,675,842	11,994,247	11,994,247	10,183,553
Reserve for Debt Service	892,251	1,332,548	1,568,545	1,880,408
Ending Cash Equivalents	\$11,101,996	\$10,181,907	\$8,615,008	\$9,597,660
Bond Coverage - 1.4			1.29	1.41
Cash Reserve Ratio - 25%			26%	31%

**ENTERPRISE (WATER & SEWER) FUND – 30
REVENUE & EXPENSE SUMMARY
FY 2014 ADOPTED BUDGET**

FISCAL YEAR 2012-2013

Projected revenues of \$31,555,112 are \$20,344, or 0.1%, less than planned and \$1,253,500, or 4.1%, greater than the fiscal year 2012 actual of \$30,601,612. The fiscal year 2013 projected revenue lower than the amended budget is partly due to a budgeted \$348,000 grant for lift station switches that will not be directly received by the City, but administered by the County. Sale of water is projected to be slightly less than the amended budget, offset by higher than budgeted sewer revenues. On December 31, 2012 Brazoria County MUD #4 was annexed into the City. Projections for MUD #4 were included in the budget, as well as other moderate increases for residential and commercial growth within the City.

Fiscal Year 2013 expenses are anticipated to be \$33,365,806. This is \$1,310,558 over the amended budget of \$32,055,248, and is \$1,382,599 higher than the fiscal year 2012 actual. Expenses over the fiscal year 2013 budget are mainly the result of higher purchase of water from the City of Houston due to two water wells being down during the fiscal year, updated projection based on the monthly contract cost for purchase of water from the Gulf Coast Water Authority, and a 5,000 register replacement program to increase the drive-by meter read rate. Expenses over the fiscal year 2012 actual is due to repairs to wastewater treatment plants (\$451K), new and replacement water meters and registers (\$792), and purchase of water for Alice Street water plant and Chocolate Bayou (\$1.1M). The Alice Street plant didn't come online until May 2012. Total expenses over actual are offset by lower transfers to capital project funds for pay-as-you-go projects. Ending balance at 9/30/13 is estimated to be \$8,615,008; with a 26% cash reserve ratio and a bond coverage of 1.29.

FISCAL YEAR 2013-2014

Fiscal Year 2014 revenues total \$32,380,706, an \$825,594 increase from the fiscal year 2013 projections and a \$805,250 increase from fiscal year 2013 amended budget. Water and sewer charges increased by \$1,190,341, or 4.4%, over the 2013 projections. This is mainly due to a full year of anticipated revenues from MUD #4 after annexation into the City on December 31, 2012, which included the addition of 1,403 connections, and residential and commercial growth.

Fiscal year 2014 expenses total \$31,086,191 and include annual debt service payments of \$10.0 million. Expenses are \$2,279,615, or 6.8%, lower than the fiscal year 2013 projections and are \$969,057, or 3.0%, lower than the amended budget. The major decrease from the fiscal year 2013 projection is for the purchase of water, which assumes all water wells will be up and running through the entirety of the fiscal year, reduced expense for the purchase of water meters and registers, and reduced transfers to capital projects for pay-as-you-go.

Enhancements to the budget total \$1.9 million, \$450 thousand recurring and \$1.5 million non-recurring. Enhancements include funding for one Water Production Supervisor with vehicle (\$78,601), two Water Operator I with vehicle (\$143,752), one Lift Station Operator in Training with vehicle (\$58,229), kiosk at City Hall and PSB (\$100,638), clarifier drive at Barry Rose WWTP (\$184,000), process water system and control panel (\$148,000), aerator gearbox rebuild at Barry Rose WWTP (\$125,000), aeration motor and motor rebuild at Barry Rose WWTP (\$46,000), interior lining for three ground storage tanks (\$300,000), analog and flow meters at eight locations (\$101,500), four replacement vehicles (\$87,800), control panel replacement (\$57,000), and filter cloth socks at JH Environmental Center (\$50,460).

The budget anticipates a water/sewer bond sale of \$19.3 million to fund infrastructure improvements. Annual debt service on these bonds would not occur until fiscal year 2015.

Available ending balance at 9/30/2014 is expected to be \$9,597,660. Revenues exceed expenses by \$1,294,515. Bond coverage is 1.41 and cash reserves are 31%.

**ENTERPRISE (WATER & SEWER) FUND - 30
REVENUE
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2012 ACTUAL	FY 2013 AMENDED BUDGET	FY 2013 YEAR END PROJECTION	FY 2014 ADOPTED BUDGET
030-0000-353.04-02	Water Sales	14,856,677	15,608,292	15,301,433	15,863,713
030-0000-353.04-03	Sewer Charges	11,013,046	11,383,009	11,822,711	12,450,772
030-0000-353.04-04	Sanitation Billing Fee	331,917	365,606	353,085	368,316
030-0000-353.04-07	Connection Fee	142,173	135,000	155,000	158,000
030-0000-353.04-09	Water Tap Fee	402,890	435,775	325,000	301,760
030-0000-353.04-10	Sewer Tap Fee	8,439	10,854	5,500	7,700
030-0000-353.04-11	Late Payment Fee	467,025	445,000	450,000	455,000
030-0000-353.04-12	Meter Set Fee	1,735	1,800	1,810	1,800
030-0000-353.04-13	Curb Stop Replacement Fee		324	161	160
030-0000-353.04-14	Reconnect Fee	55,080	60,000	54,900	36,000
030-0000-353.04-15	Grease Trap Fee	30,125	31,875	32,250	32,750
030-0000-353.04-99	Miscellaneous	1,283	2,100	575	100
*CHARGES FOR SERVICE		27,310,390	28,479,635	28,502,425	29,676,071
030-0000-356.00-00	Interest Income	43,081	40,000	39,800	41,150
030-0000-356.06-00	Unrealized Capital Gain	(10,588)			
*INTEREST		32,493	40,000	39,800	41,150
030-0000-357.01-00	Federal		348,000		
*GRANT			348,000		
030-0000-358.10-00	Recycle			130,293	132,000
030-0000-358.12-00	NSF Fees	9,050	9,400	9,400	9,600
030-0000-358.15-00	Sale of Property	12,757	15,070	7,570	9,150
030-0000-358.98-00	Reimbursements	139,407	34,852	34,852	
030-0000-358.99-00	Miscellaneous	190,742	148,999	165,150	83,900
030-0000-358.99-01	MUD Annexation			166,122	
*MISCELLANEOUS		351,956	208,321	513,387	234,650
030-0000-359.11-00	From Fund 42	1,506,740	1,544,226	1,544,226	1,568,732
030-0000-359.12-00	From Fund 44	877,222	736,313	736,313	624,612
030-0000-359.99-00	From Fund 10	222,811	218,961	218,961	235,491
*INTERFUND TRANSFERS		2,606,773	2,499,500	2,499,500	2,428,835
TOTAL		\$30,301,612	\$31,575,456	\$31,555,112	\$32,380,706

**ENTERPRISE (WATER & SEWER) FUND - 30
EXPENSE AND STAFFING SUMMARY
FY 2014 ADOPTED BUDGET**

EXPENSES BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Lift Stations	782,205	1,304,148	909,494	1,007,643
Wastewater Treatment	3,210,409	3,738,919	4,003,447	4,255,507
Water Production	6,481,688	7,145,843	8,159,268	7,680,317
Distribution & Collection	1,844,852	2,200,491	2,254,845	2,160,933
Construction	891,932	1,185,270	1,159,810	1,002,981
GIS	212,475	270,614	260,845	247,289
Utility Billing & Collections	2,112,863	2,572,328	3,028,773	2,437,664
Other Requirements	16,446,783	13,637,635	13,589,324	12,293,857
WATER & SEWER DEPT TOTAL	31,983,207	32,055,248	33,365,806	31,086,191

EXPENSES BY CATEGORY	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	4,790,443	5,263,498	5,239,569	5,720,324
Materials & Supplies	5,930,259	6,209,576	7,678,276	6,177,916
Building Maintenance	19,713	140,478	131,378	74,200
Equipment Maintenance	1,039,390	1,785,418	1,747,854	1,951,273
Miscellaneous Services	3,617,234	4,524,173	4,566,988	4,376,934
Inventory	27,819	81,500	80,530	60,650
Transfers/Other Charges	16,263,902	13,399,791	13,263,600	11,877,442
Capital Outlay	294,447	650,814	657,611	847,452
WATER & SEWER DEPT TOTAL	31,983,207	32,055,248	33,365,806	31,086,191

STAFFING BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Lift Stations	9	9	9	10
Wastewater Treatment	14.75	14.75	14.75	14.75
Water Production	12	12	12	15
Distribution & Collection	26.5	27.5	27.5	27.5
Construction	13	13	13	13
GIS	3	4	4	4
Utility Billing & Collections**	21	21	21	23
Other Requirements				
WATER & SEWER DEPT TOTAL	99.25	101.25	101.25	107.25

*Same as adopted budget, unless where noted.

**One Customer Service Clerk added in FY 2014 reports to Billing & Collections but is funded out of the Solid Waste Fund.

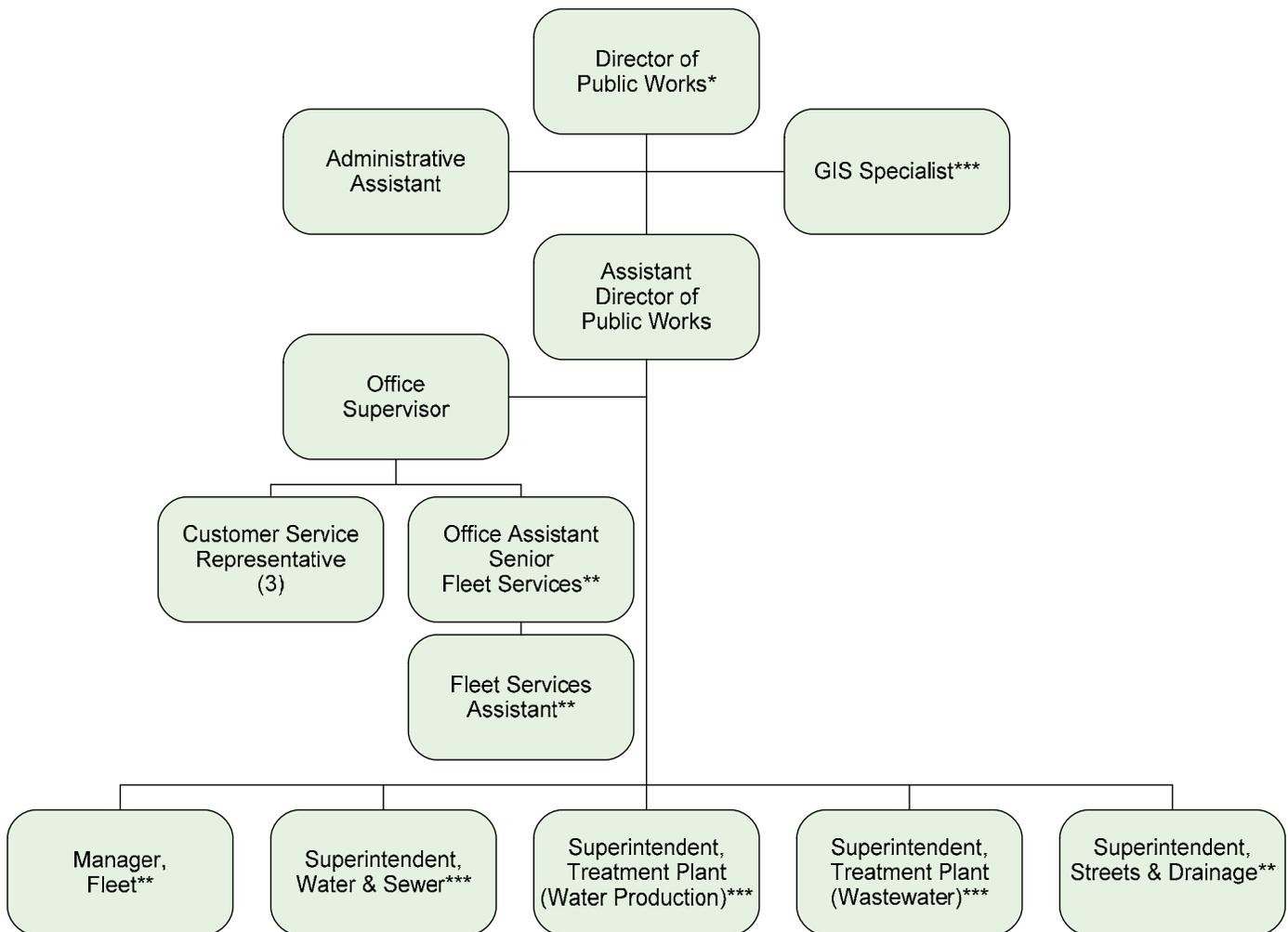
PUBLIC WORKS

VISION STATEMENT

The Public Works Departments will work in partnership with all City departments to identify and meet the current and future needs of our community through applied knowledge, by offering professional expertise, supporting City Council goals, providing quality workmanship, developing future leaders, with a dedication to customer service.

MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



*Reports to Assistant City Manager

Positions funded 25% in General Fund and 75% in Water & Sewer Fund unless otherwise noted

**Positions funded 100% in General Fund

***Positions funded 100% in Water & Sewer Fund

PUBLIC WORKS

OVERVIEW

The Public Works divisions maintain the City streets, drainage and water and sewer systems. There are a total of nine divisions managed by Public Works Administration, six of which are funded from the Water & Sewer Fund and three from the General Fund. The six divisions that are in the Water & Sewer Fund include Lift Stations, Wastewater Treatment, Water Production, W&S Distribution and Collection, W&S Construction and Public Works GIS. The divisions funded in the Water & Sewer Fund manage the following:

Water

15 ground storage water tanks	6 elevated water towers and 11 wells
469 miles of water main	36,500 water connections
11.8 million gallons avg. produced daily	1.3 billion gallons purchased annually
21.8 million gallons maximum daily	2.9 billion gallons produced annually

Wastewater Treatment/Sewer

5 treatment plants	75 lift stations
8.9 million avg. gallons treated daily	47.1 million gallons capacity
400 miles sewer mains	

In addition to managing the above, the Lift Station division oversees the odor control operation and provides troubleshooting and programming to the SCADA system for this division. The Wastewater Treatment division provides sludge disposal services, laboratory testing, compliance documentation and reporting to maintain compliance with TCEQ regulations, and general plant maintenance and repairs. Water Production provides laboratory testing of water, collects water samples and submits reports to maintain compliance with TCEQ regulations, responds to residents' calls for services, and maintains water plant operations and maintenance. W&S Distribution and Collection conducts water and sewer repairs, sewer line inspections and preventive maintenance, as well as meter and ROW inspections, locates lines and responds to emergencies and residents' calls. The W&S Construction division repairs concrete after water and sewer repairs, repairs concrete for trip hazards and ADA compliance, installs water and sewer lines, manages sidewalk installation and provides assistance on City projects as needed. The GIS division creates and maintains GIS layers, creates maps on demand, acquires GPS points, integrates data points into the GIS system, and provides assistance to those wanting to build within the City.

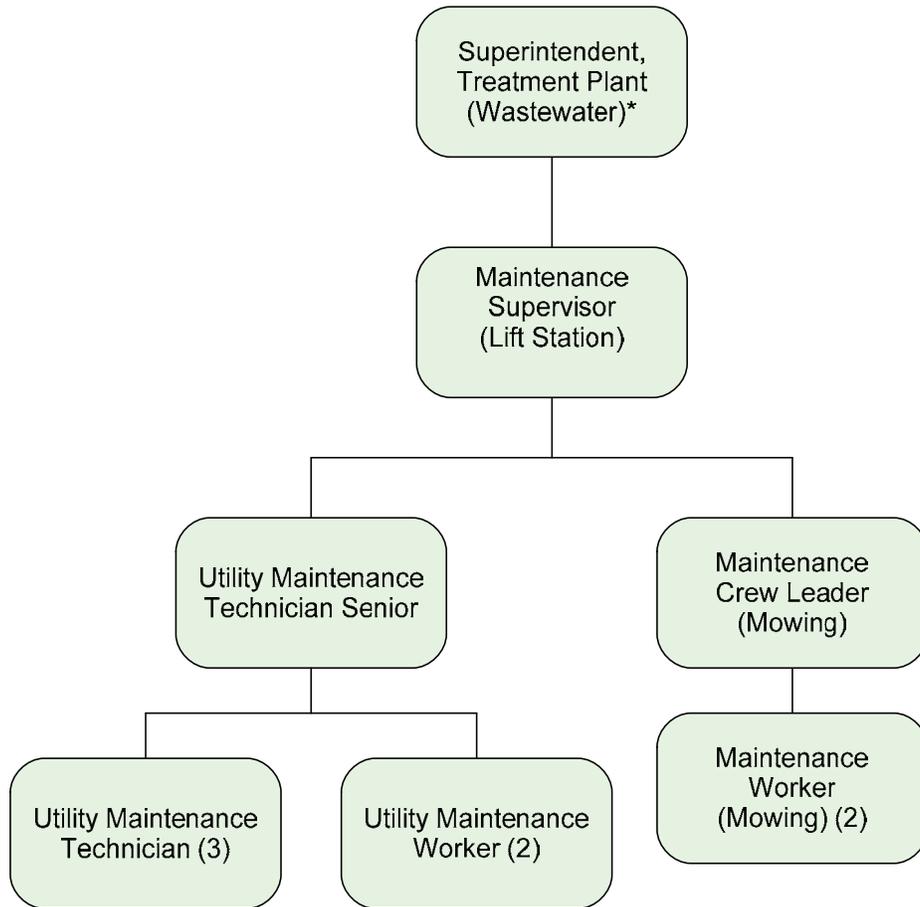
Key Budget Items for FY 2014 Include:

- ◆ One new Operator-In-Training position with vehicle added in Lift Stations Department - \$58,229.
- ◆ Control Panel Replacements for Knapp Road, Sunset Meadows, Towerbridge, Villages of Mary's Creek, and Green Tee Village Lift Stations - \$57,000.
- ◆ One replacement vehicle in Lift Stations - \$28,235.
- ◆ Clarifier Drive at Barry Rose Treatment Plant - \$184,000.
- ◆ Process Water System and Control Panel for Wastewater Treatment - \$148,000.
- ◆ Aerator Gearbox Rebuild and Aerator Motor and Motor Rebuild at Barry Rose Treatment Plant - \$171,000.
- ◆ Filter Cloth Socks for Treatment Plant at John Hargrove Environmental Center - \$50,460.
- ◆ Interior lining for Cullen, McLean and FM518 Ground Storage Tanks - \$300,000.
- ◆ One new Water Production Supervisor with vehicle and two new Water Operators with vehicle - \$222,353.
- ◆ Analog and flow meters at Garden, FM518, McLean, Kirby, Southdown, Green Tee, Magnolia and Country Place water production facilities - \$101,500
- ◆ Two replacement vehicles for Water Production Department - \$42,160.
- ◆ FY2013 Projection for Water Production includes cost for purchase of water from the City of Houston. Cost is higher due to water wells being down during the fiscal year. Old Chocolate Bayou projection for FY2013 is based on contract price.
- ◆ Three replacement vehicles for Distribution & Collection Department - \$68,325.
- ◆ FY2013 in Distribution & Collection Department includes a one-time purchase of a jetting unit and valve/vacuum machine.
- ◆ FY2013 for W&S Construction includes one-time purchase of an articulating loader and a vehicle replacement.

**PUBLIC WORKS
LIFT STATIONS - 4041**

MISSION STATEMENT

The mission of the Public Works Lift Stations Division is to operate and maintain sanitary and storm water lift stations in order to ensure healthy and sanitary conditions for citizens and the environment through their continued safe operation.



*Reports to the Assistant Director of Public Works; position funded in another department

PUBLIC WORKS LIFT STATIONS – 4041

GOALS

- ◆ Provide a safe work environment for employees and eliminate any departmental safety risks to the public.
- ◆ Provide dependable sanitary sewer service to the City through efficient operation of the lift stations.
- ◆ Protect the public health and environmental welfare through proper conveyance of wastewater.
- ◆ Maintain compliance with state and federal regulations.
- ◆ Properly maintain the lift stations in order to minimize unplanned service outages while reducing the overall cost of maintenance.
- ◆ Aid in efficient operation of the City's storm water system by maintaining associated pumping stations.
- ◆ Develop personnel for succession and leadership roles.
- ◆ Provide quality customer service in a timely manner.
- ◆ Seek out and identify methods and technologies for improving operational efficiencies.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Operated, maintained, and repaired all sanitary sewer and storm water lift stations.
- ◆ Participated in design, construction, and completion of the Cowart's Creek storm water pumping station.
- ◆ Participated in the completion of the new Twin Creek regional sanitary sewer lift station on Woodthrush.
- ◆ Participated in the decommissioning and demolition of the Twin Woods and Glastonbury Lift Stations.
- ◆ Began the process of decommissioning of the old Twin Creeks Regional Lift Station.
- ◆ Participated in design and construction of storm water and sanitary sewer pump stations associated with the Max Road/Hickory Slough project.
- ◆ Participated in the design of new Walnut Regional lift station and demolition plan of existing lift station.
- ◆ Assisting with the Riverstone Ranch lift station, currently under construction. The new lift station could eliminate up to four sanitary sewer lift stations in the Green Tee Subdivision.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue to maintain, repair, and upgrade all sanitary sewer and storm water lift stations.
- ◆ Work with the Projects Department during design of all sanitary sewer lift stations project.
- ◆ Replace electrical control panel enclosures at two sanitary sewer lift station locations.
- ◆ Assist in the commissioning of the new Twin Creek sanitary sewer system, including the decommissioning of three lift stations.
- ◆ Assist as needed during construction and commissioning of the new Max Road/Hickory Slough storm water detention pond pump station and sanitary sewer lift station.
- ◆ Work with the Projects Department during design and construction of a regional sanitary lift station to replace the Walnut lift station.
- ◆ Participate in construction and completion of Riverstone Ranch lift station and decommissioning of 4 lift stations in Green Tee as part of this project.
- ◆ Replace electrical control panel enclosures at four sanitary lift station sites.
- ◆ Complete the Hatfield Sewer Trunk Line and decommission 7 lift stations associated with this project.
- ◆ Somersetshire lift station to be decommissioned and gravity flow to South Hampton lift station.
- ◆ Abandon West Oaks lift station and gravity flow to Harkey Rd., SWEC service area.
- ◆ Install new variable frequency drives at three single-phase lift stations.
- ◆ Replace electrical control panel enclosures and electrical equipment at two lift stations.
- ◆ Add an Operator-in-Training position to the department.

**PUBLIC WORKS
LIFT STATIONS – 4041**

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of sanitary lift stations ¹	80	78	81	69
Number of storm water pump stations ¹	4	4	5	6
Number of sanitary L/S overflows	5	10	6	4
Number of major repairs	22	60	72	30
Cost per gallon processed (monthly average)	\$0.0004	\$0.0003	\$0.0003	\$0.0003
Number of lift station skimmings	76	95	62	100
Water Plant Acreage Maintenance:²				
Acres of water wells maintained	16	N/A	19	19
Acres of water treatment plants maintained	30	N/A	30	30
Acres of lift stations maintained	6	N/A	6	6
Total WWT acreage maintained & mowed	52	N/A	55	55
Percent of waste water plants mowed within 2-week schedule	100%	N/A	100%	100%
Average number of labor hours per acre	6	N/A	6	6

¹These numbers rarely change and are only valuable to show amount of infrastructure being maintained.

²Water plants & wastewater areas maintained by Parks Maintenance department prior to FY12.

**PUBLIC WORKS
LIFT STATIONS – 4041**

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	378,498	466,320	445,979	495,480
Materials & Supplies	18,637	31,800	28,000	29,595
Building Maintenance	1,151	19,000	9,500	19,000
Equipment Maintenance	175,829	498,367	148,479	235,156
Miscellaneous Services	151,328	176,671	167,823	173,917
Inventory				5,700
Capital Outlay	56,762	111,990	109,713	48,795
TOTAL	782,205	1,304,148	909,494	1,007,643

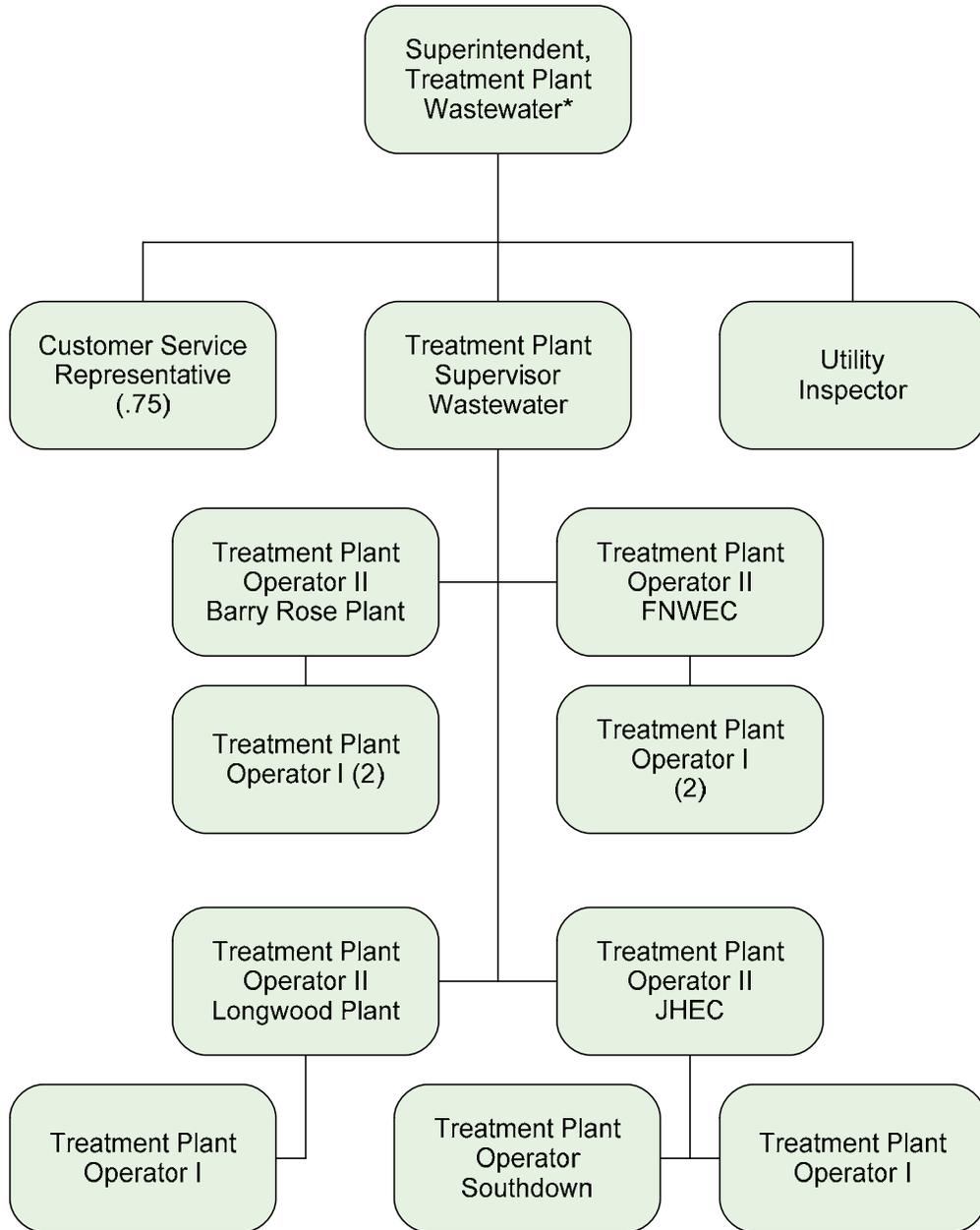
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Maintenance Supervisor (Lift Station)	1	1	1	1
Utility Maintenance Technician Senior*	1	1	1	1
Utility Maintenance Technician*	4	4	4	5
Lift Station Operator-In-Training*				0
Maintenance Crew Leader (Mowing)	1	1	1	1
Maintenance Worker (Mowing)	2	2	2	2
TOTAL	9	9	9	10

*Same as adopted budget, unless where noted. Position title changed to Utility Maintenance Technician FY 2014.

**PUBLIC WORKS
WASTEWATER TREATMENT - 4042**

MISSION STATEMENT

The mission of the Public Works Wastewater Treatment Division is to efficiently and effectively treat City of Pearland wastewater to protect the environment as well as public health, safety, and welfare; while ensuring the effluent to the receiving stream meets or exceeds all environmental standards and regulations.



*Reports to the Assistant Director of Public Works

Note: A Customer Service Representative budgeted at 75% in this department reports to the Office Supervisor in the Public Works Administration Department.

**PUBLIC WORKS
WASTEWATER TREATMENT - 4042**

GOALS

- ◆ Discharge effluent that is of higher quality than the receiving stream.
- ◆ Provide a safe work environment for employees and to eliminate any safety hazards to the public.
- ◆ Inspect all grease traps in the City in order to minimize disruptions to the wastewater collection system.
- ◆ Minimize the cost of wastewater treatment while maintaining high quality effluent.
- ◆ Develop personnel for leadership roles.
- ◆ Provide quality customer service in a timely manner.
- ◆ Protect the health of people and the environment through proper treatment of wastewater, while maintaining compliance with state and federal agencies.
- ◆ Seek out and identify methods and technologies for improving energy efficiency for current and future operations.
- ◆ Maintain all wastewater treatment facilities in order to reduce unplanned outages and minimize the cost of maintenance.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed rehabilitation of Longwood WWTP.
- ◆ Completed rehabilitation of Barryrose WWTP.
- ◆ Completed rehabilitation of Far Northwest WWTP.
- ◆ Begin work on Pretreatment Program design.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Discharge effluent that is of higher quality than the receiving stream.
- ◆ Provide a safe work environment for employees and to eliminate any safety hazards to the public.
- ◆ Inspect all grease traps in the City in order to minimize disruptions to the wastewater collection system.
- ◆ Minimize the cost of wastewater treatment while maintaining high quality effluent.
- ◆ Develop personnel for leadership roles.
- ◆ Provide quality customer service in a timely manner.
- ◆ Protect the public health and welfare through proper treatment of wastewater, while maintaining compliance with state and federal agencies.
- ◆ Seek out and identify methods and technologies for improving energy efficiency for current and future operations.
- ◆ Maintain all wastewater treatment facilities in order to reduce unplanned outages and minimize the cost of maintenance.
- ◆ Reduce or eliminate the number of effluent violations for the year.
- ◆ Design and implement a Pretreatment Program for the City.
- ◆ Include all employees in the design and planning of all new projects.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Wastewater treatment plants ¹	5	5	5	5
Wastewater gallons treated in billion gallons	2.094	2.364	2.508	2.700
Cost per gallon to treat wastewater ²	\$0.0014	\$0.0013	\$0.0016	\$0.0016
Grease trap inspections	684	701	600	700
Percent of WWT plant samples in compliance with regulatory reporting requirements	100%	99%	97%	100%
Number of permit violations:	6	17	43	0
Major violations	0	0	11	0
Minor violations	6	17	32	0
Number of routine trips prevented with SCADA	31	29	N/A	N/A
Number of training hours to maintain employee certification	240	250	250	400

¹This number is not expected to change in the foreseeable future.

²Cost to treat wastewater is based on actual department expenditures for number of gallons treated.

**PUBLIC WORKS
WASTEWATER TREATMENT – 4042**

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	816,958	844,287	815,397	818,178
Materials & Supplies	357,967	365,425	364,200	384,215
Building Maintenance	2,284	2,000	2,400	2,000
Equipment Maintenance	318,800	476,316	781,902	848,623
Miscellaneous Services	1,680,982	2,004,891	1,993,548	2,013,291
Inventory				5,200
Capital Outlay	33,418	46,000	46,000	184,000
TOTAL	3,210,409	3,738,919	4,003,447	4,255,507

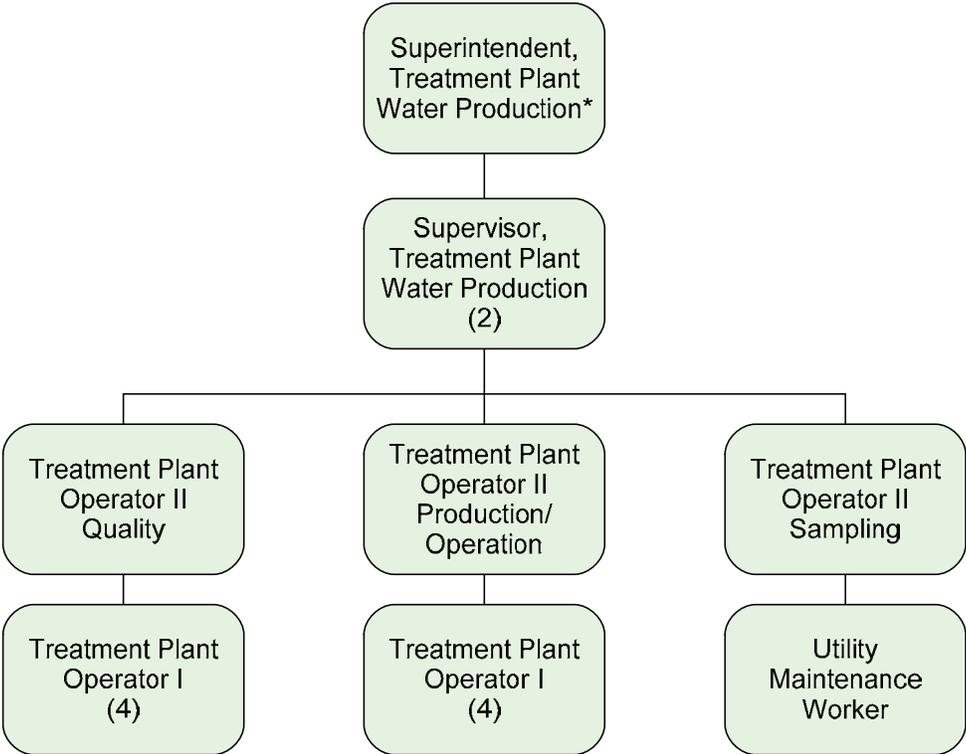
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Treatment Plant Superintendent, Wastewater	1	1	1	1
Utility Inspector	1	1	1	1
Treatment Plant Supervisor	1	1	1	1
Treatment Plant Operator II	4	4	4	4
Treatment Plant Operator I	7	7	7	7
Customer Service Representative	0.75	0.75	0.75	0.75
TOTAL	14.75	14.75	14.75	14.75

*Same as adopted budget, unless where noted.

**PUBLIC WORKS
WATER PRODUCTION—4043**

MISSION STATEMENT

The mission of the Public Works Water Production Division is to safely provide clean, superior, high quality potable water for the citizens of Pearland, while offering professional and timely customer service.



*Reports to the Assistant Director of Public Works

**PUBLIC WORKS
WATER PRODUCTION - 4043**

GOALS

- ◆ Maintain a "Superior" water quality rating.
- ◆ Meet federal regulations regarding security.
- ◆ Promote a safe work environment for employees and eliminate any safety hazards to the public.
- ◆ Maintain knowledge of all state and federal rules and regulations pertaining to potable water.
- ◆ Monitor the water distribution system to minimize water quality concerns while maintaining a high standard of service.
- ◆ Maintain water wells and pumping stations in order to reduce unplanned shutdowns and minimize maintenance costs.
- ◆ Develop personnel for leadership roles.
- ◆ Provide quality customer service in a timely manner.
- ◆ Seek out and identify methods and technologies for improving energy efficiency.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Replaced malfunctioning air conditioning units at 10 facilities.
- ◆ Department staff painted three of our facilities.
- ◆ Refurbished interior of Green Tee ground storage tank.
- ◆ In cooperation with the Streets and Drainage Division, created a parking area for the Magnolia office.
- ◆ Worked to improve operational standards at all facilities.
- ◆ Staff worked with Water and Sewer Maintenance to place 16 auto flushers into the water distribution system to improve water quality.
- ◆ Staff cleaned the interiors of 3 ground storage tanks.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Maintain a "Superior" quality of water for our customers.
- ◆ Operate and maintain the water production system in accordance with TCEQ and EPA standards.
- ◆ Keep abreast of all new state and federal rules and regulations pertaining to potable water.
- ◆ Provide a high quality of customer service in a timely manner.
- ◆ Keep Water Production staff aware of any changes or improvements to the system.
- ◆ Continue providing solutions for areas with water quality concerns (auto flushers or completed loops), whichever is best suited for that particular area.
- ◆ Continue our Unidirectional Flushing program, once phase 4 and 5 are completed.
- ◆ Continue on a preventative maintenance regiment at City water facilities for cost efficient operations.
- ◆ Complete SCADA updates to all of our production facilities.
- ◆ Continue installation of permanent water quality sampling stations.
- ◆ Make sure that all water production employees are properly trained and are completely knowledgeable of facility operations.
- ◆ Seek out and identify new methods and technologies for improving energy efficiency.
- ◆ Continue maintaining our water storage facilities in accordance with current regulations.
- ◆ Decommission the Old City Hall water production facility.

**PUBLIC WORKS
WATER PRODUCTION – 4043**

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Water Wells ¹	11	11	10	9
Water Pumping Stations ¹	2	3	3	3
Water produced from wells (gallons in billions)	3.869	2.916	2.885	2.500
Water purchased from City of Houston (gallons in billions)	0.896	1.277	2.790	4.000
Surface Water purchased from Clear Brook City Mud (gallons in millions)	72	44	12	12
Total water purchased (gallons in billions)	0.968	1.321	2.802	4.012
Combined gallons of water produced - well and surface (gallons in billions)	4.837	4.237	5.687	6.512
Quality control samples collected	1,868	1,861	1,951	2,000
Cost per gallon to produce water ²	\$0.0004	\$0.0005	\$0.0006	\$0.0008
Cost per gallon to purchase water ²	\$0.0037	\$0.0034	\$0.0030	\$0.0039
Water system rating by T.C.E.Q. ³	Superior	Superior	Superior	Superior
Percent of TCEQ reports submitted on time	100%	100%	100%	100%
Number of preventive maintenance jobs conducted	101	120	134	125
Number of customers (average)	35,370	33,764	33,600	35,000
Total number of water quality complaints	437	277	278	250
Number of annual water quality complaints per 1,000 customers	12	8	8	8
Percent of water quality complaints substantiated	88%	73%	67%	65%
Percent of water samples in compliance	100%	100%	100%	100%
Number of training hours to maintain employee certification	292	200	400	520

¹These numbers are not expected to change in the foreseeable future.

²Cost per gallon to produce water is based on actual department expenditures less the purchase of water compared to gallons produced.

³This value is not expected to change.

**PUBLIC WORKS
WATER PRODUCTION – 4043**

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	617,117	697,954	688,596	845,173
Materials & Supplies	4,299,944	4,037,381	5,083,748	4,315,747
Building Maintenance	11,298	114,128	114,128	47,850
Equipment Maintenance	261,264	483,009	482,443	537,490
Miscellaneous Services	1,254,137	1,694,885	1,668,393	1,523,757
Inventory		66,320	66,320	4,900
Capital Outlay	37,928	52,166	55,640	405,400
TOTAL	6,481,688	7,145,843	8,159,268	7,680,317

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Superintendent Treatment Plant, Water Production	1	1	1	1
Treatment Plant Supervisor, Water Production	1	1	1	2
Treatment Plant Operator II	3	3	3	3
Treatment Plant Operator I**	7	7	7	8
Utility Maintenance Worker**				1
TOTAL	12	12	12	15

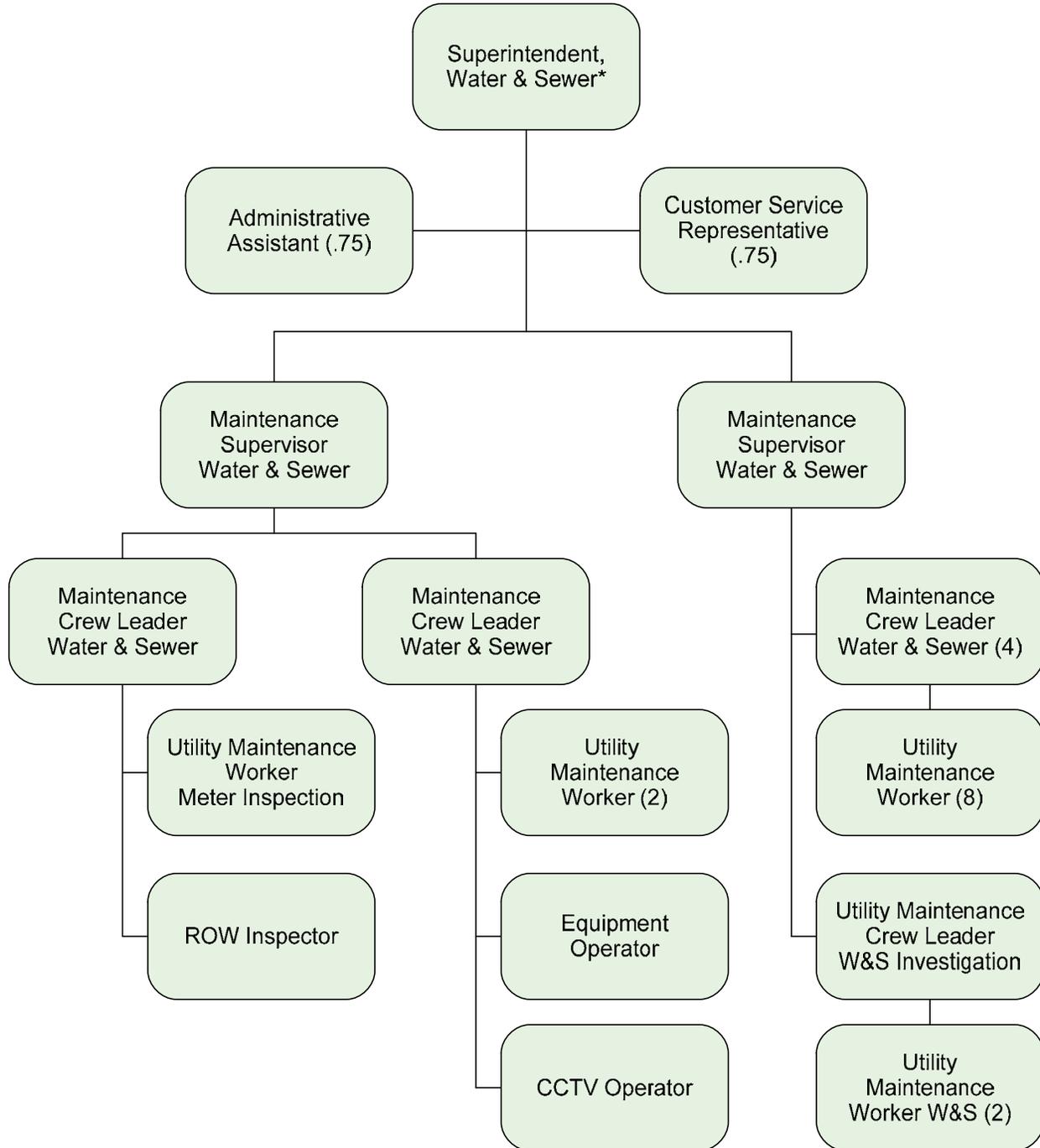
*Same as adopted budget, unless where noted.

**Title change in 2014.

**PUBLIC WORKS
W&S DISTRIBUTION & COLLECTION—4044**

MISSION STATEMENT

The mission of the Public Works Water & Sewer Maintenance Division is to provide quick and professional service, while efficiently and cost-effectively maintaining, repairing, and improving water and sewer infrastructure that meets the needs of our citizens and businesses.



*Reports to the Assistant Director of Public Works

Note: Two positions budgeted at 75% in this department report to positions in other departments: A Customer Service Representative reports to the Office Supervisor in Public Works Administration and the Administrative Assistant to the Director of Public Works.

**PUBLIC WORKS
W&S DISTRIBUTION & COLLECTION - 4044**

GOALS

- ◆ Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests.
- ◆ Provide efficient operation of the sanitary infrastructure by minimizing surcharges, overflows, and inflow and infiltration in the sanitary sewer system.
- ◆ Maintain the water distribution system in order to minimize the cost of water loss while maintaining a high standard of service.
- ◆ Identify water and sanitary lines that have outlived their expected life or are likely to fail, and replace or repair those lines as resources allow.
- ◆ Identify and utilize tools and technology that improves employee safety, efficiency or productivity.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Fire hydrant maintenance completed in the area South of FM 518 and East of FM 1128.
- ◆ New steel water lines were installed on 3 bridges at Hatfield, O'Day, and Old Alvin.
- ◆ Repaired sewer line and removed manhole on Wooten Rd.
- ◆ Worked with contractors on various City projects field verifying water and sewer utilities.
- ◆ Provided exceptional response times to repair water and sewer line work requests.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests.
- ◆ Provide efficient operation of the sanitary infrastructure by minimizing surcharges, overflows, and inflow and infiltration in the sanitary sewer system.
- ◆ Maintain the water distribution system in order to minimize the cost of water loss while maintaining a high standard of service.
- ◆ Identify and utilize tools and technology that improves employee safety, efficiency or productivity.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.
- ◆ Bring all water and sewer structures to grade and enter data into the GIS mapping system.
- ◆ Close circuit televiser portions of the sanitary sewer system to identify infrastructure that is in need of repair.
- ◆ Replace or repair infrastructure as resources allow.
- ◆ Continue the ongoing fire hydrant rehabilitation program.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of call-outs	984	817	850	860
Water mains (miles)*	443	448	460	470
Sanitary sewer lines (miles)*	380	382	400	405
Number of fire hydrants*	4,688	4,798	5,000	5,020
Fire Hydrant Maintenance & Inspections	395	887	1,164	925
Manhole Maintenance & Inspection (number of manholes)	285	329	350	350
Water/sewer lines located	9,033	6,444	9,200	9,200
Miles of line inspected	29	24	30	35
Backed up emergency sewer repairs	310	275	275	290
Percent of sewer repairs completed within 1 day	100%	100%	100%	100%

**PUBLIC WORKS
W&S DISTRIBUTION & COLLECTION - 4044**

PERFORMANCE MEASURES (continued)

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of water main breaks repaired	410	283	340	345
Percent of emergency water main repairs completed within 1 day	100%	100%	100%	100%
Number of service line leaks repaired	898	386	450	500
Number of leaks at the meter repaired	701	986	700	750

*These numbers are valuable only to show amount of infrastructure being maintained.

**PUBLIC WORKS
DISTRIBUTION & COLLECTION – 4044**

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	1,255,216	1,390,228	1,404,395	1,428,264
Materials & Supplies	310,795	418,445	424,885	419,430
Building Maintenance	3,630	4,000	4,000	4,000
Equipment Maintenance	147,919	167,225	162,287	156,876
Miscellaneous Services	44,926	70,827	79,770	63,854
Inventory		1,500	1,460	6,600
Capital Outlay	82,366	148,266	178,048	81,909
TOTAL	1,844,852	2,200,491	2,254,845	2,160,933

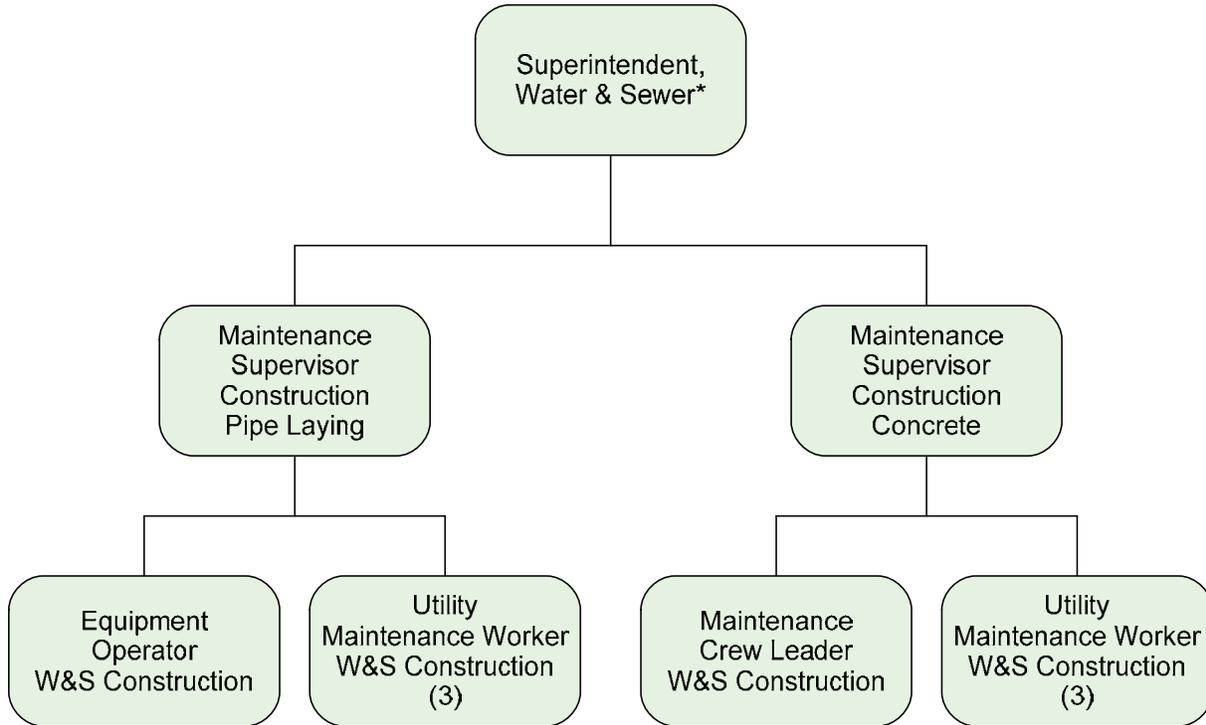
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Superintendent, Water & Sewer	1	1	1	1
Maintenance Supervisor, Water & Sewer	2	2	2	2
Maintenance Crew Leader, W&S	7	7	7	7
Public Works ROW Inspector	1	1	1	1
Utility Maintenance Worker, W&S	12	13	13	13
Closed Circuit Television (CCTV) Technician	1	1	1	1
Equipment Operator	1	1	1	1
Administrative Assistant	0.75	0.75	0.75	0.75
Customer Service Representative	0.75	0.75	0.75	0.75
TOTAL	26.5	27.5	27.5	27.5

*Same as adopted budget, unless where noted.

**PUBLIC WORKS
WATER & SEWER CONSTRUCTION—4047**

MISSION STATEMENT

The mission of the Public Works Water & Sewer Construction Division is to complete water, sewer, drainage, and concrete projects to City of Pearland standards.



*Reports to the Assistant Director of Public Works, position funded in another department.

Note: Four positions budgeted at 75% in this department report to positions in other departments: A Customer Service Representative reports to the Office Supervisor in Public Works Administration and the Office Supervisor reports to the Assistant Director of Public Works. The Assistant Director of Public Works reports to the Director of Public Works, and the Director reports to an Assistant City Manager.

