

City of Pearland, Texas Fiscal Year Adopted Budget

2012-2013





**CITY OF PEARLAND, TEXAS
ADOPTED BUDGET
FOR FISCAL YEAR OCTOBER 1, 2012 TO SEPTEMBER 30, 2013**

**TOM REID
MAYOR**

**WOODY OWENS
COUNCIL MEMBER, POSITION 1**

**SCOTT SHERMAN,
COUNCIL MEMBER, POSITION 2**

**SUSAN SHERROUSE
COUNCIL MEMBER, POSITION 3
MAYOR PRO-TEM**

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PRESENTED BY:

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CITY MANAGER**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

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Texas**

For the Fiscal Year Beginning

October 1, 2011

Linda C. Dawson Jeffrey R. Egan

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Pearland, Texas, for its annual budget for the fiscal year beginning October 1, 2011. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

**CITY OF PEARLAND
ADOPTED BUDGET FY 2013
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**CITY OF PEARLAND, TEXAS
PRINCIPAL CITY OFFICIALS**

Elected Officials

Tom Reid
Woody Owens
Scott Sherman
Susan Sherrouse

Keith Ordeneaux
Greg Hill

Position

Mayor
Councilmember, Position One
Councilmember, Position Two
Councilmember, Position Three,
Mayor Pro Tem
Councilmember, Position Four
Councilmember, Position Five

Appointed Officials

Bill Eisen
Darrin Coker
Letitia Farnie

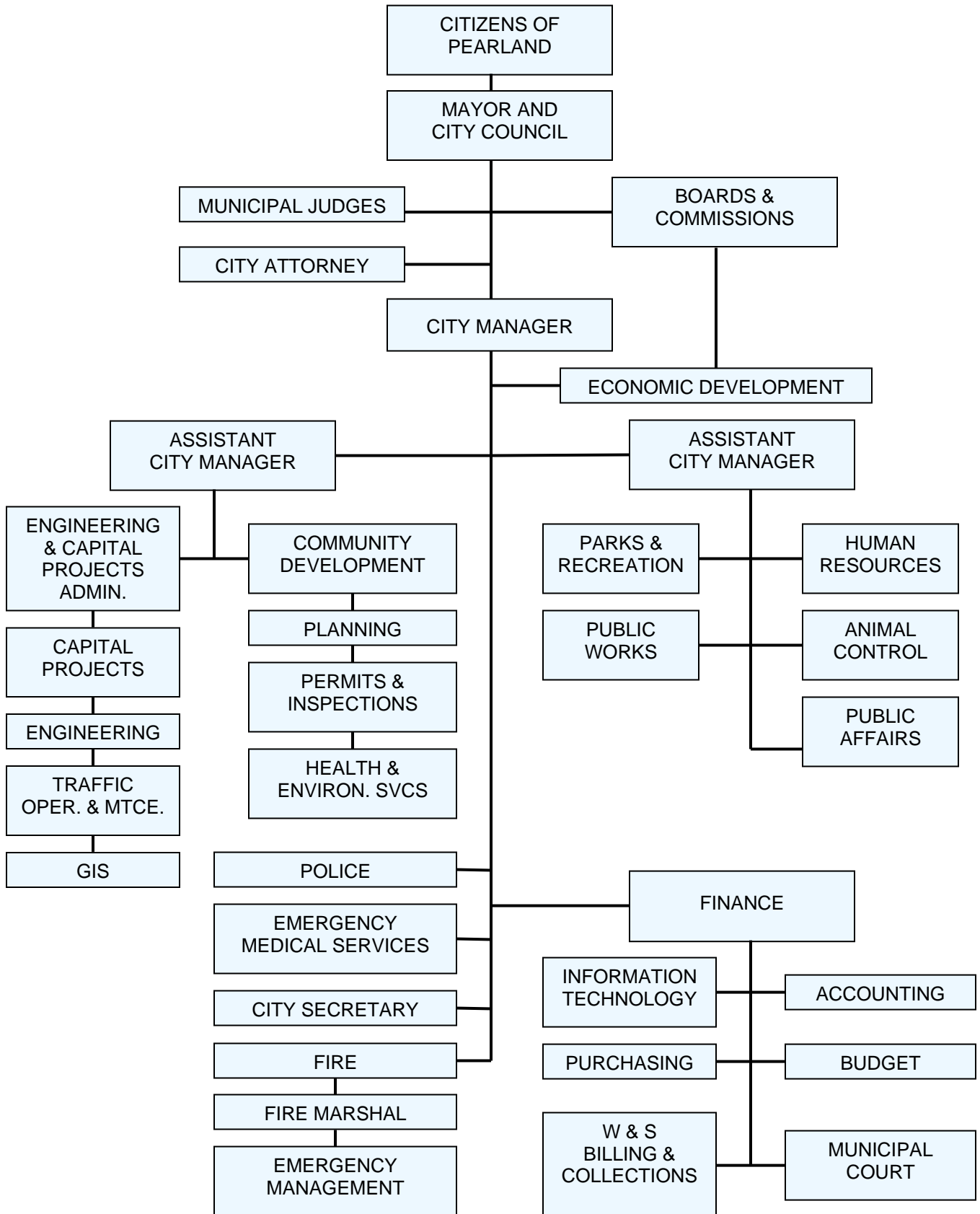
City Manager
City Attorney
Municipal Court Judge

City Management

Jon Branson
Mike Hodge
Claire Bogard
Matthew Buchanan
Daniel Baum
Young Lorfing
Danny Cameron
Bonita Hall
Chris Doyle
Lata Krishnarao
Michelle Smith
Vance Riley
Andrew Fearn
Trent Epperson

Assistant City Manager
Assistant City Manager
Director of Finance
President, P.E.D.C.
Chief, Emergency Medical Services
City Secretary
Director of Public Works
Director of Human Resources
Police Chief
Director, Community Development
Director of Parks & Recreation
Fire Chief
Head Librarian
Director of Engineering & Capital Projects

CITY OF PEARLAND, TEXAS ORGANIZATIONAL CHART



INTRODUCTION TO THE CITY OF PEARLAND, TEXAS



“WHERE TOWN AND COUNTRY MEET”

The City of Pearland, Texas was incorporated in December 1959 and adopted a Home Rule Charter on February 6, 1971. Located across the northern end of Brazoria County and sharing a common border with Houston, Texas to the north, Pearland is the fastest growing City in Brazoria County, increasing from approximately 18,000 residents in 1990 to an estimated 104,100 in 2013. Pearland's location, coupled with its expressed goals of long-term planned growth, is propelling the City's rapid economic growth and development. Five major highways are accessible by Pearland residents, and the City is only six miles from Hobby Airport. The area of the City of Pearland is a total of 72.68 square miles, 48.39 of which is in the City limits, and 24.29 in the Extra-Territorial Jurisdiction (ETJ).

The City of Pearland is a home-rule City operating under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council (Council) consisting of the mayor and five other members. The Mayor and each Council member are elected at-large, and the Mayor and all other Council members hold office for a period of three years and until his/her successor is elected and qualified. Council members shall be limited to two full consecutive terms of office and there is no limitation on the office of the Mayor. The City Manager is appointed by Council and is responsible for implementation of Council policy, execution of the laws and all day-to-day operations of the City.

A full range of municipal services is provided by the City of Pearland, including public safety (police, fire and emergency medical services), animal control, solid waste, traffic operations, water and wastewater utilities, public improvements, repair and maintenance of infrastructure, recreational and community activities, general administrative services, a library through a cooperative effort of the City of Pearland and the County of Brazoria.

Pearland's location is one of its greatest assets

Located approximately 20 minutes from downtown Houston and less than 15 minutes from the Texas Medical Center, Pearland offers the lifestyle of a small town, but still provides easy access to the City of Houston's theater district, museum district, the Galleria and other venues.

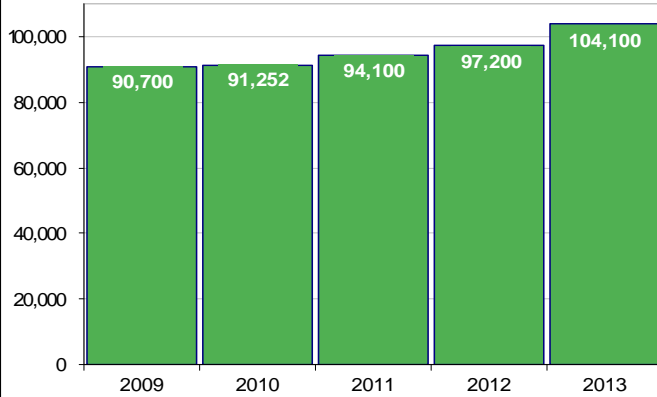
Pearland is 15 minutes from NASA's Johnson Space Center, providing a highly educated workforce. Beltway 8, Houston's second loop, runs along Pearland's northern boundary. In addition, Pearland is located off State Highway 288, which is surrounded by some of the most desirable undeveloped land around Houston, as well as recently developed neighborhood and shopping districts.

For air travel, Houston's Hobby Airport is less than 10 minutes from Pearland's northern City limits on State Highway 35.

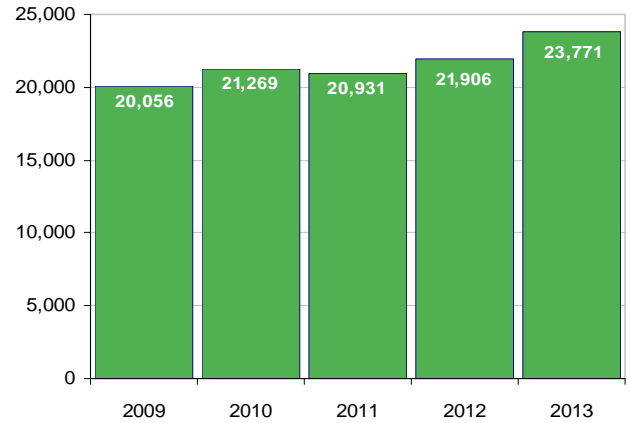


FY 2013 ADOPTED BUDGET INFORMATION ON THE CITY OF PEARLAND

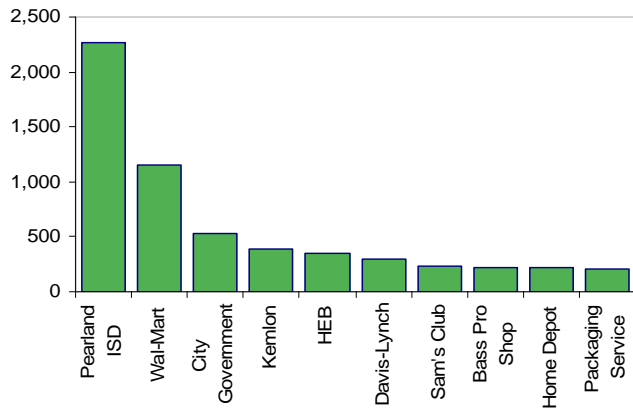
POPULATION



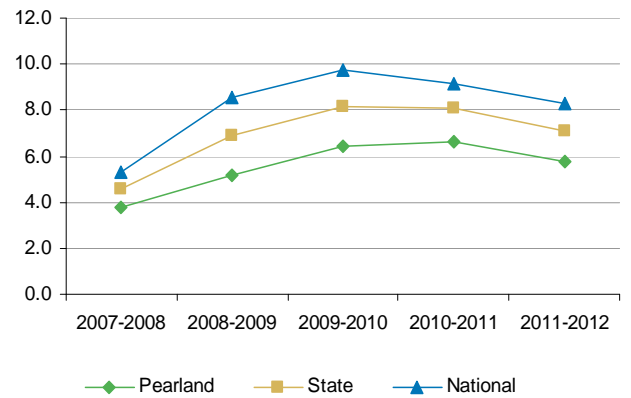
PUBLIC SCHOOL ENROLLMENT



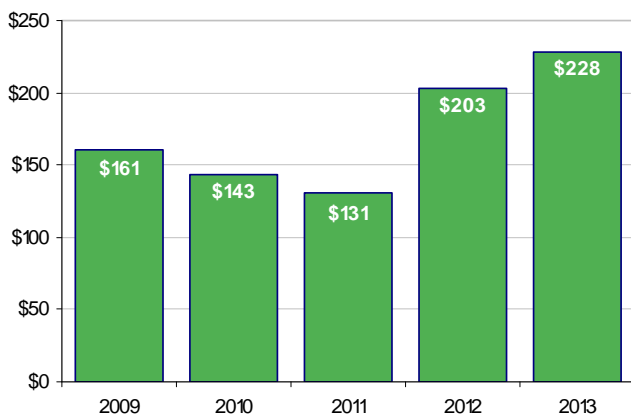
MAJOR EMPLOYERS



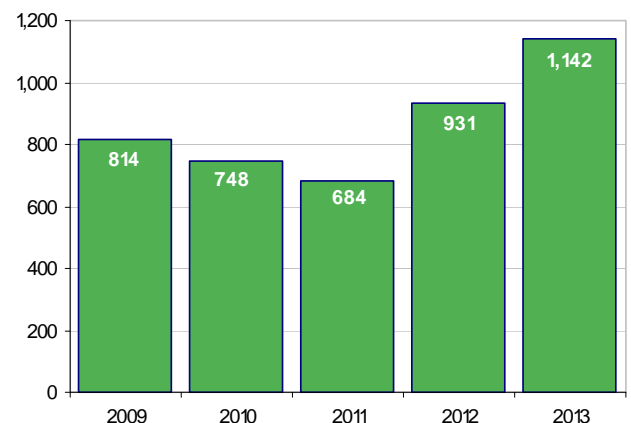
UNEMPLOYMENT RATE



SINGLE FAMILY PERMIT VALUATION (\$ In Millions)



SINGLE FAMILY BUILDING PERMITS



CITY OF PEARLAND, TX - AT A GLANCE

<u>Date of Incorporation</u>	December 1959	<u>Education</u>	Pearland and Alvin Independent School Districts
<u>Date of Present Charter</u>	Adopted Home Rule Charter Feb. 6, 1971; Revised 5/2/1998; Revised 5/8/2010		Includes Pearland students attending Pasadena ISD
			Number of students 23,771
			Ratio of students to teachers 18.08
			Number of K-12 schools in Pearland 27
			University of Houston/Clearlake-Pearland Campus
<u>Form of Government</u>	Council - Manager	<u>City Employees</u>	
<u>Area</u>		Full-time	581
City limits	48.39 square miles	Part-time	131
ETJ	24.29 square miles		
Total area	72.68 square miles	<u>Police Protection</u>	
<u>Population</u>		Number of stations	1
Estimated 2013	104,100	Number of Police Officers	146
Average Per Capita Income	\$ 34,154	Number of civilian employees	52
Average home value	\$177,882	Calls for service	152,525
Median Age	34.1	<u>Fire Protection</u>	
Number of households		Number of stations	6
Single family	31,222	Number of manned stations 24/7	3
Multi-family	6,361	Number of paid Firefighter personnel	50
Median household income	\$ 85,985	Number of volunteers	60
Average years of education	14.2	Number of fire hydrants	4,776
Racial composition (2010 US Census):		Calls for service	2,826
White	48.8	<u>Fire Marshal & Emergency Management Center</u>	
Hispanic	20.5	Number of paid personnel	8
Black/African-American	16.1	<u>Emergency Medical Services</u>	
Asian	12.3	Number of paid Paramedics & EMT's	62
Other	2.3	Number of volunteers	3
<u>Property Tax rate (FY 2012)</u>		Number of stations	4
General Operating	\$0.2151	Calls for service	7,668
Debt Service	\$0.4900	Number of transports	4,810
Total	\$0.7051	<u>Recreation</u>	
<u>Bond Ratings</u>		Number of parks	13
Fitch (GO & W/S Revenue)	AA- & A+	Senior and Recreation Centers	3
S&P (GO)	AA-	Recycling Center	1
<u>Major Employers</u>		Sports playfields	8
Pearland ISD		Sports courts	18
Wal-Mart		Swimming pools	3
City Government		<u>Library</u>	
Kemlon		Locations	2
HEB		Number of holdings	123,180
Davis-Lynch		<u>Utilities</u>	
Sam's Club		Average daily water production	11,775,000 gallons
Bass Pro Shop		Maximum daily water production	21,809,300 gallons
Home Depot		Daily water treatment capacity	47,100,000 gallons
Packaging Service Co., Inc.			



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MEMORANDUM

TO: MAYOR REID AND MEMBERS OF THE CITY COUNCIL
FROM: BILL EISEN, CITY MANAGER
DATE: OCTOBER 1, 2012
SUBJECT: ADOPTED OPERATING BUDGET FOR FY 2012-13

The Adopted Operating Budget for the 2012-13 fiscal year accompanies this memorandum. The budget addresses goals set by the City Council and seeks to respond to challenges that the City will face in the coming year.

Introduction

Two factors played major roles in the development of the budget, the improving Houston area economy and the City's increasing population, which will include the annexation of Brazoria MUD No. 4 on December 31, 2012.

The improving regional economy will result in substantially improved revenues in the coming fiscal year. Improved economic conditions will be most noticeable in two major revenue sources - sales tax and building permit revenue.

Sales tax revenue for the current year is up by 10.4% over FY 2010-11 levels, as of the end of August. The Adopted Budget for 2012-13 includes a total increase in sales tax of 5.4% over the projected revenues from this year. This increase assumes an overall increase in the dollar value of sales and also incorporates additional revenue from two major new sales tax producers, Sam's Club and Kelsey-Seybold.

Building Permit revenue is also projected to maintain the strong levels that have developed during the current fiscal year. The 2011-12 Adopted Budget was based on an estimated 744 single-family permits. Due to the strengthening regional economy during the current year, housing starts are expected to slightly exceed 1,000. The Adopted Budget for 2012-13 anticipates 1,142 single family permits.

Another economic factor that will impact revenues is an increase in property values, due to new construction. Values of existing residential properties have declined slightly over the past few years and indications are that this trend will continue for the upcoming year. The

impact of increased residential and commercial construction will more than offset home values for existing properties for 2013.

Another significant factor that impacts the Adopted Budget is a 7.1% increase in population. This increase in population results in increased services to meet the needs of the new residents. This projected increase in population is a combination of two factors – newly constructed homes and multifamily dwellings and the annexation of Brazoria MUD No. 4 on December 31, 2012.

The budget incorporates an increase of 2 cents in the property tax rate. The entire increase is related to debt service. Of the total adopted tax rate of 70.51 cents per hundred dollars valuation, the operating tax rate remains at 21.51 cents per hundred dollars and the debt service tax rate is 49 cents. With this increase, the overall tax rate will have increased by 5.25 cents since the 2007 bond election. Prior to the election, voters were informed that approval of the bond propositions could result in a tax increase of 13 cents per hundred dollars of value.

Water and sewer rates are to remain at current rates for the fourth consecutive year. Charges for various services and permits were reviewed as part of the budget process to determine their competitiveness relative to other area cities. As a result, increases in several charges and fees are included in this document.

Council Goals

In February of this year, the City Council conducted its annual goal-setting meeting for the upcoming year. Several of those goals have budgetary implications and are addressed in this document.

- Maintaining appropriate Street Crimes Unit staffing in the Police Department will be made possible by the addition of six Police Officer positions (4 in October and 2 in April.) These new personnel will also assist in addressing increased calls for service due in part to the increase in population.
- During development of the budget, a Council workshop was held to update the Council on area economic conditions and projections for the coming year. An economist for the Greater Houston Partnership provided a briefing on these issues in April. The Five (5) Year Forecast for all major operating funds and the Debt Service fund have been updated to provide the best possible information on financial trends.
- Nine (9) projects (seven road segments and two trails) have been submitted to H-GAC for possible state and or federal funding. If any, or all, of these projects are funded by grants, city costs could be dramatically reduced over the next few years.
- Funding for the Westside Library with an anticipated opening in January 2013 is included.
- Funding for staff and for incentives to recruit new business to the City continues to be provided in the Pearland Economic Development Corporation's budget. Three businesses that were recruited and provided incentives by PEDC will open during the 2012-13 fiscal year. Kelsey Seybold, Merit Medical Systems, and Ref-Chem will add approximately 1,000 new jobs to the City employment base when all three facilities are opened.

Adopted Budget Reductions and Revenue Increases

The staff has continued to evaluate the budget to determine ways to reduce current expenditures. Over the past 3 years, a total of \$4.4 million in General Fund budget reductions have been implemented. The Adopted Budget includes another \$330,227 in reductions. Major reductions include eliminating the audio services (\$3,276) used to make audio recordings available on the web site. This system has been replaced with the video recording system. Other reductions include:

- Change in funding formula for the Westside Library that results in the County paying all personnel costs (\$32,678).
- Change EMS Billing Contractor. A bid process has been conducted, and a savings of \$141,967 is projected.
- Existing fees for services and programs have been reviewed and a number of changes to fee structures are anticipated to recover more of the costs of the services and to more closely reflect the fees charged by neighboring communities. These fee increases include the following:
 - Increase building permit fees to more closely reflect those in surrounding communities (\$188,501).
 - Increase permit fees for health permits charged to food service establishments (\$68,575) to help recover costs for two additional health code inspectors.
 - Increase fees for zoning applications for tracts other than small residential properties (\$20,000).
 - Institute fees for third and fourth call-backs for fire inspections (\$32,500).
 - Increase or institute various fees at the Recreation Center/Natatorium for Learn-To-Swim Classes, score-board sponsorships, initiation fee for memberships, and the addition of new fee-based programs. Total revenue from the new and increased fees and programs is projected to be \$71,970.
 - Increase in outdoor pool admissions, rentals, pool passes, Learn-To-Swim Classes, concession fees, and rentals (\$35,385).

Other Major Issues

The budget includes the addition of 12 new personnel, ten in the General Fund and two in the Water and Sewer Fund. These include:

- Six new Police Officers (four in October and two in April) due to the increase in population and in call volume (\$518,177, including vehicle cost).
- Addition of a new jailer position in the Police Department due to increased number of inmates and the need to provide a safe environment for both prisoner and jail personnel. The addition of this position will allow for a reduction in overtime cost for existing personnel (net cost of \$33,326).

- Addition of a Records Clerk in the Police Department to accommodate an increase in the number of cases, incoming phone calls, and alarm notices handled by this unit. (\$37,974).
- Addition of two Code Enforcement/Health Officers: The City has approximately 400 business establishments that have some form of food service. Currently, there is only one person doing inspections of these facilities. Due to an increase in the number of establishments, one person cannot complete the two inspections per year required by the City Ordinance. The cost of these new positions and vehicles (\$144,504) will be partially offset by an increase in permit fees charged to food establishments.
- In addition, the General Fund Budget includes conversion of a part-time position in Community Development to a full-time position. (\$24,734) The additional position is added due to increased activity in the department. Also, one part-time position in Municipal Court is added due to increases in both the number of charges filed and the number of trials requested (\$12,747).

The Water and Sewer Fund Budget includes funding for two new positions:

- The Water and Sewer Maintenance Division includes a new Maintenance Worker position, which will allow for greater capabilities for Vactor operation and for the unit that televises sewer liners (\$39,246).
- A GPS Field Technician is also added. This position will allow increased ability to gather data points for maintenance of GIS layers (\$64,323, including new vehicle).

The budget also includes a 3% increase in the Police Pay Plan and an average 3% pay for performance increase for all civilian personnel. Police Civil Service employees will automatically receive the 3% increase on October 1. In addition, Civil Service employees who have not reached the top of their pay range will also receive a 3% step increase on their anniversary dates. Civilian personnel will receive an increase on October 1. The percent increase for each civilian employee will vary based upon performance evaluations.

This document includes a number of summaries intended to make it easier for readers to understand. These include:

- Overviews of each Fund are provided at the beginning of each fund's budget.
- An overview of Property Tax Collection begins on page 67.
- A Highlight section which describes major changes in expenditures, revenues, and staffing in the largest funds begin on page 37.
- Lists of funded supplemental and capital requests begin on page 434.
- A list of unfunded requests begins on page 440.

General Fund

Revenues

Total General Fund Revenues are projected to be \$56,387,521, an increase of 10.2% over the 2011-12 Amended Budget. The increase in revenue is attributable to a number of factors including improving economic conditions and increase in population and resulting expanded economic activity. Changes in major categories of revenues from the 2011-12 Amended Budget include:

- An increase to the General Fund in current Property taxes of \$231,138. Although the operating tax rate will remain the same, a relatively small increase to the General Fund is anticipated due to new construction.
- An increase in Sales Tax Revenue of \$1,501,123. This increase is due to several factors; increases in the number of sales due to the improving economy, additional sales outlets (such as Sam's Club), and, although it was relatively low for the past year, an increase in the price of goods subject to the sales tax.
- An increase in Franchise Fees of \$654,996 due primarily to the increase in population and housing units and new business in the City.
- An increase in the Licenses and Permits category which is primarily made up of building permit related fees of \$828,690. This revenue increase is due to substantially higher single-family construction activity that began to materialize during the current fiscal year.
- An increase in Ambulance Fees revenue of \$338,000 resulting from an increase in the number of calls for service.
- An increase in TIRZ Administration Fees of \$489,703 due to an increase in total tax levy in TIRZ No. 2 (Shadow Creek Ranch).

Expenditures

Operating Expenditures of \$56,829,532 are an increase of 10.8% over the 2011-12 Amended Budget. A number of factors contribute to this increase. A detailed description can be found immediately following the General Fund Summary page. Some of the major factors include an emphasis on Public Safety, pay adjustments to reward performance and retain employees, new personnel previously discussed, increased cost for medical insurance, the opening of the Westside Library, and the annexation of MUD No. 4.

The emphasis on public safety includes funding for new personnel in the Police Department, replacement of major equipment for Fire and EMS, and expanded emergency dispatch capability for the three departments.

The eight new personnel in Police will provide additional patrol capability, addition of a motorcycle officer to respond to neighborhood traffic concerns, the ability to serve a newly annexed area, and expanded staffing of the Jail and Records Divisions.

The Police Budget also includes funding for shift differential pay for those employees who work the night shift. It is becoming more common for employers to provide additional

compensation to the persons who work these shifts. The Budget proposes an additional one dollar per hour for persons in Patrol, Jail, Records and Communications (Dispatch) Divisions that work this shift. The total cost of this shift differential pay for the year is \$173,016.

As call volumes increase in Police, Fire, and EMS, the need for additional dispatch personnel has also arisen. The Chiefs of the three public safety departments have evaluated options to increase dispatch capabilities and have concluded that the most cost beneficial method is to contract for dispatch services for Fire and EMS. This will eliminate the need to add new personnel and will provide an opportunity for the Fire and EMS Departments to contract with an entity that specializes in Fire and EMS calls. The Police Department dispatchers will then be able to specialize in Police calls.

The Fire Department Budget will replace two major pieces of apparatus due to age and reduced reliability of the existing equipment. The apparatus to be replaced includes a ladder truck that is over 10 years old and that has reliability problems (\$790,000) and a 20-year old pumper (\$560,000.) Both of these units will be financed through a lease purchase program.

The Fire Budget also includes creation of a Driver/Operator classification with one person, per shift, per station, holding the new title. This classification is very common in Fire Departments and acknowledges the additional responsibility and knowledge of persons who perform this function. Existing positions will be reclassified to this new job title. No new positions will be created (\$69,054).

The EMS Budget includes replacement of one ambulance and the remounting of a second unit. Both units being replaced have in excess of 120,000 miles and will not be reliable for another full year of operations (\$220,664).

The Health Insurance Fund experienced an increase in large claims during the current year. As a result reserves for claims were depleted, making it necessary to increase health insurance premiums by 11% and transfer money from the General Fund, Water and Sewer Fund, and PEDC to replenish reserves. The General Fund share of health insurance premium increases is \$446,384.

The budget includes funding for the Westside Library with a projected opening date in January 2013. Operating costs for the partial year are estimated to be \$117,288.

Over the past two years, the acreage maintained by the Parks Maintenance division has increased by 38%. The budget includes \$116,000 for contract maintenance of Pearland Parkway and Dixie Farm Road. Contracting out the maintenance of these areas will allow for the transfer of two existing personnel to the Parks Maintenance crew so that we can more proactively maintain parks. The budget also includes \$81,577 in the General Fund and \$187,923 in the Parks Development fund to repair and replace equipment and facilities in various parks.

Another significant project included in the budget is the first year of a two-year program to update the Comprehensive Plan. The current plan was adopted in 1999, with minor amendments in 2004 and 2009. In 2010, minor updates were made to the Land Use Map. The budget includes \$100,000 for the first year of the two-year process. Updating the plan has been identified as a major priority by the Planning and Zoning Commission.

The budget also includes \$470,060 to replace data and phone systems in City Hall, the Service Center, Parks Maintenance, and Fire Marshal buildings. The existing system is 13 years old and has been discontinued by the manufacturer. As a result, parts are no longer produced for the system and a system failure could result in an extended system outage (\$470,060 to be funded through lease purchase).

Continuation of the repair program for both sidewalks and streets is included in the budget. Sidewalk replacement and point repairs are funded in the amount of \$437,000. The asphalt street resurfacing program, which is done in partnership with Brazoria County, is funded for \$600,000. A list of streets to be accomplished during the year can be found in the General Fund Highlights section of this budget document.

Due to the strengthening of the economy during the current fiscal year and the strong fund balance carried into the current fiscal year, General Fund balance at the end of the current fiscal year, is projected to exceed the amount required by City Policy by \$6.3 million. The budget proposes to utilize \$2.19 million of this fund balance for non-recurring capital expenditures. Use of these funds will still leave a fund balance at the end of the fiscal year 2012-13 that is \$3.4 million in excess of the amount required to meet policy.

Water and Sewer Fund

Revenues

Revenue from Water and Sewer usage fees is projected to increase by 5.6% over the current year. The projected increase is due to an increase in number of customers. The number of customers will increase due to new construction and the December 31 annexation of MUD No. 4 with its 1,403 connections.

No change in water and sewer rates will be required to meet either bond converge requirements or cash reserve policy levels.

Expenses

The budget includes funding of \$113,236 for 3% average merit salary increases, and also includes the two new personnel previously mentioned in this memorandum.

The budget includes the continued use of cash on hand to make capital improvements and capital purchases. The system's cash position is the result of the bond covenant requirement to generate net revenues equal to 1.4 times the average annual debt service of the Water and Sewer Fund. Cash on hand will be utilized for a number of purchases including the following:

- Replacement of sand filters at the Northwest Wastewater Treatment Plant (\$150,000).
- Sandblasting and painting of ten water plants (\$67,200).
- Purchases of auto flushers to be installed on dead-end water lines. These units periodically flush these lines to ensure improve water quality for customers served by the lines (\$68,350).
- An articulating loader for use by the Water and Sewer Construction crew (\$114,553).

- Purchase of a jetting unit for use by the Distribution and Collection Crew (\$42,700).
- Replacement of vehicles that have reached the end of their useful, cost effective lives.

The budget will result in a projected bond coverage factor of 1.57, well in excess of the required 1.4. Cash reserves of 30% of operating revenues are projected, which exceeds the policy level of 25%.

General Obligation Debt Service Fund

Revenues

A two-cent increase in the debt service tax rate (and the total tax rate) is included. This increase, along with a planned use of reserve funds, will be required to meet debt service requirements. Use of reserves will still leave the funds with reserves in excess of the amount required by policy.

Expenditures

Expenditures in this fund include payment of debt obligations, rebates to in-City MUD's and lease purchase payments. A General Obligation Bond sale in the amount of \$10.5 million is anticipated during the 2012-2013 fiscal year.

Pearland Economic Development Corporation

Increased revenue from sales tax will match the percentage increase reflected in the General Fund. Expenditures include \$2,152,000 for incentives to business to locate in the City. This incentive amount reflects obligations that already exist as well as funding for new business opportunities that may come to light during the fiscal year.

Conclusion

I would like to express my appreciation to all members of the City staff who contributed to the development of the budget and this document. I especially wish to thank Finance Director Claire Bogard, Budget Officer Bobby Pennington, and all members of the budget staff for their efforts.

Respectfully submitted,



Bill Eisen
City Manager

**CITY OF PEARLAND, TEXAS
CITY COUNCIL
STRATEGIC PRIORITIES FOR FISCAL YEAR 2012-2013
AND BUDGET IMPLICATIONS**

I. Public Safety

- A. Continue to implement Crime Prevention Initiatives.
- B. Continue to implement a Proactive Public Communications Plan-Crime Data.
- C. Maintain appropriate staffing levels for Street Crime Units.
\$614,129 budgeted for six new Officers, four as of 10/1/12 and two as of 4/1/13, one Jailer and one Records Clerk. \$173,016 is budgeted for shift-differential pay for Officers, Jailers, Dispatchers and Records Clerks working nights and split-shift.

II. Finance

- A. Maintain Sound Financial Policies.
- B. Maintain Financial Transparencies
 - 1. Continue to communicate through regular "State of Finances Snapshot"
 - 2. Continue to implement proactive ways to share information with the citizens.
- C. Continue effective approach to budget preparation including a series of pre-budget workshops presenting comparison data from internal and external sources to understand impact of trends on revenue sources.
- D. Take strategic approach to issuance of debt. Include impact of debt ratio as part of each consideration – clarify whether consideration is from funded or new money.
The budget maintains a debt service fund balance that actually exceeds policy by 10%, with debt per capita at \$2,848 and 4.4% debt to assessed value.
- E. Maintain quality content of fiscal information in executive summaries for council agenda items.
- F. Continue to identify and plan for "worst case scenarios" in financial forecasting.
- G. Continue to explore opportunities to contract services.
\$116,000 budgeted for medians and right-of-ways maintenance for two large areas added during FY12. \$160,000 budgeted for EMS/FIRE emergency dispatch services, \$67,564 for custodial services at the Recreation Center/Natorium, and \$38,820 for contracted dog kennel cleaning at Animal Control.

III. Transportation

- A. Continue to efficiently execute current plan.
\$1,037,000 budgeted for street and sidewalk improvements to improve mobility.
- B. Continue to build relationships with all stakeholders and actively lobby elected officials/TxDOT to ensure Pearland's priority transportation interests/needs are met.
Funding for contracting with Connect Transit is included. Consulting services of a Washington DC firm are funded at \$15,050 in FY13 to assist the city in understanding and affecting Federal legislation on drainage, transportation and policy.
- C. Continue discussion on FM 1128.
- D. Staff will continue to take a proactive role in sub regional plan.
Funds in the amount of \$44,827 were carried over from FY11.

IV. Westside Library

- A. Continue to pursue City/County Development of Facility.
\$117,288 funded for the opening of the West Side Library facility anticipated January 2013.

V. Capital Improvements

- A. Continue to determine priorities through the budget process; emphasize Operations and Maintenance impact of projects on budget.

VI. Land Use/Annexation Plans

- A. Develop a 3-5 year plan – include comprehensive on-going costs/funding sources and possible alternate uses.
\$100,000 budgeted to fund the first of a two-year update to the Comprehensive Plan.
- B. Continue public information process with focus on two-way communication.

VII. Economic Development

- A. Continue to look for economic opportunities to remain in pursuit of goals.
\$385,530 for a Destination Marketing Contract with the Convention and Visitors Bureau is budgeted in the Hotel/Motel Fund. The Economic Development Fund includes \$3,148,493 for development of Business Center Drive as well as \$2,152,000 for economic incentives.

VIII. Regional Detention

- A. Continue to work towards implementation of Cullen/FM 518 Regional Pond.
\$614,000 budgeted in Capital Improvement Projects Fund.

IX. Parks and Recreation

- A. Develop Strategy examining all options to move towards break-even status on the Recreation Center/Natatorium.
Budget includes \$1,135,583 for memberships and programs at the Recreation Center/Natatorium. Revenue enhancements of \$71,970 were budgeted.

X. Animal Control

- A. Develop Plan to reduce euthanasia rate.

XI. Other

- A. Develop Plan to promote effective use of social media.
Continued funding of televised Council meetings. \$65,700 budgeted in the PEG Fund to upgrade equipment for the Municipal Channel.
- B. Establish an ethics policy for Council, Boards and staff.
- C. Explore the value of establishing a Youth in Action Committee.
- D. Develop Strategic Plan for HOT taxes.
 - 1. Address the use of the entire fund for the best use of the whole community.
 - 2. Conduct HOT taxes 101 Workshop.
 - a. Explore Venue
 - b. Explore advisory committee
 - c. Protocol for allocation of dollars to meet requirements
- E. Conduct workshop to review long-term strategy for water supply.

FY 2013 BUDGET READER'S GUIDE TO THE BUDGET

The Fiscal Year 2012-2013 budget document has been prepared and presented in an effort to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. In order to be considered for the budget award, the following four areas must be included in the budget presentation: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of these criteria is presented below.

The budget as a policy document. This involves including a statement (or statements) of budgetary policies, goals and objectives for the year and also an explanation of the budgeting process to the reader. Goals and objectives are an integral part of this document, which we believe satisfy this requirement.

The budget as a financial plan. This criterion involves including an explanation of the financial structure and operations of the City. The City's major revenue sources and fund structures are defined and amplified. The budget contains an all-inclusive financial plan for all funds and resources of the City, and also includes a five-year financial forecast. Included are projections of financial condition at the end of the fiscal year, projections of financial activity, and historical comparisons. The budget also presents a consolidated picture of all operations and financing activities in a condensed format. An explanation of the budgetary accounting basis (cash basis, modified accrual basis, or other acceptable method) was employed in the development of the budget. The budget summary section, as well as the various fund and department summaries, satisfies this requirement.

The budget as an operations guide. This criterion involves explaining the relationship between organizational units (departments) and programs. An organizational chart, description of the departmental organizational structure with staffing levels, and historical comparisons of staffing levels are therefore included. Explanations of how capital-spending decisions will affect operations are offered. These issues are addressed throughout the document.

The budget as a communications device. The budget document is available to the public at the City Secretary's Office in City Hall and at the Pearland Branch Library, as well as on the City's website. We also provide summary information suitable for use by interested citizens and/or the media. As much as possible we have avoided the use of complex technical language and terminology. Efforts are made to explain the basic units of the budget, including funds, departments or activities, and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and budget summary sections.

In summary, each of the above four criteria is recognized by the GFOA as an integral part of any budget document in order to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. We have attempted to present these goals and objectives to the reader in such a manner that any reader, regardless of the reader's financial background or knowledge, will be able to gain a basic understanding of them.

Organization of the Budget Document

Introduction Section includes the Table of Contents, a List of Principal City Officials, the City's Organization Chart, an Introduction to the City, and City Demographics and Statistics.

Transmittal Letter Section includes the City Manager's budget message to City Council.

Overview Section includes City Council Goals, the Reader's Guide to the Budget, and the fiscal year 2013 Budget Calendar.

Comprehensive Financial Management Policies includes statements assembling all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained within serve as guidelines for both the financial planning and internal financial management of the City.

Highlights includes descriptions and financial and staffing impact of new programs, services and buildings, as well as significant changes to existing programs, revenue enhancements, and major reductions.

Trends & Financial Summaries Section includes General and Water & Sewer Funds revenue and expenditure trends, as well as summaries for All Funds-Revenues and Expenditures, Summary All Funds-Fund Balance and Cash Equivalents, individual analysis of Fund Balance and Cash Equivalents of Special Revenue, Governmental Capital Projects, Proprietary and Component Units.

Property Tax Section includes an overview of the City's property taxes, levy and collections for fiscal year 2013. The effective tax rate calculation as required by State law is also included. Historical Assessed Valuation, Taxes Levied and Taxes Collected, along with Tax Rate Distribution and Principal Taxpayers information are in this section.

Debt Service Fund Section includes an overview of the General Obligation Debt Service Fund. Revenue and expenditure summaries are followed by revenue and expenditure detail. Governmental and General Debt Schedules are included, with a government debt to maturity graph.

General Fund Section includes an overview comprised of revenue, expenditure and fund balance information. A revenue detail report is provided, followed by an expenditure summary for all general fund departments by function. An expenditure and staffing summary by department precedes each functional area followed by a department overview with key budget items, department expenditure and staffing summary, mission statement, organization chart, goals, accomplishments and objectives, and performance measures.

Enterprise Fund Section includes an overview of the Water & Sewer Fund that includes a revenue and expense summary and beginning and ending cash equivalents. A report on revenue detail and an expense and staffing summary by department is followed by the departmental budgets. An expense and staffing summary by department precedes each functional area followed by a department overview with key budget items, department expense and staffing summary, mission statement, organization chart, goals, accomplishments and objectives, and performance measures.

Capital Project Funds Section includes a brief description of the Capital Projects with revenue totals and expenditure detail by project. Also included is the impact of capital projects on operations.

Special Revenue Funds Section includes information on the Special Revenue Funds. Each fund includes operating revenues and expenditures, with beginning and ending fund balances. Revenue detail is included along with associated graphs.

Internal Service Fund Section includes an overview describing the each Internal Service Fund. The revenue and expenditure detail for the funds are also included.

P.E.D.C. Section includes a description of Component Units, and an overview of the Pearland Economic Development Corporation (P.E.D.C.), a mission statement, organization chart, goals, objectives and performance and activities measures, followed by an expenditure and staffing summary by department that includes key items in the budget or new positions and departmental staffing chart, an operating revenue and expenditure summary, with beginning and ending fund balances, and detail revenue report, with debt to maturity schedules and graph.

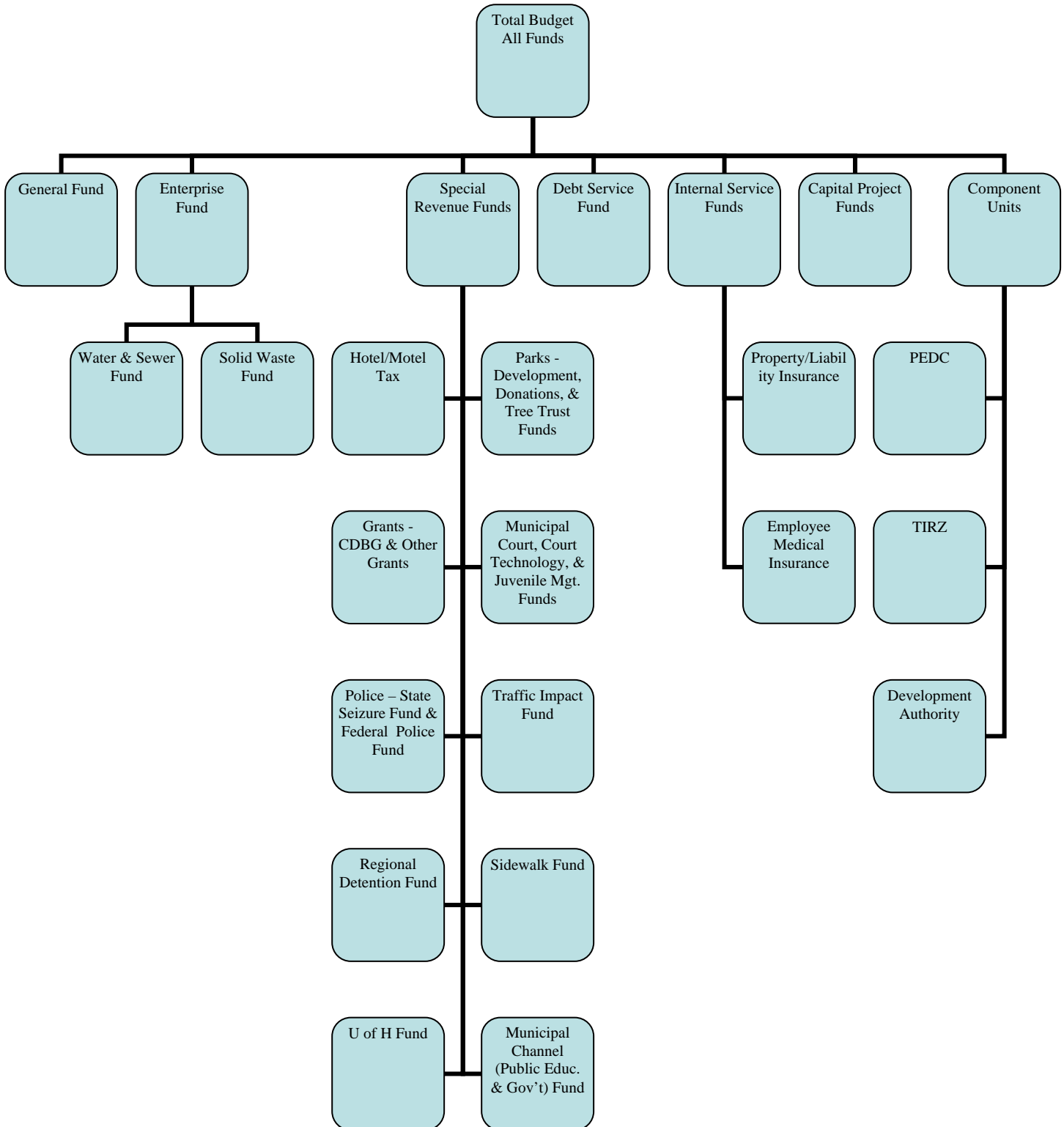
Five-Year Forecast includes the financial forecast for the City of Pearland over a five-year timeframe, and is a comprehensive, integrated forecast of the City's Debt Service (DS) Fund, General (GF) Fund, Water and Sewer (W&S) Fund, and Pearland Economic Development Corporation (PEDC).

Appendix Section includes new personnel funded, staffing chart and graphs, the General Fund and Water & Sewer Fund supplemental and capital requests funded and not funded, supplemental and capital requests funded from other funding sources. The General City and Police, Fire and EMS Pay Plans, and the City's charter and adopted budget and tax ordinances are also included.

Glossary Section includes the glossary and acronyms.

Fund Structure

The City accounts for revenues and expenditures based on the Fund, an accounting system used by nonprofit organizations and agencies, particularly governments. Because there is no profit motive, accountability is measured instead of profitability. The main purpose of the Fund system is stewardship of financial resources to ensure funds are received and expended in compliance with legal requirements. Funds are established to ensure accountability and expenditure for designated purposes. Revenues must be raised and expended in accordance with special regulations and restrictions. The budget is adopted and recorded in the accounts of the related fund.



BUDGET OBJECTIVES AND PHILOSOPHY

BUDGET OBJECTIVES

The FY 2013 budget has been prepared in an effort to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council and City Management and who we are and what we do, thereby enabling the reader to gain valuable information about the City without requiring detailed accounting or budgetary knowledge. The budget document includes descriptions of various activities and programs (departments) of the City, and comparative performance indicators for each program or activity, where available.

BUDGET PHILOSOPHY

Budget philosophy varies from organization to organization, depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City takes a conservative perspective with regard to both revenues and expenditures. Although historical comparison and trends are very useful, current data and trends will sometimes take precedence over prior year trends. This means budgeting from a “conservative” perspective in that revenues are often anticipated either at or slightly above prior levels, unless there are other known factors that will significantly affect anticipated revenues. In addition, expenditures are also estimated conservatively (i.e., allowances are projected regarding cost increases or unanticipated expenditures unless there are unknown factors such as annexation of ETJ into the City). As a result, over the years this method has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections, which could have an adverse impact on the City’s reserves.

BASIS OF BUDGETING AND ACCOUNTING

The financial information presented in the FY 2013 budget is similar to information presented in previous budget documents. The accounting and financial treatment that applies to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus.

BASIS OF BUDGETING

GOVERNMENTAL FUNDS

The governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with Generally Accepted Accounting Principles. “Measurable” means the amount of the transaction can be determined and “available” means the collectible period. The City considers the majority of its major revenues as available when collected. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due.

Those revenues susceptible to accrual under the modified accrual method are property taxes and other taxes, intergovernmental revenue, and interest revenue. Licenses and permits, including fines and forfeitures revenues, are not susceptible to accrual because generally they are not measurable until received in cash.

The fund balance approach of governmental funds or working capital approach can be identified as current assets less current liabilities. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for sick and vacation liabilities and depreciation.

PROPRIETARY and INTERNAL SERVICE FUNDS

The Water and Sewer Enterprise Fund, Solid Waste Fund, and Property Insurance Fund are budgeted using a flow of economic resources, which is similar to the accrual basis of accounting, with exceptions listed below. Available balances are determined using the cash equivalent approach: cash + investments + accounts receivable + prepaid expenses – accounts payable = cash equivalent available.

- Revenues are budgeted in the period they are earned and measurable,
- Expenses are budgeted in the period in which the liability was incurred,
- Depreciation of assets is not budgeted,
- Capital outlay is budgeted as an expense in the year purchased,
- Principal payments are budgeted as an expense rather than a reduction to the liability,
- Proceeds from bond sales are budgeted as revenue,
- Transfer of bond proceeds to the Capital Projects Fund is budgeted as an expense.

BASIS OF ACCOUNTING

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and fiduciary funds are accounted for using the modified accrual basis. Revenues are recognized in the accounting period when they are measurable and available. Revenues subject to accrual include interest income and charges for services. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Capital outlays are recorded as additions to fixed assets at fiscal year-end and the cost of those assets are depreciated over their estimated useful lives for the government-wide financial statements.

All proprietary funds are accounted for on an accrual basis. Revenues are recognized in the period in which they are earned and become measurable, and expenses in the period in which they are incurred and measurable. Proprietary funds also record depreciation and amortization. Payment of principal is recorded as a reduction to the long-term liability.

GOVERNMENT-WIDE FINANCIAL STATEMENTS (GASB 34)

The City of Pearland fully implemented government-wide financial statements with the year ended September 30, 2007. The government-wide statements present information about the City in a manner similar to those used by private sector companies. These statements include all assets and liabilities on an accrual basis of accounting, which is similar to the basis of accounting used by most private sector entities. The City has realized no impact to the annual budget based on the new reporting model.

BUDGET PROCEDURES

The budget process begins with the distribution of budget instructions to the department heads. Each department receives worksheets for its respective operations, personnel requirements, and capital outlay. The budget worksheets for the departmental operations contain: 2-prior year actuals, current year original budget, current year amended budget, current year actuals to date, current year projected expenditures, next fiscal year base budget, next fiscal year supplemental request, next year total request and % change. This financial information is to be used by the department heads as a guide to complete the proposed budget. It is assumed that the prior year's financial needs are a good indicator of future base financial needs and the budget is projected on this basis.

Using the budget worksheets, each department head projects the financial needs of their department. Supplemental requests for capital, annexation, growth and development or other items that don't fit within normal operating budgets are requested and justified separately. Upon completion of the proposed budget, each department head then meets with the City Manager and Director of Finance to review their budget. During this meeting, the budget is refined and adjustments made.

The budget office prepares the revenue budget, with review by appropriate departments, Director of Finance and City Manager. Property tax revenue is budgeted using data provided in the preliminary or certified tax rolls received from the Brazoria, Fort Bend and Harris County Appraisal Districts. All other revenues are budgeted with the use of comparative financial information provided by the prior year's actual revenue, current year estimated revenue, and known factors that may affect receipt of revenue.

The City Manager and Director of Finance then submit a balanced budget of expenditures and revenues to the City Council for review through a series of budget workshop sessions.

The following procedures are followed for formal adoption of the budget:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1, which must be adopted by the last regularly scheduled Council meeting of September. The operating budget includes proposed expenditures and the means of financing them.
2. Public notices and hearings are conducted pursuant to state law.
3. The budget is legally enacted through passage of an ordinance.
4. The legal level of control is the total approved budget for each fund.
5. All funds are included in the budget development process and submitted to the Council for adoption each year and are monitored by department administrators and budget analysts during the year. These funds include the General Fund, Capital Improvement Fund(s), Special Revenue Funds, Debt Service Funds, Water and Sewer Fund, Solid Waste Fund, Internal Revenue Service Funds, and Economic Development Corporation Fund.
6. Operating fund appropriations lapse at year-end.
7. See the Pearland City Charter, Article 8, in the Appendix section for further budget procedures and rules for the adoption of the budget.

PROCEDURE TO AMENDING THE BUDGET

EMERGENCY APPROPRIATIONS:

At any time in any fiscal year, the Council may make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

TRANSFER OF APPROPRIATIONS:

At any time during the fiscal year, the City Manager may approve an amendment to the budget that transfers part or all of any unencumbered appropriation balance among programs within a department, division, or office, upon written request by department heads. The City Council must approve any budget amendments that increase the appropriation for any fund.

BUDGET CALENDAR for FY 2012-2013

Distribution of Budget packets to Directors/Department Heads by Finance.....	March 6
Budget Training Workshop.....	March 7
Budget requests submitted to Finance Department with all supporting documents.....	April 13
Preliminary revenue estimates issued by Finance for current and next fiscal year.....	April 30
Discussion of Budget Requests with Departments.....	May 29 – June 6
Finalize preliminary income statements for General Fund and Debt Service Fund. Review with Management.....	week of June 11
Update Water/Sewer Rate Model.....	week of June 25
Complete and update Final Payroll information.....	June 15
Review funding requests, impact on funds, pare down list.....	June 15 - June 20
Review all funds and totals with City Manager.....	June 19 - July 2
Final adjustments made and budget submitted to City Manager.....	July 5
Finalize budget, write Transmittal Letter, Budget packets prepared, agenda and PowerPoint prepared.....	July 6 - July 30
City Manager's recommended budget filed with the City Council.....	July 30
City Council Budget Workshop #1.....	August 6
City Council Budget Workshop #2; including CIP.....	August 13
City Council Budget Workshop #3.....	August 20
a. Public Hearings on Budget and Order publication (Charter Requirement)	
b. Public Hearings on Tax Rate, if required, and dates on which the tax rate will be voted upon	
Mission/Goals/Performance Measures due.....	August 13
Send Notice of Effective Tax Rate to paper.....	August 14
Budget Public Notice sent to paper.....	August 21
Send to Pearland Reporter News the "Notice of Public Hearing on Tax Increase" for publication; put on City's website and Municipal Channel.....	August 21
City Council Budget Workshop #4.....	August 27

BUDGET CALENDAR for FY 2012-2013 (continued)

City Council Budget Workshop #5.....	September 4
First Public Hearing on the Budget and Tax Rate.....	September 4
Second Public Hearing on the Budget and Tax Rate.....	September 10
Send "Notice of Tax Revenue Increase" to Pearland Reporter News for publication; put on City's website and Municipal Channel.....	September 11
First reading of ordinance to adopt the 2012 tax rate** First reading of ordinance to adopt a revised current year budget and FY2013 budget.....	September 17
Second and final reading of ordinance to adopt the 2012 tax rate Second and final reading of ordinance to amend current year budget Second and final reading of ordinance to adopt FY2013 budget.....	September 24
Adoption of Capital Improvement Program (CIP).....	September 24

***The meeting to vote on the tax rate must take place no less than three days and no more than fourteen days after the second public hearing.**

The City of Pearland Charter requires that the City's annual budget must be adopted by the last regularly scheduled Council meeting in September.

CITY OF PEARLAND, TEXAS
COMPREHENSIVE FINANCIAL MANAGEMENT POLICY STATEMENTS

ADOPTED
SEPTEMBER 2011

Comprehensive Financial Management Policy Statements

Purpose

The Comprehensive Financial Management Policy Statements assembles all of the City's financial policies into one document. These statements are the tools used to ensure that the City is financially able to meet its current and future service needs. The individual statements contained herein serve as guidelines for both the financial planning and internal financial management of the City.

Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

Objectives

- A. To guide City Council and management policy decisions that have significant fiscal impact.
- B. To employ balanced revenue policies that provides adequate funding for services and service levels.
- C. To maintain appropriate financial capacity for present and future needs.
- D. To maintain sufficient reserves so as to maintain service levels during periods of economic downturn.
- E. To promote sound financial management by providing accurate and timely information on the City's financial condition.
- F. To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- G. To ensure the legal use of financial resources through an effective system of internal controls.
- H. To promote cooperation and coordination with other governments and the private sector in financing and delivery of services.

I.
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Provide for, prepare and present regular reports that analyze and evaluate the City's financial performance and economic condition.

A. *Accounting Practices and Principles*

The City will maintain accounting practices that conform to generally accepted accounting principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. All City financial documents, except monthly interim financial reports, including official statements accompanying debt issues, Comprehensive Annual Financial Reports and continuing disclosures statements will meet these standards. Monthly interim financial reports are on a cash basis and will be reported as budgeted. At year-end, the general ledger and financials will be converted to GAAP and GASB.

B. *Financial and Management Reporting*

1. Interim Financial Reports will be provided monthly to management and City Council that explain key economic and fiscal developments and note significant deviations from the budget. These reports will be distributed monthly by the end of each month for the prior month.
2. Quarterly, departments will report on program measures and indicators as compared to target and last year to Finance. A quarterly report will be submitted to the City Manager, highlighting significant variations.
3. As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

C. *Annual Audit*

1. Pursuant to State Statute, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be performed by certified public accounting (CPA) firm, licensed to practice in the State of Texas. The annual financial statement, including the auditor's opinion, shall be filed within 180 days after the last day of the City's fiscal year. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. An official Comprehensive Annual Financial Report (CAFR) shall be issued no later than six (6) months following the end of the fiscal year. The Director of Finance shall be responsible for establishing a process to ensure timely resolution of audit recommendations.
2. ***Audit Committee***
The Mayor shall appoint or confirm the audit committee, consisting of at least three members of the City Council, with the Mayor being one of the members. The primary purpose of the audit committee is to assist City Council and the City Manager in fulfilling oversight responsibilities for financial reporting, audit processes, and effective internal control systems. The City shall maintain an Audit committee charter which outlines the duties and responsibilities of the audit committee.
3. ***Annual Financial Disclosure***
As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City will provide certain annual financial information to various information repositories through disclosure documents or set of documents that include the necessary information. This will include any periodic materials event notices as required by the SEC.

D. *Signature of Checks*

Pursuant to the City Charter, all checks shall have two signatures, signed by the City Manager or Mayor and countersigned by the City Secretary, or the City Treasurer, or one member of Council. City Treasurer is further defined as the Director of Finance. Signatures shall be affixed on all City checks via facsimile signatures, either with a signature plate used with a check signing machine or with a secure laser check printing system. Component unit check signers are officers elected by the board, where applicable. Component unit's checks shall also have two signatures.

E. *Compliance with Council Policy Statements*

The Financial Management Policy Statements will be reviewed bi-annually and updated, revised or refined as deemed necessary. Policy statements adopted by City Council are guidelines, and occasionally exceptions may be appropriate and required. Exceptions will be identified, documented, and explained to City Council and/or the City Manager.

II.
BUDGET AND LONG RANGE FINANCIAL PLANNING

A. *Balanced Budget*

The City Manager shall file annually, a structurally balanced budget for the ensuing fiscal year with City Council pursuant to the prevailing state and local law. A structurally balanced budget is further defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Short-term loans will be avoided as budget balancing techniques.

B. *Current Funding Basis (Recurring Revenues)*

The City shall budget and operate on a current funding basis. Recurring expenditures shall be budgeted and controlled so as not to exceed current revenues. Recurring expenses will be funded exclusively with recurring revenue sources to facilitate operations on a current funding basis.

C. *Use of Non-Recurring Revenues*

Non-recurring revenue sources, such as a one-time revenue remittance of fund balance in excess of policy can only be budgeted/used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non-recurring sources.

D. *Tax Rate*

The City Manager will recommend a tax rate that the City finances require in order to operate efficiently, yet effectively, and pay its debt.

1. *Homestead Exemption*

The City shall review the homestead exemption annually as part of the budget process. When the financial health of the City's finances and economic and market conditions of the local economy justify, the City Manager may recommend a change to the homestead exemption. In accordance with state statute, any recommended change in the homestead exemption will be presented to Council for approval prior to July 1. The total exemption percentage granted shall not exceed the state statute limitation.

2. *Over-Age and Disabled Persons Exemptions*

The City currently grants a \$40,000 exemption for persons 65 or older and for disabled persons. This amount shall remain stable during a period in which the City is considering increasing the homestead exemption.

E. *Pay As You Go Capital Projects*

The transfer from the City's General Fund and the City's Utility Fund to fund pay-as-you-go capital projects will be budgeted when financially feasible and when projects present themselves for funding. The transfer will be based on the financial health of each fund with the long-term goal of adequately funding rehabilitation.

F. *Revenue Estimating for Budgeting*

1. In order to protect the City from revenue shortfalls and to maintain a stable level of service, the City shall use a conservative, objective, reasonable and analytical approach when preparing revenue estimates. The process shall include historical collection rates, trends, development, and probable economic changes. This approach is intended to reduce the likelihood of actual revenues falling short of budget estimates and should avoid mid-year service charges.
2. The City whenever possible, will seek outside sources of revenue, such as federal, state, and local grants, in order to leverage local dollars.
3. Estimates from grant sources will be projected only to the specific date on which the entitlement will end.
4. The Utility Fund water and wastewater revenues will be budgeted based on the average rainfall/consumption over the last three years, pursuant to the rate model. The City will anticipate neither drought nor wet conditions.

G. *Performance, Merit Pool, and Police Step Increases*

The budget shall include an amount adequate to cover an overall average performance and merit pool, as well as an amount for police step increases, as determined annually by the City Manager. This amount will be calculated for each fund, based on budgeted salaries for the year, and will be placed in a Performance and Merit Pool in each operating fund. In addition, funds may be budgeted when appropriate, to bring identified jobs up to market salary rates.

H. *Budget Preparation*

1. Department Directors have primary responsibility for formulating budget proposals. New or expanded services should support City Council goals, City Manager priority direction and department goals. Departments are charged with implementing them once they are approved.
2. All competing requests for City resources will be weighted within the formal annual budget process.
3. Actions on items that come up throughout the year with significant financial impacts should be withheld until they can be made in the full context of the annual budget process and long-range plan, unless unforeseen circumstances present themselves.
4. Every five (5) years at a minimum or sooner as may be necessary, the city will incorporate a service needs review into the budget process to ensure the most efficient and effective use of resources.
5. Annually, the City will seek to obtain the Government Finance Officers Associate Distinguished Budget Presentation Award. The Budget will be presented in a way that not only meets the criteria of the award, but also clearly communicates the budget to the public.

I. *Budget Management*

The City Council shall delegate authority to the City Manager in managing the budget after it is formally adopted by the City Council, including the transfer of funds within departments, between divisions, and between departments. The City Manager may further delegate levels of authority for the daily operations of the budget. Expenditures/expenses are legally adopted by the fund level. Expenditures/expenses should not exceed the adopted budget, plus subsequent changes approved by the City Council.

J. *Amended Budget*

In order to preserve fund balances/ending balances based on projected revenues and expenditures/expenses for the current fiscal year, City Council will amend the annual budget for all funds, excluding capital improvements funds, as set forth in the projections. City Council will amend the current fiscal year budget annually during the budget process.

K. *Performance Measurement*

Performance measures will be utilized and reported in department budgets. The City will maintain a measurement system that reports trends and comparisons to targets and previous year as a management tool to monitor and improve service delivery.

L. *Operating Deficits*

The City shall take immediate corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that "net income" is lower than budgeted. Corrective actions include:

- Deferral of capital equipment purchases
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Freeze merit increases
- Use of fund balance
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay
- Eliminate positions which may require laying-off employees if there are not other vacant positions for which they are qualified.

Short-term loans as a means to balance the budget shall be avoided.

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

M. *Long-Range Financial Plans*

1. The City shall develop and maintain a five-year Financial Forecast for each major operating fund, in conjunction with the annual budget process. Major operating funds are as follows:
 - General Fund
 - Debt Service Fund
 - Water/Sewer Utility Fund
 - Economic Development Corporation
2. The forecast should enable current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City's five-Year CIP shall be included in the forecast. Commitments/obligations already made that require future financial resources shall also be included.
3. The forecasts should identify impact to property taxes and utility rates.
4. Major financial decisions should be made in the context of the Long-Range Plan.

The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investment can be made; identify future commitments and resource demands; and identify the key variables that may cause change in the level of revenue.

**III.
REVENUES**

Design, maintain and administer a revenue system that will assure reliable, equitable, diversified and sufficient revenue stream to support desired City services.

A. *Balance and Diversification in Revenue Sources*

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which may adversely impact that source.

B. *User Fees - General Fund*

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs.
3. User fees should be reviewed, at a minimum, every two to three years and adjusted to avoid sharp changes.
4. Factors in setting fees shall include, but not be limited to: market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. User fees should be adopted by Council Ordinance and included in the Annual Fee Schedule.

C. *User Fees - Enterprise Funds*

1. Utility rates and other Enterprise Fund user fees shall be set at levels sufficient to cover operating expenditures (direct and indirect), meet debt obligations and debt service coverage, provide pay-as-you-go funding for capital improvements, and provide adequate levels of working capital.
2. The City may set a different fee for residents versus non-residents.
3. The Five-Year Financial Plan (rate model) and proposed operating budget shall serve as the basis for rate change considerations.
4. When necessary, the Five-Year Financial Plan (rate model) will be built around small rate increases annually versus higher rate increases periodically.

D. *One-Time/Unpredictable Revenue Sources*

1. One-time, unpredictable revenue sources should not be used for ongoing expenses/expenditures.
2. One-time, unpredictable revenue sources will be used or one-time purchases such as increase in fund balance requirements, capital equipment purchase, capital improvements, etc.

E. Revenue Collection

The City shall maintain high collection rates for all revenues by monitoring monthly receivables. The City shall follow an aggressive, consistent, yet reasonable approach to collecting revenues to the fullest extent allowed by law for all delinquent taxpayers and others overdue in payments to the City.

Revenues actually received will be compared to budgeted revenues by the Director of Finance and any variances considered to be material will be investigated. This process will be summarized in the monthly financial report. (See Financial and Management Reporting.)

F. Write-Off of Uncollectible Receivables

(excludes property taxes, court fines and warrant)

1. Receivables shall be considered for write-off as follows:
 - a. State statute authorizing the release of extinguishment, in whole or in part, of any indebtedness, liability, or obligation, if applicable.
 - b. Accounts outstanding for 3 years, identified as uncollectible, and all attempts to collect have been taken.
2. Accounts shall be written-off annually near year-end. Upon approval, accounts will be forwarded to a credit reporting agency.
3. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City.

**IV.
EXPENDITURES**

Identify services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of those services.

A. Maintenance of Capital Assets

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

B. Periodic Program/Services Reviews

The City Manager and staff shall undertake periodic reviews of City programs and services for both efficiency and effectiveness. Programs or services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated.

C. Purchasing

All City purchases of goods and services shall be made in accordance with the City's current Purchasing manual.

**V.
FUND BALANCE AND RESERVES**

Maintain the fund balance and working capital of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position during emergencies or economic fluctuations.

A. General Fund Unrestricted Fund Balance

The City shall maintain the General Fund unrestricted fund balance equivalent to 2 months of recurring operating expenditures, based on current year expenditures. If the fund balance exceeds this amount, funding non-recurring expenditures in the following fiscal year may be used to draw down the balance.

B. Water/Sewer Unreserved Working Capital

The City shall maintain a working capital sufficient to provide for reserves for emergencies and revenue shortfalls. A cash equivalent operating reserve will be established and maintained at 25% of the current year's budget appropriation for recurring operating expenses.

The cash operating reserve is derived by dividing the total cash equivalents balance by recurring operating expenses.

C. *Use of Fund Balance/Working Capital*

Fund balance/Working Capital shall only be used for emergencies, non-recurring expenditures/expenses or major capital purchases that cannot be accommodated through current year savings. Should such use reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

D. *Debt Service Fund Unrestricted Fund Balance*

The City shall maintain the debt service fund balance at 10% of annual debt service requirements OR a fund balance reserve as required by bond ordinances, whichever is greater.

E. *Property/Liability Insurance Fund Unrestricted Fund Balance*

The Property/Liability Insurance Fund accounts for uninsured and deductible claims for the City's property and liability insurance. Claims cannot be reasonably predicted and budgeted for; therefore the fund will maintain a balance that approximates the prior average annual expense for the last three years, excluding extra-ordinary expenses in the fund.

F. *Employee Benefits Fund Unrestricted Fund Balance*

The Employee Benefits Fund is funded through City and employee contributions. Estimated costs shall be determined during each budget year and the contributions adjusted accordingly. There is no minimum balance for this fund.

G. *Economic Development Corporation*

As sales tax revenue fluctuates due to changes in economic conditions, the PEDC shall maintain a fund balance of no less than 10% of budgeted sales tax revenues.

H. *Water/Sewer Revenue Debt Coverage Reserves*

Revenues shall be maintained at 1.15 times coverage in a fiscal year where the water/sewer fund is not issuing additional debt and 1.4 times coverage in a year where debt is anticipated to be issued.

I. *Bond Issuance Reserves*

Debt service reserves should be maintained for each bond issue as required by bond covenants.

J. *Contingency Fund*

Pursuant to the City Charter, a provisions shall be made within the annual budget for a contingency fund in an amount not more than seven percent of the total budget (General Fund) to be used in case of unforeseen items of expenditure.

K. *Fund Balance Classification*

The governmental fund financial statements will present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the City is bound to honor certain constraints on the use of the financial resources within the governmental funds. The classifications used will be as follows:

- **Nonspendable:** Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Examples include Inventories, prepaid items, and long-term receivables.
- **Restricted:** Amounts for which constraints have been placed on the use of resources either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. Restricted fund balances include but may not be limited to: Debt Service Reserves, Special Court Funds created by State Statute, Debt Service Funds, Hotel Occupancy Tax, State and Federal Forfeitures/Seizures, Parkland, Detention, Sidewalk, Tree Trust, and Park and City-Wide Donation revenues, University of Houston Fund, Unspent bond proceeds, Unspent grant funds, Unspent Capital Lease proceeds, and Unspent funds received pursuant to funding, developer, and/or TxDOT agreements.
- **Committed:** Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the City Council. These amounts cannot be used for any other purpose unless the City Council removes or changes the specified use by taking the same type of action that was employed when the funds were initially committed.

- Assigned: Amounts that are constrained by the City's intent to be used for specific purposes but are neither restricted nor committed. In governmental funds other than the general fund, assigned fund balances represents the amount that is not restricted or committed. This indicates that those resources are, at a minimum, intended to be used for the purpose of that fund. Examples include: residual funds in all governmental funds except the General Fund and outstanding encumbrances at year-end.
- Unassigned: Is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Commitment of Fund Balance

The City Council is the City's highest level of decision making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an ordinance approved by the City Council at a regular City Council meeting. The ordinance must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in a subsequent period.

Assignment Fund Balance

The City Council has authorized the Director of Finance as the official authorized to assign fund balance to a specific purpose pursuant to the guidelines.

Order of Expenditure of Funds

When multiple categories of fund balance are available for an expenditure, the City would typically use Restricted fund balances first, followed by Committed, and then Assigned, but reserves the right to selectively spend from any of the categories, including Unassigned based upon the individual circumstances.

VI.

CAPITAL EXPENDITURES AND IMPROVEMENTS

Annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

A. *Capitalization Threshold for Tangible Capital Assets*

1. Tangible capital items should be capitalized only if they have an estimated useful life of 2 years or more following the date of acquisition or significantly extend the useful life of the existing asset and cannot be consumed, unduly altered, or materially reduced in value immediately by use and have a cost of not less than \$5,000 for any individual item.
2. The capitalization threshold of \$5,000 will be applied to individual items rather than to a group of similar items. (i.e.: desks, chairs, etc.)
3. To maintain adequate control over non-capitalized tangible items, items costing \$1,000 - \$4,999 will be monitored, tagged, and tracked through the City financial software system.
4. Accurate inventories of all tangible items will be maintained to ensure proper stewardship of public property.

B. *Five-Year Capital Improvement Plan (CIP)*

1. The City shall annually prepare a five-year capital improvement plan based on the needs for capital improvements and equipment, the status of the City infrastructure, replacement and renovation needs, and potential new projects. Capital projects are improvements or additions to the City's physical plant/facilities/infrastructure and become a part of the City's asset inventory. Capital projects can be further categorized into land, buildings, improvements other than buildings, and infrastructure, which includes roads, sidewalks, bridges, utility lines, physical plants, etc. Capital costs typically consist of preliminary design, final design, and construction, and may involve the acquisition of land or easements. For purposes of the CIP Plan, a Capital Improvement Project should generally exceed a cost of \$100,000.
2. For the most part, projects in the CIP should be based upon master plans or developer agreements. This ensures that the City's CIP, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City as contained in the Comprehensive Plan and supporting master plans. Examples of these supporting documents are: Water and Wastewater Modeling Plans, Thoroughfare Plan, Parks Master Plan, Trail Plan, Municipal Facilities Plan, etc.
3. For every project identified in the CIP, a project scope and project justification will be provided. Also, project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.

4. Parks Board and the Planning and Zoning Commission will be provided opportunities to review the list of CIP projects for the CIP and may suggest additions and/or changes to the plan as appropriate. Pursuant to the City Charter, the Planning and Zoning Commission makes recommendation to the City Manager.
5. The City Manager is charged with recommending a Capital Improvement Plan to City Council. The CIP shall be filed and adopted in conjunction with the annual budget.
6. Annually, through the budget process and at year-end, projects are to be reviewed. For those identified as complete, any remaining funds will close to fund balance. For those projects with identified savings, the project budget will be reduced and the subsequent savings will flow to fund balance. These funds can then be re-appropriated during the next fiscal year capital budget. Funds remaining from bond proceeds will only be used in accordance with the legal use of those funds.
7. Appropriations for capital projects are for the life of the project; therefore re-appropriation of capital funding for each fiscal year for budgeted projects is not necessary.

C. *Infrastructure Evaluation and Replacement/Rehabilitation*

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities and other infrastructure are fundamental and essential functions for public health and safety, environmental protections and the economic well being of the City. As a result, the City's CIP should be focused on ensuring that infrastructure is replaced as necessary to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain existing levels of service and accommodate growth.

1. High priority should be given to replacing/rehabilitating capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purpose.
2. The decision on whether to repair, replace or to rehabilitate an existing capital asset will be based on which alternative is most cost-effective, which would include life-cycle costing, and provides the best value to the City.

**D. *Replacement of Capital Assets on a Regular Schedule
(Fleet, Fire Trucks, and High-Tech)***

The City shall annually prepare a schedule for the replacement of its fleet, fire trucks, and high technology capital assets. Funding for the replacement of these assets will be accomplished through the annual budget process, within the resources available each fiscal year. A variety of funding options will be explored, including but not limited to cash on hand and lease/purchase, based upon a determination of what would be in the best interest of the City.

E. *Capital Expenditure Financing*

The City recognizes that there are three basic methods of financing its capital requirements: Funding from current revenues; funding from fund balance; or funding through the issuance of debt. Types of debt and guidelines for issuing debt are set forth in the Debt Policy Statements.

F. *Pay-As-You-Go Capital Improvements*

1. The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital improvements and capital purchases. This will reduce/minimize the property tax and utility rate impacts on Pearland citizens.
2. The City will seek out and use intergovernmental funding sources for capital improvements in order to leverage City funding and to minimize property and utility rate impacts.

G. *Capital Improvements/Project Reporting*

A summary/status report on the City's various capital projects will be prepared monthly and available to the City Manager and to City Council. Income statements on the City's CIP funds will be prepared monthly and include budget-to-actual for each project as well as list of major contracts, expense to date, and % contract completion.

**VII.
DEBT**

Establish guidelines for debt financing that will provide needed facilities, land, capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

A. *Use of Debt Financing*

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance and to fund infrastructure improvements and additions. Debt will not be used to fund current operating expenditures.

The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital expenditures and capital improvements, which shall include, but not be limited to, sales tax, utility system revenues, developer fees, inter-local agreements, and state and federal grants.

B. *Affordability*

The City shall use an objective analytical approach to determine whether it can afford to issue general-purpose debt, both General Obligation and Certificates of Obligation, water/sewer debt, sales tax revenue debt, and any other financing permitted by State law. The process shall include an internal feasibility analysis for each long-term financing which analyzes the impact on current and future budgets, which would include the tax and utility rates. The process shall also include the benefits of the proposed projects. The decision on whether or not to issue new debt shall be based on the benefits of the project, current conditions of the municipal bond market, and the City's ability to "afford" new debt.

In no case will the City issue general obligation debt that will require a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate, which is the maximum tax rate permitted by State law.

C. *Types of Long-Term Debt*

1. General Obligation Bonds (GO)

General Obligation bonds require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt service.

a. General Obligation bonds must be issued for projects that are in accordance with the wording in the bond proposition.

2. Certificates of Obligation

Certificates of Obligation may be issued without voter approval to finance any public works project or capital improvement, as permitted by State law. It is the City's policy to utilize Certificates of Obligation to finance public improvements in certain circumstances and only after determining the City's ability to assume additional debt. Circumstances in which Certificates might be issued include, but are not limited to the following.

a. The City may issue CO's when there is insufficient funding on a general obligation bond-financed capital improvement.

b. The City may issue CO's when "emergency" (urgent, unanticipated) conditions require a capital improvement to be funded rapidly.

c. The City may issue CO's for projects when the City can leverage dollars from others to reduce the City's capital cost for a community improvement.

d. The City may issue CO's for projects when there is no other adequate funding source available (ie: GO or developer funding), the project is determined to be in the best interest of the City, and where a determination is made that waiting for the next bond referendum or having a bond referendum for a small amount of money or a small number of projects is impractical and where public notice versus a voted bond referendum is deemed acceptable by the City Council.

e. The City may issue CO's if it would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and

f. The City may issue CO's for projects for which the City will be reimbursed by Developer (principal plus interest)

3. Revenue Bonds

Revenue bonds are generally payable from a designated source of revenue. They do not require voter approval.

For the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall meet the bond coverage ratio as defined in the ordinance. Annual adjustments to the City's rate structures for Enterprise Funds will be made as necessary to maintain the coverage factor.

If the City should issue CO's for Water/Sewer Improvements, the Water/Sewer Fund will pay the annual debt service associated with the issue.

D. *Debt Structures*

The City shall normally issue bonds with a life not to exceed 25 years for general obligation bonds and 30 years for revenue bonds, but in no case longer than the useful life of the asset. The City shall seek level or declining debt repayment schedules and shall seek to retire 90% of the total principal outstanding within 20 years of the year of issuance. There should be no debt structures that include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception or as special situations may warrant. There shall be no "balloon" bond repayment schedules, which consists of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal payments starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure except for debt issuances reimbursing developers for infrastructure or in the case in which the project will generate revenue, but it takes a couple of years to produce the revenue. Capitalized interest should normally not exceed 2 years.

The City currently has a level debt service structure. As such, unless there is growth (increased valuation, increase in number of connections, etc.) or reallocation of the tax rate to debt service, there is no room for additional debt without increasing rates. The City shall seek to begin making attempts to structure future debt issuances, where affordable, to a declining structure.

The City will issue debt based on a fixed rate and will limit use of variable-rate debt due to the potential volatility of such instruments.

E. *Debt Refunding*

The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the net present value savings of a particular refunding should exceed 3.0% of the refunded maturities unless (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt or (3) the refunding is combined with a new debt issuance

F. *Interest Earnings on Debt Proceeds*

Debt interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan in compliance with the voted propositions, cost overruns on bond projects, or be applied to debt service payments on the bonds issued.

G. *Bond Elections*

1. Timing of general obligation bond elections shall be determined by the inventory of current authorized, unissued bonds remaining to be sold and the Five-Year Capital Improvement Plan.
2. The total dollar amount of bond election propositions recommended to the voters should typically not exceed the City's estimated ability to issue the bonds within a 7-year period.
3. An analysis showing how the new debt combined with current debt impacts the City's tax rate and debt capacity will accompany every future bond issue proposal.

H. *Sale Process*

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City will utilize a negotiated process when the issue is, or contains, a refinancing that is dependant on market/interest rate timing, if the interest rate environment or market/economic factors may affect the bond issue, or if the nature of the debt is unique and requires particular skills from the underwriters involved. The City shall award the bonds based on a true interest costs (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

I. *Underwriting Syndicates*

The City's financial advisor shall attempt to involve qualified and experienced firms, which consistently submit ideas to the City and financial advisors and actively participate in the City's competitive sale in its negotiated underwritings. In conjunction with the City, the City's financial advisor shall recommend the structure of underwriting syndicates, which will be optimal for the type and amount of debt being issued.

J. *Bond Ratings*

Full disclosure of operations and open lines of communications shall be maintained with the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, as recommended by the City's financial advisor.

The City will continually strive to maintain or increase the City's current bond ratings by prudently managing its funds and by reviewing and monitoring financial policies, budgets, forecasts and the financial health of the City.

K. *Covenant Compliance*

The City will comply with all covenants stated in the bond ordinance, including providing for annual disclosure information and providing for material event notices.

L. *Arbitrage Rebate Monitoring and Reporting*

Arbitrage is the interest earned on the investment of bond proceeds above the interest paid on the debt. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. The recordkeeping shall include tracking project expenditures, interest earned on the bonds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt. Arbitrage rebate calculations will be performed annually on all debt issues and the liability recorded for any positive arbitrage. Due to the specialized nature of the calculations, this function will typically be outsourced.

M. *Lease/Purchase Agreements*

The City will use lease/purchase agreements for the acquisition of equipment when it is cost-effective and provides for attractive terms. All lease purchase agreements will be approved by City Council no matter the dollar amount.

VIII.
CASH MANAGEMENT AND INVESTMENTS

To maintain the City's cash in such a manner so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield.

A. *Investment Management*

1. All aspects of cash/investment management shall be designed to ensure safety and integrity of the City's financial assets.
2. Cash/Investment management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. (See City's Investment Policy and Strategy)
3. The City will utilize competitive quotes from approved broker/dealers, affording no special advantage to any individual or corporate member of the financial or investment community.
4. The City will only do business with City authorized broker/dealers and/or financial institutions as approved by Council and who have executed a written certification of their review of the City's Investment Policy.
5. The City shall design and establish policies relating to a variety of cash/investment management issues, such as the eligibility and selection of various broker/dealers, safekeeping requirements, collateral requirements, delivery versus payment requirements, weighted average maturity requirements and other such aspects of the program, which necessitate standard setting in pursuit of appropriate prudence and enhanced protection of assets. (See City's Investment Policy)
6. Investments of the City shall be made with the exercise of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment.

B. *Investment Strategy*

The City of Pearland maintains a consolidated portfolio in which it pools its funds for investment purposes. The City's investment program seeks to achieve safety of principal, adequate liquidity to meet cash needs, and reasonable yields commensurate with the preservation of principal and liquidity. (See City's Investment Strategy)

C. *Interest Income*

Interest earned from investments shall be distributed to the funds from which the funds were provided.

D. *Arbitrage Investments*

Investment on bond proceeds will be made with safety of principal and liquidity in mind, but with a competitive rate of return. If there is positive arbitrage, the rebatable earnings will be sent to the IRS, as necessary.

E. *Depository*

The City will select its official bank through a formal bidding process in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available. The City will, at a minimum, bid depository services every five years. The City will review the financial health of the City's depository annually to include but not be limited to earnings, assets, capital, and liquidity.

F. *Collateralization of Deposits*

1. The City shall have pledged collateral held at an independent third-party institution and evidenced by a written receipt.
2. The value of the pledged collateral should be marked to market monthly and shall be at least 102 percent of par or market value of the investments, whichever is greater.
3. Substitutions of collateral shall meet the requirements of the collateral agreement. Collateral shall not be released until the replacement collateral has been received, if the release of the collateral should result in the value being under 102 percent of par value.
4. The pledge of collateral shall comply with the City's investment policy.

IX.

GRANTS AND INTERGOVERNMENTAL REVENUES

The City will seek, apply for, and effectively administer federal, state and local grants, which support the City's current priorities and policy objectives. The City should take advantage of opportunities to enhance service delivery through intergovernmental cooperation, shared revenues, and grants.

A. *Grant Guidelines*

1. The City shall apply and facilitate the application for only those grants that are consistent with the objectives and high priorities identified by Council and management.
2. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs and services.
3. The potential for incurring ongoing costs, to include assumptions of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. *Grant Review Process*

1. A uniform grants pre-application process will be utilized to assure the City has all the information necessary to make a decision regarding a potential grant. Information to be provided should include, but not be limited to:
 - a. The grant being pursued and the use to which it would be placed
 - b. The objectives or goals of the City which will be achieved through the use of the grant.
 - c. The local match required, if any, plus the source of the local match
 - d. The increased cost to be locally funded upon termination of the grant
2. All grant agreements will be reviewed by the appropriate City staff, including Finance, Legal, HR, and the sponsoring department, to ensure compliance with state, federal, and City regulations.
3. The City Manager shall approve all grant submissions and City Council shall approve all grant acceptances over \$50,000.

C. *Budgeting for Grant Expenditures*

Annually via the budget process, departments will submit for possible funding, known grant opportunities. These grant opportunities will be prioritized and ranked along with all other supplemental requests. If approved, the expenditure and associated revenue will be appropriated in the Grant Fund. If there are grant opportunities that arise during the year and are received by the City, the budget will be amended via the projections, if the City can fund the local match required.

D. *Grant Termination and/or Reduced Grant Funding*

1. In the event of reduced grant funding, City resources will be substituted only after all program priorities and alternatives are considered during the budget process, unless the City is obligated through the terms of the grant to maintain the positions, services, or equipment.

2. The City shall terminate grant-funded programs and associated positions when grant funds are no longer available, and it is determined that the program no longer supports City goals and/or is no longer in the best interest of the City, unless the City has obligated itself through the terms of the grant to maintain the positions, services, or equipment.

X. FINANCIAL CONSULTANTS

The City will employ qualified financial advisors and consultants as needed in the administration and management of the City's financial function. These areas include but are not limited to audit services, debt administration, delinquent tax collection attorney, and financial modeling. The principal factors in the selection of these consultants will be experience/expertise, ability to perform, the services offered, references, and methodology to name a few. In no case should price be allowed to serve as the sole criterion for the selection.

A. *Selection of Auditors*

At least every seven years, the City shall request proposals from qualified firms, including the current auditors if their past performance has been satisfactory. The City Council shall select an independent firm of certified public accountants to perform an annual audit of the accounts and records, and render an opinion on the financial statements of the City.

It is the City's preference to rotate auditor firms every seven years at the maximum, to ensure that the City's financial statements are reviewed and audited with an objective, impartial, and unbiased point of view. The rotation of the audit firm will be based upon the proposals received, the qualifications of the firm, and the firm's ability to perform a quality audit.

However, if through the proposal and review process, management and the Audit Committee select the current audit firm, then, it is the City's preference that the lead audit partner be rotated, as well as the lead reviewer, after a maximum of seven years.

B. *Arbitrage*

1. The City shall calculate positive/negative arbitrage on each bond issue annually. While the City is responsible to ensure that the records are in order, the calculations made, reporting completed, and filings made, the actual arbitrage calculation and reporting shall be contracted out to a qualified firm.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is not a requirement for rotation.

C. *Delinquent Tax Collection Attorney*

1. Due to the nature and expertise required, the City shall hire a delinquent tax collection attorney to collect delinquent taxes, represent the City in filing bankruptcy claims, foreclose on real property, seize personal property, and represent the City in court cases and property sales.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is no requirement for rotation.

D. *Bond Counsel*

1. Bond Counsel to the City has the role of an independent expert who provides an objective legal opinion concerning the issuance and sale of bonds and other debt instruments. As bond counsel are specialized attorneys who have developed necessary expertise in a broad range of practice areas, the City will always use a consultant for these services. Generally, bonds are not marketable without an opinion of nationally recognized bond counsel stating that the bonds are valid and binding obligations stating the sources of payment and security for the bonds and that the bonds are exempt from Federal income taxes.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with Bond Counsel shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

E. *Financial Advisory Services*

1. The City issues various types of securities to finance its capital improvement program. Debt structuring and issuance requires a comprehensive list of services associated with municipal transactions, including but not limited to: method of sale; analysis of market conditions; size and structure of the issue; coordinating rating agency relations; evaluation of and advice on the pricing of securities, assisting with closing and debt management; calculation of debt service schedules; and advising on financial management. As financial advisors to governmental entities have developed the necessary expertise in a broad range of services, the City will use a consultant for these services.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with the Financial Advisor shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

F. *Depository Bank*

Pursuant to State law, the City may approve a depository contract whose term does not exceed five years. There is no requirement for rotation. The City will select its official banking institution through a formal process based on best value in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available.

Funding Highlights

- General Fund
- Grant Fund
- Water / Sewer Fund

Staffing Highlights

- General Fund
- Water / Sewer Fund

Supplemental Funding

- General Fund
- General Fund MUD 4
- Water / Sewer Fund
- Water / Sewer Fund MUD 4
- Other

Revenue Enhancements

- General Fund

Budget Reductions

- General Fund

General Fund
Funding Highlights
FY 2013 Adopted Budget

Parks Improvements/Enhancements \$ 197,577

The acreage maintained by the Parks Maintenance department has increased 21% over the last year, and 38% over a two-year period. This has led to a decrease in the ability of staff to provide the attention desired to the amenities in the parks. As a result, to address safety and aesthetic issues, the fiscal year 2013 budget includes a total of \$269,500 for parks improvements/enhancements. \$81,577 is budgeted in the General Fund and \$187,923 in the Parks Development Fund to repair and replace equipment in parks and improve landscaping. To further improve the maintenance of the parks, \$116,000 is budgeted for contracting the mowing and maintenance of Pearland Parkway and Dixie Farm Road, lessening the burden on the mowing crew, so that two personnel from that department may be transferred to Parks Maintenance to proactively maintain the parks.

Improvements/Enhancements include:

Centennial Park

Renovate 2 pavilions

Install 2 shade structures over playgrounds

Replace 8 shade covers/screenings at playfields

Renovate 4 softball fields

Independence Park

Renovate restrooms

Woody Park

Install parking and jogging track material

Install shade cover over 1 picnic area

Southdown Park

Renovate/paint restroom area

Install 2 shade covers over playgrounds

Repaint splash pad play area

Pine Hollow Park

Replace playground equipment

Zychlinski Park

Install 2 shade covers over playgrounds

Fire Ladder Truck and Pumper Replacements \$1,350,000

Pursuant to the department apparatus replacement plan, the budget includes \$790,000 to replace a Ladder Truck that is over 10 years old and \$560,000 to replace a Fire Engine Pumper that is over 20 years old. The ladder truck will serve as a reserve and the pumper will be used for training. Both have had an extensive amount of costly repair work and, as a result, have been out of service for lengthy periods during the last year. This will be funded via lease/purchase proceeds. This is in response to the City Council's Public Safety Priority.

EMS Ambulance Replacement and Refurbishment \$ 220,664

The budget includes \$129,307 for a replacement ambulance needed to replace an existing ambulance that is over 6 years old with mileage of 131,350, which is considered excessive for an ambulance. There have been numerous major repairs during the lifespan of the existing unit. In addition, \$91,357 is included in the budget for one of the existing ambulances to be refurbished, which has over 120,295 miles, is over 5 years old, and has had extensive repairs. This will be funded via lease/purchase proceeds. This addresses the City Council's Public Safety Priority.

Contracted Fire/EMS 911 Dispatch Services \$ 160,000

Calls for service for Fire have increased 5% over the last year, and 21% over a two-year period. Calls for EMS have increased 9% from last year, and 19% since 2010. In addition, there has been a 62% increase in 911 calls received by Police Dispatch in the last year. There is a need to improve dispatching capabilities. In lieu of adding several staff which would also require additional workstations, space, equipment, and technology, the budget includes funds to contract with another entity to dispatch Fire and EMS calls, thereby realizing savings and relieving some of the burden on Police Dispatch for increasing Police call volume without affecting the quality of service and response time. Benefits include: additional Dispatchers on duty, faster processing of

General Fund
Funding Highlights
FY 2013 Adopted Budget

incidents, and additional reporting capabilities. Cost here is for nine months of which \$40,000 is initial hardware-software costs. Annual cost thereafter is \$160,000. This supports the City Council's Public Safety Priority.

Employee Compensation \$1,206,442

Pursuant to civil service, the 2013 budget includes \$90,773 for a civil service step increase of 3% on the anniversary of date of hire.

In addition, shift differential pay of \$86.00 per paycheck for employees working nights and \$80.00 per paycheck for those on a split-shift has been budgeted, amounting to \$173,016. This includes Patrol Officers, Jailers, Dispatchers and Records Clerks. Shift differentials are additional pay to compensate for working shifts other than day. Shift work has been proven to be related to a number of serious health conditions and has short-term effects such as insomnia, increased injuries and accidents, and a general disruption of home life.

The budget also includes the conversion of 9 full-time Firefighters to 9 Driver/Operator positions with a pay increase of \$69,054. The conversion will improve Fire Department safety, succession planning, maintenance, and put the City more in line with other area fire departments. This will also help future recruiting efforts of full-time Firefighters.

In fiscal year 2012, civil service personnel received a 2% step increase, and civilian employees received a one-time 2% average merit pay. In fiscal year 2011, there were no increases for civilian personnel. The 2013 budget incorporates an average 3% pay for performance for civilians and a 3% increase in the civil service step, \$873,599.

Police Officers \$ 518,177

The number of calls resulting in a unit being dispatched is up 5% from last year, and the number of dispatched calls per Patrol Officer is up 4% from last year. The City will be annexing Brazoria County MUD #4 on December 31, 2012, 601 acres and approximately 3,700 residents and we also anticipate a base population growth of 3,200. The 2013 budget includes the addition of 6 Officers, 4 effective October 2012 and 2 effective April 1, 2013. Based on the anticipated population growth, the City is adding 1 Officer per 1,000 population. This meets the City Council Strategic Priority to maintain appropriate staffing levels for street crime units.

Data & Phone System Replacement \$ 470,060

The systems at City Hall, the Service Center, Parks Maintenance, EMS and Fire Marshal buildings are 8-13 years old and the new Public Safety Building and the Recreation Center are on a different system than the rest of the City buildings. Recently, AT&T has advised the City that maintenance for the Meridian system, currently at City Hall and these other buildings, will no longer be covered as the manufacturer has discontinued the product line and classified as end-of-life. In the event of needed repairs or service disruption due to software or equipment failure, the system could be down for days due to a search for parts no longer produced. In addition, the current voice mail hard drives cannot be upgraded, so there is limited space for the retention of voice mail. Newer technology, VOIP, will be installed, which will mirror our newer facilities, and will connect all facilities. The fiscal year 2013 budget includes \$470,060 for the replacement of the data and phone system at City locations, with a \$75,210 contribution from the Water & Sewer Fund.

Comprehensive Plan Update \$ 100,000

The Comprehensive Plan is a document that guides public policy in terms of transportation, utilities, land use, recreation, housing, economic development, among others. The Texas state law requires that in order to regulate the use of land within its corporate limits, a City must prepare a Comprehensive Plan for its future development. The existing Comprehensive Plan was prepared in 1999, with minor updates in 2004 and 2009. In 2004, limited additions were

General Fund
Funding Highlights
FY 2013 Adopted Budget

made to the Plan to include topics that had not been addressed before. In 2010, only the Future Land Use Map was reviewed with respect to vacant land and some changes were made. Because of Pearland's expanded population growth since the 1990's, emerging issues have diminished the effectiveness and validity of the current Plan. In addition, individual sections of the Plan, such as Parks, Water & Sewer, have been updated independently, but not incorporated. Funding in the fiscal year 2013 budget is year one of a two-year plan for an all-inclusive update to the Comprehensive Plan to reflect changes that have occurred since 1999, as well as to better manage Pearland's population growth that will likely continue into the future. This meets the City Council's Land Use Strategic Priority. In addition, the Planning & Zoning Commission has made updating the Comprehensive Plan one of its Strategic Priorities.

Public Works Sidewalk Replacement Program \$ 437,000

In 2007, the City's Public Works Departments created and implemented a sidewalk replacement program to replace sidewalks that created a trip hazard for its residents, as well as for those that were uprooted due to repair projects. The continued funding for this program will assist in reducing the backlog of sidewalks in need of repair or replacement. The repair and replacement of the sidewalks will be done based on priority, as well as those with the highest percentage of damage. This Program meets the City Council Capital Improvement Strategic Priority.

Public Works Asphalt Road Rehabilitation \$ 600,000

The City of Pearland continues to emphasize the maintenance of its roadways and evaluates them in accordance with the City's standards. The City also works in partnership with Brazoria County Precinct #3 on various pavement rehab projects. In fiscal year 2013 the City plans to rehab the following roads: Hawk Meadows, Figland, E. Industrial, Garden, Buckhold, Westfield, Washington Irving, Woodcreek, Navarre, Wagon Trail, E. Orange, CreekrIDGE, Hawk, Adamo and Brookside. In addition to these roads, the City plans to do repairs on the following roads: Becky, Jerrycrest, Larrycrest, Patridge, Willow, Washington Irving, Butler, Taylor, Hatfield, Wagon Trail, Fite, Herbert, Hampshire, Westminister, Paul, McDonald, Longwood, Willits, Westgate, Keis, Warren, Williams, and Stone. This Program meets the City Council Capital Improvement and Transportation Strategic Priorities. The Capital Improvement Program (CIP) continues to efficiently execute the City's transportation plan.

Code Enforcement/Health Officers \$ 144,504

In 2004, the City population was 54,000 with 3 Code Enforcement/Health Officers. Today the City population is 97,200 with 4 Officers and we have approximately 400 restaurants, bars and schools that require 2 health inspections per year, as well as foster homes, in addition to the monitoring and enforcement of non-compliance of nuisance properties. The additional Officers will help ensure that restaurants are inspected twice a year as well as maintain customer service and responsiveness that our customers/ citizens expect.

Library \$ 117,288

Funding for the anticipated opening of the West Side Library January 2013 includes lease payments with six months free for the first year, custodial, utilities, and annual book subscriptions. This is in line with the City Council's Strategic Priority for continuing development of a facility on the west side of the City.

Total Highlights \$5,521,712

Grant Fund
Funding Highlights
FY 2013 Adopted Budget

Emergency Management Performance Grant (EMPG) \$ 43,434

The Texas Department of Public Safety – Division of Emergency Management issues formula grant funds to the City of Pearland Fire Marshal Department for the purpose of providing emergency preparedness resources for the citizens of Pearland. The City of Pearland utilizes these funds for personnel who coordinate the training needed by community-based organizations and agencies that provide mutual aid to the City and assist citizens with evacuation readiness, homeland security preparedness, and public safety efforts during hurricanes and other natural disasters. Funding covers roughly 9% of the department's personnel costs. Due to budgetary constraints at the State and federal levels, this annual grant may be subject to adjustments to the amount of the award.

Crime Victim Specialist \$ 38,499

The Office of the Attorney General provides grant funds for Crime Victim Liaison personnel and the City has applied for this grant as an adjunct to the funds the City receives from the Criminal Justice Division. The Pearland Police Department staff provides various types of social services assistance to victims of domestic violence, theft, burglary, robbery and other crimes against persons. The Crime Victim Specialist will assist the Crime Victim Liaison with efforts to provide Pearland residents in need with referrals to human services organizations, counseling, transportation assistance, legal aid and emergency shelter for victims of domestic violence. The two years of grant funds cover 87% of program costs, including personnel and minor professional development expenses.

Crime Victim Liaison \$ 59,841

The Office of the Governor's Criminal Justice Division is providing grant funds for Crime Victim Liaison personnel and a Police Mobile Command Unit. The Pearland Police Department Crime Victim Liaison provides various types of social services assistance to victims of domestic violence, theft, burglary, robbery and other crimes against persons. The Crime Victim Liaison assists Pearland residents in need with referrals to human services organizations, counseling, transportation assistance, legal aid and emergency shelter for victims of domestic violence. Funding covers 80% of program costs.

Staffing for Adequate Fire and Emergency Response (SAFER) \$ 28,605

The City is in year two of a four-year grant totaling \$146,802 to implement recruiting and retention efforts designed to improve the volunteer firefighter capacity of the Pearland Fire Department. This grant comes from the U.S. Department of Homeland Security, through its Federal Emergency Management Agency (FEMA). FEMA administers two SAFER funding programs that make grants available to local fire departments throughout the nation – Hiring of New Firefighters and Recruitment/Retention of Volunteer Firefighters. Pearland Fire Department will use the \$28,605 in fiscal year 2013 to maintain volunteer firefighter recruitment coordinator staff and continue to implement its marketing program to attract new volunteer firefighters. The remaining two years of funding will be used for recruiting and retention of firefighters.

Staffing for Adequate Fire and Emergency Response (SAFER) \$ 337,646

The City is in year two of its three-year SAFER's Hiring of New Firefighters program totaling \$703,089, which has allowed the City's Fire Department to hire six (6) new base-level firefighters. This three-year program requires that the City maintain the six (6) newly-hired personnel for a period no less than twelve months following the end of the two-year federally-funded portion of the program. These firefighters are being utilized to help Pearland Fire Department to maintain compliance with National Fire Protection Association standards, as well as OSHA regulations.

Grant Fund
Funding Highlights
FY 2013 Adopted Budget

Texas Department of State Health Services \$ 35,000

The Texas DSHS Local Program Grant (LPG) for fiscal year 2013 will provide the City's Emergency Medical Services (EMS) department with matching funds towards the purchase of a new ambulance. This will allow the City to continue to provide effective response times to medical and health emergencies as annexations and new residential growth require increases in service capacity.

Bulletproof Vest Partnership (BVP) Grant \$ 9,900

U.S. Department of Justice distributes matching grant funds to law enforcement jurisdictions for the purpose of assisting them with purchases of bulletproof vests for officers. Vests that are pending expiration of their traditional 5-year warranties are eligible for replacement. The department typically replaces approximately 25 vests per year, ensuring that officers have the most effective personal protective equipment possible while in the field. Replacement vests for 25 police officers will be purchased in FY '13. BVP funds provide a 50% match for all eligible vests that grant funds are requested to replace.

Total Highlights \$ 552,925

Water & Sewer Fund
Funding Highlights
FY 2013 Adopted Budget

Sand Filter Repair and Rehabilitation \$ 150,000

One of the goals of the Wastewater Treatment Plant department is to “discharge effluent that is of higher quality than the receiving stream.” In the 2013 budget, funding was added for the Far Northwest Wastewater Treatment Plant to repair and rehabilitate the sand filter used to clean wastewater effluent before disinfection and discharge into the creek. Currently, because of normal wear and tear and the age of the equipment, many of the underdrain network of cells have collapsed, which reduce the ability of the equipment to properly filter the effluent. The funding will allow for a more in-depth rehabilitation of the filter, needed for continued operation.

Sandblast and Paint Water Plants \$ 67,200

To ensure compliance with State and Federal regulations related to the general appearance of the Water system’s facilities, funding is included to sandblast and paint ten water plants. Those plants include: McLean, Liberty, Garden, Shadow Creek, Cullen, Green Tee, Southeast, Old City Hall, Magnolia, and FM 518/Mary’s Creek. Sandblasting and painting not only slow down corrosion, it helps to instill confidence and a sense of pride in residents, since all water facilities are visible to the public. Once painted, it will last more than five years.

Auto Flushers \$ 68,350

In order to reduce water quality concerns and improve water quality where needed, the budget includes 25 auto flushers that will maintain chlorine residual levels and flush by-product to keep the water fresh and safe. The auto flushers can be programmed to run any time of the day and for any length of time, reducing any possible inconvenience to residents. Also, installing these auto flushers will assist the City in maintaining a chlorine residual that is in compliance with State-required standards.

Jetting Unit \$ 42,700

The purchase of a high-pressure jetting unit machine will prevent the Water & Sewer Distribution and Collection department crew from having to stop one sewer repair operation to work on another operation, as it currently does. It will allow the department to run two sewer cleaning and inspection operations at the same time during daily maintenance operations, in turn increasing efficiency and effectiveness, and providing quality, prompt service to residents.

Articulating Loader \$ 114,553

This four-wheel drive, 128 HP loader is needed when the construction crew works on a project that requires moving heavy loads. Currently a backhoe is used, but it’s taken from another department, causing that department’s concrete work to suffer. Additionally, a backhoe is designed to dig, not carry heavy items. The articulating loader has the power to lift heavy loads such as water and sewer pipe, sand, gravel, and base rock.

Water & Sewer Maintenance Worker \$ 39,246

Currently the Distribution and Collection Department does not have two people assigned, on a consistent schedule, to the vactor truck, which cleans sewer lines, nor two assigned to the CCTV truck, which televises the line. Two people are needed for each to operate them safely. The addition of this position will allow for a two-man crew on each truck and will prevent operations from having to stop in order to set up the two-man crew for the next operation. This new arrangement will allow increased productivity and efficiency in the field by up to 50%, and will allow both operations to run at the same time.

GPS Field Technician & Vehicle \$ 64,323

Currently there is only one GPS Field Technician in the department. That person spends most of his time in the field collecting GPS points for the entire city infrastructure, and any time new data is needed for the GIS system this person is responsible for gathering that data. Additionally, any new construction points that need to be added are handled by the person in this position. A

Water & Sewer Fund
Funding Highlights
FY 2013 Adopted Budget

second GIS Field Technician is needed in order to assist the Field Technician and acquire the necessary data for new layers. Production is expected to increase with the addition of this new position, as some of the less technical tasks can be transferred to this new position.

Merit Increase \$ 113,236

The budget incorporates an average 3% merit increase based on performance. In fiscal year 2012, civil service personnel received a 2% step increase, and civilian employees received a one-time 2% average merit pay. In fiscal year 2011, there were no increases for civilian personnel.

Total Highlights \$ 659,608

**STAFFING CHANGES FY 2013
GENERAL FUND**

FY 12 Base	<u>Department</u>	<u>FTE</u> 527.75	<u>Position Title</u> 464.75 FT Headcount	126 PT Headcount	<u>Justification/Services Affected</u>
Additions	Community Development Administration	0.5	Administrative Clerk		Increasing part-time position to full-time. With the re-organization in FY 2012, this position now serves 9 individuals, up from 5, and will assist code enforcement in scheduling all pre-development meetings.
	Environmental & Health	2	Code Enforcement/ Health Code Officer		In 2004, the City population was 54,000 with 3 Code Enforcement/Health Officers. Today the City population is 97,200 with 4 Officers and we have approximately 400 restaurants, bars and schools that require 2 health inspections per year, as well as foster homes, in addition to the monitoring and enforcement of non-compliance of nuisance properties. The additional Officer will help ensure that restaurants are inspected twice a year as well as maintain customer service and responsiveness that our citizens expect.
	Municipal Court	0.5	Part-time Deputy Court Clerk		This position is added to address the increase in the number of case filings, FTA cases, delinquency notices and trials. The number of charges brought in have increased 17% over the last year, and the number of trials have increased 71%.
	Police Patrol	6	Police Officers		Six new Officer positions are added to accommodate MUD 4 annexation and general growth of the City. The city is adding approximately 1 Officer per 1,000 growth in population in order to maintain visibility and response times. Two Officer positions are funded to begin April 1, 2013.
	Police Support Services	1	Records Clerk		A Records Clerk position is funded to accommodate an increase in the number and complexity of cases, phone calls and alarm notices handled by the Clerks. There has been a 7% increase over the last year and a 40% increase in cases over the last 4 years.
	Police Jail	1	Jailer		Additional Jail personnel are needed due to the expansion of the Jail facility and the increase in the number of inmates and to ensure a safe environment. The Jail Division has the added responsibility of maintaining a customer service window in the jail lobby, monitoring of cameras and alarms in the jail. The housing of additional prisoners has resulted in elevated demand on Jail personnel. With the addition of this new Jailer, the Police Department will be able to reduce overtime by \$21,000.
Total Change		11.00	11 FT		
FY 13 Budget		538.75	475.75	126 PT Headcount - Total Headcount 600.75	

**STAFFING CHANGES FY 2013
WATER & SEWER FUND**

FY 12 Base	<u>Department</u>	<u>FTE</u> 97.25	<u>Position Title</u> 95.25 FT Headcount	<u>Justification/Services Affected</u> 4 PT Headcount
Additions	W&S Distribution & Collection	1	Line Maintenance Worker I	This position is added to improve response to sewer line maintenance and repairs and ensure employee safety by providing two employees on the vector.
	W&S Public Works GIS	1	GPS Field Technician	This position is added to address an increase in the demand for locating and recording infrastructure, including street lights, storm and drainage lines, sidewalks, and the need to be present at construction job sites.
Total Change		2	2 FT	0 PT
FY 13 Budget		99.25	97.25 FT	4 PT - Total Headcount 101.25

**GENERAL FUND
REVENUE ENHANCEMENTS - BY DEPARTMENT
FISCAL YEAR 2012-2013**

Department	Proposed	Revenue By Category	Revenue Details or Impact Analysis
Fire Marshal (2340)	32,500	Fire Inspections	Charge fees for reinspections after the 1 st re-inspection.
Finance (1260)	82,444	Misc.	Use OnPay solutions credit card and ACH payment to vendors for a 1% rebate, increasing revenues.
Permits & Inspections (1610)	188,501	Permits	10% increase on Inspections for Building Permits. 15% increase on Mechanical, Plumbing, Electrical. Last fee increase 2000 or before.
Health & Environmental Services (1630)	68,575	Permits	\$25 increase on Health Permits and a new fee structure for re-inspections of food related establishments. Eliminate food handler classes.
Planning (1550)	20,000	Planning Fees	Increase of fees for Zoning Change Applications.
Parks and Recreation -RCN (3340)	13,000	Learn-To Swim Program	Increase the fees charged for Learn-To Swim Group Classes in line with the Revenue Management Plan.
Parks and Recreation -RCN (3340)	3,000	Natatorium Only - Pool Party Package	Offering Natatorium only non-themed party option for customers not wanting a full-service themed package. Anticipated average fee would be approximately \$150.
Parks and Recreation -RCN (3340)	5,000	Additional Scoreboard Sponsors for Natatorium	Natatorium Scoreboard Sponsorships range in cost from \$2,500 to \$5,000 for space around the Numeric Board and \$5,000 around the Galaxy Matrix Board. The new goal would be to sell at least two additional packages in FY 2013.
Parks and Recreation -RCN (3340)	22,500	Memberships	Charge a one-time, \$25, initiation fee for memberships.
Parks and Recreation -RCN (3340)	2,000	Rentals	Locker Rentals - Renting lockers so members can keep belongings over night versus hauling back and forth. This number is based on renting 10 lockers in each locker room (half of the available lockers to rent) for \$100 a year.
Parks and Recreation -RCN (3340)	5,000	Memberships	Punch cards for group exercise classes for non-member participants at \$50 a card with 20 punches equates to \$2.50 a class. This number is based on 100 people purchasing a punch card per year, which averages around 8 people a month; which is attainable. Alternative is a 10-punch card for \$25 per card.
Parks and Recreation -RCN (3340)	7,000	Preschool Classes	Preschool classes have always been successful for Parks and Recreation. We can utilize one of the Multi-Purpose rooms for a preschool classroom using portable systems to give us the capability of running other programs/ rentals. Will adjust schedules/staffing and contract employment to accommodate. A Mother's Day Out Program - 2 days a week.

**GENERAL FUND
REVENUE ENHANCEMENTS - BY DEPARTMENT
FISCAL YEAR 2012-2013**

Department	Proposed	Revenue By Category	Revenue Details or Impact Analysis
Parks and Recreation -RCN (3340)	9,470	Rentals	Increase birthday party fees by 20%. With this pricing structure and what we offer with our parties, we are still very competitive.
Parks and Recreation -RCN (3340)	5,000	Ad Space	There are plenty of spaces within the recreation center that can hold advertising space for a fee. We can hang banners and ads on scoreboard panels. Could be more depending on fee structure and demand.
Parks and Recreation -Special Events (3393)	2,337	Events & Programs	Hosting of an entertainment expo providing surrounding communities the opportunity to meet entertainers in a one-stop shopping environment for booking event entertainment. Admission would be charged to either the presenters or the communities.
Parks and Recreation -Senior Center (3394)	4,375	Events & Programs	Increase the non-resident fee from \$25/year to \$50/year to progress toward meeting the Revenue Management Plan.
Parks and Recreation - Administration (3395)	16,000	Facility Rentals	Increase by 20% rental fees for pavilions, gazebos and barbeque shelter.
Parks and Recreation- Aquatics (3397)	8,941	Outdoor Pool	The current pool entry fee of \$2.00 was put into place for FY 2011 (10,900 paid entries in 2011 = \$21,057). A quick comparison of other area cities found the following: La Porte - \$1.00; Pasadena \$1.25 for residents and \$1.50 for non-residents; Deer Park \$2.00 all swimmers; Bellaire 3-17 \$2.00; 18-59 \$3.00; 60+ \$2.00; Alvin and Lake Jackson sell monthly pool passes. Increase the entry fee to use the City Outdoor Pool to \$3 for users ages 7+. Summer 2011 - 10,900 paid users @ \$2 = \$21,059. Summer 2013 Projection - 12,000 paid users @ \$2.50 = \$30,000.
Parks and Recreation- Aquatics (3397)	2,290	Outdoor Pool	The current age in which fees are collected is 7 years of age. Proposal to decrease the minimum age that pays an entry fee to use the pool to 3 and older. In 2011, 2,693 children under the age of seven used the pool. There is no hard data to say what the breakdown of exact ages was. An estimate is that 80-90% of those were ages 3-6. A quick comparison of other area cities found the following: La Porte, Pasadena, Bellaire begin charging at age 2. Deer Park charges all swimmers. Discounted entry fee (children 3-6) of \$1.00 x 2,290.

**GENERAL FUND
REVENUE ENHANCEMENTS - BY DEPARTMENT
FISCAL YEAR 2012-2013**

Department	Proposed	Revenue By Category	Revenue Details or Impact Analysis
Parks and Recreation-Aquatics (3397)	470	Outdoor Pool	<p>The fees currently in place for Pool Passes for Individual Passes are \$20 for Residents and \$40 for Non-Residents. Fees for Family Passes are \$50 for Residents and \$75 for Non-Residents. There was little promotion of this program fee in the past.</p> <p>Summer 2011 Revenue from Pool Passes = \$780</p> <p>The proposed fees for Individual Passes are \$30 for Residents and \$50 for Non-Residents. Fees for Family Passes are \$75 for Residents and \$105 for Non-Residents.</p> <p>There would be an increase marketing campaign for this service/ fee. Projected total income with proposed increases for Summer 2013 = \$1,250.</p>
Parks and Recreation-Aquatics (3397)	13,587	Outdoor Pool	<p>Increase the fees charged for Learn-To Swim Classes.</p> <p><u>Current Fee Structure:</u> Water Baby 1/2, Preschool A/B/C = \$35 R/\$55 NR Adult, Levels 1-6 = \$40 R/\$60 NR 649 Paid Participants - Summer 2011 LTS = \$26,413</p> <p><u>Proposed Fee Structure:</u> Water Baby 1/2, Preschool A/B/C = \$50 R/\$80 NR* Adult, Levels 1-6 = \$60 R/\$90 NR*</p> <p>* \$30 difference is inline with Revenue Management Plan. Summer 2013 Goal = \$40,000</p>
Parks and Recreation-Aquatics (3397)	8,438	Concession Revenue	<p>Increase the retail price of individual items sold through the program. Fees are far below pricing at like venues such as Centennial Park, movies, etc. There has been no increase since 2000 or before. Summer 2011 Concessions Revenue = \$11,562. Summer 2013 Goal = \$20,000.</p>
Parks and Recreation-Aquatics (3397)	383	Swim Team Revenue	<p>Increase the per hour fee charged to Swim Teams using Pool space at the Outdoor Pool for swim practices. Historically, two swim teams have rented pool space between Mid April and the end of July each summer. The teams rent pool space Monday through Thursday 5:00pm to 7:00pm in April and May and then 5:45am to 7:45am Monday-Friday and 7am to 10am on Saturdays in June and July. Proposal is to increase fee from \$15 per hour to \$20 per hour (33% increase).</p> <p>Team Practice Rental Total in 2011 = \$1,162. Increase by 33% to \$1,545.</p>

**GENERAL FUND
REVENUE ENHANCEMENTS - BY DEPARTMENT
FISCAL YEAR 2012-2013**

Department	Proposed	Revenue By Category	Revenue Details or Impact Analysis
Parks and Recreation-Aquatics (3397)	1,276	Outdoor Pool	<p>Increase revenue by increasing the rates being charged for private function rentals such as birthday parties. Rental rates are based on the number in attendance.</p> <p><u>Current rates</u> with Summer 2010 Rental #: 28/\$3,724 1-50 = \$50(R)/\$70(NR) per hour; 11 51-100 = \$55(R)/\$80(NR) per hour; 8 101-150 = \$65(R)/\$90(NR) per hour; 5 151-250 = \$80(R)/\$100(NR) per hour; 4</p> <p><u>Increase Rates to:</u> 1-50 = \$70(R)/\$100(NR) per hour; 51-100 = \$90(R)/\$120(NR) per hour; 101-150 = \$110(R)/\$140(NR) per hour; 151-250 = \$150(R)/\$180(NR) per hour.</p>

TOTAL REVENUE ENHANCEMENTS \$522,087

**GENERAL FUND
BUDGET REDUCTIONS - BY DEPARTMENT
FISCAL YEAR 2012-2013**

Department	Proposed	Reductions By Category	Description
City Council (1010)	3,300	Hosting	Hosting BCCA Monthly Meeting; bi-annual
City Council (1010)	3,276	Special Services	Granicus Audio Service; Council meetings now videotaped.
City Manager (1020)	650	Professional Dev.	Reduce Conference to 1 person; ICMA to 1 person.
City Manager (1020)	940	Membership Dues	Reduce ICMA to 1 person.
City Manager (1020)	1,400	Travel	Reduce TML to 1 person.
Human Resources (1040)	1,000	Office Supplies	Reduce the amount of supplies purchased.
Human Resources (1040)	1,000	Materials & Supplies	Reduce the number of Civil Service examinations.
Human Resources (1040)	500	Minor Tools	Reduce the number of printer drums used.
Human Resources (1040)	1,000	Books & Subscriptions	Reduce the number of books purchased but will keep essential material such as FLSA, ADAA, FMLA, etc. updates.
Human Resources (1040)	10,328	Printing	Have the policies revised and printed before the end of FY12 and subsequent amendments will be sent via email and/or placed on the city hall drive so copies may be made by the department.
Human Resources (1040)	3,830	Professional Dev.	Reduce the number of personnel attending same conferences.
Human Resources (1040)	2,685	Travel	Reduce the number of personnel attending same conferences.
Legal (1080)	7,262	Special Services	Special services for legal fees based on activity. If needed use contingency.
Library (1380)	32,678	Contract Employment	Due to Westside Library opening, BCLS will begin to pay for all personnel costs as they do with other system libraries.
Traffic (1425)	7,543	Parts and Materials	Parts and other materials for repair reduced for traffic signals.
Traffic (1425)	10,000	Maintenance of Streets	New road striping and the restriping of existing roads where the old striping is no longer visible or reflective will be reduced in FY2013.

**GENERAL FUND
BUDGET REDUCTIONS - BY DEPARTMENT
FISCAL YEAR 2012-2013**

Department	Proposed	Reductions By Category	Description
Public Affairs (1530)	10,491	Printing	Quantities of the publication offered only at community centers and City Hall or on web-site.
Public Affairs (1530)	4,000	Design	Staff will make design changes in house.
Engineering (1620)	5,754	Consultant TIA Reviews & Warrant Studies	Additional Reviews by City Staff
Engineering (1620)	6,043	Salaries	Reclassification. Decrease experience level of inspector. Reduction beginning in FY2013.
EMS (2460)	141,967	Ambulance Billing	Conduct an RFP for new EMS Billing Provider. Currently pay 11.25% in fees for billing services. Industry standard is between 5% and 7%. Reduction is based on contract at 7%.
Emergency Management (2350)	2,900	Special Services	Reducing Weatherwarn option from the Everbridge subscription.
Emergency Management (2350)	2,500	Special Services	GroupBuilder will not be needed with the addition of Everbridge.
Parks and Recreation -Medians and ROWs (3389)	7,500	Overtime	Delete portion of overtime account as history indicates it is not needed. However, could affect services with an increase in special events, after hours on-calls for emergencies, and make-up work after periods of rain or holidays.
Parks and Recreation -Medians and ROWs (3389)	5,500	Fertilizer	Reduce fertilization or seeding of Rye Grass of medians and roadways. Still have \$7,000.
Parks and Recreation -Medians and ROWs (3389)	1,000	Equipment Rental	Minimum impact as there are no major projects scheduled requiring equipment rental next year.
Parks and Recreation -Athletics (3392)	11,790	Contract Employment	Reduce program offerings for the tennis program, for which participation has decreased over the last year.
Parks and Recreation -Special Events (3393)	1,500	Programs	Eliminate the Ladies and Little Gents program as it does not fall in line with the current Revenue Management Plan.
Parks and Recreation -Senior Center (3394)	1,920	Programs	Cut 11 monthly dances. Currently there are 20 other area dances within easy commuting distance.

**GENERAL FUND
BUDGET REDUCTIONS - BY DEPARTMENT
FISCAL YEAR 2012-2013**

Department	Proposed	Reductions By Category	Description
Parks and Recreation -Youth Development (3396)	17,070	Personnel	Reduce a full-time Recreation Specialist position to part-time, 35/hours per week to assist with Volunteer Program.
Parks and Recreation -Youth Development (3396)	17,900	Special Services	PISD has agreed to reduce the cost of leasing Bailey Campus from PISD for the 3.5 months for summer camp.
Parks and Recreation -Recycling Center (3351)	5,000	Propane camp cylinders	No longer accept Propane camp cylinders, impacting less than 1% of customers.

