

# City of Pearland, Texas Fiscal Year 2009-2010 Annual Budget

Celebrating 50 years of  
The Pearland Police Department's  
Chartering - 1960-2010.



Opened: 1986



1980



1990



2009



2009



2007



Opening: February 2010



## **CITY OF PEARLAND, TX ADOPTED BUDGET**

**FOR FISCAL YEAR  
OCTOBER 1, 2009 TO SEPTEMBER 30, 2010**

**TOM REID, MAYOR**

WOODY OWENS.....**COUNCIL MEMBER, POSITION 1**  
SCOTT SHERMAN.....**COUNCIL MEMBER, POSITION 2**  
STEVE SABOE.....**COUNCIL MEMBER, POSITION 3**  
FELICIA KYLE.....**COUNCIL MEMBER, POSITION 4**  
**MAYOR PRO-TEM**  
KEVIN COLE.....**COUNCIL MEMBER, POSITION 5**

Presented by:

**BILL EISEN, CITY MANAGER**

**MIKE HODGE, ASSISTANT CITY MANAGER**

**JON BRANSON, ASSISTANT CITY MANAGER**

**CLAIRE BOGARD, DIRECTOR OF FINANCE**

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Pearland**

**Texas**

For the Fiscal Year Beginning

**October 1, 2008**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Pearland, Texas, for its annual budget for the fiscal year beginning October 1, 2008. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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# **CITY OF PEARLAND, TEXAS**

## **PRINCIPAL CITY OFFICIALS**

### **Elected Officials**

Tom Reid	Mayor
Woody Owens	Councilmember, Position One
Scott Sherman	Councilmember, Position Two
Steve Saboe	Councilmember, Position Three
Felicia Kyle	Councilmember, Position Four, Mayor Pro Tem
Kevin Cole	Councilmember, Position Five

### **Position**

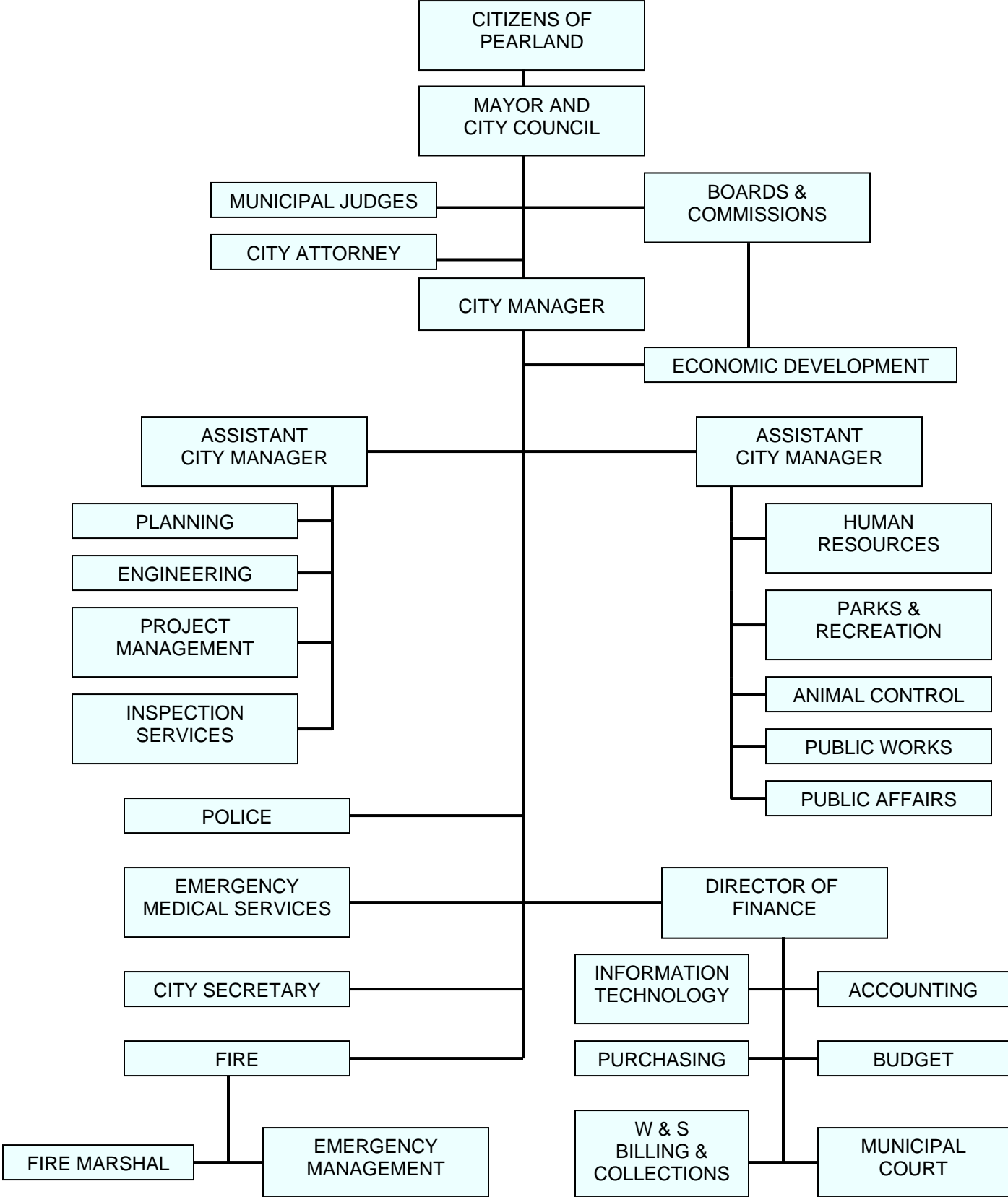
### **Appointed Officials**

Bill Eisen	City Manager
Darrin Coker	City Attorney
Letitia Farnie	Municipal Court Judge

### **City Management**

Jon Branson	Assistant City Manager
Mike Hodge	Assistant City Manager
Claire Bogard	Director of Finance
Fred Welch	Executive Director of P.E.D.C.
Jeff Sundseth	Director of Emergency Medical Services
Young Lorfing	City Secretary
Danny Cameron	Director of Public Works
Bonita Hall	Director of Human Resources
Chris Doyle	Police Chief
Narciso Lira	City Engineer
David Whittaker	Building Official
Michelle Smith	Director of Parks & Recreation
Jack Colbath	Fire Chief
Sylvia Drake	Interim Head Librarian
Lata Krishnarao	Director of Planning
Trent Epperson	Projects Director

# ORGANIZATIONAL CHART







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## MEMORANDUM

**TO:** Honorable Mayor and Councilmembers  
**FROM:** Bill Eisen, City Manager *BE*  
**DATE:** October 1, 2009  
**SUBJECT:** Adopted Budget for Fiscal Year 2009-10

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The Adopted Annual Budget for Fiscal Year 2009-10 accompanies this memorandum. The budget addresses both goals set by the City Council and other challenges that will be faced by the City in the upcoming year.

### Introduction

One of the primary factors considered during the development of the budget is the projected condition of the City's economy. Economic conditions have a direct impact on the City's revenue streams and on projected service demand. New homes starts for 2009-10 are expected to remain at the relatively low level experienced during the current year. The national recession is expected to continue well into the upcoming year and as a result, the budget assumes only 744 new home starts. Commercial construction is also anticipated to remain at the lower levels being experienced during the coming year. No major projects such as Pearland Town Center or Shadow Creek Town Center are anticipated. As a result, the budget assumes a continuation of permit requests for smaller commercial buildings and tenant finish-outs in existing shopping centers. Sales tax revenues are expected to increase at a very modest level of 2.5%, well below the current year in which a 15.8% increase was projected. This slight increase is anticipated due to a number of factors, including the national recession, the lack of major new outlet openings, and relatively low inflation in the cost of goods and services subject to the tax. On the other hand, a small increase in population is expected to boost sales.

The City's population is projected to increase by approximately 2,500 persons during the upcoming year. This increase is the result of the projected construction of 744 single family units and a large apartment complex in Shadow Creek Ranch. This increase of 2.7% is significantly less than those seen in recent years and will result in a mitigating effect on expansion of City services. On the other hand, several bond-financed projects that are underway will be completed and opened during the 2009-10 fiscal year. As a result, operating costs for the new Public Safety Building, Recreation Center/Natatorium, and University of Houston facility, and various road projects have been included in this document.

### Council Goals

In April, the City Council met to develop goals and priorities for the upcoming 12-month period. Many of these goals have budget implications and required funding for implementation is included in the proposed budget.

- Adequate funding for salaries and overtime needed to fund 135 full-time equivalent sworn positions in the Police Department are budgeted. In addition, funding to equip 4 officers and one sergeant is included.
- Funding needed to complete the Spectrum area planning effort being done by Gateway Planning Group is provided in the PEDC budget.
- The PEDC budget also includes continued funding for the North Brazoria County Education Alliance in keeping with the Council goal to continue to build workforce skills as an economic development tool.
- Funding for the local cost of a Park and Ride facility has been provided.
- A new position is added in the Finance Department to seek and apply for new grant funds and to oversee grant reporting. The position will be paid for with administration funds from various grants.
- Specific funding for a west side library is not included because details of funding are still unknown. However, the General Fund Contingency of \$205,000 may be used for this purpose if the City and County are able to agree on the financial arrangements for the facility.

### **Other Major Issues**

Increases in both the property tax rate and water and sewer rates were expected when the budget process began. However, due to a number of circumstances and actions, no changes in any of these rates are seen in the adopted budget.