**PUBLIC WORKS
WATER & SEWER CONSTRUCTION - 4047**

GOALS

- ◆ Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests, including requests from City departments.
- ◆ Expand our knowledge of the latest methods and technologies.
- ◆ Enhance the City infrastructure by replacing out of date services with services that meet fire protection and City codes.
- ◆ Reduce the cost of capital projects where possible by providing specific construction services.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mindset for safety awareness.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Received the In-House Project of the Year award from the Texas Public Works Association for the Bella Vita water line project.
- ◆ Staff's use of the new wet bore machine reduced dependence on contractors.
- ◆ Staff installed new force main on Liberty Drive.
- ◆ Installed new water line and residential services in the Twin Woods subdivision.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests, including requests from City departments.
- ◆ Expand our knowledge of the latest methods and technologies.
- ◆ Enhance the City infrastructure by replacing out of date services with services that meet fire protection and City codes.
- ◆ Use City staff where possible to reduce the cost of capital projects.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mindset for safety awareness.
- ◆ Replace approximately 62 water tap connections on Highway 35.
- ◆ Install new gravity sanitary sewer line to allow the abandonment of King Author Ct. lift station.
- ◆ Install auto flushers to improve water quality.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Water main installation (feet)	5,945	6,870	4,000	5,500
Sewer main installation (feet)	0	0	0	1,000
Drainage projects (new construction, measured in feet)	0	0	0	0
Average backlog of sidewalk/curb repair work orders	239	402	620	700
Total work orders	4,156	4,100	325	4,250
Sidewalk/driveway/curb repair	175	208	180	180
Concrete street repair	4	8	3	3
Manhole repairs	17	10	15	15
Sidewalk repairs (feet) - trip hazards and repairs	3,960	3,874	3,500	3,500

**PUBLIC WORKS
WATER & SEWER CONSTRUCTION – 4047**

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	715,297	778,930	761,811	786,541
Materials & Supplies	70,203	72,658	71,658	71,658
Equipment Maintenance	83,326	69,850	89,469	72,738
Miscellaneous Services	20,908	45,065	35,065	35,065
Inventory	2,198			
Capital Outlay		218,767	201,807	36,979
TOTAL	891,932	1,185,270	1,159,810	1,002,981

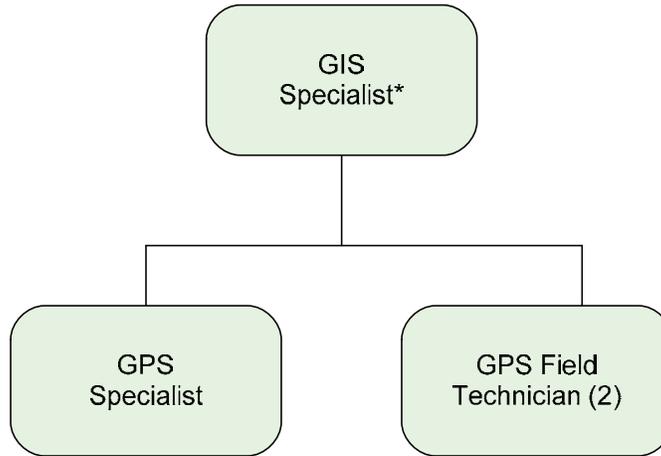
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Director of Public Works	0.75	0.75	0.75	0.75
Assistant Director of PW	0.75	0.75	0.75	0.75
Office Supervisor	0.75	0.75	0.75	0.75
Customer Service Representative	0.75	0.75	0.75	0.75
Maintenance Supervisor, W&S Construction	2	2	2	2
Maintenance Crew Leader, W&S Construction	1	1	1	1
Equipment Operator, W&S Construction	1	1	1	1
Utility Maintenance Worker, W&S Construction	6	6	6	6
TOTAL	13	13	13	13

*Same as adopted budget, unless where noted.

**PUBLIC WORKS
GIS—4048**

MISSION STATEMENT

The mission of the Public Works GIS/GPS Division is to provide, manage, maintain, and effectively utilize accurate, reliable, and consistent geospatial data of the City's infrastructure.



*Reports to the Director of Public Works

PUBLIC WORKS GIS - 4048

GOALS

- ◆ Use GIS/GPS technologies wherever possible to continuously improve efficiency and increase productivity across the City.
- ◆ Maintain, update and expand the digital mapping systems of the City's infrastructure.
- ◆ Provide timely, accurate, and meaningful GIS/GPS data.
- ◆ Convert and integrate available data into a standard format to import into a centralized database.
- ◆ Produce informative maps, reports, and digital graphics, and assist with presentation of geographic information.
- ◆ Utilize GPS equipment for data acquisition and analysis.
- ◆ Maintain Public Works as-built/record drawing library.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Completed the City Sidewalk study.
- ◆ Began updating Mapping Grade GPS data to Centimeter Grade.
- ◆ Began inputting GPS field data and updating it into the GIS system.
- ◆ Provided the Public Works personnel the City's Street Map Books.
- ◆ Current City's Storm Infrastructure is at approximately 94% updated.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Complete the Evacuation Plans for the City's facilities, in coordination with the Fire Marshal's Office.
- ◆ Complete the update for the Mapping Grade GPS data.
- ◆ Complete the City's Storm System, into GIS.
- ◆ Initiate the City's walking trails into GIS data collection.
- ◆ Research 3D software for use with GPS data.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
GPS points acquired*	26,944	44,738	62,000	52,500
Number of as-built drawings incorporated into system	538	553	557	565

*GPS points represent items/miles updated on GIS maps, such as miles of water & sewer lines, items such as fire hydrants, manholes, storm/sewer inlets, etc.

**PUBLIC WORKS
GIS – 4048**

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	156,466	213,686	208,557	207,412
Materials & Supplies	6,093	10,340	9,340	14,190
Equipment Maintenance	3,363	12,319	9,826	9,687
Miscellaneous Services	7,087	16,049	15,174	16,000
Capital Outlay	39,466	18,220	17,948	
TOTAL	212,475	270,614	260,845	247,289

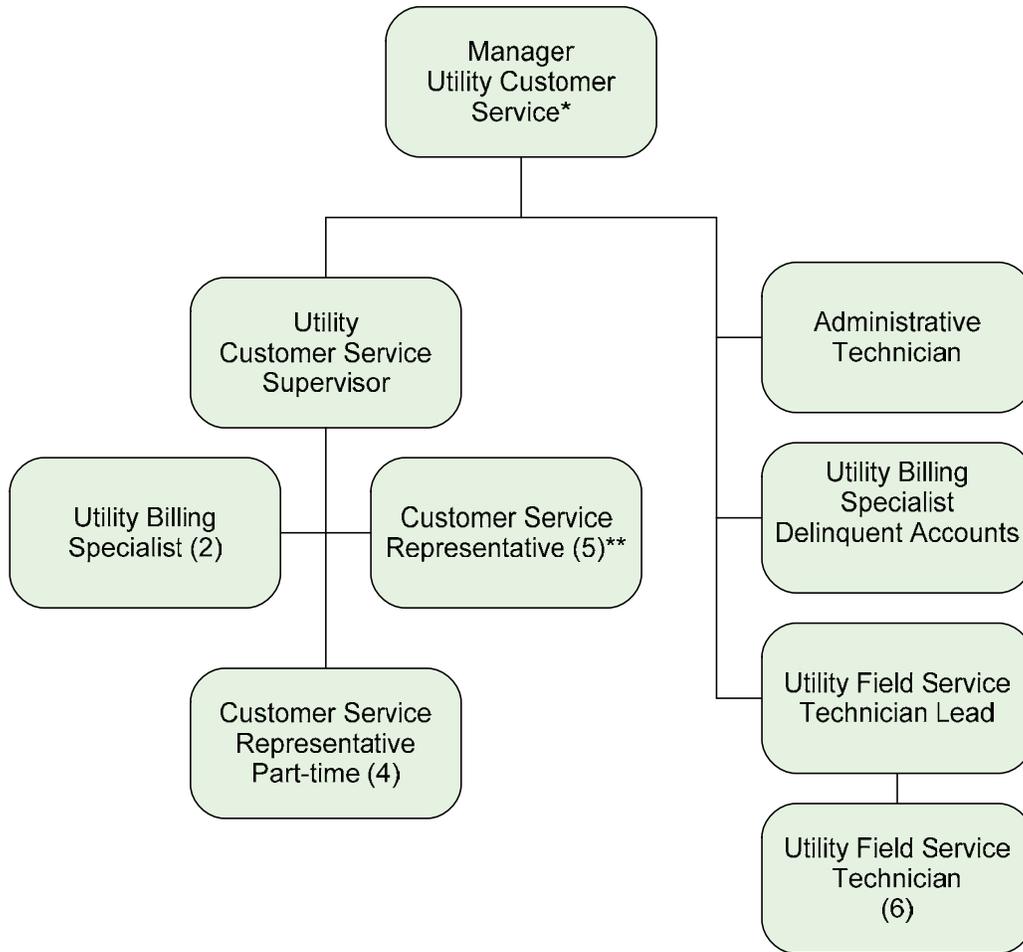
STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
GIS Specialist	1	1	1	1
GPS Specialist	1	1	1	1
GPS Technician	1	2	2	2
TOTAL	3	4	4	4

*Same as adopted budget, unless where noted.

FINANCE
UTILITY BILLING & COLLECTIONS - 4145

MISSION STATEMENT

The mission of Water and Sewer Billing & Collections Division is to conduct billing of water, sewer, and garbage services and the receipt of revenues, along with other departmental services established by City ordinances and state regulations as they apply to the City's water system, and commit to handling each resident's concern with respect, while treating all customers equally and ethically.



*Reports to the Director of Finance
**One position funded in Solid Waste Fund 031

FINANCE
UTILITY BILLING & COLLECTIONS – 4145

GOALS

- ◆ Timely and accurate meter reads, for billing and financial integrity.
- ◆ Ensure accurate accounting of all revenues from the billing generated.
- ◆ Maintain high collection rate and continue to lower the delinquency rate by service discontinuation collection policies.
- ◆ Provide excellent customer service to internal and external customers.
- ◆ Advertise conveniences for payment options to residents of Pearland.
- ◆ Provide staff development in customer service, meter reading, and Microsoft Office programs to create efficiency in job performance.
- ◆ Conduct large meter testing.
- ◆ Comply with federally mandated policies of Privacy and Red Flag.
- ◆ Monitor delinquent accounts and place liens as appropriate.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ With Waste Management, provided education to annexed MUD 4 residents regarding waste, utility billing, WQA through presentation at HOA meeting, mailings, and online.
- ◆ Replaced 4,500 meter registers to improve read capture rate via drive-by system.
- ◆ Completed billing setup for newly annexed MUD 4.
- ◆ Implemented and completed WM recycle pilot.
- ◆ Lowered number of service disconnections for delinquent accounts.
- ◆ Provided staff training in Microsoft Excel to improve report development.
- ◆ Use of contractor for meter re-reads allowing technicians to focus on primary objectives.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue Large Meter Testing Program.
- ◆ Continue to increase customer service rating as shown on City Survey, by providing customer service training.
- ◆ Continue to review policies and procedures for improvement.
- ◆ Prepare fiscal analysis on City-wide meter replacement program for recommendation in FY 2015 budget.
- ◆ Install kiosks at City Hall and PSB to expand payment options and availability.
- ◆ Update and maintain COP Utility Billing web information.

**FINANCE
UTILITY BILLING & COLLECTIONS – 4145**

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Annual meter reads	364,424	370,755	403,220	393,000
Number of re-reads	2,454	3,166	4,536	3,200
Re-reads as a % of initial reads	0.7%	0.9%	1.1%	0.6%
YTD bills sent to customers	350,871	359,716	387,997	355,000
Customer complaints received (by City only)	322	406	331	300
Drive-by read rate	82%	85%	82%	85%
Cost per bill ¹	\$2.89	\$3.47	\$6.94	\$4.73
Collection rate	93%	106%	137%	110%
Number of on-line payments	175,036	167,865	177,690	178,000
Average monthly number of on-line payments	14,586	13,989	14,808	14,833
Percent of payments processed on-line	4%	4%	4%	4%
Customers utilizing bank drafts	24,702	26,327	32,220	33,000
Percent of customers utilizing bank drafts	6%	7%	7%	4%
Number of cut-offs	3,878	1,979	1,948	1,700
Percent of meters outside of parameters	N/A	2%	1%	1%
Percent of meters with invalid reads (dashes, etc.)	9%	6%	6%	6%
Percent of meters with non-reads	12%	16%	18%	17%
Number of meters tested ²	199	258	N/A	N/A
Number of meters replaced on Meter Replacement Program	758	892	181	100

¹Cost per bill is calculated based on total department expenses compared to total bills sent.

²The number of meters tested in FY 2012 does not include those contracted out.

FINANCE
UTILITY BILLING & COLLECTIONS - 4145

OVERVIEW

Water & Sewer Revenue Collections (Utility Billing) reports to the Assistant Finance Director and is responsible for the billing and collection of water, sewer and garbage fees. In addition to collection of fees, the department field staff read and repair meters, turn on and off customer services, and provide replacement meters as needed. In FY 2010, the department implemented a Meter Change-Out and Testing Program which includes regularly scheduled testing of the meters and replacement of aging (10 years or older) and/or high-use meters to ensure that the meters function within accuracy limits according to AWWA Standards. Utility Billing is also responsible for coordinating residential and commercial solid waste collection.

Key Budget Items for FY 2014 Include:

- ◆ Kiosks at City Hall and Public Safety Building for Utility Billing & Collections - \$100,638.
- ◆ One new Administrative Technician position and a replacement vehicle for Utility Billing - \$58,207.
- ◆ FY2013 in Utility Billing includes \$838,000 for replacement of MIU's.

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	850,891	904,013	914,834	966,261
Materials & Supplies	866,620	1,273,527	1,696,445	943,081
Building Maintenance	1,350	1,350	1,350	1,350
Equipment Maintenance	48,889	78,332	73,448	90,703
Miscellaneous Services	302,355	315,106	332,696	344,400
Inventory	2,846			1,500
Capital Outlay	39,912		10,000	90,369
TOTAL	2,112,863	2,572,328	3,028,773	2,437,664

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
Manager, Utility Customer Service	1	1	1	1
Utility Customer Service Supervisor	1	1	1	1
Utility Billing Specialist**	2	2	2	4
Senior Administrative Technician**	1	1	1	0
Administrative Technician				1
Customer Service Representative**	4	4	4	5
Delinquent Account Specialist**	1	1	1	0
Field Service Crew Lead	1	1	1	1
Field Service Technician	6	6	6	6
Customer Service Representative, Part-Time	4	4	4	4
TOTAL	21	21	21	23

*Same as adopted budget, unless where noted.

**One Customer Service Representative added in FY 2014 reports to Utility Billing & Collections but is funded out of the Solid Waste Fund. Position title changes in 2014.

**WATER & SEWER
OTHER REQUIREMENTS – 4246**

OVERVIEW

This non-personnel department is used to account for Water and Sewer Fund-wide expenses such as transfers to the General Fund for allocation of administrative and overhead costs, and for payment of principal and interest due on annual debt service payments.

Key Budget Items for FY 2014 Include:

- ◆ Compensation Study Adjustment recommended increase of 1% - 6% based on length of service - \$244,610.
- ◆ Replacement of 20 PC's - \$36,750.
- ◆ Transfer to General Fund (\$935,000); Transfer to Property Insurance Fund (\$339,064); Transfer to Debt Service Fund (\$459,167).

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages		(31,920)		173,015
Miscellaneous Services	155,511	200,679	274,519	206,650
Bond Payment	9,365,127	10,153,725	10,002,534	10,037,649
Transfer	6,807,214	3,154,505	3,169,505	1,748,231
Short Term Note	91,561	91,561	91,561	91,562
Inventory	22,775	13,680	12,750	36,750
Capital Outlay	4,595	55,405	38,455	
TOTAL	16,446,783	13,637,635	13,589,324	12,293,857

STAFFING	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
N/A				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

**ENTERPRISE FUND DEBT MATURITY SCHEDULE
2013-2014**

**ENTERPRISE FUND DEBT
REVENUE BONDS**

Year	Principal	Interest	Total
2013-2014	3,765,000	4,584,324	8,349,324
2014-2015	3,575,000	4,439,469	8,014,469
2015-2016	3,725,000	4,302,209	8,027,209
2016-2017	3,880,000	4,153,814	8,033,814
2017-2018	4,030,000	4,005,011	8,035,011
2018-2019	4,195,000	3,847,690	8,042,690
2019-2020	4,370,000	3,683,168	8,053,168
2020-2021	4,615,000	3,503,758	8,118,758
2021-2022	4,810,000	3,306,020	8,116,020
2022-2023	5,025,000	3,100,220	8,125,220
2023-2024	4,190,000	2,884,169	7,074,169
2024-2025	4,440,000	2,689,274	7,129,274
2025-2026	6,155,000	2,477,949	8,632,949
2026-2027	6,450,000	2,181,686	8,631,686
2027-2028	6,765,000	1,867,325	8,632,325
2028-2029	7,080,000	1,552,813	8,632,813
2029-2030	7,375,000	1,257,306	8,632,306
2030-2031	7,680,000	948,088	8,628,088
2031-2032	3,710,000	625,250	4,335,250
2032-2033	3,895,000	444,575	4,339,575
2033-2034	4,075,000	264,300	4,339,300
2034-2035	1,180,000	75,725	1,255,725
2035-2036	345,000	25,556	370,556
2036-2037	360,000	13,050	373,050
TOTAL	105,690,000	56,232,747	161,922,747

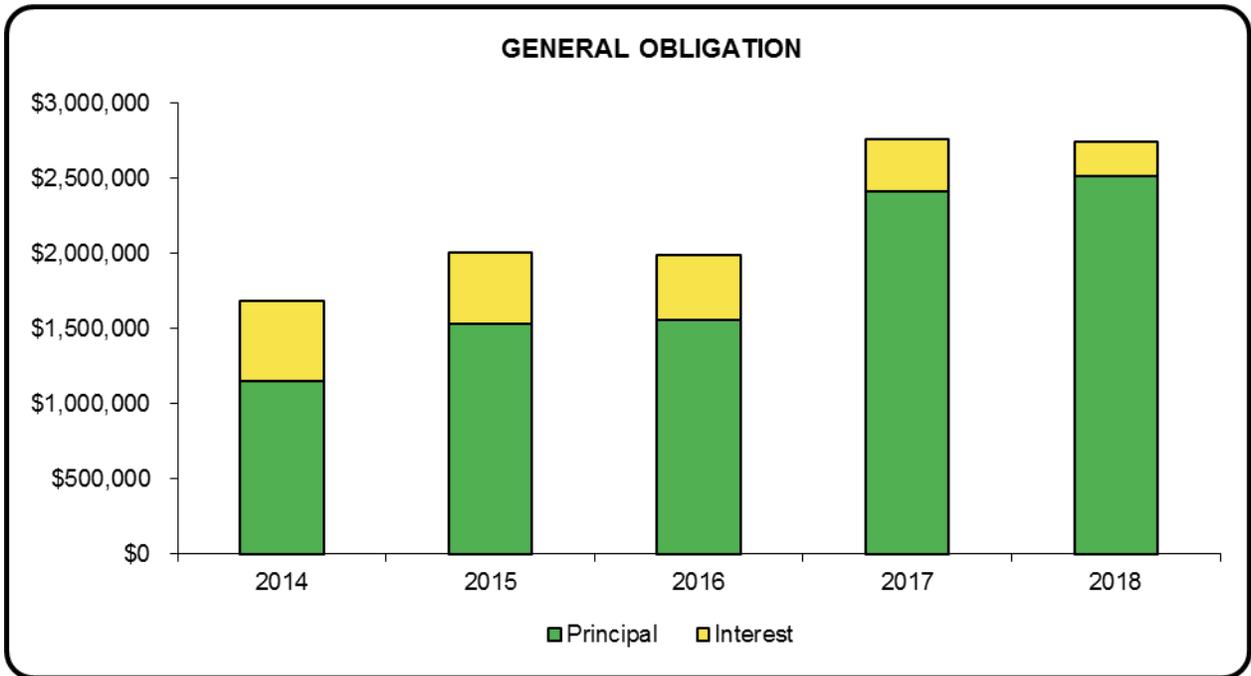
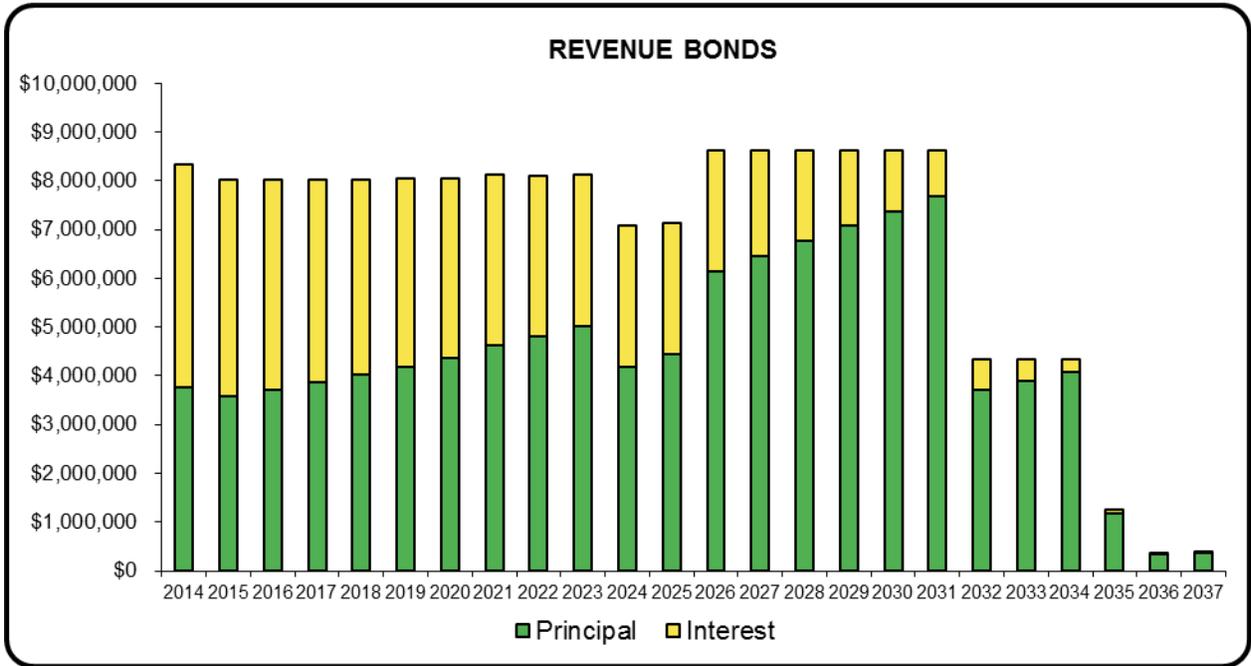
GENERAL OBLIGATION & REFUNDING SERIES

Year	Principal	Interest	Total
2013-2014	1,155,000	525,325	1,680,325
2014-2015	1,530,000	474,813	2,004,813
2015-2016	1,560,000	427,900	1,987,900
2016-2017	2,415,000	344,000	2,759,000
2017-2018	2,515,000	232,188	2,747,188
2018-2019	365,000	171,700	536,700
2019-2020	370,000	157,000	527,000
2020-2021	370,000	142,200	512,200
2021-2022	385,000	127,100	512,100
2022-2023	395,000	111,500	506,500
2023-2024	1,480,000	74,000	1,554,000
2024-2025	1,480,000	22,200	1,502,200
2025-2026			
2026-2027			
2027-2028			
2028-2029			
2029-2030			
2030-2031			
2031-2032			
2032-2033			
2033-2034			
2034-2035			
2035-2036			
2036-2037			
TOTAL	14,020,000	2,809,925	16,829,925

<u>Series Name</u>	<u>Principal Amount Outstanding</u>
General Obligation Improvement and Refunding Bonds 2009*	7,790,000
Water & Sewer Revenue Bonds Series 1999	2,710,000
Water & Sewer Revenue Bonds Series 2003	340,000
Water & Sewer Revenue Bonds Series 2006	10,850,000
Water & Sewer Revenue Bonds Series 2007	36,625,000
Water & Sewer Revenue Bonds Series 2008	13,945,000
Water & Sewer Revenue Bonds Series 2009	11,720,000
Water & Sewer Revenue Bonds Series 2010A	12,900,000
Water & Sewer Refunding Bonds Series 2010B	8,225,000
Permanent Improvement Refunding Bonds Series 2012*	6,230,000
Water & Sewer Revenue Bonds Series 2012	8,375,000
TOTAL	<u>119,710,000</u>

* Excluding portion associated with General Fund

**ENTERPRISE FUND DEBT TO MATURITY
2013-2014**



**ENTERPRISE FUND DEBT SERVICE SCHEDULE
FY 2014 ADOPTED BUDGET**

DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/14
3/1/2014	Series 1999 Revenue Bond	4,000,000		62,330	62,330	
9/1/2014			130,000	62,330	192,330	
	Fiscal Year Total		130,000	124,660	254,660	2,580,000
3/1/2014	Series 2003 Revenue Bond	9,500,000		6,800	6,800	
9/1/2014			340,000	6,800	346,800	
	Fiscal Year Total		340,000	13,600	353,600	0
3/1/2014	Series 2006 Revenue Bond	13,295,000		265,059	265,059	
9/1/2014			680,000	265,059	945,059	
	Fiscal Year Total		680,000	530,118	1,210,118	10,170,000
3/1/2014	Series 2007 Revenue Bond	40,135,000		835,006	835,006	
9/1/2014			920,000	835,006	1,755,006	
	Fiscal Year Total		920,000	1,670,013	2,590,013	35,705,000
3/1/2014	Series 2009 Permanent Improvement	11,660,000	1,155,000	158,200	1,313,200	
9/1/2014	and Refunding Bonds*			129,325	129,325	
	Fiscal Year Total		1,155,000	287,525	1,442,525	6,635,000
3/1/2014	Series 2008 Revenue Bond	14,950,000		326,345	326,345	
9/1/2014			255,000	326,345	581,345	
	Fiscal Year Total		255,000	652,690	907,690	13,690,000
3/1/2014	Series 2009 Revenue Bond	13,130,000		279,381	279,381	
9/1/2014			380,000	279,381	659,381	
	Fiscal Year Total		380,000	558,762	938,762	11,340,000
3/1/2014	Series 2010A Revenue Bond	14,040,000		253,241	253,241	
9/1/2014			395,000	253,241	648,241	
	Fiscal Year Total		395,000	506,481	901,481	12,505,000
3/1/2014	Series 2010B Refunding Bond	8,970,000		148,272	148,272	
9/1/2014			350,000	148,272	498,272	
	Fiscal Year Total		350,000	296,544	646,544	7,875,000
3/1/2014	Permanent Improvement and	6,230,000		118,900	118,900	
9/1/2014	Refunding Bond Series 2012*			118,900	118,900	
	Fiscal Year Total		0	237,800	237,800	6,230,000
3/1/2014	Series 2012 Revenue Bond	8,670,000		115,728	115,728	
9/1/2014			315,000	115,728	430,728	
	Fiscal Year Total		315,000	231,455	546,455	8,060,000
	TOTAL	144,580,000	4,920,000	5,109,648	10,029,649	114,790,000

*Excludes General Fund Component

**ENTERPRISE FUND DEBT SERVICE SCHEDULE
FY 2014 ADOPTED BUDGET**

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As Of 9/30/14	Annual	Requirements	
Water & Sewer Revenue Bond Series 1999	4.60%	1999 2020	4,000,000	2,580,000	3/1/2014 9/1/2014 9/1/2014	62,330 62,330 130,000	Interest Interest Principal
Water & Sewer Revenue Bond Series 2003	4%,6%,5.75%,4%, 4.125%,4.25%,	2003 2014	9,500,000	0	3/1/2014 9/1/2014 9/1/2014	6,800 6,800 340,000	Interest Interest Principal
Water & Sewer Revenue Bond Series 2006	4.5%, 4.3%, 4.375%,4.625% 4.75%,5.00%,5.125%	2006 2031	13,295,000	10,170,000	3/1/2014 9/1/2014 9/1/2014	265,059 265,059 680,000	Interest Interest Principal
Water & Sewer Revenue Bond Series 2007	5.5%, 5.25%, 5%, 4.5% 3.50%	2007 2031	40,135,000	35,705,000	3/1/2014 9/1/2014 9/1/2014	835,006 835,006 920,000	Interest Interest Principal
Permanent Imp and Refunding Bonds 2009*	2.00%, 2.50%, 2.75% 5.00%	2009 2018	11,660,000	6,635,000	3/1/2014 3/1/2014 9/1/2014	158,200 1,155,000 129,325	Interest Principal Interest
Water & Sewer Revenue Bond Series 2008	3.25%,4.125%,4.2%, 4.5% 4.3%, 5%	2008 2034	14,950,000	13,690,000	3/1/2014 9/1/2014 9/1/2014	326,345 326,345 255,000	Interest Interest Principal
Water & Sewer Revenue Bond Series 2009	1.6%,2.05%,2.13%,2.45% 2.64%,2.86%,3.08%,3.35% 3.60%,3.85%,4.10%,4.45% 4.65%,4.81%,5.00% 5.07%,5.23%,5.27%,5.39% 5.45%,5.60%,5.64%	2009 2034	13,130,000	11,340,000	3/1/2014 9/1/2014 9/1/2014	279,381 279,381 380,000	Interest Interest Principal
Water & Sewer Revenue Bond Series 2010A	1.75%,2.00%,2.50%,3.00% 3.13%,3.25%,3.50,4.00% 4.250%, 4.375%, 4.500%	2011 2035	14,040,000	12,505,000	3/1/2014 9/1/2014 9/1/2014	253,241 253,241 395,000	Interest Interest Principal
Water & Sewer Refunding Bond Series 2010B	1.75%,2.00%,2.50%,3.00% 3.13%,3.25%,3.50,4.00% 4.13%,4.25%,4.38%,4.50%	2011 2023	8,970,000	7,875,000	3/1/2014 9/1/2014 9/1/2014	148,272 148,272 350,000	Interest Interest Principal
Per. Improv. & Refunding Bond Series 2012*	3.00%, 4.00%, 5.00%	2012 2025	6,230,000	6,230,000	3/1/2014 9/1/2014 9/1/2014	118,900 118,900 0	Interest Interest Principal
Water & Sewer Revenue Bond Series 2012	2.00%, 3.00%, 3.10% 3.25%, 3.375%, 3.5%, 3.63%	2012 2037	8,670,000	8,060,000	3/1/2014 9/1/2014 9/1/2014	115,728 115,728 315,000	Interest Interest Principal
TOTAL			144,580,000	114,790,000		10,029,649	

*Excludes General Fund Component

SOLID WASTE FUND - 31
SUMMARY OF REVENUES, EXPENSES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Solid Waste Enterprise Fund is used to account for residential and commercial solid waste. Governmental Accounting Standards state that the enterprise fund type may be used to account for operations that are financed and operated in a manner similar to private business, where the intent is that the costs of providing goods and services be financed or recovered through user charges. Services include the pick-up of residential solid waste twice each week, curbside recycling once a week and green waste pick-up. Commercial solid waste pick-up ranges from once a week to daily based on customer needs. The City's contract was awarded in 2006 and Council renewed the contract, with amendment effective October 1, 2011 to expire September 30, 2016. The contract allows for service rates to adjust annually to the reported Consumer Price Index and allows for quarterly rate adjustments based on diesel fuel prices.

The fiscal year 2013 projection is based on the current rate of \$15.06 per household per month through July and a 1% increase for fuel costs July through September. Expenses exceed the budget in 2013 as the City accrues revenue billed in October for September service, but has never recorded the corresponding expense.

The fiscal year 2014 budget assumes a 0.9% increase in base rates based on CPI in April 2013 as well as growth in the customer base. No rate adjustments for fuel are included.

Expenses include the funding of a Customer Service Clerk that will serve as a liaison between the customer and the City's service provider to handle customer complaints and service issues, set-up new commercial service and reconcile billing. The budget also includes \$50,000 for a residential public communication program to implement a city-wide cart recycling program.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
<u>OPERATING REVENUES</u>				
Charges for Services	\$7,673,449	\$8,044,361	\$8,142,112	\$8,427,761
Miscellaneous	10,406	3,854	30,717	30,769
Interest Income	378	156	561	400
TOTAL	7,684,233	8,048,371	8,173,390	8,458,930
<u>OPERATING EXPENSES</u>				
Salary & Wages				40,506
Material & Supplies			18	300
Miscellaneous Services	7,527,713	6,506,195	6,783,131	6,815,112
Other Expenses	29,922	1,588,166	1,590,517	1,663,049
Inventory				1,968
TOTAL	7,557,635	8,094,361	8,373,666	8,520,935
REVENUES OVER (UNDER) EXPENSES	126,598	(45,990)	(200,276)	(62,005)
BEGINNING CASH EQUIVALENTS	216,305	342,903	342,903	142,627
ENDING CASH EQUIVALENTS	\$342,903	\$296,913	\$142,627	\$80,622

SOLID WASTE FUND – 31

MISSION STATEMENT

The mission of the Solid Waste Department is to maintain the cleanliness and healthful condition of the City of Pearland by providing for collection and disposal of trash, brush, yard waste and recyclables that is efficient, safe and in compliance with all federal and state disposal environmental laws and regulations.

GOALS

- ◆ Provide consistent quality service to residents and commercial businesses for the pick up of solid waste within the City of Pearland.
- ◆ Provide public education and awareness to residents and businesses as necessary.
- ◆ Reliable, quality service at the best price to our customers.
- ◆ Continuously improve customer service by promoting a customer-focused culture that is directly responsive to the residents of the City of Pearland.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Coordinated and implemented cart recycling pilot program.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Implement City-wide cart recycling, including education and communications.
- ◆ Transition commercial garbage/recycling billing and collections to contractor.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Annual residential account billings	326,432	333,686	348,717	363,000
Annual commercial account billings	10,148	9,785	11,774	11,850
Total account billings	336,580	343,471	360,491	368,000
Customer complaints received	395	380	600	400
Commodities recycled at curbside (in tons)	2,053	2,640	3,414	3,500
Green waste recycled at curbside (in tons)	3,295	2,826	3,382	3,200
Total recycled at curbside	5,348	5,466	6,796	7,000
At-Your-Door total pounds HHW collected	N/A	33,273	18,866	19,500
At-Your-Door number of stops	N/A	476	220	235
Solid Waste land filled (in tons)	59,299	63,155	68,164	67,000
Households served	326,432	333,686	348,717	363,000
Cost per tons collected	\$113.09	\$100.90	\$89.25	\$89.28

**SOLID WASTE FUND – 31
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
031-0000-353.04-01	Garbage Collection	7,673,449	8,044,361	8,142,112	8,427,761
*CHARGES FOR SERVICES		7,673,449	8,044,361	8,142,112	8,427,761
031-0000-350.02-02	Sales Tax Discount	2,866	3,104	2,960	3,019
031-0000-358.99-00	Miscellaneous	7,540	750	27,757	27,750
*MISCELLANEOUS		10,406	3,854	30,717	30,769
031-0000-356.00-00	Interest Income	378	156	561	400
*INTEREST		378	156	561	400
TOTAL		7,684,233	8,048,371	8,173,390	8,458,930



THIS PAGE INTENTIONALLY LEFT BLANK

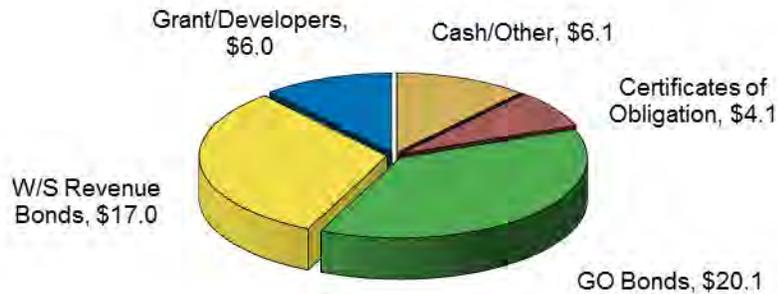
CAPITAL PROJECT FUNDS FY 2014 ADOPTED BUDGET

Capital Project Funds are created to account for the acquisition or construction of major capital activities. Funding is provided through the issuance of debt, developer fees, state and federal funding, user fees, general fund revenues and interest income.

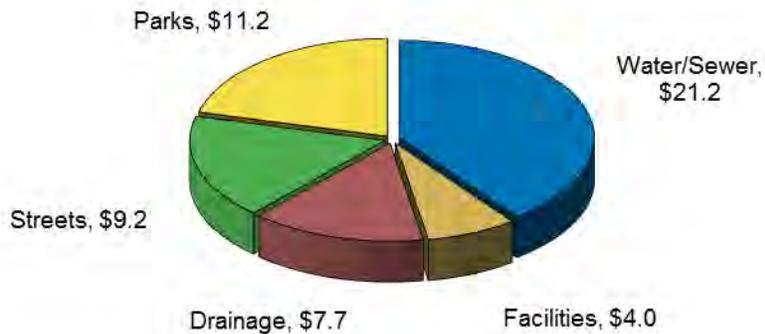
The City maximizes every source of funding available and is constantly looking at leveraging funding through the use of federal, state and county dollars. Pearland places significant importance on infrastructure improvement and rehabilitation, as evidenced by a \$162 million bond referendum that passed in May 2007, as well as a Five-Year CIP (2014-2018) totaling \$354 million.

The first year of the Five-Year Capital Improvement Program is incorporated into the annual budget to appropriate funds. Capital projects for Fiscal Year 2013-2014 total \$53,259,003, excluding transfers and bond issuance costs.

**Fiscal Year 2013-2014 CIP
Funding Sources (\$ in millions)**



**Fiscal Year 2013-2014 CIP
Uses by Project Type (\$ in millions)**



Water/Sewer projects total \$21.2 million, or 39.8%, of the capital improvement program. Major projects include the installation of approximately 34,000 feet of 16-inch waterline along McHard Road from SH 35 to Business Center Drive; approximately 1.5 miles of 12-inch waterline along SH 35 from FM 518 to just south of Magnolia/John Lizer, the existing waterline is undersized for this stretch of roadway; a 2.0 MGD expansion of the existing Far Northwest Wastewater Treatment Plant serving the area west of SH 288; phase II of force main diversion in the Longwood Service Area; preliminary engineering and design for the replacement of the Mykawa/Scott SCADA Lift Station; and the retirement of the West Oaks Lift Station.

Street projects total \$9.2 million, or 17.3%, of the total and include funding for the approximately 3.5 mile extension of McHard Road from Mykawa Road to Cullen Parkway, Kirby Drive extension from Broadway to CR 59 due to the addition of two schools in the area, reconstruction of Hughes Ranch Road from Cullen to Smith Ranch Road from two lanes to four lanes. Also included is the widening of CR 59 between Business Center Drive and Kirby to alleviate congestion in the area, and the widening of Max Road is included, to be done in conjunction with the new Max Road Sports Complex. Fite Road will be extended approximately 2,500 feet east of McLean, running adjacent to Centennial Park. Funding to begin construction is included.

Facilities total \$4.0 million, or 7.5%, and include \$2.8 million for the construction of an approximately 10,200 square foot Fire Station #3. This station will house two fire crews and one EMS crew and will include dorm space, a kitchen and dining area, day room, offices, and an exercise room. Funding is included for the purchase of land and design for the rebuilding and relocation of a second fire station. This station will accommodate a 24-hour operation and will include housing for EMS personnel. City Hall Complex renovations funding will support a preliminary engineering report, design, and initial construction to better accommodate departmental staff at City Hall and in the Community Center. These renovations are needed as a result of growth in the City. Design cost for the Hillhouse Road Annex Phase II is included. Funding for construction will be in the following year.

Drainage projects total \$7.7 million, or 14.4%, of the total and include \$2.8 million for the Lower Kirby Urban Center Regional Detention project, which will provide regional storm water detention for the area bounded by Beltway 8 to the north, Clear Creek to the south, Kirby Drive to the west, and SH 288 to the east. Also included is \$3.7 million for construction of a future storm water detention pond at FM 518 at Cullen. This project will also include improvements to existing ditches and possible underground storm sewer improvements. Old Townsite Drainage funding will be used to develop a drainage and detention plan for serving the area with a sub-regional detention pond and will include the development of a preliminary engineering report that determines pond location, pond size, and conveyance to the sub-regional facility.

Parks projects total \$11.2 million, or 21.0%, of the total. A total of \$6.1 million is for the construction of Shadow Creek Ranch Park Phase I that will consist of eight lighted softball/baseball fields, one soccer field, six volleyball courts, parking, a hike and bike trail around the fields and a lawn amphitheater for special events. Max Road Sports Complex Phase I is funded at \$2.6 million and will continue the construction of six international sized fields, parking, restrooms and a covered area for gatherings. Also included is \$1.4 to begin construction related to Centennial Park Phase II, which will include the demolition of the existing soccer fields, the construction of two new lighted softball fields, the installation of a new picnic pavilion, and additional parking. Funding is included for the Green Tee Terrace Trail, which will be a 10-foot hike and bike trail from the Pearland Eastside Library/City Hall to Barry Rose Road, along the Clear Creek Corridor. The JHEC Nature Trail funding will be used to begin construction on two miles of 8-foot trails. This project will give Pearland the unique opportunity to showcase the Nature Center as a learning environment for the entire community.

For the Water/Sewer component, the City will sell \$17.0 million in bonds in 2014 for the McHard Road Waterline, SH 35 Waterline, Far Northwest Wastewater Treatment Plant Expansion, Longwood Service Area Phase II, Mykawa/Scott SCADA Lift Station, West Oaks Lift Station, Oak Brook Estates Lift Station, Pearland Heights Lift Station, and McHard Road Truck Sewer. The City is able to utilize \$4.2 million from available water/sewer capital project funds.

For the remaining \$29.5 million, the City anticipates selling \$17.6 million in GO Bonds for Cullen/FM 518 Detention, Old Townsite Drainage, Piper Drainage and Sidewalks, Max Road Sports Complex Phase I, Shadow Creek Ranch Park Phase I, Centennial Park Phase II, Max Road Widening, Fite Road, McHard Road Extension, Kirby Drive Extension, Hughes Ranch Road, Regency Park Subdivision Paving, and CR 59 Expansion. Certificates of Obligation in the amount of \$4.1 million will be sold in 2014 for Shadow Creek Ranch Trail, Green Tee Terrace Trail, Fire/EMS Station #3, Fire Station #2, City Hall Complex Renovations, and Hillhouse Road Annex Phase II. A total of \$2.1 million will come from developers for Lower Kirby Regional Detention, and \$3.8 million from HGAC Transportation Improvement Program funds, mainly for street projects, and grants. Cash and future bonds proceeds make up the remaining sources.

**FUND 50 - CAPITAL PROJECTS FUND
PAY-AS-YOU-GO**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					1,396,990	1,396,990	(1,000)
Revenues:							
Interest Income						1,341	1,000
Miscellaneous							
CR403 SPA					380,000	402,241	
Business Center Drive					1,349,059	1,170,523	
Library					180,000	180,000	
Intergovernmental Revenues							
Intelligent Traffic System					3,228,160	2,505,333	
Bond Proceeds - CO's					2,896,408	2,720,000	
Transfers In - Fund 10					125,500	127,263	65,316
Transfers In - Fund 15 ⁽²⁾					3,148,493	2,625,920	
Transfers In - Grant Fund ⁽⁴⁾						200,000	225,559
Transfers In - Fund 35							1,625
Total Revenues					11,307,620	9,932,621	293,500
Expenditures:							
Hill House Phase I	FA1203	18,550	18,550	16,695	14,991	1,855	
Centennial Park Phase II	P50071	495	495	495	0		
Trail Connectivity	P50072	1,483,764	1,483,764	706,994	576,770	776,770	
Old Town Site Drainage Imp.	T50072	1,003,834	1,003,834	919,611	99,623	84,223	
Pearland Parkway - West Dev.	T50074	350,000	350,000		350,000	350,000	
Old Town Site Sidewalks	TR0803	500,000	500,000	385,094	114,906	114,906	
CR403 SPA MUD 16 Agreement	TR1101	804,482	804,482	7,887	752,113	796,595	
Business Center Drive	TR0811	4,455,415	4,455,415	410,775	4,745,749	4,044,640	
Twin Creek Woods Drainage	DR0901	215,000	215,000	27,894	187,106	187,106	
Traffic Signal Network	FA1002	536,550	536,550	315,596	220,954	220,954	
Intelligent Traffic System	TR1204	3,781,666	3,781,666	341,264	4,343,936	3,440,402	
Service Center Modifications	FA1201	31,685	31,685	9	31,676	31,676	
West Side Library	FA1202	855,500	855,500	338,178	517,322	517,322	
Fire Station #3	FA1302	294,868	294,868	5,500	289,368	289,368	
Traffic Signal Improvements	TR1403	292,500	292,500				292,500
Sub-Total Expenditures		14,624,309	14,624,309	3,475,992	12,244,514	10,855,817	292,500
Transfers-Out/Other Uses:							
Bond Issuance Costs					75,000	75,000	
Transfer-Out - To General Fund ⁽¹⁾					109,974	109,974	
Transfer-Out - To Fund 20							
Transfer-Out - To Fund 200 ⁽³⁾						15,400	
Transfer to UH Capital Reserve Fund					274,420	274,420	
Total Expenditures/Transfers-Out/Other Uses					12,703,908	11,330,611	292,500
Ending Fund Balance					702	(1,000)	0

⁽¹⁾Allocation for Projects and Engineering Department Expense

⁽²⁾Business Center Drive

⁽³⁾To Fund 200 for Mary's Creek Bridge Replacement

⁽⁴⁾CDBG Funds

FUND 68 - CERTIFICATES OF OBLIGATION FUND

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					1,070,079	1,070,079	46,827
Revenues:							
Interest Income						1,104	
Miscellaneous							
Bond Proceeds - CO's							4,411,487
Grant Fund - CDBG Funds ⁽³⁾					335,793	323,744	
Grant Funds - TIP ⁽⁵⁾							504,926
Grant Funds - CIAP ⁽⁶⁾							475,000
Total Revenues					335,793	324,848	5,391,413
Expenditures:							
Current Year Active Projects:							
Dixie Farm Road	T68973	17,055,256	17,055,256	17,055,256	16,053		
SH35 Drainage	F50991	634,243	634,243	632,274	48,657	1,969	
Westchester Drainage & Sidewalks	DR1201	430,052	430,052		365,411	430,052	
Barry Rose-Segment C	T20006	233,770	233,770	74,921	158,849	158,849	
Fire Station #3	FA1302	2,822,423	2,822,423				2,822,423
Fire Station #2 or #7	FA1401	473,460	473,460				473,460
Hillhouse Annex Phase 2	FA1402	300,000	300,000				300,000
City Hall Complex Renovations	FA0904	372,952	372,952				372,952
Shadow Creek Ranch Trail	PK1401	194,970	194,970				194,970
Green Tee Terrace Trail	PK1402	435,937	435,937				435,937
JHEC Nature Trails	P20008	475,000	475,000				475,000
Sub-total Expenditures		23,428,063	23,428,063	17,762,451	588,970	590,870	5,074,742
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					13,117	13,117	278,498
Transfer-Out - To General Fund ⁽²⁾					672,385	672,385	
Transfer-Out -To Fund 200 ⁽⁴⁾						46,688	
Special Services/Bond Issuance Costs					25,040	25,040	85,000
Total Expenditures/Transfers-Out/Other Uses					1,299,512	1,348,100	5,438,240
Ending Fund Balance					106,360	46,827	0

⁽¹⁾Allocation for Projects and Engineering Dept. expense
⁽²⁾Transfer of monies to General Fund for Pavement/Sidewalk Rehabilitation
⁽³⁾For Westchester Drainage & Sidewalks
⁽⁴⁾To Fund 200 for Mary's Creek Bridge Replacement
⁽⁵⁾For PK1401 & PK1402
⁽⁶⁾For P20008

FUND 70 - MOBILITY BONDS FUND

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					2,322,219	2,322,219	510,084
Revenues:							
Interest Income					82	4,316	
Total Revenues					82	4,316	0
Expenditures:							
Current Year Active Projects:							
Cowert's Creek Diversion	DR0602	2,896,344	2,896,344	1,736,395	1,159,949	1,159,949	
Yost Road	T70023	7,163,170	7,163,170	7,042,725	120,445	120,445	
Walnut Street	T70024	3,831,628	3,831,628	3,537,088	184,912	294,540	
Magnolia Road	T70041	38,578,379	38,578,379	38,573,540	22,023	4,839	
Orange Street	T70051	6,943,470	6,943,470	6,909,388	351,902	34,082	
TxDOT Bridges	ST0603	461,253	461,253	452,383	23,394	8,870	
FM518 Expansion	TR0902	153,674	153,674	153,674	8,041	0	
Silent RR Crossing	TR1002	196,504	196,504	20,005	226,499	176,499	
Sub-Total Expenditures		60,224,422	60,224,422	58,425,198	2,097,165	1,799,224	
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					17,227	17,227	21,844
Transfer-Out- To Fund 203							488,240
Total Expenditures/Transfers-Out/Other Uses					2,114,392	1,816,451	510,084
Ending Fund Balance					207,909	510,084	0

⁽¹⁾Allocation for Projects and Engineering Department Expense

FUND 200 – CERTIFICATES OF OBLIGATION SERIES 2006

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					1,621,144	1,621,144	735,380
Revenues:							
Interest Income						2,230	
Miscellaneous							2,145,000
Bond Proceeds - GO's					238,000	435,000	
Transfer from Fund 50						15,400	
Transfer from Fund 68						46,688	
Transfer from Fund 202						6,792	
Total Revenues					238,000	506,110	2,145,000
Expenditures:							
Current Year Active Projects:							
Lower Kirby UC Detention Phase 1	DR2001	3,092,312	3,092,312	3,070,538	96,065	21,774	
Lower Kirby UC Detention Phase 2	DR1301	3,550,000	3,550,000		750,000	750,000	2,800,000
Barry Rose - Segment A	ST2001	3,210,365	3,210,365	3,153,107	19,100	57,258	
Hickory Slough @ Max Rd Detention	DR2003	109,566	109,566	109,566			
Town Ditch Phase III	DR2004	120,606	120,606	120,606			
SH 35 @ Mary's Creek Bridge	DR2005	720,000	720,000	157,158	242,578	562,842	
East Mary's Creek Detention	DR2006	116,351	116,351	116,351			
Walnut/Veterans Drainage	DR2007	148,815	148,815	148,815			
Library Expansion	F20002	35,260	35,260	35,260			
Fire Station #5	F20101	20,214	20,214	20,214			
Independence Park	P20001	29,437	29,437	29,437			
Shadow Creek Ranch Complex	P20002	37,051	37,051	37,051			
Nature Center - JHEC	P20004	25,000	25,000	25,000			
Max Rd. Soccer Complex	P20005	13,764	13,764	13,764			
Trail Connectivity	P20006	18,825	18,825	18,825			
Natatorium	P20007	49,024	49,024	49,024			
McHard Road	T20001	195,299	195,299	195,299			
Old Alvin Road	T20002	261,189	261,189	261,189			
Cullen Blvd.	T20003	727,412	727,412	727,412			
Northbound SH288 Service Rd	T20005	971,870	971,870	971,870			
Mykawa Road Widening	TR0601	108,723	108,723	108,723			
Bailey/Oiler Rd	T70011	216,509	216,509	216,509			
Sub-Total Expenditures		13,777,592	13,777,592	9,585,718	1,107,743	1,391,874	2,800,000
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾							79,889
Total Expenditures/Transfers-Out/Other Uses					1,107,743	1,391,874	2,879,889
Ending Fund Balance⁽²⁾					751,401	735,380	491

⁽¹⁾Allocation for Projects and Engineering Department Expense

⁽²⁾Remaining funds for Lower Kirby Detention Phase 2

FUND 201 – CERTIFICATES OF OBLIGATION SERIES 2007

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					1,610,160	1,610,160	0
Revenues:							
Interest Income					469	1,228	
Bond Proceeds - CO's					504,565	100,220	
Total Revenues					505,034	101,448	0
Expenditures:							
Current Year Active Projects:							
Public Safety Building	F20102	22,168,689	22,168,689	22,167,714	2,000	975	
Old PD Building Renovations	FA0905	1,853,435	1,853,435	182,157	2,071,278	1,671,278	
City Hall Complex Renovations	FA0904	22,941	22,941	22,941	2,059		
Sub-Total Expenditures		24,045,065	24,045,065	22,372,812	2,075,337	1,672,253	0
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					39,355	39,355	
Total Expenditures/Transfers-Out/Other Uses					2,114,692	1,711,608	0
Ending Fund Balance					502	0	0

⁽¹⁾Allocation for Projects and Engineering Department Expense

FUND 202 - GO SERIES 2007A

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					3,466,958	3,466,958	1,859,158
Revenues:							
Interest Income					630	2,047	
TxDOT-Cullen/DFR							400,000
Total Revenues					630	2,047	400,000
Expenditures:							
 New Projects:							
Cowart Creek Diversion	DR0602	9,930,106	9,930,106	9,724,398	205,708	205,708	
Trail Connectivity	P50072	179,384	179,384	179,384	0		
Dixie Farm Road Phase II	TR0805	11,783,895	11,783,895	11,781,073	41,559	2,822	
Town Ditch III	DR2004	1,085,563	1,085,563	1,085,563	6,762		
East Mary's Creek Detention	DR2006	317,275	317,275	317,275	0		
Bailey Road	T08002	3,808,431	3,808,431	2,887,814	920,617	920,617	
Fire Station #5	F20101	2,287,079	2,287,079	2,285,821	5,179	1,258	
Natatorium	P20007	5,496,470	5,496,470	5,465,694	30,776	30,776	
SH35 Signals	TR1103	50,000	50,000	3,788	46,212	46,212	
Sub-Total Expenditures		34,938,203	34,938,203	33,730,810	1,256,813	1,207,393	0
Transfers-Out/Other Uses:							
Transfer to General Fund ⁽¹⁾					395,692	395,692	1,044,922
Transfer to Fund 200 ⁽²⁾						6,762	
Transfer to Fund 203 ⁽⁴⁾							420,000
Total Expenditures/Transfers-Out/Other Uses:					1,652,505	1,609,847	1,464,922
Ending Fund Balance⁽³⁾					1,815,083	1,859,158	794,236

⁽¹⁾For Projects and Engineering Department Expense and \$1,010,000 toward Pavement and Sidewalk Rehabilitation

⁽²⁾To Fund 200 for Mary's Creek Bridge Replacement

⁽³⁾Available fund balance to be used in next phase of Bailey Road.