TOTAL BUDGET REDUCTIONS \$330,227

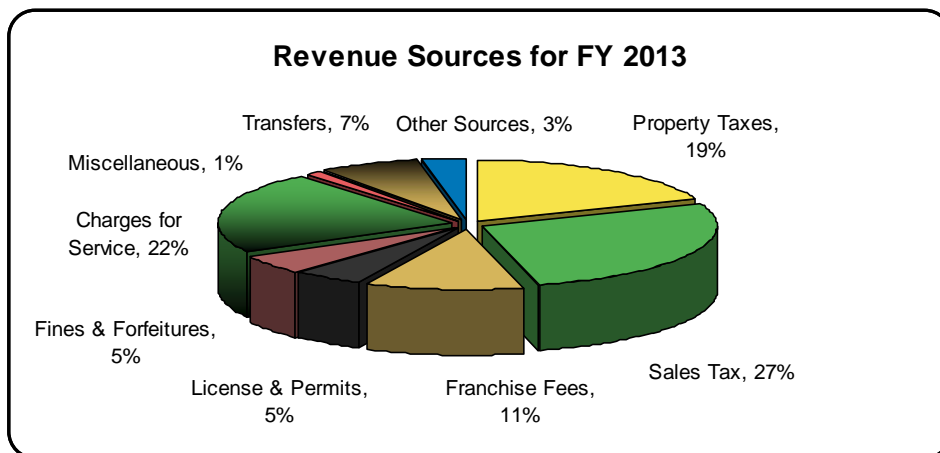
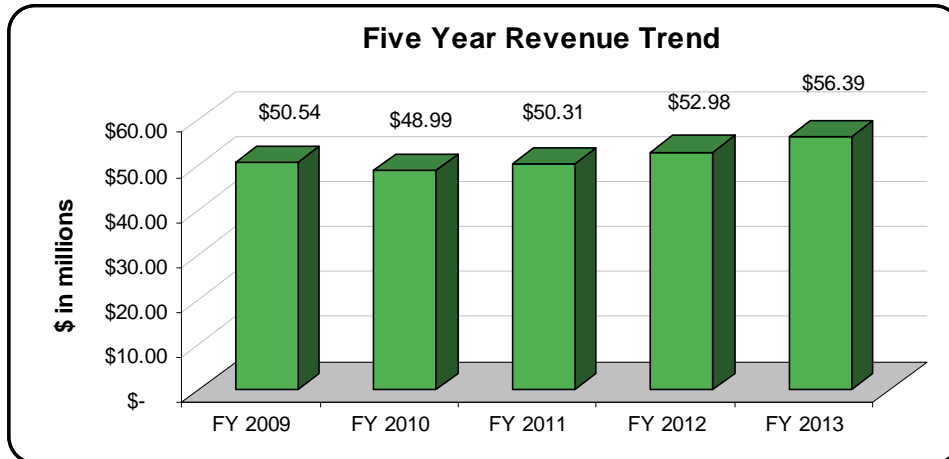


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General Fund and Water & Sewer Revenues, Expenditures and Other Sources

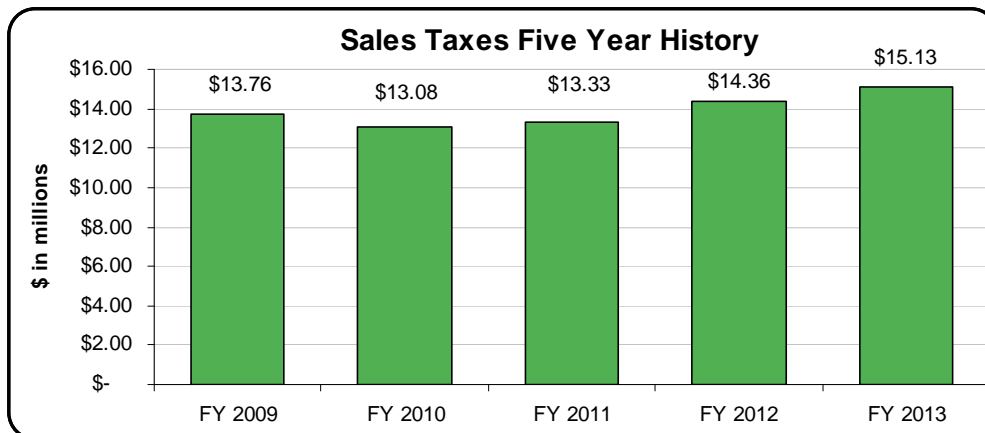
Trends for Fiscal Year 2013

General Fund revenues and other sources are projected to increase from \$52,983,467 in FY 2012 to \$56,387,521 in FY 2013, an increase of \$3,404,054 or 6.4%, due mainly to an increase in Sales Tax, TIRZ Administration Fees, and Capital Lease Proceeds.

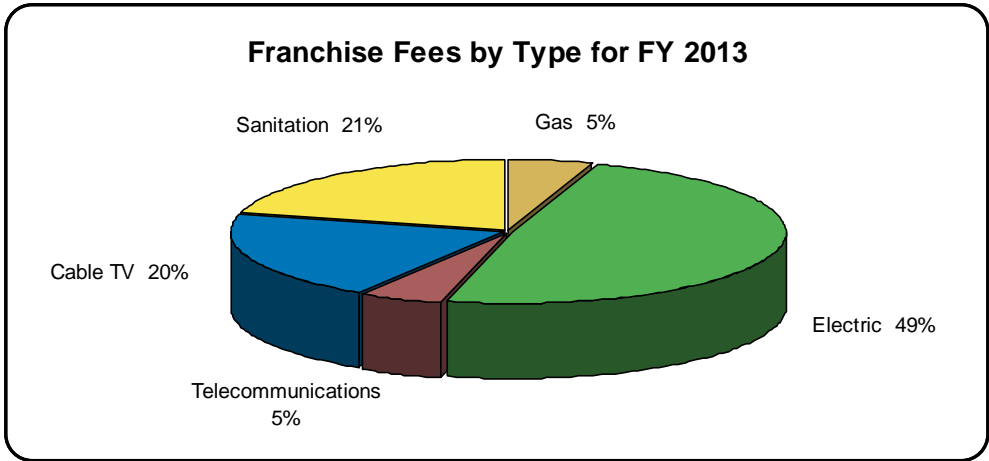


General Fund Current Property Taxes are expected to increase from a projected \$10,480,519 in FY 2012 to \$10,711,657 in FY 2013, an increase of \$231,138 or 2.2%, due to a slight increase in development.

Other Taxes, primarily composed of sales taxes, are estimated to increase from a projected \$14,363,666 in FY 2012 to \$15,125,235 in FY 2013, an increase of \$761,569 or 5.3%. The sales tax increase is the result of the improvement in the local economy.



Franchise Fees are expected to increase from a projected \$5,697,733 in FY 2012 to \$6,016,906 in FY 2013, an increase of \$319,173 or 5.6%, due to anticipated growth in Electric, Cable Television and Sanitation Fees.



Licenses & Permits are estimated to increase from a projected \$2,224,046 in FY 2012 to \$2,620,219 in FY 2013, an increase of \$396,173 or 17.8% due mainly to growth in development.

Fines & Forfeitures are expected to increase from a projected \$2,999,214 in FY 2012 to \$3,107,512 in FY 2013, an increase of \$108,298 or 3.6%, due to an increase in the number of citations and increased warrant collections with the assignment of a second Warrant Officer for the full year.

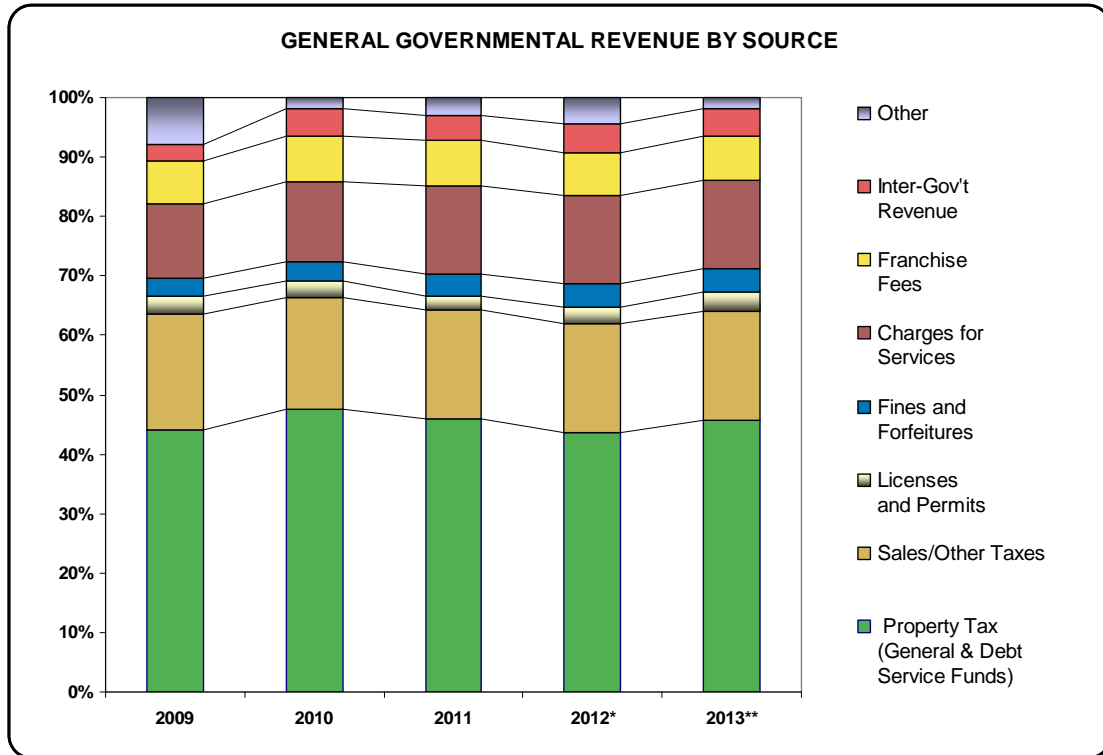
Charges for Services are estimated to increase from a projected \$11,564,231 in FY 2012 to \$12,330,342 in FY 2013, an increase of \$766,111, or 6.6%. There is an increase of \$436,064 due to growth of assessed valuation in the TIRZ and 2.9% increase in the tax rate, and an increase in the ambulance services revenues of \$105,000.

Miscellaneous Revenue is anticipated to decrease from a projected \$422,675 in FY 2012 to \$323,891 in FY 2013. The decrease is mainly due to the sale of property in FY 2012, a decrease in street light charges, and less anticipated Recycling Center revenue.

Inter/Intra Governmental Revenues increase from a projected \$3,763,560 in FY 2012 to \$3,776,850 in FY 2013, an increase of \$13,290 or 0.4% mainly due to an increase in transfers from capital project funds for project management and inspection.

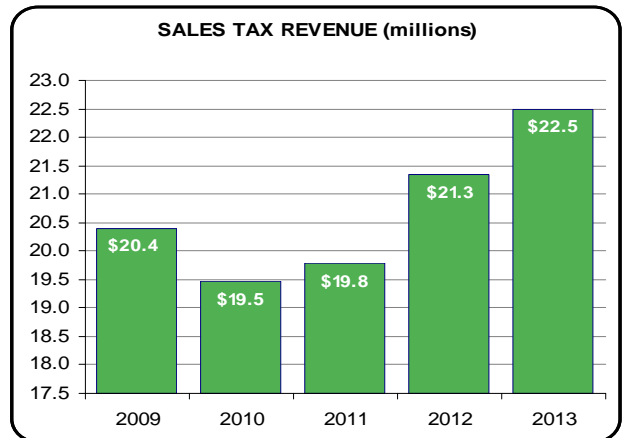
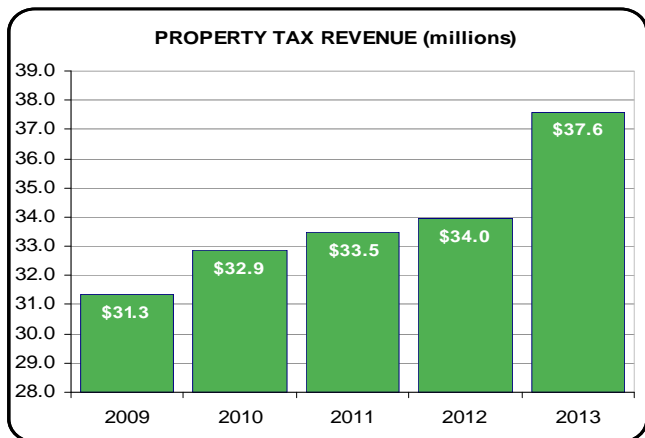
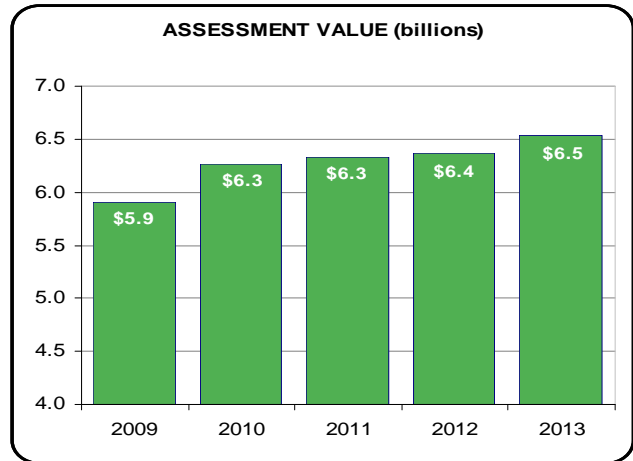
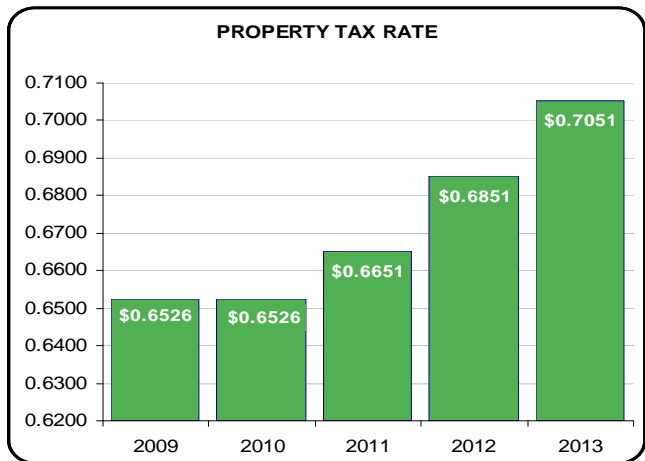
Other Financing Sources is budgeted at \$2,037,400 for FY 2013 and will be obtained through capital lease proceeds to fund the purchase of replacement vehicles, a replacement ambulance and a refurbished ambulance, a new fire pumper engine and a fire ladder truck, a replacement data/phone system, and a padfoot roller for street maintenance.

CITY REVENUES – FIVE YEAR TRENDS



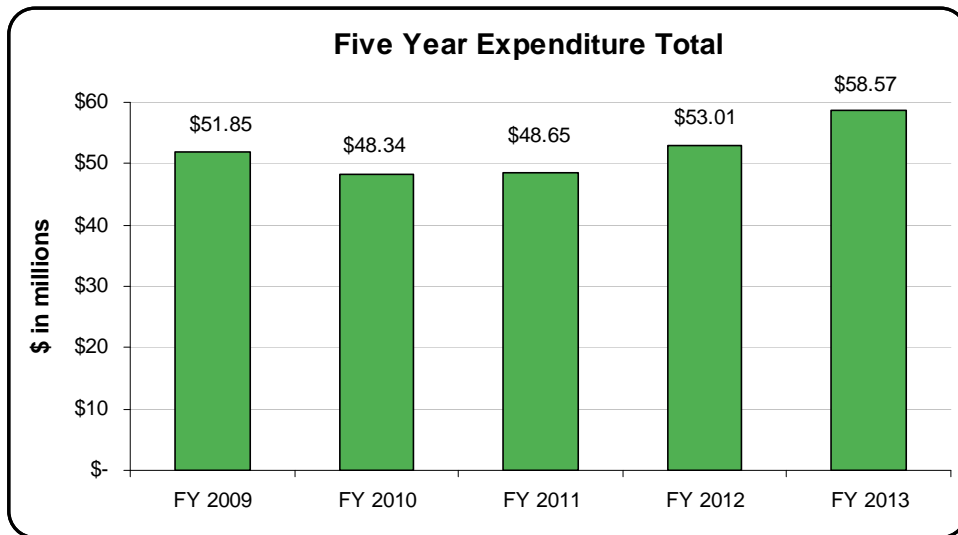
*2012 Estimate

**2013 Adopted Budget

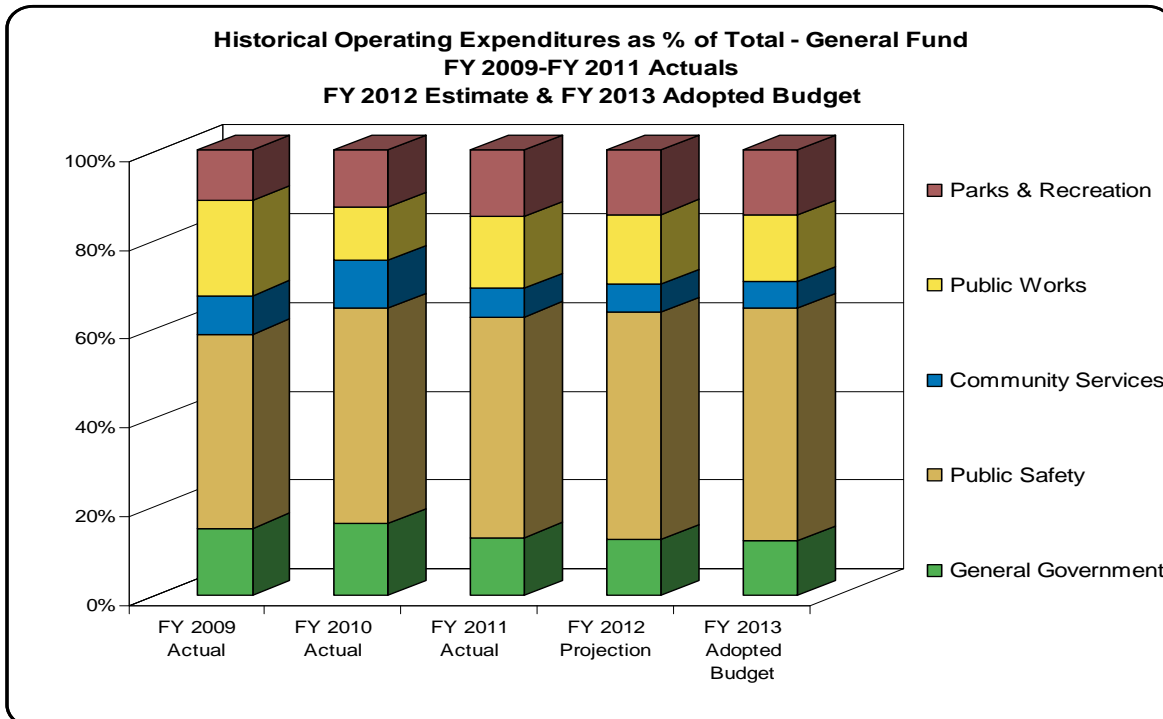


GENERAL FUND EXPENDITURES

General Fund expenditures are proposed to increase from a projected \$53,012,700 in FY 2012 to \$58,575,184 in FY 2013, an increase of \$5,562,484 or 10.5%.

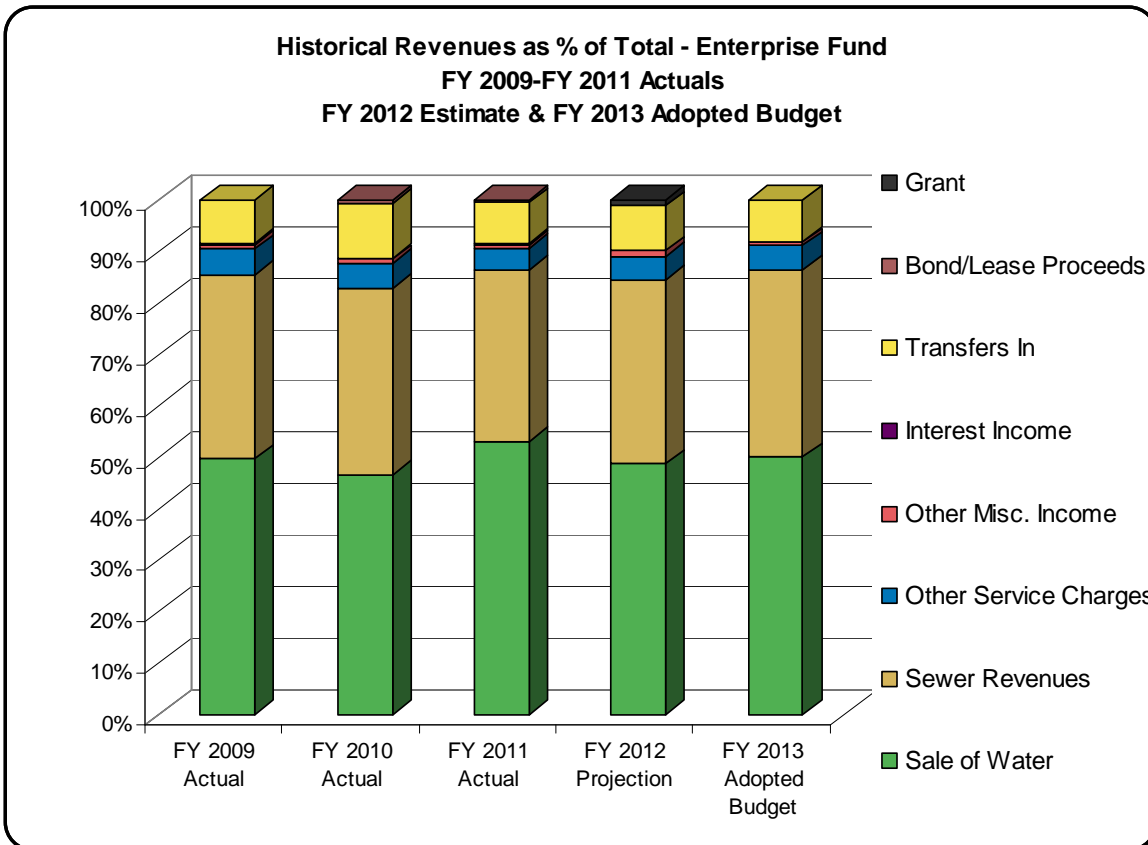
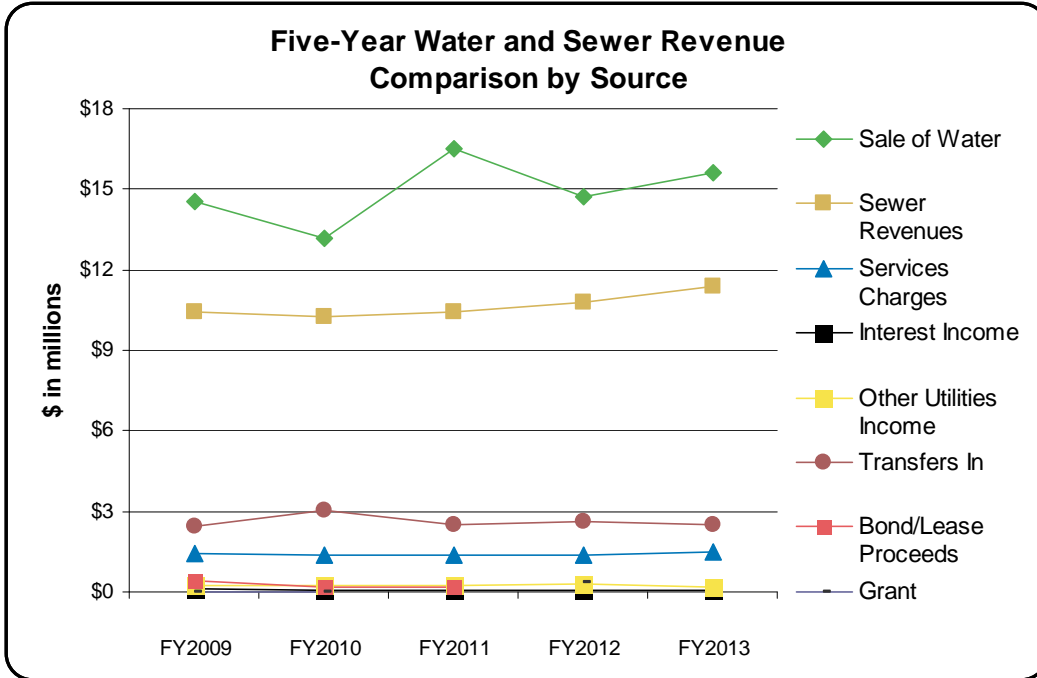


The increase is mainly due to an increase in compensation and benefit rates, the purchase of hardware/software, equipment and vehicles, an increase in maintenance of parks and facilities, as well as new positions. Personnel increases include two new Health Code/Sanitation Enforcement Officers, 4 Police Officers to accommodate the annexation of Brazoria County MUD #4, and 2 Police Officers to be added mid-year to maintain the policy of adding 1 new Officer for every 1,000 in population. In addition, 1 Jailer and 1 Records Clerk are added to the Police Department, a part-time Deputy Court Clerk is added to accommodate the increase in Municipal Court cases, and a part-time Administrative Clerk in Community Development Administration is increased to full-time. The budget includes an average 3% merit pay increase for civilian personnel and Police Officers, and a Police Pay Plan step increase for police certified personnel.



WATER AND SEWER FUND REVENUES

Water and Sewer Fund revenues are projected to increase by 3.2%, or \$967,320, from a projected FY 2012 amount of \$30,260,136 to \$31,227,456 in FY 2013. The increase is mainly attributable to an increase in the sale of water and sewer charges, with the annexation of Brazoria County MUD #4 and an anticipated 7.1% growth in population, as well as associated commercial growth.



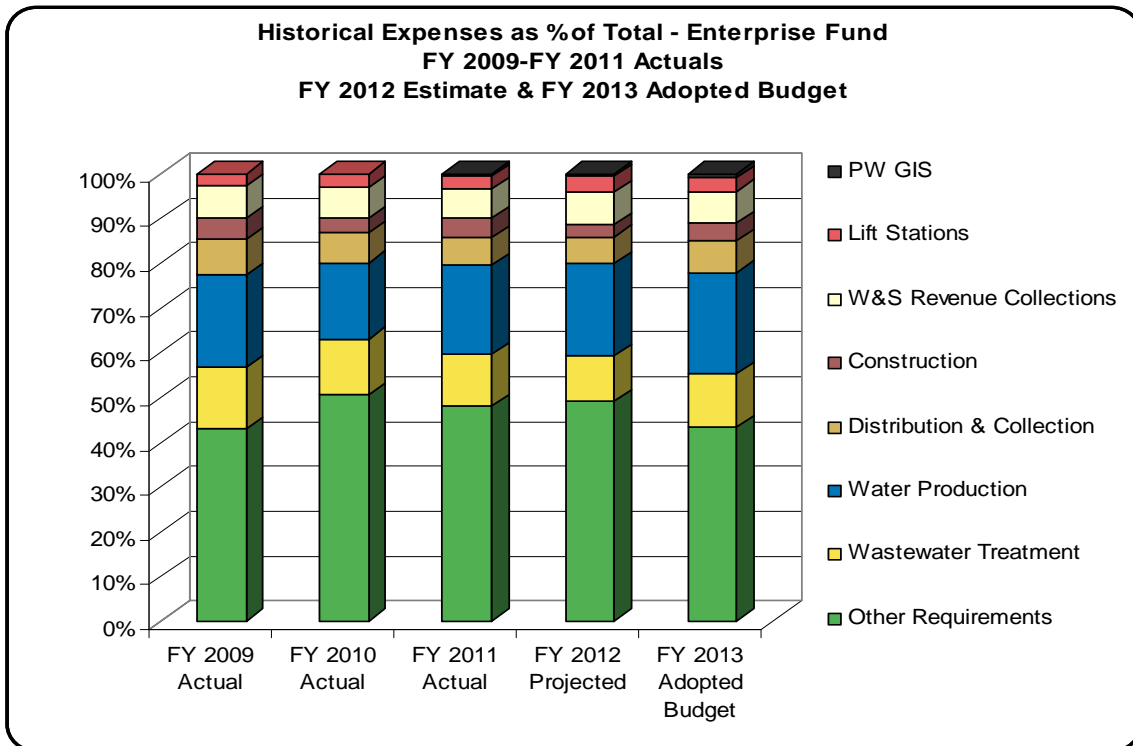
WATER AND SEWER FUND EXPENSES

Expenses for the fund are anticipated to decrease by \$2,536,454, or 7.6%, from \$33,592,750 in FY 2012 to \$31,056,296 in FY 2013. Excluding other requirements, expenses are projected to increase by \$508,215, or 3%, going from \$17,053,931 to \$17,562,146. This increase is mainly due to expenses associated with the annexation of Brazoria County MUD #4, as well as the addition of two positions to accommodate the annexation.

Water & Sewer Expense Comparison by Department

Department	FY 2011 Actual	FY 12 Amended Budget	FY 12 Projection	FY 13 Adopted Budget	% Change Inc / (Dec)
Lift Stations	897,489	1,077,115	1,127,577	970,298	-14%
Wastewater Treatment	3,506,662	3,468,700	3,318,340	3,705,030	12%
Water Production	5,957,150	6,482,722	6,988,484	6,995,463	0%
Distribution & Collection	1,836,657	1,728,066	1,997,252	2,216,757	11%
Construction	1,333,772	922,901	921,213	1,184,839	29%
GIS	141,263	255,393	234,129	269,683	15%
W&S Revenue Collections	1,927,245	2,097,363	2,466,936	2,220,076	-10%
Sub-Total	15,600,238	16,032,260	17,053,931	17,562,146	3%
Other Requirements	14,428,496	16,946,698	16,538,819	13,494,150	-18%
Total	30,028,734	32,978,958	33,592,750	31,056,296	-8%

An 18.4% decrease is anticipated in Other Requirements, from \$16,538,819 in FY 2012 to \$13,494,150 in FY 2013 due to pay-as-you-go for various capital projects in FY 2012.



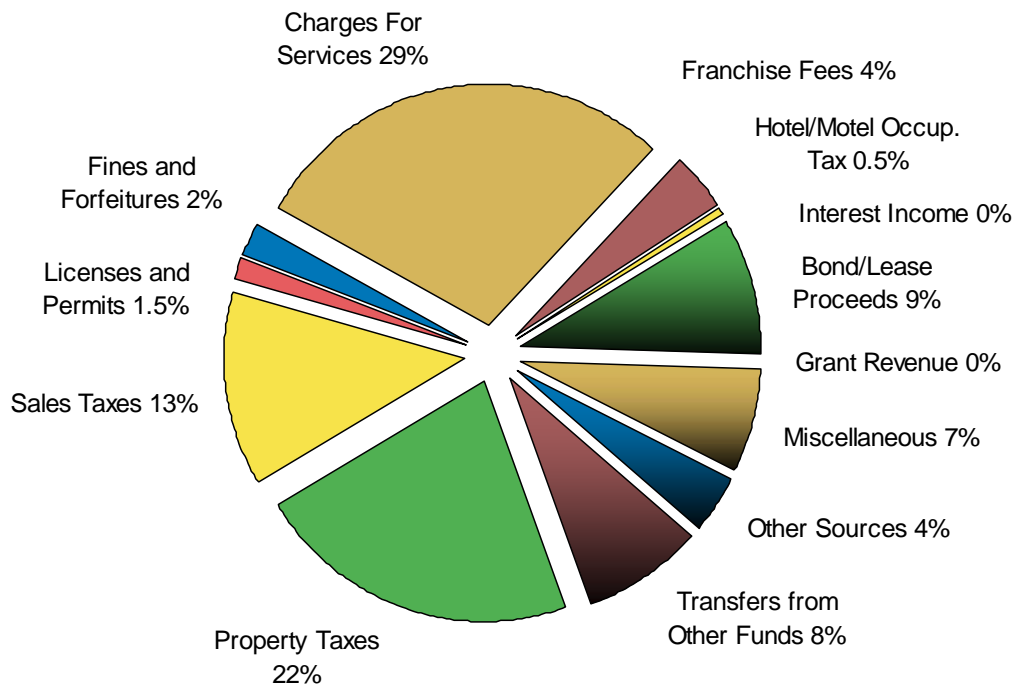
**FY 2013 ADOPTED BUDGET
SUMMARY ALL FUNDS
REVENUES AND EXPENDITURES**

REVENUES	FY2011 ACTUAL	FY2012 AMENDED BUDGET	FY2012 YEAR END PROJECTION	FY2013 ADOPTED BUDGET
Property Taxes	\$ 33,453,978	\$ 34,167,330	\$ 33,950,668	\$ 37,596,165
Sales Taxes	19,925,160	20,377,465	21,479,358	22,621,712
Licenses and Permits	1,720,856	1,791,529	2,224,046	2,620,219
Fines and Forfeitures	2,894,695	3,038,422	3,203,343	3,322,746
Charges For Services	46,665,230	44,989,097	46,094,202	48,854,338
Franchise Fees	5,605,394	5,361,910	5,697,733	6,016,906
Interest Income	193,874	74,388	124,869	79,102
Hotel/Motel Occupancy Tax	652,110	626,014	768,930	930,059
Bond/Lease Proceeds	21,845,134	70,190,763	5,774,475	15,425,677
Grant Revenue	688,329	2,149,239	2,101,801	547,975
Miscellaneous	9,119,674	7,732,766	21,075,185	12,008,069
Other Revenue Sources	1,427,597	1,414,618	55,461,585	5,955,776
TOTAL REVENUES	\$ 144,192,031	\$ 191,913,541	\$ 197,956,195	\$ 155,978,744
Transfers from Other Funds	15,607,589	15,796,848	19,518,537	13,371,627
TOTAL AVAILABLE RESOURCES	\$ 159,799,620	\$ 207,710,389	\$ 217,474,732	\$ 169,350,371
EXPENDITURES				
General Government	\$ 6,210,731	\$ 6,297,503	\$ 6,411,407	\$ 6,909,129
Public Safety	23,716,464	26,254,629	26,389,773	29,728,329
Community Services	3,027,088	3,123,293	3,187,440	3,450,700
Public Works	43,132,616	39,716,351	39,963,720	42,192,429
Utility Billing	1,927,245	2,097,363	2,466,936	2,220,076
Parks & Recreation	7,171,812	7,406,800	7,463,214	8,275,021
Debt Service	27,104,069	80,839,770	80,485,993	29,348,034
Construction ¹	38,540,015	57,552,034	54,153,168	22,604,253
Insurance Coverage	1,049,506	965,748	982,062	1,080,052
Economic Development Corporation	4,387,046	6,837,324	3,654,006	5,698,664
Other ²	1,611,169	2,892,537	8,443,240	8,289,212
TOTAL EXPENDITURES	\$ 157,877,761	\$ 233,983,352	\$ 233,600,959	\$ 159,795,899
Transfers to Other Funds	15,607,589	15,796,848	19,518,537	13,371,627
TOTAL EXPENDITURES AND OTHER USES	\$ 173,485,350	\$ 249,780,200	\$ 253,119,496	\$ 173,167,526
Revenues Over/(Under) Expenditures	(13,685,730)	(42,069,811)	(35,644,764)	(3,817,155)

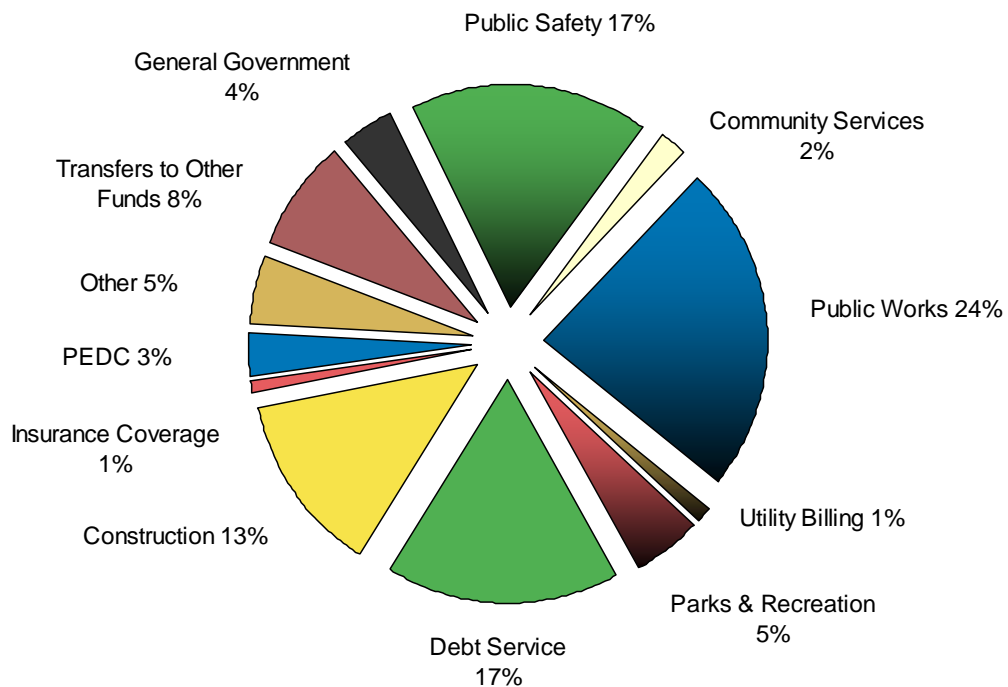
¹Capital projects are budgeted for project length. Construction is based on annual funding and not dollars spent.

²Other includes expenditures for all Special Revenue Funds, excluding transfers.

Summary Revenues All Funds FY 2013 Adopted Budget



Summary Expenditures All Funds FY 2013 Adopted Budget



**FY 2013 ADOPTED BUDGET
SUMMARY ALL FUNDS
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

FUND	FY 2013 ADOPTED BEG BALANCE	FY 2013 ADOPTED REVENUES	FY 2013 ADOPTED EXPENDITURES	FY 2013 ADOPTED END BALANCE*
General Fund	\$14,494,313	\$56,387,521	\$58,575,184	\$12,306,650
Special Revenue Funds	4,149,589	2,687,646	2,630,588	4,206,646
Governmental Capital Project Funds	1,816,179	22,505,005	21,608,632	2,712,552
Governmental Debt Service Fund	4,555,640	27,836,410	29,273,034	3,119,016
Proprietary Funds	10,627,213	39,275,827	39,150,657	10,752,383
Proprietary Capital Project Funds	3,855,109	5,208,509	5,829,859	3,233,759
Internal Service Fund	108,223	7,501,319	7,035,975	573,567
P.E.D.C. Fund	10,931,226	7,948,134	9,063,597	8,316,467
FY 2013 BUDGET	\$50,537,492	\$169,350,371	\$173,167,526	\$45,221,040

*Exclusive of any reserve requirements

**SUMMARY SPECIAL REVENUE FUNDS
ANALYSIS OF FUND BALANCE**

FUND	FY 2013 ADOPTED BEG BALANCE	FY 2013 ADOPTED REVENUES	FY 2013 ADOPTED EXPENDITURES	FY 2013 ADOPTED END BALANCE
17 Court Security	\$140,884	\$61,162	\$69,135	\$132,911
18 City Wide Donation	70,186	31,013	16,098	85,101
19 Court Technology	236,983	78,638	308,905	6,716
23 Court Juvenile Management Fund	36,243	75,689	61,206	50,726
35 Traffic Impact Improvement Fund	592,004	425	42,258	550,171
43 Regional Detention	100	5	0	105
45 Hotel/Motel Tax	1,778,871	931,082	579,397	2,130,556
46 Park Donations	85,822	81,240	70,640	96,422
47 Park & Recreation Development	603,251	50,675	187,923	466,003
49 Tree Trust	9,870	3	5,000	4,873
55 Sidewalk	205,306	5,083	0	210,389
60 Police State Seizure	226,572	50,115	128,125	148,562
62 Federal Police	32,153	20	0	32,173
101 Grant	27,455	552,925	552,925	27,455
105 Community Development	205	284,818	284,818	205
116 Community Development Recovery	7	0	0	7
140 University of Houston	1,294	258,493	258,458	1,329
145 Municipal Channel	102,381	226,260	65,700	262,941
TOTAL	\$4,149,589	\$2,687,646	\$2,630,588	\$4,206,646

**FY 2013 ADOPTED BUDGET
GOVERNMENTAL CAPITAL PROJECT FUNDS
ANALYSIS OF FUND BALANCE**

FUND		FY 2013 ADOPTED BEG BALANCE	FY 2013 ADOPTED REVENUES	FY 2013 ADOPTED EXPENDITURES	FY 2013 ADOPTED END BALANCE
50	Capital Projects General	-\$1,106,066	\$9,932,297	\$8,826,231	\$0
68	Capital Projects-CO 2001	791,609	0	685,502	106,107
70	Capital Projects Mobility GO 2001	222,816	82	17,227	205,671
200	Capital Projects-CO 2006	1,262,823	238,000	750,000	750,823
201	Capital Projects-CO 2007	178,886	505,034	683,920	0
202	Capital Projects-GO 2007A	1,789,355	630	595,692	1,194,293
203	Capital Projects-GO 2009	-1,323,244	11,828,962	10,050,060	455,658
TOTAL		\$1,816,179	\$22,505,005	\$21,608,632	\$2,712,552

**INDIVIDUAL PROPRIETARY FUNDS
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

FUND		FY 2013 ADOPTED BEG BALANCE	FY 2013 ADOPTED REVENUES	FY 2013 ADOPTED EXPENDITURES	FY 2013 ADOPTED END BALANCE*
30	Water & Sewer Fund	\$10,415,044	\$31,227,456	\$31,056,296	\$10,586,204
31	Solid Waste Fund	212,169	8,048,371	8,094,361	166,179
TOTAL		\$10,627,213	\$39,275,827	\$39,150,657	\$10,752,383

*Exclusive of any reserve requirements

**INDIVIDUAL PROPRIETARY CAPITAL PROJECT FUNDS
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

FUND		FY 2013 ADOPTED BEG BALANCE	FY 2013 ADOPTED REVENUES	FY 2013 ADOPTED EXPENDITURES	FY 2013 ADOPTED END BALANCE
42	Utility Impact Fee Fund	1,779,032	2,707,320	3,549,698	936,654
44	Shadow Creek Impact Fee	1,087,768	1,366,068	736,313	1,717,523
67	W & S Revenue Bonds	973,525	1,984	411,211	564,298
301	Water/Sewer Pay As You Go CIP	14,784	1,133,137	1,132,637	15,284
TOTAL		\$3,855,109	\$5,208,509	\$5,829,859	\$3,233,759

**FY 2013 ADOPTED BUDGET
INTERNAL SERVICE FUNDS
ANALYSIS OF FUND BALANCE**

FUND	FY 2013 ADOPTED BEG BALANCE	FY 2013 ADOPTED REVENUES	FY 2013 ADOPTED EXPENDITURES	FY 2013 ADOPTED END BALANCE
95 Property Liability Insurance	\$70,217	\$1,160,052	\$1,160,052	\$70,217
99 Medical Self-Insurance	38,006	6,341,267	5,875,923	503,350
TOTAL	\$108,223	\$7,501,319	\$7,035,975	\$573,567

**P.E.D.C.
ANALYSIS OF FUND BALANCE**

FUND	FY 2013 ADOPTED BEG BALANCE	FY 2013 ADOPTED REVENUES	FY 2013 ADOPTED EXPENDITURES	FY 2013 ADOPTED END BALANCE*
15 Economic Development Fund	\$10,931,226	\$7,948,134	\$9,063,597	\$8,316,467
TOTAL	\$10,931,226	\$7,948,134	\$9,063,597	\$8,316,467

*Net of Debt Service Reserves



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FY 2013 ANNUAL BUDGET PROPERTY TAX COLLECTIONS

OVERVIEW

The City's property tax is levied each October 1 on the certified assessed value as of January 1 for all real and personal property. The appraisal of property is the responsibility of the Brazoria, Fort Bend and Harris County Central Appraisal Districts, as the City lies in all three Districts. Appraisals may be challenged through various appeals and, if necessary, legal action. The City is permitted by the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general government services including the payment of principal and interest on general obligation long-term debt. In tax year 1998, TIRZ #2 was formed, which is the Shadow Creek Ranch development. Taxes assessed and collected by the participating entities over and above the base value of the property upon creation of the TIRZ are deposited to the benefit of the TIRZ to support improvements within the TIRZ. The City contracts with Brazoria County for the billing and collection of property taxes. The budget, as adopted, is based on certified values from Brazoria County and preliminary values from Fort Bend and Harris Counties.

The net taxable value based on values used total \$6,541,399,683, a 2.71% or \$172.8 million increase over the current adjusted tax roll. New value totals of \$155,376,788 are offset by lower valuations on existing properties. The TIRZ value is estimated at \$1,456,116,708, a 3.1% or \$43.5 million increase over last year.

The tax rate for the adopted budget totals \$0.7051 per \$100 valuation, an increase of \$0.0200 or 2.9%. The budget allocates \$0.4900 of the tax rate to the Debt Service Fund to support current debt and \$0.2151 to the General Fund, for a total tax rate of \$0.7051. The General Fund component of the tax rate remains the same and the Debt Service tax rate increases by \$0.0200, from \$0.4700 to \$0.4900.

The tax analysis prepared in 2007 for the \$162 million bond referendum showed that a 13-cent debt service tax rate increase was needed for the completion of the 2001 and the implementation of the 2007 bond referendums. The debt service tax rate has increased 11 cents since 2007 including the sales tax transfer for debt service; however the total tax rate of \$.7051 is only up 5.25 cents from 2007. This can be attributable to construction savings on bond related projects, delay of capital projects, operating budget reductions of \$4.5 million in fiscal years 2011 through 2013, new development and sales tax increases since 2007.

Based on these assumptions and the collection rate, a tax levy of \$10,061,737 will be conveyed to the TIRZ and \$35,109,453 will remain with the City.

**CITY OF PEARLAND
TAX COLLECTIONS**

	FY 2012 CERTIFIED LEVY	FY 2012 ADJUSTED LEVY	FY 2012 YEAR END PROJECTION	FY 2013 PRELIMINARY ROLL
REVENUES				
City Levy - 100%	34,079,761	33,819,623	33,378,039	35,644,114
TIRZ - 100%	9,528,994	9,677,662	9,517,981	10,267,079
TOTAL at 100%	43,608,755	43,497,285	42,896,020	45,911,193

Collection Rate	100%	100%	98.6%	98.4%
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ALLOCATION:

General Fund	10,701,045	10,618,305	10,480,519	10,711,657
Debt Service Fund	23,378,716	23,201,318	22,897,520	24,397,796
TIRZ	9,528,994	9,677,662	9,517,981	10,061,737
TOTAL ALLOCATION	43,608,755	43,497,285	42,896,020	45,171,190

Tax Year	Certified 2011*	Adjusted 2011	Preliminary 2012
Taxable Value	6,365,312,309	6,368,606,472	6,541,399,683
TIRZ Added Value	1,390,890,935	1,412,591,165	1,456,116,708
Taxable Value to City	4,974,421,374	4,956,015,307	5,085,282,975

Tax Rate per \$100		
General Fund		0.2151
Debt Service Fund		0.4700
Total Tax Rate		0.6851

Tax Rate Split		
General Fund		31.40%
Debt Service Fund		68.60%
Total		100.00%

Note: Includes values pending at time of certification.

2012 Property Tax Rates in City of Pearland

This notice concerns the 2012 property tax rates for the City of Pearland. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers can start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$12,774,034
Last year's debt taxes	\$27,911,650
Last year's total taxes	\$40,685,684
Last year's tax base	\$5,938,648,956
Last year's total tax rate	\$0.685100/\$100

This year's tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$30,890,504
/ This year's adjusted tax base (after subtracting value of new property)	\$4,588,013,744
= This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.673287/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$9,698,602
/ This year's adjusted tax base	\$4,588,013,744
= this year's effective operating rate	\$0.211390/\$100
X 1.08 = this year's maximum operating rate	\$.228301/\$100
+ This year's debt rate	\$0.490000/\$100
= This year's total rollback rate	\$0.718301/\$100

Statement of Increase/Decrease

If the City of Pearland adopts a 2012 tax rate equal to the effective tax rate of \$0.673287 per \$100 of value, taxes would decrease compared to 2011 taxes by -\$8,749,052.

Schedule A—Unencumbered Fund Balance

The following estimated balances will be left in the unit’s property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

<u>Type of Property Tax Fund</u>	<u>Balance</u>
Maintenance & Operations	\$14,494,313
Interest & Sinking	\$4,555,640

Schedule B—2012 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

<u>Description of Debt</u>	<u>Principal or Contract Payment to be Paid From Property Taxes</u>	<u>Interest to be Paid from Property Taxes</u>	<u>Other Amounts to be Paid</u>	<u>Total Payment</u>
All Series GO's & CO's	\$9,435,000	\$12,818,392	\$34,605	\$22,287,997
Short Term Debt	\$735,498	\$116,519	0	\$852,017
MUD Rebates	0	0	\$4,268,657	\$ 4,268,657
Total required for 2012 debt service				\$27,408,671
- Amount (if any) paid from Schedule A				\$1,436,624
- Amount (if any) paid from other resources				\$2,729,433
- Excess collections last year				\$0
= Total to be paid from taxes in 2012				\$23,242,614
+ Amount added in anticipation that the unit will Collect only 100.00% of its taxes in 2012				\$0
= Total debt levy				\$23,242,614

This notice contains a summary of actual effective and rollback tax rates’ calculations. You can inspect a copy of the full calculations at 451 N. Velasco, Rm 150, Angleton, Texas.

Name of person preparing this notice: Ro’Vin Garrett, RTA
 Title: Tax Assessor-Collector
 Date Prepared 08/06/2012

ASSESSED VALUATION, TAXES LEVIED AND TAXES COLLECTED

TEN YEAR SUMMARY OF ASSESSED VALUATION WITH ESTIMATE FOR FISCAL YEAR 2011-2012 AND ADOPTED FOR FISCAL YEAR 2012-2013

YEAR	ASSESSED VALUATION	TAX RATE	TOTAL TAX LEVY	CURRENT TAX COLLECTIONS	% OF CURRENT TAXES COLLECTED	DELINQUENT TAX COLLECTION
2000-2001	1,563,403,093	0.6860	10,863,316	10,609,654	97.66%	179,483
2001-2002	1,875,009,660	0.6860	12,890,017	12,477,283	96.80%	199,030
2002-2003	2,049,246,251	0.6860	14,880,007	14,575,297	97.95%	343,374
2003-2004	2,343,903,166	0.6960	18,030,473	17,633,986	97.80%	358,048
2004-2005	2,755,557,144	0.6948	21,073,788	20,576,812	97.64%	440,000
2005-2006	3,576,439,129	0.6744	24,284,567	23,690,031	97.55%	450,000
2006-2007	4,412,821,949	0.6526	28,819,229	28,235,276	97.97%	276,124
2007-2008	5,389,790,165	0.6526	35,035,569	34,461,652	98.36%	310,112
2008-2009	5,904,826,560	0.6526	38,368,354	37,820,603	98.57%	592,199
2009-2010	6,269,047,937	0.6526	41,081,407	40,590,543	98.81%	274,230
2010-2011	6,331,723,029	0.6651	41,968,046	41,594,389	99.11%	318,250
*2011-2012	6,368,606,472	0.6851	43,497,285	42,896,020	98.62%	210,000
**2012-2013	6,541,399,683	0.7051	45,911,193	45,171,190	98.39%	236,387

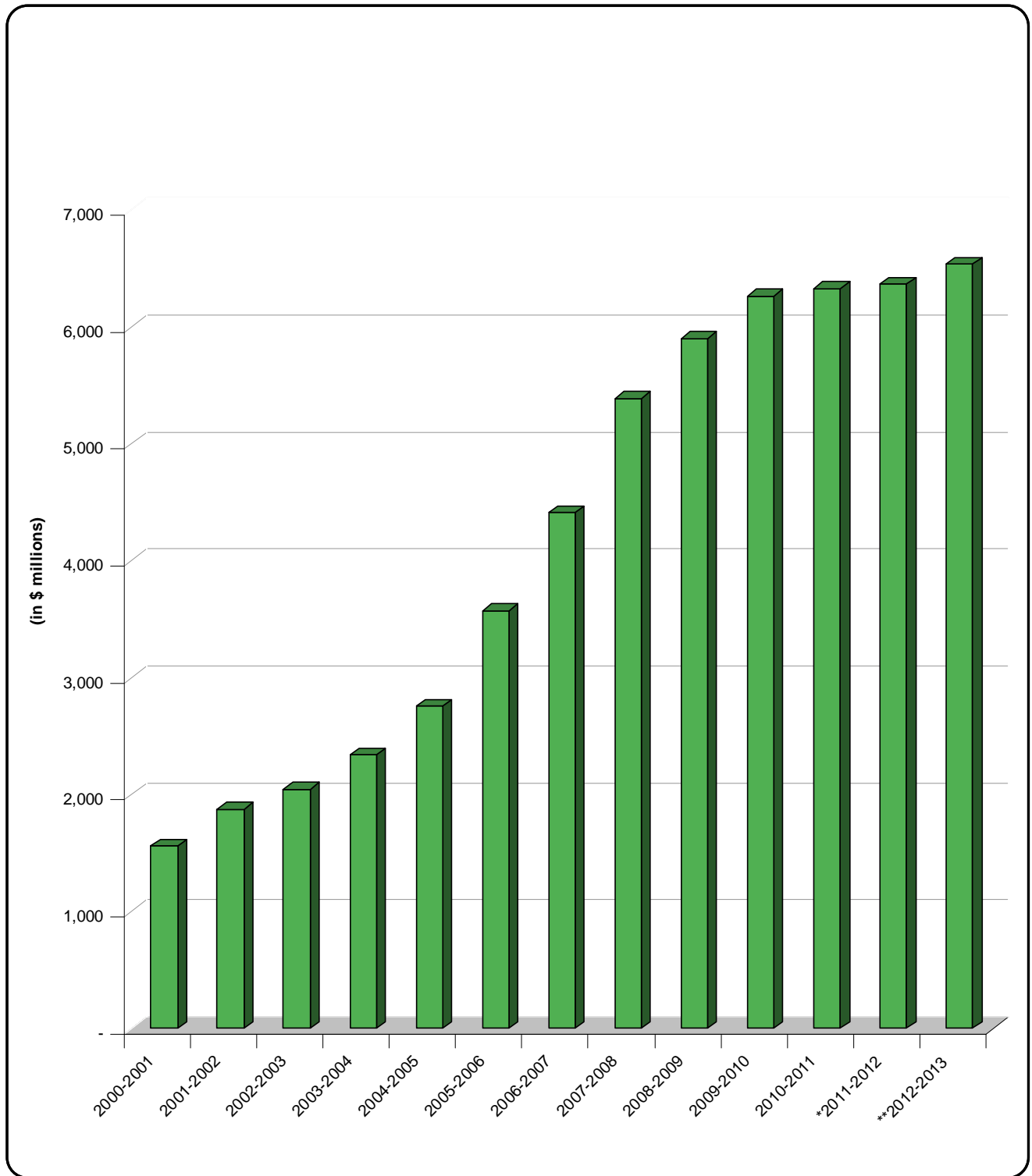
DISBURSEMENTS OF AD VALOREM TAX LEVY

REQUIREMENTS	ACTUAL 2011-2012 Tax Rate	ESTIMATED 2011-2012 Distribution	ADOPTED 2012-2013 Tax Rate**	ADOPTED 2012-2013 Distribution**
GENERAL FUND	0.2151	10,480,519	0.2151	10,711,657
DEBT SERVICE FUND	0.4700	22,897,520	0.4900	24,397,796
TIRZ	-	9,517,981	-	10,061,737
	0.6851	42,896,020	0.7051	45,171,190

*Estimated at 98.62% collections

**Adopted

ASSESSED VALUATION



*Adjusted Valuation

**Adopted

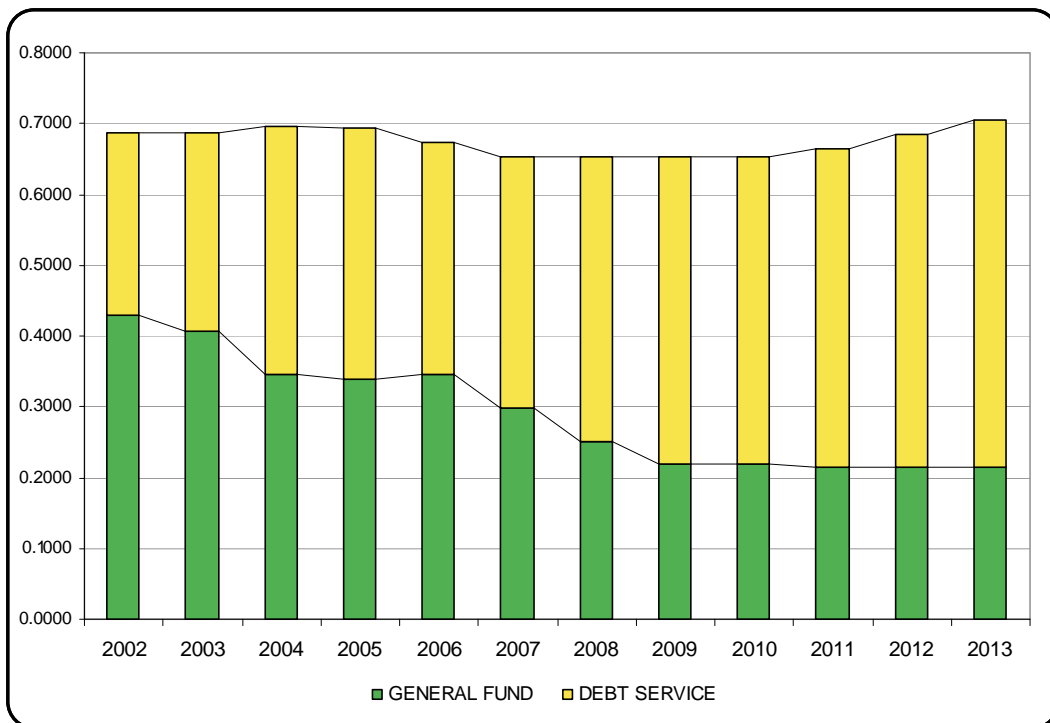
TAX RATE DISTRIBUTION

**LAST TEN YEARS
INCLUDES CURRENT FOR FISCAL YEAR 2011-2012
AND ADOPTED FOR FISCAL YEAR 2012-2013**

<u>FISCAL YEAR</u>	<u>GENERAL FUND</u>	<u>DEBT SERVICE</u>	<u>TOTAL TAX RATE</u>
2002	0.4300	0.2560	0.6860
2003	0.4060	0.2800	0.6860
2004	0.3457	0.3503	0.6960
2005	0.3389	0.3559	0.6948
2006	0.3455	0.3289	0.6744
2007	0.298974	0.353685	0.652659
2008	0.2503	0.4023	0.6526
2009	0.2201	0.4325	0.6526
2010	0.2201	0.4325	0.6526
2011	0.2151	0.4500	0.6651
2012	0.2151	0.4700	0.6851
2013	0.2151	0.4900	0.7051

Notes:

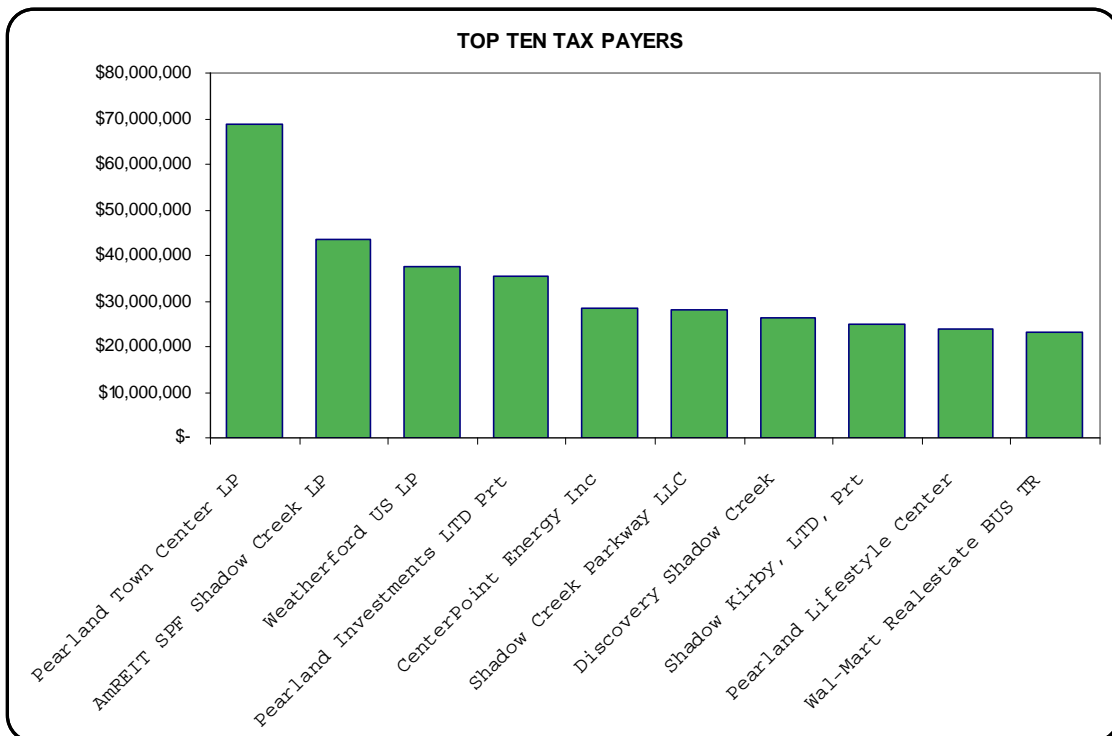
1. The maximum tax rate for the City of Pearland is \$2.50 per \$100 assessed valuation.
Within this \$2.50 maximum, there is no legal limit upon the amount of taxes, which may be levied for debt.
2. The City does not have legal debt margin as the law does not mandate any debt limit on the City.



PRINCIPAL TAXPAYERS FISCAL YEAR 2012-2013

<u>TAXPAYERS</u>		<u>BUSINESS</u>	<u>ASSESSED VALUE OF PROPERTY</u>	<u>% OF ASSESSED VALUE</u>
1	Pearland Town Center LP	Retail Center Management	\$ 68,763,470	1.05%
2	AmREIT SPF Shadow Creek LP	Retail Center Management	\$ 43,671,670	0.67%
3	Weatherford US LP	Oil Field Service, Rental & Fishing	\$ 37,689,240	0.58%
4	Pearland Investments LTD Prt	Home Construction	\$ 35,554,380	0.54%
5	CenterPoint Energy Inc	Utility Company	\$ 28,444,700	0.43%
6	Shadow Creek Parkway LLC	Multi-Family Residential	\$ 28,229,200	0.43%
7	Discovery Shadow Creek	Multi-Family Residential	\$ 26,391,910	0.40%
8	Shadow Kirby, LTD, Prt	Multi-Family Residential	\$ 25,000,000	0.38%
9	Pearland Lifestyle Center	Retail	\$ 23,731,897	0.36%
10	Wal-Mart Realestate BUS TR	Retail Stores	\$ 23,179,360	0.35%
TOTAL PRINCIPAL TAXPAYERS			\$ 340,655,827	5.21%
			ALL OTHERS	\$ 6,200,743,856 94.79%
			*TOTAL	\$ 6,541,399,683 100.00%

SOURCE: Brazoria County Tax Assessor Collector



DEBT SERVICE FUND SUMMARY FY 2013 ADOPTED BUDGET

OVERVIEW

The Debt Service Fund, also known as the interest and sinking fund, is established by ordinance and accounts for the issuance of debt and provides for the payment of debt, including principal, interest and tax rebates to in-city municipal utility districts as payments become due. In the Debt Service Fund, an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements. The City of Pearland has no general obligation legal debt limit other than a ceiling on the tax rate specified by the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate.

Based on the values used, the budget adopted uses a Debt Service tax rate of \$0.4900 per \$100 assessed valuation, as forecasted last year. Due to a relatively flat property valuation, resulting from flat or lower values on existing residential and commercial properties and a modest rate of new development, an increase of \$.0200 from the current tax rate of \$0.4700 is necessary to meet obligations. This is an increase of 4 cents over the last two years and an increase of approximately 11.0 cents on the Debt Service tax rate and sales tax transfer needed since 2007 in order to complete the 2001 and implement the 2007 voted bond referendums.

The tax rate generates \$24,397,796 in current property taxes at a 98.5% collection rate. Revenues also include \$1,864,363 million in property taxes from the annexation of MUD 4. Revenues include \$786,075 from U of H and PEDC for debt service associated with the construction of the University of Houston-Clear Lake Pearland Campus, which they occupy.

Expenditures total \$29,273,034 for fiscal year 2013, and include \$24,117,755 in principal and interest payments and debt service associated with the MUD 4 annexation. New debt includes \$10,490,000 in General Obligation Bonds, which will represent the fifth installment of the \$162 million approved by the voters. After this issuance there remains \$93.98 million to be sold. Also to be issued in 2013 will be \$3.3 million in Certificates of Obligation for a total of \$13.8 million in debt to be sold for fiscal year 2013. Total principal outstanding at 9/30/2013 is anticipated to be \$296.5 million, including debt anticipated to be issued in 2013 and debt assumed with the annexation of BC MUD #4. Tax rebates to in-city MUD's total \$4,268,658, an increase of \$276,365 from fiscal year 2012, as newer districts continue to develop.

Fiscal year 2012 revenues and expenditures include \$53.6 million which is associated with the refunding of \$46.4 million in General Obligation Bonds and \$3.5 million in Water/Sewer Bonds for a total savings of \$5.3 million.

There is a planned drawdown of fund balance in the amount of \$1,436,624, which will bring the fund balance at 9/30/2013 to \$3,119,016 which is \$191,713 over the reserve policy of \$2,927,303, or 10% of expenditures. This drawdown was anticipated in the 2011 forecast to mitigate the tax rate increase in fiscal year 2013 until development turns around and new value added to the tax rolls. It is forecast that in fiscal years 2014 through 2017 a drawdown of fund balance will not be needed, and in each of those years the fund will remain above reserve policy guidelines, with additional tax rate increases in years 2014-2016 (See long-range forecast).

**DEBT SERVICE FUND - 20
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
<u>OPERATING REVENUES</u>				
Property Taxes	\$22,586,408	\$23,326,941	\$23,202,520	\$26,603,728
Miscellaneous	834,289	826,191	808,302	794,110
Transfers	451,704	2,145,797	2,157,471	438,572
Bond Proceeds	1,685,521	53,613,801	53,613,801	
TOTAL	25,557,922	79,912,730	79,782,094	27,836,410
<u>OPERATING EXPENDITURES</u>				
Rebates & Misc.	3,981,550	4,395,822	4,017,731	4,291,262
Bond Payment	22,619,497	75,617,725	75,730,712	24,129,755
Short-Term Note	503,022	626,223	637,550	852,017
TOTAL	27,104,069	80,639,770	80,385,993	29,273,034
REVENUES OVER (UNDER) EXPENDITURES	(1,546,147)	(727,040)	(603,899)	(1,436,624)
FUND BALANCE - BEGINNING	6,705,688	5,159,539	5,159,539	4,555,640
FUND BALANCE - ENDING	\$ 5,159,540	\$ 4,432,499	\$ 4,555,640	\$ 3,119,016
Reserve 10% Over Policy			2,556,052 1,999,588	2,927,303 191,713

**DEBT SERVICE FUND – 20
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
020-0000-350.01-01	CURRENT TAXES	22,174,956	22,900,933	22,897,520	24,397,796
020-0000-350.01-02	DELINQUENT TAXES	198,935	197,790	130,000	146,387
020-0000-350.01-03	PENALTY & INTEREST	212,517	228,218	175,000	195,182
020-0000-350.01-06	ANNEXED MUD				1,864,363
*TAXES		22,586,408	23,326,941	23,202,520	26,603,728
020-0000-356.00-00	INTEREST INCOME	26,980	30,104	12,215	8,035
020-0000-356.06-00	UNREALIZED CAP GAIN (LOSS)	2,238			
020-0000-358.99-00	MISCELLANEOUS	805,071	796,087	796,087	786,075
*MISCELLANEOUS		834,289	826,191	808,302	794,110
020-0000-359.09-00	FROM FUND 30	277,127	434,865	434,865	277,127
020-0000-359.45-00	FROM FUND 45	170,537			
020-0000-359.18-00	FROM FUND 50		47,442	47,442	
020-0000-359.43-00	FROM FUND 43	4,040			
020-0000-359.24-00	FROM FUND 68		1,500,000	1,500,000	
020-0000-359.36-00	FROM FUND 203			11,674	
020-0000-359.99-00	FROM FUND 10		163,490	163,490	161,445
*GRANT, ISSUANCE, TRANSFER		451,704	2,145,797	2,157,471	438,572
020-0000-360.01-00	BOND PROCEEDS	1,630,000	49,805,000	49,805,000	
020-0000-360.04-00	PREM/DISCT ON BONDS	55,521	3,808,801	3,808,801	
*BOND PROCEEDS		1,685,521	53,613,801	53,613,801	
TOTAL		25,557,922	79,912,730	79,782,094	27,836,410

**GOVERNMENTAL DEBT MATURITY SCHEDULE
AS OF 9/30/2012
GENERAL LONG-TERM DEBT***

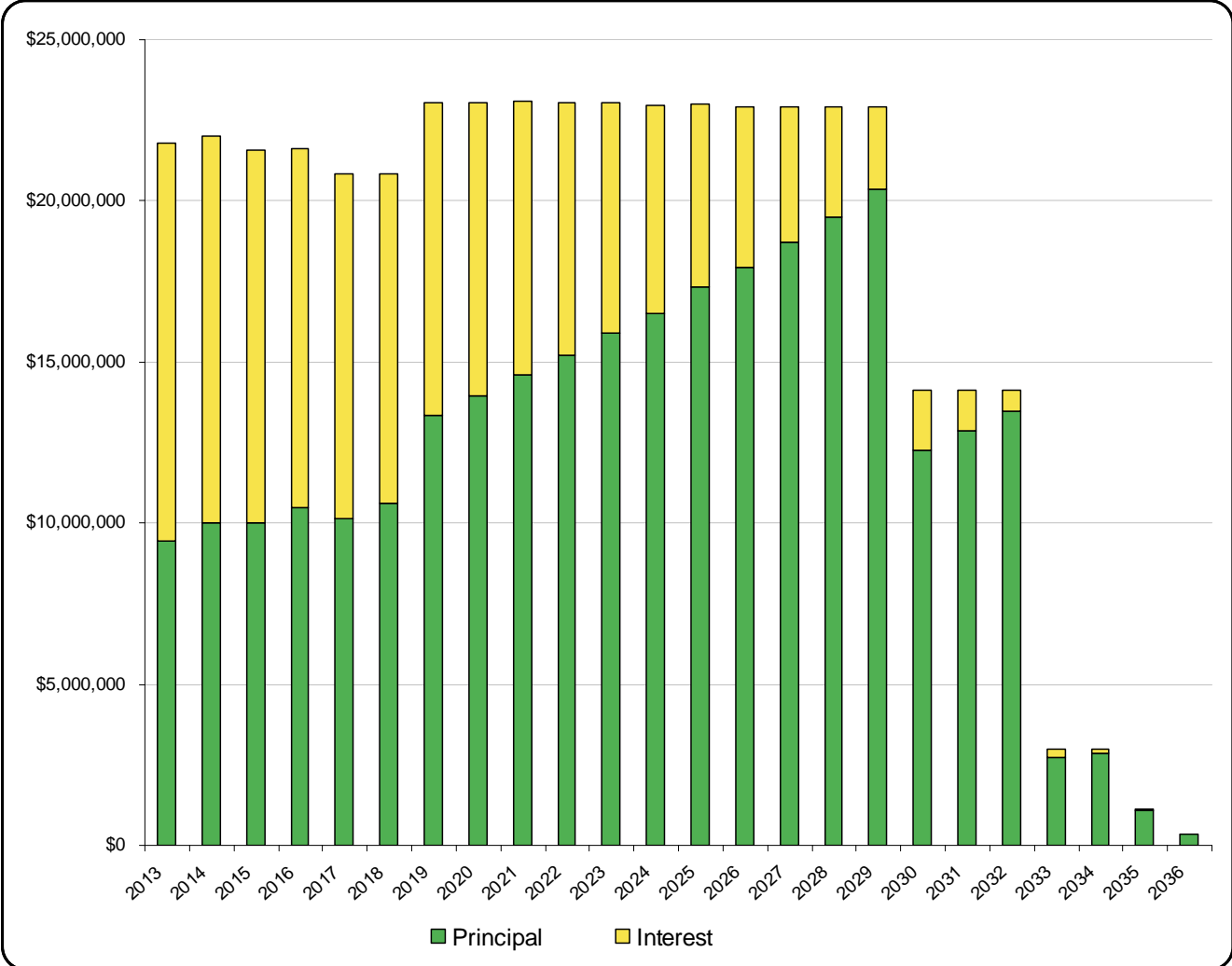
Fiscal Year	Principal	Interest	Total
2012-2013	9,435,000	12,368,885	21,803,885
2013-2014	9,995,000	12,002,514	21,997,514
2014-2015	10,000,000	11,586,940	21,586,940
2015-2016	10,475,000	11,127,871	21,602,871
2016-2017	10,160,000	10,674,921	20,834,921
2017-2018	10,620,000	10,228,507	20,848,507
2018-2019	13,345,000	9,711,026	23,056,026
2019-2020	13,950,000	9,118,985	23,068,985
2020-2021	14,580,000	8,501,909	23,081,909
2021-2022	15,210,000	7,851,102	23,061,102
2022-2023	15,900,000	7,165,421	23,065,421
2023-2024	16,525,000	6,443,311	22,968,311
2024-2025	17,310,000	5,709,956	23,019,956
2025-2026	17,935,000	4,970,117	22,905,117
2026-2027	18,710,000	4,198,730	22,908,730
2027-2028	19,500,000	3,406,244	22,906,244
2028-2029	20,345,000	2,562,525	22,907,525
2029-2030	12,280,000	1,840,578	14,120,578
2030-2031	12,865,000	1,260,184	14,125,184
2031-2032	13,470,000	647,616	14,117,616
2032-2033	2,725,000	269,881	2,994,881
2033-2034	2,855,000	139,294	2,994,294
2034-2035	1,070,000	36,356	1,106,356
2035-2036	335,000	6,909	341,909
TOTAL	289,595,000	141,829,783	431,424,783

Series Name	Principal Amount
Certificates of Obligation Series 2003	2,330,000
Permanent Improvement Bonds Series 2003	390,000
Certificates of Obligation Series 2004	1,805,000
Permanent Improvement and Refunding Bonds Series 2005	22,570,000
Certificates of Obligation Series 2006	9,160,000
Permanent Improvement and Refunding Bonds Series 2006	31,260,000
BC MUD 1 Series 2007	1,870,000
Permanent Improvement and Refunding Bonds Series 2007	68,565,000
Certificates of Obligation Series 2007	22,700,000
Permanent Improvement Bonds Series 2008	21,930,000
Certificates of Obligation Series 2008	8,585,000
Certificates of Obligation Series 2009	8,095,000
Certificates of Obligation Series 2009-A	10,865,000
Permanent Improvement and Refunding 2009*	15,755,000
Permanent Improvement Bonds Series 2010A	11,700,000
Permanent Improvement and Refunding Series 2010B	1,215,000
General Obligation Bonds Series 2011	5,340,000
Certificates of Obligation Series 2011	1,885,000
Permanent Improvement Refunding Bonds Series 2012*	43,575,000
TOTAL	289,595,000

Does not include new debt anticipated to be issued nor BC MUD #4.

*Excludes refunding portion associated with Water/Sewer.

**GOVERNMENTAL DEBT MATURITY SCHEDULE
AS OF 9/30/2012**



**GENERAL DEBT SERVICE SCHEDULE
FY 2013 ADOPTED BUDGET**

DATE	DESCRIPTION	AMOUNT	PRINCIPAL	INTEREST	PAYMENT	AMOUNT
		ISSUED			TOTAL	OUTSTANDING AS OF 9/30/13
3/1/2013	Series 2003 Permanent Improvement	15,000,000	390,000	11,700	401,700	
9/1/2013	Bonds					
	Fiscal Year Total		390,000	11,700	401,700	0
3/1/2013	Series 2003 Certificates	19,650,000	1,295,000	42,911	1,337,911	
9/1/2013	of Obligation			18,630	18,630	
	Fiscal Year Total		1,295,000	61,541	1,356,541	1,035,000
3/1/2013	Series 2004 Certificates of	21,000,000	385,000	36,100	421,100	
9/1/2013	Obligation			28,400	28,400	
	Fiscal Year Total		385,000	64,500	449,500	1,420,000
3/1/2013	Series 2005 Permanent Improvement	37,015,000	1,845,000	517,754	2,362,754	
9/1/2013	and Refunding Bonds			482,007	482,007	
	Fiscal Year Total		1,845,000	999,761	2,844,761	20,725,000
3/1/2013	Series 2006 Permanent Improvement	32,165,000	400,000	749,497	1,149,497	
9/1/2013	and Refunding Bonds			741,497	741,497	
	Fiscal Year Total		400,000	1,490,994	1,890,994	30,860,000
3/1/2013	Series 2006 Certificates of	9,700,000	335,000	212,474	547,474	
9/1/2013	Obligation			202,214	202,214	
	Fiscal Year Total		335,000	414,688	749,688	8,825,000
3/1/2013	Series 2007 - BCMUD #1	1,940,000		38,933	38,933	
9/1/2013			60,000	38,933	98,933	
	Fiscal Year Total		60,000	77,865	137,865	1,810,000
3/1/2013	Series 2007 Permanent Improvement	69,640,000	1,940,000	1,587,931	3,527,931	
9/1/2013	and Refunding Bonds			1,549,131	1,549,131	
	Fiscal Year Total		1,940,000	3,137,062	5,077,062	66,625,000
3/1/2013	Series 2007 Certificates of	23,250,000	250,000	514,325	764,325	
9/1/2013	Obligation			507,763	507,763	
	Fiscal Year Total		250,000	1,022,088	1,272,088	22,450,000
3/1/2013	Series 2008 Permanent Improvement	22,835,000	235,000	530,638	765,638	
9/1/2013	Bonds			524,763	524,763	
	Fiscal Year Total		235,000	1,055,401	1,290,401	21,695,000
3/1/2013	Series 2008 Certificates of	9,000,000	105,000	203,356	308,356	
9/1/2013	Obligation		0	201,322	201,322	
	Fiscal Year Total		105,000	404,678	509,678	8,480,000

**GENERAL DEBT SERVICE SCHEDULE
FY 2013 ADOPTED BUDGET**

DATE	DESCRIPTION	AMOUNT		INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/13
		ISSUED	PRINCIPAL			
3/1/2013	Series 2009 Certificates of	8,520,000		175,776	175,776	
9/1/2013	Obligation		260,000	175,776	435,776	
	Fiscal Year Total		260,000	351,552	611,552	7,835,000
3/1/2013	Series 2009A Certificates of	12,145,000	640,000	188,483	828,483	
9/1/2013	Obligation			182,083	182,083	
	Fiscal Year Total		640,000	370,565	1,010,565	10,225,000
3/1/2013	Series 2009 Permanent Improvement	16,735,000	380,000	329,459	709,459	
9/1/2013	Bonds*			325,659	325,659	
	Fiscal Year Total		380,000	655,118	1,035,118	15,375,000
3/1/2013	Series 2010A Permanent Improvement	12,415,000	350,000	210,526	560,526	
9/1/2013	Bonds			207,026	207,026	
	Fiscal Year Total		350,000	417,553	767,553	11,350,000
3/1/2013	Series 2010B Permanent Improvement	1,630,000	215,000	16,050	231,050	
9/1/2013	Refunding Bonds			13,900	13,900	
	Fiscal Year Total		215,000	29,950	244,950	1,000,000
3/1/2013	Series 2011 General Obligation	5,400,000	140,000	100,953	240,953	
9/1/2013	Bonds			99,466	99,466	
	Fiscal Year Total		140,000	200,419	340,419	5,200,000
3/1/2013	Series 2011 Certificates of	2,095,000	210,000	19,698	229,698	
9/1/2013	Obligation			17,504	17,504	
	Fiscal Year Total		210,000	37,202	247,202	1,675,000
3/1/2013	Series 2012 Permanent Improvement	43,575,000		783,125	783,125	
9/1/2013	Refunding Bonds*			783,125	783,125	
	Fiscal Year Total		0	1,566,250	1,566,250	43,575,000
	TOTAL	363,710,000	9,435,000	12,368,885	21,803,885	280,160,000

*Excludes Water/Sewer component.
Does not include new debt anticipated to be issued nor BC MUD #4.

**GENERAL DEBT SERVICE SCHEDULE
FY 2013 ADOPTED BUDGET**

Description	Rate	Date Issued	Amount	Amount	Annual	Requirements	
		Maturity	Issued	Outstanding As of 9/30/13		Principal	Interest
Permanent Improvement Bonds Series 2003	5%,6%,4.5%,4%,	2003	15,000,000	-	3/1/2013	390,000	Principal
	4.125%,4.25%,4.3%,	2028			3/1/2013	11,700	Interest
	4.375%,4.5%				9/1/2013	-	Interest
Certificates of Obligation Series 2003	5%,6%,4.5%,4%,	2003	19,650,000	1,035,000	3/1/2013	1,295,000	Principal
	4.125%,4.25%,4.3%,	2023			3/1/2013	42,911	Interest
	4.375%,4.5%,3.6%,3.7%, 3.75%,3.8%				9/1/2013	18,630	Interest
General Obligation Series 2004	4%, 4.1%,4.68%, 4.7%,	2004	21,000,000	1,420,000	3/1/2013	385,000	Principal
	4.2%, 4.5%, 4.625%,	2028			3/1/2013	36,100	Interest
	4.75%,5%, 5.25%				9/1/2013	28,400	Interest
Permanent Imp. and Refunding Bonds Series 2005	3.25%, 3.5%, 3.625%	2005	37,015,000	20,725,000	3/1/2013	1,845,000	Principal
	3.75%,3.875%,4%,5%,	2029			3/1/2013	517,754	Interest
	4.1%,4.125%,4.2%,4.25% 4.3%, 4.5%				9/1/2013	482,007	Interest
Permanent Imp. and Refunding Bonds Series 2006	4%,4.125%,4.25%,	2006	32,165,000	30,860,000	3/1/2013	400,000	Principal
	4.5%,5%,4.75%	2029			3/1/2013	749,497	Interest
					9/1/2013	741,497	Interest
Certificates of Obligation Series 2006	6.125%,5.25%,4.125%,	2006	9,700,000	8,825,000	3/1/2013	335,000	Principal
	4.2%,4.25%,4.3%,4.4%,	2029			3/1/2013	12,474	Interest
	4.375%,4.4%,4.45%, 4.5%				9/1/2013	02,214	Interest
Series 2007-BCMUD#1	3.75%,3.8%,3.85%,	2007	1,940,000	1,810,000	3/1/2013	38,933	Interest
	3.9%,4%,4.1%,4.2%,	2030			3/1/2013	60,000	Principal
	4.3%,4.35%				9/1/2013	38,933	Interest
Permanent Imp. and Refunding Bonds Series 2007	4%,4.375%,4.5%,4.75%,	2007	69,640,000	66,625,000	3/1/2013	1,940,000	Principal
	5%,5.5%	2034			3/1/2013	1,587,931	Interest
					9/1/2013	1,549,131	Interest
Certificates of Obligation Series 2007	3.25%,4.25%,5%,5.25%	2007	23,250,000	22,450,000	3/1/2013	250,000	Principal
		2034			3/1/2013	514,325	Interest
					9/1/2013	507,763	Interest
Permanent Imp. Bonds Series 2008	4%,4.5%,4.625%,	2008	22,835,000	21,695,000	3/1/2013	235,000	Principal
	5%,5.25%,5.5%	2034			3/1/2013	530,638	Interest
					9/1/2013	524,763	Interest
Certificates of Obligation Series 2008	3.75%,3.875%,4%,	2008	9,000,000	8,480,000	3/1/2013	105,000	Principal
	4.125%,4.25%,4.3%,	2034			3/1/2013	203,356	Interest
	4.375%,4.4%,4.5%,5%				9/1/2013	201,322	Interest
Certificates of Obligation Series 2009	4.5%,4.65%,4%,5%,	2009	8,520,000	7,835,000	3/1/2013	175,776	Interest
	5.25%,5.5%,2.25%,2.5%,	2034			3/1/2013	260,000	Principal
	3%,3.5%,3.75%,4.1%, 4.25%,4.4%,4.75%,4.625%				9/1/2013	175,776	Interest
Certificates of Obligation Series 2009A	4.5%, 4.2%, 4.1%, 4.0%	2009	12,145,000	10,225,000	3/1/2013	640,000	Principal
	3.85%, 3.75%, 3.7%,	2029			3/1/2013	188,483	Interest
	3.6%, 3.25%, 3.4%, 2.75%, 2.5%, 2.25%, 2.0%				9/1/2013	182,083	Interest

**GENERAL DEBT SERVICE SCHEDULE
FY 2013 ADOPTED BUDGET**

Description	Rate	Date Issued	Amount Issued	Amount Outstanding		Requirements
		Maturity		As of 9/30/13	Annual	
Permanent Imp. Bonds 2009*	5.0%, 4.5%, 4.1%, 3.75%	2009	16,735,000	15,375,000	3/1/2013	380,000 Principal
	3.85%, 3.7%, 3.6%, 3.4%,	2034			3/1/2013	329,459 Interest
	3.25%, 2.75%, 2.5%, 2.0%				9/1/2013	325,659 Interest
Permanent Imp. Bonds Series 2010A	2.0%, 3.0%, 3.25%, 3.50%	2011	12,415,000	11,350,000	3/1/2013	350,000 Principal
	3.625%, 3.75%, 3.90%, 4.0%	2035			3/1/2013	210,526 Interest
	4.25%				9/1/2013	207,026 Interest
Permanent Imp. Bonds Refunding Series 2010B	2.0%, 3.0%, 3.25%, 3.50%	2011	1,630,000	1,000,000	3/1/2013	215,000 Principal
	3.625%, 3.75%, 3.90%, 4.0%	2018			3/1/2013	16,050 Interest
	4.25%				9/1/2013	13,900 Interest
General Obligation Series 2011	2.125%, 3.0%, 3.25%,	2011	5,400,000	5,200,000	3/1/2013	140,000 Principal
	3.5%, 4.0%, 4.125%	2036			3/1/2013	100,953 Interest
					9/1/2013	99,466 Interest
Certificates of Obligation Series 2011	2.09%	2011	2,095,000	1,675,000	3/1/2013	210,000 Principal
		2021			3/1/2013	19,698 Interest
					9/1/2013	17,504 Interest
Permanent Imp. Bonds Refunding Series 2012*	3.0%, 4.0%, 5.0%	2012	43,575,000	43,575,000	3/1/2013	- Principal
		2029			3/1/2013	783,125 Interest
					9/1/2013	783,125 Interest
TOTAL			363,710,000	280,160,000		21,803,885

*Excludes Water/Sewer component.

Does not include new debt anticipated to be issued nor BC MUD #4.



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GENERAL FUND - 10
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The General Fund provides the financing for all of the City of Pearland's basic services except water, sewer and solid waste, which is accounted for through the Water & Sewer and Solid Waste Funds. The principal sources of revenue include property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures are comprised of five major functional areas: Public Works, Public Safety, General Government, Community Services, and Parks and Recreation. Public Safety provides all emergency services to the citizens of Pearland and accounts for 52% of total operating expenditures. General Government includes departments such as Mayor and City Council, City Manager, Finance, Legal and Human Resources. Expenditures include all personnel costs for 475.75 full-time employees and 126 part-time employees, utilities, fuel, park and right-of-way maintenance, street lighting, just to name a few.

	FY2011 ACTUAL	FY2012 AMENDED BUDGET	FY2012 YEAR END PROJECTION	FY2013 ADOPTED BUDGET
REVENUES				
Property Taxes	\$10,867,570	\$10,840,389	\$10,748,148	\$10,992,437
Sales Taxes	13,331,189	13,631,831	14,363,666	15,125,235
Franchise Fees	5,605,394	5,361,910	5,697,733	6,016,906
Licenses & Permits	1,720,856	1,791,529	2,224,046	2,620,219
Fines & Forfeitures	2,714,217	2,851,290	2,999,214	3,107,512
Charges for Service	10,892,671	11,292,491	11,564,231	12,330,342
Miscellaneous	833,204	342,904	479,404	380,620
Transfers in	3,054,072	3,801,744	3,763,560	3,776,850
Other Financing Sources	1,288,891	1,240,165	1,143,465	2,037,400
TOTAL REVENUES	50,308,064	51,154,253	52,983,467	56,387,521
EXPENDITURES				
General Government	6,210,731	6,297,503	6,351,407	6,909,129
Public Safety	23,716,464	26,254,629	26,389,773	29,728,329
Community Services	3,027,088	3,123,293	3,187,440	3,450,700
Public Works	7,720,081	8,195,820	8,144,579	8,466,353
Parks & Recreation	7,171,812	7,406,800	7,463,214	8,275,021
Total Operating Expenditures	47,846,176	51,278,045	51,536,413	56,829,532
Transfers Out	800,135	1,058,162	1,476,287	1,745,652
TOTAL EXPENDITURES	48,646,311	52,336,207	53,012,700	58,575,184
Revenues Over/(Under) Expenses	1,661,753	(1,181,954)	(29,233)	(2,187,663)
Beginning Fund Balance	12,861,793	14,523,546	14,523,546	14,494,313
Ending Fund Balance	\$14,523,546	\$13,341,592	\$14,494,313	\$12,306,650
Policy - 2 months Recurring Oper.		8,156,786	8,199,856	8,897,914
Fund Balance over Policy		5,184,807	6,294,458	3,408,736

For fiscal year 2012 revenues are expected to be \$52,983,467, \$1,829,214 higher than budget, and \$2,675,403 higher than actual for fiscal year 2011, mainly due to improvements in sales tax remittances, and an increase in Building Permit activity. The fiscal year 2012 budget incorporated a modest 3.0% increase in sales tax based on the projection of 2011 sales tax receipts; however, sales tax remittances for fiscal year 2012 show an improvement in economic activity with a projection of \$14,231,385, \$739,554 or 5.5% higher than the amended budget and \$1,043,442 or 7.9%, higher than the actual for fiscal year 2011. Franchise Fees of \$5,697,733 is \$335,823 greater than budget due to franchise fees from cable television. Licenses and Permits revenue of \$2,224,046 is higher than budget by \$432,517 and higher than fiscal year 2011 by \$503,190. This is a result of higher single family and commercial building permits and associated revenue coming from those permits than last year. This year, there is a significant upward trend for single family building permits projected at 1,142 by year end, a 52% increase from anticipated. There were also several big commercial permits: Kelsey Seybold, Merit Medical, Sam's Club, Ref-Chem and apartment buildings. Charges for Services total \$11,564,231 and are \$271,740 greater than budget mainly due to a \$233,000 improvement in Ambulance Service Fees collection from a rise in active service calls and from a change to bundled billing, and in TIRZ Administration Fees, which is higher than budget by \$53,639. TIRZ Revenue is based on valuation in the TIRZ and collection rate. Miscellaneous revenues total \$479,404 and are expected to be higher than budget by \$136,500, mainly due to a \$51,564 increase in Sale of Property for easements and a \$30,000 increase in Street Light Charges from new development.

Fiscal year 2012 operating expenditures total \$51,536,413 and are greater than budget by \$258,368 mainly due to Council decisions to reopen the outdoor pool, give a one-time 2% employee merit adjustment and 2% civil service step increase, special council run-off elections, and Fire Department overtime to backfill for vacation benefits. These adjustments approved by City Council are incorporated into the projections through Council action; the budget will be amended to reflect the projections. General Government will be over budget by \$53,904 due to special elections, and due to additional sales tax rebate to AmReit for sales tax received but not rebated; discovered via in-depth review of reports from the State. Public Safety is projected to end the year slightly over budget mainly due to Fire Department overtime to backfill for vacation benefits and a mid-year civil service step increase for Police; however EMS and the Fire Marshal Office are projecting some savings, with the total Public Safety budget being over by \$135,144. Community Services, Public Works and Parks and Recreation are projected to end the year close to budget. Community Services will be slightly over by \$64,147, mainly due to the increased cost in fuel, chemicals in Animal Control and contract employment in Public Affairs for videographer services for Council meetings, which began in 2012. Public Works expenditures will be slightly lower than budget by \$51,241 mainly due to fuel and personnel savings. Parks and Recreation projected expenditures are \$56,414 over budget due to opening the outdoor pool, which had originally been budgeted to be closed.

Revenues are over operating expenditures by \$1,447,054, \$1,570,846 over budget. Transfers out to other funds are projected to be \$1,476,287, \$418,125 more than budgeted. This is due to funds being transferred to the Self-Insurance Medical Fund as claims and fees are expected to exceed contributions. Total expenditures, including transfers, exceed revenues by \$29,233, \$1,152,721 less than the planned drawdown of fund balance of \$1,181,954. Fund balance at 9/30/2012 is anticipated to be \$14,494,313, \$1,152,721, more than budgeted and \$6.3 million over a reserve requirement of 2 months. These funds can be used to fund non-recurring items in the fiscal year 2013 budget.

Fiscal year 2013 revenues total \$56,387,521, which is \$3,404,054, or 6.4% higher than fiscal year 2012 projections and \$5,233,268 or 10.2% higher than the fiscal year 2012 budget. Excluding Other Financing Sources, revenues total \$54,350,121, \$2.5 million, or 4.8%, more than projections. The budget incorporates a 5.4% increase in sales tax receipts, which includes increases related to the construction of Kelsey Seybold and the new Sam's Club. Sales tax totals \$14,992,954, up \$761,569 over the projected fiscal year 2012 collection of \$14,231,385. A major increase is expected in Charges for Services, at \$12,330,342, \$766,111 greater than the projected \$11,564,231 in fiscal year 2012, due to higher TIRZ administrative fees, ambulance services calls, and Parks & Recreation events and programs. The TIRZ administrative fees total \$6,422,902, an increase of \$436,064 over the projection for fiscal year 2012. This increase is attributable to growth of assessed valuation and a 2 cent increase in the tax rate. In addition, Fines and Forfeitures increases by \$108,298 over the fiscal year 2012 projection, mainly due to an increase in warrant collections and traffic enforcement with the anticipated assignment of an additional motorcycle Patrol Officer. Miscellaneous revenue decreases by \$98,784 due to non-recurring revenues from the sale of property in fiscal year 2012. Franchise Fees are \$319,173 higher than fiscal year 2012 attributable largely to growth and annexation of MUD 4.

Operating expenditures total \$56,829,532, a 10.3%, or \$5,293,119, increase from the 2012 projections and \$5,551,487, or 10.8% increase from the 2012 amended budget. The variance to budget is explained below with additional detail:

	FY2012 Amended Budget	FY2013 Budget	(Decrease)/Increase
Total Budget	\$52,336,207	\$58,575,184	\$ 6,238,977
Non-Recurring Carryover	(\$790,747)		
Non-Recurring Funding	(\$1,556,369)	(\$ 4,012,975)	
Total Recurring	\$49,989,091	\$54,562,209	\$4,573,118
% Increase			9.1%

Employee Compensation	\$	1,206,442
New Positions	\$	595,790
Full Year Impact (2012 New, Mid-Year and Step Increases)	\$	378,716
SUI/TMRS/WC Increases	\$	294,423
Medical/Dental Premium Increase	\$	446,384
Police-Fire-EMS 24/7 OT Coverage	\$	363,081
Westside Library	\$	117,288
Fire/EMS Dispatch	\$	120,000
Fuel/Parts and Repairs	\$	155,486
Landscape Maintenance (Walnut, Magnolia III, Pearland Pkwy/Dixie Farm)	\$	156,673
Property Insurance	\$	136,212
Outdoor Pool	\$	133,769
Other Supplemental Requests	\$	134,067
Fire Department Replacement Programs (Hose, Uniforms, Equipment)	\$	67,667
MUD 4, Excluding Officers	\$	25,928
Ditch Swapping	\$	56,000
Street/Sidewalk Rehabilitation	\$	155,928
Sales Tax Incentives	\$	62,988
Facilities Maintenance	\$	106,400
Other	\$	190,103
Budget Reductions	\$	(330,227)

Salaries and Wages account for a large portion of the \$4.6 million variance of recurring operating expenditures from the 2012 budget mainly due to a 3% average pay increase and benefit increases, as well as new positions added in fiscal year 2013. New positions added for fiscal year 2013 include a net increase of 11 full-time equivalent positions; 11 full-time positions and 1 part-time position. A part-time position is converted into a full-time position. Of the new positions, 8 full-time are in the Police Department, 2 full-time in Health & Environmental Services, 1 full-time position is in Community Development Administration and 1 part-time is in the Municipal Court. The positions in the Police Department include 6 Police Officers, with 2 beginning April 1, 2013, 1 Jailer and 1 Records Clerk to begin October 1, 2012. The Health & Environmental Services positions are Health/Code Enforcement Officers. Municipal Court adds a part-time Deputy Clerk to begin October 1, 2012. The Police Officers are related to the increase in service area for the inclusion of MUD 4 Annexation, as well as general growth of the City. (See Staffing Summary – FTE in Appendix.)

The addition of these new full-time and part-time positions to the General Fund budget will assist in providing for basic City services. For fiscal year 2013, the City has anticipated \$230,000 in personnel savings associated with vacancies that may occur throughout the year.

General Government totals \$6,909,129, \$557,722 greater than fiscal year 2012 projections. The increase can be attributed to capital improvements in information technology that include \$224,692 for the replacement of data switches at the City Hall Complex and \$245,368 for replacement of the Nortel Meridian Phone System.

The budget for Public Safety, which includes Police, Fire and EMS totals \$29,728,329, a \$3.3 million or 12.7% increase from fiscal year 2012 projections. The Fire Department increased by \$1.1 million and includes the replacement of a Ladder Truck (\$750,000), Driver/Operator pay of \$69,054, \$58,277 for 2 replacement vehicles in the Fire Marshal's Office, and an average 3% merit increase. EMS increases by \$512,219 over projections due to contracting out EMS/Fire Dispatch (\$160,000), equipment and merit increase. Increase of \$1.7 million in Police includes \$173,016 for Shift Differential Pay, \$470,201 for 8 positions, \$376,592 for new and replacement vehicles/motorcycles and \$90,773 for civil service step increases.

The Community Services budget totals \$3,450,700. This is a increase of \$263,260 from fiscal year 2012 projections mainly due to the addition of 2 Health/Code Enforcement Officers in Health & Environmental Services, 1 Part-Time Deputy Clerk in Municipal Court, an upgrade from part-time clerk to full-time in Community Development Administration, and a contractual agreement for dog kennel cleaning at the Animal Control facility.

Public Works budget totals \$8,466,353, a \$321,774 increase from 2012 projections. Increase includes \$38,760 for the replacement of school zone flasher systems, \$77,065 for replacement vehicles, \$80,850 for a single drum vibratory pad-foot roller, \$59,050 for rental equipment to carry out paving projects, and \$26,500 for 2 forklift refurbishments.

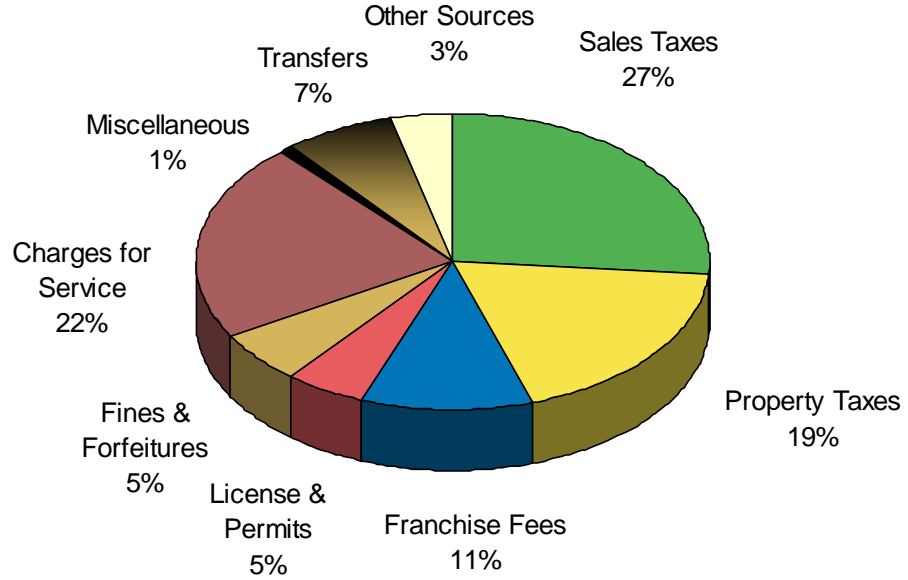
The budget for Parks & Recreation totals \$8,275,021, an increase of \$811,807 from fiscal year 2012 projections. The increase includes \$110,915 for 3 replacement vehicles, the addition of 1 new vehicle, a cargo trailer, and a double axel trailer with lift gates & lock box. Park Maintenance includes \$116,000 for contracting out mowing for 2 medians, \$81,577 for 2 Pavilion renovations and 2 Shade structure installments at Centennial Park, installation of shade covers, parking and jogging track material at Woody Park, and renovation of restroom facility at Southdown. Parks Facilities include \$125,000 for roof repair and A/C unit upgrades and replacements. Natatorium improvements include \$23,345 for window shades that will reduce glare and safety hazard in the pool area as well as ADA accessibility improvements with a pool chair lift and an automatic door opener for restrooms.

Transfers out to other funds total \$1,745,652 and include transfers to the Property Insurance Fund towards property insurance premiums of \$800,046, \$560,250 to the Employee Medical Fund for reserves, \$218,961 to the Enterprise Fund, \$161,445 to the Debt Service Fund for University of Houston Fund and \$4,950 to the Grant Fund as a match for grant applications submitted.

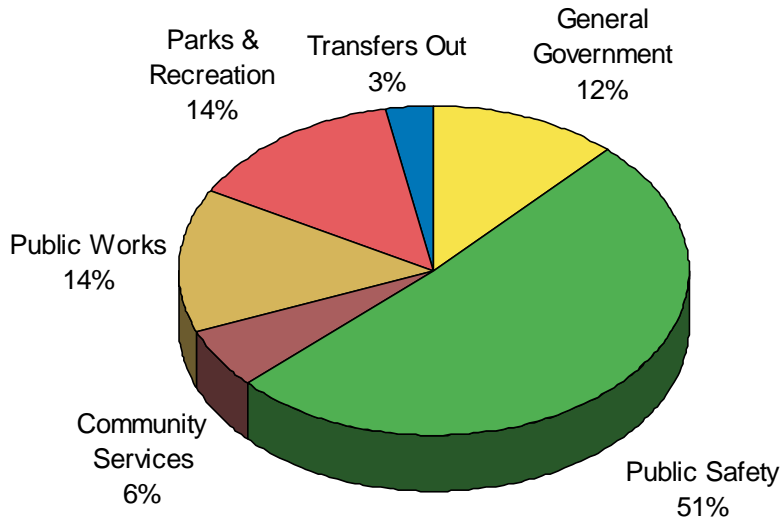
Revenues are under expenditures by \$2,187,663. This is a planned drawdown of fund balance, as the City is using fund balance to fund its non-recurring purchases totaling \$1,900,365 and a portion of MUD 4 expenditures of \$287,298. MUD 4 property taxes, estimated at \$471,529 based on the current maintenance tax rate of 21.51 cents will not be received by the City until fiscal year 2014 to cover future recurring expenditures. Ending balance at 9/30/2013 is estimated to be \$12,306,650, which is over the two month reserve policy requirement by \$3,408,736.

**GENERAL FUND SUMMARY
FY 2013 ADOPTED BUDGET**

TOTAL REVENUES - \$56.39 M



TOTAL EXPENDITURES - \$58.57 M



**GENERAL FUND REVENUE
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY2011 ACTUAL	FY2012 AMENDED BUDGET	FY2012 YEAR END PROJECTION	FY2013 ADOPTED BUDGET
010-0000-350.01-01	CURRENT TAXES	10,600,068	10,480,519	10,480,519	10,711,657
010-0000-350.01-02	DELINQUENT TAXES	119,315	104,000	80,000	90,000
010-0000-350.01-03	PENALTY & INTEREST	120,866	125,000	106,849	110,000
010-0000-350.01-04	IN LIEU OF PROPERTY TAXES	27,321	130,870	80,780	80,780
010-0000-350.01-06	MUD 5				
*TAXES		10,867,570	10,840,389	10,748,148	10,992,437
010-0000-350.02-01	SALES TAXES	13,187,943	13,491,831	14,231,385	14,992,954
010-0000-350.03-01	MIX DRINK TAXES	143,246	140,000	132,281	132,281
*OTHER TAXES		13,331,189	13,631,831	14,363,666	15,125,235
010-0000-350.04-01	GAS COMPANY	371,243	341,243	269,022	308,000
010-0000-350.04-02	ELECTRIC COMPANY	2,750,738	2,780,000	2,780,000	2,905,700
010-0000-350.04-03	TELEPHONE COMPANY	300,056	310,885	293,922	308,473
010-0000-350.04-04	CABLE TELEVISION	1,014,184	793,800	1,149,881	1,211,310
010-0000-350.04-05	SANITATION RESIDENTIAL	1,169,173	1,135,982	1,204,908	1,283,423
*FRANCHISE FEES		5,605,394	5,361,910	5,697,733	6,016,906
010-0000-351.01-01	BUILDING PERMITS	632,080	726,924	996,824	1,181,588
010-0000-351.01-03	PLATTING FEES	42,811	45,000	55,000	58,000
010-0000-351.01-04	BEER PERMITS	9,850	14,280	18,000	11,000
010-0000-351.01-05	MOVING PERMITS	4,400	5,100	2,400	2,400
010-0000-351.01-06	PEDDLERS & SOLICITORS	1,385	1,485	2,500	2,000
010-0000-351.01-07	HEALTH CERTIFICATE FEES	39,598	40,000	40,000	104,400
010-0000-351.01-08	WRECKER PERMITS	3,100	3,500	4,000	4,000
010-0000-351.01-09	BUILDING PLAN CHECK FEE	392,825	442,540	518,348	544,393
010-0000-351.01-10	OCCUPANCY PERMITS	9,100	8,500	9,100	10,665
010-0000-351.01-11	DEMOLITION PERMITS	1,100	1,500	1,300	1,300
010-0000-351.01-12	BLDG. SITE WORK PERMIT	15,947	21,500	34,000	27,220
010-0000-351.01-13	ALARM PERMITS	118,853	20,000	43,935	47,135
010-0000-351.01-14	HEALTH-REGISTRATION 1 YR.	5,085	5,000	4,930	5,665
010-0000-351.01-15	HEALTH-REGISTRATION 2 YR.	7,985	8,000	8,000	9,200
010-0000-351.01-32	SIGN PERMITS	7,040	9,000	7,500	9,800
010-0000-351.01-33	AMBULANCE PERMIT	4,200	6,750	6,200	6,200
010-0000-351.01-34	TAXI CAB PERMIT	3,646	4,000	3,823	3,823
010-0000-351.01-35	TEMPORARY STRUCTURES	200	600	600	800
010-0000-351.01-40	RECORDATION & COURIER FEE	6,428	5,250	5,100	6,050
010-0000-351.02-02	BP PLAN & ZONE ADJUSTMENT	11,244	13,500	8,000	28,800
010-0000-351.02-03	GARAGE SALE PERMITS	37,695	39,500	36,025	37,997
010-0000-351.02-04	CULVERT PERMITS	624	800	1,100	800
010-0000-351.02-05	ANIMAL LICENSES	30,025	30,000	30,000	33,325
010-0000-351.02-09	FOSTER HOME INSPECTION	1,850	1,800	1,950	1,950
010-0000-351.02-10	MOWING LIEN			428	

**GENERAL FUND REVENUE
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY2011 ACTUAL	FY2012 AMENDED BUDGET	FY2012 YEAR END PROJECTION	FY2013 ADOPTED BUDGET
010-0000-351.03-01	ELECTRICAL PERMITS	78,945	85,050	96,549	116,161
010-0000-351.03-02	PLUMBING & GAS PERMITS	99,491	95,955	105,325	126,220
010-0000-351.03-03	MECHANICAL PERMITS	103,896	101,045	131,657	153,075
010-0000-351.03-05	REINSPEC. FEE/INSPECTION	5,495	6,200	5,600	38,100
010-0000-351.04-01	FIRE ALARM	2,691	2,000	2,364	2,364
010-0000-351.04-03	FIRE PROTECTION	920	1,100	950	950
010-0000-351.04-04	FIRE SPRINKLER	5,516	9,000	4,200	4,500
010-0000-351.04-05	FIRE SPRINKLER-ALTERATION	388	500	400	400
010-0000-351.04-06	FIREWORKS		150	150	150
010-0000-351.04-07	IRRIGATION	11,419	11,000	13,000	15,000
010-0000-351.04-08	SWIMMING POOL	23,274	22,000	22,600	22,600
010-0000-351.04-09	DIRT GRADING PERMIT	1,750	3,000	2,188	2,188
*LICENSES & PERMITS		1,720,856	1,791,529	2,224,046	2,620,219
010-0000-352.00-00	FINES & FORFEITURES	2,508,346	2,625,000	2,777,243	2,881,279
010-0000-352.01-00	CHILD SAFETY	18,716	23,835	25,000	25,000
010-0000-352.01-01	CHILD SAFETY-HARRIS CO.	3,245	2,500	3,500	3,500
010-0000-352.02-00	COMMERCIAL CARRIER FINES	88,574	83,000	88,000	88,000
010-0000-352.05-00	TIME EFFICIENCY	-5,465	-6,045	-5,554	-5,760
010-0000-352.06-00	ANIMAL CRUELTY			100	
010-0000-352.07-00	OMNIBASE	15,370	18,000	16,500	17,556
010-0000-352.08-00	STATE FEES	85,431	105,000	94,425	97,937
*FINES & FORFEITURES		2,714,217	2,851,290	2,999,214	3,107,512
010-0000-353.01-01	AMBULANCE SERVICE FEE	2,516,195	2,400,000	2,633,000	2,738,000
010-0000-353.01-02	MUD/EMS/FIRE COLLECTIONS	57,943	58,000	74,135	74,135
010-0000-353.01-03	STRAT PTR AGRMT/FIRE,EMS	279,537	326,564	358,527	255,197
010-0000-353.01-04	FALSE ALARM FEE	86,934	68,000	74,000	76,000
010-0000-353.01-06	ARREST FEES	1,876	3,500	3,750	3,750
010-0000-353.01-07	CLEAR. LETTER FEE	550	550	550	550
010-0000-353.01-08	SUBPOENA	115	60	150	150
010-0000-353.01-09	OFFENSE REPORT COPIES	254	500	100	100
010-0000-353.01-10	ACCIDENT REPORT COPIES	6,762	7,500	7,000	7,000
010-0000-353.01-12	SRO EQUIPMENT	69,542	69,542	69,550	78,000
010-0000-353.01-13	SRO PERSONNEL	596,698	639,496	601,957	657,016
010-0000-353.01-14	NON EMERG AMBULANCE TRSP	1,034			
010-0000-353.01-16	NON EMERG EMS SERVICE	8,484	7,500	5,227	5,227
010-0000-353.01-17	TCLEOSE FUNDS	10,650			
010-0000-353.01-40	TRAINING TUITION	20	5,000	550	1,000
010-0000-353.01-41	TRAINING RECYCLING	308	1,200	1,000	1,000
010-0000-353.01-20	MISCELLANEOUS	899			
010-0000-353.01-99	ANIMAL SHELTER FEES	48,341	47,000	51,000	52,500
010-0000-353.03-01	EVENTS & PROGRAMS	570,388	608,000	528,453	596,712

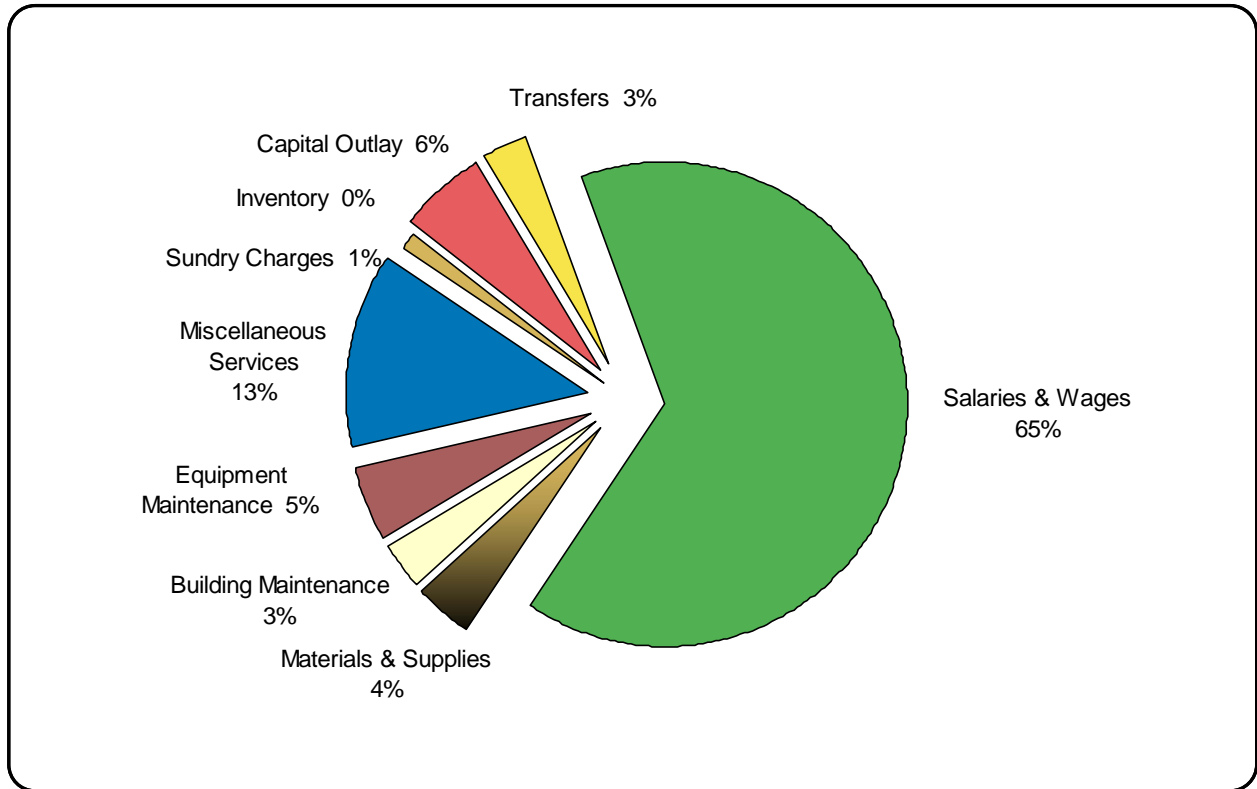
**GENERAL FUND REVENUE
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY2011 ACTUAL	FY2012 AMENDED BUDGET	FY2012 YEAR END PROJECTION	FY2013 ADOPTED BUDGET
010-0000-353.03-02	FACILITY RENTALS	87,803	80,000	82,945	110,500
010-0000-353.03-03	SWIMMING POOL FEES	37,222		30,000	53,540
010-0000-353.03-06	NATATORIUM RECREATION CENTER	98,818	110,000	121,036	130,036
010-0000-353.03-07	RENTALS	39,112	45,000	30,000	46,470
010-0000-353.03-08	REC. CENTER MEMBERSHIPS	868,070	855,000	866,613	894,113
010-0000-353.03-09	FACILITY RENTAL - U OF H	1,035	580	1,000	1,000
010-0000-353.03-10	SPECIAL EVENT PERMIT FEES	400	300	300	300
010-0000-353.03-30	MISCELLANEOUS			2,200	89,644
010-0000-353.05-01	ENGINEERING INSPECT FEE	10,830	20,000	20,000	25,000
010-0000-353.05-05	TIRZ ADMINISTRATION FEES	5,487,721	5,933,199	5,986,838	6,422,902
010-0000-353.05-06	PERMITS INSPECTION FEE	2,880	2,000	6,100	4,500
010-0000-353.05-25	TRAFFIC IMPACT ANALYSIS	2,250	4,000	8,250	6,000
*SERVICES		10,892,671	11,292,491	11,564,231	12,330,342
010-0000-356.00-00	INTEREST INCOME	44,829	35,000	56,729	56,729
010-0000-356.06-00	UNREALIZED CAPITAL GAIN(LOSS)	15,033			
*INTEREST		59,862	35,000	56,729	56,729
010-0000-358.04-00	BUILDING RENT	17,376	17,504	17,339	17,600
010-0000-358.05-00	OTHER VICTIMS PROGRAM PW DAMAGE	4,220	8,000	7,500	7,500
010-0000-358.06-00	REIMBURSEMENT			-4,121	
010-0000-358.08-00	STREET LIGHT CHARGES		5,000	35,000	15,000
010-0000-358.09-00	BIDS & SPECS	-838	100		
010-0000-358.10-00	RECYCLE REVENUE	55,218	14,750	54,164	44,000
010-0000-358.12-00	N.S.F. FEES	2,550	1,000	4,000	4,000
010-0000-358.13-00	PLAT COPIES	3	150	15	15
010-0000-358.14-00	REPRODUCTION/ XEROX COPIES	2,303	1,800	1,500	1,500
010-0000-358.15-00	SALE OF PROPERTY	79,439	37,800	89,364	9,750
010-0000-358.16-00	CASH SHORT/OVER	393			
010-0000-358.17-00	WAIVER OF ENCROACHMENT	750	500	1,000	875
010-0000-358.26-00	JAIL PHONE AMBULANCE PERMIT APP. FEE	2,022	2,000	2,000	2,000
010-0000-358.29-00		3,650	4,000	3,750	3,750
010-0000-358.37-00	SUSPENSE REVENUE	830			
010-0000-358.40-00	SIGN REVENUE	48,750	35,000	26,475	30,780
010-0000-358.45-00	INSURANCE REIMBURSEMENTS	230,384			
010-0000-358.99-00	MISCELLANEOUS	326,292	180,300	184,689	187,121
*MISCELLANEOUS		773,342	307,904	422,675	323,891
010-0000-359.01-00	FROM FUND 15	98,297	103,212	103,212	151,438
010-0000-359.02-00	FROM FUND 17	45,706			
010-0000-359.09-00	FROM FUND 30	800,000	980,427	935,337	927,817
010-0000-359.10-00	FROM FUND 35	750			

**GENERAL FUND REVENUE
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY2011 ACTUAL	FY2012 AMENDED BUDGET	FY2012 YEAR END PROJECTION	FY2013 ADOPTED BUDGET
010-0000-359.11-00	FROM FUND 42	250,167	238,712	238,712	150,665
010-0000-359.18-00	FROM FUND 50	129,640	169,572	169,572	109,974
010-0000-359.23-00	FROM FUND 67	317,238	313,806	313,806	263,715
010-0000-359.24-00	FROM FUND 68	519,706	444,193	444,193	685,502
010-0000-359.26-00	FROM FUND 70	273,964	568,549	568,549	17,227
010-0000-359.29-00	FROM FUND 101	75,586	473,041	493,202	499,591
010-0000-359.31-00	FROM FUND 301		192,262	192,262	83,929
010-0000-359.39-00	TRANSFER FROM FUND 116	11,110	7,313	7,313	
010-0000-359.34-00	TRANSFER FROM FUND 202	225,461	64,811	64,811	395,692
010-0000-359.36-00	TRANSFER FROM FUND 203	172,622	130,875	130,875	406,495
010-0000-359.40-00	TRANSFER FROM FUND 107				
010-0000-359.44-00	TRANSFER FROM FUND 108	41,000	37,500	29,443	
010-0000-359.41-00	TRANSFER FROM FUND 140				
010-0000-359.48-00	TRANSFER FROM FUND 109				45,450
010-0000-359.53-00	FROM FUND 205				
010-0000-359.81-00	FROM FUND 23	50,653			
010-0000-359.55-00	FROM FUND 55		12,072	12,072	
010-0000-359.96-00	TRANSFER FROM FUND 200	41,224	65,399	60,201	
010-0000-359.97-00	TRANSFER FROM FUND 201				39,355
010-0000-359.98-00	TRANSFER FROM FUND 120	948			
*GRANT, ISSUANCE, TRANSFER		3,054,072	3,801,744	3,763,560	3,776,850
010-0000-360-03-00	CAPITAL LEASE PROCEEDS	1,288,891	1,240,165	1,143,465	2,037,400
*OTHER FINANCING SOURCES		1,288,891	1,240,165	1,143,465	2,037,400
TOTAL		\$50,308,064	\$51,154,253	\$52,983,467	\$56,387,521

**GENERAL FUND EXPENDITURE SUMMARY
(All Departments)
FY 2013 ADOPTED BUDGET**



BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	\$33,814,112	\$35,075,455	\$35,165,537	\$38,203,820
Materials & Supplies	\$1,774,096	\$1,990,161	\$2,016,125	\$2,102,180
Building Maintenance	\$1,420,796	\$1,323,590	\$1,383,563	\$1,425,952
Equipment Maintenance	\$2,059,166	\$2,440,317	\$2,673,342	\$2,683,898
Miscellaneous Services	\$6,713,730	\$7,298,025	\$7,285,820	\$7,739,907
Sundry Charges	\$454,893	\$670,346	\$544,324	\$698,979
Inventory	\$158,130	\$278,254	\$292,412	\$280,516
Capital Outlay	\$1,451,253	\$2,201,897	\$2,175,290	\$3,694,280
SUB-TOTAL	47,846,176	51,278,045	51,536,413	56,829,532
Transfers	800,135	1,058,162	1,476,287	1,745,652
TOTAL	\$48,646,311	\$52,336,207	\$53,012,700	\$58,575,184

**GENERAL FUND EXPENDITURES
By FUNCTION/DEPARTMENT
FY 2013 ADOPTED BUDGET**

FUNCTION/DEPARTMENT	FY2011 ACTUAL	FY2012 AMENDED BUDGET	FY2012 YEAR END PROJECTION	FY2013 ADOPTED BUDGET
GENERAL GOVERNMENT				
City Council	106,105	110,714	111,850	106,421
City Manager	647,112	648,631	673,398	678,726
Human Resources	642,936	682,493	686,110	678,587
City Secretary	309,054	281,937	324,213	300,638
Legal	703,064	617,483	624,481	636,097
Information Technology	889,818	928,468	921,551	1,538,600
Finance	1,688,644	1,708,220	1,722,250	1,825,990
Other Requirements	1,068,089	1,152,750	1,137,671	895,069
Library ¹	155,909	166,807	149,883	249,001
GENERAL GOVERNMENT TOTAL	6,210,731	6,297,503	6,351,407	6,909,129
PUBLIC SAFETY				
Police	16,171,604	17,408,818	17,484,310	19,177,127
Fire	3,533,946	4,371,588	4,519,018	5,580,791
Fire Marshal	523,494	605,552	593,034	695,913
Emergency Management	83,979	69,665	71,630	40,498
Emergency Medical Services	3,403,441	3,799,006	3,721,781	4,234,000
PUBLIC SAFETY TOTAL	23,716,464	26,254,629	26,389,773	29,728,329
COMMUNITY SERVICES				
Community Development				
Community Development Administration		198,869	195,782	250,285
Planning	460,280	448,327	404,819	372,728
Permits & Inspections	962,259	770,613	825,434	846,105
Health & Environmental Services		240,842	256,616	415,755
Animal Control	649,820	597,949	611,864	659,401
Public Affairs	283,009	310,332	321,276	306,755
Municipal Court	671,720	556,361	571,649	599,671
COMMUNITY SERVICES TOTAL	3,027,088	3,123,293	3,187,440	3,450,700
PUBLIC WORKS				
Administration	196,877	209,131	211,212	173,005
Fleet	422,097	465,063	450,235	449,343
PW GIS	47,777			
Streets & Drainage	3,998,924	4,493,440	4,606,128	4,526,934
Service Center	85,287	185,918	156,510	222,500
Engineering & Capital Projects				
Engineering & Capital Projects Administration				273,625
Capital Projects	1,016,816	954,100	923,873	721,516
Geographic Information Systems	198,120	220,926	220,520	215,627
Engineering	1,050,276	931,183	900,043	1,119,682
Traffic Operations and Maintenance	703,907	736,059	676,058	764,121
PUBLIC WORKS TOTAL	7,720,081	8,195,820	8,144,579	8,466,353

**GENERAL FUND EXPENDITURES
By FUNCTION/DEPARTMENT
FY 2013 ADOPTED BUDGET**

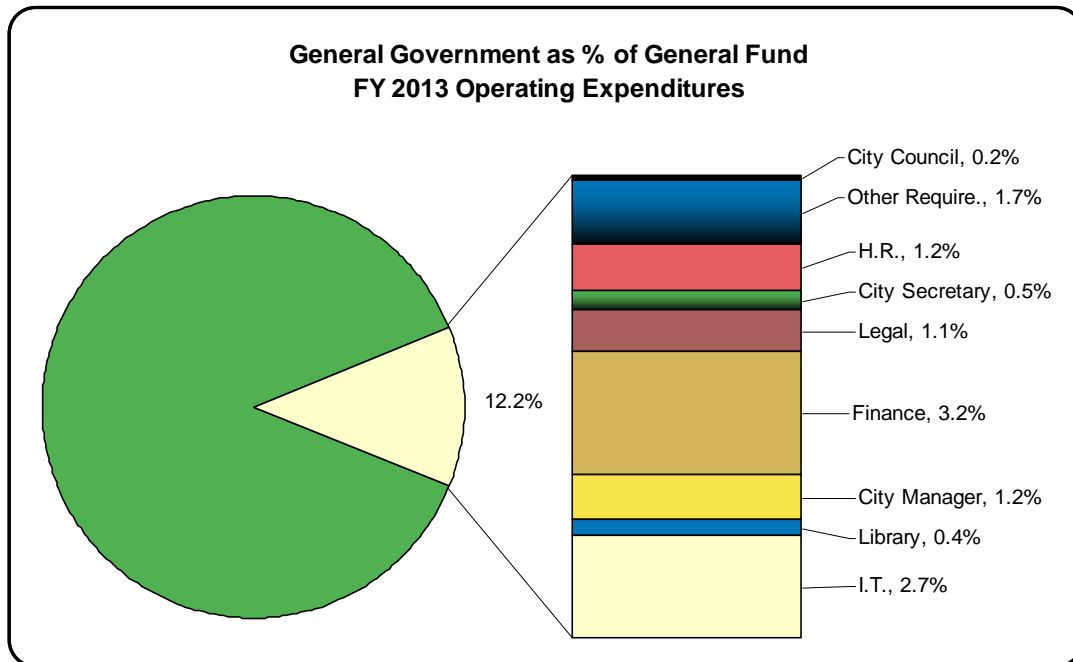
FUNCTION/DEPARTMENT	FY2011 ACTUAL	FY 2012 AMENDED BUDGET	FY 2012 YEAR END PROJECTION	FY 2013 ADOPTED BUDGET
PARKS & RECREATION				
Administration	652,553	757,714	779,005	940,102
Recreation Center/Natorium	1,192,737	1,713,512	1,766,539	1,848,836
Westside Events Center	162,805	175,367	187,479	205,571
Medians & ROWs Maintenance	1,002,380	1,025,272	960,377	1,013,194
Parks Maintenance	1,137,396	1,203,680	1,164,253	1,370,319
Custodial Services	365,489	335,608	368,267	387,446
Facilities Maintenance	713,799	774,371	774,105	1,012,836
Community Center	26,053			
Athletics	264,449	344,713	311,067	329,155
Special Events	285,678	316,916	291,854	265,045
Senior Program	230,191	222,828	236,378	208,861
Youth Development	312,747	226,777	183,320	226,123
Aquatics	554,138	108,950	209,591	245,395
Recycling	271,397	201,092	230,979	222,138
PARKS & RECREATION TOTAL	7,171,812	7,406,800	7,463,214	8,275,021
SUBTOTAL	47,846,176	51,278,045	51,536,413	56,829,532
TRANSFERS	800,135	1,058,162	1,476,287	1,745,652
GENERAL FUND TOTAL	\$48,646,311	\$52,336,207	\$53,012,700	\$58,575,184

¹ Library employees' salaries are funded by the County; City pays all operating expenses.