The tax rate remains at \$.6526/\$100. This is possible for the following reasons:

- The amount of debt issued in 2009 is \$13 million less than projected. This reduction in debt issued is the result of lower than anticipated construction bids and changes in the timing of projects.
- Economic conditions have resulted in lower activity levels in both building inspection and infrastructure inspections. As a result, the budget provides for a reduction of five positions in Inspection Services and one position in Engineering. Because these positions are funded through fees, if activity picks up in these areas during the upcoming year, some of the positions can be added back in mid-year without impacting the remaining budget in other areas.
- In the two most recent years, the budget has included funding for an average 4% raise for all non-civil service employees. The actual amount of an individual's pay adjustment is based on his/her performance. The budget for 2009-10 includes funding for an average raise of only 2% for non-civil service personnel. This results in a total cost of \$436,718, a reduction in cost of \$740,722 from current year increases. This reduced amount is intended to reflect economic conditions of the City and the general trend of wage and salary increases in the area. Police civil service personnel who have not reached the top of their pay range will receive automatic 3% step raises on their anniversary dates. In addition, the pay range and all steps will be increased by 1.5% on October 1. The 1.5% raise is significantly less than the 4% in the current year.
- In two prior years, 90% of sales tax generated by Bass Pro Shops has been transferred to a holding account for eventual transfer to Pearland Management District #1. This transfer is not required by the development agreement with Poag and McEwen, but has been made in order to "buy-down" any future bond sale required to make economic development incentive payments to the company. Due to status of the project, the budget does not include this transfer of \$209,363.



- The budget uses \$636,138 of General Fund revenues to make certain capital expenditures. Use of these revenues will still leave reserves \$1.9 million over the policy requirement. This strong reserve position is believed to be critical due to the financially difficult year we expect to face in 2010-11.
- The budget, as always, has been carefully reviewed to control ongoing expenditures. The General Fund budget, including transfers, is less than one percent, or .67%, higher than the adopted budget for 2008-09. If expenditures associated with the new Public Safety Building and Natatorium/Recreation Center are taken into account, the General Fund would decrease from 2008-09 by \$529,382, or 1%.
- Programs for street overlays and sidewalk repair and replacement have been reduced from the 7-year plans. The original seven year plans for these programs anticipated expenditures of \$1 million each year for street overlays and \$750,000 per year for the seven year sidewalk repair plan in 2009-10. The budget funds \$720,000 for street overlays and \$678,000 for sidewalks. These are still substantial investments and the Five Year Financial Forecast indicates that we can increase funding for these programs after the 2010-11 fiscal year.

In spite of these reductions, the growth of the City, even at a slower pace, and new facilities have made it necessary to increase funding and staffing in several key areas.

Perhaps the most significant impact on the adopted budget is the addition of new facilities funded previously by sale of bonds approved by voters in 2007. The new facilities include the Public Safety Building, University of Houston Campus, Natatorium/Recreation Center, and medians on newly constructed roads. In the case of the three new buildings, the budget will only be impacted for a portion of the year. The Public Safety Building is projected to open in February, the University of Houston in August, and the Recreation Center/Natorium in June. The following chart illustrates the impact of these new facilities in 2009-10 and the projected impact of a full year of operation in 2010-11.

<b><u>Public Safety Building</u></b>	<b><u>FY 2010</u></b>	<b><u>FY 2011</u></b>
<b>Personnel</b>		
One Park Maintenance Worker*	\$ 22,967	\$ 23,416
Two Custodial Workers		\$ 50,058
<b>Operating Costs</b>		
Supplies/Equipment	\$ 20,435	\$ 12,469
Services	\$ 2,610	\$ 2,637
Utilities	<u>\$210,000</u>	<u>\$280,000</u>
<b>TOTALS</b>	<b>\$256,002</b>	<b>\$368,580</b>

\* Position to be shared with Recreation Center/Natorium

<b><u>University of Houston, Pearland Campus **</u></b>	<b><u>FY 2010</u></b>	<b><u>FY 2011</u></b>
<b>Personnel</b>		
One Custodial Worker	\$ 5,256	\$ 33,428
<b>Operating Costs</b>		
Supplies/Equipment	\$18,011	\$ 60,451
Services	\$ 2,940	\$ 17,640
Utilities	<u>\$14,150</u>	<u>\$ 84,900</u>
<b>TOTALS</b>	<b>\$40,357</b>	<b>\$196,419</b>

\*\* Per the agreement with UH, the University and PEDC will share operating costs based upon the percentage of the building each occupies. The City will pay a portion of the operating and debt cost until the University takes over the space that will initially be occupied by a public meeting area.

<u>Recreation Center/Natatorium</u>	<u>FY 2010</u>	<u>FY 2011</u>
<b>Personnel (1)</b>		
One Assistant Recreation Center Manager	\$ 23,354	\$ 57,907
One Recreational Specialist – Programs	\$ 21,382	\$ 52,460
One Recreational Specialist – Fitness	\$ 21,382	\$ 52,460
Six Part-Time Recreation Attendants	\$ 22,428	\$ 54,925
Four Part-Time Fitness Attendants	\$ 14,952	\$ 36,616
One Part-Time Head Lifeguard	\$ 2,424	\$ 12,228
Nine Part-Time Lifeguards	\$ 19,476	\$ 79,613
Seven Part-Time Water Safety Instructors	\$ 18,333	\$ 75,056
One Marketing Manager (3)	\$ 44,184	\$ 61,690
One Administrative Services Supervisor (upgrade) (3)	\$ 2,673	\$ 7,436
One Administrative Secretary (3)	\$ 19,511	\$ 47,589
One Accounting Associate (3)	\$ 20,580	\$ 50,563
One Membership Sales Associate (3)		\$ 39,850
One Building/Aquatic Maintenance Technician	\$ 26,745	\$ 54,529
One Parks Maintenance Worker (2)	\$ 11,478	\$ 11,708
One Custodial Crew Leader (upgrade)	\$ 8,695	\$ 10,025
Two Custodial Workers	\$17,510	\$ 66,856
Overtime for New Personnel	<u>\$ 3,000</u>	<u>\$ 10,608</u>
<b>Sub-Total Personnel</b>	<b>\$298,107</b>	<b>\$782,119</b>
<b>Full-Time Personnel</b>	<b>10</b>	<b>11</b>
<b>Part-Time Personnel</b>	<b>27</b>	<b>27</b>
<b>New Programs</b>		
Contract Instructor Fees	\$ 41,500	\$ 125,745
<b>Other</b>		
Equipment and Supplies	\$ 74,297	\$ 152,006
Services	\$ 3,350	\$ 6,716
Vehicle	\$ 15,045	
Utilities	<u>\$170,000</u>	<u>\$ 515,100</u>
<b>TOTAL</b>	<b>\$602,299</b>	<b>\$1,581,686 (4)</b>
<b>TOTAL NEW BUILDINGS</b>	<b>\$898,658</b>	<b>\$2,146,685</b>

(1) Personnel costs include salary and benefits only.

(2) One position shared – PSB and Recreation Center/Natatorium

(3) These five employees' primary responsibility will be at the Recreation Center/Natatorium, but they will assist all Parks and Recreation Programs.

(4) Conservative projected revenues to offset expenditures is \$600,000.

In addition to the 12 full-time and 27 part-time personnel associated with these new buildings, new personnel are also added for the following new programs:

- Traffic Manager for the take-over of traffic signals on TxDOT roadways. We will be required to take over this function in 2011. This position is proposed to be filled in January 2010 in order to begin planning the take-over and overall implementation of the new program.
- Addition of a Grants Manager to pursue new grants and oversee reporting of existing ones. The position will be funded by administration charges to various grants received. The budget also includes the revenues and expenditures associated with recent grants the City has submitted including the E. Byrne Memorial Justice and EECBG totaling \$1.1 million.
- Two additional personnel in ROW Maintenance Workers are added to maintain additional landscaped medians on Broadway, both east and west of SH 288 and on Magnolia. These medians are part of the Capital Improvement Program.

The budget also includes a net gain of five full-time positions to expand existing programs. These include:

- Four police officers, two funded for six months and two for twelve month, with two vehicles. The cost of the officers and vehicles, along with equipment and other operating supplies is \$320,928.
- The new Public Safety Building will have a jail facility substantially larger than the existing one. One additional jailer position is funded for nine months and is funded as part of a proposed two year plan to add two personnel in order to adequately supervise a larger inmate population. (\$38,350)
- Police and other emergency call volume continue to increase as the City grows. Two additional dispatch personnel are funded for nine months with the expectation of two more personnel in a later year. (\$76,794)
- One additional police sergeant, funded for six months, and a vehicle are budgeted to expand supervision on the evening shift. As the number of officers on the street increases, it is essential to have adequate supervision of these personnel. (\$100,107)
- Two new full-time EMT's are funded in order to convert two units that operate less than 24 hours into one that will operate 24 hours/7 days a week. These additional 2,160 hours of staff time will be more than offset by eliminating 8,760 hours of budgeted part-time employees. The net result is a reduction in cost of \$43,129.
- A new development coordinator is added in the PEDC budget. This position was recommended in the Tech Solve study and will serve as an "ombudsman" for persons going through the development approval process of the City. This position is funded for 10 months and will only be filled with an increase in development activity. (\$65,673)
- The addition of these new personnel is partially offset by the reduction of five personnel in Inspection Services and one in Engineering.

With the exception of the Development Coordinator, all of the positions described above are budgeted in the General Fund. No new personnel are budgeted in the Water and Sewer Fund.

### **The Budget Document**

This document includes information that the staff hopes will be of benefit to you as you evaluate the analysis that has been conducted in development of the expenditure plan.

Summaries of new programs are provided beginning on page 49.



A list of all funded and unfunded budget requests is provided beginning on page 567.

Overviews of each of the major funds can be found at the beginning of each fund section.