⁽⁴⁾For Bailey Road

FUND 203 – GENERAL OBLIGATION SERIES 2009, 2010, 2011

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					2,288,414	2,288,414	939,855
Revenues:							
Bond Proceeds - GO's					10,487,108	9,115,437	17,991,495
Future Bond Proceeds					1,299,596		2,116,834
Interest Income						1,904	
Intergovernmental Revenues							
BCDD #4 - Hickory Slough					2,000,000	2,000,000	
HGAC-Pearland Pkwy					1,551,794	1,551,794	
HGAC-Fite Road					640,000	576,000	294,052
HGAC-Max Road					960,000	998,400	190,838
HGAC-McHard							2,120,156
Other					80,259	80,259	
Misc. Revenue from KPB					8,391	8,391	
Transfer from Fund 10					10,000	10,000	
Transfer from Fund 35					42,258	157,907	9,000
Transfer from Fund 70							488,240
Transfer from Fund 202 ⁽²⁾							420,000
Total Revenues					17,079,406	14,500,092	23,630,615
Expenditures:							
New Projects:							
Town Ditch Phase III	DR2004	3,609,916	3,609,916	3,590,731	150,975	19,185	
East Mary's Creek Detention	DR2006	3,011,087	3,011,087	3,011,087	15,000		
Veteran/Walnut Drainage	DR2007	1,188,170	1,188,170	1,177,087	60,958	11,083	
Natatorium & Rec. Center	P20007	15,059,506	15,059,506	15,059,506	5,000		
McHard	T20001	7,033,508	7,033,508	7,033,508	11		
Bailey Veterans to FM1128	T08002	2,258,957	2,258,957	1,729,663	109,294	109,294	420,000
Cullen/FM518 Detention	DR1103	4,572,000	4,572,000	179,925	684,075	684,075	3,708,000
Max Road Sports Complex	P20005	3,906,117	3,906,117	327,177	3,578,940	952,620	2,626,320
Hickory Slough Detention	DR2003	3,705,418	3,705,418	351,509	3,353,909	3,353,909	
Shadow Creek Ranch Complex	P20002	8,378,000	8,378,000		2,310,400	2,310,400	6,067,600
JHEC Nature Trails	P20008	63,066	63,066	35,395	27,671	27,671	
CR403-Hughes Ranch Rd	TR1201	1,458,000	1,458,000		393,000	393,000	1,065,000
Pearland Parkway Extension	TR1203	3,695,192	3,695,192	265,422	3,429,770	3,429,770	
OTS Drainage	DR1302	659,000	659,000		176,000	100,000	559,000
Centennial Park	P50071	1,727,658	1,727,658		354,000	354,000	1,373,658
Fite Road	TR1202	1,100,849	1,100,849	13,284	786,716	720,000	367,565
Max Road	TR1205	2,214,189	2,214,189	12,000	1,233,000	1,248,000	954,189
Smith Ranch Road Expansion	TR1303	1,145,471	1,145,471		1,145,471		
Old Alvin Road Widening	T20002	651,413	651,413		400,000	651,413	
McHard Road Extension	TR1405	2,650,195	2,650,195				2,650,195
Kirby Drive Expansion	TR1404	1,235,000	1,235,000				1,235,000
Regency Park Subdivision							
Paving	TR1402	245,161	245,161				245,161
CR59 Expansion	TR1304	2,837,348	2,837,348			832,736	2,004,612
Piper Drainage	DR1401	114,588	114,588				114,588
		72,519,809	72,519,809	32,786,294	18,214,190	15,197,156	23,390,888
Transfers-Out/Other Uses:							
Bond Issuance Costs					240,000	240,000	400,000
Transfer to General Fund ⁽¹⁾					406,495	406,495	506,398
Transfer to Fund 20 - DSF						5,000	
Total Expenditures/Transfers-Out/Other Uses:					18,860,685	15,848,651	24,297,286
Ending Fund Balance					507,135	939,855	273,184

⁽¹⁾For Projects and Engineering Department Expense

⁽²⁾For Bailey T08002

FUND 42 - UTILITY IMPACT FEE FUND

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					7,394,264	7,394,264	2,844,231
Revenues:							
Water Impact Fees					953,425	1,051,402	1,036,500
Sewer Impact Fees					1,222,340	1,433,813	1,505,500
Interest Income					3,202	16,553	5,120
Bond Proceeds							15,749,742
Transfer In from Fund 30					528,353	528,353	
Transfer In from Fund 44 ⁽³⁾							2,068,000
Transfer In from Fund 67						425,000	
Total Revenues					2,707,320	3,455,121	20,364,862
Expenditures:							
Current Year Active Projects:							
City of Houston Water Line Connection	W42051	19,096,508	19,096,508	18,641,415	964,104	455,093	
Surface Water Plant	WA0812	4,675,947	4,675,947	4,675,947	34,000		
Old Alvin Road Water Line	WA1101	3,406,718	3,406,718	356,491	2,200,227	3,050,227	
SH35 Water - South of Magnolia	WA1102	322,781	322,781	322,781	16,155		
McHard Road Waterline	WA1201	10,011,109	10,011,109	504,571	2,291,959	2,076,541	7,429,997
Southdown WWTP Rehab	WW1201	54,897	54,897	19,212	480,788	35,685	
Pearland Pkwy Extension	WA1206	31,329	31,329		502,100	31,329	
SH35 Waterline FM518 to Magnolia	WA1302	2,326,142	2,326,142		518,715	505,200	1,820,942
Smith Ranch Rd. Waterline	WA1303	200,090	200,090		200,090		
McHard Rd. Trunk Sewer	WW1406	451,490	451,490				451,490
FarNW WWTP Expansion	WW1405	9,400,000	9,400,000				9,400,000
Riverstone Ranch Oversizing	WW1306	81,990	81,990				81,990
Sub-Total Expenditures		50,059,001	50,059,001	24,520,417	7,208,138	6,154,075	19,184,419
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					150,665	150,665	272,032
Transfer-Out - To Fund 30 ⁽²⁾					1,554,226	1,554,226	1,568,733
Transfer Out - To Fund 301					86,145	86,145	
Bond Issuance Costs							308,000
Special Services					60,043	60,043	
Total Expenditures/Transfers-Out/Other Uses:					9,059,217	8,005,154	21,333,184
Ending Fund Balance					1,042,367	2,844,231	1,875,909

⁽¹⁾Allocation for Projects and Engineering Dept. expenses.

⁽²⁾Debt Service allocation for projects funded by City issuing debt.

⁽³⁾Toward Far NW WWTP Expansion

FUND 44 - SHADOW CREEK RANCH UTILITY IMPACT FEE FUND

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					1,548,954	1,548,954	2,163,840
Revenues:							
Shadow Creek Impact Fees					1,364,110	1,348,399	1,395,425
Interest Income					1,958	2,800	3,895
Total Revenues					1,366,068	1,351,199	1,399,320
Expenditures:							
Current Year Active Projects:							
Transfers-Out/Other Uses:							
Transfer-Out - To Water/Sewer Fund ⁽¹⁾					736,313	736,313	624,612
Transfer-Out - To Fund 42							2,068,000
Total Expenditures/Transfers-Out/Other Uses:					736,313	736,313	2,692,612
Ending Fund Balance					2,178,709	2,163,840	870,548

⁽¹⁾Debt Service allocation for projects funded by City issuing debt.

FUND 64 - 1998 CERTIFICATE OF OBLIGATION FUND

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					844,307	844,307	0
Revenues:							
Interest Income						1,178	
Total Revenues						1,178	0
Expenditures:							
Current Year Active Projects:							
Inflow & Infiltration	WW0805	1,059,552	1,059,552	214,067	844,072	845,485	
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund							
Transfer-Out - To Fund 30							
'Total Expenditures/Transfers-Out/Other Uses:		1,059,552	1,059,552		844,072	845,485	
Ending Fund Balance					235	0	0

FUND 67 - WATER & SEWER REVENUE BOND FUNDS

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					15,670,845	15,670,845	759,490
Revenues:							
Interest Income					1,984	25,985	1,367
Bond Proceeds						2,255,000	1,656,959
Total Revenues					1,984	2,280,985	1,658,326
Expenditures:							
Current Year Active Projects:							
SH35 North ⁽²⁾	W67993	5,183,305	5,183,305	4,402,614	780,691	780,691	
Hydraulic Modeling	W67074	39,404	39,404	39,404	20,162	0	
SH35 North Force Main	WW0801	356,975	356,975		356,975	356,975	
Lift Station SCADA	WW0807	471,904	471,904	431,904	67,471	40,000	
Orange Street Utility	T70051	455,059	455,059	392,894	62,165	62,165	
Riverstone Ranch	WW0901	296,778	296,778		300,000	296,778	
Longwood LS Replacement and Plant Rehab.	WW0902	3,239,883	3,239,883	638,946	2,850,937	2,600,937	
Barry Rose WWTP	WW1004	3,753,760	3,753,760	1,065,639	2,688,121	2,688,121	
Twin Creek Regional SCADA LS Rehab.	WW1101	2,660,355	2,660,355	711,061	1,947,939	1,949,294	
Far Northwest WWTP Decanter	WW1102	1,058,055	1,058,055	79,982	1,170,018	978,073	
Hatfield Basin Trunk Sewer Line	WW1103	6,889,000	6,889,000	507,421	4,126,579	6,381,579	
Barry Rose Extension	ST2001	165,485	165,485	150,956	14,529	14,529	
Mykawa/Scott Lift Station	WW1302	505,701	505,701		147,496	147,496	358,205
Hughes Ranch Rd SS	WW1204	80,000	80,000		80,000	80,000	
Old City Hall GST	WA1401	125,000	125,000				125,000
Orange/Mykawa LS Retirement	WW1403	119,945	119,945				119,945
Longwood Service Area Phase 2	WW1404	644,190	644,190				644,190
Fellows Loop	WA1203	68,600	68,600				68,600
Oak Brook Lift Station	WW1401	256,190	256,190				256,190
Pearland Heights Lift Station	WW1402	255,024	255,024				255,024
West Oaks Lift Station Retirement	WW1304	143,350	143,350				143,350
Southdown WWTP Replacement	WW1201	61,950	61,950				61,950
Sub-Total Expenditures		26,829,913	26,829,913	8,420,821	14,613,083	16,376,638	2,032,454
Transfers-Out/Other Uses:							
General Engineering/CIP Administration	WA1001	216,078	216,078	132,313	83,765	83,765	
Transfer-Out - To General Fund ⁽¹⁾					263,715	263,715	132,293
Transfer-Out - To Fund 301					43,222	43,222	
Transfer-Out - To Fund 42						425,000	0
Total Expenditures/Transfers-Out/Other Uses:					15,003,785	17,192,340	2,164,747
Ending Fund Balance					669,044	759,490	253,069

⁽¹⁾Allocation for Projects and Engineering Departments.

⁽²⁾Assumes no additional payments to TxDOT.

FUND 301 - WATER/SEWER PAY AS YOU GO CIP

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					1,959,219	1,959,219	70,831
Revenues:							
Transfer from Fund 30 - Operations					1,046,492	1,046,492	
Transfer from Fund 42					86,145	86,145	
Transfer from Fund 67					43,222	43,222	
Interest Income					500	2,693	250
Total Revenues					1,176,359	1,178,552	250
Expenditures:							
Current Year Active Projects							
Twin Woods/Clearcreek Estates WL	WA0806	154,365	154,365	3,976	150,389	150,389	
Bellavita Waterline	WA0809	625,913	625,913	275,619	388,981	350,294	
Fite Waterline	WA0810	12,311	12,311	12,311	79,128		
Riverstone Ranch	WW0901	43,222	43,222		43,222	43,222	
GEC Administration	WA1001	300,000	300,000	9,900	290,100	290,100	
Walnut Lift Station	WW1203	1,111,639	1,111,639		703,000	1,111,639	
Broadway Trunk Sewer	WW1202	155,000	155,000		155,000		
Pearland Pkwy Waterline Extension	WA1207	190,366	190,366		190,366		
Fellows Loop	WA1203	101,000	101,000	62,233	38,767	38,767	
Water Loops	WA1204	596,063	596,063		596,063	596,063	
East Orange Waterline	WA1205	152,060	152,060		152,060	152,060	
Hughes Ranch Rd Waterline	WA1301	61,761	61,761		60,000	61,761	
West Oaks LS Retirement	WW1304	36,872	36,872		36,872	36,872	
Eliminate Somersetshire LS	WW1303	151,844	151,844		151,844	151,844	
Sub-Total Expenditures		3,692,416	3,692,416	364,039	3,035,792	2,983,011	0
Transfers-Out/Other Uses:							
Transfer Out to General Fund ⁽¹⁾					83,929	83,929	
Total Expenditures/Transfers-Out/Other Uses:					3,119,721	3,066,940	0
Ending Fund Balance					15,857	70,831	71,081

⁽¹⁾Allocation for Projects and Engineering Departments.

FUND 302 - MUD 4 CAPITAL PROGRAM

	Project Number	Project Budget	Funded Budget	Thru 9/30/2012	FY 13 Budget	FY 13 Projection / Carryover	FY 14 Adopted
Beginning Fund Balance					0	0	1,183,336
Revenues:							
Miscellaneous					1,895,757	1,844,902	
Interest Income							
Total Revenues					1,895,757	1,844,902	0
Expenditures:							
Current Year Active Projects							
WP GST & Chloramine	WA1305	643,275	643,275		676,321	643,275	
McHard Road 2nd Outfall	DR1402	484,000	484,000		484,000		484,000
LS #2 MUD 4 Landscape	WW1305	10,580	10,580		10,580	10,580	
Sub-Total Expenditures		1,137,855	1,137,855	0	1,170,901	653,855	484,000
Transfers-Out/Other Uses:							
Transfer Out to Debt Service Fund						7,711	
Transfer Out to General Fund							19,763
Total Expenditures/Transfers-Out/Other Uses:					1,170,901	661,566	503,763
Ending Fund Balance					724,856	1,183,336	679,573

IMPACT ON OPERATING BUDGET

Capital Improvement Projects that will impact the operating budget are listed below. Only those projects that have a significant financial and/or non-financial impact on the operating budget are included. These projects not only include fiscal year 2014 projects, but also include projects identified in the Five-Year CIP. Operating impacts from these are included in the City's long-range financial planning model. Projects are listed by project type.

DRAINAGE:

Cowart Creek Diversion – This diversion and regional detention project for the Bailey Road Corridor will entail construction of approximately 4,300 linear feet of interceptor box culvert, 3.2 miles of diversion ditches, a 1,200 acre-ft regional detention facility and associated culvert and road ditch improvements. The main project is nearing completion. Construction scheduled for FY2015 is for re-grading of ditches between CR101 and CR100.

Operating Impact: Operations & Maintenance FY2014 through FY2018 - \$8,913 each year.

Lower Kirby Urban Center Regional Detention – Construction will provide regional storm water detention to the area. Two detention ponds near Clear Creek, combined with the widening of the TxDOT ditch to provide conveyance and storage between BW8 and Clear Creek, are included in this project. The initial construction phase will improve the City's existing pond. Design completed in FY2013.

Operating Impact: Operations & Maintenance FY2014 through FY2018 - \$35,000 each year.

Old Townsite Drainage – The scope of this project will be to develop a drainage and detention plan for serving the area with a sub-regional detention pond. Implementation of this project will allow for 15 acres to be developed and will also provide regional detention for the re-development or expansion of approximately 20 acres. In addition to this, the detention pond will also serve and mitigate the impacts of the expansion of the roadway network within this portion of the Old Townsite. Design scheduled for FY2014.

Operating Impact: No financial impact during 5-year period ending FY2018.

D.L. Smith Detention Pond Expansion Phase I – This project will add 150 ac. ft. detention storage capacity to mitigate existing flooding and for preparation of future development along Clear Creek and McHard Road area, including future City facilities and the expansion of an educational facility. This expansion will lower the 100-year water surface elevation of Clear Creek. Design scheduled for FY2015.

Operating Impact: No financial impact during 5-year period ending FY2018.

Cullen/FM 518 Regional Detention Pond – Construction of a detention pond, including ditch improvements and possible underground storm sewer improvements, to provide the required detention for future development of approximately 155 acres of undeveloped land along FM518. This will eliminate the need for individual detention ponds as recommended in the Regional Detention Study and is a City Council priority. Construction in FY2014.

Operating Impact: No financial impact during 5-year period ending FY2018.

Piper Drainage & Sidewalks – Enclose approximately 2,560 ft. of ditch and install sidewalks along Piper between south of FM 518 and Fite Rd. This will connect to existing storm sewer on Fite Rd. and includes dredging of the linear detention pond east of the elementary school at Fite and FM 1128. This work will relieve flooding and high water issues. Design and construction scheduled for FY2014.

Operating Impact: No financial impact during 5-year period ending FY2018.

FACILITIES:

Tom Reid Library Expansion – Increase the current 20,584 sq. ft. building by 11,542 sq. ft. for an overall area of 32,126 sq. ft. The expansion will create new areas such as a bookstore, children's story time room, a teen zone, computer labs, additional office/storage space, and enlarge the circulation desk and book stacks areas. The significant growth of the City has created a need for the expansion of the library. Design and construction scheduled for FY2015/FY2016.

Operating Impact: Operations & Maintenance FY2016 - \$36,703; FY2017 & FY2018 - \$73,407 each year.

Fire Station #3 Reconstruction – Construction of an approximately 10,000 sq. ft. station to house Fire and EMS personnel, including dorm space, kitchen, offices, three double-deep apparatus bays, bunker gear and medical supplies storage, etc., to accommodate 24-hour operation. Assumes 24/7 paid and volunteer staffing and reallocation of three rovers. Design completed in FY2013, construction scheduled to be completed in FY2014.

Operating Impact: 9 FTE Personnel, Operations & Maintenance FY2014 - \$177,705; FY2015 - \$847,366; FY2016 - \$870,518; FY2017 - \$894,366; FY2018 - \$918,928. Personnel – costs will be reduced with the consolidation of the Fire and EMS Departments.

Fire Station #2 – Construction of a 10,200 sq. ft. station to house one 4-man Engine Crew, one 4-man Ladder Crew, and a 2-man Ambulance Crew, to include dorm rooms, restrooms, kitchen/dining area, offices and an exercise room, as well as three apparatus bays, bunker gear and medical supplies storage, and an EMS decontamination area. Design in FY2014.

Operating Impact: 9 FTE Personnel, Operations & Maintenance FY2015 - \$416,583; FY2016 - \$856,318; FY2017 - \$880,166; FY2018 - \$904,728.

City Hall Complex Renovations – A needs assessment and design is scheduled for FY2014. Construction to begin in FY2014. Portions of City Hall and the Community Center to be modified to accommodate Finance Department, Utility Billing and other General Government offices, and provide improved security for Permits and Community Development, Planning and Engineering to include a conference room. Modifications will incorporate recommendations included in the Business Security Survey performed by the Police Department and modifications or replacement of HVAC systems in the Community Center.

Operating Impact: No financial impact during 5-year period ending FY2018.

Fire Station #7 – Construction of a 10,200 sq. ft. station to house one 4-man Engine Crew and one 2-man EMS Ambulance Crew, to include dorm rooms, restrooms, kitchen/dining, offices and an exercise room. Equipment area to include three apparatus bays, bunker gear and medical supply storage, and an EMS decontamination area. This station is included in the Fire Station Location Plan approved by City Council in February 2012.

Operating Impact: 9 FTE Personnel, Operations & Maintenance FY2016 - \$428,159; FY2017 - \$880,166; FY2018 - \$904,728.

Hillhouse Road Service Annex Phase II – In FY2014 a study will be conducted to determine current and future use of the Hillhouse and Orange Street Service Annexes and a business plan will be presented to the City Council for approval. Phase II includes a Fleet Maintenance facility for fuel disbursement, material storage and a wash bay.

Operating Impact: Operations & Maintenance FY2016 through FY2018 - \$45,413 each year.

Fire Station #1 – Construction of an approximately 8,500 sq. ft. station to house personnel for Fire and EMS to accommodate a 24/7 schedule, including dorm space, kitchen and dining area, day room, offices, and exercise room. Also included are two double-deep apparatus bays (designed to add a third apparatus bay in the future), bunker gear and medical supplies storage, and an EMS decontamination area. This facility will replace a 44 year old station and will improve response times, and will be located on NE corner of McHard and Old Alvin Roads. Design scheduled for FY2018.

Operating Impact: No financial impact during 5-year period ending FY2018.

PARKS:

Max Road Sports Complex - Phase I – Improvements include six international sized (11vs11) lighted fields for soccer and other sports, restrooms, and parking. The development of this facility will allow Centennial Park fields to be converted to a facility for youth softball that will allow the youth soccer program, youth softball program and the youth baseball program to expand as the population in the community increases. Construction began in FY2013 and is scheduled to be completed April 2014.

Operating Impact: 1 FTE Personnel, Operations & Maintenance FY2014 - \$244,034; FY2015 - \$368,954; FY2016 - \$374,394; FY2017 - \$375,876; FY2018 - \$377,403.

Shadow Creek Ranch Park – Phase I – Develop eight lighted softball and baseball fields, one soccer field, six volleyball courts, a hike and bike trail around the fields, a lawn amphitheater for special events, and parking. The Parks and Recreation Master Plan calls for a multi-purpose sports complex in this area of the community to serve the anticipated growth of the area. Construction began in FY2013 and is schedule to be completed FY2014.

Operating Impact: 7 FTE Personnel, Operations & Maintenance FY2015 - \$571,513; FY2016 - \$524,617; FY2017 - \$540,660; FY2018 - \$551,838.

Centennial Park – Phase II – Upon completion of the Max Road Sports Complex, this project will include the demolition of the existing soccer fields to be replaced with the construction of two lighted softball fields, installation of a picnic pavilion, and additional parking. This will provide more recreational opportunities for residents and visitors. Construction scheduled to begin FY2014 and to be completed in FY2015.

Operating Impact: 1 FTE Personnel, Operations & Maintenance FY2015 - \$91,200; FY2016 - \$124,464; FY2017 - \$126,104; FY2018 - \$127,721.

John Hargrove Environmental Complex (JHEC) Nature Trails – Project includes 2 miles of 8 ft. trails constructed of a combination of crushed granite and concrete in low lying areas, boardwalk, pedestrian bridge, fishing pier, picnic tables, benches, trash receptacles, drinking fountain and a paddle craft launching area. This project will provide the community with a learning opportunity on the benefit of recycling, green space and trees. Construction to begin in FY 2014.

Operating Impact: Operations & Maintenance FY 2014 - \$475,000; FY2015 - \$950,000.

Trail Connectivity Phase II – This is a continuation of the hike and bike trail project. Phase II connects Centennial Park, along Mary's Creek, Magnolia, and John Lizer Road to Independence Park. Construction is scheduled for completion in FY2013, with Phase III scheduled in FY2017. Phase II will connect Independence Park to FM518 (Broadway) via Pearland Parkway and Dixie Farm Road.

Operating Impact: 1 FTE Personnel, Operations & Maintenance FY2014 - \$55,512; FY2015 - \$109,602; FY2016 - \$115,996; FY2017 - \$119,033; FY2018 - \$122,326.

Green Tee Terrace Trail – This project is from the Parks & Recreation Plan adopted by Council in December 2005 and listed as the number one priority for land acquisition and development. The trail is an extension of a 10 ft. hike & bike trail from the Pearland Library/City Hall to Barry Rose Road along the Clear Creek corridor, and is included in the 2013-2014 TIP (Transportation Improvement Program) and will be 80% federally funded.

Operating Impact: No financial impact during 5-year period ending FY2018.

Independence Park – Phase I – Improvements include the reorientation of the entry into the park, relocation and upgrade of the existing playground, improvements to the existing pavilion, the construction of additional parking, and amphitheater for special events. Design to begin FY2015.

Operating Impact: No financial impact during 5-year period ending FY2018.

Delores Fenwick Nature Center – Phase I – Construct a 7,000 sq.ft. LEED platinum certified building with an open air pavilion at one end that would include environmental education displays, demonstration gardens, interpretive exhibits, 6 or 7 offices and work areas, a classroom with 50 seat capacity, 400 sq. ft. of storage, and an outdoor spray station. Phase II will include 2 miles of 6 ft. and 8 ft. trails, a boardwalk, pedestrian bridge, fishing pier, picnic and rest areas, a tree farm, paddle craft launching area and parking. This site will provide a unique learning opportunity for the entire community. Design to begin FY2015.

Operating Impact: 4 FTE Personnel, Operations & Maintenance FY2018 - \$139,061.

Max Road Sports Complex – Phase II – Proposed improvements include the addition of 6 international size soccer fields, concession stand, playground and a covered area for gatherings. Approximately 1-3 fields will be lighted and the park will be located inside a detention facility. The sports complex will include a total of 12 fields, including softball and baseball, 4-6 lighted, and the parking lot will be extended. This project extends into FY2019 with design to begin in FY2017. Project currently unfunded.

Operating Impact: No financial impact during 5-year period ending FY2018.

Shadow Creek Ranch Park Phase II – Project includes 8 lighted baseball fields, one soccer field, 12 tennis courts, parking a hike and bike trail around the fields, a playground, restroom, concession stands and shade structures. The Parks & Recreation Plan identifies this area of the community will require a multi-purpose sports complex to serve the anticipated growth of the area. This project extends into FY2019 with design to begin in FY2017. Project currently unfunded.

Operating Impact: No financial impact during 5-year period ending FY2018.

Hunter Park (formerly Orange Street Park) - Phase II – The continued development of this park will include trails, benches, a gathering area, landscaping and/or a pavilion for the residents of the City. Design and construction to begin in FY2016.

Operating Impact: No financial impact during 5-year period ending FY2018.

STREETS:

Max Road – Widen Max Road to 4 lanes, including concrete curb and gutter, storm sewers, outfalls and detention, from the future Hughes Ranch alignment, connecting with Reid Boulevard; includes storm sewers, outfalls and detention, traffic signals and related items. This project will improve mobility, reduce maintenance and increase public safety. Construction scheduled to begin in FY2014.

Operating Impact: Operations & Maintenance FY2015 - \$6,892; FY2016 through FY2018 - \$14,284 each year.

Fite Road – Extend road approximately 2,500 sq. ft. that will include four undivided lanes of concrete curb and gutter, including storm sewers, outfalls and detention, traffic signals and related items. This will reduce the amount of traffic currently diverted to Walnut Street. This is a heavily used roadway that serves residential, commercial and school traffic. Construction in FY2014.

Operating Impact: Operations & Maintenance FY2015 - \$1,782; FY2016 through FY2018 - \$5,845 each year.

Smith Ranch Road (CR 94) – Extend road from two lanes of asphalt into 4 lanes divided, with raised medians, concrete curb and gutter, landscaping and storm sewer from Hughes Ranch Road to 2,040 ft. north of Broadway.

Operating Impact: Operations & Maintenance FY2016 - \$7,034; FY2017 - \$14,067; FY2018 - \$14,067.

McHard Road Extension – Extend road approximately 3.5 miles from Cullen Parkway to Mykawa Road, with raised medians. Includes storm sewers, outfalls and detention, traffic signals, sidewalks and related items. This will alleviate traffic on FM518 in accordance with the City's Major Thoroughfare Plan. Design and construction scheduled for FY2017.

Operating Impact: Operations & Maintenance FY2018 - \$8,105.

Bailey/Veterans to FM 1128 – Bailey Road will be widened to four lanes with concrete curb and gutter. Drainage improvements will also be added. This widening will accommodate school traffic and provide re-graded ditches. Construction scheduled for FY2016.

Operating Impact: Operations & Maintenance FY2017 - \$4,900; FY2018 - \$9,801.

Hughes Ranch Road (CR 403) – Reconstruction of two miles of H from Cullen to Smith Ranch Road from a two-lane asphalt open ditch roadway to a four-lane concrete curb and gutter boulevard to provide enhanced safety and access to Dawson High School. Furthermore, it will provide access to SH 288, in conformance with the City's Thoroughfare Plan. A noise barrier will also be included. Construction to begin FY2016.

Operating Impact: Operations & Maintenance FY2014 through FY2016 - \$9,777 each year; FY2017 through FY2018 - \$11,922 each year.

CR59 Expansion – Widen CR59 between Business Center Drive and Kirby Drive to four lanes with a traffic signal at Kirby. This project will relieve the continued growth in the area and reduce delays during peak times. Per an Interlocal Agreement, Brazoria County will fund the design and 60% of the construction costs. Construction scheduled for FY2014.

Operating Impact: No financial impact during 5-year period ending FY2018.

Old Alvin Road Widening – Reconstruction of approximately 1 mile of Old Alvin Road from Plum Street to McHard Road from a two lane asphalt to a four lane undivided curb and gutter roadway, a portion of which to have 6 ft. sidewalks. In addition, additional drainage will be adjacent to the Old Alvin water line project.

Operating Impact: Operations & Maintenance FY2017 - \$1,046; FY2018 - \$4,183.

Old Alvin Road Rehabilitation – Rehabilitation and widening of Old Alvin Road from McHard to Knapp Road will include sidewalks, drainage and turn lanes.

Operating Impact: Operations & Maintenance FY2017 - \$383; FY2018 - \$510.

Mykawa Road Widening – Construct approximately three miles of four-lane concrete curb and gutter divided boulevard section roadway, including storm sewers, outfalls and detention, traffic signals and related items on Mykawa Road to help alleviate traffic from Beltway 8 to FM 518. Design in FY2015.

Operating Impact: Operations & Maintenance FY2017 - \$20,660; FY2018 \$41,319.

Longwood Street Reconstruction – Replace existing paving on Longwood Street from FM518 (Broadway) to Myrtlewood Drive, and remove and replace 12” and 8” asbestos concrete water lines and add 4 ft. sidewalks on both sides of the road. This same work will be done on Paul Drive from Longwood to the city limits and on McDonald Drive from Dixie Farm Road to Longwood within this project. This project is needed because of ongoing drainage issues. Design scheduled for FY2016. Project currently unfunded.

Operating Impact: No financial impact during 5-year period ending FY2018.

Grand Boulevard Reconstruction – Reconstruction approximately 1,300 ft. of Grand Boulevard from FM518 (Broadway) to Walnut Street from one lane each direction to a Boulevard with one lane each direction with angled parking. This project will implement the goals and objectives of the Old Townsite Plan. Project currently unfunded.

Operating Impact: Operations & Maintenance FY2017 - \$111; FY2018 - \$221.

Hughes Rand Road Expansion – Expand Hughes Ranch Road from Cullen Parkway to Stone Road, approximately 3,300 linear feet, from two to four lanes, undivided concrete curb and gutter, sidewalks and drainage. This project is in conformance with the City's Thoroughfare Plan, providing enhanced safety and access to Dawson High School, SH288 and the Max Road Sports Complex, and will complete improvements between current construction from Stone to Max Road and anticipated improvements between SH288 and Stone.

Operating Impact: Operations & Maintenance FY2014 through FY2016 - \$9,777; FY2017 & FY2018 - \$11,922.

Kirby Drive Expansion – Expand Kirby Drive from two lanes to four lanes from the Pearland Town Center north entrance to CR59 and will include concrete curb and gutter with sidewalks. This project fills a gap between FM518 (Broadway) and CR59 and improves safety and traffic access addressing for two Alvin ISD schools in the area.

Operating Impact: Operations & Maintenance FY2016 - \$580; FY2017 through FY2018 - \$1,159 each year.

Sidewalk Installation – To facilitate safe public access to schools, parks and businesses and encourage reduction in vehicle traffic, will install sidewalks near heavy-use areas such as schools, parks and businesses, for a total of 40,410 linear feet of four-foot wide sidewalks. Includes drainage work. Multi-year construction scheduled to begin in FY2015. Unfunded pending Safe Routes to School Grant.

Operating Impact: No financial impact during 5-year period ending FY2018.

Annual Traffic Intersection Improvements – As the population continues to grow, intersections increasingly require traffic signals to relieve congestion and improve safety conditions. Funds in FY2014 will be used for a traffic signal at Garden Road and FM518 (Broadway). This project addresses one of the citizens' high priorities as indicated in a recent citizen survey. CDBG funds will be used in FY2014.

Operating Impact: No financial impact during 5-year period ending FY2018.

WATER:

Far NW Ground Storage Tank Expansion – Install a third 1.66 MGD ground storage tank, a second 15,000 gallon pressure tank and related piping and controls. Design scheduled for FY2017, construction in FY2018.

Operating Impact: No financial impact during 5-year period ending FY2018.

McHard Road Waterline – Install approximately 34,000 ft. of 16” water line along McHard Road from SH35 to Business Center Drive to provide a connection between the east and west sides of the City, allowing for more efficient water flow, improved fire protection and movement of water from the expanded Alice Street Water Plant. Construction scheduled for FY2014.

Operating Impact: Operations & Maintenance *savings* FY2014 - (\$187,500); FY2015 through FY2018 - (\$750,000) yearly. Savings in surface water rates due to different take point.

SH35 Waterline – Install approximately 1.5 miles of 12” water line along SH35 from FM518 (Broadway) to south of Magnolia/John Lizer Roads. This will replace existing 6-8” water lines of asbestos concrete.

Operating Impact: No financial impact during 5-year period ending FY2018.

Surface Water Plant – Growth on the west side of the City drives demand for the continued development of the Surface Water Plant. Phase I in 2008-2009 included the purchase of property for the plant and provided interim work to protect erosion of neighbors’ properties. Phase I to be 10 MGD surface water plant, to ultimately become a 20 MGD plant. Design scheduled for FY2018.

Operating Impact: No financial impact during 5-year period ending FY2018.

FM 1128 Water Line – Install approximately 5,300 ft. of 16” waterline along FM 1128 from Bailey Rd. to CR100. This will loop the system from Veterans Dr. to FM 1128 for additional water pressure and fire protection based on demand. Design scheduled for FY2015.

Operating Impact: No financial impact during 5-year period ending FY2018.

CR 100 Waterline – Install approximately 13,160 ft. of 16” waterline along CR 100 from Veterans Drive to FM1128 (Manvel Road), supplying water for future projected growth and development. Design in FY2015.

Operating Impact: No financial impact during 5-year period ending FY2018.

Harkey Road Waterline – Install approximately 13,300 ft. of 12” waterline from Harkey Road (CR 100) south to CR 128 and east to Veterans Drive to improve water pressure and fire protection in the area. Design in FY2015.

Operating Impact: No financial impact during 5-year period ending FY2018.

Veterans Drive Waterline – Install approximately 5,300 ft. of 16” waterline on Veterans Drive from Bailey Road south to CR100 and continue an additional 5,300 ft. with a 12” line from CR100 to CR128 to supply water to the City limits and ETJ south of Bailey Road in preparation of future development and demand. Design scheduled for FY2015.

Operating Impact: No financial impact during 5-year period ending FY2018.

FM521 (Alameda Road) Waterline – Install 7,500 ft. of 16” water line along Alameda Road from FM518 (Broadway) to Mooring Pointer Road. Design in FY2015.

Operating Impact: No financial impact during 5-year period ending FY2018.

Green Tee Rehabilitation – Modify the Green Tee water pumping station to eliminate incoming water from Clear Brook City MUD and transform the station into a booster station. This project will eliminate a high-priced water source and improve water quality in the area. Design scheduled for FY2017.

Operating Impact: Operations & Maintenance *savings* FY2017 through FY2018 - (\$102,000) yearly.

WASTEWATER:

Far NW Treatment Plant Expansion – Expand the existing 2.0 MGD treatment plant serving the area west of SH288 to 4.0 MGD, with possible conversion from a sequencing batch reactor plant to a conventional treatment process. Project includes the addition of effluent pumping capability to provide irrigation to Shadow Creek Ranch Park. During 2013, existing flows to this plant reached 70% of capacity on several occasions. TCEQ requires design for capacity increased to begin when flows reach 75% capacity for three consecutive years.

Operating Impact: No financial impact during 5-year period ending FY2018.

Mykawa/Scott SCADA Lift Station – Replace existing lift station with a new 12” force main for approximately 2,500 ft., from Mykawa to SH35 and an 8-12” gravity line for approximately 3,430 ft. along Mykawa from Scott to Shank to reduce flow to the Barry Rose WWTP, reduce surcharging in the McHard 24” trunk sewer, and eliminate one lift station. Design scheduled for FY2014.

Operating Impact: Operations & Maintenance *savings* FY2015 - (\$2,228); FY2016 through FY2018 - (\$8,913) yearly.

Orange/Mykawa Lift Station – Install approximately 3,386 ft. of 12” gravity sewer line along Mykawa from Orange to Walnut and abandon current lift station. This project will eliminate an inverted siphon gravity line and remove the existing lines from being in conflict with the drainage for the Mykawa Road project. Design scheduled for FY2014.

Operating Impact: Operations & Maintenance *savings* FY2015 - (\$4,457); FY2016 through FY2018 - (\$8,913) yearly.

Southdown Treatment Plant Rehabilitation (Project 31A) – Rehabilitate influent lift station wet well, to include the replacement of pump discharge piping within the wet well, retrofit and rehab the two existing Parkson rotating fine screens, replace sludge airlift pump boxes in aeration basins with stainless steel, install process water sprayer assembly at existing clarifier, drain clarifier and replace corner sweeps on clarifier mechanism, install stamford baffles on square clarifiers, and repair sand filter. This will extend the life of the Southdown Treatment Plant and improve operations.

Operating Impact: No financial impact during 5-year period ending FY2018.

Longwood Service Area Phase II – Force main diversion from Liberty, Misty, Longherridge and Pirates Alley lift stations to the JHEC Treatment Plant. This diversion will reduce 8.6% flow to the Longwood Treatment Plan and is the first of several projects to begin removing flows from that plant.

Operating Impact: No financial impact during 5-year period ending FY2018.

JHEC Treatment Plant Extension – Expand existing 4.0 MGD treatment plant to 6.0 MGD to increase the capacity at the John Hargrove Environmental Center. This expansion is based on growth projections for the service area and additional flows that will be diverted to the JHEC plant from the Longwood Service area. Construction in FY2018.

Operating Impact: No financial impact during 5-year period ending FY2018.

Barry Rose Treatment Plant Expansion – Complete a preliminary engineering report to evaluate the timing and alternatives to expand the Barry Rose Treatment Plant from the existing 3.1 MGD to 4.5 MGD to serve a growing population in this service area. The plant is currently at 50% capacity. TCEQ rules require the initiation of engineering and financial planning to upgrade a wastewater treatment plant when the flow reach 75% of the plant capacity. Construction in FY2017.

Operating Impact: No financial impact during 5-year period ending FY2018.

Veterans Drive Lift Station – This project extends the trunk sewer south along Veterans Drive as far as Dare Road, with approximately 1,600 ft. of 12” line, 16,680 ft. of 18” line and 4,920 ft. of 24” line. This will allow gravity sewer for development south of Bailey road and will eliminate two lift stations. Design and construction scheduled for FY2016/FY2017.

Operating Impact: Operations & Maintenance *savings* FY2017 - (\$8,913); FY2018 – (\$17,826).

Riverstone Ranch Oversizing – Oversizing of the Riverstone Ranch development sewer infrastructure in order to incorporate into the City's larger system. This project accomplishes a portion of the plan developed in the Longwood Wastewater Basin study to eliminate the need for an expansion or long-term operation of the Longwood Wastewater Treatment Plant. This project also eliminates three lift stations in the Green Tee subdivision.

Operating Impact: Operations & Maintenance *savings* FY2017 - (\$13,370); FY2018 - \$17,826).

West Oaks Lift Station Retirement – Abandonment of this lift station and installation of a new 12" gravity sewer line along Harkey Road for approximately 771 feet. Construction in FY2014.

Operating Impact: Operations & Maintenance *savings* FY2014 - (\$4,457); FY2015 through FY2018 - (\$8,913) yearly.

Oak Brook Estates – Abandon existing Lift Station and install approximately 850 ft. of 12" gravity sewer line from Branch Hill Drive to Dixie Farm Road. Design and construction scheduled for FY2014.

Operating Impact: Operations & Maintenance *savings* FY2015 through FY2018 - (\$8,913) yearly.

Pearland Heights Lift Station – Reroute approximately 1,700 linear feet of 12" sanitary sewer to Pearland Heights lift station. This will eliminate 1 lift station. The existing lift station is in very poor condition and will require extensive rehabilitation if it is retained. Design and construction scheduled for FY2014.

Operating Impact: Operations & Maintenance *savings* FY2014 - (\$4,457); FY2015 through FY2018 - (\$8,913) yearly.

McHard Road Trunk Sewer – Install along McHard Road approximately 4,500 ft. of 24" trunk sewer from Cullen Boulevard to Southdown Treatment Plant, 5,800 ft. of 18" trunk sewer from Cullen Blvd. to Max Road, and approximately 4,000 linear ft. of 15" trunk sewer from Max Road to Garden Road. Construction in FY2017.

Operating Impact: No financial impact during 5-year period ending FY2018.

Roy/Max/Garden Roads Basin Sewage System – Install a total of approximately 4,940 ft. of 18", 1,300 ft. of 15", and 1,200 ft. of 15" trunk sewer in the area of Broadway, Roy, Max, Garden, and O'Day roads to Hickory Slough. This will eliminate two existing lift stations and extend service to the area. Design scheduled for FY2015.

Operating Impact: Operations & Maintenance *savings* FY2017 – (\$11,884); FY2018 – (\$17,826).



THIS PAGE INTENTIONALLY LEFT BLANK

SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for specific revenues that are legally restricted for particular purposes. A description of the individual Special Revenue Funds follows and the budget schedules can be found following this document.

Court Security – Article 102.017 of the Code of Criminal Procedures allows a city to collect, when a defendant is convicted, a \$3.00 fee. A fund designated by this article is created to govern this collection and the money may only be used for the purpose of providing security services for buildings housing a municipal court.

Citywide Donation – A fund used to account for miscellaneous donations for all City Departments except the Parks and Recreation Department.

Court Technology – Article 102.0172 of the Code of Criminal Procedures allows a city to collect, when a defendant is convicted, a \$4.00 fee. A fund designated by this article is created to account for this collection, which may be used only to finance technological enhancements of the municipal court.

Court Juvenile Management – Article 102.0174 of the Code of Criminal Procedures allows a city to collect up to a \$5.00 fee from each Class C misdemeanor conviction related to salaries and benefits for a Juvenile Case Manager. The City charges a \$1.00 fee for Class C misdemeanor convictions as well as a \$1 Truancy fee, pursuant to Article 45.056 for the same.

Traffic Improvement – A fund that accounts for resources to be used for traffic improvements based on traffic analysis.

Regional Detention – A fund created to account for regional detention development.

Hotel/Motel Occupancy Tax – A fund created to account for hotel/motel occupancy tax revenue.

Park Donations - A fund used to account for special events donations and expenditures provided by the Parks & Recreation Department and for the development of City parks.

Park and Recreation Development – A fund created to account for the development of parks with parkland dedication fees.

Tree Trust – A fund created to account for tree trust donations.

Sidewalk – A fund created to account for resources designated for sidewalks.

Police State Seizure – A fund created to account for state seizure funds, which are used solely for law enforcement purposes.

Federal Police – A fund created to account for federal seizure funds and can only be used to support activities that result in further seizures.

Grant Fund – To account for all revenues and expenditures associated with federal, state and local grants, except CDBG.

Community Development Block Grant – A fund used to account for revenues and expenditures associated with the Federal Community Development Block Grant.

University of Houston Operating – Fund created to account for the revenues and expenditures associated with a development lease agreement between the City, University of Houston, and Pearland Economic Development Corporation.

University of Houston Capital Renewal – Fund created to account for the accumulation of capital renewal funds to be used for the replacement of FF&E pursuant to the lease agreement.

Municipal Channel (PEG) – Fund created to account for the revenues and expenditures associated with equipment for public-access television broadcasting under rules set forth by the Federal Communications Commission (FCC).

**COURT SECURITY FUND - 17
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET**

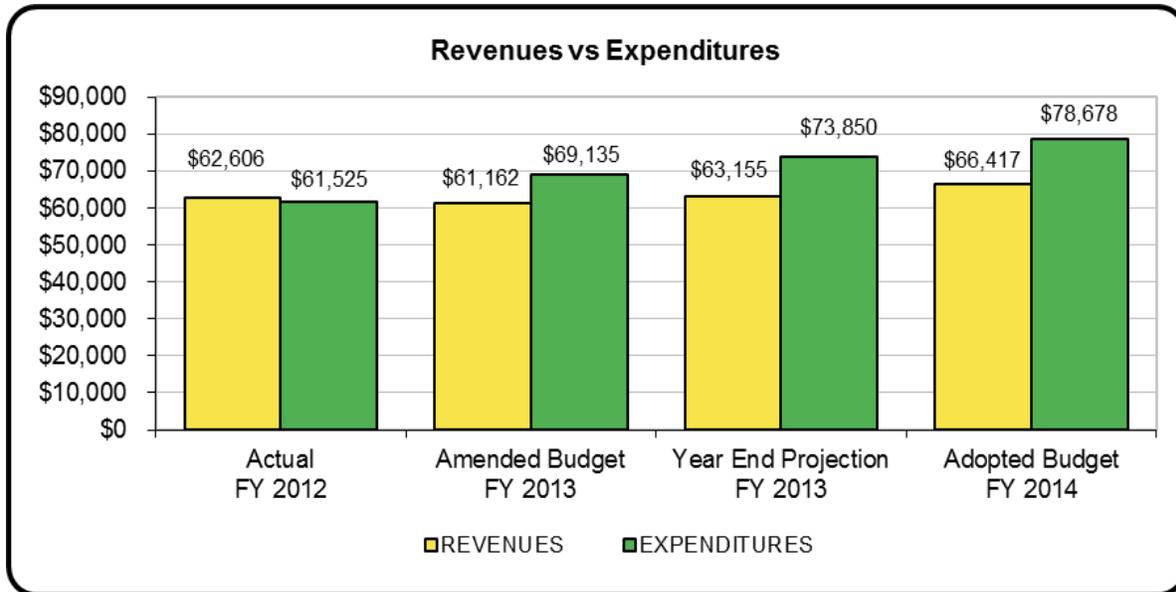
OVERVIEW

City Council adopted a resolution authorizing Municipal Court to collect a \$3 fee from each defendant found guilty of a misdemeanor. Pursuant to the Texas Code of Criminal Procedure, revenues generated from this fee must be deposited into a special fund. The money collected may be used only to fund court security and includes such items as metal detectors, surveillance equipment, security personnel, security hardware, personnel security training, or other security measures. The revenues generated from this fee cover the cost of a full-time Court Bailiff and a part-time Court Bailiff funded in 2012, in addition to operating costs. The proportional share of Securenet (software/hardware for building security) maintenance remains funded in fiscal year 2014. Court Efficiency (10% of time pay fees) is also part of this fund. The fund balance at 9/30/2014 is estimated to be \$118,165.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
FINES & FORFEITURES	\$ 61,958	\$ 61,087	\$ 62,950	\$ 66,163
INTEREST INCOME	113	75	205	254
TRANSFER IN	535			
TOTAL	62,606	61,162	63,155	66,417
EXPENDITURES				
SALARY & WAGES	47,610	54,841	59,443	63,734
MATERIALS & SUPPLIES	1,546	1,400	1,548	1,200
MISCELLANEOUS SERVICES	12,369	12,894	12,859	13,744
TOTAL	61,525	69,135	73,850	78,678
REVENUES OVER (UNDER) EXPENDITURES	1,081	(7,973)	(10,695)	(12,262)
FUND BALANCE - BEGINNING	140,040	141,121	141,121	130,426
FUND BALANCE - ENDING	\$ 141,121	\$ 133,148	\$ 130,426	\$ 118,165

**COURT SECURITY FUND - 17
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
017-0000-352.03-00	BUILDING SECURITY	56,195	55,687	56,450	59,273
017-0000-352.05-00	TIME EFFICIENCY FEES	5,763	5,400	6,500	6,890
*FINES & FORFEITURES		61,958	61,087	62,950	66,163
017-0000-356.00-00	INTEREST INCOME	113	75	205	254
*MISCELLANEOUS		113	75	205	254
017-0000-359.03-00	TRANSFER FROM FUND 18	535			
*TRANSFER IN		535			
TOTAL		62,606	61,162	63,155	66,417



CITYWIDE DONATION FUND - 18
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Citywide Donation Fund is used to account for miscellaneous donations for all City Departments, except the Parks and Recreation Department. Donations received for specific reasons or for specific departments shall be spent for those purposes.

Expenditures in fiscal year 2013 total \$23,598 and include funds for defibrillator mounts for ambulances in EMS, mobile gateways that allow for private wifi connection in the ambulances, a mobile data terminal in EMS, and \$1,000 for materials for the Side-by-Side used for demonstrations by the Fire Marshal's department. Also included is \$6,500 for a hydraulic bathing tub for use at the Animal Shelter. In fiscal year 2010 the City began collecting donations, via water bills, for the Westside Library. A total of \$494 in donations for the Westside Library have been collected through September 2013.