**GENERAL GOVERNMENT
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
City Council	106,105	110,714	111,850	106,421
City Manager	647,112	648,631	673,398	678,726
Human Resources	642,936	682,493	686,110	678,587
City Secretary	309,054	281,937	324,213	300,638
Legal	703,064	617,483	624,481	636,097
Information Technology	889,818	928,468	921,551	1,538,600
Finance	1,688,644	1,708,220	1,722,250	1,825,990
Other Requirements	1,068,089	1,152,750	1,137,671	895,069
Library	155,909	166,807	149,883	249,001
GENERAL GOVERNMENT TOTAL	6,210,731	6,297,503	6,351,407	6,909,129

EXPENDITURES BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	3,562,768	3,469,895	3,647,487	3,513,522
Materials & Supplies	60,334	66,457	66,680	59,552
Building Maintenance			837	15,326
Equipment Maintenance	474,079	567,314	557,996	587,973
Miscellaneous Services	1,623,449	1,455,056	1,488,648	1,461,055
Sundry Charges	418,926	616,081	475,432	637,700
Inventory	60,584	80,411	72,875	138,990
Capital Outlay	10,591	42,289	41,452	495,011
GENERAL GOVERNMENT TOTAL	6,210,731	6,297,503	6,351,407	6,909,129



**GENERAL GOVERNMENT
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

STAFFING BY DEPT/DIVISION***	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
City Council	6	6	6	6
City Manager	4	4	4	4
Human Resources	9	9	9	9
City Secretary	4	4	4	4
Legal	5	5	5	5
Information Technology	5	5	5	5
Finance	17	17	17	17
Other Requirements				
Library**				
GENERAL GOVERNMENT TOTAL	50	50	50	50

*Same as adopted budget, unless where noted.

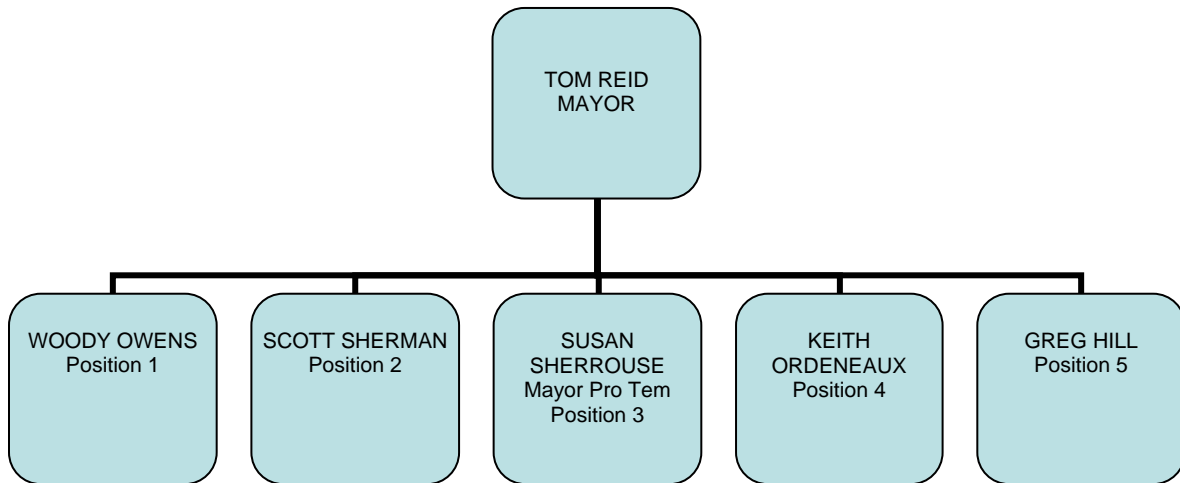
**Library staffing funded by County.

***GIS and Project Management moved to Engineering and Capital Projects in Public Works.

CITY COUNCIL - 1010

MISSION STATEMENT

The mission of the City Council is to establish policies for orderly growth, development, and operation of the City of Pearland, make final decisions in matters of zoning, set a long-range vision of the City, adopt an annual budget and tax rate, and hold public hearings to hear citizen's response to matters before the Council.



CITY COUNCIL - 1010

GOALS

- ◆ Maintain a strong relationship with TxDOT to obtain needed funding and maintain the strong relationship already established with H-GAC.
- ◆ Pursue funding sources for regional transportation projects and enhance communication between the City and funding/political entities to secure support and funding for Pearland's transportation needs.
- ◆ Determine priorities of projects and the impact of operations and maintenance of projects.
- ◆ Pursue additional alternative funding sources for current and future projects.
- ◆ Continue to lobby effectively for improvements to Clear Creek.
- ◆ Increase the number of businesses within the City.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Implemented a strategy to ensure Pearland's transportation interests/needs are met, taking a proactive role in aggressively pursuing funding sources for regional transportation projects.
- ◆ Began exploration of the feasibility of a Westside Animal Control facility.
- ◆ Continue to discuss/evaluate the Five Year Annexation Plan to purchase or accumulate property for best use in build-out of City, considering provision of City services within these areas.
- ◆ Completed objectives within Council's Strategic Priorities.
- ◆ Held workshops and public hearings on and approved fiscal year 2013 budget and tax rate.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue exploration of the feasibility of a Westside Animal Control facility.
- ◆ Continue to discuss/evaluate the Five Year Annexation Plan to purchase or accumulate property for best use in build-out of City, considering provision of City services within these areas.
- ◆ Complete objectives within Council's Strategic Priorities.
- ◆ Complete annexation of Brazoria County MUD #4.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Council Meetings:				
Regular Meetings	24	24	24	24
Special Meetings	21	14	20	21
Workshops	42	33	37	42
Public Hearings	11	7	11	8
Joint Public Hearings	30	23	8	29
Ordinances Considered	65	43	64	60
Resolutions Considered	175	150	181	180

CITY COUNCIL - 1010

OVERVIEW

The City Council is the legislative and policy-making body of the City. The Mayor and each Council member are elected at-large, and the Mayor and all other Council members hold office for a period of three years and until a successor is elected and qualified. Council members shall be limited to two full consecutive terms of office and there is no limitation on the office of the Mayor. The Council appoints the City Manager, City Attorney, and Municipal Court Judge.

The Mayor and City Council also provide community leadership, develop policies to guide the City in delivering services and achieving community goals, and encourage citizen awareness and involvement. The policies established by the City Council are implemented by the City Manager and his staff. Council salaries and business expenditures are charged to this department's budget.

Key Budget Items for FY 2013 include:

- ◆ 2012 included \$3,300 for Brazoria County and Cities Association meeting, reimbursed from participants.
- ◆ Budget reduction of \$3,276 taken for Granicus Audio Service now that Council meetings are videoed.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	61,366	61,363	61,363	61,363
Materials & Supplies	12,885	14,470	15,135	11,700
Miscellaneous Services	30,434	34,881	35,352	33,358
Inventory	1,420			
TOTAL	106,105	110,714	111,850	106,421

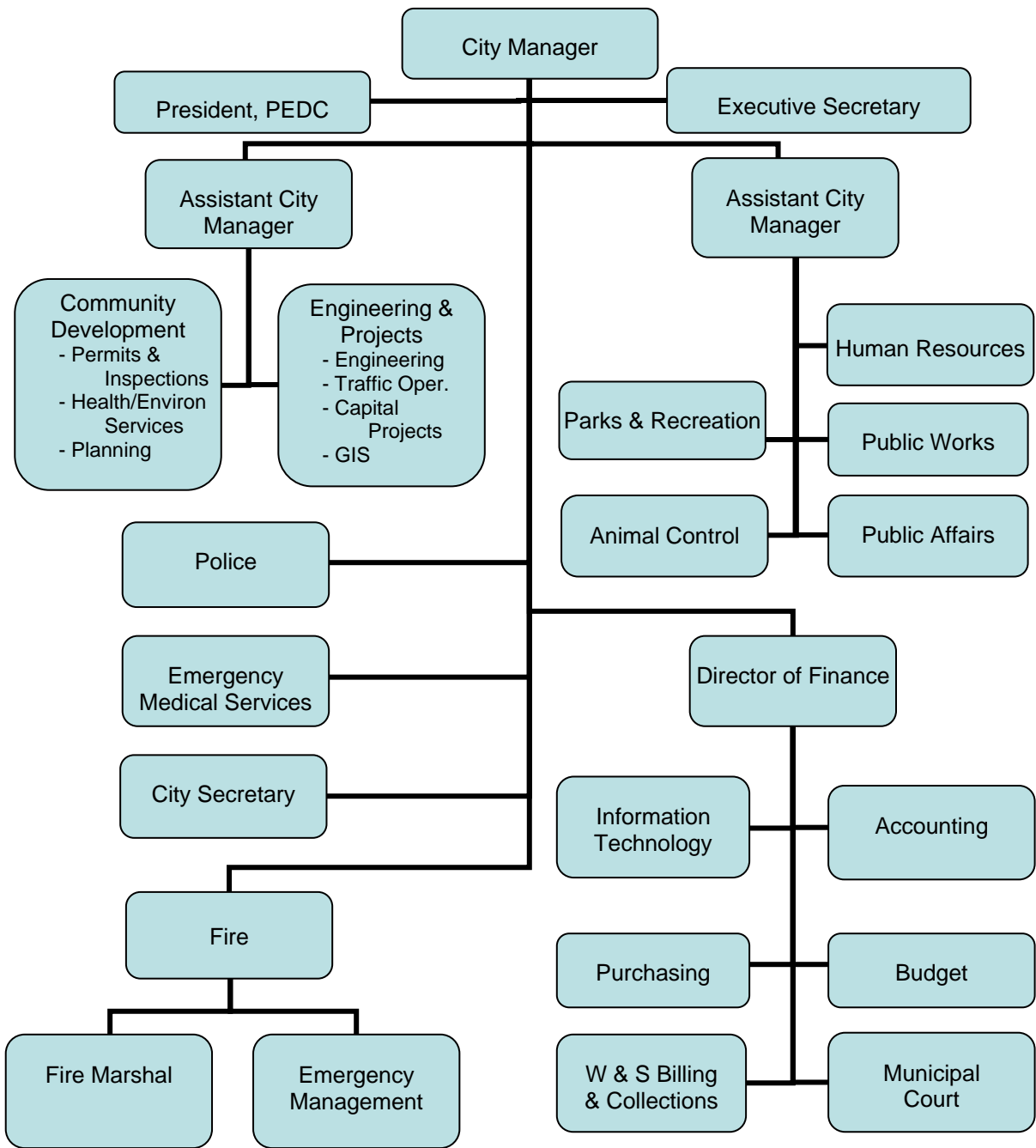
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Mayor	1	1	1	1
Council Member	5	5	5	5
TOTAL	6	6	6	6

*Same as adopted budget, unless where noted.

CITY MANAGER - 1020

MISSION STATEMENT

The mission of the City Manager is to effectively implement and administer the policies established by the City Council and to file and implement an annual budget that meets the goals of the organization, and to communicate with the City Council, appointed boards and commissions, staff and the citizens on items of interest to the City.



CITY MANAGER - 1020

GOALS

- ◆ Keep City Council informed on the day-to-day business of the City.
- ◆ Provide monthly financial and capital project progress reports to City Council.
- ◆ Develop an annual operating budget that meets the needs of a growing City.
- ◆ Continue successful implementation of the 2001 and 2007 bond program.
- ◆ Expand cooperative relationships with Pearland ISD, Alvin ISD, Brazoria County, and Brazoria Drainage District #4.
- ◆ Continue to advocate for added traffic capacity on Hwy 288.
- ◆ Identify location for and coordinate start-up of park-and-ride service.
- ◆ Continue to advocate for inclusion of Kirby rail line in Metro long-term plan.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Began implementation of traffic signal communication system to improve traffic flow on Broadway.
- ◆ Conducted analysis of feasibility of contracting out various City functions to reduce operating costs.
- ◆ Continued to pursue outside sources of funds for capital projects.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Open Westside Library facility in January 2013.
- ◆ Develop strategic plan for use of Hotel Occupancy Taxes.
- ◆ Implement budget that strengthens public safety capabilities.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of Council Regular Meetings	24	24	24	24
Number of Workshop Items	82	89	78	100
Number of authorized FTE ¹ employees per 1,000 population ²	6.58	6.55	6.52	6.21
GF Operating Budget \$ per capita	\$521.80	\$532.44	\$530.21	\$562.68

¹The number of authorized FTE employees is based on the budgeted amount of full-time equivalent positions, including approved changes.

²The per 1,000 population is based on an estimated population of 91,252 for FY10, 94,100 for FY11, 97,200 for FY12, and 104,100 for FY13.

CITY MANAGER - 1020

OVERVIEW

The City Manager is appointed by the City Council to administer the daily operations of the City and implement policies established by City Council. The City Manager is responsible for preparation, filing and management of the annual budget to meet the organization goals, and reports to the City Council on the City's financial position. The City Manager also attends Council meetings, special meetings, and public hearings.

Two Assistant City Managers (ACM) assist the City Manager. One ACM supervises Community Development, which includes Community Development Administration, Permits & Inspections, Health & Environmental, Planning, and Engineering & Capital Projects. The second ACM supervises Human Resources, Parks & Recreation, Animal Control, Public Works, and Public Affairs.

Key Budget Items for FY 2013 include:

- ◆ Budget reduction of \$2,990 was taken

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	601,586	610,730	633,145	639,754
Materials & Supplies	870	1,500	1,389	1,500
Miscellaneous Services	44,656	36,401	38,864	37,472
TOTAL	647,112	648,631	673,398	678,726

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
City Manager	1	1	1	1
Assistant City Manager	2	2	2	2
Executive Secretary	1	1	1	1
TOTAL	4	4	4	4

*Same as adopted budget, unless where noted.

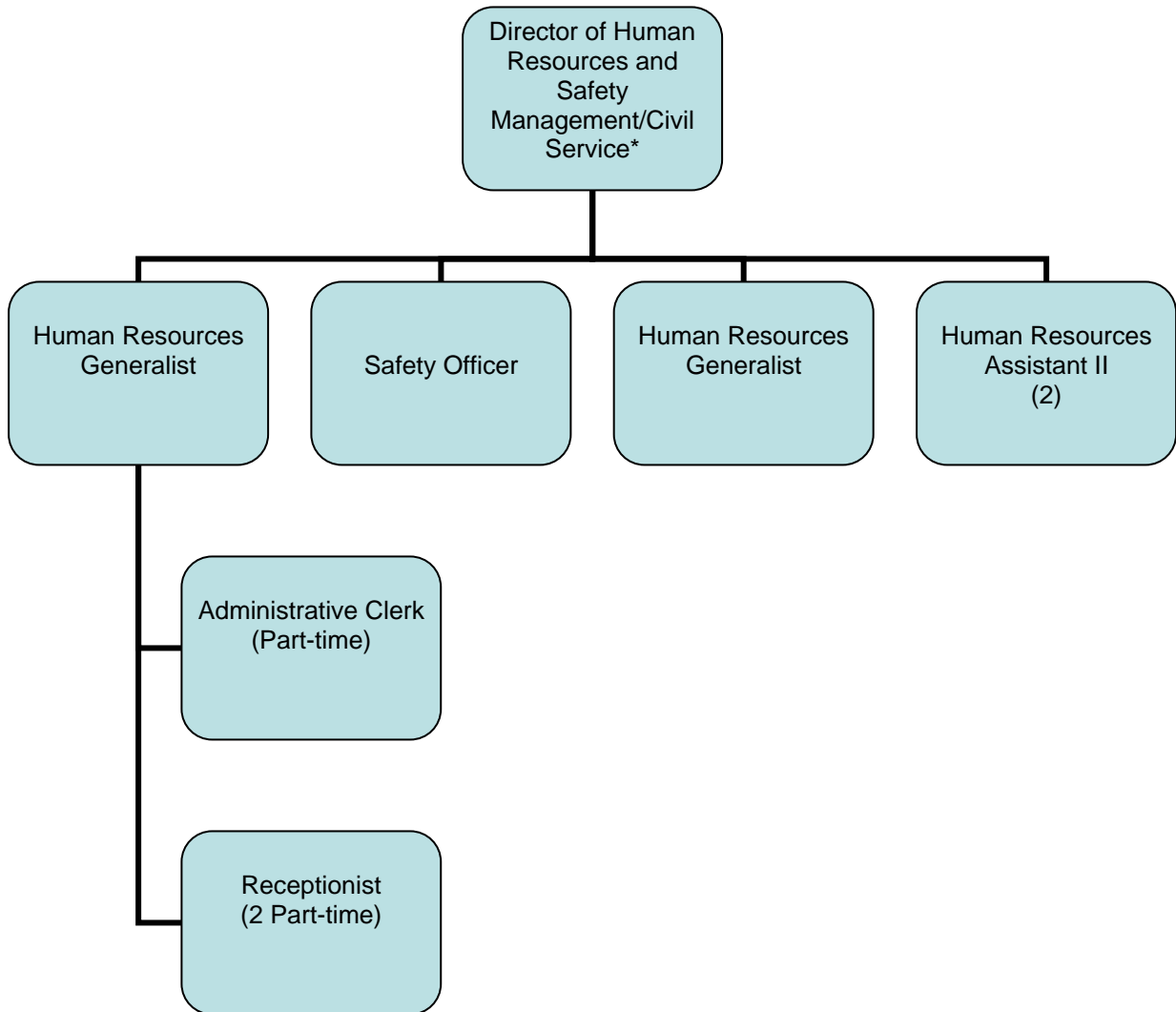
HUMAN RESOURCES - 1040

VISION STATEMENT

Human Resources . . . Committed to Excellence.

MISSION STATEMENT

The mission of Human Resources is to cultivate successful partnerships utilizing accountability, teamwork, innovation and integrity in an effort to make Pearland one of the State's premier municipal employers.



*Reports to an Assistant City Manager

HUMAN RESOURCES - 1040

GOALS

- ◆ Coordinate the hiring, development and retention of outstanding employees.
- ◆ Assist in the development and maintenance of an environment conducive to success and achievement.
- ◆ Be good stewards of municipal resources.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Development and review of new/updated policies for the City Employee Handbook.
- ◆ Supported City's interest in a Wellness Program for employees including biometric screening, health risk assessments and a 12-week challenge.
- ◆ Development and roll-out of revamped New Employee Orientation.
- ◆ Began utilizing on-line application process which has increased efficiencies in all departments and has benefited both supervisors and applicants.
- ◆ Reclassified personnel Records Technician position to a Safety Officer to begin the expansion of the City's Safety and Risk Management Program.
- ◆ Conducted entry-level and promotional exams for the Police Department.
- ◆ Conducted strategic supervisor series training for third consecutive year.
- ◆ Maintained service level with same staffing level as in 2002 and an employee population increase of 54%, from 453 total positions to 699 in FY12.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete policy revisions.
- ◆ Initiate and implement on-line evaluation system.
- ◆ Incorporate supervisor training previously stalled due to personnel shortages in HR.
- ◆ Introduce Defensive Driving training for employees.
- ◆ Continue safety initiative.

HUMAN RESOURCES - 1040

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of vacated or new positions posted ¹	154	128	160	95
Number of employment applications received ¹	3,880	3,299	4,936	3,000
Annualized Citywide turnover rate (FT employees) ²	14.3%	16.1%	16.1%	14.7%
Number of interviews conducted with HR's participation	532	73	54	75
Number of training hours provided to employees (including orientation)	236	212	125	225
Percent of positions filled within 30 days of posting ¹	N/A	83%	83%	87%
Number of incoming telephone calls to switchboard at City Hall ¹	N/A	29,724	30,456	28,000
Percent of grievances completed and forwarded to City Manager within 30 days of submission	N/A	100%	100%	100%
Number of written complaints submitted to HR ¹	N/A	15	5	0
Number of safety meetings/training sessions initiated by HR	N/A	3	1	3
Number of workers' comp claims where time is lost ¹	N/A	8	10	0
Percent of workers' comp claims processed within 7 days of receipt in HR	N/A	100%	100%	100%
Average number of sick hours used by full-time employees city-wide	N/A	2.9	3.1	1.0
Total number of full-time employees (average) ³	519	529	534	545
Total number of part-time employees (average) ³	89	83	94	120
Number of full-time employees hired ¹	91	131	112	100
Number of resignations/terminations ¹	74	85	86	80
New Hires as percent of total full-time employees ¹	17.5%	24.8%	21.0%	18.3%
Ratio of F-T Staff to Actual Full-time City employees ³	1:87	1:88	1:89	1:97

¹These are not considered a measure of performance, but a statistic to demonstrate workload.

²Citywide Turnover Rate is calculated on the total number of resignations/terminations reported in H.T.E. as a percent of the total number of full-time employees.

³Reflects latest month reported. These are not considered a measure of performance. Targets are adjusted as positions are added or deleted.

HUMAN RESOURCES - 1040

OVERVIEW

The Human Resources department implements the City personnel policies, manages employees' benefit and compensation plans, and coordinates the hiring, development and retention of personnel. The department is responsible for staff recruiting, new employee orientation, pay plan administration, training and extensive recordkeeping. Department personnel receive employee grievances, maintain employee handbooks and policy manuals and assist employees with retirement and health benefits claims. The department assists supervisors with performance appraisal, compliance with the Fair Labor Standards Act, disciplinary issues, termination and risk management.

The Human Resources Department assists the City in its effort to be a model employer in terms of concern for employees, wages and fringe benefits, safety, equal opportunity, training and career advancement. To achieve this, the City:

- ◆ Develops management skills by placing greater emphasis on training, and
- ◆ Continues to review and make necessary revisions in the compensation and benefit programs.

Key Budget Items for FY 2013 include:

- ◆ 2012 included printing of employee handbook.
- ◆ Budget reduction of \$20,343, to include policy amendments sent via email versus printed.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	461,959	479,863	474,392	502,431
Materials & Supplies	15,418	18,861	20,534	16,945
Equipment Maintenance	248	239	239	700
Miscellaneous Services*	165,311	132,947	140,362	107,928
Sundry Charges		50,583	50,583	50,583
TOTAL	642,936	682,493	686,110	678,587

*Drop in Miscellaneous Services from 2011 to 2012 due to reduced cost for benefit consulting services.

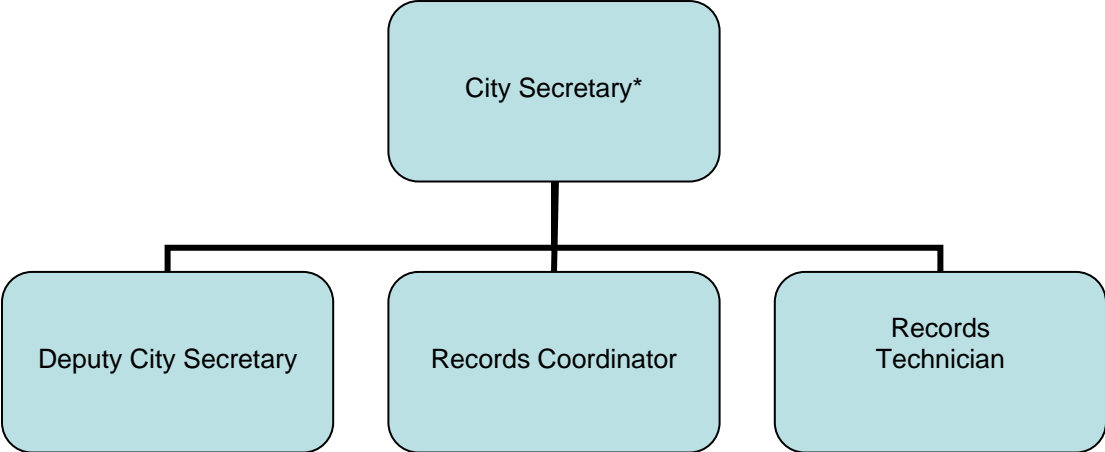
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Director of Human Resources and Safety Management/Civil Service Director	1	1	1	1
HR Generalist	1	2	2	2
Benefit Coordinator	1			
Safety Officer		1	1	1
Personnel Records Technician	1			
Human Resources Assistant I	1	1	1	1
Human Resources Assistant II	1	1	1	1
Part-Time Administrative Clerk	1	1	1	1
Part-Time Switchboard Operator/Receptionist	2	2	2	2
TOTAL	9	9	9	9

*Same as adopted budget, unless where noted.

CITY SECRETARY - 1050

MISSION STATEMENT

The mission of the City Secretary is to provide Council with all pertinent information for preparation for City Council meetings; maintain all records and actions generated from City Council meetings, in compliance with the Texas Open Meetings Act; authenticate all official documents; safeguard official records and files; coordinate administration of City elections with Brazoria County; provide the public with information in accordance with the Texas Public Information Act; maintain historical records and archives; conduct City election with accuracy and the highest level of integrity. Provide excellent customer service by being Responsive, Results – Oriented, Trust Building and Accountable as adopted by the City’s Core Beliefs.



*Reports to the City Manager

CITY SECRETARY - 1050

GOALS

- ◆ Provide excellent customer service to the Community, City Council and City Staff.
- ◆ Record and maintain all actions accurately and in a timely manner.
- ◆ Administer and produce timely Public Information as requested under the Texas Public Information Act.
- ◆ Maintain and preserve City documents.
- ◆ Administer the department's budget efficiently and monitor the funds allocated and expended.
- ◆ Administer Oaths of Office to new City employees and officials as mandated by State Law.
- ◆ Maintain claims information log insuring proper administration for individuals filing claims according to the City Charter.
- ◆ Issue Alcoholic Permits in an efficient and timely manner to maintain compliance with the City Ordinance and Texas Alcoholic Beverage Commission regulations.
- ◆ Process Peddlers Permits in an efficient and timely manner to allow the community to be served by vendors who are legally permitted to conduct business in the City door-to-door in compliance with City Ordinance.
- ◆ Accept and process applications to serve on Boards and Commissions in a timely manner and verify that information on the application qualifies the applicant to serve.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Successfully held four City Elections; 1 Special Election; 1 Special Election Runoff Election; 1 General Election and 1 Special Runoff Election.
- ◆ As part of Phase II of the reorganization of City Secretary's file room, all offsite documents and supplies are now in storage in the onsite file room, eliminating all offsite storage for the City Secretary's office.
- ◆ Conducted 4 offsite Council Meetings at the Public Safety Building.
- ◆ Continued to cross-train staff on all the duties in the City Secretary's Office.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Create and implement an updated Boards and Commissions application that will provide Council additional information about the applicant when being considered to serve on a Board or Commission.
- ◆ Develop a process for sending reminder letters to Alcoholic Beverage Permit holders that allows time for them to renew their permit.
- ◆ Complete reorganization of the City Secretary's Office file room.

CITY SECRETARY - 1050

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
COUNCIL SUPPORT¹				
Number of Agendas prepared for Regular Meetings	308	312	293	315
Number of Agenda Items prepared for Regular Meetings	20	17	20	20
Number of Agendas prepared for Special Meetings	38	41	51	45
Number of Agenda Items prepared for Special Meetings	39	37	38	40
Number of Agendas prepared for Workshops	81	83	82	83
Number of Agenda Items prepared for Workshops	11	7	9	10
Number of Agendas prepared for Public Hearings	11	7	9	10
Number of Agenda Items prepared for Public Hearings	30	27	28	29
Number of Agendas prepared for Joint Public Hearings	30	27	28	29
Number of Agenda Items prepared for Joint Public Hearings	22	23	23	22
Number of Minutes transcribed for Regular Meetings	14	16	15	15
Number of Pages of Minutes prepared for Regular Meetings	262	251	256	260
Number of Minutes transcribed for Special Meetings	6	5	43	44
Number of Pages of Minutes prepared for Special Meetings	44	42	43	44
Number of Minutes transcribed for Public Hearings	9	7	5	7
Number of Pages of Minutes prepared for Public Hearings	35	24	29	29
PUBLIC RECORDS				
Number of Public Disclosure Requests processed	999	1,136	986	1,017
% of public disclosure requests processed within 5 days	100%	100%	100%	100%
Number of pages scanned for Laserfiche	15,534	24,269	12,792	14,112
PERMITS				
Total number of alcoholic permits issued	89	40	63	72
On Premise (BE)	19	5	9	10
Wine & Beer Off Premise (BQ)	33	8	21	22
Off Premise (BF)	4	1	4	5
Late Hours On Premise (BL)	4	0	2	3
Cartage (PE)	19	11	12	13
Mixed Beverages Late Hours (LB)	3	6	2	4
Mixed Beverages Restaurant (RM)	7	9	13	15
Number of vendor permits issued	60	40	52	52
% of permits available to applicant within 2 days	100%	100%	100%	100%
ELECTIONS²				
Number of registered voters (average)	49,433	49,631	51,716	53,132
Number of votes cast (average)	3,061	2,710	1,546	3,189
Average % of voter turnout	6.2%	5.5%	2.9%	6%

¹The number of agendas and Minutes prepared may differ from the number of meetings held by the City Council due to a lag between the time the meetings are held and agenda/minutes are prepared or cancelled meetings.

²Elections are reported here by fiscal year. The number reported for FY12 is based on the June election.

CITY SECRETARY - 1050

OVERVIEW

The City Secretary's Office is the custodian of records for the City. This department administers open records requests from citizens and assists other departments with research. The office creates the Agenda packets for City Council meetings, maintains records and minutes of the meetings, coordinates administration of City elections with Brazoria County, maintains historical records and archives, and provides the public with information in accordance with the Texas Public Information Act.

Key Budget Items for FY 2013 include:

- ◆ FY 2012 included three special elections, FY 2013 includes 1 general election.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	264,343	252,152	257,623	266,074
Materials & Supplies	5,126	4,365	5,165	3,500
Miscellaneous Services	39,235	24,420	60,925	25,422
Sundry Charges	350	1,000	500	5,642
TOTAL	309,054	281,937	324,213	300,638

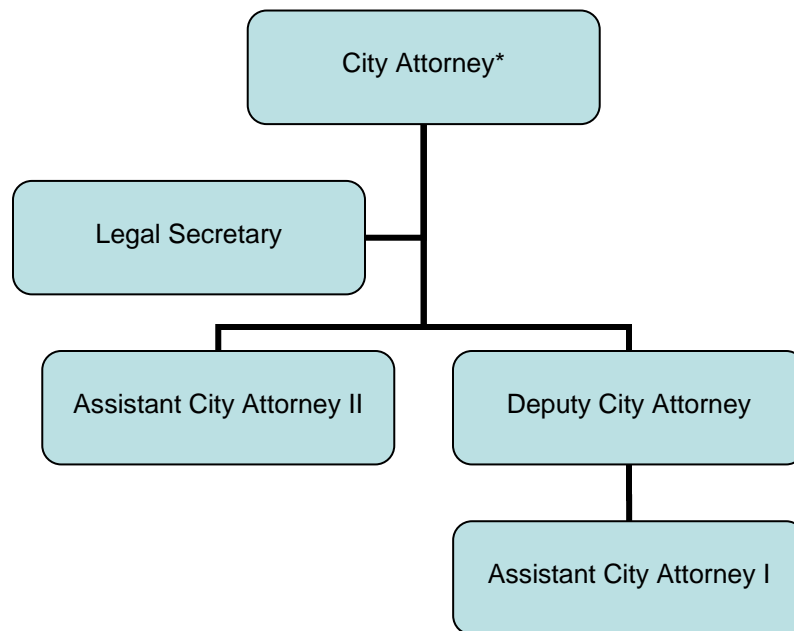
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
City Secretary	1	1	1	1
Deputy City Secretary	1	1	1	1
Secretary	1	1	1	1
Records Technician	1	1	1	1
TOTAL	4	4	4	4

*Same as adopted budget, unless where noted.

LEGAL DEPARTMENT - 1080

MISSION STATEMENT

The Legal Department's mission is to advise the City Council and to provide efficient and competent legal services to all departments within the City of Pearland, to take proactive steps to identify and remedy potential legal complications for the City of Pearland, and to zealously defend and advocate the City of Pearland's position with the singular goal of achieving that which is in the best interests of the City of Pearland.



*Reports to the City Council

LEGAL DEPARTMENT - 1080

GOALS

- ◆ Continue to monitor and develop an oversight protocol with the City departments.
- ◆ Work with City departments to accomplish the early assessment of potential litigation.
- ◆ Evaluate and update various City Ordinances to bring them into alignment with the City's needs and goals.
- ◆ Assist the Planning Department with the orderly transition of newly annexed territories.
- ◆ Assist all City Department's with the implementation of their respective goals and objectives.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Conducted comprehensive training for various City Departments.
- ◆ Prepared numerous development agreements for residential, commercial and institutional development in the City of Pearland.
- ◆ Coordinated and assisted outside counsel in the resolution of multiple litigation cases.
- ◆ Efficiently carried out the prosecutorial duties of a rapidly growing municipal court.
- ◆ Coordinated the acquisition of multiple properties through the eminent domain process, thereby allowing for the timely construction of various City projects.
- ◆ Assisted the PEDC with the drafting of multiple incentive agreements with numerous prospects.
- ◆ Assisted the Projects Department in resolving numerous disputes associated with City projects.
- ◆ Provided legal representation at all meetings of the City Council, PEDC, P&Z and the ZBA.
- ◆ Assisted the PEDC in developing standardized documents and an oversight protocol designed to proactively identify potential legal issues before they arise.
- ◆ Provided legal counsel on numerous HR matters, including, but not limited to, suspensions, terminations, investigations, hearings and amendments to the Employee Handbook.
- ◆ Provided effective legal counsel to all departments in the City on a daily basis.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Provide legal advice and direction in the application of the Unified Development Code to planning related issues.
- ◆ Provide legal representation at all meetings of the City Council, Planning and Zoning Commission and the Zoning Board of Adjustments.
- ◆ Provide each department legal services in a quality, yet efficient and cost-effective manner; such service to include specific training for each City department.
- ◆ Coordinate, with outside counsel, on multiple property acquisitions associated with the various City projects.
- ◆ Coordinate, with outside counsel, on multiple litigation cases.
- ◆ Review and revise the City's Code of Ordinances.
- ◆ Provide competent and efficient prosecutorial services for the City's Municipal Court.

PERFORMANCE MEASURES

	<u>FY 2010</u> <u>Actual</u>	<u>FY 2011</u> <u>Actual</u>	<u>FY 2012</u> <u>Projection</u>	<u>FY 2013</u> <u>Target</u>
Number of training programs attended by staff	12	12	12	12
Number of contracts prepared or reviewed	199	191	190	190
Number of FOIA requests reviewed	245	278	260	275
Number of citizen requests handled	298	268	273	270
Number of resolutions prepared	168	161	176	190
Number of ordinances prepared	61	44	44	45
Number of jury trials*	29	30	43	45
Average percent of jury trial convictions*	96%	86%	69%	80%
Number of bench trials*	38	27	34	40
Average percent of bench trial convictions*	78%	86%	76%	85%

*Reported by Municipal Court. Percent of convictions reported beginning January 2010. Targets for FY 13 have been adjusted down from 200 jury trials and 600 bench trials as the number of actual trials differs from the number of trials prepared that are reported by Municipal Court.

LEGAL DEPARTMENT - 1080

OVERVIEW

The City Attorney is appointed by the City Council and serves as legal adviser to the City Council, City Manager, and City departments, representing the City in legal matters. The department consists of four full-time attorneys supported by a Legal Secretary. One of the Assistant City Attorneys serves as Prosecutor in Municipal Court. The legal department is responsible for drafting the legislation upon which City Council votes in setting the policies of the City, attending City Council and other City board meetings to advise City officials and representatives regarding legal matters, selecting and managing outside counsel to represent the City in specialized litigation and other legal proceedings, prosecuting misdemeanors in the City's Municipal Court, and advising and assisting the City's departments regarding legal issues associated with contracts, real estate transactions, personnel, economic development, engineering and public works issues, emergency services, and finance.

Key Budget Items for FY 2013 include:

- ◆ Lower legal fees for outside counsel in 2012; based on the annual legal needs.
- ◆ Budget reduction of \$7,262 in 2013 for legal services.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	568,533	555,262	564,037	577,185
Materials & Supplies	1,081	2,870	2,000	2,870
Equipment Maintenance		250	250	250
Miscellaneous Services	133,450	59,101	58,194	55,792
TOTAL	703,064	617,483	624,481	636,097

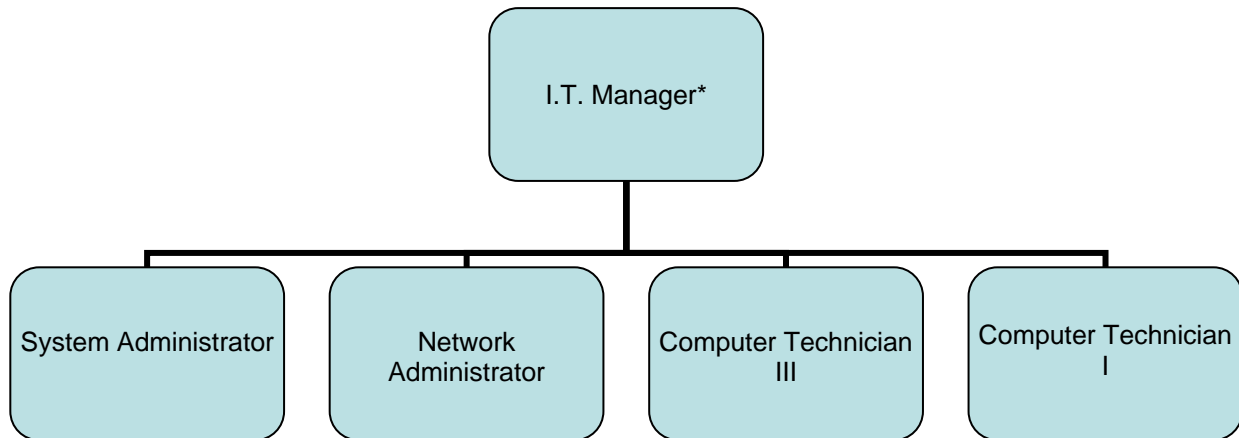
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Assistant City Attorney II	1	1	1	1
Assistant City Attorney I	1	1	1	1
Legal Secretary	1	1	1	1
TOTAL	5	5	5	5

*Same as adopted budget, unless where noted.

INFORMATION TECHNOLOGY - 1250

MISSION STATEMENT

The mission of Information Technology (IT) is to provide information system service and support to all departments within the City of Pearland, and to continually improve the planning, design, operations, and management of the City's network infrastructure.



*Reports to the Director of Finance

INFORMATION TECHNOLOGY (IT) – 1250

GOALS

- ◆ Support City employees and citizens with superior customer service.
- ◆ Provide Citywide innovation and leadership in the utilization and deployment of information technology services and applications.
- ◆ Ensure high-quality, effective and efficient production and support services that meet or exceed the expectations of our employees.
- ◆ Maintain a secure information technology environment, ensuring the confidentiality, integrity and availability of critical information and systems.
- ◆ Continue to educate City staff as to what options and resources are available to them in order to allow all City services to flourish, while utilizing the minimal level of resources.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Set up and installed 41 desktop computers, 23 laptops, and 17 Police Toughbooks.
- ◆ Acquired contractor to install fiber optic cable from 2703 Veterans to JHEC and Recycle Center for City network.
- ◆ Submitted for auction 73 computers/laptops.
- ◆ Replaced Email Server and Laserfiche Server with updated hardware and software.
- ◆ Assisted Fire Department with installation/setup of Station Alert system.
- ◆ Upgraded City Internet speed with AT&T.
- ◆ Installed and set up new Private/Public Wireless Access points and Controller at PSB for PD and Court use.
- ◆ Set up and delivered 4 Android tablets to Permits Department and 3 iPads to City Council.
- ◆ Set up and installed new Storage Server at Hillhouse facility.
- ◆ Finished installation and setup of Lotus Notes Traveler software for email access on I-phones and Android devices.
- ◆ Contracted for installation of two video projectors.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Replace 38 outdated CPU's, 29 laptops, and 7 Police Toughbooks throughout City departments.
- ◆ Replace 2 Dell GIS Servers at City Hall.
- ◆ Purchase and contract setup/installation of data/voice system at City Hall, Service Center, Parks Maintenance building, EMS, Animal Shelter and Fire Marshal's Office.
- ◆ Maintain 99.9% planned available time for City network and City servers.
- ◆ Coordinate IT Needs Assessment and Strategic Plan.
- ◆ Set up mobile application so residents can submit requests and view status of existing request.
- ◆ Work with Fire Marshal on replacing Tablet PC's for Fire Inspection system.
- ◆ Work with Court on installation of new Court Software System.
- ◆ Install replacement ALPR system for Police Department.
- ◆ Installation of FM-200 fire suppression system for City Hall Server room.

INFORMATION TECHNOLOGY (IT) – 1250

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Average monthly service requests	734	815	832	840
Number of PC's supported ¹	429	439	448	450
Number of Servers ¹	32	33	35	35
Percent of time AS/400 available	99.8%	99.9%	100.0%	99.9%
Percent of time LAN available	99.4%	99.9%	100.0%	99.9%
PC's supported per IT staff FTE (average)	86	110	89	90
IT expenditure per PC's supported	\$2,050	\$2,026	\$1,985	\$2,375
Average response time to service calls - Priority 1 ²	1min45sec	1min0sec	1min0sec	1min0sec
Number of new software programs installed ³	8	1	0	2
Total number of software programs supported ³	26	27	28	30

¹Number of PC's supported and number of servers reflect the maximum reported any given month. One server, PEDC files, was added in April 2011. Total expenditures per PC based on maximum number of PC's.

²Priority 1 calls include any event with severe or catastrophic adverse effects or organizational operations, organizational assets, or individuals.

³June 2011 - one software program, "Time Clock Plus" was added for the Parks Department in June 2011.

INFORMATION TECHNOLOGY (IT) – 1250

OVERVIEW

The primary role of the Information Technology Division (IT) is to provide communications and information systems services and support to the City departments. Major responsibilities include maintaining networks, servers, personal computers and laptops, and the City's telephone system. The IT Division reports to the Finance Director.

Key Budget Items for FY 2013 include:

- ◆ Replacement of 36 CPU's, 24 laptops, 7 toughbooks and 2 City Hall servers \$148,891.
- ◆ Funding to replace the data/phone system at City Hall, Service Center, Parks Maintenance, EMS, Animal Shelter and Fire Marshal's Office (\$470,060), partially reimbursed by the Water/Sewer Fund.
- ◆ Funding for an IT Needs Assessment and Strategic Plan.
- ◆ Purchase of ClickFix mobile application.
- ◆ Replacement of 2 CPU's and 5 laptops for Water/Sewer employees funded in Water/Sewer Fund.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	396,501	381,956	384,636	400,744
Materials & Supplies	7,659	4,660	4,660	4,925
Buildings & Grounds			837	
Equipment Maintenance	397,913	406,082	405,003	431,994
Miscellaneous Services	17,990	13,070	13,117	68,486
Inventory	59,164	80,411	71,846	137,440
Capital Outlay	10,591	42,289	41,452	495,011
TOTAL	889,818	928,468	921,551	1,538,600

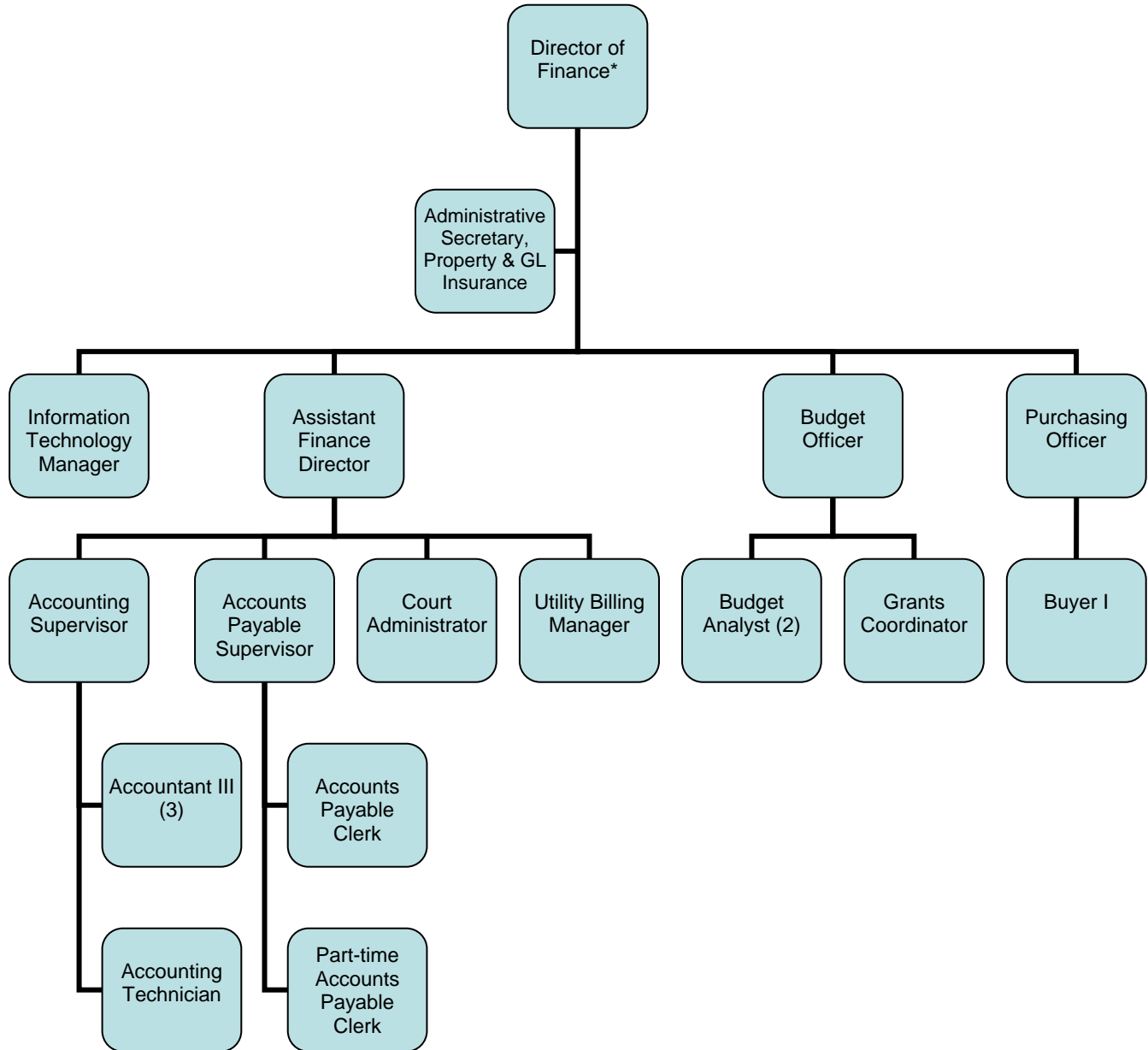
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Information Technology Manager	1	1	1	1
Network Administrator	1	1	1	1
System Administrator	1	1	1	1
Computer Technician III	1	1	1	1
Computer Technician I	1	1	1	1
TOTAL	5	5	5	5

*Same as adopted budget, unless where noted.

FINANCE DEPARTMENT – 1260

MISSION STATEMENT

The mission of the Finance Department is to provide sound financial management practices and reporting to ensure long-term financial sustainability of the City.



*Reports to the City Manager

FINANCE DEPARTMENT – 1260

GOALS

- ◆ Safeguard the assets of the City of Pearland.
- ◆ Ensure accurate and prompt payment to all City vendors and employees.
- ◆ Accurately account for revenues and expenditures on a timely basis.
- ◆ Provide timely and accurate issuance of financial reports to the City Council, City Manager and all other parties as necessary or required.
- ◆ Obtain GFOA Budget and Financial Statement of Excellence in Financial Reporting and Budgeting.
- ◆ Plan, coordinate and facilitate the preparation of the annual budget, Comprehensive Annual Financial Report and Five-Year Capital Improvement Program.
- ◆ Facilitate and monitor purchases in compliance with State statutes and City policy and ensure that the City is getting the best value for the purchase of goods and services.
- ◆ Ensure the financial integrity of the City by developing and implementing policies and procedures.
- ◆ Maintain the debt program of the City, including the issuance of new debt, payment of annual debt service, and ensure compliance with bond and arbitrage covenants.
- ◆ Provide investment management for all City funds and bond proceeds in compliance with the City's Investment Policy.
- ◆ Plan, coordinate, monitor, and report on the City's Property, General Liability, and other insurances; file claims with third party administrator; subrogate claims where necessary.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Filed FY2011 audit with Council with clean opinion; GFOA Award for Certificate of Achievement in Financial Reporting.
- ◆ Implemented new agenda format pursuant to City Council goal to include expanded financial information.
- ◆ Conducted workshop on Priority Based Budgeting.
- ◆ Completed on-line auction of confiscated jewelry, netting \$72,940.
- ◆ Pursuant to Council Goal to Take Strategic Approach to Debt, refunded \$49,895,000 in outstanding bonds, saving \$5.3 million.
- ◆ Completed Hotel/Motel Occupancy (HOT) Tax analysis for Centennial Park.
- ◆ Completed PEDC analysis for defeasance of bonds.
- ◆ Adoption of FY2013 budget, tax rate, and 5-year CIP; GFOA Award for Budget Presentation.
- ◆ Continued Quarterly 'Financial Snapshot.'
- ◆ Identified opportunities for outsourcing; completed bids and contracted outsourcing for mowing and custodial services.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Review and ensure sound financial policies.
- ◆ Implement accounts payable virtual card program.
- ◆ Conduct citizen survey and present findings to City Council.
- ◆ Continue to evaluate opportunities for outsourcing.
- ◆ Prepare RFP and award contract for Delinquent Debt Collection.
- ◆ Annexation of Brazoria County MUD #4, Financial Transition and Integration.
- ◆ Prepare RFP and award Audit Services.
- ◆ Conduct three bond sales, maintain or increase bond ratings.

Accomplishments, Objectives, and Performance Measures for Grants can be found in the Special Revenues Section, Grant Fund 101.

FINANCE DEPARTMENT – 1260

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Purchase orders (PO) issued	2,913	2,679	2,415	2,675
Bid/Proposal documents processed	56	44	63	65
Number of PO change notices processed	183	106	55	60
PO change notices as % of PO's issued	6%	4%	2%	2%
Number of transactions on-line auction	22	15	29	15
Investment offers analyzed	25	39	42	40
Percent of time portfolio met or exceeded benchmark	75%	79%	88%	85%
Investments in compliance with policy and PFIA	100%	100%	100%	100%
GFOA budget award received	YES	YES	YES	YES
Budget filed with Council per City Charter	YES	YES	YES	YES
Number of budget transfers	470	427	429	400
GFOA CAFR award received	YES	YES	YES	YES
Number of audit comments	0	1	0	0
Number of single audit comments	0	0	0	0
Unqualified audit opinion	YES	YES	YES	YES
Number of bond sales (excludes DAP)	2	4	2	3
Meet or increase City's GO/CO bond rating - S & P	AA-	AA-	AA-	AA-
Meet or increase City's GO/CO bond rating - Fitch	AA	AA	AA	AA
Meet or increase City's revenue bond rating - S & P	AA-	AA-	AA-	AA-
Meet or increase City's revenue bond rating - Fitch	AA-	AA-	AA-	AA-
Fund balance maintained at Council Policy level:				
General Fund	YES	YES	YES	YES
Water & Sewer Fund	YES	YES	YES	YES
Percent of accounts receivables 90 days or older	51%	56%	29%	30%
Average accounts payable invoices processed - monthly	1,803	1,750	1,731	1,725
Average number of checks issued - monthly	1,101	985	918	920
Average number of checks voided	46	26	34	30
Average percent of checks voided	3.4%	2.8%	4.0%	3.3%
Number of employee checks produced each month	1,220	1,438	1,481	1,520
Percent of checks voided/corrected due to PR error	0.15%	0.18%	0.21%	0.18%
Average turnaround time for month end close (days)	12	13	12	12
Average number of days required to pay an invoice	3	3	3	3

Accomplishments, Objectives, and Performance Measures for Grants can be found in the Special Revenues Section, Grant Fund 101.

FINANCE DEPARTMENT – 1260

OVERVIEW

The Finance Department provides for sound financial management practices and reporting to ensure long-term financial sustainability of the City. The department manages the City's finances, including investments, accounting, budgeting, purchasing and payroll. In addition, the Information Technology, Municipal Court and Water & Sewer Billing and Collections Divisions report to the Finance Department.

Key Budget Items for FY 2013 include:

- ◆ Citizen Survey, which is conducted every two years.
- ◆ Hardware/software for accounts payable payments by virtual card, resulting in 1% rebate.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	1,208,480	1,205,245	1,243,430	1,295,971
Materials & Supplies	12,073	12,774	11,601	11,580
Equipment Maintenance	7,357	16,231	14,691	28,629
Miscellaneous Services	80,210	70,170	65,679	76,785
Sundry Charges	380,524	403,800	386,849	411,475
Inventory				1,550
TOTAL	1,688,644	1,708,220	1,722,250	1,825,990

STAFFING	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Director of Finance	1	1	1	1
Assistant Finance Director	1	1	1	1
Purchasing Officer	1	1	1	1
Budget Officer	1	1	1	1
Budget Analyst	2	2	2	2
Grants Coordinator	1	1	1	1
Buyer I	1	1	1	1
Accounting Supervisor			1	1
Senior Accountant	1	1		
Staff Accountant III	3	3	3	3
Accounts Payable Supervisor	1	1	1	1
Accounts Payable Clerk	1	1	1	1
Accounting Technician	1	1	1	1
Administrative Secretary	1	1	1	1
Part-Time Accounts Payable Clerk	1	1	1	1
TOTAL	17	17	17	17

*Same as adopted budget, unless where noted.

OTHER REQUIREMENTS – 1270

OVERVIEW

Historically, this department has been used to account for General Fund-wide expenditures including telephone, radio repairs, credit card and banking fees, contingency funding, sales tax incentive rebates, and capital lease payments.

Transfers account for operating transfers to other funds for reimbursement of services, and include Property and Liability insurance allocation and reserve funds for self-funded Medical Fund.

Key Budget Items for FY 2013 include:

- ◆ Salary savings of (\$230,000) for anticipated vacant positions.
- ◆ Average 3% merit pay included within the individual departments.
- ◆ Matching funds of \$4,950 for 15 police vests.
- ◆ \$560,250 transfer to Medical Fund for reserves.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages		(76,676)	28,861	(230,000)
Materials & Supplies	5,103	6,200	5,440	5,775
Equipment Maintenance	68,561	144,512	137,813	126,400
Miscellaneous Services*	956,373	918,016	927,028	822,894
Sundry Charges	38,052	160,698	37,500	170,000
Transfers	800,135	1,058,162	1,476,287	1,745,652
Inventory			1,029	
TOTAL	1,868,224	2,210,912	2,613,958	2,640,721

*Reduction in Miscellaneous Services due to removal of funds for park-n-ride, anticipated to begin operations in 2014.

STAFFING	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Other Requirements				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

LIBRARY – 1380

OVERVIEW

Pearland Library, the busiest branch of the Brazoria County Library System, serves the educational, informational, and recreational needs of the Pearland community. Its mission is to provide resources for citizens of all ages, while trying to achieve the highest level of service, stressing convenience, speed of access, and quality of information.

Pearland Library offers a wide variety of materials and services in response to community needs, including an extensive collection of books, audiobooks, magazines, DVDs, and electronic resources for all ages. The Pearland Library offers a book club and crochet programs for adults, as well as computer classes. Free programs for children include baby, toddler, and preschool storytimes, a tween book club, and a teen advisory council. There are also craft events and movies for children and families. Teen programming is offered throughout the year. The 2012 summer reading club had more than 3,000 children and 200 teens participate. The Pearland Library exemplifies the Brazoria County Library System’s slogan, “More than Books.”

Library services are provided through a cooperative effort of the City of Pearland and Brazoria County. The City provides the building and takes responsibility for its maintenance and other operating expenses. Brazoria County supplies the materials, provides the computers and network, and employs the library staff. The 20,000 square-foot library building, housed in the Tom Reid Building at 3522 Liberty Drive, officially opened on March 6, 2000. Since that time, circulation and patron demand for services and materials have increased exponentially, along with the population of the City of Pearland. The Library currently houses more than 125,000 items and is at capacity. As part of the voter-approved bond referendum in 2007, the Library was approved for funding to expand the existing facility.

Brazoria County also operates a library substation at the City of Pearland's Westside Events Center. The substation opened in June 2010. It offers pick-up of library materials twenty hours per week and drop off anytime via a book drop. Programs for children are also offered. In June 2012, the City of Pearland and Brazoria County agreed to replace the substation with a full-service branch in a leased storefront location, which is expected to open in April 2013. The City of Pearland is providing funds for an opening day collection, as well as the initial furniture. The City will lease and maintain the space. Brazoria County will supply additional materials and employ the staff.

Key Budget Items for FY 2013 Include:

- ◆ \$117,288 for partial year funding of a 6,000 square feet storefront Westside Library.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages**				
Materials & Supplies	119	757	756	757
Building Maintenance				15,326
Miscellaneous Services	155,790	166,050	149,127	232,918
TOTAL	155,909	166,807	149,883	249,001
STAFFING**	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Library				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

**City pays all operating expenses. Salaries are funded by the County.

LIBRARY – 1380

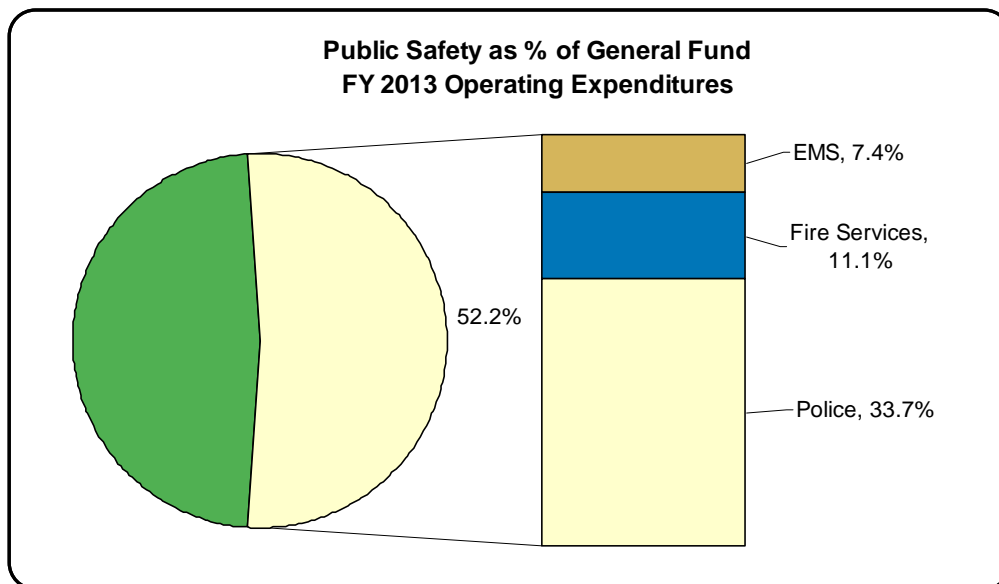
PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of cardholders/registration*	36,414	40,100	42,955	46,000
Number of new cardholders	4,131	3,686	3,488	3,000
Number of volumes*	122,753	127,599	123,180	122,000
Number of items checked out - circulation	496,684	504,323	498,326	505,000
Number of people using the internet (1/2 hr sessions)	60,438	47,022	43,114	36,000
Monthly average number of people using the internet (1/2 hr sessions)	5,037	3,919	3,593	3,000

* Numbers reflect the latest month during the period reported. Number for the Westside Substation are not included in the above. Collection of data will begin in FY 2013.

**PUBLIC SAFETY
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police - Administration	1,174,340	1,179,437	1,149,942	1,232,154
Police - Patrol Operations	7,778,353	8,580,451	8,790,143	10,008,285
Police - Investigations	1,382,824	1,412,278	1,397,216	1,676,055
Police - Community Services	737,536	743,364	746,884	778,380
Police - Support Services	1,835,251	2,100,185	2,021,726	1,801,642
Police - Jail	949,214	898,256	862,420	980,649
Police - License & Weight	195,613	240,977	241,929	214,584
Police - School Resource Officer	999,556	997,555	1,025,794	1,076,524
Police - Traffic Enforcement/Motorcycles	589,589	737,243	660,576	780,023
Police - Special Investigations	529,326	432,827	500,135	531,411
Police - Training	2	86,245	87,545	97,420
POLICE TOTAL	16,171,604	17,408,818	17,484,310	19,177,127
Fire	3,533,946	4,371,588	4,519,018	5,580,791
Fire Marshal	523,494	605,552	593,034	695,913
Emergency Management	83,979	69,665	71,630	40,498
FIRE TOTAL	4,141,419	5,046,805	5,183,682	6,317,202
Emergency Medical Services	3,403,441	3,799,006	3,721,781	4,234,000
EMS TOTAL	3,403,441	3,799,006	3,721,781	4,234,000
PUBLIC SAFETY TOTAL	23,716,464	26,254,629	26,389,773	29,728,329



**PUBLIC SAFETY
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

EXPENDITURES BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	19,912,805	21,223,245	21,279,900	23,673,452
Materials & Supplies	578,890	712,687	683,908	799,191
Building Maintenance	5,109	21,675	23,652	16,072
Equipment Maintenance	1,050,802	1,262,646	1,396,917	1,374,995
Miscellaneous Services	1,321,098	1,429,676	1,402,732	1,446,595
Sundry Charges	17,621	46,965	46,322	55,479
Inventory	17,898	82,178	89,586	34,460
Capital Outlay	812,241	1,475,557	1,466,756	2,328,085
PUBLIC SAFETY TOTAL	23,716,464	26,254,629	26,389,773	29,728,329

STAFFING BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police - Administration	5	5	5	6
Police - Patrol Operations	87	89	89	95
Police - Investigations	14	14	14	18
Police - Community Services	7	7	7	7
Police - Support Services	36	37	37	32
Police - Jail	12	13	13	14
Police - License & Weight	2	2	2	2
Police - School Resource Officer	11	11	11	11
Police - Traffic Enforcement/Motorcycles	7	7	7	8
Police - Special Investigations**	4	5	5	5
Police - Training				
POLICE TOTAL	185	190	190	198

STAFFING BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Fire Department***	45	52	52	52
Fire Marshal	8	8	8	8
Emergency Management				
FIRE TOTAL	53	60	60	60

STAFFING BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Emergency Medical Services	63	63	63	63
EMS TOTAL	63	63	63	63
PUBLIC SAFETY TOTAL	301	313	313	321

*Same as adopted budget unless where noted.

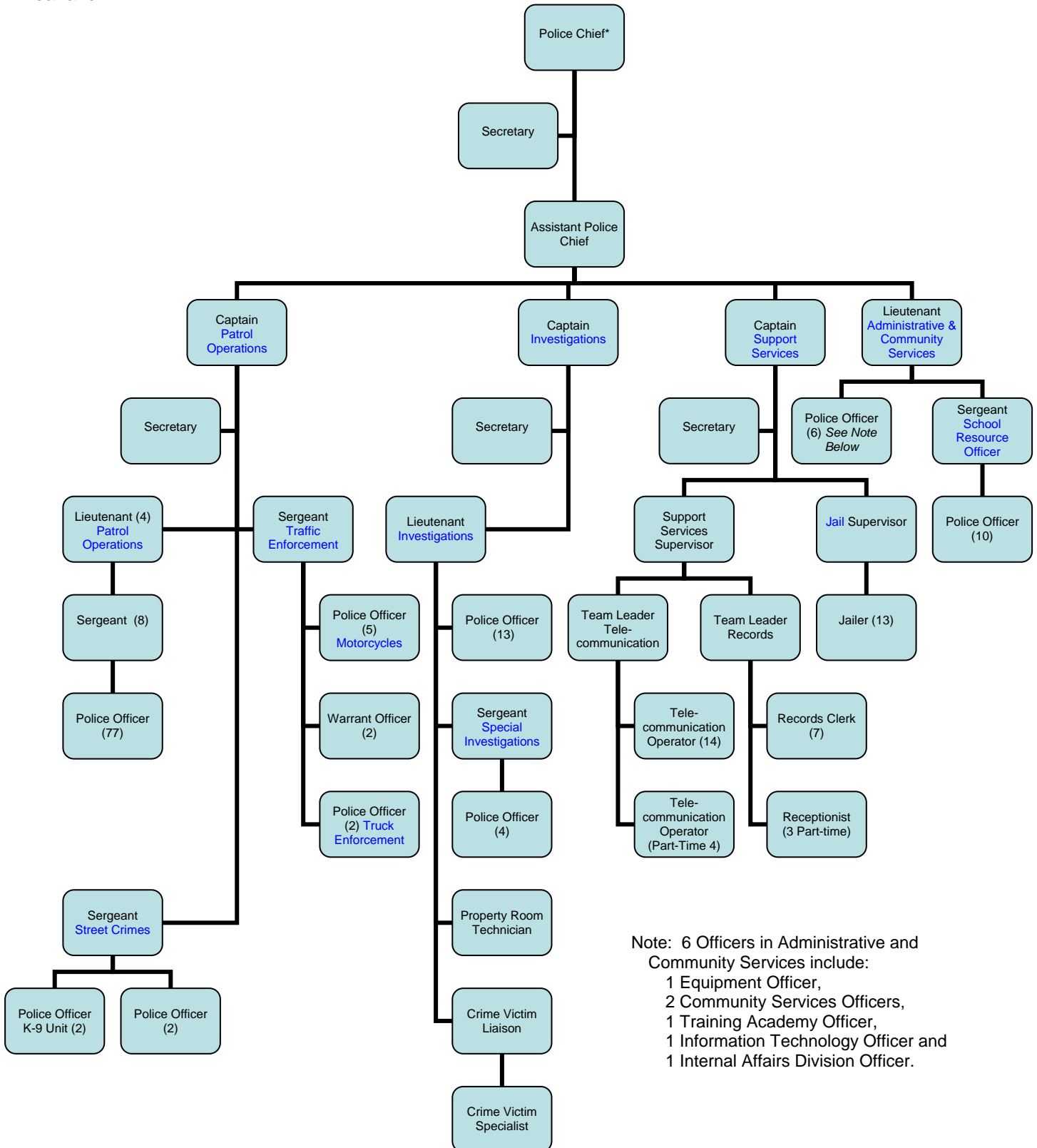
**Police - One Officer transferred from Municipal Court during FY 2012.

***Fire - One grant-funded part-time volunteer recruitment/Retention Coordinator was added during FY 2012.

POLICE DEPARTMENT

MISSION STATEMENT

The mission of the Pearland Police Department is to provide professional service to the community and develop citizen partnerships to work together to enforce laws, reduce fear and positively impact the quality of life in Pearland.



*Reports to the City Manager

POLICE DEPARTMENT

OVERVIEW

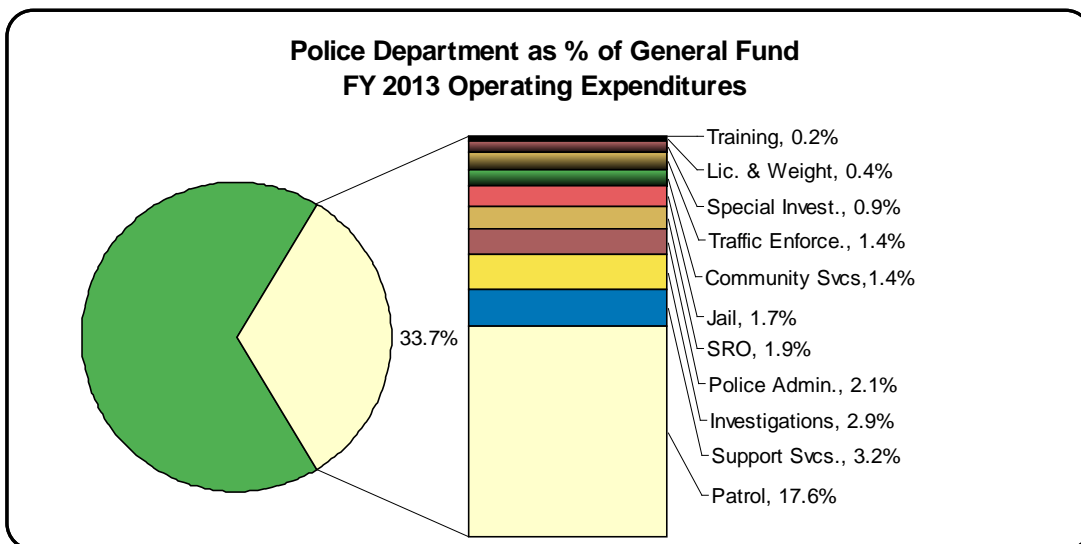
The Pearland Police Department is responsible for enforcement of all local, state and federal laws within its jurisdiction. The goal of the department is to prevent crime and disorder and maintain the quality of life by providing a safe and peaceful environment within the City of Pearland for all its residents. The department provides 24-hour protection to the citizens of Pearland and answers and responds to over 57,000 calls per year.

The Police Department is very active in the community and is involved in various community programs aimed at reducing crime. These programs include National Night Out, Gang Awareness Task Force, Citizen Police Academy, Homeowners Association meetings, Neighborhood Watch Programs, Security Surveys and Home Safety Inspections, Christmas time Toys for Tots, as well as other programs. The department operates out of the Public Safety Building on Cullen Blvd. For FY 2013, the Police Department consists of 191 full-time and 7 part-time employees.

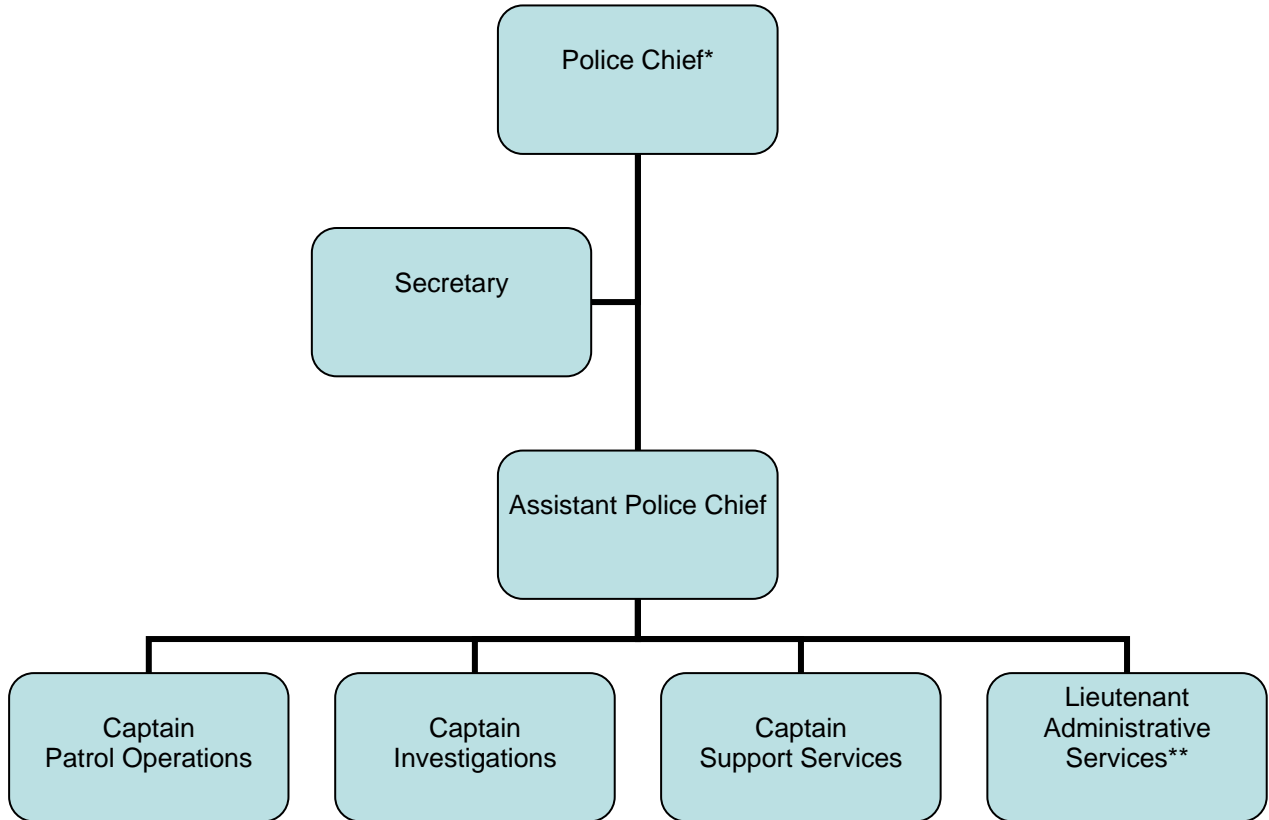
146 Civil Service personnel (2 K-9 Officers and 2 Warrant Officers)
 124 Police vehicles (marked, incl. 8 motorcycles, 35 unmarked)
 57,383 911 calls for service
 27.74 DPS Annualized Index Crime Rate per 1,000 population
 4 minutes 5 seconds average response time

Key Budget Items for FY 2013 include:

- ◆ For FY13, six positions are moved from Support Services to their respective reporting divisions: 1 to Administration, 1 to Patrol and 4 to Investigations.
- ◆ A 3% average Merit pay and Civil Service Step effective 10/1/12.
- ◆ 4 Police Officers as of 10/1/12 and 2 to begin 4/1/13 due to growth and Brazoria County MUD#4 annexation.
- ◆ 4 replacement Patrol vehicles, and 2 new vehicles for fleet expansion, and 2 shared vehicles for new Officers.
- ◆ Shift-differential pay for personnel working the night shift, including Officers, Jailers, Dispatchers, and Records Clerks.
- ◆ Replacement gas mask filters for 138 current Officers.
- ◆ Replacement of 13 bulletproof vests in the Grant Fund.
- ◆ A computer/laptop for the Crime Victim Specialist.
- ◆ The addition of a Records Clerk in Support Services.
- ◆ One Jailer to begin 10/1/12, with a reduction in overtime to offset cost.
- ◆ Two replacement motorcycles and one new to accommodate the transfer of an Officer from Patrol Division.
- ◆ Funding for the replacement of a retiring K9, one replacement vehicle, the purchase of an ALPR replacement system, and a covert audio and GPS system is included in the Police State Seizure Fund, totaling \$64,885.
- ◆ Training was increased to accommodate 6 new Police Officers.



POLICE ADMINISTRATION - 2211



*Reports to the City Manager

**Position funded in Community Service

POLICE ADMINISTRATION - 2211

GOALS

- ◆ Ensure proper staffing and selection of personnel.
- ◆ Fairly and uniformly enforce statutory law, policy and procedures of the City and the department.
- ◆ Build a stronger relationship with the community through department outreach programs.
- ◆ Ensure accessibility and openness of police programs and criminal activity through promotion on internet-based media.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ In the first year of operation as a regional training provider, offered more than 40 training classes which included several outside training providers from Texas A&M Engineering Extension Service (TEEX), Forensic Training Service, Inc., and Pat McCarthy's Street Crimes Program.
- ◆ Realized a 6% drop in Uniform Crime Reporting (UCR) statistics between 2010 and 2011.
- ◆ Updated department General Orders and Standard Operating Procedures to reflect best practices and to keep pace with changes in technology and police procedures.
- ◆ Selected and assigned a replacement chaplain following the retirement of a founding member of the department's Chaplain Program.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Work with City officials and vendors to craft an acceptable solution for radio communications in troublesome reception areas to increase officer safety and ensure a timely response to police calls for service.
- ◆ Train all supervisors to administer a uniform performance evaluation system to increase department productivity and accountability.
- ◆ Finalize department guidelines and instructions for an online reporting system for minor criminal offenses.
- ◆ Review and update the Field Training Officer Program to ensure trainers keep abreast of changes in patrol investigation procedures and to ensure new recruits receive the best training possible.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Authorized number of Police Officer positions ¹	141	138	140	146
Authorized number of Officer positions per 1,000 population ²	1.55	1.47	1.44	1.40
Actual number of Police Officers ¹	131	132	138	144
Actual number of Police Officers per 1,000 population	1.44	1.40	1.42	1.38
Expenditures per capita	\$176	\$172	\$176	\$178
Total crimes reported to FBI	2,549	2,621	2,593	2,475
Annualized DPS Index Crime Rate (Incident-based rate per 1,000 population) ³	43.66	32.68	27.93	27.03
Annualized City Crime Rate based on current population ³	37.71	27.87	27.74	23.79

¹Number of police officer positions includes Chief, Asst. Chief, Captain, Lieutenant and Sergeant as well as Officer and Probationary Officer and/or Cadet positions budgeted. Number of police officers represents the actual number of officers in any given month during the period reported.

²Officer per 1,000-citizen ratio is a standard developed by the FBI for reporting police staffing levels. The FBI makes no recommendation for staffing levels and only uses the information for statistical analysis.

³The DPS Index crime rate and the City crime rate differ due to the population numbers used in the calculations as well as the difference in the crimes reported. The City Crime Rates are based on estimates and updates as provided by the Planning Department. For FY11 the City rate is based on the population estimate of 96,097 from October 2010 through January 2011, 92,800 February through June 2011 and 94,100 July 2011 through September. The population estimate for FY12 is 97,200, and for FY13 is 104,100. The DPS Index crime is used nationwide and is calculated by the FBI using the population of 58,399 for FY 2010 and 91,679 for FY11 from U.S. Census surveys. In addition, the crimes reported to the FBI differs from that reported by the Police Investigations Department for this report in that the FBI does not collect all of the crime data that the City collects.

POLICE ADMINISTRATION - 2211

EXPENDITURE AND STAFFING SUMMARY

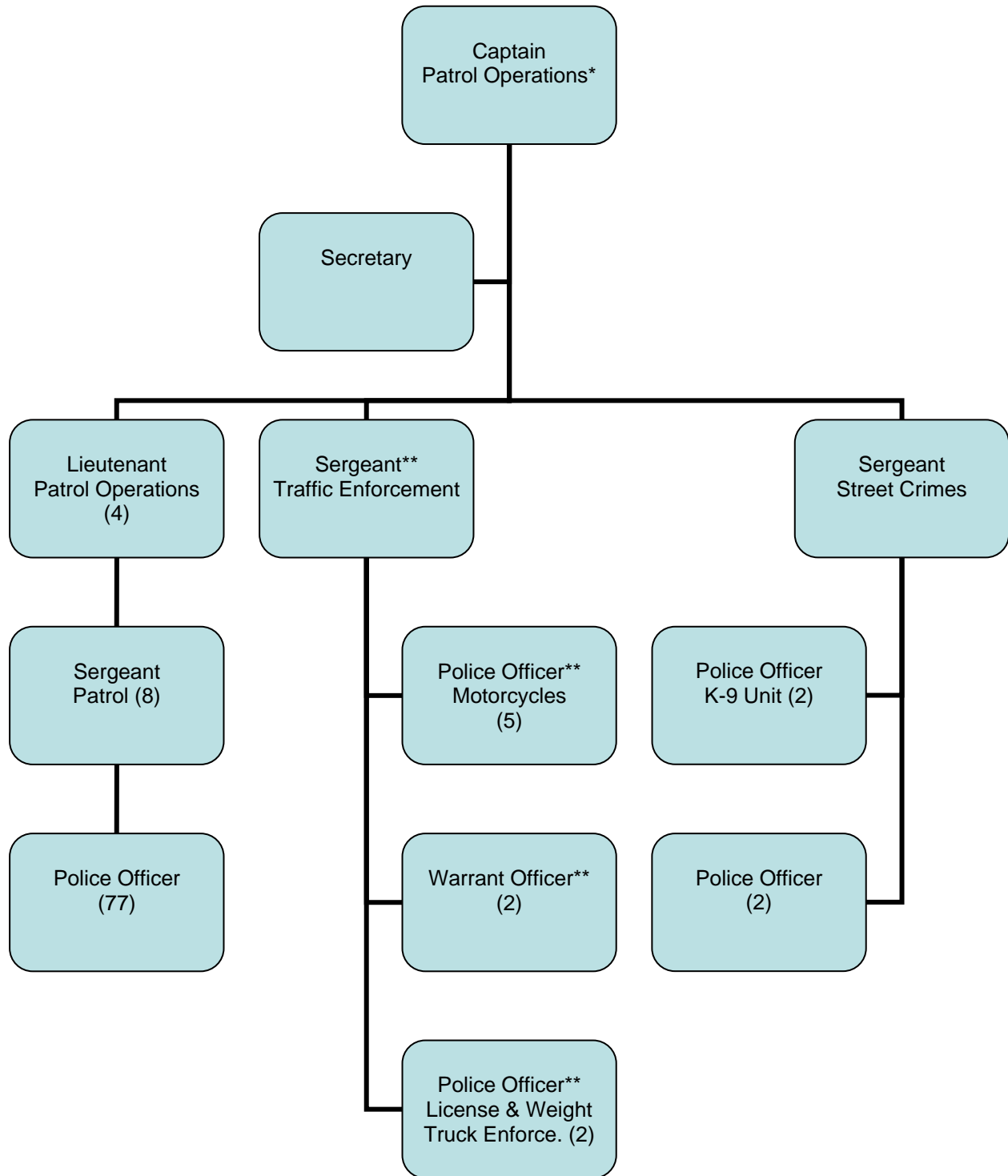
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	678,593	679,850	681,549	761,540
Materials & Supplies	8,748	9,487	11,996	12,576
Equipment Maintenance	22,580	21,796	29,444	30,056
TOTAL	1,174,340	1,179,437	1,149,942	1,232,154

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Police Captain	3	3	3	3
Secretary**				1
TOTAL	5	5	5	6

*Same as adopted budget, unless where noted.

**Position was moved from Support Services - 2215

POLICE PATROL OPERATIONS – 2212



*Reports to the Assistant Police Chief

**Positions funded in other divisions

POLICE PATROL OPERATIONS - 2212

GOALS

- ◆ Preserve civil order.
- ◆ Investigate crime and apprehend violators of the law.
- ◆ Enforce statutory law.
- ◆ Build a strong working relationship with the community.
- ◆ Prevent crime through a visible presence in neighborhoods and business areas.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Assigned a second Warrant Officer to assist with clearing the ever-increasing number of municipal warrants in compliance with Council goals, for a 335% increase in the number of warrants cleared by Warrant Officers.
- ◆ Purchased narcotic field test kits and distributed them to patrol officers to aid in the immediate identification of possible drug evidence.
- ◆ Developed and implemented an alternative summer uniform for patrol consisting of breathable fabric and an external vest carrier to increase officer comfort and lessen the impact of heat-related conditions during summer months.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Add one additional officer to each of the four patrol squads in preparation for upcoming annexation and growth.
- ◆ Increase the staffing level of the Street Crimes Unit to better combat "hot spot" incidents of crime and comply with Council goals.
- ◆ Increase patrol productivity and efficiency by implementing a revised supervision program that holds both officers and their supervisors accountable for each squad's work product.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of police calls resulting in a police unit being dispatched ¹	35,676	39,815	42,318	44,000
Number of police actions initiated by Officers in the field ²	7,634	11,663	13,746	15,800
Percent of calls initiated by Officers in the field	21%	29%	32%	36%
Dispatched calls per Patrol Officer	513	606	625	620
Average response time per vehicle from receive of call to arrival on scene	5min14sec	4min44sec	4min5sec	3min55sec
Average time spent per call	21min48sec	19min50sec	18min45sec	20min0sec
Total police arrests made	5,986	6,218	6,525	6,800
Total arrests per 1,000 population	66	66	67	65
Total accidents with injuries	436	499	485	510
Number of Warrants Served	N/A	2,804	3,315	3,300
Number of hits on ALPR ³	N/A	217	174	200

¹Dispatched calls include 911 calls as well as calls from the Chief and other Officers needing a unit dispatched. Also includes traffic stops.

²Beginning FY11, the number of police actions initiated by Officers in the field significantly increased due to software implementation resulting in a change in the data reported.

³ALPR - Automatic License Plate Recognition System.

POLICE PATROL OPERATIONS - 2212

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	7,030,550	7,442,820	7,610,056	8,883,733
Materials & Supplies	62,427	82,319	72,392	97,897
Equipment Maintenance	498,850	521,310	575,097	604,997
Miscellaneous Services	45,973	91,630	90,530	84,076
Inventory		68,760	72,356	
Capital Outlay*	140,559	373,612	369,712	337,582
TOTAL	7,778,359	8,580,451	8,790,143	10,008,285

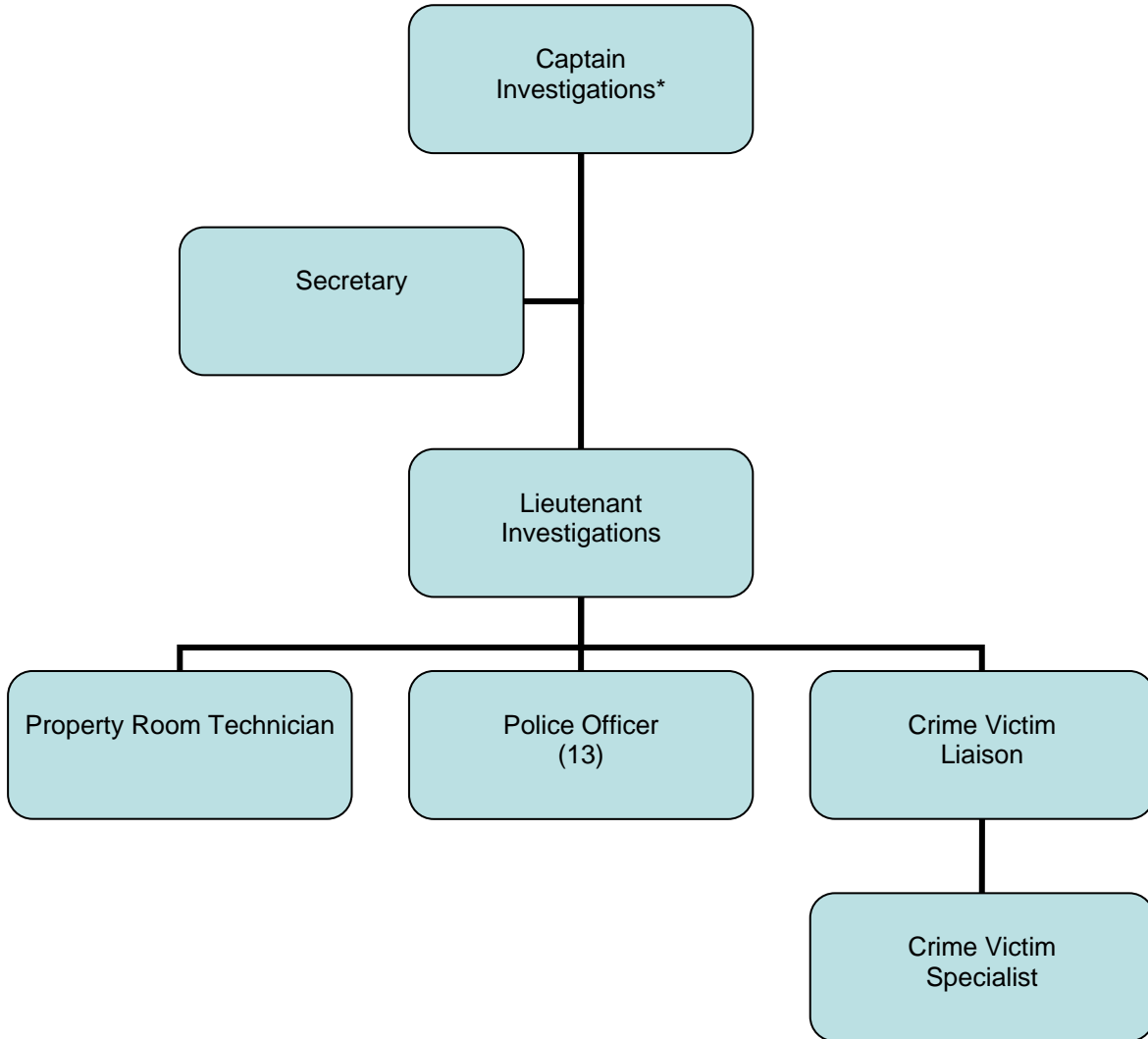
*Increase from 2011, purchase of vehicles.

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Lieutenant	4	4	4	4
Police Sergeant	9	9	9	9
Police Officer/Probationary Officer/Cadet	74	76	76	81
Secretary**				1
TOTAL	87	89	89	95

*Same as adopted budget, unless where noted.

**For FY 2013, position is moved from Support Services - 2215

POLICE INVESTIGATIONS - 2213



*Reports to the Assistant Police Chief

POLICE INVESTIGATIONS - 2213

GOALS

- ◆ Thoroughly investigate crimes and apprehend violators of the law.
- ◆ Gather, analyze and disseminate information on criminal activity and the persons responsible for criminal activity.
- ◆ Assist and support all Officers of the department with their criminal investigations.
- ◆ Build strong cases for prosecution.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Reduced by 34% the number of residential burglaries through aggressive investigation and arrests of primary offenders.
- ◆ Spearheaded the extension of the Houston-based Internet Crimes Against Children Task Force into Brazoria and Galveston County.
- ◆ Due to the success of the Internet Crimes Against Children Taskforce, were assigned two Federal Agents and a Freeport PD officer to work cooperatively to conduct proactive investigations into web-based offenders seeking to abuse children through either child pornography or internet chatting.
- ◆ Worked cooperatively with the Brazoria County Sheriff's Department to investigate and successfully identify suspects wanted in connection with two bank robberies committed in Pearland and the surrounding jurisdiction.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Reduce the number of motor vehicle burglaries through deterrence measures including proactive surveillance of problem areas and education of the public before they are victimized.
- ◆ Obtain a wireless signal tracker to identify and locate internet routers to improve the efficiency of internet crime investigations.
- ◆ Work with vendors and in-house technicians to improve the functionality and reliability of the department's covert audio/video recording system.
- ◆ Secure advanced training for investigators assigned to crimes committed over the internet to ensure detectives are kept up to date on emerging criminal offenses.

PERFORMANCE MEASURES

	<u>FY 2010</u> <u>Actual</u>	<u>FY 2011</u> <u>Actual</u>	<u>FY 2012</u> <u>Projection</u>	<u>FY 2013</u> <u>Target</u>
Violent and non-violent person crimes reported	726	721	778	760
Property and society crimes reported	4,380	4,022	4,209	4,240
Total crimes reported	5,106	4,743	4,987	5,000
Violent and non-violent person crimes assigned to investigators	945	907	830	850
Property and society crimes assigned to investigators	1,058	2,397	1,006	1,000
Total cases assigned to investigators	2,003	3,304	1,836	1,850
Number of violent and non-violent person crimes cleared	622	509	376	375
Number of property and society crimes cleared	721	1,120	865	875
Number of crimes cleared	1,343	1,629	1,241	1,250
Percent of crimes cleared	68%	61%	68%	68%
Number of items of evidence on hold	4,672	4,648	4,892	4,575
Number of pieces of evidence returned to owner	158	227	308	275
Number of thefts & burglary-motor-vehicles reported citywide	1,488	1,372	1,345	1,275
Number of burglaries reported citywide	299	351	260	200
Total property theft and burglaries citywide	1,787	1,723	1,605	1,475
Fingerprint lifts entered into AFIS	41	52	50	40
DNA items	156	125	99	100
Internal and citizen complaints against sworn personnel	60	60	58	55
Percent of complaints closed as sustained	24%	19%	8%	5%

Figures are calculated on the 5th day of each month; computer updates can vary the percent as supplements are added. Incident-Based Reporting (IBR) is used to provide data. Property and society crimes include, but are not limited to, frauds, thefts, burglaries, drugs and sex offenses. Violent crimes include certain non-violent person crimes, such as missing persons and CPS cases. The FBI uses UCR to determine the Crime Rate reported by Police Administration, which does not include all crimes reported above.

POLICE INVESTIGATIONS - 2213

EXPENDITURE AND STAFFING SUMMARY

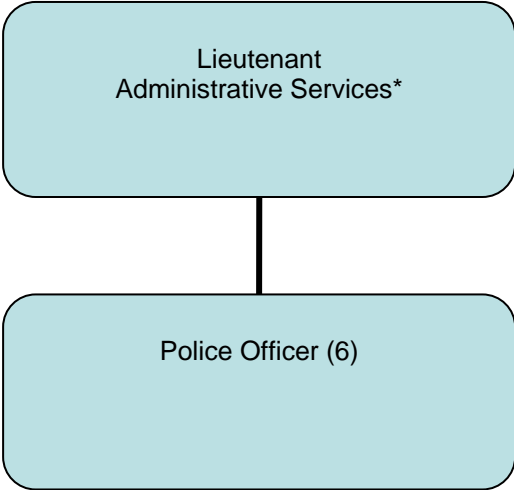
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	1,285,125	1,295,179	1,285,535	1,554,454
Materials & Supplies	14,182	15,730	15,276	15,026
Equipment Maintenance	68,970	75,148	69,145	71,845
Miscellaneous Services	7,067	12,721	11,439	9,328
Sundry Charges	7,480	13,500	15,821	21,859
Inventory				3,543
TOTAL	1,382,824	1,412,278	1,397,216	1,676,055

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Lieutenant	1	1	1	1
Police Officer	13	13	13	13
Crime Victim Liaison**				1
Crime Victim Specialist**				1
Property Room Technician**				1
Secretary**				1
TOTAL	14	14	14	18

*Same as adopted budget, unless where noted.

**For FY 2013, positions were moved from Support Services - 2215

POLICE COMMUNITY SERVICES - 2214



*Reports to the Assistant Police Chief

POLICE COMMUNITY SERVICES - 2214

GOALS

- ◆ Provide citizens and the business community with crime prevention information and techniques.
- ◆ Build a strong working relationship with the community by serving as mentors and liaisons between the community and police.
- ◆ Provide a source of public information for both the citizens of Pearland and the news media.
- ◆ Provide a central location for the maintenance of police department equipment and the proper distribution of the same.
- ◆ Provide an ever-improving website for the Pearland Police Department.
- ◆ Provide services and support to the Pearland Citizens Police Academy Alumni Association.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Transferred from Patrol a replacement Community Services Officer to revitalize department services and expand department-sponsored programs.
- ◆ Sponsored a team from the department's Law Enforcement Exploring post to attend and compete at the National Law Enforcement Exploring Conference in Fort Collins, Colorado.
- ◆ Completed additional Citizen Police Academy classes bringing the total number of class sessions to thirty-four.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Expand community involvement by offering Merit Badge training opportunities to members of the Boy Scouts of America.
- ◆ Host quarterly Open House timely and relevant training events for the community on criminal incidents and crime prevention topics.
- ◆ Expand the duties and volunteer opportunities for members of the department's Citizen Police Academy Alumni Association.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Security surveys/home safety inspections	173	123	110	125
Number of Citizen Police Academy graduates	57	56	44	60
Citizen Police Academy classes/meetings	209	206	176	210
National Night Out Block Parties ¹	54	55	52	52
Homeowners Association meetings	42	32	17	20
School-Civic meetings	61	83	127	115
Administrative assignments	2,239	2,301	2,118	2,100
Press releases ²	21	11	103	70
Memberships in Explorer Post ³	24	14	15	12

¹National Night Out occurs once a year, the first Tuesday in October.

²Prior to FY 2012, reported press releases were formal documents only in response to a specific incident or event. Beginning in FY 2012, all/any information that is released for print or in response to a media request is reported.

³Memberships in Explorer Post reflect the latest month during the period reported.

POLICE COMMUNITY SERVICES - 2214

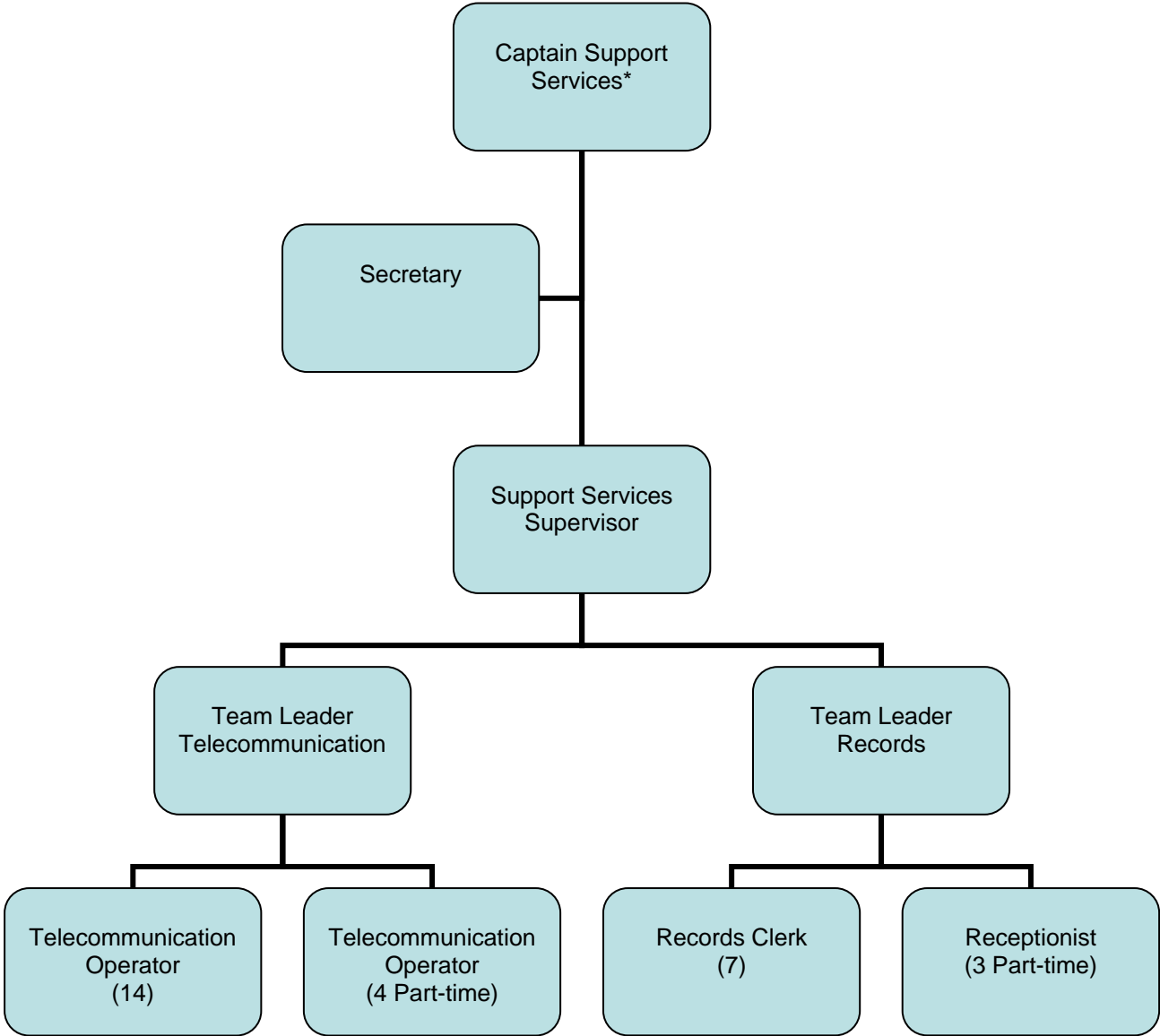
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	707,060	702,874	695,716	730,003
Materials & Supplies	12,108	16,234	17,760	17,860
Equipment Maintenance	14,742	16,309	25,643	24,571
Miscellaneous Services	3,626	7,947	7,765	5,946
TOTAL	737,536	743,364	746,884	778,380

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Lieutenant	1	1	1	1
Police Officer	6	6	6	6
TOTAL	7	7	7	7

*Same as adopted budget, unless where noted.

POLICE SUPPORT SERVICES – 2215



*Reports to the Assistant Police Chief

POLICE SUPPORT SERVICES – 2215

GOALS

- ◆ Provide a centralized answering system for police and other emergency services.
- ◆ Maintain an accurate and complete recordkeeping system.
- ◆ Provide advocacy and other services for victims of violent crime.
- ◆ Build a strong working relationship with the community.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Hired and trained seven new (replacement) Telecommunications Operators since October 2011.
- ◆ Implemented monthly Dispatch reviews to provide continuing education on policies and procedures within Dispatch.
- ◆ Created and maintained a rolling log of Dispatcher training to ensure that Telecommunications Operators obtain their necessary TCLEOSE certifications in a timely manner.
- ◆ Assumed responsibility for all aspects of false alarm billing and notification utilizing the Cry Wolf Alarm Billing System.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Inform and provide training on the ever-changing technology to ensure the Telecommunications Operators keep updated on new skills.
- ◆ Encourage more Telecommunications Operators to obtain their Intermediate and Advanced TCLEOSE TCO certifications.
- ◆ Increase staffing in the Records Division to allow staff to better handle the increased workload that results from an ever-expanding city.
- ◆ Implement a comprehensive training program to track training received and training required among Records Clerks.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total number of calls received by dispatch ¹	173,141	129,250	152,525	145,000
Number of 911 calls received by dispatch ¹	35,270	33,097	57,383	50,000
Number of non-911 calls received by dispatch	137,871	96,153	95,142	95,000
Average time from receipt of citizen call to unit dispatched (in seconds)	140	84	74	74
Number of 911 calls per 1,000 population	387	352	590	480
Average number of 911 calls per Telecommunication Operator (FTE) ²	268	195	348	278
Average number of all calls per Telecommunication Operator (FTE) ²	1,127	753	929	806
Number of offense reports	10,647	10,405	10,790	10,700
Number of accident reports	1,467	1,473	1,679	1,800
Number of cases handled per Records Clerk	1,533	1,076	1,384	1,200
Number of crime victim interventions	1,293	1,726	2,554	2,500

¹Calls to 911 include Police, Fire and EMS. Year-to-year comparison is not reliable for these measures. Incomplete data was collected for April 2010 and October 2010 due to software temporarily unavailable. Drop in calls for FY 2013 due to outsourcing Fire/EMS dispatch.

²The number of calls per Telecommunication Operator is based on monthly averages of actual FTE filled positions.

POLICE SUPPORT SERVICES – 2215

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	1,658,955	1,766,912	1,748,688	1,600,596
Materials & Supplies	103,671	52,409	39,825	41,739
Equipment Maintenance	30,413	143,176	90,751	96,279
Miscellaneous Services	42,212	54,909	59,683	63,028
Capital Outlay		82,779	82,779	
TOTAL	1,835,251	2,100,185	2,021,726	1,801,642

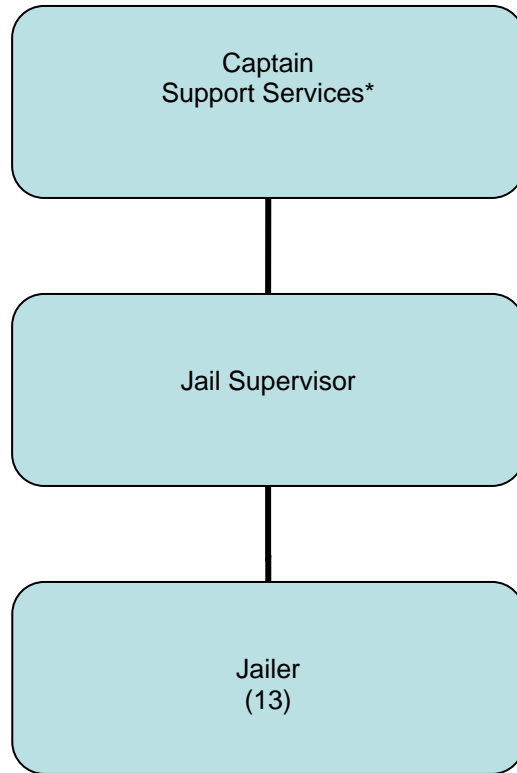
STAFFING***	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Support Services Supervisor	1	1	1	1
Crime Victim Liaison	1	1	1	
Crime Victim Specialist**		1	1	
Support Services Coordinator	1			
Support Services Team Leader		2	2	2
Telecommunications Operator	14	14	14	14
Records Clerk	7	6	6	7
Secretary	4	4	4	1
Part-Time Receptionist	3	3	3	3
Part-Time Telecommunications Operator	4	4	4	4
Property Room Technician	1	1	1	
TOTAL	36	37	37	32

*Same as adopted budget, unless where noted.

**During FY 2012, a new grant-funded Crime Victim Specialist position was created.

***FY 2013, six positions were moved to the Administration, Patrol, and Investigations Divisions.

POLICE JAIL - 2216



*Reports to the Assistant Police Chief

POLICE JAIL - 2216

GOALS

- ◆ Provide and maintain care and custody of prisoners.
- ◆ Operate the jail in accordance with Texas State Law and other applicable standards related to jail operations.
- ◆ Effectively interact and communicate with Municipal Court and magistrates.
- ◆ Maintain a safe working environment.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Hired and trained two replacement jailers to add to personnel rotation.
- ◆ Reassigned jailers to squad assignments to correspond with patrol schedule.
- ◆ Reassigned jail Coordinator to administrative schedule to cut down on unscheduled overtime.
- ◆ Updated required Municipal Court forms and documents.
- ◆ Had jailers attend Texas Law Enforcement Telecommunications System (TLETS) – Full Access training class to comply with directives issued by the Texas Crime Information Center.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Hire and train one additional jailer to add to existing manpower schedule.
- ◆ Secure funding for jailer equipment that includes duty belts, handcuff cases and radio holders.
- ◆ Have jailers attend Cell Extraction Training to increase their job knowledge and encourage safe practices in the jail.
- ◆ Have jailers attend Crisis Intervention Training and learn verbal de-escalation techniques to enhance safe handling of prisoners.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total number of inmates held	5,125	5,397	5,660	5,650
Inmates magistrated	5,260	5,822	5,124	5,100
Cell checks	22,712	17,716	16,859	17,000
Average number of bookings per day	15	15	15	15
Average length of stay in calendar days	1.0	1.0	1.0	1
Number of inmates injured while held	0	2	0	0
Number of EMS calls to jail	165	214	181	130
Cost per inmate	\$165.59	\$175.88	\$149.60	\$173.57

POLICE JAIL - 2216

EXPENDITURE AND STAFFING SUMMARY

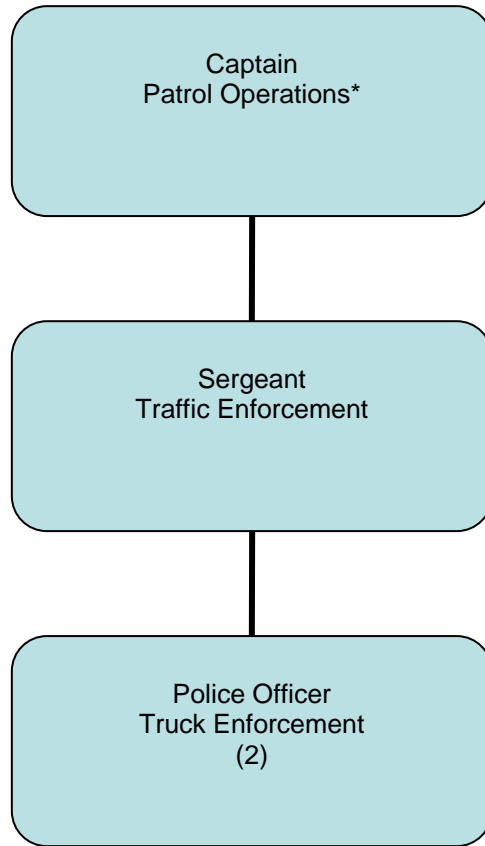
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages*	899,896	842,202	810,508	920,952
Materials & Supplies	17,563	23,830	18,923	22,355
Building Maintenance	2,864	3,070	3,972	3,972
Equipment Maintenance	5,965	7,090	7,172	7,183
Miscellaneous Services	19,425	18,444	18,344	22,567
Sundry Charges	3,501	3,620	3,501	3,620
TOTAL	949,214	898,256	862,420	980,649

*Expenditures in FY 2011 include a retirement payout of accrued vacation and sick leave and overtime costs for replacements while personnel on leave.

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Jail Supervisor	1	1	1	1
Jailer	11	12	12	13
TOTAL	12	13	13	14

*Same as adopted budget, unless where noted.

POLICE LICENSE & WEIGHT - 2217



*Reports to the Assistant Police Chief

POLICE LICENSE & WEIGHT - 2217

GOALS

- ◆ Provide a safe traffic environment.
- ◆ Provide enforcement of commercial vehicle traffic laws for a safer community.
- ◆ Contribute to the reduction in the number of commercial motor vehicle accidents.
- ◆ Ensure that trucks operating in the City conform to safety regulations.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Participated in the National Commercial Vehicle Safety Alliance "Brake Safety Week" campaign that emphasized the importance of brake performance and safety on commercial motor vehicles.
- ◆ Conducted random inspections of licensed wreckers to ensure compliance with local rules and State Law.
- ◆ Provided remedial driving courses to officers involved in at-fault fleet accidents.
- ◆ Offered free non-enforcement inspections to commercial vehicle operators to encourage voluntary compliance with applicable regulations.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Increase truck zone enforcement and compliance stops through targeted enforcement and patrol officer education of truck zones laws.
- ◆ Have unit officers attend Permit Weight Update and Commercial Vehicle Enforcement re-certification training.
- ◆ Offer Commercial Vehicle Enforcement training and information to regional law enforcement officers to enhance the safety of vehicles on the roads in and around the City of Pearland.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
CMV equipment violations	672	852	900	925
Overweight violations	76	91	71	70
Total equipment & overweight violations	748	943	971	995
Citations for other violations	375	204	287	225
Total all citations	1,123	1,147	1,258	1,220
Trucks found in compliance	165	207	135	150
Number of inspections	1,053	1,265	1,112	1,275
Trucks taken out of service	242	244	167	175
Percent of inspections resulting in violations	84%	85%	89%	85%
Cost per inspection	\$190.90	\$154.64	\$200.33	\$168.30

POLICE LICENSE & WEIGHT - 2217

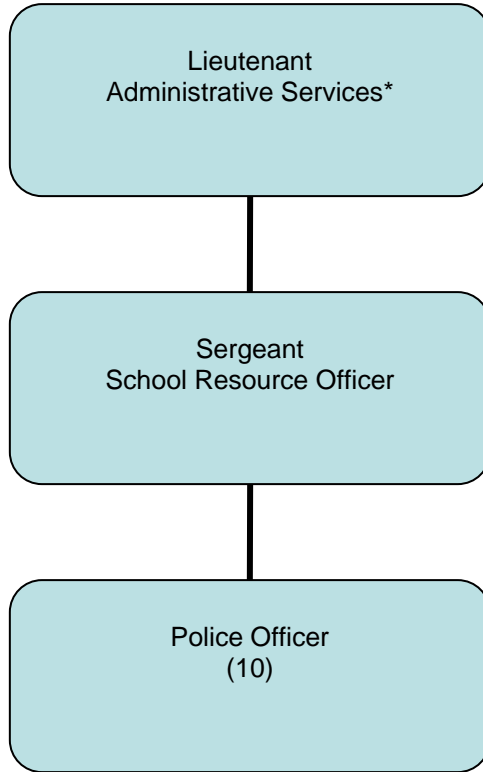
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	177,194	182,373	181,655	192,470
Materials & Supplies	4,409	4,632	4,443	4,180
Equipment Maintenance	12,638	13,620	15,681	15,796
Miscellaneous Services	1,372	2,315	2,138	2,138
Inventory		1,250	1,225	
Capital Outlay		36,787	36,787	
TOTAL	195,613	240,977	241,929	214,584

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Officer	2	2	2	2
TOTAL	2	2	2	2

*Same as adopted budget, unless where noted.

POLICE SCHOOL RESOURCE OFFICER - 2218



*Reports to the Assistant Police Chief

POLICE SCHOOL RESOURCE OFFICER – 2218

GOALS

- ◆ Promote positive relationships between the local schools, community and police.
- ◆ Serve as a resource for police and school officials on matters relating to the law/legal process and procedures relating to juveniles.
- ◆ Serve as an on-site resource for police related matters occurring on school campuses.
- ◆ Work as mentors to provide a safer learning environment in our schools.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Conducted training with school staff members on “Lock Down” and “Shelter in Place” procedures.
- ◆ Investigated and solved two high-profile incidents involving damage to the Rig football stadium and felony thefts committed by members of a rival school’s volleyball team.
- ◆ Attended the Texas Gang Association Training Conference to enhance knowledge of gang activity including identification and prevention techniques.
- ◆ Assisted Patrol and CID with criminal investigations involving school students by conducting interviews and identifying possible suspects.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Coordinate the creation of a department-based gang information database to track known or suspected gang members in the greater Pearland area.
- ◆ Have the Pearland Police Department radio frequency made available to the Manvel and Alvin-ISD Police Departments to increase interoperability and communication for investigation and critical incident response.
- ◆ Finalize the recommendation for the creation of a secure storage locker for SRO long rifles inside assigned schools to aid with the response to an Active Shooter situation.
- ◆ Provide refresher training to all School Resource Officers in Advanced Law Enforcement Rapid Response Training (ALERRT) to respond to an Active Shooter situation.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of offense reports	387	373	351	330
Number of juveniles detained	37	35	72	50
Number of schools with assigned officers	7	7	7	7
Number of citations issued on school property	231	257	226	215
Number of directives signed and served	96	165	76	75
Number of juveniles transported	104	104	60	55
Number of adults transported	9	26	24	25
Juvenile directives obtained for other divisions	23	13	58	50
Juvenile directives served for other divisions	33	16	61	55
Number of juveniles transported for processing for other divisions	34	21	34	25
Cost per school served	\$141,108	\$142,794	\$145,347	\$153,789

*Students who turn 18 and have not complied with disciplinary procedures are treated as adults and transported to jail.

POLICE SCHOOL RESOURCE OFFICER – 2218

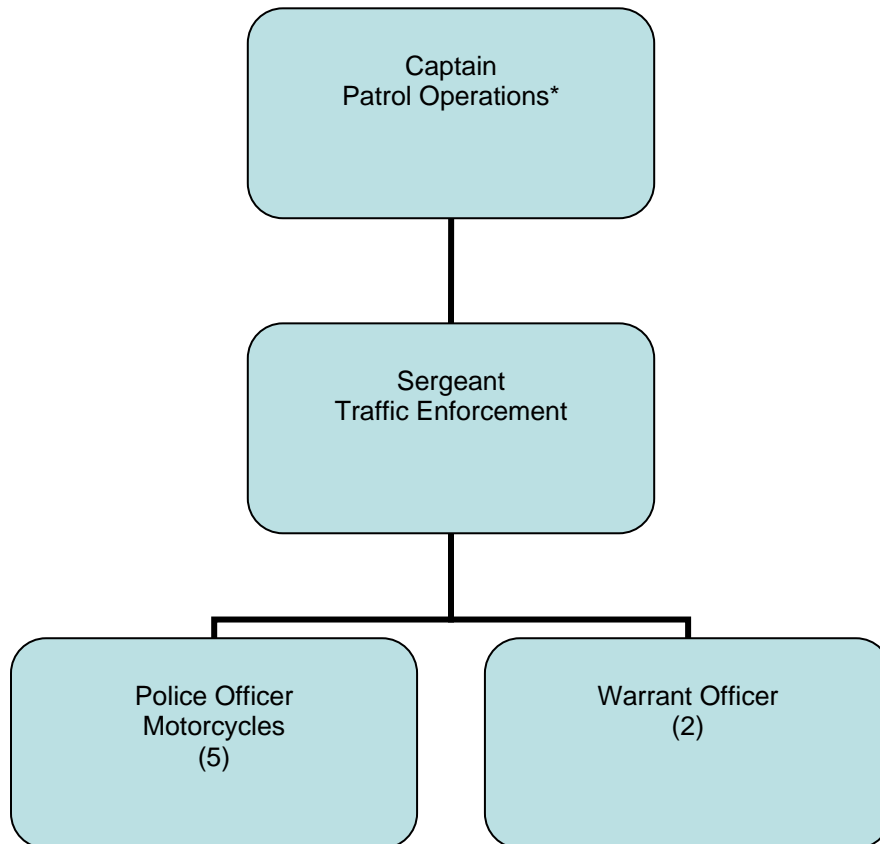
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	962,645	958,708	965,621	1,016,004
Materials & Supplies	110	2,314	1,280	1,280
Equipment Maintenance	31,782	24,804	48,351	48,698
Miscellaneous Services	5,019	11,729	10,542	10,542
TOTAL	999,556	997,555	1,025,794	1,076,524

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Sergeant	1	1	1	1
Police Officer	10	10	10	10
TOTAL	11	11	11	11

*Same as adopted budget, unless where noted.

**POLICE TRAFFIC ENFORCEMENT - 2219
(MOTORCYCLE UNIT)**



*Reports to the Assistant Police Chief

**POLICE TRAFFIC ENFORCEMENT - 2219
(MOTORCYCLE UNIT)**

GOALS

- ◆ Provide a safe traffic environment.
- ◆ Provide enforcement of traffic laws for a safer community.
- ◆ Contribute to reducing the number of motor vehicle accidents.
- ◆ Provide targeted enforcement in neighborhoods to reduce traffic violations and improve safety for residents.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Dedicated specific blocks of patrol time to address traffic-related complaints in neighborhoods and high-volume traffic areas.
- ◆ Encouraged professionalism in area law enforcement motorcycle units by offering monthly advanced motorcycle training at no cost to officers or outside agencies.
- ◆ Increased the number of traffic citations issued by 4% over previous year.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Add a Motorcycle Officer to the Motorcycle Unit in compliance with the City Council goal to maintain appropriate staffing levels for Street Crime Units.
- ◆ Add a second Motorcycle Officer to fill a vacancy in the Motorcycle Unit.
- ◆ Upgrade and augment existing motorcycle lighting to increase vehicle visibility and enhance the safety of the motorcycle officers.
- ◆ Increase division productivity by at least fifteen percent with the addition of personnel.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of traffic citations issued by this division	5,935	6,250	6,372	6,500
Number of major accidents worked by division	15	29	31	29
Number of minor accidents worked by division	36	122	97	104
Number of traffic complaints	378	138	107	125

**POLICE TRAFFIC ENFORCEMENT - 2219
(MOTORCYCLE UNIT)**

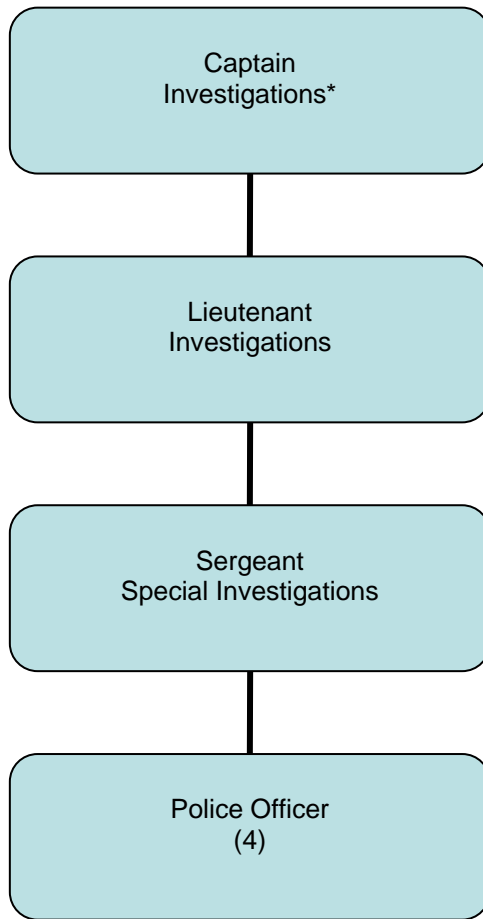
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	562,141	685,568	622,181	654,591
Materials & Supplies	2,313	6,910	7,010	5,229
Equipment Maintenance	18,896	42,275	29,623	29,705
Miscellaneous Services	1,422	2,490	1,762	1,762
Inventory	4,817			
Capital Outlay				88,736
TOTAL	589,589	737,243	660,576	780,023

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Sergeant	1	1	1	1
Police Officer	6	6	6	7
TOTAL	7	7	7	8

*Same as adopted budget, unless where noted.