## **GENERAL FUND**

### **Revenues**

Assessed value is projected to increase by 7.6% or \$444 million over the adjusted tax roll. This increase results in an increase of \$2,272,845 over the budgeted 2008 levy. The following chart shows the allocation of the funds to the TIRZ, Debt Service Fund, and General Fund.

	<b><u>2008-09</u></b>	<b><u>2009-10</u></b>	<b><u>Difference</u></b>
TIRZ	\$ 7,465,716	\$ 8,889,446	\$1,423,730
Debt Service	\$20,084,024	\$20,657,891	\$573,867
General Fund	<u>\$10,237,060</u>	<u>\$10,512,308</u>	<u>\$275,248</u>
<b>Total</b>	<b>\$37,786,800</b>	<b>\$40,059,645</b>	<b>\$2,272,845</b>

No change in either the total property tax rate, the allocation between debt service and operation, and the percentage of property tax revenues generated in the TIRZ that remain in the zone is proposed. This is the first year in three years that the General Fund tax rate has not declined so that a higher ratio of taxes collected can be allocated to debt service.

Sales tax revenue is projected to increase by 2.5% over the current year's estimate (\$347,357). This increase is significantly lower than in previous years and reflects economic conditions and the absence of new retail projects projected for the coming year.

Modest increases are projected in franchise fees as a result of slowing growth and in the case of sanitation, higher rates.

Construction related permits are expected to decline due to the ongoing national recession and slow down in both residential and commercial construction activity. The budget assumes that 744 residential permits will be issued.

Revenue from fines and forfeitures is projected to increase by \$367,400. The largest factors in this projected increase is due to an increase in citations, as well as the addition of a warrant program (\$182,400).

Ambulance fee revenue is projected to increase by \$161,420 due to the projected continued increase in the number of EMS calls.

Projected revenue from the Recreation Center/Natatorium is estimated at \$103,000 for the 4 months of the fiscal year that the new facility will be open and includes \$23,000 for new or expanded programs.

TIRZ Administration Fees are estimated to increase by \$783,296 as a result of increased assessed value in the zone. The fee paid to the General Fund is 64% of the amount of the

valorem taxes collected from properties in the zone, with the remainder used to pay bonded indebtedness to repay the developer for eligible improvements within the zone.

Interest income is expected to decline due to dramatic reductions in interest rates on City investments. Current rates are not projected to increase through the upcoming year.

## **Expenditures**

General Fund expenditures are \$49,752,119. This is substantially less than the current year's expenditures of \$55,437,455. However, the current year includes significant costs associated with Hurricane Ike. A more accurate comparison of ongoing expenditures is to compare the 2009-2010 budget to the 2008-09 budget that was developed prior to Ike. The adopted budget for the current year was \$49,423,200. The 2009-2010 budget is an increase of \$328,919 over the 2008-09 budget, or .67%. If the operating costs of the new Public Safety Building and Recreation Center/Natatorium are taken into account (\$858,301) the 2009-2010 Adopted Budget is less than the 2008-09 Adopted Budget by \$529,382.

Significant expenditures, in addition to personnel costs previously described include:

- An employee wellness program intended to help control future health care costs (\$21,500).
- Annual purchase of computers as part of the overall replacement program (\$83,700).
- Voice data switches as the first step in upgrading and replacing the aging telephone system at City Hall and Service Center (\$113,465 funded by lease/purchase).
- Upgrading a part-time to full-time accountant (\$37,279).
- Volunteer firefighter stipends for staffing of a second station at night (\$32,818) in order to improve night response times.
- Replacement of a fire pumper (\$585,145) to be funded by lease/purchase.
- Consultant fee to assist with evaluation of merging Fire and EMS and evaluating types of shift structures (\$50,000).
- Funding to pay for fire academy training for EMS personnel if the Fire/EMS merger is implemented (\$100,000).
- New and replacement mowing equipment for right-of-way maintenance (\$71,750).
- Upgrade of restrooms at Independence Park (\$20,000).
- After school program (\$30,050) that will generate revenue estimated at \$99,000.
- Purchase of additional tasers to provide a unit for each police officer position (\$48,772).
- Purchase of 16 replacement (\$622,060) and 1 new home fleet police vehicles (\$47,670).
- Special badges and patches to commemorate the 50<sup>th</sup> anniversary of the Police Department (\$15,826).
- Addition of a Motorcycle to the traffic unit and additional equipment (\$45,617).
- Voice permit system to allow builders to request inspections and check status of permit applications (\$32,250).
- Additional part-time Animal Shelter attendant to allow Humane Officers more time to respond to calls and do preventive patrols (\$11,363).
- Regional Detention Pond study requested by the City Council. The study will begin during the current year and continue into 2009-10. The cost budgeted is for the portion of work that will take place in 2009-10 (\$200,000).
- Emergency generators for pumps at major detention facilities at South Corrigan and West Mary's Creek (\$142,518 funded by lease/purchase).

- Replacement of aging Gradall for Street Department (\$259,048 funded by lease/purchase).

## **WATER AND SEWER FUND**

### **Revenues**

The budget includes no changes in water and sewer rates. Revenue is projected to increase \$820,123, or 3% over the current year's projection. Current rates are anticipated to be adequate to meet coverage requirements of 1.4 times average annual debt service. In addition, cash reserves are projected to be 28% of operating costs, in excess of the 25% required by policy. The projected increase in revenue is based on the new growth projections used in the General Fund as well as increased transfers from impact fee funds to assist in paying debt service for impact fee projects.

### **Expenditures**

The budget anticipates continued emphasis on the use of well water from the new Kirby plant in order to reduce the cost of water purchased from the City of Houston. This action will result in a projected savings of \$521,832 in the current year and a similar savings is anticipated in 2009-10. Another major impact on the budget is continuation of the contract for electricity purchase that produced a savings of \$746,813 in the current year.

The budget includes four generators for the water and sewer system to be used during extended power outages such as the one that occurred after Hurricane Ike. The budget also includes installation of transfer stations at 58 locations so portable generators can be hooked up quickly in emergency situations. The quick connections will be grant funded.

Also included are:

- Expansion of the unidirectional flushing program for the water system (\$65,000).
- Well pump motors for the FM 518, Cullen, and Magnolia sites (\$38,192).
- Replacement impellers for the Far Northwest Sewer Plant (Shadow Creek Ranch) (\$139,954).
- Booster pumps at the Southeast, Cullen, and Garden Road water wells (\$147,078).
- One new and two replacement trucks for the Distribution and Collection Division (\$92,596).
- Purchase of meters for a newly proposed water meter replacement system. The program will routinely replace meters after they have been in service for one million gallons, or 10 years. This program will reduce lost revenue from aging, inaccurate meters (\$203,551). Another aspect of this program is annual testing of all large meters to ensure their accuracy (\$52,784).

## **DEBT SERVICE FUND**

General Obligation Debt Service will require a tax rate of \$.4325/\$100 for the second consecutive year. This is the first year in some time that an increase in this component of the tax rate has not increased. This stability is the result of favorable bids in major capital projects awarded in this current year, growth in the property tax base, and use of fund reserves. Reserves have been accumulated in this fund over the past few years to mitigate the impact of anticipated spikes in the debt service tax rate. Proposed use of \$2,184,013 of reserves still

leaves the fund balance \$2.6 million over the policy reserve of 10% of expenditures. This reserve will be available to mitigate the impact of expected increases in debt service over the next three years.

## **PEARLAND ECONOMIC DEVELOPMENT CORPORATION**

The 2009-10 budget includes \$2,445,000 for incentives for the projects either underway or that are anticipated to come to fruition during the fiscal year. This sum also includes \$500,000 in contingency for opportunities that may arise.

### **OTHER FUNDS**

#### **Hotel-Motel Occupancy Tax Fund**

The budget assumes continuation of the contract with the Pearland Chamber of Commerce for promotion of tourism. Funding for the arts and historic preservation is also continued.

#### **Management District #1**

The budget does not include the transfer of funds from sales tax generated by Bass Pro Shops to the fund set aside for this District. Even though set aside is not required by the development agreement, the transfer for the current fiscal year will not take place, and the transfer for the 2007-08 fiscal year was credited back to the General Fund. The intent of the transfer has been to have funds on hand to "buy-down" a future bond issue, if ever required. Based upon the status of development in MD#1, it does not appear that a bond sale will occur in the foreseeable future. The budget does not make the transfer from the General Fund in the current year or in 2009-10. As a result, these funds will be available for General Fund purposes.

### **CONCLUSION**

I would like to thank all members of the City staff who have participated in the preparation of the budget. Particularly, I would like to express thanks to Director of Finance Claire Bogard, Budget Officer June Ellis, Budget Analyst Paulette Englund and Budget Analyst Carmel Derosena. They have done an excellent job in making this document transparent and user friendly.

## FY 2010 BUDGET READER'S GUIDE TO THE BUDGET

The Fiscal Year 2009-2010 budget document has been prepared and presented in an effort to comply with the guidelines and recommendations of the Government Finance Officers Association of the United States and Canada (GFOA) Distinguished Budget Presentation Awards Program. In order to be considered for the budget award, the following four areas must be included in the budget presentation: (1) the budget as a policy document, (2) the budget as a financial plan, (3) the budget as an operations guide, and (4) the budget as a communications device. A brief explanation of these criteria is presented below.

**The budget as a policy document.** This involves including a statement (or statements) of budgetary policies, goals and objectives for the year and also an explanation of the budgeting process to the reader. Goals and objectives are an integral part of this document, which we believe satisfy this requirement.