In fiscal year 2014 a total of \$81,185 is budgeted for expenditures. A total of \$39,625 is budgeted for a van with cages for Animal Control Mobile Adoptions/Events, and \$20,560 for EMS to purchase computers in support of training and supplies, installation of vehicle mounted event recorders for drivers' safety and the installation of Knox Med Vaults for security of medications. A total of \$21,000 is budgeted as a transfer to the General Fund for Animal Control expenses that include chemicals, vaccines, medical, animal food, and programs. This leaves the estimated amount available at 9/30/2014 for the Animal Shelter at approximately \$11,830, \$5,797 available for EMS, \$3,128 for Police, \$3,922 for Fire, \$381 for Emergency Management, and \$709 for the Westside Library. Fund Balance at 9/30/2014 is anticipated to be \$27,880.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 51	\$ 33	\$ 106	\$ 106
MISCELLANEOUS DONATIONS	32,893	30,980	30,560	30,526
SPONSORSHIPS	286			
TOTAL	33,230	31,013	30,666	30,632
EXPENDITURES				
MATERIALS & SUPPLIES	5,189	1,000	11,044	10,675
MAINTENANCE OF EQUIPMENT	1,453			280
MISCELLANEOUS SERVICES	2,250			
INVENTORY	8,457	17,793	6,054	20,560
TRANSFER TO FUND 17	535			
TRANSFER TO FUND 10				21,000
CAPITAL OUTLAY	4,749		6,500	28,670
TOTAL	22,633	18,793	23,598	81,185
REVENUES OVER (UNDER) EXPENDITURES	10,597	12,220	7,068	(50,553)
FUND BALANCE - BEGINNING	60,768	71,365	71,365	78,433
FUND BALANCE - ENDING	\$ 71,365	\$ 83,585	\$ 78,433	\$ 27,880

**CITYWIDE DONATION FUND - 18
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
018-0000-356.00-00	INTEREST INCOME	51	33	106	106
*INTEREST		51	33	106	106
018-0000-358.00-00	MISCELLANEOUS				
018-0000-358.01-00	DONATIONS	32,788	30,905	30,443	30,426
018-0000-358.01-02	WEST SIDE LIBRARY EXT	105	75	117	100
*MISCELLANEOUS DONATIONS		32,893	30,980	30,560	30,526
018-0000-338.02-00	SPONSORSHIPS	286			
*SPONSORSHIPS		286			
	TOTAL	33,230	31,013	30,666	30,632

COURT TECHNOLOGY FUND - 19
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

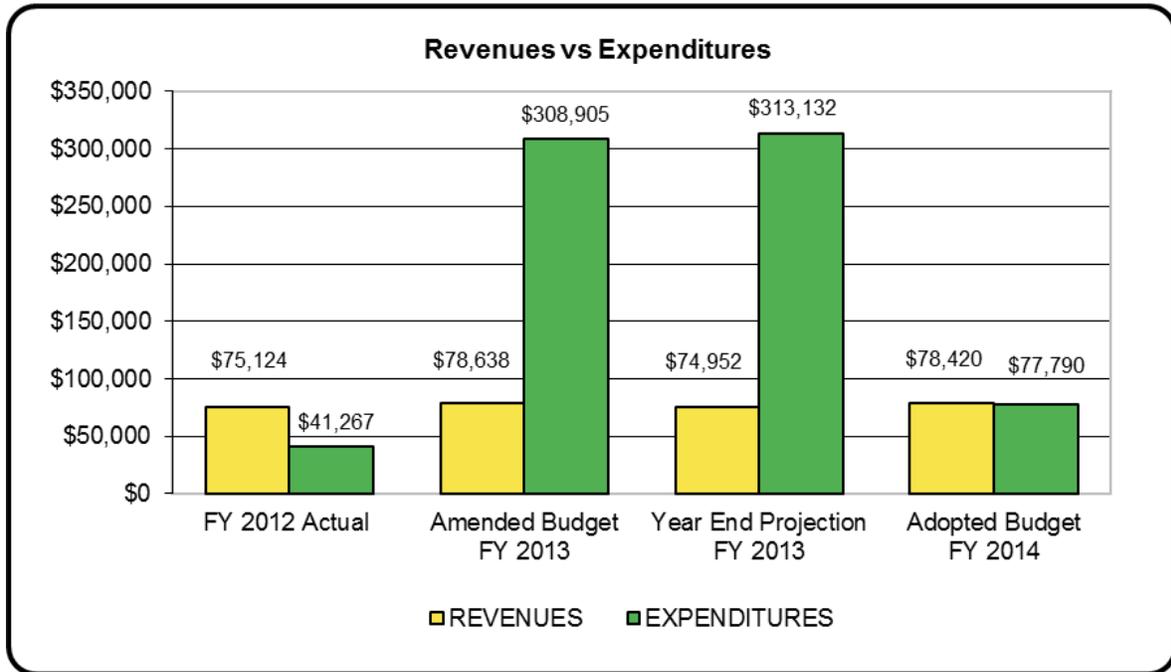
OVERVIEW

City Council adopted a resolution pursuant to the Texas Code of Criminal Procedure, authorizing Municipal Court to collect a \$4 fee from each defendant found guilty of a misdemeanor. The revenues generated from this fee may only be used to fund court technology and includes such items as computer equipment, imaging systems, electronic kiosks, docket management systems, and electronic ticket writers. In fiscal year 2013, revenues were used to update the Court's software to accommodate the changes in volume and technology, pay for software maintenance on Automatic License Plate Recognition Systems (ALPRS), click2gov, and case management, pay an annual fee to access law enforcement warrant data, and the purchase of two scanners. Fiscal year 2014 expenditures of \$77,790 continue to provide maintenance of various systems used by the court, the purchase of a projector, and additional funds needed for the full implementation of new court software. Fund Balance at 9/30/2014 is estimated to be \$5,745.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
FINES & FORFEITURES	\$ 74,945	\$ 78,523	\$ 74,600	\$ 78,330
INTEREST INCOME	179	115	352	90
TOTAL	75,124	78,638	74,952	78,420
EXPENDITURES				
MATERIALS & SUPPLIES	1,698	2,700	2,725	3,450
MISCELLANEOUS SERVICES	7,072	25,530	28,409	12,472
MAINTENANCE OF EQUIPMENT	19,682	24,999	13,544	17,544
INVENTORY	4,458		5,778	
CAPITAL OUTLAY	8,357	255,676	262,676	44,324
TOTAL	41,267	308,905	313,132	77,790
REVENUES OVER (UNDER) EXPENDITURES	33,857	(230,267)	(238,180)	630
FUND BALANCE - BEGINNING	209,438	243,295	243,295	5,115
FUND BALANCE - ENDING	\$ 243,295	\$ 13,028	\$ 5,115	\$ 5,745

**COURT TECHNOLOGY FUND - 19
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
019-0000-352.04-00	COURT TECHNOLOGY	74,945	78,523	74,600	78,330
	*FINES & FORFEITURES	74,945	78,523	74,600	78,330
019-0000-356.00-00	INTEREST INCOME	179	115	352	90
	*INTEREST	179	115	352	90
	TOTAL	75,124	78,638	74,952	78,420



**COURT JUVENILE MANAGEMENT FUND - 23
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET**

OVERVIEW

The State of Texas has authorized the governing body of a municipality to collect a fee up to \$5 from each Class C misdemeanor conviction for the expenses related to the employment of a Juvenile Case Manager. Pursuant to the Texas Code of Criminal Procedure, Article 102.0174, revenues generated from this fee must be deposited into a special fund. This new fund began with the 2010 fiscal year, with a fee of \$4 for each conviction. In fiscal year 2014, the rate will decrease to \$1 per conviction, along with a \$1 per conviction Truancy fee pursuant to Article 45.056. The revenues generated from this fee covers the cost of the Juvenile Case Manager. Fund Balance at 9/30/2014 is estimated to be \$59,069.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
FINES & FORFEITURES	\$ 72,529	\$ 75,624	\$ 74,600	\$ 39,165
INTEREST INCOME	25	65	64	100
TOTAL	72,554	75,689	74,664	39,265
EXPENDITURES				
SALARY & WAGES	56,565	59,706	45,606	41,474
MISCELLANEOUS SERVICES	483	1,500	1,087	1,600
TOTAL	57,048	61,206	46,693	43,074
REVENUES OVER (UNDER) EXPENDITURES	15,506	14,483	27,971	(3,809)
FUND BALANCE - BEGINNING	19,401	34,907	34,907	62,878
FUND BALANCE - ENDING	\$ 34,907	\$ 49,390	\$ 62,878	\$ 59,069

**COURT JUVENILE MANAGEMENT FUND - 23
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
023-0000-352.00-00	FINES & FORFEITURES	72,529	75,624	74,600	39,165
*MISCELLANEOUS		72,529	75,624	74,600	39,165
023-0000-356.00-00	INTEREST INCOME	25	65	64	100
*INTEREST		25	65	64	100
	TOTAL	72,554	75,689	74,664	39,265

TRAFFIC IMPROVEMENT FUND - 35
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Traffic Improvement Fund accounts for resources for traffic improvements. Funds are collected as a result of a traffic analysis performed for new developments. Traffic engineers analyze the proposed traffic patterns and trips generated by the development and then estimate the costs of the improvements needed to mitigate the impact the development has on the transportation system. For those improvements that cannot be constructed at the time of development, the funds are received from the developer and held until the projects can be incorporated into a City project. Fiscal year 2013 revenues total \$231,773 and include \$230,789 in traffic revenues that were being held in the City's General Fund that should have been recorded here. Projected expenditures total \$157,907 and include \$42,258 toward the Pearland Parkway Extension project, \$90,547 toward CR 403-Hughes Ranch Road, and \$25,102 toward Fite. Expenditures of \$10,625 for fiscal year 2014 are anticipated to be used toward the Kirby Rd. project and a traffic signal at Garden Rd/FM 518. The fund balance at 9/30/2014 is estimated to be \$656,219.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
MISCELLANEOUS	\$	\$	\$ 230,789	\$
INTEREST INCOME	704	425	984	870
TOTAL	704	425	231,773	870
EXPENDITURES				
INTERFUND TRANSFER		42,258	157,907	10,625
TOTAL		42,258	157,907	10,625
REVENUES OVER (UNDER) EXPENDITURES	704	(41,833)	73,866	(9,755)
FUND BALANCE - BEGINNING	591,404	592,108	592,108	665,974
FUND BALANCE - ENDING	\$ 592,108	\$ 550,275	\$ 665,974	\$ 656,219

**TRAFFIC IMPROVEMENT FUND - 35
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
035-0000-358.19-00	STREET ASSESSMENT REVENUE			230,789	
*MISCELLANEOUS				230,789	
035-0000-356.00-00	INTEREST INCOME	704	425	984	870
035-0000-356.06-00	UNREALIZED CAPITAL GAIN/LOSS				
*INTEREST		704	425	984	870
	TOTAL	704	425	231,773	870

**REGIONAL DETENTION FUND - 43
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET**

OVERVIEW

The Regional Detention Fund accounts for regional detention development. A certain amount of capacity in a regional detention facility is allocated to the watershed and a certain amount of capacity is reserved for future detention needs based on new development. Developers can buy into the regional detention based on capacity needs versus capacity available. The current regional detention pond program is based on five regional detention ponds throughout the City. The City completed a regional detention study in September 2010, which proposed various sub-regional detention ponds. Capacity from the pond would be purchased at a per acre feet fee based on construction cost of the pond. The fee structure will help recover the cost to purchase the property, design and construct the pond. A total of \$24,750 was transferred in fiscal year 2012 for detention capacity at Hickory Slough and transferred to the Capital Projects Fund due to new development in Avalon Terrace. In fiscal year 2013, detention fees received include \$10,425 from the First Church of Pearland and will be transferred to the Debt Service Fund toward payment of debt for East Mary's Creek.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
MISCELLANEOUS	\$ 6	\$ 5	\$ 12	\$
REGIONAL DETENTION FEES	24,750		10,425	
TOTAL	24,756	5	10,437	
EXPENDITURES				
TRANSFER TO FUND 20			10,443	
TRANSFER TO FUND 203	24,750			
TOTAL	24,750		10,443	
REVENUES OVER (UNDER) EXPENDITURES	6	5	-6	
FUND BALANCE - BEGINNING		6	6	
FUND BALANCE - ENDING	\$ 6	\$ 11	\$	\$

**REGIONAL DETENTION FUND - 43
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
043-0000-335.65-00	MISCELLANEOUS				
043-0000-356.00-00	INTEREST INCOME	6	5	12	
*MISCELLANEOUS		6	5	12	
043-0000-358.30-00	REGIONAL DETENTION FEES	24,750		10,425	
043-0000-358.99-00	MISCELLANEOUS				
*REGIONAL DETENTION FEES		24,750			
	TOTAL	24,756	5	10,437	

HOTEL/MOTEL OCCUPANCY TAX FUND - 45
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Hotel/Motel Occupancy Tax Fund is used to account for revenues realized from hotel occupancy taxes. Local hotel occupancy tax revenues may only be spent to establish or enhance a convention center, cover the administrative expenses for registering convention delegates, pay for tourism-related advertising and promotions, fund programs that enhance the arts or pay for historic preservation or restoration projects, and pay for sports related expenses pursuant to state law that will enhance tourism. By law, cities with populations of less than 125,000 must spend at least 1% of hotel tax receipts on advertising, no more than 15% on art programs and a maximum of 50% on historic preservation. In fiscal year 2010 City Council approved a Cultural Arts Grants Program to increase tourism and hotel industry activity. Maximum of grants to be provided in any given year would be \$15,000.

Pearland is home to eleven hotels, totaling 859 rooms: Best Western, Hampton Inn, La Quinta, The Courtyard by Marriott, Comfort Suites, Hilton Garden Inn, Candlewood Suites, two Holiday Inn Express, Sleep Inn & Suites and Springhill Suites hotels. Hotel Occupancy Tax revenue is projected to be \$1,056,209 in fiscal year 2013. Expenditures for fiscal year 2013 total \$831,359. In fiscal year 2013, the contract with the Chamber of Commerce ended in February and the City's Convention and Visitors' Bureau (CVB) department was created, with the hiring of an Executive Director. Expenditures include a co-sponsorship of the first annual Pearland Crawfish Festival and \$250,000 for leasehold improvements for the City's new CVB department.

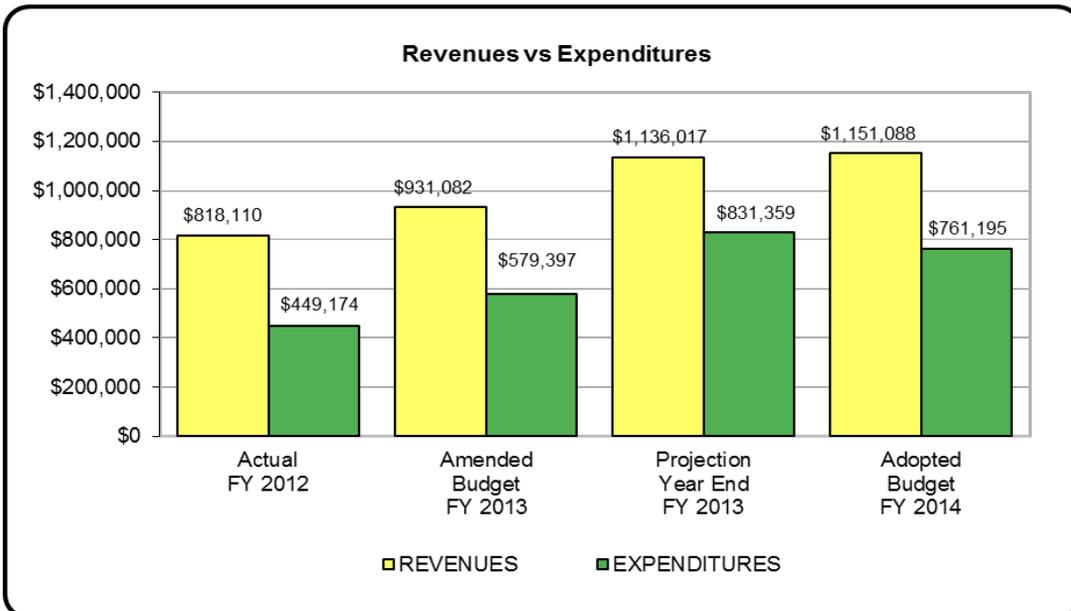
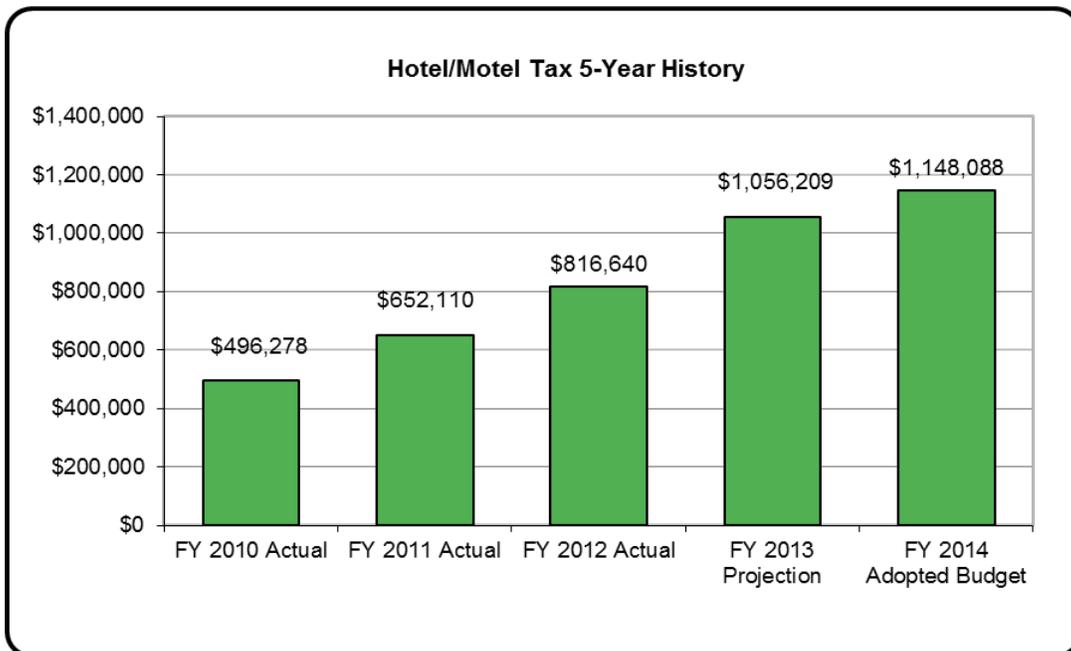
Fiscal year 2014 Hotel Occupancy Tax revenue is projected to be \$1,148,088. Expenditures for fiscal year 2014 total \$761,195. The budget includes continued co-sponsorship of the annual Pearland Crawfish Festival, office space rental at the Pearland Town Center, a new Sales and Events Manager position, CVB website re-design, and two new programs: 1. Familiarization trips for hosting planners and press to network for future business and showcasing Pearland, and 2. Workshops for hotels on front desk service and packaging. The budget also continues the rebate to Hilton Garden Inn toward the construction of the conference center.

Fund balance 9/30/14 is estimated to be \$2,518,379.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
HOTEL/MOTEL OCCUPANCY TAX	\$ 816,640	\$ 930,059	\$ 1,056,209	\$ 1,148,088
INTEREST INCOME	1,470	1,023	2,808	3,000
MISCELLANEOUS			77,000	
TOTAL	818,110	931,082	1,136,017	1,151,088
EXPENDITURES				
SALARIES & WAGES		83,134	71,343	219,178
MATERIALS & SUPPLIES		40,115	40,114	71,200
MAINTENANCE OF EQUIPMENT		12,875	12,875	6,075
MISCELLANEOUS SERVICES	449,174	443,198	457,027	462,542
INVENTORY		75	20,000	2,200
CAPITAL OUTLAY			230,000	
TOTAL	449,174	579,397	831,359	761,195
REVENUES OVER (UNDER) EXPENDITURES	368,936	351,685	304,658	389,893
FUND BALANCE - BEGINNING	1,454,892	1,823,828	1,823,828	2,128,486
FUND BALANCE - ENDING	\$ 1,823,828	\$ 2,175,513	\$ 2,128,486	\$ 2,518,379

**HOTEL/MOTEL OCCUPANCY TAX FUND - 45
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
045-0000-350.03-02	HOTEL/MOTEL OCCUPANCY TAX	816,640	930,059	1,056,209	1,148,088
*OTHER TAXES		816,640	930,059	1,056,209	1,148,088
045-0000-356.00-00	INTEREST INCOME	1,470	1,023	2,808	3,000
045-0000-358.99-00	MISCELLANEOUS			77,000	
*MISCELLANEOUS		1,470	1,023	79,808	3,000
TOTAL		818,110	931,082	1,136,017	1,151,088



PARK DONATIONS FUND - 46
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Park Donations Fund was created to account for donations and sponsorships for Park Special Events such as the July 4th event or Winterfest. This fund is also used to account for the receipt and use of citizen donations through their water bills. Use of these funds is allocated to specific events as identified with the donation or sponsorship, to supplement events, grants or park development. Funds are budgeted to supplement programs based upon the donations received. Fund Balance at 9/30/2014 is estimated to be \$120,271.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 61	\$ 40	\$ 126	\$ 100
DONATIONS	1,166	1,200	845	1,000
SPONSORSHIPS	80,043	80,000	94,000	80,000
TOTAL	81,270	81,240	94,971	81,100
EXPENDITURES				
PROGRAMS	63,954	70,640	74,500	71,500
TRANSFERS				
TOTAL	63,954	70,640	74,500	71,500
REVENUES OVER (UNDER) EXPENDITURES	17,316	10,600	20,471	9,600
FUND BALANCE - BEGINNING	72,884	90,200	90,200	110,671
FUND BALANCE - ENDING	\$ 90,200	\$ 100,800	\$ 110,671	\$ 120,271

**PARK DONATIONS FUND - 46
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
046-0000-356.00-00	INTEREST INCOME	61	40	126	100
*INTEREST		61	40	126	100
046-0000-358.01-00	DONATIONS	1,166	1,200	845	1,000
046-0000-358.02-00	SPONSORSHIPS	80,043	80,000	94,000	80,000
*MISCELLANEOUS		81,209	81,200	94,845	81,000
	TOTAL	81,270	81,240	94,971	81,100

PARK & RECREATION DEVELOPMENT FUND - 47
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

Pursuant to City Ordinance, new development either must dedicate parkland or pay the City a fee in lieu of parkland, as defined in the Ordinance. The City has thirteen parkland areas or zones. Fees, when paid, are identified by area and use of the funds must be spent within that area.

Expenditures for FY 2013 total \$398,042 and include \$55,000 for the replacement of playground equipment and the sign at Pine Hollow Park, \$30,000 to renovate restrooms at Independence and Rotary Parks, \$5,000 for fencing at Independence Dog Park, \$34,000 to renovate softball fields at Centennial Park, \$20,000 for the replacement of 8 damaged shade covers/screening at the athletic fields in Centennial Park, \$12,000 each to install shade covers over playground units at Southdown and Zychlinski Parks, \$13,923 to renovate and paint restroom at Southdown Park, and \$16,000 to repaint the splash pad play area at Southdown Park. In addition, \$221,677 was carried over from FY 2012 of which \$126,990 was for design and development at Southgate Park, \$79,687 for development at Cypress Village Park, \$5,000 each for a sign at Pine Hollow and the dog park.

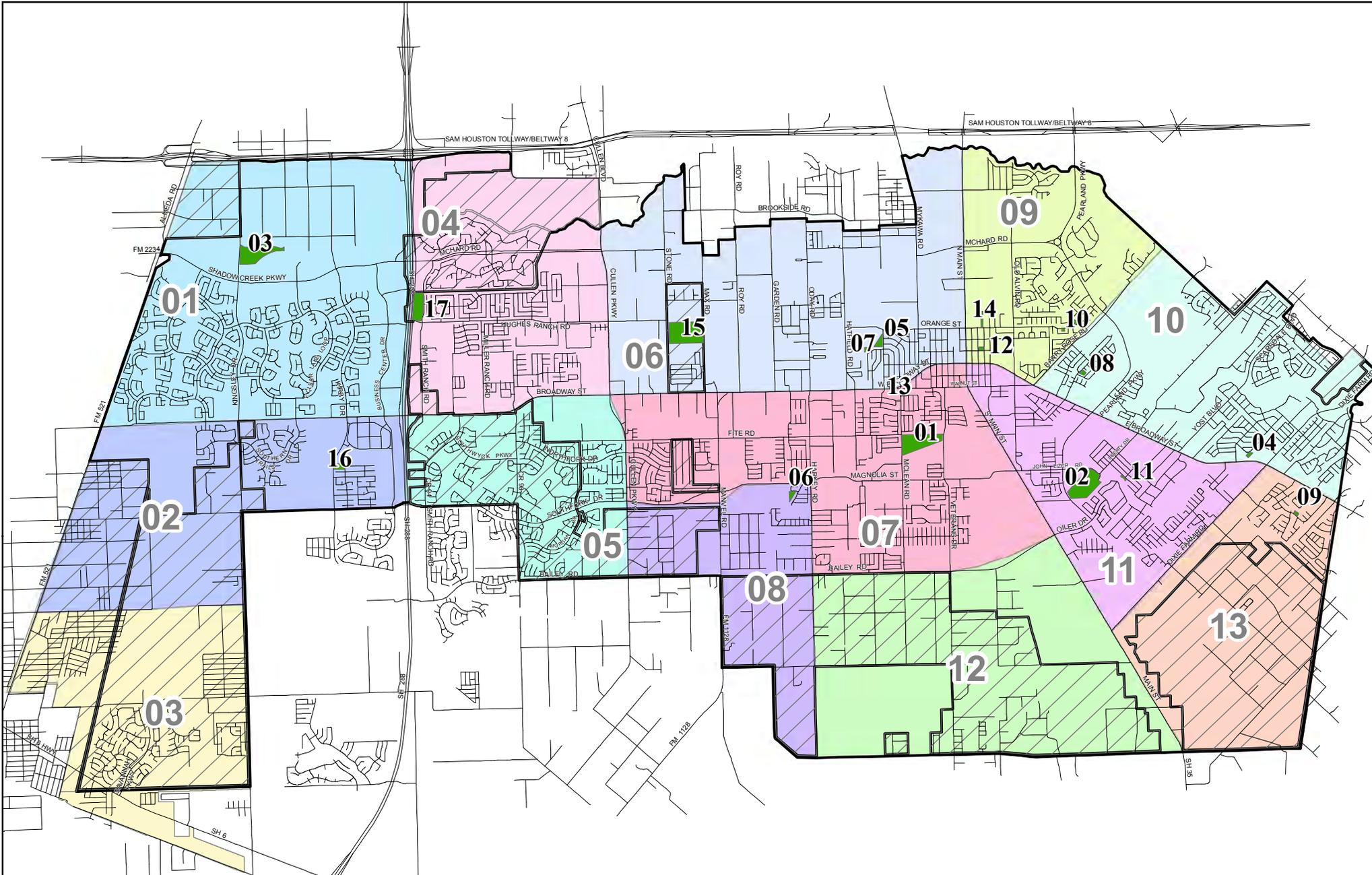
Expenditures for FY 2014 include \$48,700 for new signage at the following parks: Southgate, Centennial, Cypress Village, Creekside, Zychlinski, Hyde, Woodcreek, Aaron Pasternak Memorial Park, including \$8,500 for a new sign at Southdown Park. The City planned to purchase a sign for Southdown during fiscal year 2013, but the cost of the sign increased from \$5,000 to \$8,500, therefore the \$5,000 is eliminated from the FY 2013 projection and re-budgeted in FY 2014.

Fund Balance at 9/30/2014 is estimated to be \$541,263. Included is a map of the thirteen parkland zones.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
PARKLAND FEES/DONATIONS	\$ 65,308	\$ 50,000	\$ 75,996	\$ 50,000
INTEREST INCOME	1,055	675	1,105	1,200
TOTAL	66,363	50,675	77,101	51,200
EXPENDITURES				
TRANSFER	27,280			
CAPITAL OUTLAY	232,934	433,678	398,042	48,700
TOTAL	260,214	433,678	398,042	48,700
REVENUES OVER (UNDER) EXPENDITURES	(193,851)	(383,003)	(320,941)	2,500
FUND BALANCE - BEGINNING	1,053,555	859,704	859,704	538,763
FUND BALANCE - ENDING	\$ 859,704	\$ 476,701	\$ 538,763	\$ 541,263

PARK & RECREATION DEVELOPMENT FUND - 47
REVENUES
FY 2014 ADOPTED BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Budget	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
047-0000-356.00-00	INTEREST INCOME	1,055	675	1,105	1,200
*INTEREST		1,055	675	1,105	1,200
047-0000-351.02-07	PARKLAND FEE	65,308	50,000	75,996	50,000
*LICENSES & PERMITS		65,308	50,000	75,996	50,000
	TOTAL	66,363	50,675	77,101	51,200



City of Pearland Park Zones

Parks
 City Limit
 ETJ

- 01 Centennial Park
- 02 Independence Park
- 03 Shadow Creek Ranch Nature Park
- 04 Woodcreek Park
- 05 Woody Park
- 06 Cypress Village Park
- 07 Corrigan Park
- 08 Hyde Park

- 09 Pine Hollow Park
- 10 Creekside Park
- 11 Aaron Pasternak Memorial Park
- 12 Zychlinski Park
- 13 Sonny Tobias Park
- 14 Hunter Park
- 15 Max Road Sports Complex
- 16 Southgate Park
- 17 Southdown Park



0 0.75 1.5
Miles

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

MAP PREPARED ON: MAY 2012
(GIS)
View online maps at www.cityofpearland.com



TREE TRUST FUND - 49
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Tree Trust Fund is used to account for tree trust donations from developers who cannot mitigate for trees they have taken down for development. The fee is determined by their tree survey and how many caliper inches they have to mitigate. Funds can be used to plant and replace trees in City right-of-ways such as Pearland Parkway, in City parks, or for the tree farm at the John Hargrove Environmental Center.

At the end of FY 2012 \$250 was received from KPB for the Corkey Turner Legacy Tree, budgeted for expenditure in FY 2013. In addition, \$10,950 is budgeted for the beautification and replacement of trees that were damaged due to drought, and \$1,800 for the purchase of an air spade to prepare drainage around tree roots.

In FY 2014, \$5,000 is budgeted for further beautification and replacement of trees damaged from drought. Fund Balance at 9/30/2014 is estimated to be \$532.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
MISCELLANEOUS	\$ 3,350	\$	\$ 250	\$
INTEREST INCOME	13	3	25	25
TOTAL	3,363	3	275	25
EXPENDITURES				
BUILDINGS & GROUNDS	1,195	13,000	11,200	5,000
INVENTORY			1,800	
TOTAL	1,195	13,000	13,000	5,000
REVENUES OVER (UNDER) EXPENDITURES	2,168	(12,997)	(12,725)	(4,975)
FUND BALANCE - BEGINNING	16,064	18,232	18,232	5,507
FUND BALANCE - ENDING	\$ 18,232	\$ 5,235	\$ 5,507	\$ 532

**TREE TRUST FUND - 49
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
049-0000-356.00-00	INTEREST INCOME	13	3	25	25
*INTEREST		13	3	25	25
049-0000-358.31-00	TREE TRUST FUND	3,350		250	
*MISCELLANEOUS		3,350		250	
	TOTAL	3,363	3	275	25

SIDEWALK FUND - 55
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Sidewalk Fund is used to account for revenues and expenditures associated with the installation of sidewalks. Per City Ordinance, sidewalks are to be installed when development occurs. However, in certain instances when the City knows that future streets and roadways will be constructed, the City accepts payment in lieu of installation of sidewalks. The cost per square foot is \$4 and changes to reflect the City's current contract price at any given time. The City then uses these monies to install the sidewalks once the roadway is complete. Fund Balance at 9/30/2014 is estimated to be \$215,958.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 167	\$ 83	\$ 295	\$ 300
SIDEWALK REVENUE		5,000	5,000	5,000
TOTAL	167	5,083	5,295	5,300
EXPENDITURES				
STREETS & DRAINAGE	1,980			
TRANSFERS OUT	12,072			
TOTAL	14,052			
REVENUES OVER (UNDER) EXPENDITURES	(13,885)	5,083	5,295	5,300
FUND BALANCE - BEGINNING	219,248	205,363	205,363	210,658
FUND BALANCE - ENDING	\$ 205,363	\$ 210,446	\$ 210,658	\$ 215,958

**SIDEWALK FUND - 55
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
055-0000-356.00-00	INTEREST INCOME	167	83	295	300
*INTEREST		167	83	295	300
055-0000-358.32-00	SIDEWALK REVENUE		5,000	5,000	5,000
*MISCELLANEOUS			5,000	5,000	5,000
	TOTAL	167	5,083	5,295	5,300

POLICE STATE SEIZURE FUND - 60
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Police State Seizure Fund is used to account for state seizure funds. State seizure funds are to be deposited into a special fund and used solely for law enforcement purposes, such as salaries and overtime pay for officers, officer training, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties. Seizure funds are acquired through the sale of seized property, property used in commission of a crime.

Expenditures for fiscal year 2013 included the replacement and training for Asa, one of two K9's, the purchase of a Covert audio & GPS system, a vehicle for the Forensic Analyst Officer, training for a second Officer, surveillance vehicle rental, and operations. In addition, the City budgeted \$23,000 to replace the control units of the ALPR system. However, the vendor went out of business, so the funds will be requested to carry over to cover the cost of replacing the entire system in fiscal year 2014.

Expenditures for fiscal year 2014 include the replacement and training for a second retiring K9, Nancy, surveillance car rentals, and informant monies. Additional funds are also budgeted to complete the purchase of the ALPR system. The projected fund balance at 9/30/14 is \$43,442.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 184	\$ 115	\$ 308	\$ 132
AUCTION	75,919			
SEIZURE FUNDS	95,370	50,000	14,456	15,000
TOTAL	171,473	50,115	14,764	15,132
EXPENDITURES				
MATERIALS & SUPPLIES	717	3,500	11,900	18,803
EQUIPMENT MAINTENANCE	2,400	23,500	500	500
MISCELLANEOUS	35,123	71,739	59,740	59,740
CAPITAL IMPROVEMENT	21,549	4,995	4,995	0
CAPITAL OUTLAY	8,085	24,391	52,883	23,690
TOTAL	67,874	128,125	130,018	102,733
REVENUES OVER (UNDER) EXPENDITURES	103,599	(78,010)	(115,254)	(87,601)
FUND BALANCE - BEGINNING	142,698	246,297	246,297	131,043
FUND BALANCE - ENDING	\$246,297	\$168,287	\$131,043	\$ 43,442

**POLICE STATE SEIZURE FUND - 60
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
060-0000-356.00-00	INTEREST INCOME	184	115	308	132
*INTEREST		184	115	308	132
060-0000-358.11-00	AUCTION	75,919			
060-0000-358.25-00	SEIZED PROPERTY	95,370	50,000	14,456	15,000
*MISCELLANEOUS		171,289	50,000	14,456	15,000
	TOTAL	171,473	50,115	14,764	15,132

FEDERAL POLICE FUND - 62
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Federal Police Fund is used to account for federal seizure funds. Federal seizure funds are used to support community policing activities, training, and law enforcement operations calculated to result in further seizures and forfeitures. These include activities to enhance future investigations, including payments to informants, reward money, law enforcement training, and the purchase of equipment such as body armor and firearms. Fiscal year 2014 includes \$29,000 for 14 replacement tactical vests for SWAT. Projected fund balance at 9/30/2014 is \$18,927.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
POLICE DRUG REVENUE	\$ 7,485	\$	\$ 15,667	\$
INTEREST INCOME	24	20	49	50
TOTAL	7,509	20	15,716	50
EXPENDITURES				
WEARING APPAREL				29,000
TOTAL				29,000
REVENUES OVER (UNDER) EXPENDITURES	7,509	20	15,716	(28,950)
FUND BALANCE - BEGINNING	24,652	32,161	32,161	47,877
FUND BALANCE - ENDING	\$ 32,161	\$ 32,181	\$ 47,877	\$ 18,927

**FEDERAL POLICE FUND - 62
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
062-0000-358.24-00	POLICE DRUG REVENUE	7,485		15,667	
062-0000-356.00-00	INTEREST INCOME	24	20	49	50
*MISCELLANEOUS		7,509	20	15,716	50
	TOTAL	7,509	20	15,716	50

GRANT FUND - 101
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Grant Fund is used to account for revenues and expenditures associated with federal, state, and local grants. Fiscal year 2013 grant revenues total \$819,242. This includes \$360,399 for six (6) full-time firefighters from the Federal Emergency Management Agency's SAFER grant program; \$46,944 for recruitment and retention of volunteer firefighters; as well as \$59,841 and \$42,273 for Pearland Police Department crime victim assistance staff funded by the State's Criminal Justice Division and Office of Attorney General, respectively. Revenues from other smaller grants include \$19,400 from the Texas Commission on Environmental Quality (TCEQ) through Houston-Galveston Area Council for a vertical baler and two tilt hoppers. A total of \$14,710 in matching funds is available from the Bureau of Justice Assistance - Bulletproof Vest Partnership for replacement of expired police protective equipment; and \$11,189 for laptops and digital cameras for police training and investigations. A total of \$43,319 was budgeted for revenues from Texas Division of Emergency Management for the City's Emergency Management Performance Grant, and \$200,000 was awarded to the City from Texas Parks and Wildlife Department (TPWD) for the completion of Phase II - Trail Connectivity capital improvements. Interfund transfers and grant funding bring total revenues for fiscal year 2013 to \$833,955. Fiscal year 2013 expenditures total \$833,952.

Fiscal year 2014 grant revenues total \$373,238. This includes \$43,319 for Emergency Management through EMPG and \$64,687 from the Office of the Governor to fund a Crime Victim Liaison at Police; \$41,849 from the Texas Office of Attorney General for a Crime Victim Specialist; \$31,552 for year-three of a \$146,802 four-year SAFER grant from FEMA for recruitment and retention of volunteer firefighters; and \$50,406 for the October and November 2013 expenditures of year-two of a \$703,089 two-year SAFER grant from FEMA to retain six (6) additional Firefighters hired in year-one with this funding. A total of \$14,425 in matching funds from the Bulletproof Vest Partnership - Bureau of Justice Assistance will be used to cover 50% of the costs of replacing 50 expiring ballistic protective vests for Pearland police officers. In addition, \$120,000 in Solid Waste Recycling Grant funds from the Houston-Galveston Area Council will be used to purchase a glass crusher. Expenditures for fiscal year 2014 total \$393,263.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
GRANT REVENUE	\$ 834,116	\$ 571,570	\$ 819,242	\$ 373,238
INTEREST INCOME			3	
INTERFUND TRANSFERS	11,152	4,950	14,710	
INTERGOVERNMENTAL	37,836	35,000		5,600
MISCELLANEOUS REVENUE	5,000			
TOTAL	888,104	611,520	833,955	378,838
EXPENDITURES				
SALARY & WAGES	43,434	43,434	53,986	
MATERIALS & SUPPLIES	9,995	27,909	36,077	28,850
MISCELLANEOUS SERVICES	16,370	10,975	18,464	7,900
TRANSFERS	533,303	503,365	688,997	236,513
CAPITAL OUTLAY	284,654	33,651	36,428	120,000
TOTAL	887,756	619,334	833,952	393,263
REVENUES OVER (UNDER) EXPENDITURES	348	(7,814)	3	(14,425)
FUND BALANCE - BEGINNING	27,451	27,799	27,799	27,802
FUND BALANCE - ENDING	\$ 27,799	\$ 19,985	\$ 27,802	\$ 13,377

**GRANT FUND - 101
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
101-0000-346.01-01	EMERGENCY MGT PERFORMANCE	43,968	43,434	43,319	43,319
101-0000-346.01-02	CITIZENS EMERG. RESPONSE TRAINING	1,700	12,384		
101-0000-346.01-08	CRIME VICTIMS' ASSISTANCE GRANT	14,398	59,841	59,841	64,687
101-0000-346.01-09	HGAC SOLID WASTE GRANT	14,459		19,400	120,000
101-0000-346.01-14	RECREATIONAL TRAILS GRANT	100,000		200,000	
101-0000-346.02-12	AFG/SAFER FIREFIGHTERS GRANT	265,253	337,646	360,399	50,406
101-0000-346.02-11	AFG/SAFER VOLUNTEER FIREFIGHTERS	29,891	46,944	46,944	31,552
101-0000-346.02-05	BULLETPROOF VESTS GRANT		13,266	14,710	14,425
101-0000-346.02-08	BYRNE MEMORIAL JAG GRANT	23,643		11,189	
101-0000-346.02-09	EECBG - ENERGY GRANT	194,389			
101-0000-346.02-10	BJA CRIMINAL JUSTICE GRANT		11,284		
101-0000-346.04-01	PARKS & RECREATION GRANT		4,000	4,000	
101-0000-346.03-00	LOCAL GRANTS	21,334			
101-0000-346.03-06	HGAC STARS MONUMENT GRANT	64,877	498		
101-0000-346.01-15	OAG-OVAG GRANT	37,740	42,273	42,273	41,849
101-0000-346.01-17	TEXAS FORESTRY SVC TIFMAS GRANT	6,921		6,500	7,000
101-0000-346.01-18	TXDOT/HGAC DWI GRANT			10,667	
101-0000-346.03-04	SETRAC GRANT	15,543			
*GRANT REVENUE		834,116	571,570	819,242	373,238
101-0000-356.00-00	INTEREST INCOME			3	
*INTEREST				3	
101-0000-359.99-00	FROM FUND 10	11,152	4,950	14,710	
*INTERFUND TRANSFERS		11,152	4,950	14,710	
101-0000-357.01-01	BULLET PROOF VEST	2,836			
101-0000-357.02-01	STATE - DEPT OF STATE HEALTH SVS	35,000	35,000		5,600
*INTERGOVERNMENTAL		37,836	35,000		5,600
101-0000-358.99-00	MISCELLANOUS REVENUE	5,000			
*MISCELLANOUS REVENUE		5,000			
TOTAL		888,104	611,520	833,955	378,838

GRANT FUNDS - 101

GOALS

Obtain federal, state, local and private grants, contracts and other monetary or non-monetary awards that increase or enhance City services, infrastructure, equipment or personnel.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ Applied for 9 grants totaling \$834,600; awarded 8 grants totaling \$721,268.
- ◆ Administered 14 active grants totaling \$2.7 million in 6 City departments.
- ◆ Secured funding for the installation of a traffic signal in the Pearland Community Development Block Grant (CDBG) targeted area.
- ◆ Received a \$200,000 matching grant award to construct 2.75 miles of concrete trail connecting Centennial Park and Independence Park.
- ◆ Received funding from the Houston-Galveston Area Council for a baler and two tilt-hoppers for the City's Stella Roberts Recycling Center.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Continue to align grant-seeking efforts with City Council Goals, Capital Improvement Program (CIP), the budget process, and the need for new personnel and equipment.
- ◆ Implement updates to administrative policies and procedures for grants and other public assistance contracts.
- ◆ Build local consensus and support for the priorities identified in the City's completed Safe Routes to School Plan, monitoring for State and federal funding opportunities and preparing any applicable grants applications.

PERFORMANCE MEASURES

	FY 2011 Actual	FY 2012 Actual	FY 2013¹ Projection	FY 2014 Target
Number of grant applications submitted	12	10	9	12
Value of grant applications submitted (excludes local match)	\$1,862,282	\$2,042,829	\$834,600	\$2,000,000
Number of grants awarded*	9	6	8	10
Number of grants not awarded/pending notification	3	6	1	4
Number of current active grants	20	16	14	16
Amount of current fiscal year grants	\$1,852,438	\$3,111,847	\$2,751,467	\$3,000,000
Percent of grants in compliance with reporting requirements	100%	100%	100%	100%
Number of departments receiving grant funds	9	6	6	6
Operating grants awarded as percent of GF & W&S budget	2.3%	3.7%	2.0%	3.6%
Number of grant programs/projects completed	7	5	12	9
Number of jobs created/retained through grant funds	4	7	3	3

*Grants may be awarded during a fiscal year following the fiscal year that the application is submitted.
FY 2013

**COMMUNITY DEVELOPMENT GRANT FUND - 111
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET**

OVERVIEW

The Community Development Grant Fund (CDBG) is used to account for revenues and expenditures associated with the Federal Community Development Block Grant. The U.S. Department of Housing and Urban Development provides eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services; primarily to benefit low and moderate income persons. Under the guidelines, up to 15% of the grant can be spent on social services toward targeted groups of individuals that live within the City, and up to 20% can be spent on administration. CDBG funds available for use on infrastructure projects are limited only by the total annual allocation available to the entitlement jurisdiction by HUD or the amount of funding remaining after allocations to public services and/or program administration activities have been made.

Fiscal year 2013 expenditures of \$659,605 include \$106,229 for use by social services agencies, which includes \$31,189 carryover expenditures from the prior program year for completion of the Forgotten Angels installation of a fire sprinkler system at its Day Hab Center, \$40,000 for a 1,000 square foot facility space expansion at Forgotten Angels Day Hab Center, \$20,040 for a workforce development program at Adult Reading Center, and \$15,000 for emergency subsistence payments to be disbursed by the Pearland Neighborhood Center. A total of \$56,964 is projected for planning and administration. Other construction-related expenditures include \$323,744 for the installation of sidewalk and drainage on Westchester Circle, \$1,250 for completion of an ADA-compliant entrance ramp at Adult Reading Center, and \$145,262 for the installation of sidewalk and drainage on East Orange and North Washington streets in Pearland's Old Townsite. An allocation of \$7,552 was made to the City's Parks and Recreation Department for installation of ADA-compliant doorways and a pool lift at its Natatorium. A total of \$18,758 in prior year unexpended funding is being re-allocated into the funds available for the CDBG Program Year 2011 Westchester Circle Sidewalk and Drainage project.

Fiscal year 2014 CDBG allocation totals \$333,253. A total of \$35,040 is budgeted for public services and \$66,650 for planning and administration. A total of \$231,563 will be used for local construction and facility improvements in CDBG-eligible target areas. Of this amount, \$6,004 is scheduled to be allocated to the Adult Reading Center for its parking lot improvement project, and the remaining \$225,559 for installation of a 4-way traffic signal at the intersection of Garden and FM518/Broadway.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
GRANT REVENUE	\$ 344,743	\$ 659,712	\$ 659,759	\$ 333,253
TOTAL	344,743	659,712	659,759	333,253
EXPENDITURES				
MISCELLANEOUS SERVICES	49,751	71,840	65,350	56,240
TRANSFERS		46,474	369,194	271,009
CAPITAL OUTLAY	266,516	541,398	225,061	6,004
TOTAL	344,743	659,712	659,605	333,253
REVENUES OVER (UNDER) EXPENDITURES			154	
FUND BALANCE - BEGINNING	212	212	212	366
FUND BALANCE - ENDING	\$ 212	\$ 212	\$ 366	\$ 366

**COMMUNITY DEVELOPMENT GRANT FUND - 111
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY2012 Actual	FY2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
107-0000-357.01-05	CDBG GRANT FUNDS PY2009	207,755			
108-0000-357.01-05	CDBG GRANT FUNDS PY2009	32,605	1,202	1,250	
109-0000-357-01-05	CDBG GRANT FUNDS PY2010	104,383	373,692	373,691	
110-0000-357.01-05	CDBG GRANT FUNDS PY2011		284,818	284,818	
111-0000-357.01-05	CDBG GRANT FUNDS PY2012				333,253
*GRANT REVENUE		344,743	659,712	659,759	333,253
	TOTAL	344,743	659,712	659,759	333,253

**UNIVERSITY OF HOUSTON FUND - 140
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET**

OVERVIEW

In fiscal year 2009 the City and the University of Houston (UH) entered into a development lease agreement where the City would construct a 31,554 square foot building on City land, and UH would lease 23,621 square feet with the Pearland Economic Development Corporation (PEDC) occupying 3,281 square feet and 4,652 square feet would be used as a conference center/meeting area. The facility was completed in July 2010. As such, with the 2010 fiscal year this fund was created to account for the lease revenues and expenditures associated with the campus. Full year funding began October 1, 2010 for fiscal year 2011.

Per the agreement, UH and PEDC pay their pro rata share of operations and maintenance costs for the facility. In fiscal year 2010, the PEDC also approved paying for the operating costs associated with the conference center. UH share is 74.85% and PEDC is 25.15%.

Expenditures include custodial services, lawn maintenance, utilities, repair and maintenance, and insurance. The Agreement states that U of H's share of operations would not exceed \$175,274 in the first lease year, with a 5% cap in subsequent years on controllable costs. Fiscal year 2013 expenditures exceed budget by \$64,313 due to \$34,670 for the replacement of the a/c unit supporting the server room and \$38,000 in reimbursements to participants based on true-up of actual costs versus lease payments. The replacement of the a/c unit will be funded from the capital renewal fund. Fund balance at 9/30/2014 is \$181.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
MISCELLANEOUS	\$ 184,665	\$ 193,456	\$ 187,211	\$ 193,407
INTEREST INCOME	57	35	50	50
TRANSFERS IN	62,426	65,002	104,445	64,990
TOTAL	247,148	258,493	291,706	258,447
EXPENDITURES				
PERSONNEL	33,984	35,320	31,479	43,577
MATERIALS & SUPPLIES	5,742	7,105	5,550	5,600
MAINTENANCE OF BUILDINGS & GROUNDS	20,606	22,239	57,910	23,240
MISCELLANEOUS SERVICES	157,014	193,794	227,832	185,849
TRANSFERS OUT				
TOTAL	217,346	258,458	322,771	258,266
REVENUES OVER (UNDER) EXPENDITURES	29,802	35	(31,065)	181
FUND BALANCE - BEGINNING	1,263	31,065	31,065	
FUND BALANCE - ENDING	\$ 31,065	\$ 31,100	\$	\$ 181

**UNIVERSITY OF HOUSTON FUND - 140
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
140-0000-356.00-00	INTEREST INCOME	57	35	50	50
*INTEREST		57	35	50	50
140-0000-358.85-00	LEASE REVENUES - U OF H	182,860	193,456	187,211	193,407
140-0000-358-99-00	MISCELLANEOUS	1,805			
*MISCELLANEOUS		184,665	193,456	187,211	193,407
140-0000-359.99-00	FROM FUND 10			6,880	
140-0000-359.01-00	FROM FUND 15	62,426	65,002	62,895	64,990
140-0000-359.00-00	FROM FUND 141			34,670	
*INTERFUND TRANSFER		62,426	65,002	104,445	64,990
	TOTAL	247,148	258,493	291,706	258,447

**UNIVERSITY OF HOUSTON
CAPITAL RENEWAL FUND - 141
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET**

OVERVIEW

In fiscal year 2009 the City and the University of Houston (UH) entered into a development lease agreement where the City would construct a 31,554 square foot building on City land, and UH would lease 23,621 square feet with the Pearland Economic Development Corporation (PEDC) occupying 3,281 square feet and 4,652 square feet would be used as a conference center/meeting area. The facility was completed in June/July 2010.

The lease agreement establishes a Capital Renewal Fund with contribution of 1% of replacement value of the building to begin in Year 4 through Year 5 and a 2% contribution beginning in Year 6. Fiscal Year 2014 begins Year 4 with contribution required. The actual cost of the project was less than anticipated, resulting in a savings of \$321,862. Using the same pro-rata share for the total project costs allocation, UofH at 66.64%, PEDC at 11.22%, and the City at 22.14%, the funds will be moved to the Capital Renewal Fund. A portion of the City's total, \$47,442, was transferred back to the City Debt Service Fund in fiscal year 2012, leaving a balance of \$274,420 to be allocated. A chart showing the allocation to each participant by year is provided. UofH and PEDC is paid through December 2016, the City through March 2015.

Fund balance ending 9/30/14 is \$239,750.

	FY 2012 Actual	2013 Amended Budget	2013 Year End Projection	2014 Adopted Budget
REVENUES				
TRANSFERS IN			\$ 274,420	
TOTAL			274,420	
EXPENDITURES				
TRANSFER TO FUND 140			34,670	
TOTAL			34,670	
REVENUES OVER (UNDER) EXPENDITURES			239,750	
FUND BALANCE - BEGINNING				239,750
FUND BALANCE - ENDING			\$ 239,750	\$ 239,750

**UNIVERSITY OF HOUSTON - CAPITAL RENEWAL FUND
REVENUES AND ALLOCATIONS
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
141-0000-359.18-00	FROM FUND 50			214,489	
141-0000-359.41.01	FROM FUND 140 - UofH Share			36,113	
141-0000-359.01-01	FROM FUND 015 - PEDC Share			23,818	
*INTERFUND TRANSFER				274,420	
	TOTAL			274,420	

ALLOCATION BY YEAR - TO U of H CAPITAL RENEWAL FUND

	UofH	PEDC	City
2013-2014	47,947.48	8,072.79	15,929.73
2014-2015	47,947.48	8,072.79	7,888.41
2015-2016	95,894.96	16,145.58	
2016-2017	22,698.92	3,821.76	
Paid Thru	Dec-16	Dec-16	Mar-15

**MUNICIPAL CHANNEL (PEG) FUND - 145
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET**

OVERVIEW

The Municipal Channel Fund was established in fiscal year 2012 to account for revenues and expenditures associated with City's Public, Education and Government (PEG) channel. The State legislature approved a legislative bill (S.B. 1087) during the 2011 82nd legislative session that allows for municipalities to receive 1% of gross revenues, labeled "State Franchise Fee," on customer bills to fund capital expenditures associated with public, education and government programming for the City's PEG channel. The funds can only be used for capital purchases such as cameras, monitors, cables, microphones, software programs or upgrades, computers, etc. Funds from the PEG fee are received quarterly.