POLICE SPECIAL INVESTIGATIONS - 2221



*Reports to the Assistant Police Chief

POLICE SPECIAL INVESTIGATIONS - 2221

GOALS

- ◆ Identify and target organized criminal activity groups committing offenses and following a specific pattern that impacts the City and department.
- ◆ Use a flexible operating schedule to adapt to the needs of the department and habits of criminals.
- ◆ Provide targeted enforcement in neighborhoods and other areas affected by crime to reduce criminal activity and improve safety for residents.
- ◆ Use innovative investigative techniques and equipment to adapt to changes in criminal methods of operation.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Increased the level of involvement and cooperation with the Brazoria County Narcotics Task Force resulting in the department's eligibility to receive greater funds through court-ordered asset forfeiture.
- ◆ Created two permanent detective assignments within the division, eliminating the two rotating positions to ensure continuity in lengthy investigations and to enhance a sense of unity among unit members.
- ◆ Purchased additional equipment to enhance investigations, including vehicle trackers and a covert listening device.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Assign an additional SIU member to the Brazoria County Narcotics Task Force to further increase the department's involvement with narcotic investigations in and around Brazoria County.
- ◆ Secure funding for an additional covert listening device to run multiple investigations simultaneously.
- ◆ Secure funding to purchase two additional hand-held radios with encryption capabilities for covert radio communication.
- ◆ Provide advanced narcotic investigation training to unit members to keep personnel abreast of emerging interview techniques, court cases, concealment methods and interdiction training.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total charges filed	224	130	69	75
Felony narcotics arrests	34	42	48	50
Misdemeanor narcotics arrests	190	88	28	35
Number of warrants served	57	128	30	30
Number of citations issued	279	146	3	0
Number of surveillance activities	N/A	243	320	300
Value of property seized	N/A	\$43,056	\$50,177	\$50,000
Value of cash seized	N/A	\$77,002	\$110,802	\$100,000
Street value of narcotics seized	\$461,652	\$2,663,502	\$1,028,502	\$1,000,000

In FY 2011, two canine officers moved to Police Patrol Operations - 2212. With the transfer of the canine officers, issuance of citations moved to Police Patrol Operations – 2212. Effective FY 2012, warrants and citations issued by this division are drug related only.

POLICE SPECIAL INVESTIGATIONS - 2221

EXPENDITURE AND STAFFING SUMMARY

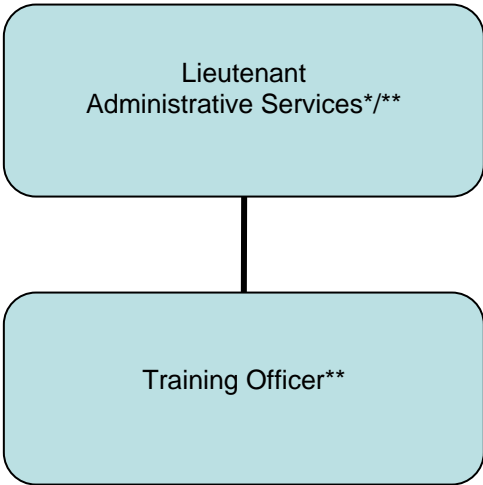
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	507,395	404,238	474,537	505,108
Materials & Supplies	1,942	3,989	2,345	2,652
Equipment Maintenance	17,283	20,993	20,162	20,578
Miscellaneous Services	2,706	3,607	3,091	3,073
TOTAL	529,326	432,827	500,185	531,411

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Police Sergeant	1	1	1	1
Police Officer**	3	4	4	4
TOTAL	4	5	5	5

*Same as adopted budget, unless where noted.

**The Amended budget reflects the addition of a Warrant Officer moved from Municipal Court during FY 2012.

POLICE TRAINING - 2222



*Reports to the Assistant Police Chief
**Positions funded in another department

POLICE TRAINING - 2222

GOALS

- ◆ Provide job specific training that will improve job performance and proficiency.
- ◆ Provide training to police personnel that meets or exceeds TCLEOSE training standards and requirements.
- ◆ Improve the quality of training with organizational goals in mind.
- ◆ Provide training to outside agencies as authorized by the Chief of Police.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ In the first year of operation as a regional training provider, offered more than 40 training classes which included several outside training providers from Texas A&M Engineering Extension Service (TEEX), Forensic Training Service, Inc., and Pat McCarthy's Street Crimes program.
- ◆ Improved the layout of the Training web page to display all upcoming training in a single chart arranged by date to more easily identify upcoming training opportunities.
- ◆ Revised the PayPal training payment link to facilitate training payments and avoid monthly conversions of payment data.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Provide training for department personnel in missing person/children procedures to ensure timely response and proper investigative procedures.
- ◆ Promote professional development through expanded training programs including a Community Oriented Policing curriculum.
- ◆ Coordinate training on revised Field Training Officer Program standards for department trainers.
- ◆ Secure training for department personnel on empty-handed, self-defense techniques, as well as verbal de-escalation and control methods.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of classes held	N/A	N/A	127	120
Number of students	N/A	N/A	1,463	1,200
Total revenues	N/A	\$328	\$1,788	\$2,000
Number of training hours provided (classes)*	N/A	N/A	990	1,000
Training hours completed, Pearland Officers*	62	75	9,034	7,500

* FY 2012 is the first year of operation as a regional training provider.

POLICE TRAINING - 2222

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Materials & Supplies	2	76,745	76,745	87,720
Miscellaneous Services		9,500	10,800	9,700
TOTAL	2	86,245	87,545	97,420

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
N/A				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

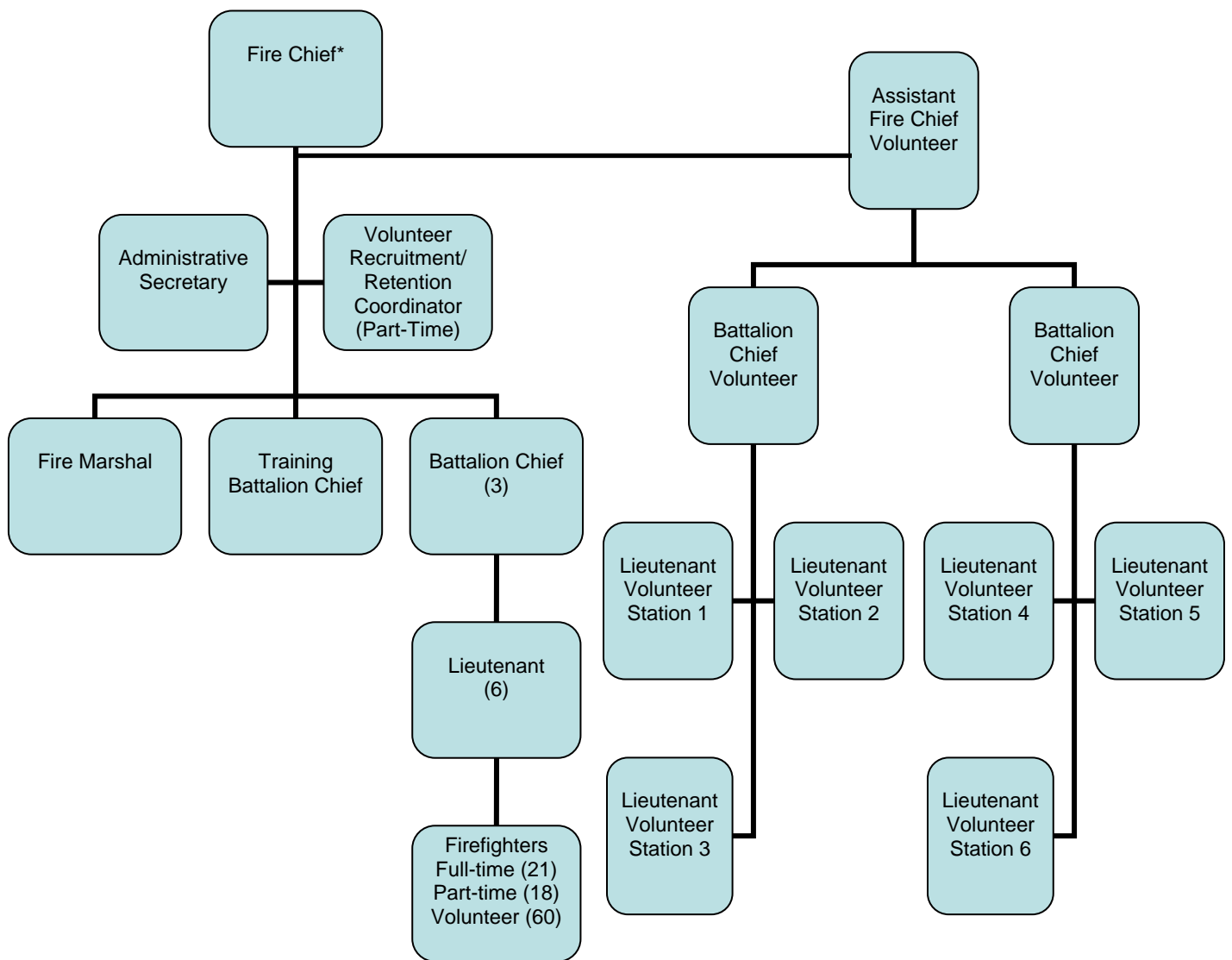
FIRE DEPARTMENT 2320

VISION STATEMENT

The Fire Department is committed to providing efficient and effective fire protection services to our community.

MISSION STATEMENT

The mission of the Fire Department is to provide professional quality, 24-hour fire protection services, life and property conservation, training and public fire education and prevention to the citizens of Pearland and the surrounding ETJ.



*Reports to the City Manager

FIRE DEPARTMENT 2320

GOALS

- ◆ Develop departmental cohesiveness among volunteer and paid personnel.
- ◆ Improve consistency and quality of documentation and records management.
- ◆ Develop strategies to adopt appropriate portions of the McGrath study.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Opened Fire Station 6 in Lakes of Savannah.
- ◆ Hired SAFER Grant Volunteer Recruiting and Retention Coordinator.
- ◆ Hired 6 new SAFER Grant Full-Time Firefighters.
- ◆ Ordered new fire engine pumper.
- ◆ Adopted Station Master Location Plan.
- ◆ Completed site analysis for potential Fire Station 3 locations.
- ◆ Established Fire Department Communications & Behavior Agreement.
- ◆ Hired 8 Part-time Firefighters.
- ◆ Completed and signed new Agreement between the City of Pearland and PVFD, Inc.
- ◆ Completed Basic Leadership Training Course for Fire Department Supervisors.
- ◆ Created Driver/Operator position description and classification on pay schedule and reclassified Captains to Battalion Chiefs.
- ◆ Relocated administrative personnel to old Police Department building.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete renovations on new Fire & EMS Administration Building, formerly old Police Department building.
- ◆ Select an architect and begin design on new Fire Station 3.
- ◆ Order and place in service 1 new fire engine pumper.
- ◆ Order and place in service 1 new aerial ladder truck.
- ◆ Outsource Fire & EMS Dispatching.
- ◆ Solve radio communications system problems.
- ◆ Gain 20 new Volunteer Firefighters.
- ◆ Complete Fire Department Strategic Plan.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total calls/incidents: Fire Dept	2,416	2,621	2,826	3,060
Total calls/incidents: Fire	1,753	1,728	1,631	1,700
Total calls/incidents: First Responders ¹	663	893	1,195	1,360
First Responder Calls as percent of Total Incidents	27%	34%	42%	44%
<u>Average Response Time:</u>				
Percent 5 minutes or less	39%	51%	47%	50%
Percent 9 minutes or less	73%	83%	85%	85%
Average Response Time (all calls)	7min18sec	6min22sec	5min56sec	5min54sec
Average number of Volunteer Firefighters per call (all calls) ²	2	2	1	3
Average monthly number of hours of training received per firefighter	16.2	8.0	12.4	12.0
Number of building fires	60	66	53	62
Number of firefighter injuries	0	1	1	0

FIRE DEPARTMENT 2320

PERFORMANCE MEASURES (continued)

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Cost per capita ³	\$35.22	\$37.55	\$38.46	\$53.61
Paid F-T Firefighters to 1,000 Population	0.20	0.26	0.33	0.29
Total volunteer crew hours ⁴	16,938	17,774	11,223	15,000
Other volunteer hours	5,774	3,347	1,840	3,000
Total estimated fire loss ⁵	\$1,853,050	\$1,709,299	\$1,406,454	\$1,700,000

¹First Responders consist of responses to calls where there are medical emergencies and the Fire Dept. is the first to respond.

²Effective FY 2011, Volunteer Firefighters go on all calls - Including First Responder/EMS calls.

³FY 2013 target includes capital costs.

⁴Prior to FY 2012, volunteer hours reported were night-duty only. Beginning FY 2012, volunteers may also work daytime hours.

⁵The estimated dollar loss reported does not include updates after year-end close.

FIRE DEPARTMENT - 2320

OVERVIEW

The Fire Department provides fire suppression, rescue, fire prevention and public fire education services to the City and surrounding areas, an area of approximately 73.6 sq. miles with a population of approximately 129,000, including the extraterritorial jurisdiction (ETJ). In fiscal year 2007, the Fire Department became a combined paid and volunteer department under the direction of a full-time Fire Chief, and in fiscal year 2011, added paid part-time firefighters. The volunteer firefighters have served Pearland since 1946. There are approximately 60 Volunteer Firefighters planned for fiscal year 2013. Fire Services in the City includes the Fire Department, the Fire Marshal's Office and Emergency Management. Emergency Management is coordinated by the Fire Marshal's Office. The community has an ISO Public Protection Classification rating of 3/10, which puts Pearland in the top 5% of communities in the nation.

There are a total of six fire stations. In fiscal year 2011, the City began staffing three fire stations 24 hours per day using full-time, volunteer and part-time staff. With the addition of a fire pumper and ladder truck in fiscal year 2013, 25 vehicles will be available for firefighting efforts.

6 stations, 3 manned 24/7 2,826 total calls/incidents 5 min 56 sec average response time

Key Budget Items for FY 2013 include:

- ◆ 1 replacement Ladder Truck at \$790,000 and 1 replacement Pumper Truck at \$560,000.
- ◆ Driver/Operator pay for \$69,054 and an average 3% merit increase.
- ◆ 2 Toughbooks, software and equipment for T-PASS Accountability System.
- ◆ Upgrades for 4 portable replacement radios.
- ◆ Diesel vehicle exhaust removal system for Station 4.
- ◆ The second year of the cost of 6 firefighters hired in FY 2012 and funded by a FEMA SAFER grant.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	2,269,667	2,814,821	2,952,021	3,229,459
Materials & Supplies	210,754	261,393	254,959	324,620
Building Maintenance	2,003	16,305	18,105	9,800
Equipment Maintenance	143,728	196,444	285,482	219,610
Miscellaneous Services	255,922	290,023	214,857	267,410
Sundry Charges	6,640	29,845	27,000	30,000
Inventory	8,160	12,168	16,005	30,917
Capital Outlay	637,072	750,589	750,589	1,468,975
TOTAL	3,533,946	4,371,588	4,519,018	5,580,791

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Fire Chief	1	1	1	1
Fire Battalion Chief	3	3	3	3
Fire Training Battalion Chief	1	1	1	1
Fire Lieutenant	6	6	6	6
Firefighter**	15	21	21	21
Part-time Firefighter	18	18	18	18
Administrative Secretary	1	1	1	1
Part-time Volunteer Recruitment/Retention Coordinator**		1	1	1
TOTAL	45	52	52	52

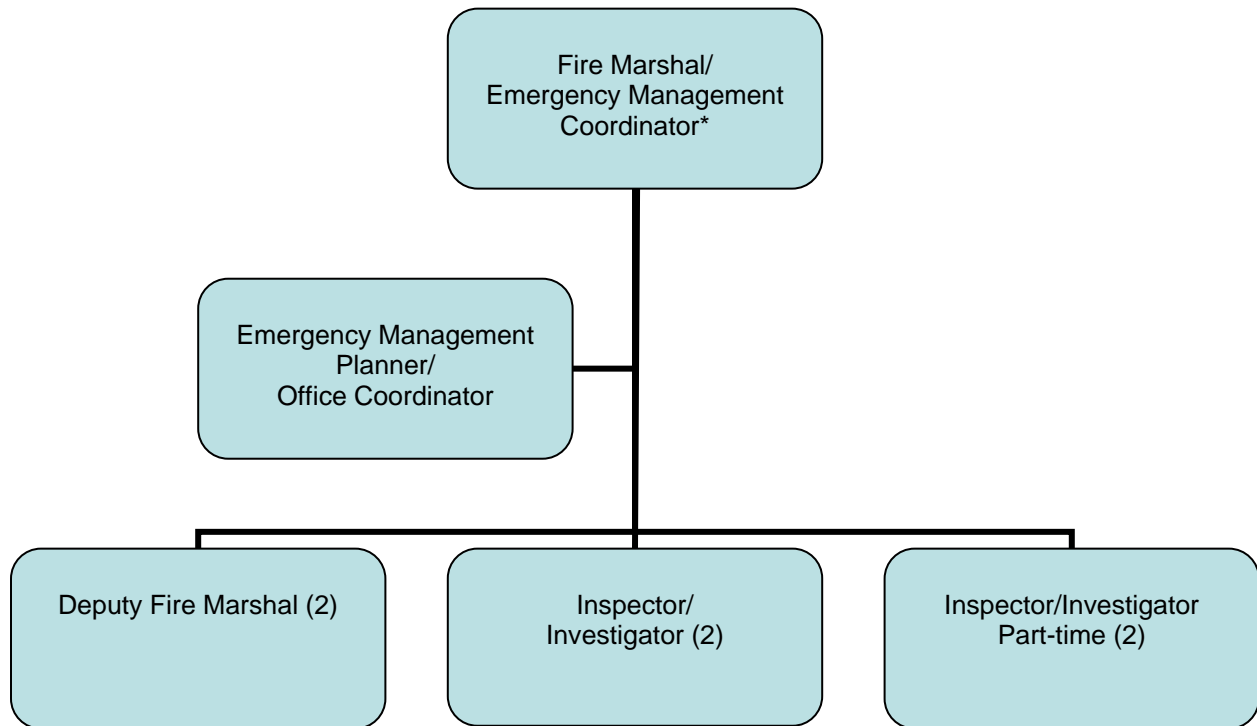
*Same as adopted budget, unless where noted.

**In FY12 an additional 6 firefighters and a part-time Volunteer Recruitment/Retention Coordinator were funded by a FEMA SAFER grant. The title of Captain was replaced with Battalion Chief in FY 2012.

FIRE MARSHAL - 2340

MISSION STATEMENT

The mission of the Fire Marshal is to protect the lives and property of the citizens of Pearland by educating the public about the dangers of fire, enforcing fire and life safety codes, investigating hazard complaints, abating unsafe structures, determining the origin and cause of fires, and pursuing those responsible for arson and environmental crimes.



*Reports to the Fire Chief

FIRE MARSHAL - 2340

GOALS

- ◆ Decrease the number of fires through comprehensive fire inspection and public education programs.
- ◆ Determine the origin and cause of fires through comprehensive investigations.
- ◆ Deter arson by utilizing aggressive investigation techniques.
- ◆ Decrease hazards, environmental crimes, and unsafe structures by aggressive investigations and public awareness.
- ◆ Inspect all City businesses annually.
- ◆ Increase performance while keeping up with the growth of the City through training, usage of tools, and continuous evaluation of staffing needs.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Arrested 10 persons for arson in FY 2012.
- ◆ K9 Team received "Pack Leader Award" for most efficient detection technique at the NAPWDA conference in Dallas.
- ◆ Re-applied for the Fire Prevention & Safety Grant for a fire sprinkler demonstration trailer.
- ◆ Received \$1,000 from Pearland VFD and \$1,000 from Home Fire Sprinkler Coalition for fire sprinkler demonstration program.
- ◆ Worked with Public Affairs to implement online Quality Surveys and online Public Relations Requests.
- ◆ Purchased new body armor for arson investigators with State grant.
- ◆ Dollar loss from fire decreased by 17 percent.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Pursue funding opportunities for fire prevention programs.
- ◆ Increase environmental cases cleared and unsafe structures abated.
- ◆ Conduct routine inspections of all Pearland businesses.
- ◆ See a decrease in loss from fire through aggressive fire prevention programs.
- ◆ See increase in routine fire inspections through implementation of new inspection tablet PC's.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total number of arson incidents	5	2	2	4
Arson cases per 10,000 population	0.55	0.21	0.21	0.38
Number of arson cases cleared	2	0	2	3
Percent of arson cases cleared	40%	0%	100%	75%
Number of environmental crime incidents	27	21	7	25
Number of environmental crimes cleared	16	10	5	20
Percent environmental crimes cleared	59%	48%	71%	80%
Number of arson arrests	4	0	10	4
Total number of annual inspections (all structures)	1,752	1,380	1,537	2,000
New Fire Protection, foster care/adoption and mobile food vendor inspections	396	223	336	300
Estimated number of businesses	N/A	N/A	3,280	3,385
Estimated % of business inspected annually	N/A	N/A	58%	68%
Total Number Certificates of Occupancy (all new uses)	346	359	357	375
Inspections per FTE	477	321	375	460

FIRE MARSHAL - 2340

PERFORMANCE MEASURES (continued)

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total number of fires investigated	22	25	18	35
Number of fires with determined causes and origins	20	25	15	33
Percent of fires investigated with determined causes and origins	89%	100%	83%	94%
Number of deficiencies identified	6,926	4,818	4,918	5,000
Number of deficiencies corrected	N/A	1,920	3,072	3,000
Number of public education hours	90	286	254	300
Number of plans reviewed	420	344	568	500
Number of meetings attended	476	334	461	425
Number of meeting hours attended	682	446	553	540
Number of hazard complaints responded to	90	104	169	120
Number of unsafe structures abated	6	7	0	7
Number of false fire alarms	360	316	237	175
Number of wildland fires	2	1	0	0
Number of wildland acres lost	1	83	0	0
<u>Canine Measures:</u>				
Number of fires responded to within the City	N/A	5	4	10
Number of fires responded to for mutual aid	N/A	9	9	10
Number of positive alerts at actual fires	N/A	3	3	6
Number of alerts validated by forensics lab	N/A	3	3	6

FIRE MARSHAL - 2340

OVERVIEW

The Fire Marshal's Office consists of a Fire Marshal/Emergency Management Coordinator who reports to the Fire Chief, two Deputy Fire Marshals, two Inspectors / Investigators, an Emergency Management Planner and two part-time Inspectors/Investigators. The department also retains an accelerant detection canine. The Fire Marshal's Office conducts annual fire inspections throughout the City to identify fire and life safety hazards in an effort to save lives and protect property. They also conduct local public fire education activities in an effort to prevent fires. The Office is actively involved in plan reviews and certificate of occupancy inspections to ensure that businesses are safe prior to being opened to the public. In addition, the Office investigates hazard complaints, environmental crimes, and fires to determine origin and cause, enabling the identification of criminal intent and arson, pursuit of those responsible, and eliminate hazards to the public. The Fire Marshal's Office works closely with Fire, Police, and Health & Environmental Services to accomplish this.

Key Budget Items for FY 2013 include:

- ◆ 2 replacement vehicles.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	443,353	500,284	494,361	532,209
Materials & Supplies	14,517	25,075	23,620	22,572
Building Maintenance	35	300	75	300
Equipment Maintenance	31,734	35,371	36,575	37,150
Miscellaneous Services	33,855	44,522	38,403	44,405
Capital Outlay				59,277
TOTAL	523,494	605,552	593,034	695,913

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Fire Marshal / EMC	1	1	1	1
Deputy Fire Marshal / EMC	2	2	2	2
Emergency Management Planner	1	1	1	1
Inspector / Investigator	2	2	2	2
Part-Time Inspector/Investigator	2	2	2	2
TOTAL	8	8	8	8

*Same as adopted budget, unless where noted.

EMERGENCY MANAGEMENT - 2350

MISSION STATEMENT

The mission of the Emergency Management Division is to maintain an Advanced Level Emergency Management Program through routine review, updating, and exercising of the Emergency Management Plan.

GOALS

- ◆ Enhance the emergency and disaster response capabilities of the City by using the latest technology.
- ◆ Increase the level of disaster preparedness among citizens through aggressive public awareness.
- ◆ Routinely exercise, evaluate, and make improvements to the Emergency Management Plan.
- ◆ Lessen the financial burden on the City associated with the pursuit of these goals through the aggressive pursuit of grant opportunities.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Conducted Hurricane Preparedness Seminar.
- ◆ Worked with Public Affairs to implement Everbridge system for citizen alerts.
- ◆ Installed wireless access point and relocated LCD panels in the EOC.
- ◆ Installed weather radios in 7 City buildings and all fire stations.
- ◆ Made application to the National Weather Service for designation of a Storm Ready City.
- ◆ Completed requirements for confirmation of Advanced Level Preparedness Profile of Emergency Management Plan.
- ◆ Awarded EMPG grant.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete requirements to receive Storm Ready designation from National Weather Service.
- ◆ Complete performance requirements of EMPG grant.
- ◆ Pursue EMPG grant opportunity.
- ◆ Continue to review and update mutual aid and contract agreements associated with emergency management plan.
- ◆ Install a weather station in the EOC.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Hours of Public Education	109	81	95	150
Emergency Exercises Conducted	3	2	6	3
Plans updated and/or reviewed	20	37	24	26
Hours of Emergency Management Staff Training	396	290	253	300
Number of meetings attended	71	80	52	70
Number of meeting hours attended	137	147	119	140
<u>Times EOC* activated:</u>				
Partial Activation	3	0	0	4
Full Activation	1	1	0	2

*EOC - Emergency Operations Center

EMERGENCY MANAGEMENT - 2350

OVERVIEW

The Fire Marshal is the Emergency Management Coordinator for the City. The Emergency Management Office maintains an Advanced Level Emergency Management Program through routine review, updating, and exercising of the Emergency Management Plan in order to increase the effectiveness of the City's response to an emergency or disaster. The Emergency Management Plan details the course of action for the City in the event of a disaster and outlines how the City can effectively coordinate with other municipal, county, state, and federal agencies to prepare for, mitigate the consequences of, respond to, and recover from a disaster in the community.

The City's Emergency Operations Center (EOC) is located in the new Public Safety Building on Cullen Blvd. The division provides over 100 hours of public education each year.

Key Budget Items for FY 2013 include:

- ◆ Reduction in Special Services for City Wide Alert Communication System and Weatherwarn due to new contract

EXPENDITURE AND STAFFING SUMMARY

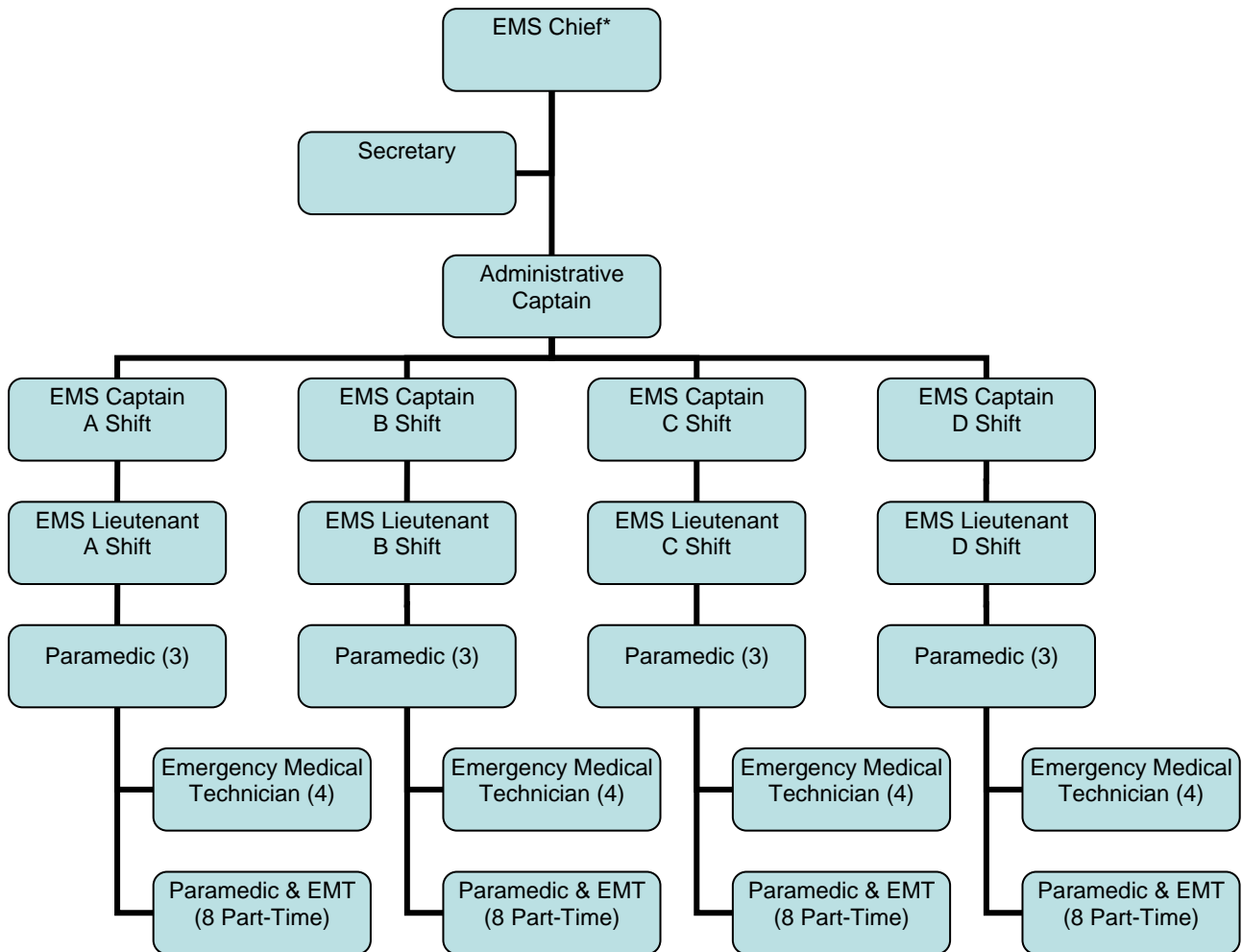
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Materials & Supplies	5,448	7,545	12,561	6,965
Equipment Maintenance	562	2,025	2,025	2,025
Miscellaneous Services	77,969	60,095	57,044	31,508
TOTAL	83,979	69,665	71,630	40,498

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
N/A				
TOTAL	0	0	0	0

EMERGENCY MEDICAL SERVICES - 2460

MISSION STATEMENT

The mission of Pearland EMS is to provide outstanding emergency medical services and patient transportation services. We provide these services in a professional manner while maintaining the dignity of those we serve. Our staff continuously strives to learn, improve and grow in enhancing the delivery of emergency medical services to those we serve.



*Reports to the City Manager

EMERGENCY MEDICAL SERVICES – 2460

GOALS

- ◆ Continuous evaluation of staffing needs to accommodate the rapid growth the City is experiencing.
- ◆ Continue to strive to learn, improve and grow in enhancing the delivery of emergency medical services to those served.
- ◆ Maintain a level of excellence with regard to staff training and certification.
- ◆ Provide public safety awareness programs and services throughout the year.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Revised new-hire Field Training Program.
- ◆ Co-located EMS and Fire Administration offices to single location to facilitate improved collaboration and communications, relocating administrative personnel to old Police Department building.
- ◆ Began comprehensive revision of Standard Operating Guidelines.
- ◆ Strengthened partnerships with area hospitals.
- ◆ Completed RFP process for new billing company.
- ◆ Received \$35,000 grant from Department of State Health Services towards new ambulance.
- ◆ Received \$15,000 grant from Southeast Texas Regional Advisory Council for new LUCAS automated CPR device.
- ◆ Continuation of car seat education program and community CPR / First Aid training.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Transition to new billing company.
- ◆ Transition to new electronic patient care reporting system.
- ◆ Full implementation of Medical Priority Dispatching.
- ◆ Complete revision of Standard Operating Guidelines.
- ◆ Revise medical protocols.
- ◆ Revise QA / QI program.
- ◆ Complete renovations on new Fire & EMS Administration Building, formerly old Police Department building.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Calls for service	6,472	7,055	7,668	7,500
Number transported	3,970	4,486	4,810	4,700
Percent transported	61%	64%	63%	63%
Average response time from dispatched to arrival on scene	7min58sec	7min37sec	7min40sec	7min35sec
Number of patients treated	5,619	6,121	6,537	6,400
Patients treated per 1,000 population	62	65	67	61
Amount billed*	\$7,453,959	\$8,338,085	\$9,299,437	\$8,900,000
Amount collected	\$2,323,633	\$2,516,195	\$2,633,000	\$2,738,000
Amount collected as % of amount billed	31%	30%	30%	31%

*Number received from Intermedix through FY12. Billings reported are gross charges, prior to deduction of Medicaid/Medicare/Insurance unallowed charges.

EMERGENCY MEDICAL SERVICES (EMS) - 2460

OVERVIEW

The Pearland EMS was formed in 1976 and was originally staffed by volunteers, utilizing a second-hand, donated ambulance. It served a population of approximately 6,000. Today, Emergency Medical Services operates out of 4 locations, including the new Fire Station #5, and has 8 vehicles. EMS is comprised of highly skilled paid full-time and part-time professional medics, shift Captains and Lieutenants. The department serves a population of approximately 129,700, including the ETJ. The unit provides 24 hours of service to all calls in the Pearland area, regardless of the ability to pay. EMS receives approximately 7,500 calls for service and provides treatment to over 6,400 patients per year. Along with the City's core beliefs, Pearland EMS adheres to the following values:

- ◆ **Commitment to Service:** We treat persons with illness and injury in our community with care and compassion, utilizing effective principles and practices of patient care, and we strive for excellence through ongoing evaluation and improvement.
- ◆ **Respect:** We recognize the dignity of others and communicate with others in a respectful manner.
- ◆ **Integrity:** We serve with honesty, loyalty and dedication.
- ◆ **Accountability:** We are responsible for our actions, both positive and negative.
- ◆ **Teamwork:** We practice teamwork through communication and cooperation to achieve common goals.
- ◆ **Fair Treatment:** We do not discriminate against patients or personnel on the basis of race, color, national origin, ancestry, religion, sex, age, disability, political belief, military service, or any other legally protected characteristic.

Key Budget Items for FY 2013 include:

- ◆ Refurbishment of 1 ambulance and purchase of 1 replacement ambulance - \$220,664.
- ◆ 4 Lifepaks with software.
- ◆ 1 mobile and 4 handheld radios.
- ◆ Funding for contracted EMS/FIRE Emergency Dispatch services effective January 1, 2013 - \$160,000.
- ◆ 1 LUCAS device.
- ◆ A reduction in emergency service billing costs due to a new contract.
- ◆ One mobile radio, defibrillator mounts, and 6 mobile gateways are included in the City-Wide Donation Fund, totaling \$16,098.
- ◆ A 3% average pay for performance.

EMERGENCY MEDICAL SERVICES (EMS) - 2460

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	2,730,237	2,947,416	2,757,472	3,092,333
Materials & Supplies	120,696	124,075	124,773	136,520
Building Maintenance	207	2,000	1,500	2,000
Equipment Maintenance	152,659	142,285	161,766	166,502
Miscellaneous Services	360,111	351,440	449,381	463,130
Inventory	4,921			
Capital Outlay	34,610	231,790	226,889	373,515
TOTAL	3,403,441	3,799,006	3,721,781	4,234,000

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
EMS Chief	1	1	1	1
Administrative Captain**	1	1	1	1
EMS Captain	4	4	4	4
EMS Lieutenant	4	4	4	4
Secretary	1	1	1	1
Paramedic	12	12	12	12
Emergency Medical Technician	16	16	16	16
Part-Time Paramedics & EMT's	24	24	24	24
TOTAL	63	63	63	63

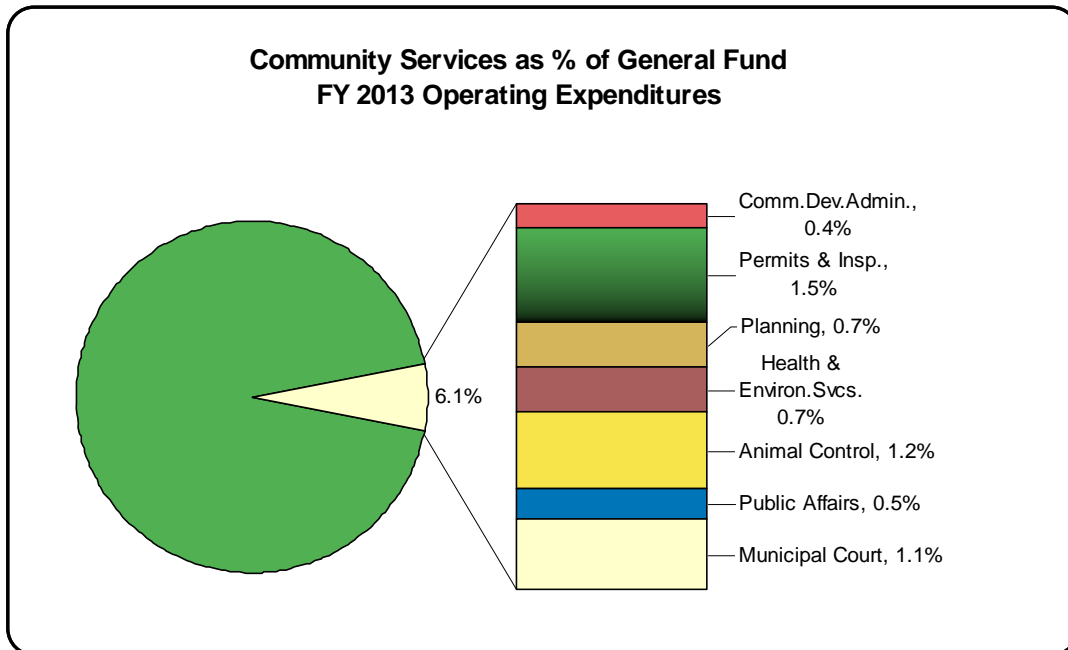
*Same as adopted budget, unless where noted.

**During FY 2011, an Administrative Captain position was added.

**COMMUNITY SERVICES
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Community Development				
Community Development Administration		198,869	195,782	250,285
Planning	460,280	448,327	404,819	372,728
Permits & Inspections	962,259	770,613	825,434	846,105
Health & Environmental Services		240,842	256,616	415,755
Animal Control	649,820	597,949	611,864	659,401
Public Affairs	283,009	310,332	321,276	306,755
Municipal Court	671,720	556,361	571,649	599,671
COMMUNITY SERVICES TOTAL	3,027,088	3,123,293	3,187,440	3,450,700

EXPENDITURES BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	2,429,807	2,524,544	2,527,755	2,657,214
Materials & Supplies	173,495	182,980	176,952	168,500
Building Maintenance	991	500	500	500
Equipment Maintenance	73,404	67,037	106,248	109,466
Miscellaneous Services	225,127	336,290	362,175	454,270
Sundry Charges	3,375	5,000	5,000	5,000
Inventory	2,127	2,453	4,303	5,950
Capital Outlay	118,762	4,489	4,507	49,800
COMMUNITY SERVICES TOTAL	3,027,088	3,123,293	3,187,440	3,450,700



**COMMUNITY SERVICES
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

STAFFING BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Community Development				
Community Development Administration		3	3	3
Permits & Inspections**	17	14	14	14
Planning	6	3	3	3
Health & Environmental Services**		4	4	6
Animal Control	10	10	10	10
Public Affairs	2	2	2	2
Municipal Court***	12	11	11	12
COMMUNITY SERVICES TOTAL	47	47	47	50

*Same as adopted budget, unless where noted.

**Re-organization In FY12: a new Health & Environmental Services Department was created and 4 positions were moved from Permits & Inspections to the new department and a new Administration Department was created and 3 positions were moved from Planning Department to the Administration Department.

***Municipal Court - 3 positions funded in Special Revenue Funds

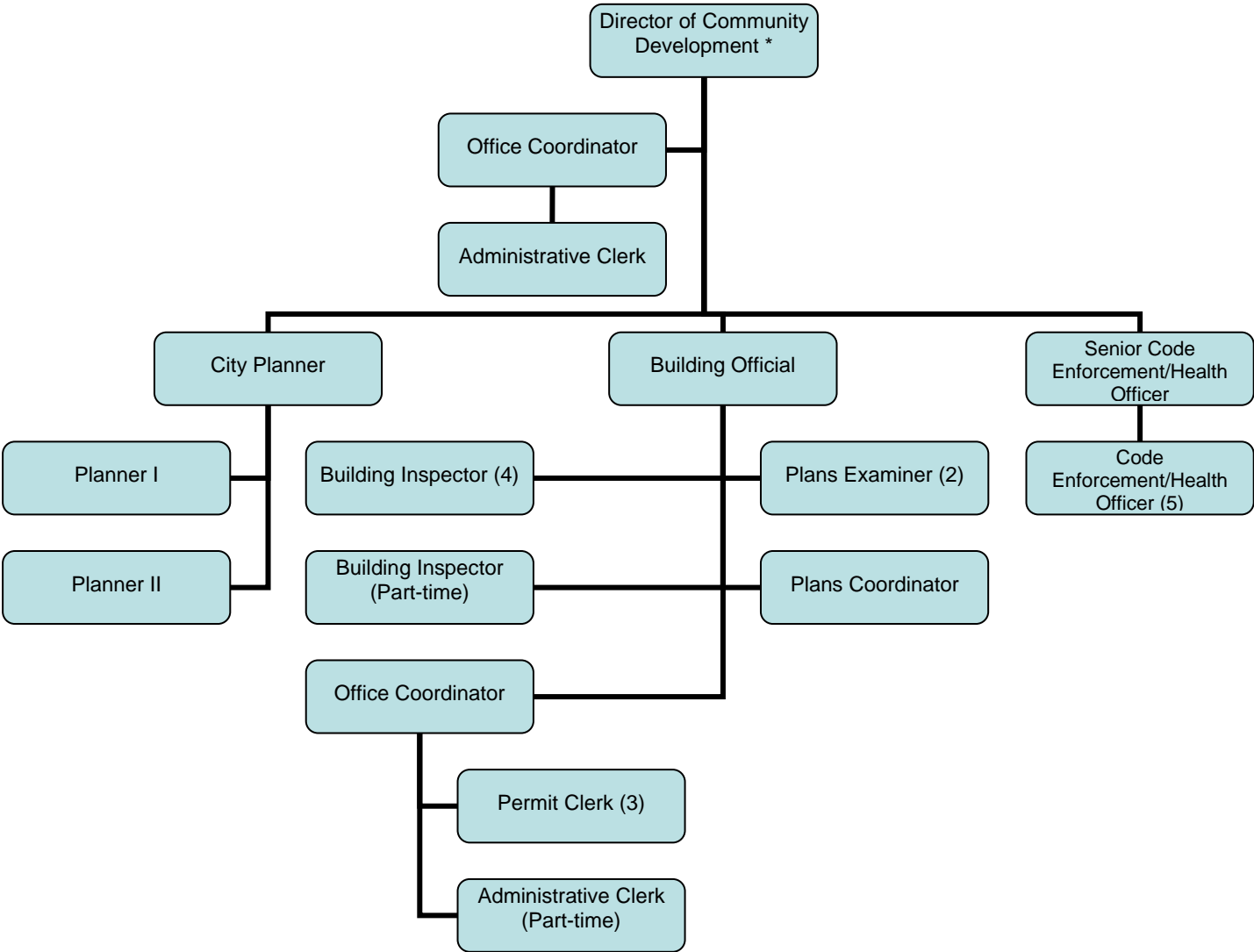
COMMUNITY DEVELOPMENT

VISION STATEMENT

The Community Development Department will be prepared to meet the challenges of current and future growth.

MISSION STATEMENT

The Department will employ sound practices to develop, manage and maintain public infrastructure systems and ensure the quality of life for the citizens, visitors, and customers of the City of Pearland by providing proactive, effective and efficient internal and external customer service in the development of the City through enforcement of our adopted Development, Building Construction, Health and Property Maintenance Codes and Ordinances.



*Reports to Assistant City Manager

COMMUNITY DEVELOPMENT

OVERVIEW

The Community Development Department consists of Community Development Administration, Planning, Permits & Inspections, and Health & Environmental Services.

The Community Development Administration Division oversees, assists and guides the divisions within the department.

The Planning Division is responsible for all long range and short term plans for the growth of the City, in order to create and maintain a desirable land use pattern for an enhanced quality of life for our citizens. This division administers the City's Unified Development Code and the Comprehensive Plan, and it processes all the zone changes, variance request and subdivision plats.

The Permits & Inspections Division conducts building inspections and enforces development and building codes. This division processes approximately 7,800 residential building permits and conducts over 18,500 building inspections annually. It also enforces plumbing, mechanical, and electrical regulations to ensure proper construction techniques are followed for all commercial and residential buildings.

The Health & Environmental Services Division conducts health inspections of all establishments within the City to ensure compliance with City health codes and ordinances, as well as enforces property maintenance and zoning codes.

Key Budget Items for FY 2013 include:

- ◆ Upgrade from part-time to full-time for Administrative Clerk in Administration.
- ◆ One replacement vehicle in Permits & Inspections.
- ◆ One Building Inspector added to Permits & Inspections during 2012 due to increased development and permitting activity.
- ◆ Two new Health/Code Enforcement Officers added, with vehicles.
- ◆ Includes \$100,000 for year one of two for update of the Comprehensive Plan.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES BY DEPT / DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Community Development Administration		198,869	195,782	250,285
Planning	962,259	770,613	825,434	846,105
Permits & Inspections	460,280	448,327	404,819	372,728
Health & Environmental Services		240,842	256,616	415,755
COMMUNITY DEVELOPMENT TOTAL	1,422,539	1,658,651	1,682,651	1,884,873

COMMUNITY DEVELOPMENT

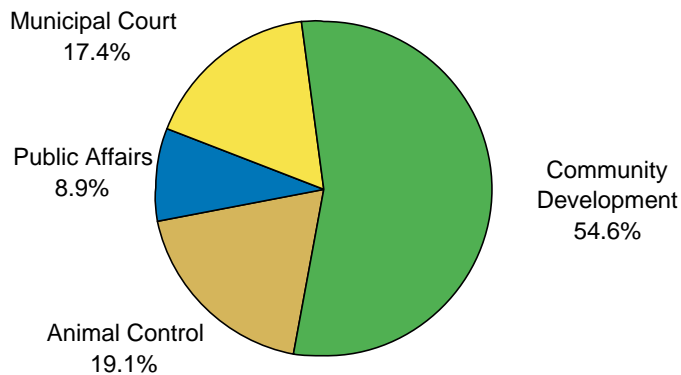
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	1,278,248	1,419,129	1,404,092	1,504,467
Materials & Supplies	31,321	33,706	35,001	39,520
Equipment Maintenance	26,481	22,810	49,530	62,028
Miscellaneous Services	83,301	178,053	187,225	220,608
Sundry Charges	1,061	2,500	2,500	2,500
Inventory	2,127	2,453	4,303	5,950
Capital Outlay				49,800
COMMUNITY DEVELOPMENT TOTAL	1,422,539	1,658,651	1,682,651	1,884,873

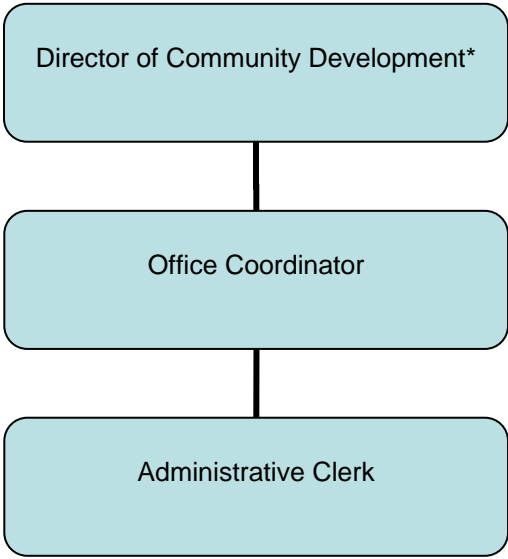
STAFFING BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Community Development Administration		3	3	3
Permits & Inspections	17	14	14	14
Planning	6	3	3	3
Health & Environmental Services		4	4	6
COMMUNITY DEVELOPMENT TOTAL	23	24	24	26

*Same as adopted budget, unless where noted.

**Community Development as % of Community Services
FY 2013 Operating Expenditures**



**COMMUNITY DEVELOPMENT
ADMINISTRATION – 1605**



*Reports to Assistant City Manager

**COMMUNITY DEVELOPMENT
ADMINISTRATION – 1605**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages		185,572	181,671	240,968
Materials & Supplies		12,630	13,585	1,680
Miscellaneous Services		667	526	7,637
TOTAL		198,869	195,782	250,285

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Director of Community Development		1	1	1
Office Coordinator		1	1	1
Administrative Clerk				1
Part-Time Administrative Clerk		1	1	
TOTAL		3	3	3

*Same as adopted budget, unless where noted.

New department for FY 2012; Reorganization in FY 2012. Positions moved from Planning Department.

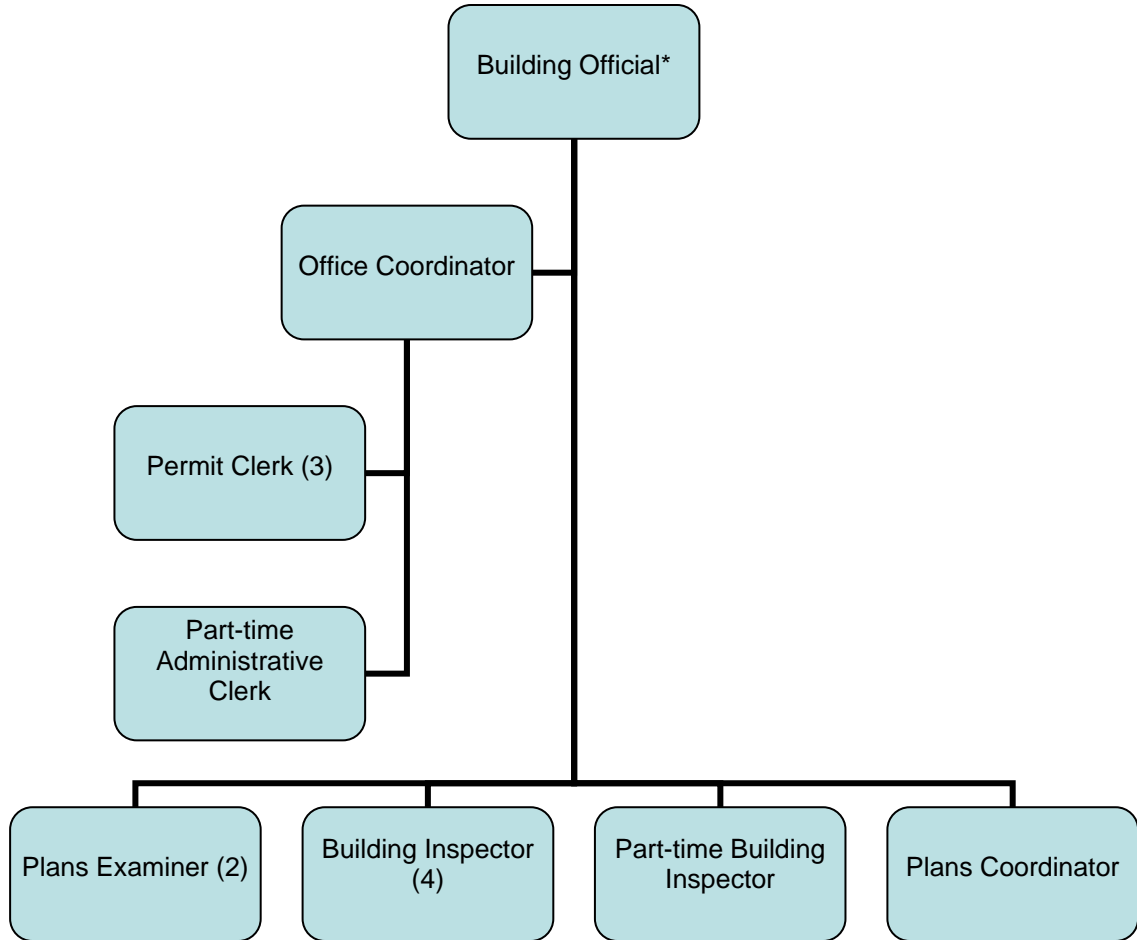
**COMMUNITY DEVELOPMENT
PERMITS & INSPECTIONS – 1610**

VISION STATEMENT

Provide quality and safe built environment for current and future residents and visitors of Pearland.

MISSION STATEMENT

Provide excellent customer service to internal and external customers by enforcing and administering building code and other applicable ordinances.



*Reports to the Director of Community Development

COMMUNITY DEVELOPMENT PERMITS & INSPECTIONS – 1610

GOALS

- ◆ Continue to provide excellent customer service to both internal and external customers.
- ◆ Ensure quality and safe building practices with the use of our adopted ICC codes and our City ordinances for our residents and visitors to our City.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Formulated Standard Operating procedures for all functions.
- ◆ Instituted the use of tablets for live inspection and plan tracking results using Click2Gov.
- ◆ Commercial plan tracking re-evaluated and renovation implemented to meet demands. Provided a plan room for in-house review.
- ◆ All permit applications updated to be customer friendly.
- ◆ All fire permits received, logged and assigned a permit number into Sungard, providing plan tracking access to contractors by using Click2Gov, in addition to all other permits.
- ◆ Two Permits & Inspections Department staff members certified as Building Officials.
- ◆ All Permits & Inspections Department members attended Building Professional Institute training.
- ◆ Sent out weekly notifications to all registered customers for garage sale listing using Everbridge.
- ◆ Reviewed and initiated schedule for various building permit fees.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Research and initiate the process of electronic plan review.
- ◆ Obtain the capability of Sungard to be more user friendly with our inspector tablets.
- ◆ Continue to review and evaluate our plan review process with our internal plan reviewers.
- ◆ Evaluate physical environment to create a pleasant atmosphere for people to work and conduct business.
- ◆ Research an inspector pay certification program and submit proposal for recommendation for FY 2014.
- ◆ Have all inspectors strive to obtain the Texas State Plumbing Inspector Certification and continue obtaining ICC certifications.
- ◆ Provide training to the Permit Clerks to obtain the ICC permit certification.
- ◆ Implement new schedule for building permit fee changes.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total plans reviewed ¹	969	917	1,050	1,100
Percent of plan reviews completed within 10 business days - Residential	97%	84%	98%	95%
Percent of plan reviews completed within 15 business days - Commercial	88%	91%	95%	95%
Total building inspections	21,753	19,244	22,416	25,000
Percent of inspections completed within 24-hours	98%	98%	98%	98%
Percent of building inspections passing on 1st inspection	97%	96%	98%	95%
Average number of inspections per inspector ²	20	17	23	20
Number of structures demolished	19	11	21	10
Total permits issued ³	7,874	7,869	8,696	7,800

¹Includes new commercial and residential buildings and buildouts.

²The average number of inspections per inspector is on a daily basis.

³Includes building (residential, commercial, new and buildouts), mechanical, electrical, plumbing and garage sales.

**COMMUNITY DEVELOPMENT
PERMITS & INSPECTIONS – 1610**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection*	FY 2013 Adopted Budget
Salaries & Wages	862,220	635,689	658,910	724,190
Materials & Supplies	12,907	1,125	1,771	9,390
Equipment Maintenance	24,305	13,896	30,987	36,639
Miscellaneous Services	62,827	117,450	131,313	59,286
Inventory		2,453	2,453	
Capital Outlay				16,600
TOTAL	962,259	770,613	825,434	846,105

*FY2012 projected over budget due to the addition of a full-time Building Inspector during the year, offset by increase to revenues.

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Building Official	1	1	1	1
Deputy Building Official	1			
Building Inspector**	3	4	4	4
Plans Examiner	1	2	2	2
Senior Code Enforcement/Health Officer**	1			
Code Enforcement/Health Officer**	3			
Permits Office Coordinator	1			
Plans Coordinator	1	1	1	1
Office Coordinator		1	1	1
Permit Clerk	3	3	3	3
Part-Time Building Inspector	1	1	1	1
Part-Time Administrative Clerk	1	1	1	1
TOTAL	17	14	14	14

*Same as adopted budget, unless where noted.

**During FY 2012, a Building Inspector position was added and 4 positions were moved to the Health & Environmental Services Department, Dept. 1630.

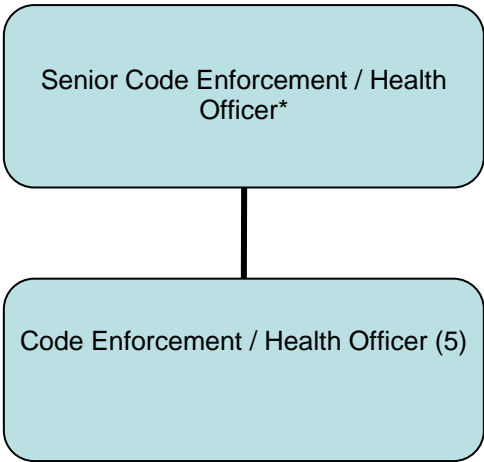
**COMMUNITY DEVELOPMENT
HEALTH & ENVIRONMENTAL SERVICES – 1630**

VISION

To provide a superior environment for citizens, business owners and visitors of the City of Pearland by ensuring that all properties are maintained in a manner that encourages community pride, neighborhood integrity, public health and sustains property values.

MISSION STATEMENT

Strive to provide excellent professional and courteous customer service in a timely manner by fair and impartial administration and enforcement of health codes, ordinances and property maintenance codes. Encourage prompt and voluntary compliance of violations.



*Reports to Director of Community Development

**COMMUNITY DEVELOPMENT
HEALTH & ENVIRONMENTAL SERVICES – 1630**

GOAL

- ◆ Enforce health codes, ordinances and property maintenance codes to positively impact the City of Pearland's environment.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Awarded The Golden Pear Award by the Pearland ISD for support of their health program.
- ◆ Continued work and support for the Eyes of Pearland.
- ◆ All Code Officers completed training of the International Property Maintenance Code through TEEEX.
- ◆ Recommended a new fee schedule for health permits.
- ◆ Worked on changes to the City's food handler's ordinance.
- ◆ All Code Officers participated in Team Development training offered by the City of Pearland.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue training and renewal of all certifications for Code Officers.
- ◆ Establish a new paperless and archiving file system to enable Code Officers to work more efficiently.
- ◆ Ensure all health establishments are inspected in accordance with the City's ordinance.
- ◆ Implement the new fee schedule for health establishments.
- ◆ Continue to work for and support the Eyes of Pearland.
- ◆ Continue to respond to concerns of citizens and business owners in an effective and timely manner.
- ◆ Establish a procedure to address dilapidated and abandoned homes.
- ◆ Explore a rental property annual inspection program.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of cases opened	1,676	1,409	1,942	1,975
Cases brought into voluntary compliance	1,299	1,345	1,718	1,900
Number of tenant occupancy inspections	101	257	165	180
Number of foster/home daycare inspections performed	N/A	N/A	85	125
Number of health inspections performed (initial)	343	492	232	800
Number of followup inspections	N/A	N/A	N/A	25
Number of health code complaints received	106	110	29	140
Number of health code complaints substantiated	N/A	N/A	N/A	125
Percent of health code complaints substantiated	N/A	N/A	N/A	89%
Number of alcohol verification checks	N/A	N/A	20	25
Number of citations issued	23	20	7	15
Number of temporary health permits reviewed	N/A	N/A	120	130
Number of plan reviews for new establishments	N/A	N/A	25	30
Number of open record requests submitted	N/A	N/A	30	40
Number of code enforcement complaints received	2,087	1,541	2,074	2,300
Number of code enforcement complaints substantiated	N/A	N/A	N/A	2,100
Percent of code enforcement complaints substantiated	N/A	N/A	N/A	91%
Total code complaints	3,433	2,860	1,952	N/A
Average time spent on initiation of admin/judicial action (days)	35	35	35	N/A
Unfounded cases	145	197	164	N/A
Average time spent on cases brought to voluntary compliance (days)	10	10	13	N/A

*Target numbers were not available for these new measures at the time of publication. Data will be collected during fiscal year 2013.

**COMMUNITY DEVELOPMENT
HEALTH & ENVIRONMENTAL SERVICES – 1630**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages		212,612	220,238	323,982
Materials & Supplies		500	502	6,965
Equipment Maintenance		7,700	17,232	22,772
Miscellaneous Services		20,030	18,644	22,886
Inventory				5,950
Capital Outlay				33,200
TOTAL		240,842	256,616	415,755

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Senior Code Enforcement / Health Officer		1	1	1
Code Enforcement / Health Officer		3	3	5
TOTAL		4	4	6

*Same as adopted budget, unless where noted.

**In FY2012, 4 positions were moved to the Health & Environmental Services Department, from Permits & Inspections, Dept. 1610.

**COMMUNITY DEVELOPMENT
PLANNING DEPARTMENT – 1650**

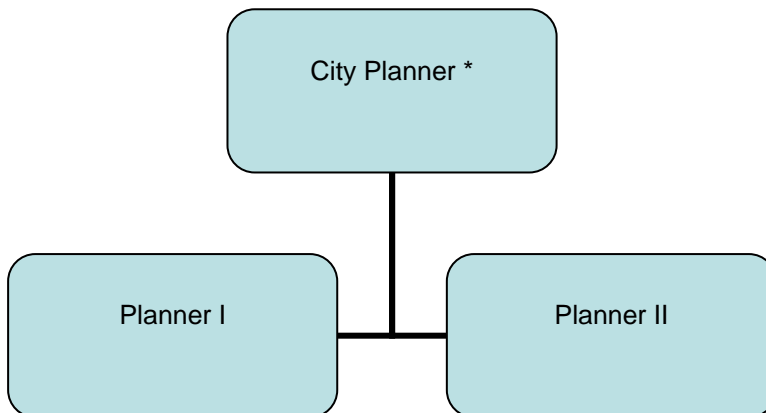
VISION

To guide the growth and redevelopment of the City in a well planned and sustainable manner, whereby enhancing the quality of life for residents while encouraging future economic development.

MISSION STATEMENT

Facilitate the development process in the City of Pearland, mainly by meeting with developers, property owners, and other interested parties, and developing and maintaining short- and long-range plans for the growth of the City, in order to create and maintain a desirable land use pattern for an enhanced quality of life for our citizens.

Administer the Comprehensive Plan, the Unified Development Code, and ensure the health, safety, and welfare of citizens and property by regulating the use of land within the corporate limits of the City of Pearland. Process and review applications for zone changes, variance requests, and subdivision plats. Make recommendations to the Planning and Zoning Commission and City Council on various planning, development, and land use related activities.



*Reports to the Director of Community Development

COMMUNITY DEVELOPMENT PLANNING DEPARTMENT – 1650

GOALS

- ◆ Ensure that the City of Pearland is a desirable place for people to live, work and recreate, and promote balanced and sustainable growth.
- ◆ Ensure safe and pedestrian friendly neighborhoods.
- ◆ Provide an environment where businesses can thrive and flourish.
- ◆ Provide a high level of customer service to our citizens, developers, elected and appointed officials, and other City staff.
- ◆ Apply sound and current planning principles while planning for the City.
- ◆ Encourage professional growth of all employees and encourage their advancement.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Awarded 2012 Texas APA Certificate of Achievement for Planning Excellence.
- ◆ Submitted award application for Texas APA's Commissioner of the Year Award received by Councilmember Susan Sherrouse.
- ◆ Assisted in the construction and completion of Project Stars monument.
- ◆ Assisted in annexation of Brazoria County MUD #4.
- ◆ One staff member completed Strategic Supervisory Training.
- ◆ Conducted annual Planning Day.
- ◆ Provided professional training for staff and Planning and Zoning Commission:
 - Attendance at National Planning Association Conference,
 - Attendance at Texas Chapter of the American Planning Association Annual Conference,
 - Attendance at Annual Congress for New Urbanism Conference,
 - Attendance at International Making Cities Livable Conference.
- ◆ Provided annual training for Planning and Zoning Commission and Zoning Board of Adjustment.
- ◆ Updated Planning and Zoning Strategic Priorities for 2012.
- ◆ Established annual City of Pearland Bike-to-Work Day.
- ◆ Completed T-13 Unified Development Code update.
- ◆ Began T-14 Unified Development Code update.
- ◆ Worked with GIS to create a parcel-based zoning layer in GIS.
- ◆ Achieved Scenic City Gold award from Scenic Texas Organization.
- ◆ Represented Pearland in regional committees, such as Pedestrian Bicycle Subcommittee and Transportation Subcommittees of the Houston-Galveston Area Council.
- ◆ Continued to participate in "Adopt a Street Program" as a team-building activity for the Planning Department.
- ◆ Assisted in adoption of the Lower Kirby Development Plan.
- ◆ Assisted in adoption of Grand Boulevard Plans.
- ◆ Published Community Development newsletter quarterly.
- ◆ Updated Planning Department Strategic Plan.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Assist in writing zoning code for Lower Kirby Development Plan.
- ◆ Assist in completion and implementation of Grand Boulevard Plans.
- ◆ Completion of MUD 4 Annexation.
- ◆ Conduct Annual Planning Day.
- ◆ Work towards applying for Scenic City Platinum Award to upgrade current certification of Gold Award.
- ◆ One additional staff member to complete Strategic Supervisory Training.
- ◆ Continue professional training for staff, Planning and Zoning Commission, and Zoning Board of Adjustment.
- ◆ Pursue AICP certification for one staff member.
- ◆ Continue to represent Pearland in regional committees, such as Pedestrian Bicycle Subcommittee and Transportation Subcommittees of the Houston-Galveston Area Council.
- ◆ Provide population updates and work with Census Bureau in re-evaluating population estimates for Pearland.
- ◆ Finalize T-14 Annual Unified Development Code update.

**COMMUNITY DEVELOPMENT
PLANNING DEPARTMENT – 1650**

FISCAL YEAR 2013 OBJECTIVES (continued)

- ◆ Process T-15 Annual Unified Development Code update.
- ◆ Continue to participate in “Adopt a Street Program” as a team-building activity for the Planning Department.
- ◆ Continue annual City of Pearland Bike-to-Work Day.
- ◆ Commence Comprehensive Plan Update process.
- ◆ Continue to provide population updates and special studies.
- ◆ Continue to publish Community Development newsletter.
- ◆ Evaluate and restructure subdivision platting procedures, administratively.
- ◆ Update departmental Standard Operating Procedures.
- ◆ Update Development Handbook.

PERFORMANCE MEASURES

		FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Zone Change Cases		22	22	9	20
Planned Unit Developments		4	2	1	8
ZBA Cases ¹		15	22	6	14
Pre-Development Meetings		126	131	122	130
<u>Plat Approvals:</u>	<u>Total</u>	39	43	62	60
	Final	31	34	54	52
	Preliminary	7	9	8	8
Zoning Map/Text Amendments		2	1	0	2
Site Plans reviewed		99	76	97	90
Number of Commercial reviews for CO's, Permits and Buildouts reviewed		489	436	372	397
Percent of Commercial Plans for CO's ² , Permits and Buildouts reviewed within 5 days		100%	100%	100%	100%
Number of Single Family Residential Plans reviewed		679	615	592	637
Percent of Single Family Residential Plans reviewed within 5 days		100%	100%	100%	100%
Sign Permits reviewed		343	265	314	296
Percent of Sign Permits reviewed within 5 days		100%	100%	100%	100%

¹ZBA - Zoning Board of Adjustment.

²CO's - Certificates of Occupancy.

**COMMUNITY DEVELOPMENT
PLANNING DEPARTMENT – 1650**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	416,028	385,256	343,273	215,327
Materials & Supplies	18,414	19,451	19,143	21,485
Equipment Maintenance	2,176	1,214	1,311	2,617
Miscellaneous Services	20,474	39,906	36,742	130,799
Sundry Charges	1,061	2,500	2,500	2,500
Inventory	2,127		1,850	
TOTAL	460,280	448,327	404,819	372,728

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Planning Director	1	1	1	
City Planner				1
Senior Planner	1			
Planner I	1	1	1	1
Planner II	1	1	1	1
Office Coordinator	1			
Part-Time Clerk	1			
TOTAL	6	3	3	3

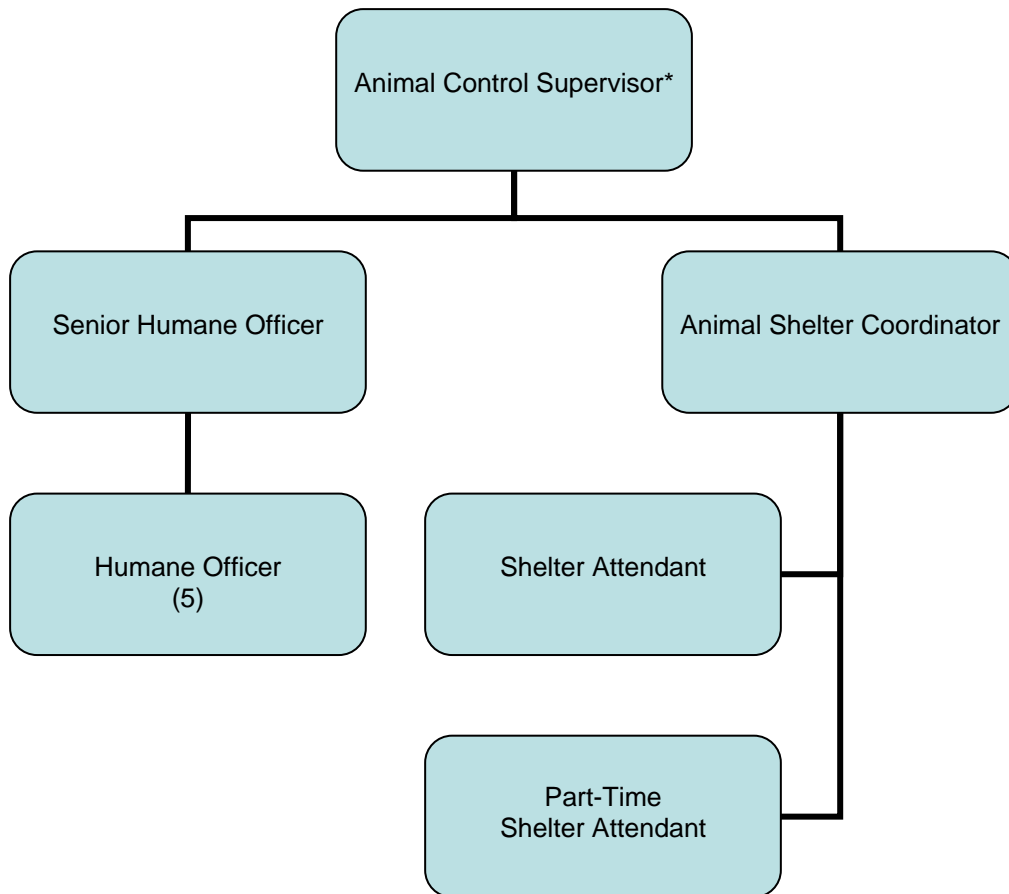
*Same as adopted budget, unless where noted.

Reorganization in FY 2012; 3 positions were moved to Community Development Administration, Dept. 1605.

ANIMAL CONTROL – 1520

MISSION STATEMENT

The mission of the Pearland Animal Control and Adoption Center is to ensure the well-being of both animals and residents of our community by delivering high quality, responsive and cost effective animal control services. This mission is accomplished by enforcing animal control laws, promoting responsible pet ownership through outreach and education, as well as by providing compassionate service to animals and their owners.



*Reports to Assistant City Manager

ANIMAL CONTROL - 1520

GOALS

- ◆ Be the local authority on rabies protection and eradication.
- ◆ Provide assistance to the Texas Department of Health Zoologist Control concerning human health (West Nile Virus, etc.).
- ◆ Enhance the local adoption program and provide education to the citizens of Pearland on the benefits of spaying and neutering.
- ◆ Enforce the Ordinances of the City of Pearland.
- ◆ Enforce the rules adopted by the Board under the area rabies quarantine provisions of Section 826.045.
- ◆ Hold impounded animals that are stray, abandoned, or quarantined.
- ◆ Provide for the care, redemption and adoption of these animals as well as the observation of quarantined animals.
- ◆ Educate the public on the impact of new State laws and ensure that compliance is enforced.
- ◆ Enforce and prosecute animal cruelty when necessary.
- ◆ Provide support to the citizens and their pets during times of disasters.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Implemented a web-based City License Program for the citizens, reducing administrative costs, including processing time and mailing.
- ◆ Worked with area businesses to create mobile pet adoptions in the community.
- ◆ Created and developed a volunteer program to assist at mobile adoptions and events.
- ◆ Continued to assist Parks and Recreation in developing the Dog Park volunteer program and problem solving.
- ◆ Continued to seek grants for the purchase of a van for mobile disaster, spay/neuter, and pet adoption to serve the public.
- ◆ Implemented a pet foster home program.
- ◆ Continued to seek creative methods to place more homeless animals into new homes.
- ◆ Implemented a relationship with all area veterinaries to provide local surgery for adopted pets.
- ◆ Completed Leadership/Team Building training with The Management Connection.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue to work on progressive animal control ordinances for the community.
- ◆ Improve response time by 10%.
- ◆ Develop a plan to reduce the euthanasia rate. This is a Council Strategic Priority, number X.A.. "Develop Plan to reduce euthanasia rate."
- ◆ Continue to expand volunteer network.
- ◆ Hold monthly evening adoption events.
- ◆ Continue to seek grants to purchase mobile disaster, surgery, and adoption van.
- ◆ Contract out dog kennel cleaning.

ANIMAL CONTROL - 1520

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of animals received at shelter	2,532	2,685	2,220	2,400
Number of people coming to shelter	5,855	5,942	5,839	6,100
Total number calls for service	4,206	4,346	4,326	4,400
Number of warnings issued	3,177	3,130	4,426	4,500
Number of citations issued	116	178	204	225
Total number of animals captured or returned to wild	203	215	201	215
Number of licenses issued	2,638	2,131	2,240	2,150
Percent of animals returned to owner	21%	24%	21%	24%
Number of bite cases	50	107	114	80
Number of Priority 1 calls*	319	296	333	400
Response time for Priority 1 calls (in min/sec)	35min18sec	47min7sec	67min44sec	61min0sec
Service call per officer	1,052	1,087	865	880
Average length of stays in shelter for impounded animals: (in days)				
Dogs/Cats	10	30	44	35
Livestock	16	7	25	15
Wildlife	0	0	0	0
Number of adoptable animals at shelter (monthly average)	122	118	99	115
Number of animals adopted	519	542	444	475
Percent adopted (all animals)	36%	40%	40%	40%
Number of animals euthanized	1,290	1,366	1,296	1,235
Number of animal cruelty cases reported	163	194	124	110

*Priority 1 calls are defined as those where there is an injured animal that needs care, or there is a threat to a human, such as bite cases or possible rabies-carrying wildlife.

ANIMAL CONTROL - 1520

OVERVIEW

The Animal Control Department provides protection to public health by establishing uniform rules for the control and eradication of rabies in accordance with the Texas Health and Safety Code, and enforces applicable rules, regulations, and ordinances. While protecting the public from problems with animals, the Animal Control Department also protects the animals. The Department has a staff of ten professionally trained employees dedicated to serving the public and animals. In addition to the responsibility for impoundment of stray animals within the city limits of Pearland, the Humane Officers trap wildlife, provide for adoption of animals, respond to citizen calls of concern or emergencies, provide speakers for educational events for school and local groups, enforce state and local ordinances, remove animal carcasses from roadways, investigate animal cruelty cases, investigate animal bite cases, provide maintenance and care of the shelter facility, as well as care of all impounded animals, and seek grant funding to promote operations.

The Animal Control Department is on call 24/7 for animal related emergencies, and the shelter is open 7 days a week, except holidays. The department responds to approximately 4,400 calls for service and receives over 2,000 animals per year at the shelter.

Key Budget Items for FY 2013 include:

- ◆ Contractual dog kennel cleaning - \$38,820.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	399,687	427,041	426,231	452,497
Materials & Supplies	56,284	51,009	60,953	56,475
Building Maintenance	991	500	500	500
Equipment Maintenance	42,447	39,727	49,403	43,438
Miscellaneous Services	53,222	75,183	70,270	106,491
Capital Outlay	97,189	4,489	4,507	
TOTAL	649,820	597,949	611,864	659,401

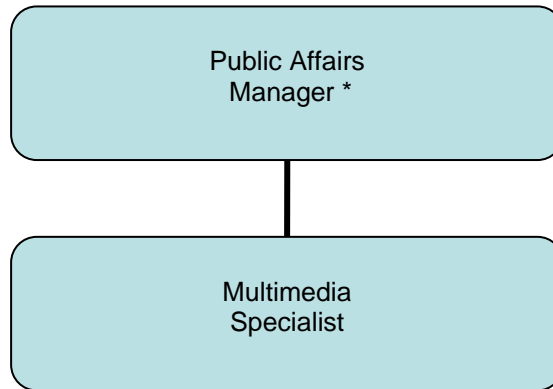
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Animal Control Supervisor	1	1	1	1
Sr. Humane Officer	1	1	1	1
Humane Officer	5	5	5	5
Animal Shelter Coordinator	1	1	1	1
Animal Shelter Attendant	1	1	1	1
Part-Time Animal Shelter Attendant	1	1	1	1
TOTAL	10	10	10	10

*Same as adopted budget, unless where noted.

PUBLIC AFFAIRS - 1530

MISSION STATEMENT

The mission of the Public Affairs Department is to serve as the City's primary provider of internal and external communication expertise, coordination and support. The department encourages maximum citizen involvement and access, promotes employee communication, provides accurate and timely information to the media and to the community, and ensures that Pearland citizens receive trustworthy information.



*Reports to Assistant City Manager

PUBLIC AFFAIRS - 1530

GOALS

- ◆ Seek new ways to forward public information to an ever-widening audience.
- ◆ Be aware of the information needs of those at all levels of the “digital divide.”
- ◆ Continue local broadcasts of specific City of Pearland events.
- ◆ Deliver a quality product in a timely, cost-efficient, and courteous manner to our internal and external customers.
- ◆ Continue to monitor and suggest cost-savings opportunities for the City of Pearland organization while ensuring continued quality.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ **Social Media**
 - Launched three social media web pages (Facebook, YouTube and Twitter).
 - Fully integrated social media on the City’s Web site.
 - Executed a social media public relations and marketing communications plan.
- ◆ **Web**
 - Successfully created, disseminated and implemented Web style guidelines.
 - Completed a Web site overhaul which included web page modifications, standardization, incorporation of a city calendar and navigation changes.
- ◆ **Municipal Channel (Pearland TV)**
 - Implemented new municipal channel system.
 - Added video content to the municipal channel that includes City Council meetings, Pearland News Updates, Pet Features, Public Service Announcements and more.
 - Taped and posted our first City Council meeting video online.
 - Created a standard template for all municipal channel slides.
- ◆ **E-Marketing**
 - ◆ Created and successfully launched two electronic newsletters (Pearland Connect & The Rec Report).
 - ◆ Launched new Everbridge citizen alerts system and citizen communications to promote the new system.
- ◆ **Marketing Collateral**
 - ◆ Successfully redesigned Pearland in Motion.
 - ◆ Designed, printed and distributed new “Who do you Call?” brochures for residents.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Identify marketing opportunities and develop specific strategies to promote City programs and services.
- ◆ Heighten awareness and create a brand image for the City while focusing on superior internal customer service in support of all City departments.
- ◆ Grow and expand the City’s social media network, and generate excitement and engagement through periodic social media promotions.
- ◆ Focus on e-marketing and video to enhance our resident engagement electronically.
- ◆ Support City departments in external communications efforts including, but not limited to, groundbreakings, building openings, flyers, marketing collateral, brochures and advertising.

PUBLIC AFFAIRS – 1530

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of website pages created	813	860	627	800
Number of website pages revised	1,264	1,541	1,191	1,500
Number of CityView slides created and posted	1,154	1,438	965	1,500
Total number of website visits	2,021,770	2,042,257	1,894,337	2,000,000
Total Community Action Center (CAC) Inquiries	9,405	12,914	9,240	9,000
Average number of days for CAC response	31	10	1	1
Total media relations contacts	32	24	79	30
Facebook fans/friends	N/A	N/A	2,388	3,500
Twitter Followers	N/A	N/A	188	470
YouTube subscribers	N/A	N/A	40	150
Number of news releases written	34	25	36	N/A
Percent of news releases published	99%	99%	100%	N/A
Percent of media requests receiving same-day response	99%	99%	100%	N/A
Total number of CAC's needing resolution	26	37	6	N/A
Groupbuilder subscriptions	25,281	30,764	N/A	N/A

PUBLIC AFFAIRS – 1530

OVERVIEW

Pearland's Public Affairs Department serves as the City's Public Information Office, keeping residents and employees informed of events and activities occurring throughout Pearland. Public Affairs disseminates information about the City of Pearland, its services, projects, events and programs. The Department produces and distributes the City's biannual printed newsletter - Pearland In Motion, and the City's monthly electronic newsletter - Pearland Connect. Public Affairs also maintains the City's Web site and government cable station - Pearland TV, which is broadcast on Comcast Channel 16, U-verse Channel 99, and online at cityofpearland.com. The department is also responsible for producing and publishing the Pearland Annual Report and Calendar, managing the City's electronic communications system, which allows residents the opportunity to sign up to receive City news and information, and coordinating the Mayor's annual State of the City Address.

Key Budget Items for FY 2013 include:

- ◆ Budget reduction of \$14,491 taken.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection*	FY 2013 Adopted Budget
Salaries & Wages	149,436	171,240	174,247	151,049
Materials & Supplies	79,239	87,720	73,628	65,235
Equipment Maintenance	3,575	4,000	7,315	4,000
Miscellaneous Services	50,759	47,372	66,086	86,471
TOTAL	283,009	310,332	321,276	306,755

*FY 2012 projected overbudget due to the addition of contracted monthly video support.

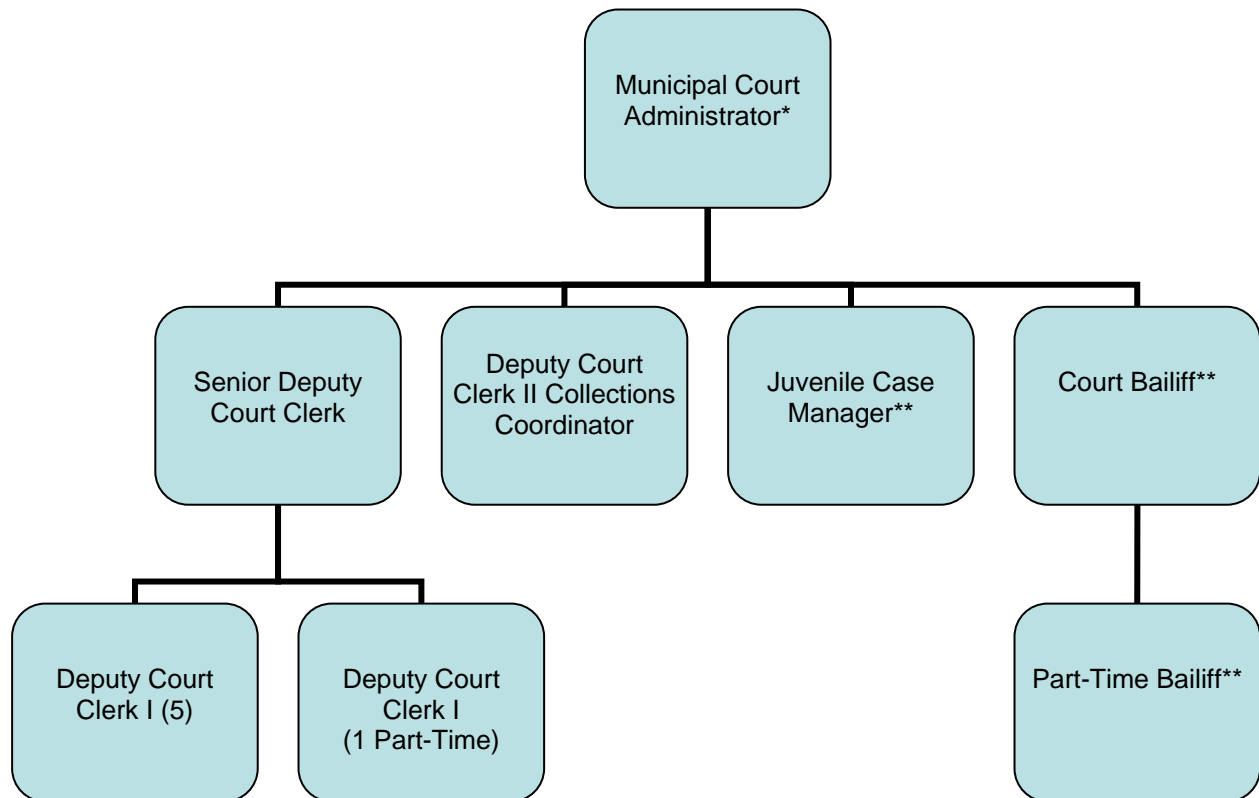
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Public Affairs Manager	1	1	1	1
Multimedia Specialist	1	1	1	1
TOTAL	2	2	2	2

*Same as adopted budget, unless where noted.

MUNICIPAL COURT – 1540

MISSION STATEMENT

The mission of the Municipal Court is to provide the citizens of Pearland, as well as city leaders, judges, law enforcement, legal professionals, and the State of Texas with a fair, just forum in Pearland Municipal Court.



*Reports to the Assistant Director of Finance

**Positions funded in Special Revenue Funds

MUNICIPAL COURT – 1540

GOALS

- ◆ Uphold the Constitution, laws and legal regulations of the United States, the State of Texas and all governments therein.
- ◆ Set high standards to maintain and preserve the integrity of all cases filed in the Pearland Municipal Court of Record.
- ◆ Abide by the standards set out in the Texas Code of Judicial Conduct.
- ◆ Protect the confidentiality of all records filed.
- ◆ Remain cognizant of the needs of customers and citizens of the Pearland Municipal Court to reinforce the positive perception of the judiciary.
- ◆ Provide access and encourage education of staff to increase the level of expertise and proficiency in the affairs of the Municipal Court.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Development and enactment of Juvenile Case Manager policies and procedures in compliance with statute.
- ◆ Development of court brochure to assist defendants in understanding procedures and rights.
- ◆ In conjunction with Police Department and judicial staff, developed procedure for search warrant to ensure reliability of documentation.
- ◆ All eligible staff maintained certification with the Texas Municipal Court Education Center.
- ◆ Successful participation in Statewide Warrant Round-up, with 837 warrants cleared.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Procurement of new software program for courts, explore providers, release bid requests for possible conversion in 2014.
- ◆ Cross train new staff to ensure continuity and efficiency, and continue training of senior staff to ensure all administrative tasks can be accomplished by more than one person.
- ◆ Increase certification level of at least two staff members.
- ◆ Institute bond forfeiture procedures in municipal court.

MUNICIPAL COURT – 1540

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of trials prepared:				
Judge Trials	996	235	375	400
Jury Trials	314	453	741	600
Number of warrants issued:	8,901	8,776	9,820	10,000
Capiases	5,017	4,506	4,537	5,000
Failure to Appear	3,884	4,270	5,283	5,000
Total number of charges brought in	24,657	26,369	30,187	30,000
Percent Guilty Charge	47%	44%	53%	45%
Percent Charges Dismissed	12%	12%	8%	12%
Percent in Compliance ¹	29%	29%	20%	29%
Turnaround time from date of plea/request for trial to trial date				
Bench Trial (number of days)	48	47	67	60
Jury Trial (average number of days)	37	62	61	60
Number of juvenile cases	592	574	692	600
Collections:				
Unpaid Balance Letters Issued	3,302	4,576	4,730	5,000
Percent responded to letters with payment	25%	31%	25%	30%
Number of Fail to Appear Calls	6,022	5,096	6,382	6,500
Percent responded to calls with appearance	65%	56%	38%	40%
Cases sent to Omni	5,165	6,163	5,971	6,500
Number of warrants cleared	8,692	9,124	10,080	10,080
Warrant Officer	648	360	1,565	1,600
ALPR	241	377	350	375
District	17	133	16	0
Other	7,786	8,254	8,149	7,725
Value of warrants cleared:	\$2,657,605	\$3,266,791	\$3,636,997	3,000,000
Round-up	\$0	\$176,446	\$293,051	\$275,000
ALPR – cash	\$26,106	\$58,242	\$37,055	\$50,000
ALPR - jail time	\$7,980	\$15,369	\$16,412	\$15,000
Officer Beat – cash	\$5,096	\$13,811	\$3,029	\$0
Officer Beat - jail time	\$4,350	\$7,200	\$1,308	\$0
Outstanding warrants ²	14,179	15,314	16,300	16,800
Value of outstanding warrants ²	\$4,231,852	\$4,927,821	\$5,542,206	\$5,200,000
Revenue Collected	\$2,310,041	\$2,714,217	\$2,999,214	\$3,141,222

¹Compliance - corrected registration/inspection, completed driver's safety or deferred.

²Actual figures for "Outstanding warrants" and "Value of Outstanding warrants" reflect the last month reported.

MUNICIPAL COURT – 1540

OVERVIEW

The Municipal Court has original jurisdiction over Class C misdemeanors and City Code violations which occur within the corporate city limits of Pearland and are punishable by fine only. It is the function of the Municipal Court to provide accessible, efficient and well-reasoned resolution of all the court's cases. The staff maintains a modern computerized record and money management system for approximately 30,000 charges processed by the Court each year. The Court office maintains standing judicial orders that may allow disposal of a case without appearing at an official arraignment. Additionally, the court is responsible for collecting fines, as well as numerous other court costs, that must be accounted for and sent to the Texas Comptroller's Office on a quarterly basis. The Court reports to the Finance Department.

Key Budget Items for FY 2013 include:

- ◆ One Part-time Deputy Court Clerk I.

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	602,436	507,134	523,185	549,201
Materials & Supplies	6,651	10,545	7,370	7,270
Equipment Maintenance	901	500		
Miscellaneous Services	37,845	35,682	38,594	40,700
Sundry Charges	2,314	2,500	2,500	2,500
Capital Outlay	21,573			
TOTAL	671,720	556,361	571,649	599,671

STAFFING	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Municipal Court Administrator	1	1	1	1
Warrant Officer**	1			
Juvenile Case Manager***	1	1	1	1
Deputy Court Clerk I	5	5	5	5
Senior Deputy Court Clerk	1	1	1	1
Deputy Court Clerk II	1	1	1	1
Court Bailiff***	1	1	1	1
Part-Time Bailiff***	1	1	1	1
Part-Time Deputy Court Clerk I				1
TOTAL	12	11	11	12

*Same as adopted budget, unless where noted.

**This position reports to, and is funded in, the Police Department.

***These positions funded in Special Revenue Funds, beginning in FY 2012

**PUBLIC WORKS
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Administration	196,877	209,131	211,212	173,005
Fleet Maintenance	422,097	465,063	450,235	449,343
GIS	47,777			
Streets & Drainage	3,998,924	4,493,440	4,606,128	4,526,934
Service Center	85,287	185,918	156,510	222,500
Engineering & Capital Projects				
Engineering & Capital Projects Administration				273,625
Capital Projects	1,016,816	954,100	923,873	721,516
Geographic Information Systems	198,120	220,926	220,520	215,627
Engineering	1,050,276	931,183	900,043	1,119,682
Traffic Operations & Management	703,907	736,059	676,058	764,121
PUBLIC WORKS TOTAL	7,720,081	8,195,820	8,144,579	8,466,353

EXPENDITURES BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	3,668,456	3,531,144	3,426,119	3,812,329
Materials & Supplies	376,640	465,150	476,716	461,405
Building Maintenance	919,729	780,492	838,992	699,000
Equipment Maintenance	261,066	339,747	374,440	395,204
Miscellaneous Services	1,959,823	2,350,520	2,307,991	2,336,907
Inventory	14,971	1,500	17,000	
Sundry	62,218	113,212	107,837	101,116
Capital Outlay	457,178	614,055	595,484	660,392
PUBLIC WORKS TOTAL	7,720,081	8,195,820	8,144,579	8,466,353

STAFFING BY DEPT/DIVISION**	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Administration	1.50	1.75	1.75	1.75
Fleet Maintenance	7	7	7	7
PW GIS*	0.75			
Streets & Drainage	17	17	17	17
Service Center				
Engineering & Capital Projects				
Engineering & Capital Projects Administration			3	3
Capital Projects	12	11	8	8
Geographic Information Systems	2	2	2	2
Engineering	13	12	12	12
Traffic Operations & Management	6	6	6	6
PUBLIC WORKS TOTAL	59	56.75	56.75	56.75

*Same as adopted budget unless where noted. PW GIS transferred to Water/Sewer Fund in FY 2012.

PUBLIC WORKS

OVERVIEW

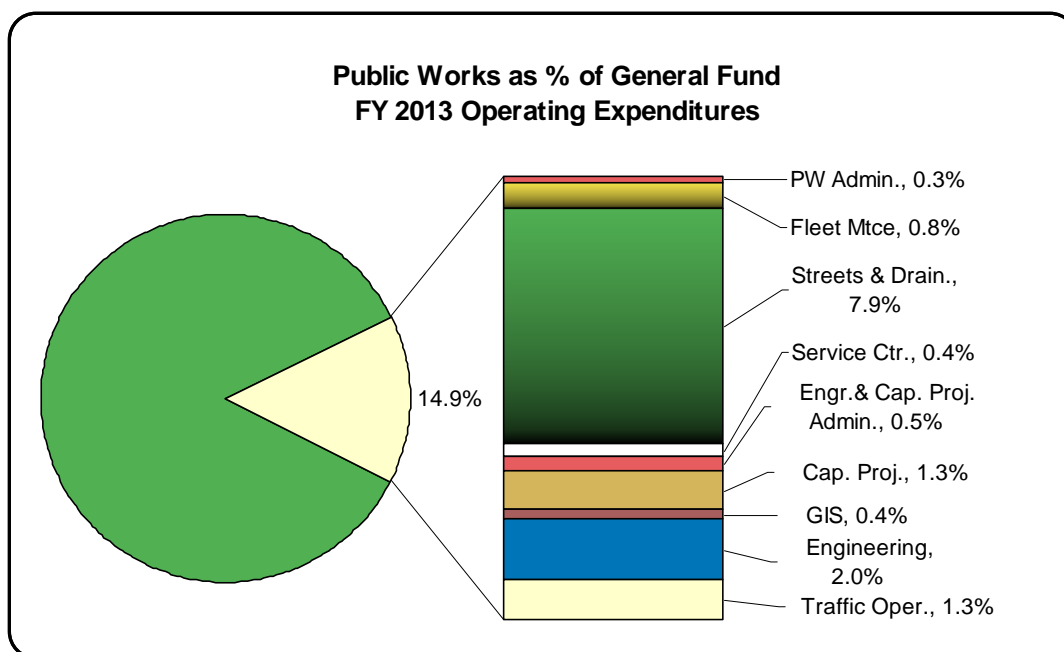
The divisions reporting to Public Works Administration Department maintain the City streets, drainage and water and sewer systems. There are a total of nine divisions managed by the Public Works Administration Department, three of which are funded from the General Fund and six from the Water & Sewer Fund. The three divisions in addition to Administration that are in the General Fund include Fleet Maintenance, Streets & Drainage and the Service Center.

The Fleet Maintenance Division manages City vehicles and motorized equipment, including preventive maintenance and repairs. The Service Center maintains the fuel operations of the City and maintains records of consumption. The Service Center also maintains and distributes storeroom equipment and supplies to the various City departments. Streets & Drainage is responsible for maintaining and managing the City's streets, sidewalks, and ditches. This division provides street sweeping, pothole patching, culvert setting, and cleans storm drains, inlets and lines. This division maintains approximately 362 centerline miles or 806 lane miles of streets and roadways and over 165 miles of existing storm sewer system throughout the City.

Engineering & Capital Projects is included in the Public Works function beginning FY 2013. Divisions reporting to Engineering and Capital Projects Administration include Capital Projects, GIS, Engineering, and Traffic Operations and Management, and are described in the Engineering & Capital Projects Overview.

Key Budget Items for FY 2013 include:

- ◆ Public Works cellular communications costs split between the General Fund and W&S Fund in 2013.
- ◆ In Streets & Drainage, FY2013 includes \$600,000 for asphalt road rehabilitation and \$437,000 for sidewalk replacement.
- ◆ The purchase of a single drum vibratory padfoot roller at \$80,850, one replacement vehicle, and funding for rental of equipment for asphalt paving projects in Streets and Drainage.
- ◆ Refurbishment of two forklifts at the Service Center at \$26,500.



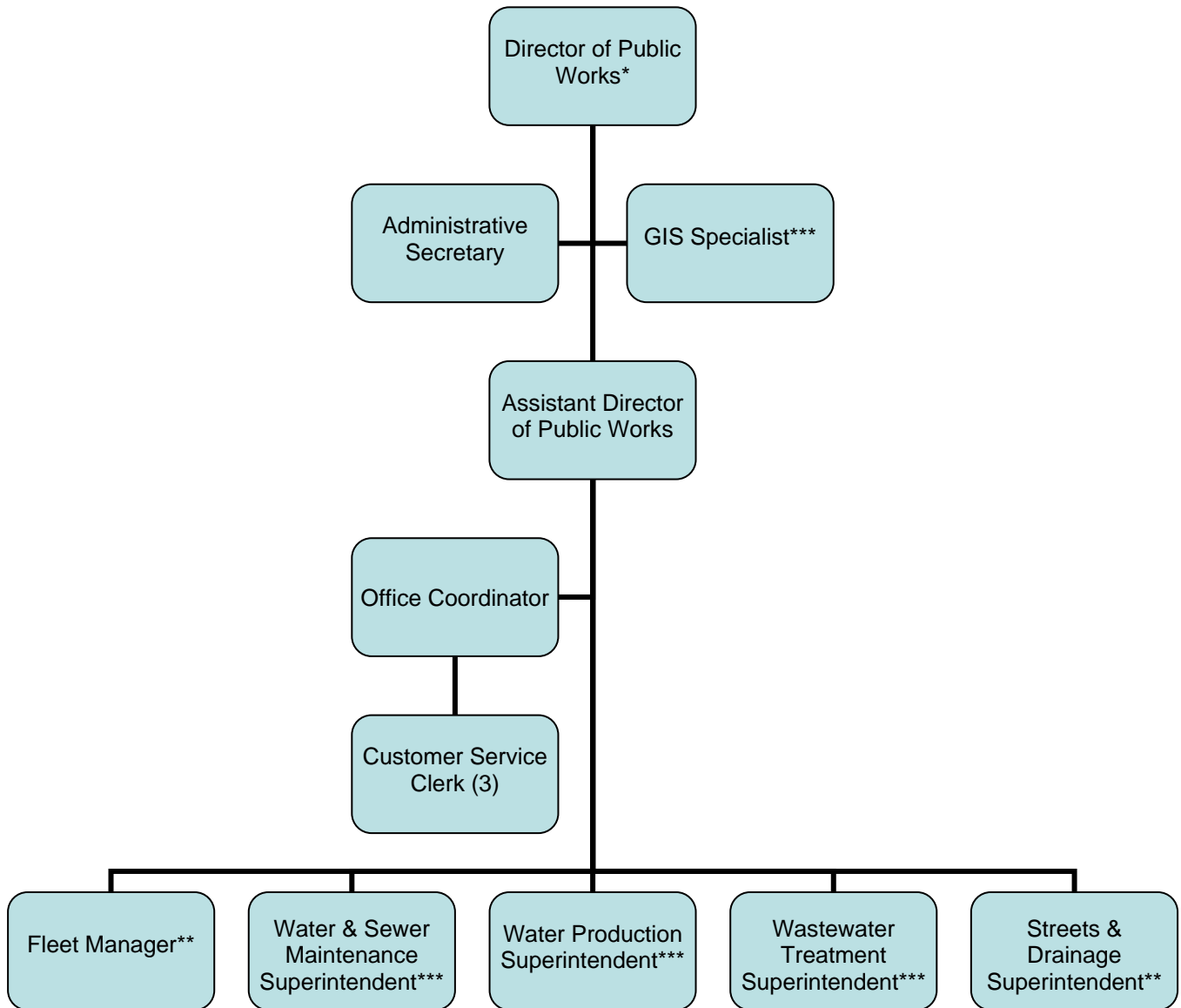
PUBLIC WORKS

VISION STATEMENT

The Public Works Department will work in partnership with all City departments to identify and meet the current and future needs of our community through applied knowledge, by offering professional expertise, supporting City Council goals, providing quality workmanship, developing future leaders, with a dedication to customer service.

MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



*Reports to Assistant City Manager

Positions are funded 25% in General Fund and 75% in Water & Sewer Fund unless noted:

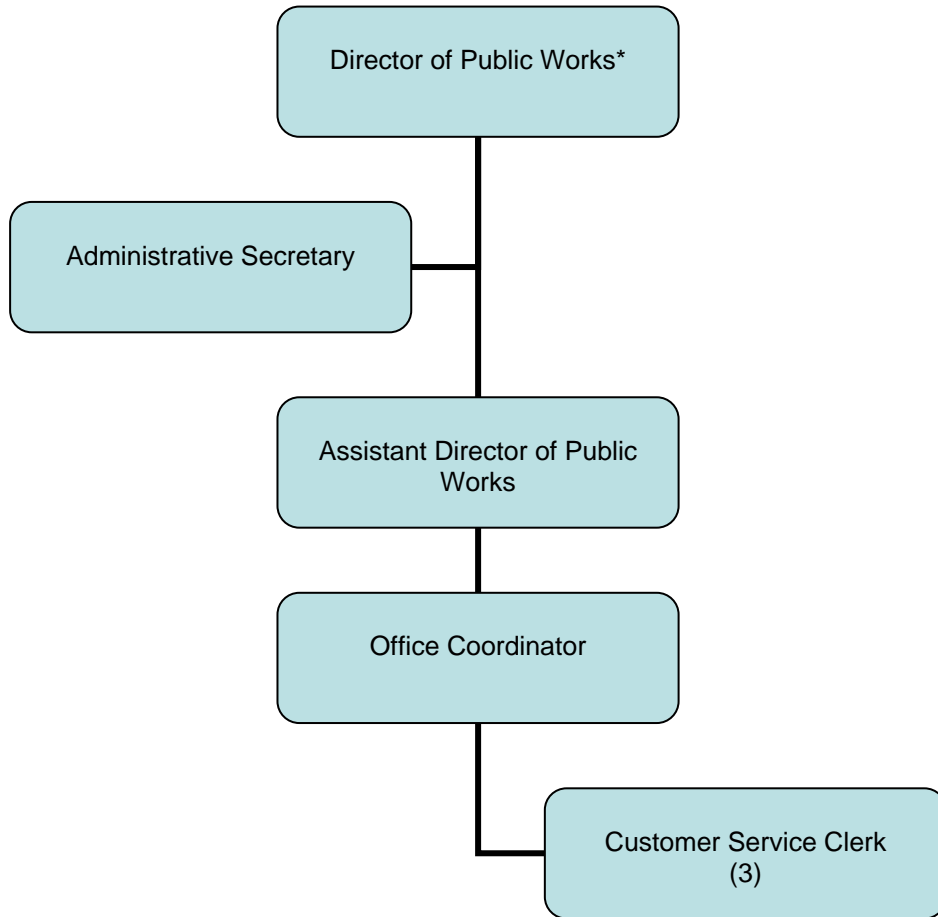
**Positions are funded 100% in General

***Positions are funded 100% in Water & Sewer fund

PUBLIC WORKS ADMINISTRATION - 3520

MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



*Reports to Assistant City Manager

PUBLIC WORKS ADMINISTRATION - 3520

GOALS

- ◆ Acquire and disseminate knowledge or information that impacts the Public Works Department.
- ◆ Forecast manpower, equipment, and budget requirements for the department based on projections of City growth.
- ◆ Interact with agencies outside the City on behalf of the Public Works Department.
- ◆ Enhance employees' growth and ownership by offering and monitoring continuing education in all fields of Public Works.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.
- ◆ Facilitate cooperation with other City departments.
- ◆ Educate the citizens about the role of Public Works and the services we provide.
- ◆ Routinely and persistently acknowledge the pride, quality, dedication and commitment that the Public Works employees contribute to the City of Pearland.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Presented information about Public Works to several school groups, as requested.
- ◆ Coordinated with Harris County, Harris County Flood Control, and other agencies to construct a water line to Bella Vita subdivision.
- ◆ Began a program to encourage cross-training between Public Works departments.
- ◆ Identified and addressed several traffic problems around PISD schools.
- ◆ Reworked and rebid several maintenance contracts to improve scope definition, increase cost effectiveness, and improve response time.
- ◆ Guided department staff through significant changes in leadership, including one new superintendent, three new supervisors, and seven new crew leaders.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue to present information about Public Works to schools and community organizations.
- ◆ Update individual Public Works departments' five-year plans.
- ◆ Continue to identify and construct projects to improve traffic flow around schools.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Work orders completed	18,632	16,834	17,803	17,500
Timesheets processed	2,204	2,328	2,390	2,140
Number of Pearland Proud calls for all City staff	251	188	203	150
Pearland Proud work orders completed by Public Works*	172	130	135	70
Percent of Pearland Proud calls resulting in work orders	69%	69%	67%	50%
Citizen inquiries response time: percent within 1-2 business days	100%	100%	100%	N/A

*There is a decrease in work orders completed by Public Works in 2013 as Traffic Operations was transferred to Engineering and Capital Projects.

PUBLIC WORKS ADMINISTRATION - 3520

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	106,800	114,316	114,219	119,746
Materials & Supplies	21,488	19,210	20,219	19,200
Equipment Maintenance	1,096	2,776	2,912	2,521
Inventory		1,500	1,500	
Miscellaneous Services	67,493	71,329	72,362	31,538
TOTAL	196,877	209,131	211,212	173,005

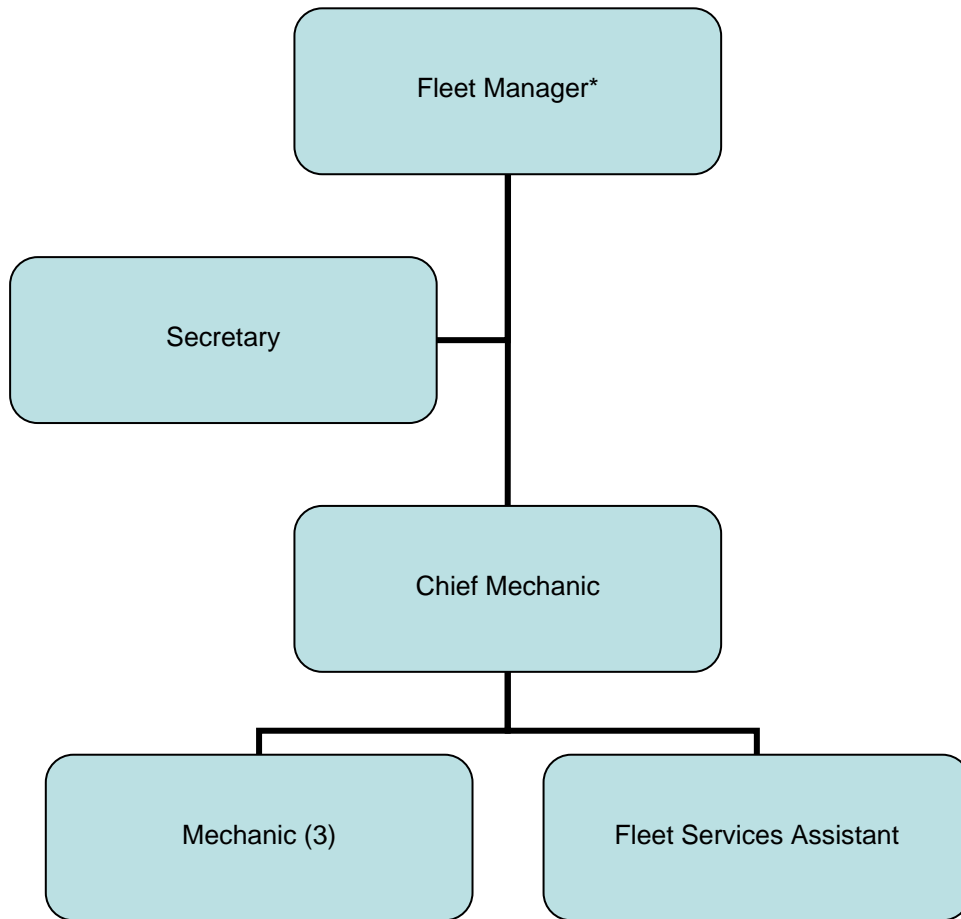
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Director of Public Works	0.25	0.25	0.25	0.25
Assistant Director of Public Works	0.25	0.25	0.25	0.25
Customer Service Clerk	0.5	0.75	0.75	0.75
Administrative Secretary	0.25	0.25	0.25	0.25
Office Coordinator	0.25	0.25	0.25	0.25
TOTAL	1.5	1.75	1.75	1.75

*Same as adopted budget, unless where noted.

FLEET MAINTENANCE – 3530

MISSION STATEMENT

The mission of the Public Works Fleet Maintenance Division is to: 1) provide complete vehicle and equipment maintenance for the entire city fleet; 2) provide knowledge and training to all City employees regarding fleet issues; 3) research and recommend appropriate vehicles or equipment for the expected use; and 4) aggressively seek out new technologies for alternative fuels and environmentally friendly vehicles.



*Reports to Assistant Director of Public Works

FLEET MAINTENANCE – 3530

GOALS

- ◆ Ensure safe, reliable transportation and operation by providing repairs in compliance with industry standards, followed up with complete visual inspection for quality assurance.
- ◆ Provide fueling support during emergency situations.
- ◆ Reduce the cost of dealership diagnostic and repair fees, as well as minimize downtime with quick service.
- ◆ Research and recommend appropriate vehicles for each City department, including “green” technologies.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.
- ◆ Provide training to all City employees operating fleet vehicles.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Installed 18,000 pound vehicle-lift.
- ◆ Completed vehicle auction, including 20 vehicles.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Pursue options to bring a compressed natural gas (CNG) fueling station into the Pearland area in order to facilitate the purchase of CNG fleet vehicles.
- ◆ Participate with the Capital Projects Department in a study for a future fleet facility at the Hillhouse site.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total number of work orders ¹	4,135	4,157	4,263	4,200
Jobs completed internally	1,453	2,180	2,305	2,400
Jobs completed externally ²	941	1,230	1,276	1,100
Preventative maintenance	1,741	747	682	700
Number of brake jobs	381	384	354	350
Jobs completed for public safety vehicles	2,242	1,194	1,376	1,200
Number of public safety vehicles	N/A	245	203	230
Fleet equipment inventory	253	253	267	270
Vehicle inventory, cars/trucks/motorcycles ³	355	363	385	410
Percent of fleet exceeding replacement criteria	N/A	22%	15%	18%

¹Total number of work orders includes jobs completed internally, externally, and preventative maintenance. Brake jobs and public safety vehicles are included within the number of jobs completed internally and externally.

²Jobs completed externally include specialized work such as transmission repairs and warranty work.

³Decreases in inventory reflect surplus of vehicles auctioned off. Increases reflect new purchases.

FLEET MAINTENANCE – 3530

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	393,601	409,761	406,281	415,747
Materials & Supplies	5,104	5,637	6,080	6,480
Equipment Maintenance	19,195	27,140	18,841	22,576
Miscellaneous Services	4,197	6,640	3,533	4,540
Inventory			15,500	
Capital Outlay		15,885		
TOTAL	422,097	465,063	450,235	449,343

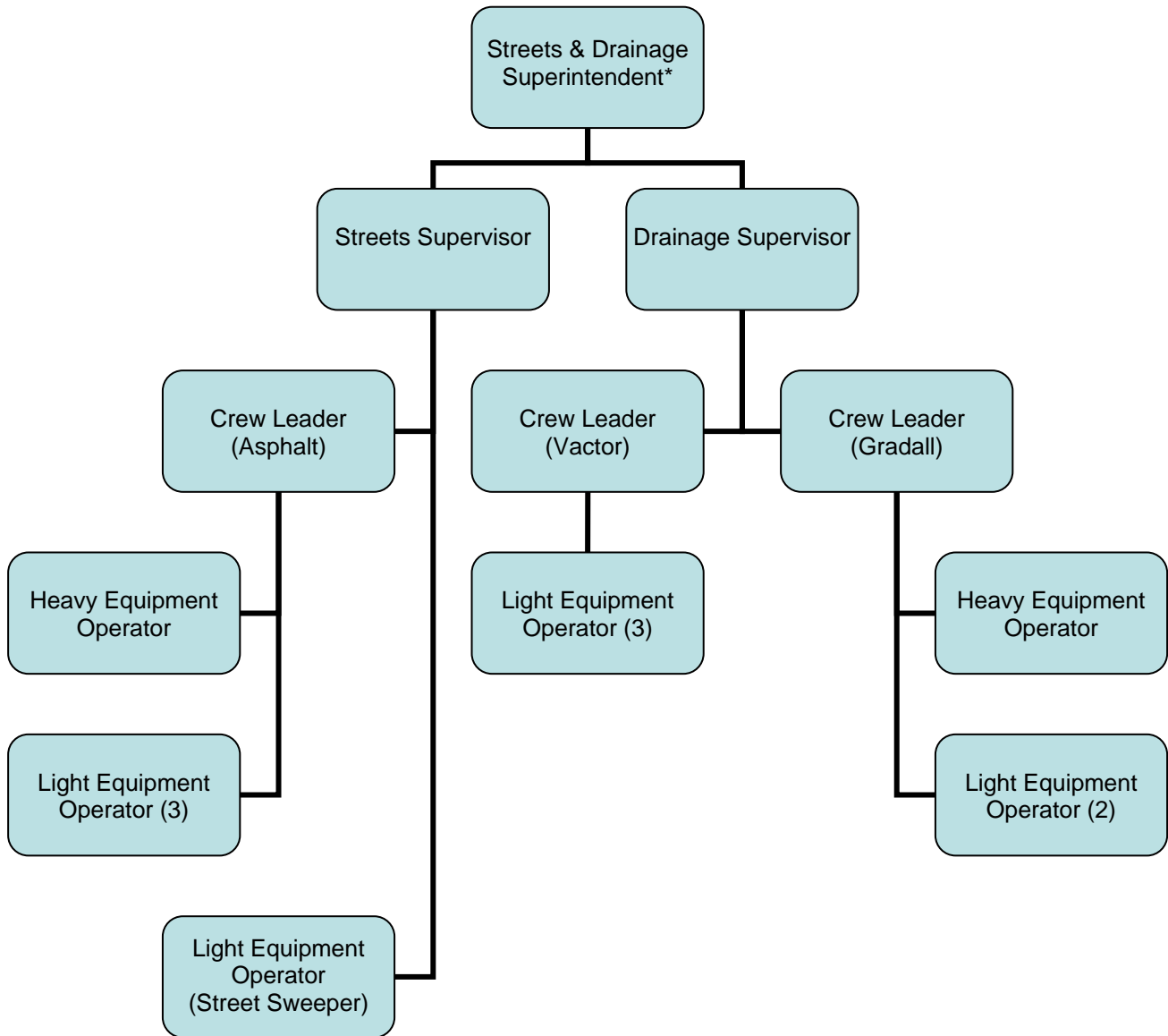
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Fleet Manager	1	1	1	1
Chief Mechanic	1	1	1	1
Mechanic I	2	2	2	2
Preventative Maintenance Mechanic	1	1	1	1
Fleet Services Assistant	1	1	1	1
Secretary	1	1	1	1
TOTAL	7	7	7	7

*Same as adopted budget, unless where noted.

STREETS & DRAINAGE – 3570

MISSION STATEMENT

The mission of the Public Works Streets & Drainage Division is to create and maintain a safe and effective transportation and storm water drainage infrastructure throughout the City to meet the needs of the citizens and businesses of Pearland.



*Reports to Assistant Director of Public Works

STREETS & DRAINAGE – 3570

GOALS

- ◆ Provide reliable, safe, and dependable roadways through systematic inspection and repair.
- ◆ Enhance the appearance of City streets through sweeping and appropriate maintenance.
- ◆ Reduce flooding and minimize the chance of property damage, injury or loss of life through a program of drainage facility maintenance and construction.
- ◆ Invest in our people, encourage continuous improvement for the individual, foster a sense of personal worth for each employee, & develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.
- ◆ Make the best use of taxpayer money by doing the right things, and focusing our resources on those services that have the greatest positive impact on quality of life.
- ◆ Provide, follow up, and follow through on delivering quality customer service in a timely manner.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Installed 90 linear feet of 60" HDPE drainage pipe in O'Day Rd. at Butler Rd.
- ◆ Horizontally cut 741 locations to remove sidewalk trip hazards, via contractor.
- ◆ Removed & replaced 4,327 lf of sidewalk at 123 addresses to remove trip hazards, via contractor.
- ◆ Constructed an additional lane on CR 403 to improve school traffic patterns in the area.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Improve traffic flow on streets at selected schools.
- ◆ Improve storm water system to minimize flooding in flood prone areas.
- ◆ Eliminate sidewalk trip hazards to improve pedestrian safety and flow.
- ◆ Mill and overlay 5.5 miles of asphalt streets.
- ◆ Mill and cap about 1 mile of asphalt streets.
- ◆ Install/replace 2,000 linear feet of culvert pipe via City crews and contractor.
- ◆ Install/replace over 30,000 linear feet of sidewalk via sidewalk contract.
- ◆ Extend driveways/culvert pipes at 3 lift stations.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Ditch/Culvert cleaning (feet)	71,179	45,762	66,460	70,000
Ditch cleaning (feet)	N/A	N/A	31,588	35,000
Culvert cleaning (feet)	N/A	N/A	34,872	35,000
Ditch/Culvert cleaning (miles)	13.5	8.7	12.6	13.3
Feet of culvert pipe installed/replaced	2,466	1,996	1,362	2,000
Street overlay projects (miles)	0.3	12.9	3.0	5.5
Sidewalks installed (linear feet)	12,603	5,100	25,697	30,000
Street lane miles ¹	807	806	806	818
Street Sweeping (miles)	2,239	1,299	1,079	1,500
Percent of street sweeping done on schedule	94%	67%	68%	80%
Percent of lane miles in need of repair (asphalt)	38%	37%	37%	40%
Zip and cap (overlay) asphalt pavement repairs (sq. ft.)	N/A	N/A	306,670	150,000
Street repairs response time, asphalt only, Percent within 3 days	93%	88%	87%	87%
Number of potholes repaired	5,361	1,737	2,490	3,000

¹The Actual represents the latest month reported during the year and is valuable only to show number of miles maintained.

STREETS & DRAINAGE – 3570

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	866,239	919,199	901,430	947,756
Materials & Supplies	174,635	240,277	240,750	226,750
Building Maintenance	810,098	671,492	731,492	600,000
Equipment Maintenance	149,659	151,167	210,544	162,536
Miscellaneous Services	1,660,742	1,937,310	1,947,917	2,012,050
Capital Outlay	337,551	573,995	573,995	577,842
TOTAL	3,998,924	4,493,440	4,606,128	4,526,934

*2012 Projections over amended budget due to increased funding for maintenance of streets and vehicles.

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Street and Drainage Superintendent	1	1	1	1
Street and Drainage Supervisor	2	2	2	2
Street and Drainage Crew Leader	3	3	3	3
Heavy Equipment Operator	2	2	2	2
Light Equipment Operator	9	9	9	9
TOTAL	17	17	17	17

*Same as adopted budget, unless where noted.

SERVICE CENTER – 3590

MISSION STATEMENT

The mission of the Public Works Service Center is to provide an interdepartmental service for distribution of parts and supplies, and fuel.

GOALS

- ◆ Conveniently provide personal protective equipment at a lower cost.
- ◆ Provide 24-hour fueling at the fuel island and make it possible to continue normal operations during emergency situations when public fueling stations are unavailable.
- ◆ Provide support for fleet through parts inventory, keeping essential parts in stock for quick repairs and preventive maintenance.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Finalized implementation and troubleshooting of fleet software program.
- ◆ Completed installation and commissioning of fuel management system at Hillhouse site.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Create a plan for parking and equipment storage at Orange St. and Hillhouse facilities.
- ◆ Repair and weatherize the north end of the fleet maintenance building.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Items inventoried ¹	954	6,493	7,207	8,000
Fuel issued - gasoline (gallons)	272,974	278,485	293,352	300,000
Fuel issued - diesel (gallons)	81,448	82,979	84,402	85,000
Cost of fuel - gasoline (per gal.) ²	\$2.25	\$2.84	\$3.28	\$3.80
Cost of fuel - diesel (per gal.) ²	\$2.44	\$3.05	\$3.70	\$4.00

¹New software implemented in FY11 for improved tracking of inventory resulted in small items counted that were not included in prior years.

²Cost at end of fiscal year, September 30.

SERVICE CENTER – 3590

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Materials & Supplies	25,059	22,000	27,900	28,800
Building Maintenance	14,704	14,000	12,500	14,000
Equipment Maintenance	2,688	60,933	29,000	87,500
Miscellaneous Services	42,836	88,985	87,110	92,200
TOTAL	85,287	185,918	156,510	222,500

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
N/A				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

**PUBLIC WORKS
GEOGRAPHICAL INFORMATION SYSTEM (GIS) – 3548**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	39,653			
Materials & Supplies	2,637			
Equipment Maintenance	1,705			
Miscellaneous Services	3,782			
TOTAL	47,777			

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection**	FY 2013 Adopted Budget
GIS Technician	0.25			
GPS Field Tech I	0.25			
GPS Field Tech II	0.25			
TOTAL	0.75			

*Same as adopted budget, unless where noted.

**In FY 2012, full funding of this department was transferred to the Water/Sewer Fund.

ENGINEERING & CAPITAL PROJECTS

OVERVIEW

The Engineering & Capital Projects Division was created in FY 2012 from the reorganization of existing departments, including Project Management, now Capital Projects, GIS, Engineering, and Traffic Operations and Maintenance. Projects and GIS formerly reported under the General Government function, and Traffic Operations under Public Works.

The Capital Projects Department develops, implements, and manages City infrastructure capital projects - facilities, parks, streets, drainage, water and wastewater projects. The department has the responsibility to provide leadership, support and customer service for most of Pearland's capital improvement projects. The department is presently responsible for managing over three hundred million dollars in active capital projects.

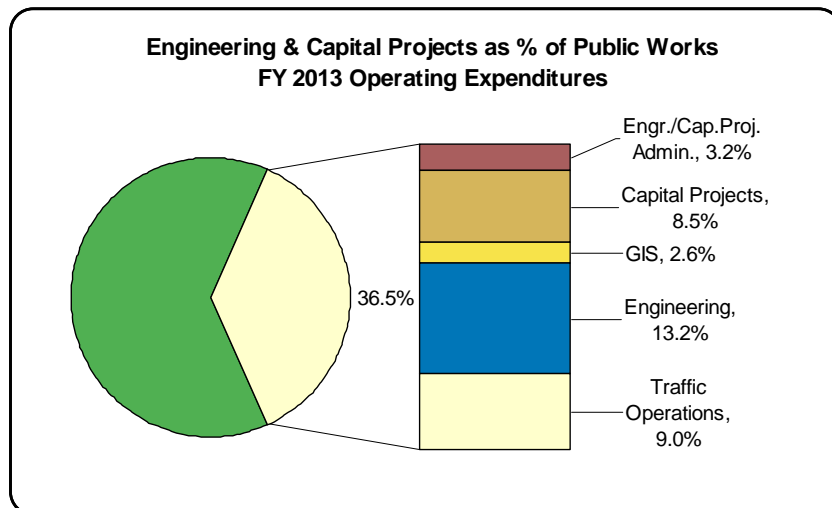
The GIS Division develops and manages a Citywide geographic information system of maps on the City's website. This division also maintains the data in the GIS system to ensure accurate, up-to-date displays and to facilitate improved management decisions and public access. The GIS Division reports to Capital Projects Administration.