**The budget as a financial plan.** This criterion involves including an explanation of the financial structure and operations of the City. The City's major revenue sources and fund structures are defined and amplified. The budget contains an all-inclusive financial plan for all funds and resources of the City, and also includes a five-year financial forecast. Included are projections of financial condition at the end of the fiscal year, projections of financial activity, and historical comparisons. The budget also presents a consolidated picture of all operations and financing activities in a condensed format. An explanation of the budgetary accounting basis (cash basis, modified accrual basis, or other acceptable method) was employed in the development of the budget. The budget summary section as well as the various fund and department summaries satisfies this requirement.

**The budget as an operations guide.** This criterion involves explaining the relationship between organizational units (departments) and programs. An organizational chart, description of the departmental organizational structure with staffing levels, and historical comparisons of staffing levels are therefore included. Explanations of how capital-spending decisions will affect operations are offered. These issues are addressed throughout the document.

**The budget as a communications device.** The budget document is available to the public at the City Secretary's Office in City Hall and at the Pearland Branch Library, as well as on the City's website. We also provide summary information suitable for use by interested citizens and/or the media. As much as possible we have avoided the use of complex technical language and terminology. Efforts are made to explain the basic units of the budget, including funds, departments or activities, and disclosing sources of revenues and explanations of revenue estimates and assumptions. This information is contained in the transmittal letter and budget summary sections.

In summary, each of the above four criteria is recognized by the GFOA as an integral part of any budget document in order to convey to the reader the goals and objectives the City will address during the year, and how those goals and objectives will be met and measured. We have attempted to present these goals and objectives to the reader in such a manner that any reader, regardless of the reader's financial background or knowledge, will be able to gain a basic understanding of them.

## Organization of the Budget Document

**Introduction Section** includes the Table of Contents, a List of Principal City Officials, and the City's Organization Chart.

**Transmittal Letter Section** includes the City Manager's budget message to City Council.

**Overview Section** includes the Reader's Guide to the Budget, the fiscal year 2010 Budget Calendar, City Council Goals, Information on the City of Pearland, Staffing Chart and Graphs, Miscellaneous Statistical Data, City Park information, and General and Water & Sewer Funds Revenue, Expenditures and Other Sources.

**Major Programs Summaries** includes descriptions and financial and staffing impact of new programs and buildings, as well as major changes to existing programs.

**Summaries Section** includes: Summary All Funds-Revenues and Expenditures, Summary All Funds-Fund Balance and Cash Equivalents, individual analysis of Fund Balance and Cash Equivalents of Special Revenue, Governmental Capital Projects, Proprietary and Component Units.

**Property Tax Section** includes an overview of the City's property taxes, levy and collections for fiscal year 2010. The effective tax rate calculation as required by State law is also included. Historical Assessed Valuation, Taxes Levied and Taxes Collected, along with Tax Rate Distribution and Principal Taxpayers information are in this section.

**Debt Service Fund Section** includes an overview of the General Obligation Debt Service Fund. Revenue and expenditure summaries are followed by revenue and expenditure detail. Governmental and General Debt Schedules are included, with a government debt to maturity graph.

**General Fund Section** includes an overview comprised of revenue, expenditure and fund balance information. A revenue detail report is provided, followed by an Expenditure Detail Summary for all general fund departments by function. An Expenditure and Staffing Summary precedes each function and includes historical expenditure information by department and division. Each departmental budget includes: a) a mission statement, organization chart, goals, accomplishments and objectives, performance and activities measures, expenditure and staffing summary by department that includes key items in the budget or new positions and departmental staffing chart, and b) expenditure detail information.

**Enterprise Funds Section** includes an overview of the Water & Sewer Fund that includes a revenue and expense summary and beginning and ending cash equivalents. A report on revenue detail and an expense and staffing summary by department is followed by the departmental budgets. Each departmental budget includes a) a mission statement, organization chart, goals, accomplishments and objectives, performance and activities measures expense and staffing summary by department that includes key items in the budget or new positions and departmental staffing chart, and b) expense detail information. debt maturity schedules and a graph are included, followed by the Solid Waste Fund overview with revenue and expense details.



**Capital Project Funds Section** includes a brief description of the Capital Projects with revenue totals and expenditure detail by project. Also included is the impact of capital projects on operations.

**Special Revenue Funds Section** includes information on the special revenue funds. Each fund includes operating revenues and expenditures with beginning and ending fund balances. Revenue and expenditure detail is included along with associated graphs.

**Internal Service Fund Section** includes an overview describing the Property Insurance Fund. The revenue and expenditure detail for this fund is also included.

**P.E.D.C. Section** includes a description of Component Units, and an overview of the Pearland Economic Development Corporation (P.E.D.C.), a mission statement, organization chart, goals, objectives and performance and activities measures, followed by an expenditure and staffing summary by department that includes key items in the budget or new positions and departmental staffing chart, an operating revenue and expenditure summary, with beginning and ending fund balances, and detail revenue and expenditure reports, with debt to maturity schedules and graph.

**Five-Year Forecast** includes the financial forecast for the City of Pearland over a five-year timeframe, and is a comprehensive, integrated forecast of the City's Debt Service (DS) Fund, General (GF) Fund, and Water and Sewer (W&S) Fund.

**Comprehensive Financial Management Policies** includes statements assembling all of the City's financial policies into one document. These statements are the tools used to ensure that the city is financially able to meet its current and future service needs. The individual statements contained within serve as guidelines for both the financial planning and internal financial management of the City.

**Appendix Section** includes new personnel funded, the General Fund and Water & Sewer Fund supplemental and capital requests funded and not funded, supplemental and capital requests funded from other funding sources and new personnel funded. The General City and Police Pay Plans, the City's charter and adopted budget and tax ordinances are also included.

**Glossary Section** includes the glossary and acronyms.

## **FY 2010 BUDGET BUDGET OBJECTIVES AND PHILOSOPHY**

### **BUDGET OBJECTIVES**

The FY 2010 budget has been prepared in an effort to clearly communicate to the citizens and staff of the City the overall policies and goals of the City Council and City Management and who we are and what we do, thereby enabling the reader to gain valuable information about the City without requiring detailed accounting or budgetary knowledge. The budget document includes descriptions of various activities and programs (departments) of the City, and comparative performance indicators for each program or activity, where available.

### **BUDGET PHILOSOPHY**

Budget philosophy varies from organization to organization, depending upon the local needs and concerns of the citizens. Other factors also affect budget philosophy, such as the state of the local economy, the needs of the organization, the demands of the public for increased services, and the ever-increasing unfunded mandates and requirements of federal and state regulatory agencies. The budget prepared by the City takes a conservative perspective with regard to both revenues and expenditures. Although historical comparison and trends are very useful, current data and trends will sometimes take precedence over prior year trends. This means budgeting from a “conservative” perspective in that revenues are often anticipated either at or slightly above prior levels, unless there are other known factors that will significantly affect anticipated revenues. In addition, expenditures are also estimated conservatively (i.e., allowances are projected regarding cost increases or unanticipated expenditures). As a result, over the years this method has resulted in substantial increases in actual fund reserves when compared to budgeted or projected fund reserves. The City continues to use this method of budgeting rather than use unreasonable projections, which could have an adverse impact on the City’s reserves.

## **FY 2010 BUDGET BASIS OF BUDGETING AND ACCOUNTING**

The financial information presented in the FY 2010 budget is similar to information presented in previous budget documents. The accounting and financial treatment that applies to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus.

### **BASIS OF BUDGETING**

#### **GOVERNMENTAL FUNDS**

The governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are budgeted when they are measurable and available and expenditures are budgeted in the period in which the liability is incurred, which is in accordance with Generally Accepted Accounting Principles. “Measurable” means the amount of the transaction can be determined and “available” means the collectible period. The City considers the majority of its major revenues as available when collected. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as liabilities when due.

Those revenues susceptible to accrual under the modified accrual method are property taxes and other taxes, intergovernmental revenue, and interest revenue. Licenses and permits, including fines and forfeitures revenues, are not susceptible to accrual because generally they are not measurable until received in cash.

The fund balance approach of governmental funds or working capital approach can be identified as current assets less current liabilities. Governmental funds budget capital outlays as expenditures, but do not budget for non-cash expenditures such as accruals for sick and vacation liabilities and depreciation.

#### **PROPRIETARY and INTERNAL SERVICE FUNDS**

The Water and Sewer Enterprise Fund, Solid Waste Fund, and Property Insurance Fund are budgeted using a flow of economic resources, which is similar to the accrual basis of accounting, with exceptions listed below. Available balances are determined using the cash equivalent approach: cash + investments + accounts receivable + prepaid expenses – accounts payable = cash equivalent available.

- Revenues are budgeted in the period they are earned and measurable,
- Expenses are budgeted in the period in which the liability was incurred,
- Depreciation of assets is not budgeted,
- Capital outlay is budgeted as an expense in the year purchased,
- Principal payments are budgeted as an expense rather than a reduction to the liability,

- Proceeds from bond sales are budgeted as revenue,
- Transfer of bond proceeds to the Capital Projects Fund is budgeted as an expense.

### **BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental and fiduciary funds are accounted for using the modified accrual basis. Revenues are recognized in the accounting period when they are measurable and available. Revenues subject to accrual include interest income and charges for services. Expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Capital outlays are recorded as additions to fixed assets at fiscal year-end and the cost of those assets are depreciated over their estimated useful lives for the government-wide financial statements.

All proprietary funds are accounted for on an accrual basis. Revenues are recognized in the period in which they are earned and become measurable, and expenses in the period in which they are incurred and measurable. Proprietary funds also record depreciation and amortization. Payment of principal is recorded as a reduction to the long-term liability.

### **GOVERNMENT-WIDE FINANCIAL STATEMENTS (GASB 34)**

The City of Pearland fully implemented government-wide financial statements with the year ended September 30, 2007. The government-wide statements present information about the City in a manner similar to those used by private sector companies. These statements include all assets and liabilities on an accrual basis of accounting, which is similar to the basis of accounting used by most private sector entities. The City has realized no impact to the annual budget based on the new reporting model.