Expenditures in fiscal year 2013 include two 70 inch monitors, wall mounts, ceiling mics and speakers, procession systems, amplifier, wireless touch panels, DVI scaler and transmitter, receiver, camera and supplies, and other miscellaneous equipment. Fiscal year 2014 expenditures include two cameras, microphone, power supply, transmitter, and granicus unit for the second floor conference room to stream P&Z meetings, funding for additional equipment and maintenance, if needed, in the council chambers, camera and camera related supplies, and two laptop computers. Fund balance at 9/30/2014 is anticipated to be \$450,368.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
REVENUES				
FRANCHISE FEES	\$ 146,988	\$ 226,000	\$ 243,996	\$ 233,600
INTEREST INCOME	20	260	150	505
TOTAL	147,008	226,260	244,146	234,105
EXPENDITURES				
MATERIALS & SUPPLIES	4,373	1,700	3,131	10,800
MISCELLANEOUS SERVICES	585		3,000	
INVENTORY	13,078	9,000	18,727	14,700
CAPITAL OUTLAY	44,346	59,095	47,151	15,000
TOTAL	62,382	69,795	72,009	40,500
REVENUES OVER (UNDER) EXPENDITURES	84,626	156,465	172,137	193,605
FUND BALANCE - BEGINNING		84,626	84,626	256,763
FUND BALANCE - ENDING	\$ 84,626	\$ 241,091	\$ 256,763	\$ 450,368

**MUNICIPAL CHANNEL (PEG) FUND - 145
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
145-0000-350.04-08	IN-KIND PEG FEES	146,988	226,000	243,996	233,600
*FRANCHISE FEES		146,988	226,000	243,996	233,600
145-0000-356.00-00	INTEREST INCOME	20	260	150	505
*INTEREST		20	260	150	505
	TOTAL	147,008	226,260	244,146	234,105



THIS PAGE INTENTIONALLY LEFT BLANK

INTERNAL SERVICE FUNDS

The Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis. The City of Pearland has two Internal Service Funds.

Property/Liability Insurance Fund

Accounts for the activities of the city's property and casualty insurance.

Medical Self Insurance Fund

Accounts for the accumulation of monies for the payment of medical claims.

PROPERTY/LIABILITY INSURANCE FUND - 95
SUMMARY OF REVENUES, EXPENSES, AND NET ASSETS
FY 2014 ADOPTED BUDGET

OVERVIEW

The Property/Liability Insurance Fund has been created to account for the activities of the City's property and casualty insurance. Coverage includes general liability, law enforcement, public official and employees liability, auto liability, physical damage and multi-peril, mobile equipment, real and personal property, and windstorm coverage. The fund not only accounts for the annual premiums but also accounts for uninsured and deductible claims and insurance recovery funds on those claims. Premiums for fiscal year 2014 total \$1,265,888. Estimated uninsured and deductible claims for fiscal year 2014 total \$90,000. Premiums for fiscal year 2014 include 4.85% increase for Errors & Omissions Liability Coverage, 2.17% decrease for Law Enforcement Liability Coverage, 1.44% decrease for Automotive Liability Coverage, 5% increase in windstorm and excess windstorm, and increase for the liability modifier based on claim history. Based on the type of insurance and values of property, the General Fund and Water & Sewer Fund reimburse the Property Insurance.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
OPERATING REVENUES				
INTERFUND TRANSFERS	\$ 955,573	\$ 1,060,012	\$ 1,135,012	\$ 1,265,888
INSURANCE RECOVERY	163,055	100,000	105,341	90,000
INTEREST INCOME	30	40	40	50
TOTAL	1,118,658	1,160,052	1,240,393	1,355,938
OPERATING EXPENSES				
INSURANCE PREMIUMS	943,607	1,080,052	1,197,365	1,265,888
CLAIMS	73,460	85,623	120,000	90,000
INVENTORY	4,516			
BUILDINGS & GROUNDS	35,144		4,500	
TOTAL	1,056,727	1,165,675	1,321,865	1,355,888
REVENUES OVER (UNDER) EXPENSES	61,931	(5,623)	(81,472)	50
BEGINNING NET ASSETS	76,686	138,617	138,617	57,145
ENDING NET ASSETS	\$ 138,617	\$ 132,994	\$ 57,145	\$ 57,195

**PROPERTY/LIABILITY INSURANCE FUND - 95
REVENUES AND EXPENSES
FY 2014 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
095-0000-359.09-00	TRANSFER FROM FUND 030	291,739	259,966	259,966	339,064
095-0000-359.99-00	TRANSFER FROM FUND 010	663,834	800,046	875,046	926,824
*TRANSFERS		955,573	1,060,012	1,135,012	1,265,888
095-0000-358.45-00	INSURANCE REIMBURSEMENTS	163,055	100,000	100,000	90,000
095-0000-358.99-00	MISCELLANEOUS			5,341	
*INSURANCE RECOVERY/MISC.		163,055	100,000	105,341	90,000
095-0000-356.00-00	INTEREST INCOME	30	40	40	50
*INTEREST		30	40	40	50
	TOTAL	1,118,658	1,160,052	1,240,393	1,355,938

EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
095-0000-555.01-01	GENERAL LIABILITY INSURANCE	28,081	46,538	41,141	50,397
095-0000-555.01-02	ERRORS AND OMISSIONS INSURANCE	40,132	62,674	65,456	74,840
095-0000-555.01-03	PUBLIC EMPLOYEE DISHONESTY INS	3,158	3,118	3,175	3,225
095-0000-555.01-04	ANIMAL MORTALITY INSURANCE	2,220	2,176	2,220	2,270
095-0000-555.01-05	LAW ENFORCEMENT LIABILITY	43,192	65,340	67,406	71,869
095-0000-555.03-01	PROPERTY INSURANCE	67,236	73,502	75,013	81,578
095-0000-555.03-02	WINDSTORM DAMAGE INS	507,609	570,000	632,587	641,006
095-0000-555.03-03	AUTOMOBILE LIABILITY	64,104	66,136	97,836	112,169
095-0000-555.03-04	AUTO DAMAGE	78,318	80,532	85,758	92,043
095-0000-555.03-05	PROPERTY XS WIND	72,318	72,948	88,374	92,793
095-0000-555.03-06	MOBILE EQUIPMENT	11,341	11,115	10,733	12,518
095-0000-555.03-07	COASTAL WIND	13,912	13,987	12,656	15,420
095-0000-555.03-08	SEWAGE BACK-UP	11,986	11,986	15,010	15,760
*MISCELLANEOUS SERVICES		943,607	1,080,052	1,197,365	1,265,888
095-1270-556.03-00	CLAIMS	73,460	85,623	120,000	90,000
*CLAIMS		73,460	85,623	120,000	90,000
095-1270-564.01-00	\$1,000 - \$4,999	4,516			
*INVENTORY		4,516			
095-1270-553.01-00	BUILDINGS & GROUNDS	35,144		4,500	
*BUILDINGS & GROUNDS		35,144		4,500	
	TOTAL	1,056,727	1,165,675	1,321,865	1,355,888

**MEDICAL SELF INSURANCE FUND - 99
SUMMARY OF REVENUES, EXPENSES, AND NET ASSETS
FY 2014 ADOPTED BUDGET**

OVERVIEW

The Medical Self Insurance Fund has been created to account for the activities of the City's employee insurance. The fund also accounts for retiree and COBRA contribution, claims and coverage. In a self-insurance fund, the employer, the City, is ultimately responsible for all health care cost, and pays for those costs plus administrative fees. In order to minimize exposure, the City has established an individual stop loss of \$125,000 and an aggregate stop loss of \$6.1 million effective October 1, 2013. The maximum aggregate stop loss reimbursement to the City is unlimited once claims reach \$6.1 million.

In fiscal year 2013, it is anticipated that claims will be \$4.9 million, slightly below the City's current aggregate stop loss of \$5.5 million and as such increases the aggregate stop loss for FY 2014, and associated fees. The City bid out third-party administration and medical insurance to ensure the City and employees are getting services with effective rates. The City budgeted no increase in medical premium contributions for fiscal year 2013, but will see an increase in premiums of 5.1% for FY 2014 based on the plans offered, and this increase has been built into the budget.

The establishment and maintenance of the appropriate reserves is critical to the financial health of a self-funded health care plan. Reserves not only fund IBNR or termination expenses of the plan, but also provide for a risk factor reserve to cover the aggregate corridor stop loss risk.

It is common to see reserves at a 2 to 3 month reserve range of claims paid. For the City, this would equate to approximately \$955,303. The City, over a 2-year period, contributed \$1,175,000, by transferring monies from the City's General Fund and Water/Sewer Fund based on the number of employees to fund the reserve, however, claims were higher than anticipated in fiscal year 2013.

Fiscal year 2014 estimated contributions total \$5,499,401, and expenses total \$5,505,785, of which \$4.6 million is anticipated claims. Ending net assets at 9/30/2014 is anticipated to be \$514,087, shy of the \$955,000 reserve target. Through the City's wellness program established to mitigate health care costs, the City believes these efforts will reduce future claims, resulting in an ending net assets number near the targeted reserves.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
OPERATING REVENUES				
INTEREST INCOME	\$ 243	\$ 100	\$ 500	\$ 490
CONTRIBUTIONS	4,876,018	5,666,167	5,170,914	5,499,401
TRANSFERS	500,000	675,000	675,000	
TOTAL	5,376,261	6,341,267	5,846,414	5,499,891
OPERATING EXPENSES				
CLAIMS AND FEES	5,199,573	5,815,923	5,649,715	5,485,785
MISCELLANEOUS	42,614	60,000	20,000	20,000
TOTAL	5,242,187	5,875,923	5,669,715	5,505,785
REVENUES OVER (UNDER) EXPENSES	134,074	465,344	176,699	(5,894)
BEGINNING NET ASSETS	209,208	343,282	343,282	519,981
ENDING NET ASSETS	\$ 343,282	\$ 808,626	\$ 519,981	\$ 514,087

**MEDICAL SELF INSURANCE FUND - 99
REVENUES AND EXPENSES
FY 2014 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
099-0000-356.00-00	INTEREST INCOME	243	100	500	490
*INTEREST		243	100	500	490
099-0000-358.50-01	CITY AND EMPLOYEE CONTRIBUTIONS	4,765,609	5,597,197	4,915,590	5,412,972
099-0000-358.50-02	RETIREE AND COBRA CONTRIBUTIONS	77,297	68,970	76,231	86,429
099-0000-358.99-00	MISCELLANEOUS	33,112		179,093	
*CONTRIBUTIONS		4,876,018	5,666,167	5,170,914	5,499,401
099-0000-359.09-00	TRANSFER FROM FUND 030	85,000	114,750	114,750	
099-0000-359.99-00	TRANSFER FROM FUND 010	415,000	560,250	560,250	
*TRANSFERS		500,000	675,000	675,000	
	TOTAL	5,376,261	6,341,267	5,846,414	5,499,891

EXPENSES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
099-1040-555.10-01	ADMINISTRATIVE FEE	866,383	1,053,123	734,215	842,907
099-1040-555.10-08	HEALTH PORTABILITY ACT				57,426
099-1040-555.10-02	MEDICAL INSURANCE CLAIMS	4,333,190	4,762,800	4,915,500	4,585,452
*CLAIMS		5,199,573	5,815,923	5,649,715	5,485,785
099-1040-556.28-00	WELLNESS PROGRAM	42,614	60,000	20,000	20,000
*MISCELLANEOUS SERVICES		42,614	60,000	20,000	20,000
	TOTAL	5,242,187	5,875,923	5,669,715	5,505,785



THIS PAGE INTENTIONALLY LEFT BLANK

COMPONENT UNITS

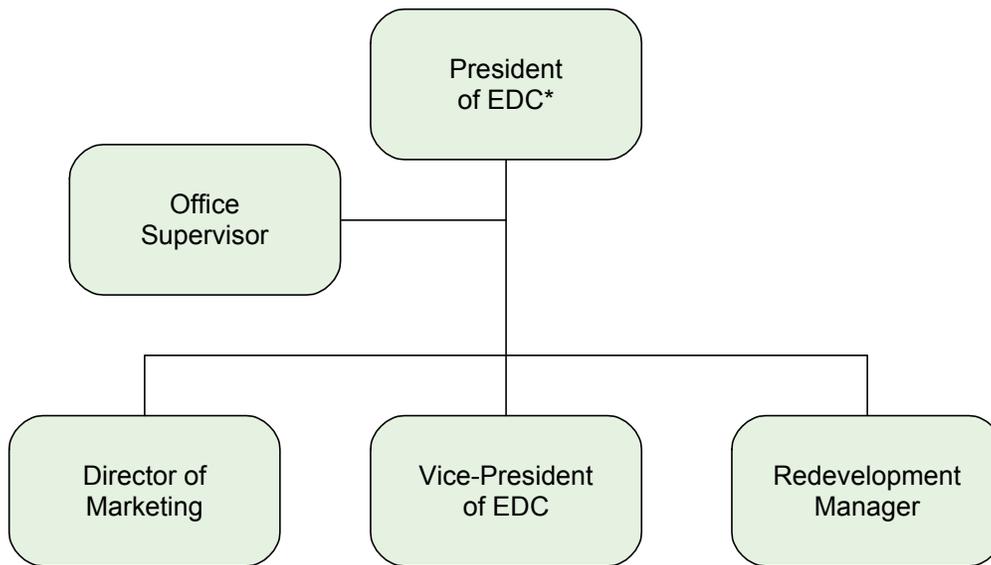
The City of Pearland has three entities that are considered component units of the City. They are the Pearland Economic Development Corporation (P.E.D.C.), Tax Increment Reinvestment Zone #2 (TIRZ), and the Development Authority of Pearland. The P.E.D.C. is the only entity that requires budget approval by the City. Thus, it is the only component unit included in the Citywide summary.

A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

PEARLAND ECONOMIC DEVELOPMENT CORPORATION

MISSION STATEMENT

The Pearland Economic Development Corporation (PEDC) is committed to enhancing our community's economic vitality through the attraction, retention and expansion of primary employers. PEDC works to ensure our business climate and built environment¹ strongly support these efforts by focusing on aesthetics, infrastructure, quality of life, image, workforce and quality development, and redevelopment of key Pearland districts and corridors.



*Reports to the City Manager & PEDC Board

¹Built environment refers to human-made (non-natural) improvements such as infrastructure, buildings, parks, etc.

PEARLAND ECONOMIC DEVELOPMENT FUND - 15
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2014 ADOPTED BUDGET

OVERVIEW

The Pearland Economic Development Corporation (P.E.D.C.) was created in 1995 by the voters under the Texas Development Corporation Act of 1979. The Corporation is financed by additional sales tax of a half-cent. State law allows the City to collect this sales tax to assist in the promotion, enhancement, and development on behalf of the City.

The Board of Directors are appointed by and serve at the discretion of the City Council. City Council approval is required for annual budgets and bonded debt issuance. The role of the Corporation is to provide guidance and funding for the operations of the City's economic development program and provide business incentives to support and promote the growth and diversification of the City's economic base. Various programs run through the Economic Development Department.

Fund balance at 9/30/14 after reserves for debt payoff is \$10,902,820.

	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
OPERATING REVENUES				
Sales Tax	\$ 7,337,389	\$ 7,496,477	\$ 8,068,589	\$ 8,673,733
Interest Income	34,160	27,009	36,937	38,500
Miscellaneous	458,353	424,648	438,445	414,648
TOTAL	7,829,902	7,948,134	8,543,971	9,126,881
OPERATING EXPENDITURES				
Operating	1,019,048	1,478,900	1,358,527	1,738,407
Operating Transfers	165,638	216,440	214,333	178,782
Bond Payments	2,044,742	2,057,764	2,045,585	2,054,024
Inventory	3,495	5,000	2,464	5,000
Capital Outlay		5,000	5,000	48,000
TOTAL	3,232,923	3,763,104	3,625,909	4,024,213
REVENUES OVER/(UNDER) EXPENDITURES	4,596,979	4,185,030	4,918,062	5,102,668
OTHER FINANCING SOURCES (USES)				
Transfers in				
Capital Transfers Out		(3,148,493)	(2,625,920)	
Incentives	(375,441)	(2,152,000)	(1,677,600)	(2,794,889)
Bond Proceeds				
TOTAL	(375,441)	(5,300,493)	(4,303,520)	(2,794,889)
NET CHANGE IN FUND BALANCE	4,221,538	(1,115,463)	614,542	2,307,779
FUND BALANCE - BEGINNING (Before Reserves)	9,240,157	13,461,695	13,461,695	14,076,237
DEBT SERVICE RESERVES		(665,254)	(665,254)	(665,254)
DEBT PAY-OFF (Cumulative)	(1,467,478)	(2,966,773)	(3,081,196)	(4,815,942)
FUND BALANCE - ENDING	\$ 11,994,217	\$ 8,714,205	\$ 10,329,787	\$ 10,902,820

Fiscal Year 2012-2013 – Operating Revenues are projected to be \$8,543,971, \$595,837 higher than the amended budget. The increase over the amended budget is due to improvements in sales tax revenue, projected at \$8,068,589, \$572,112, or 7.6%, over the amended budget due to increasing consumer confidence and continued growth in the commercial/retail sector.

Operating Expenditures and Other Financial Uses for fiscal year 2012-2013 are projected to be \$7,929,429, \$1,134,168 less than the amended budget, mainly due to anticipated savings in business incentives and in the construction of Business Center Drive. Business Incentives are lower than anticipated by \$474,400, which is due to performance agreements not yet being met and contingency funding budgeted for unidentified potential projects that will not be used in fiscal year 2012-2013. \$2,625,920 is anticipated to be transferred to the capital project fund for Business Center Drive, \$522,573 less than the amended budget. A reserve of \$665,254 is set aside for debt service reserves associated with the 2010 bond sale for the CSI facility. Available fund balance at 9/30/2013 is \$10,329,787, after \$3,081,196 is reserved for pay-off of Series 2010 debt in 2015. This is \$1.6 million greater than budgeted.

Fiscal Year 2013-2014 – Operating Revenues are estimated to be \$9,126,881, of which \$8,673,733, or 95%, is from sales tax remittances. Sales tax is estimated to increase by \$605,144, or 7.5%, from the fiscal year 2012-2013 projection. It increases by 18.2% over the fiscal year 2011-2012 actual. A total of \$414,000 budgeted in miscellaneous revenue is anticipated from rent payments from the CSI facility. Interest income is anticipated at \$38,500.

Operating Expenditures and Other Financial Uses totaling \$6,819,102 are \$1,110,327, or 14% greater than the fiscal year 2012-2013 projection. Operating Expenditures include \$2.1 million for bond payments and \$178,782 in transfers, which include operating costs for office space in the University of Houston-Pearland Campus. Lease cost for the office space is also included in the budget. Remaining expenditures cover staff and economic development, retention and development programs. Other Financing Uses of \$2,794,889 are \$1.5 million less than the fiscal year 2012-2013 projection as there is no capital transfer budgeted for fiscal year 2014. Total Revenues over total Expenditures is \$2,307,779 and is available for capital projects and business incentives.

Available fund balance at 9/30/14 is estimated to be \$10,902,820, a draw-down of available fund balance by \$573,033, after \$4,815,942 is reserved for Debt Pay-Off. The goal is to set aside 20% of sales tax annually so that by 2015 the Corporation can call and pay off the Series 2010 bonds, estimated at \$6.735 million.

**PEARLAND ECONOMIC DEVELOPMENT FUND - 15
REVENUES
FY 2014 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
015-0000-350.02-01	SALES TAX	7,337,389	7,496,477	8,068,589	8,673,733
*SALES TAXES		7,337,389	7,496,477	8,068,589	8,673,733
015-0000-356.00-00	INTEREST	27,991	27,009	36,937	38,500
015-0000-356.06-00	UNREALIZED CAPITAL GAINS	6,169			
*INTEREST		34,160	27,009	36,937	38,500
015-0000-358-04-00	BUILDING RENT	414,000	414,000	414,000	414,000
015-0000-358-15-00	SALE OF PROPERTY	2,313			
015-0000-358.99-00	MISCELLANEOUS	42,040	10,648	24,445	648
*MISCELLANEOUS		458,353	424,648	438,445	414,648
	TOTAL	7,829,902	7,948,134	8,543,971	9,126,881

**PEARLAND ECONOMIC DEVELOPMENT FUND - 15
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT
FY 2014 ADOPTED BUDGET**

EXPENDITURES BY DEPT/DIVISION	FY 2012 Actual	FY 2013 Amended Budget	FY 2013 Year End Projection	FY 2014 Adopted Budget
Salaries & Wages	413,481	514,287	436,417	564,543
Materials & Supplies	5,216	7,250	6,972	7,750
Maintenance, Buildings & Grounds	1,100	2,000	2,000	2,000
Equipment Maintenance	11,790	7,600	6,600	7,600
Services	587,461	947,763	906,538	1,156,514
Incentives	375,441	2,152,000	1,677,600	2,794,889
Transfers	165,638	3,364,933	2,840,253	178,782
Bond Payments	2,044,742	2,057,764	2,045,585	2,054,024
Inventory	3,495	5,000	2,464	5,000
Capital		5,000	5,000	48,000
TOTAL	3,608,364	9,063,597	7,929,429	6,819,102

STAFFING BY CLASSIFICATION	FY 2012 Actual	FY 2013 Amended Budget*	FY 2013 Year End Projection	FY 2014 Adopted Budget
President of EDC	1	1	1	1
Vice-President of EDC	1	1	1	1
Director of Marketing	1	1	1	1
Old Townsite ED Coordinator	1	1		
Redevelopment Coordinator			1	1
Office Supervisor	1	1	1	1
TOTAL	5	5	5	5

*Same as Adopted Budget, unless where noted

PEARLAND ECONOMIC DEVELOPMENT CORPORATION FUND – FUND 15

GOALS

- ◆ Design and execute effective marketing strategies that promote Pearland to ensure its place in the region as a cornerstone of future development.
- ◆ Attract high-wage professional employment opportunities that diversify Pearland's economic base and facilitate the expansion and retention of existing Pearland businesses.
- ◆ Align workforce and educational systems so that training programs match the high-growth industry skill and occupational demands.
- ◆ Invest in transportation and infrastructure projects that result in available shovel-ready sites for new and expanding businesses.
- ◆ Actively pursue redevelopment efforts resulting in continued improvement and investment in Pearland. These efforts should improve the appearance and enhance the image of Pearland to its citizens and to individuals outside the area.

FISCAL YEAR 2013 ACCOMPLISHMENTS

- ◆ In FY 2012/13 to date we have opened 25 business recruitment projects and hosted 26 meetings with new potential primary employers. Major announcement included Dover Energy building a 150,000 square foot office and manufacturing facility that will bring 200 new jobs to our community.
- ◆ In FY 2012/13 to date we have opened 9 business retention and expansion projects. Conducted 41 meetings with existing employers.
- ◆ In FY 2012/13 BizConnect has conducted 12 visits to date. Chamber is working with staff to develop a welcome packet for new employees of Ref-Chem, Kelsey-Seybold, Merit and Dover.
- ◆ PEDC worked with the City on the extension of Business Center Drive which will provide access to 86 acres of undeveloped commercial property. The roadway will provide alternative access to the interchange of Broadway and 288.
- ◆ PEDC successfully led the effort to create a management district in the 288 corridor to improve the overall appearance of the corridor.
- ◆ Continued to work with the City and Lower Kirby Management District on the utilization of the TxDOT drainage ditch for a regional detention solution. TxDOT has given preliminary approval for the City to utilize drainage channel. City Council in 2013 also approved the form based code for the Lower Kirby area as part of the City's comprehensive plan.
- ◆ Completed a six month process resulting in a new economic development strategic plan for the community called Pearland Vision 20/20. The plan, which focuses on nine strategic areas, was approved unanimously by the project Steering Committee, PEDC and City Council.
- ◆ Developed a new mission statement for the PEDC that is reflective of the various elements of the new strategic plan. The final mission statement was approved by the PEDC Board of Directors at their May 23, 2013 meeting.

FISCAL YEAR 2014 OBJECTIVES

- ◆ Begin implementation of the Pearland Vision 20/20 Strategic Plan.
- ◆ Recruit prospective new primary employers to the community.
- ◆ Provide existing primary employers assistance including expansion assistance, access to local and state resources and regulatory compliance.
- ◆ Continue the BizConnect call program on Pearland's primary employers.
- ◆ Provide assistance to developers looking to make investments in our community.
- ◆ Continue to implement the strategies and tactics from our marketing plan that strategically focuses on marketing to Pearland's targeted industries.
- ◆ Increase awareness of Pearland as a business destination in the greater Houston metropolitan area by bringing awareness to economic development successes through press releases, newsletter and social media.
- ◆ Complete a new economic development strategic plan.

PEARLAND ECONOMIC DEVELOPMENT CORPORATION FUND – FUND 15

PERFORMANCE MEASURES

		FY 2011 Actual	FY 2012 Actual	FY 2013 Projection	FY 2014 Target
Number of announced projects		7	10	5	7
	Attraction	5	6	4	5
	Retention	2	4	1	2
Number of new projects		77	46	55	44
	Attraction	56	24	25	25
	Retention	5	3	8	4
	Developers	16	19	22	15
New Projects by Industry:					
	Life Science	10	0	0	3
	Business/Professional Services	13	8	11	10
	Energy	0	0	0	2
	Manufacturing/Warehouse	37	18	17	20
	Developments	14	9	15	9
	Other	3	10	12	0
Number of Visits		141	111	110	105
	Attraction/Developments	84	72	70	70
	Retention	57	39	40	35

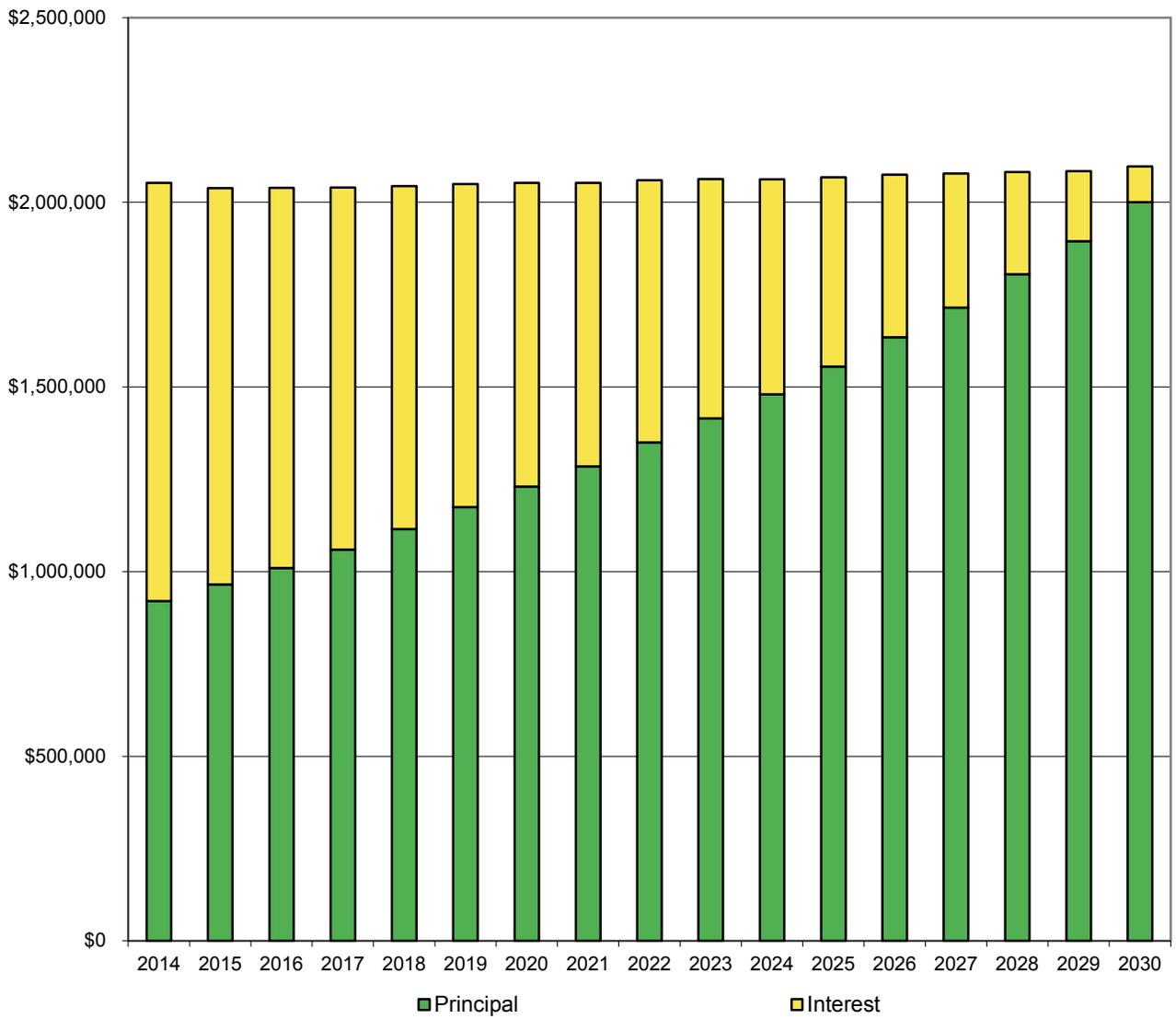
**PEARLAND ECONOMIC DEVELOPMENT CORPORATION
DEBT TO MATURITY**

Year	Principal	Interest	Total
2013-2014	\$920,000	\$1,132,524	2,052,524
2014-2015	\$965,000	\$1,073,143	2,038,143
2015-2016	\$1,010,000	\$1,029,185	2,039,185
2016-2017	\$1,060,000	\$980,161	2,040,161
2017-2018	\$1,115,000	\$928,737	2,043,737
2018-2019	\$1,175,000	\$874,285	2,049,285
2019-2020	\$1,230,000	\$822,455	2,052,455
2020-2021	\$1,285,000	\$767,808	2,052,808
2021-2022	\$1,350,000	\$710,088	2,060,088
2022-2023	\$1,415,000	\$647,766	2,062,766
2023-2024	\$1,480,000	\$582,233	2,062,233
2024-2025	\$1,555,000	\$513,141	2,068,141
2025-2026	\$1,635,000	\$440,158	2,075,158
2026-2027	\$1,715,000	\$363,366	2,078,366
2027-2028	\$1,805,000	\$277,029	2,082,029
2028-2029	\$1,895,000	\$189,301	2,084,301
2029-2030	\$2,000,000	\$97,208	2,097,208
TOTAL	\$23,610,000	\$11,428,587	\$35,038,587

Series	Principal Amount Outstanding
Series 2005	7,540,000
Series 2006	9,075,000
Series 2010*	6,995,000
TOTAL	\$23,610,000

* Variable Interest Rate
Every 6 months interest rate is reset.

**PEARLAND ECONOMIC DEVELOPMENT CORPORATION
DEBT TO MATURITY**



**PEARLAND ECONOMIC DEVELOPMENT CORPORATION DEBT
FY 2014 ADOPTED BUDGET**

DUE DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING 9/30/2014
3/1/2014	SERIES 2005	11,005,000		161,869	161,869	7,095,000
9/1/2014			445,000	161,869	606,869	
	Fiscal Year Total		445,000	323,738	768,738	7,095,000
3/1/2014	SERIES 2006	10,235,000		216,834	216,834	8,860,000
9/1/2014			215,000	216,834	431,834	
	Fiscal Year Total		215,000	433,669	648,669	8,860,000
3/1/2014	SERIES 2010	7,685,000		187,559	187,559	6,735,000
9/1/2014			260,000	187,559	447,559	
	Fiscal Year Total		260,000	375,118	635,118	6,735,000
TOTAL			920,000	1,132,524	2,052,524	22,690,000

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As of 9/30/13	Annual Requirements	
New Money	3.5%, 4%, 5%, 4.1%	2005	11,005,000	7,540,000	3/1/2014	161,869 Interest
Bond Series 2005	4.125%, 4.2%, 4.25%	2026			9/1/2014	161,869 Interest
					9/1/2014	445,000 Principal
New Money	5%, 4.5%, 4.25%, 4.375%	2007	10,235,000	9,075,000	3/1/2014	216,834 Interest
Bond Series 2006	4.5%, 4.75%	2030			9/1/2014	216,834 Interest
					9/1/2014	215,000 Principal
New Money	5.111%, 5.144%, 5.1119%	2010	7,685,000	6,995,000	3/1/2014	187,559 Interest
Bond Series 2010*	5.406%, 5.36%, 5.048%	2030			9/1/2014	187,559 Interest
					9/1/2014	260,000 Principal
TOTAL			28,925,000	23,610,000		2,052,524

*Variable interest rate.
Every 6 months, interest rate is reset.



THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF PEARLAND FIVE-YEAR FORECAST FISCAL YEARS 2014 - 2018

EXECUTIVE SUMMARY

The Financial Forecast for the City of Pearland over a five-year timeframe includes the City's Debt Service (DS) Fund, General (GF) Fund, Water and Sewer (W&S) Fund and Pearland Economic Development Corporation (PEDC). This is an update to the City's annual comprehensive and integrated forecast of these funds based on a set of assumptions and is intended to:

- ◆ Provide insight into the long-term financial implications of current policies, programs, and priorities;
- ◆ Provide an understanding of available funding, financial risk, assess the likelihood that services can be sustained, assess the level at which capital investment can be made, identify future commitments and resource demands, and identify variables that may cause changes in the level of revenues;
- ◆ Provide an early warning system for potential problem areas to watch where alternative strategies may need to be developed or where issues can be proactively addressed and planned for;
- ◆ Assist in strategic decision-making and long-range planning efforts by allowing City Council, management, and departments to see how programs fit within the overall context of City finances; and
- ◆ Provide City Council and City management a meaningful tool in establishing priorities, allocating resources, and providing direction and strategies in the administration of City government.

The forecast does this by building upon the adopted 2013-2014 budget and projects future resources and expenditures based upon known reasonable trends, and continuing the City's current services and service levels. The forecast for each fund also incorporates the debt and operating costs associated with capital improvement projects in the City's Five-Year Capital Improvement Program (CIP). Thus, these forecasts provide City Council and management the opportunity to "gaze" into the future based on today's and past decisions, and apply strategies and sound fiscal management to maintain the strong financial health of the City.

This forecast is not intended as a budget. Rather, it is a prediction, based on a set of well-reasoned assumptions, upon which policy and strategy may be formulated. The forecast is a vital component of the City's financial management strategy.

OVERVIEW

The Debt Service, General Fund, Water & Sewer Fund and PEDC forecasts form the "core" of this forecast.

The DS Fund accounts for the issuance of debt and provides for the payment of debt principal, interest and tax rebates to in-city municipal utility districts. In this fund an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements.

The GF is the general operating fund of the City and is used to account for all financial activity not reflected in other funds. The fund consists of the following major departments: Police, Fire, EMS, Public Works, Parks & Recreation, Community Services, Engineering & Capital Projects and Administrative Services.

The W&S Fund includes water and sewer system operations and is operated in a manner similar to private business enterprises, where services to the public are financed primarily through user charges. This fund consists of the following major functions: Wastewater Treatment, Water Production, Water Distribution and Collection, Water & Sewer Construction and Billing and Collections.

The PEDC, established in 1995 by the voters under the Texas Development Corporation Act of 1979, provides guidance and funding for the operations of the City's economic development program, and provides business incentives to support and promote the growth and diversification of the City's economic base.

It is important to note that the numbers in these five-year forecasts are estimates based on various assumptions and are not representation of fact. The picture reflected in this forecast portrays a scenario if all assumptions hold true. Therefore, the importance of the forecasts lies not in the numbers, but in the discussion it encourages on the policy issues and strategies that can be implemented in the event these scenarios become reality.

Based upon these assumptions, the forecast shows that the City will be able to accomplish the following:

- ◆ Fund existing services at current service levels
- ◆ Meet current and future anticipated debt service obligations
- ◆ Fund a Five-Year Capital Improvement Program and associated operating expenditures
- ◆ Meet cash reserve and bond coverage requirements
- ◆ Meet a 10% reserve policy in the DS Fund
- ◆ Operate and maintain new, and existing City facilities
- ◆ Maintain business incentives to attract capital investments to the City

However, in order to do so,

- ◆ The total tax rate would need to increase from the current rate of \$0.7051 to \$0.7550 per \$100 valuation, a \$0.0499 tax rate increase.
- ◆ Revenue increases are not needed in fiscal year 2014 in the water/sewer fund. However, in fiscal year 2015 a 2% increase may be needed in order to meet cash reserve and bond coverage requirements. Additional revenue increases may be needed in fiscal years 2017 and 2018 of 5% and 4%. City Council may choose to enact smaller rate increases sooner vs. big rate increases in specific years.

The forecast does not assume State legislative changes to Property Taxes or Appraisals, nor assumes any future Federal or State mandates. If these were to occur during the Five-Year period, there could be an adverse impact.

FORECAST METHODOLOGY

As part of the formulation of these forecasts, the forecast methodology includes estimating the future values of revenues and expenditures. The forecast provides an estimate of how much revenue will be needed/required in order to meet expenditures and reserve and bond coverage requirements over the forecast period. The value of forecasts is in estimating whether, given assumptions about financial policies and economic trends, the City will have sufficient resources to meet the resource requirements of ongoing, planned or mandated programs.

In the City's forecasts, there are a mixture of methodologies, including historical and factual information, knowledge of anticipated events, and judgment. The methodologies incorporate information gathered on anticipated population growth and building permits. Anticipated sales tax from retail sales, anticipated valuations, and other variables were identified to try to minimize the risk of overstating or understating revenue.

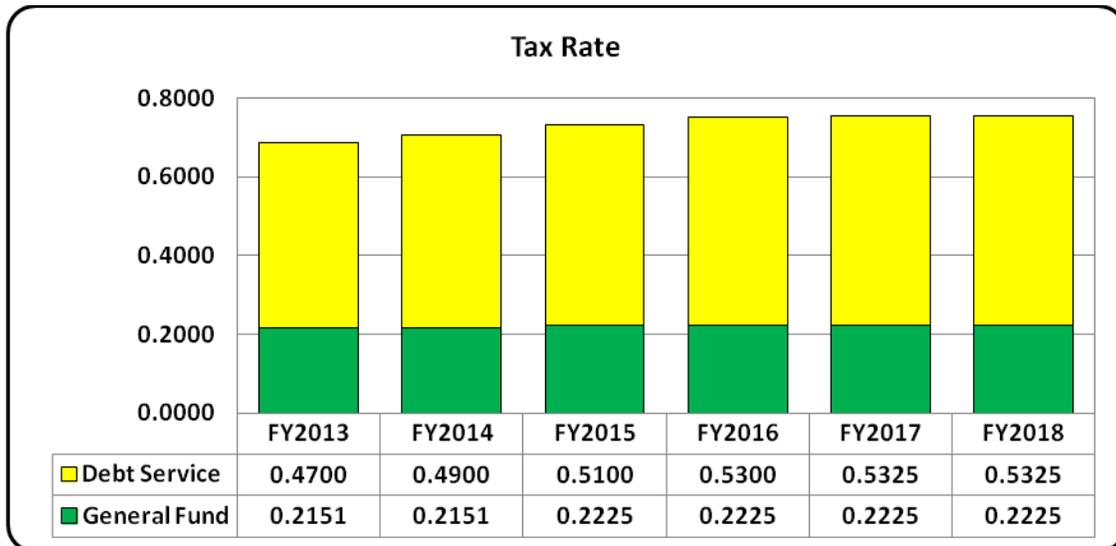
Much like revenue, the expenditure projections for the GF and W&S Fund are based on historical trends, anticipated events, assumptions about the future, and other judgments staff deemed appropriate. Salary projections are based on anticipated merit and salary adjustments, and benefits were broken out separately to account for the aberrant behavior of certain benefits, such as TMRS and health care benefits. The City may attempt to enact some controls to prevent the anticipated growth of operating expenses, but such controls are assumed in the plan. The DS Fund expenditure forecast is based upon current principal and interest debt service payments, future debt issuance, MUD rebates and debt from the annexation of MUD 4 in December 2012.

INDIVIDUAL FUND OVERVIEWS

Tax Rate

In fiscal year 2014 the adopted tax rate of \$0.7051 allocates \$.2151 or 31% to the General Fund and \$.4900 or 69% to the Debt Service Fund. The chart below presents the total tax rate required to meet all obligations and the allocation between Debt Service and O&M.

By 2018 the total tax rate is \$0.7550, 29% to the General Fund and 71% to the Debt Service Fund, an increase of 3% to the General Fund and a 9% increase to the Debt Service Fund. There are no tax rate increases to the Debt Service Fund or the General Fund in fiscal year 2014.



Debt Service Fund

The Debt Service Fund can meet all current and future obligations based on the City's 2014-2018 Five-Year CIP. The issuance of debt is factored in based on the Five-Year CIP and pending GO and CO issuance. The outcome of any major projects bid at a later date, which may not be incorporated into this forecast, will be incorporated into future forecasts.

In order to fund these obligations, the Debt Service tax rate will need to increase from the fiscal year 2014 tax rate of \$0.4900 to \$0.5325, which approximates the tax analysis prepared during the bond package discussions. From fiscal year 2014 to fiscal year 2018, total revenues are anticipated to increase on average 7% per year.

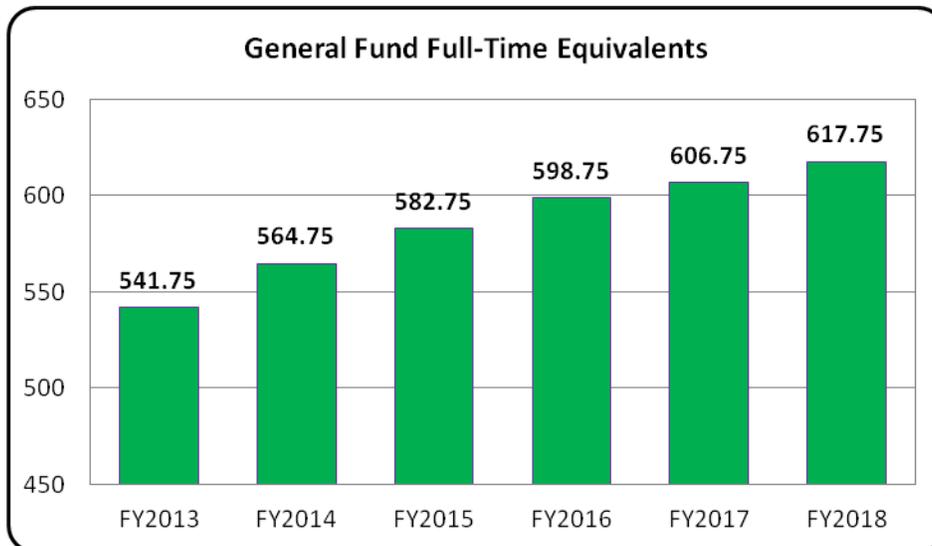
Fiscal year 2014, the City is above the 10% reserve policy. The 2014 ending fund balance is projected to be \$3.5 million, \$635 thousand over a 10% reserve. As such, the City is drawing down fund balance in 2014 to use reserves on hand in order to minimize the impact to the taxpayer. For all fiscal years through 2018, the fund balance remains above the reserve policy and by 2018 the DS Fund ending balance is above the reserve policy by \$427 thousand. Possible uses of these funds could be to lower the tax rate or absorb new debt from a new voted bond referendum.

Key assumptions are included behind the Revenue and Expenditure Schedules.

General Fund

The General Fund can fund current services and anticipated operating expenditures from completed CIP projects. The General Fund meets reserve requirements. The fund is structurally balanced, whereby recurring revenues are funding recurring expenditures. The policy reserve requirement of 2 months recurring operating expenditures grows from \$9.7 million in 2014 to \$11.4 million by 2018, an increase of \$1.8 million. In order to fund these services and meet policy requirements, the O&M tax rate will increase from \$0.2151 in 2014 to \$0.2225 in the following fiscal year through 2018, a \$0.0074 increase. A portion of the tax rate increase required in the General Fund is just to maintain reserve requirements.

Full-time equivalents will increase from 541.75 in fiscal year 2014 to 617.75 by fiscal year 2018, an increase of 67 positions or 14.0% over the five-year period or 2.4% annually. Population is expected to increase 3.1% annually, not including the day-time or weekend populations from continued retail development.



Increase in the number of positions by 2018 includes 24 positions associated with completed CIP for base services and growth. Some of the CIP staff additions include 2 associated with the Trails Connectivity Project in 2015, 1 for Max Road Sports Complex in 2015, 1 for Centennial Park Phase II in 2015, 7 for Shadow Creek Ranch Park in 2015, 9 for Fire Station #7 in 2016 and 4 for the Nature Center in 2018.

Operating expenditures from completed CIP total \$1.5 million in 2015, increasing to \$3.3 million in 2018. Fiscal year 2015 includes Cowart Creek Detention, Lower Kirby Detention, Max Road Sports Complex Phase I, Trail Connectivity, Shadow Creek Ranch Park Phase I, Centennial Park Phase II, Fire Station 2 and 3 Reconstruction, Max Road, Fite Road, and County Road 403.

Property and Sales Tax are a major revenue component funding these expenditures. Revenues from property tax, as a percent to total revenues, are 19.6% in fiscal year 2014 and increase to 20.3% in fiscal year 2018 with an increase in the O & M tax rate, offset by an increase in revenue from the TIRZ, going from \$6.9 million in 2014 to \$10.5 million in 2018. This revenue is needed to fund increasing cost of services.

Sales tax receipts, as a percent to total revenues, increase from 28.7% in 2014 to 29.4% in 2018. The City is projected to maintain a moderate increase in sales tax in fiscal year 2014 through 2018; a 6% increase is projected each year, mainly due to an anticipated conservative increase in consumer spending and the opening of smaller establishments.

Key assumptions are included behind the Revenue and Expenditure Schedules.

Water & Sewer Fund

The Water & Sewer Fund can meet all of its operating expenses, annual debt service, and bond coverage requirements of 1.4 times net operating revenues. Cash reserve requirement of 25% is met in all years of the forecast. Strategies used in the generation of the forecast are aimed to ensure that the fund is self-supporting.

No water and sewer rate increase is needed in 2014 due to using cash on hand to fund capital improvement projects and to buy down debt. In 2015 a 2% revenue increase is needed, as well as a 5% and 4% increase in 2017 and 2018. The increase is based on major capital improvements for surface water and wastewater treatment. Council may choose to implement smaller rate increases sooner for fiscal year 2017 and 2018.

The utility system users generate the revenues that support the system. Annual revenues by 2018 total \$41.2 million, an increase of \$8.9 million from fiscal year 2014, and include growth in the number of connections, as well as two revenue increases needed. The growth in the number of connections average 3.1% over the five-year forecast.

Operating expenditures increase to \$38.3 million, up \$7.2 million from \$31.1 in fiscal year 2013. Debt service increases by 62.4% over the forecast period, from \$10.0 million in fiscal year 2014 to \$16.3 million in fiscal year 2018. Operating expenses increase by \$777 Thousand over the forecast period, which equates to 1.1% annually. Purchase of surface water increases by \$268 thousand and personnel costs by \$615 thousand.

With the implementation of the rate increases included in the forecast, the system can continue to be self-supporting and financially sound.

Pearland Economic Development Corporation (PEDC)

The PEDC can fund its current operations, as well as provide incentives to attract capital investment to add to Pearland's tax base and to bring new jobs to the City. Through the forecast period, the unreserved ending fund balance increases by \$10.1 million, or 98%, from \$10.3 million in fiscal year 2013 to \$20.4 million in fiscal year 2018.

Sales tax revenue is a major component of funding for the Corporation. Revenues from sales taxes increase by 26% through the forecast period, from \$8.7 million in fiscal year 2014 to \$11.0 million in fiscal year 2018. For each year of the forecast, sales tax revenues are 95% to 96% of the total revenue each year.

The available balance can be used to fund infrastructure projects. Throughout the forecast, no projects were identified and none are included.

RECOMMENDATIONS

- Maintain recommended fund balance and cash reserve requirements.
- Be selective about future service additions.
- Continue emphasis on efficient use of existing resources.
- Continue emphasis on cost containment measures.
- Continue marketing efforts in order to expand the tax base – property and sales tax.
- Continue to review capital projects timing in order to build when needed and not before.
- Continue to look at other funding sources for capital improvements to leverage City dollars such as grants, developer agreements, inter-local agreements, etc.

CONCLUSION

The proposed forecast is conservative and only includes developments that are anticipated based on current knowledge. If certain economic development projects are successful and come to fruition, or if new developments not currently known take place, then this forecast will substantially change. This forecast will be updated regularly as any new developments that will impact revenue or expenditures are identified as "concrete," or likely to happen.

There are external factors outside of the City, such as the legislature, anticipated TxDOT funding of capital projects, weather, that could impact the forecast and significantly affect the City's ability, despite a prudent financial plan in place, to continue to provide the highest quality service and provide for those capital projects which provide a high quality of life. Our objective was to provide City Council and management a prudent financial plan in order to make decisions to benefit our current and future residents.