Engineering provides support for traffic, drainage, water, and wastewater operations issues, and assists in managing the design, construction and inspection phases of capital improvement projects. It reviews over 100 construction plans per year. In addition, this division prepares the Regional Detention Pond Master Plan, Transportation Master Plan, Water and Wastewater Master Plans and Impact Fee updates. Engineering is also responsible for Traffic Impact Analyses, reviewing commercial projects, site work, and providing technical expertise on selected projects as needed.

Traffic Operations and Maintenance is responsible for the maintenance of the City's traffic signals. During Fiscal Year 2011, TxDOT transferred the responsibility for the maintenance of 42 traffic signals to the City, adding to the 20 already under the City's responsibility at that time. The responsibility of maintaining high mast lighting in the Pearland City limits also falls under this division. This division is also responsible for street sign maintenance and installation and pavement markings.

Key Budget Items for FY 2013 Include:

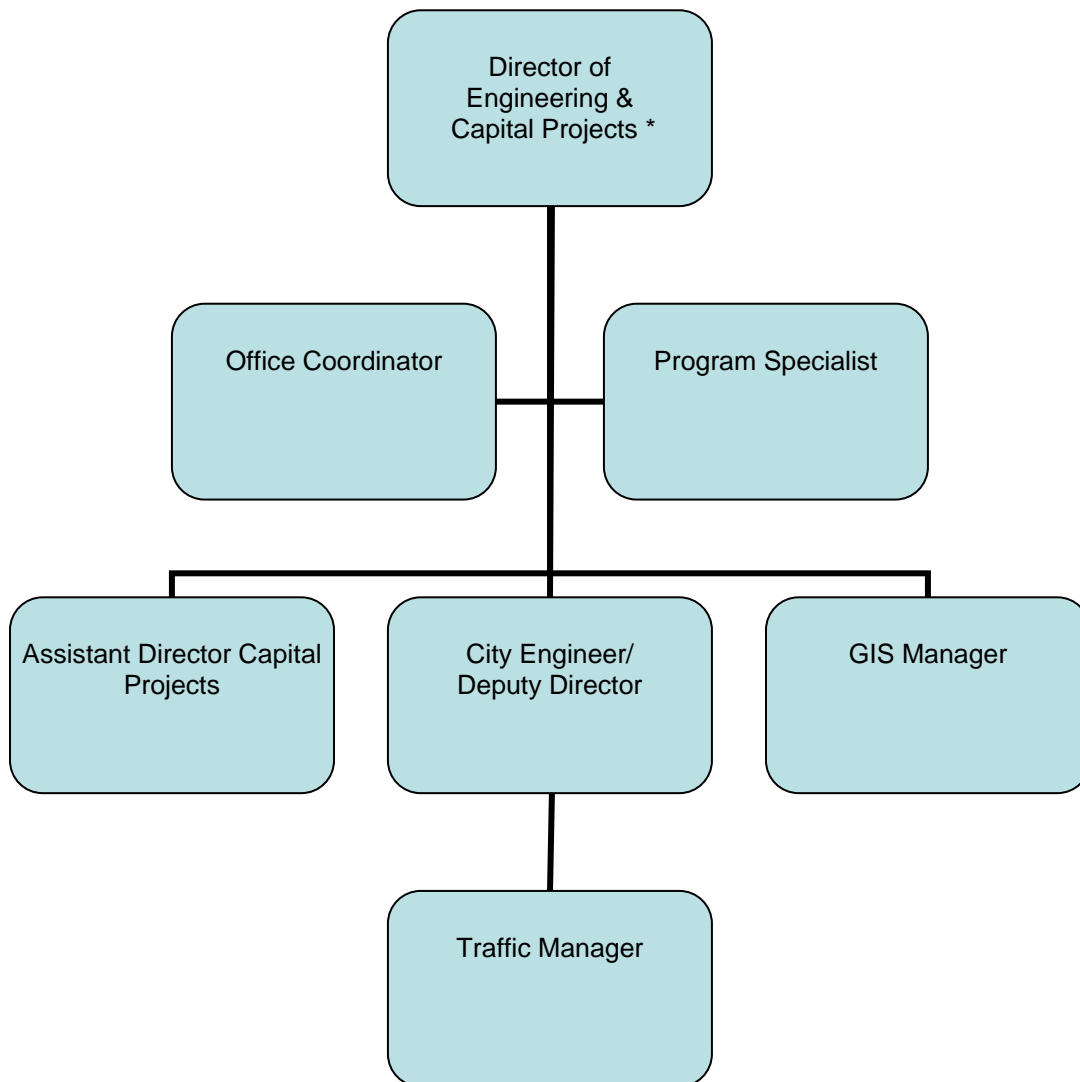
- ◆ Engineering, at a full year of funding for City Engineer/Deputy Engineer and Administrative Secretary in FY 2013, previously funded in Community Development Administration/Community Services organization.
- ◆ Two replacement vehicles in the Engineering Department in FY 2013, and a budget reduction of \$11,797 taken.
- ◆ Replacement of school zone flasher systems at two schools in the Traffic Operations & Maintenance Department, and budget reduction of \$17,543 taken.
- ◆ Vacancies in the Traffic Operations & Maintenance Department during FY 2012 resulted in lower salary & wages costs. FY 2013 includes a full year of funding.



**ENGINEERING & CAPITAL PROJECTS
ADMINISTRATION - 1405**

MISSION STATEMENT

The mission of the Engineering & Capital Projects Department is to employ sound engineering practices to develop, manage, implement and maintain the City's current and future Public Infrastructure Systems.



*Reports to Assistant City Manager

**Projects, Engineering, GIS and Traffic reported in their own divisions

ENGINEERING & CAPITAL PROJECTS ADMINISTRATION - 1405

GOALS

- ◆ Meet or exceed City Council and citizens' project expectations.
- ◆ Effectively communicate design requirements to the development community.
- ◆ Effectively communicate project information to the public.
- ◆ Implement & complete projects in a consistent and efficient manner for timely completion within budget.
- ◆ Develop and maintain the City's Design Criteria Manual, Specifications, Standard Details, and Infrastructure Master Plans
- ◆ Develop and maintain the City's Five-Year CIP with Finance Department.
- ◆ Develop, implement, and provide user support for internal and external use GIS solutions.
- ◆ Develop staff that is highly trained and proficient with the necessary tools to manage complex responsibilities in a professional manner.
- ◆ Effectively represent the City to its community, State and County partners.
- ◆ Effectively coordinate infrastructure improvements between City projects, utility and pipeline entities, private development and other governmental entities.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Establishment of the combined department.
- ◆ Transition of the Traffic Division from Public Works to Engineering.
- ◆ Filled key leadership roles in Engineering and Capital Projects.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Develop a combined department strategic plan.
- ◆ Complete a comprehensive review of departmental and division standard operating procedures (SOPs).
- ◆ Complete a task streamlining effort based on SOP reviews.
- ◆ Develop departmental document management standards.
- ◆ Initiate projects that received funding from the 2012-1016 Transportation Improvement Program (TIP).

**ENGINEERING & CAPITAL PROJECTS
ADMINISTRATION - 1405**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages				268,866
Materials & Supplies				
Equipment Maintenance				
Miscellaneous Services				4,759
Inventory				
TOTAL				273,625

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection**	FY 2013 Adopted Budget
Director of Engineering & Capital Projects		1	1	1
Program Specialist		1	1	1
Office Coordinator		1	1	1
TOTAL		3	3	3

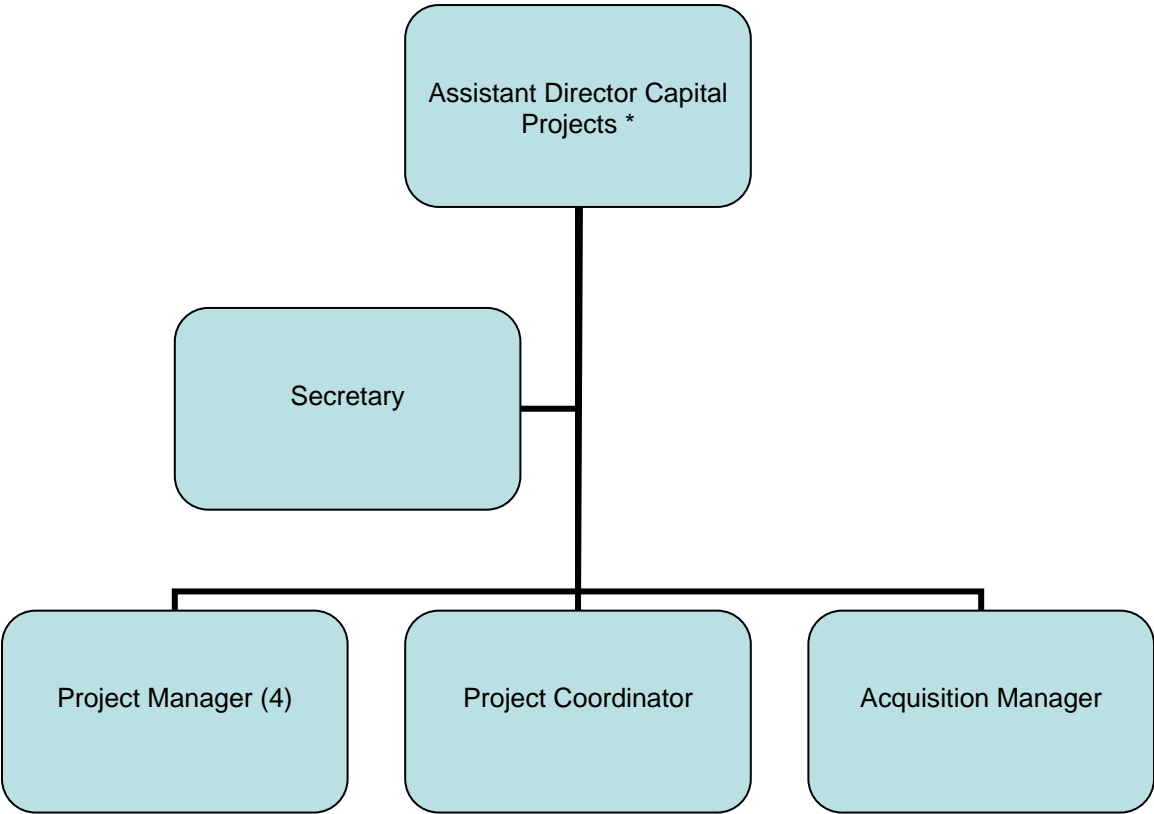
*Same as adopted budget, unless where noted.

**Reorganization occurred during FY 2012. Funding paid out of original department and moved for FY 2013.

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT – 1440**

MISSION STATEMENT

The Department will employ sound engineering practices to develop, manage and maintain public infrastructure systems.



*Reports to Director of Engineering & Capital Projects

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT – 1440**

GOALS

- ◆ Maintain a Project Management staff that is highly trained and proficient with the necessary tools to manage complex projects in a professional manner.
- ◆ Effectively represent the City to the Community, State, and County partners in any project setting.
- ◆ Continue to manage project scope, schedule and budget and provide innovative solutions to deliver best value projects within budget and on schedule.
- ◆ Continue to refine the Project Delivery Model and Pro-Trak system and the City's standard Contract Documents.
- ◆ Complete land acquisition in an open, equitable, and timely manner.
- ◆ Provide effective Right of Way coordination to resolve public and private utility conflicts in advance of project construction.
- ◆ Develop and maintain the City's Five-Year CIP in conjunction with the Finance Department
- ◆ Effectively communicate project information to the public in a timely manner.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Completed construction of the following projects:
 - Orange Street
 - Walnut Street
 - Hillhouse Satellite Service Center
 - Trail Connectivity Phase I
 - Project Stars
 - Adaptive Traffic Signal System
 - Barry Rose Extension
 - State Highway 35 Fill Mitigation
 - State Highway 35 Waterline
 - Fire Station 6
- ◆ Continued or began construction on the following projects:
 - Dixie Farm Road Street Lighting
 - Longwood Wastewater Treatment Plant
 - Barry Rose Wastewater Treatment Plant
 - Twin Creek Regional Lift Station
 - Hickory Slough Detention at Max Road
 - Intelligent Traffic Signal System
 - Business Center Drive
 - Cypress Village and Southgate Parks
 - Cowarts Creek Storm Water Pump Station
 - Bella Vita Waterline
 - Broadway Railroad Crossing Quiet Zone
- ◆ Continued, initiated, or completed design on the following projects:
 - Bailey Road
 - Old Alvin Road 20" Inch Waterline
 - McHard 16" Inch Waterline and Roadway PER
 - Southdown Wastewater Treatment Plant PER
 - Hatfield Basin Trunk Sewer
 - Far Northwest Wastewater Plant Decanter and UV Replacement
 - Max Road Sports Complex
 - Shadow Creek Ranch Sports Complex
 - Westchester Circle Drainage and Sidewalks
 - Walnut Lift Station
 - Pearland Parkway Extension
 - Westside Library
 - Old PD Renovations

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT – 1440**

FISCAL YEAR 2012 ACCOMPLISHMENTS (continued)

- o Hillhouse Annex Phase II
- o Fite Road Extension
- o Max Road Improvements
- o Cullen Landscape

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete integration of new/revised contract documents.
- ◆ Review and update, as required, the Project Delivery Model (PDM).
- ◆ Complete internal cross training on software systems.
- ◆ Continue the development of departmental project and acquisition management policies.
- ◆ Complete implementation of the Project Management Software.
- ◆ Perform additional Construction Management and Inspections Services in-house to fully utilize internal resources.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Average number of active projects being administered	37	30	29	33
Total value of current active projects (millions)	\$398.4	\$349.6	\$263.8	\$300.0
Percent of Change Orders to Total Contract Value	0.05%	0.05%	0.16%	<5%
Percent of consultant selection process initiated on schedule	100%	100%	100%	90%
Percent of construction projects started on schedule	40%	90%	28%	90%
Percent of projects completed on schedule	83%	92%	100%	90%
Percent of projects completed within budget	100%	100%	100%	90%
Number of property parcels acquired	70	31	33	36
Number of parcels acquired through condemnation	16	12	5	7
Average number of days to acquire a parcel	154	228	239	150

**ENGINEERING & CAPITAL PROJECTS
CAPITAL PROJECTS DEPARTMENT – 1440**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	934,135	899,501	875,163	674,342
Materials & Supplies	5,639	4,978	4,278	4,250
Equipment Maintenance	2,767	25,286	24,711	25,131
Miscellaneous Services	72,148	24,335	19,721	17,793
Inventory	2,127			
TOTAL	1,016,816	954,100	923,873	721,516

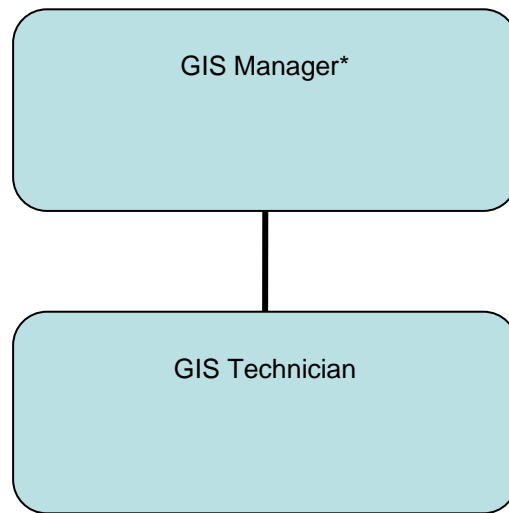
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Capital Projects Director	1	1		
Assistant Projects Director	1	1	1	1
Project Manager	4	4	4	4
Acquisition Manager	1	1	1	1
Program Specialist	1	1		
Project Coordinator	2	1	1	1
Office Coordinator	1	1		
Secretary	1	1	1	1
TOTAL	12	11	8	8

*Same as adopted budget, unless where noted.
Re-organization in 2012.

**ENGINEERING & CAPITAL PROJECTS
GEOGRAPHICAL INFORMATION SYSTEM (GIS) – 1460**

MISSION STATEMENT

The mission of the Geographical Information System (GIS) Department is to coordinate, develop, implement, integrate, support and manage a Citywide Geographic Information System, and ensure efficient delivery of services.



*Reports to Director of Engineering & Capital Projects

**ENGINEERING & CAPITAL PROJECTS
GEOGRAPHICAL INFORMATION SYSTEM (GIS) – 1460**

GOALS

- ◆ Maintain responsibility for the ongoing process of creating, maintaining and managing the City's digital land information database.
- ◆ Ensure that the City of Pearland decision-makers have access to geographic information that is complete, timely, accurate, and reliable.
- ◆ Promote the use of Geographic Information System (GIS) and related technologies to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic, and infrastructure resources of the City of Pearland.
- ◆ Help develop a coordinated approach to a citywide GIS.
- ◆ Evaluate long-term coordination needs of the GIS user community and direct a strategic plan to facilitate coordination.
- ◆ Identify and report the function needs of the user community with regard to GIS coordination in the City.
- ◆ Maintain and provide Citywide interactive maps for all citizens.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Added a new MoxLite internet viewer (FLEX version) for basic and faster mapping capabilities – thinner client for public use.
- ◆ Added Google “Street View” to the MapOptix internet viewer.
- ◆ Added 3D “Bing Bird’s Eye View” for intersections to the MapOptix internet viewer.
- ◆ Quality control on Land Management (LX Lib) – address data having correct X,Y coordinates.
- ◆ Linking Brazoria Appraisal Districts recorded plats with subdivision layer in GIS.
- ◆ Corrected street address ranges used by Dispatchers at the Police Department.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Installation and configuration of new 2008 Server (MS SQL 2008) 64 bit.
- ◆ Installation and configuration of new 2008 Server (Internet Server) 64 bit.
- ◆ Setup ArcGIS Server 10.1 64 bit version and ArcSDE on SQL server.
- ◆ Setup ArcGIS Web Apps 10.1 (MapOptix, MoxLite) and GIS home page on internet server.
- ◆ Upgrade and train all power users using ArcGIS Desktop.
- ◆ Configure ArcSDE database ODBC for layer creation and automation of updating feature classes on daily basis.
- ◆ Train new GIS Technician.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total web page hits	54,780	48,327	43,830	44,000
GIS web page hits per 1,000 population	600	514	451	423
Average number of GIS layers maintained	89	95	98	98
Number of map requests	298	296	183	175
GIS expenditures per capita	\$2.06	\$2.11	\$1.71	\$2.07

**ENGINEERING & CAPITAL PROJECTS
GEOGRAPHICAL INFORMATION SYSTEM (GIS) – 1460**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	153,615	154,087	153,881	165,493
Materials & Supplies	1,320	1,134	1,134	1,134
Equipment Maintenance	2,784	1,800	1,800	1,800
Miscellaneous Services	32,406	63,905	63,705	47,200
Capital Outlay	7,995			
TOTAL	198,120	220,926	220,520	215,627

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
GIS Manager	1	1	1	1
GIS Technician	1	1	1	1
TOTAL	2	2	2	2

*Same as adopted budget, unless where noted.

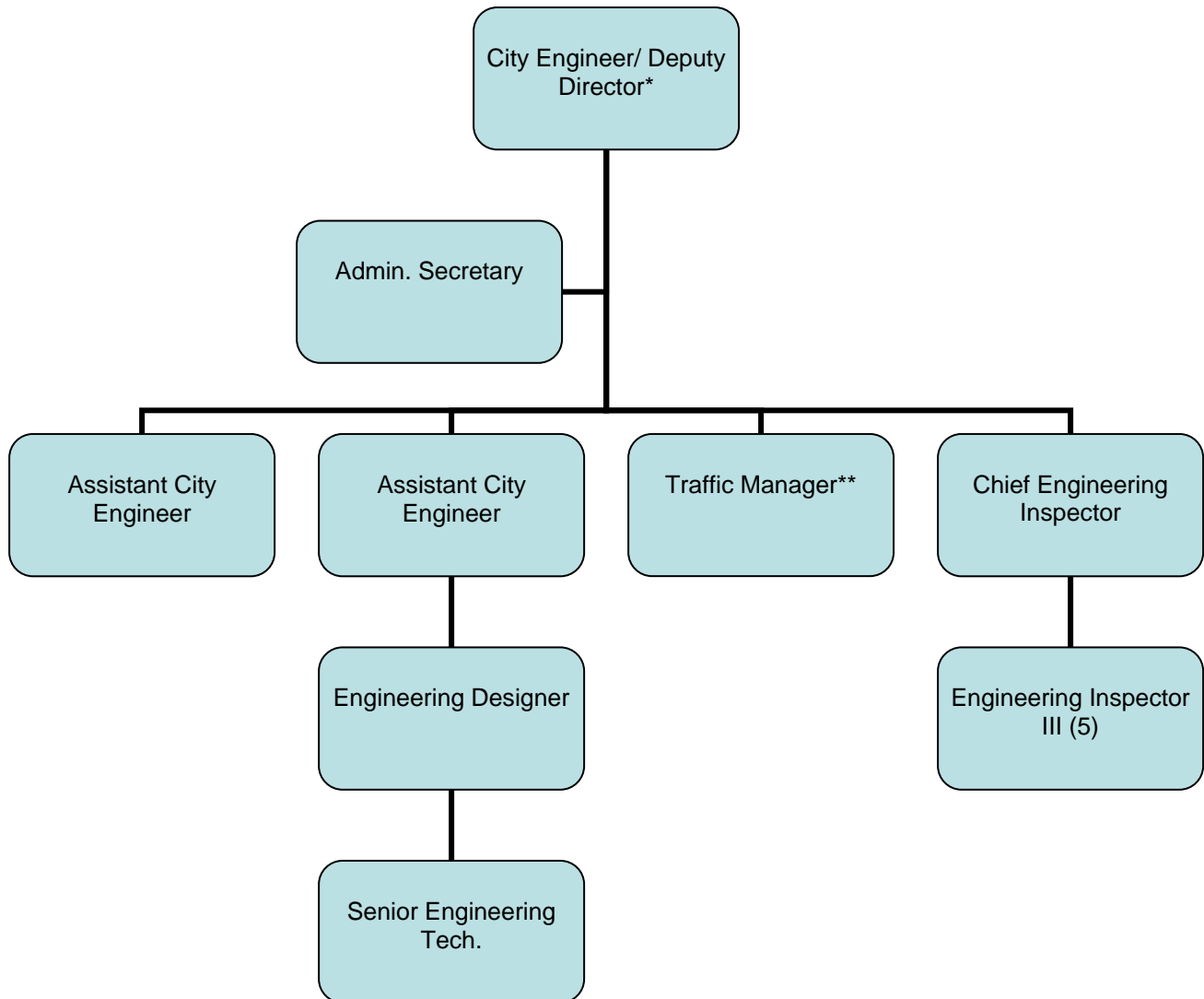
**ENGINEERING & CAPITAL PROJECTS
ENGINEERING DEPARTMENT – 1420**

VISION STATEMENT

The Engineering Department will be prepared to meet the challenges of current and future growth.

MISSION STATEMENT

The Department will employ sound engineering practices to develop, manage and maintain public infrastructure systems.



*Reports to Director of Engineering & Capital Projects

**Traffic Operations is reported in its own division

**ENGINEERING & CAPITAL PROJECTS
ENGINEERING DEPARTMENT – 1420**

GOALS

- ◆ Develop a strategic department growth plan that efficiently provides support to our Capital Improvement Program, the Public Works Department, Parks & Recreation Department, and other City departments.
- ◆ Provide long range planning for traffic operations issues.
- ◆ Complete Transportation Master Plan.
- ◆ Assist other departments in managing design and construction phase of capital improvement projects.
- ◆ Implement a Regional Detention Pond Master Plan and Program.
- ◆ Reduce reliance on outside consulting firms by providing design and inspection services on various City Capital Improvement Projects.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Completed the approval process and the adoption of the City's Hazard Mitigation Action Plan, FEMA.
- ◆ Developed a Travel Demand Model for the City; updated Traffic Analysis Zone to reflect actual demographics.
- ◆ Updated City Standard Details and associated Technical Specifications.
- ◆ Installed Adaptive Traffic Signal control system with Department of Energy grant funds.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete the Impact Fee Study update for water and sanitary sewer rates.
- ◆ Update the Traffic Calming Policy.
- ◆ Install ITS – Traffic Control System citywide.
- ◆ Update and maintain the City Ordinances for Speed Limits and School Zones.
- ◆ Update the Thoroughfare Plan based on alignment studies.
- ◆ Develop a training program for the infrastructure inspectors.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
<u>Number of plan sets reviewed and approved:</u>				
Residential, capital projects, commercial	98	105	144	120
Percent reviewed within 30 days	100%	100%	100%	100%
<u>Number of TIA's*</u>				
	9	11	9	14
Percent reviewed within 30 days	94%	88%	100%	100%
<u>Average number of days per month to complete reviews (plans/TIA's)</u>				
	14	14	14	14
<u>Number of subdivisions accepted for operation and maintenance</u>				
	2	0	11	6
<u>Number of In-House Inspection Services</u>				
	N/A	N/A	42	40
<u>Addressing function**</u>				
	910	710	330	525

*TIA - Traffic Impact Analysis

**Addressing function - provide addresses for permit requests, plats that are addressed and entered into the City's system.

**ENGINEERING & CAPITAL PROJECTS
ENGINEERING DEPARTMENT – 1420**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	919,487	740,216	708,020	893,578
Materials & Supplies	4,150	1,500	1,650	6,800
Equipment Maintenance	39,659	40,432	44,402	52,630
Miscellaneous Services	24,762	16,668	21,663	21,768
Sundry Charges	62,218	113,212	107,837	101,116
Capital Outlay		19,155	16,471	43,790
TOTAL	1,050,276	931,183	900,043	1,119,682

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
City Engineer/Deputy Director	1	1	1	1
Deputy City Engineer				
Assistant City Engineer	2	2	2	2
Chief Engineering Inspector	1	1	1	1
Engineer Designer	1	1	1	1
Senior Engineering Technician	1	1	1	1
Mapping Specialist	1			
Engineering Inspector III	4	5	5	5
Engineering Inspector II	1			
Administrative Secretary	1	1	1	1
TOTAL	13	12	12	12

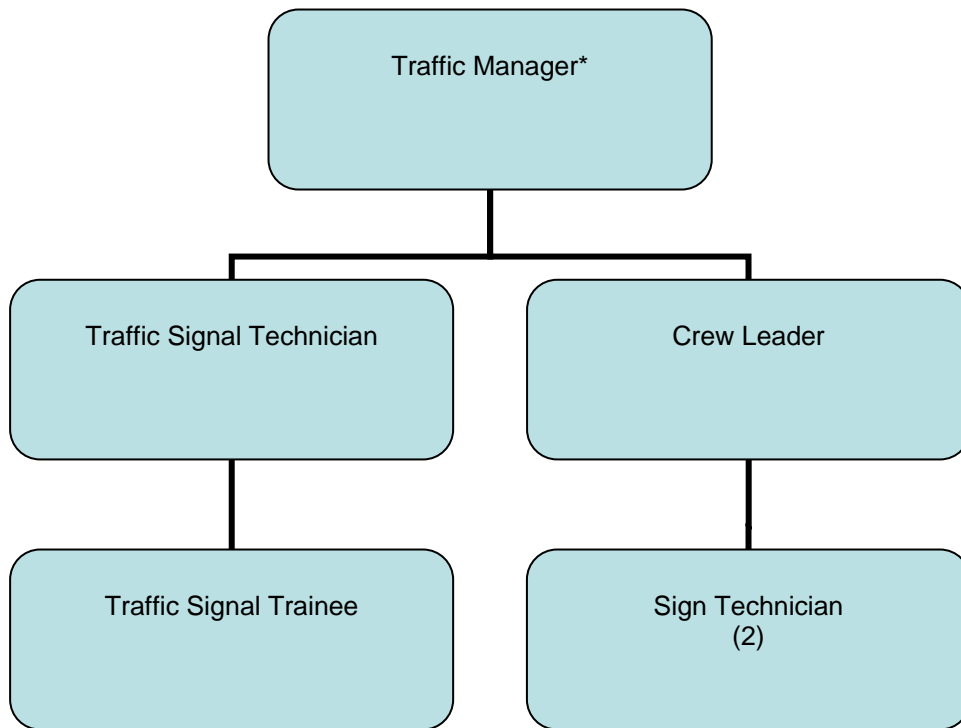
*Same as adopted budget, unless where noted.

Re-organization during FY 2012. Funding of the Administrative Secretary transferred from Administration, one Engineering Inspector II was reclassified to Engineering Inspector III, and the Deputy City Engineer position was replaced with an Assistant City Engineer.

**ENGINEERING & CAPITAL PROJECTS
TRAFFIC OPERATIONS & MAINTENANCE DEPARTMENT – 1425**

MISSION STATEMENT

The mission of the Engineering Traffic Operations & Maintenance Division is to enhance mobility throughout the City through continual evaluation and maintenance of the traffic control infrastructure.



*Reports to City Engineer/Deputy Director

**ENGINEERING & CAPITAL PROJECTS
TRAFFIC OPERATIONS & MAINTENANCE DEPARTMENT – 1425**

GOALS

- ◆ Ensure City streets are easily navigable through installation and maintenance of correct signs, striping, and traffic signals.
- ◆ Evaluate and refine traffic signal timing to improve mobility and reduce congestion.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.
- ◆ Provide quality customer service in a timely manner.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Completed installation of Adaptive Signal System.
- ◆ Completed construction of Hillhouse Service Center Phase I, Traffic Operations Center.
- ◆ Completed development of G.P.S. system for tracking and checking reflectivity of City traffic control signs.
- ◆ Added 6 new intersections (FM 2234) to City maintenance.
- ◆ Removed unwarranted stop signs (3 locations).

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete Annual Preventive Maintenance on every signalized intersection.
- ◆ Complete 20% of G.P.S. and checking reflectivity of City traffic control signs. (5-year program)
- ◆ Complete the installation of Pre-Emption equipment at 25 signalized intersections. (5-year program)
- ◆ Continue work on citywide Traffic Signal communication system.
- ◆ Update the Traffic Calming policy.
- ◆ Complete replacement and upgrading of 20% of street name signs citywide. (5-year program)
- ◆ Update the City ordinances for speed limits, school zones, stop signs.
- ◆ Replace school zone flasher system at two schools.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of traffic signals maintained by City staff (intersections)	22	62	62	82
Number of traffic signal repairs	84	289	702	800
Percent completed by City personnel	56%	51%	98%	98%
Percent completed by contractor	44%	12%	0%	1%
Percent referred to TxDOT	N/A	37%	2%	1%
Sign Maintenance (number of signs)	2,049	1,588	1,090	2,000
Number of after-hours call outs - signs	N/A	N/A	5	25
Number of after-hours call outs - signals	N/A	N/A	94	200
Number of after-hours call outs - other	N/A	N/A	1	10
Percent of emergency calls response within 1 hour	N/A	100%	99%	100%
Percent of non-emergency calls response within 1 day	N/A	98%	95%	95%

**ENGINEERING & CAPITAL PROJECTS
TRAFFIC OPERATIONS & MAINTENANCE DEPARTMENT – 1425**

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	254,926	294,064	267,125	326,801
Materials & Supplies	136,608	170,414	174,705	167,991
Building Maintenance	94,927	95,000	95,000	85,000
Equipment Maintenance	41,513	30,213	42,230	40,510
Miscellaneous Services	51,457	141,348	91,980	105,059
Inventory	12,844			
Capital Outlay	111,632	5,020	5,018	38,760
TOTAL	703,907	736,059	676,058	764,121

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Traffic Manager	1	1	1	1
Crew Leader	1	1	1	1
Traffic Signal Technician	1	1	1	1
Traffic Signal Trainee	1	1	1	1
Sign Technician	2	2	2	2
TOTAL	6	6	6	6

*Same as adopted budget, unless where noted.

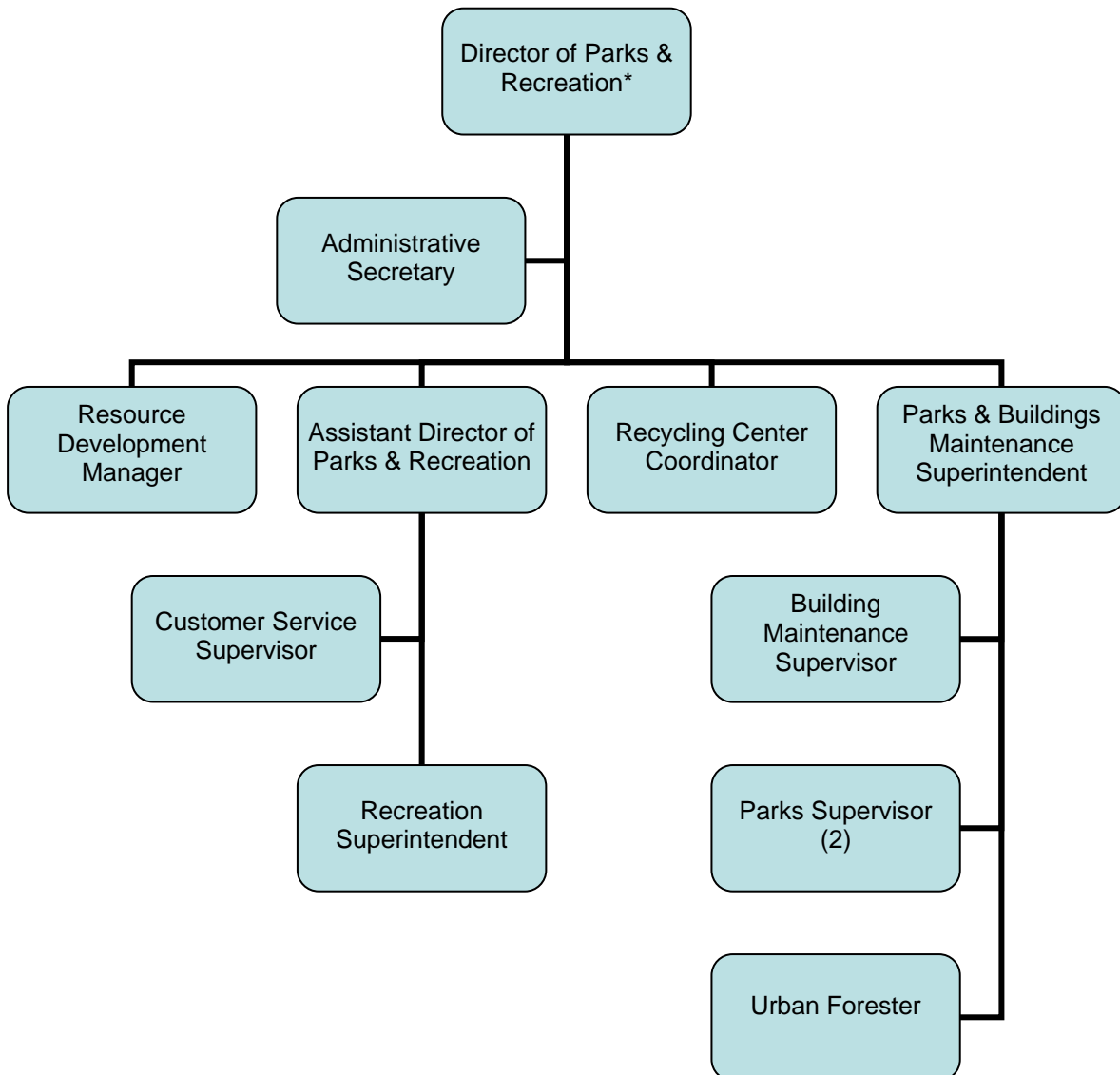
PARKS & RECREATION

VISION STATEMENT

To be the leader in providing quality services that connects the community through people, parks and programs.

MISSION STATEMENT

Pearland Parks & Recreation is dedicated to multiplying the Q⁴ factor: quality facilities, quality programs, and quality service for your quality of life.



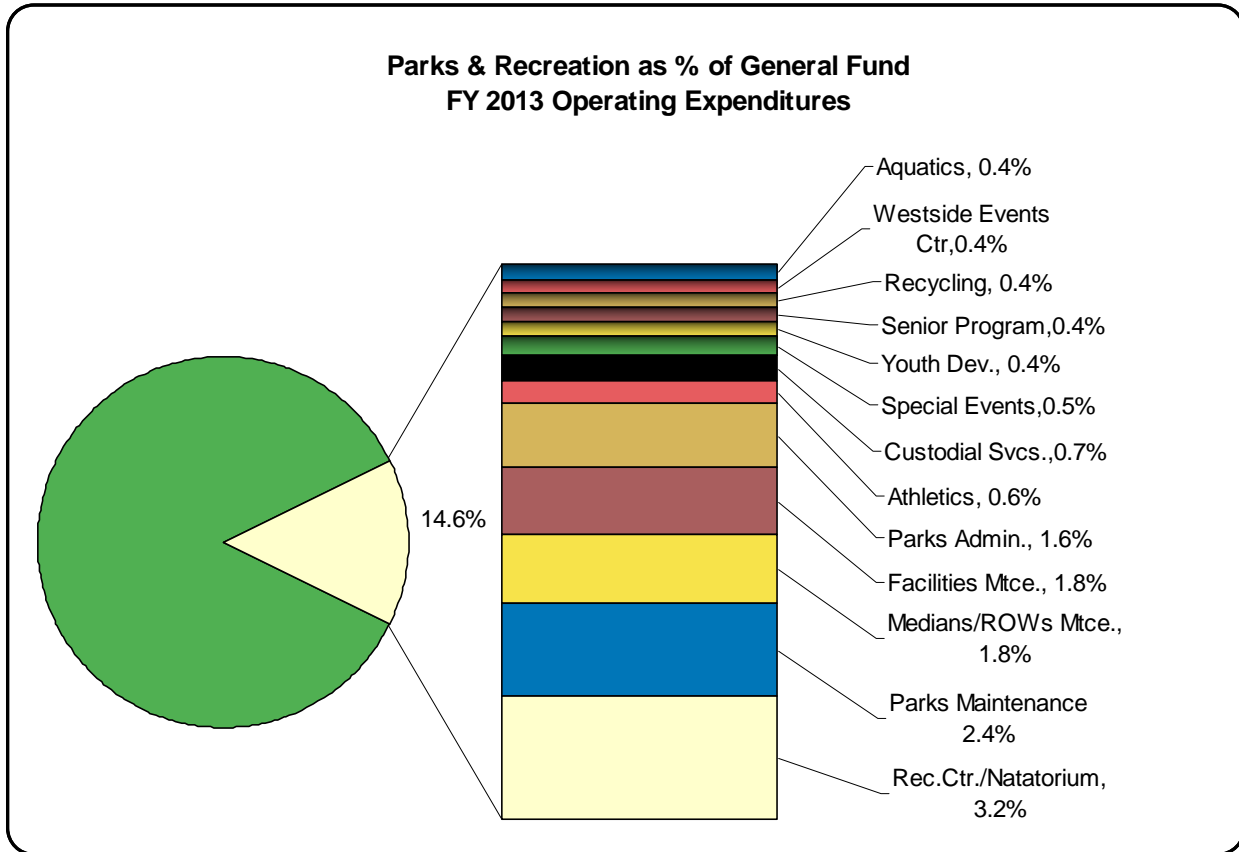
*Reports to Assistant City Manager

**PARKS & RECREATION
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

EXPENDITURES BY DEPT / DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Administration	652,553	757,714	779,005	940,102
Recreation Center/Natorium	1,192,737	1,713,512	1,766,539	1,848,836
Westside Events Center	162,805	175,367	187,479	205,571
Medians & ROWs Maintenance	1,002,380	1,025,272	960,377	1,013,194
Parks Maintenance	1,137,396	1,203,680	1,164,253	1,370,319
Custodial Services	365,489	335,608	368,267	387,446
Facilities Maintenance	713,799	774,371	774,105	1,012,836
Recreation Community Center	26,053			
Athletics	264,449	344,713	311,067	329,155
Special Events	285,678	316,916	291,854	265,045
Senior Program	230,191	222,828	236,378	208,861
Youth Development	312,747	226,777	183,320	226,123
Aquatics	554,138	108,950	209,591	245,395
Recycling	271,397	201,092	230,979	222,138
PARKS & RECREATION TOTAL	7,171,812	7,406,800	7,463,214	8,275,021

EXPENDITURES BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	4,240,276	4,326,627	4,284,276	4,547,303
Materials & Supplies	584,737	562,887	611,869	613,532
Building Maintenance	494,967	520,923	519,582	695,054
Equipment Maintenance	199,815	203,573	237,784	216,260
Miscellaneous Services	1,584,233	1,726,483	1,724,231	2,041,080
Sundry Charges		800	570	800
Inventory	15,303		17,811	
Capital Outlay	52,481	65,507	67,091	160,992
PARKS & RECREATION TOTAL	7,171,812	7,406,800	7,463,214	8,275,021

**PARKS & RECREATION
EXPENDITURE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**



STAFFING BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Administration	7	8	9	9
Recreation Center	25	55	55	55
Westside Events Center	4	3	3	3
Medians and ROW Maintenance*	18	18	15	15
Parks Maintenance**	18	18	16	16
Custodial Services***	8	8	6	6
Facilities Maintenance	5	6	6	6
Community Center	1			
Athletics	5	6	6	6
Special Events	2	1	1	1
Senior Program	4	5	5	5
Youth Development	6	6	5	5
Aquatics	24	1	1	1
Recycling	5	6	6	6
PARKS & RECREATION TOTAL	132	141	134	134

*Three positions in Medians moved to Water/Sewer Fund under Public Works.

**Two positions eliminated due to re-organization.

***One Custodian in Custodial Services is funded out of the U of H Fund.

PARKS & RECREATION

OVERVIEW

Pearland Parks and Recreation, in collaboration with the Parks, Recreation and Beautification Board, local and regional partners as well as other City departments, administers a Parks and Recreation Master Plan that provides a comprehensive policy direction to the year 2030 to meet both current and future parks and recreation needs, and in turn, to enhance livability in the community.

The Parks and Recreation Department offers leisure classes, athletics and aquatics, special events, youth development programs and camps, senior citizens program, facility and landscape maintenance of all City property, as well as custodial services to all City facilities. The department maintains the Old Settlers' Cemetery, 10 neighborhood parks and 3 larger community parks, varying in size from 0.31 acres to 50 acres. In addition, the department manages a Recreation Center/Natatorium, the Westside Events Center, the Melvin Knapp Senior Center, and the Recycling Center. A Trail Master Plan was adopted by the City Council in 2007, which the department is in the process of developing each year. The following are the available Parks and Recreation facilities:

13 Parks, 2 with Dog Parks	3 Swimming Pools	2 Gymnasiums
3 Activity Buildings	1 Track	8 Tennis Courts
2 Racquetball Courts	4 Softball Fields	4 Multi-Purpose Fields
1 large and 8 small Pavilion	1 Gazebo	2 Fishing Ponds
6 Outdoor Basketball Courts	2 Volleyball Courts	1 Performance Stage
2 Splash Pads	5 Exercise/fitness/weight rooms	1 Recycling Center

Key Budget Items for FY 2013 include:

- ◆ A 5% increase in janitorial supplies and replacement/upgrade of maintenance equipment in Custodial Services Department.
- ◆ Special Services in Custodial Services include the contractual services for the Recreation Center/Natatorium versus 2 custodial positions.
- ◆ In Facilities Maintenance, replacement and repairs of HVAC units at the main Library and the Radio/Communications building and A/C air handler replacement - \$50,000.
- ◆ Roof replacement on Parks Maintenance building - \$75,000, and landscape repair at City buildings in Facilities Maintenance.
- ◆ Recreation Center/Natatorium Department for FY 2013 funded for a pool lift for the main pool at the Natatorium and shades or sunscreens for Natatorium.
- ◆ Recreation Center/Natatorium funded for an ADA automatic door opener for a restroom at the Center.
- ◆ Budget reduction in the Recycling Center with elimination of acceptance of propane camp cylinders - \$5,000
- ◆ Medians/ROW's Maintenance includes one replacement vehicle.
- ◆ Budget reduction in Medians/ROW's overtime, fertilizer and equipment rental at \$14,000.
- ◆ \$116,000 budgeted for contracting mowing on Pearland Parkway and Dixie Farm road in Parks Administration.
- ◆ In Parks Maintenance, renovations, repairs, and replacement equipment funded as follows:
 - Renovations at two pavilions and 2 shade structures over playground at Centennial Park - \$144,000.
 - Installation of parking and jogging track materials, and installation of a shade cover over picnic area at Woody Park - \$31,500.
 - Renovation/painting of restroom area at Southdown Park.
 - Additional renovations, repairs and replacement equipment funded in Park Development Fund - \$187,923.
- ◆ Parks Maintenance funded for two replacement vehicles and one new vehicle, one cargo trailer and one double-axle trailer.
- ◆ Reduction of contract employment for tennis instructors within the Athletics Department for FY 2013.
- ◆ Ladies and Gents program eliminated in the Special Events Department for FY 2013.
- ◆ In the Senior Program, 11 monthly dances eliminated for FY 2013.
- ◆ Parks Administration includes funds for CAPRA Accreditation Team visit.
- ◆ Reduction of the Bailey Road rental contract amount with PISD in the Youth Development Department.
- ◆ Funding in Aquatics for the outdoor pool during FY 2013.

PARKS & RECREATION

GOALS (All Divisions)

- ◆ Ensure that all parks facilities are maintained efficiently, cost effectively, safely, and in accordance with all standards and codes.
- ◆ Provide and maintain park land and recreational facilities that meet the present and future recreational needs of the community.
- ◆ Ensure that recreation programs meet the interests and needs of a variety of ages and abilities by providing and sponsoring programs independently and in cooperation with other community organizations or agencies.
- ◆ Ensure the success of the organization through the continued development of the staff and department.
- ◆ Ensure that the administration of the department is effective, well-managed, and customer-friendly.
- ◆ Exercise fiscal responsibility and prudence in all financial and business transactions.
- ◆ Provide access to programs and facilities to members within the community.
- ◆ Pearland Parks & Recreation will work to preserve our natural resources, conserve energy, and protect and enhance our environment.
- ◆ Maintain strong communication with community residents and other public agencies and private sector organizations.
- ◆ Maintain strong internal communication within the department as well as with other City staff.
- ◆ Partner in contributing to the City's economic development by attracting tourists and businesses to Pearland.

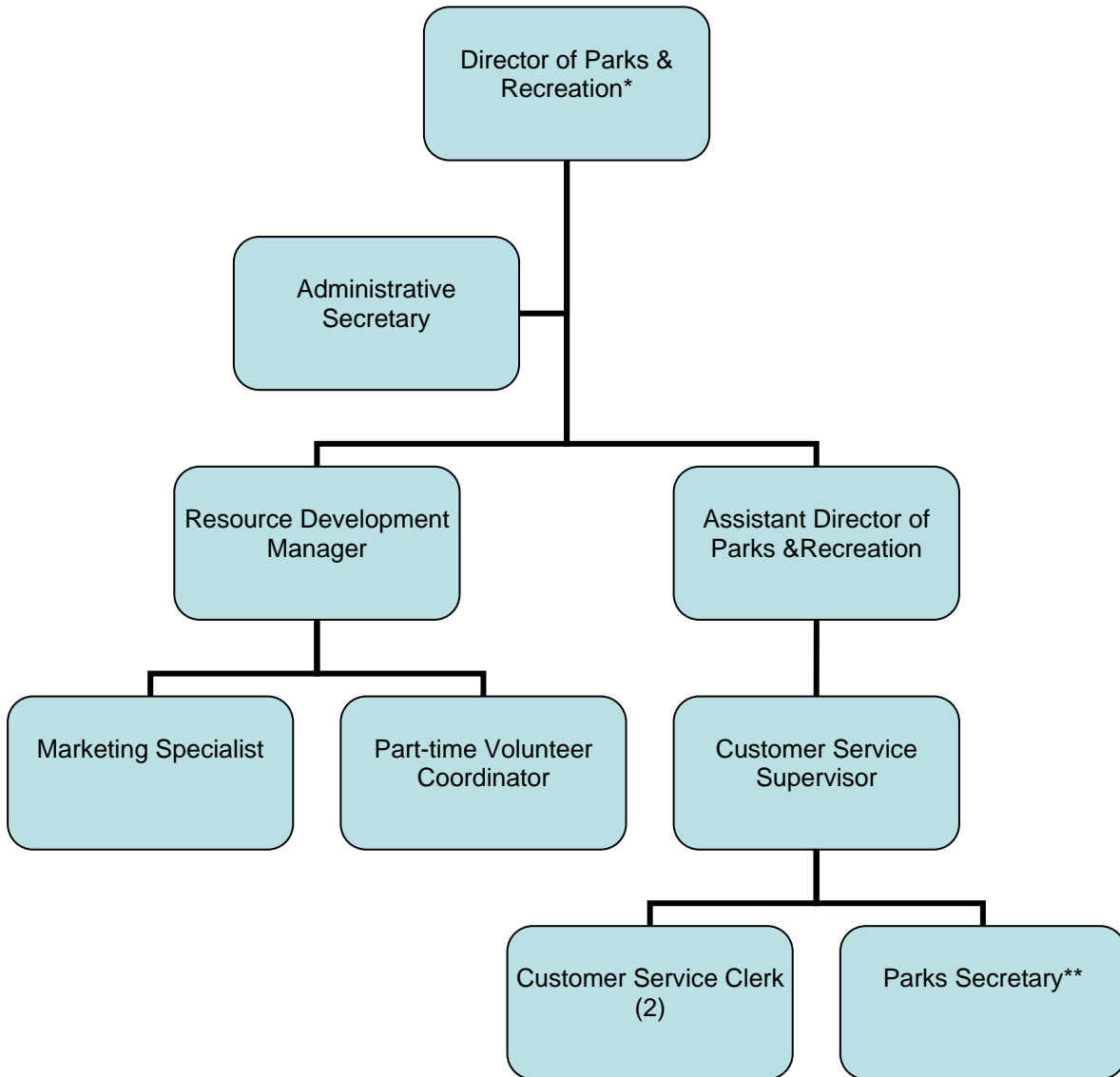
FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Received multiple photography awards from Texas Recreation and Parks Society.
- ◆ A staff member received Part-time Employee of the Year Award from Texas Recreation and Parks Society.
- ◆ The Director received the Director of the Year Award from Texas Recreation and Parks Society Region IV.
- ◆ Completed Phase I of the Trail Connectivity Project.
- ◆ Completed replacement of Centennial Park Playground.
- ◆ Successfully implemented an Adaptive Recreation Program.
- ◆ Prepared and opened the outdoor pool within two weeks of receiving the Council directive to reopen the pool.
- ◆ Our Urban Forester became certified as a Municipal Specialist.
- ◆ Three staff members passed the Certified Pool Operator Certification.
- ◆ Established a new outdoor programming courtyard at the Knapp Senior Center.
- ◆ Hosted 14 Swim Meets, 7 Water Polo Matches/Tournaments, and 6 Diving Meets at the Recreation Center and Natatorium.
- ◆ Hosted 2012 National Level AAU Junior Olympics Swimming and Diving Meets at the Recreation Center and Natatorium.

FISCAL YEAR 2013 OBJECTIVES

*Notated in each division.

ADMINISTRATION – 3395



*Reports to Assistant City Manager

**Position is funded in Parks Maintenance, department 3390

ADMINISTRATION – 3395

FISCAL YEAR 2013 OBJECTIVES

- ◆ Implement a volunteer procedures manual.
- ◆ Create and implement a sponsorship policy and procedures manual.
- ◆ Develop relationships with potential sponsors by attending a minimum of one networking event each quarter.
- ◆ Enhance brand image by creating Brand Standards and implementing across entire department.
- ◆ Create a more central, integral, and accessible web presence to the public by increasing Facebook fans and Twitter followers by 20% and average 35% monthly returning visitors to the website.
- ◆ Increase marketing and advertising efforts within special events by running a promotional booth in at least two events.
- ◆ Ensure the success of the department through continued education, community involvement, and awareness by attending 3 professional courses/webinars.
- ◆ Obtain CAPRA accreditation.
- ◆ Investigate alternative options for future outdoor pool operations.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of projects in planning, design or construction stage ¹	4	4	6	7
Number of projects scheduled to be completed	2	0	1	4
Number of projects completed	2	0	1	4
Percent of projects completed on time	100%	N/A	N/A	100%
Number of rental contracts administered ²	416	261	218	250
Number of citizen complaints	27	35	17	20
Percent of complaints responded to within 8 hours from receipt	100%	100%	100%	100%
Revenues collected (rentals) ²	\$80,234	\$36,598	\$33,324	\$45,000
Sponsorship revenue collected	N/A	N/A	N/A	\$41,100
Value of in-kind services	N/A	N/A	N/A	\$35,000
Donations collected (water bills)	N/A	N/A	N/A	\$1,200
Number of volunteer hours used	N/A	N/A	N/A	200
Number of website visits	N/A	N/A	108,150	146,000
Number of unique website visits	N/A	N/A	N/A	40,000
Number of Facebook fans	N/A	N/A	2,290	2,750
Number of Facebook fans reached	N/A	N/A	N/A	6,072
Number of Twitter followers	N/A	N/A	99	120
Number of contacts on Parks & Rec email list	N/A	N/A	2,915	3,500
Percent of Rec Report opens	N/A	N/A	N/A	50%
Percent of Rec Report bounces	N/A	N/A	N/A	3%
Number of marketing pieces created	N/A	62	38	N/A
Number of website pages created	N/A	40	93	N/A
Number of website pages revised	N/A	318	316	N/A
Number of CityView slides created	N/A	33	27	N/A
Number of promotional materials reviewed	N/A	201	70	N/A
Total media relations contacts	N/A	129	44	N/A
Number of news releases written	N/A	22	10	N/A
Percent of news releases published	N/A	100%	60%	N/A
Percent of media requests receiving same-day response	N/A	98%	80%	N/A
Number of Groupbuilder messages sent	N/A	43	33	N/A
Number of Facebook messages posted	N/A	152	181	N/A

¹The number of projects in planning, design or construction stage reflects the maximum during the period reported.

²Effective FY 2011, facility rental includes outdoor rentals at Centennial and Independence Parks only; facility rental contracts for the Centers and Gazebo are reported within the appropriate division. Prior to FY 2011, rental contracts for all divisions were reported in Administration.

ADMINISTRATION – 3395

EXPENDITURE AND STAFFING SUMMARY

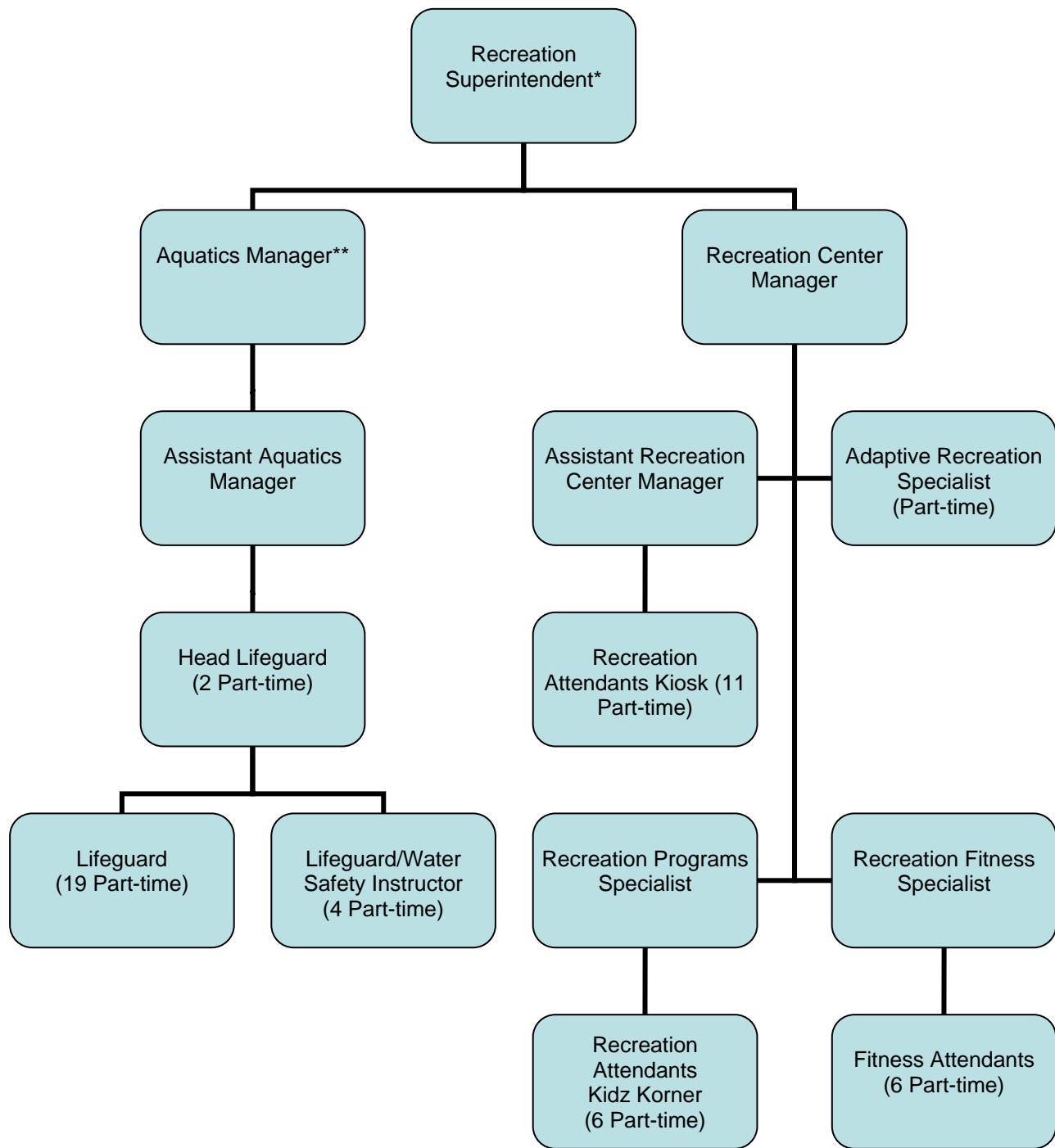
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	442,785	465,208	480,013	523,204
Materials & Supplies	28,124	33,354	32,586	37,354
Equipment Maintenance	26,440	21,483	20,914	20,490
Miscellaneous Services	155,204	237,669	245,492	359,054
TOTAL	652,553	757,714	779,005	940,102

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Director of Parks & Recreation	1	1	1	1
Assistant Director of Parks & Recreation	1	1	1	1
Marketing Manager**	1			
Resource Development Manager**		1	1	1
Marketing Specialist**		1	1	1
Customer Service Supervisor	1	1	1	1
Administrative Secretary	1	1	1	1
Customer Service Clerk	2	2	2	2
Part-time Volunteer Coordinator			1	1
TOTAL	7	8	9	9

*Same as adopted budget, unless where noted.

**During FY 2012 the Marketing Manager position was re-titled Resource Development Manager and a Recreation Specialist was transferred in from the Special Events department as a Marketing Specialist. A Full-time Recreation Specialist in Youth Development was reduced to Part-time and moved to Administration as a Volunteer Coordinator.

RECREATION CENTER/NATATORIUM – 3340



*Reports to Assistant Director of Parks & Recreation

**Position funded in Aquatics Division, also supervises Seasonal outdoor pool staff

RECREATION CENTER/NATATORIUM – 3340

FISCAL YEAR 2013 OBJECTIVES

- ◆ Incorporate at least one new fitness program/event that targets the Pearland youth and teen populations.
- ◆ Develop and implement a fitness and conditioning camp for youth over the holiday breaks and/or summer.
- ◆ Provide a health/fitness fair twice a year for patrons/citizens.
- ◆ Develop a preventive maintenance schedule for the Recreation Center and Natatorium.
- ◆ Increase program offerings.
- ◆ Implement at least one adaptive recreation tournament.
- ◆ Implement quarterly member socials.
- ◆ Continue to work on increasing memberships, rentals, and personal training packages.
- ◆ Develop capital replacement plan for fitness and similar equipment.

PERFORMANCE MEASURES

	FY 2010 ¹ Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Recreation Center:				
Average monthly attendance (visits)	5,833	10,029	13,687	13,000
Number of recreation classes offered	11	95	146	105
Class cancellation rate	0%	27%	53%	35%
Net registered for recreation classes	84	244	785	450
Net class registration per 1,000 population	0.9	2.6	8.1	4.3
Number of rentals	9	68	164	95
Number of memberships sold	1,118	3,044	3,529	3,000
Revenue collected – memberships	\$247,618	\$868,070	\$979,784	\$894,113
Revenue collected – classes	\$2,021	\$56,336	\$63,493	\$53,470
Revenue collected - facility rentals	\$2,182	\$74,537	\$29,352	\$40,000
Percent of participants rating classes as good to excellent	N/A	89%	90%	90%
Percent of citizens rating recreation facilities as satisfactory	85%	87%	88%	90%
Number of special events	N/A	7	9	9
Number of facility tours	N/A	832	673	565
Natorium:				
Days of pool operation	55	354	364	364
Number of aquatic classes	21	168	210	185
Net registered in aquatic classes	391	1,257	1,234	1,100
Net registered per class	19	7	6	6
Number of pool rentals	7	55	99	86
Number of special events/meets	N/A	36	37	38
Revenues collected	\$85,520	\$82,671	\$130,694	\$188,000
Percent of cost recovery (Recreation Center and Natatorium) ²	95%	91%	81%	63%

¹Data reported for FY 2010 is for 3 months of operation.

²Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected for classes, memberships and facility rentals.

RECREATION CENTER/NATATORIUM – 3340

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	444,440	803,709	845,295	861,272
Materials & Supplies	64,596	125,972	125,341	121,312
Building Maintenance	19,616	39,805	39,805	57,550
Equipment Maintenance	4,925	2,104	3,544	3,541
Miscellaneous Services	646,545	741,922	747,554	805,161
Inventory	3,250		5,000	
Capital Outlay	9,365			
TOTAL	1,192,737	1,713,512	1,766,539	1,848,836

STAFFING**	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Recreation Superintendent	1	1	1	1
Recreation Center Manager	1	1	1	1
Assistant Recreation Center Manager	1	1	1	1
Assistant Aquatics Manager**	1	1	1	1
Recreation Fitness Specialist	1	1	1	1
Recreation Programs Specialist	1	1	1	1
Part-time Recreation Specialist***		1	1	1
Part-time Recreation Attendant***	13	13	17	18
Part-time Fitness Attendant	6	6	6	5
Part-time Head Lifeguard***		2	2	2
Part-time Lifeguard***		23	19	19
Part-time Lifeguard/Water Safety Instructor**		4	4	4
TOTAL	25	55	55	55

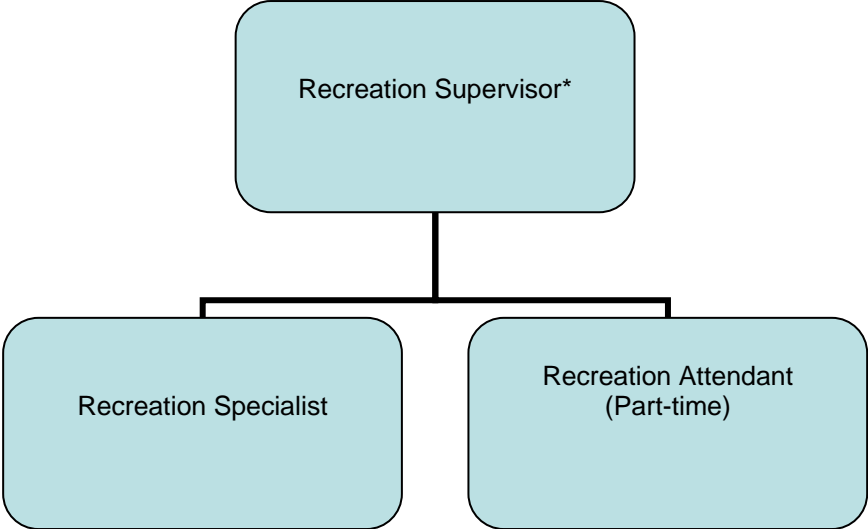
*Same as adopted budget, unless where noted.

**During FY 2011, an Assistant Aquatics Manager was added.

***In FY 2012, the outdoor pool at Independence Park was not budgeted for and pool personnel were transferred to the Natatorium. In addition, a part-time Recreation Specialist for the Adaptive Recreation Program transferred from the Community Center, and 4 Part-time Lifeguard positions were replaced with Part-time Recreation Attendant positions.

Does not include seasonal camp staff.

WESTSIDE EVENTS CENTER – 3341



*Reports to Recreation Superintendent

WESTSIDE EVENTS CENTER – 3341

FISCAL YEAR 2013 OBJECTIVES

- ◆ Westside Events Center will partner with other organizations to offer additional fitness opportunities.
- ◆ Develop program and educational opportunities for the Dog Park.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Average monthly attendance	1,843	2,381	2,378	3,000
Number of recreation classes offered	166	229	116	125
Class cancellation rate	30%	38%	20%	18%
Net registered for recreation classes	816	1,207	1,180	1,200
Net class registration per 1,000 population	9	13	12	12
Revenue collected - classes	\$86,370	\$79,012	\$78,259	\$74,000
Revenue collected - rentals	N/A	N/A	\$45,522	\$45,000
Percent of cost recovery*	50%	49%	70%	58%
Percent of participants rating classes as good to excellent	99%	99%	99%	100%
Percent of citizens rating recreation facilities as satisfactory	100%	100%	100%	100%
Number of rental contracts administered	N/A	197	228	220
Number of participants for library services**	N/A	3,831	4,073	1,000

*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2013 number of library service participants reflects the opening of the Westside Library at a new location anticipated to open January 2013.

WESTSIDE EVENTS CENTER – 3341

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	82,482	95,227	105,292	124,404
Materials & Supplies	6,093	5,581	5,758	5,423
Building Maintenance	882	400	2,200	1,100
Equipment Maintenance	165	200	200	200
Miscellaneous Services	73,183	73,959	74,029	74,444
TOTAL	162,805	175,367	187,479	205,571

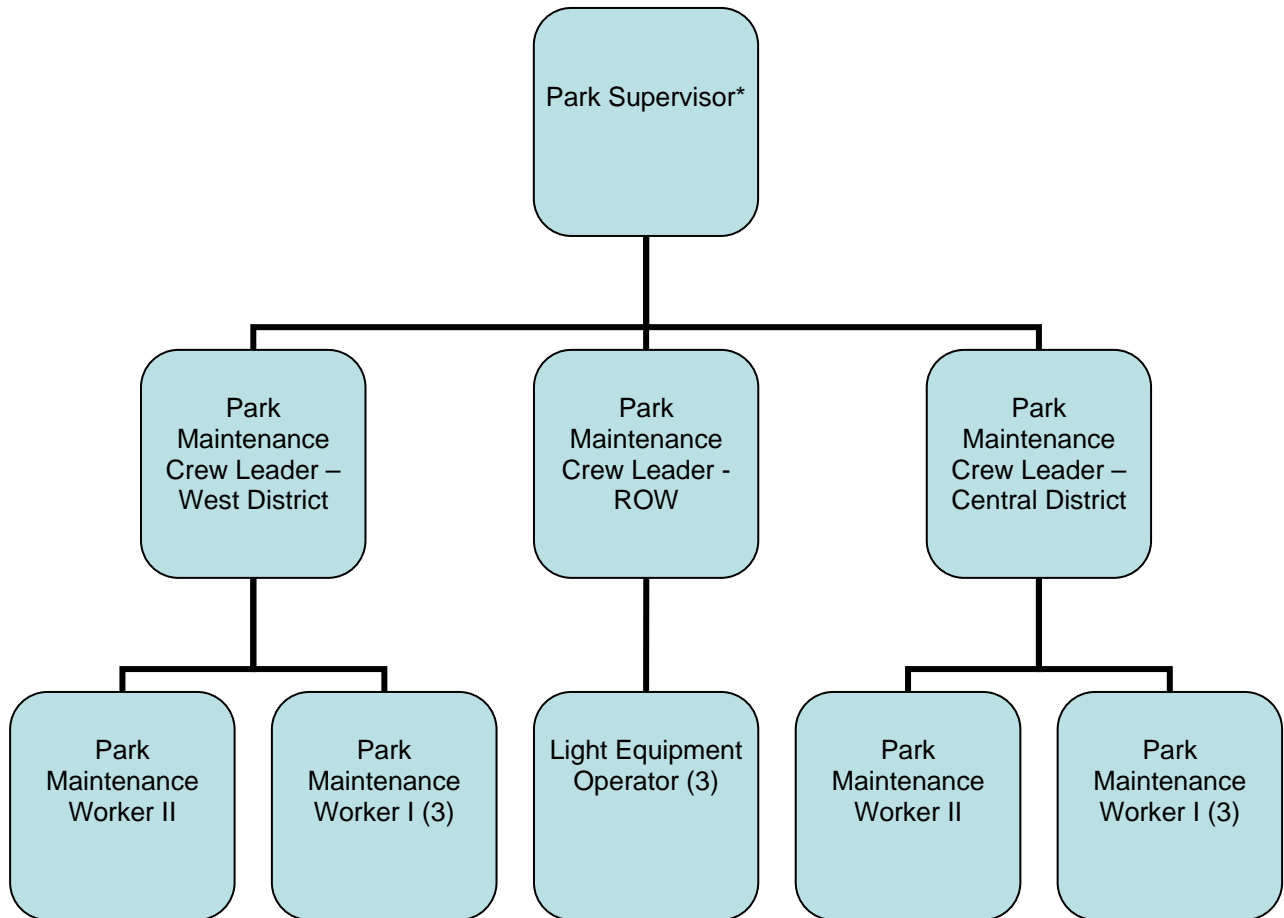
STAFFING**	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Recreation Supervisor	1	1	1	1
Recreation Specialist***		1	1	1
Part-time Recreation Attendant***	3	1	1	1
TOTAL	4	3	3	3

*Same as adopted budget, unless where noted.

**Does not include seasonal camp staff.

***During FY 2012 two part-time Recreation Attendant positions were transferred to Senior Programs and a Recreation Specialist was transferred in from Senior Programs.

MEDIANS/ROW's MAINTENANCE – 3389



*Reports to Parks & Buildings Maintenance Superintendent

MEDIANS/ROW's MAINTENANCE – 3389

FISCAL YEAR 2013 OBJECTIVES

- ◆ Develop and assign levels of care for all landscaped medians, right of ways and City property.
- ◆ Develop a maintenance management plan for grounds maintenance of City maintained medians.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Right of Ways:				
Acres of right-of-way maintained & mowed ¹	245	255	251	255
Percent of right-of-ways mowed within 17-day schedule	75%	95%	77%	100%
Acres of detention ponds maintained and mowed ¹	505	505	461	480
Acres of other City property maintained & mowed ¹	214	214	190	139.79
FEMA Lot Acreage	N/A	N/A	N/A	50.21
Total acreage maintained & mowed ¹	964	974	902	925
Average number of labor hours per acre	6	8.7	8	8
Median Maintenance:				
Acres of landscaped medians maintained ¹	87	103	141	78.65
Acres of medians contracted for maintenance ¹	N/A	34	75	117.35
Percent of medians mowed within 7-day schedule	80%	94%	82%	100%
Average number of labor hours per acre	6	7	7	7
Total City acres mowed/maintained²	1,249	1,330	1,380	1,323
Average percent of all jobs completed on schedule ²	N/A	97.3%	78.1%	100%
Total number of work orders received ³	N/A	N/A	N/A	130

¹YTD acres maintained & mowed reflects the maximum during the period reported. WWT maintenance moved to Public Works mid-year FY12.

²Total City acres mowed/maintained and the average completed on schedule include Parks grounds maintained by both Medians/ROWs and Parks Maintenance Division.

³Prior to FY13 the total number of work orders were reported in Parks Mtce., dept. 3390.

MEDIANS/ROW's MAINTENANCE – 3389

EXPENDITURE AND STAFFING SUMMARY

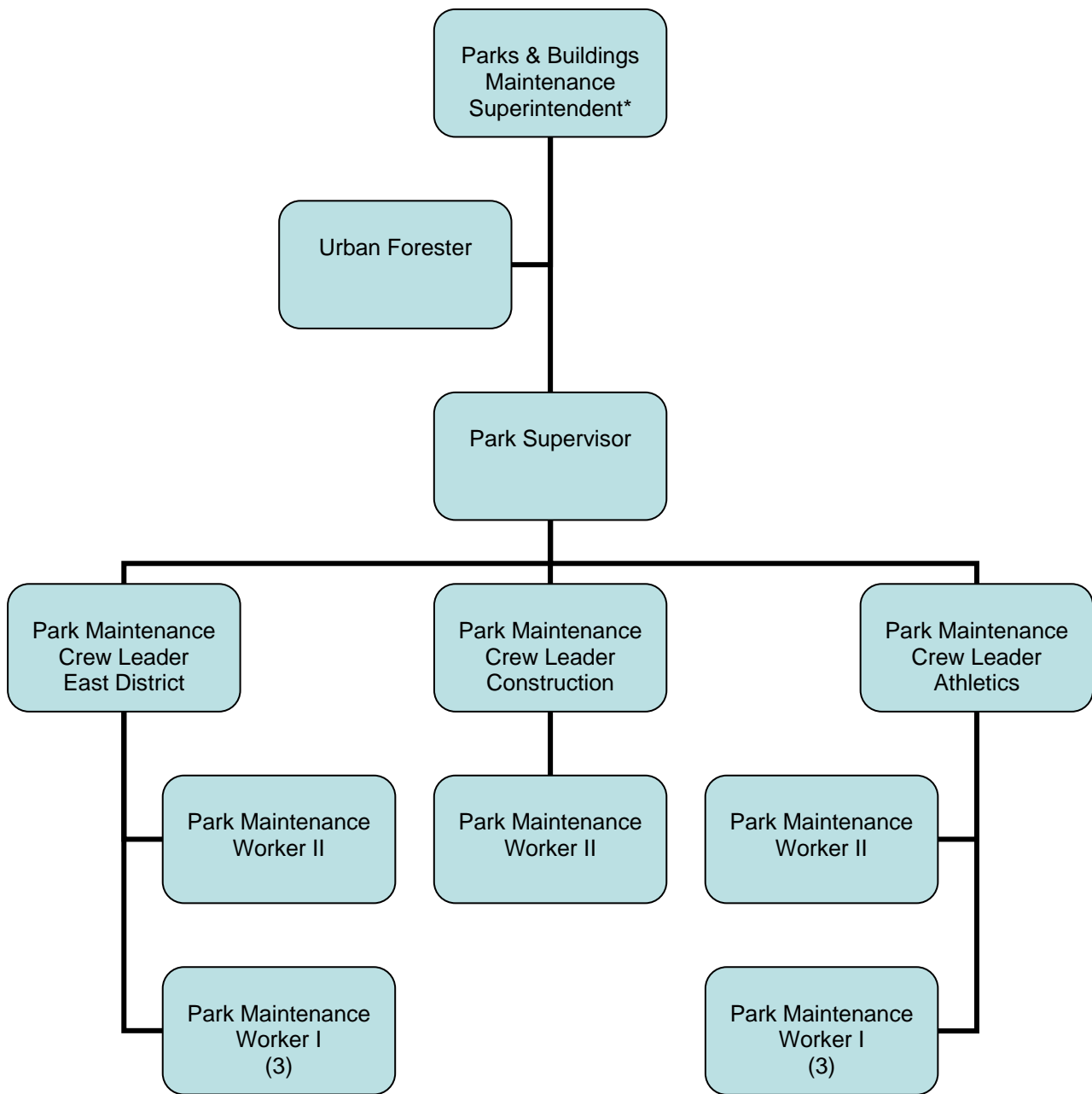
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	773,613	781,239	697,577	690,519
Materials & Supplies	19,163	23,297	20,904	23,180
Building Maintenance	50,020	49,370	38,470	43,870
Equipment Maintenance	88,173	82,284	111,460	98,786
Miscellaneous Services	61,915	77,175	78,195	132,064
Inventory	3,369			
Capital Outlay	6,127	11,907	13,771	24,775
TOTAL	1,002,380	1,025,272	960,377	1,013,194

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Park Supervisor	1	1	1	1
Park Crew Leader*	4	4	3	3
Park Maintenance Worker I**	7	7	6	6
Park Maintenance Worker II	2	2	2	2
Park Light Equipment Operator	4	4	3	3
TOTAL	18	18	15	15

*Same as adopted budget, unless where noted.

**During FY 2012 one Crew Leader and two Maintenance Worker I positions were transferred to Public Works to maintain the Water plants, one Maintenance Worker I was moved from Parks Maintenance, and one Light Equipment Operator position was upgraded to Crew Leader and moved to Parks Maintenance, department 3390.

PARKS MAINTENANCE – 3390



*Reports to Director of Parks & Recreation
Parks Secretary reporting in Administration is funded in department 3390

PARKS MAINTENANCE – 3390

FISCAL YEAR 2013 OBJECTIVES

- ◆ Develop and assign levels of care for all parks, facilities and other property maintained by the City.
- ◆ Develop a maintenance management plan for grounds of all City maintained property.
- ◆ Continue to expand upon the park asset/inventory list, to include all items such as turf, playground features, benches, tables, parking, trails etc. within the park system.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Parks Maintenance:				
Total developed park acres maintained ¹	139	139	139	143
Acreage of ground maintenance for City facilities ¹	35	40	70	70
Acres of ground maintenance contracted ¹	N/A	14	32	34
Acreage of other City properties maintained ¹	24	26	41	18
Total acreage maintained & mowed ¹	198	219	282	265
Percent of park acreage mowed within 7-day schedule	86%	100%	56%	100%
Number of labor hours per acre	8.5	9.4	12.0	9.4
Number of athletic field preps	103	109	127	117
Number of park inspections conducted	36	36	7	150
Percent of Park inspections meeting or exceeding standard ²	80%	77%	46	N/A
Number of citizen comments received	16	46	79	30
Percent of citizens rating park facilities as satisfactory ³	60%	68%	N/A	N/A
Number of special events set-up, removed, staffed	33	30	18	21
Number of work orders received ⁴	252	249	20	130
Percent of work orders completed within allotted time frame	84%	98%	59%	95%
Urban Forestry:				
Total number of trees on city property ¹	5,800	6,327	6,157	6,311
Number of trees removed ⁵	5	34	250	120
Number of trees planted	795	531	101	140

¹Acres maintained and mowed reflect the maximum during the period reported.

²Target not available for FY 2013, standards are in process of being developed.

³FY 2012 and FY 2013 survey of citizens rating park facilities is not available.

⁴Prior to FY 2013, work orders for all departments were reported here. Beginning FY 2013, reported in various departments.

⁵Trees were removed due to drought damage in FY11. The number of trees reflects the maximum during the period reported.

PARKS MAINTENANCE – 3390

EXPENDITURE AND STAFFING SUMMARY

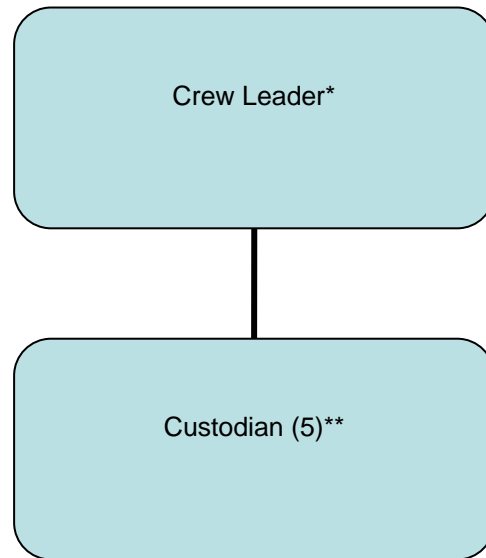
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	831,413	856,299	825,430	886,534
Materials & Supplies	18,989	29,873	29,873	36,300
Building Maintenance	79,182	87,800	85,725	132,100
Equipment Maintenance	49,689	63,994	59,846	59,169
Miscellaneous Services	121,134	112,114	110,059	119,999
Capital Outlay	36,989	53,600	53,320	136,217
TOTAL	1,137,396	1,203,680	1,164,253	1,370,319

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Parks & Buildings Maintenance Superintendent	1	1	1	1
Park Supervisor	1	1	1	1
Park Crew Leader	2	2	3	3
Park Maintenance Worker I**	9	9	6	6
Park Maintenance Worker II	3	3	3	3
Urban Forester	1	1	1	1
Secretary	1	1	1	1
TOTAL	18	18	16	16

*Same as adopted budget, unless where noted.

**During FY 2012 a position was transferred from Medians/ROW's as a Crew Leader, two Parks Maintenance Worker I position were eliminated due to re-organization, and a Parks Maintenance Worker I was moved to department 3389, Medians/ROW's.

CUSTODIAL SERVICES – 3320



*Reports to Buildings Maintenance Supervisor

**100% of one Custodian funded from U of H Fund

CUSTODIAL SERVICES – 3320

FISCAL YEAR 2013 OBJECTIVES

- ◆ Determine required service levels at all City facilities.
- ◆ Develop a preventive maintenance schedule and capital replacement plan for custodial equipment.
- ◆ Develop an inspection procedure for after rental cleaning.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Total number of work orders received	N/A	N/A	N/A	24
Number of facilities maintained ¹	17	18	18	18
Number of sq. ft. maintained by City staff.	393,554	311,607	232,890	104,983
Number of sq. ft. of maintenance contracted	N/A	N/A	85,900	213,807
Cost per sq. ft. maintained ¹	\$1.15	\$1.17	\$1.49	\$1.18
Number of rental facility clean-ups performed	96	79	112	140
Tons of material recycled from City facilities ²	26	24	N/A	N/A

¹YTD number of facilities and number of sq. ft. maintained reflect the maximum during the period reported. October 2012, City staff maintain 17 of the 18 facilities. The Recreation Center/Natorium was contracted out during FY12. The FY13 budget includes contracting additional maintenance/facilities, resulting three buildings maintained by a reduced City staff.

²Beginning in FY 2012, material recycled from City facilities is now picked up and reported by Waste Management in the Solid Waste Department.

CUSTODIAL SERVICES – 3320

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	281,283	258,981	242,216	213,601
Materials & Supplies	63,482	45,900	63,890	74,965
Building Maintenance	474	100	10	
Equipment Maintenance	5,541	6,727	7,040	6,816
Budget Projection Variance				
TOTAL	365,489	335,608	368,267	387,446

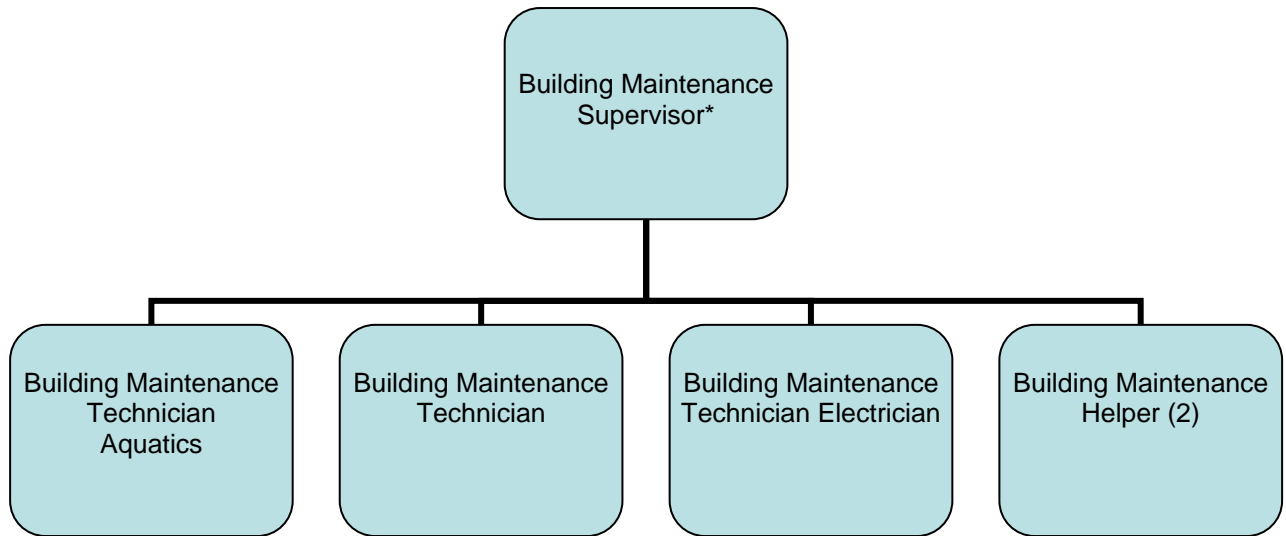
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Custodial Crew Leader	1	1	1	1
Custodian**	7	7	5	5
TOTAL	8	8	6	6

*Same as adopted budget, unless where noted.

**One Custodian is funded in U of H fund.

FY 2012 two vacant Custodian positions eliminated to accommodate contracted services.

FACILITIES MAINTENANCE – 3321



*Reports to Parks & Buildings Maintenance Superintendent

FACILITIES MAINTENANCE – 3321

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue preventive maintenance plan development.
- ◆ Achieve IFMA Certification as a Facility Manager Professional.
- ◆ Continue to develop Capital Replacement Plan.
- ◆ Continue to streamline work order process.
- ◆ Implement a building audit process.
- ◆ Develop Preventative maintenance schedule for facilities.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of facilities maintained ¹	17	22	29	29
Number of sq. ft. maintained	N/A	N/A	349,720	349,720
Number of work orders received	317	327	1,159	1,022
Number of work orders outsourced	107	73	85	85
Percent of work orders outsourced	32%	22%	7%	7%
Percent of routine work orders completed within the requested completion date ²	86%	89%	86%	95%

¹The number of facilities maintained reflects the maximum during the period reported.

²Revised from 3 days to requested date of completion beginning FY 2012.

FACILITIES MAINTENANCE – 3321

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	220,550	234,692	225,223	333,943
Materials & Supplies	3,874	11,550	16,550	13,780
Building Maintenance	297,062	333,418	317,568	448,000
Equipment Maintenance	13,620	12,270	14,553	14,627
Miscellaneous Services	178,688	182,441	195,402	202,486
Inventory	5		4,809	
TOTAL	713,799	774,371	774,105	1,012,836

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Building Maintenance Supervisor	1	1	1	1
Building Maintenance Technician			1	1
Building/Aquatic Maintenance Technician	1	1	1	1
Building Maintenance Technician – HVAC		1		
Building Maintenance Technician - Electrician**	1	1	1	1
Building Maintenance Helper**	2	2	2	2
TOTAL	5	6	6	6

*Same as adopted budget, unless where noted.

**During FY 2012, a Building Maintenance Technician - Electrician position replaced a Building Maintenance Helper position, and the Building Maintenance Technician – HVAC position was replaced with a Building Maintenance Technician.

COMMUNITY CENTER – 3391

EXPENDITURE AND STAFFING SUMMARY

Department eliminated in FY 2012.

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	19,684			
Materials & Supplies	1,063			
Equipment Maintenance	108			
Miscellaneous Services	5,198			
TOTAL	26,053	0	0	0

STAFFING**	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Part-Time Recreation Specialist***	1			
TOTAL	1	0	0	0

*Same as adopted budget, unless where noted.

**Does not include seasonal camp staff.

***FY 2012 the Part-time Recreation Specialist for the Adaptive Recreation Program was transferred to the Recreation Center/Natatorium.

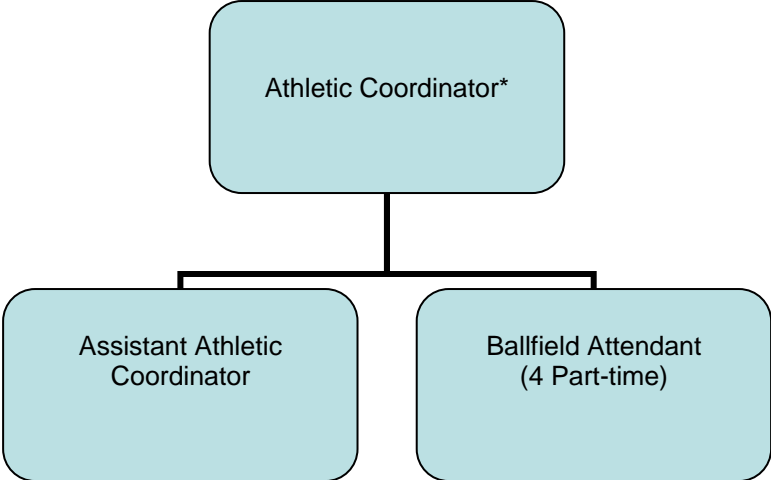
PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Average monthly attendance	2,022	670	N/A	N/A
Number of recreation classes offered ¹	130	28	N/A	N/A
Class cancellation rate	33%	8%	N/A	N/A
Net registered for recreation classes	1,098	265	N/A	N/A
Net class registration per 1,000 population	12	3	N/A	N/A
Revenue collected	\$82,063	\$28,216	N/A	N/A
Revenue collected - facility rentals (Center & Gazebo)	N/A	\$29,579	N/A	N/A
Percent of cost recovery ²	65%	67%	N/A	N/A
Percent of participants rating classes as good to excellent	99%	98%	N/A	N/A
Percent of citizens rating recreation facilities as satisfactory	100%	98%	N/A	N/A
Number of rental contracts administered	N/A	88	N/A	N/A

¹Classes moved to the Recreation Center FY 2012.

²Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

ATHLETICS DEPARTMENT – 3392



*Reports to Recreation Superintendent

ATHLETICS DEPARTMENT – 3392

FISCAL YEAR 2013 OBJECTIVES

- ◆ Partner with outside sports organizations and individuals to provide instructional training and development for youth sports programs.
- ◆ Host TAAF Regional and State Adult Softball and Kickball Tournament.
- ◆ Implement Athletic programs for adults 45 and over.
- ◆ Identify user groups for future usage of sports complexes.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of teams participating in softball league	215	182	156	180
Number of teams participating in adult basketball league	58	54	52	60
Number of teams in adult co-ed volleyball league	12	16	8	14
Number of teams participating in adult kickball	N/A	33	24	34
Number of participants in Youth flag football ¹	294	188	80	140
Number of participants in Youth basketball league	695	376	272	325
Number of tennis classes ²	76	50	14	75
Number of participants in tennis classes ²	616	242	60	150
Number of softball tournaments	9	11	2	10
Number of softball tournament participants from outside zipcode	453	1,550	210	1,000
Total participants in athletics activities, excluding teams and participants from outside zipcode areas	1,605	806	412	620
Number of days fields rented	N/A	14	1	10
Number of rentals	N/A	13	1	10
Revenues	\$119,387	\$126,315	\$104,060	\$115,000

¹Flag football was reduced from two seasons to one season in FY 2012 due to declining registration.

²In FY12, tennis classes began late in the season and were interrupted due to difficulties finding an instructor. Classes are expected to resume in FY13.

ATHLETICS DEPARTMENT – 3392
EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	153,265	165,761	167,676	174,264
Materials & Supplies	59,836	61,876	62,554	51,481
Building Maintenance	1,993	3,134	3,090	3,134
Equipment Maintenance	374	517	300	
Miscellaneous Services	48,981	113,425	77,447	100,276
TOTAL	264,449	344,713	311,067	329,155

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Athletic Coordinator	1	1	1	1
Assistant Athletic Coordinator	1	1	1	1
Part-Time Ball Field Attendant	3	4	4	4
TOTAL	5	6	6	6

*Same as adopted budget, unless where noted.

SPECIAL EVENTS – 3393



Special Events
Coordinator*

*Reports to Resource Development Manager

SPECIAL EVENTS – 3393

FISCAL YEAR 2013 OBJECTIVES

- ◆ Attract tourists to Pearland for City sponsored events by advertising with organizations that have the ability to promote our events to their members (United Way, Boy Scouts, etc.), advertising on vendor websites (entertainers, veterinarians, event sponsors, running clubs, and pet related sites), research additional internet advertising opportunities.
- ◆ Create an inventory of Special Event Equipment.
- ◆ Work with Pup Squad to create a partnership for Paws in the Park that will improve the quality of the event for the community and will reduce the City resources required to host the event.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of special events held (days)	24	21	22	21
Number of event participants	47,553	58,556	59,728	55,000
Number of visitors (outside 77581/584 zipcodes)	15,625	6,919	7,196	7,000
Revenues collected	\$30,826	\$49,556	\$47,875	\$40,337
Percent of cost recovery ¹	10%	17%	17%	15%
Value of in-kind services ²	\$29,245	\$48,214	\$39,213	N/A
Total Sponsorship dollars collected ²	N/A	\$51,175	\$72,149	N/A

¹Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

²Beginning FY 2013, these measures moved to Parks Administration, 3395, for Resource Development.

SPECIAL EVENTS – 3393

EXPENDITURE AND STAFFING SUMMARY

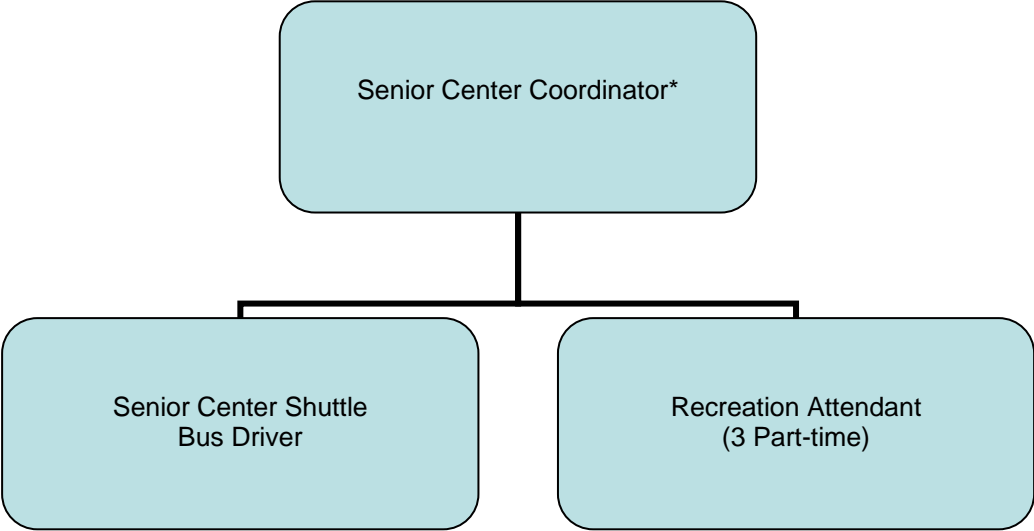
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	114,656	144,800	115,659	93,419
Materials & Supplies	148,113	147,652	155,240	146,260
Equipment Maintenance	888	1,375	1,117	1,125
Miscellaneous Services	22,021	23,089	18,836	24,241
Inventory			1,002	
TOTAL	285,678	316,916	291,854	265,045

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Special Events Coordinator	1	1	1	1
Recreation Center Specialist**	1			
TOTAL	2	1	1	1

*Same as adopted budget, unless where noted.

**During FY 2012 the Recreation Center Specialist position was transferred to the Parks Administration department.

SENIOR PROGRAM – 3394



*Reports to Recreation Superintendent

SENIOR PROGRAM – 3394

FISCAL YEAR 2013 OBJECTIVES

- ◆ Research life-long learning opportunities and classes with Alvin Community College and University of Houston Clearlake-Pearland Campus and create a list of needs for implementation.
- ◆ Explore alternative, holistic health lifestyle classes and implement those into the monthly special events calendar.
- ◆ Research evidence based-A Matter of Balance program for possible implementation.
- ◆ Explore resources for nutrition and diet classes to help control diabetes and high blood pressure.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Average programs participants per month	2,315	2,283	2,560	2,300
Average monthly attendance	2,126	2,131	2,314	2,350
Average monthly attendance per 1,000 population	23	23	25	23
Number of transports ¹	331	331	320	350
Number of people transported	2,624	2,624	2,181	2,400
Revenues collected	\$6,315	\$6,315	\$6,356	\$6,075
Percent of cost recovery ²	3%	3%	3%	1%
Total Sponsorship dollars collected	N/A	N/A	\$1,825	\$2,500
Value of in-kind services	N/A	N/A	\$6,525	\$7,000

¹Number of transports includes Senior trips, transportation to doctors, shopping, etc.

²Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

SENIOR PROGRAM – 3394

EXPENDITURE AND STAFFING SUMMARY

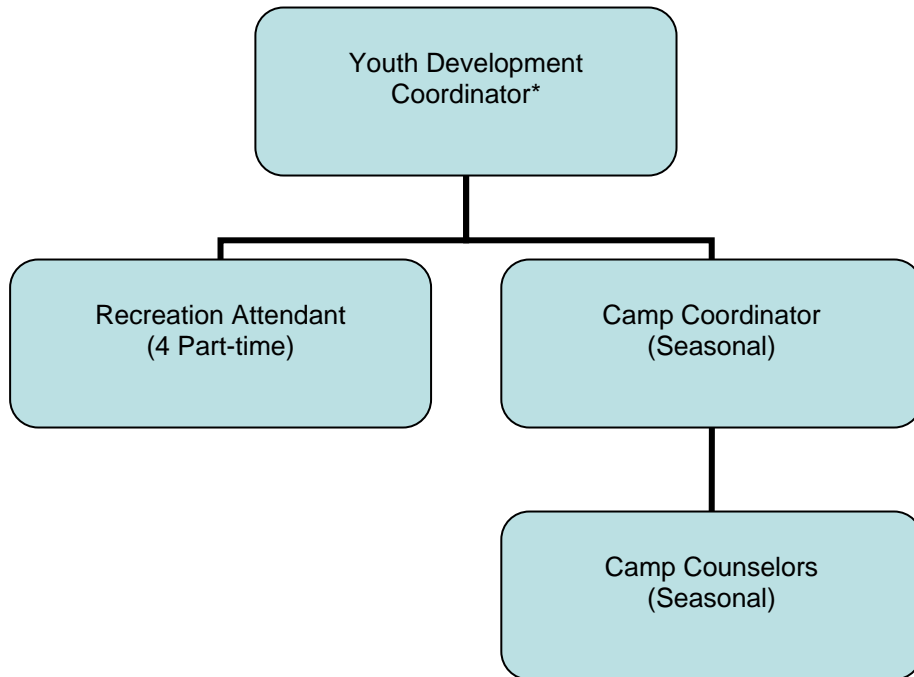
EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	168,918	157,435	162,734	148,520
Materials & Supplies	23,627	18,250	26,954	16,515
Equipment Maintenance	5,166	6,998	12,155	5,841
Miscellaneous Services	32,480	40,145	34,535	37,985
TOTAL	230,191	222,828	236,378	208,861

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Senior Center Program Coordinator	1	1	1	1
Recreation Specialist**	1			
Senior Center Bus Driver	1	1	1	1
Part-time Recreation Attendant**	1	3	3	3
TOTAL	4	5	5	5

*Same as adopted budget, unless where noted.

***During FY 2012 the Recreation Specialist was transferred to the Westside Events Center and two part-time Recreation Attendant positions were transferred in from the Westside Events Center.

YOUTH DEVELOPMENT – 3396



*Reports to Recreation Superintendent

YOUTH DEVELOPMENT – 3396

FISCAL YEAR 2013 OBJECTIVES

- ◆ Increase the Youth Action Council's (YAC) service project tasks to contribute to the beautification of our parks and reduce staff labor within parks.
- ◆ Develop a wide range of service projects for Camp Mahalo campers' involvement to allow campers the opportunity to learn the different possibilities available to give back to the community.
- ◆ Facilitate community input meeting that will evaluate the recreational needs of the community.
- ◆ Obtain a 60% camp registration retention.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Average monthly attendance ¹	1,080	905	601	700; 2,200
Number of camps offered	10	25	26	28
Percent of participants rating camps as satisfactory and above	N/A	99%	99%	99%
Class (camp) cancellation rate	0%	0%	0%	0%
Net registered for camp	1,156	1,489	1,295	1,480
Net camp registration per 1,000 population	13	15.8	13.3	14.1
Revenue collected	\$165,681	\$163,751	\$157,827	\$155,000
Percent of cost recovery ²	62%	53%	90%	70%
Percent of participants rating classes as good to excellent	99%	98%	N/A	99%
Percent of citizens rating recreation facilities as satisfactory	97%	98%	N/A	99%
Number of classes offered ³	2	57	5	4
<u>Afterschool Program:</u> ³				
Net registered for afterschool program	70	169	N/A	N/A
Net afterschool program registration per 1,000 population	0.8	1.8	N/A	N/A

¹Beginning FY 2013 first number reported reflects average monthly attendance for all 12 months; the 2nd number reflects the average monthly attendance of program operated from Bailey Campus from June through August.

²Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

³Beginning FY 2012, the Afterschool Program was eliminated.

YOUTH DEVELOPMENT – 3396

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	191,597	162,088	137,614	180,127
Materials & Supplies	41,622	36,314	36,564	36,314
Building Maintenance	403	300		300
Equipment Maintenance	70	785	150	150
Miscellaneous Services	78,955	27,290	8,992	9,232
Inventory	100			
TOTAL	312,747	226,777	183,320	226,123

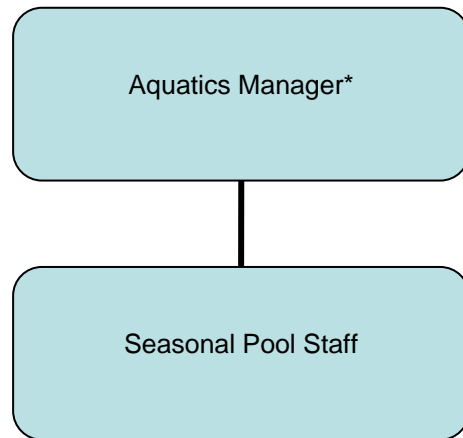
STAFFING**	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Youth Development Coordinator	1	1	1	1
Recreation Specialist***	1	1		
Part-time Recreation Attendant	4	4	4	4
TOTAL	6	6	5	5

*Same as adopted budget, unless where noted.

**Does not include seasonal and camp staffing.

***During FY 2012 the Full-Time Recreation Specialist was reduced to Part-Time and moved to Administration as a Part-Time Volunteer Coordinator position.

AQUATICS – 3397



*Reports to Recreation Superintendent, also supervises pool staff at Natatorium as well as the Assistant Aquatics Manager

AQUATICS – 3397

FISCAL YEAR 2013 OBJECTIVES

- ◆ Expand Learn to Swim Program utilizing contract services.
- ◆ Market pool option to the general public to help increase usage.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Independence Park (outdoor) Pool:				
Days of pool operation ¹	78	85	64	89
Number of attendees (public swim) ¹	18,843	15,596	7,951	17,500
Number of attendees per 1,000 population	206	166	82	168
Percent change in pool attendance	-40%	180%	-126%	232%
Number of aquatic classes ²	214	804	N/A	N/A
Net registered in aquatic classes ²	1,155	4	N/A	N/A
Number of pool rentals	26	28	24	28
Revenues collected ²	\$9,326	\$67,391	\$23,663	\$154,906
Percent of cost recovery - Aquatics ²	3%	12%	13%	31%

¹In FY 2012, the outdoor pool was closed and not funded in the original budget, but was re-opened later in the year.

²Numbers reported for FY 2012 are for 2.5 months of operation. Swim lessons were contracted to a third party. This action reduces anticipated revenue total.

FY 2013 Revenues include Learn-To-Swim fees not previously included in this department.

AQUATICS – 3397

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	383,333	65,435	123,980	173,438
Materials & Supplies	84,875	9,474	21,233	35,051
Building Maintenance	45,335	6,596	32,714	9,000
Equipment Maintenance	1,050			
Miscellaneous Services	30,966	27,445	24,664	27,906
Inventory	8,579		7,000	
TOTAL	554,138	108,950	209,591	245,395

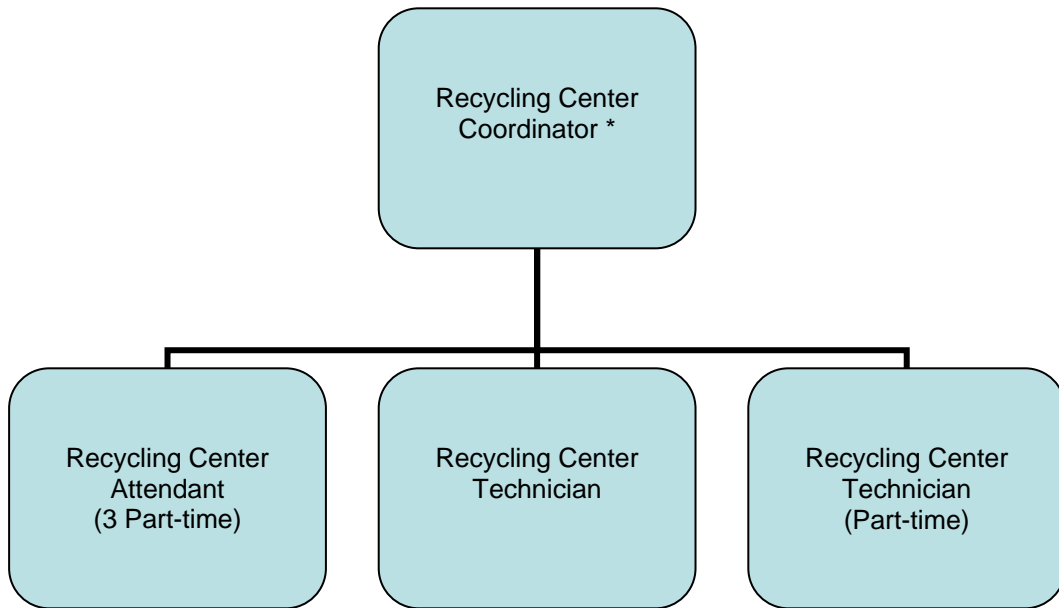
STAFFING**	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Aquatics Manager	1	1	1	1
Part-time Head Lifeguard, Recreation Center	1			
Part-time Lifeguards, Recreation Center	14			
Part-time Water Safety Instructors, Recreation Center	2			
TOTAL	18	1	1	1

*Same as adopted budget, unless where noted.

**Does not include seasonal staffing.

***FY 2012, the outdoor pool at Independence Park was originally closed and pool personnel were transferred to the Natatorium. During the year, the pool was re-opened.

RECYCLING CENTER – 3351



*Reports to Director of Parks & Recreation

RECYCLING CENTER – 3351

FISCAL YEAR 2013 OBJECTIVES

- ◆ Work with Better World Books for their book exchange program.
- ◆ Work with KPB to educate the public about recycling opportunities.
- ◆ Continue to work with At Your Door.
- ◆ Continue working with the Waste Management recycling division.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of customer drop offs	23,766	23,376	23,664	25,000
Tons of material recycled	596	617	682	600
Tons per customer	0.025	0.026	0.029	0.024
Lbs. per customer	56	59	65	54
Gross Revenues	\$46,928	\$55,218	\$77,289	\$44,000
Customers per 1,000 population	260	248	244	240
Tons recycled per 1,000 population	6.53	6.56	7.02	5.76
Number of fluorescent bulbs recycled	1,345	3,656	5,572	5,000
Recycling revenue per 1,000 population	\$514.27	\$586.80	\$795.97	\$422.67

RECYCLING CENTER – 3351

EXPENDITURE AND STAFFING SUMMARY

EXPENDITURES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	132,257	135,753	155,567	144,058
Materials & Supplies	21,280	13,794	14,422	15,597
Equipment Maintenance	3,606	4,836	6,505	5,515
Miscellaneous Services*	114,254	45,909	53,915	56,168
Sundry Charges		800	570	800
TOTAL	271,397	201,092	230,979	222,138

* New Solid Waste contract included At Your Door HHW pick-up reducing disposal costs.

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Recycling Center Coordinator	1	1	1	1
Recycle Center Technician	1	1	1	1
Part-Time Recycle Center Technician	1	1	1	1
Part-Time Recycling Center Attendant	2	3	3	3
TOTAL	5	6	6	6

*Same as adopted budget, unless where noted.



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WATER & SEWER FUND – 30
SUMMARY OF REVENUES, EXPENSES AND ENDING BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The Water & Sewer Fund is an enterprise fund that accounts for water and sewer system operations. The fund is operated in a manner similar to private business enterprises, where costs of providing the services to the public are financed primarily through user charges. The City provides water and sewer service to approximately 36,500 residential and commercial customers. Water & Sewer revenues provide 86% of the total revenue generated in the Water & Sewer Fund. As such, the City of Pearland continually monitors and evaluates the need to adjust water and sewer rates in order to ensure that the fund is self-supporting, that infrastructure rehabilitation is adequate, and that all bond covenants are in compliance. The fiscal year 2013 budget does not require a water or sewer rate increase to meet the needs of the system.

	FY 2011 ACTUAL	FY 2012 AMENDED BUDGET	FY 2012 YEAR END PROJECTION	FY 2013 ADOPTED BUDGET
<u>REVENUES</u>				
SALE OF WATER	\$16,529,741	\$14,448,224	\$14,746,916	\$15,608,292
SEWER REVENUES	10,404,075	10,496,337	10,798,486	11,383,009
OTHER SERVICE CHARGES	1,343,263	1,350,294	1,395,794	1,488,334
INTEREST INCOME	58,870	23,577	42,000	40,000
OTHER MISCELLANEOUS INCOME	215,223	212,574	322,167	208,321
GRANT		348,000	348,000	
TRANSFERS IN	2,473,892	2,606,773	2,606,773	2,499,500
BOND/LEASE PROCEEDS	152,800			
TOTAL	31,177,864	29,485,779	30,260,136	31,227,456
<u>EXPENSES</u>				
PUBLIC WORKS				
LIFT STATIONS	897,489	1,077,115	1,127,577	970,298
WASTEWATER TREATMENT	3,506,662	3,468,700	3,318,340	3,705,030
WATER PRODUCTION	5,957,150	6,482,722	6,988,484	6,995,463
DISTRIBUTION & COLLECTION	1,836,657	1,728,066	1,997,252	2,216,757
CONSTRUCTION	1,333,772	922,901	921,213	1,184,839
GIS	141,263	255,393	234,129	269,683
W&S BILLING & COLLECTIONS	1,927,245	2,097,363	2,466,936	2,220,076
OTHER REQUIREMENTS	14,428,496	16,946,698	16,538,819	13,494,150
TOTAL	30,028,734	32,978,958	33,592,750	31,056,296
REVENUES OVER/(UNDER) EXPENSES	1,149,130	(3,493,179)	(3,332,614)	171,160
Beginning Cash Equivalents	12,598,528	13,747,658	13,747,658	10,415,044
Reserve for Debt Service	536,050	363,298	892,251	1,332,548
Ending Cash Equivalents	\$13,211,608	\$9,891,181	\$9,522,793	\$9,253,656
Bond Coverage - 1.4			1.40	1.57
Cash Reserve Ratio - 25%			28%	30%

**WATER & SEWER FUND
REVENUE & EXPENSE SUMMARY
FY 2013 ADOPTED BUDGET**

Fiscal Year 2011-2012

Projected revenues of \$30,260,136 are \$774,357, or 2.6%, more than planned and \$917,728, or 2.9%, less than the fiscal year 2011 actual of \$31,177,864. The fiscal year 2011 higher revenue was the result of dry and hot weather that was outside of normal weather conditions. The original fiscal year 2012 budget for water and sewer charges were 5.5% lower than 2011. The 2012 projection is the result of higher consumption for water and sewer services, as well as the continued, but moderate, residential and commercial growth in the community.

Fiscal year 2012 expenses are anticipated to be \$33,592,750. Expenses are anticipated to be over the amended budget by \$613,792 and \$3,564,016 over fiscal year 2011. Expenses over budget for fiscal year 2012 are mainly due to the purchase of replacement water meters, as a result of the annexation of MUD #4 on December 31, 2012, and the purchase of water due to higher water usage while one water well was down for maintenance. However, the projected increase in revenue more than offsets the overage by \$160,565. The increase over fiscal year 2011 is mainly due to an additional \$2 million in transfers for capital projects pay-as-you-go, increase in cost for the purchase of water (\$691 thousand), the purchase of replacement water meters (\$266 thousand), as well as maintenance and repair costs to lift stations. Ending balance at 9/30/12 is estimated to be \$9,522,793, with a 28% cash reserve ratio and a bond coverage of 1.40.

Fiscal Year 2012-2013

Fiscal year 2013 revenues total \$31,227,456, a \$967,320 increase from fiscal year 2012 projections and a \$1,741,677 increase from the 2012 amended budget. Water & Sewer charges increased by \$1.4 million, or 5.6%, over 2012 projections. This is mainly attributable to the annexation of Brazoria County MUD #4 on December 31, 2012, with the addition of 1,403 connections. The annexation accounts for approximately \$750,000 of the increase, with the remaining from residential and commercial growth of 1,042 connections. Excluding non-recurring grant proceeds in 2012, revenues are actually \$1,315,320 higher than fiscal year 2012 projections.

Fiscal year 2013 expenses total \$31,056,296 and include water/sewer annual debt service payments of \$10.1 million. Expenses are \$2,536,454, or 7.5%, lower than the fiscal year 2012 projections and are \$1,922,662, or 5.8%, lower than the amended budget. The major decrease from the fiscal year 2012 projection is seen in transfers to capital funds for pay-as-you-go water and sewer related projects, lower by \$3.6 million, offset by increase in debt service of \$412,125 for new 2012 bond issuance.

Enhancements to the budget total \$1.4 million, \$373 thousand recurring and \$982 thousand non-recurring, and include funding for one Water & Sewer Maintenance Worker (\$39,246), one GPS Field Technician, including vehicle (\$64,323), six replacement vehicles (\$195,860), a replacement dump truck (\$48,485), articulating loader (\$114,553), sand filter repair and replacement at Far Northwest WWTP (\$150,000), sandblast and paint 10 water plants (\$67,200), refurbish bolted steel ground storage tank (\$74,750), 3% average merit pay (\$113,236), and 25 auto flushers (\$68,350). Also included is \$220,647 in expenses related to annexation of MUD #4.

Available ending balance at 9/30/2013 is expected to be \$9,253,656. Revenues exceed expenses by \$171,160. Bond coverage is 1.57 and cash reserves are 30%.

**WATER & SEWER FUND
REVENUE
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2011 ACTUAL	FY 2012 AMENDED BUDGET	FY 2012 YEAR END PROJECTION	FY 2013 ADOPTED BUDGET
030-0000-353.04-02	Water Sales	16,529,741	14,448,224	14,746,916	15,608,292
030-0000-353.04-03	Sewer Charges	10,404,075	10,496,337	10,798,486	11,383,009
030-0000-353.04-04	Sanitation Billing Fee	325,733	330,194	332,379	365,606
030-0000-353.04-07	Connection Fee	128,087	120,000	135,000	135,000
030-0000-353.04-09	Water Tap Fee	309,012	370,100	390,000	435,775
030-0000-353.04-10	Sewer Tap Fee	11,679	15,000	10,000	10,854
030-0000-353.04-11	Late Payment Fee	432,072	360,000	437,000	445,000
030-0000-353.04-12	Meter Set Fee	1,950	1,500	1,325	1,800
030-0000-353.04-13	Curb Stop Replacement Fee	162	1,000	162	324
030-0000-353.04-14	Reconnect Fee	112,801	130,000	57,353	60,000
030-0000-353.04-15	Grease Trap Fee	20,892	21,500	30,575	31,875
030-0000-353.04-99	Miscellaneous	875	1,000	2,000	2,100
*CHARGES FOR SERVICE		28,277,079	26,294,855	26,941,196	28,479,635
030-0000-356.00-00	Interest Income	42,503	23,577	42,000	40,000
030-0000-356.04-00	Certificate of Deposit	1,323			
030-0000-356.06-00	Unrealized Capital Gain	15,044			
*INTEREST		58,870	23,577	42,000	40,000
030-0000-357.01-00	Federal		348,000	348,000	
*GRANT			348,000	348,000	
030-0000-358.12-00	NSF Fees	7,475	6,000	9,100	9,400
030-0000-358.15-00	Sale of Property	7,719		328	15,070
030-0000-358.16-00	Cash Over/Short				
030-0000-358.45-00	Insurance Reimbursements				
030-0000-358.98-00	Reimbursements	139,251	139,127	139,407	34,852
030-0000-358.99-00	Miscellaneous	60,778	67,447	173,332	148,999
*MISCELLANEOUS		215,223	212,574	322,167	208,321
030-0000-359.11-00	From Fund 42	1,464,847	1,506,740	1,506,740	1,544,226
030-0000-359.12-00	From Fund 44	837,626	877,222	877,222	736,313
030-0000-359.21-00	From Fund 64	1,679			
030-0000-359.99-00	From Fund 10	169,740	222,811	222,811	218,961
*INTERFUND TRANSFERS		2,473,892	2,606,773	2,606,773	2,499,500
030-0000-360.03-00	Capital Lease Proceeds	152,800			
*OTHER FINANCING SOURCES		152,800			
TOTAL		\$31,177,864	\$29,485,779	\$30,260,136	\$31,227,456

**WATER & SEWER FUND
EXPENSE AND STAFFING SUMMARY
FY 2013 ADOPTED BUDGET**

EXPENSES BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Lift Stations	897,489	1,077,115	1,127,577	970,298
Wastewater Treatment	3,506,662	3,468,700	3,318,340	3,705,030
Water Production	5,957,150	6,482,722	6,988,484	6,995,463
Distribution & Collection	1,836,657	1,728,066	1,997,252	2,216,757
Construction	1,333,772	922,901	921,213	1,184,839
GIS	141,263	255,393	234,129	269,683
W&S Billing & Collections	1,927,245	2,097,363	2,466,936	2,220,076
Other Requirements	14,428,496	16,946,698	16,538,819	13,494,150
WATER & SEWER DEPT TOTAL	30,028,734	32,978,958	33,592,750	31,056,296

EXPENSES BY CATEGORY	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	4,601,377	4,736,182	4,914,374	5,269,382
Materials & Supplies	5,113,055	5,528,193	6,596,802	5,843,484
Building Maintenance	49,198	61,350	33,850	140,478
Equipment Maintenance	1,125,432	1,349,076	1,514,569	1,390,456
Miscellaneous Services	4,104,041	4,362,870	3,806,322	4,335,098
Inventory	22,011	25,400	27,819	82,198
Transfers/Other Charges	14,259,720	16,614,082	16,287,501	13,399,791
Capital Outlay	753,900	301,805	411,513	595,409
WATER & SEWER DEPT TOTAL	30,028,734	32,978,958	33,592,750	31,056,296

STAFFING BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Lift Stations	6	6	9	9
Wastewater Treatment	14.75	14.75	14.75	14.75
Water Production	10	12	12	12
Distribution & Collection	23.5	23.5	26.5	27.5
Construction	12.25	13	13	13
GIS	2.25	3	3	4
W&S Billing & Collections	20	21	21	21
Other Requirements				
WATER & SEWER DEPT TOTAL	88.75	93.25	99.25	101.25

*Same as adopted budget, unless where noted.

Increase in staffing for 2012 projection includes three personnel for operating Brazoria County MUD #4, and three reallocated from Parks Maintenance.

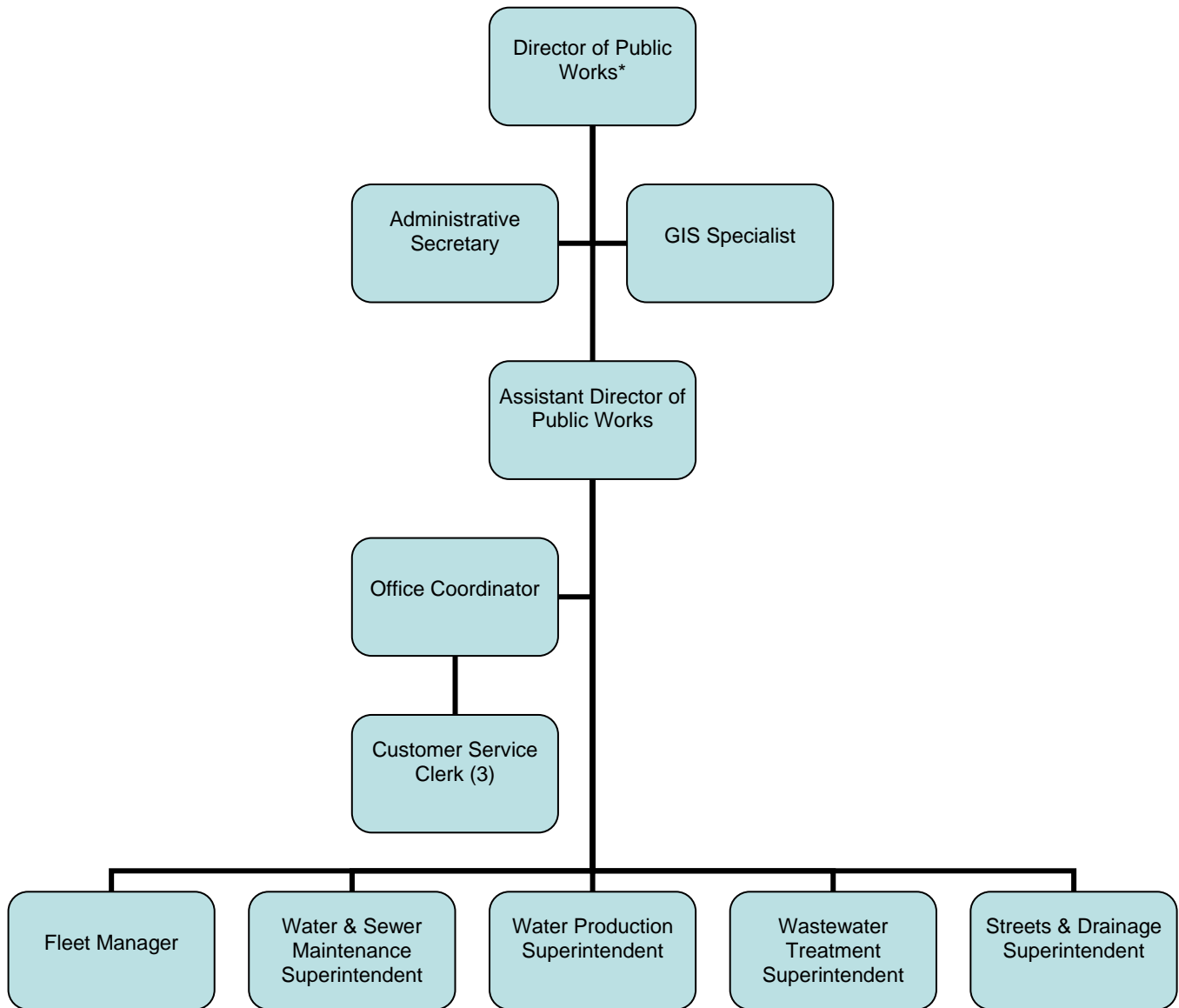
PUBLIC WORKS

VISION STATEMENT

The Public Works Departments will work in partnership with all City departments to identify and meet the current and future needs of our community through applied knowledge, by offering professional expertise, supporting City Council goals, providing quality workmanship, developing future leaders, with a dedication to customer service.

MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



*Reports to Assistant City Manager

PUBLIC WORKS

OVERVIEW

The Public Works divisions maintain the City streets, drainage and water and sewer systems. There are a total of nine divisions managed by Public Works Administration, six of which are funded from the Water & Sewer Fund and three from the General Fund. The six divisions that are in the Water & Sewer Fund include Lift Stations, Wastewater Treatment, Water Production, W&S Distribution and Collection, W&S Construction and Public Works GIS. The divisions funded in the Water & Sewer Fund manage the following:

Water

15 ground storage water tanks	6 elevated water towers and 11 wells
469 miles of water main	36,500 water connections
11.8 million gallons avg. produced daily	1.3 billion gallons purchased annually
21.8 million gallons maximum daily	2.9 billion gallons produced annually

Wastewater Treatment/Sewer

5 treatment plants	75 lift stations
8.9 million avg. gallons treated daily	47.1 million gallons capacity
400 miles sewer mains	

In addition to managing the above, the Lift Station division oversees the odor control operation and provides troubleshooting and programming to the SCADA system for this division. The Wastewater Treatment division provides sludge disposal services, laboratory testing, compliance documentation and reporting to maintain compliance with TCEQ regulations, and general plant maintenance and repairs. Water Production provides laboratory testing of water, collects water samples and submits reports to maintain compliance with TCEQ regulations, responds to residents' calls for services, and maintains water plant operations and maintenance. W&S Distribution and Collection conducts water and sewer repairs, sewer line inspections and preventive maintenance, as well as meter and ROW inspections, locates lines and responds to emergencies and residents' calls. The W&S Construction division repairs concrete after water and sewer repairs, repairs concrete for trip hazards and ADA compliance, installs water and sewer lines, manages sidewalk installation and provides assistance on City projects as needed. The GIS division creates and maintains GIS layers, creates maps on demand, acquires GPS points, integrates data points into the GIS system, and provides assistance to those wanting to build within the City.

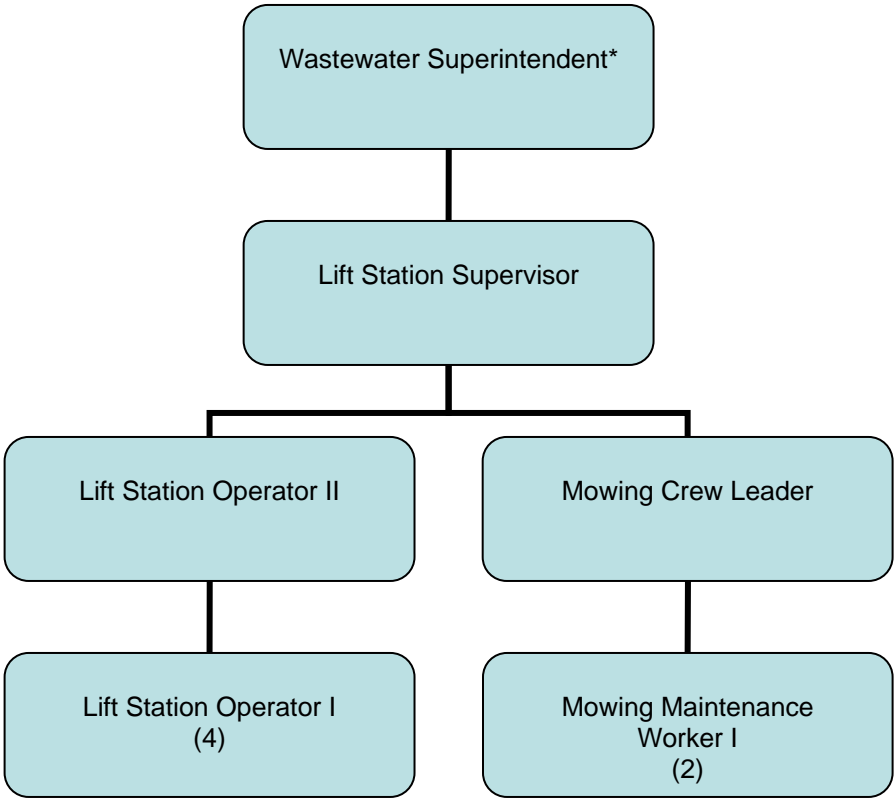
Key Budget Items for FY 2013 Include:

- ◆ Lift Stations funded for a control panel replacement
- ◆ Two replacement vehicles and two mower replacements for Lift Station personnel
- ◆ Sand filter repair and rehabilitation at Far Northwest Wastewater Treatment Plant
- ◆ Permit renewals at four wastewater treatment plants
- ◆ Surge basin bypass valves and replacement of valve actuators at JHEC (John Hargrove Environmental Center), formerly named SWEC wastewater plant
- ◆ Twenty-five auto flushers for Water Production Division
- ◆ Sandblast and paint ten water plants and refurbish steel bolted ground storage tank at Green Tee
- ◆ One replacement vehicle for Water Production personnel
- ◆ Chemical injection pumps and tanks
- ◆ Security gates at water facilities
- ◆ Two replacement vehicles in the Distribution & Collection Division
- ◆ A sewer jetting unit to allow for the running of two cleaning operations during maintenance funded in the Distribution & Collection Department
- ◆ Replacement of valve/vacuum machine
- ◆ Replacement of one small dump truck, one vehicle replacement, and a concrete mixer in the W&S Construction Department Division
- ◆ An articulating loader for the Construction Division
- ◆ One new GPS Field Technician with vehicle in the GIS Department
- ◆ Three Park Maintenance positions transferred from the Parks Department Medians/ROWs to Lift Stations during FY 2012
- ◆ Three positions added to Distribution and Collection during 2012 for MUD 4, and one new position added to complete a two-worker crew for inspection and cleaning of sewer lines

LIFT STATIONS - 4041

MISSION STATEMENT

The mission of the Public Works Lift Stations Division is to operate and maintain sanitary and storm water lift stations in order to ensure healthy and sanitary conditions for citizens and the environment through their continued safe operation.



*Reports to Assistant Director of Public Works
Wastewater Superintendent funded in Wastewater Treatment

LIFT STATIONS - 4041

GOALS

- ◆ Provide a safe work environment for employees and eliminate any safety hazards to the public.
- ◆ Provide dependable sanitary sewer service to the City through efficient operation of the lift stations.
- ◆ Protect the health of people and the environment through proper conveyance of wastewater, while maintaining compliance with state and federal agencies.
- ◆ Maintain the lift stations in order to minimize unplanned shutdowns and reduce the overall cost of maintenance.
- ◆ Aid in efficient operation of the City's drainage system by maintaining storm water pumping stations.
- ◆ Develop personnel for leadership roles.
- ◆ Provide quality customer service in a timely manner.
- ◆ Seek out and identify methods and technologies for improving energy efficiency.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Operated, maintained, and repaired all sanitary and storm lift stations.
- ◆ Participated in design of the Cowart's Creek storm water pumping station.
- ◆ Participated in design of the Twin Creek regional lift station project.
- ◆ Participated in design of storm water and sanitary pump stations associated with the Max Road/Hickory Slough project.
- ◆ Abandoned two sanitary lift stations in West Oaks Village.
- ◆ Took over maintenance, operations, and repairs of two sanitary lift stations in MUD 4.
- ◆ Acquired mowing crew from Parks Department in May 2012 to maintain grounds at all lift stations, wastewater treatment plants and water production facilities.
- ◆ Painted and landscaped the storm water pumping station at West Mary's Creek.
- ◆ Assisted Utility Billing with water meter changeout in MUD 4.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue to upgrade, repair, and maintain all sanitary and storm lift stations.
- ◆ Assist as needed during construction and commissioning of the new Twin Creek lift station.
- ◆ Assist as needed during construction and commissioning of the new Cowart's Creek storm water pumping station.
- ◆ Assist as needed during construction and commissioning of the new Max Road storm water detention pond.
- ◆ Work with Projects Department during design of a regional sanitary lift station to replace the Walnut lift station.
- ◆ Replace electrical control panel enclosures at four sanitary lift station sites.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of sanitary lift stations ¹	78	80	78	75
Number of storm water pump stations ¹	4	4	4	5
Number of sanitary L/S overflows	13	5	10	5
Number of major repairs	15	22	60	36
Cost per gallon processed (monthly average)	\$0.0003	\$0.0004	\$0.0003	\$0.0003
Number of lift station skimmings	154	76	95	120

¹These numbers rarely change and are only valuable to show amount of infrastructure being maintained.

LIFT STATIONS - 4041

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	350,245	331,473	375,717	480,170
Materials & Supplies	20,809	26,200	23,870	31,800
Building Maintenance	18,099	19,000	1,500	19,000
Equipment Maintenance	173,698	450,162	495,379	150,667
Miscellaneous Services	179,728	191,965	172,796	176,671
Capital Outlay	154,910	58,315	58,315	111,990
TOTAL	897,489	1,077,115	1,127,577	970,298

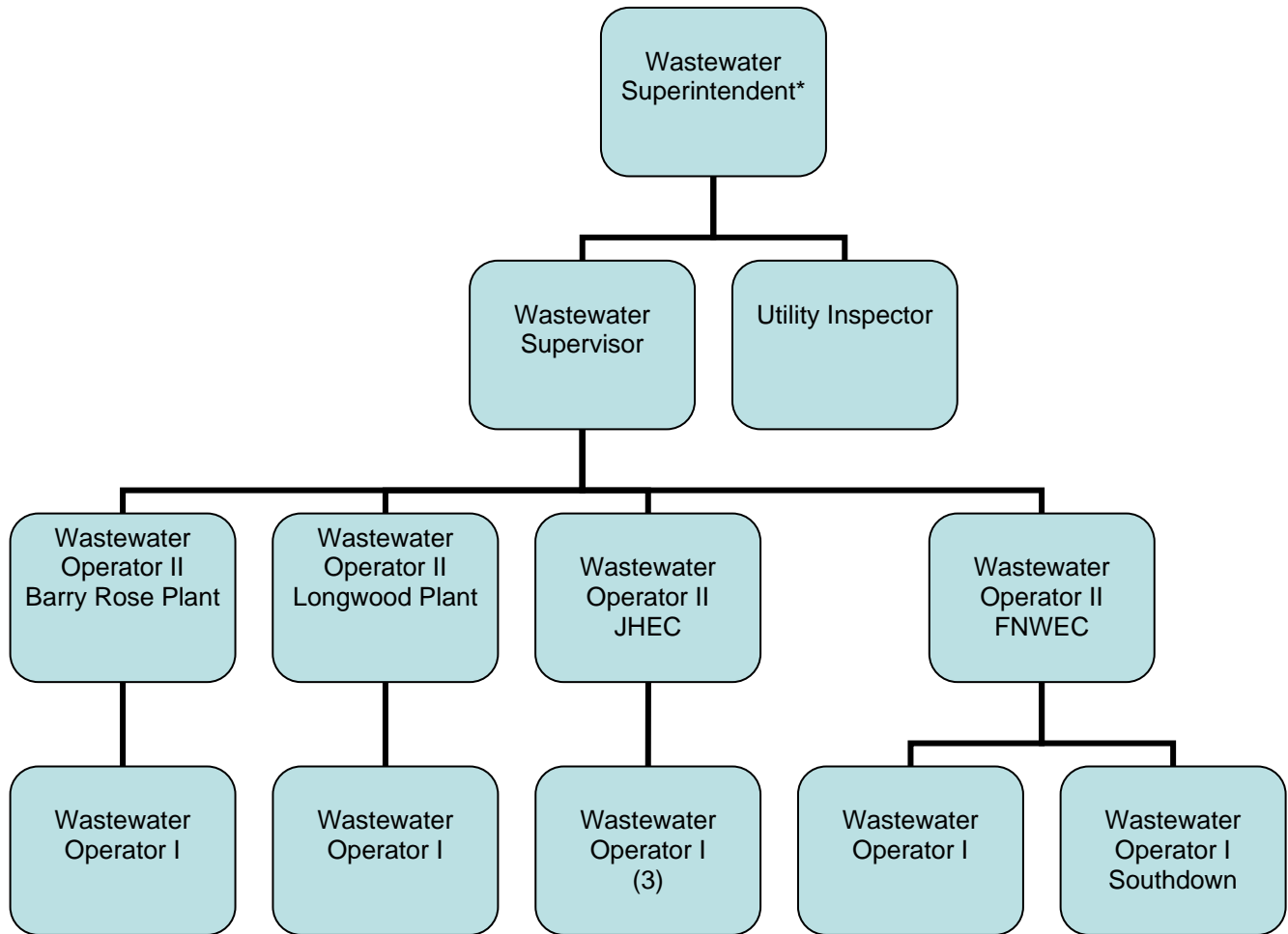
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Lift Station Supervisor	1	1	1	1
Lift Station Operator II	1	1	1	1
Lift Station Operator I	4	4	4	4
Mowing Crew Leader			1	1
Mowing Worker I			2	2
TOTAL	6	6	9	9

*Same as adopted budget, unless where noted.

WASTEWATER TREATMENT - 4042

MISSION STATEMENT

The mission of the Public Works Wastewater Treatment Division is to efficiently and effectively treat City of Pearland wastewater to protect the environment as well as public health, safety, and welfare; while ensuring the effluent to the receiving stream meets or exceeds all environmental standards and regulations.



*Reports to Assistant Director of Public Works

Note: A Customer Service Clerk budgeted at 75% in this department reports to the Office Coordinator in Public Works Administration

WASTEWATER TREATMENT - 4042

GOALS

- ◆ Discharge effluent that is of higher quality than the receiving stream.
- ◆ Provide a safe work environment for employees and to eliminate any safety hazards to the public.
- ◆ Inspect all grease traps in the City in order to minimize disruptions to the wastewater collection system.
- ◆ Minimize the cost of wastewater treatment while maintaining high quality effluent.
- ◆ Develop personnel for leadership roles.
- ◆ Provide quality customer service in a timely manner.
- ◆ Protect the health of people and the environment through proper treatment of wastewater, while maintaining compliance with state and federal agencies.
- ◆ Seek out and identify methods and technologies for improving energy efficiency for current and future operations.
- ◆ Maintain all wastewater treatment facilities in order to reduce unplanned outages and minimize the cost of maintenance.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Maintained and operated five wastewater treatment plants with minimal noncompliances.
- ◆ Completed rebuild of the Far Northwest Treatment Plant centrifuge.
- ◆ Installed a 2,000 gallon external fuel tank at the Far Northwest WWTP to provide fuel reserve in emergency situations.
- ◆ Assisted in planning and design of Barry Rose and Longwood Treatment Plant upgrade projects.
- ◆ Worked with Projects Department and contract engineers to plan and design the Far Northwest WWTP upgrade project.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Install surge basin bypass valves and valve actuators at John Hargrove Environmental Center.
- ◆ Continue to efficiently maintain and operate the wastewater treatment plants to reduce permit violations and maintain a high quality effluent.
- ◆ Continue to train employees on proper operation of the treatment process, and encourage employees to obtain or upgrade their licenses.
- ◆ Complete planning and design of the Far Northwest upgrade project and start construction.
- ◆ Continue to work with contractors to complete the Barry Rose and Longwood upgrade projects with minimal disruption to the wastewater system.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Wastewater treatment plants ¹	5	5	5	5
Wastewater gallons treated in billion gallons	2.361	2.094	2.364	2.300
Cost per gallon to treat wastewater ²	\$0.0014	\$0.0014	\$0.0013	\$0.0013
Grease trap inspections	405	684	701	725
Percent of WWT plant samples in compliance with regulatory reporting requirements	99%	100%	99%	99%
Number of permit violations:	13	6	17	6
Major violations	0	0	0	0
Minor violations	13	6	17	6
Number of training hours to maintain employee certification	220	240	140	360

¹This number is not expected to change in the foreseeable future.

²Cost to treat wastewater is based on actual department expenditures for number of gallons treated.

WASTEWATER TREATMENT - 4042

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	818,952	810,274	820,658	859,762
Materials & Supplies	322,072	365,711	365,345	365,425
Building Maintenance	1,054	2,000	2,000	2,000
Equipment Maintenance	353,281	312,046	364,245	439,644
Miscellaneous Services	1,961,905	1,940,214	1,729,719	1,992,199
Capital Outlay	49,398	38,455	36,373	46,000
TOTAL	3,506,662	3,468,700	3,318,340	3,705,030

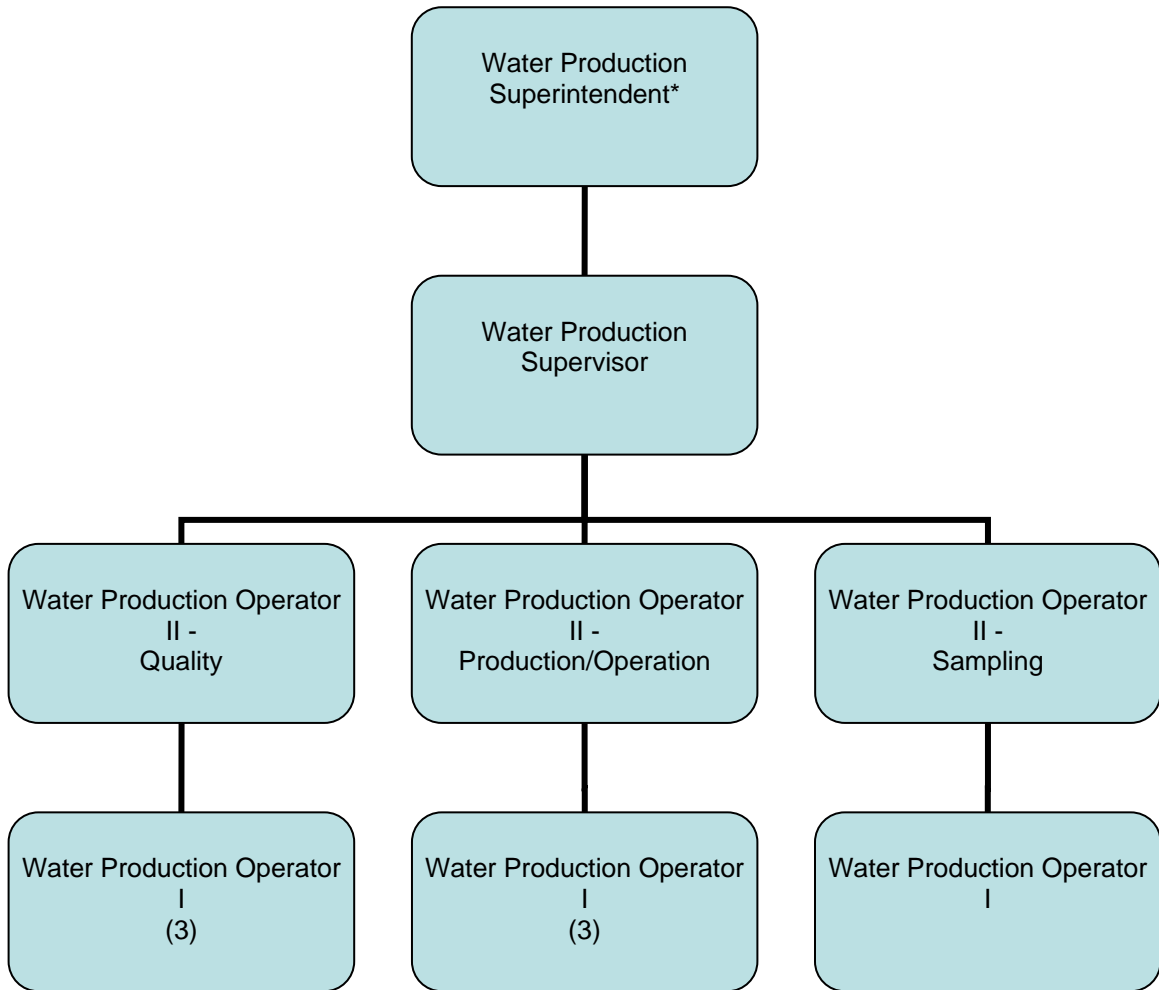
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Wastewater Treatment Superintendent	1	1	1	1
Utility Inspector	1	1	1	1
Wastewater Supervisor	1	1	1	1
Wastewater Treatment Operator II	4	4	4	4
Wastewater Treatment Operator I	7	7	7	7
Customer Service Clerk	0.75	0.75	0.75	0.75
TOTAL	14.75	14.75	14.75	14.75

*Same as adopted budget, unless where noted.

WATER PRODUCTION - 4043

MISSION STATEMENT

The mission of the Public Works Water Production Division is to safely provide clean, superior, high quality potable water for the citizens of Pearland, while offering professional and timely customer service.



*Reports to Assistant Director of Public Works

WATER PRODUCTION - 4043

GOALS

- ◆ Maintain a "Superior" water quality rating.
- ◆ Meet federal regulations regarding security.
- ◆ Promote a safe work environment for employees and eliminate any safety hazards to the public.
- ◆ Maintain knowledge of all state and federal rules and regulations pertaining to potable water.
- ◆ Monitor the water distribution system to minimize water quality concerns while maintaining a high standard of service.
- ◆ Maintain water wells and pumping stations in order to reduce unplanned shutdowns and minimize maintenance costs.
- ◆ Develop personnel for leadership roles.
- ◆ Provide quality customer service in a timely manner.
- ◆ Seek out and identify methods and technologies for improving energy efficiency.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Maintained Superior water quality rating.
- ◆ Refurbished three water wells in order to correct concerns noted by TCEQ.
- ◆ Continued to implement unidirectional flushing in the City.
- ◆ Increased routine dead end flushing to improve water quality.
- ◆ Increased tasks performed by operators in order to reduce maintenance costs.
- ◆ Assumed operation and maintenance responsibility for Brazoria MUD 4 well and water system in June 2012.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Maintain Superior water quality rating.
- ◆ Sandblast and paint ten (10) water plants.
- ◆ Refurbish steel bolted ground storage tank at Green Tee.
- ◆ Install security gates at water facilities.
- ◆ Ensure water stays in compliance with all state and federal regulations.
- ◆ Identify methods and technologies to improve energy efficiency.
- ◆ Analyze water produced at each well site in order to identify ideal chemical dosage, save chemical costs, and reduce customer concerns.
- ◆ Continue to improve the appearance of all water facilities.
- ◆ Increase preventive maintenance performed by operators to minimize maintenance cost.
- ◆ Continue to implement unidirectional flushing throughout the City.
- ◆ Continue to install auto flushers to improve water quality in targeted areas.
- ◆ Continue to increase routine dead end flushing.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Water Wells ¹	11	11	11	9
Water Pumping Stations ¹	2	2	3	3
Water produced from wells (gallons in billions)	3.065	3.869	2.916	2.800
Water purchased from City of Houston (gallons in billions)	0.618	0.896	1.277	1.440
Surface Water purchased from Clear Brook City Mud (gallons in millions)	.016	.072	.044	.036
Total water purchased (gallons in billions)	0.634	0.968	1.321	1.476
Combined gallons of water produced - well and surface (gallons in billions)	3.699	4.837	4.237	4.276
Quality control samples collected	1,716	1,868	1,861	1,850
Cost per gallon to produce water ²	\$0.0005	\$0.0004	\$0.0005	\$0.0005

WATER PRODUCTION - 4043

PERFORMANCE MEASURES (continued)

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Cost per gallon to purchase water ²	\$0.0040	\$0.0043	\$0.0034	\$0.0030
Water system rating by T.C.E.Q. ³	Superior	Superior	Superior	Superior
Percent of TCEQ reports submitted on time	100%	100%	100%	100%
Number of preventive maintenance jobs conducted	83	101	120	110
Number of customers (average)	32,970	35,370	33,764	36,500
Total number of water quality complaints	543	437	277	240
Number of annual water quality complaints per 1,000 customers	16.5	12.4	8.2	6.6
Percent of water quality complaints substantiated	78%	88%	73%	65%
Percent of water samples in compliance	100%	100%	100%	100%
Number of training hours to maintain employee certification	160	292	200	360

¹These numbers are not expected to change in the foreseeable future.

²Cost per gallon to produce water is based on actual department expenditures less the purchase of water compared to gallons produced.

³This value is not expected to change.

WATER PRODUCTION - 4043

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	577,794	655,593	681,804	718,014
Materials & Supplies	3,504,697	3,881,315	4,608,162	4,037,140
Building Maintenance	28,045	35,000	25,000	114,128
Equipment Maintenance	307,542	319,862	341,473	483,309
Miscellaneous Services	1,507,812	1,552,756	1,294,118	1,524,386
Inventory	2,709			66,320
Capital Outlay	28,551	38,196	37,927	52,166
TOTAL	5,957,150	6,482,722	6,988,484	6,995,463

*Projected 2012 over amended budget due to repairs to Kirby water plant, resulting in additional take of surface water.

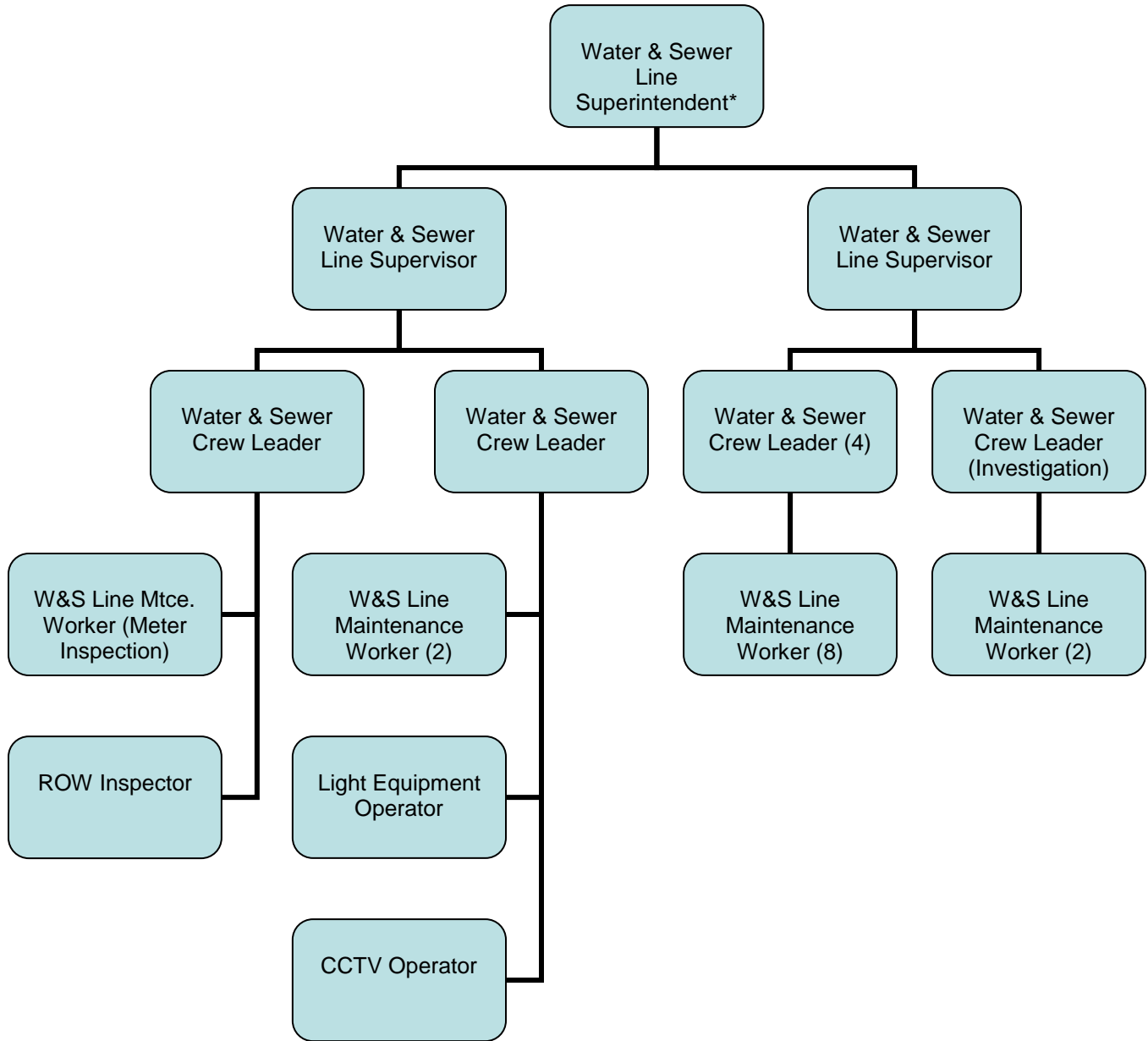
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Water Production Superintendent	1	1	1	1
Water Production Supervisor	1	1	1	1
Water Production Operator II	2	3	3	3
Water Production Operator I	6	7	7	7
TOTAL	10	12	12	12

*Same as adopted budget, unless where noted.

DISTRIBUTION & COLLECTION - 4044

MISSION STATEMENT

The mission of the Public Works Water & Sewer Maintenance Division is to provide quick and professional service, while efficiently and cost-effectively maintaining, repairing, and improving water and sewer infrastructure that meets the needs of our citizens and businesses.



*Reports to Assistant Director of Public Works

Note: Two positions budgeted at 75% in this department, report to positions in other Departments. A Customer Service Clerk reports to the Office Coordinator in Public Works Administration and the Administrative Secretary reports to the Director of Public Works.

DISTRIBUTION & COLLECTION - 4044

GOALS

- ◆ Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests.
- ◆ Provide efficient operation of the sanitary infrastructure by minimizing surcharges, overflows, and inflow and infiltration in the sanitary sewer system.
- ◆ Maintain the water distribution system in order to minimize the cost of water loss while maintaining a high standard of service.
- ◆ Identify water and sanitary lines that have outlived their expected life or are likely to fail, and replace or repair those lines as resources allow.
- ◆ Identify and utilize tools and technology that improves employee safety, efficiency or productivity.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mind set for safety awareness.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Inspected Corrigan subdivision sanitary sewer lines, utilizing closed circuit television (CCTV) method, for incorporation into the sewer rehabilitation plan.
- ◆ Initiated rehabilitation of 88 manholes on FM518 and Fite Rd.
- ◆ Decommissioned West Oaks sewer lift station.
- ◆ Installed 43 water sampling stations for Water Production department.
- ◆ Assumed maintenance of Brazoria MUD 4 in June 2012.
- ◆ Assisted Utility Billing department with water meter changeout in MUD 4.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete CCTV inspection of all subdivisions in the sewer rehabilitation plan.
- ◆ Repair or replace all water blow offs in Pine Hollow and Sunset Meadows subdivisions.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of call-outs	512	984	817	800
Water mains (miles)*	433	443	448	469
Sanitary sewer lines (miles)*	379	380	382	400
Number of fire hydrants*	4,410	4,688	4,798	5,000
Fire Hydrant Maintenance & Inspections	402	395	887	900
Manhole Maintenance & Inspection (number of manholes)	447	285	329	350
Water/sewer lines located	9,494	9,033	9,444	9,200
Miles of line inspected	29	29	24	30
Backed up emergency sewer repairs	325	310	275	275
Percent completed within 1 day	100%	100%	100%	100%
Number of water main breaks repaired	82	410	283	250
Percent of emergency water main repairs completed within 1 day	100%	100%	100%	100%
Number of service line leaks repaired	1,034	898	386	600
Number of leaks at the meter repaired	787	701	986	700

*These numbers are valuable only to show amount of infrastructure being maintained.

DISTRIBUTION & COLLECTION – 4044

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection*	FY 2013 Adopted Budget
Salaries & Wages	1,162,000	1,180,127	1,290,630	1,434,648
Materials & Supplies	310,374	358,910	353,910	397,675
Building Maintenance		4,000	4,000	4,000
Equipment Maintenance	191,430	106,578	155,550	167,225
Miscellaneous Services	53,687	53,813	54,880	64,943
Capital Outlay	119,166	24,638	138,282	148,266
TOTAL	1,836,657	1,728,066	1,997,252	2,216,757

*Projected 2012 over amended budget due to mid-year assumption of Brazoria County MUD 4 operations as approved by City Council.

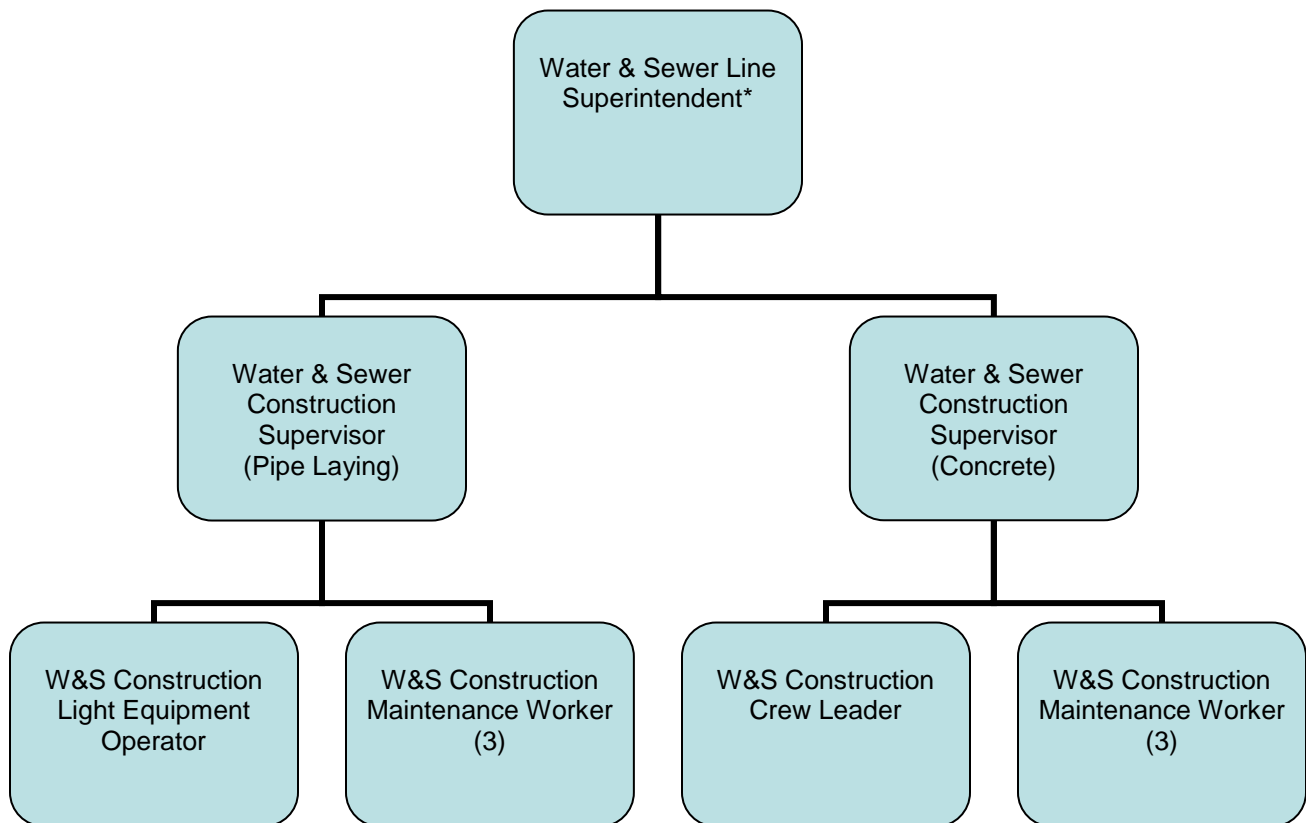
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Proposed Budget
Water and Sewer Line Superintendent	1	1	1	1
Water and Sewer Line Supervisor	2	2	2	2
Water and Sewer Crew Leader	6	6	7	7
Public Works ROW Inspector	1	1	1	1
Water and Sewer Line Maintenance Worker	10	10	12	13
Closed Circuit Television (CCTV) Technician	1	1	1	1
Light Equipment Operator	1	1	1	1
Administrative Secretary	0.75	0.75	0.75	0.75
Customer Service Clerk	0.75	0.75	0.75	0.75
TOTAL	23.5	23.5	26.5	27.5

*Same as adopted budget, unless where noted.

WATER & SEWER CONSTRUCTION - 4047

MISSION STATEMENT

The mission of the Public Works Water & Sewer Construction Division is to complete water, sewer, drainage, and concrete projects to City of Pearland standards.



*Reports to Assistant Director of Public Works, Water & Sewer Line Superintendent budgeted in Distribution & Collection Department.

Note: Four positions budgeted at 75% in this department are located in the Public Works Administration Office.

WATER & SEWER CONSTRUCTION - 4047

GOALS

- ◆ Provide distinguished customer service by quickly and courteously responding to citizen complaints or requests, including requests from City departments.
- ◆ Expand our knowledge of the latest methods and technologies.
- ◆ Enhance the City infrastructure by replacing out of date services with services that meet fire protection and City codes.
- ◆ Reduce the cost of capital projects where possible by providing specific construction services.
- ◆ Develop personnel for leadership roles.
- ◆ Develop a mindset for safety awareness.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Completed Bella Vita waterline loop to Villa Verde.
- ◆ Completed the Fellows waterline loop for future development.
- ◆ Completed replacement of a force main at Liberty Rd. and FM 518.
- ◆ Installed 11,680 square feet of concrete sidewalk.
- ◆ Installed 7,980 square feet of concrete driveways.
- ◆ Assisted in constructing an additional lane on CR 403 to improve school traffic patterns in the area.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Install a 6" water line along Orange St. from Old Alvin Rd. to Schleider Drive.
- ◆ Continue replacement of concrete sidewalks and driveways.
- ◆ Begin project to replace undersized water lines in the Twin Woods and Clear Creek Estates subdivisions.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Water main installation (feet)	6,901	5,945	6,870	7,500
Sewer main installation (feet)	2,320	0	0	1,000
Drainage projects (new construction, measured in feet)	0	0	0	0
Average backlog of sidewalk/curb repair work orders	N/A	239	402	380
Total work orders	3,562	4,156	4,100	4,199
Sidewalk/driveway/curb repair	144	175	208	180
Concrete street repair	2	4	8	4
Manhole repairs	8	17	10	15
Sidewalk repairs (feet) - trip hazards and repairs	3,408	3,960	3,874	4,000

WATER & SEWER CONSTRUCTION - 4047

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	785,849	732,292	727,318	778,199
Materials & Supplies	68,698	74,458	80,760	70,760
Equipment Maintenance	49,977	71,056	81,372	69,850
Miscellaneous Services	20,829	45,095	29,565	45,065
Inventory	6,544		2,198	2,198
Capital Outlay	401,875			218,767
TOTAL	1,333,772	922,901	921,213	1,184,839

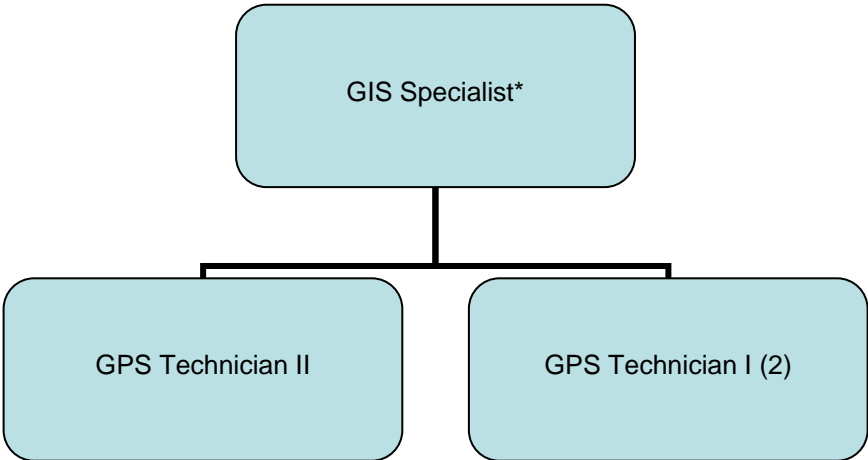
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Director of Public Works	0.75	0.75	0.75	0.75
Assistant Director of PW	0.75	0.75	0.75	0.75
Office Coordinator	0.75	0.75	0.75	0.75
Customer Service Clerk		0.75	0.75	0.75
W & S Construction Supervisor	2	2	2	2
W & S Crew Leader	1	1	1	1
W & S Light Equipment Operator	1	1	1	1
W & S Construction Maintenance Worker	6	6	6	6
TOTAL	12.25	13	13	13

*Same as adopted budget, unless where noted.

PUBLIC WORKS GIS - 4048

MISSION STATEMENT

The mission of the Public Works GIS/GPS Division is to provide, manage, maintain, and effectively utilize accurate, reliable, and consistent geospatial data of the City's infrastructure.



*Reports to Director of Public Works

PUBLIC WORKS GIS - 4048

GOALS

- ◆ Use GIS/GPS technologies wherever possible to continuously improve efficiency and increase productivity across the City.
- ◆ Maintain, update and expand the digital mapping systems of the City's infrastructure.
- ◆ Provide timely, accurate, and meaningful GIS/GPS data.
- ◆ Convert and integrate available data into a standard format to import into a centralized database.
- ◆ Produce informative maps, reports, and digital graphics, and assist with presentation of geographic information.
- ◆ Utilize GPS equipment for data acquisition and analysis.
- ◆ Maintain Public Works as-built/record drawing library.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Began converting paper commercial construction plans to digital format.
- ◆ Incorporated sidewalk data features and field data into the GIS/GPS system.
- ◆ Collected utility infrastructure features for MUD 4 (water, sanitary, street lights and storm).
- ◆ Upgraded operating software for the TOPCON GPS units.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Complete the sidewalk data collection project.
- ◆ Update existing mapping grade infrastructure data points to centimeter grade.
- ◆ Complete the storm system layout in GIS.
- ◆ Continue to collect infrastructure data, new construction, installations and repairs by City crews.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
GPS points acquired*	30,479	26,944	44,738	40,000
Number of as-built drawings incorporated into system	536	538	553	562

*GPS points represent items/miles updated on GIS maps, such as miles of water & sewer lines, items such as fire hydrants, manholes, storm/sewer inlets, etc.

PUBLIC WORKS GIS - 4048

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	124,117	164,093	155,912	212,755
Materials & Supplies	5,361	11,500	8,150	10,340
Equipment Maintenance	287	11,604	10,130	12,319
Miscellaneous Services	11,498	25,395	20,471	16,049
Capital Outlay	0	42,801	39,466	18,220
TOTAL	141,263	255,393	234,129	269,683

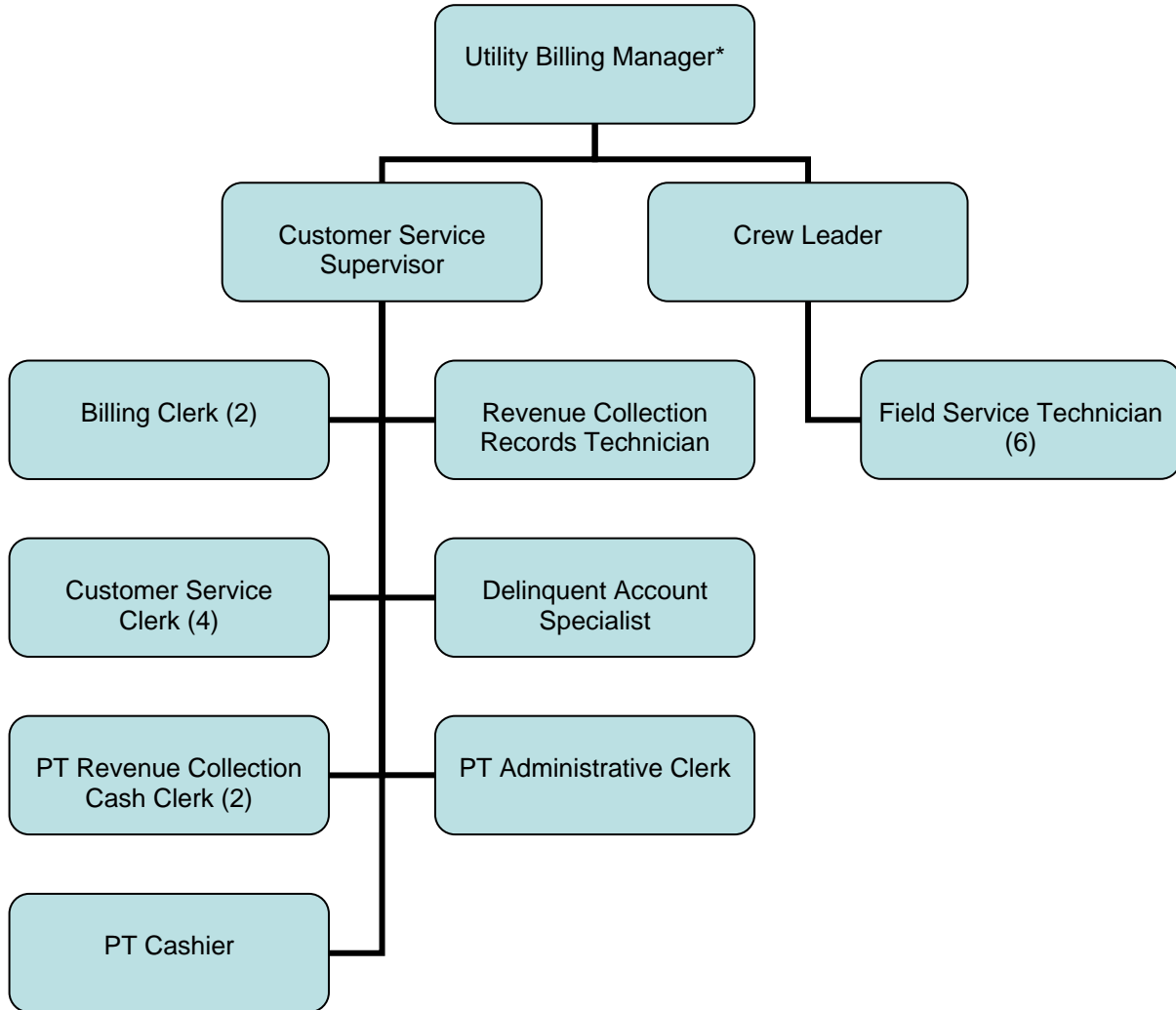
STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
GIS Specialist	0.75	1	1	1
GPS Technician II	0.75	1	1	1
GPS Field Tech I	0.75	1	1	2
TOTAL	2.25	3	3	4

*Same as adopted budget, unless where noted.

**WATER & SEWER
BILLING & COLLECTIONS - 4145**

MISSION STATEMENT

The mission of Water and Sewer Billing & Collections Division is to conduct billing of water, sewer, and garbage services and the receipt of revenues, along with other departmental services established by City ordinances and state regulations as they apply to the City's water system, and commit to handling each resident's concern with respect, while treating all customers equally and ethically.



*Reports to the Assistant Director of Finance

**WATER & SEWER
BILLING & COLLECTIONS - 4145**

GOALS

- ◆ Timely and accurate meter reads, for billing and financial integrity.
- ◆ Ensure accurate accounting of all revenues from the billing generated.
- ◆ Maintain high collection rate and continue to lower the delinquency rate by following cut-off and collection policies/procedures.
- ◆ Maintain scheduling of meter maintenance to ensure higher percentage rate of radio reads.
- ◆ Continue to test 2" and larger meters to ensure accuracy and billing.
- ◆ Continue to comply with mandated Red Flag policy.
- ◆ Continue to monitor delinquent accounts and place liens as needed.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Instituted IVR (Interactive Voice Response) System to accept payments.
- ◆ Instituted IVR (Interactive Voice Response) System to perform outgoing calls for delinquent and cut off accounts.
- ◆ Continued meter replacement program with 832 meters replaced.
- ◆ Performed, through a contractor, large meter testing on 192 meters with an expected 251 to be tested.
- ◆ Implemented policies and procedures to assure timely termination of service for delinquent accounts and immediate follow up on suspected move out properties.
- ◆ Took over billing of Brazoria County MUD #4 with 1,404 accounts until December 31 annexation.
- ◆ Began meter change-out for Brazoria County MUD #4 with 1,399 meters changed out to date.
- ◆ Refined procedures within the Field Maintenance area that included cut-off efficiencies, maintenance priorities, and meter reading efficiencies.
- ◆ Implemented plan for the Recycling Pilot Program with Waste Management.
- ◆ Provided excellent customer service to the citizens of Pearland.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue meter replacement program with 1,000 meters to be replaced.
- ◆ Continue large meter testing program for testing of all 3 – 10" meters and selected 2" meters.
- ◆ Continue timely termination of water service due to account delinquency.
- ◆ Continue placing liens on terminated accounts to lower write off amounts.
- ◆ Continue education of the public on the various payment and bill receipt options available.
- ◆ Ensure that all Field Service Technicians obtain a minimum of a D license from TCEQ.
- ◆ Complete Recycling Pilot Program with Waste Management.
- ◆ Coordinate billing of Brazoria County MUD #4 residents and businesses with annexation effective December 31, 2012.
- ◆ MIU replacement of 1,000 to bring up percentage rate on radio reads.

**WATER & SEWER
BILLING & COLLECTIONS - 4145**

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Annual meter reads	344,618	364,424	370,755	410,000
Number of re-reads	1,917	2,454	3,166	2,500
Re-reads as a % of initial reads	0.6%	0.7%	0.9%	0.6%
Bills sent to customers	336,668	350,871	359,716	397,700
Customer complaints received (by City only)	326	322	406	300
Drive-by read rate	83%	82%	85%	88%
Cost per bill ¹	\$3.20	\$3.06	\$3.47	\$3.37
Collection rate	92%	93%	106%	93%
Number of on-line payments	145,187	175,036	167,865	190,000
Average monthly number of on-line payments	12,099	14,586	13,989	15,833
Percent of payments processed on-line	43.1%	49.9%	47.6%	47.7%
Customers utilizing bank drafts	21,576	24,702	26,327	25,500
Percent of customers utilizing bank drafts	6.4%	7.0%	7.3%	6.4%
Number of cut-offs	4,809	3,878	1,979	2,000
Percent of meters outside of parameters	N/A	N/A	2.2%	1.5%
Percent of meters with invalid reads (dashes, etc.)	6%	9%	6%	6%
Percent of meters with non-reads	N/A	12%	16%	16%
Number of meters tested ²	295	199	258	250
Number of meters replaced on Meter Replacement Program	1,000	758	892	1,000

¹Cost per bill is calculated based on total department expenses, less purchase of water meters, compared to total bills sent.

²The number of meters tested in FY12 does not include those contracted out.

WATER & SEWER BILLING & COLLECTIONS - 4145

OVERVIEW

Water & Sewer Revenue Collections (Utility Billing) reports to the Assistant Finance Director and is responsible for the billing and collection of water, sewer and garbage fees. In addition to collection of fees, the department field staff read and repair meters, turn on and off customer services, and provide replacement meters as needed. In FY 2010, the department implemented a Meter Change-Out and Testing Program which includes regularly scheduled testing of the meters and replacement of aging (10 years or older) and/or high-use meters to ensure that the meters function within accuracy limits according to AWWA Standards. Utility Billing is also responsible for coordinating residential and commercial solid waste collection.

Key Budget Items for FY 2013 Include:

- Curbstop replacements
- FY2012 included \$361,088 for Brazoria County MUD 4 meter replacement

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	782,420	823,851	862,335	905,834
Materials & Supplies	881,044	810,099	1,156,605	930,344
Building Maintenance	2,000	1,350	1,350	1,350
Equipment Maintenance	49,217	61,374	66,420	67,442
Miscellaneous Services	210,814	359,089	336,230	315,106
Inventory	1,750	2,200	2,846	
Capital Outlay		39,400	41,150	
TOTAL	1,927,245	2,097,363	2,466,936	2,220,076

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Utility Billing Manager	1	1	1	1
Customer Service Supervisor		1	1	1
Office Coordinator	1			
Billing Clerk	2	2	2	2
Revenue Collections Records Technician	1	1	1	1
Customer Service Clerk	4	4	4	4
Delinquent Account Specialist	1	1	1	1
Field Service Crew Leader	1	1	1	1
Field Service Technician	5	6	6	6
Part-Time Revenue Collection Cash Clerk	2	2	2	2
Part-Time Cashier	1	1	1	1
Part-Time Administrative Clerk	1	1	1	1
TOTAL	20	21	21	21

*Same as adopted budget, unless where noted.

**WATER & SEWER
OTHER REQUIREMENTS - 4246**

OVERVIEW

This non-personnel department is used to account for Water and Sewer Fund-wide expenses such as transfers to the General Fund for allocation of administrative and overhead costs and for payment of principal and interest due on annual debt service payments. Other Requirements is managed by the Finance Department.

Key Budget Items for FY 2013 Include:

- Average 3% merit pay included within the individual departments.
- Pay-As-You-Go transfer to Capital Funds (\$1.6M). Also includes transfer to General Fund (\$927K).
- Two (2) replacement CPU's and five (5) replacement laptops.

EXPENSE AND STAFFING SUMMARY

EXPENSES	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages		38,479		(120,000)
Equipment Maintenance		16,394		
Miscellaneous Services	157,768	194,543	168,543	200,679
Bond Payment	9,491,483	9,726,780	9,362,758	10,153,725
Transfer	4,676,473	6,795,538	6,833,182	3,154,505
Short Term Note	91,764	91,764	91,561	91,561
Inventory	11,008	23,200	22,775	13,680
Capital Outlay		60,000	60,000	
TOTAL	14,428,496	16,946,698	16,538,819	13,494,150

STAFFING	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
Other Requirements				
TOTAL	0	0	0	0

*Same as adopted budget, unless where noted.

**ENTERPRISE FUND DEBT MATURITY SCHEDULE
2012-2013**

**ENTERPRISE FUND DEBT
REVENUE BONDS**

Year	Principal	Interest	Total
2012-2013	3,550,000	5,156,925	8,706,925
2013-2014	3,700,000	5,012,013	8,712,013
2014-2015	3,860,000	4,854,725	8,714,725
2015-2016	4,020,000	4,694,853	8,714,853
2016-2017	4,190,000	4,522,959	8,712,959
2017-2018	4,370,000	4,442,056	8,812,056
2018-2019	4,560,000	4,151,126	8,711,126
2019-2020	4,760,000	3,951,509	8,711,509
2020-2021	4,970,000	3,743,416	8,713,416
2021-2022	5,185,000	3,526,190	8,711,190
2022-2023	5,410,000	3,300,140	8,710,140
2023-2024	5,670,000	3,041,714	8,711,714
2024-2025	5,925,000	2,789,844	8,714,844
2025-2026	6,160,000	2,550,994	8,710,994
2026-2027	6,460,000	2,250,706	8,710,706
2027-2028	6,780,000	1,931,950	8,711,950
2028-2029	7,100,000	1,612,950	8,712,950
2029-2030	7,400,000	1,312,594	8,712,594
2030-2031	7,715,000	998,163	8,713,163
2031-2032	3,740,000	669,738	4,409,738
2032-2033	3,925,000	481,863	4,406,863
2033-2034	4,115,000	294,500	4,409,500
2034-2035	1,220,000	98,138	1,318,138
2035-2036	375,000	40,425	415,425
2036-2037	395,000	20,738	415,738
TOTAL	115,555,000	65,450,229	181,005,229

CERTIFICATES OF OBLIGATION

Year	Principal	Interest	Total
2012-2013	1,110,000	327,500	1,437,500
2013-2014	1,155,000	287,525	1,442,525
2014-2015	1,195,000	243,713	1,438,713
2015-2016	1,220,000	212,000	1,432,000
2016-2017	2,065,000	143,600	2,208,600
2017-2018	2,155,000	45,988	2,200,988
2018-2019			
2019-2020			
2020-2021			
2021-2022			
2022-2023			
2023-2024			
2024-2025			
2025-2026			
2026-2027			
2027-2028			
2028-2029			
2029-2030			
2030-2031			
2031-2032			
2032-2033			
2033-2034			
2034-2035			
2035-2036			
2036-2037			
TOTAL	8,900,000	1,260,325	10,160,325

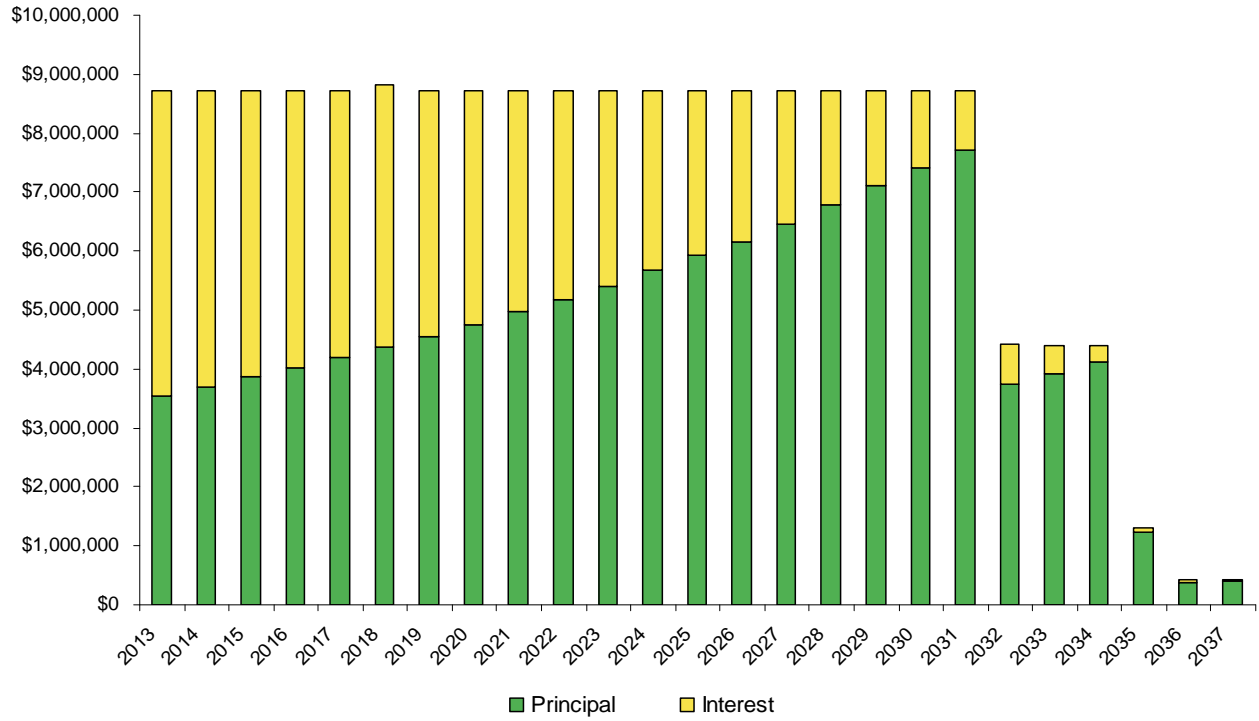
<u>Series Name</u>	<u>Principal Amount</u> <u>Outstanding</u>
General Obligation Improvement and Refunding Bonds 2009*	8,900,000
Water & Sewer Adjustable Rate Revenue Bonds Series 1999/1	2,835,000
Water & Sewer Adjustable Rate Revenue Bonds Series 1999/2	2,840,000
Water & Sewer Revenue Bonds Series 2003	670,000
Water & Sewer Revenue Bonds Series 2006	11,500,000
Water & Sewer Revenue Bonds Series 2007	37,505,000
Water & Sewer Revenue Bonds Series 2008	14,180,000
Water & Sewer Revenue Bonds Series 2009	12,090,000
Water & Sewer Revenue Bonds Series 2010A	13,290,000
Water & Sewer Revenue Bonds Series 2010B	8,565,000
Water & Sewer Revenue Bonds Series 2012R	6,230,000
Water & Sewer Revenue Bonds Series 2012**	5,850,000
TOTAL	<u>124,455,000</u>

* Excluding portion associated with General Fund

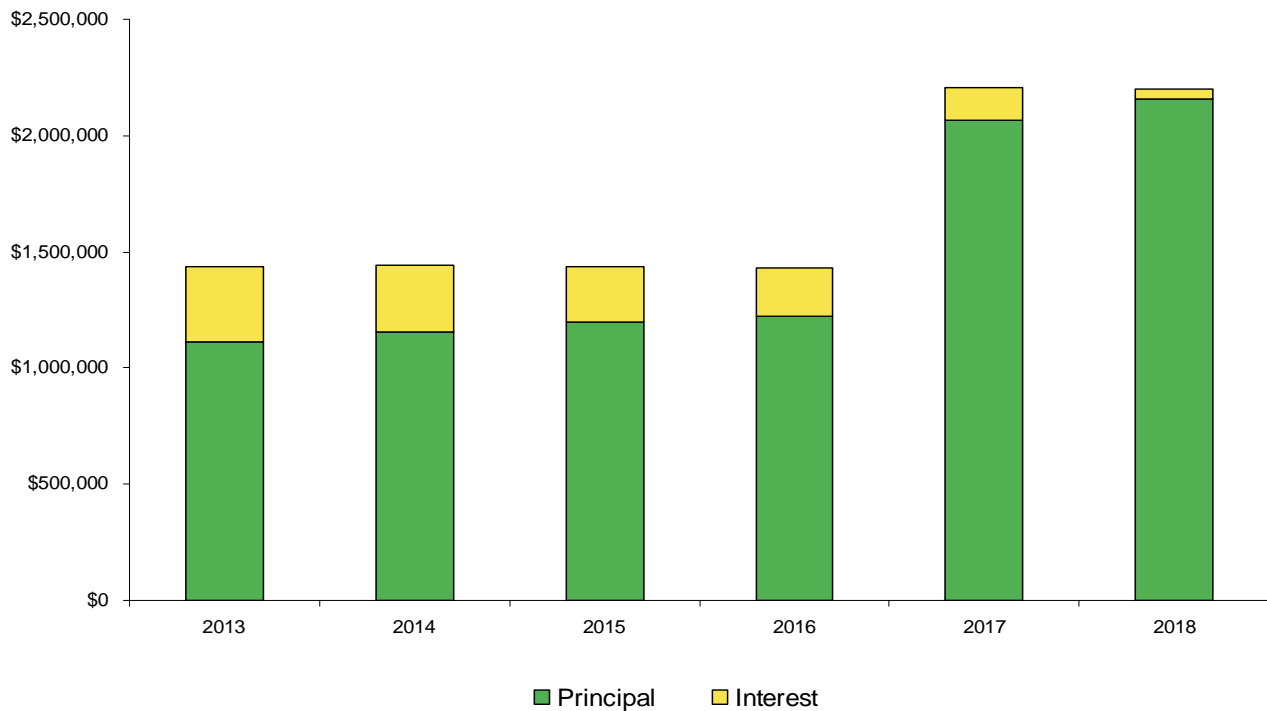
**Includes estimate for Series 2012, sold August 2012

**ENTERPRISE FUND DEBT TO MATURITY
2012-2013**

REVENUE BONDS



CERTIFICATES OF OBLIGATION



**ENTERPRISE FUND DEBT SERVICE SCHEDULE
FY 2013 ADOPTED BUDGET**

DATE	DESCRIPTION	AMOUNT		PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/13
		ISSUED	PRINCIPAL		
3/1/2013	Series 1999 Revenue Bond	4,000,000		65,205	65,205
9/1/2013			125,000	65,205	190,205
	Fiscal Year Total		125,000	130,410	2,710,000
3/1/2013	Series 1999 Revenue Bond	4,000,000		62,622	62,622
9/1/2013			125,000	62,622	187,622
	Fiscal Year Total		125,000	125,244	2,715,000
3/1/2013	Series 2003 Revenue Bond	9,500,000		16,288	16,288
9/1/2013			330,000	16,288	346,288
	Fiscal Year Total		330,000	32,575	340,000
3/1/2013	Series 2006 Revenue Bond	13,295,000		279,684	279,684
9/1/2013			650,000	279,684	929,684
	Fiscal Year Total		650,000	559,369	1,085,000
3/1/2013	Series 2007 Revenue Bond	40,135,000		859,206	859,206
9/1/2013			880,000	859,206	1,739,206
	Fiscal Year Total		880,000	1,718,413	36,625,000
3/1/2013	Series 2009 Permanent Improvement and Refunding Bonds*	11,660,000	1,110,000	169,300	1,279,300
9/1/2013				158,200	158,200
	Fiscal Year Total		1,110,000	327,500	7,790,000
3/1/2013	Series 2008 Revenue Bond	14,950,000		330,164	330,164
9/1/2013			235,000	330,164	565,164
	Fiscal Year Total		235,000	660,328	13,945,000
3/1/2013	Series 2009 Revenue Bond	13,130,000		284,931	284,931
9/1/2013			370,000	284,931	654,931
	Fiscal Year Total		370,000	569,863	11,720,000
3/1/2013	Series 2010A Revenue Bond	14,040,000		256,653	256,653
9/1/2013			390,000	256,653	646,653
	Fiscal Year Total		390,000	513,306	12,900,000
3/1/2013	Series 2010B Revenue Bond	8,970,000		151,247	151,247
9/1/2013			340,000	151,247	491,247
	Fiscal Year Total		340,000	302,494	8,225,000
3/1/2013	Series 2012R Revenue Bond	6,230,000		118,900	118,900
9/1/2013				118,900	118,900
	Fiscal Year Total			237,800	6,230,000
3/1/2013	Series 2012 Revenue Bond**	5,850,000		153,563	153,563
9/1/2013			105,000	153,563	258,563
	Fiscal Year Total		105,000	307,125	5,745,000
	TOTAL	145,760,000	4,660,000	5,484,425	10,144,425
					119,795,000

*Excludes General Fund Component

**Estimate

**ENTERPRISE FUND DEBT SERVICE SCHEDULE
FY 2013 ADOPTED BUDGET**

Description	Rate	Date Issued	Amount Issued	Amount Outstanding		Annual	Requirements	
		Maturity		AS OF 9/30/13	Annual		Interest	Principal
Water & Sewer Revenue Bond Series 1999	3.95%, 3.75%	1999	4,000,000	2,710,000	3/1/2013	65,205	Interest	
		2020			9/1/2013	65,205	Interest	
					9/1/2013	125,000	Principal	
Water & Sewer Revenue Bond Series 1999	3.6%, 3.75%	1999	4,000,000	2,715,000	3/1/2013	62,622	Interest	
		2020			9/1/2013	62,622	Interest	
					9/1/2013	125,000	Principal	
Water & Sewer Revenue Bond Series 2003	4%,6%,5.75%,4%, 4.125%,4.25%,	2003	9,500,000	340,000	3/1/2013	16,288	Interest	
		2025			9/1/2013	16,288	Interest	
					9/1/2013	330,000	Principal	
Water & Sewer Revenue Bond Series 2006	4%,4.25%,4.5%, 4.3% 4.375%,4.625%,4.75%,5% 5.13%	2006	13,295,000	10,850,000	3/1/2013	279,684	Interest	
		2031			9/1/2013	279,684	Interest	
					9/1/2013	650,000	Principal	
Water & Sewer Revenue Bond Series 2007	5.5%, 5.25%, 5%, 4.5% 3.50%	2007	40,135,000	36,625,000	3/1/2013	859,206	Interest	
		2031			9/1/2013	859,206	Interest	
					9/1/2013	880,000	Principal	
Permanent Imp and Refunding Bonds 2009*	3.1%,3.15%,3.25%,3.35%, 3.45%,3.55%,3.6%,3.65%, 3.75%,3.8%	2009	11,660,000	7,790,000	3/1/2013	169,300	Interest	
		2018			3/1/2013	1,110,000	Principal	
					9/1/2013	158,200	Interest	
Water & Sewer Revenue Bond Series 2008	3.25%,4.5%,4.125%,4.2%,5%	2008	14,950,000	13,945,000	3/1/2013	330,164	Interest	
		2034			9/1/2013	330,164	Interest	
					9/1/2013	235,000	Principal	
Water & Sewer Revenue Bond Series 2009	1.6%,2.05%,2.13%,2.45% 2.64%,2.86%,3.08%,3.35% 3.60%,3.85%,4.10%,4.45% 4.65%,4.81%,5.00%,5.07%,5.23%, 5.27%,5.39%,5.45%,5.60%,5.64%	2009	13,130,000	11,720,000	3/1/2013	284,931	Interest	
		2034			9/1/2013	284,931	Interest	
					9/1/2013	370,000	Principal	
Water & Sewer Revenue Bond Series 2010A	1.75%,2.00%,2.50%,3.00% 3.13%,3.25%,3.50,4.00%	2011	14,040,000	12,900,000	3/1/2013	256,653	Interest	
		2035			9/1/2013	256,653	Interest	
					9/1/2013	390,000	Principal	
Water & Sewer Revenue Bond Series 2010B	1.75%,2.00%,2.50%,3.00% 3.13%,3.25%,3.50,4.00% 4.13%,4.25%,4.38%,4.50%	2011	8,970,000	8,225,000	3/1/2013	151,247	Interest	
		2023			9/1/2013	151,247	Interest	
					9/1/2013	340,000	Principal	
Water & Sewer Revenue Bond Series 2012R	3.00%, 4.00%, 5.00%	2012	6,230,000	6,230,000	3/1/2013	118,900	Interest	
		2025			9/1/2013	118,900	Interest	
					9/1/2013	0	Principal	
Water & Sewer Revenue Bond Series 2012**	5.25%	2012	5,850,000	5,745,000	3/1/2013	153,563	Interest	
		2037			9/1/2013	153,563	Interest	
					9/1/2013	105,000	Principal	
TOTAL			145,760,000	119,795,000		10,144,425		

*Excludes General Fund Component

**Estimate

**SOLID WASTE FUND – 31
SUMMARY OF REVENUES, EXPENSES AND ENDING BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Solid Waste Enterprise Fund is used to account for residential and commercial solid waste. Governmental Accounting Standards state that the enterprise fund type may be used to account for operations that are financed and operated in a manner similar to private business, where the intent is that the costs of providing goods and services be financed or recovered through user charges. Services include the pick-up of residential and commercial solid waste twice each week and curbside recycling once a week. The City's previous contract was awarded on October 1, 2006 and expired September 30, 2011. A new contract was awarded in April 2011 that began October 1, 2011 and will expire September 30, 2016. The new contract allows current services at current rates until October 2012, with a CPI increase or decrease thereafter.

The fiscal year 2012 projection is based on the current rate of \$14.82 per household per month through April 2012 with a 2% increase for fuel costs May - July 2012 and no increase in fuel cost for the rest of the fiscal year. The fiscal year 2013 base rate will increase with the CPI increase, estimated at 2.2%. Revenues and expenses include the annexation of approximately 1,330 homes in January 2013 and upon expiration of existing contracts in place. No price adjustments for fuel is included. Drawdown of fund balance is due to communications and education of a pilot cart recycling program and then city-wide, if applicable.

	FY 2011 ACTUAL	FY 2012 AMENDED BUDGET	FY 2012 YEAR END PROJECTION	FY 2013 ADOPTED BUDGET
<u>OPERATING REVENUES</u>				
Charges for Services	\$7,280,257	\$7,401,751	\$7,588,775	\$8,044,361
Miscellaneous	4,511	2,800	10,578	3,854
Interest Income	234	666	285	156
Transfers				
TOTAL	7,285,002	7,405,217	7,599,638	8,048,371
<u>OPERATING EXPENSES</u>				
Miscellaneous Services	7,311,046	7,444,474	7,603,775	8,094,361
TOTAL	7,311,046	7,444,474	7,603,775	8,094,361
REVENUES OVER (UNDER) EXPENSES	(26,044)	(39,257)	(4,137)	(45,990)
BEGINNING CASH EQUIVALENTS	242,350	216,306	216,306	212,169
ENDING CASH EQUIVALENTS	\$216,306	\$177,049	\$212,169	\$166,179

SOLID WASTE FUND – 31

MISSION STATEMENT

The mission of the Solid Waste Department is to maintain the cleanliness and healthful condition of the City of Pearland by providing for collection and disposal of trash, brush, yard waste and recyclables that is efficient, safe and in compliance with all federal and state disposal environmental laws and regulations.

GOALS

- ◆ Provide consistent quality service to residents and commercial businesses for the pick up of solid waste within the City of Pearland.
- ◆ Provide public education and awareness to residents and businesses as necessary.
- ◆ Reliable, quality service at the best price to our customers.
- ◆ Continuously improve customer service by promoting a customer-focused culture that is directly responsive to the residents of the City of Pearland.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Implemented Commercial Recycling to those businesses requesting the service.
- ◆ Implemented Residential HHW Curb-side Recycling.
- ◆ Enhanced City's web-site regarding solid waste and recycling.
- ◆ Conducted workshop to receive direction from City Council on automated pilot programs.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Coordinate and implement cart recycling pilot program.
- ◆ Present findings to City council if directed to do so on plan and implementation of cart recycling City-wide.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Annual residential account billings	317,490	326,432	332,133	342,786
Annual commercial account billings	9,887	10,148	10,200	10,500
Total account billings	327,377	336,580	342,333	353,286
Customer complaints received	251	395	305	295
Commodities recycled at curbside (in tons)	1,757	2,053	2,600	2,750
Green waste recycled at curbside (in tons)	3,231	3,295	3,000	3,200
Total recycled at curbside	4,988	5,348	5,600	5,950
At-Your-Door total pounds HHW collected	N/A	N/A	32,300	33,000
At-Your-Door number of stops	N/A	N/A	515	525
Solid Waste land filled (in tons)	60,373	59,299	61,195	60,000
Households served	317,490	326,432	332,133	342,786
Cost per tons collected	\$108.46	\$123.29	\$124.25	\$134.91

*Account billing numbers are normally received by Waste Management the month after the actual billing period.

**SOLID WASTE FUND - 31
REVENUES
FY 2013 ADOPTED BUDGET**

<u>REVENUES</u>		FY 2011	FY 2012	FY 2012	FY 2013
<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ACTUAL</u>	<u>AMENDED BUDGET</u>	<u>YEAR END PROJECTION</u>	<u>ADOPTED BUDGET</u>
031-0000-353.04-01	Garbage Collection	7,280,257	7,401,751	7,588,775	8,044,361
*CHARGES FOR SERVICES		7,280,257	7,401,751	7,588,775	8,044,361
031-0000-350.02-02	Sales Tax Discount	2,776	2,800	2,869	3,104
031-0000-358.99-00	Miscellaneous	1,735		7,709	750
*MISCELLANEOUS		4,511	2,800	10,578	3,854
031-0000-356.00-00	Interest Income	234	666	285	156
*INTEREST		234	666	285	156
TOTAL		7,285,002	7,405,217	7,599,638	8,048,371



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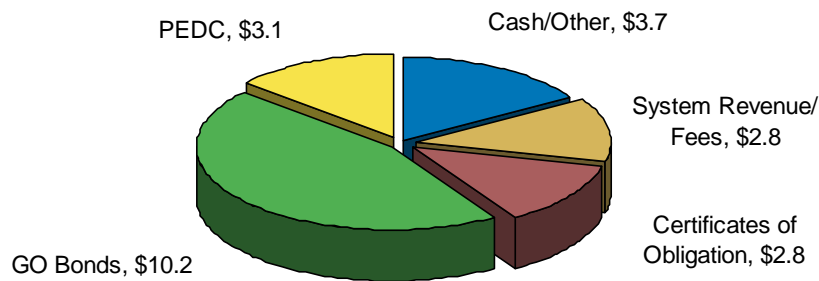
CAPITAL PROJECT FUNDS

Capital Project Funds are created to account for the acquisition or construction of major capital activities. Funding is provided through the issuance of debt, developer fees, state and federal funding, user fees, general fund revenues and interest income.

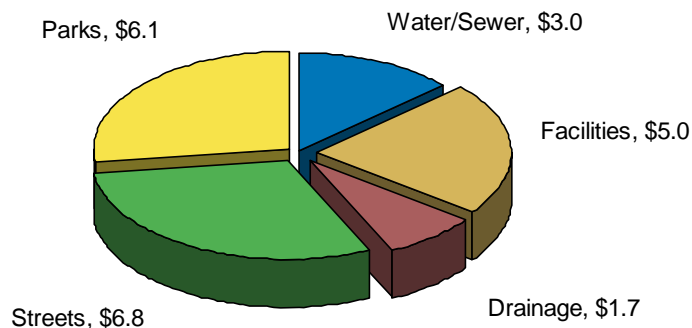
The City maximizes every source of funding available and is constantly looking at leveraging funding through the use of federal, state and county dollars. Pearland places significant importance on infrastructure improvement and rehabilitation, as evidenced by a \$162 million bond referendum that passed in May 2007, as well as a Five-Year CIP (2013-2017) totaling \$346 million.

The first year of the Five-Year Capital Improvement Program is incorporated into the annual budget to appropriate funds. Capital projects for Fiscal Year 2012-2013 total \$22,604,253, excluding transfers and bond issuance costs.

**Fiscal Year 2012-2013 CIP
Funding Sources (\$ in millions)**



**Fiscal Year 2012-2013 CIP
Uses by Project Type (\$ in millions)**



Water/Sewer projects total \$3.0 million, or 13.1%, of the capital improvement program. Major projects include the installation of approximately 34,000 feet of 16-inch waterline along McHard Road from SH35 to Business Center Drive; the installation of a 12-inch waterline along future Pearland Parkway from Shadycrest to Dixie Farm Road; approximately 1.5 miles of a 12-inch waterline along SH35 from FM 518 to just south of Magnolia/John Lizer, the existing waterline is undersized for this stretch of roadway; the replacement of the Walnut Regional Lift Station with a smaller lift station; preliminary engineering for the replacement of the Mykawa/Scott SCADA Lift Station; and the elimination of the Somersetshire Lift Station.

Street projects total \$6.8 million, or 30.1%, of the total and include construction of Business Center Drive to provide a secondary thoroughfare to alleviate traffic around the Pearland Town Center. Also included is the Pearland Parkway Extension from 500' east of Oiler Drive to Dixie Farm Road. This 4-lane roadway will provide traffic congestion relief to and from Beltway 8. CR 94/Smith Ranch Road expansion from 2-lanes of asphalt to 4-lanes will provide better access to this area due to new developments, as well as the new Metro Park-n-Ride.

Facilities total \$5.0 million, or 21.9%, and include the Intelligent Traffic System. It will provide upgrades to the traffic controllers, cameras, and the systems communication system. This will allow the City's entire network of signals to be on real-time monitoring, control, adjustment, troubleshooting, and emergency response management, all controlled from the new Traffic Operations Center. Also included is the design for the reconstruction of Fire Station #3 and the renovation of the Old Police Department on Veterans Drive to accommodate the relocation of several City departments, Fire & EMS Administration, and Fire Marshal.

Drainage projects total \$1.7 million, or 7.7%, of the total and includes \$750 thousand for the design of the Lower Kirby Urban Center Regional Detention project, which will provide regional storm water detention for the area bounded by Beltway 8 to the north, Clear Creek to the south, Kirby Drive to the west, and SH288 to the east. Also included is design and land acquisition of a future storm water detention pond at FM 518 at Cullen. This project will also include improvements to existing ditches and possible underground storm sewer improvements.

Parks projects total \$6.1 million, or 27.1%, of the total. A total of \$3.6 million is for the construction of the Max Road Sports Complex Phase I, which will include the construction of six international sized fields, parking, restrooms and a covered area for gatherings. Also included is \$1.7 million to begin construction of Shadow Creek Ranch Sports Park Phase I that will consist of eight lighted softball/baseball fields, one soccer field, six volleyball courts, parking, a hike and bike trail around the fields and a lawn amphitheater for special events. Additional funding will be required in 2014 to complete the project. Funding for a preliminary engineering report and design for Centennial Park Phase II is included.

For the Water/Sewer component, the City does not anticipate selling bonds in 2013, but will be able to use system and impact fee cash. The City anticipates selling \$8.9 million in 2013 for the Max Road Sports Complex Phase I, Shadow Creek Ranch Park Phase I, Centennial Park Phase II, Cullen/FM518 Regional Detention Pond, Pearland Parkway Extension, Old Alvin Road Widening, and CR 94 Expansion. The 2012 projects funded with bonds in the amount of \$1.6 million will be added for a total General Obligation bond sale of \$10.5 million. Certificates of Obligation in the amount of \$2.8 million will be sold in 2013 for Trail Connectivity, the City's share of the Intelligent Traffic System, Fire Station #3, and the Old Police building renovations, plus \$550,000 for the Westside Library appropriated in FY 2012.

**FUND 50 –
CAPITAL PROJECTS FUND
PAY-AS-YOU-GO**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					3,210,449	3,210,449	(1,106,066)
Revenues:							
Interest Income						1,341	
Miscellaneous							
CR403 SPA					380,000	380,000	
Business Center Drive						689,823	659,236
Intergovernmental Revenues							
Intelligent Traffic System							3,228,160
Bond Proceeds - CO's					1,216,040		2,896,408
Transfers In - Fund 15 ⁽²⁾							3,148,493
Transfers In - Grant Fund					100,000	100,000	
Transfers In - Fund 70					175,000	175,000	
Total Revenues					1,871,040	1,346,164	9,932,297
Expenditures:							
Hill House Phase I	T50071	3,431,582	3,431,582	3,273,503	158,079	158,079	
Hill House Phase II	FA1203	3,035,000	35,000		35,000	31,686	
Centennial Park Phase II	P50071	495	495	495			
Trail Connectivity	P50072	2,733,764	727,730	239,353	488,377	519,411	525,000
Old Town Site Drainage Imp.	T50072	1,019,234	1,019,234	919,611	99,623	99,623	
North Spectrum	S10051	1,173,162	1,173,162	1,167,014	6,148	0	
Pearland Parkway - West Dev.	T50074	350,000	350,000		350,000	350,000	
Old Town Site Sidewalks	TR0803	500,000	500,000	242,544	257,456	257,456	
CR403 SPA MUD 16 Agreement	TR1101	760,000	760,000		760,000	760,000	
Business Center Drive	TR0811	5,156,524	5,156,524	222,007	436,965	1,126,788	3,807,729
Twin Creek Woods Drainage	DR0901	215,000	215,000	25,554	189,446	189,446	
City Hall Complex Renovations	FA0904	5,782	5,782		60,000	12,411	
Traffic Signal Network	FA1002	536,550	536,550	143,405	393,145	393,145	
Intelligent Traffic System	TR1204	4,685,200	4,685,200		666,040	666,040	4,019,160
Service Center Modifications	FA1201	35,000	35,000		35,000	31,685	
Fire Station Modifications	FA1101	40,000	40,000	5,220	34,780	19,975	
West Side Library	FA1202	550,000	550,000		550,000	550,000	
Fire Station #3	FA1302	3,497,791				5,500	289,368
Sub-Total Expenditures		27,725,084	19,221,259	6,238,706	4,520,059	5,171,245	8,641,257
Transfers-Out/Other Uses:							
Bond Issuance Costs							75,000
Transfer-Out - To General Fund ⁽¹⁾					169,572	169,572	109,974
Transfer-Out - to Fund 20					47,442	47,442	
Reimbursement to UH Participants					274,420	274,420	
Total Expenditures/Transfers-Out/Other Uses					5,011,493	5,662,679	8,826,231
Ending Fund Balance					69,996	(1,106,066)	0

⁽¹⁾Allocation for project and engineering dept. expense

⁽²⁾Business Center Drive

**FUND 68 -
CERTIFICATES OF OBLIGATION FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					2,602,674	2,602,674	791,609
Revenues:							
Interest Income					3,700	1,417	
Miscellaneous							
Preserve @ CC					150,000	150,000	
Intergovernmental Revenue							
TxDOT-McHard						672,385	
Grant Fund - CDBG Funds ⁽⁴⁾					335,793	335,793	
Transfer from Fund 70					216,561	216,561	
Transfer from Fund 200						67,793	
Transfer from Fund 203					126,128	126,128	
Total Revenues					832,182	1,570,077	0
Expenditures:							
Current Year Active Projects:							
Kirby Road	PM6804	7,873,997	7,873,997	7,854,788	19,209	19,922	
Dixie Farm Road	T68973	17,071,309	17,071,309	17,047,831	23,478	23,478	
Pearland Parkway 1 & 2	T68974	12,299,408	12,299,408	12,294,126	5,282		
Barry Rose Extension - supplemental	ST2001	309,201	309,201	96,553	212,648	214,502	
SH35 Drainage	F50991	694,791	694,791	126,105	568,686	554,826	
Westchester Drainage & Sidewalks	DR1201	365,411	365,411		365,411	365,411	
Barry Rose-Segment C	T20006	233,770	233,770		150,000	233,770	
Sub-total Expenditures		38,847,887	38,847,887	37,419,403	1,344,714	1,411,909	0
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					444,193	444,193	13,117
Transfer-Out - To General Fund ⁽²⁾							672,385
Transfer-Out -To Debt Service Fund ⁽³⁾					1,500,000	1,500,000	
Special Services					25,040	25,040	
Total Expenditures/Transfers-Out/Other Uses					3,313,947	3,381,142	685,502
Ending Fund Balance					120,909	791,609	106,107

⁽¹⁾ Allocation for project and engineering dept. expense

⁽²⁾ Transfer of monies to General Fund for Pavement/Sidewalk Rehabilitation

⁽³⁾ Monies remaining on Pearland Parkway to DSF towards annual DS payments

⁽⁴⁾ For Westchester Drainage & Sidewalks

**FUND 70 –
MOBILITY BONDS FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					6,546,886	6,546,886	222,816
Revenues:							
Interest Income						10,000	82
Intergovernmental Revenues Brazoria County - Corrigan Detention						45,318	
Total Revenues					0	55,318	82
Expenditures:							
Current Year Active Projects:							
Cowert's Creek Diversion	DR0602	2,896,344	2,896,344	1,404,907	1,491,437	1,491,437	
Yost Road	T70023	7,163,170	7,163,170	7,039,475	123,695	123,695	
Walnut Street	T70024	3,722,000	3,722,000	3,510,720	211,280	211,280	
Magnolia Road	T70041	38,675,969	38,675,969	38,475,051	200,918	120,512	
Orange Street	T70051	7,866,242	7,866,242	4,675,361	3,190,881	2,585,929	
TxDOT Bridges	ST0603	475,777	475,777	399,557	76,220	76,220	
FM518 Expansion	TR0902	161,715	161,715	153,674	8,041	8,041	
Silent RR Crossing	TR1002	246,504	246,504	4,340	242,164	242,164	
Sub-Total Expenditures		61,207,721	61,207,721	55,663,085	5,544,636	4,859,278	
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					568,549	568,549	17,227
Transfer-Out - To Fund 50					175,000	175,000	
Transfer-Out - To Fund 68					216,561	216,561	
Transfer-Out- To Fund 203						560,000	
Total Expenditures/Transfers-Out/Other Uses					6,504,746	6,379,388	17,227
Ending Fund Balance					42,140	222,816	205,671

⁽¹⁾Allocation for project and engineering dept. expense plus for pavement and sidewalk rehabilitation in 2012.

**FUND 200 -
Certificates of Obligation Series 2006**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					1,962,888	1,962,888	1,262,823
Revenues:							
Interest Income					2,429	865	
Miscellaneous					1,040		
Bond Proceeds - GO's							238,000
Total Revenues					3,469	865	238,000
Expenditures:							
Current Year Active Projects:							
Lower Kirby UC Detention Phase 1	DR2001	3,166,603	3,166,603	2,982,218	1,685,085	184,385	
Lower Kirby UC Detention Phase 2	DR1301	7,845,000	7,845,000				750,000
Barry Rose - Segment A	ST2001	3,240,000	3,240,000	3,028,999	211,001	143,208	
Hickory Slough @ Max Rd Detention	DR2003	109,566	109,566	109,566			
Town Ditch Phase III	DR2004	120,606	120,606	120,606			
SH 35 @ Mary's Creek Bridge	DR2005	161,736	161,736	157,158	4,578	242,578	
East Mary's Creek Detention	DR2006	116,121	116,351	116,351			
Walnut/Veterans Drainage	DR2007	148,815	148,815	148,815			
Library Expansion	F20002	35,260	35,260	35,260			
Fire Station #5	F20101	20,214	20,214	20,214			
Independence Park	P20001	29,437	29,437	29,437			
Shadow Creek Ranch Complex	P20002	37,051	37,051	37,051			
Nature Center - JHEC	P20004	25,000	25,000	25,000			
Max Rd. Soccer Complex	P20005	13,764	13,764	13,764			
Trail Connectivity	P20006	18,825	18,825	18,825			
Natatorium	P20007	49,024	49,024	49,024			
McHard Road	T20001	195,299	195,299	195,299			
Old Alvin Road	T20002	261,189	261,189	261,189			
Cullen Blvd.	T20003	727,412	727,412	727,412			
Northbound SH288 Service Rd	T20005	971,870	971,870	971,870			
Mykawa Rd/BW8-McHard	T68976	108,723	108,723	108,723			
Bailey/Oiler Rd	T70011	216,509	216,509	216,509			
Sub-Total Expenditures		17,618,024	17,618,254	9,373,290	1,900,664	570,171	750,000
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					65,399	60,201	
Transfer-Out - To Fund 68						67,793	
Transfer-Out - To Fund 203					2,765	2,765	
Total Expenditures/Transfers-Out/Other Uses					1,968,828	700,930	750,000
Ending Fund Balance⁽²⁾					(2,471)	1,262,823	750,823

⁽¹⁾Allocation for project and engineering dept. expense

⁽²⁾Remaining funds for Lower Kirby Detention Phase 2

**FUND 201 -
Certificates of Obligation Series 2007**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					1,715,348	1,715,348	178,886
Revenues:							
Interest Income					2,700	824	469
Bond Proceeds - CO's							504,565
Total Revenues					2,700	824	505,034
Expenditures:							
Current Year Active Projects:							
Public Safety Building	F20102	22,180,511	22,180,511	22,151,812	28,699	17,902	
Old PD Building Renovations	FA0905	2,253,435	2,253,435	114,486	1,494,384	1,494,384	644,565
City Hall Complex Renovations	FA0904	25,000	25,000		25,000	25,000	
Sub-Total Expenditures		24,458,946	24,458,946	22,266,298	1,548,083	1,537,286	644,565
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾							39,355
Total Expenditures/Transfers-Out/Other Uses					1,548,083	1,537,286	683,920
Ending Fund Balance					169,965	178,886	0

⁽¹⁾Allocation for Project and Engineering Department Expense

**FUND 202 -
GO Series 2007A**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					4,503,434	4,503,434	1,789,355
Revenues:							
Interest Income						2,047	630
Miscellaneous							
TxDOT-Hwy288 Frontage						400,000	
Transfer from Fund 203						96,470	
Total Revenues					0	498,517	630
Expenditures:							
 New Projects:							
Cullen	T20003	11,858,821	11,858,821	11,716,124	142,697		
Cullen Detention Pond	DR0902	654,939	654,939	654,495	444		
Cowart Creek Diversion	DR0602	11,530,106	9,930,106	8,239,664	1,490,442	1,490,442	200,000
Trail Connectivity	P50072	183,000	183,000	18,958	164,042	160,426	
Dixie Farm Road Phase II	TR0805	11,895,624	11,895,624	11,663,861	231,763	158,771	
Town Ditch III	DR2004	1,086,630	1,086,630	1,085,279	1,351	7,046	
East Mary's Creek Detention	DR2006	411,147	411,147	317,275	93,872		
Bailey Road	T08002	3,469,431	3,469,431	2,671,794	797,637	1,136,637	
Fire Station #5	F20101	2,291,000	2,291,000	2,208,578	82,422	82,422	
Natatorium	P20007	5,400,000	5,400,000	5,434,429	(34,429)	62,041	
SH35 Signals	TR1103	50,000	50,000		50,000	50,000	
Sub-Total Expenditures		48,830,698	47,230,698	44,010,457	3,020,241	3,147,785	200,000
Transfers-Out/Other Uses:							
Transfer to General Fund ⁽¹⁾					64,811	64,811	395,692
Total Expenditures/Transfers-Out/Other Uses:					3,085,052	3,212,596	595,692
Ending Fund Balance⁽²⁾					1,418,382	1,789,355	1,194,293

⁽¹⁾For Project and Engineering Department Expense and \$364,615 towards Pavement and Sidewalk Rehabilitation

⁽²⁾Available fund balance to be used in next phase of Bailey Road.

**FUND 203 -
General Obligation Series 2009, 2010, 2011**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					2,919,297	2,919,297	(1,323,244)
Revenues:							
Bond Proceeds - GO's					4,031,869		10,487,108
Future Bond Proceeds					3,054,578		1,299,596
Interest Income						1,103	
Intergovernmental Revenues					2,480,000		
BCDD #4 - Hickory Slough						2,000,000	
HGAC-Pearland Pkwy						1,792,000	
HGAC-Fite Road						640,000	
HGAC-Max Road						960,000	
Other						(80,259)	
Misc. Revenue from KPB					43,786	43,786	
Misc. Revenue for Developer Agreement						332,531	
Transfer from Fund 35							42,258
Transfer from Fund 43						24,750	
Transfer from Fund 70						560,000	
Transfer in From Fund 200					2,765	2,765	
Transfer from P&R Development Fund					18,000	27,280	
Total Revenues					9,630,998	6,303,956	11,828,962
Expenditures:							
New Projects:							
Town Ditch Phase III	DR2004	3,852,461	3,852,461	3,600,537	251,924	141,169	
Veteran/Walnut Drainage	DR2007	1,275,808	1,275,808	533,792	742,016	704,253	
East Mary's Creek Detention	DR2006	3,026,087	3,026,087	3,011,087	15,000	15,000	
Natatorium & Rec. Center	P20007	15,172,650	15,064,506	15,059,506	113,144	5,000	
McHard	T20001	7,077,732	7,033,519	7,014,762	62,970	18,757	
Bailey Veterans to FM1128	T08002	24,432,380	1,838,957	1,779,905	59,052	59,052	
Cullen/FM518 Detention	DR1103	4,572,000	864,000	146,979	103,021	103,021	614,000
Max Road Sports Complex	P20005	3,906,117	3,919,881	186,929	173,238	173,238	3,559,714
Hickory Slough Detention	DR2003	6,550,000	3,705,418	123,087	6,426,913	3,582,331	
Shadow Creek Ranch Complex	P20002	8,378,000	2,347,451		648,263	648,263	1,699,188
Delores Fenwick Phase 2	P20008	53,066	53,066		53,066	53,066	
CR403-Hughes Ranch Rd	TR1201	22,321,000	393,000		393,000	393,000	
Pearland Parkway Extension	TR1203	3,695,192	3,695,192		2,240,000	2,240,000	1,455,192
OTS Drainage	DR1302	3,415,000	176,000				176,000
Centennial Park	P50071	2,270,000	354,000				354,000
Fite Road	TR1202	4,193,415	800,000			800,000	
Max Road	TR1205	6,708,958	1,245,000			1,245,000	
CR94 Expansion	TR1303	4,984,490	1,145,471				1,145,471
Old Alvin Road Widening	T20002	7,627,000	400,000				400,000
		133,511,356	51,189,817	31,456,584	11,281,607	10,181,150	9,403,565
Transfers-Out/Other Uses:							
Bond Issuance Costs					100,000		240,000
Transfer to General Fund ⁽¹⁾					130,875	130,875	406,495
Transfer to Fund 68					126,128	126,128	
Transfer to Fund 20						11,674	
Transfer to Fund 202						96,470	
Total Expenditures/Transfers-Out/Other Uses:					11,638,610	10,546,297	10,050,060
Ending Fund Balance					911,685	(1,323,244)	455,658

⁽¹⁾For Project and Engineering Department Expense

**FUND 42 –
UTILITY IMPACT FEE FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					4,161,281	4,161,281	1,779,032
Revenues:							
Water Impact Fees					740,550	866,750	953,425
Sewer Impact Fees					1,075,450	1,111,218	1,222,340
Interest Income					2,236	23,574	3,202
Bond Proceeds					3,166,673	3,166,673	
Transfer In from Fund 30					1,149,010	1,149,010	528,353
Transfer In from Fund 67							
Total Revenues					6,133,919	6,317,225	2,707,320
Expenditures:							
Current Year Active Projects:							
SH35 Water & Sewer-Phase 2	W42041	5,114,995	4,935,371	4,935,371	179,624		
City of Houston Water Line Connection	W42051	19,955,519	19,605,519	18,456,628	1,498,891	1,148,891	
Surface Water Plant	WA0812	53,479,047	4,709,947	4,675,947	34,000	34,000	
Old Alvin Road Water Line	WA1101	2,556,718	2,556,718	99,752	2,456,966	2,456,966	
SH35 Water - South of Magnolia	WA1102	338,936	338,936		338,936	338,936	
McHard Road Waterline	WA1201	7,090,901	2,796,530		2,166,673	2,166,673	629,857
Southdown WWTP Expansion	WW1201	10,125,104	500,000		500,000	500,000	
Pearland Pkwy Extension	WA1206	502,100	502,100		82,100	82,100	420,000
SH35 Waterline FM518 to Magnolia	WA1302	2,037,134	518,715				518,715
CR94 Waterline	WA1303	973,400	200,090				200,090
Sub-Total Expenditures		102,173,854	36,663,926	28,167,698	7,257,190	6,727,566	1,768,662
Transfers-Out/Other Uses:							
Transfer-Out - To General Fund ⁽¹⁾					238,712	238,712	150,665
Transfer-Out - To Fund 30 ⁽²⁾					1,506,740	1,506,740	1,544,226
Transfer Out- To Fund 67 ⁽³⁾					140,000	140,000	
Transfer Out - To Fund 301							86,145
Special Services					86,456	86,456	
Total Expenditures/Transfers-Out/Other Uses:					9,229,098	8,699,474	3,549,698
Ending Fund Balance					1,066,102	1,779,032	936,654

⁽¹⁾Allocation for Project and Engineering Dept. expenses.

⁽²⁾Debt Service allocation for projects funded by City issuing debt.

⁽³⁾Transfer to Fund 67 for Impact Fee portion of SH35 Water & Sewer

**FUND 44 –
SHADOW CREEK RANCH
UTILITY IMPACT FEE FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					444,985	444,985	1,087,768
Revenues:							
Shadowcreek Impact Fees					753,542	4,018,954	1,364,110
Interest Income					2,702	1,051	1,958
Total Revenues					756,244	4,020,005	1,366,068
Expenditures:							
Current Year Active Projects:							
Transfers-Out/Other Uses:							
Transfer-Out - To Water/Sewer Fund ⁽¹⁾					877,222	877,222	736,313
Transfer-Out - To Fund 67						2,500,000	
Total Expenditures/Transfers-Out/Other Uses:					877,222	3,377,222	736,313
Ending Fund Balance					324,007	1,087,768	1,717,523

⁽¹⁾Debt Service allocation for projects funded by City issuing debt.

**FUND 64 –
1998 CERTIFICATE OF OBLIGATION FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					923,447	923,447	
Revenues:							
Interest Income						460	
Total Revenues						460	
Expenditures:							
Current Year Active Projects:							
Inflow & Infiltration	WW0805	1,058,139	1,058,139	134,232	923,598	923,907	
Total Expenditures/Transfers-Out/Other Uses		1,058,139	1,058,139		923,598	923,907	
Ending Fund Balance					(151)	0	

**FUND 67 –
WATER & SEWER REVENUE BOND FUNDS**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					10,868,699	10,868,699	973,525
Revenues:							
Interest Income					3,235	8,428	1,984
Bond Proceeds					5,107,802	2,607,802	
Transfer from Fund 44						2,500,000	
Transfer from Fund 42					140,000	140,000	
Transfer from Fund 30					2,680,000	2,680,000	
Total Revenues					7,931,037	7,936,230	1,984
Expenditures:							
Current Year Active Projects:							
SH35 North ⁽²⁾	W67993	5,183,305	5,183,305	4,398,223	785,082	785,082	
East Side of Hwy 288 Infrastructure	W67072	2,637,857	2,627,857	2,627,857	10,000		
FM1128 Sewer	W67075	729,751	716,751	716,751	13,000		
Hydraulic Modeling	W67074	59,566	59,566	39,404	20,162	20,162	
SH35 North Force Main	WW0801	356,975	356,975		356,975	356,975	
Lift Station SCADA	WW0807	502,618	502,618	428,177	74,441	71,198	
Water Plant SCADA	WA0804	490,000	463,725	423,738	66,262	39,947	
Sterling Road Waterline	WA0807	142,275	142,325	142,275	0	50	
Orange Street Utility	T70051	425,000	425,000	42,017	382,983	413,042	
Longwood LS Replacement and Plant Rehab.	WW0902	4,333,105	3,833,105	269,183	4,063,922	3,563,922	
Barry Rose WWTP	WW1004	3,753,760	3,753,760	265,187	3,488,573	3,488,573	
Hatfield Basin Trunk Sewer Line	WW1103	4,634,000	4,634,000	187,909	4,446,091	4,446,091	
Twin Creek Regional SCADA LS Rehab.	WW1101	2,659,000	2,659,000	91,913	2,567,087	2,567,087	
Far Northwest WWTP Decanter	WW1102	1,250,000	1,250,000	9,096	1,240,904	1,240,904	
Barry Rose Extension	ST2001	165,485	165,485		165,485	165,485	
Mykawa/Scott Lift Station	WW1302	3,078,083	147,496				147,496
Hughes Ranch Rd SS	WW1204	80,000				80,000	
Sub-Total Expenditures		30,480,780	26,920,968	9,641,730	17,680,967	17,238,518	147,496
Transfers-Out/Other Uses:							
General Engineering/CIP Administration	WA1001		237,000	89,247	147,753	126,831	
Transfer-Out - To General Fund ⁽¹⁾					313,806	313,806	263,715
W/S Pro Rata Reimbursements						52,249	
Issuance Costs					100,000	100,000	
Total Expenditures/Transfers-Out/Other Uses					18,242,526	17,831,404	411,211
Ending Fund Balance					557,210	973,525	564,298

⁽¹⁾Allocation for Projects and Engineering Departments.

⁽²⁾Assumes no additional payments to TxDOT.

**FUND 301 –
WATER/SEWER PAY AS YOU GO CIP**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2011	FY 12 Budget	FY 12 Projection / Carryover	FY 13 Adopted
Beginning Fund Balance					1,204,388	1,204,388	14,784
Revenues:							
Transfer from Fund 30 - Operations					1,259,497	1,259,497	1,046,492
Transfer from Fund 42							86,145
Interest Income					500	683	500
Total Revenues					1,259,997	1,260,180	1,133,137
Expenditures:							
Current Year Active Projects							
Twin Woods/Clearcreek Estates WL	WA0806	154,365	154,365	1,511	152,854	152,854	
Bellavita Waterline	WA0809	664,600	664,600	36,557	628,043	628,043	
Fite Waterline	WA0810	91,439	91,439	12,311	79,128	79,128	
GEC Administration	WA1001	300,000	300,000		225,000	225,000	75,000
Walnut Lift Station	WW1203	703,000	703,000		115,000	115,000	588,000
Broadway Trunk Sewer	WW1202	155,000	155,000		18,008	18,008	136,992
Pearland Pkwy Waterline Extension	WA1207	190,366	190,366		190,366	190,366	
Fellows Loop	WA1203	2,592,000	101,000		101,000	101,000	
Water Loops	WA1204	596,063	596,063		596,063	596,063	
East Orange Waterline	WA1205	152,060	152,060		152,060	152,060	
Hughes Ranch Rd Waterline	WA1301	60,000	60,000				60,000
West Oaks LS Retirement	WW1304	180,222	36,872				36,872
Eliminate Somersetshire LS	WW1303	151,844	151,844				151,844
Sub-Total Expenditures		5,990,959	3,356,609	50,379	2,257,522	2,257,522	1,048,708
Transfers-Out/Other Uses:							
Transfer Out to General Fund ⁽¹⁾					192,262	192,262	83,929
Total Expenditures/Transfers-Out/Other Uses:					2,449,784	2,449,784	1,132,637
Ending Fund Balance					14,601	14,784	15,284

⁽¹⁾Allocation for Projects and Engineering Departments.

IMPACT ON OPERATING BUDGET

Capital Improvement projects that will impact the operating budget are listed below. Only those projects that have a significant financial and/or non-financial impact on the operating budget are included. These projects not only include fiscal year 2013 projects, but also include projects identified in the Five-Year CIP. Operating impacts from these are included in the City's long-range financial planning model. Projects are listed by project type.

DRAINAGE:

Cowerts Creek Diversion – This diversion and regional detention project for the Bailey Road Corridor will entail construction of approximately 4,300 linear feet of interceptor box culvert, 3.2 miles of diversion ditches, a 1,200 acre-ft regional detention facility and associated culvert and road ditch improvements. Construction scheduled for FY2015.

Lower Kirby Urban Center Regional Detention – Construction will provide regional storm water detention to the area. Two detention ponds near Clear Creek, combined with the widening of the TxDOT ditch to provide conveyance and storage between BW8 and Clear Creek, are included in this project. The initial construction phase will improve the City's existing pond. Design in FY2013.

Old Townsite Drainage – The scope of this project will be to develop a drainage and detention plan for serving the area with a sub-regional detention pond. Implementation of this project will allow for 15 acres to be developed and will also provide regional detention for the re-development or expansion of approximately 20 acres. In addition to this, the detention pond will also serve and mitigate the impacts of the expansion of the roadway network within this portion of the Old Townsite. Design scheduled for FY2014.

D.L. Smith Detention Pond Expansion Phase I – This project will add 150 ac. ft. detention storage capacity to mitigate existing flooding and for preparation of future development along Clear Creek and McHard Road area, including future City facilities and the expansion of an educational facility. This expansion will lower the 100-year water surface elevation of Clear Creek. Design scheduled for FY2015.

Cullen/FM 518 Regional Detention Pond – Construction of a detention pond, including ditch improvements and possible underground storm sewer improvements, to provide the required detention for future development of approximately 155 acres of undeveloped land along FM518. This will eliminate the need for individual detention ponds as recommended in the Regional Detention Study and is a City Council priority. Design in FY2013.

Piper Drainage & Sidewalks – Enclose approximately 2,560 ft. of ditch and install sidewalks along Piper between south of FM 518 and Fite Rd. This will connect to existing storm sewer on Fite Rd. and includes dredging of the linear detention pond east of the elementary school at Fite and FM 1128. This work will relieve flooding and high water issues. Design and construction scheduled for FY2014.

FACILITIES:

Intelligent Traffic System - This project will provide major upgrades to the City's entire traffic signal system network. This system was taken over from TxDOT in FY 2011. It will provide upgrades to controllers, cameras, and the system's communications system. The upgrade will allow a switch of the City's entire network of signals to real-time monitoring, control, adjustments, trouble-shooting, and emergency response management from the Traffic Operations Center. Construction in FY2013.

Tom Reid Library Expansion – Increase the current 20,584 sq. ft. building by 11,542 sq. ft. for an overall area of 32,126 sq. ft. The expansion will create new areas such as a bookstore, children's story time room, a teen zone, computer labs, additional office/storage space, and enlarge the circulation desk and book stacks areas. The significant growth of the City has created a need for the expansion of the library. Design and construction scheduled for FY2015.

Operating Impact:

Operations & Maintenance

FY2016 - \$39,640; FY2017 - \$79,280

Fire Station #3 Reconstruction – Construction of an approximately 10,000 sq. ft. station to house Fire and EMS personnel, including dorm space, kitchen, offices, three double-deep apparatus bays, gear and medical supplies storage, etc., to accommodate 24-hour operation. Assumes volunteer staffing and reallocation of three rovers. Design in FY2013.

Operating Impact:

6 FTE Personnel

FY2014 - \$404,177; FY2015 - \$543,347; FY2016 - \$553,664; FY2017 – \$561,158

Fire Station #1 – Construction of an approximately 10,000 sq. ft. station to house personnel for Fire and EMS, including dorm space, kitchen and dining area, day room, offices, and exercise room. Also included are three double-deep apparatus bays, gear and medical supplies storage. This facility will replace a 44 year old station and will improve response times. It will also be better to accommodate 24-hour operation. Design scheduled for FY2014.

Operating Impact:

Operations & Maintenance

FY2016 - \$36,597; FY2017 - \$73,194

Old Police Department Building Renovations – Due to the relocation of the Police Department into the new Public Safety Building, and the planned relocation of several departments from existing city facilities, renovations may include additional windows, new furniture, remodeling lobby/receptionist area, additional parking and landscaping. Fire and EMS Admin, as well as the Fire Marshal, will relocate to this facility. Renovations will meet the needs of a growing City and revise the space needed to bring it up to the Unified Development Code requirements. Construction in FY2013.

Operating Impact:

1 FTE Personnel

FY2014 - \$85,992; FY2015 - \$87,226; FY2016 - \$88,484; FY2017 - \$89,768

PARKS:

Trail Connectivity – This is a hike and bike trails project designed to provide opportunities for City residents to walk, run or bike ride on a series of trails connected to various parts of the City. Phase II scheduled in FY2013.

Operating Impact:

1 FTE Personnel

FY2014 - \$50,699; FY2015 - \$98,859; FY2016 - \$104,062; FY2017 - \$105,820

Max Road Sports Complex - Phase I – Improvements include six international sized (11vs11) lighted fields for soccer and other sports, restrooms, and parking. The development of this facility will allow Centennial Park fields to be converted to a facility for youth softball that will allow the youth soccer program, youth softball program and the youth baseball program to expand as the population in the community increases. Construction in FY2013.

Operating Impact:

1 FTE Personnel

FY2014 - \$338,460; FY2015 - \$338,963; FY2016 - \$358,024; FY2017 - \$372,212

Shadow Creek Ranch Park - Phase I – Develop eight lighted softball and baseball fields, one soccer field, six volleyball courts, a hike and bike trail around the fields, a lawn amphitheater for special events, and parking. The Parks and Recreation Master Plan calls for a multi-purpose sports complex in this area of the community to serve the anticipated growth of the area. Construction scheduled for FY2014.

Operating Impact:

5 FTE Personnel

FY2015 - \$517,912; FY2016 - \$472,384; FY2017 - \$482,325

Independence Park – Phase I – Improvements include the reorientation of the entry into the park, relocation and upgrade of the existing playground, improvements to the existing pavilion, the construction of additional parking, and amphitheater for special events. Design to begin FY2015.

Delores Fenwick Nature Center – Phase I – Construct a 7,000 sq.ft. LEED platinum certified building with an open air pavilion at one end that would include environmental education displays, demonstration gardens, interpretive exhibits, 6 or 7 offices and work areas, a classroom with 50 seat capacity, 400 sq. ft. of storage, and an outdoor spray station. Phase II will include 2 miles of 6 ft. and 8 ft. trails, a boardwalk, pedestrian bridge, fishing pier, picnic and rest areas, a tree farm, paddle craft launching area and parking. This site will provide a unique learning opportunity for the entire community. Design to begin FY2015.

Centennial Park – Phase II – Upon completion of the Max Road Sports Complex, this project will include the demolition of the existing soccer fields to be replaced with the construction of two lighted softball fields, installation of a picnic pavilion, and additional parking. This will provide more recreational opportunities for residents and visitors. Construction to be completed in FY2015.

Operating Impact:

1 FTE Personnel

FY2015 - \$71,700; FY2016 - \$97,856; FY2017 - \$98,853

Hunter Park (formerly Orange Street Park) - Phase II – The continued development of this park will include trails, benches, a gathering area, landscaping and/or a pavilion for the residents of the City. Design and construction to begin in FY2015.

Operating Impact:

Operations & Maintenance

FY2015 - \$16,900; FY2016 - \$17,900; FY2017 - \$18,700

STREETS:

Business Center Drive – To provide a secondary thoroughfare to alleviate traffic congestion near the Pearland Town Center, an additional two lanes will be added from Broadway to the south entry of the Pearland Town Center, and four lanes from the south Town Center entrance to CR59. The proposed cross section is concrete curb and gutter with sidewalks, and the project will include improvements to CR59 to accommodate increased traffic. Construction in FY2013.

Operating Impact:

Operations & Maintenance

FY2013 - \$6,304; FY2014 - \$25,218; FY2015 - \$25,218; FY2016 - \$25,218; FY2017 - \$25,218

CR 403 (Hughes Ranch Road) – Reconstruction of two miles of CR403 from Cullen to Smith Ranch Road from a two-lane asphalt open ditch roadway to a four-lane concrete curb and gutter boulevard to provide enhanced safety and access to Dawson High School. Furthermore, it will provide access to SH 288, in conformance with the City's Thoroughfare Plan. A noise barrier will also be included. Construction to begin FY2016.

Operating Impact:

Operations & Maintenance

FY2013 - \$3,352; FY2014 - \$3,352; FY2015 - \$3,352; FY2016 - \$3,352; FY2017 - \$6,430

CR 94 Expansion – Expansion from two lanes to four lanes, divided, with raised medians, concrete curb and gutter, landscaping, and storm sewer. New development and a new Park-n-Ride have increased traffic on this roadway. A strong demand for better access to this area calls for the expansion of this roadway. Design in FY2013.

Operating Impact:

Operations & Maintenance

FY2015 - \$981; FY2016 - \$10,981; FY2017 - \$10,981

Mykawa Road Widening – Construct approximately three miles of four-lane concrete curb and gutter divided boulevard section roadway, including storm sewers, outfalls and detention, traffic signals and related items on Mykawa Road to help alleviate traffic from Beltway 8 to FM 518. Design in FY2015.

McHard Road Extension – Extend road approximately 3.5 miles from Cullen Parkway to Mykawa Road, with raised medians. Includes storm sewers, outfalls and detention, traffic signals, sidewalks and related items. This will alleviate traffic on FM518 in accordance with the City’s Major Thoroughfare Plan. Design and construction scheduled for FY2017.

Bailey/Veterans to FM 1128 – Bailey Road will be widened to four lanes with concrete curb and gutter. Drainage improvements will also be added. This widening will accommodate school traffic and provide re-graded ditches. Construction scheduled for FY2015.

Pearland Parkway Extension – Extend Pearland Parkway approximately 4,500 ft. from 500 ft. east of Oiler Drive to Dixie Farm Rd., construct a four-lane concrete curb and gutter divided roadway with raised medians and a bridge crossing at Cowart’s Creek. This will connect minor and major thoroughfares in accordance with the Thoroughfare Plan and provide traffic congestion relief to and from Beltway 8. Construction in FY2013.

Operating Impact:

1 FTE Personnel

FY2015 - \$34,962; FY2016 - \$35,288; FY2017 - \$35,621

Fite Road – An extension of approximately 2,500 sq. ft. that will include four undivided lanes of concrete curb and gutter, including storm sewers, outfalls and detention, traffic signals and related items. This will reduce the amount of traffic currently diverted to Walnut Street. This is a heavily used roadway that serves residential, commercial and school traffic. Construction in FY2014.

Operating Impact:

Operations & Maintenance

FY2015 - \$4,350; FY2016 - \$4,850; FY2017 - \$4,850

Longwood Street Reconstruction – Replace existing paving on Longwood Street, and remove and replace 12” and 8” asbestos concrete water lines and add 4 ft. sidewalks on both sides of the road. This same work will be done on Paul Drive from Longwood to the city limits and on McDonald Drive from Dixie Farm Road to Longwood within this project. This project is needed because of ongoing drainage issues. Design scheduled for FY2016.

Max Road – Widen Max Road to 4 lanes, including concrete curb and gutter, storm sewers, outfalls and detention, from the future Hughes Ranch alignment, connecting with Reid Boulevard; includes storm sewers, outfalls and detention, traffic signals and related items. This project will improve mobility, reduce maintenance and increase public safety. Construction scheduled to begin in FY2014.

Operating Impact:

Operations & Maintenance

FY2015 - \$17,550; FY2016 - \$20,325; FY2017 - \$20,325

Sidewalk Installation – To facilitate safe public access to schools, parks and businesses and encourage reduction in vehicle traffic, will install sidewalks near heavy-use areas such as schools, parks and businesses, for a total of 40,410 linear feet of four-foot wide sidewalks. Includes drainage work. Multi-year construction scheduled to begin in FY2014.

WATER:

Surface Water Plant – Growth on the west side of the City drives demand for the continued development of the Surface Water Plant. Phase I in 2008-2009 included the purchase of property for the plant and provided interim work to protect erosion of neighbors’ properties. In FY2014 plant design begins with a schedule to have the plant online in 2019. Phase I to be 10 MGD surface water plant, to ultimately become a 20 MGD plant. Design scheduled for FY2015.

FM 1128 Water Line – Install approximately 5,300 ft. of 16” waterline along FM 1128 from Bailey Rd. to CR100. This will loop the system from Veterans Dr. to FM 1128 for additional water pressure and fire protection based on demand. Design scheduled for FY2015.

CR 94 Waterline – Install approximately 5,300 ft. of 12” waterline from Hughes Ranch Rd/CR 403 to just north of FM 518. This will improve water quality and distribution in the area as warranted by the City’s water model. Design in FY2013.

Pearland Parkway Waterline – Install approximately 4,000 linear ft. of 12” water line from Shadycrest to Dixie Farm Rd., connecting to 16” water lines to the north and south and provide additional water source to residential neighborhoods in the area. Construction in FY2013.

Veterans Drive Waterline – Install approximately 5,300 ft. of 16” waterline on Veterans Drive from Bailey Road south to CR100 and continue an additional 5,300 ft. with a 12” line from CR100 to CR128 to supply water to the City limits and ETJ south of Bailey Road in preparation of future development and demand. Design scheduled for FY2015.

McHard Road Waterline – Install approximately 34,000 ft. of 16” water line along McHard Road from SH35 to Business Center Drive to provide a connection between the east and west sides of the City, allowing for more efficient water flow, improved fire protection and movement of water from the expanded Alice Street Water Plant. Construction scheduled for FY2014.

Operating Impact:

Operations & Maintenance (savings)

FY2014 - (\$187,500); FY2015 - (\$750,000); FY2016 - (\$750,000); FY2017 – (\$750,000)

Green Tee Rehabilitation – Modify the Green Tee water pumping station to eliminate incoming water from Clear Brook City MUD and transform the station into a booster station. This project will eliminate a high-priced water source and improve water quality in the area. Design scheduled for FY2017.

Operating Impact:

Operations & Maintenance (savings)

FY2017 - (\$102,000)

CR 100 Waterline – Install approximately 13,160 ft. of 16” waterline along CR 100 from Veterans Drive to FM1128 (Manvel Road), supplying water for future projected growth and development. Design in FY2015.

Harkey Road Waterline – Install approximately 13,300 ft. of 12” waterline from Harkey Road (CR 100) south to CR 128 and east to Veterans Drive to improve water pressure and fire protection in the area. Design in FY2015.

WASTEWATER:

Broadway Trunk Sewer Extension – Addition of a new 12” sewer line for approximately 1,160 feet to provide gravity sewer to vacant properties north and south of Broadway, east of Liberty/Country Club, as well as serve properties that aren’t currently served and eliminate Pirate’s Alley Lift Station. Construction in FY2013.

Operating Impact:

Operations & Maintenance (savings)

FY2014 - (\$8,933); FY2015 - (\$8,933); FY2016 - (\$8,933); FY2017 - (\$8,933)

Walnut Lift Station – Replace the Walnut regional lift station with a new lift station. The replacement of the lift station is needed due to the existing lift station’s safety concern. The lining of the existing lift station is failing, and a hole has developed in the floor of the dry well. Some of the pump suction piping has also failed, and the remainder of the piping is in very poor condition. Construction in FY2013.

Operating Impact:

Operations & Maintenance (savings)

FY2014 - (\$2,978); FY2015 - (\$2,978); FY2016 - (\$2,978); FY2017 - (\$2,978)

West Oaks Lift Station – Abandonment of this lift station and installation of a new 12” gravity sewer line along Harkey Road for approximately 771 feet. Design in FY2013.

Operating Impact:

Operations & Maintenance (savings)

FY2014 - (\$4,467); FY2015 - (\$8,933); FY2016 - (\$8,933); FY2017 - (\$8,933)

Mykawa/Scott SCADA Lift Station – Replace existing lift station with a new 12” force main for approximately 2,500 ft., from Mykawa to SH35 and an 8-12” gravity line for approximately 3,430 ft. along Mykawa from Scott to Shank to reduce flow to the Barry Rose WWTP, reduce surcharging in the McHard 24” trunk sewer, and eliminate one lift station. Design scheduled for FY2014.

Operating Impact:

Operations & Maintenance (savings)

FY2015 - (\$2,233); FY2016 - (\$8,933); FY2017 - (\$8,933)

Orange/Mykawa Lift Station – Install approximately 3,386 ft. of 12” gravity sewer line along Mykawa from Orange to Walnut and abandon current lift station. This project will eliminate an inverted siphon gravity line and remove the existing lines from being in conflict with the drainage for the Mykawa Road project. Design scheduled for FY2014.

Operating Impact:

Operations & Maintenance (savings)

FY2015 - (\$4,467); FY2016 - (\$8,933); FY2017 - (8,933)

Somersetshire Lift Station – Eliminate temporary lift station and reroute approximately 680 linear feet of 12” sanitary sewer through primarily backlot easements. Without the reroute, it would require the acquisition of a permanent lift station site and construction of a the lift station. Design and construction in FY2013.

Operating Impact:

Operations & Maintenance (savings)

FY2013 - (\$2,233); FY2014 - (\$8,933); FY2015 - (\$8,933); FY2016 - (\$8,933); FY2017 - (\$8,933)

Pearland Heights Lift Station – Reroute approximately 1,700 linear feet of 12” sanitary sewer to Pearland Heights lift station. This will eliminate 1 lift station. The existing lift station is in very poor condition and will require extensive rehabilitation if it is retained. Design and construction scheduled for FY2014.

Operating Impact:

Operations & Maintenance (savings)

FY2014 - (\$4,467); FY2015 - (\$8,933); FY2016 - (\$8,933); FY2017 - (\$8,933)

Oak Brook Estates – Abandon existing Lift Station and install approximately 850 ft. of 12” gravity sewer line from Branch Hill Drive to Dixie Farm Road. Design and construction scheduled for FY2014.

Operating Impact:

Operations & Maintenance (savings)

FY2015 - (\$8,933); FY2016 - (\$8,933); FY2017 - (\$8,933)

Veterans Drive Lift Station – This project extends the trunk sewer south along Veterans Drive as far as Dare Road. This will allow gravity sewer for development south of Bailey road and will eliminate two lift stations. Design and construction scheduled for FY2017.

Operating Impact:

Operations & Maintenance (savings)

FY2017 - (\$8,933)

Roy/Max/Garden Roads Basin Sewage System – Install a total of approximately 4,940 ft. of 18”, 1,300 ft. of 15”, and 1,200 ft. of 15” trunk sewer in the area of Broadway, Roy, Max, Garden, and O’Day roads to Hickory Slough. This will eliminate two existing lift stations and extend service to the area. Design scheduled for FY2015.

SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for specific revenues that are legally restricted for particular purposes. A description of the individual Special Revenue Funds follows and the budget schedules can be found following this document.

Court Security – Article 102.017 of the Code of Criminal Procedures allows a city to collect, when a defendant is convicted, a \$3.00 fee. A fund designated by this article is created to govern this collection and the money may only be used for the purpose of providing security services for buildings housing a municipal court.

Citywide Donation – A fund used to account for miscellaneous donations for all City Departments except the Parks and Recreation Department.

Court Technology – Article 102.0172 of the Code of Criminal Procedures allows a city to collect, when a defendant is convicted, a \$4.00 fee. A fund designated by this article is created to account for this collection, which may be used only to finance technological enhancements of the municipal court.

Court Juvenile Management – Article 102.0174 of the Code of Criminal Procedures allows a city to collect up to a \$5.00 fee from each Class C misdemeanor conviction for the expenditures related to employment of a Juvenile Case Manager. The City charges a \$4.00 fee.

Traffic Impact Improvement – A fund that accounts for resources to be used for traffic improvements based on traffic analysis.

Regional Detention – A fund created to account for regional detention development.

Hotel/Motel Occupancy Tax – A fund created to account for hotel/motel occupancy tax revenue.

Park Donations - A fund used to account for special events donations and expenditures provided by the Parks & Recreation Department and for the development of City parks.