## **FY 2010 BUDGET BUDGET PROCEDURES**

The budget process begins with the distribution of budget instructions to the department heads. Each department receives worksheets for its respective operations, personnel requirements, and capital outlay. The budget worksheets for the departmental operations contain: 2-prior year actuals, current year original budget, current year amended budget, current year actuals to date, current year projected expenditures, next fiscal year base budget, next fiscal year supplemental request, next year total request and % change. This financial information is to be used by the department heads as a guide to complete the proposed budget. It is assumed that the prior year's financial needs are a good indicator of future base financial needs and the budget is projected on this basis.

Using the budget worksheets, each department head projects the financial needs of their department. Supplemental requests for capital, annexation, growth and development or other items that don't fit within normal operating budgets are requested and justified separately. Upon completion of the proposed budget, each department head then meets with the City Manager and Director of Finance to review their budget. During this meeting, the budget is refined and adjustments may be made.

The City Manager and Director of Finance prepare the revenue budget. Property tax revenue is budgeted using data provided in the preliminary or certified tax rolls received from the Brazoria, Fort Bend and Harris County Appraisal Districts. All other revenues are budgeted with the use of comparative financial information provided by the prior year's actual revenue, current year estimated revenue, and known factors that may affect receipt of revenue.

The City Manager and Director of Finance then submit a balanced budget of expenditures and revenues to the City Council for review through a series of budget workshop sessions.

The following procedures are followed for formal adoption of the budget:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following October 1, which must be adopted no later than fifteen (15) days prior to the beginning of the fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. Public notices and hearings are conducted pursuant to state law.
3. The budget is legally enacted through passage of an ordinance.
4. The legal level of control is the total approved budget for each fund.

5. Formal budgetary integration is employed as a management control device during the year for the General Fund, Capital Improvement Fund(s), Special Revenue Funds, Debt Service Funds, Water and Sewer Fund, Solid Waste Fund, Property Insurance Fund, TIRZ #2 Fund and Economic Development Corporation Fund.
6. Operating fund appropriations lapse at year-end.
7. See the Pearland City Charter, Article 8, in the Appendix section for further budget procedures and rules for the adoption of the budget.

**FY 2010 BUDGET  
PROCEDURE TO AMENDING THE BUDGET**

**EMERGENCY APPROPRIATIONS:**

At any time in any fiscal year, the Council may make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

**TRANSFER OF APPROPRIATIONS:**

At any time during the fiscal year, the City Manager may approve an amendment to the budget that transfers part or all of any unencumbered appropriation balance among programs within a department, division, or office, upon written request by department heads. The City Council must approve any budget amendments that increase the appropriation for any fund.



## Budget Calendar for FY 2009-10

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Budget Distribution of Budget packets to Directors/Department Heads by Finance .....	March 16
Budget Training Workshop .....	March 18
Budget requests submitted to Finance Department with all supporting documents .....	April 20
Preliminary revenue estimates issued by Finance for current and next fiscal year .....	May 4
Finalize preliminary income statements for General Fund and Debt Service Fund. Review with Management .....	May 26
Update Water/Sewer Rate Model .....	May 29
Discussion of Budget Requests with Department Heads .....	June 1-12
Complete and update Final Payroll information .....	June 12
Review funding requests, impact on funds, pare down list .....	June 16-19
Review all funds and totals with City Manager .....	June 22-29
Final adjustments made and budget submitted to City Manager .....	July 2
Appoint Brazoria County Tax Assessor, Ms. Ro'Vin Garrett, to calculate and publish the effective tax rate and rollback tax rate for Tax Year 2009 .....	July 13
Finalize budget, write Transmittal Letter, Budget packets prepared, agenda and PowerPoint prepared .....	July 8-27
Five-Year Financial Forecast Workshop .....	July 20
City Manager's recommended budget filed with the City Council .....	July 27
City Council's acceptance of: (1) Certified Tax Roll for Brazoria County for the City and (2) associated new construction value .....	August 3
City Council Budget Workshop #1 .....	August 3
Send to Pearland Reporter News the "Notice of the Effective Tax Rate and Fund Balance" and "Notice of Public Hearing on Budget" for publication .....	August 5

## Budget Calendar for FY 2009-10 (continued)

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City Council Budget Workshop #2.....	August 10
Propose a tax rate increase.....	August 10
City Council to set dates for:	
a. Public Hearings on Budget and Order publication (Charter Requirement)	
b. Public Hearings on Tax Rate and the dates on which the tax rate will be voted upon.....	August 10
Send to Pearland Reporter News the “Notice of Public Hearing on Tax Increase,” put on City’s website and Municipal Channel.....	August 12
City Council Budget Workshop #3.....	August 17
Mission/Goals/Performance Measures due.....	August 17
City Council Budget Workshop #4.....	August 24
First Public Hearing on tax increase (Truth in Taxation Requirement) and on the budget.....	August 24
Second Public Hearing on Tax Increase and Second Public Hearing on Budget.....	August 31
First reading of ordinance to adopt the 2009 tax rate First reading of ordinance to adopt a revised current year budget and FY2010 budget.....	August 31
Send “ <u>Notice of Tax Revenue Increase</u> ” to Pearland Reporter News for publication; put on website and Municipal Channel.....	September 2
Separate vote to ratify the property tax increase reflected in the budget.....	September 14
Second and final reading of ordinance to adopt the 2009 tax rate Second and final reading of ordinance to amend current year budget Second and final reading of ordinance to adopt FY2010 budget.....	September 14
Adoption of Capital Improvement Program (CIP).....	September 28

**\*The meeting to vote on the tax rate must take place no less than three days and no more than fourteen days after the second public hearing.**

**Pursuant to the Charter, the budget shall be finally adopted not later than 15 days prior to the beginning of the fiscal year.**

# CITY OF PEARLAND, TEXAS

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## CITY COUNCIL STRATEGIC PRIORITIES FOR FISCAL YEAR 2009-2010

### I. Public Safety

- A. Continue to proactively recruit and staff highly qualified officers with the goal of 135 FTEs on the street to lower crime rate and provide for visible police presence.
- B. With support of Council/Staff Committee (Mr. Eisen/Councilman Cole/Chief Doyle) implement a Public Safety Strategy integrating all Law Enforcement Agencies to address concerns along Hwys 288 and 518; Pearland ETJ; and after dark at larger commercial centers.
- C. Communicate, both internally and externally, public safety initiatives and proactive approaches.

### II. Economic Development

- A. Establish and begin to implement Spectrum Plan.
- B. Develop incentive and recruitment policies that attract and retain businesses with high paying wages.
- C. Build Workforce Skills Training Program.
- D. Invest in a systematic approach to assess existing business community needs with heightened focus on retention.

### III. Transportation

- A. Partner with Metro/Brazoria County to conduct Park & Ride and Rail Study.
  - Complete Park & Ride
- B. Advocate inclusion of Kirby Rail Line in Metro Plan.
- C. Continue to evaluate In-City public transportation solutions.
- D. Enhance Communication Plan with all entities to secure support and funding for Pearland's transportation needs.
- E. Aggressively pursue alternative funding sources for regional transportation projects.
- F. Evaluate Pearland's role in the Hwy 288 Toll strategy.

#### **IV. Finances**

- A. Modify Financial Policies to address worst case scenarios.
- B. Communicate through regular “State of Finances Snapshot” Workshops to update Council / Citizens within context of current economic environment.
- C. Evaluate resources needed to seek and secure grants.

#### **V. Capital Improvement Projects**

- A. Adopt / Implement policies for a sustainable community.
- B. Re-assess Capital Improvement Priorities and/or timing due to economic impact.
- C. Enhance Communication Plan informing all stakeholders of capital project status and impact.
- D. Implement Water Conservation Plan with goal to delay / eliminate need for Water Treatment Plant or its expansion.

#### **VI. Land Use / Annexation Plans**

- A. Update Land Use Plans to reflect current / future needs.
  - 1. Continue good work on Land Use Plan
  - 2. Overall Annexation and Land Use Strategy
  - 3. Address issue of regional retention
- B. Purchase or accumulate property / Five (5) Year Annexation Plan for best use in build-out of City.
  - 1. Evaluation and decision on Airport purchase
  - 2. Consider annexation of property between Hwy 35 & Airport
  - 3. Look at impact of jumping over areas of town that will not be annexed and look at long-term effect
  - 4. Annexation Plan for west-side Hwy 288 (Shadow Creek to Lakes of Savannah)
  - 5. Conclusion of ETJ/boundary issues with Iowa Colony and Manvel
  - 6. Consideration of provision of City services within these areas

#### **VII. Other**

- A. Involve Council leadership to facilitate progress on Strategic Initiatives.
- B. Continue discussions with County to identify Library needs on the west side of town.

**FY 2010 BUDGET  
INFORMATION ON THE CITY OF PEARLAND**



**“WHERE TOWN AND COUNTRY MEET”**

The City of Pearland, Texas was incorporated in December 1959 and adopted a Home Rule Charter on February 6, 1971. Located across the northern end of Brazoria County and sharing a common border with Houston, Texas to the north, Pearland is the fastest growing City in Brazoria County, increasing from approximately 18,000 residents in 1990 to an estimated 94,410 in 2010. Pearland’s location, coupled with its expressed goals of long-term planned growth, is propelling the City’s rapid economic growth and development. Five major highways are accessible by Pearland residents, and the City is only six miles from Hobby Airport.