**CITY OF PEARLAND
DEBT SERVICE FUND
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Revenues						
Property Taxes	24,469,445	26,251,000	28,424,286	31,024,827	32,854,738	34,709,889
Property Taxes MUD 4	687,100					
Delinquent Taxes	205,000	215,331	231,009	250,134	273,018	289,122
Penalty & Interest	185,000	185,968	199,508	216,025	235,789	249,696
Lease Income/Capitalized Int	786,075	776,242	764,408	751,327	733,263	712,737
Interest Income	23,595	24,000	25,000	26,000	27,000	28,000
Annexation/Bond Proceeds	1,163,891					
Transfers from Fund 30	277,127	277,127	277,127	277,127	277,127	277,127
Transfers from Fund 30-MUD4		182,040	179,440	176,710	173,850	170,860
Transfers from CIP	23,154					
Transfers from Fund 10	161,445	159,272	156,844	154,160	150,454	146,242
Total Revenues	\$27,981,832	\$28,070,980	\$30,257,622	\$32,876,310	\$34,725,240	\$36,583,673
Expenditures						
Current Debt Service (P&I)						
Principal	9,435,000	9,995,000	10,000,000	10,475,000	10,160,000	10,620,000
Interest	12,543,248	12,002,514	11,586,939	11,127,871	10,674,920	10,228,507
Future Debt Issuances						
General Obligation 2013 - 30		620,330	623,921	623,378	622,409	621,016
General Obligation 2014 - 30			1,244,645	1,239,849	1,244,010	1,242,346
General Obligation 2015 - 30				1,259,525	1,262,345	1,259,121
General Obligation 2016 - 30					2,126,486	2,126,586
General Obligation 2017 - 30						1,355,817
CO's Series 2013 - 30		182,694	184,813	181,888	183,850	185,588
CO's Series 2014 - 30			306,227	304,943	305,631	306,044
CO's Series 2015 - 30				912,765	913,945	910,765
CO's Series 2016 - 30					359,703	357,004
MUD 4 Annexation of Debt	1,690,000	227,550	224,300	220,888	217,313	213,575
Current Lease/Purchase (P&I)	912,802	912,801	912,801	646,196	479,302	247,850
Future Lease/Purchase		433,024	542,887	662,644	863,970	991,397
Escrow Agent/Issuance	0					
MUD Rebates	4,057,682	4,436,038	4,749,358	5,050,197	5,221,313	5,377,287
Arbitrage Services	34,705	22,070	25,105	27,605	30,105	32,605
Fiscal Fees	9,875	10,875	11,875	12,875	13,375	13,775
Total Expenditures	\$28,683,312	\$28,842,896	\$30,412,871	\$32,745,624	\$34,678,677	\$36,089,283
Revenues Over(Under) Expenditures	(701,480)	(771,916)	(155,249)	130,685	46,563	494,389
Beginning Fund Balance	4,992,480	4,291,000	3,519,086	3,363,837	3,494,522	3,541,085
Ending Fund Balance	\$4,291,000	\$3,519,084	\$3,363,837	\$3,494,522	\$3,541,085	\$4,035,474
10% Reserve Requirement	2,868,331	2,884,289	3,041,287	3,274,562	3,467,868	3,608,928
Amount over 10% Reserve	1,422,669	634,796	322,550	219,959	73,217	426,546
DS Tax Rate	0.4900	0.4900	0.5100	0.5300	0.5325	0.5325
DS Tax Rate Change	0.0200	0.0000	0.0200	0.0200	0.0025	0.0000
General Obligation		17,600,000	17,400,000	28,650,000	18,270,000	735,000
Certificates of Obligation		4,330,000	12,600,000	5,130,000		315,000

**CITY OF PEARLAND
GENERAL FUND
FIVE-YEAR FORECAST SUMMARY**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Revenues						
Property Taxes	11,034,162	11,818,335	12,845,000	13,499,000	14,433,000	15,024,000
Sales Taxes	16,172,355	17,428,319	18,469,000	19,571,000	20,740,000	21,979,000
Franchise Fees	5,855,695	6,106,615	6,290,000	6,479,000	6,673,000	6,873,000
Licenses & Permits	2,726,978	2,877,117	3,139,000	3,234,000	3,333,000	3,436,000
Fines & Forfeitures	3,390,068	3,568,281	3,732,000	3,879,000	4,032,000	4,190,000
Charges for Service	12,428,649	13,175,835	14,327,000	15,541,000	16,578,000	17,613,000
Miscellaneous	602,751	575,362	615,000	669,000	747,000	859,000
Transfers in	3,743,503	3,709,547	2,608,000	2,638,000	2,692,000	2,748,000
Other Financing Sources	3,216,813	901,825	1,509,000	1,476,000	738,000	1,300,000
Total Revenues	\$59,170,974	\$60,161,236	\$63,533,000	\$66,986,000	\$69,966,000	\$74,021,000
Expenditures						
General Government	6,926,365	9,047,711	8,977,000	9,634,000	9,849,000	10,002,000
Public Safety	31,856,493	31,408,747	31,796,000	32,643,000	32,808,000	34,285,000
Community Services	3,555,628	3,789,626	3,825,000	3,937,000	4,082,000	4,229,000
Public Works	8,832,754	9,386,098	8,473,000	8,671,000	8,874,000	9,079,000
Parks & Recreation	7,811,503	8,330,414	8,376,000	8,398,000	8,791,000	9,005,000
O&M for CIP			1,480,000	2,446,000	3,089,000	3,332,000
Total Operating Expenditures	\$58,982,743	\$61,962,596	\$62,927,000	\$65,729,000	\$67,493,000	\$69,932,000
Transfers Out	1,974,555	1,386,903	1,447,000	1,940,000	2,074,000	1,742,000
Total Expenditures	\$60,957,298	\$63,349,499	\$64,374,000	\$67,670,000	\$69,566,000	\$71,674,000
Revenues Over/(Under) Expenses	(1,786,324)	(3,188,263)	(842,000)	(683,000)	399,000	2,347,000
Beginning Fund Balance	17,571,942	15,785,618	12,597,000	11,756,000	11,072,000	11,472,000
Ending Fund Balance	\$15,785,618	\$12,597,355	\$11,756,000	\$11,072,000	\$11,472,000	\$13,819,000
Calculation of Fund Balance Policy:						
Ending Fund Balance	15,785,618	12,597,355	11,756,000	11,072,000	11,472,000	13,819,000
Less Policy Requirement	8,719,308	9,660,155	10,211,000	10,670,000	11,087,000	11,400,000
Excess funds available over policy	7,066,311	2,937,200	1,545,000	403,000	385,000	2,419,000
Tax Rate Variable:						
General Fund	0.2151	0.2151	0.2225	0.2225	0.2225	0.2225
Debt Service Fund	0.4900	0.4900	0.5100	0.5300	0.5325	0.5325
Total Tax Rate	0.7051	0.7051	0.7325	0.7525	0.7550	0.7550
Staffing Variable:						
Full-Time Equivalent Positions	541.75	555.75	571.75	589.75	606.75	613.75
FTE's with CIP	541.75	564.75	582.75	598.75	606.75	617.75
Employees Per 1,000 Population	5.76	5.29	5.29	5.43	5.51	5.61

**CITY OF PEARLAND
GENERAL FUND SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Property Taxes						
Current Taxes	10,741,614	11,523,680	12,400,792	13,024,574	13,937,093	14,503,193
Delinquent Taxes	100,000	100,000	161,332	173,611	182,344	192,193
Penalty & Interest	110,000	110,000	195,903	210,813	221,418	233,377
In Lieu of Property Taxes	82,349	84,655	87,195	89,810	92,505	95,280
MUD 5	199					
Total Property Taxes	\$11,034,162	\$11,818,335	\$12,845,220	\$13,498,809	\$14,433,359	\$15,024,042
Sales Taxes						
Sales Taxes	16,007,629	17,253,319	18,288,518	19,385,829	20,548,979	21,781,918
Mix Drink Taxes	164,726	175,000	180,250	185,658	191,227	196,964
Total Sales Taxes	\$16,172,355	\$17,428,319	\$18,468,768	\$19,571,487	\$20,740,206	\$21,978,882
Franchise Fees						
Gas	230,038	242,888	250,175	257,680	265,410	273,373
Electric	2,819,152	2,913,727	3,001,139	3,091,173	3,183,908	3,279,425
Telephone	288,845	295,000	303,850	312,966	322,354	332,025
Cable	1,236,151	1,310,000	1,349,300	1,389,779	1,431,472	1,474,417
Sanitation	1,281,509	1,345,000	1,385,350	1,426,911	1,469,718	1,513,809
Total Franchise Fees	\$5,855,695	\$6,106,615	\$6,289,813	\$6,478,508	\$6,672,863	\$6,873,049
Licenses & Permits						
Building Permit	1,222,460	1,304,000	1,343,120	1,383,414	1,424,916	1,467,663
Platting Fees	85,000	90,000	103,420	106,523	109,719	113,010
Beer Permits	14,840	20,000	20,600	21,218	21,855	22,510
Moving Permits	4,000	4,000	4,120	4,244	4,371	4,502
Peddlers & Solicitors	3,000	3,000	3,090	3,183	3,278	3,377
Health Certificate Fees	82,800	85,000	87,550	90,177	94,685	99,420
Wrecker Permits	4,380	4,500	4,635	4,774	4,917	5,065
Building Plan Check Fee	609,680	626,080	752,147	774,712	797,953	821,892
Occupancy Permits	7,600	8,000	16,117	16,601	17,099	17,612
Demolition Permits	1,225	1,300	1,339	1,379	1,421	1,463
Bldg. Site Work Permit	27,935	32,220	37,607	38,736	39,898	41,095
Alarm Permits	37,826	40,000	41,200	42,436	43,709	45,020
Health-Registration 2 Yr.	(75)					
Sign Permits	9,500	9,500	9,778	10,071	10,373	10,685
Ambulance Permit	11,300	13,300	11,639	11,988	12,348	12,718
Taxi Cab Permit	4,612	4,932	5,080	5,232	5,389	5,551
Temporary Structures	450	500	515	530	546	563
Recordation & Courier Fee	6,446	6,415	6,607	6,806	7,010	7,220
Miscellaneous	200	200	200	200	200	200
BP Plan & Zone Adjustment	20,950	21,200	21,836	22,491	23,166	23,861
Garage Sale Permits	37,769	38,000	39,900	41,895	43,990	46,189
Culvert Permits	500	800	800	800	800	800
Animal Licenses	31,700	32,000	32,960	33,949	34,967	36,016
Foster Home Inspection	1,950	1,950	1,970	1,989	2,009	2,029
Mowing Lien	5,986	3,330	3,430	3,533	3,639	3,748
Electrical Permits	114,700	124,400	134,312	138,341	142,492	146,766
Plumbing & Gas Permits	151,891	161,550	174,606	179,844	185,239	190,796
Mechanical Permits	155,900	166,300	201,468	207,512	213,737	220,150
Reinspec. Fee/Inspection	7,260	7,260	10,745	11,067	11,399	11,741
Fire Alarm	6,700	6,700	6,834	6,971	7,110	7,252
Fire Protection	900	950	979	1,008	1,038	1,069

CITY OF PEARLAND
GENERAL FUND SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Fire Sprinkler	9,205	9,500	9,785	10,079	10,381	10,692
Fire Sprinkler-Alteration	233	250	258	265	273	281
Fireworks	150	150	150	150	150	150
Irrigation	15,300	17,000	17,510	18,386	19,305	20,270
Swimming Pool	31,580	31,580	31,896	32,215	32,537	32,862
Dirt Grading Permit	1,125	1,250	1,263	1,275	1,288	1,301
Total Licenses & Permits	\$2,726,978	\$2,877,117	\$3,139,465	\$3,233,991	\$3,333,206	\$3,435,541
Fines & Forfeiture						
Fines & Forfeitures	3,169,358	3,327,826	3,460,939	3,599,377	3,743,352	3,893,086
Child Safety	24,296	25,000	25,500	26,010	26,530	27,061
Child Safety-Harris Co.	5,250	5,250	5,303	5,356	5,409	5,463
Commercial Carrier Fines	72,000	86,000	87,720	89,474	91,264	93,089
Time Efficiency	(6,500)	(6,890)	(7,097)	(7,310)	(7,529)	(7,755)
Animal Cruelty	350	350	350	350	350	350
Omnibase	17,556	17,600	20,766	21,596	22,460	23,359
State/Service Fee Recoup	107,758	113,145	138,438	143,975	149,734	155,723
Total Fines & Foreitures	\$3,390,068	\$3,568,281	\$3,731,918	\$3,878,828	\$4,031,570	\$4,190,376
Service Charges						
Ambulance Service Fee	2,760,234	2,960,000	3,078,400	3,201,536	3,329,597	3,462,781
Mud/Ems/Fire Collections	76,766	76,766	76,766	76,766	76,766	76,766
Strategic Ptr Agrmt/Fire,Ems	246,787	224,100	222,163	242,408	262,840	283,465
False Alarm Fee	65,804	76,000	78,280	80,628	88,691	97,560
Arrest Fees	5,266	5,500	5,665	5,835	6,010	6,190
Clear. Letter Fee	380	400	412	424	437	450
Subpoena	75	75	77	80	82	84
Offense Report Copies	66	70	72	74	76	79
Accident Report Copies	5,350	5,500	5,665	5,835	6,010	6,190
SRO Equipment	78,000	90,000	92,700	95,481	98,345	101,296
SRO Personnel	626,414	668,876	682,254	695,899	716,776	738,279
Non-Emergency EMS Service	5,725	5,725	5,782	5,840	5,898	5,957
Training Tuition	3,020	3,500	3,535	3,570	3,606	3,642
Training Recycling	1,071	1,100	1,111	1,122	1,133	1,145
Animal Shelter Fees	45,384	47,000	48,410	49,862	51,358	52,899
Events & Programs	535,994	595,994	690,874	709,290	728,259	747,796
Facility Rentals	103,033	103,033	107,154	111,440	115,898	120,534
Swimming Pool Fees	13,385	18,385	13,653	13,926	14,204	14,488
Natorium	105,372	117,225	119,570	121,961	124,400	126,888
Recreation Center Rentals	46,470	46,470	47,864	49,300	50,779	52,302
Recreation Center Memberships	1,078,577	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Facility Rental - U of H	480	700	714	728	743	758
Special Event Permit Fee	200	300	306	312	318	325
Miscellaneous	1,800	6,000	6,120	6,242	6,367	6,495
Engineering Inspect Fee	208,485	111,000	102,000	104,040	106,121	108,243
TIRZ Administration Fee	6,400,511	6,897,616	7,821,878	8,842,702	9,666,350	10,480,737
Permits Inspection Fee	8,000	8,500	8,925	9,371	9,840	10,332
Traffic Impact Analysis	6,000	6,000	6,300	6,615	6,946	7,293
Total Service Charges	\$12,428,649	\$13,175,835	\$14,326,650	\$15,541,289	\$16,577,852	\$17,612,976
Interest						
Interest Income	60,285	60,500	90,750	136,125	204,188	306,281
Total Interest	\$60,285	\$60,500	\$90,750	\$136,125	\$204,188	\$306,281

**CITY OF PEARLAND
GENERAL FUND SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Miscellaneous						
Building Rent	18,633	18,095	18,276	18,459	18,643	18,830
Other Victims Program	7,000	7,000	7,210	7,426	7,649	7,879
Street Light Charges	64,145	95,000	95,000	95,000	95,000	95,000
Recycle Revenue	59,616	69,500	70,890	72,308	73,754	75,229
N.S.F. Fees	4,000	4,000	4,080	4,162	4,245	4,330
Plat Copies	28	30	32	33	35	36
Reproduction/Xerox Copies	1,200	1,200	1,224	1,248	1,273	1,299
Sale Of Property	34,371	67,500	68,175	68,857	69,545	70,241
Waiver Of Encroachment	750	1,000	1,010	1,020	1,030	1,041
Jail Phone	1,000	1,000	1,030	1,061	1,093	1,126
Ambulance Permit App. Fee	3,750	4,125	4,249	4,376	4,507	4,643
Sign Revenue	32,214	31,412	32,354	33,325	34,325	35,354
Insurance Reimbursement	26,000					
Miscellaneous	200,000	215,000	220,375	225,884	231,531	237,320
MUD Annexation	89,759					
Total Miscellaneous	\$542,466	\$514,862	\$523,905	\$533,159	\$542,631	\$552,327
Grant, Issuance, Transfers						
From Fund 15	151,438	115,945	119,482	125,456	131,728	138,315
From Fund 18		21,000	21,420	21,848	22,285	22,731
From Fund 30	927,817	935,000	953,700	972,774	992,229	1,012,074
From Fund 42	150,665	272,032	289,694	433,126	441,789	450,624
From Fund 50	109,974					
From Fund 67	263,715	132,293	122,718			
From Fund 68	685,502	278,498	284,068	289,749	295,544	301,455
From Fund 70	17,227	21,844	22,281	22,726	23,181	23,645
From Fund 101	466,244	236,513	97,500	84,000	85,680	87,394
From Capital Project Fund	83,929					
From Fund 304		19,763	20,158			
Transfer From Fund 202	395,692	1,044,922	34,922	35,970	37,049	38,160
Transfer From Fund 203	406,495	506,398	516,526	526,856	537,394	548,141
From Fund 109	45,450	45,450	45,450	45,450	45,450	45,450
Transfer From Fund 200		79,889	79,889	79,889	79,889	79,889
Transfer From Fund 201	39,355					
Total Grant, Issuance, Transfers	\$3,743,503	\$3,709,547	\$2,607,808	\$2,637,845	\$2,692,219	\$2,747,878
Other Financing Sources						
Capital Lease Proceeds	3,216,813	901,825	1,508,500	1,476,000	737,500	1,300,000
Total Other Financing Sources	\$3,216,813	\$901,825	\$1,508,500	\$1,476,000	\$737,500	\$1,300,000
Total General Fund Revenues	\$59,170,974	\$60,161,236	\$63,532,797	\$66,986,041	\$69,965,594	\$74,021,352

**CITY OF PEARLAND
GENERAL FUND EXPENDITURES DETAIL
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
General Government						
City Council	103,306	116,297	125,748	127,857	130,015	132,189
City Manager	677,299	671,741	693,996	708,653	723,727	738,910
Human Resources	789,339	766,756	781,257	795,619	810,348	825,195
City Secretary	297,930	298,068	304,276	310,667	317,237	323,863
Legal	642,559	648,100	663,473	677,185	691,279	705,480
Information Technology	1,467,418	1,438,417	1,151,713	1,249,270	1,267,205	1,285,314
Finance	1,823,679	1,847,530	1,885,364	1,921,662	1,958,910	1,996,491
Other Requirements	1,007,512	2,978,913	3,026,386	3,074,687	3,123,832	3,173,836
Library	117,323	281,889	282,786	285,614	288,470	291,355
NEW POSITIONS			62,132	63,489	128,457	129,962
Lease for new ERP				419,100	409,200	399,300
Total General Government	\$6,926,365	\$9,047,711	\$8,977,130	\$9,633,802	\$9,848,680	\$10,001,894
Public Safety						
Administration		1,226,111	1,250,519	1,272,510	1,295,049	1,317,766
Patrol		10,697,000	10,939,466	11,168,312	11,403,592	11,640,903
Investigations		1,841,512	1,716,569	1,753,985	1,792,461	1,831,273
Community Service		843,459	804,135	821,709	839,780	858,010
Support Services		1,874,887	1,925,017	1,966,202	2,008,537	2,051,221
Jail		1,114,003	1,136,752	1,161,976	1,187,917	1,214,089
Commercial Vehicle Enfcmnt		223,344	228,066	233,013	238,097	243,229
SRO		1,081,279	1,105,622	1,129,963	1,154,994	1,180,239
Traffic Enfcmnt/Motorcycles		875,709	828,330	846,570	865,324	884,253
Special Investigations		546,902	534,345	546,067	558,121	570,279
Training		103,399	104,433	105,477	106,532	107,597
Police	19,017,464	20,427,605	20,573,255	21,005,784	21,450,405	21,898,859
Fire	8,041,201	5,424,395	6,101,662	6,160,572	5,515,904	6,173,095
Fire Marshal	669,626	650,156	633,331	646,582	660,197	673,939
Emergency Management	44,030	53,020	53,550	54,086	54,627	55,173
Emergency Medical Svcs	4,084,172	4,853,571	4,185,743	4,268,285	4,353,054	4,438,587
NEW POSITIONS			248,529	507,908	773,588	1,045,265
Total Public Safety	\$31,856,493	\$31,408,747	\$31,796,070	\$32,643,217	\$32,807,775	\$34,284,918
Community Services						
Community Development						
Administration	349,552	371,540	263,897	269,559	275,382	281,253
Planning	300,846	343,322	350,317	357,413	364,704	372,054
Permits & Inspections	877,080	953,464	1,003,160	1,023,663	1,044,731	1,065,993
Health & Environmental Services	412,632	394,077	388,191	396,690	405,428	414,261
Animal Control	668,338	736,457	705,961	719,539	733,470	747,538
Communications	328,492	332,403	338,315	344,150	350,130	356,161
Municipal Court	618,688	658,363	684,116	699,066	714,433	729,949
NEW POSITIONS			90,766	126,977	193,397	261,316
Total Community Services	\$3,555,628	\$3,789,626	\$3,824,723	\$3,937,059	\$4,081,676	\$4,228,525
Public Works						
Administration	170,001	467,100	434,017	439,789	445,668	451,600
Fleet Maintenance	408,295	421,722	430,982	440,518	450,323	460,221
Public Works GIS						
Streets & Drainage	5,051,847	4,766,232	4,087,820	4,140,733	4,194,573	4,248,955
Service Center	175,089	144,911	146,360	147,824	149,302	150,795
Engineering & Capital Projects						
ECP Administration	266,217	267,947	274,293	280,427	286,738	293,106
Capital Projects	730,748	784,244	801,224	818,670	836,609	854,704
Geographic Information Systems	223,450	216,092	220,367	224,762	229,273	233,830
Engineering	1,089,596	1,044,859	1,066,646	1,088,398	1,110,741	1,133,287
Traffic Operations & Maintenance	717,511	1,272,991	949,551	963,273	977,273	991,410
NEW POSITIONS			62,132	126,977	193,397	261,316
Total Public Works	\$8,832,754	\$9,386,098	\$8,473,394	\$8,671,370	\$8,873,896	\$9,079,224

**CITY OF PEARLAND
GENERAL FUND EXPENDITURES DETAIL
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Parks & Recreation						
Administration	1,003,596	903,545	917,823	932,437	947,382	962,472
Resource Development	1,512	175,366	178,969		186,486	190,329
Recreation Center/Natatorium	1,663,619	1,705,265	1,773,556	1,802,786	1,832,695	1,862,852
Westside Event Center	173,736	217,405	222,216	226,058	229,992	233,964
Parks Maintenance - West	974,546	1,046,089	996,171	1,015,254	1,034,832	1,054,609
Parks Maintenance - East	1,291,841	1,358,806	1,369,382	1,393,476	1,418,175	1,443,112
Custodial Services	339,685	411,684	417,416	423,265	429,228	435,251
Facilities Maintenance	971,441	953,748	913,367	927,031	940,981	955,078
Athletics	300,156	348,065	358,588	364,568	370,688	376,868
Special Events	256,796	310,273	314,533	318,876	323,304	327,771
Senior Programs	208,756	245,201	225,592	229,804	234,123	238,482
Youth Development	205,729	217,014	234,860	239,526	244,317	249,143
Aquatics	213,447	220,749	228,654	232,361	236,153	239,980
Recycling	206,643	217,204	224,459	228,631	232,909	237,226
NEW POSITIONS				63,489	129,762	197,578
Total Parks & Recreation	\$7,811,503	\$8,330,414	\$8,375,587	\$8,397,563	\$8,791,027	\$9,004,715
Transfers						
Transfers	1,974,555	1,386,903	1,447,072	1,940,498	2,073,943	1,742,406
Total Transfers	\$1,974,555	\$1,386,903	\$1,447,072	\$1,940,498	\$2,073,943	\$1,742,406
CIP O&M						
O&M FOR CIP			623,980	750,602	864,639	932,140
Contribution toward SW program						
Personnel Services			856,415	1,695,415	2,224,714	2,400,144
Total CIP O&M			\$1,480,395	\$2,446,017	\$3,089,353	\$3,332,284
Total General Fund Expenditures	\$60,957,298	\$63,349,499	\$64,374,371	\$67,669,524	\$69,566,349	\$71,673,966

**CITY OF PEARLAND
O & M / NEW PERSONNEL FOR CIP
FIVE-YEAR FORECAST**

	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018
Cowart Creek Diversion	8,913	8,913	8,913	8,913
Lower Kirby Detention	35,000	35,000	35,000	35,000
Max Road Sports Complex	174,975	178,975	178,975	178,975
Shadow Creek Ranch Park Ph 1	222,158	163,815	168,038	168,038
Centennial Park Ph 2	54,037	72,137	72,208	72,208
Shadow Creek Ranch Trail			270	360
JHEC Nature Trails (Nature Center Ph II)		270	360	360
Delores Fenwick Nature Center				30,372
Trail Connectivity	9,248	9,248	9,248	9,248
Fire Station #3	75,610	75,610	75,610	75,610
Tom Reid Library Expansion		36,703	73,407	73,407
Hillhouse Road Annex Phase 2		45,413	45,413	45,413
Fire Station #2	25,588	61,410	61,410	61,410
Fire Station #7		25,588	61,410	61,410
Max Road	6,892	14,284	14,284	14,284
Fite Road	1,782	5,845	5,845	5,845
Smith Ranch Road Expansion (CR 94)		7,034	14,067	14,067
McHard Road Extension (Mykawa to Cullen)				8,105
Bailey Road (Veterans to FM 1128)			4,900	9,801
Kirby Drive Extension		580	1,159	1,159
Hughes Ranch Road (CR 403)	9,777	9,777	11,922	11,922
Mykawa Road Widening (BW8 to FM 518)			20,660	41,319
Old Alvin Rd Widening (Plum to McHard)			1,046	4,183
Old Alvin Rd Rehab. (McHard to Knapp)			383	510
Grand Boulevard Reconstruction			111	221
Total	\$623,980	\$750,602	\$864,639	\$932,140

PERSONNEL SERVICES	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018
Max Road Sports Complex	\$47,979	\$49,419	\$50,901	\$52,428
<i>Number of FTE</i>	1			
Shadow Creek Ranch Park Ph 1	\$349,354	\$360,801	\$372,621	\$383,800
<i>Number of FTE</i>	7			
Centennial Park Ph 2	\$37,163	\$52,327	\$53,897	\$55,513
<i>Number of FTE</i>	1			
Delores Fenwick Nature Center				\$108,689
<i>Number of FTE</i>				4
Trail Connectivity	\$100,354	\$106,748	\$109,785	\$113,078
<i>Number of FTE</i>	2			
Fire Station #3*				
<i>Number of FTE**</i>				
Fire Station #2	\$321,565	\$794,908	\$818,755	\$843,318
<i>Number of FTE</i>				
Fire Station #7		\$331,212	\$818,755	\$843,318
<i>Number of FTE</i>		9		
Total	\$856,415	\$1,695,415	\$2,224,714	\$2,400,144
<i>Number of FTE</i>	11	9	0	4

*Assumes staffed by reassigned EMS

**Fire Station #3 FTE are included at the end of FY2014

CITY OF PEARLAND
GENERAL FUND SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Property Taxes						
Current Taxes	10,741,614	11,523,680	12,400,792	13,024,574	13,937,093	14,503,193
Delinquent Taxes	100,000	100,000	161,332	173,611	182,344	192,193
Penalty & Interest	110,000	110,000	195,903	210,813	221,418	233,377
In Lieu of Property Taxes	82,349	84,655	87,195	89,810	92,505	95,280
MUD 5	199					
Total Property Taxes	\$11,034,162	\$11,818,335	\$12,845,220	\$13,498,809	\$14,433,359	\$15,024,042
Sales Taxes						
Sales Taxes	16,007,629	17,253,319	18,288,518	19,385,829	20,548,979	21,781,918
Mix Drink Taxes	164,726	175,000	180,250	185,658	191,227	196,964
Total Sales Taxes	\$16,172,355	\$17,428,319	\$18,468,768	\$19,571,487	\$20,740,206	\$21,978,882
Franchise Fees						
Gas	230,038	242,888	250,175	257,680	265,410	273,373
Electric	2,819,152	2,913,727	3,001,139	3,091,173	3,183,908	3,279,425
Telephone	288,845	295,000	303,850	312,966	322,354	332,025
Cable	1,236,151	1,310,000	1,349,300	1,389,779	1,431,472	1,474,417
Sanitation	1,281,509	1,345,000	1,385,350	1,426,911	1,469,718	1,513,809
Total Franchise Fees	\$5,855,695	\$6,106,615	\$6,289,813	\$6,478,508	\$6,672,863	\$6,873,049
Licenses & Permits						
Building Permit	1,222,460	1,304,000	1,343,120	1,383,414	1,424,916	1,467,663
Platting Fees	85,000	90,000	103,420	106,523	109,719	113,010
Beer Permits	14,840	20,000	20,600	21,218	21,855	22,510
Moving Permits	4,000	4,000	4,120	4,244	4,371	4,502
Peddlers & Solicitors	3,000	3,000	3,090	3,183	3,278	3,377
Health Certificate Fees	82,800	85,000	87,550	90,177	94,685	99,420
Wrecker Permits	4,380	4,500	4,635	4,774	4,917	5,065
Building Plan Check Fee	609,680	626,080	752,147	774,712	797,953	821,892
Occupancy Permits	7,600	8,000	16,117	16,601	17,099	17,612
Demolition Permits	1,225	1,300	1,339	1,379	1,421	1,463
Bldg. Site Work Permit	27,935	32,220	37,607	38,736	39,898	41,095
Alarm Permits	37,826	40,000	41,200	42,436	43,709	45,020
Health-Registration 2 Yr.	(75)					
Sign Permits	9,500	9,500	9,778	10,071	10,373	10,685
Ambulance Permit	11,300	13,300	11,639	11,988	12,348	12,718
Taxi Cab Permit	4,612	4,932	5,080	5,232	5,389	5,551
Temporary Structures	450	500	515	530	546	563
Recordation & Courier Fee	6,446	6,415	6,607	6,806	7,010	7,220
Miscellaneous	200	200	200	200	200	200
BP Plan & Zone Adjustment	20,950	21,200	21,836	22,491	23,166	23,861
Garage Sale Permits	37,769	38,000	39,900	41,895	43,990	46,189
Culvert Permits	500	800	800	800	800	800
Animal Licenses	31,700	32,000	32,960	33,949	34,967	36,016
Foster Home Inspection	1,950	1,950	1,970	1,989	2,009	2,029
Mowing Lien	5,986	3,330	3,430	3,533	3,639	3,748
Electrical Permits	114,700	124,400	134,312	138,341	142,492	146,766
Plumbing & Gas Permits	151,891	161,550	174,606	179,844	185,239	190,796
Mechanical Permits	155,900	166,300	201,468	207,512	213,737	220,150
Reinspec. Fee/Inspection	7,260	7,260	10,745	11,067	11,399	11,741
Fire Alarm	6,700	6,700	6,834	6,971	7,110	7,252
Fire Protection	900	950	979	1,008	1,038	1,069

CITY OF PEARLAND
GENERAL FUND SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Fire Sprinkler	9,205	9,500	9,785	10,079	10,381	10,692
Fire Sprinkler-Alteration	233	250	258	265	273	281
Fireworks	150	150	150	150	150	150
Irrigation	15,300	17,000	17,510	18,386	19,305	20,270
Swimming Pool	31,580	31,580	31,896	32,215	32,537	32,862
Dirt Grading Permit	1,125	1,250	1,263	1,275	1,288	1,301
Total Licenses & Permits	\$2,726,978	\$2,877,117	\$3,139,465	\$3,233,991	\$3,333,206	\$3,435,541
Fines & Forfeiture						
Fines & Forfeitures	3,169,358	3,327,826	3,460,939	3,599,377	3,743,352	3,893,086
Child Safety	24,296	25,000	25,500	26,010	26,530	27,061
Child Safety-Harris Co.	5,250	5,250	5,303	5,356	5,409	5,463
Commercial Carrier Fines	72,000	86,000	87,720	89,474	91,264	93,089
Time Efficiency	(6,500)	(6,890)	(7,097)	(7,310)	(7,529)	(7,755)
Animal Cruelty	350	350	350	350	350	350
Omnibase	17,556	17,600	20,766	21,596	22,460	23,359
State/Service Fee Recoup	107,758	113,145	138,438	143,975	149,734	155,723
Total Fines & Foreitures	\$3,390,068	\$3,568,281	\$3,731,918	\$3,878,828	\$4,031,570	\$4,190,376
Service Charges						
Ambulance Service Fee	2,760,234	2,960,000	3,078,400	3,201,536	3,329,597	3,462,781
Mud/Ems/Fire Collections	76,766	76,766	76,766	76,766	76,766	76,766
Strategic Ptr Agrmt/Fire,Ems	246,787	224,100	222,163	242,408	262,840	283,465
False Alarm Fee	65,804	76,000	78,280	80,628	88,691	97,560
Arrest Fees	5,266	5,500	5,665	5,835	6,010	6,190
Clear. Letter Fee	380	400	412	424	437	450
Subpoena	75	75	77	80	82	84
Offense Report Copies	66	70	72	74	76	79
Accident Report Copies	5,350	5,500	5,665	5,835	6,010	6,190
SRO Equipment	78,000	90,000	92,700	95,481	98,345	101,296
SRO Personnel	626,414	668,876	682,254	695,899	716,776	738,279
Non-Emergency EMS Service	5,725	5,725	5,782	5,840	5,898	5,957
Training Tuition	3,020	3,500	3,535	3,570	3,606	3,642
Training Recycling	1,071	1,100	1,111	1,122	1,133	1,145
Animal Shelter Fees	45,384	47,000	48,410	49,862	51,358	52,899
Events & Programs	535,994	595,994	690,874	709,290	728,259	747,796
Facility Rentals	103,033	103,033	107,154	111,440	115,898	120,534
Swimming Pool Fees	13,385	18,385	13,653	13,926	14,204	14,488
Natorium	105,372	117,225	119,570	121,961	124,400	126,888
Recreation Center Rentals	46,470	46,470	47,864	49,300	50,779	52,302
Recreation Center Memberships	1,078,577	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Facility Rental - U of H	480	700	714	728	743	758
Special Event Permit Fee	200	300	306	312	318	325
Miscellaneous	1,800	6,000	6,120	6,242	6,367	6,495
Engineering Inspect Fee	208,485	111,000	102,000	104,040	106,121	108,243
TIRZ Administration Fee	6,400,511	6,897,616	7,821,878	8,842,702	9,666,350	10,480,737
Permits Inspection Fee	8,000	8,500	8,925	9,371	9,840	10,332
Traffic Impact Analysis	6,000	6,000	6,300	6,615	6,946	7,293
Total Service Charges	\$12,428,649	\$13,175,835	\$14,326,650	\$15,541,289	\$16,577,852	\$17,612,976
Interest						
Interest Income	60,285	60,500	90,750	136,125	204,188	306,281
Total Interest	\$60,285	\$60,500	\$90,750	\$136,125	\$204,188	\$306,281

**CITY OF PEARLAND
GENERAL FUND SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Miscellaneous						
Building Rent	18,633	18,095	18,276	18,459	18,643	18,830
Other Victims Program	7,000	7,000	7,210	7,426	7,649	7,879
Street Light Charges	64,145	95,000	95,000	95,000	95,000	95,000
Recycle Revenue	59,616	69,500	70,890	72,308	73,754	75,229
N.S.F. Fees	4,000	4,000	4,080	4,162	4,245	4,330
Plat Copies	28	30	32	33	35	36
Reproduction/Xerox Copies	1,200	1,200	1,224	1,248	1,273	1,299
Sale Of Property	34,371	67,500	68,175	68,857	69,545	70,241
Waiver Of Encroachment	750	1,000	1,010	1,020	1,030	1,041
Jail Phone	1,000	1,000	1,030	1,061	1,093	1,126
Ambulance Permit App. Fee	3,750	4,125	4,249	4,376	4,507	4,643
Sign Revenue	32,214	31,412	32,354	33,325	34,325	35,354
Insurance Reimbursement	26,000					
Miscellaneous	200,000	215,000	220,375	225,884	231,531	237,320
MUD Annexation	89,759					
Total Miscellaneous	\$542,466	\$514,862	\$523,905	\$533,159	\$542,631	\$552,327
Grant, Issuance, Transfers						
From Fund 15	151,438	115,945	119,482	125,456	131,728	138,315
From Fund 18		21,000	21,420	21,848	22,285	22,731
From Fund 30	927,817	935,000	953,700	972,774	992,229	1,012,074
From Fund 42	150,665	272,032	289,694	433,126	441,789	450,624
From Fund 50	109,974					
From Fund 67	263,715	132,293	122,718			
From Fund 68	685,502	278,498	284,068	289,749	295,544	301,455
From Fund 70	17,227	21,844	22,281	22,726	23,181	23,645
From Fund 101	466,244	236,513	97,500	84,000	85,680	87,394
From Capital Project Fund	83,929					
From Fund 304		19,763	20,158			
Transfer From Fund 202	395,692	1,044,922	34,922	35,970	37,049	38,160
Transfer From Fund 203	406,495	506,398	516,526	526,856	537,394	548,141
From Fund 109	45,450	45,450	45,450	45,450	45,450	45,450
Transfer From Fund 200		79,889	79,889	79,889	79,889	79,889
Transfer From Fund 201	39,355					
Total Grant, Issuance, Transfers	\$3,743,503	\$3,709,547	\$2,607,808	\$2,637,845	\$2,692,219	\$2,747,878
Other Financing Sources						
Capital Lease Proceeds	3,216,813	901,825	1,508,500	1,476,000	737,500	1,300,000
Total Other Financing Sources	\$3,216,813	\$901,825	\$1,508,500	\$1,476,000	\$737,500	\$1,300,000
Total General Fund Revenues	\$59,170,974	\$60,161,236	\$63,532,797	\$66,986,041	\$69,965,594	\$74,021,352

**CITY OF PEARLAND
GENERAL FUND EXPENDITURES DETAIL
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
General Government						
City Council	103,306	116,297	125,748	127,857	130,015	132,189
City Manager	677,299	671,741	693,996	708,653	723,727	738,910
Human Resources	789,339	766,756	781,257	795,619	810,348	825,195
City Secretary	297,930	298,068	304,276	310,667	317,237	323,863
Legal	642,559	648,100	663,473	677,185	691,279	705,480
Information Technology	1,467,418	1,438,417	1,151,713	1,249,270	1,267,205	1,285,314
Finance	1,823,679	1,847,530	1,885,364	1,921,662	1,958,910	1,996,491
Other Requirements	1,007,512	2,978,913	3,026,386	3,074,687	3,123,832	3,173,836
Library	117,323	281,889	282,786	285,614	288,470	291,355
NEW POSITIONS			62,132	63,489	128,457	129,962
Lease for new ERP				419,100	409,200	399,300
Total General Government	\$6,926,365	\$9,047,711	\$8,977,130	\$9,633,802	\$9,848,680	\$10,001,894
Public Safety						
Administration		1,226,111	1,250,519	1,272,510	1,295,049	1,317,766
Patrol		10,697,000	10,939,466	11,168,312	11,403,592	11,640,903
Investigations		1,841,512	1,716,569	1,753,985	1,792,461	1,831,273
Community Service		843,459	804,135	821,709	839,780	858,010
Support Services		1,874,887	1,925,017	1,966,202	2,008,537	2,051,221
Jail		1,114,003	1,136,752	1,161,976	1,187,917	1,214,089
Commercial Vehicle Enfcmnt		223,344	228,066	233,013	238,097	243,229
SRO		1,081,279	1,105,622	1,129,963	1,154,994	1,180,239
Traffic Enfcmnt/Motorcycles		875,709	828,330	846,570	865,324	884,253
Special Investigations		546,902	534,345	546,067	558,121	570,279
Training		103,399	104,433	105,477	106,532	107,597
Police	19,017,464	20,427,605	20,573,255	21,005,784	21,450,405	21,898,859
Fire	8,041,201	5,424,395	6,101,662	6,160,572	5,515,904	6,173,095
Fire Marshal	669,626	650,156	633,331	646,582	660,197	673,939
Emergency Management	44,030	53,020	53,550	54,086	54,627	55,173
Emergency Medical Svcs	4,084,172	4,853,571	4,185,743	4,268,285	4,353,054	4,438,587
NEW POSITIONS			248,529	507,908	773,588	1,045,265
Total Public Safety	\$31,856,493	\$31,408,747	\$31,796,070	\$32,643,217	\$32,807,775	\$34,284,918
Community Services						
Community Development						
Administration	349,552	371,540	263,897	269,559	275,382	281,253
Planning	300,846	343,322	350,317	357,413	364,704	372,054
Permits & Inspections	877,080	953,464	1,003,160	1,023,663	1,044,731	1,065,993
Health & Environmental Services	412,632	394,077	388,191	396,690	405,428	414,261
Animal Control	668,338	736,457	705,961	719,539	733,470	747,538
Communications	328,492	332,403	338,315	344,150	350,130	356,161
Municipal Court	618,688	658,363	684,116	699,066	714,433	729,949
NEW POSITIONS			90,766	126,977	193,397	261,316
Total Community Services	\$3,555,628	\$3,789,626	\$3,824,723	\$3,937,059	\$4,081,676	\$4,228,525
Public Works						
Administration	170,001	467,100	434,017	439,789	445,668	451,600
Fleet Maintenance	408,295	421,722	430,982	440,518	450,323	460,221
Public Works GIS						
Streets & Drainage	5,051,847	4,766,232	4,087,820	4,140,733	4,194,573	4,248,955
Service Center	175,089	144,911	146,360	147,824	149,302	150,795
Engineering & Capital Projects						
ECP Administration	266,217	267,947	274,293	280,427	286,738	293,106
Capital Projects	730,748	784,244	801,224	818,670	836,609	854,704
Geographic Information Systems	223,450	216,092	220,367	224,762	229,273	233,830
Engineering	1,089,596	1,044,859	1,066,646	1,088,398	1,110,741	1,133,287
Traffic Operations & Maintenance	717,511	1,272,991	949,551	963,273	977,273	991,410
NEW POSITIONS			62,132	126,977	193,397	261,316
Total Public Works	\$8,832,754	\$9,386,098	\$8,473,394	\$8,671,370	\$8,873,896	\$9,079,224

**CITY OF PEARLAND
GENERAL FUND EXPENDITURES DETAIL
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Parks & Recreation						
Administration	1,003,596	903,545	917,823	932,437	947,382	962,472
Resource Development	1,512	175,366	178,969		186,486	190,329
Recreation Center/Natatorium	1,663,619	1,705,265	1,773,556	1,802,786	1,832,695	1,862,852
Westside Event Center	173,736	217,405	222,216	226,058	229,992	233,964
Parks Maintenance - West	974,546	1,046,089	996,171	1,015,254	1,034,832	1,054,609
Parks Maintenance - East	1,291,841	1,358,806	1,369,382	1,393,476	1,418,175	1,443,112
Custodial Services	339,685	411,684	417,416	423,265	429,228	435,251
Facilities Maintenance	971,441	953,748	913,367	927,031	940,981	955,078
Athletics	300,156	348,065	358,588	364,568	370,688	376,868
Special Events	256,796	310,273	314,533	318,876	323,304	327,771
Senior Programs	208,756	245,201	225,592	229,804	234,123	238,482
Youth Development	205,729	217,014	234,860	239,526	244,317	249,143
Aquatics	213,447	220,749	228,654	232,361	236,153	239,980
Recycling	206,643	217,204	224,459	228,631	232,909	237,226
NEW POSITIONS				63,489	129,762	197,578
Total Parks & Recreation	\$7,811,503	\$8,330,414	\$8,375,587	\$8,397,563	\$8,791,027	\$9,004,715
Transfers						
Transfers	1,974,555	1,386,903	1,447,072	1,940,498	2,073,943	1,742,406
Total Transfers	\$1,974,555	\$1,386,903	\$1,447,072	\$1,940,498	\$2,073,943	\$1,742,406
CIP O&M						
O&M FOR CIP			623,980	750,602	864,639	932,140
Contribution toward SW program						
Personnel Services			856,415	1,695,415	2,224,714	2,400,144
Total CIP O&M			\$1,480,395	\$2,446,017	\$3,089,353	\$3,332,284
Total General Fund Expenditures	\$60,957,298	\$63,349,499	\$64,374,371	\$67,669,524	\$69,566,349	\$71,673,966

**CITY OF PEARLAND
O & M / NEW PERSONNEL FOR CIP
FIVE-YEAR FORECAST**

	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018
Cowart Creek Diversion	8,913	8,913	8,913	8,913
Lower Kirby Detention	35,000	35,000	35,000	35,000
Max Road Sports Complex	174,975	178,975	178,975	178,975
Shadow Creek Ranch Park Ph 1	222,158	163,815	168,038	168,038
Centennial Park Ph 2	54,037	72,137	72,208	72,208
Shadow Creek Ranch Trail			270	360
JHEC Nature Trails (Nature Center Ph II)		270	360	360
Delores Fenwick Nature Center				30,372
Trail Connectivity	9,248	9,248	9,248	9,248
Fire Station #3	75,610	75,610	75,610	75,610
Tom Reid Library Expansion		36,703	73,407	73,407
Hillhouse Road Annex Phase 2		45,413	45,413	45,413
Fire Station #2	25,588	61,410	61,410	61,410
Fire Station #7		25,588	61,410	61,410
Max Road	6,892	14,284	14,284	14,284
Fite Road	1,782	5,845	5,845	5,845
Smith Ranch Road Expansion (CR 94)		7,034	14,067	14,067
McHard Road Extension (Mykawa to Cullen)				8,105
Bailey Road (Veterans to FM 1128)			4,900	9,801
Kirby Drive Extension		580	1,159	1,159
Hughes Ranch Road (CR 403)	9,777	9,777	11,922	11,922
Mykawa Road Widening (BW8 to FM 518)			20,660	41,319
Old Alvin Rd Widening (Plum to McHard)			1,046	4,183
Old Alvin Rd Rehab. (McHard to Knapp)			383	510
Grand Boulevard Reconstruction			111	221
Total	\$623,980	\$750,602	\$864,639	\$932,140

PERSONNEL SERVICES	PROJECTED FY 2015	PROJECTED FY 2016	PROJECTED FY 2017	PROJECTED FY 2018
Max Road Sports Complex	\$47,979	\$49,419	\$50,901	\$52,428
<i>Number of FTE</i>	1			
Shadow Creek Ranch Park Ph 1	\$349,354	\$360,801	\$372,621	\$383,800
<i>Number of FTE</i>	7			
Centennial Park Ph 2	\$37,163	\$52,327	\$53,897	\$55,513
<i>Number of FTE</i>	1			
Delores Fenwick Nature Center				\$108,689
<i>Number of FTE</i>				4
Trail Connectivity	\$100,354	\$106,748	\$109,785	\$113,078
<i>Number of FTE</i>	2			
Fire Station #3*				
<i>Number of FTE**</i>				
Fire Station #2	\$321,565	\$794,908	\$818,755	\$843,318
<i>Number of FTE</i>				
Fire Station #7		\$331,212	\$818,755	\$843,318
<i>Number of FTE</i>		9		
Total	\$856,415	\$1,695,415	\$2,224,714	\$2,400,144
<i>Number of FTE</i>	11	9	0	4

*Assumes staffed by reassigned EMS

**Fire Station #3 FTE are included at the end of FY2014

**CITY OF PEARLAND
WATER & SEWER FUND
FIVE-YEAR FORECAST SUMMARY**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTION FY2015	PROJECTION FY2016	PROJECTION FY2017	PROJECTION FY2018
Revenues						
Charges for Service	28,502,425	29,676,071	31,120,689	31,986,116	34,528,351	36,998,142
Miscellaneous	375,524	93,500	93,500	93,500	93,500	93,500
Interest	39,800	41,150	30,417	30,624	31,389	37,143
Interfund Transfers	2,499,500	2,428,835	2,574,622	2,751,349	3,416,482	3,948,325
Other Financing Sources	137,863	141,150	145,785	149,864	154,065	158,392
Total Revenues	\$31,555,112	\$32,380,706	\$33,965,014	\$35,011,453	\$38,223,787	\$41,235,502
Expenses						
Lift Stations	909,494	1,007,643	895,951	899,055	842,884	736,101
Waste Water Treatment Plant	4,003,447	4,255,507	4,182,592	4,224,644	4,310,062	4,482,209
Water Production	8,159,268	7,680,317	7,401,861	7,524,674	7,565,805	7,847,903
Distribution and Sewer Collection	2,254,845	2,160,933	2,110,768	2,188,268	2,219,389	2,312,631
Utility Billing	3,028,773	2,437,664	2,409,955	2,478,497	2,517,481	2,597,716
Other Requirements	13,589,324	12,293,857	15,605,472	16,100,017	17,252,524	18,963,841
Construction	1,420,655	1,250,270	1,280,382	1,307,505	1,344,379	1,382,616
Total Expenses	\$33,365,806	\$31,086,191	\$33,886,981	\$34,722,660	\$36,052,524	\$38,323,016
Revenues Over/(Under) Expenses	(1,810,694)	1,294,515	78,033	288,793	2,171,263	2,912,486
Beginning Fund Balance	11,994,247	10,183,553	11,478,068	11,556,101	11,844,893	14,016,156
DS Reserve	1,568,545	1,880,408	2,322,782	2,933,028	3,755,831	4,934,645
Ending Fund Balance	\$8,615,008	\$9,597,660	\$9,233,319	\$8,911,865	\$10,260,325	\$11,993,997
Revenue Increase Needed	0%	0%	2%	0%	5%	4%
Financial Indicators						
Bond Coverage - 1.4	1.29	1.41	1.44	1.44	1.43	1.42
Cash Reserve Ratio - 25%	0.26	0.31	0.27	0.26	0.28	0.31
Number of Connections	33,024	34,060	35,131	36,202	37,285	38,504
Growth in Connections		3.14%	3.14%	3.05%	2.99%	3.27%

**CITY OF PEARLAND
WATER & SEWER FUND
SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Charges for Service						
Water/Sewer Charges	27,124,144	28,314,485	29,680,036	30,510,357	33,020,853	35,418,604
Sanitation Billing Fee	353,085	368,316	394,510	406,617	418,696	432,382
Connection Fee	155,000	158,000	158,000	165,900	165,900	165,900
Water/Sewer Tap Fee	330,500	309,460	345,774	345,701	349,733	391,991
Late Payment Fee	450,000	455,000	468,650	482,710	497,191	512,107
Meter Set Fee	1,810	1,800	1,500	1,500	1,500	1,500
Curb Stop Replacement Fee	161	160	1,040	1,040	1,040	1,040
Grease Trap Fee	32,250	32,750	34,000	34,000	34,000	34,000
Reconnect Fee	54,900	36,000	37,080	38,192	39,338	40,518
Miscellaneous	575	100	100	100	100	100
Total Charges For Service	\$28,502,425	\$29,676,071	\$31,120,689	\$31,986,116	\$34,528,351	\$36,998,142
Miscellaneous						
NSF Fees	9,400	9,600	9,600	9,600	9,600	9,600
Discount Taken						
Reimbursements	34,852					
Miscellaneous	165,150	83,900	83,900	83,900	83,900	83,900
MUD Annexation	166,122					
Total Miscellaneous	\$375,524	\$93,500	\$93,500	\$93,500	\$93,500	\$93,500
Interest						
Interest	39,800	41,150	30,417	30,624	31,389	37,143
Total Interest	\$39,800	\$41,150	\$30,417	\$30,624	\$31,389	\$37,143
Interfund Transfers						
From Fund 42	1,544,226	1,568,732	1,709,049	1,879,470	2,271,252	2,798,006
From Fund 44	736,313	624,612	623,018	622,047	887,903	885,272
From Fund 64						
From Fund 300						
From Fund 301						
From Fund 10	218,961	235,491	242,556	249,832	257,327	265,047
Total Interfund Transfers	\$2,499,500	\$2,428,835	\$2,574,622	\$2,751,349	\$3,416,482	\$3,948,325
Other Financing Sources						
Certificate of Deposit						
Sale of Property	7,570	9,150	9,825	9,825	9,825	9,825
Miscellaneous	130,293	132,000	135,960	140,039	144,240	148,567
Capital Lease Proceeds						
Total Other Financing Sources	\$137,863	\$141,150	\$145,785	\$149,864	\$154,065	\$158,392
Total W&S Fund Revenues	\$31,555,112	\$32,380,706	\$33,965,014	\$35,011,453	\$38,223,787	\$41,235,502

**CITY OF PEARLAND
WATER & SEWER FUND EXPENSES DETAIL
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Water & Sewer						
Lift Stations	909,494	1,007,643	895,951	899,055	842,884	736,101
Wastewater Treatment Plant	4,003,447	4,255,507	4,182,592	4,224,644	4,310,062	4,482,209
Water Production	8,159,268	7,680,317	7,401,861	7,524,674	7,565,805	7,847,903
Distribution and Sewer Collection	2,254,845	2,160,933	2,110,768	2,188,268	2,219,389	2,312,631
Utility Billing	3,028,773	2,437,664	2,409,955	2,478,497	2,517,481	2,597,716
Other Requirements	13,589,324	12,293,857	15,605,472	16,100,017	17,252,524	18,963,841
Construction	1,420,655	1,250,270	1,280,382	1,307,505	1,344,379	1,382,616
Total Operations	\$33,365,806	\$31,086,191	\$33,886,981	\$34,722,660	\$36,052,524	\$38,323,016
Total W&S Fund Expenses	\$33,365,806	\$31,086,191	\$33,886,981	\$34,722,660	\$36,052,524	\$38,323,016

**PEARLAND EDC
FIVE-YEAR FORECAST SUMMARY**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Revenues						
Sales Tax	8,068,589	8,673,733	9,194,157	9,745,806	10,330,555	10,950,388
Interest Income	36,937	38,500	40,960	27,437	34,569	42,068
Miscellaneous	438,445	414,648	437,000	460,000	460,000	460,000
Total Operating Revenues	\$8,543,971	\$9,126,881	\$9,672,117	\$10,233,244	\$10,825,124	\$11,452,456
Expenditures						
Operating	1,358,527	1,738,407	1,710,560	1,739,489	1,769,099	1,798,884
Operating Transfers	214,333	178,782	187,721	197,107	206,963	217,311
Bond Payments	2,045,585	2,054,024	2,039,143	1,419,957	1,425,757	1,424,669
Inventory	2,464	5,000	5,000	5,000	5,000	5,000
Capital Outlay	5,000	48,000	5,000	5,000	48,000	5,000
Total Operating Expenditures	\$3,625,909	\$4,024,213	\$3,942,425	\$3,361,553	\$3,406,818	\$3,445,863
Revenues Over/(Under) Expenses	4,918,062	5,102,668	5,729,692	6,871,690	7,418,306	8,006,592
Other Financing Sources (Uses)						
Transfers In						
Capital Transfers Out	(2,625,920)		(2,000,000)	(2,000,000)	(2,000,000)	(2,000,000)
Incentives	(1,677,600)	(2,794,889)	(2,581,899)	(2,018,889)	(2,418,889)	(2,418,889)
Bond Proceeds						
Total Other Financing Sources	(\$4,303,520)	(\$2,794,889)	(\$4,581,899)	(\$4,018,889)	(\$4,418,889)	(\$4,418,889)
Net Change in Fund Balance	614,542	2,307,779	1,147,793	2,852,801	2,999,417	3,587,703
Beginning Fund Balance (Before Reserves)	13,461,695	14,076,237	16,384,016	10,974,909	13,827,711	16,827,127
Debt Service Reserves	(665,254)	(665,254)				
Debt Pay-off (Cumulative)	(3,081,196)	(4,815,942)	(6,556,900)			
Ending Fund Balance	\$10,329,787	\$10,902,820	\$10,974,909	\$13,827,711	\$16,827,127	\$20,414,831

**PEARLAND EDC
SCHEDULE OF REVENUES AND OTHER SOURCES
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Sales Taxes						
Sales Taxes	8,068,589	8,673,733	9,194,157	9,745,806	10,330,555	10,950,388
Total Sales Taxes	\$ 8,068,589	\$8,673,733	\$9,194,157	\$9,745,806	\$10,330,555	\$10,950,388
Interest						
Interest	36,937	38,500	40,960	27,437	34,569	42,068
Total Interest	\$36,937	\$38,500	\$40,960	\$27,437	\$34,569	\$42,068
Miscellaneous						
Building Rent	414,000	414,000	437,000	460,000	460,000	460,000
Miscellaneous	24,445	648				
Total Miscellaneous	\$438,445	\$414,648	\$437,000	\$460,000	\$460,000	\$460,000
Other Financing Sources						
Bond Proceeds						
Total Bond Proceeds						
Total PEDC Revenues	\$8,543,971	\$9,126,881	\$9,672,117	\$10,233,244	\$10,825,124	\$11,452,456

Does not include projections for reimbursement of BCD thru street assessments.