Park and Recreation Development – A fund created to account for the development of parks with park dedication fees.

Tree Trust – A fund created to account for tree trust donations.

Sidewalk – A fund created to account for resources designated for sidewalks.

Police State Seizure – A fund created to account for state seizure funds, which are used solely for law enforcement purposes.

Federal Police – A fund created to account for federal seizure funds and can only be used to support activities that result in further seizures.

Grant Fund – To account for all revenues and expenditures associated with federal, state and local grants, except CDBG.

Community Development Block Grant – A fund used to account for revenues and expenditures associated with the Federal Community Development Block Grant.

Community Development Block Grant–Recovery – A fund used to account for revenues and expenditures associated with the Federal Community Development Block Grant – American Recovery and Reinvestment Act.

Management District 1 – Fund created to account for sales tax collections from the Poag & McEwen Lifestyle Center development to finance and assist the development of public infrastructure.

University of Houston – Fund created to account for the revenues and expenditures associated with an operating lease agreement between the City, University of Houston, and Pearland Economic Development Corporation.

Municipal Channel (PEG) – Fund created to account for the revenues and expenditures associated with the purchase of equipment for public-access television broadcasting under rules set forth by the Federal Communications Commission (FCC).

COURT SECURITY FUND - 17
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

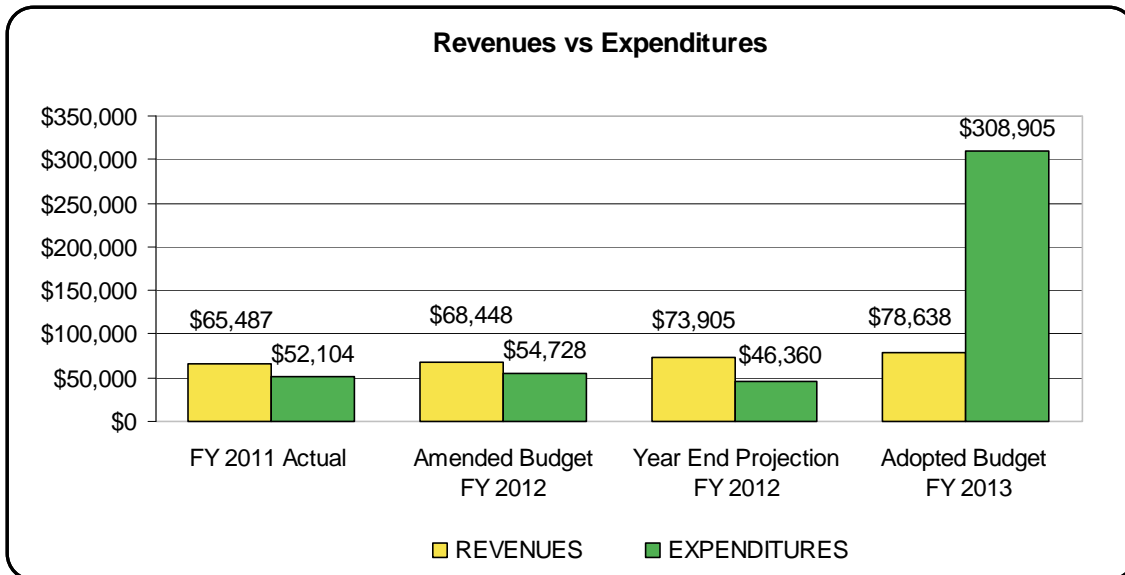
OVERVIEW

City Council adopted a resolution authorizing Municipal Court to collect a \$3 fee from each defendant found guilty of a misdemeanor. Pursuant to the Texas Code of Criminal Procedure, revenues generated from this fee must be deposited into a special fund. The money collected may be used only to fund court security and includes such items as metal detectors, surveillance equipment, security personnel, security hardware, personnel security training, or other security measures. The revenues generated from this fee cover the cost of a full-time Court Bailiff and a part-time Court Bailiff, in addition to operating costs. A part-time Bailiff was added in fiscal year 2012. The proportional share of Securenet (software/hardware for building security) maintenance remains funded in fiscal year 2012 and 2013. Court Efficiency (10% of time pay fees) is also part of this fund. The fund balance at 9/30/2013 is estimated to be \$132,911.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
FINES & FORFEITURES	\$ 54,323	\$ 56,428	\$ 59,254	\$ 61,087
INTEREST INCOME	198	332	73	75
TRANSFER IN		535	535	
TOTAL	54,521	57,295	59,862	61,162
EXPENDITURES				
SALARY & WAGES		58,326	44,223	54,841
MATERIALS & SUPPLIES	241	800	1,799	300
MISCELLANEOUS SERVICES	3,837	13,594	12,996	13,994
TRANSFER	45,706			
TOTAL	49,784	72,720	59,018	69,135
REVENUES OVER (UNDER) EXPENDITURES	4,737	(15,425)	844	(7,973)
FUND BALANCE - BEGINNING	135,303	140,040	140,040	140,884
FUND BALANCE - ENDING	\$ 140,040	\$ 124,615	\$ 140,884	\$ 132,911

**COURT SECURITY FUND - 17
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
017-0000-352.03-00	BUILDING SECURITY	48,858	50,383	53,700	55,687
017-0000-352.05-00	TIME EFFICIENCY FEES	5,465	6,045	5,554	5,400
*FINES & FORFEITURES		54,323	56,428	59,254	61,087
017-0000-356.00-00	INTEREST INCOME	198	332	73	75
*MISCELLANEOUS		198	332	73	75
017-0000-359.03-00	TRANSFER FROM FUND 18		535	535	
*TRANSFER IN			535	535	
	TOTAL	54,521	57,295	59,862	61,162



CITYWIDE DONATION FUND - 18
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The Citywide Donation Fund is used to account for miscellaneous donations for all City Departments, except the Parks and Recreation Department. Donations received for specific reasons or for specific departments shall be spent for those purposes. Expenditures in fiscal year 2012 total \$22,551 and include \$2,250 for the Spay Neuter Assistance Program (SNAP) in Animal Control, \$2,740 for light installation at the shelter, and \$1,695 for a euthanasia table. Expenditures in EMS in fiscal year 2012 include \$4,749 for lights for a new Tahoe rescue vehicle, \$2,707 for a toughbook, \$2,875 for an AED, and \$1,453 for graphics for the rescue vehicle. The expenditure for fiscal year 2013 includes \$4,200 for defibrillator mounts for ambulances in EMS, as well as \$7,416 for mobile gateways that allow for private wifi connection in the vehicles, and \$4,482 for one mobile radio. Fund Balance at 9/30/2013 is anticipated to be \$85,101. In fiscal year 2010 the City began collecting donations, via water bills, for a Westside Library. Funds of \$389 are anticipated by 9/30/2013. The amount available for the Animal Shelter is approximately \$72,000, with approximately \$6,900 available for EMS, \$1,750 for Police, and \$2,800 for Fire.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 76	\$ 134	\$ 35	\$ 33
MISCELLANEOUS DONATIONS	29,299	24,453	31,934	30,980
TOTAL	29,375	24,587	31,969	31,013
EXPENDITURES				
MATERIALS & SUPPLIES	5,802	1,184	3,412	
MAINTENANCE OF EQUIPMENT			1,453	
MISCELLANEOUS SERVICES - ANIMAL CONTROL			2,250	
INVENTORY - ANIMAL CONTROL		12,874	1,695	
INVENTORY - E.M.S.	1,986		8,457	16,098
TRANSFER OUT		535	535	
CAPITAL OUTLAY - E.M.S.	5,305		4,749	
TOTAL	13,093	14,593	22,551	16,098
REVENUES OVER (UNDER) EXPENDITURES	16,282	9,994	9,418	14,915
FUND BALANCE - BEGINNING	44,486	60,768	60,768	70,186
FUND BALANCE - ENDING	\$ 60,768	\$ 70,762	\$ 70,186	\$ 85,101

**CITYWIDE DONATION FUND - 18
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES		FY 2011	FY 2012	FY 2012	FY 2013
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Actual	Amended Budget	Year End Projection	Adopted Budget
018-0000-356.00-00	INTEREST INCOME	76	134	35	33
*INTEREST		76	134	35	33
018-0000-358.00-00	MISCELLANEOUS	22			
018-0000-358.01-00	DONATIONS	28,099	24,303	31,824	30,905
018-0000-358.01-02	WEST SIDE LIBRARY EXT	178	150	110	75
018-0000-358.01-05	FIRE SAFETY GRANT	1,000			
*MISCELLANEOUS DONATIONS		29,299	24,453	31,934	30,980
	TOTAL	29,375	24,587	31,969	31,013

COURT TECHNOLOGY FUND - 19
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

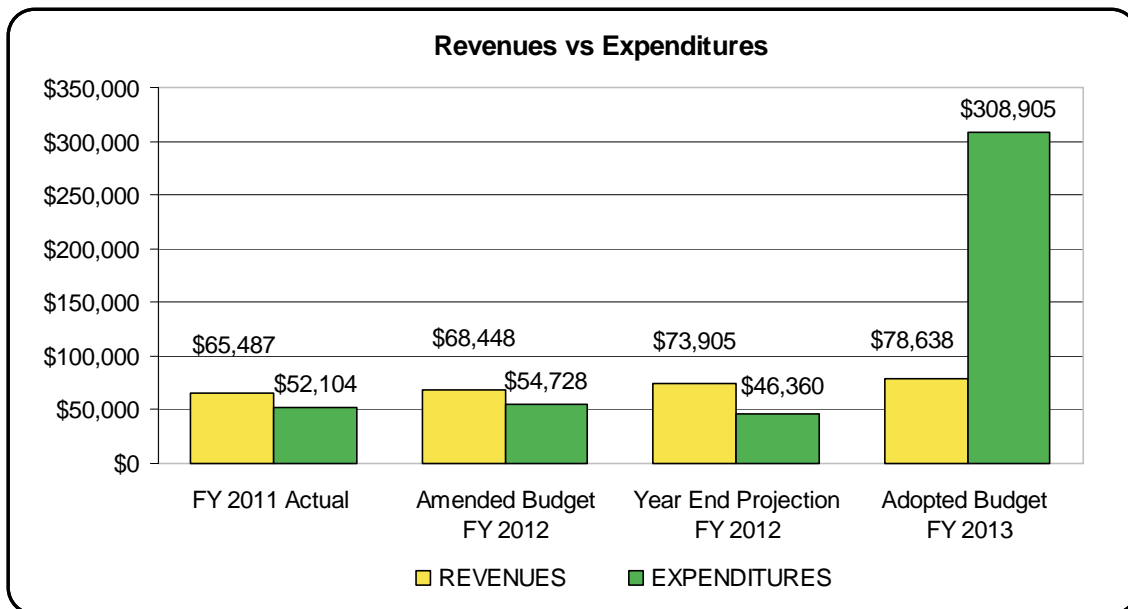
OVERVIEW

City Council adopted a resolution pursuant to the Texas Code of Criminal Procedure, authorizing Municipal Court to collect a \$4 fee from each defendant found guilty of a misdemeanor. The revenues generated from this fee may only be used to fund court technology and includes such items as computer equipment, imaging systems, electronic kiosks, docket management systems, and electronic ticket writers. In fiscal year 2012, revenues were used to pay for software maintenance on Automatic License Plate Recognition Systems (ALPRS), ticket writers, click2gov, and case management. It also included wireless internet for the Court suite and an Automated External Defibrillator (AED) for the Court side of the Public Safety Building. Fiscal year 2013 expenditures of \$308,905 include \$271,616 to update the Court's software to accommodate the changes in volume and technology, and also to comply with legislative-required updates and specific needs not currently being addressed timely, or with ease. The total anticipated cost for the software is \$292,850, with any remaining cost to be paid from the fiscal year 2014 budget, if needed. Fund Balance at 9/30/2013 is estimated to be \$6,716.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
FINES & FORFEITURES	\$ 65,200	\$ 67,910	\$ 73,800	\$ 78,523
INTEREST INCOME	287	538	105	115
TOTAL	65,487	68,448	73,905	78,638
EXPENDITURES				
MATERIALS & SUPPLIES	384	1,994	1,818	1,900
MISCELLANEOUS SERVICES	7,092	11,433	8,677	26,330
MAINTENANCE OF EQUIPMENT	15,713	26,358	23,049	24,999
INVENTORY		3,642	4,459	
CAPITAL OUTLAY	28,915	11,301	8,357	255,676
TOTAL	52,104	54,728	46,360	308,905
REVENUES OVER (UNDER) EXPENDITURES	13,383	13,720	27,545	(230,267)
FUND BALANCE - BEGINNING	196,055	209,438	209,438	236,983
FUND BALANCE - ENDING	\$ 209,438	\$ 223,158	\$ 236,983	\$ 6,716

**COURT TECHNOLOGY FUND - 19
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
019-0000-352.04-00	COURT TECHNOLOGY	65,200	67,910	73,800	78,523
	*FINES & FORFEITURES	65,200	67,910	73,800	78,523
019-0000-356.00-00	INTEREST INCOME	287	538	105	115
	*INTEREST	287	538	105	115
TOTAL		65,487	68,448	73,905	78,638



COURT JUVENILE MANAGEMENT FUND - 23
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCES
FY 2013 ADOPTED BUDGET

OVERVIEW

The State of Texas has authorized the governing body of a municipality to collect a fee up to \$5 from each Class C misdemeanor conviction for the expenditures related to the employment of a Juvenile Case Manager. Pursuant to the Texas Code of Criminal Procedure, Article 102.0174, revenues generated from this fee must be deposited into a special fund. This new fund began with the 2010 fiscal year, with a fee of \$4 for each conviction. The revenues generated from this fee covers the cost of the Juvenile Case Manager. In fiscal year 2012 this position was charged directly to this fund as opposed being funded in the General Fund and transferring costs to that fund. Fund Balance at 9/30/2013 is estimated to be \$50,726.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
FINES & FORFEITURES	\$ 60,955	\$ 62,794	\$ 71,075	\$ 75,624
INTEREST INCOME	28	52	12	65
TOTAL	60,983	62,846	71,087	75,689
EXPENDITURES				
SALARY & WAGES		56,814	52,945	59,706
MISCELLANEOUS SERVICES		1,500	1,300	1,500
INTERFUND TRANSFER	50,653			
TOTAL	50,653	58,314	54,245	61,206
REVENUES OVER (UNDER) EXPENDITURES	10,330	4,532	16,842	14,483
FUND BALANCE - BEGINNING	9,071	19,401	19,401	36,243
FUND BALANCE - ENDING	\$ 19,401	\$ 23,933	\$ 36,243	\$ 50,726

**COURT JUVENILE MANAGEMENT FUND - 23
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES		FY 2011	FY 2012	FY 2012	FY 2013
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Actual	Amended Budget	Year End Projection	Adopted Budget
023-0000-352.00-00	FINES & FORFEITURES	60,955	62,794	71,075	75,624
*MISCELLANEOUS		60,955	62,794	71,075	75,624
023-0000-356.00-00	INTEREST INCOME	28	52	12	65
*INTEREST		28	52	12	65
	TOTAL	60,983	62,846	71,087	75,689

**TRAFFIC IMPACT IMPROVEMENT FUND – 35
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Traffic Impact Improvement Fund accounts for resources for traffic improvements. Funds are collected as a result of a traffic impact analysis performed for new developments. Traffic engineers analyze the proposed traffic patterns and trips generated by the development and then estimate the costs of the improvements needed to mitigate the impact the development has on the transportation system. For those improvements that cannot be constructed at the time of development, the funds are received from the developer and held until the projects can be incorporated into a City project. Expenditures of \$42,258 are anticipated for fiscal year 2013 toward the Pearland Parkway Extension project. The fund balance at 9/30/2013 is estimated to be \$550,171.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
MISCELLANEOUS	\$ 44,800	\$	\$	\$
INTEREST INCOME	790	1,478	600	425
TOTAL	45,590	1,478	600	425
EXPENDITURES				
INTERFUND TRANSFER	750			42,258
TOTAL	750			42,258
REVENUES OVER (UNDER) EXPENDITURES	44,840	1,478	600	(41,833)
FUND BALANCE - BEGINNING	546,564	591,404	591,404	592,004
FUND BALANCE - ENDING	\$ 591,404	\$ 592,882	\$ 592,004	\$ 550,171

**TRAFFIC IMPACT IMPROVEMENT FUND – 35
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
035-0000-358.19-00	TRAFFIC IMPROVEMENT REVENUE	44,800			
*MISCELLANEOUS		44,800			
035-0000-356.00-00	INTEREST INCOME	790	1,478	600	425
035-0000-356.06-00	UNREALIZED CAPITAL GAIN/LOSS				
*INTEREST		790	1,478	600	425
	TOTAL	45,590	1,478	600	425

**REGIONAL DETENTION FUND - 43
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Regional Detention Fund accounts for regional detention development. A certain amount of capacity in a regional detention facility is allocated to the watershed and a certain amount of capacity is reserved for future detention needs based on new development. Developers can buy into the regional detention based on capacity needs versus capacity available. The current regional detention pond program is based on five regional detention ponds throughout the City. The old rate to purchase regional detention was \$7,500 per acre feet. The City completed a regional detention study in September 2010, which proposed various sub-regional detention ponds. Capacity from the pond would be purchased at a per acre feet fee based on construction cost of the pond. The fee structure will help recover the cost to purchase the property, design and construct the pond. A total of \$4,039 was transferred in fiscal year 2011 for the Independence Park detention pond. Due to new development in Avalon Terrace, \$24,750 is projected as buy-in for detention capacity in Hickory Slough and transferred to the Capital Projects Fund towards construction.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
MISCELLANEOUS	\$ 5	\$	\$ 100	\$ 5
REGIONAL DETENTION FEES			24,750	
TOTAL	5		24,850	5
EXPENDITURES				
TRANSFER TO FUND 20	4,039			
TRANSFER TO FUND 203			24,750	
TOTAL	4,039		24,750	
REVENUES OVER (UNDER) EXPENDITURES	(4,034)		100	5
FUND BALANCE - BEGINNING	4,034			100
FUND BALANCE - ENDING	\$	\$	\$ 100	\$ 105

**REGIONAL DETENTION FUND - 43
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
043-0000-335.65-00	MISCELLANEOUS				
043-0000-356.00-00	INTEREST INCOME	5		100	5
*MISCELLANEOUS		5		100	5
043-0000-358.30-00	REGIONAL DETENTION FEES			24,750	
043-0000-358.99-00	MISCELLANEOUS				
*REGIONAL DETENTION FEES				24,750	
	TOTAL	5		24,850	5

**HOTEL/MOTEL OCCUPANCY TAX FUND - 45
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

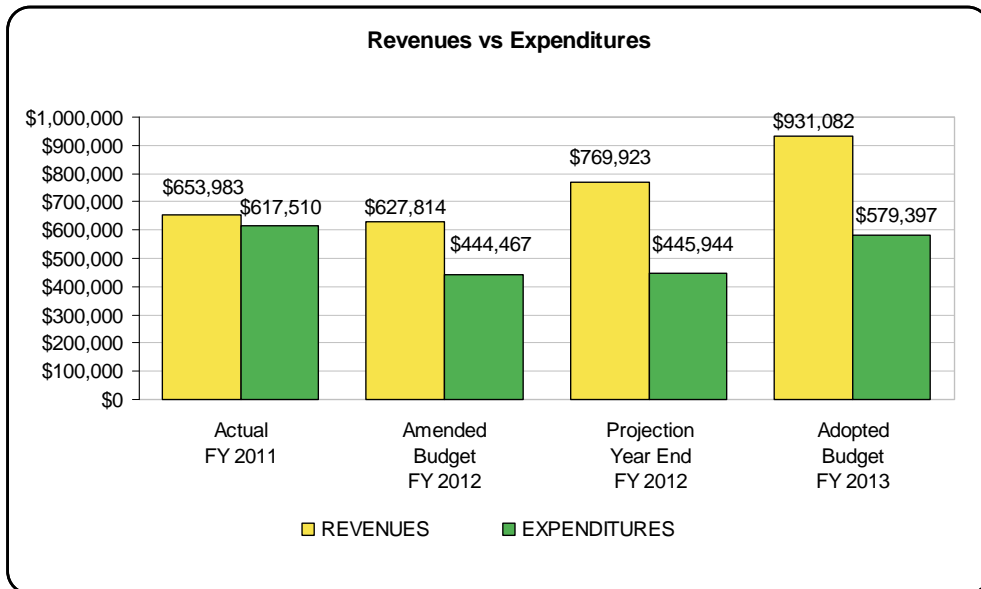
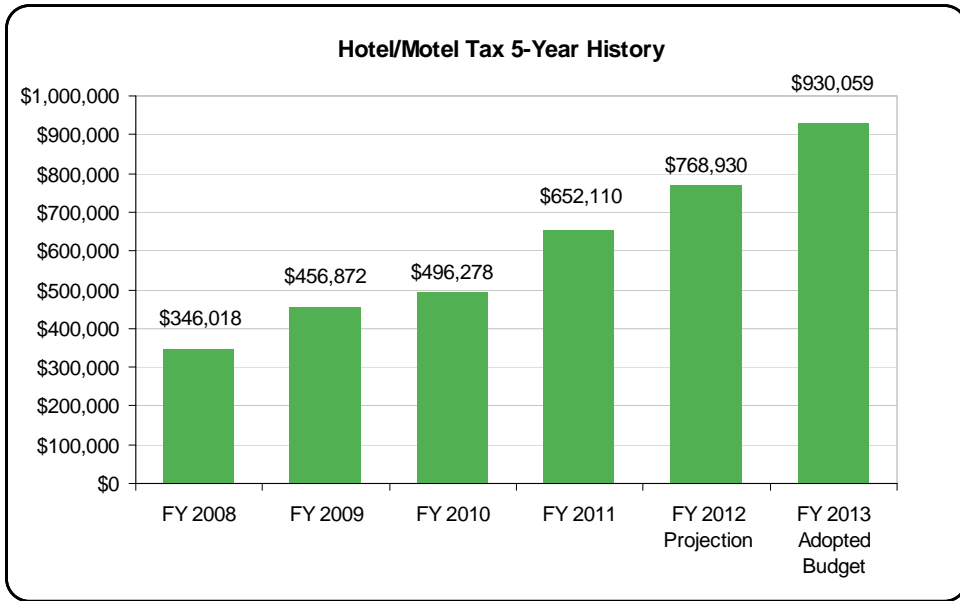
The Hotel/Motel Occupancy Tax Fund is used to account for revenues realized from hotel occupancy taxes. Local hotel occupancy tax revenues may only be spent to establish or enhance a convention center, cover the administrative expenses for registering convention delegates, pay for tourism-related advertising and promotions, fund programs that enhance the arts or pay for historic preservation or restoration projects, and pay for sports related expenditures pursuant to state law that will enhance tourism. By law, cities with populations of less than 125,000 must spend at least 1% of hotel tax receipts on advertising, no more than 15% on art programs and a maximum of 50% on historic preservation. Pearland is home to nine existing hotels, totaling 685 rooms: Best Western, Hampton Inn, La Quinta, The Courtyard by Marriott, Comfort Suites, Hilton Garden Inn, Candlewood Suites, and two Holiday Inn Express hotels.

Expenditures in fiscal year 2012 include \$250,506 for an annual contract between the City and the Pearland Area Chamber of Commerce to advertise and promote tourism and the convention and hotel industry of the City and \$125,739, a tax rebate to Hilton Garden Inn for the hotel's conference center. Hotel Occupancy Tax is projected to be \$930,059 in fiscal year 2013, with the addition of two hotels in MUD4, Sleep Inn & Suites with a capacity of 66 rooms and Springhill Suites with capacity of 92 rooms. Expenditures for fiscal year 2013 total \$579,397 and include \$385,530 for an annual contract between the City and the Pearland Area Chamber of Commerce, and a tax rebate of 71% on the Hilton Garden Inn taxes for the hotel's conference center. In fiscal year 2010 City Council approved a Cultural Arts Grants Program to increase tourism and hotel industry activity. Maximum of grants to be provided in any given year would be \$15,000. Fund Balance at 9/30/2013 is estimated to be \$2,130,556.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
HOTEL/MOTEL OCCUPANCY TAX	\$ 652,110	\$ 626,014	\$ 768,930	\$ 930,059
INTEREST INCOME	1,848	1,800	993	1,023
MISCELLANEOUS	25			
TOTAL	653,983	627,814	769,923	931,082
EXPENDITURES				
MISCELLANEOUS SERVICES	419,383	444,467	445,944	579,397
INVENTORY	12,382			
CAPITAL OUTLAY	15,208			
TRANSFER TO DSF/CIP	170,537			
TOTAL	617,510	444,467	445,944	579,397
REVENUES OVER (UNDER) EXPENDITURES	36,473	183,347	323,979	351,685
FUND BALANCE - BEGINNING	1,418,419	1,454,892	1,454,892	1,778,871
FUND BALANCE - ENDING	\$ 1,454,892	\$ 1,638,239	\$ 1,778,871	\$ 2,130,556

**HOTEL/MOTEL OCCUPANCY TAX FUND – 45
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
045-0000-350.03-02	HOTEL/MOTEL OCCUPANCY TAX	652,110	626,014	768,930	930,059
	*OTHER TAXES	652,110	626,014	768,930	930,059
045-0000-356.00-00	INTEREST INCOME	1,848	1,800	993	1,023
045-0000-358.12-00	MISCELLANEOUS	25			
	*MISCELLANEOUS	1,873	1,800	993	1,023
TOTAL		653,983	627,814	769,923	931,082



**PARK DONATIONS FUND - 46
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Park Donations Fund was created to account for donations and sponsorships for Park Special Events such as the July 4th event or Winterfest. This fund is also used to account for the receipt and use of citizen donations through their water bills. Use of these funds are allocated to specific events as identified with the donation or sponsorship, to supplement events, grants or park development. In fiscal year 2012, funds were used to supplement the senior program and park events, such as Winterfest, July 4th, and Summerfest, to name a few. In fiscal year 2013, funds are budgeted to supplement programs based upon the donations received. Fund Balance at 9/30/2013 is estimated to be \$96,422.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 78	\$ 146	\$ 35	\$ 40
DONATIONS	1,250	1,200	1,200	1,200
SPONSORSHIPS	68,811	26,100	81,750	80,000
TOTAL	70,139	27,446	82,985	81,240
EXPENDITURES				
PROGRAMS	41,397	28,500	70,046	70,640
TRANSFERS				
TOTAL	41,397	28,500	70,046	70,640
REVENUES OVER (UNDER) EXPENDITURES	28,742	(1,054)	12,939	10,600
FUND BALANCE - BEGINNING	44,141	72,883	72,883	85,822
FUND BALANCE - ENDING	\$ 72,883	\$ 71,829	\$ 85,822	\$ 96,422

**PARK DONATIONS FUND - 46
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER		FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
046-0000-356.00-00	INTEREST INCOME	78	146	35	40
*INTEREST		78	146	35	40
046-0000-358.01-00	DONATIONS	1,250	1,200	1,200	1,200
046-0000-358.02-00	SPONSORSHIPS	68,811	26,100	81,750	80,000
*MISCELLANEOUS		70,061	27,300	82,950	81,200
	TOTAL	70,139	27,446	82,985	81,240

**PARK & RECREATION DEVELOPMENT FUND - 47
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

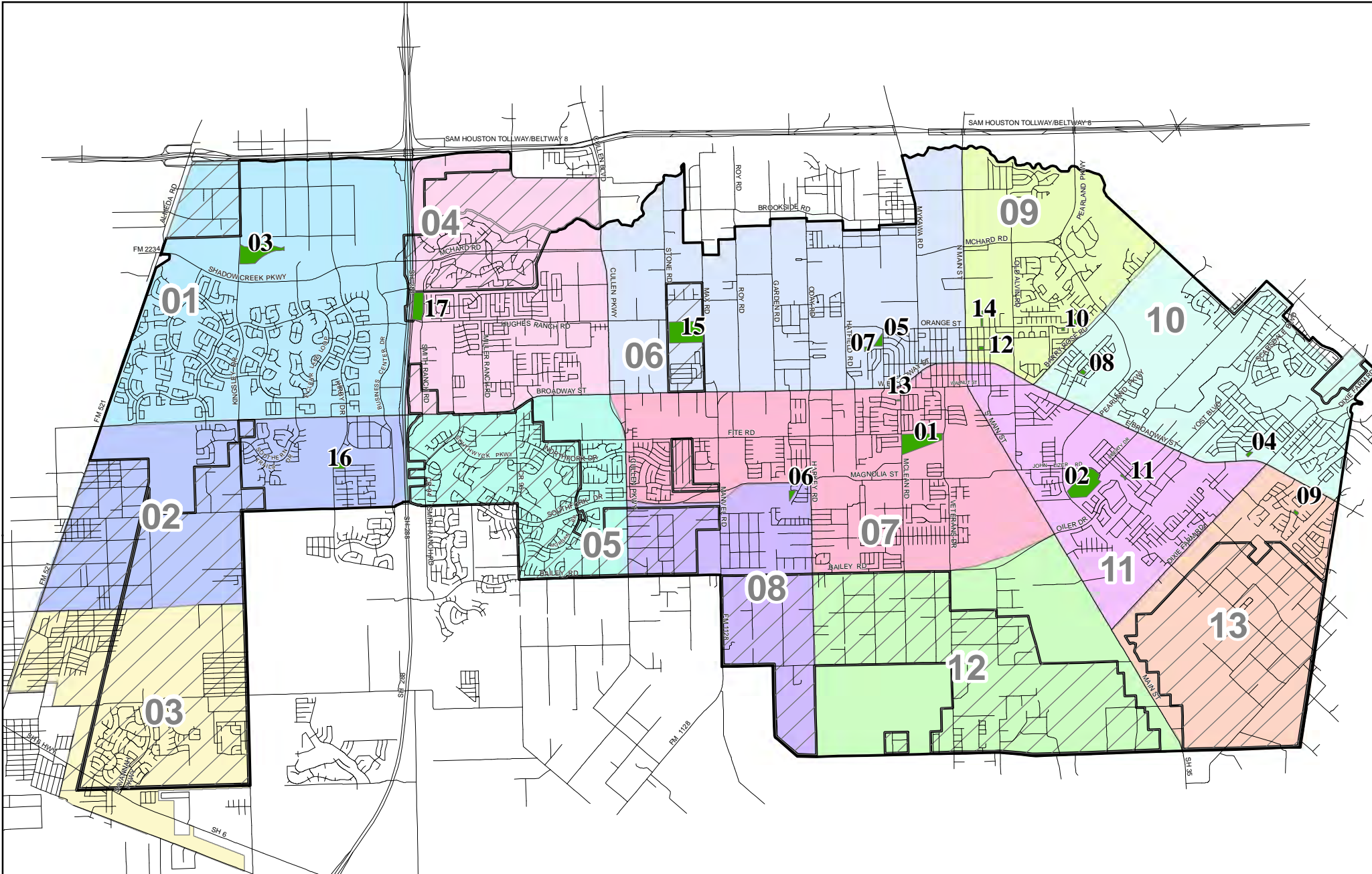
Pursuant to City Ordinance, new development either must dedicate parkland or pay the City a fee in lieu of parkland, as defined in the Ordinance. The City has thirteen parkland areas or zones. Fees, when paid, are identified by area and use of the funds must be spent within that area. Expenditures for fiscal year 2012 included a fence around the dog park at Southdown Park (parkland area 4) and Independence Park (parkland area 11), with three solar powered lights at each park for a total of \$5,000 for each solar powered light and fence at each location, totaling \$40,000, \$5,000 each for a sign at Pine Hollow and Southdown Parks, and \$18,000 for design services for Shadow Creek Ranch Park (parkland area 1). Also included in FY 2012 is the replacement of playground equipment in Centennial Park for \$125,000 and park improvements at Southgate (\$205,599) and Cypress Village (\$100,118).

Expenditures for FY 2013 include \$50,000 for the replacement of playground equipment at Pine Hollow Park, \$30,000 to renovate restrooms at Independence and Rotary Parks, \$34,000 to renovate softball fields at Centennial Park, \$20,000 for the replacement of 8 damaged shade covers/screening at the athletic fields in Centennial Park, \$12,000 each to install shade covers over playground units at Southdown and Zychlinski Parks, \$13,923 to renovate and paint restroom at Southdown Park, and \$16,000 to repaint the splash pad play area at Southdown Park. Fund Balance at 9/30/2013 is estimated to be \$466,003. Included is a map of the thirteen parkland zones.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
PARKLAND FEES/DONATIONS	\$ 54,040	\$ 37,500	\$ 57,058	\$ 50,000
INTEREST INCOME	1,605	2,062	635	675
TOTAL	55,645	39,562	57,693	50,675
EXPENDITURES				
OPERATIONS & MAINTENANCE	635			
TRANSFER	139,574	18,000	27,280	
CAPITAL OUTLAY	26,107	480,666	480,717	187,923
TOTAL	166,316	498,666	507,997	187,923
REVENUES OVER (UNDER) EXPENDITURES	(110,671)	(459,104)	(450,304)	(137,248)
FUND BALANCE - BEGINNING	1,164,226	1,053,555	1,053,555	603,251
FUND BALANCE - ENDING	\$ 1,053,555	\$ 594,451	\$ 603,251	\$ 466,003

**PARK & RECREATION DEVELOPMENT FUND - 47
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES		FY 2011	FY 2012	FY 2012	FY 2013
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Budget	Amended Budget	Year End Budget	Adopted Budget
047-0000-356.00-00	INTEREST INCOME	1,605	2,062	635	675
*INTEREST		1,605	2,062	635	675
047-0000-351.02-07	PARKLAND FEE	54,040	37,500	57,058	50,000
*LICENSES & PERMITS		54,040	37,500	57,058	50,000
	TOTAL	55,645	39,562	57,693	50,675




City of Pearland Park Zones

Parks
 City Limit
 ETJ

- 01 Centennial Park
- 02 Independence Park
- 03 Shadow Creek Ranch Nature Park
- 04 Woodcreek Park
- 05 Woody Park
- 06 Cypress Village Park
- 07 Corrigan Park
- 08 Hyde Park


- 09 Pine Hollow Park
- 10 Creekside Park
- 11 Aaron Pasternak Memorial Park
- 12 Zychlinski Park
- 13 Sonny Tobias Park
- 14 Hunter Park
- 15 Max Road Sports Complex
- 16 Southgate Park
- 17 Southdown Park



0 0.75 1.5 Miles

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

MAP PREPARED ON: MAY 2012
(GIS)
View online maps at www.cityofpearland.com



TREE TRUST FUND - 49
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The Tree Trust Fund is used to account for tree trust donations from developers who cannot mitigate for trees they have taken down for development. The fee is determined by their tree survey and how many caliper inches they have to mitigate. Funds can be used to plant and replace trees in City right-of-ways such as Pearland Parkway, in City parks, or for the tree farm at the John Hargrove Environmental Center. In FY 2012, \$4,000 was budgeted to add and replace trees in Cypress Village and Southgate Parks, and \$5,000 for trees at Centennial Park and on McHard Road. During FY 2012, \$2,800 was received from Denbury Trees for tree replacement and \$250 was received from KPB and paid for the Corkey Turner Legacy Tree. In FY 2013, \$5,000 is budgeted for further beautification and to replace trees that were damaged due to drought. Fund Balance at 9/30/2012 is estimated at \$4,873.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
MISCELLANEOUS	\$ 9,800	\$	\$ 3,050	\$
INTEREST INCOME	12	13	5	3
TOTAL	9,812	13	3,055	3
EXPENDITURES				
BUILDINGS & GROUNDS		9,000	9,250	5,000
TOTAL		9,000	9,250	5,000
REVENUES OVER (UNDER) EXPENDITURES	9,812	(8,987)	(6,195)	(4,997)
FUND BALANCE - BEGINNING	6,253	16,065	16,065	9,870
FUND BALANCE - ENDING	\$ 16,065	\$ 7,078	\$ 9,870	\$ 4,873

**TREE TRUST FUND - 49
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
049-0000-356.00-00	INTEREST INCOME	12	12	5	3
*INTEREST		12	12	5	3
049-0000-358.31-00	TREE TRUST FUND	9,800	3,400	3,050	
*MISCELLANEOUS		9,800	3,400	3,050	
	TOTAL	9,812	3,412	3,055	3

SIDEWALK FUND - 55
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The Sidewalk Fund is used to account for revenues and expenditures associated with the installation of sidewalks. Per City Ordinance, sidewalks are to be installed when development occurs. However, in certain instances when the City knows that future streets and roadways will be constructed, the City accepts payment in lieu of installation of sidewalks. The cost per square foot is \$4 and changes to reflect the City's current contract price at any given time. The City then uses these monies to install the sidewalks once the roadway is complete. A total of \$12,072 will be transferred to the General Fund for sidewalks in fiscal year 2012. Fund Balance at 9/30/2013 is estimated to be \$210,389.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 305	\$ 646	\$ 110	\$ 83
SIDEWALK REVENUE	5,803	20,000	(1,980)	5,000
TOTAL	6,108	20,646	(1,870)	5,083
EXPENDITURES				
TRANSFERS OUT		12,072	12,072	
TOTAL		12,072	12,072	
REVENUES OVER (UNDER) EXPENDITURES	6,108	8,574	(13,942)	5,083
FUND BALANCE - BEGINNING	213,140	219,248	219,248	205,306
FUND BALANCE - ENDING	\$ 219,248	\$ 227,822	\$ 205,306	\$ 210,389

**SIDEWALK FUND - 55
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
055-0000-356.00-00	INTEREST INCOME	305	646	110	83
*INTEREST		305	646	110	83
055-0000-358.32-00	SIDEWALK REVENUE	5,803	20,000	(1,980)	5,000
*MISCELLANEOUS		5,803	20,000	(1,980)	5,000
	TOTAL	6,108	20,646	(1,870)	5,083

POLICE STATE SEIZURE FUND - 60
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The Police State Seizure Fund is used to account for state seizure funds. State seizure funds are to be deposited into a special fund and used solely for law enforcement purposes, such as salaries and overtime pay for officers, officer training, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties. Seizure funds are acquired through the sale of seized property, property used in commission of a crime.

Expenditures for fiscal year 2012 included 10 laptops, 6 for Patrol, 2 for Criminal Investigations Division and 2 for Special Investigations Unit, with airtime costs, a forensic extraction device for use on seized cell phones, 6 wireless access points within the public safety building, second entry license for Bar-coded Evidence Analysis Statistics and Tracking software, Accurint/Lexis-Nexis computer access, and surveillance vehicle rental. Revenues in fiscal year 2012 include the sale of seized jewelry.

Expenditures for fiscal year 2013 include the replacement and training for a retiring K9, ALPR replacement system, a Covert Audio and GPS System with smart phone and monthly airtime/data plan, vehicle replacement for the forensic analyst Officer, surveillance car rentals, and informant monies. The projected fund balance at 9/30/13 is \$148,562.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 264	\$ 444	\$ 110	\$ 115
AUCTION			75,918	
SEIZURE FUNDS	31,941	50,000	73,932	50,000
MISCELLANEOUS				
TOTAL	32,205	50,444	149,960	50,115
EXPENDITURES				
MATERIALS & SUPPLIES	3,878	2,550	716	3,500
EQUIPMENT MAINTENANCE		7,090	1,200	23,500
MISCELLANEOUS	37,235	73,300	34,085	71,739
CAPITAL IMPROVEMENT	59,040	22,000	22,000	4,995
CAPITAL OUTLAY	11,000	8,085	8,085	24,391
TOTAL	111,153	113,025	66,086	128,125
REVENUES OVER (UNDER) EXPENDITURES	(78,948)	(62,581)	83,874	(78,010)
FUND BALANCE - BEGINNING	221,646	142,698	142,698	226,572
FUND BALANCE - ENDING	\$ 142,698	\$ 80,117	\$ 226,572	\$ 148,562

**POLICE STATE SEIZURE FUND - 60
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
060-0000-356.00-00	INTEREST INCOME	264	444	110	115
*INTEREST		264	444	110	115
060-0000-358.11-00	AUCTION			75,918	
060-0000-358.25-00	SEIZED PROPERTY	26,691	50,000	73,932	50,000
060-0000-358.25-00	MISCELLANEOUS	5,250			
*MISCELLANEOUS		31,941	50,000	149,850	50,000
	TOTAL	32,205	50,444	149,960	50,115

FEDERAL POLICE FUND - 62
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The Federal Police Fund is used to account for federal seizure funds. Federal seizure funds are used to support community policing activities, training, and law enforcement operations calculated to result in further seizures and forfeitures. These include activities to enhance future investigations, including payments to informants, reward money, law enforcement training, and the purchase of equipment such as body armor and firearms. Projected fund balance at 9/30/2013 is \$32,173.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
POLICE DRUG REVENUE	\$	\$	\$ 7,485	\$
INTEREST INCOME	35	67	16	20
TOTAL	35	67	7,501	20
EXPENDITURES				
SPECIAL SERVICES				
INVENTORY - \$1,000 - \$4,999				
TOTAL				
REVENUES OVER (UNDER) EXPENDITURES	35	67	7,501	20
FUND BALANCE - BEGINNING	24,617	24,652	24,652	32,153
FUND BALANCE - ENDING	\$ 24,652	\$ 24,719	\$ 32,153	\$ 32,173

**FEDERAL POLICE FUND - 62
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
062-0000-358.24-00	POLICE DRUG REVENUE			7,485	
062-0000-356.00-00	INTEREST INCOME	35	67	16	20
*MISCELLANEOUS		35	67	7,501	20
	TOTAL	35	67	7,501	20

GRANT FUND - 101
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET

OVERVIEW

The Grant Fund is used to account for revenues and expenditures associated with federal, state, and local grants. Fiscal year 2012 grant revenues total \$974,231. This includes \$331,026 for six (6) full-time firefighters from the Federal Emergency Management Agency's SAFER grant program; \$100,000 from the Texas Parks and Wildlife Department for recreational hike and bike trails; \$48,230 for recruitment and retention of volunteer firefighters; \$194,399 in expenditures from an original award of \$685,900 from the U.S. Department of Energy in 2009 for energy efficient ball field lighting and traffic signalization technology; as well as \$53,185 and \$45,499 for Pearland Police Department crime victim assistance staff funded by the State's Criminal Justice Division and Office of Attorney General, respectively. Revenues from other smaller grants include \$14,084 from the Texas Division of Emergency Management for Citizen Emergency Response Training; \$11,152 from the Bulletproof Vest Partnership for replacement of expired police protective equipment; and \$11,934 for laptops and digital cameras for police training

and investigations. A total of \$60,532 was budgeted for revenues from Texas Division of Emergency Management for the City's Emergency Management Performance Grant, but the amount awarded was \$43,434. Interfund transfers and grant funding bring total revenues for fiscal year 2012 to \$1,025,388. Fiscal year 2012 expenditures total \$1,025,383.

Fiscal year 2013 grant revenues total \$512,975. This includes \$43,434 for Emergency Management through EMPG and \$59,841 of a multi-year grant from the Office of the Governor to fund a Crime Victim Liaison at Police; \$38,499 from the Office of Attorney General for a Crime Victim Specialist; \$28,605 for year-two of a \$146,802 four-year SAFER grant from FEMA for recruitment and retention of volunteer firefighters; and \$337,646 for year-two of a \$703,089 two-year SAFER grant from FEMA to retain six (6) additional Firefighters hired in year-one with this funding. A total of \$4,950 from the U.S. Department of Justice, BJA Bulletproof Vest Partnership (BVP) grant, with a 50% match for the purchase of 9 bulletproof vests for the Police Department, and \$35,000 in matching funds from the Texas Department of State Health Services towards the purchase of an ambulance for the EMS Department are also included as revenues in the fiscal year 2013 budget. Expenditures for fiscal year 2013 total \$552,925.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
GRANT REVENUE	\$ 410,331	\$ 977,041	\$ 974,231	\$ 512,975
INTEREST INCOME		61	5	
INTERFUND TRANSFERS	10,800	8,027	11,152	4,950
INTERGOVERNMENTAL	6,000	84,628	35,000	35,000
MISCELLANEOUS REVENUE			5,000	
TOTAL	427,131	1,069,757	1,025,388	552,925
EXPENDITURES				
SALARY & WAGES	42,240	79,432	43,434	43,434
MATERIALS & SUPPLIES	21,488	27,439	28,055	9,900
MISCELLANEOUS SERVICES	14,162	70,072	22,924	
TRANSFERS	75,586	573,041	593,202	499,591
CAPITAL OUTLAY	272,991	304,462	337,768	
TOTAL	426,467	1,054,446	1,025,383	552,925
REVENUES OVER (UNDER) EXPENDITURES	664	15,311	5	
FUND BALANCE - BEGINNING	26,786	27,450	27,450	27,455
FUND BALANCE - ENDING	\$ 27,450	\$ 42,761	\$ 27,455	\$ 27,455

**GRANT FUND - 101
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
101-0000-346.01-01	EMERGENCY MANAGEMENT PERF. GRANT	42,243	60,532	43,434	43,434
101-0000-346.01-02	CITIZENS EMERG. RESPONSE TRAINING	7,303	14,084	14,084	
101-0000-346.01-08	CRIME VICTIMS' ASSISTANCE GRANT	62,761	53,185	54,446	59,841
101-0000-346.01-09	HGAC SOLID WASTE GRANT	28,001			
101-0000-346.01-14	RECREATIONAL TRAILS GRANT		100,000	100,000	
101-0000-346.02-12	AFG/SAFER FIREFIGHTERS GRANT		331,026	331,026	337,646
101-0000-346.02-11	AFG/SAFER VOLUNTEER FIREFIGHTERS		48,230	48,230	28,605
101-0000-346.02-05	BULLETPROOF VESTS GRANT	12,625	11,152	11,152	4,950
101-0000-346.02-08	BYRNE MEMORIAL JAG GRANT	34,999			
101-0000-346.02-09	EECBG - ENERGY GRANT	221,899	194,399	194,399	
101-0000-346.02-10	BJA CRIMINAL JUSTICE GRANT		11,934	11,934	
101-0000-346.04-01	PARKS & RECREATION GRANT	500	4,000	4,000	
101-0000-346.03-06	HGAC STARS MONUMENT GRANT		103,000	98,000	
101-0000-346.01-15	OAG-OVAG GRANT		45,499	45,499	38,499
101-0000-346.01-17	TEXAS FORESTRY SVC TIFMAS GRANT			2,480	
101-0000-346.03-04	SETRAC GRANT			15,547	
*GRANT REVENUE		410,331	977,041	974,231	512,975
101-0000-356.00-00	INTEREST INCOME		61	5	
*INTEREST			61	5	
101-0000-359.99-00	FROM FUND 10	10,800	8,027	11,152	4,950
*INTERFUND TRANSFERS		10,800	8,027	11,152	4,950
101-0000-357.01-00	OVW GRANT		49,628		
101-0000-357.02-01	STATE - DEPT OF STATE HEALTH SVS	6,000	35,000	35,000	35,000
*INTERGOVERNMENTAL		6,000	84,628	35,000	35,000
101-0000-358.99-00	MISCELLANEOUS REVENUE			5,000	
*MISCELLANEOUS REVENUE				5,000	
TOTAL		427,131	1,069,757	1,025,388	552,925

GRANT FUND – 101

GOALS

Obtain federal, state, local and private grants, contracts and other monetary awards that increase or enhance City services, infrastructure, equipment or personnel.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Applied for 12 grants totaling \$2 million, receiving 8 grants totaling \$1.3 million.
- ◆ Administered 16 active grants totaling \$3.1 million in 6 City departments.
- ◆ Secured funding for the installation of 3,000 linear feet of new sidewalk in Community Development Block Grant (CDBG) targeted areas.
- ◆ Received award to purchase laptops, digital cameras, and bulletproof vests for police officers.
- ◆ Completed final projects funded by the Community Development Block Grant – ARRA (CDBG-R) program.
- ◆ Completion of Adaptive Traffic Synchronization project for installation of detection cameras and related traffic hardware, mainly funded with a grant from the U.S. Department of Energy, closing out the Energy Efficiency Conservation Block Grant program funded with American Reinvestment and Recovery Act funds.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Continue to align grant-seeking efforts with City Council Goals, Capital Improvement Program (CIP), the budget process, and the need for new personnel and equipment.
- ◆ Implement updates to administrative policies and procedures for grants and other public assistance contracts.
- ◆ Seek funding to assist in the enhancement of the west side Library facility and services.
- ◆ Continue to pursue funding for a Public Safety Mobile Command Unit for Pearland Police Department, Cultural Arts programs for Parks and Recreation Department, and SNAP van for the Animal Control Department.
- ◆ Improve staff capacity for administering grants by providing City staff with training and technical assistance.

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of grant applications submitted	18	12	12	14
Value of grant applications submitted (excludes local match)	\$6,711,850	\$1,862,282	\$2,042,829	\$3,000,000
Number of grants awarded*	16	9	6	10
Number of grants not awarded/pending notification	5	3	6	6
Number of current active grants	18	20	16	14
Amount of current fiscal year grants	\$2,135,667	\$1,852,438	\$3,111,847	\$3,500,000
Percent of grants in compliance with reporting requirements	100%	100%	100%	100%
Number of departments receiving grant funds	5	9	6	6
Operating grants awarded as percent of GF & W&S budget	3.5%	2.3%	3.7%	3.8%
Number of grant programs/projects completed	15	7	5	10
Number of jobs created/retained through grant funds	3	4	7	N/A

*Grants may be awarded during a fiscal year following the fiscal year that the application is submitted.

**COMMUNITY DEVELOPMENT GRANT FUND - 105-110
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Community Development Grant Fund (CDBG) is used to account for revenues and expenditures associated with the Federal Community Development Block Grant. The U.S. Department of Housing and Urban Development provides eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services; primarily to benefit low and moderate income persons. Under the guidelines, up to 15% of the grant can be spent on social services toward targeted groups of individuals that live within the City, and up to 20% can be spent on administration. CDBG funds available for use on infrastructure projects are limited only by the total annual allocation available to the entitlement jurisdiction by HUD or the amount of funding remaining after allocations to public services and/or program administration activities have been made.

Fiscal year 2012 expenditures of \$719,637 include \$75,285 for use by social services agencies, which includes \$33,470 for a fire sprinkler system at Forgotten Angels Day Hab Center, \$23,379 for a workforce development program at Adult Reading Center, and \$18,186 for emergency subsistence payments to be disbursed by the Pearland Neighborhood Center. A total of \$55,420 is projected for planning and administration and \$622,652 for construction. Construction expenditures include \$35,000 for the installation of bathrooms at Forgotten Angels Day Hab Center, \$1,250 for installation of an ADA-compliant entrance ramp at Adult Reading Center, and \$586,402 for installation of sidewalk and associated drainage on Walnut Street, South Houston, approximately one-half of Hawk Road, and Westchester Circle.

Fiscal year 2013 CDBG allocation totals \$284,818. A total of \$42,592 is budgeted for public services and \$56,964 for planning and administration. A total of \$185,262 is available for infrastructure improvements, of which \$40,000 has been budgeted to assist Forgotten Angels with an expansion of its Day Hab facility by 1,000 square feet, and the remaining \$145,262 available to install sidewalk and associated drainage on North Houston and East Orange in the northeast quadrant of Pearland's Old Townsite.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
GRANT REVENUE	\$ 259,344	\$ 719,637	\$ 719,637	\$ 284,818
INTEREST INCOME	1			
TOTAL	259,345	719,637	719,637	284,818
EXPENDITURES				
MATERIALS & SUPPLIES	(308)			
MISCELLANEOUS SERVICES	76,108	59,485	67,542	54,106
TRANSFERS	41,000	373,293	365,236	45,450
CAPITAL OUTLAY	134,855	286,859	286,859	185,262
TOTAL	251,655	719,637	719,637	284,818
REVENUES OVER (UNDER) EXPENDITURES	7,690			
FUND BALANCE - BEGINNING	(7,485)	205	205	205
FUND BALANCE - ENDING	\$ 205	\$ 205	\$ 205	\$ 205

**COMMUNITY DEVELOPMENT GRANT FUND - 105-110
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
105-0000-357.01-05	CDBG GRANT FUNDS PY2006/2007		56,539	56,539	
106-0000-357.01-05	CDBG GRANT FUNDS PY2008	38,243	69,205	69,205	
107-0000-357.01-05	CDBG GRANT FUNDS PY2009	33,783	178,023	178,023	
108-0000-357-01-05	CDBG GRANT FUNDS PY2010	187,318	138,768	138,768	
109-0000-357.01-05	CDBG GRANT FUNDS PY2011		277,102	277,102	
110-0000-357.01-05	CDBG GRANT FUNDS PY2012				284,818
*GRANT REVENUE		259,344	719,637	719,637	284,818
108-0000-356.00-00	INTEREST INCOME	1			
*INTEREST		1			
	TOTAL	259,345	719,637	719,637	284,818

**COMMUNITY DEVELOPMENT RECOVERY GRANT FUND - 116
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Community Development Grant-Recovery Fund was used to account for revenues and expenditures associated with the Federal Community Development Block Grant-American Recovery and Reinvestment Act. In fiscal year 2009, the U.S. Department of Housing and Urban Development provided eligible metropolitan cities and urban counties (called "entitlement jurisdictions") with direct grants, the City's share totaling \$73,139. These grants were used to preserve or create jobs, assist those most impacted by the recession, provide investment needed to increase the area's economic recovery, for environmental protection and other infrastructure projects that will provide long-term economic benefits and/or foster alternative energy sources, or make current systems more energy efficient.

Fiscal year 2012 marked the final year of the availability of the CDBG Recovery/Stimulus funding program. Recovery Act funding from HUD began its close-out procedures which will be completed by March 13, 2013 as required by the American Recovery and Reinvestment Act of 2009. Remaining infrastructure improvement funding will be utilized to provide Forgotten Angels Day Hab Center with additional support for its \$98,719 water/sewer line connection project, of which the City provided a total of \$32,520 in CDBG-R funding through fiscal year 2012. A total of \$7,313 in planning and administration funding will be used by the end of the program year.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
GRANT REVENUE	\$ 18,654	\$ 19,933	\$ 19,933	
INTEREST INCOME	5			
TOTAL	18,659	19,933	19,933	
EXPENDITURES				
TRANSFERS	11,110	7,313	7,313	
MISCELLANEOUS SERVICES	9,207		12,620	
CAPITAL OUTLAY	9,447	12,620		
TOTAL	29,764	19,933	19,933	
REVENUES OVER (UNDER) EXPENDITURES	(11,105)			
	(11,105)			
FUND BALANCE - BEGINNING	11,112	7	7	7
FUND BALANCE - ENDING	\$ 7	\$ 7	\$ 7	\$ 7

**COMMUNITY DEVELOPMENT RECOVERY GRANT FUND - 116
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
116-0000-357.01-05	CDBG GRANT FUNDS	18,654	19,933	19,933	
*GRANT REVENUE		18,654	19,933	19,933	
116-0000-356.00-00	INTEREST INCOME	5			
		5			
	TOTAL	18,659	19,933	19,933	

**MANAGEMENT DISTRICT 1 FUND - 120
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

Pearland Management District 1 was created by the State Legislature in 2007 in order to finance and assist in the development of public infrastructure for the Poag & McEwen Lifestyle Center development. The City of Pearland and the PEDC entered into a development agreement in 2004 agreeing to remit 90% of City sales tax generated within the development district towards the financing of public infrastructure. The commitment begins one hundred days after 50% of the square footage of stores are open for business. The City's commitment totals \$20 million and the PEDC \$10 million. The agreement calls for a special fund to be created to deposit the City sales tax into. In fiscal year 2008 the City reserved the 90% rebate in sales tax from the development in order to buy down future debt. During fiscal year 2010 it was decided to send the City's funds back to the City as the development of the site had not progressed and in light of the economy at that time. During fiscal year 2011 PEDC decided the same. Any future transfers into this fund will be considered at that time. Fund balance at 9/30/2012 is anticipated to be \$0 with no proposed activity in the FY2013.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
INTEREST INCOME	\$ 138			
TOTAL	138			
EXPENDITURES				
TRANSFER TO GENERAL FUND		198,278		
TOTAL		198,278		
REVENUES OVER (UNDER) EXPENDITURES		(198,140)		
FUND BALANCE - BEGINNING		198,140		
FUND BALANCE - ENDING				

**MANAGEMENT DISTRICT 1 FUND - 120
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
120-0000-356.00-00	INTEREST INCOME	138			
*INTEREST		138			
	TOTAL	138			

**UNIVERSITY OF HOUSTON FUND - 140
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

In fiscal year 2009 the City and the University of Houston (UH) entered into a development lease agreement where the City would construct a 31,554 square foot building on City land, and UH would lease 23,621 square feet with the Pearland Economic Development Corporation (PEDC) occupying 3,281 square feet and 4,652 square feet would be used as a conference center/meeting area. The facility was substantially completed in July 2010. As such, with the 2010 fiscal year this fund was created to account for the lease revenues and expenditures associated with the campus. Full year funding began October 1, 2010 for fiscal year 2011.

The joint partnership to bring higher education to Pearland resulted in junior, senior and master level classes being offered at the campus. Neighboring junior colleges feed into the education system.

Per the agreement, UH and PEDC pay their pro rata share of operations and maintenance costs for the facility. In fiscal year 2010, the PEDC also approved paying for the operating costs associated with the conference center.

Expenditures include custodial services, lawn maintenance, utilities, repair and maintenance, and insurance. The Agreement states that U of H's share of operations would not exceed \$175,274 in the first lease year, with a 5% cap in subsequent years on controllable costs. Fund balance at 9/30/2013 is \$1,329.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
MISCELLANEOUS	\$ 192,336	\$ 225,129	\$ 185,789	\$ 193,456
INTEREST INCOME	33	45	30	35
TRANSFERS IN	66,702	75,645	62,426	65,002
TOTAL	259,071	300,819	248,245	258,493
EXPENDITURES				
PERSONNEL	33,694	35,156	35,308	35,320
MATERIALS & SUPPLIES	3,075	6,650	6,954	7,105
MAINTENANCE OF BUILDINGS & GROUNDS	2,035	13,850	18,106	26,399
MISCELLANEOUS SERVICES	223,051	245,118	187,847	189,634
TOTAL	261,855	300,774	248,215	258,458
REVENUES OVER (UNDER) EXPENDITURES	(2,784)	45	30	35
FUND BALANCE - BEGINNING	4,049	1,264	1,264	1,294
FUND BALANCE - ENDING	\$ 1,264	\$ 1,309	\$ 1,294	\$ 1,329

**UNIVERSITY OF HOUSTON FUND - 140
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES		FY 2011	FY 2012	FY 2012	FY 2013
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Actual	Amended Budget	Year End Projection	Adopted Budget
140-0000-356.00-00	INTEREST INCOME	33	45	30	35
*INTEREST		33	45	30	35
140-0000-358.85-00	LEASE REVENUES - U OF H	189,081	225,129	185,789	193,456
140-0000-358-99-00	MISCELLANEOUS	3,255			
*MISCELLANEOUS		192,336	225,129	185,789	193,456
140-0000-359.99-00	FROM FUND 10				
140-0000-359.01-00	FROM FUND 15	66,702	75,645	62,426	65,002
*INTERFUND TRANSFER		66,702	75,645	62,426	65,002
	TOTAL	259,071	300,819	248,245	258,493

**MUNICIPAL CHANNEL (PEG) FUND - 145
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Municipal Channel Fund was established in fiscal year 2012 to account for revenues and expenditures associated with City's Public, Education and Government (PEG) channel. The State legislature approved a legislative bill (S.B. 1087) during the 2011 82nd legislative session that allows for municipalities to receive 1% of gross revenues, labeled "State Franchise Fee," on customer bills to fund capital expenditures associated with public, education and government programming for the City's PEG channel. The funds can only be used for capital purchases such as cameras, monitors, cables, microphones, software programs or upgrades, computers, etc. Funds from the PEG fee will be received quarterly. Expenditures in fiscal year 2012 include video/audio equipment for council chambers, new system installation for Pearland TV, and various video equipment such as handheld video camera, still camera, teleprompter and other miscellaneous equipment. Fiscal year 2013 expenditures include council chamber sound system upgrade, lighting, HD camcorders, camera lenses, and other equipment needs. Fund balance at 9/30/2013 is anticipated to be \$262,941.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
REVENUES				
INTEREST INCOME	\$	\$	\$	\$ 260
MISCELLANEOUS			169,500	226,000
TOTAL			169,500	226,260
EXPENDITURES				
MATERIALS & SUPPLIES			6,000	1,700
INVENTORY			6,161	9,000
CAPITAL OUTLAY			54,958	55,000
TOTAL			67,119	65,700
REVENUES OVER (UNDER) EXPENDITURES			102,381	160,560
FUND BALANCE - BEGINNING				102,381
FUND BALANCE - ENDING	\$	\$	\$ 102,381	\$ 262,941

**MUNICIPAL CHANNEL (PEG) FUND - 145
REVENUES
FY 2013 ADOPTED BUDGET**

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
145-0000-356.00-00	INTEREST INCOME				260
*INTEREST					260
145-0000-358.99-00	MISCELLANEOUS			169,500	226,000
*MISCELLANEOUS				169,500	226,000
	TOTAL			169,500	226,260

INTERNAL SERVICE FUNDS

The Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis. The City of Pearland has two Internal Service Funds.

Property/Liability Insurance Fund

Accounts for the activities of the city's property and casualty insurance.

Medical Self Insurance Fund

Accounts for the accumulation of monies for the payment of medical claims.

PROPERTY/LIABILITY INSURANCE FUND - 95
SUMMARY OF REVENUES, EXPENSES, AND NET ASSETS
FY 2013 ADOPTED BUDGET

OVERVIEW

The Property/Liability Insurance Fund has been created to account for the activities of the City's property and casualty insurance. Coverage includes general liability, law enforcement, public official and employees liability, auto liability, physical damage and multi-peril, mobile equipment, real and personal property, and windstorm coverage. The fund not only accounts for the annual premiums but also accounts for uninsured and deductible claims and insurance recovery funds on those claims. Premiums exceed budget in fiscal year 2012 due to re-estimate of property value for windstorm coverage on City property. Premiums for fiscal year 2013 total \$1,080,052. Estimated uninsured and deductible claims for fiscal year 2013 total \$80,000. Premium increases for fiscal year 2013 include 5% on Windstorm, 5.5% increase for Errors & Omissions Liability Coverage, 4.3% for Law Enforcement Liability Coverage, 0.5% for Automotive Liability Coverage, and an increase for the liability modifier based on claim history. Based on the type of insurance and values of property, the General Fund and Water & Sewer Fund reimburse the Property Insurance Fund.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
OPERATING REVENUES				
INTERFUND TRANSFERS	\$ 968,370	\$ 955,573	\$ 955,573	\$ 1,060,012
INSURANCE RECOVERY	96,808	90,000	120,000	100,000
INTEREST INCOME	70	175	20	40
TOTAL	1,065,248	1,045,748	1,075,593	1,160,052
OPERATING EXPENSES				
INSURANCE PREMIUMS	983,564	965,748	982,062	1,080,052
CLAIMS	65,942	80,000	100,000	80,000
TOTAL	1,049,506	1,045,748	1,082,062	1,160,052
REVENUES OVER (UNDER) EXPENSES	15,742		(6,469)	
BEGINNING NET ASSETS	60,944	76,686	76,686	70,217
ENDING NET ASSETS	\$ 76,686	\$ 76,686	\$ 70,217	\$ 70,217

**PROPERTY/LIABIITY INSURANCE FUND - 95
REVENUES AND EXPENSES
FY 2013 ADOPTED BUDGET**

REVENUES

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Amended Budget</u>	<u>FY 2012 Year End Projection</u>	<u>FY 2013 Adopted Budget</u>
095-0000-359.09-00	TRANSFER FROM FUND 030	348,775	291,739	291,739	259,966
095-0000-359.99-00	TRANSFER FROM FUND 010	619,595	663,834	663,834	800,046
*TRANSFERS		968,370	955,573	955,573	1,060,012
095-0000-358.45-00	INSURANCE REIMBURSEMENTS	96,808	90,000	120,000	100,000
095-0000-358.99-00	MISCELLANEOUS				
*INSURANCE RECOVERY/MISC.		96,808	90,000	120,000	100,000
095-0000-356.00-00	INTEREST INCOME	70	175	20	40
*INTEREST		70	175	20	40
	TOTAL	1,065,248	1,045,748	1,075,593	1,160,052

EXPENSES

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Amended Budget</u>	<u>FY 2012 Year End Projection</u>	<u>FY 2013 Adopted Budget</u>
095-0000-555.01-01	GENERAL LIABILITY INSURANCE	41,201	38,441	28,081	46,538
095-0000-555.01-02	ERRORS AND OMISSIONS INSURANCE	46,864	46,067	40,132	62,674
095-0000-555.01-03	PUBLIC EMPLOYEE DISHONESTY INS	3,077	3,077	3,158	3,118
095-0000-555.01-04	ANIMAL MORTALITY INSURANCE	2,357	2,220	2,220	2,176
095-0000-555.01-05	LAW ENFORCEMENT LIABILITY	46,198	46,290	43,192	65,340
095-0000-555.03-01	PROPERTY INSURANCE	169,106	148,225	72,419	73,502
095-0000-555.03-02	WINDSTORM DAMAGE INS	534,226	533,153	540,000	570,000
095-0000-555.03-03	AUTOMOBILE LIABILITY	140,535	148,275	64,504	66,136
095-0000-555.03-04	AUTO DAMAGE			78,798	80,532
095-0000-555.03-05	PROPERTY XS WIND			72,318	72,948
095-0000-555.03-06	MOBILE EQUIPMENT			11,341	11,115
095-0000-555.03-07	COASTAL WIND			13,913	13,987
095-0000-555.03-08	SEWAGE BACK-UP			11,986	11,986
*MISCELLANEOUS SERVICES		983,564	965,748	982,062	1,080,052
095-1270-556.03-00	CLAIMS	65,942	80,000	100,000	80,000
*CLAIMS		65,942	80,000	100,000	80,000
	TOTAL	1,049,506	1,045,748	1,082,062	1,160,052

**MEDICAL SELF INSURANCE FUND – 99
SUMMARY OF REVENUES, EXPENSES, AND NET ASSETS
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Medical Self Insurance Fund has been created to account for the activities of the City's employee insurance. The fund also accounts for retiree and COBRA contribution, claims and coverage. In a self insurance fund, the employer, the City, is ultimately responsible for all health care cost, and pays for those costs plus administrative fees. In order to minimize exposure, the City has established an individual stop loss of \$125,000 and an aggregate stop loss of \$5.5 million effective October 1, 2012. The maximum aggregate stop loss reimbursement to the City is unlimited once claims reach \$5.5 million.

In fiscal year 2012, it is anticipated that claims will meet the City's 2012 aggregate stop loss and as such increase the aggregate stop loss next year and associated fees. The City bid out third-party administration and medical insurance to ensure the City is getting the best rates. The City budgeted an 11% increase in medical premiums. Also, the establishment and maintenance of the appropriate reserves is critical to the financial health of a self funded health care plan. Reserves not only fund IBNR or termination expenses of the plan, but also provide for a risk factor reserve to cover the aggregate corridor stop loss risk.

It is common to see reserves at a 2 to 3 month reserve range of claims paid. For the City, based on the last 12 months, this would equate to approximately \$715,000. It is the City's plan to get that amount over a 2-year period, by fiscal year 2014. The City's General Fund and Water/Sewer Fund are transferring in monies based on the number of employees to fund the reserve.

Fiscal year 2013 estimated contributions total \$5,666,167, which includes an 11% increase and claims and fees total \$5,815,923. The City has also established a wellness program to mitigate current and future health care costs. Ending net assets at 9/30/2013 is anticipated to be \$503,350.

	FY 2012 Year End Projection	FY 2013 Adopted Budget
OPERATING REVENUES		
INTEREST INCOME	\$ 157	\$ 100
CONTRIBUTIONS	4,850,498	5,666,167
TRANSFERS	500,000	675,000
TOTAL	5,350,655	6,341,267
OPERATING EXPENSES		
CLAIMS	5,473,157	5,815,923
MISCELLANEOUS	48,700	60,000
CAPITAL OUTLAY		
TOTAL	5,521,857	5,875,923
REVENUES OVER (UNDER) EXPENSES	(171,202)	465,344
BEGINNING NET ASSETS	209,208	38,006
ENDING NET ASSETS	\$ 38,006	\$ 503,350

**MEDICAL SELF INSURANCE FUND - 99
REVENUES AND EXPENSES
FY 2013 ADOPTED BUDGET**

REVENUES		FY 2012	FY 2013
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Year End Projection	Adopted Budget
099-0000-356.00-00	INTEREST INCOME	157	100
*INTEREST		157	100
099-0000-358.50-01	CITY AND EMPLOYEE CONTRIBUTIONS	4,778,165	5,597,197
099-0000-358.50-02	RETIREE AND COBRA CONTRIBUTIONS	72,333	68,970
*CONTRIBUTIONS		4,850,498	5,666,167
099-0000-359.09-00	TRANSFER FROM FUND 030	85,000	114,750
099-0000-359.99-00	TRANSFER FROM FUND 010	415,000	560,250
*TRANSFERS		500,000	675,000
	TOTAL	5,350,655	6,341,267
EXPENSES		FY 2012	FY 2013
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	Year End Projection	Adopted Budget
099-1040-555.10-01	ADMINISTRATIVE FEE	881,343	1,053,123
099-1040-555.10-02	MEDICAL INSURANCE CLAIMS	4,591,814	4,762,800
*CLAIMS		5,473,157	5,815,923
099-1040-556.28-00	WELLNESS PROGRAM	48,700	60,000
*MISCELLANEOUS SERVICES		48,700	60,000
	TOTAL	5,521,857	5,875,923



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COMPONENT UNITS

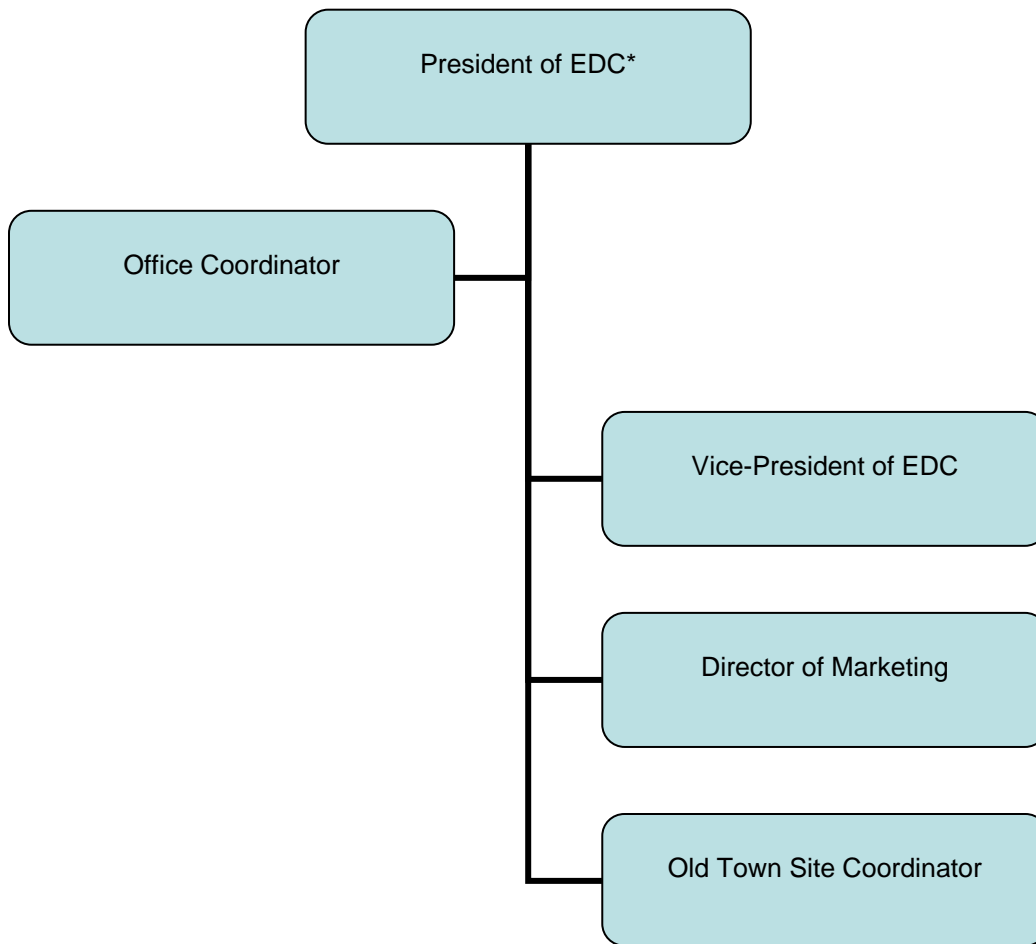
The City of Pearland has three entities that are considered component units of the City. They are the Pearland Economic Development Corporation (P.E.D.C.), Tax Increment Reinvestment Zone #2 (TIRZ), and the Development Authority of Pearland. The P.E.D.C. is the only entity that requires budget approval by the City. Thus, it is the only component unit included in the Citywide summary.

A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

PEARLAND ECONOMIC DEVELOPMENT CORPORATION

MISSION STATEMENT

The mission of the Pearland Economic Development Corporation is to create a pro-business environment to promote job growth and retention with the support of the community, thereby investing in our infrastructure and overall quality of life for our citizens.



*Reports to the City Manager & PEDC Board

**PEARLAND ECONOMIC DEVELOPMENT CORPORATION FUND - 15
SUMMARY OF REVENUES, EXPENDITURES AND FUND BALANCE
FY 2013 ADOPTED BUDGET**

OVERVIEW

The Pearland Economic Development Corporation (P.E.D.C.) was created in 1995 by the voters under the Texas Development Corporation Act of 1979. The Corporation is financed by additional sales tax of a half-cent. State law allows the City to collect this sales tax to assist in the promotion, enhancement, and development on behalf of the City.

The Board of Directors are appointed by and serve at the discretion of the City Council. City Council approval is required for annual budgets and bonded debt issuance. The role of the Corporation is to provide guidance and funding for the operations of the City's economic development program and provide business incentives to support and promote the growth and diversification of the City's economic base. Various programs run through the Economic Development Department.

	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
OPERATING REVENUES				
Sales Tax	\$ 6,593,972	\$ 6,745,634	\$ 7,115,692	\$ 7,496,477
Interest Income	10,642	24,150	27,750	27,009
Miscellaneous	657,523	424,000	455,663	424,648
TOTAL	7,262,137	7,193,784	7,599,105	7,948,134
OPERATING EXPENDITURES				
Operating	1,378,207	1,412,918	1,123,897	1,478,900
Operating Transfers		178,857	165,638	216,440
Bond Payments	2,026,324	2,040,906	2,044,771	2,057,764
Inventory	12,121	5,000	7,000	5,000
Capital Outlay	35,129	15,000	2,000	5,000
TOTAL	3,451,781	3,652,681	3,343,306	3,763,104
REVENUES OVER/(UNDER) EXPENDITURES	3,845,485	3,556,103	4,255,799	4,185,030
OTHER FINANCING SOURCES (USES)				
Transfers in				
Capital Transfers Out				(3,148,493)
Capital	(29,523)			
Incentives	(905,743)	(3,363,500)	(476,338)	(2,152,000)
Bond Proceeds				
TOTAL	(935,266)	(3,363,500)	(476,338)	(5,300,493)
NET CHANGE IN FUND BALANCE	2,875,090	177,603	3,779,461	(1,115,463)
FUND BALANCE - BEGINNING	6,365,067	9,240,157	9,240,157	10,931,226
DEBT SERVICE RESERVES		(665,254)	(665,254)	
DEBT PAY-OFF		(1,349,127)	(1,423,138)	(1,499,295)
FUND BALANCE - ENDING	\$ 9,240,157	\$ 7,403,379	\$ 10,931,226	\$ 8,316,467

Fiscal Year 2011-2012 – Operating Revenues are projected to be \$7,599,105, \$405,321 higher than the amended budget. The increase over the amended budget is due to improvements in sales tax revenue, projected at \$7,115,692, \$370,058 over the amended budget. The budget assumed a 3% increase whereas projections are 7.9% over fiscal year 2011 actuals due to increasing consumer confidence.

Operating Expenditures for fiscal year 2011-2012 are projected to be \$3,343,306, \$294,375 less than the amended budget, mainly due to anticipated savings in personnel and services. Other Financing Uses of \$476,338 is \$2,902,162 less than anticipated. This decrease is due mainly to business incentives lower than anticipated by \$2,887,162, which is due to performance agreements not yet being met and contingency funding budgeted for unidentified potential projects that will not be used in fiscal year 2011-2012. A reserve of \$665,254 was set aside for debt service reserves associated with the 2010 bond sale for the CSI facility. Available fund balance at 9/30/2012 is \$10,931,226, after \$1,423,138 is reserved for pay-off of Series 2010 debt in 2015. This is \$3.5 million greater than budgeted.

Fiscal Year 2012–2013 – Operating Revenues are estimated to be \$7,948,134, of which \$7,496,477, or 94.3%, is from sales tax remittances. Sales tax is estimated to increase by \$380,785, or 5.4%, from the fiscal year 2011-2012 projection. It increases by 13.7% over the fiscal year 2010-2011 actual. A total of \$414,000 out of \$424,684 budgeted in miscellaneous revenue is anticipated from rent payments from the CSI facility. Interest income is anticipated at \$27,009.

Operating Expenditures totaling \$3,763,104 are \$419,798, or 12.6% greater than the fiscal year 2011-2012 projection due to vacant positions in FY 2012 and funding of \$150,000 for the Strategic Plan. Operating Expenditures include \$2.1 million for bond payments and \$216,440 in transfers, which include operating costs for office space in the University of Houston-Pearland Campus and construction administration for Business Center Drive. Capital lease cost for the office space is also included in the budget. Remaining expenditures cover staff and economic development, retention and development programs. Operating Revenues over Operating Expenditures is \$4,185,030 and is available for capital projects and business incentives.

Other Financing Uses of \$5,300,493 are \$4.8 million greater than the fiscal year 2011-2012 projection and is associated with an increase of \$1.7 million in industry incentives, totaling \$2,152,000 for fiscal year 2013, and Capital Transfers of \$3,148,493. Budgeted capital is for Business Center Drive, which will be partially recouped through future street assessments on adjacent property owners. Industry Incentives include \$15,000 to Kelsey Seybold for the opening of a 170,092 square foot office building, bringing 800 employees to Pearland.

Available fund balance at 9/30/13 is estimated to be \$8,316,467, a draw-down of fund balance by \$2,614,758, after \$1,499,295 is reserved for Debt Pay-Off. The goal is to set aside \$5.0 million by 2015 to call and pay-off the majority of outstanding Series 2010 bonds.

**PEARLAND ECONOMIC DEVELOPMENT CORPORATION FUND - 15
REVENUES
FY 2013 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
015-0000-350.02-01	SALES TAX	6,593,972	6,745,634	7,115,692	7,496,477
*SALES TAXES		6,593,972	6,745,634	7,115,692	7,496,477
015-0000-356.00-00	INTEREST	14,128	24,150	27,750	27,009
015-0000-356.06-00	UNREALIZED CAPITAL GAINS	(3,486)			
*INTEREST		10,642	24,150	27,750	27,009
015-0000-358-04-00	BUILDING RENT	414,000	414,000	414,000	414,000
015-0000-358.99-00	MISCELLANEOUS	243,523	10,000	41,663	10,648
*MISCELLANEOUS		657,523	424,000	455,663	424,648
	TOTAL	7,262,137	7,193,784	7,599,105	7,948,134

**PEARLAND ECONOMIC DEVELOPMENT CORPORATION FUND - 15
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT
FY 2013 ADOPTED BUDGET**

EXPENDITURES BY DEPT/DIVISION	FY 2011 Actual	FY 2012 Amended Budget	FY 2012 Year End Projection	FY 2013 Adopted Budget
Salaries & Wages	464,304	485,228	401,955	514,287
Intergovernmental	173,158			
Materials & Supplies	5,068	7,250	6,500	7,250
Maintenance, Buildings & Grounds	540	800	1,500	2,000
Equipment Maintenance	3,584	7,600	12,206	7,600
Services	731,553	912,040	701,736	947,763
Incentives	905,743	3,363,500	476,338	2,152,000
Transfers		178,857	165,638	3,364,933
Bond Payments	2,026,324	2,040,906	2,044,771	2,057,764
Inventory	12,121	5,000	7,000	5,000
Capital	64,652	15,000	2,000	5,000
TOTAL	4,387,047	7,016,181	3,819,644	9,063,597

STAFFING BY CLASSIFICATION	FY 2011 Actual	FY 2012 Amended Budget*	FY 2012 Year End Projection	FY 2013 Adopted Budget
President of EDC	1	1	1	1
Vice-President of EDC	1	1	1	1
Director of Marketing	1	1	1	1
Old Townsite ED Coordinator	1	1	1	1
Office Coordinator	1	1	1	1
TOTAL	5	5	5	5

*Same as Adopted Budget unless where noted

PEARLAND ECONOMIC DEVELOPMENT CORPORATION FUND – 15

GOALS

- ◆ Design and execute effective marketing strategies that promote Pearland to ensure its place in the region as a cornerstone of future development.
- ◆ Attract high-wage professional employment opportunities that diversify Pearland's economic base and facilitate the expansion and retention of existing Pearland businesses.
- ◆ Align workforce and educational systems so that training programs match the high-growth industry skill and occupational demands.
- ◆ Invest in transportation and infrastructure projects that result in available shovel-ready sites for new and expanding businesses.
- ◆ Actively pursue redevelopment efforts resulting in continued improvement and investment in Pearland with a special focus on the Old Townsite area. These efforts should improve the appearance and enhance the image of Pearland to its citizens and to individuals outside the area.

FISCAL YEAR 2012 ACCOMPLISHMENTS

- ◆ Opened 29 business recruitment projects and hosted 34 meetings with new potential primary employers. New recruitment projects include Ref-Chem's new facility bringing in \$8.5M in investment and 85 new jobs.
- ◆ Opened 8 business retention and expansion projects. Conducted 35 meetings with existing employers. Projects included Hatch Mott MacDonald's new expansion resulting in \$2.1M in investment and retaining/creating 45+ jobs.
- ◆ Opened 20 new development projects and conducted 33 meetings on development projects.
- ◆ BizConnect has conducted 34 visits to date. Entered into a new agreement for 2012/2013 with the Chamber. The Chamber has created a list of primary employers in the ETJ. Developed a flyer outlining our services available for existing businesses.
- ◆ Developed a demographic overview and a community overview. These are available as a printed version and an electronic version on the PEDC website.
- ◆ PEDC worked with the City on the extension of Business Center Drive, which will provide access to 86 acres of undeveloped commercial property. The roadway will provide alternative access to the interchange of Broadway and Hwy 288.
- ◆ Completed the Lower Kirby Master Plan. Presentations were made to Management Districts, PEDC, City Council and Planning and Zoning Commission. Efforts are underway to implement the infrastructure plan and to incorporate the regulatory framework into the City's comprehensive plan.
- ◆ The Old Townsite Business Coalition has conducted 8 meetings this fiscal year. To date, \$22,390 has been given in facade and sign grants.
- ◆ To date the Board of Directors has met 9 times this fiscal year.
- ◆ Completed a new incentive application, loan agreement and compliance verification.

FISCAL YEAR 2013 OBJECTIVES

- ◆ Recruit prospective new primary employers to the community.
- ◆ Provide existing primary employers assistance including expansion assistance, access to local and state resources and regulatory compliance.
- ◆ Continue the BizConnect call program on Pearland's primary employers.
- ◆ Provide assistance to developers looking to make investments in our community.
- ◆ Continue to implement the strategies and tactics from our marketing plan that strategically focuses on marketing to Pearland's targeted industries.
- ◆ Increase awareness of Pearland as a business destination in the greater Houston metropolitan area by bringing awareness to economic development successes through press releases, newsletter and social media.
- ◆ Complete the improvements to Business Center Drive.
- ◆ Complete a new economic development strategic plan.

PEARLAND ECONOMIC DEVELOPMENT CORPORATION FUND – 15

PERFORMANCE MEASURES

	FY 2010 Actual	FY 2011 Actual	FY 2012 Projection	FY 2013 Target
Number of announced projects	N/A	7	10	7
Attraction	N/A	5	6	5
Retention	N/A	2	4	2
Number of new projects	N/A	77	46	44
Attraction	N/A	56	24	25
Retention	N/A	5	3	4
Developers	N/A	16	19	15
New Projects by Industry:				
Life Science	N/A	10	0	3
Business/Professional Services	N/A	13	8	10
Energy	N/A	0	0	2
Manufacturing/Warehouse Developments	N/A	37	18	20
Other	N/A	14	9	9
Other	N/A	3	10	0
Number of Visits	N/A	141	111	105
Attraction/Developments	N/A	84	72	70
Retention	N/A	57	39	35

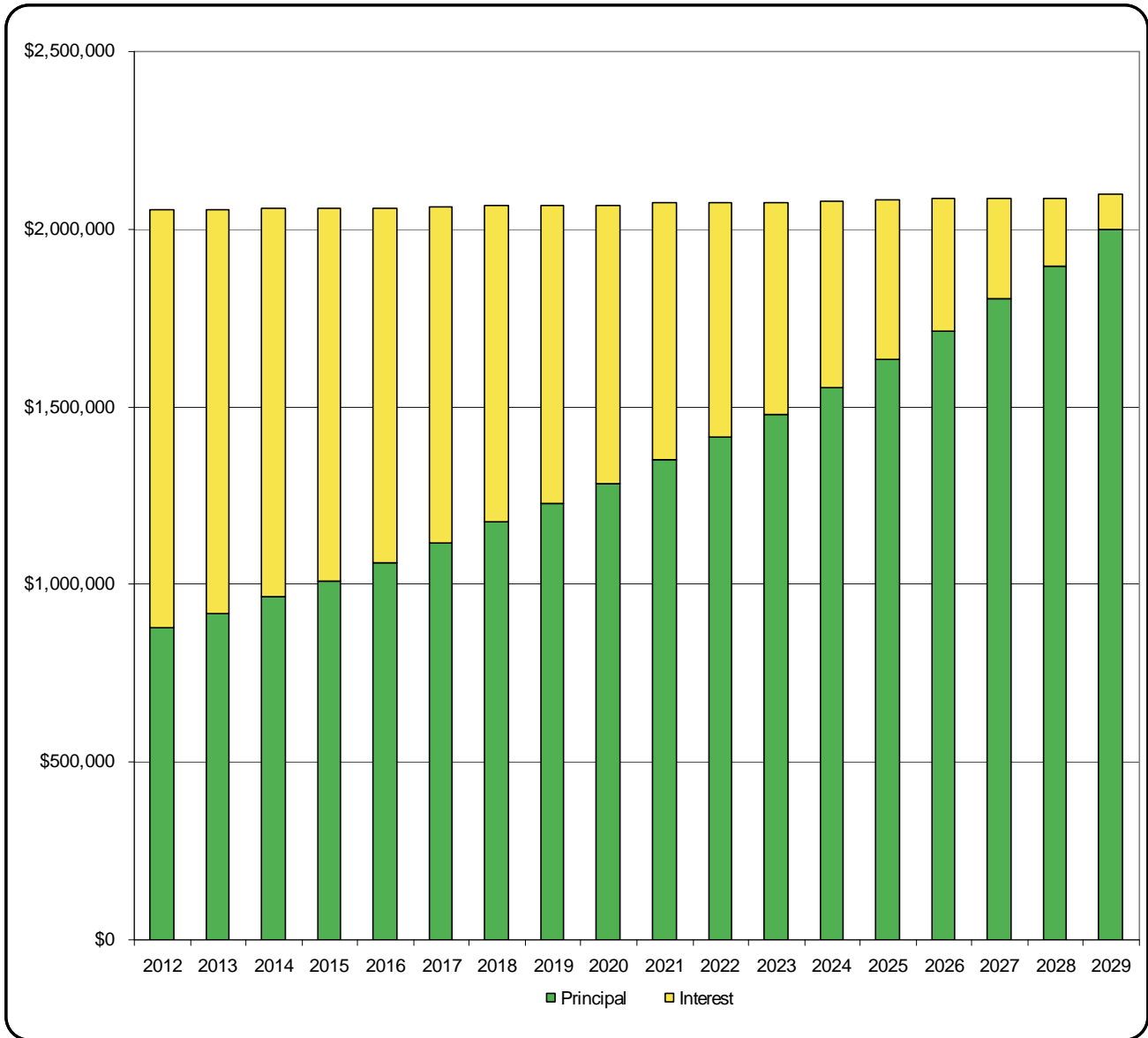
**PEARLAND ECONOMIC DEVELOPMENT CORPORATION
DEBT TO MATURITY**

Year	Principal	Interest	Total
2012-2013	880,000	1,176,264	2,056,264
2013-2014	920,000	1,135,521	2,055,521
2014-2015	965,000	1,092,917	2,057,917
2015-2016	1,010,000	1,048,152	2,058,152
2016-2017	1,060,000	998,276	2,058,276
2017-2018	1,115,000	945,972	2,060,972
2018-2019	1,175,000	890,580	2,065,580
2019-2020	1,230,000	837,752	2,067,752
2020-2021	1,285,000	782,062	2,067,062
2021-2022	1,350,000	723,241	2,073,241
2022-2023	1,415,000	659,744	2,074,744
2023-2024	1,480,000	592,979	2,072,979
2024-2025	1,555,000	522,595	2,077,595
2025-2026	1,635,000	448,247	2,083,247
2026-2027	1,715,000	370,002	2,085,002
2027-2028	1,805,000	282,123	2,087,123
2028-2029	1,895,000	192,780	2,087,780
2029-2030	2,000,000	98,999	2,098,999
TOTAL	24,490,000	12,798,204	37,288,204

Series	Principal Amount Outstanding
Series 2005	7,965,000
Series 2006	9,285,000
Series 2010*	7,240,000
TOTAL	24,490,000

* Variable Interest Rate
Every 6 months interest rate is reset.

**PEARLAND ECONOMIC DEVELOPMENT CORPORATION
DEBT TO MATURITY**



**PEARLAND ECONOMIC DEVELOPMENT CORPORATION DEBT
FY 2013 ADOPTED BUDGET**

DUE DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING 9/30/2013
3/1/2013	SERIES 2005	11,005,000		170,369	170,369	7,540,000
9/1/2013			425,000	170,369	595,369	
	Fiscal Year Total		425,000	340,738	765,738	7,540,000
3/1/2013	SERIES 2006	10,235,000		222,084	222,084	9,075,000
9/1/2013			210,000	222,084	432,084	
	Fiscal Year Total		210,000	444,169	654,169	9,075,000
3/1/2013	SERIES 2010	7,685,000		195,679	195,679	6,995,000
9/1/2013			245,000	195,679	440,679	
			245,000	391,358	636,358	6,995,000
TOTAL			880,000	1,176,264	2,056,264	23,610,000

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As of 9/30/12	Annual	Requirements
New Money Bond Series 2005	3.5%, 4%, 5%, 4.1%	2005	11,005,000	7,965,000	3/1/2012	170,369
	4.125%, 4.2%, 4.25%	2026			9/1/2012	170,369
					9/1/2012	425,000
New Money Bond Series 2006	5%, 4.5%, 4.25%, 4.375%	2007	10,235,000	9,285,000	3/1/2012	222,084
	4.5%, 4.75%	2030			9/1/2012	222,084
					9/1/2012	210,000
New Money Bond Series 2010*	5.144%	2010	7,685,000	7,240,000	3/1/2012	195,679
		2030			9/1/2012	195,679
					9/1/2012	245,000
TOTAL			28,925,000	24,490,000		2,056,264



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CITY OF PEARLAND FIVE-YEAR FORECAST FISCAL YEARS 2013 - 2017

EXECUTIVE SUMMARY

The Financial Forecast for the City of Pearland over a five-year timeframe includes the City's Debt Service (DS) Fund, General (GF) Fund, Water and Sewer (W&S) Fund and Pearland Economic Development Corporation (PEDC). This is an update to the City's annual comprehensive and integrated forecast of these funds based on a set of assumptions and is intended to:

- ◆ Provide insight into the long-term financial implications of current policies, programs, and priorities;
- ◆ Provide an understanding of available funding, financial risk, assess the likelihood that services can be sustained, assess the level at which capital investment can be made, identify future commitments and resource demands, and identify variables that may cause changes in the level of revenues;
- ◆ Provide an early warning system for potential problem areas to watch where alternative strategies may need to be developed or where issues can be proactively addressed and planned for;
- ◆ Assist in strategic decision-making and long-range planning efforts by allowing City Council, management, and departments to see how programs fit within the overall context of City finances; and
- ◆ Provide City Council and City management a meaningful tool in establishing priorities, allocating resources, and providing direction and strategies in the administration of City government.

The forecast does this by building upon the adopted 2012-2013 budget and projects future resources and expenditures based upon known reasonable trends, and continuing the City's current services and service levels. The forecast for each fund also incorporates the debt and operating costs associated with capital improvement projects in the City's Five-Year Capital Improvement Program (CIP). Thus, these forecasts provide City Council and management the opportunity to "gaze" into the future based on today's and past decisions, and apply strategies and sound fiscal management to maintain the strong financial health of the City.

This forecast is not intended as a budget. Rather, it is a prediction, based on a set of well-reasoned assumptions, upon which policy and strategy may be formulated. The forecast is a vital component of the City's financial management strategy.

OVERVIEW

The Debt Service, General Fund, Water & Sewer Fund and PEDC forecasts form the "core" of this document.

The DS Fund accounts for the issuance of debt and provides for the payment of principal, interest and tax rebates to in-city municipal utility districts. In this fund an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements.

The GF is the general operating fund of the City and is used to account for all financial activity not reflected in other funds. The fund consists of the following major departments: Police, Fire, EMS, Public Works, Parks & Recreation, Community Services, Engineering & Capital Projects and General Government.

The W&S Fund includes water and sewer system operations and is operated in a manner similar to private business enterprises, where services to the public are financed primarily through user charges. This fund consists of the following major functions: Wastewater Treatment, Water Production, Water Distribution and Collection, Water & Sewer Construction and Billing and Collections.

The PEDC, established in 1995 by the voters under the Texas Development Corporation Act of 1979, provides guidance and funding for the operations of the City's economic development program, and provides business incentives to support and promote the growth and diversification of the City's economic base.

It is important to note that the numbers in these five-year forecasts are estimates based on various assumptions and are not representation of fact. The picture reflected in this forecast portrays a scenario if all assumptions hold true. Therefore, the importance of the forecasts lies not in the numbers, but in the discussion it encourages on the policy issues and strategies that can be implemented in the event these scenarios become reality.

Based upon these assumptions, the forecast shows that the City will be able to accomplish the following:

- ◆ Fund existing services at current service levels.
- ◆ Meet current and future anticipated debt service obligations.
- ◆ Fund a Five-Year Capital Improvement Program and associated operating expenditures.
- ◆ Meet cash reserve and bond coverage requirements.
- ◆ Meet a 10% reserve policy in the Debt Service Fund.
- ◆ Operate and maintain new, and existing City facilities.
- ◆ Maintain business incentives to attract capital investments to the City.

However, in order to do so,

- ◆ The total tax rate would need to increase from the current rate of \$0.7051 to \$0.7575 per \$100 valuation, a \$0.0524 tax rate increase over the 5-year period, and a .1049 tax rate increase versus the initial tax impact analysis done for the 2007 bond referendum which showed an impact of \$0.1300.
- ◆ Revenue increases are not needed in fiscal year 2013 in the water/sewer fund. However, in fiscal year 2016 a 6% increase may be needed in order to meet cash reserve and bond coverage requirements. A second revenue increase of 8% is projected for fiscal year 2017. City Council may choose to enact smaller rate increases sooner vs. big rate increases in specific years.

The forecast does not assume State legislative changes to Property Taxes or Appraisals, nor assumes any future Federal or State mandates. If these were to occur during the Five-Year period, there could be an adverse impact.

FORECAST METHODOLOGY

As part of the formulation of these forecasts, the forecast methodology includes estimating the future values of revenues and expenditures. The forecast provides an estimate of how much revenue will be needed/required in order to meet expenditures and reserve and bond coverage requirements over the forecast period. The value of forecasts is in estimating whether, given assumptions about financial policies and economic trends, the City will have sufficient resources to meet the resource requirements of ongoing, planned or mandated programs.

In the City's forecasts, there are a mixture of methodologies, including historical and factual information, knowledge of anticipated events, and judgment. The methodologies incorporate information gathered on anticipated population growth and building permits. Anticipated sales tax from retail sales, anticipated valuations, and other variables were identified to try to minimize the risk of overstating or understating revenue. The forecast includes the impact of the annexation of MUD 4 in December 2012 in the General Fund, Water/Sewer Fund and Debt Service Fund.

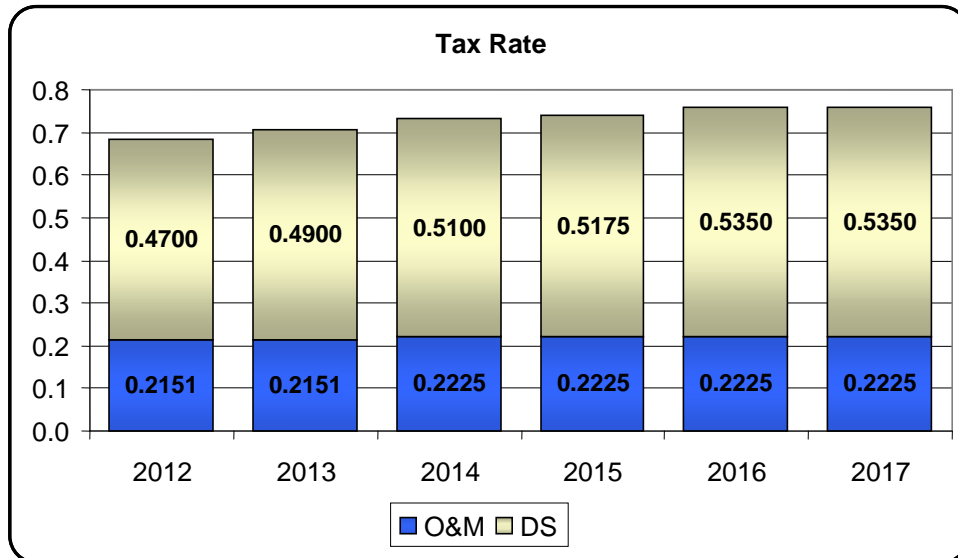
Much like revenue, the expenditure projections are based on historical trends, anticipated events, assumptions about the future, and other judgments staff deemed appropriate. Salary projections are based on anticipated merit and salary adjustments, and benefits were broken out separately to account for the aberrant behavior of certain benefits, such as TMRS and health care benefits. The Debt Service Fund expenditure forecast is based upon current principal and interest debt service payments, future debt issuance, MUD rebates and assumed debt from the annexation of MUD 4 in December 2012.

INDIVIDUAL FUND OVERVIEWS

Tax Rate

In fiscal year 2013 the adopted tax rate of \$0.7051 allocates \$.2151 or 31% to the General Fund and \$.4900 or 69% to the Debt Service Fund. The chart below presents the total tax rate required to meet all obligations and the allocation between Debt Service and O&M.

By 2017 the total tax rate is \$0.7575, 29% to the General Fund and 71% to the Debt Service Fund, an increase of 3% to the General Fund and a 9% increase to the Debt Service Fund. The Debt Service Fund tax rate increase from fiscal year 2013 is \$0.0450, and the General Fund tax rate increase is \$0.0074.



Debt Service Fund

The Debt Service Fund can meet all current and future obligations based on the City's 2013-2017 Five-Year CIP. The issuance of debt is factored in based on the Five-Year CIP and pending GO and CO issuance. Debt to be sold during the forecast period totals \$99.345 million for GO bonds and \$17.055 for CO bonds. The GO bonds will almost exhaust the bonds that were approved by the voters in 2007. The outcome of major projects to be bid at a later date, or annual changes to the Five-Year CIP, will be incorporated into future forecasts.

In order to fund these obligations, the Debt Service tax rate will need to increase from the fiscal year 2013 tax rate of \$0.4900 to \$0.5350, which approximates the tax analysis prepared during the bond package discussions. From fiscal year 2013 to fiscal year 2017, total revenues are anticipated to increase on average 6% per year.

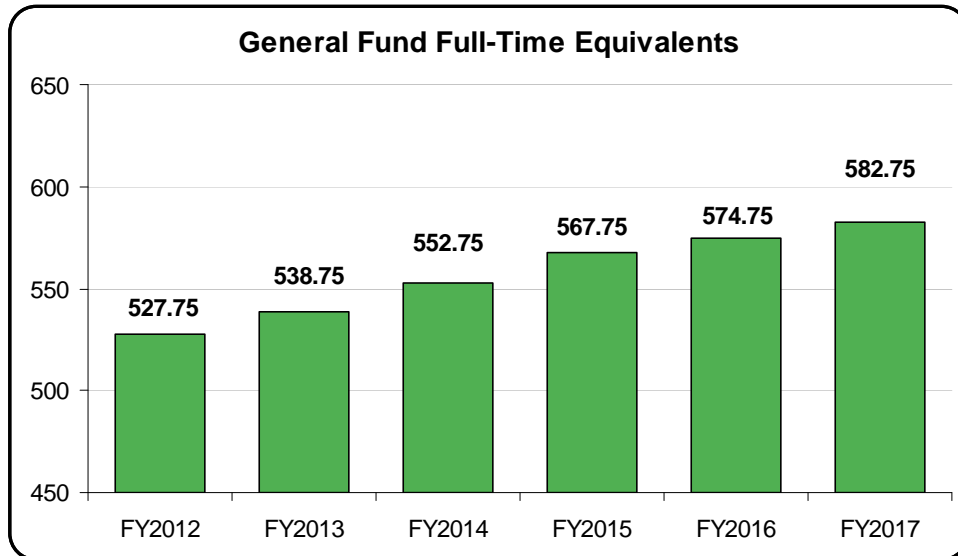
The 2013 ending fund balance is projected to be \$3.1 million, \$191,713 over a 10% reserve. As such, the City is drawing down fund balance in 2013 to use reserves on hand in order to minimize the impact to the taxpayer. For all fiscal years through 2017, the fund balance remains above the reserve policy and by 2017 the DS Fund ending balance is above the reserve policy by \$218 thousand. Possible uses of these funds could be to lower the tax rate or absorb new debt from a new voted bond referendum.

Key assumptions are included behind the Revenue and Expenditure Schedules.

General Fund

The General Fund can fund current services and anticipated operating expenditures from completed CIP projects. The General Fund meets reserve requirements. The fund is structurally balanced, whereby recurring revenues are funding recurring expenditures. The policy reserve requirement of 2 months recurring operating expenditures grows from \$8.9 million in 2013 to \$10.5 million by 2017, an increase of \$1.6 million. In order to fund these services and meet policy requirements, the O&M tax rate will increase from \$0.2151 in 2013 to \$0.2225 in the following fiscal year through 2017, a \$0.0074 increase.

Full-time equivalents will increase from 538.75 in fiscal year 2013 to 582.75 by fiscal year 2017, an increase of 44 positions or 8.2% over the five-year period, or 2.1% annually. Population is expected to increase 3.2% annually, not including the day-time or weekend populations from continued retail development.



Increase in the number of positions by 2017 includes 16 positions associated with completed CIP for base services and growth. Some of the CIP staff additions include 1 associated with the Trails Connectivity Project in 2015, 1 for Max Road Sports Complex in 2014, 1 for Old Police Department Renovation in 2014, 1 for Centennial Park Phase II in 2015, 5 for Shadow Creek Ranch Park in 2015, 1 for Pearland Parkway Extension in 2015, and 6 for Fire Station #3 Reconstruction in 2014.

Operating expenditures from completed CIP total \$625 thousand in 2014, increasing to \$2.0 million in 2017. Fiscal year 2014 includes impacts from Hickory Slough Detention, Max Road Sports Complex Phase I, Trail Connectivity, Fire Station 3 Reconstruction, Old Police Department Renovations, Business Center Drive, and County Road 403.

Property and Sales Tax are a major revenue component funding these expenditures. Revenues from current property tax, as a percent to total revenues, are 19% in fiscal year 2013. It increases to 20% in fiscal year 2017 due to an increase in the O & M tax rate, new development and revaluation of existing properties. Revenues from the TIRZ, go from \$6.4 million in 2013 to \$10.3 million in 2017. This revenue is needed to fund increasing cost of services.

Sales tax receipts, as a percent to total revenues, remains relatively stable at 26.6% in 2013 to 26.7% in 2017. The City is projected to maintain a modest increase in sales tax in fiscal year 2013 through 2017; a 3% increase is projected each year, mainly due to an anticipated conservative increase in consumer spending and the opening of smaller establishments.

Key assumptions are included behind the Revenue and Expenditure Schedules.

Water & Sewer Fund

The Water & Sewer Fund can meet all of its operating expenses, annual debt service, and bond coverage requirements of 1.4 times net operating revenues. Cash reserve requirement of 25% is met in all years of the forecast. Strategies used in the generation of the forecast are aimed to ensure that the fund is self-supporting.

No water and sewer rate increase is needed in 2013 due to using cash on hand to fund capital improvement projects and to buy down debt. In 2016 a 6% revenue increase is needed, as well as an 8% increase in 2017. The increase in 2016 is based on major capital improvements for surface water and wastewater treatment. Council may choose to implement smaller rate increases sooner.

The utility system users generate the revenues that support the system. Annual revenues by 2017 total \$42.0 million, an increase of \$10.8 million from fiscal year 2013, and include growth in the number of connections, as well as two revenue increases needed. The growth in the number of annual connections average 4.3% over the five-year forecast, and includes the annexation of approximately 1,400 connections in 2013.

Operating expenditures increase to \$40.3 million, up \$9.2 million from \$31.1 million in fiscal year 2013. Debt service increases by 64% over the forecast period, from \$10.2 million in fiscal year 2013 to \$16.7 million in fiscal year 2017. Operating expenses increase by \$1.1 million over the forecast period, which equates to 1.4% annually. Purchase of surface water increases by \$308 thousand, personnel costs by \$564 thousand and utilities by \$274 thousand.

With the implementation of the rate increases included in the forecast, the system can continue to be self-supporting and financially sound.

Pearland Economic Development Corporation (PEDC)

The PEDC can fund its current operations, as well as provide incentives to attract capital investment to add to Pearland's tax base and to bring new jobs to the City. Through the forecast period, the ending fund balance increases by \$4.5 million, or 54%, from \$8.3 million in fiscal year 2012 to \$12.8 million in fiscal year 2017.

Sales tax revenue is a major component of funding for the Corporation. Revenues from sales taxes increase by 13% through the forecast period, from \$7.5 million in fiscal year 2013 to \$8.4 million in fiscal year 2017. For each year of the forecast, sales tax revenues are 94% to 95% of the total revenue each year.

The available balance can be used to fund infrastructure projects. Except for fiscal year 2013, no capital projects were specifically identified, however, \$1.5 million is included annually for 2015-2017, or \$4.5 million in total for that time period.

RECOMMENDATIONS

Maintain recommended fund balance and cash reserve requirements.

Be selective about future service additions.

Continue emphasis on efficient use of existing resources.

Continue emphasis on cost containment measures.

Continue marketing efforts in order to expand the tax base – property and sales tax.

Continue to review capital projects timing in order to build when needed and not before.

Continue to look at other funding sources for capital improvements to leverage City dollars such as grants, developer agreements, inter-local agreements, etc.

CONCLUSION

The proposed forecast is conservative and only includes developments that are anticipated based on current knowledge. If certain economic development projects are successful and come to fruition, or if new developments not currently known take place, then this forecast will substantially change. This forecast will be updated annually and include new developments that will impact revenue or expenditures that are "concrete," or likely to happen, as well as incorporate charges from the Five-Year CIP.

There are external factors outside of the City, such as the legislature, anticipated TxDOT funding of capital projects, weather, that could impact the forecast and significantly affect the City's ability, despite a prudent financial plan in place, to continue to provide the highest quality service and provide for those capital projects which provide a high quality of life. Our objective was to provide City Council and management a prudent financial plan in order to make decisions to benefit our current and future residents.