The City of Pearland is a home-rule City operating under a Council-Manager form of government. Policy-making and legislative authority are vested in a governing council (Council) consisting of the mayor and five other members. The Mayor and each Council member are elected at-large, and the Mayor and all other Council members hold office for a period of three years and until his/her successor is elected and qualified. Council members shall be limited to two full consecutive terms of office and there is no limitation on the office of the Mayor. The City Manager is appointed by Council and is responsible for implementation of Council policy, execution of the laws and all day-to-day operations of the City.

A full range of municipal services is provided by the City of Pearland, including public safety (police, fire and emergency medical services), solid waste, water and wastewater utilities, public improvements, repair and maintenance of infrastructure, recreational and community activities and general administrative services.



### **Pearland's location is one of its greatest assets**

Located approximately 20 minutes from downtown Houston and less than 15 minutes from the Texas Medical Center, Pearland offers the lifestyle of a small town, but still provides easy access to the theater district, and Houston's many fine restaurants. Pearland is 15 minutes from NASA's Johnson Space Center, providing a highly educated workforce. Beltway 8, Houston's second loop, runs along Pearland's northern boundary. In addition, Pearland is located off State Highway 288, which is surrounded by some of the most desirable undeveloped land around Houston. This result is less highway traffic than is normally faced on any other Houston freeway. For air travel, Houston's Hobby Airport is less than 10 minutes from Pearland's northern city limits on State Highway 35.

**FY 2010 BUDGET  
INFORMATION ON THE CITY OF PEARLAND**

**DEMOGRAPHIC STATISTICS**

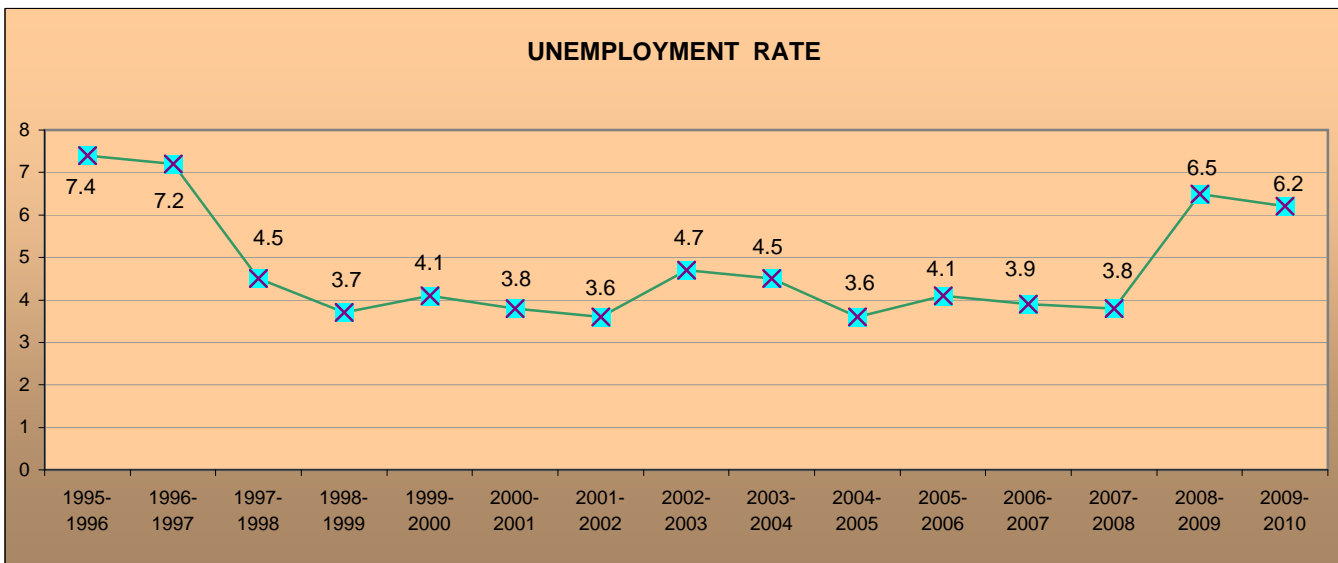
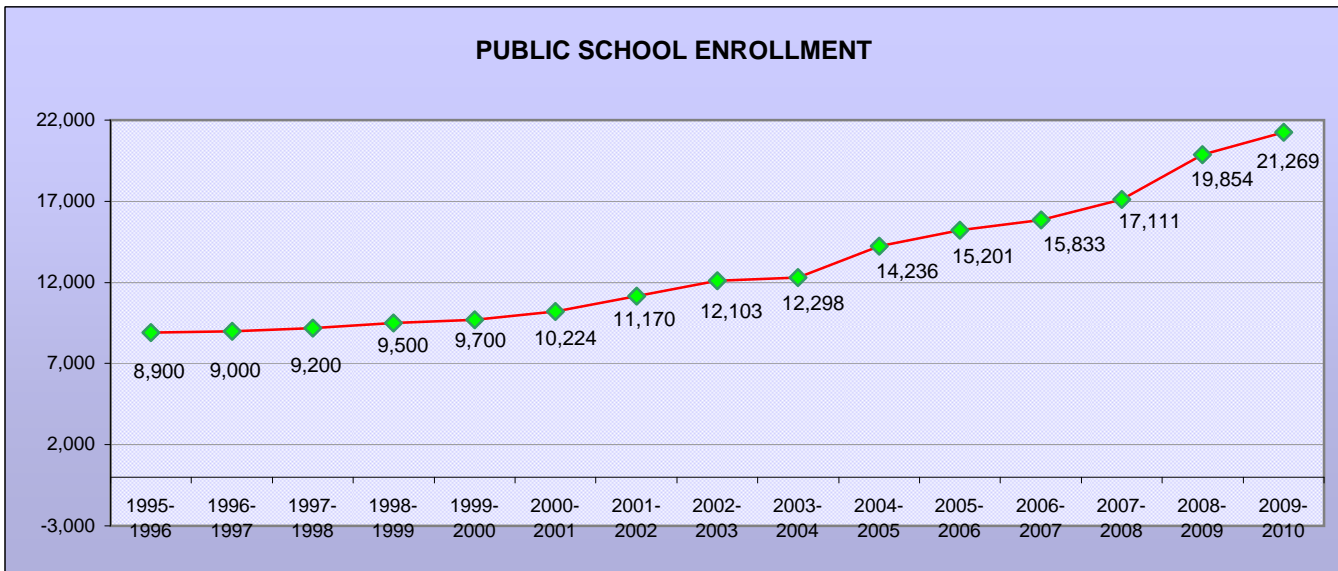
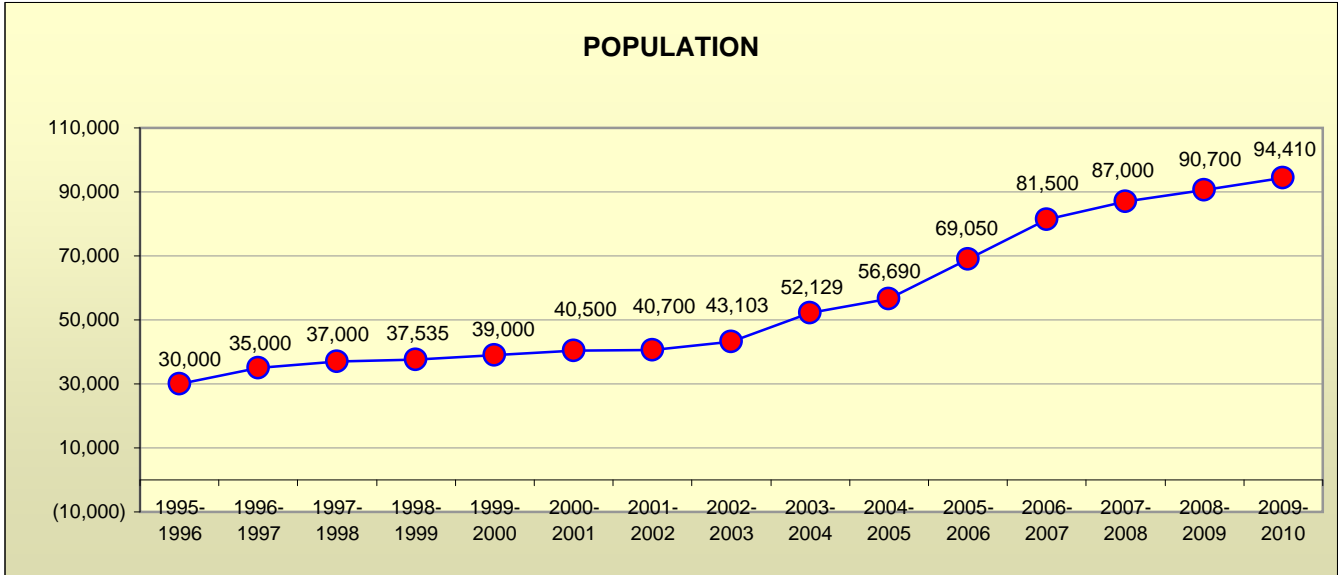
	(1)	(2)	(3)
<b>FISCAL YEAR</b>	<b>POPULATION</b>	<b>PUBLIC SCHOOL ENROLLMENT</b>	<b>UNEMPLOYMENT RATE</b>
1995-1996	30,000	8,900	7.4
1996-1997	35,000	9,000	7.2
1997-1998	37,000	9,200	4.5
1998-1999	37,535	9,500	3.7
1999-2000	39,000	9,700	4.1
2000-2001	40,500	10,224	3.8
2001-2002	40,700	11,170	3.6
2002-2003	43,103	12,103	4.7
2003-2004	52,129	12,298	4.5
2004-2005	56,690	14,236	3.6
2005-2006	69,050	15,201	4.1
2006-2007	81,500	15,833	3.9
2007-2008	87,000	17,111	3.8
2008-2009	90,700	19,854	6.5
2009-2010	94,410	21,269	6.2