**PEARLAND EDC
SCHEDULE OF EXPENDITURES DETAIL
FIVE-YEAR FORECAST**

	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Salaries & Wages						
Executive	140,553	140,250	148,903	153,370	157,971	162,710
Supervisor	67,484	92,000	97,676	100,606	103,624	106,733
General Labor	117,108	174,691	185,468	191,032	196,763	202,666
Vacation Sold/Sick Payoff						
Overtime						
Longevity	760	904	1,144	1,384	1,624	1,864
Auto Allowance	3,961	10,800	10,800	10,800	10,800	10,800
Social Security	24,424	30,058	33,139	34,149	35,189	36,259
Retirement	44,748	54,563	56,217	59,047	61,994	65,065
Group Insurance	33,594	44,362	47,024	49,845	52,836	56,006
Cell Phone Allowance	2,425	3,900	3,900	3,900	3,900	3,900
Other Benefits	1,360	493	508	523	539	555
Merit Adjustment		12,522				
Total Salaries & Wages	\$436,417	\$564,543	\$584,779	\$604,656	\$625,240	\$646,558
Materials & Supplies						
Office Supplies	4,000	4,500	4,545	4,590	4,636	4,683
Fuel	250	250	253	255	258	260
Food	2,000	2,500	2,525	2,550	2,576	2,602
Minor Tools & Office Equip.	722	500	505	510	515	520
Total Materials & Supplies	\$6,972	\$7,750	\$7,828	\$7,906	\$7,985	\$8,065
Maintenance Buildings & Grounds						
Building & Grounds ³	2,000	2,000	2,060	2,122	2,185	2,251
Total Maintenance Buildings & Grounds	\$2,000	\$2,000	\$2,060	\$2,122	\$2,185	\$2,251
Maintenance of Equipment						
Furniture & Office Equipment	1,000	2,000	2,020	2,040	2,061	2,081
Motor Vehicle	300	300	303	306	309	312
Parts	700	700	707	714	721	728
Commercial	1,600	1,600	1,616	1,632	1,648	1,665
Fuel	3,000	3,000	3,300	3,630	3,993	4,392
Total Maintenance of Equipment	\$6,600	\$7,600	\$7,946	\$8,322	\$8,732	\$9,179
Services						
Property Insurance	6,851	7,400	7,770	8,159	8,566	8,995
Rental of Equipment	7,200	7,600	7,676	7,753	7,830	7,909
Special Services	1,680	1,800	1,818	1,836	1,855	1,873
Arbitrage Fees	1,375		1,400	1,400	1,400	1,400
Books, Periodicals & Subscriptions	200	200	202	204	206	208
Telephone/Direct TV/Telecom ⁴ .	11,058	7,620	7,696	7,773	7,851	7,929
Cellular Communications	208					
PC Aircard Charges	540	540	545	551	556	562
Printing	1,200	1,200	1,212	1,224	1,236	1,249
Postage	500	600	606	612	618	624
Professional Development	12,000	10,000	10,100	10,201	10,303	10,406
Membership Dues	11,459	12,380	12,504	12,629	12,755	12,883
Travel	3,500	5,500	5,555	5,611	5,667	5,723
Marketing Programs/Promo	200	500	505	510	515	520
Employee Relocation	1,970					
Marketing /Demographic	157,000	157,000	158,570	160,156	161,757	163,375

**PEARLAND EDC
SCHEDULE OF EXPENDITURES DETAIL
FIVE-YEAR FORECAST**

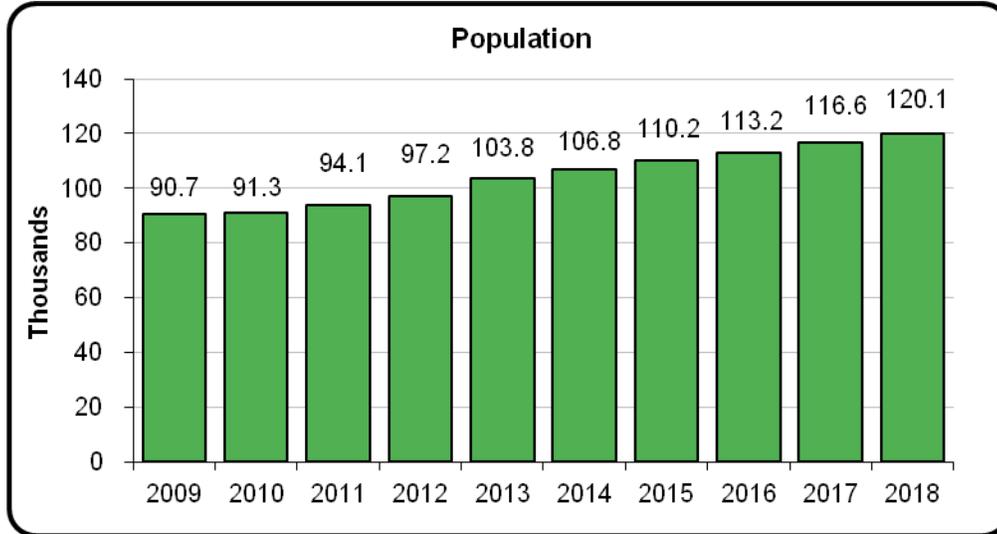
	PROJECTION FY2013	ADOPTED FY2014	PROJECTED FY2015	PROJECTED FY2016	PROJECTED FY2017	PROJECTED FY2018
Industry Recruitment	162,077	220,500	162,105	163,726	165,363	167,017
Contracted Services	276,066	473,696	478,433	483,217	488,049	492,930
Retention Services	136,260	136,272	137,635	139,011	140,401	141,805
Storage/Building Rental	115,194	113,706	113,616	111,911	110,026	107,423
Total Services	\$906,538	\$1,156,514	\$1,107,948	\$1,116,483	\$1,124,956	\$1,132,831
Incentives						
New Industry Incentives	1,520,500	2,645,889	2,533,899	1,970,889	2,370,889	2,370,889
Sales Tax Incentives	157,100	149,000	48,000	48,000	48,000	48,000
Total Incentives	\$1,677,600	\$2,794,889	\$2,581,899	\$2,018,889	\$2,418,889	\$2,418,889
Transfer						
Transfer to General Fund	151,438	113,792	119,482	125,456	131,728	138,315
Transfer to Capital Fund	2,625,920		2,000,000	2,000,000	2,000,000	2,000,000
Transfer to U of H Fund	62,895	64,990	68,240	71,651	75,234	78,996
Total Transfer	\$2,840,253	\$178,782	\$2,187,721	\$2,197,107	\$2,206,963	\$2,217,311
Bond Payment						
Principal	880,000	920,000	965,000	720,000	760,000	795,000
Interest	1,164,085	1,132,524	1,073,143	698,957	664,757	628,669
Fiscal Agent Fees	1,500	1,500	1,000	1,000	1,000	1,000
Total Bond Payment	\$2,045,585	\$2,054,024	\$2,039,143	\$1,419,957	\$1,425,757	\$1,424,669
Inventory						
\$1,000-\$4,999	2,464	5,000	5,000	5,000	5,000	5,000
Total Inventory	\$2,464	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Capital Outlay						
Vehicles		43,000			43,000	
Miscellaneous	5,000	5,000	5,000	5,000	5,000	5,000
Total Capital Outlay	\$5,000	\$48,000	\$5,000	\$5,000	\$48,000	\$5,000
Total PEDC Expenditures	\$7,929,429	\$6,819,102	\$8,529,324	\$7,385,442	\$7,873,707	\$7,869,752

**CITY OF PEARLAND
FIVE-YEAR FORECAST
FISCAL YEARS 2014 – 2018**

Key Assumptions

Population

The population in Pearland is expected to increase in fiscal year 2014 by 3,000 residents, or 2.9%, over fiscal year 2013, due to residential and commercial development. The rate of growth for the forecast period averages 3.0% annually.



From the year 2009 to 2018, the projected population increase is 29,400 people, a 32.4% increase during this timeframe. Pearland is expected to continue to experience steady increases in population, as land usage is not anticipated to approach build out until 2025. To a large extent, much of the revenue growth the City has experienced can be attributed to the population growth, however commercial development is still occurring with major projects such as Kelsey Seybold, Merit Medical, Kirby Medical, Ref-Chem and Sams Club in 2012 and 2013. The economy has recovered since the recession that began in 2009 and is experiencing new development.

Assessed Valuation

Fiscal Year	Growth	Valuation
2014*	7.72%	\$7,045,219,500
2015	5.08%	\$7,402,987,792
2016	6.28%	\$7,868,062,487
2017	6.23%	\$8,358,143,643
2018	6.31%	\$8,885,403,215

*Fiscal Year 2014 includes value of \$214 million, including exemptions, for property annexed – BC MUD 4

In FY 2015, the assessed re-valuation for residential improves and increases annually, averaging 2.25% per year through FY 2018. For commercial the increase for re-valuation averages 2.5% annually. The forecast also includes value of recently completed retail developments as well as anticipated value based on current building permits.

The forecast does not assume any increases in the homestead exemption.

Tax Rate

Fiscal Year	O&M	Debt Service	Total
2014	.2151	.4900	.7051
2015	.2225	.5100	.7325
2016	.2225	.5300	.7525
2017	.2225	.5325	.7550
2018	.2225	.5325	.7550

Tax rate needed to pay debt service, maintain current services and meet reserve requirements.

Sales Tax – General Fund

Fiscal Year	Growth	Amount
2014	7.8%	\$17,253,319
2015	6.0%	\$18,288,518
2016	6.0%	\$19,385,829
2017	6.0%	\$20,548,979
2018	6.0%	\$21,781,918

Number of Water/Sewer Connections

Fiscal Year	Growth	Connections
2014	3.14%	34,060
2015	3.14%	35,131
2016	3.05%	36,202
2017	2.99%	37,285
2018	3.27%	38,504

Expenditure Assumptions

GO/CO Debt Issuance

Fiscal Year	GO's	CO's	Total
2014	\$17,600,000	\$4,330,000	\$21,930,000
2015	\$17,400,000	\$12,600,000	\$30,000,000
2016	\$28,650,000	\$5,130,000	\$33,780,000
2017	\$18,270,000	\$0	\$18,270,000
2018	\$735,000	\$315,000	\$1,050,000

Based off Five-Year CIP

Water/Sewer Debt Issuance

Fiscal Year	Total
2014	\$17,098,701
2015	\$17,732,322
2016	\$10,310,710
2017	\$27,339,298
2018	\$24,870,500

Based off Five-Year CIP

O&M for CIP, cumulative

Fiscal Year	Total
2015	\$1,480,395
2016	\$2,446,017
2017	\$3,089,353
2018	\$3,332,284

Based off Five-Year CIP

Merit Increase

Fiscal Year	Total
2014	2%
2015	2%
2016	2%
2017	2%
2018	2%

2014-2018 – 3% Step Adjustment for Civil Service

**CITY OF PEARLAND
FISCAL YEAR 2014 ADOPTED BUDGET
NEW PERSONNEL FUNDED**

FUND/DIVISION	TITLE	<u>FULL-TIME</u>	<u>PART-TIME</u>
<u>GENERAL FUND - 010</u>			
Animal Control	Animal Shelter Attendant	1	
Capital Projects	Project Coordinator	1	
Communications	Videographer/Editor	1	
Finance	Buyer ¹	1	
Human Resources	Administrative Secretary	1	-1
Emergency Medical Services (EMS)	Paramedic ¹	2	
Emergency Medical Services (EMS)	EMT ¹	2	
Fire Department	Firefighters ²	9	
Fire Department	Fire Logistics Captain ³	1	
Information Technology	System Administrator ¹	1	
Municipal Court	Deputy Court Clerk		1
Police Patrol	Police Officer	3	
Police Jail	Jailer	1	
Custodial Services	Custodian ⁴	-1	
	Sub-Total General Fund	23	0
<u>WATER & SEWER FUND - 030</u>			
Lift Stations	Operator-in-Training	1	
Water Production	Water Production Supervisor	1	
Water Production	Operator I	2	
Utility Billing	Administrative Technician	1	
	Sub-Total Water & Sewer Fund	5	0
<u>HOTEL/MOTEL FUND - 045</u>			
Convention & Visitors' Bureau	Sales & Event Manager	1	
<u>SOLID WASTE FUND - 031</u>			
Utility Billing	Customer Service Clerk ⁵	1	
	GRAND TOTAL	30	0

¹Ten-month position, effective 12/1/13

²Two months, effective 8/1/14 for Fire Station 3, opening 10/1/14

³Eleven-month position, effective 11/1/13

⁴Custodial position eliminated; implemented contracted services.

⁵Position not to be filled as City negotiating with Waste Management to provide commercial billing and collection. All others 10/1/2013 hire date.

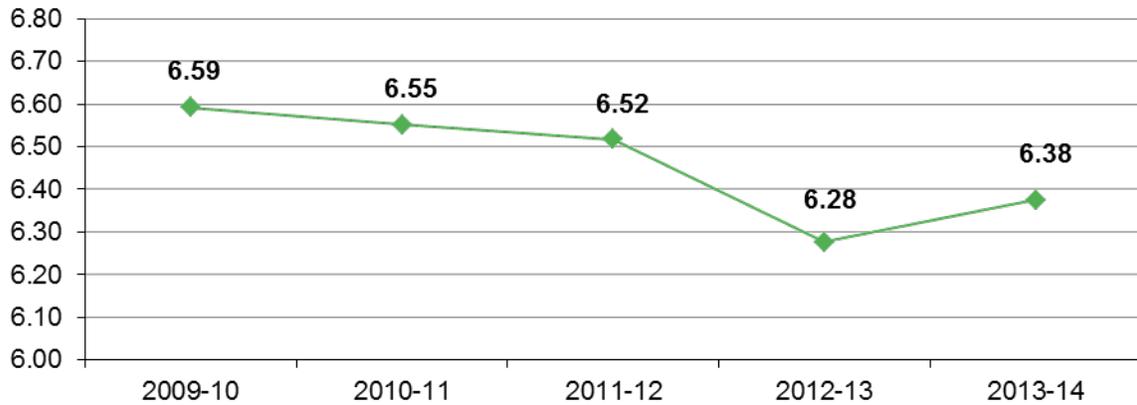
The City Council appointed the current part-time Judge to full-time in FY 2014.

**CITY OF PEARLAND
FY 2014 ADOPTED BUDGET
AUTHORIZED PERSONNEL BY DEPARTMENT**

Function/Department	Full-Time Employees				Part-Time Employees			
	FY 2012 BASE	FY 2013 AMENDED	FY 2014 REQUEST	FY 2014 ADOPTED	FY 2012 BASE	FY 2013 AMENDED	FY 2014 REQUEST	FY 2014 ADOPTED
General Government								
City Manager	4	4		4				
City Secretary	4	4		4				
Finance	16	16	1	17	1	1		1
Human Resources	6	6	1	7	3	3	(1)	2
Information Technology	5	5	1	6				
Legal	5	5		5				
Billing & Collections/Solid Waste	17	17	2	19	4	4		4
GENERAL GOVERNMENT TOTAL	57	57	5	62	8	8	(1)	7
Public Works								
Public Works Administration	1.75	1.75		1.75				
Fleet Maintenance	7	7		7				
Streets & Drainage	17	17		17				
Lift Stations	9	9	1	10				
Waste Water Treatment	14.75	14.75		14.75				
Water Production	12	12	3	15				
W&S Distrib. & Collect.	26.5	27.5		27.5				
W&S Construction	13	13		13				
Public Works GIS	3	4		4				
Engr & Capital Projects Mgt.	3	3		3				
Engineering	12	12		12				
Projects	8	8	1	9				
Geographical Info. System	2	2		2				
Traffic Operations	6	6		6				
PUBLIC WORKS TOTAL	135	137	5	142	0	0	0	0
Public Safety								
Fire Department	33	33	10	43	19	19		19
Fire Marshal	6	6		6	2	2		2
Emergency Medical Services	39	39	4	43	24	24		24
Police Department	183	191	4	195	7	7		7
PUBLIC SAFETY TOTAL	261	269	18	287	52	52	0	52
Parks & Recreation								
Parks & Rec. Admin.	8	8	(2)	6	1	1	(1)	
Parks & Rec. Resource Development			2	2			1	1
Custodial Services	5	3	(1)	2				
Facilities Maintenance	6	6		6				
Parks Maintenance West	15	15		15				
Parks Maintenance East	16	16		16				
Recreation Center/Natorium	6	6		6	49	49		49
Westside Events Center	2	2		2	1	1		1
Athletics	2	2		2	4	4		4
Youth Development	1	1		1	4	4		4
Aquatics	1	1		1		4		4
Special Events	1	1		1				
Senior Programs	2	2		2	3	3		3
Recycling	2	2		2	4	4		4
PARKS & RECREATION TOTAL	67	65	(1)	64	66	70	0	70
Community Services								
Community Develop. Admin.	2	3		3	1			
Planning	3	4		4				
Permits & Inspections	12	13		13	2	2		2
Environmental & Health	4	6		6				
Animal Control	9	9	1	10	1	1		1
Municipal Court	10	11		11	1	2	1	3
Public Affairs	2	2	1	3				
COMMUNITY SERVICES TOTAL	42	48	2	50	5	5	1	6
Economic Development	5	5		5				
Convention & Visitors' Bureau		2	1	3				
U. of Houston-Pearland	1	1		1				
GRAND TOTAL	568	584	30	614	131	135	0	135

Note: Does not include Seasonal positions

**City of Pearland
Full-Time Equivalents Per 1,000 Population
Five Year Historical Comparison**

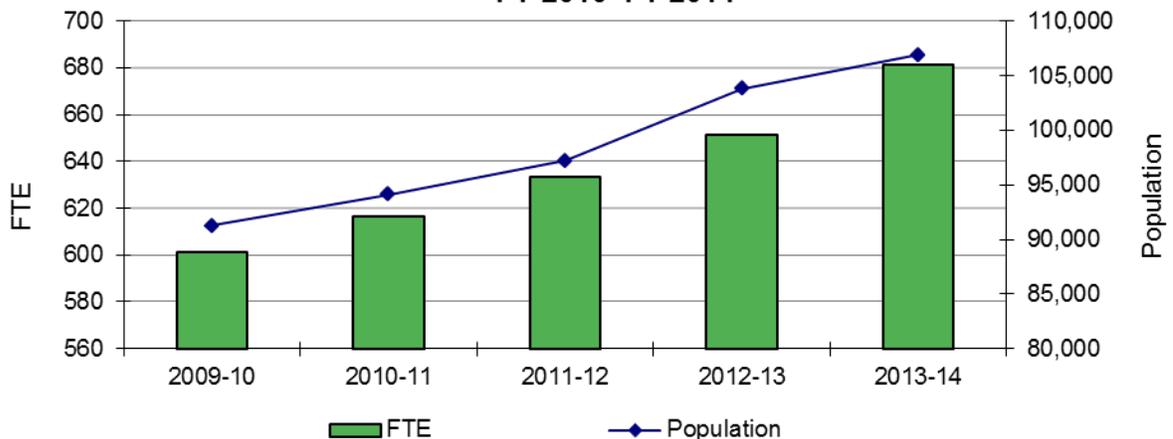


Fiscal Year	FTE	Population	No. of Employees Per 1,000 Population
2009-10	601.5	91,252	6.59
2010-11	616.5	94,100	6.55
2011-12	633.5	97,200	6.52
2012-13	651.5	103,800	6.28
2013-14	681.5	106,900	6.38

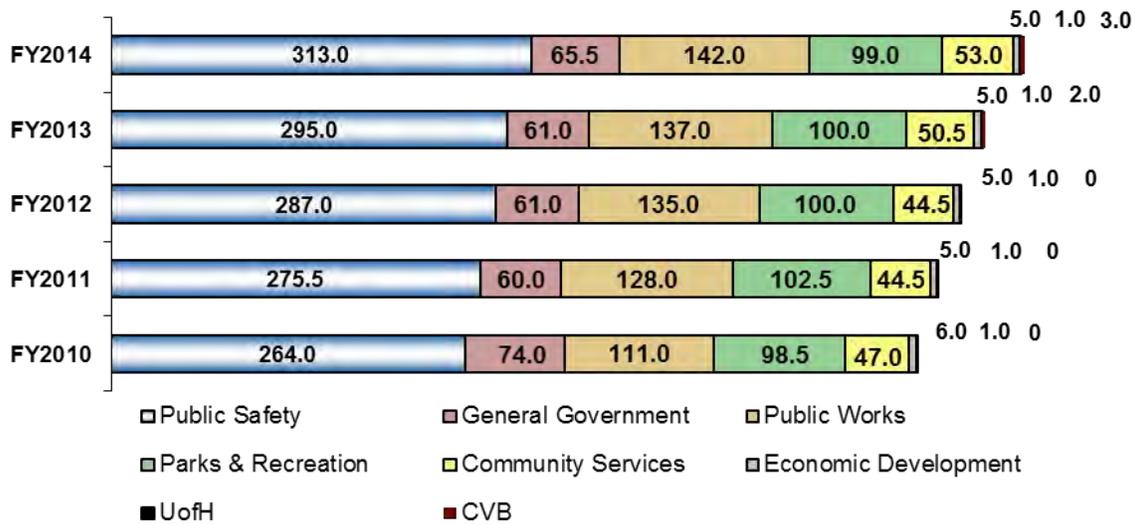
FTE = All full-time employees plus part-time equivalents.
Does not include seasonal employees.

In FY11, the increase was due to the addition of Firefighters for the new Station #5 and the addition of Parks personnel to accommodate a full year of operations of the Recreation Center/Natorium. The increase in FY12 was mainly due to the addition of 6 grant-funded full-time Firefighters, and the increase in FY13 is mainly due to the addition of 6 Police Officers and 6 personnel in various service departments. The increase in FY14 is due mainly to the addition of 9 Firefighters to accommodate the opening of Fire Station #3, 2 Paramedics & 2 EMTs to staff a 5th ambulance, 3 Police Officers, and 3 positions in Water Production to address the needs due to growth.

**City of Pearland
Full-Time Equivalent Staff to Population
FY 2010- FY 2014**



**City of Pearland
Employees by Service Area
FY2010 - FY2014**



In 2011, some departments in General Government were reclassified to Public Works.

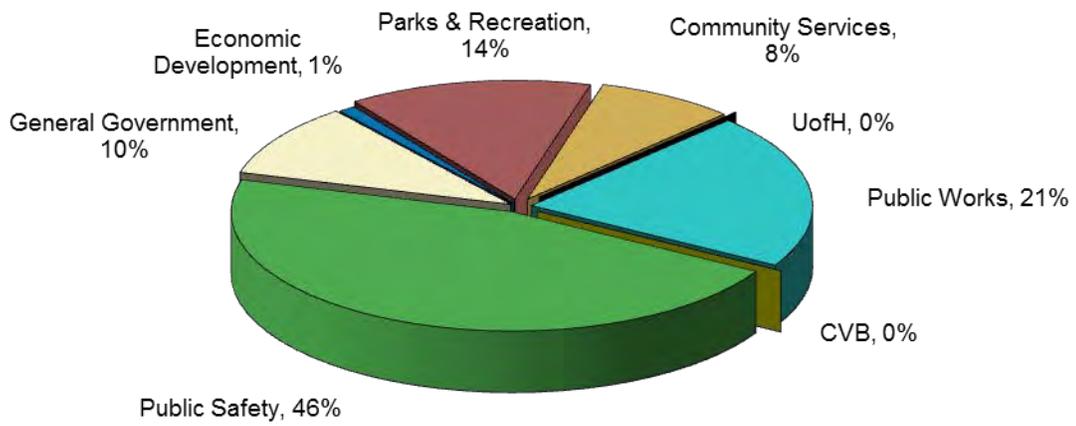
Service Area	FY2010	FY2011	FY2012	FY2013	FY2014	% Increase**
Public Safety*	264	275.5	287	295	313	19%
General Government	74	60	61	61	65.5	-11%
Public Works	111	128	135	137	142	28%
Parks	98.5	102.5	100	100	99	1%
Community Services	47	44.5	44.5	50.5	53	13%
Economic Development	6	5	5	5	5	-17%
CVB	0	0	0	2	3	100%
UofH	1	1	1	1	1	0%
	601.5	616.5	633.5	651.5	681.5	13%

					Increase
Annual Increase:		15.0	17.0	18.0	30.0
% Increase:		2.5%	2.8%	2.8%	4.6%
% Population Increase:		3.1%	3.3%	6.8%	3.0%

*Public Safety includes Police, Fire, EMS, Fire Marshal and Emergency Management.

**The FY11 budget included 16 additional FTE Fire personnel to staff the new Fire Station #5 and provide 24/7 fire services at three stations. From FY 2010 to 2012, departments were transferred from General Government and Community Services to Public Works. FY12 includes the addition of 17 FTE, 6 in the Fire Department via SAFER grant, 4 in the Police Department, 5 in Parks & Recreation, and 3.75 funded in the Enterprise Fund, with .25 of one of these positions funded in the General Fund. Mid-year FY12, 3 FTE were added for Water & Sewer services for the MUD 4 annexation. Other changes included the addition of 2 Building Inspectors and a Senior Planner; 2 Custodial positions were eliminated due to contracting the Recreation Center/Natatorium and other City facilities; in Youth Development 1 full-time Recreation Specialist was reduced to part-time, 2 Parks Maintenance Worker I were eliminated, one to accommodate upgrade of a Buildings Maintenance Technician/HVAC and one to accommodate an upgrade to a Crew Leader. FY13 includes the addition of 8 FTE in the Police Department, 2 in Water & Sewer departments, 1 in Environmental/Health Code Enforcement, .5 in each the Community Development Department and Municipal Court. In FY13 6 Officers were hired in the Police Department with an increase in population of 6,900. FY14 includes the addition of 9 Firefighters to accommodate the opening of Fire Station #3, 2 Paramedics & 2 EMTs to staff a 5th ambulance, 3 Police Officers, 3 positions in Water Production to address the needs due to growth, and 11 other positions in various departments.

**City of Pearland
Employees by Service Area as % of Total
Fiscal Year 2014 Full-Time Equivalents**



**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

*****EXPENDITURES*****

<u>Department/Description</u>	<u>Revenues</u>	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
<u>Information Technology</u>				
System Administrator - ITMP - 10 months		58,427	2,175	60,602
46 of 61* Replacement Desktops on 6 year cycle		31,050	31,050	62,100
47 Replacement Laptops on 6 year cycle		51,700	51,700	103,400
36 of 41* Replacement PC's on 4 year cycle-ITMP			46,700	46,700
5 Apple I-pads for P&Z			5,000	5,000
City Employee File Server			9,500	9,500
IT Staff Training Courses - ITMP		12,500		12,500
Outlook Email Server & License - ITMP			76,000	76,000
ERP Conversion Consultant - ITMP			80,000	80,000
Closed Network Ring/Loop - ITMP			16,000	16,000
Fire Records in Cloud, includes annual fee-ITMP		5,660	5,960	11,620
Internet Connectivity/Redundancy - ITMP		36,000		36,000
		195,337	324,085	519,422
*15 replacement desktops on 6-yr cycle funded in Water/Sewer Fund; 5 on 4-yr cycle in W/S Fund.				
<u>Finance</u>				
Buyer - 10 months		45,746	4,835	50,581
Accountant III Adjustment		8,100		8,100
		53,846	4,835	58,681
<u>Emergency Medical Services (EMS)</u>				
New 5th Ambulance*, includes following personnel:		600	237,499	238,099
2 Paramedics - 10 months		103,038	500	103,538
2 EMT's - 10 months		66,856	1,000	67,856
Replace 2 Cardiac Monitors/Defibrillators			53,416	53,416
Replacement Ambulance*			134,525	134,525
Refurbish 1 Ambulance			94,325	94,325
Training for Consolidation of Fire & EMS Depts.			400,000	400,000
		170,494	921,265	1,091,759
*Ambulances funded via Lease/Purchase - 5th Ambulance at \$142,300				
<u>Fire Department</u>				
9 Firefighters - 2 months, Station 3 & Bunker Gear for 9 part-time Firefighters		86,391	91,314	177,705
Fire Logistics Captain - 11 months		71,818	6,149	77,967
Custom Pumper with Equipment*			625,000	625,000
New Vehicle for On-Duty Shift Commander			54,000	54,000
3 Replacement Panasonic Notebook Computers for New Apparatus			11,100	11,100
5 Cord Reels, 4 Air Hose Reel, 1 Industrial Cord Reel & Cut-Off Tool (Rescue Tool)			6,899	6,899
7 Storage Cabinets for Flammable Liquids			6,340	6,340
3 Large Area Search Life Safety Lines			1,749	1,749
Sand, Clean & Repair Training Tower			29,500	29,500
AC Positive Pressure Fan			2,300	2,300
Forcible Entry Training Prop			7,125	7,125
		158,209	841,476	999,685
*Funded via Lease/Purchase				

**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

*****EXPENDITURES*****

<u>Department/Description</u>	<u>Revenues</u>	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
<u>Fire Marshal/Emergency Operations Center</u>				
7 Taser Replacements with Cartridges		322	6,390	6,712
Records Management System		2,565	17,690	20,255
5 Upgrades for Global Star Satellite Phones			2,695	2,695
100 boxes (12 per box) MRE meal kits			7,166	7,166
		2,887	33,941	36,828
<u>Human Resources</u>				
Upgrade PT Admin Clerk to FT Admin Secretary		30,806	3,790	34,596
Employee Self Service Benefit Connector		16,632		16,632
3 Laserfich Scanners			2,652	2,652
Outsource Criminal History & DL Checks		27,950		27,950
		75,388	6,442	81,830
<u>Legal</u>				
Contract Prosecutor (Full-time Judge)		18,000		18,000
		18,000		18,000
<u>Library</u>				
Reframing of Art Work			1,000	1,000
Children's Furnishings (Table and Chairs)			1,903	1,903
			2,903	2,903
<u>Parks & Recreation Administration</u>				
Lease playfields behind RCN		30,000		30,000
Skatepark Design Services			40,000	40,000
		30,000	40,000	70,000
<u>Parks & Recreation Resource Development</u>				
Marketing & Promotion for Social Media		2,000		2,000
		2,000		2,000
<u>Recreation Center/Natatorium</u>				
Aquatic Climbing Unit			15,370	15,370
6 Sport Wheelchairs			10,800	10,800
			26,170	26,170
<u>Parks Special Events</u>				
15 Event Advertising Signs			4,500	4,500
Mud Run (Crawfish Festival)	120,000	35,000		35,000
	120,000	35,000	4,500	39,500
<u>Westside Events Center</u>				
120 Chairs and Cart/Rack			5,428	5,428
			5,428	5,428
<u>Knapp Center/Senior Citizens Programs</u>				
Replacement Bus	20,000	(6,283)	25,840	19,557
	20,000	(6,283)	25,840	19,557

**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

*****EXPENDITURES*****

<u>Department/Description</u>	<u>Revenues</u>	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
<u>Parks Maintenance West</u>				
New Holland Tractor (Replacement of 2)			42,500	42,500
Replacement - 15' Mower Deck			16,000	16,000
Replacement - 72" Mower			10,000	10,000
			68,500	68,500
<u>Parks Maintenance East</u>				
Max Road Sportsplex FF&E Picnic Tables, Trash Receptacles, Shade Structures, etc.			88,240	88,240
New Signs for Corrigan & Woody Parks			10,000	10,000
New Sign for Centennial Park*			3,300	3,300
Veterans' Rd. Athletic Facility Supplies		10,560		10,560
Max Road Sportsplex Supplies & Tools - 5 mos		29,943	15,000	44,943
Max Road Sportsplex Utilities - 5 mos		31,079		31,079
Max Rd Sportsplex Mowing/Landscaping - 5 mos		75,000		75,000
Max Rd. Scoreboard			4,772	4,772
		146,582	121,312	267,894
*Additional \$5,200 from Fund 047 - Parks Development) Max Road Sportsplex to open April 2014.				
<u>Parks Facilities Maintenance</u>				
Pearland Library A/C Unit 4			18,190	18,190
Animal Control Evaporator Coil			2,205	2,205
New Vehicle for Building Maintenance Helper		850	19,325	20,175
Service Center Furnace Replacements			10,650	10,650
Fire Overhead Door PM + Repairs (\$1,500 in Fire)		10,000		10,000
Parks Maintenance Building Hot Water Heater			3,728	3,728
Repairs/Replacement HVAC Mechanical Equipment Throughout the City, as needed.		25,000		25,000
Annual Parking Lot Maintenance		9,000		9,000
		44,850	54,098	98,948
<u>Police Patrol</u>				
3 Officers, 12 months, with 1 Vehicle		250,695	92,126	342,821
1 New Home Fleet Vehicle			57,365	57,365
5 Replacement Vehicles		260,845		260,845
		511,540	149,491	661,031
<u>Police Investigations (CID)</u>				
2 New Vehicles			67,674	67,674
3 Replacement Vehicles		94,752		94,752
		94,752	67,674	162,426
<u>Police Community Services (IAD)</u>				
Upgrade Officer to Sergeant		4,157	9,120	13,277
Replacement Vehicle		52,169		52,169
		56,326	9,120	65,446

**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

*****EXPENDITURES*****

<u>Department/Description</u>	<u>Revenues</u>	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
<u>Police Support Services</u>				
Upgrade TCO Team Leader to Supervisor		8,027		8,027
4 TCO Upgrades to Team Leader		15,156		15,156
		23,183		23,183
<u>Police Jail</u>				
1 Jailer - 10 months		44,336	1,500	45,836
1 Jailer - Overtime Savings		(3,317)		(3,317)
4 Jail Team Leader - Upgrades		15,156		15,156
		56,175	1,500	57,675
<u>Police Traffic Enforcement/Motorcycles</u>				
LIDAR - Laser Speed Measuring Equip.			12,000	12,000
Laptop for Warrant Officer		600	2,200	2,800
2 Replacement Motorcycles			69,330	69,330
		600	83,530	84,130
<u>Police Special Investigations</u>				
Replacement Vehicle		23,853		23,853
		23,853		23,853
<u>Animal Control</u>				
1 Animal Shelter Attendant - 11 months	21,000	27,650	1,725	29,375
1 Replacement vehicle w/ deer skin box - TL133		45,943		45,943
	21,000	73,593	1,725	75,318
<u>Communications</u>				
1 Videographer/Editor - 11 months		50,207	900	51,107
Savings from Video Contractor Elimination		(41,720)		(41,720)
Photography Services		1,500		1,500
		9,987	900	10,887
<u>Municipal Court</u>				
Upgrade Part-time Presiding Judge to Full-time		7,283		7,283
1 Part-time Deputy Court Clerk		15,805	100	15,905
		23,088	100	23,188
<u>Capital Projects</u>				
1 Project Coordinator	57,584	49,854	1,600	51,454
	57,584	49,854	1,600	51,454
<u>Engineering</u>				
AutoCAD License/Adobe Acrobat		750	6,068	6,818
Engineering Services		5,754		5,754
		6,504	6,068	12,572

**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

*****EXPENDITURES*****

<u>Department/Description</u>	<u>Revenues</u>	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
<u>Traffic Management</u>				
Intersection Flashing Left Turn Arrow Program			138,186	138,186
Intersection Upgrades - Span Wire Program			192,000	192,000
School Flasher Replacement			38,760	38,760
Pre-emption for FS #4			7,000	7,000
Traffic Signal Timing		50,000		50,000
Street Light Replacement and Inventory			48,000	48,000
1 Replacement Sign Lift Truck - P212			33,655	33,655
Scissors Type Platform Lift for Truck (Savings in Rental of Budget Truck)		(2,400)	48,865	46,465
1 Replacement Vehicle - P229		25,500		25,500
		73,100	506,466	579,566
<u>GIS</u>				
ESRI Editing/Designing Course		3,695		3,695
		3,695		3,695
<u>Community Development Administration</u>				
Comprehensive Plan Phase II			100,000	100,000
Strategic Plan			15,000	15,000
			115,000	115,000
<u>Health & Environmental Services</u>				
Overtime for weekend inspections		6,796		6,796
6 Windows 8 notebook tablets, printers and airtime		2,880	7,800	10,680
		9,676	7,800	17,476
<u>Permits & Inspections</u>				
5 Toughbook with Aircards		2,280	14,291	16,571
Certification Pay		12,000		12,000
		14,280	14,291	28,571
<u>Public Works Administration</u>				
SW/Road Evaluator			300,000	300,000
			300,000	300,000
<u>Streets & Drainage</u>				
GPS Receiver with annual Subscription		1,000	15,176	16,176
1 Replacement vehicle - P222		32,865		32,865
Motor Grader w/ blade		9,700	114,843	124,543
Rental of Equip. savings for Motor Grader		(33,821)		(33,821)
Dual Drum Compactor		9,700	123,900	133,600
Rental of Equip. savings for Dual Compactor		(28,410)		(28,410)
LeeBoy Truck Hitch			8,250	8,250
		(8,966)	262,169	253,203
TOTAL	218,584	1,947,550	4,008,229	5,955,779

**FISCAL YEAR 2014 ADOPTED BUDGET
WATER AND SEWER FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

*****EXPENSES*****

<u>Department/Description</u>	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
<u>Water & Sewer Billing & Collections</u>			
1 Administrative Technician	36,732	2,000	38,732
1 Replacement vehicle - P231	19,475		19,475
Overtime for staff	27,119		27,119
Kiosks at City Hall and PSB		100,638	100,638
8 Steelcase chairs		3,600	3,600
	83,326	106,238	189,564
<u>Lift Stations</u>			
1 Operator In Training w/ vehicle	37,669	20,560	58,229
Control Panel Replacement - Knapp Rd, Sunset Meadows, Towerbridge, Vill. Of Mary's Creek, Green Tee VII		57,000	57,000
18 Kw Diesel Generator		3,500	3,500
Gas Powered Air Compressor		2,200	2,200
1 Replacement vehicle - P179	28,235		28,235
	65,904	83,260	149,164
<u>Wastewater Treatment Plant</u>			
Clarifier Drive at Barry Rose WWTP		184,000	184,000
2 Sludge Pumps at Longwood WWTP		21,200	21,200
Process Water System and Control Panel		148,000	148,000
Aeration Motor and Motor Rebuild at Barry Rose WWTP		46,000	46,000
Aerator Gearbox Rebuild at Barry Rose WWTP		125,000	125,000
8" Lift Pump and Discharge Valve at Barry Rose WWTP		35,000	35,000
DO and pH Meters at all WWTPs		14,370	14,370
Laptop/Aircard/Blackberry for Inspections	1,116	2,200	3,316
Office Furniture		5,015	5,015
Desktop Computer with Aircards for Barry Rose and Longwood WWTPs	1,368	3,300	4,668
Filter Cloth Socks at JH Environmental Center		50,460	50,460
	2,484	634,545	637,029
<u>Distribution & Collection</u>			
3 Replacement vehicles	68,325		68,325
3 Laptop w/ Aircard	1,368	6,600	7,968
Trailer mounted Portable Light Tower		13,584	13,584
	69,693	20,184	89,877
<u>Construction</u>			
Concrete Saw		25,789	25,789
Replace Gooseneck Trailer - R149		11,190	11,190
		36,979	36,979
<u>GIS</u>			
Map Cabinet		3,750	3,750
Drafting Table		900	900
		4,650	4,650

**FISCAL YEAR 2014 ADOPTED BUDGET
WATER AND SEWER FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>Department/Description</u>	*****EXPENSES*****		
	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
<u>Water Production</u>			
1 Water Production Supervisor w/ vehicle	56,746	21,855	78,601
2 Operator I w/ vehicle	97,792	45,960	143,752
Interior Lining for Cullen, McLean, and 518 GSTs		300,000	300,000
7 Safety Showers at Water Facilities		2,350	2,350
35 Sample Stations		28,482	28,482
Soft Starters and VFD		33,334	33,334
Security Lights and Receptacles		32,500	32,500
Electrical Panel at Green Tee		15,000	15,000
Analog and Flow Meters at Garden, 518, McLean, Kirby, Southdown, Green Tee, Magnolia, and Country Place		101,500	101,500
SCADA System upgrade at Water Plants		16,350	16,350
1 Replacement vehicle - P238	21,080		21,080
1 Replacement vehicle - P236	21,080		21,080
Lift Gate		2,500	2,500
	196,698	599,831	796,529
<u>Other Requirements</u>			
15 PC Replacements on 6 year cycle	20,250		20,250
5 PC Replacements on 4 year cycle		16,500	16,500
	20,250	16,500	36,750
TOTAL WATER AND SEWER FUND	438,355	1,502,187	1,940,542

**FISCAL YEAR 2014 ADOPTED BUDGET
OTHER FUNDING SOURCES
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

*****EXPENDITURES*****

<u>Department/Description</u>	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
Police State Seizure Fund			
ALPR		23,690	23,690
Replacement K-9 & training/travel		12,000	12,000
K-9 GPS Collar		1,120	1,120
K-9 Transport Kennel		1,100	1,100
K-9 Scent Training Wall		1,083	1,083
		<hr/> 38,993	<hr/> 38,993
Police Federal Seizure Fund			
Replacement Tactical Vests (SWAT)		29,000	29,000
		<hr/> 29,000	<hr/> 29,000
Hotel/Motel - Convention & Visitors' Bureau			
Sales & Event Manager	41,234	2,400	43,634
Crawfish Festival Sponsorship	31,000		31,000
Familiarization Trips & Workshops for Hotels	15,000		15,000
Website Re-design		15,000	15,000
	<hr/> 87,234	<hr/> 17,400	<hr/> 104,634
Citywide Donation Fund			
3 Knox Med Vaults for EMS ambulances		5,100	5,100
7 Digital Ally Video Event Recorders for EMS ambulances		11,760	11,760
Desktop Computer for EMS Supply Room		1,500	1,500
Laptop Computer for EMS Training Classes		2,200	2,200
Econoline EO150 Van V8 auto tran A/C for Animal Control		28,670	28,670
Stainless Animal Transport Cages (9) - Animal Control		10,675	10,675
		<hr/> 59,905	<hr/> 59,905
Park & Recreation Development			
New Signage at the following Parks:		48,700	48,700
Southgate Southdown Centennial			
Creekside Cypress Village Zychlinski			
Aaron Pasternak Memorial			
		<hr/> 48,700	<hr/> 48,700
Grants			
Andella Glass Crusher - Recycling Center		120,000	120,000
	<hr/> 2,000	<hr/> 225,000	<hr/> 227,000
Solid Waste Fund			
Customer Service Clerk	41,333	1,968	43,301
	<hr/> 41,333	<hr/> 1,968	<hr/> 43,301
TOTAL OTHER FUNDING SOURCES	<hr/> 130,567	<hr/> 420,966	<hr/> 551,533

**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>Department/Description</u>	<u>Revenues</u>	*****EXPENDITURES*****		<u>Total</u>
		<u>Recurring</u>	<u>Non-Recurring</u>	
<u>Information Technology</u>				
Software Support Coordinator - (6 mo.)		37,572	2,175	39,747
		37,572	2,175	39,747
<u>Other Requirements</u>				
Part-time Mail Courier		11,421		11,421
		11,421	0	11,421
<u>Emergency Medical Services (EMS)</u>				
Clinical Manager		85,695	3,225	88,920
		85,695	3,225	88,920
<u>Fire Department</u>				
Replace Oven/Stove/Exhaust for Stn 4			19,800	19,800
Emergency Shelter & Equipment Pak			6,700	6,700
Weedle Forcible Entry Tools			5,900	5,900
			32,400	32,400
<u>Fire Marshal/Emergency Operations Center</u>				
Fire Inspector/Investigator with Vehicle		60,544	49,280	109,824
Deputy, Emergency Mgt Coordinator with Vehicle*		65,982	40,578	106,560
		126,526	89,858	216,384
*Possible 50% salary paid by EMPG, grant; application due 1-20-14.				
<u>Human Resources</u>				
Risk Manager with Vehicle		82,066	27,025	109,091
Outsource City Investigations		19,000		19,000
		101,066	27,025	128,091
<u>Parks Administration</u>				
Leadership Team Training		5,000		5,000
		5,000		5,000
<u>Parks & Recreation Resource Development</u>				
Meetings & Receptions		2,000		2,000
Professional Printing Services		5,000		5,000
		7,000		7,000
<u>Recreation Center/Natatorium</u>				
Equipment Lending Module			3,925	3,925
			3,925	3,925
<u>Parks Special Events</u>				
Christmas in Zychlinski Park Event		6,000		6,000
		6,000		6,000

**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>Department/Description</u>	<u>Revenues</u>	*****EXPENDITURES*****		<u>Total</u>
		<u>Recurring</u>	<u>Non-Recurring</u>	
<u>Parks - Athletics</u>				
Assistant Athletic Coordinator (for Max Road Sportsplex - 6 month position)		29,972		29,972
		29,972		29,972
<u>Parks Maintenance East</u>				
Parks Maintenance Worker I (for Trail Connectivity Phase II - 6 month position)		18,341		18,341
Zychlinski Park Christmas Decorations			7,641	7,641
Hydro-Ax			48,000	48,000
		18,341	55,641	73,982
<u>Police Administration</u>				
Assistant Chief with Vehicle		73,253	49,230	122,483
Budget Analyst		70,173	2,793	72,966
Mobile Command Post*		2,000	12,142	14,142
		145,426	64,165	209,591
*Grant award not received.				
<u>Police Patrol</u>				
Lieutenant with Vehicle		122,836	71,352	194,188
2 Sergeants with Vehicles		210,428	142,704	353,132
7 Officers with 2 Vehicles		558,159	195,846	754,005
Certificate Pay		69,929		69,929
Education Incentive		38,606		38,606
Bilingual Pay		40,791		40,791
1 New Home Fleet Vehicle			57,365	57,365
SWAT replacement Helmets			12,800	12,800
Replacement Gas Masks			8,080	8,080
SWAT Vehicle Storage Magazine			3,590	3,590
Rifle Suppressors & Adaptors			26,192	26,192
		1,040,749	517,929	1,558,678
<u>Police Investigations (CID)</u>				
Detective Pay		42,492		42,492
Sergeant with Vehicle		100,780	47,707	148,487
		143,272	47,707	190,979
<u>Police Support Services</u>				
TCO Certificate Pay		11,580		11,580
		11,580		11,580
<u>Police Jail</u>				
2 Jailers		106,102	3,000	109,102
2 Jailers - Overtime Savings		(6,633)		(6,633)
		99,469	3,000	102,469
<u>Animal Control</u>				
1 Animal Shelter Attendant		31,059	863	31,921
		31,059	863	31,921

**FISCAL YEAR 2014 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>Department/Description</u>	<u>Revenues</u>	*****EXPENDITURES*****		<u>Total</u>
		<u>Recurring</u>	<u>Non-Recurring</u>	
<u>Engineering</u>				
1 Civil Engineer		77,319	1,850	79,169
		77,319	1,850	79,169
<u>Planning</u>				
1 Planning Technician		52,334	2,200	54,534
Printing and fuel for Annexation			1,300	1,300
Solar lighting for Project Stars Monument			11,500	11,500
		52,334	15,000	67,334
<u>Health & Environmental Services</u>				
2 Code Enforcement/Rental Inspectors		125,022	43,960	168,982
		125,022	43,960	168,982
<u>Permits & Inspections</u>				
Building Inspector		61,647	250	61,897
		61,647	250	61,897
<u>Streets & Drainage</u>				
Pavement Management System			110,250	110,250
			110,250	110,250
TOTAL		2,216,470	1,019,223	3,235,692

**FISCAL YEAR 2014 ADOPTED BUDGET
WATER AND SEWER FUND
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>Department/Description</u>	*****EXPENSES*****		
	<u>Recurring</u>	<u>Non- Recurring</u>	<u>Total</u>
Distribution & Collection			
Building Extension		37,801	37,801
		37,801	37,801
Construction			
1 Concrete Crew Leader w/ vehicle	51,665	32,055	83,720
1 Heavy Equipment Operator w/ concrete truck	42,568	156,650	199,218
3 Concrete Maintenance Workers w/ vehicle	111,487	44,080	155,567
1 Construction Crew Leader	51,365	2,550	53,915
Parts & Materials for Concrete Crew	84,000		84,000
Gooseneck Trailer w/ underbody boxes		21,490	21,490
Backhoe		92,210	92,210
	341,085	349,035	690,120
 TOTAL WATER AND SEWER FUND	341,085	386,836	727,921

AUTHORITY

The City of Pearland's Operating Budget is proposed and approved in accordance with State Law, the City Charter and the City Code of Ordinances

PEARLAND CITY CHARTER ARTICLE 8 MUNICIPAL FINANCE

SECTION 8.01 - Fiscal Year:

The fiscal year of the City of Pearland shall begin at the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall constitute the budget and accounting year.

SECTION 8.02 - Preparation and Submission of Budget:

The City Manager, between sixty (60) and ninety (90) days prior to the start of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditures and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by years for at least the immediate past five (5) years.
- (f) General funds resources in detail.
- (g) Special funds resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary (h) above.
- (j) A revenue and expense statement for all types of bonds, time warrants and other indebtedness.
- (k) A description of all bond issues, time warrants and other indebtedness outstanding, showing rate of interest, date of issue, maturity date, and amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds, time warrants and other indebtedness.
- (m) The appropriation ordinance.
- (n) The tax-levying ordinance.

SECTION 8.03 - Anticipated Revenues Compared With Other Years in Budget:

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue, the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SECTION 8.04 - Proposed Expenditures Compared With Other Years:

The City Manager, in the preparation of the budget shall place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SECTION 8.05 - Budget a Public Record:

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the Council and shall be a public record.

SECTION 8.06 - Notice of Public Hearing on Budget:

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in the official newspaper of the City of Pearland, a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of such meeting.

SECTION 8.07 - Public Hearing on Budget:

At the time and place set forth in the notice required by Section 8.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or amount of any items therein contained.

SECTION 8.08 - Proceedings on Budget After Public Hearings:

If the Council should insert new items in the budget after the conclusion of the public meeting mentioned in Section 8.07, then the same procedures of notification in the official newspaper and another public hearing shall be required before adoption of the budget.

SECTION 8.09 - Vote Required for Adoption:

The budget shall be adopted by a majority of the members of the whole City Council.

SECTION 8.10 - Date of Final Adoption: (Amended 5/2010)

The City's annual budget must be adopted at the last regularly scheduled council meeting of September prior to the beginning of the fiscal year to allow compliance with the state tax laws. Should the City Council fail to so adopt a budget, the then existing budget, together with its tax levying ordinance and its appropriation ordinance, shall be deemed adopted for the ensuing fiscal year.