**City of Pearland
Debt Service Fund
Five-Year Forecast**

	PROJECTION FY2012	ADOPTED FY2013	ESTIMATE FY2014	ESTIMATE FY2015	ESTIMATE FY2016	ESTIMATE FY2017
Revenues						
Property Taxes	22,897,520	24,397,796	27,071,601	28,591,684	31,096,200	33,014,243
Property Taxes MUD 4		1,864,363				
Delinquent Taxes	130,000	146,387	162,430	171,550	186,577	198,085
Penalty & Interest	175,000	195,182	216,573	228,733	248,770	264,114
Lease Income/Capitalized Int	796,087	786,075	775,394	763,472	750,036	731,800
Interest Income	12,215	8,035	13,750	23,230	32,325	43,910
Annexation/Bond Proceeds	53,613,801					
Transfers from Fund 30	434,865	277,127	277,127	277,127	277,127	277,127
Transfers from Fund 30-MUD4			182,041	179,441	176,710	173,850
Transfers from CIP	1,559,116					
Transfers from Fund 10	163,490	161,445	159,272	156,844	154,160	150,454
Total Revenues	79,782,094	27,836,410	28,858,187	30,392,081	32,921,905	34,853,584
Expenditures						
Current Debt Service (P&I)	20,894,241	21,803,885	21,997,514	21,586,939	21,602,871	20,834,921
Future Debt Issuances						
General Obligation 2013 - 30		332,183	657,651	657,309	656,607	655,544
General Obligation 2014 - 30				1,132,292	1,127,500	1,128,625
General Obligation 2015 - 30					1,321,077	1,319,893
General Obligation 2016 - 30						2,373,200
CO's Series 2013 - 30		117,324	228,339	230,550	227,773	234,512
CO's Series 2014 - 30				291,750	291,750	293,125
CO's Series 2015 - 30					614,025	613,406
MUD 4 Annexation of Debt		1,864,363	227,551	224,301	220,888	217,313
Current Lease/Purchase (P&I)	637,550	637,674	637,674	637,674	532,795	365,901
Future Lease/Purchase		214,343	478,168	596,016	863,705	990,960
Escrow Agent/Issuance	54,825,471					
MUD Rebates	3,992,293	4,268,658	4,559,428	4,902,660	5,232,346	5,511,045
Arbitrage Services	25,438	22,605	25,105	27,605	30,105	32,605
Fiscal Fees	11,000	12,000	13,600	15,200	16,800	18,400
Total Expenditures	80,385,993	29,273,034	28,825,029	30,302,296	32,738,243	34,589,450
Revenues Over(Under) Expenditures	-603,899	-1,436,625	33,158	89,785	183,662	264,134
Beginning Fund Balance	5,159,540	4,555,641	3,119,016	3,152,175	3,241,960	3,425,622
Ending Fund Balance	4,555,641	3,119,016	3,152,174	3,241,960	3,425,622	3,689,755
10% Reserve Requirement	2,556,052	2,927,303	2,882,503	3,030,230	3,273,824	3,458,945
Amount over 10% Reserve	1,999,589	191,713	269,672	211,730	151,798	230,810
DS Tax Rate	0.4700	0.4900	0.5100	0.5175	0.5350	0.5350
DS Tax Rate Change	0.0200	0.0200	0.0200	0.0075	0.0175	0.0000
General Obligation Certificates of Obligation		10,490,000 3,325,000	17,405,000 4,500,000	19,765,000 9,230,000	34,560,000	17,125,000

**City of Pearland
General Fund
Five-Year Forecast Summary**

	FY 2011-2012 Y/E PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
REVENUE						
Property Taxes	10,748,148	10,992,437	12,225,000	12,743,000	13,400,000	14,221,000
Sales Taxes	14,363,666	15,125,235	15,904,000	16,539,000	17,199,000	18,056,000
Franchise Fees	5,697,733	6,016,906	6,197,000	6,383,000	6,575,000	6,772,000
Licenses & Permits	2,224,046	2,620,219	2,978,000	3,113,000	3,276,000	3,428,000
Fines & Forfeitures	2,999,214	3,107,512	3,218,000	3,315,000	3,414,000	3,516,000
Charges for Service	11,564,231	12,330,342	13,582,000	14,742,000	16,184,000	17,377,000
Miscellaneous	479,404	380,620	429,000	441,000	454,000	468,000
Transfers in	3,763,560	3,776,850	2,316,000	2,390,000	2,424,000	2,474,000
Other Financing Sources	1,143,465	2,037,400	865,000	1,638,000	878,000	867,000
TOTAL REVENUES	52,983,467	56,387,521	57,715,000	61,303,000	63,804,000	67,178,000
EXPENDITURE						
General Government	6,516,427	6,909,129	6,600,000	6,778,000	6,889,000	7,077,000
Public Safety	26,284,753	29,728,329	29,786,000	31,417,000	31,689,000	32,744,000
Community Services	3,187,440	3,450,700	3,584,000	3,756,000	3,975,000	4,125,000
Public Works	8,084,579	8,466,353	8,488,000	8,617,000	8,967,000	9,257,000
Parks & Recreation	7,463,214	8,275,021	8,360,000	8,502,000	8,720,000	8,946,000
Expense for MUD 4						
O&M for CIP			625,000	1,772,000	1,880,000	2,002,000
Total Operating Expenditures	51,536,413	56,829,532	57,443,000	60,842,000	62,120,000	64,151,000
Transfers Out	1,476,287	1,745,652	1,203,000	1,485,000	1,430,000	1,869,000
TOTAL EXPENDITURES	53,012,700	58,575,184	58,646,000	62,327,000	63,549,000	66,019,000
Revenues Over/(Under) Expenses	(29,233)	(2,187,663)	(931,000)	(1,024,000)	255,000	1,159,000
Beginning Fund Balance	14,523,546	14,494,313	12,307,000	11,376,000	10,352,000	10,607,000
Ending Fund Balance	14,494,313	12,306,650	11,376,000	10,352,000	10,607,000	11,766,000
Calculation of Fund Balance Policy:						
Ending Fund Balance	14,494,313	12,306,650	11,376,000	10,352,000	10,607,000	11,766,000
Less Policy Requirement	8,199,856	8,904,214	9,341,000	9,779,000	10,118,000	10,459,000
Excess funds available over policy	6,294,457	3,402,436	2,035,000	573,000	489,000	1,307,000
Tax Rate Variable:						
General Fund	0.2151	0.2151	0.2225	0.2225	0.2225	0.2225
Debt Service Fund	0.4700	0.4900	0.5100	0.5175	0.5350	0.5350
Total Tax Rate	0.6851	0.7051	0.7325	0.7400	0.7575	0.7575
Staffing Variable:						
Full-Time Equivalent Positions	527.75	538.75	544.75	559.75	574.75	582.75
FTE's with CIP	527.75	538.75	552.75	567.75	574.75	582.75
Employees Per 1,000 Population	5.43	5.18	5.15	5.29	5.35	5.43

City of Pearland
Five-Year Forecast
General Fund - Schedule of Revenues and Other Sources

	FY 2011-2012 Y/E PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Property Taxes						
Current Taxes	10,480,519	10,711,657	11,809,552	12,291,591	12,931,104	13,728,752
Delinquent Taxes	80,000	90,000	149,963	165,334	172,082	181,035
Penalty & Interest	106,849	110,000	182,098	200,762	208,957	219,829
In Lieu of Property Taxes	80,780	80,780	83,203	85,700	88,270	90,919
MUD 5						
*Total Property Taxes	\$ 10,748,148	\$ 10,992,437	\$ 12,224,817	\$ 12,743,386	\$ 13,400,414	\$ 14,220,535
Sales Taxes						
Sales Taxes	14,231,385	14,992,954	15,767,637	16,398,342	17,054,276	17,906,990
Mix Drink Taxes	132,281	132,281	136,249	140,337	144,547	148,883
*Total Sales Taxes	\$ 14,363,666	\$ 15,125,235	\$ 15,903,886	\$ 16,538,679	\$ 17,198,823	\$ 18,055,873
Franchise Fees						
Gas	269,022	308,000	317,240	326,757	336,560	346,657
Electric	2,780,000	2,905,700	2,992,871	3,082,657	3,175,137	3,270,391
Telephone	293,922	308,473	317,727	327,259	337,077	347,189
Cable	1,149,881	1,211,310	1,247,649	1,285,079	1,323,631	1,363,340
Sanitation	1,204,908	1,283,423	1,321,926	1,361,583	1,402,431	1,444,504
*Total Franchise Fees	\$ 5,697,733	\$ 6,016,906	\$ 6,197,413	\$ 6,383,336	\$ 6,574,836	\$ 6,772,081
License & Permits						
Building Permit	996,824	1,181,588	1,240,667	1,302,701	1,367,836	1,436,228
Platting Fees	55,000	58,000	95,531	100,308	105,323	110,590
Beer Permits	18,000	11,000	18,540	9,548	19,467	10,220
Moving Permits	2,400	2,400	2,472	2,546	2,623	2,701
Peddlers & Solicitors	2,500	2,000	2,100	2,205	2,315	2,431
Health Certificate Fees	40,000	104,400	107,532	110,758	116,296	122,111
Wrecker Permits	4,000	4,000	4,080	4,202	4,328	4,458
Building Plan Check Fee	518,348	544,393	694,774	729,512	765,988	804,287
Occupancy Permits	9,100	10,665	14,888	15,632	16,414	17,235
Demolition Permits	1,300	1,300	1,339	1,379	1,421	1,463
Bldg. Site Work Permit	34,000	27,220	34,739	36,476	38,299	40,214
Alarm Permits	43,935	47,135	45,000	45,000	45,000	45,000
Health-Registration 1 Yr.	4,930	5,665	5,778	5,894	6,012	6,132
Health-Registration 2 Yr.	8,000	9,200	9,384	9,572	9,763	9,958
Sign Permits	7,500	9,800	10,780	12,397	14,257	16,395
Ambulance Permit	6,200	6,200	6,386	6,578	6,775	6,978
Taxi Cab Permit	3,823	3,823	3,938	4,056	4,177	4,303
Temporary Structures	600	800	824	849	874	900
Recordation & Courier Fee	5,100	6,050	6,232	6,418	6,611	6,809
BP Plan & Zone Adjustment	8,000	28,800	31,680	34,848	38,333	42,166
Garage Sale Permits	36,025	37,997	39,897	41,892	43,986	46,186
Culvert Permits	1,100	800	800	800	800	800
Animal Licenses	30,000	33,325	34,325	35,354	36,415	37,508
Foster Home Inspection	1,950	1,950	1,970	1,989	2,009	2,029
Mowing Lien	428					
Electrical Permits	96,549	116,161	124,067	130,270	136,784	143,623
Plumbing & Gas Permits	105,325	126,220	161,287	169,351	177,819	186,710
Mechanical Permits	131,657	153,075	186,100	195,405	205,175	215,434
Reinspec. Fee/Inspection	5,600	5,600	9,925	10,422	10,943	11,490
Fire Marshall Reinspection		32,500	33,475	34,479	35,514	36,579
Fire Alarm	2,364	2,364	2,600	2,860	3,146	3,461
Fire Protection	950	950	998	1,047	1,100	1,155
Fire Sprinkler	4,200	4,500	4,635	4,774	4,917	5,065
Fire Sprinkler-Alteration	400	400	440	484	532	586

City of Pearland
Five-Year Forecast
General Fund - Schedule of Revenues and Other Sources

	FY 2011-2012 Y/E PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Fireworks	150	150	150	150	150	150
Irrigation	13,000	15,000	15,450	16,223	17,034	17,885
Swimming Pool	22,600	22,600	23,278	23,976	25,175	26,434
Dirt Grading Permit	2,188	2,188	2,210	2,232	2,254	2,277
*Total License & Permits	\$ 2,224,046	\$ 2,620,219	\$ 2,978,270	\$ 3,112,588	\$ 3,275,866	\$ 3,427,950
Fines & Forfeiture						
Fines & Forfeitures	2,777,243	2,881,279	2,967,717	3,056,749	3,148,451	3,242,905
Child Safety	25,000	25,000	25,750	26,523	27,318	28,138
Child Safety-Harris Co.	3,500	3,500	3,535	3,570	3,606	3,642
Commercial Carrier Fines	88,000	88,000	90,640	93,359	96,160	99,045
Time Efficiency	-5,554	-5,760	(5,933)	(6,111)	(6,294)	(6,483)
Animal Cruelty	100					
Omnibase	16,500	17,556	17,806	18,340	18,891	19,457
State/Service Fee Recoup	94,425	97,937	118,709	122,270	125,938	129,716
*Total Fines & Forfeitures	\$ 2,999,214	\$ 3,107,512	\$ 3,218,225	\$ 3,314,701	\$ 3,414,070	\$ 3,516,420
Service Charges						
Ambulance Service Fee	2,633,000	2,738,000	3,093,940	3,186,758	3,282,361	3,380,832
Mud/Ems/Fire Collections	74,135	74,135	74,135	74,135	74,135	74,135
Strat Ptr Agrmt/Fire,Ems	358,527	255,197	157,405	203,212	217,340	232,034
False Alarm Fee	74,000	76,000	78,280	80,628	88,691	97,560
Arrest Fees	3,750	3,750	3,863	3,978	4,098	4,221
Clear. Letter Fee	550	550	550	550	550	550
Subpoena	150	150	150	150	150	150
Offense Report Copies	100	100	105	110	116	122
Accident Report Copies	7,000	7,000	7,350	7,718	8,103	8,509
SRO Equipment	69,550	78,000	80,340	82,750	85,233	87,790
SRO Personnel	601,957	657,016	670,156	683,559	704,066	725,188
Non Emerg Ems Service	5,227	5,227	5,750	6,325	6,957	7,653
TCLEOSE Funds						
Training Tuition	550	1,000	1,010	1,020	1,030	1,041
Training Recycling	1,000	1,000	1,010	1,020	1,030	1,041
Animal Shelter Fees	51,000	52,500	54,075	55,697	57,368	59,089
Events & Programs	528,453	596,712	625,646	691,159	725,717	762,003
Facility Rentals	82,945	110,500	114,920	119,517	124,297	129,269
Swimming Pool Fees	30,000	53,540	55,146	56,801	58,505	60,260
Natatorium	121,036	130,036	133,937	137,955	142,094	146,357
Recreation Center Rentals	30,000	46,470	47,864	49,300	50,779	52,302
Recreation Center Memberships	866,613	894,113	920,936	948,564	977,021	1,006,332
Facility Rental - U of H	1,000	1,000	1,030	1,061	1,093	1,126
Special Event Permit Fee	300	300	300	300	300	300
Miscellaneous	2,200	89,644	90,540	91,446	92,360	93,284
Engineering Inspect Fee	20,000	25,000	40,000	60,000	85,000	100,000
TIRZ Administration Fee	5,986,838	6,422,902	7,312,958	8,186,779	9,383,888	10,333,183
Permits Inspection Fee	6,100	4,500	4,725	4,961	5,209	5,470
Traffic Impact Analysis	8,250	6,000	6,300	6,615	6,946	7,293
*Total Service Charges	\$ 11,564,231	\$ 12,330,342	\$ 13,582,422	\$ 14,742,070	\$ 16,184,438	\$ 17,377,092
Interest						
Interest Income	56,729	56,729	57,296	58,442	60,195	62,603
*Total Interest	\$ 56,729	\$ 56,729	\$ 57,296	\$ 58,442	\$ 60,195	\$ 62,603

City of Pearland
Five-Year Forecast
General Fund - Schedule of Revenues and Other Sources

	FY 2011-2012 Y/E PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Miscellaneous						
Building Rent	17,339	17,600	17,776	17,954	18,133	18,315
Other Victims Program	7,500	7,500	7,725	7,957	8,195	8,441
PW Damage Reimbursement	-4,121					
Street Light Charges	35,000	15,000	15,000	15,000	15,000	15,000
Recycle Revenue	54,164	44,000	45,320	46,680	48,080	49,522
N.S.F. Fees	4,000	4,000	4,800	5,760	6,912	8,294
Plat Copies	15	15	17	18	20	22
Reproduction/Xerox Copies	1,500	1,500	1,530	1,561	1,592	1,624
Sale Of Property	89,364	9,750	50,000	52,500	55,125	57,881
Waiver Of Encroachment	1,000	875	919	965	1,013	1,064
Jail Phone	2,000	2,000	2,060	2,122	2,185	2,251
Ambulance Permit App. Fee	3,750	3,750	4,125	4,538	4,991	5,490
Sign Revenue	26,475	30,780	30,780	30,780	30,780	30,780
Insurance Reimbursement						
Miscellaneous	184,689	187,121	191,799	196,594	201,509	206,547
*Total Miscellaneous	\$ 422,675	\$ 323,891	\$ 371,850	\$ 382,427	\$ 393,536	\$ 405,231
From Fund 15	103,212	151,438	115,945	121,742	127,829	134,221
From Fund 30	935,337	927,817	946,373	965,301	984,607	1,004,299
From Fund 42	238,712	150,665	153,678	156,752	159,887	163,085
From Fund 50	169,572	109,974	112,173	114,417	116,705	119,039
From Fund 67	313,806	263,715	268,989	274,369	279,856	285,454
From Fund 68	444,193	685,502	13,117	13,117	13,117	13,117
From Fund 70	568,549	17,227	17,572	17,923	18,281	18,647
From Fund 101	493,202	499,591	70,500	97,500	84,000	84,000
Transfer From Fund 301	192,262	83,929	85,608	87,320	89,066	90,847
From Fund 116	7,313					
Transfer From Fund 202	64,811	395,692	31,077	31,077	31,077	31,077
Transfer From Fund 203	130,875	406,495	414,625	422,917	431,376	440,003
From Fund 108	29,443					
From Fund 109		45,450	45,450	45,450	45,450	45,450
From Fund 55	12,072					
Transfer From Fund 200	60,201					
Transfer From Fund 201		39,355	40,536	41,752	43,004	44,294
*Total Grant, Issuance, Transfer	\$ 3,763,560	\$ 3,776,850	\$ 2,315,643	\$ 2,389,637	\$ 2,424,256	\$ 2,473,534
Other Financing Sources						
Capital Lease Proceeds	1,143,465	2,037,400	864,989	1,637,807	877,807	866,807
*Total Other Financing Sources	\$ 1,143,465	\$ 2,037,400	\$ 864,989	\$ 1,637,807	\$ 877,807	\$ 866,807
Total General Fund Revenue	\$ 52,983,467	\$ 56,387,521	\$ 57,714,811	\$ 61,303,073	\$ 63,804,241	\$ 67,178,126

**City of Pearland
Five-Year Forecast Detail
General Fund Expenditures**

	FY 2011-2012 PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
General Government						
City Council	111,850	106,421	120,076	122,126	124,216	126,346
City Manager	673,398	678,726	696,017	709,989	724,260	738,835
Human Resources	686,110	678,587	695,861	708,588	721,570	734,815
City Secretary	324,213	300,638	308,141	314,333	320,658	327,120
Legal	624,481	636,097	652,120	665,150	678,457	692,047
Information Technology	921,551	1,538,600	978,037	992,803	1,007,831	1,023,127
Finance	1,722,250	1,825,990	1,854,435	1,888,707	1,923,677	1,959,362
Other Requirements	1,302,691	895,069	983,568	990,337	997,110	1,003,885
Library	149,883	249,001	311,491	314,606	317,752	320,929
NEW POSITIONS				71,507	73,163	150,867
*Total General Government	\$ 6,516,427	\$ 6,909,129	\$ 6,599,745	\$ 6,778,146	\$ 6,888,694	\$ 7,077,332
Public Safety						
Administration		1,232,154	1,257,599	1,278,997	1,300,804	1,323,030
Patrol		10,008,285	9,938,925	10,145,281	10,356,087	10,571,444
Investigations		1,676,055	1,716,877	1,752,664	1,789,233	1,826,600
Community Serv Support		778,380	798,503	815,367	832,602	850,215
Jail		1,801,642	1,856,727	1,894,983	1,934,065	1,973,993
Lic		980,649	1,002,515	1,023,718	1,045,388	1,067,534
SRO		214,584	218,446	222,958	227,568	232,277
Traffic		1,076,524	1,104,715	1,128,028	1,151,848	1,176,186
Special Invest Training		780,023	708,475	723,468	738,789	754,447
Police	17,379,290	531,411	541,943	553,304	564,911	576,772
Fire	4,524,471	97,420	98,394	99,378	100,372	101,376
Fire Marshal	593,034	19,177,127	19,785,475	20,180,502	20,584,024	20,996,229
Emergency Management	66,177	5,580,791	4,834,081	5,817,687	5,094,360	5,214,763
Emergency Medical Services	3,721,781	695,913	655,716	668,852	682,269	695,972
NEW POSITIONS		40,498	40,903	41,312	41,725	42,142
*Total Public Safety	\$ 26,284,753	\$ 29,728,329	\$ 29,785,578	\$ 31,417,076	\$ 31,689,041	\$ 32,744,076
Community Services						
Community Development Admin.	195,782	250,285	257,554	262,902	268,366	273,949
Planning	611,864	372,728	380,937	387,209	393,600	400,112
Permits & Inspections	404,819	846,105	853,730	871,271	889,194	907,507
Health & Environmental Services	825,434	415,755	391,806	399,813	407,995	416,357
Animal Control	256,616	659,401	674,726	687,127	699,783	712,697
Public Affairs	321,276	306,755	312,279	317,085	321,979	326,963
Municipal Court	571,649	599,671	606,316	618,804	631,561	644,592
NEW POSITIONS			106,699	211,658	362,191	443,080
*Total Community Services	\$ 3,187,440	\$ 3,450,700	\$ 3,584,046	\$ 3,755,870	\$ 3,974,669	\$ 4,125,257
Public Works						
Administration	211,212	173,005	176,905	180,137	183,434	186,798
Fleet Maintenance	450,235	449,343	461,073	470,905	480,956	491,231
Public Works GIS						
Streets & Drainage	4,546,128	4,526,934	4,434,728	4,486,560	4,539,184	4,592,612
Service Center	156,510	222,500	224,725	226,972	229,242	231,534
Engineering & Capital Projects						
ECP Administration		273,625	280,855	286,882	293,045	299,346
Project Management	923,873	721,516	740,566	756,026	771,823	787,964
Geographic Information Systems	220,520	215,627	220,706	224,992	229,370	233,840
Engineering	900,043	1,119,682	1,102,339	1,124,159	1,146,443	1,169,202
Traffic Operations & Maintenance	676,058	764,121	777,415	789,288	801,374	813,677
NEW POSITIONS			68,652	71,565	292,154	450,499
*Total Public Works	\$ 8,084,579	\$ 8,466,353	\$ 8,487,964	\$ 8,617,487	\$ 8,967,024	\$ 9,256,705

**City of Pearland
Five-Year Forecast Detail
General Fund Expenditures**

	FY 2011-2012 PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Parks & Recreation						
Administration	771,436	940,102	958,215	974,068	990,222	1,006,684
Recreation Center/Natatorium	1,782,226	1,848,836	1,936,340	1,966,502	1,997,202	2,028,451
Westside Event Center	185,892	205,571	210,902	214,595	218,361	222,203
Medians/WW/ROWS	965,102	1,013,194	1,009,353	1,028,049	1,047,129	1,066,602
Parks Maintenance	1,171,753	1,370,319	1,261,726	1,285,469	1,309,706	1,334,447
Custodial Services	353,267	387,446	396,242	403,764	411,443	419,284
Facilities Maintenance	766,296	1,012,836	1,028,757	1,043,216	1,057,916	1,072,861
Community Center						
Athletics	342,288	329,155	339,995	345,628	351,369	357,221
Special Events	290,886	265,045	269,435	273,233	277,094	281,018
Senior Programs	226,378	208,861	215,661	219,666	223,754	227,925
Youth Development	183,320	226,123	241,056	245,666	250,370	255,169
Aquatics	193,391	245,395	262,675	267,492	272,404	277,415
Recycling	230,979	222,138	230,099	234,154	238,288	242,504
NEW POSITIONS				58	74,535	153,757
*Total Parks & Recreation	\$ 7,463,214	\$ 8,275,021	\$ 8,360,455	\$ 8,501,559	\$ 8,719,794	\$ 8,945,542
Transfers						
Transfers	1,476,287	1,745,652	1,202,859	1,484,887	1,429,736	1,869,033
*Total Transfers	\$ 1,476,287	\$ 1,745,652	\$ 1,202,859	\$ 1,484,887	\$ 1,429,736	\$ 1,869,033
CIP O&M						
O&M FOR CIP						
*Total CIP O&M	\$ -	\$ -	\$ 624,871	\$ 1,772,253	\$ 1,879,558	\$ 2,001,553
TOTAL GENERAL FUND EXPENDITURE	\$ 53,012,700	\$ 58,575,184	\$ 58,645,517	\$ 62,327,279	\$ 63,548,515	\$ 66,019,498

**City of Pearland
Five-Year Forecast Detail
O & M for CIP**

	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Hickory Slough Detention at Max Rd. Ph I	10,933	10,933	10,933	10,933
Max Road Sports Complex	338,460	338,963	358,024	372,212
Centennial Park Ph. II		71,700	97,856	98,853
Shadow Creek Ranch Pk. Ph. I		517,912	472,384	482,325
Trail Connectivity	50,699	98,859	104,062	105,820
Hunter Park		16,900	17,900	18,700
Fire Station 3 Reconstruction	110,217	543,347	553,664	561,158
Old Police Department Renovations	85,992	87,226	88,484	89,768
Fire Station 1			36,597	73,194
Tom Reid Library Expansion			39,640	79,280
Business Center Drive	25,218	25,218	25,218	25,218
Pearland Parkway Extension		34,962	35,288	35,621
Fite Road		19,350	19,850	19,850
Max Road		2,550	5,325	5,325
CR 94 Expansion		981	10,981	10,981
Old Alvin Road Widening				1,299
CR 403	3,352	3,352	3,352	6,430
McHard Road Extension				4,418
Grand Boulevard Reconstruction				168
Total	624,871	1,772,253	1,879,558	2,001,553

**City of Pearland
Water & Sewer Fund - Combined
Five-Year Forecast Summary**

	FY 2011-2012 Y/E PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
REVENUE						
Charges for Service	26,941,196	28,479,635	29,363,403	30,305,571	33,044,664	36,665,806
Miscellaneous	321,839	193,251	167,112	158,399	158,399	158,399
Interest	42,000	40,000	28,053	27,684	28,447	30,661
Interfund Transfers	2,606,773	2,499,500	2,627,227	2,861,166	3,538,172	5,179,351
Other Financing Sources	348,328	15,070	7,706	7,706	7,706	7,706
TOTAL REVENUES	30,260,136	31,227,456	32,193,501	33,360,526	36,777,387	42,041,923
EXPENSE						
Lift Stations	1,127,577	970,298	975,933	993,977	1,016,230	1,054,264
Waste Water Treatment Plant	3,318,340	3,705,030	3,527,693	3,573,924	3,628,060	3,809,028
Water Production	6,988,484	6,995,463	6,910,536	6,808,537	6,973,743	7,257,942
Distribution and Sewer Collection	1,997,252	2,216,757	2,095,033	2,142,261	2,202,669	2,265,129
Utility Billing	2,466,936	2,220,076	2,293,243	2,339,782	2,395,433	2,452,745
Other Requirements	16,538,819	13,494,150	15,163,779	15,818,991	18,292,315	22,012,415
Construction	1,155,342	1,454,522	1,366,527	1,395,231	1,433,475	1,473,180
TOTAL EXPENSES	\$33,592,750	\$31,056,296	32,332,744	\$33,072,703	\$35,941,925	\$40,324,704
Revenues Over/(Under) Expenses	(\$3,332,614)	\$171,160	(\$139,242)	\$287,823	\$835,462	\$1,717,219
Beginning Fund Balance	\$13,747,658	\$10,415,044	\$10,586,204	\$10,446,962	\$10,734,785	\$11,570,247
DS Reserve	892,251	1,332,548	1,772,845	2,138,089	2,519,989	3,407,689
Ending Fund Balance	\$9,522,793	\$9,253,656	\$8,674,117	\$8,596,696	\$9,050,258	\$9,879,777
Revenue Increase Needed	0%	0%	0%	0%	6%	8%
Financial Indicators						
Bond Coverage - 1.4	1.40	1.57	1.72	1.69	1.55	1.45
Cash Reserve Ratio - 25%	0.28	0.30	0.27	0.26	0.25	0.25
Number of Connections	30,162	32,260	33,633	34,787	35,980	37,220
Growth in Connections		6.95%	4.26%	3.43%	3.43%	3.45%

**Water & Sewer Fund - Combined Revenues
Five-Year Forecast
Schedule of Revenues and Other Sources**

	FY 2011-2012 Y/E PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Charges for Service						
Water/Sewer Charges	25,545,402	26,991,301	28,023,726	28,891,342	31,609,600	35,207,704
Sanitation Billing Fee	332,379	365,606	379,611	392,835	406,521	420,684
Connection Fee	135,000	135,000	135,000	141,750	141,750	141,750
Water/Sewer Tap Fee	400,000	446,629	200,427	225,003	232,153	241,027
Late Payment Fee	437,000	445,000	445,000	467,250	467,250	467,250
Meter Set Fee	1,325	1,800	1,500	1,500	1,500	1,500
Curb Stop Replacement Fee	162	324	1,040	1,040	1,040	1,040
Grease Trap Fee	30,575	31,875	20,000	20,000	20,000	20,000
Reconnect Fee	57,353	60,000	155,000	162,750	162,750	162,750
Miscellaneous	2,000	2,100	2,100	2,100	2,100	2,100
*Total Charges For Service	\$26,941,196	\$28,479,635	\$29,363,403	\$30,305,571	\$33,044,664	\$36,665,806
Miscellaneous						
NSF Fees	9,100	9,400	9,400	9,400	9,400	9,400
Discount Taken						
Reimbursements	139,407	34,852	8,713			
Miscellaneous	173,332	148,999	148,999	148,999	148,999	148,999
MUD Annexation						
*Total Miscellaneous	\$321,839	\$193,251	\$167,112	\$158,399	\$158,399	\$158,399
Interest						
Interest	42,000	40,000	28,053	27,684	28,447	30,661
*Total Interest	\$42,000	\$40,000	\$28,053	\$27,684	\$28,447	\$30,661
Interfund Transfers						
From Fund 42	1,506,740	1,544,226	1,673,248	1,906,894	2,587,601	3,788,813
From Fund 44	877,222	736,313	735,018	735,311	731,610	1,171,577
From Fund 64						
From Fund 300						
From Fund 301						
From Fund 10	222,811	218,961	218,961	218,961	218,961	218,961
*Total Interfund Transfers	\$2,606,773	\$2,499,500	\$2,627,227	\$2,861,166	\$3,538,172	\$5,179,351
Other Financing Sources						
Certificate of Deposit	0					
Sale of Property	328	15,070	7,706	7,706	7,706	7,706
Miscellaneous	348,000					
Capital Lease Proceeds	0					
*Total Other Financing Sources	\$348,328	\$15,070	\$7,706	\$7,706	\$7,706	\$7,706
Total W&S Fund - Combined Revenues	\$30,260,136	\$31,227,456	\$32,193,501	\$33,360,526	\$36,777,387	\$42,041,923

**City of Pearland
Five-Year Forecast Detail
Water & Sewer Expenditures**

	FY 2011-2012 Y/E PROJECTED	FY 2012-2013 ADOPTED	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Water & Sewer						
Lift Stations	1,127,577	970,298	975,933	993,977	1,016,230	1,054,264
Wastewater Treatment Plant	3,318,340	3,705,030	3,527,693	3,573,924	3,628,060	3,809,028
Water Production	6,988,484	6,995,463	6,910,536	6,808,537	6,973,743	7,257,942
Distribution and Sewer Collection	1,997,252	2,216,757	2,095,033	2,142,261	2,202,669	2,265,129
Utility Billing	2,466,936	2,220,076	2,293,243	2,339,782	2,395,433	2,452,745
Other Requirements	16,538,819	13,494,150	15,163,779	15,818,991	18,292,315	22,012,415
Construction	1,155,342	1,454,522	1,366,527	1,395,231	1,433,475	1,473,180
*Total General Government	\$33,592,750	\$31,056,296	\$32,332,744	33,072,703	\$35,941,925	40,324,704
TOTAL W&S EXPENDITURE	\$33,592,750	\$31,056,296	\$32,332,744	33,072,703	\$35,941,925	40,324,704

Pearland EDC Revised Five-Year Forecast Summary - November 2012						
	FY 2011-2012 Y/E ACTUALS	FY 2012-2013 REVISED BUDGET	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
REVENUE						
Sales Tax	7,337,389	7,734,337	7,966,367	8,205,358	8,451,519	8,705,065
Interest Income	\$34,159	\$27,009	\$22,261	\$24,170	\$22,272	\$27,998
Miscellaneous	\$458,353	\$424,648	\$414,648	\$437,648	\$460,648	\$460,648
Bond Proceeds						
Transfer In	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL OPERATING REVENUES	\$7,829,901	\$8,185,994	\$8,403,276	\$8,667,176	\$8,934,439	\$9,193,711
EXPENDITURE						
Operating	\$1,019,078	\$1,478,900	1,506,316	1,530,280	1,554,665	1,578,879
Operating Transfers	\$165,638	\$216,440	\$184,197	\$193,407	\$203,077	\$213,231
Bond Payments	2,044,742	2,057,764	2,057,021	2,059,417	1,420,456	1,426,257
Inventory	3,495	5,000	5,000	5,000	5,000	5,000
TOTAL OPERATING EXPENDITURES	\$3,232,954	\$3,758,104	\$3,752,534	\$3,788,103	\$3,183,198	\$3,223,367
Revenues Over/(Under) Expenses	\$4,596,947	\$4,427,890	\$4,650,742	\$4,879,073	\$5,751,241	\$5,970,345
OTHER FINANCING SOURCES (USES)						
Transfers In						
Capital Transfers Out	-	(3,148,493)	-	(1,500,000)	(1,500,000)	(1,500,000)
Capital Outlay	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Incentives	(375,441)	(2,152,000)	(2,288,889)	(2,180,881)	(1,955,889)	(1,957,889)
Bond Proceeds						
TOTAL OTHER FINANCING SOURCES	(\$375,441)	(\$5,305,493)	(\$2,293,889)	(\$3,685,881)	(\$3,460,889)	(\$3,462,889)
NET CHANGE IN FUND BALANCE	\$4,221,506	(\$877,603)	\$2,356,853	\$1,193,192	\$2,290,352	\$2,507,456
Beginning Fund Balance	\$9,240,157	\$11,328,931	\$8,904,461	\$9,668,040	\$8,908,850	\$11,199,202
Debt Service Reserves	(\$665,254)					
Debt Pay-off	(\$1,467,478)	(\$1,546,867)	(\$1,593,273)	(\$1,952,382)		
Ending Fund Balance	\$11,328,931	\$8,904,461	\$9,668,040	\$8,908,850	\$11,199,202	\$13,706,658

Pearland EDC - Revenues
Five-Year Forecast
Schedule of Revenues and Other Sources

	FY 2011-2012 Y/E ACTUALS	FY 2012-2013 REVISED BUDGET	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Sales Taxes						
Sales Taxes	7,337,389	7,734,337	7,966,367	8,205,358	8,451,519	8,705,065
*Total Sales Taxes	\$7,337,389	\$7,734,337	\$7,966,367	\$8,205,358	\$8,451,519	\$8,705,065
Grant, Issuance, Transfer						
Transfer from Fund 120						
Total Grant, Issuance, Transfer	\$0	\$0	\$0	\$0	\$0	\$0
Interest						
Interest	34,159	27,009	22,261	24,170	22,272	27,998
*Total Interest	\$34,159	\$27,009	\$22,261	\$24,170	\$22,272	\$27,998
Miscellaneous						
Building Rent	414,000	414,000	414,000	437,000	460,000	460,000
Miscellaneous	44,353	10,648	648	648	648	648
*Total Miscellaneous	\$458,353	\$424,648	\$414,648	\$437,648	\$460,648	\$460,648
Other Financing Sources						
Bond Proceeds						
*Total Bond Proceeds						
Total PEDC Revenues	\$7,829,901	\$8,185,994	\$8,403,276	\$8,667,176	\$8,934,439	\$9,193,711

**Pearland EDC - Expenditures
Five-Year Forecast
Schedule of Expenditures**

	FY 2011-2012 Y/E ACTUALS	FY 2012-2013 REVISED BUDGET	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Salaries & Wages						
Executive	117,363	118,785	121,755	124,798	127,918	131,116
Supervisor	78,401	87,923	90,121	92,374	94,683	97,051
General Labor	103,976	176,604	181,019	185,545	190,183	194,938
Vacation Sold/Sick Payoff	16,320					
Overtime	206					
Longevity	979	952	1,192	1,432	1,672	1,912
Auto Allowance	4,984	10,800	10,800	10,800	10,800	10,800
Social Security	23,956	29,382	30,148	30,917	31,706	32,514
Retirement	40,255	48,872	51,507	54,732	58,014	61,277
Group Insurance	23,932	37,473	39,721	42,105	44,631	47,309
Cell Phone Allowance	1,799	1,800	1,800	1,800	1,800	1,800
Other Benefits	1,308	1,696	1,738	1,782	1,826	1,872
Merit Adjustment						
*Total Salaries & Wages	\$413,481	\$514,287	\$529,801	\$546,285	\$563,234	\$580,588
Materials & Supplies						
Office Supplies	3,276	4,000	4,040	4,080	4,121	4,162
Minor Tools & Office Equip.	0	500	505	510	515	520
Food	1,940	2,000	2,020	2,040	2,061	2,081
Fuel	0	750	758	765	773	780
*Total Materials & Supplies	\$5,216	\$7,250	\$7,323	\$7,396	\$7,470	\$7,544
Maintenance Buildings & Grounds						
Building & Grounds	1,100	2,000	2,060	2,122	2,185	2,251
*Total Maintenance Buildings & Grounds	\$1,100	\$2,000	\$2,060	\$2,122	\$2,185	\$2,251
Maintenance of Equipment						
Furniture & Office Equipment	5,982	2,000	2,020	2,040	2,061	2,081
Motor Vehicle	61	300	303	306	309	312
Parts	81	700	707	714	721	728
Commercial	2,748	1,600	1,616	1,632	1,648	1,665
Fuel	3,046	3,000	3,300	3,630	3,993	4,392
*Total Maintenance of Equipment	\$11,918	\$7,600	\$7,946	\$8,322	\$8,732	\$9,179

**Pearland EDC - Expenditures
Five-Year Forecast
Schedule of Expenditures**

	FY 2011-2012 Y/E ACTUALS	FY 2012-2013 REVISED BUDGET	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Services						
Property Insurance	6,125	6,548	6,875	7,219	7,580	7,959
Rental of Equipment	5,361	7,200	7,272	7,345	7,418	7,492
Special Services	721	1,680	1,697	1,714	1,731	1,748
Arbitrage Fees	0	1,375	5,750	5,750	5,750	5,750
Books, Periodicals & Subscriptions	166	200	202	204	206	208
Telephone/Direct TV/Telecom.	20,404	8,000	8,080	8,161	8,242	8,325
Cellular Communications	1,068	2,600	2,626	2,652	2,679	2,706
PC Aircard Charges	473	516	521	526	532	537
Printing	1,366	1,200	1,212	1,224	1,236	1,249
Postage	267	500	505	510	515	520
Professional Development	5,785	12,000	12,120	12,241	12,364	12,487
Membership Dues	9,557	11,980	12,100	12,221	12,343	12,466
Travel	3,430	5,500	5,555	5,611	5,667	5,723
Marketing Programs/Promo	9					
Marketing /Demographic	57,106	194,500	196,445	198,409	200,394	202,397
Industry Recruitment	71,892	169,500	171,195	172,907	174,636	176,382
Contracted Services	150,771	273,050	275,781	278,538	281,324	284,137
Retention Services	136,260	136,272	137,635	139,011	140,401	141,805
Storage/Building Rental	116,603	115,142	113,616	111,911	110,026	107,423
*Total Services	\$587,363	\$947,763	\$959,186	\$966,155	\$973,043	\$979,316
Incentives						
New Industry Incentives	182,488	1,975,000	2,126,889	2,018,881	1,955,889	1,957,889
New Industry Incentives - ots	22,390					
Sales Tax Incentives	170,563	177,000	162,000	162,000		
*Total Incentives	\$375,441	\$2,152,000	\$2,288,889	\$2,180,881	\$1,955,889	\$1,957,889
Transfer						
Transfer to General Fund	103,212	151,438	115,945	121,742	127,829	134,221
Transfer to Capital Fund		3,148,493		1,500,000	1,500,000	1,500,000
Transfer to U of H Fund	62,426	65,002	68,252	71,665	75,248	79,010
*Total Transfer	\$165,638	\$3,364,933	\$184,197	\$1,693,407	\$1,703,077	\$1,713,231
Bond Payment						
Principal	840,000	880,000	920,000	965,000	720,000	760,000
Interest	1,203,242	1,176,264	1,135,521	1,092,917	698,956	664,757
Fiscal Agent Fees	1,500	1,500	1,500	1,500	1,500	1,500
*Total Bond Payment	\$2,044,742	\$2,057,764	\$2,057,021	\$2,059,417	\$1,420,456	1,426,257
Inventory						
\$1,000-\$4,999	3,495	5,000	5,000	5,000	5,000	5,000
*Total Inventory	\$3,495	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000

**Pearland EDC - Expenditures
Five-Year Forecast
Schedule of Expenditures**

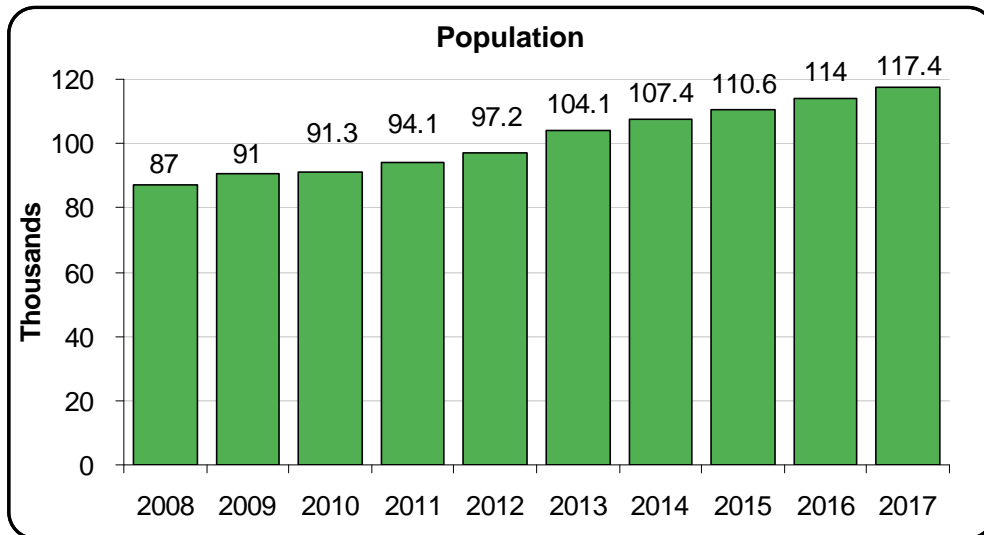
	FY 2011-2012 Y/E ACTUALS	FY 2012-2013 REVISED BUDGET	FY 2013-2014 PROJECTED	FY 2014-2015 PROJECTED	FY 2015-2016 PROJECTED	FY 2016-2017 PROJECTED
Capital Outlay						
Buildings/Grounds						
Water/Sewer Project						
Furniture/Office Equipment			5,000	5,000	5,000	5,000
Vehicles						
Miscellaneous		5,000				
*Total Capital Outlay	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total PEDC Expenditures	\$3,608,394	\$9,063,597	\$6,046,423	\$7,473,984	\$6,644,087	\$6,686,256

**CITY OF PEARLAND
FIVE-YEAR FORECAST
FISCAL YEARS 2013 – 2017**

Key Assumptions

Population

The population in Pearland is expected to increase in FY 2013 by 6,900 residents, or 7.1%, over FY 2012, with the annexation of Brazoria County MUD #4 with 3,700 residents and a general population growth of 3,200. The rate of growth for the forecast period averages 3.1% annually, excluding the annexation of Brazoria County MUD #4.



From the year 2008 to 2017, the projected population increase is 30,400 people, a 34.9% increase during this timeframe. Pearland is expected to continue to experience steady increases in population, as land usage is not anticipated to approach build out until 2025. To a large extent, much of the revenue growth the City has experienced can be attributed to the population growth, however commercial development is still occurring with major projects such as Kelsey Seybold, Merit Medical, Kirby Medical, Ref-Chem and Sams Club in 2012 and 2013. The economic recession and slowdown of the economy has affected new development, however, the City saw movement in 2012.

Assessed Valuation

Fiscal Year	Growth	Valuation
2013	2.71%	\$6,541,399,683
2014*	7.17%	\$7,010,098,619
2015	5.74%	\$7,412,226,313
2016	6.79%	\$7,915,489,677
2017	7.14%	\$8,480,454,391

*Fiscal Year 2014 includes value of \$249 million, excluding exemptions, for property to be annexed – BC MUD 4

In FY 2014, the assessed re-valuation for residential remains flat and increases to 3% by FY 2017. For commercial the increase in FY 2014 is 0% and increases to 3% by FY 2017. The forecast also includes value of recently completed retail developments anticipated value based on current building permits, such as Kelsey Seybold, Merit Medical, Ref-Chem and Sams Club and anticipated new commercial in the Lower Kirby area by 2015.

The forecast does not assume any increases in the homestead exemption.

Tax Rate

Fiscal Year	O&M	Debt Service	Total
2013	.2151	.4900	.7051
2014	.2225	.5100	.7325
2015	.2225	.5175	.7400
2016	.2225	.5350	.7575
2017	.2225	.5350	.7575

Tax rate needed to pay debt service, maintain current services and meet reserve requirements.

Sales Tax – General Fund

Fiscal Year	Growth	Amount
2013	5.4%	\$14,992,954
2014	5.2%	\$15,767,637
2015	4.0%	\$16,398,342
2016	4.0%	\$17,054,276
2017	5.0%	\$17,906,990

2013 includes sales tax generated from Kelsey Seybold pursuant to 380 agreement - 2017

Number of Water/Sewer Connections

Fiscal Year	Growth	Connections
2013	6.95%	32,260
2014	4.26%	33,633
2015	3.43%	34,787
2016	3.43%	35,980
2017	3.45%	37,220

Fiscal year 2013 includes 1,403 connections from the annexation of MUD 4 in December of 2012.

□ **Expenditure Assumptions**

GO/CO Debt Issuance

Fiscal Year	GO's	CO's	Total
2013	\$10,490,000	\$3,325,000	\$13,815,000
2014	\$17,405,000	\$4,500,000	\$21,905,000
2015	\$19,765,000	\$9,230,000	\$28,995,000
2016	\$34,560,000	\$0	\$34,560,000
2017	\$17,125,000	\$0	\$17,125,000

Based off Five-Year CIP

Water/Sewer Debt Issuance

Fiscal Year	Total
2013	\$0
2014	\$8,081,184
2015	\$12,077,255
2016	\$32,223,015
2017	\$43,118,941

Based off Five-Year CIP

O&M for CIP

Fiscal Year	Total
2014	\$624,871
2015	\$1,772,253
2016	\$1,879,558
2017	\$2,001,553

Based off Five-Year CIP

Merit Increase

Fiscal Year	Total
2013	3%
2014	2%
2015	2%
2016	2%
2017	2%

2013-2017 – 3% Step Adjustment for Civil Service



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**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
NEW PERSONNEL FUNDED**

<u>FUND/DIVISION</u>	<u>TITLE</u>	<u>Full-Time</u>	<u>Part-Time</u>
<u>GENERAL FUND</u>			
Community Development Administration	Administrative Clerk	1	-1
Health & Environmental Services	Code Enforcement/Health Officer	2	
Municipal Court	Deputy Clerk		1
Police Patrol	Officers (MUD 4 Annexation)	4	
Police Patrol	Officers*	2	
Police Support Services	Records Clerk	1	
Police Jail	Jailer	1	
	Sub-Total General Fund	<u>11</u>	<u>0</u>
<u>WATER & SEWER FUND</u>			
Distribution & Collection	Line Maintenance Worker	1	
PW GIS	GPS Field Technician	1	
	Sub-Total Water & Sewer Fund	<u>2</u>	
	GRAND TOTAL	<u><u>13</u></u>	<u><u>0</u></u>

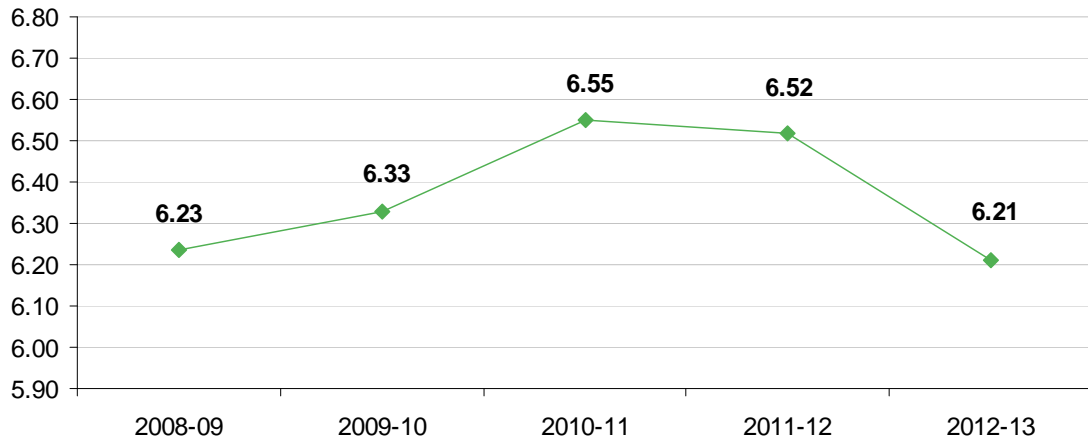
*Positions effective 4/1/13

**CITY OF PEARLAND
FY 2013 ADOPTED BUDGET
AUTHORIZED PERSONNEL BY DEPARTMENT**

Function/Department	Full Time Employees				Part Time Employees			
	FY 2011 BASE	FY 2012 AMENDED	FY 2013 REQUESTED	FY 2013 ADOPTED	FY 2011 BASE	FY 2012 AMENDED	FY 2013 REQUESTED	FY 2013 ADOPTED
General Government								
City Manager	4	4		4				
City Secretary	4	4		4				
Finance	16	16		16	1	1		1
Human Resources	6	6		6	3	3		3
Information Technology	5	5		5				
Legal	5	5		5				
Utility Billing	16	17		17	4	4		4
GENERAL GOVERNMENT TOTAL	56	57	0	57	8	8	0	8
Public Works								
Public Works Admin.	1.50	1.75		1.75				
Fleet Maintenance	7	7		7				
Public Works GIS	0.75							
Streets & Drainage	17	17		17				
Lift Stations	6	9						
Waste Water Treatment	14.75	14.75		14.75				
Water Production	10	12		12				
W&S Distrib. & Collect.	23.5	26.5	1	27.5				
W&S Construction	12.25	13		13				
Public Works GIS	2.25	3	1	4				
Engr & Cap. Proj. Mgt.		3		3				
Engineering	13	12		12				
Projects	12	8		8				
Geog. Info. System	2	2		2				
Traffic Operations	6	6		6				
PUBLIC WORKS TOTAL	128	135	2	137	0	0	0	0
Public Safety								
Fire Department	27	33		33	18	19		19
Fire Marshal	6	6		6	2	2		2
Emer.Medical Svcs/EMS	39	39		39	24	24		24
Police Department	178	183	8	191	7	7		7
PUBLIC SAFETY TOTAL	250	261	8	269	51	52	0	52
Parks & Recreation								
Parks & Rec. Admin.	7	8		8		1		1
Custodial Services	7	5		5				
Facilities Maintenance	5	6		6				
Parks Maintenance	18	16		16				
Median/ROW/WW	18	15		15				
Community Center					1			
Rec.Ctr/Natatorium	6	6		6	19	49		49
Westside Events Ctr	1	2		2	3	1		1
Athletics	2	2		2	3	4		4
Youth Development	2	1		1	4	4		4
Aquatics	1	1		1	23			
Special Events	2	1		1				
Senior Programs	3	2		2	1	3		3
Recycling	2	2		2	3	4		4
PARKS & RECREATION TOTAL	74	67	0	67	57	66	0	66
Community Services								
Comm.Develop.Admin.		2	1	3		1	(1)	
Planning	5	3		3	1			
Permits & Inspections	15	12		12	2	2		2
Environmental & Health		4	2	6				
Animal Control	9	9		9	1	1		1
Municipal Court	11	8		8	1		1	1
Public Affairs	2	2		2				
COMMUNITY SERVICES TOTAL	42	40	2	42	5	4	0	4
Economic Development	5	5		5				
U. of Houston-Pearland	1	1		1				
Municipal Court Fund		1		1		1		1
Juvenile Case Mgt. Fund		1		1				
GRAND TOTAL	556	568	13	581	121	131	0	131

Note: Does not include Seasonal positions

**City of Pearland
Full-Time Equivalents Per 1,000 Population
Five Year Historical Comparison**

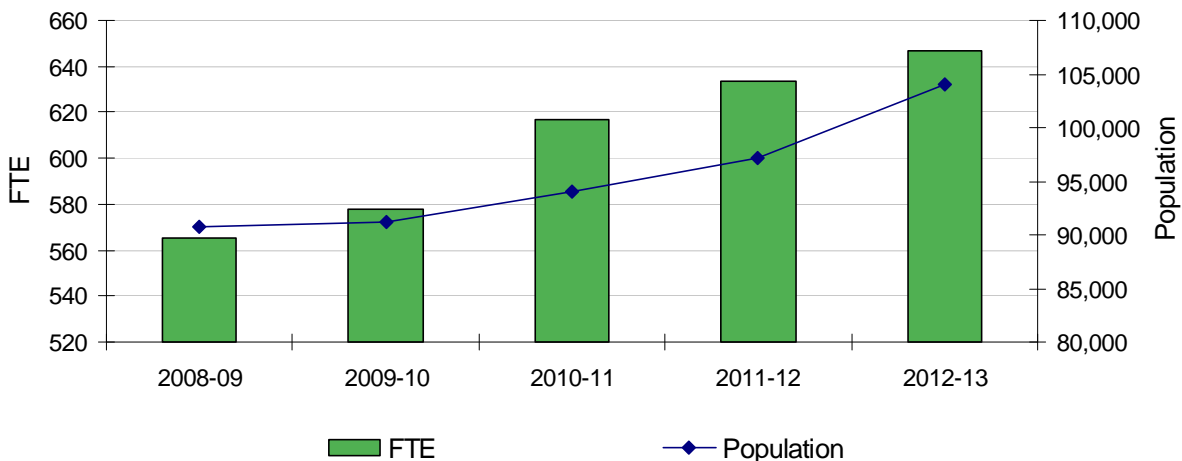


Fiscal Year	FTE	Population	No. of Employees Per 1,000 Population
2008-09	565.5	90,700	6.23
2009-10	577.5	91,252	6.33
2010-11	616.5	94,100	6.55
2011-12	633.5	97,200	6.52
2012-13	646.5	104,100	6.21

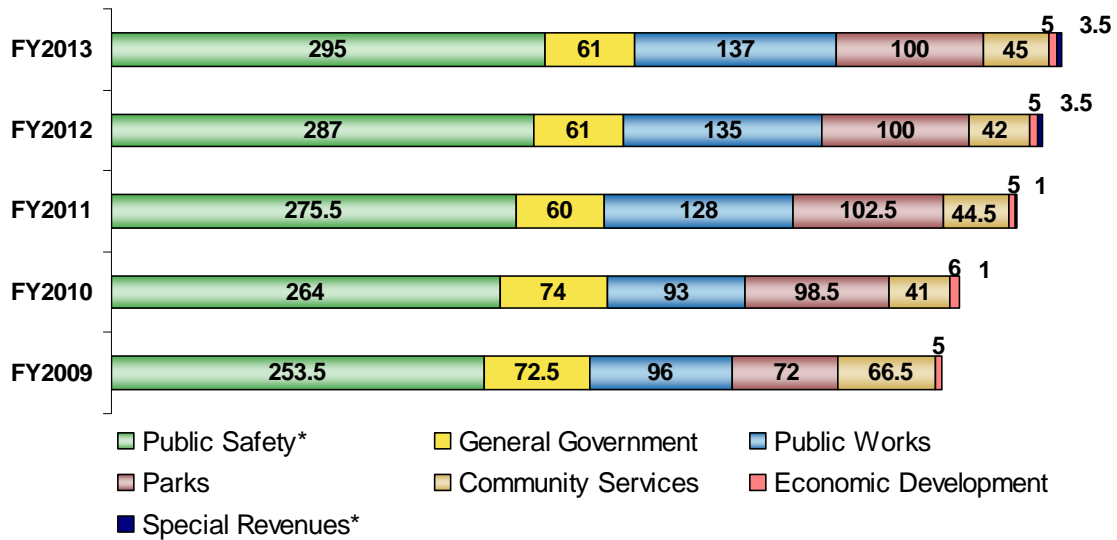
FTE = All full-time employees plus part-time equivalents.
Does not include seasonal employees.

Increase in FY 2010 due to opening of Recreation Center/Natatorium, in FY 2011 additional personnel were added to the Natatorium and 18 part-time paid Firefighters were added. The increase in FY 2012 was mainly due to the addition of 6 grant-funded full-time Firefighters, and the increase in FY 2013 is mainly due to the addition of 6 Police Officers and 6 personnel in various service departments.

**City of Pearland
Full-Time Equivalent Staff to Population
FY 2009 - FY 2013**



**City of Pearland
Employees by Service Area
FY2009 - FY2013**



Service Area	FY2009	FY2010	FY2011	FY2012	FY2013	% Increase**
Public Safety*	253.5	264	275.5	287	295	16%
General Government	72.5	74	60	61	61	-16%
Public Works	96	93	128	135	137	43%
Parks	72	98.5	102.5	100	100	39%
Community Services	66.5	41	44.5	42	45	-32%
Economic Development	5	6	5	5	5	0%
Special Revenues*	0	1	1	3.5	3.5	100%
	565.5	577.5	616.5	633.5	646.5	14.3%

						5-Year Increase
Annual Increase:	20.5	12.0	39.0	17.0	13.0	81.0
% Increase:	3.8%	2.1%	6.8%	2.8%	2.1%	14.3%
% Population Increase:	4.3%	0.6%	3.1%	3.3%	7.1%	14.8%

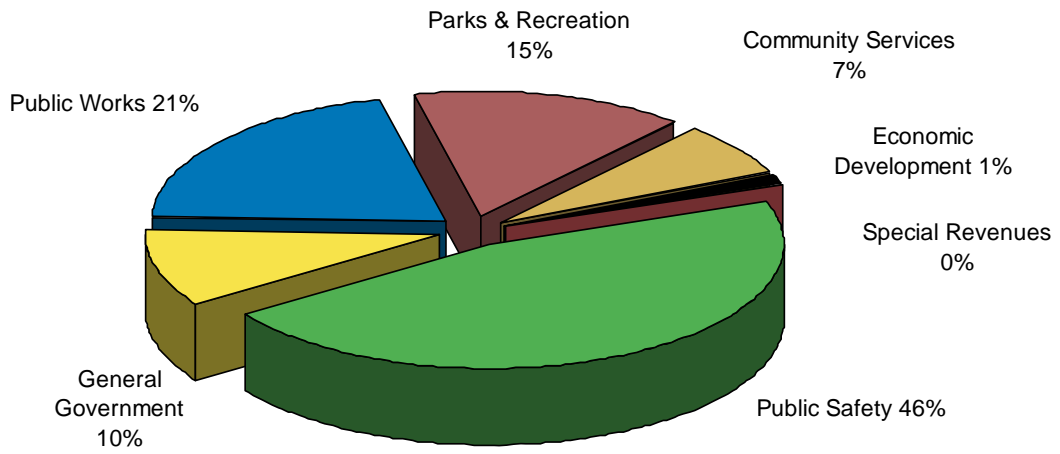
*Public Safety includes Police, Fire, EMS, Fire Marshal and Emergency Management. Special Revenues includes UofH, Municipal Court and Juvenile Case Management Funds.

**Percentage increase since FY2009. Fiscal Year 2010 budget included 26.5 additional employees for Parks due to the opening of the City's Recreation Center/Natorium, as well as two other new municipal facilities, and 4 Building Inspector positions were eliminated due to reduction in development. Fiscal Year 2011 budget included 16 additional FTE Fire personnel to staff the new Fire Station #5 and provide 24/7 fire services at three stations. FY 2012 includes the addition of 17 FTE, 6 in the Fire Department via SAFER grant, 4 in the Police Department, 5 in Parks & Recreation, and 3.75 funded in the Enterprise Fund, with .25 of one of these positions funded in the General Fund. Mid-year FY 2012, 3 FTE were added for Water & Sewer services for MUD 4 operations, 1 Building Inspector, 2 Custodian positions were eliminated due to contracting the Recreation Center/Natorium, in Youth Development 1 full-time Recreation Specialist was reduced to part-time, 2 Parks Maintenance Worker I were eliminated, one to accommodate upgrade of a Buildings Maintenance Technician/HVAC and one to accommodate an upgrade to a Crew Leader.

FY 2013 includes the addition of 8 FTE in the Police Department, 2 in Water & Sewer departments, 2 in Environmental/Health Code Enforcement, .5 in each the Community Development Department and Municipal Court. There are 6 Officers being hired in the Police Department and an increase in population of 6,900. As such, City is maintaining the 1 Officer per 1,000 population framework.

Does not include seasonal employees.

**City of Pearland
Employees by Service Area as % of Total
Fiscal Year 2013 Full-Time Equivalents**



**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
			<u>RECURRING</u>	<u>NON-RECURRING</u>	
FINANCE					
	Citizen Survey			14,500	14,500
	Policy Map For Grants			2,000	2,000
	Virtual Card Rebate	82,444	1,400	10,000	11,400
	Timekeeping System		258	2,150	2,408
		82,444	1,658	28,650	30,308
OTHER REQUIREMENTS					
	3% Average Pay - Non-Police		563,509		563,509
	3% Step Pay - Police		310,090		310,090
	50% of vests - grant		4,950		4,950
			878,549		878,549
IT					
	Replace 36 2006 Desktop Computers		48,240		48,240
	Replace 24 Laptops			52,800	52,800
	Replace 7 Toughbooks			36,400	36,400
	Replace 2 City Hall Servers			11,451	11,451
	Connect City Hall generator to server room AC unit			4,500	4,500
	Replace data switches at City Hall Complex Portion to be funded by W&S*	35,951		224,692	224,692
	Replace City Nortel Meridian Phone System at City Hall, Service Center, Parks Maintenance, EMS, Animal Shelter & Fire Marshal's Office - Portion to be funded by W&S*	39,259		245,368	245,368
	Employee training on Alcatel Lucent Data Switches			3,517	3,517
	IT Needs Assessment and Strategic Planning			50,000	50,000
	ClickFix Mobile Apps		9,000		9,000
		75,210	57,240	628,728	685,968
	*Lease/purchase				
LIBRARY					
	Magazine Covers		367		367
	Buildings and Grounds West-Side Expansion		15,000		15,000
	Exterminator West-Side Expansion		326		326
	Books, Periodicals, and Subsc West Exp		10,827		10,827
	Utilities West-Side Expansion		28,481		28,481
	Space Lease/Taxes/Insurance		61,887		61,887
	Telephone West-Side Expansion		400		400
			117,288		117,288
FIRE MARSHAL					
	2 Replacement Vehicles		58,277		58,277
	Tablet PCs for Fire Inspections			2,576	2,576
			58,277	2,576	60,853

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
			<u>RECURRING</u>	<u>NON-RECURRING</u>	
FIRE DEPARTMENT					
	Driver Operator Pay		69,054		69,054
	Replacement 75' Aerial Ladder (Quint) with equipment*			790,000	790,000
	Replacement Fire Engine Pumper with equipment*			560,000	560,000
	120 Pocket Tools for Bunker Gear			2,400	2,400
	10 Pulse Oximeters (obtain baseline vital signs and administer oxygen)			3,500	3,500
	TPASS Accountability System:				
	2 Toughbooks for TPASS Accountability System			11,300	11,300
	1 Watchdog Controller/Software & Equipment			15,750	15,750
	1 Truck Mounted Blitzfire Portable Monitor Package			3,417	3,417
	4 Portable Replacement Radio Upgrades (Analog to Digital)			25,250	25,250
	Diesel Vehicle Exhaust Removal System for Station 4			28,730	28,730
			69,054	1,440,347	1,509,401
	*Lease/purchase				
EMS					
	4 Lifepaks with Software & Aircards		2,400	117,286	119,686
	1 Mobile Radio and 4 Handheld Radios (Analog to Digital)*			23,018	23,018
	LUCAS Device (auto chest compression equipment) and savings	(6,200)		12,547	6,347
	Savings with purchase of Mobile Gateways*	(2,400)			(2,400)
	EMS/FIRE Dispatch Contract - Jan. 1, 2013		120,000	40,000	160,000
	Replacement Ambulance and Radio**			129,307	129,307
	Refurbished Ambulance and Radio**			91,357	91,357
			113,800	413,515	527,315
	*1 Mobile Radio and the Mobile Gateways funded by Donation Fund				
	**Lease/purchase of ambulances, excluding radios				
PERMITS & INSPECTIONS					
	1 Replacement Vehicle		16,600		16,600
			16,600		16,600
HEALTH & ENVIRONMENTAL SERVICES					
	2 Sanitarian/Health Code Officers with Vehicles		102,114	42,390	144,504
			102,114	42,390	144,504
ENGINEERING					
	AutoCAD Map License		4,639		4,639
	2 Replacement Vehicles		43,790		43,790
			48,429		48,429

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
			<u>RECURRING</u>	<u>NON-RECURRING</u>	
COMMUNITY DEVELOPMENT ADMINISTRATION					
	Upgrade part-time to full-time Administration Clerk		24,734		24,734
			24,734		24,734
PLANNING					
	Comprehensive Plan Update (\$100,000 per year over 2 years)			100,000	100,000
				100,000	100,000
TRAFFIC OPERATIONS & MAINTENANCE					
	Replace School Zone Flasher system (Pearland Jr.East/West/Sablature Middle School and Sam Jamison Middle School)			38,760	38,760
				38,760	38,760
MUNICIPAL COURT					
	1 Part-Time Deputy Clerk		12,747		12,747
			12,747		12,747
ANIMAL CONTROL					
	Dog Kennel Cleaning - contractual		38,820		38,820
			38,820		38,820
PARKS ADMINISTRATION					
	Travel & Misc. Items for CAPRA, Accreditation Team			9,000	9,000
				9,000	9,000
PARKS RECREATION CENTER/NATATORIUM					
	Pool Lift for main pool at Natatorium - ADA Compliance			5,500	5,500
	Key Faubs	6,850			6,850
	Shades or Sunscreens for Natatorium			15,845	15,845
	1 Automatic Door Opener for Restrooms			2,000	2,000
		6,850	23,345		30,195
PARKS MEDIANS/ROWS					
	1 Replacement Vehicle (P195)		24,775		24,775
			24,775		24,775

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENDITURES RECURRING</u>	<u>NON- RECURRING</u>	<u>TOTAL</u>
PARKS MAINTENANCE					
	1 Replacement F250 4-door w/Towing Package (P209)		24,230		24,230
	1 New Vehicle			20,455	20,455
	Cargo Trailer			15,000	15,000
	Double Axle Trailer with Lift Gates and Lock Box			6,000	6,000
	1 Replacement F250 for Urban Forester (P205)		20,455		20,455
	2 Pavilion renovations at Centennial Park			20,000	20,000
	2 Shade Structure installments over playground at Centennial Park			24,000	24,000
	Install Parking & Jogging Track material at Woody Park			25,000	25,000
	Install Shade Cover over one picnic area at Woody Park			6,500	6,500
	Renovate/Paint Restroom Area at Southdown			6,077	6,077
	Training for 1 Maintenance Supervisor			2,250	2,250
			44,685	125,282	169,967
PARKS FACILITIES MAINTENANCE					
	HVAC Condensing Unit Replacement and Repairs at Library			33,000	33,000
	A/C Unit at Radio/Communications Bldg			13,000	13,000
	Replace Roof on Parks Maintenance Bldg			75,000	75,000
	Annual replacement of A/C Air Handlers		4,000		4,000
	Annual Repair and Replace Appliance Allotment		5,000		5,000
	Annual Landscape Repair at City Buildings		5,000		5,000
			14,000	121,000	135,000
POLICE PATROL					
	2 Officers - effective 4/1/13		78,479	11,510	89,989
	Shift Differential Pay		127,783		127,783
	2 New Fleet Vehicles (home fleet)			95,952	95,952
	4 Replacement Vehicles (C283, C295, C300 and C296)		143,928		143,928
	138 Replacement Gas Mask Filters			8,832	8,832
	Signage for Command Post*			1,750	1,750
			350,190	118,044	468,234
*Grant award not received.					
POLICE INVESTIGATIONS (CID)					
	Computer/Laptop for 2nd Crime Victim position		600	2,943	3,543
			600	2,943	3,543
POLICE SUPPORT SERVICES					
	1 Records Clerk		37,374	600	37,974
	Shift Differential Pay - Dispatchers & Records Clerks		25,356		25,356
	Reportal Software and Maintenance/Installation		700	3,500	4,200
			63,430	4,100	67,530

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
			<u>RECURRING</u>	<u>NON-RECURRING</u>	
POLICE JAIL					
	1 Jailer		52,826	1,500	54,326
	Savings in Overtime with 1 Jailer		(21,000)		(21,000)
	Shift Differential Pay		19,877		19,877
			51,703	1,500	53,203
POLICE TRAFFIC/MOTORCYCLE UNIT					
	1 New Motorcycle for addition to unit			31,297	31,297
	2 Replacement Motorcycles			57,439	57,439
				88,736	88,736
PW - STREETS & DRAINAGE					
	Rental Equipment for paving projects		59,050		59,050
	Excavation Buckets for Gradalls			11,377	11,377
	Single Drum Vibratory Padfoot Roller*			80,850	80,850
	Dozer Blade for Mini-Excavator			8,110	8,110
	Tires for Excavator			7,230	7,230
	1 Vehicle Replacement (P211)		33,275		33,275
			92,325	107,567	199,892
	*Lease/purchase				
PW - SERVICE CENTER					
	8,000 lb capacity Forklift Refurbishment			15,000	15,000
	5,000 lb capacity Forklift Refurbishment			11,500	11,500
				26,500	26,500
TOTAL		157,654	2,187,868	3,322,983	5,510,851

**FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND - MUD 4
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>RECURRING</u>	<u>EXPENDITURES NON- RECURRING</u>	<u>TOTAL</u>
PLANNING	500	1,300	1,800
PERMITS & INSPECTIONS	1,150		1,150
HEALTH AND ENVIRONMENTAL SERVICES	2,700		2,700
OTHER REQUIREMENTS	3,474		3,474
FINANCE	9,075	200	9,275
EMERGENCY MANAGEMENT (EOC)	260		260
PARKS MEDIANS/ROWS	8,269		8,269
POLICE PATROL 4 Police Officers, 2 shared vehicles	308,516	119,672	428,188
PW - ADMINISTRATION	500		500
TOTAL GENERAL FUND - MUD 4	334,444	121,172	455,616

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	EXPENDITURES		<u>TOTAL</u>
		<u>RECURRING</u>	NON- <u>RECURRING</u>	
LEGAL				
	Special Services for Legal Fees and related cost	30,000		30,000
		30,000		30,000
HUMAN RESOURCES				
	Administrative Secretary	42,954	4,160	47,114
		42,954	4,160	47,114
EMERGENCY MANAGEMENT (EOC)				
	Weather Station with Computer Interface		1,698	1,698
			1,698	1,698
FIRE DEPARTMENT				
	60 Personal Fire Fighter Flashlights (2 part purchase)		7,100	7,100
	6 Flammable Liquid Storage Cabinets		6,000	6,000
	51' Interactive Wall Board for Classroom		4,800	4,800
	Firefighter Forcible Entry Training Simulator		7,785	7,785
	3 E-Z Radiocom II Communication Device for Masks		4,020	4,020
	City Email Addresses for Volunteer Members		5,500	5,500
			35,205	35,205
EMS				
	Clinical Manager	86,884	5,413	92,297
		86,884	5,413	92,297
PARKS RECREATION CENTER/NATATORIUM				
	Contract Employment	7,500		7,500
	4 Automatic Door Openers for Restrooms		8,000	8,000
		7,500	8,000	15,500
PARKS MEDIANS/ROWS/WWT				
	Contracted Tree Removal due to Drought		4,000	4,000
			4,000	4,000
PARKS CUSTODIAL SERVICES				
	Temporary Contractual Custodians	15,000		15,000
		15,000		15,000
PARKS FACILITIES MAINTENANCE				
	1 New Vehicle for Superintendent		24,700	24,700
	2 New Vans for HVAC and Electrician Techs		54,000	54,000
	Electrician Tools		5,000	5,000

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
		<u>RECURRING</u>	<u>NON-RECURRING</u>	
PARKS FACILITIES MAINTENANCE (continued)				
	HVAC Tools		5,000	5,000
	3 Portable AC Office Units		18,000	18,000
	1 Replacement Evaporator & Furnace at Animal Shelter		4,000	4,000
	1 A/C Air Handler for System #1 at Public Works Bldg		4,000	4,000
	1 A/C Air Handler for System #2 at Public Works Bldg		4,000	4,000
	1 A/C Air Handler for System #3 at Public Works Bldg		4,000	4,000
	1 Replacement Condensing Unit at EMS, 3205 Yost		4,000	4,000
	Quarterly and Annual Specialty Floor Care City Bldgs	20,000		20,000
	Repair and Replace Appliances throughout the City	10,000		10,000
	Landscape Repair at City Buildings	15,000		15,000
		45,000	126,700	171,700
PARKS MAINTENANCE				
	1 Parks Maintenance Worker - Trail	35,321		35,321
	2 Parks Maintenance Workers	76,434		76,434
	Playground Equipment Replacement and Improvements at Pasternak Park		30,000	30,000
	25 Standardized Trash Receptacles at Centennial Park		8,750	8,750
	6 Solar Lighting around Jogging Trail at Centennial Park		36,000	36,000
	Install Lightning Detection System at Centennial & Southdown Parks		16,000	16,000
	Training for 1 Maintenance Supervisor		2,250	2,250
		111,755	93,000	204,755
POLICE ADMINISTRATION				
	Assistant Chief of Police	137,730	39,660	177,390
		137,730	39,660	177,390
POLICE PATROL				
	4 Police Officers, 2 shared vehicles	462,774	131,532	594,306
	Certificate Pay	64,010		64,010
	Bilingual Pay	36,334		36,334
		563,118	131,532	694,650

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
		<u>RECURRING</u>	<u>NON-RECURRING</u>	
POLICE INVESTIGATIONS (CID)				
	Detective Assignment Pay	29,778		29,778
		29,778		29,778
POLICE SUPPORT SERVICES				
	4 Dispatchers	211,304	6,000	217,304
	1 Records Clerk	37,374	600	37,974
	15 Laptop Docking Stations for SIU		9,000	9,000
		248,678	15,600	264,278
POLICE JAIL				
	3 Jailers	158,478	4,500	162,978
	Savings in Overtime with 1 Jailer	(2,500)		(2,500)
		155,978	4,500	160,478
POLICE LICENSE & WEIGHT				
	Replacement DOT Vehicle*		31,310	31,310
			31,310	31,310
	*Reimbursed by the State over 4-year period (does not qualify for reimbursement)			
POLICE TRAFFIC/MOTORCYCLE UNIT				
	2 Replacement Motorcycles		52,284	52,284
			52,284	52,284
PLANNING				
	Planner II	37,481	6,545	44,026
	2 Aircards for Laptops	1,200		1,200
		38,681	6,545	45,226
COMMUNITY DEVELOPMENT ADMINISTRATION				
	Upgrade replacement Desktop to Laptop		1,000	1,000
			1,000	1,000
PERMITS AND INSPECTIONS				
	Administrative Assistant upgrade to Full-Time	21,754		21,754
		21,754		21,754
HEALTH & ENVIRONMENTAL SERVICES				
	4 Tablets		2,000	2,000
			2,000	2,000

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
GENERAL FUND
SUPPLEMENTAL AND CAPITAL REQUESTS *NOT* FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
		<u>RECURRING</u>	<u>NON- RECURRING</u>	
PROJECTS				
	Departmental Strategic Planning		5,000	5,000
			5,000	5,000
PW - SERVICE CENTER				
	SecureNet Security System		19,000	19,000
	Card Printer Software		11,240	11,240
			30,240	30,240
PW - STREETS & DRAINAGE				
	Ditch Cleaning	29,675		29,675
		29,675		29,675
ANIMAL CONTROL				
	3 Animal Shelter Attendants	95,430	345	95,775
		95,430	345	95,775
	TOTAL GENERAL FUND	1,659,915	598,192	2,258,107

**FISCAL YEAR 2013 ADOPTED BUDGET
WATER AND SEWER FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
		<u>RECURRING</u>	<u>NON-RECURRING</u>	
PW-LIFT STATIONS				
	Control Panel Replacement		28,000	28,000
	Wet-well Rehabilitation		8,300	8,300
	Replacement Vehicle F350 - TL126	72,640		72,640
	Replacement Vehicle F150 - P217	18,350		18,350
	2 replacement Zero Turn Mowers		21,000	21,000
		90,990	57,300	148,290
PW-WASTEWATER TREATMENT				
	Permit Renewals at 4 Wastewater Plants		35,060	35,060
	Sand Filter Repair and Rehabilitation - FNW		150,000	150,000
	SWEC Surge Basin Bypass Valves		34,000	34,000
	Replacement of Decant Valve Actuators - SWEC		12,000	12,000
			231,060	231,060
PW-WATER PRODUCTION				
	Sandblast and Paint 10 Water Plants		67,200	67,200
	Replace Header Spice Pipe Spool - Southdown		15,000	15,000
	Chemical Injection Pumps - 40		24,000	24,000
	Security Gates at Water Facilities - 4		33,356	33,356
	Refurbish Bolted Steel GST - Green Tee		74,750	74,750
	Expoxy Coating for Containment Areas		3,888	3,888
	25 Auto Flushers		68,350	68,350
	Chemical Tanks		42,320	42,320
	2 sets of Steps at each Generator - 22		4,928	4,928
	Replacement Vehicle F150 - P214	18,810		18,810
		18,810	333,792	352,602
PW-W&S DISTRIBUTION & COLLECTION				
	1 Maintenance Worker	38,896	350	39,246
	Sewer Push Camera		12,176	12,176
	Re-instatement of Commercial Account Funds	15,000		15,000
	Valve/Vacuum Replacement Machine		33,350	33,350
	Jetting Unit		42,700	42,700
	2 Replacement Vehicles - P220 & P221		60,040	60,040
		53,896	148,616	202,512

**FISCAL YEAR 2013 ADOPTED BUDGET
WATER AND SEWER FUND
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
		<u>RECURRING</u>	<u>NON-RECURRING</u>	
PW-W&S CONSTRUCTION				
	Replace Concrete Mix Trailer		16,600	16,600
	Articulating Loader		114,553	114,553
	Compaction Wheel		5,275	5,275
	Replace Small Dump Truck - TL116		48,485	48,485
	Vehicle Replacement F250 - P230	26,020		26,020
	Concrete Buggy		7,834	7,834
		26,020	192,747	218,767
PW-GIS				
	GPS Field Technician and Vehicle	46,103	18,220	64,323
		46,103	18,220	64,323
W&S REVENUE COLLECTIONS				
	Curbstop Replacements	10,645		10,645
		10,645		10,645
W&S OTHER REQUIREMENTS				
	3% Average Merit Pay	113,236		113,236
	Replace 2 PC's	2,680		2,680
	Replace 5 Laptops	11,000		11,000
		126,916		126,916
	TOTAL WATER AND SEWER FUND	373,380	981,735	1,355,115

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
WATER AND SEWER FUND - MUD 4
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>EXPENDITURES</u>		<u>TOTAL</u>
		<u>RECURRING</u>	<u>NON-RECURRING</u>	
PW-WATER PRODUCTION				
	Chemicals	25,000		25,000
	Building and Grounds	3,000		3,000
	Utilities	63,750		63,750
		91,750		91,750
PW-W&S DISTRIBUTION & COLLECTION				
	1 Crew Leader; 2 Maintenance Workers	96,951		96,951
	Wearing Apparel	1,420		1,420
	Laundry & Cleaning	1,500		1,500
	Parts & Materials	20,000		20,000
	Fuel	3,200		3,200
		123,071		123,071
W&S REVENUE COLLECTIONS				
	Preparation of Utility Bills and Delinquent Notices	5,826		5,826
		5,826		5,826
	TOTAL WATER AND SEWER FUND - MUD 4	220,647		220,647

**CITY OF PEARLAND
FISCAL YEAR 2013 ADOPTED BUDGET
OTHER FUNDING SOURCES
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
POLICE STATE SEIZURE FUND				
	Replacement for Retiring K9, including training		11,000	11,000
	ALPR Replacement System & Maintenance/Installation	3,000	20,000	23,000
	1 Replacement Vehicle		24,391	24,391
	Covert Audio and GPS System	1,200	5,294	6,494
		4,200	60,685	64,885
PARKS DEVELOPMENT FUND				
	Replacement of Playground Equipment at Pine Hollow		50,000	50,000
	Renovate Restrooms at Independence & Rotary		30,000	30,000
	Shade Covers at Southdown Playgrounds		12,000	12,000
	2 Shade Covers over Playgrounds at Zychlinski Park		12,000	12,000
	Repaint Splash Pad Play Area at Southdown		16,000	16,000
	4 Softball Field Renovations at Centennial Park		34,000	34,000
	Renovate/Paint Restroom Area at Southdown		13,923	13,923
	8 Replacement Shade Covers at Centennial Park		20,000	20,000
			187,923	187,923
CITY-WIDE DONATION FUND				
	EMS - 1 Mobile Radio		4,482	4,482
	EMS - Mobile Gateways and installation		7,416	7,416
	EMS - Defibrillator mounts		4,200	4,200
			16,098	16,098
COURT TECHNOLOGY FUND				
	Court Software System	64,027	207,589	271,616
		64,027	207,589	271,616
TOTAL OTHER FUNDING SOURCES		68,227	472,295	540,522

AUTHORITY

The City of Pearland's Operating Budget is proposed and approved in accordance with State Law, the City Charter and the City Code of Ordinances

PEARLAND CITY CHARTER ARTICLE 8 MUNICIPAL FINANCE

SECTION 8.01 - Fiscal Year:

The fiscal year of the City of Pearland shall begin at the first day of October and shall end on the last day of September of each calendar year. Such fiscal year shall constitute the budget and accounting year.

SECTION 8.02 - Preparation and Submission of Budget:

The City Manager, between sixty (60) and ninety (90) days prior to the start of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditures and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An analysis of property valuations.
- (d) An analysis of tax rates.
- (e) Tax levies and tax collections by years for at least the immediate past five (5) years.
- (f) General funds resources in detail.
- (g) Special funds resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary (h) above.
- (j) A revenue and expense statement for all types of bonds, time warrants and other indebtedness.
- (k) A description of all bond issues, time warrants and other indebtedness outstanding, showing rate of interest, date of issue, maturity date, and amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds, time warrants and other indebtedness.
- (m) The appropriation ordinance.
- (n) The tax-levying ordinance.

SECTION 8.03 - Anticipated Revenues Compared With Other Years in Budget:

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue, the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SECTION 8.04 - Proposed Expenditures Compared With Other Years:

The City Manager, in the preparation of the budget shall place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

SECTION 8.05 - Budget a Public Record:

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the Council and shall be a public record.

SECTION 8.06 - Notice of Public Hearing on Budget:

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in the official newspaper of the City of Pearland, a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of such meeting.

SECTION 8.07 - Public Hearing on Budget:

At the time and place set forth in the notice required by Section 8.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or amount of any items therein contained.

SECTION 8.08 - Proceedings on Budget After Public Hearings:

If the Council should insert new items in the budget after the conclusion of the public meeting mentioned in Section 8.07, then the same procedures of notification in the official newspaper and another public hearing shall be required before adoption of the budget.

SECTION 8.09 - Vote Required for Adoption:

The budget shall be adopted by a majority of the members of the whole City Council.

SECTION 8.10 - Date of Final Adoption: (Amended 5/2010)

The City's annual budget must be adopted at the last regularly scheduled council meeting of September prior to the beginning of the fiscal year to allow compliance with the state tax laws. Should the City Council fail to so adopt a budget, the then existing budget, together with its tax levying ordinance and its appropriation ordinance, shall be deemed adopted for the ensuing fiscal year.

SECTION 8.11 - Effective Date of Budget; Certification; Copies Made Available:

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Brazoria County, and the State Comptroller of Public Accounts at Austin. The final budget shall be mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments, and agencies and for the use of interested persons and civic organizations. A reasonable cost based on state recommendation will be charged for copies of city budgets to all interested parties.

SECTION 8.12 - Budget Established Appropriations:

From the effective date of the budget, the several amounts stated therein as proposed expenditure shall be and become appropriated to the several objects and purposes therein named.

SECTION 8.13 - Budget Established Amount to be Raised by Property Tax:

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

SECTION 8.14 - Contingent Appropriation: (Amended 5/5/90)

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than seven per centum of the total budget to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him/her, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported at the next regular meeting and bi-annually in the official newspaper of the City of Pearland. All money remaining in the contingency fund shall be utilized so as to draw the maximum income for the City yet remains liquid to be used if needed. Any amount remaining at the end of the year shall be directly forwarded into next year's contingency fund to be applied toward that year's total seven per cent contingency fund.

SECTION 8.15 - Estimated Expenditures Shall Not Exceed Estimated Resources:

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Government Accounting or some other nationally accepted classification.

SECTION 8.16 - Emergency Appropriations:

At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

SECTION 8.17 - Purchase Procedure: (Amended 4/6/74; 4/3/82)

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged, and no contract or order shall be binding upon the City unless and until the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment, or contractual services for which the contract or order is issued. All purchases made and contract executed by the City shall be made in accordance with the requirements of this Charter and all applicable requirements of the Constitution and Statutes of the State of Texas. All contracts for purchases or expenditures must be expressly approved in advance by the Council, except that the Council may by ordinance confer upon the City Manager, general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

SECTION 8.18 - Disbursement of Funds:

All checks, vouchers or warrants for the withdrawal of money from the City Depository shall be signed by the City Manager or the Mayor, and countersigned by the City Secretary, or the City Treasurer, or one member of the City Council.

SECTION 8.19 - Power to Tax: (Amended 4/7/84)

The City Council shall have the power, and is hereby authorized to levy and collect an annual tax upon all real and personal property within the City not to exceed the maximum limits set by the Constitution and laws of the State of Texas as they now exist, or as they may be amended.

SECTION 8.20 - Property Subject to Tax; Rendition, Appraisal and Assessment: (Amended 4/7/84)

All real and tangible and intangible personal property within the jurisdiction of the City of Pearland not expressly exempted by law shall be subject to annual taxation. The method and procedure for the rendition, appraisal and assessment of all real and personal property within the City shall be in accordance with applicable provisions of the Property Tax Code of the State of Texas as now or hereafter amended.

SECTION 8.21 - Taxes, When Due and Payable: (Amended 4/7/84)

All taxes due the City of Pearland shall be payable to the office of the city assessor-collector on receipt of the tax bill and shall be considered delinquent if not paid before February 1 of the year following the year in which imposed. The postponement of any delinquency date and the amount of penalty, interest and costs to be imposed on delinquent taxes shall be in accordance with applicable ordinances of the City of Pearland and the Property Tax Code of the State of Texas.

SECTION 8.22 - Tax Liens:

- (a) Except for such restrictions imposed by law, the tax levied by the City is hereby declared to be a lien, charge, or encumbrance upon the property upon which the tax is due, which lien, charge or encumbrance the City is entitled to enforce and foreclose in any court having jurisdiction over the same, and the lien, charge or encumbrance on the property in favor of the City, for the amount of taxes due on such property is such as to give the state courts jurisdiction to enforce and foreclose said lien on the property on which the tax is due, not only as against any resident of this state or person whose residence is unknown, but also as against nonresidents. All taxes upon real estate shall especially be a lien and a charge upon the property upon which the taxes are due, which lien may be foreclosed in any court having jurisdiction. The City's tax lien shall exist from January 1st in each year until the taxes are paid, and limitations as to seizures and suits for collection of taxes shall be as prescribed by state law.
- (b) Except for such exemptions and restrictions imposed by law, all persons, associations, corporations, firms and partnerships owning or holding personal property or real property in the City of Pearland on January 1st of each year shall be liable for City taxes levied thereon for each year. The tangible personal property of all persons, associations, corporations, firms or partnerships owing any taxes to the City of Pearland is hereby made liable for all said taxes, whether the same be due upon personal or real property or upon both.

- (c) All seizure and foreclosure proceedings shall be commenced no later than two years after taxes first become delinquent.

SECTION 8.23 - Tax Remission and Discounts: (Amended 4/7/84)

Except as provided by state law, neither the City Council nor any other official of the City shall ever extend the time for payment of taxes nor remit, discount or compromise any tax legally due the City, nor waive the penalty, interest and costs that may be due thereon to or for any person, association, firm or partnership owing taxes to the City for such year or years.

SECTION 8.24 - Issuance of Bonds:

The City of Pearland shall have the power to issue bonds and levy a tax to support the issue of permanent improvements and all other lawful purposes.

- (a) General Obligation Bonds -

The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

- (b) Revenue Bonds -

The City shall have the power to borrow money for the purpose of construction, purchasing, improving, extending or repairing of public utilities, recreational facilities or both any other self-liquidating municipal function not prohibited by the Constitution and laws of the State of Texas and to issue revenue bonds to evidence the obligation created thereby, and to issue refunding bonds to refund outstanding revenue bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.

- (c) Sale of Bonds -

No bonds (other than refunding bonds issued to refund and in exchange of previously issued outstanding bonds) issued by the City shall be sold for less than par value accrued interest. All bonds of the City having been issued or sold in accordance with the terms of this section and having been delivered to the purchasers thereof shall thereafter be incontestable and all bonds issued to refund and in exchange of outstanding bonds previously issued shall, after said exchange, be incontestable.

ORDINANCE NO.1467-A

AN APPROPRIATION ORDINANCE ADOPTING A REVISED BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2012 AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012, AND ENDING SEPTEMBER 30, 2013, AND PAY PLANS FOR FISCAL YEAR 2013.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:

Section 1. That the City Manager's estimated 2011-2012 Budget and proposed 2012-2013 Budget, attached hereto as Exhibit "A" and Exhibit "B", be adopted in compliance with provisions of Article 8 of the Home Rule Charter of the City of Pearland, Texas which sets forth certain specific requirements as to the City of Pearland,

Section 2. The City Council hereby adopts a revised budget for the current fiscal year ending September 30, 2012 consisting of certain appropriations, more specifically identified on Exhibit "A" attached hereto.

Section 3. That City Council hereby appropriates certain sums, more specifically identified on Exhibit "B" attached hereto, for the proposed fiscal year 2012-2013 Budget.

Section 4. That the City Council hereby confers upon the City Manager general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

Section 5. That the City Council deems the Pay Plans (Exhibit "C") and Organizational Plan contained in the 2012-2013 Budget to be in the best interest of the City and is hereby adopted.

Section 6. That this ordinance shall become effective from and after its passage on second and final reading.

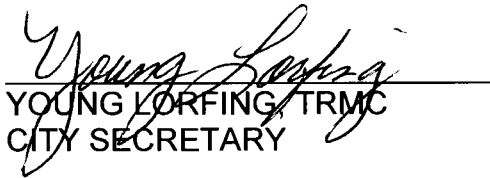
ORDINANCE NO. 1467 - A

PASSED and APPROVED ON FIRST READING this the 17th day of September,
A. D., 2012.



TOM REID
MAYOR

ATTEST:



YOUNG LORFING, TRMC
CITY SECRETARY

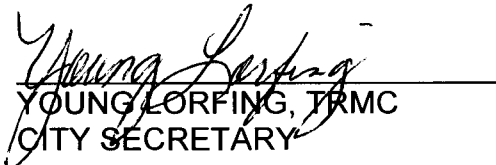


PASSED and APPROVED ON SECOND and FINAL READING this the 24th day
of September, A. D., 2012.



TOM REID
MAYOR

ATTEST:



YOUNG LORFING, TRMC
CITY SECRETARY



APPROVED AS TO FORM:



DARRIN M. COKER
CITY ATTORNEY

EXHIBIT A

**City of Pearland
Fiscal Year 2011-2012 Revised Budget**

Fund #	Fund Description	REVENUES			EXPENDITURES		
		2012 Adopted	2012 Revised	\$ Change	2012 Adopted	2012 Revised	\$ Change
010	General	\$51,071,229	\$52,983,467	\$1,912,238	\$51,525,953	\$53,012,700	\$1,486,747
015	P.E.D.C.	\$7,193,784	\$7,599,105	\$405,321	\$7,016,181	\$3,819,644	(\$3,196,537)
020	Debt Service-General	\$26,141,191	\$79,782,094	\$53,640,903	\$27,055,689	\$80,385,993	\$53,330,304
	<u>Proprietary Funds</u>						
030	Water and Sewer	\$29,137,779	\$30,260,136	\$1,122,357	\$31,915,320	\$33,592,750	\$1,677,430
031	Solid Waste	\$7,405,217	\$7,599,638	\$194,421	\$7,444,474	\$7,603,775	\$159,301
	<u>Special Revenue Funds</u>						
017	Municipal Court	\$57,295	\$59,862	\$2,567	\$72,720	\$59,018	(\$13,702)
018	Citywide Donation	\$24,587	\$31,969	\$7,382	\$929	\$22,551	\$21,622
019	Court Technology	\$68,448	\$73,905	\$5,457	\$52,601	\$46,360	(\$6,241)
023	Court Juvenile Management	\$62,846	\$71,087	\$8,241	\$58,314	\$54,245	(\$4,069)
035	Traffic Impact Improvement	\$1,478	\$600	(\$878)	\$0	\$0	\$0
043	Regional Detention	\$0	\$24,850	\$24,850	\$0	\$24,750	\$24,750
045	Hotel/Motel	\$627,814	\$769,923	\$142,109	\$434,627	\$445,944	\$11,317
046	Parks Donations	\$27,446	\$82,985	\$55,539	\$28,500	\$70,046	\$41,546
047	Park & Recreation Development	\$39,562	\$57,693	\$18,131	\$58,000	\$507,997	\$449,997
049	Tree Trust	\$13	\$3,055	\$3,042	\$4,000	\$9,250	\$5,250
055	Sidewalk	\$20,646	(\$1,870)	(\$22,516)	\$12,072	\$12,072	\$0
060	Police State Seizure	\$50,444	\$149,960	\$99,516	\$107,135	\$66,086	(\$41,049)
062	Federal Police	\$67	\$7,501	\$7,434	\$0	\$0	\$0
101	Grant	\$667,991	\$1,025,388	\$357,397	\$667,930	\$1,025,383	\$357,453
105-109	Community Development	\$277,102	\$719,637	\$442,535	\$277,102	\$719,637	\$442,535
116	Community Development Recovery	\$0	\$19,933	\$19,933	\$0	\$19,933	\$19,933
140	University of Houston	\$300,819	\$248,245	(\$52,574)	\$300,774	\$248,215	(\$52,559)
145	Municipal Channel	\$0	\$169,500	\$169,500	\$0	\$67,119	\$67,119

EXHIBIT A

**City of Pearland
Fiscal Year 2011-2012 Revised Budget**

<u>Fund #</u>	<u>Fund Description</u>	<u>REVENUES</u>			<u>EXPENDITURES</u>		
		<u>2012 Adopted</u>	<u>2012 Revised</u>	<u>\$ Change</u>	<u>2012 Adopted</u>	<u>2012 Revised</u>	<u>\$ Change</u>
	<u>Internal Service Fund</u>						
095	Property/Liability Insurance	\$1,045,748	\$1,075,593	\$29,845	\$1,045,748	\$1,082,062	\$36,314
099	Medical Self-Insurance	\$0	\$5,350,655	\$5,350,655	\$0	\$5,521,857	\$5,521,857
	Sub-Total Operations	\$124,221,506	\$188,164,911	\$63,943,405	\$128,078,069	\$188,417,387	\$60,339,318
	 <u>CAPITAL IMPROVEMENT PROGRAM (CIP)</u>						
	<u>Water/Sewer CIP</u>						
042	Utility Impact Fee	\$6,133,919	\$6,317,225	\$183,306	\$6,950,950	\$8,699,474	\$1,748,524
044	Shadow Creek Impact Fee	\$756,244	\$4,020,005	\$3,263,761	\$877,222	\$3,377,222	\$2,500,000
064	1998 Certificate of Obligation	\$0	\$460	\$460	\$0	\$923,907	\$923,907
067	1999 W & S Revenue Bonds	\$7,791,037	\$7,936,230	\$145,193	\$9,661,608	\$17,831,404	\$8,169,796
301	Water/Sewer Pay As You Go	\$1,259,997	\$1,260,180	\$183	\$1,666,759	\$2,449,784	\$783,025
	 <u>Capital Projects Funds</u>						
050	Capital Projects	\$725,000	\$1,346,164	\$621,164	\$1,012,014	\$5,662,679	\$4,650,665
068	Capital Projects-CO 2001	\$339,493	\$1,570,077	\$1,230,584	\$2,309,604	\$3,381,142	\$1,071,538
070	Capital Projects Mobility CO 2001	\$0	\$55,318	\$55,318	\$743,549	\$6,379,388	\$5,635,839
200	Capital Projects-CO 2006	\$2,429	\$865	(\$1,564)	\$68,164	\$700,930	\$632,766
201	Capital Projects-CO 2007	\$2,700	\$824	(\$1,876)	\$0	\$1,537,286	\$1,537,286
202	Capital Projects-GO 2007A	\$0	\$498,517	\$498,517	\$64,811	\$3,212,596	\$3,147,785
203	Capital Projects-GO 2009	\$9,587,212	\$6,303,756	(\$3,283,456)	\$9,715,322	\$10,546,297	\$830,975
	Sub-Total CIP	\$26,598,031	\$29,309,621	\$2,711,590	\$33,070,003	\$64,702,109	\$31,632,106
	 TOTAL:	\$150,819,537	\$217,474,532	\$66,654,995	\$161,148,072	\$253,119,496	\$91,971,424

EXHIBIT B

**City of Pearland
Fiscal Year 2012-2013 Adopted Budget**

<u>Fund</u>	<u>Fund Description</u>	<u>REVENUES</u> <u>2013 Adopted</u>	<u>EXPENDITURES</u> <u>2013 Adopted</u>
OPERATIONS-			
010	General	\$56,387,521	\$58,575,184
015	P.E.D.C.	\$7,948,134	\$9,063,597
020	Debt Service-General	\$27,836,410	\$29,273,034
<u>Special Revenue Funds</u>			
017	Municipal Court Security	\$61,162	\$69,135
018	Citywide Donation	\$31,013	\$16,098
019	Court Technology	\$78,638	\$308,905
023	Court Juvenile Management	\$75,689	\$61,206
035	Traffic Impact Improvement	\$425	\$42,258
043	Regional Detention	\$5	\$0
045	Hotel/Motel	\$931,082	\$579,397
046	Parks Donations	\$81,240	\$70,640
047	Park & Recreation Development	\$50,675	\$187,923
049	Tree Trust	\$3	\$5,000
055	Sidewalk	\$5,083	\$0
060	Police State Seizure	\$50,115	\$128,125
062	Federal Police	\$20	\$0
101	Grant	\$552,925	\$552,925
105	Community Development	\$284,818	\$284,818
140	University of Houston	\$258,493	\$258,458
145	Municipal Channel	\$226,260	\$65,700
<u>Internal Service Fund</u>			
095	Property/Liability Insurance	\$1,160,052	\$1,160,052
099	Medical Self-Insurance	\$6,341,267	\$5,875,923
<u>Proprietary Funds</u>			
030	Water and Sewer	\$31,227,456	\$31,056,296
031	Solid Waste	\$8,048,371	\$8,094,361
SUB TOTAL - OPERATIONS		\$141,636,857	\$145,729,035

EXHIBIT B

**City of Pearland
Fiscal Year 2012-2013 Adopted Budget**

<u>Fund</u>	<u>Fund Description</u>	<u>REVENUES</u> <u>2013 Adopted</u>	<u>EXPENDITURES</u> <u>2013 Adopted</u>
CAPITAL IMPROVEMENT PROGRAM (CIP)-			
<u>Water/Sewer Capital Projects Funds</u>			
042	Utility Impact Fee	\$2,707,320	\$3,549,698
044	Shadow Creek Impact Fee	\$1,366,068	\$736,313
067	1999 W & S Revenue Bonds	\$1,984	\$411,211
301	Water/Sewer Pay As You Go	\$1,133,137	\$1,132,637
 <u>Capital Projects Funds</u>			
050	Capital Projects	\$9,932,297	\$8,826,231
068	Capital Projects-CO 2001	\$0	\$685,502
070	Capital Projects Mobility CO 2001	\$82	\$17,227
200	Capital Projects-CO 2006	\$238,000	\$750,000
201	Capital Projects-CO 2007	\$505,034	\$683,920
202	Capital Projects-GO Series 2007A	\$630	\$595,692
203	Capital Projects-GO Series 2009	\$11,828,962	\$10,050,060
SUB TOTAL - CIP		\$27,713,514	\$27,438,491
GRAND TOTAL:		\$169,350,371	\$173,167,526

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly
Recreation Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Ballfield Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Fitness Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Recycling Center Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
Lifeguard	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$25,597	\$12.3062
	8	\$17,490	\$8.4086	\$21,862	\$10.5108	\$26,235	\$12.6129
Lifeguard w/WSI	9	\$17,929	\$8.6195	\$22,411	\$10.7744	\$26,893	\$12.9292
	10	\$18,375	\$8.8343	\$22,969	\$11.0428	\$27,563	\$13.2514
Head Lifeguard	11	\$18,835	\$9.0554	\$23,544	\$11.3193	\$28,253	\$13.5832
	12	\$19,307	\$9.2820	\$24,133	\$11.6025	\$28,960	\$13.9230
	13	\$19,791	\$9.5149	\$24,739	\$11.8937	\$29,687	\$14.2724
	14	\$20,284	\$9.7518	\$25,355	\$12.1897	\$30,426	\$14.6277
Animal Shelter Attendant	15	\$20,791	\$9.9955	\$25,988	\$12.4944	\$31,186	\$14.9933
Water Safety Instructor	15	\$20,791	\$9.9955	\$25,988	\$12.4944	\$31,186	\$14.9933
	16	\$21,311	\$10.2456	\$26,639	\$12.8070	\$31,966	\$15.3684
	17	\$21,844	\$10.5021	\$27,305	\$13.1276	\$32,766	\$15.7531
Humane Officer-in-Training	18	\$22,390	\$10.7644	\$27,988	\$13.4555	\$33,585	\$16.1466
Custodian	19	\$22,950	\$11.0337	\$28,688	\$13.7921	\$34,425	\$16.5505

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	Annual		Hourly			
		Annual	Hourly	Annual	Hourly		
Administrative Clerk	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$35,285	\$16.9639
Receptionist/Switchboard Operator	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$35,285	\$16.9639
Police Receptionist	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$35,285	\$16.9639
Parks Maintenance Worker I	21	\$24,112	\$11.5922	\$30,140	\$14.4903	\$36,168	\$17.3883
Building Maintenance Helper	21	\$24,112	\$11.5922	\$30,140	\$14.4903	\$36,168	\$17.3883
Fleet Services Assistant	21	\$24,112	\$11.5922	\$30,140	\$14.4903	\$36,168	\$17.3883
Water & Sewer Line Maintenance Worker	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Water & Sewer Construction Worker	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Lift Station Operator-in-Training	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Water Production Operator-in-Training	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Wastewater Operator-in-Training	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Senior Center Shuttle Bus Driver	22	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
Customer Service Clerk	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Utility Billing Cash Clerk	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Permit Clerk I	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Records Clerk	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Records Technician (City Secretary)	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Court Records Specialist	23	\$25,332	\$12.1787	\$31,665	\$15.2234	\$37,998	\$18.2681
Utility Billing Records Technician	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Utility Billing Clerk	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Sign Technician	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Park Maintenance Worker II	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
ROW Inspector	24	\$25,965	\$12.4832	\$32,456	\$15.6040	\$38,948	\$18.7248
Deputy Court Clerk I	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Court Bailiff	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Light Equipment Operator	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Preventative Maintenance Mechanic	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927
Accounts Payable Clerk	25	\$26,614	\$12.7951	\$33,267	\$15.9939	\$39,921	\$19.1927

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly
Mechanic I	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Secretary	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Field Services Technician	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Delinquent Account Specialist	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Recycle Center Technician	26	\$27,279	\$13.1148	\$34,099	\$16.3936	\$40,918	\$19.6723
Collections Coordinator	27	\$27,962	\$13.4434	\$34,953	\$16.8043	\$41,943	\$20.1651
Humane Officer	27	\$27,962	\$13.4434	\$34,953	\$16.8043	\$41,943	\$20.1651
Shelter Coordinator	27	\$27,962	\$13.4434	\$34,953	\$16.8043	\$41,943	\$20.1651
	28	\$28,659	\$13.7783	\$35,824	\$17.2229	\$42,988	\$20.6675
Senior Court Clerk	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Plans Coordinator	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Records Coordinator	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Heavy Equipment Operator	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
GPS Field Technician	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Juvenile Case Manager	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Police Records Team Leader	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
CCTV Technician	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Traffic Signal Trainee	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Senior Humane Officer	29	\$29,377	\$14.1236	\$36,721	\$17.6545	\$44,066	\$21.1854
Administrative Secretary	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
HR Assistant I	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Accounting Technician	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Project Coordinator	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
GPS Technician II	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
Traffic Signal Technician I	30	\$30,111	\$14.4766	\$37,639	\$18.0958	\$45,167	\$21.7150
	31	\$30,862	\$14.8376	\$38,578	\$18.5470	\$46,293	\$22.2564

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	SALARY RANGE		SALARY RANGE		SALARY RANGE	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
Custodial Crew Leader	32	\$31,636	\$15.2098	\$39,545	\$19.0122	\$47,454	\$22.8147
Parks Crew Leader	33	\$32,427	\$15.5898	\$40,534	\$19.4873	\$48,640	\$23.3847
Property Room Technician	33	\$32,427	\$15.5898	\$40,534	\$19.4873	\$48,640	\$23.3847
Public Works Operator I	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Office Coordinator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Computer Technician	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Mapping Specialist	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Recycle Center Coordinator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Utility Inspector	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$49,855	\$23.9688
Legal Secretary	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
HR Assistant II	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Accounts Payable Supervisor	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Customer Service Supervisor	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Engineering Inspector II	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Traffic Signal Technician II	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Building Maintenance Technician - Aquatics	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Building Maintenance Technician	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$51,104	\$24.5690
Code Enforcement / Health Officer	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
Executive Secretary	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
Program Specialist	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$52,380	\$25.1825
Jailer	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$53,689	\$25.8121
Telecommunications Operator	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$53,689	\$25.8121
Crime Victim Specialist	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$53,689	\$25.8121
Public Works Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Public Works Operator II	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Field Service Crew Leader (UB)	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Building Maintenance Technician - Electrician	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	SALARY RANGE		SALARY RANGE		SALARY RANGE	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
Recreation Specialist	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Assistant Athletic Coordinator	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Marketing Specialist	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Chief Mechanic	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
GIS Technician	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Multimedia Specialist	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$55,031	\$26.4572
Building Inspector Trainee	39	\$37,604	\$18.0790	\$47,005	\$22.5988	\$56,407	\$27.1185
Senior Code Enforcement / Health Officer	39	\$37,604	\$18.0790	\$47,005	\$22.5988	\$56,407	\$27.1185
PT Volunteer Fire Recruitment & Retention Coordinator	39	\$37,604	\$18.0790	\$47,005	\$22.5988	\$56,407	\$27.1185
Therapeutic Recreation Specialist	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Senior Engineering Technician	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Engineering Inspector III	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Safety Officer	40	\$38,545	\$18.5311	\$48,181	\$23.1639	\$57,817	\$27.7967
Public Works Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Park Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Building Maintenance Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
GIS Specialist	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Engineering Designer	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Deputy City Secretary	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Urban Forester	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Project Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Athletic Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Recreation Center Supervisor	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Senior Center Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Special Events Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Youth Development Coordinator	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Telecommunications Team Leader	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926
Crime Victim Liaison	41	\$39,510	\$18.9950	\$49,387	\$23.7438	\$59,265	\$28.4926

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	SALARY RANGE ORDER		SALARY RANGE ORDER		SALARY RANGE ORDER	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
Building Inspector	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Fire Inspector / Investigator	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Emergency Management Planner	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Assistant Recreation Center Manager	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Assistant Aquatics Manager	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Buyer I	42	\$40,496	\$19.4693	\$50,620	\$24.3366	\$60,744	\$29.2039
Plans Examiner	43	\$41,509	\$19.9562	\$51,886	\$24.9453	\$62,263	\$29.9343
Planner I	43	\$41,509	\$19.9562	\$51,886	\$24.9453	\$62,263	\$29.9343
Computer Technician III	43	\$41,509	\$19.9562	\$51,886	\$24.9453	\$62,263	\$29.9343
Staff Accountant III	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
HR Generalist	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Recreation Center Manager	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Aquatics Manager	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Resource Development Manager	44	\$42,547	\$20.4554	\$53,184	\$25.5693	\$63,821	\$30.6831
Police Systems Administrator	45	\$43,611	\$20.9669	\$54,514	\$26.2086	\$65,417	\$31.4503
Deputy Building Official	45	\$43,611	\$20.9669	\$54,514	\$26.2086	\$65,417	\$31.4503
Deputy Fire Marshal	45	\$43,611	\$20.9669	\$54,514	\$26.2086	\$65,417	\$31.4503
Chief Engineering Inspector	45	\$43,611	\$20.9669	\$54,514	\$26.2086	\$65,417	\$31.4503
Planner II	46	\$44,700	\$21.4906	\$55,876	\$26.8633	\$67,051	\$32.2359
	47	\$45,819	\$22.0286	\$57,274	\$27.5357	\$68,729	\$33.0429
Jail Division Coordinator	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
Support Services Supervisor	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682
	49	\$48,138	\$23.1432	\$60,172	\$28.9290	\$72,207	\$34.7148
Senior Accountant	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835
Budget Analyst	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	SALARY RANGE		SALARY RANGE		SALARY RANGE	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
Economic Development Specialist	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835
Grants Coordinator	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$74,014	\$35.5835
Park and Building Maintenance Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Recreation Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Accounting Supervisor	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Acquisition Manager	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Fleet Manager	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Traffic Manager	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Public Works Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Animal Control Manager	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$75,862	\$36.4721
Network Administrator	52	\$51,839	\$24.9226	\$64,799	\$31.1532	\$77,759	\$37.3839
Senior Planner	52	\$51,839	\$24.9226	\$64,799	\$31.1532	\$77,759	\$37.3839
Municipal Court Administrator	52	\$51,839	\$24.9226	\$64,799	\$31.1532	\$77,759	\$37.3839
Utility Billing Manager	52	\$51,839	\$24.9226	\$64,799	\$31.1532	\$77,759	\$37.3839
	53	\$53,134	\$25.5451	\$66,417	\$31.9314	\$79,701	\$38.3177
	54	\$54,463	\$26.1841	\$68,079	\$32.7301	\$81,694	\$39.2761
Public Affairs Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Assistant City Attorney I	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Project Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Old Townsite ED Coordinator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
GIS Coordinator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Director of Marketing (PEDC)	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
EMS Administrative Captain	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$83,738	\$40.2589
Assistant Director of Public Works	56	\$57,220	\$27.5096	\$71,525	\$34.3870	\$85,830	\$41.2644
Assistant Director of Parks & Recreation	56	\$57,220	\$27.5096	\$71,525	\$34.3870	\$85,830	\$41.2644

**SALARY RANGES PER JOB CLASS
In Salary Range Order**

OCCUPATIONAL JOB TITLE	SALARY RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly
Purchasing Officer	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$87,977	\$42.2964
Budget Officer	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$87,977	\$42.2964
Information Technology Manager	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$87,977	\$42.2964
	58	\$60,118	\$28.9028	\$75,147	\$36.1285	\$90,177	\$43.3542
Assistant City Engineer	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$92,430	\$44.4377
Assistant Director of Finance	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$92,430	\$44.4377
Assistant Director of Capital Projects	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$92,430	\$44.4377
City Secretary	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$92,430	\$44.4377
Building Official	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$94,742	\$45.5491
City Planner	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$94,742	\$45.5491
Fire Marshal & Emergency Mgmt. Coordinator	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$94,742	\$45.5491
EMS Operations Director	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$94,742	\$45.5491
Training Battalion Chief	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$94,742	\$45.5491
	61	\$64,740	\$31.1252	\$80,926	\$38.9065	\$97,111	\$46.6878
	62	\$66,359	\$31.9034	\$82,949	\$39.8793	\$99,539	\$47.8552
Vice President (EDC)	63	\$68,018	\$32.7008	\$85,022	\$40.8760	\$102,027	\$49.0512
Deputy City Engineer/Transportation	63	\$68,018	\$32.7008	\$85,022	\$40.8760	\$102,027	\$49.0512
Assistant City Attorney II	64	\$69,718	\$33.5183	\$87,148	\$41.8978	\$104,577	\$50.2774
	65	\$71,461	\$34.3563	\$89,327	\$42.9454	\$107,192	\$51.5345
Assistant Chief of Police	66	\$73,246	\$35.2145	\$91,558	\$44.0181	\$109,869	\$52.8218
Deputy City Attorney	67	\$75,079	\$36.0957	\$93,849	\$45.1197	\$112,619	\$54.1436

SALARY RANGES PER JOB CLASS
In Salary Range Order

OCCUPATIONAL JOB TITLE	SALARY RANGE	Annual	Hourly	Annual	Hourly	Annual	Hourly
President, EDC	68	\$76,956	\$36.9980	\$96,195	\$46.2476	\$115,434	\$55.4971
Director of Human Resources	68	\$76,956	\$36.9980	\$96,195	\$46.2476	\$115,434	\$55.4971
Director of Parks & Recreation	69	\$78,879	\$37.9224	\$98,598	\$47.4030	\$118,318	\$56.8836
Fire Chief	70	\$80,852	\$38.8713	\$101,065	\$48.5891	\$121,279	\$58.3070
Director of Public Works	70	\$80,852	\$38.8713	\$101,065	\$48.5891	\$121,279	\$58.3070
City Engineer/Deputy Director	70	\$80,852	\$38.8713	\$101,065	\$48.5891	\$121,279	\$58.3070
	71	\$82,872	\$39.8423	\$103,590	\$49.8028	\$124,308	\$59.7634
Police Chief	72	\$84,945	\$40.8387	\$106,181	\$51.0484	\$127,417	\$61.2581
Director of Finance	72	\$84,945	\$40.8387	\$106,181	\$51.0484	\$127,417	\$61.2581
Director of Community Development	72	\$84,945	\$40.8387	\$106,181	\$51.0484	\$127,417	\$61.2581
Director of Engineering and Capital Projects	72	\$84,945	\$40.8387	\$106,181	\$51.0484	\$127,417	\$61.2581
	73	\$87,068	\$41.8597	\$108,835	\$52.3247	\$130,602	\$62.7896
	74	\$89,245	\$42.9062	\$111,556	\$53.6328	\$133,867	\$64.3593
City Attorney	75	\$91,476	\$43.9787	\$114,345	\$54.9733	\$137,213	\$65.9680
	76	\$93,762	\$45.0781	\$117,203	\$56.3476	\$140,644	\$67.6172
	77	\$96,108	\$46.2060	\$120,136	\$57.7575	\$144,163	\$69.3090
Assistant City Manager	78	\$98,511	\$47.3609	\$123,138	\$59.2011	\$147,766	\$71.0413
	79	\$100,972	\$48.5442	\$126,215	\$60.6802	\$151,458	\$72.8162
	80	\$103,497	\$49.7583	\$129,372	\$62.1979	\$155,246	\$74.6375
	81	\$106,083	\$51.0015	\$132,604	\$63.7518	\$159,125	\$76.5022
	82	\$108,736	\$52.2770	\$135,920	\$65.3462	\$163,104	\$78.4154
	83	\$111,456	\$53.5848	\$139,321	\$66.9810	\$167,185	\$80.3772
	84	\$114,241	\$54.9236	\$142,801	\$68.6545	\$171,362	\$82.3854
	85	\$117,098	\$56.2971	\$146,373	\$70.3714	\$175,647	\$84.4457
City Manager	86	\$120,025	\$57.7045	\$150,032	\$72.1307	\$180,038	\$86.5568

**EMS PAY PLAN
(FY 2011)**

Salary Range	Job Title	MINIMUM		MIDPOINT		MAXIMUM	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
E-1	EMT - Basic	\$24,715	\$11.8820	\$30,893	\$14.8525	\$37,072	\$17.8230
E-2							
E-3	EMT - Intermediate	\$28,659	\$13.7783	\$35,824	\$17.2229	\$42,988	\$20.6675
E-4							
E-5	Paramedic	\$35,793	\$17.2081	\$44,741	\$21.5101	\$53,689	\$25.8121
E-6							
E-7	Lieutenant	\$40,496	\$19.4692	\$50,620	\$24.3365	\$60,744	\$29.2038
E-8							
E-9	Captain	\$46,964	\$22.5788	\$58,705	\$28.2235	\$70,446	\$33.8682

**FIRE PAY PLAN
EFFECTIVE 10/1/12**

Salary Range	Job Title	MINIMUM		MIDPOINT		MAXIMUM	
		Annual	Hourly	Annual	Hourly	Annual	Hourly
F-1	Firefighter	\$38,000.00	\$13.7881	\$47,500.00	\$17.2351	\$57,000.00	\$20.6821
F-2	Driver/Operator	\$44,920.00	\$16.2990	\$56,150.00	\$20.3737	\$67,380.00	\$24.4485
F-3	Fire Lieutenant	\$51,839.00	\$18.8095	\$64,798.75	\$23.5119	\$77,758.50	\$28.2143
F-4							
F-5	Battalion Chief	\$63,161.00	\$22.9176	\$78,951.25	\$28.6470	\$94,741.50	\$34.3765
F-6							

(Hourly Rate or regular rate of pay based on 2,756 Regular Hours.)

**POLICE PAY PLAN
EFFECTIVE 10/1/12**

	0 - 6 mos.
Police Cadet	\$14.9807

	0	1	2	3	4	5	6	7	8	9	10	11
Police	\$22.8625	\$23.5484	\$24.2549	\$24.9825	\$25.7320	\$26.5040	\$27.2991	\$28.1181	\$28.9616	\$29.8304	\$30.7254	\$31.6471
Officer	\$3,962.84	\$4,081.73	\$4,204.18	\$4,330.30	\$4,460.21	\$4,594.02	\$4,731.84	\$4,873.80	\$5,020.01	\$5,170.61	\$5,325.73	\$5,485.50
	\$47,554.10	\$48,980.72	\$50,450.14	\$51,963.65	\$53,522.56	\$55,128.24	\$56,782.08	\$58,485.54	\$60,240.11	\$62,047.31	\$63,908.73	\$65,826.00

	1st year	2nd year	3rd year	4th year	5th year	6th year
Sergeant	\$32.5965	\$33.5744	\$34.5817	\$35.6191	\$36.6877	\$37.7883
	\$5,650.06	\$5,819.57	\$5,994.15	\$6,173.98	\$6,359.20	\$6,549.97
	\$67,800.78	\$69,834.80	\$71,929.84	\$74,087.74	\$76,310.37	\$78,599.68
	1st year	2nd year	3rd year			
Lieutenant	\$38.9220	\$40.0896	\$41.2923			
	\$6,746.47	\$6,948.87	\$7,157.33			
	\$80,957.67	\$83,386.40	\$85,887.99			
	1st year	2nd year	3rd year	4th year		
Captain	\$42.5311	\$43.8070	\$45.1212	\$46.4749		
	\$7,372.05	\$7,593.21	\$7,821.01	\$8,055.64		
	\$88,464.63	\$91,118.57	\$93,852.13	\$96,667.69		

Education/Incentive Pay

All Officers shall receive certification pay as follows, after successful completion of their probationary period:

TCLEOSE Basic Certificate	\$0.00/month	\$0.00/hour
TCLEOSE Intermediate Certificate	\$50.00/month	\$0.29/hour
TCLEOSE Advanced Certificate	\$100.00/month	\$0.58/hour
TCLEOSE Basic Certificate	\$150.00/month	\$0.87/hour

In addition, add the following to the above if the Officer holds an Intermediate, Advance or Master Certificate and has:

Associate Degree	\$100.00/month	\$0.58/hour
Bachelors Degree	\$150.00/month	\$0.87/hour
Masters Degree	\$200.00/month	\$1.15/hour

All college degrees must be issued by an approved institution of higher education which is duly accredited by one of the regional accreditation agencies.

No mail order degree will be approved.

Monthly longevity pay is received by the Classified Employees of the City of Pearland in accordance with the Local Government Code, Chapter 141.032.

All overtime for any classification shall be paid in accordance with applicable State and Federal law.

Shift Differential Pay - Officers who are permanently assigned to work a regularly scheduled shift from 6:00 pm to 6:00 am or 7:00 pm to 7:00 am shall receive \$86.00 bi-weekly as additional compensation.

**PART-TIME SEASONAL COMPENSATION PLAN
(FY 2011)**

Salary Range	Occupational Job Title	Salary (Hourly)
S-1	Pool Concession Worker (Cashier); Water Safety Aide	\$7.25
S-2	Lifeguard; Camp Counselor	\$8.25
S-3	Lifeguard w/WSI	\$8.75
S-4	Head Lifeguard	\$9.25
S-5	Water Safety Instructor (WSI); Camp Coordinator	\$10.00
S-6	Assistant Pool Manager	\$11.00
S-7	Program Coordinator	\$12.00
S-8	Pool Manager	\$13.00

ORDINANCE NO.1468

AN ORDINANCE ADOPTING A TAX RATE OF \$0.7051 AND LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PEARLAND, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND OF THE TAXABLE YEAR 2012.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:

Section 1. That there is hereby levied and there shall be collected for the use and support of the Municipal Government of the City of Pearland, Texas, and to provide Interest and Sinking Fund for the Year Two Thousand Eleven upon all property, real, personal, and mixed within the corporate limits of said City subject to taxation, a tax of \$0.7051 on each One Hundred Dollars (\$100.00) valuation of property, said tax being so levied and apportioned for the specific purpose herein set forth:

- (1) For the maintenance and support of the General Government (General Fund), the sum of \$0.2151 on each \$100 valuation of property, and
- (2) For the Interest and Sinking Fund, the sum of \$0.4900.

Section 2. All monies collected under this ordinance for the specific items therein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, the Director of Finance, and the City Manager shall so keep these accounts as to readily and distinctly show the amount collected, the amounts expended, and the amount on hand at any time belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector of Taxes and every person collecting money for the City of Pearland to deliver to the Director of Finance and the City Manager, at the time of depositing of any monies, a statement showing to what fund such deposit should be

ORDINANCE NO.1468

made, and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

PASSED and APPROVED ON FIRST READING this the 17th day of September, A.D., 2012.

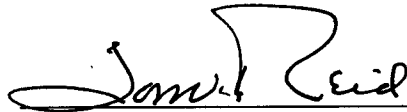


TOM REID
MAYOR

ATTEST:


YOUNG LORFING, TRMC
CITY SECRETARY

PASSED and APPROVED ON SECOND and FINAL READING this the 24th day of September, A. D., 2012.

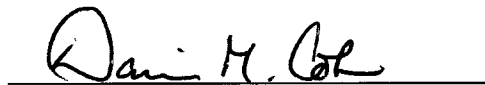


TOM REID
MAYOR

ATTEST:


YOUNG LORFING, TRMC
CITY SECRETARY

APPROVED AS TO FORM:


DARRIN M. COKER
CITY ATTORNEY

GLOSSARY

ABATEMENT – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCOUNT – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCOUNTS PAYABLE – A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

ACCOUNT RECEIVABLE – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

ACCOUNTING SYSTEM – The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL ACCOUNTING – A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent.

ACCRUED INTEREST – Interest that has been earned and recorded, but has not been received.

AD VALOREM TAX – A tax based on value of land and improvements (property tax).

AGENDA – A formal listing of items to be discussed during a public meeting. Agendas for public meetings are posted 72 hours in advance, in compliance with the open meetings act.

APPROPRIATION – An authorization granted by City Council to make expenditures and to incur obligations for a specific purpose. Usually limited in amount and as to the time when it may be expended.

ARBITRAGE – With respect to the issuance of municipal securities, arbitrage usually refers to the difference between the interest paid on tax-exempt bonds and the interest earned by investing the proceeds of the bonds in higher-yielding taxable securities. Federal income tax laws generally restrict the ability to earn positive arbitrage in connection with tax-exempt bonds.

ASSESSED VALUATION – A valuation set upon real estate or other property by government as a basis for levying taxes.

ASSETS – Property owned by a government, which has economic value, especially which could be converted to cash.

BALANCE SHEET – A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

BALANCED BUDGET – Total recurring expenditures for any fiscal year shall not exceed total recurring revenues for that same fiscal year.

BOND – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

BOND REFERENDUM – A bond referendum is an opportunity for voters to decide if the city will be authorized to borrow funds to address specific capital project needs for which ad valorem taxes are pledged for repayment.

BUDGET – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term is also sometimes used to denote the officially approved expenditure ceiling under which a government and its departments operate.

BUDGET CALENDAR – The schedule of key dates or milestones, which a government follows in the preparation and adoption of the budget.

BUDGET DOCUMENT – The instrument used by the budget making authority to present a comprehensive financial program to the appropriating governing body.

BUDGET MESSAGE – A general discussion of the adopted budget presented in writing as a part of or supplement to the budget document.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within limitations of available appropriation and available revenues.

CAPITAL ASSETS – Long-term assets, such as buildings, equipment, and infrastructure, intended to be held or used in operations.

CAPITAL PROJECTS – Acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENT PROGRAM – A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets.

CAPITAL PROJECT FUNDS – Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessment funds and trust funds).

CASH BASIS – A method of accounting in which revenues and expenses are recognized and recorded when received, not necessarily when earned.

CERTIFICATE OF DEPOSIT – A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period for a specified rate of interest.

CERTIFICATE OF OBLIGATION – A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for the construction of public works or payment of contractual obligations for professional services. These certificates do not require voter approval.

CHARTER – Written instrument setting forth principles and laws of government within boundaries of the City.

CHART OF ACCOUNTS – The classification system used by the City to organize the accounting for various funds.

CHECK – A bill of exchange drawn on a bank and payable on demand.

COMPONENT UNIT – A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

CONTINGENCY – Funds set aside in a reserve account for major expenditures or for emergencies.

CURRENT ASSETS – Cash and other assets expected to be converted to cash, sold, or consumed either in a year or in the operating cycle.

CURRENT LIABILITIES – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded within one year.

DEBT SERVICE FUND – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal interest, and related costs. Also called a Sinking Fund.

DEFICIT – The excess of expenditures over revenues during an accounting period; or in the case of Enterprise and Intra-governmental Service Funds, the excess of expense over income during an accounting period.

DEPARTMENT – A distinct, usually specialized division of a large organization. A principal administrative division of a government normally under the oversight of an Executive Director, Assistant City Manager or City Manager.

DELINQUENT TAXES – Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPRECIATION – A non-cash expense that reduces the value of an asset as a result of wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

DEVELOPER REIMBURSEMENT – Reimbursement to a developer from the City for infrastructure developed on behalf of the City.

EFFECTIVE TAX RATE – The tax rate required to generate the same amount of revenue as in the preceding year on the same properties.

ENTERPRISE FUND – A fund used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. The significant characteristic of Enterprise Funds is that the accounting system must make it possible to show whether the activity is operated at a profit or loss, similar to comparable private enterprises. Thus, the reports of enterprise funds self-contained and creditors, legislators or the general public can evaluate the performance of the municipal enterprise on the same basis as they can the performance of investor-owner enterprises in the same industry.

EXPENDITURES – Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

FISCAL YEAR – A twelve-month period of time to which the annual budget applies and at the end of which the City determines its financial position and results of operations.

FIXED ASSETS – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

FRANCHISE – A special privilege granted by a government, permitting the continued use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

FUND – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objective.

FUND BALANCE – The excess of an entity's assets over its liabilities.

FUND BALANCE POLICY – A minimum fund balance that is required to be kept in reserve as defined in financial policy statements. Fund balances over the policy requirements may be appropriated in the budget.

GENERAL FIXED ASSETS – Capital assets that are not assets of any particular fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the financial resources of governmental (as opposed to proprietary or fiduciary) funds.

GENERAL FUND – The General Fund is the general operating fund of the City. It is used to account for the resources devoted to finance the services traditionally associated with local government, except those activities that are required to be accounted for in another fund. Transactions are recorded on the modified accrual basis.

GENERAL OBLIGATION BONDS – When a government pledges its full faith and credit to the payment of the bonds it issues, that those bonds are general obligation bonds.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. The acquisition, use and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service).

GRANTS – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specific function, purpose, activity or facility.

IMPACT FEES – Fees charged to developers to cover in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

INCOME – A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INFRASTRUCTURE - Fixed assets that are immovable and have value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges and streetlights.

INTERGOVERNMENTAL REVENUE – Revenue received from another governmental unit for a specific purpose.

INTERNAL SERVICE FUND – Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis.

ISO RATING – The Insurance Service Office (ISO) performs surveys to assist insurance organizations with setting up the insurance ratings for the communities. The ISO will perform a survey to assign a public protection grade to each fire department, which is used in the development of insurance rates for all properties within the protected area. Grading starts at 1, which is the best possible score and ends at 10, which is considered unacceptable.

LEASE/PURCHASE – A financing tool utilized to fund large capital outlays where the city may not have cash immediately available for purchase. This arrangement allows the city to use the item while payments are being made.

LEDGER – A group of accounts in which are recorded the financial transactions of a governmental unit or other organization.

LEVY - To impose taxes or special assessments. The total of taxes or special assessments imposed by a governmental unit.

LIABILITIES – Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

LONG-TERM DEBT – Debt with a maturity of more than one year after date of issuance.

MODIFIED ACCRUAL BASIS – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

NOTE PAYABLE – An unconditional written promise signed by the maker, to pay a certain sum in money on demand or at a fixed or determinable future time, either to the bearer or to the order of a person designated.

OPERATING BUDGET – Plans of current expenditures and the proposed means of financing them.

ORDINANCE – A formal legislative enactment by the governing body of a municipality.

ORGANIZATIONAL UNIT – A responsibility center within a government.

PERFORMANCE MEASURES – Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

PROJECTION – A forecast of future trends in the operation of financial activities done through the remainder of the fiscal year to gain a better picture of the City’s finances. The projections are adopted as the revised budget during the budget adoption process.

PROPERTY INSURANCE FUND – Accounts for the activities of the city’s property and casualty insurance.

PROPERTY TAX – An annual or semi-annual tax paid to one or more governmental jurisdictions based on the real and personal property’s assessed valuation and the tax rate, done in compliance with the State Property Tax Code.

PURCHASE ORDER – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price.

RATINGS – Designations used by credit rating agencies to give relative indications of credit quality. Municipal bonds rated Baa or BBB and above are considered to be investment-grade.

REFUNDING BONDS – Bonds issued to retire bonds already outstanding.

RESERVE – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

RETAINED EARNINGS – The accumulated earnings of an enterprise or internal service fund which have been retained in the fund and which are not reserved for any specific purpose.

REVENUES – The term designates an increase to a fund’s assets. An item of income.

REVENUE BONDS – Bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

SALARIES & WAGES – Fixed compensation paid to employees for work or services provided.

SALES TAX – A state tax of 6.25% is imposed on all retail sales, leases and rentals of most goods, as well as taxable services. Texas cities and counties have the option of imposing additional local sales taxes for a combined total of state and local taxes of 8.25%.

SHORT-TERM DEBT – Debt with a maturity of one year or less after the date of issuance.

SPECIAL ASSESSMENT – Used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

SPECIAL REVENUE FUNDS - Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

TAX LEVY – The total amount to be raised by general property taxes for intentions specified in the Tax Levy Ordinance.

TAX LEVY ORDINANCE – An ordinance through which taxes are levied.

TAX RATE – The rate at which a municipality may levy a tax. Tax levied for each \$100 of assessed valuation. The amount of tax stated in terms of a unit of the tax base.

TAX ROLL – The official list showing the amount of taxes levied against each taxpayer or property.

TAXES – Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

VENDOR – The seller of merchandise or services.

VOUCHER – A document, which evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

WORK ORDER – A written order authorizing and directing the performance of a certain task and issued to the person who is to direct the work.

WORKING CAPITAL – A financial metric which represents operating liquidity available to an organization or governmental entity. Net Working Capital is calculated as current assets minus current liabilities.

YIELD – The rate earned on an investment based on the price paid for the investment, the interest earned during the period held and the selling price or redemption value of the investment.

ACRONYMS

AAU – Amateur Athletic Union

ACM - Assistant City Manager

ADA – Americans with Disabilities Act of 1990

AFG – Assistance to Firefighters Grant

AFIS – Automated Fingerprint Identification System

AISD – Alvin Independent School District

ALPRS – Automatic License Plate Recognition System

AO – Administrative Order

APA – American Planning Association

ARRA – American Recovery and Reinvestment Act of 2009

AVL – Automatic Vehicle Locator

BCAD – Brazoria County Appraisal District

BCDD4 & BDD4 – Brazoria County Drainage District #4

BCLS – Brazoria County Library System

BCMUD– Brazoria County Municipal Utility District

BJA – Bureau of Justice Assistance

BVP – Bulletproof Vest Partnership

BW 8 – Beltway 8

CAC – Community Action Center

CAD – Computer-Aided Design

CAFR – Comprehensive Annual Financial Report

CAPRA - Commission for Accreditation of Park and Recreation Agencies

CAT – Category

CBCMUD – Clear Brook City Municipal Utility District

CDBG – Community Development Block Grant

CH – City Hall

CID – Criminal Investigation Division

CIP – Capital Improvement Program

CMV – Commercial Motor Vehicle

CO's – Certificates of Obligation and Certificates of Occupancy

CPI – Consumer Price Index

CPU – Central Processing Unit

CR – County Road

CSI – Cardiovascular Systems, Inc.

CVE – Commercial Vehicle

DAP – Development Authority of Pearland

DOE – Department of Energy

DOT – Department of Transportation

DPS – Department of Public Safety

EDC – Economic Development Corporation

EECBG – Energy Efficiency and Conservation Block Grant

EFT – Electronic Funds Transfer

EMPG – Emergency Management Program Grant

EMS – Emergency Medical Services

EMT – Emergency Medical Technician

EOC – Emergency Operations Center

EPA – Environmental Protection Agency

ETJ – Extra Territorial Jurisdiction

FBCAD – Fort Bend Central Appraisal District

FEMA – Federal Emergency Management Administration

FM – Farm-to-Market Road

FMLA – Family Medical Leave Act of 1993

FOIA – Freedom of Information Act of 1966

FT – Full-Time

FTE – Full-Time Equivalent

FTO – Field Training Officer (Police)

FY – Fiscal Year

GAAP – Generally Accepted Accounting Principals

GASB – Governmental Accounting Standards Board

GEC – General Engineering Consultant

GFOA – Government Finance Officers Association of the United States and Canada

GIS – Geographical Information Systems

GO's – General Obligation Bonds

GCWA – Gulf Cost Water Authority

GPS – Global Positioning System

HCAD – Harris County Appraisal District

HDPE – High-density polyethylene

HGAC – Houston-Galveston Area Council

HHW – Household Hazardous Waste

HR – Human Resources

HVAC – Heating Venting & Air Conditioning

ICC – International Code Council

ICMA – International City/County Management Association

IFMA – International Facility Management Association

I&I – Inflow and Infiltration

ISD – Independent School District

ISO – Insurance Service Office

IT – Information Technology

ITS – Intelligent Traffic System

IVR – Interactive Voice Response

JAG – Justice Assistance Grant

JHEC – John Hargrove Environmental Complex

KPB – Keep Pearland Beautiful

LPG – Local Projects Grants

LS – Lift Station

LUCAS – Lund University Cardia Arrest System

M – Millions

MDT – Mobile Data Terminal

MGD – Million Gallons per Day

MIS – Management Information System

MIUs – Mobile Information Units

MPO – Municipal Planning Organization

MSA – Metropolitan Statistical Area

MUD – Municipal Utility District

OTS – Old Town Site

PER – Preliminary Engineering Report

P&Z – Planning & Zoning

PC - Personal Computer

PD – Police Department

PDM – Project Delivery Model

PEDC – Pearland Economic Development Corporation

PEG – Public, Educational and Government Channel (television)

PFIA – Public Funds Investment Act

PIM – Pearland In Motion

PISD – Pearland Independent School District

PM – Preventive Maintenance or Project Management

PS – Public Safety

PTC – Pearland Town Center

PSB – Public Safety Building

RFP – Request for Proposal

ROWS – Right of Ways

S&P - Standard & Poor's

SCADA – Supervisory Control and Data Acquisition

SCR – Shadow Creek Ranch

SH288 – State Highway 288

SIU – Special Investigations Unit

SOP – Standard Operating Procedure

SPA – Strategic Partnership Agreement

SQ.FT. - Square Foot/Feet

SRF – State Revolving Fund

SRO – School Resource Officer

SWEC – South West Environmental Center

TAAF – Texas Amateur Athletic Foundation

TCEQ – Texas Commission on Environmental Quality

TCLEOSE – Texas Commission on Law Enforcement Officers Standards and Education

TEEX – Texas A&M Engineering Extension Service

TIA – Traffic Impact Analysis

TIP – Transportation Improvement Plan

TLETS – Texas Law Enforcement Telecommunications System

TML – Texas Municipal League

TMRS – Texas Municipal Retirement System

TIRZ – Tax Increment Reinvestment Zone

TXDOT – Texas Department of Transportation

TWDB – Texas Water Development Board

UDC – Universal Decimal Classification

UofH – University of Houston

UV – Ultraviolet

VoIP – Voice over Internet Protocol

W&S – Water & Sewer

WEC – Westside Events Center

WL – Water Line

WWM – Waste Water Management

WWTP – Waste Water Treatment Plant

YAC – Youth Action Council

ZBA – Zoning Board of Adjustment



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