**Notes:**

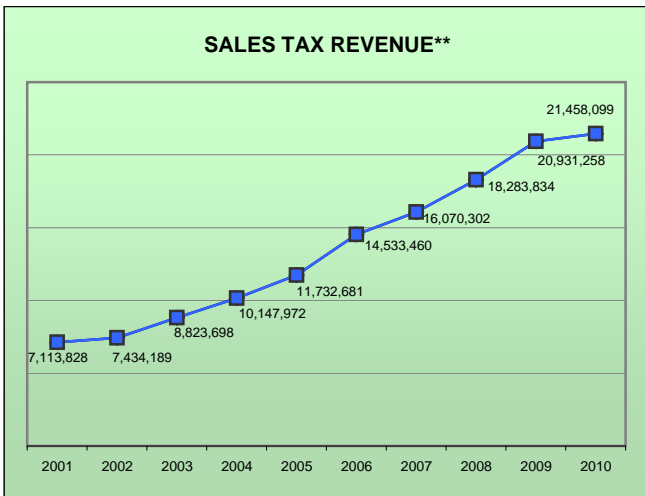
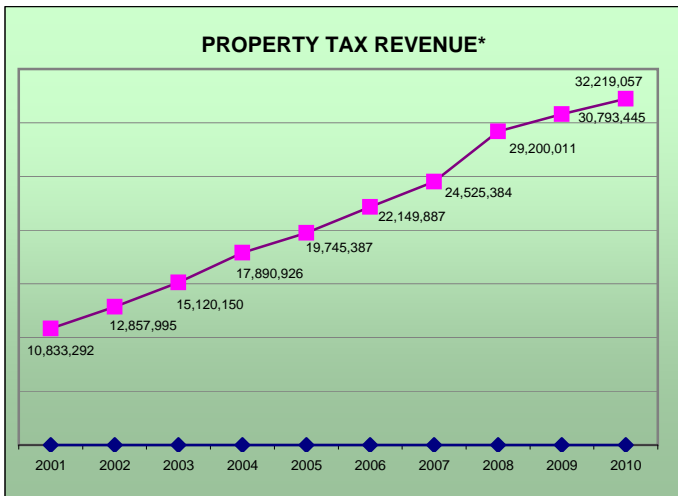
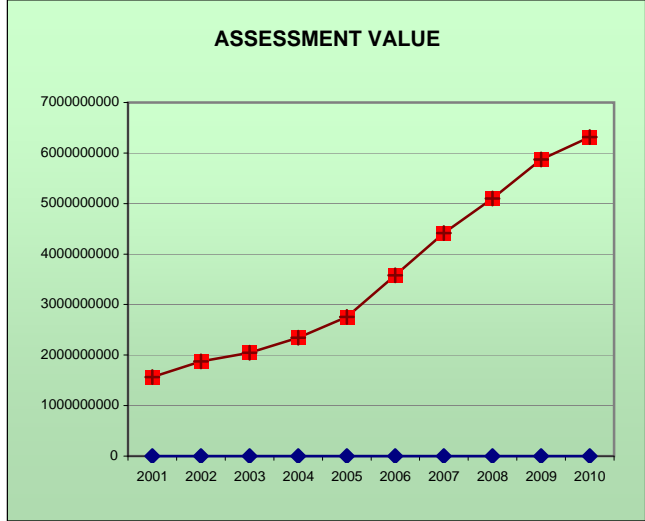
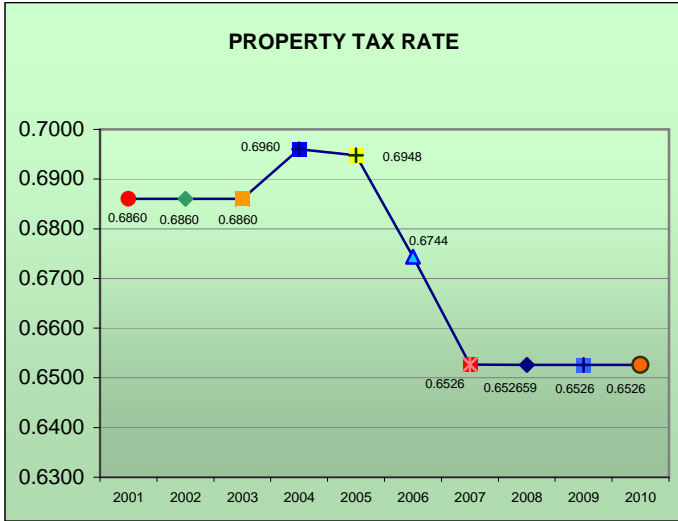
- (1) City of Pearland population estimated-The City of Pearland Planning Department
- (2) Pearland Independent School District-from Pre-Kindergarten through 12th Grade  
Years 2008-2009 and 2009-2010 include Pearland and Alvin Independent School Districts.
- (3) Texas Workforce Commission



## INFORMATION ON THE CITY OF PEARLAND



## FY 2010 BUDGET INFORMATION ON THE CITY OF PEARLAND

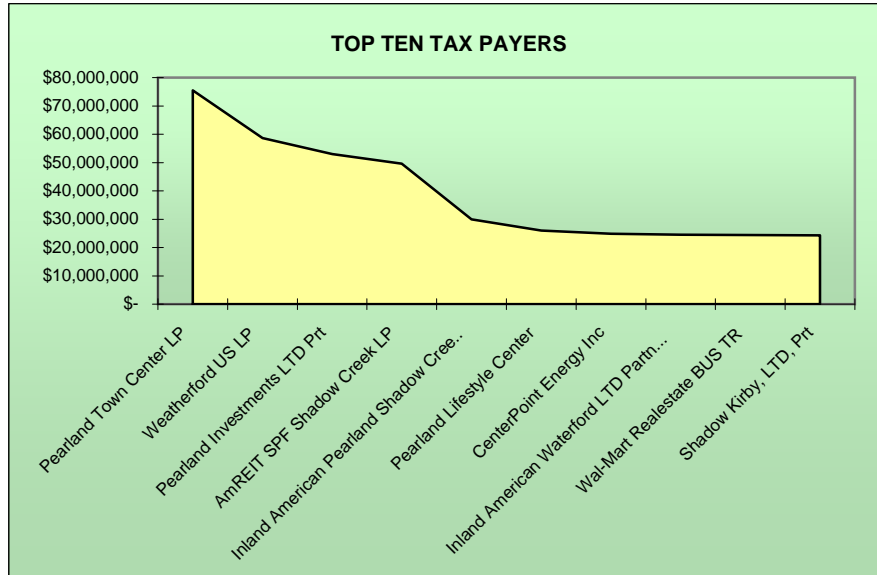
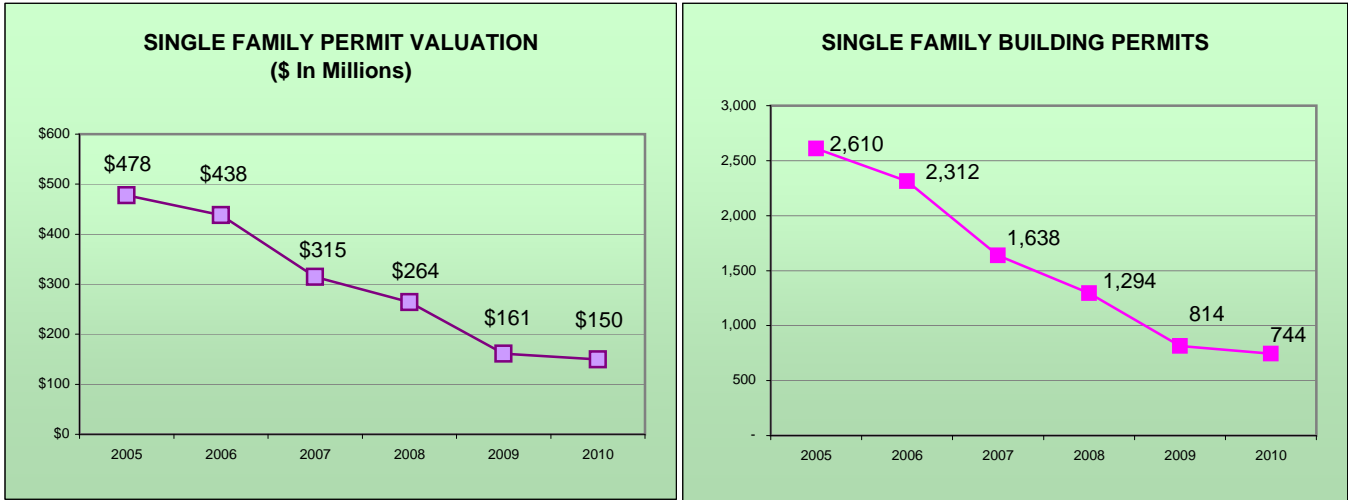


The property tax rate and the allocation between the Debt Service Fund and the General Fund for FY 2010 remains the same as FY2009 at \$0.6526 with \$0.4325 of the tax rate funding debt service and \$0.2201 funding general operations and maintenance also remaining the same. The City is able to maintain the current tax rate due to the increase in assessed value, due to new value, use of fund balance, and lower bond issuance in 2009. Sales tax revenue is extremely susceptible to local economic changes. A modest increase of 2.5% in sales tax revenue is assumed for FY 2010.

\*Represents revenue for both General and Debt Service Funds. Amounts account for Current, Delinquent and P & I revenues.

\*\*Includes Mixed Drink Taxes and PEDC.