SECTION 8.11 - Effective Date of Budget; Certification; Copies Made Available:

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Brazoria County, and the State Comptroller of Public Accounts at Austin. The final budget shall be mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments, and agencies and for the use of interested persons and civic organizations. A reasonable cost based on state recommendation will be charged for copies of city budgets to all interested parties.

SECTION 8.12 - Budget Established Appropriations:

From the effective date of the budget, the several amounts stated therein as proposed expenditure shall be and become appropriated to the several objects and purposes therein named.

SECTION 8.13 - Budget Established Amount to be Raised by Property Tax:

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

SECTION 8.14 - Contingent Appropriation: (Amended 5/5/90)

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than seven per centum of the total budget to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him/her, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported at the next regular meeting and bi-annually in the official newspaper of the City of Pearland. All money remaining in the contingency fund shall be utilized so as to draw the maximum income for the City yet remains liquid to be used if needed. Any amount remaining at the end of the year shall be directly forwarded into next year's contingency fund to be applied toward that year's total seven per cent contingency fund.

SECTION 8.15 - Estimated Expenditures Shall Not Exceed Estimated Resources:

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Government Accounting or some other nationally accepted classification.

SECTION 8.16 - Emergency Appropriations:

At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

SECTION 8.17 - Purchase Procedure: (Amended 4/6/74; 4/3/82)

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged, and no contract or order shall be binding upon the City unless and until the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment, or contractual services for which the contract or order is issued. All purchases made and contract executed by the City shall be made in accordance with the requirements of this Charter and all applicable requirements of the Constitution and Statutes of the State of Texas. All contracts for purchases or expenditures must be expressly approved in advance by the Council, except that the Council may by ordinance confer upon the City Manager, general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

SECTION 8.18 - Disbursement of Funds:

All checks, vouchers or warrants for the withdrawal of money from the City Depository shall be signed by the City Manager or the Mayor, and countersigned by the City Secretary, or the City Treasurer, or one member of the City Council.

SECTION 8.19 - Power to Tax: (Amended 4/7/84)

The City Council shall have the power, and is hereby authorized to levy and collect an annual tax upon all real and personal property within the City not to exceed the maximum limits set by the Constitution and laws of the State of Texas as they now exist, or as they may be amended.

SECTION 8.20 - Property Subject to Tax; Rendition, Appraisal and Assessment: (Amended 4/7/84)

All real and tangible and intangible personal property within the jurisdiction of the City of Pearland not expressly exempted by law shall be subject to annual taxation. The method and procedure for the rendition, appraisal and assessment of all real and personal property within the City shall be in accordance with applicable provisions of the Property Tax Code of the State of Texas as now or hereafter amended.

SECTION 8.21 - Taxes, When Due and Payable: (Amended 4/7/84)

All taxes due the City of Pearland shall be payable to the office of the city assessor-collector on receipt of the tax bill and shall be considered delinquent if not paid before February 1 of the year following the year in which imposed. The postponement of any delinquency date and the amount of penalty, interest and costs to be imposed on delinquent taxes shall be in accordance with applicable ordinances of the City of Pearland and the Property Tax Code of the State of Texas.

SECTION 8.22 - Tax Liens:

- (a) Except for such restrictions imposed by law, the tax levied by the City is hereby declared to be a lien, charge, or encumbrance upon the property upon which the tax is due, which lien, charge or encumbrance the City is entitled to enforce and foreclose in any court having jurisdiction over the same, and the lien, charge or encumbrance on the property in favor of the City, for the amount of taxes due on such property is such as to give the state courts jurisdiction to enforce and foreclose said lien on the property on which the tax is due, not only as against any resident of this state or person whose residence is unknown, but also as against nonresidents. All taxes upon real estate shall especially be a lien and a charge upon the property upon which the taxes are due, which lien may be foreclosed in any court having jurisdiction. The City's tax lien shall exist from January 1st in each year until the taxes are paid, and limitations as to seizures and suits for collection of taxes shall be as prescribed by state law.

- (b) Except for such exemptions and restrictions imposed by law, all persons, associations, corporations, firms and partnerships owning or holding personal property or real property in the City of Pearland on January 1st of each year shall be liable for City taxes levied thereon for each year. The tangible personal property of all persons, associations, corporations, firms or partnerships owing any taxes to the City of Pearland is hereby made liable for all said taxes, whether the same be due upon personal or real property or upon both.

- (c) All seizure and foreclosure proceedings shall be commenced no later than two years after taxes first become delinquent.

SECTION 8.23 - Tax Remission and Discounts: (Amended 4/7/84)

Except as provided by state law, neither the City Council nor any other official of the City shall ever extend the time for payment of taxes nor remit, discount or compromise any tax legally due the City, nor waive the penalty, interest and costs that may be due thereon to or for any person, association, firm or partnership owing taxes to the City for such year or years.

SECTION 8.24 - Issuance of Bonds:

The City of Pearland shall have the power to issue bonds and levy a tax to support the issue of permanent improvements and all other lawful purposes.

- (a) General Obligation Bonds -

The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

- (b) Revenue Bonds -

The City shall have the power to borrow money for the purpose of construction, purchasing, improving, extending or repairing of public utilities, recreational facilities or both any other self-liquidating municipal function not prohibited by the Constitution and laws of the State of Texas and to issue revenue bonds to evidence the obligation created thereby, and to issue refunding bonds to refund outstanding revenue bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

- (c) Sale of Bonds -

No bonds (other than refunding bonds issued to refund and in exchange of previously issued outstanding bonds) issued by the City shall be sold for less than par value accrued interest. All bonds of the City having been issued or sold in accordance with the terms of this section and having been delivered to the purchasers thereof shall thereafter be incontestable and all bonds issued to refund and in exchange of outstanding bonds previously issued shall, after said exchange, be incontestable.

ORDINANCE NO. 1492

AN APPROPRIATION ORDINANCE ADOPTING A REVISED BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2013 AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013, AND ENDING SEPTEMBER 30, 2014, AND PAY PLANS FOR FISCAL YEAR 2014.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:

Section 1. That the City Manager's estimated 2012-2013 Budget and proposed 2013-2014 Budget, attached hereto as Exhibit "A" and Exhibit "B", be adopted in compliance with provisions of Article 8 of the Home Rule Charter of the City of Pearland, Texas which sets forth certain specific requirements as to the City of Pearland,

Section 2. The City Council hereby adopts a revised budget for the current fiscal year ending September 30, 2013 consisting of certain appropriations, more specifically identified on Exhibit "A" attached hereto.

Section 3. That City Council hereby appropriates certain sums, more specifically identified on Exhibit "B" attached hereto, for the proposed fiscal year 2013-2014 Budget.

Section 4. That the City Council hereby confers upon the City Manager general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

Section 5. That the City Council deems the Pay Plans (Exhibit "C") and Organizational Plan contained in the 2013-2014 Budget to be in the best interest of the City and is hereby adopted.

Section 6. That this ordinance shall become effective from and after its passage on second and final reading.

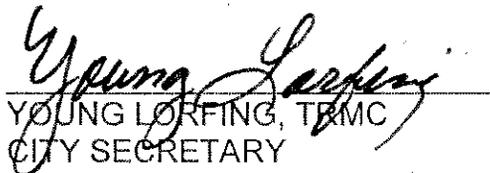
ORDINANCE NO.1492

PASSED and APPROVED ON FIRST READING this the 9th day of September,
A. D., 2013.



TOM REID
MAYOR

ATTEST:



YOUNG LORFING, TRMC
CITY SECRETARY



PASSED and APPROVED ON SECOND and FINAL READING this the 23rd day
of September, A. D., 2013.



TOM REID
MAYOR

ATTEST:



YOUNG LORFING, TRMC
CITY SECRETARY



APPROVED AS TO FORM:



DARRIN M. COKER
CITY ATTORNEY

EXHIBIT A

**City of Pearland
Fiscal Year 2012-2013 Revised Budget**

<u>Fund #</u>	<u>Fund Description</u>	<u>REVENUES</u>			<u>EXPENDITURES</u>		
		<u>2013 Adopted</u>	<u>2013 Revised</u>	<u>\$ Change</u>	<u>2013 Adopted</u>	<u>2013 Revised</u>	<u>\$ Change</u>
010	General	\$56,387,521	\$59,170,974	\$2,783,453	\$58,575,184	\$60,957,298	\$2,382,114
015	P.E.D.C.	\$7,948,134	\$8,543,971	\$595,837	\$9,063,597	\$7,929,429	(\$1,134,168)
020	Debt Service-General	\$27,836,410	\$27,981,832	\$145,422	\$29,273,034	\$28,683,312	(\$589,722)
	<u>Proprietary Funds</u>						
030	Water and Sewer	\$31,227,456	\$31,555,112	\$327,656	\$31,056,296	\$33,365,806	\$2,309,510
031	Solid Waste	\$8,048,371	\$8,173,390	\$125,019	\$8,094,361	\$8,373,666	\$279,305
	<u>Special Revenue Funds</u>						
017	Municipal Court	\$61,162	\$63,155	\$1,993	\$69,135	\$73,850	\$4,715
018	Citywide Donation	\$31,013	\$30,666	(\$347)	\$16,098	\$23,598	\$7,500
019	Court Technology	\$78,638	\$74,952	(\$3,686)	\$308,905	\$313,132	\$4,227
023	Court Juvenile Management	\$75,689	\$74,664	(\$1,025)	\$61,206	\$46,693	(\$14,513)
035	Traffic Impact Improvement	\$425	\$231,773	\$231,348	\$42,258	\$157,907	\$115,649
043	Regional Detention	\$5	\$10,437	\$10,432	\$0	\$10,443	\$10,443
045	Hotel/Motel	\$931,082	\$1,136,017	\$204,935	\$579,397	\$831,359	\$251,962
046	Parks Donations	\$81,240	\$94,971	\$13,731	\$70,640	\$74,500	\$3,860
047	Park & Recreation Development	\$50,675	\$77,101	\$26,426	\$187,923	\$398,042	\$210,119
049	Tree Trust	\$3	\$275	\$272	\$5,000	\$13,000	\$8,000
055	Sidewalk	\$5,083	\$5,295	\$212	\$0	\$0	\$0
060	Police State Seizure	\$50,115	\$14,764	(\$35,351)	\$128,125	\$130,018	\$1,893
062	Federal Police	\$20	\$15,716	\$15,696	\$0	\$0	\$0
101	Grant	\$552,925	\$833,955	\$281,030	\$552,925	\$833,952	\$281,027
111	Community Development	\$284,818	\$659,759	\$374,941	\$284,818	\$659,605	\$374,787
140	University of Houston	\$258,493	\$291,706	\$33,213	\$258,458	\$322,771	\$64,313
141	University of Houston Capital Renewal Fund	\$0	\$274,420	\$274,420	\$0	\$34,670	\$34,670
145	Municipal Channel	\$226,260	\$244,146	\$17,886	\$65,700	\$72,009	\$6,309
	<u>Internal Service Fund</u>						
095	Property/Liability Insurance	\$1,160,052	\$1,240,393	\$80,341	\$1,160,052	\$1,321,865	\$161,813
099	Medical Self-Insurance	\$6,341,267	\$5,846,414	(\$494,853)	\$5,875,923	\$5,669,715	(\$206,208)
	Sub-Total Operations	\$141,636,857	\$146,645,858	\$5,009,001	\$145,729,035	\$150,296,640	\$4,567,605

EXHIBIT A

**City of Pearland
Fiscal Year 2012-2013 Revised Budget**

<u>Fund #</u>	<u>Fund Description</u>	<u>REVENUES</u>			<u>EXPENDITURES</u>		
		<u>2013 Adopted</u>	<u>2013 Revised</u>	<u>\$ Change</u>	<u>2013 Adopted</u>	<u>2013 Revised</u>	<u>\$ Change</u>
	CAPITAL IMPROVEMENT PROGRAM (CIP)						
	<u>Water/Sewer CIP</u>						
042	Utility Impact Fee	\$2,707,320	\$3,455,121	\$747,801	\$3,549,698	\$8,005,154	\$4,455,456
044	Shadow Creek Impact Fee	\$1,366,068	\$1,351,199	(\$14,869)	\$736,313	\$736,313	\$0
064	1998 Certificate of Obligation	\$0	\$1,178	\$1,178	\$0	\$845,485	\$845,485
067	1999 W & S Revenue Bonds	\$1,984	\$2,280,985	\$2,279,001	\$411,211	\$17,192,340	\$16,781,129
301	Water/Sewer Pay As You Go	\$1,133,137	\$1,178,552	\$45,415	\$1,132,637	\$3,066,940	\$1,934,303
302	MUD 4 Capital Program	\$0	\$1,844,902	\$1,844,902	\$0	\$661,566	\$661,566
	<u>Capital Projects Funds</u>						
050	Capital Projects	\$9,932,297	\$9,932,621	\$324	\$8,826,231	\$11,330,611	\$2,504,380
068	Capital Projects-CO 2001	\$0	\$324,848	\$324,848	\$685,502	\$1,348,100	\$662,598
070	Capital Projects Mobility CO 2001	\$82	\$4,316	\$4,234	\$17,227	\$1,816,451	\$1,799,224
200	Capital Projects-CO 2006	\$238,000	\$506,110	\$268,110	\$750,000	\$1,391,874	\$641,874
201	Capital Projects-CO 2007	\$505,034	\$101,448	(\$403,586)	\$683,920	\$1,711,608	\$1,027,688
202	Capital Projects-GO 2007A	\$630	\$2,047	\$1,417	\$595,692	\$1,609,847	\$1,014,155
203	Capital Projects-GO 2009	\$11,828,962	\$14,500,092	\$2,671,130	\$10,050,060	\$15,848,651	\$5,798,591
	Sub-Total CIP	\$27,713,514	\$35,483,419	\$7,769,905	\$27,438,491	\$65,564,940	\$38,126,449
	TOTAL:	\$169,350,371	\$182,129,277	\$12,778,906	\$173,167,526	\$215,861,580	\$42,694,054

EXHIBIT B

City of Pearland
Fiscal Year 2013-2014 Adopted Budget

<u>Fund</u>	<u>Fund Description</u>	<u>REVENUES</u> 2014 Adopted	<u>EXPENDITURES</u> 2014 Adopted
OPERATIONS-			
010	General	\$60,161,236	\$63,349,499
015	P.E.D.C.	\$9,126,881	\$6,819,102
020	Debt Service-General	\$28,070,980	\$28,842,896
<u>Special Revenue Funds</u>			
017	Municipal Court Security	\$66,417	\$78,678
018	Citywide Donation	\$30,632	\$81,185
019	Court Technology	\$78,420	\$77,790
023	Court Juvenile Management	\$39,265	\$43,074
035	Traffic Impact Improvement	\$870	\$10,625
043	Regional Detention	\$0	\$0
045	Hotel/Motel	\$1,151,088	\$761,195
046	Parks Donations	\$81,100	\$71,500
047	Park & Recreation Development	\$51,200	\$48,700
049	Tree Trust	\$25	\$5,000
055	Sidewalk	\$5,300	\$0
060	Police State Seizure	\$15,132	\$102,733
062	Federal Police	\$50	\$29,000
101	Grant	\$378,838	\$393,263
111	Community Development	\$333,253	\$333,253
140	University of Houston	\$258,447	\$258,266
141	University of Houston Capital Renewal Fund	\$0	\$0
145	Municipal Channel	\$234,105	\$40,500
<u>Internal Service Fund</u>			
095	Property/Liability Insurance	\$1,355,938	\$1,355,888
099	Medical Self-Insurance	\$5,499,891	\$5,505,785
<u>Proprietary Funds</u>			
030	Water and Sewer	\$32,380,706	\$31,086,191
031	Solid Waste	\$8,458,930	\$8,520,935
SUB TOTAL - OPERATIONS		\$147,778,704	\$147,815,058
CAPITAL IMPROVEMENT PROGRAM (CIP)-			
<u>Water/Sewer Capital Projects Funds</u>			
042	Utility Impact Fee	\$20,364,862	\$21,333,184
044	Shadow Creek Impact Fee	\$1,399,320	\$2,692,612
067	1999 W & S Revenue Bonds	\$1,658,326	\$2,164,747
301	Water/Sewer Pay As You Go	\$250	\$0
302	MUD 4 Capital Program	\$0	\$503,763
<u>Capital Projects Funds</u>			
050	Capital Projects	\$293,500	\$292,500
068	Capital Projects-CO 2001	\$5,391,413	\$5,438,240
070	Capital Projects Mobility CO 2001	\$0	\$510,084
200	Capital Projects-CO 2006	\$2,145,000	\$2,879,889
201	Capital Projects-CO 2007	\$0	\$0
202	Capital Projects-GO Series 2007A	\$400,000	\$1,464,922
203	Capital Projects-GO Series 2009	\$23,630,615	\$24,297,286
SUB TOTAL - CIP		\$55,283,286	\$61,577,227
GRAND TOTAL:		\$203,061,990	\$209,392,285

Position Title	Salary Range	Minimum Annual	Minimum Hourly	Midpoint Annual	Midpoint Hourly	Maximum Annual	Maximum Hourly
Assistant City Manager	82	\$108,742	\$52.2797	\$135,927	\$65.3496	\$163,113	\$78.4195
	81	\$106,089	\$51.0046	\$132,612	\$63.7557	\$159,134	\$76.5068
City Attorney	80	\$103,502	\$49.7605	\$129,377	\$62.2007	\$155,253	\$74.6408
	79	\$100,977	\$48.5469	\$126,222	\$60.6836	\$151,466	\$72.8203
Director, Community Development	78	\$98,515	\$47.3628	\$123,143	\$59.2035	\$147,772	\$71.0442
Director, Engineering and Capital Projects	78						
Director, Finance	78						
Director, Public Works	78						
Fire Chief	78						
Police Chief	78						
President - EDC	78						
	77	\$96,112	\$46.2076	\$120,140	\$57.7595	\$144,168	\$69.3114
	76	\$93,768	\$45.0806	\$117,210	\$56.3507	\$140,651	\$67.6209
	75	\$91,481	\$43.9811	\$114,351	\$54.9763	\$137,221	\$65.9716
City Engineer/Deputy Director	74	\$89,249	\$42.9084	\$111,562	\$53.6355	\$133,874	\$64.3625
Director, Human Resources	74						
Director, Parks & Recreation	74						
	73	\$87,073	\$41.8618	\$108,841	\$52.3273	\$130,609	\$62.7927
Deputy City Attorney	72	\$84,949	\$40.8408	\$106,186	\$51.0510	\$127,423	\$61.2612
	71	\$82,877	\$39.8447	\$103,596	\$49.8058	\$124,315	\$59.7670
Assistant Police Chief	70	\$80,856	\$38.8729	\$101,069	\$48.5911	\$121,283	\$58.3093
	69	\$78,883	\$37.9247	\$98,604	\$47.4059	\$118,325	\$56.8871
Vice President - EDC	68	\$76,959	\$36.9997	\$96,199	\$46.2497	\$115,439	\$55.4996
	67	\$75,082	\$36.0973	\$93,853	\$45.1216	\$112,624	\$54.1460
Assistant City Attorney	66	\$73,251	\$35.2169	\$91,564	\$44.0211	\$109,877	\$52.8253
City Secretary	65	\$71,465	\$34.3579	\$89,331	\$42.9474	\$107,197	\$51.5369
Executive Director, CVB	65						
EMS Chief	65						
Assistant Director, Finance	64	\$69,721	\$33.5199	\$87,152	\$41.8999	\$104,582	\$50.2799
Capital Projects, Assistant Director	64						
Fire Marshal / EMC	64						
City Planner	64						
Assistant City Engineer	63	\$68,021	\$32.7024	\$85,026	\$40.8780	\$102,031	\$49.0536
Assistant Director, Public Works	63						

Position Title	Salary Range	Minimum Annual	Minimum Hourly	Midpoint Annual	Midpoint Hourly	Maximum Annual	Maximum Hourly
	62	\$66,362	\$31.9048	\$82,952	\$39.8810	\$99,543	\$47.8571
Assistant Director, Parks & Recreation	61	\$64,743	\$31.1266	\$80,929	\$38.9083	\$97,115	\$46.6899
Budget Officer	60	\$63,164	\$30.3674	\$78,955	\$37.9593	\$94,746	\$45.5511
Building Official	60						
Director, Marketing (EDC)	60						
Manager, Information Technology	60						
Purchasing Officer	60						
	59	\$61,624	\$29.6267	\$77,030	\$37.0334	\$92,435	\$44.4401
Associate City Attorney	58	\$60,121	\$28.9041	\$75,151	\$36.1302	\$90,181	\$43.3562
Assistant EMS Chief	58						
Planner, Senior	58						
Project Manager	57	\$58,654	\$28.1992	\$73,318	\$35.2490	\$87,981	\$42.2987
Municipal Court Prosecutor	57						
Accounting Supervisor	56	\$57,224	\$27.5114	\$71,530	\$34.3892	\$85,836	\$41.2671
Manager, Fleet	56						
Manager, GIS	55	\$55,828	\$26.8404	\$69,785	\$33.5505	\$83,742	\$40.2606
Manager, Communications	55						
Municipal Court Administrator	55						
Manager, Animal Control	55						
Manager, Utility Customer Service	55						
Network Administrator	54	\$54,466	\$26.1857	\$68,083	\$32.7322	\$81,699	\$39.2786
System Administrator	54						
Superintendent, Park & Building Maintenance	54						
Superintendent, Recreation	54						
Superintendent, Streets & Drainage	54						
Superintendent, Treatment Plant	54						
Superintendent, Water & Sewer	54						
Manager, Acquisition	53	\$53,138	\$25.5471	\$66,422	\$31.9338	\$79,707	\$38.3206
Planner, Associate	52	\$51,842	\$24.9240	\$64,802	\$31.1549	\$77,763	\$37.3859
Budget Analyst	52						
Grants Coordinator	52						
Manager, Traffic	52						
	51	\$50,577	\$24.3161	\$63,222	\$30.3951	\$75,866	\$36.4741
Deputy Fire Marshal	50	\$49,344	\$23.7230	\$61,680	\$29.6537	\$74,016	\$35.5845
Jail Division Supervisor	50						
Police Support Services Supervisor	50						
Staff Accountant	50						
Construction Inspector, Chief	49	\$48,140	\$23.1444	\$60,175	\$28.9305	\$72,210	\$34.7166

Position Title	Salary Range	Minimum Annual	Minimum Hourly	Midpoint Annual	Midpoint Hourly	Maximum Annual	Maximum Hourly
Emergency Management Planner	48	\$46,966	\$22.5799	\$58,708	\$28.2248	\$70,449	\$33.8698
Fire Inspector/Investigator	48						
Manager, Resource Development	48						
Planner	48						
Deputy City Secretary	47	\$45,821	\$22.0291	\$57,276	\$27.5364	\$68,731	\$33.0437
Aquatics Manager	46	\$44,703	\$21.4918	\$55,879	\$26.8648	\$67,055	\$32.2378
HR Generalist	46						
Plans Examiner	46						
Building Inspector	45	\$43,613	\$20.9677	\$54,516	\$26.2096	\$65,419	\$31.4515
Police Telecommunications Coordinator	45						
Assistant Aquatics Manager	44	\$42,549	\$20.4562	\$53,186	\$25.5703	\$63,823	\$30.6844
Recreation Center Supervisor	44						
Recreation Program Coordinator	44						
Senior Center Supervisor	44						
Special Events Coordinator	44						
Marketing Specialist	44						
Building Maintenance Supervisor	44						
Park Supervisor	44						
Construction Inspector	44						
Engineering Technician	44						
Maintenance Supervisor	44						
Treatment Plant Supervisor	44						
Crime Victim Liaison	44						
Multimedia Specialist	44						
Computer Support Technician, Senior	43	\$41,511	\$19.9573	\$51,889	\$24.9466	\$62,267	\$29.9360
Project Coordinator	43						
Vol Fire Recruit/Retention Coordinator	43						
Buyer	42	\$40,499	\$19.4706	\$50,623	\$24.3382	\$60,748	\$29.2058
Chief Mechanic	42						
Executive Assistant	42						
Safety Officer	42						
Therapeutic Recreation Specialist	42						
GIS Specialist	41	\$39,511	\$18.9957	\$49,389	\$23.7446	\$59,266	\$28.4935
Telecommunications Operator, Lead	41						
Urban Forester	41						
Accounts Payable Supervisor	40	\$38,547	\$18.5324	\$48,184	\$23.1654	\$57,821	\$27.7985
Code Enforcement/Health Officer, Senior	40						
Legal Secretary	40						
Office Supervisor	40						
Utility Customer Service Supervisor	40						
Volunteer Coordinator	40						
Electrician	39	\$37,607	\$18.0803	\$47,009	\$22.6004	\$56,411	\$27.1205

Position Title	Salary Range	Minimum Annual	Minimum Hourly	Midpoint Annual	Midpoint Hourly	Maximum Annual	Maximum Hourly
GIS Technician	38	\$36,690	\$17.6394	\$45,862	\$22.0492	\$55,035	\$26.4590
Maintenance Crew Leader	38						
Utility Maintenance Technician, Senior	38						
Treatment Plant Operator II	38						
Program Specialist	38						
Recreation Program Coordinator, Assistant	38						
Recreation Specialist	38						
Utility Field Service Technician, Lead	38						
Code Enforcement / Health Officer	37	\$35,795	\$17.2091	\$44,744	\$21.5114	\$53,692	\$25.8137
Crime Victim Specialist	37						
Jailer	37						
Telecommunications Operator	37						
Administrative Assistant	36	\$34,922	\$16.7894	\$43,652	\$20.9867	\$52,383	\$25.1841
Building Maintenance Technician	36						
Traffic Signal Technician	36						
HR Assistant	35	\$34,070	\$16.3799	\$42,588	\$20.4749	\$51,105	\$24.5698
Park Maintenance Crew Leader	35						
Accounting Technician	34	\$33,239	\$15.9804	\$41,549	\$19.9755	\$49,859	\$23.9706
Computer Support Technician	34						
Recycling Center Supervisor	34						
Treatment Plant Operator I	34						
Utility Maintenance Technician	34						
CCTV Technician	34						
Utility Inspector	34						
Property Room Technician	33	\$32,428	\$15.5906	\$40,536	\$19.4883	\$48,643	\$23.3859
Custodial Crew Leader	32	\$31,638	\$15.2104	\$39,547	\$19.0130	\$47,456	\$22.8155
Mechanic	32						
Records and Information Coordinator	32						
Traffic Signal Technician, Trainee	32						
Humane Officer, Senior	31	\$30,866	\$14.8394	\$38,582	\$18.5492	\$46,299	\$22.2591
Accounts Payable Clerk	30	\$30,113	\$14.4774	\$37,641	\$18.0968	\$45,170	\$21.7162
GPS Specialist	30						
Heavy Equipment Operator	30						
Plans Expediter	30						
Police Records Clerk, Lead	30						
Utility Billing Specialist	30						
Animal Shelter Supervisor	29	\$29,379	\$14.1243	\$36,723	\$17.6554	\$44,068	\$21.1865
Deputy Court Clerk, Senior	29						
ROW Inspector	29						
GPS Field Technician	29						
Humane Officer	29						

Position Title	Salary Range	Minimum Annual	Minimum Hourly	Midpoint Annual	Midpoint Hourly	Maximum Annual	Maximum Hourly
Office Assistant, Senior	28	\$28,662	\$13.7798	\$35,828	\$17.2248	\$42,993	\$20.6698
Court Bailiff	27	\$27,963	\$13.4437	\$34,954	\$16.8047	\$41,944	\$20.1656
Utility Field Service Technician	27						
Equipment Operator	26	\$27,281	\$13.1158	\$34,101	\$16.3948	\$40,921	\$19.6738
Fleet Services Assistant	26						
Records and Information Coordinator, Ass't	26						
Recycling Center Specialist	26						
Senior Center Shuttle Bus Driver	26						
Utility Maintenance Worker	26						
Deputy Court Clerk	25	\$26,616	\$12.7960	\$33,269	\$15.9949	\$39,923	\$19.1939
Customer Service Representative	24	\$25,966	\$12.4839	\$32,458	\$15.6048	\$38,950	\$18.7258
Permit Clerk	24						
Police Records Clerk	24						
Sign Technician	24						
	23	\$25,333	\$12.1794	\$31,666	\$15.2242	\$38,000	\$18.2691
Building Maintenance Worker	22	\$24,715	\$11.8823	\$30,894	\$14.8529	\$37,073	\$17.8235
Office Assistant	22						
Park Maintenance Worker	22						
Receptionist	22						
Humane Officer, Trainee	21	\$24,112	\$11.5925	\$30,140	\$14.4906	\$36,169	\$17.3887
	20	\$23,524	\$11.3098	\$29,405	\$14.1372	\$35,286	\$16.9646
Custodian	19	\$22,951	\$11.0339	\$28,688	\$13.7924	\$34,426	\$16.5509
Animal Shelter Attendant	18	\$22,391	\$10.7648	\$27,988	\$13.4560	\$33,586	\$16.1472
	17	\$21,845	\$10.5022	\$27,306	\$13.1278	\$32,767	\$15.7533
	16	\$21,312	\$10.2461	\$26,640	\$12.8076	\$31,968	\$15.3691
Water Safety Instructor	15	\$20,792	\$9.9962	\$25,990	\$12.4952	\$31,188	\$14.9943
	14	\$20,285	\$9.7524	\$25,356	\$12.1905	\$30,427	\$14.6285
	13	\$19,790	\$9.5145	\$24,738	\$11.8931	\$29,685	\$14.2718
	12	\$19,307	\$9.2824	\$24,134	\$11.6031	\$28,961	\$13.9237
Head Lifeguard	11	\$18,837	\$9.0560	\$23,546	\$11.3201	\$28,255	\$13.5841
Recycling Center Attendant	10	\$18,377	\$8.8352	\$22,971	\$11.0440	\$27,566	\$13.2527
Lifeguard W/WSI	9	\$17,929	\$8.6197	\$22,411	\$10.7746	\$26,893	\$12.9295

Position Title	Salary Range	Minimum Annual	Minimum Hourly	Midpoint Annual	Midpoint Hourly	Maximum Annual	Maximum Hourly
	8	\$17,492	\$8.4094	\$21,865	\$10.5118	\$26,237	\$12.6142
Ballfield Attendant	7	\$17,065	\$8.2043	\$21,331	\$10.2554	\$25,598	\$12.3065
Fitness Attendant	7						
Lifeguard	7						
Recreation Attendant	7						

CITY OF PEARLAND

EMS PAY PLAN

FY 2014

Salary Range	Job Title	MINIMUM		MIDPOINT		MAXIMUM	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
E-1	EMT - Basic	\$26,677	\$12.8255	\$33,346	\$16.0319	\$40,016	\$19.2382
E-2							
E-3	EMT - Intermediate	\$31,053	\$14.9293	\$38,816	\$18.6617	\$46,580	\$22.3940
E-4							
E-5	Paramedic	\$40,000	\$19.2308	\$50,000	\$24.0385	\$60,000	\$28.8462
E-6							
E-7	EMS Lieutenant	\$45,125	\$21.6947	\$56,406	\$27.1184	\$67,688	\$32.5421
E-8							
E-9	EMS Captain	\$51,000	\$24.5192	\$63,750	\$30.6490	\$76,500	\$36.7788

Hourly rate or regular rate of pay based on 2080 Regular Hours.

NOTE: Paramedic Credential Pay will be discontinued effective 10/01/13 as it is now included in the base rate of pay.

EXHIBIT C

CITY OF PEARLAND

FIRE PAY PLAN

FY 2014

Salary Range	Job Title	MINIMUM		MIDPOINT		MAXIMUM	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
F-1	Firefighter	\$45,000	\$16.3280	\$56,250	\$20.4100	\$67,500	\$24.4920
F-2	Driver/Operator	\$49,672	\$18.0231	\$62,089	\$22.5288	\$74,507	\$27.0346
F-3	Fire Lieutenant	\$54,828	\$19.8940	\$68,535	\$24.8676	\$82,242	\$29.8411
F-4	Fire Captain	\$62,000	\$22.4964	\$77,500	\$28.1205	\$93,000	\$33.7446
F-5	Battalion Chief	\$70,000	\$25.3991	\$87,500	\$31.7489	\$105,000	\$38.0987

Hourly rate or regular rate of pay based on 2756 Regular Hours

F-6	Training Battalion Chief	\$63,164	\$30.3673	\$78,955	\$37.9591	\$94,746	\$45.5510
-----	--------------------------	----------	-----------	----------	-----------	----------	-----------

Hourly rate or regular rate of pay based on 2080 Regular Hours

CITY OF PEARLAND

POLICE PAY PLAN
FY 2014

	0 - 6 mos.
Police	\$16,840.00
Cadet	

	0	1	2	3	4	5	6	7	8	9	10	11
Police	\$24,177.1	\$24,902.6	\$25,649.6	\$26,419.0	\$27,211.6	\$28,027.0	\$28,866.0	\$29,734.0	\$30,629.0	\$31,549.7	\$32,492.1	\$33,466.8
Officer	\$4,190.71	\$4,316.43	\$4,445.92	\$4,579.30	\$4,716.88	\$4,858.18	\$5,003.92	\$5,154.04	\$5,308.80	\$5,467.92	\$5,631.96	\$5,800.92
	\$50,298.46	\$51,797.11	\$53,351.03	\$54,951.56	\$56,600.10	\$58,298.11	\$60,047.05	\$61,848.48	\$63,703.92	\$65,615.03	\$67,583.49	\$69,610.94

	1st year	2nd year	3rd year	4th year	5th year	6th year
Sergeant	\$34,470.8	\$36,505.0	\$38,570.1	\$37,667.2	\$39,797.2	\$39,901.1
	\$5,974.94	\$6,154.19	\$6,338.02	\$6,528.98	\$6,724.85	\$6,928.80
	\$71,899.32	\$73,850.30	\$78,065.81	\$78,347.78	\$80,698.22	\$83,119.18
Lieutenant	\$41,160.0	\$42,394.8	\$43,866.6	\$44,976.6		
	\$7,134.39	\$7,348.43	\$7,508.98	\$7,795.95		
	\$95,612.74	\$98,181.12	\$99,828.55	\$93,551.35		
Captain	\$46,325.9	\$47,715.7	\$49,147.2			
	\$9,029.80	\$8,270.72	\$8,518.84			
	\$96,357.89	\$99,248.63	\$102,226.09			

Education / Incentive Pay

All officers shall receive certification pay as follows after successful completion of their probationary period:

TCLEOSE BASIC CERTIFICATE	\$.00/hr.
TCLEOSE INTERMEDIATE CERTIFICATE	\$.29/hr.
TCLEOSE ADVANCED CERTIFICATE	\$.58/hr.
TCLEOSE MASTER PEACE CERTIFICATE	\$.87/hr.

In addition, add the following to the above, if the officer holds an Intermediate, Advanced or Master Certificate and has:

ASSOCIATE DEGREE	\$.58/hr.
BACHELORS DEGREE	\$.87/hr.
MASTERS DEGREE	\$1.15/hr.

All college degrees must be issued by an approved institution of higher education which is duly accredited by one of the regional accreditation agencies. No mail order degree will be approved.

Monthly longevity pay is received by the Classified Employees of the City of Pearland in accordance with the Local Government Code, Chapter 141.032.

All overtime for any classification shall be paid in accordance with applicable State and Federal law.

ORDINANCE NO.1491

AN ORDINANCE ADOPTING A TAX RATE OF \$0.7051 AND LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PEARLAND, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND OF THE TAXABLE YEAR 2013.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:

Section 1. That there is hereby levied and there shall be collected for the use and support of the Municipal Government of the City of Pearland, Texas, and to provide Interest and Sinking Fund for the Year Two Thousand Thirteen upon all property, real, personal, and mixed within the corporate limits of said City subject to taxation, a tax of \$0.7051 on each One Hundred Dollars (\$100.00) valuation of property, said tax being so levied and apportioned for the specific purpose herein set forth:

- (1) For the maintenance and support of the General Government (General Fund), the sum of \$0.2151 on each \$100 valuation of property, and
- (2) For the Interest and Sinking Fund, the sum of \$0.4900.

Section 2. All monies collected under this ordinance for the specific items therein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, the Director of Finance, and the City Manager shall so keep these accounts as to readily and distinctly show the amount collected, the amounts expended, and the amount on hand at any time belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector of Taxes and every person collecting money for the City of Pearland to deliver to the Director of Finance and the City Manager, at the time of depositing of any monies, a statement showing to what fund such deposit should be

ORDINANCE NO.1491

made, and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

PASSED and APPROVED ON FIRST READING this the 9th day of September, A.D., 2013.



TOM REID
MAYOR

ATTEST:



YOUNG LORFING, TRMC
CITY SECRETARY



PASSED and APPROVED ON SECOND and FINAL READING this the 23rd day of September, A. D., 2013.



TOM REID
MAYOR

ATTEST:



YOUNG LORFING, TRMC
CITY SECRETARY



APPROVED AS TO FORM:



DARRIN M. COKER
CITY ATTORNEY



THIS PAGE INTENTIONALLY LEFT BLANK

GLOSSARY

ABATEMENT – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCOUNT – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCOUNTS PAYABLE – A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

ACCOUNT RECEIVABLE – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

ACCOUNTING SYSTEM – The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent.

ACCRUED INTEREST – Interest that has been earned and recorded, but has not been received.

AD VALOREM TAX – A tax based on value of land and improvements (property tax).

AGENDA – A formal listing of items to be discussed during a public meeting. Agendas for public meetings are posted 72 hours in advance, in compliance with the open meetings act.

APPROPRIATION – An authorization granted by City Council to make expenditures and to incur obligations for a specific purpose. Usually limited in amount and as to the time when it may be expended.

ARBITRAGE – With respect to the issuance of municipal securities, arbitrage usually refers to the difference between the interest paid on tax-exempt bonds and the interest earned by investing the proceeds of the bonds in higher-yielding taxable securities. Federal income tax laws generally restrict the ability to earn positive arbitrage in connection with tax-exempt bonds.

ASSESSED VALUATION – A valuation set upon real estate or other property by government as a basis for levying taxes.

ASSETS – Property owned by a government, which has economic value, especially which could be converted to cash.

BALANCE SHEET – A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

BALANCED BUDGET – Total recurring expenditures for any fiscal year shall not exceed total recurring revenues for that same fiscal year.

BOND – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

BOND REFERENDUM – A bond referendum is an opportunity for voters to decide if the city will be authorized to borrow funds to address specific capital project needs for which ad valorem taxes are pledged for repayment.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term is also sometimes used to denote the officially approved expenditure ceiling under which a government and its departments operate.

BUDGET CALENDAR – The schedule of key dates or milestones, which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT – The instrument used by the budget making authority to present a comprehensive financial program to the appropriating governing body.

BUDGET MESSAGE – A general discussion of the adopted budget presented in writing as a part of or supplement to the budget document.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within limitations of available appropriation and available revenues.

BUILT ENVIRONMENT – Human-made (vs natural) improvements such as infrastructure, buildings, parks, etc.

CAPITAL ASSETS – Long-term assets, such as buildings, equipment, and infrastructure, intended to be held or used in operations.

CAPITAL PROJECTS – Acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENT PROGRAM – A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets.

CAPITAL PROJECT FUNDS – Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessment funds and trust funds).

CASH BASIS – A method of accounting in which revenues and expenses are recognized and recorded when received, not necessarily when earned.

CERTIFICATE OF DEPOSIT – A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period for a specified rate of interest.

CERTIFICATE OF OBLIGATION – A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for the construction of public works or payment of contractual obligations for professional services. These certificates do not require voter approval.

CHARTER – Written instrument setting forth principles and laws of government within boundaries of the City.

CHART OF ACCOUNTS – The classification system used by the City to organize the accounting for various funds.

CHECK – A bill of exchange drawn on a bank and payable on demand.

COMPONENT UNIT – A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

CONTINGENCY – Funds set aside in a reserve account for major expenditures or for emergencies.

CURRENT ASSETS – Cash and other assets expected to be converted to cash, sold, or consumed either in a year or in the operating cycle.

CURRENT LIABILITIES – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded within one year.

DEBT SERVICE FUND – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal interest, and related costs. Also called a Sinking Fund.

DEFICIT – The excess of expenditures over revenues during an accounting period; or in the case of Enterprise and Intra-governmental Service Funds, the excess of expense over income during an accounting period.

DEPARTMENT – A distinct, usually specialized division of a large organization. A principal administrative division of a government normally under the oversight of an Executive Director, Assistant City Manager or City Manager.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPRECIATION – A non-cash expense that reduces the value of an asset as a result of wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DEVELOPER REIMBURSEMENT – Reimbursement to a developer from the City for infrastructure developed on behalf of the City.

EFFECTIVE TAX RATE – The tax rate required to generate the same amount of revenue as in the preceding year on the same properties.

ENTERPRISE FUND – A fund used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. The significant characteristic of Enterprise Funds is that the accounting system must make it possible to show whether the activity is operated at a profit or loss, similar to comparable private enterprises. Thus, the reports of enterprise funds self-contained and creditors, legislators or the general public can evaluate the performance of the municipal enterprise on the same basis as they can the performance of investor-owner enterprises in the same industry.

EXPENDITURES – Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FIDUCIARY FUND – A fund used to account for assets held in trust by the City for the benefit of individuals or other entities and is responsible for handling the assets placed under its control.

FISCAL YEAR – A twelve-month period of time to which the annual budget applies, and at the end of which, the City determines its financial position and results of operations.

FIXED ASSETS – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

FRANCHISE – A special privilege granted by a government, permitting the continued use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

FUND – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objective.

FUND BALANCE – The excess of an entity's assets over its liabilities.

FUND BALANCE POLICY – A minimum fund balance that is required to be kept in reserve as defined in financial policy statements. Fund balances over the policy requirements may be appropriated in the budget.

GENERAL FIXED ASSETS – Capital assets that are not assets of any particular fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the financial resources of governmental (as opposed to proprietary or fiduciary) funds.

GENERAL FUND – The General Fund is the general operating fund of the City. It is used to account for the resources devoted to finance the services traditionally associated with local government, except those activities that are required to be accounted for in another fund. Transactions are recorded on the modified accrual basis.

GENERAL OBLIGATION BONDS – When a government pledges its full faith and credit to the payment of the bonds it issues, that those bonds are general obligation bonds.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. The acquisition, use and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service).

GRANTS – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specific function, purpose, activity or facility.

IMPACT FEES – Fees charged to developers to cover in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

INCOME – A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INFRASTRUCTURE - Fixed assets that are immovable and have value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges and streetlights.

INTERGOVERNMENTAL REVENUE – Revenue received from another governmental unit for a specific purpose.

INTERNAL SERVICE FUND – Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis.

ISO RATING – The Insurance Service Office (ISO) performs surveys to assist insurance organizations with setting up the insurance ratings for the communities. The ISO will perform a survey to assign a public protection grade to each fire department, which is used in the development of insurance rates for all properties within the protected area. Grading starts at 1, which is the best possible score and ends at 10, which is considered unacceptable.

LEASE/PURCHASE – A financing tool utilized to fund large capital outlays where the city may not have cash immediately available for purchase. This arrangement allows the city to use the item while payments are being made.

LEDGER – A group of accounts in which are recorded the financial transactions of a governmental unit or other organization.

LEVY - To impose taxes or special assessments. The total of taxes or special assessments imposed by a governmental unit.

LIABILITIES – Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

LONG-TERM DEBT – Debt with a maturity of more than one year after date of issuance.

MODIFIED ACCRUAL BASIS – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

NOTE PAYABLE – An unconditional written promise signed by the maker, to pay a certain sum in money on demand or at a fixed or determinable future time, either to the bearer or to the order of a person designated.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them.

ORDINANCE – A formal legislative enactment by the governing body of a municipality.

ORGANIZATIONAL UNIT – A responsibility center within a government.

PERFORMANCE MEASURES – Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

PROJECTION – A forecast of future trends in the operation of financial activities done through the remainder of the fiscal year to gain a better picture of the City's finances. The projections are adopted as the revised budget during the budget adoption process.

PROPERTY INSURANCE FUND – Accounts for the activities of the city's property and casualty insurance.

PROPERTY TAX – An annual or semi-annual tax paid to one or more governmental jurisdictions based on the real and personal property's assessed valuation and the tax rate, done in compliance with the State Property Tax Code.

PROPRIETARY FUND – A governmental accounting fund having profit and loss aspects; therefore, it uses the accrual rather than modified accrual accounting method. The two types of proprietary funds are the Enterprise Fund and the Internal Service Fund.

PURCHASE ORDER – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price.

RATINGS – Designations used by credit rating agencies to give relative indications of credit quality. Municipal bonds rated Baa or BBB and above are considered to be investment-grade.

REFUNDING BONDS – Bonds issued to retire bonds already outstanding.

RESERVE – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

RETAINED EARNINGS – The accumulated earnings of an enterprise or internal service fund which have been retained in the fund and which are not reserved for any specific purpose.

REVENUES – The term designates an increase to a fund's assets. An item of income.

REVENUE BONDS – Bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

ROLLBACK RATE – If a unit adopts a tax rate that is higher than the rollback rate, voters in the unit can circulate a petition calling for an election to limit the size of the tax increase.

SALARIES & WAGES – Fixed compensation paid to employees for work or services provided.

SALES TAX – A state tax of 6.25% is imposed on all retail sales, leases and rentals of most goods, as well as taxable services. Texas cities and counties have the option of imposing additional local sales taxes for a combined total of state and local taxes of 8.25%.

SHORT-TERM DEBT – Debt with a maturity of one year or less after the date of issuance.

SPECIAL ASSESSMENT – Used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

SPECIAL REVENUE FUNDS - Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

TAX LEVY – The total amount to be raised by general property taxes for intentions specified in the Tax Levy Ordinance.

TAX LEVY ORDINANCE – An ordinance through which taxes are levied.

TAX RATE – The rate at which a municipality may levy a tax. Tax levied for each \$100 of assessed valuation. The amount of tax stated in terms of a unit of the tax base.

TAX ROLL – The official list showing the amount of taxes levied against each taxpayer or property.

TAXES – Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

VENDOR – The seller of merchandise or services.

VOUCHER – A document, which evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

WORK ORDER – A written order authorizing and directing the performance of a certain task and issued to the person who is to direct the work.

WORKING CAPITAL – A financial metric which represents operating liquidity available to an organization or governmental entity. Net Working Capital is calculated as current assets minus current liabilities.

YIELD – The rate earned on an investment based on the price paid for the investment, the interest earned during the period held and the selling price or redemption value of the investment.

ACRONYMS

ACM - Assistant City Manager

ADA – Americans with Disabilities Act of 1990

AFG – Assistance to Firefighters Grant

AFIS – Automated Fingerprint Identification System

AICP – American Institute of Certified Planners

AISD – Alvin Independent School District

ALPRS – Automatic License Plate Recognition System

AO – Administrative Order

APA – American Planning Association

AVL – Automatic Vehicle Locator

BCAD – Brazoria County Appraisal District

BCDD4 & BDD4 – Brazoria County Drainage District #4

BCLS – Brazoria County Library System

BCMUD – Brazoria County Municipal Utility District

BJA – Bureau of Justice Assistance

BVP – Bulletproof Vest Partnership

BW 8 – Beltway 8

CAC – Community Action Center

CAD – Computer-Aided Design

CAFR – Comprehensive Annual Financial Report

CAPRA - Commission for Accreditation of Park and Recreation Agencies

CBCMUD – Clear Brook City Municipal Utility District

CDBG – Community Development Block Grant

CH – City Hall

CID – Criminal Investigation Division

CIP – Capital Improvement Program

CMV – Commercial Motor Vehicle

CO's – Certificates of Obligation and Certificates of Occupancy

CPI – Consumer Price Index

CR – County Road

CVB – Convention and Visitors' Bureau

CVE – Commercial Vehicle

DAP – Development Authority of Pearland

DOE – Department of Energy

DOT – Department of Transportation

DPS – Department of Public Safety

EDC – Economic Development Corporation

EECBG – Energy Efficiency and Conservation Block Grant

EFT – Electronic Funds Transfer

EMPG – Emergency Management Program Grant

EMS – Emergency Medical Services

EMT – Emergency Medical Technician

EOC – Emergency Operations Center

EPA – Environmental Protection Agency

ERP – Enterprise Resource Planning

ETJ – Extra Territorial Jurisdiction

FBCAD – Fort Bend Central Appraisal District

FEMA – Federal Emergency Management Administration

FM – Farm-to-Market Road

FMLA – Family Medical Leave Act of 1993

FOIA – Freedom of Information Act of 1966

FT – Full-Time

FTE – Full-Time Equivalent

FTO – Field Training Officer (Police)

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principals

GASB – Governmental Accounting Standards Board

GEC – General Engineering Consultant

GFOA – Government Finance Officers Association of the United States and Canada

GIS – Geographical Information Systems

GO's – General Obligation Bonds

GCWA – Gulf Coast Water Authority

GPS – Global Positioning System

HCAD – Harris County Appraisal District

HGAC – Houston-Galveston Area Council

HHW – Household Hazardous Waste

HR – Human Resources

HTE – Harward Technology Enterprise (The City's current ERP, by Sungard)

HVAC – Heating, Venting & Air Conditioning

ICMA – International City/County Management Association

IFMA – International Facility Management Association

I&I – Inflow and Infiltration

ISD – Independent School District

ISO – Insurance Service Office

IT – Information Technology

ITS – Intelligent Traffic System

JAG – Justice Assistance Grant

JHEC – John Hargrove Environmental Complex

KPB – Keep Pearland Beautiful

LS – Lift Station

LUCAS – Lund University Cardiac Arrest System

M – Millions

MDT – Mobile Data Terminal

MGD – Million Gallons per Day

MIUs – Mobile Information Units

MRE – Meals Ready-To-Eat

MSA – Metropolitan Statistical Area

MUD – Municipal Utility District

NCIC – National Crime Information Center

OAG/OVAC – Office of Attorney General/Other Victim Assistance Grants

OPEB – Other Post-Employment Benefits

OTS – Old Town Site

PER – Preliminary Engineering Report

P&Z – Planning & Zoning

PC - Personal Computer

PD – Police Department

PDM – Project Delivery Model

PEDC – Pearland Economic Development Corporation

PEG – Public, Educational and Government Channel (television)

PFIA – Public Funds Investment Act

PIM – Pearland In Motion (publication)

PISD – Pearland Independent School District

PM – Preventive Maintenance or Project Management

PS – Public Safety

PTC – Pearland Town Center

PSB – Public Safety Building

RFP – Request for Proposal

ROWs – Right of Ways

S&P – Standard & Poor's

SCADA – Supervisory Control and Data Acquisition

SCR – Shadow Creek Ranch

SETRAC – Southeast Texas Regional Advisory Council

SH288 – State Highway 288

SIU – Special Investigations Unit

SOP – Standard Operating Procedure

SPA – Strategic Partnership Agreement

S.P.O.R.T.S. – Southeastern Program of Recreation Team Sports

SQ.FT. - Square Foot/Feet

SRF – State Revolving Fund

SRO – School Resource Officer

SRTS – Safe Routes To School

SWEC – South West Environmental Center

TAAF – Texas Amateur Athletic Foundation

TCEQ – Texas Commission on Environmental Quality

TCIC – Texas Crime Information Center

TCLEOSE – Texas Commission on Law Enforcement Officers Standards and Education

TCO – Telecommunications Operator

TEEX – Texas A&M Engineering Extension Service

TIA – Traffic Impact Analysis

TIFMAS – Texas Intrastate Fire Mutual Aid System, Grant Assistance Program

TIP – Transportation Improvement Plan

TLETS – Texas Law Enforcement Telecommunications System

TML – Texas Municipal League

TMRS – Texas Municipal Retirement System

TIRZ – Tax Increment Reinvestment Zone

TxDOT – Texas Department of Transportation

TWDB – Texas Water Development Board

UDC – Unified Development Code

UofH – University of Houston

VoIP – Voice over Internet Protocol

W&S – Water & Sewer

WEC – Westside Events Center

WL – Water Line

WWM – Waste Water Management

WWTP – Waste Water Treatment Plant

ZBA – Zoning Board of Adjustment