## FY 2010 BUDGET INFORMATION ON THE CITY OF PEARLAND



The strength of the City's economy is reflected in the continued record increase in the city's population, even with the leveling off of new housing starts. The total number of building permits shows a decline each year from the record year 2005 when Shadow Creek Ranch began development. The budget incorporates 744 single-family permits, a 9% decrease from 2009 and a 43% decrease from 2008, the result of the declining economic climate.

## CITY SERVICES

**Citizens' Participation** - Keeping the citizens informed of the City's goals and projects allows for more meaningful involvement by the citizens. The City Council accomplishes this through the advertising of all meetings, its web site, Municipal Channel, and quarterly newsletters.

**Personnel** - City Council realizes that the quality of services provided by the City is directly related to the quality of personnel employed by the City. The City would like to be a model employer in terms of concern for employees, wages and fringe benefits, safety, equal opportunity, training and career advancement. The City strives to achieve this by:

- A. Developing management skills by placing greater emphasis on training.
- B. Continuing to review and make necessary revisions in the compensation and benefit programs.

The City provides its citizens with many services, including City Hall management and administration, traffic planning, inspection services, municipal court services, park programs, and a library. However, the services that affect most citizens on a day-to-day basis are described as follows:



**Water and Sewer** - The City provides water and sewer services for all residential and commercial locations. The department maintains the system with a current workforce of 80 full-time employees. The department is comprised of 6 divisions: (1) Water Production, (2) Waste Water Treatment, (3) Lift Stations, (4) Water Distribution and Sewer Collection, (5) Water and Sewer Billing & Collections, (6) Water and Sewer Construction. The City has 11 producing wells and purchases surface water mainly from the City of Houston. The City has 5 treatment plants and 78 lift stations.



**Police** - The Police Department currently consists of 179 full-time and 7 part-time employees. The department is very active in the community. They are involved in the Gang Awareness Task Force, school campuses by providing Resource Officers, Citizens Police Academy, and many more programs. The department provides 24-hour protection to the citizens of Pearland and answers and responds to approximately 28,000 calls per year. The Department is currently in the process of building a new Public Safety Facility to open in February 2010.



**Fire** – The City is currently served by a paid and volunteer Fire Department, under the direction of a full-time Fire Chief. There are 12 paid firefighters, 2 captains and 4 lieutenants that staff two fire stations for 12 hour days. Approximately 53 active volunteer firefighters also provide firefighting support. There are a total of 4 fire stations using 17 vehicles in its firefighting efforts. They include fire engines, rescue trucks, quints, support vehicles and brush units. The Fire Department responds to calls both within city limits and outside the City in the extraterritorial jurisdiction totaling approximately 2,450 calls for service. A fire training facility is adjacent to the Public Safety Building. The Fire Department will build a new fire station on the west side of the City, Fire Station #5.

**Fire Marshal** - The division currently consists of a Fire Marshal/Emergency Management Coordinator, who reports to the Fire Chief, and 6 full-time employees. The division conducts fire inspections, fire/arson investigations, environmental crime investigations, fire prevention & suppression, plan review, hazard complaints and serves as the head of the emergency management function.



**Streets and Drainage** - This department currently consists of 17 employees. The Street and Drainage crews maintain the streets and drainage systems throughout the City. The City's goal is to resurface 3 miles of roads each year. The department maintains approximately 356 centerline miles, or 807 lane miles, of streets and roadways, and over 161 miles of existing storm sewer system throughout the City. Goals of this department include, but are not limited to, providing reliable and dependable roadways through systematic inspection by personnel, ensure an effective flow of storm water to the outfall, enhance the appearance of City streets through an in-house sweeping program and ensure City streets are easily navigable through installation and maintenance of correct signs and striping.

**Solid Waste** – The City contracts with a private company, Waste Management, to provide garbage & recycling services. Services include: garbage twice weekly, recycling once a week, heavy trash once a week and green waste once a week.



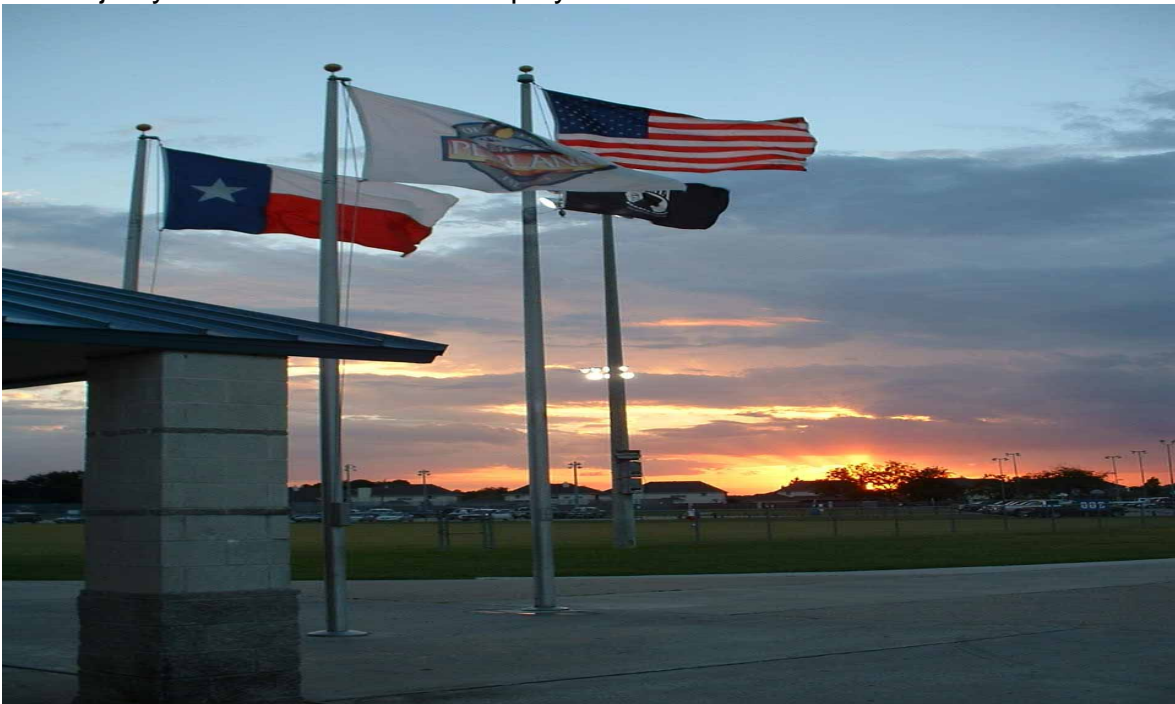
**Emergency Medical Services-** The Emergency Medical Services currently consists of 1 EMS Operations Director, 24 part-time and 28 full-time paid Paramedics and EMT's, 4 Captains and 4 Lieutenants, 4 Telecommunications Operators, 1 Secretary, and 2 volunteers. There are a total of 3 emergency service stations and 8 vehicles. This unit provides 24 hours of protection to the Pearland area and treats over 5,800 patients per year. Along with the City's core beliefs, Pearland EMS adheres to the following values: Commitment to service, respect, integrity, accountability, teamwork and fair treatment to all.





**Animal Control** - There are 5 Humane Officers staffing the City's Animal Control Center, 1 Senior Humane Officer, 1 Animal Control Supervisor, 2 Shelter Attendants, and 2 Part-time Shelter Attendants. The humane officers are responsible for impoundment of all stray animals within the City limits of Pearland. They handled approximately 3,600 calls and received an estimated 2,900 animals at the center in fiscal year 2008-09. The animal control officers also respond to nuisance wildlife and loose livestock calls. Among other things, they trap wildlife, provide for adoption of animals, provide speakers for educational events for the school and local groups, enforce all State and local ordinances, remove animal carcasses from roadways and investigate animal cruelty cases. The Animal Control Center is on call 24/7 for animal related emergencies and is open 7 days a week, except for holidays.

**Library** - Services are provided through a cooperative effort of the City of Pearland and the County of Brazoria. The City provides the building and is responsible for its maintenance and operating expenses. The County supplies the majority of the materials and employs the staff.



**Parks & Recreation** - The Parks & Recreation Department employees maintain the Old Settlers' Cemetery, 10 neighborhood parks and 3 larger community parks. Independence Park, located in east Pearland, consists of 50 acres of land, 1 large and 1 small pavilion, basketball courts, 4 tennis courts, a swimming pool, a walking trail, a dog park, and numerous picnic areas. Centennial Park, a 46 acre park located in central Pearland has a concrete walking trail, basketball courts, tennis courts, 4 softball fields, two playgrounds, a splash pad, and 3 small pavilions. Southdown Park, an 11 acre park located on the west side of town has a playground, splash pad, events lawn, multi-purpose field, 2 small baseball backstops, a walking trail and dog park. It is also the location of the Westside Events Center. In June of 2010, the department will also be opening a 107,000 sq. ft. Recreation Center/Natatorium that will include two gymnasiums, two racquetball courts, a walking track, spinning room (stationary bikes), exercise/dance room, multi-purpose room, interactive fitness room, weight room, a 50 meter indoor pool and a 25 yard indoor zero depth pool for recreation programming and lap swimming.

In addition to the new Recreation Center/Natatorium, the department also manages the Stella Roberts Recycling Center, the Community Center, the Westside Events Center, the Melvin Knapp Senior Center, two school-based recreation centers, and provides many programs for the citizens of Pearland. The department is also charged with the maintenance of all building services for the City facilities. The Parks and Recreation Department is divided into 14 divisions/centers: Administration, Recreation Center, Community Center, Westside Events Center, Athletics, Aquatics, Special Events, Senior Programs, Youth Development, Custodial Services, Facilities Maintenance, Medians/ROW/Wastewater Plant Maintenance, Parks Maintenance and the Recycling Center.



The City also provides other services to the citizens of Pearland through the administrative, legal, personnel and financial departments operating at City Hall.

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

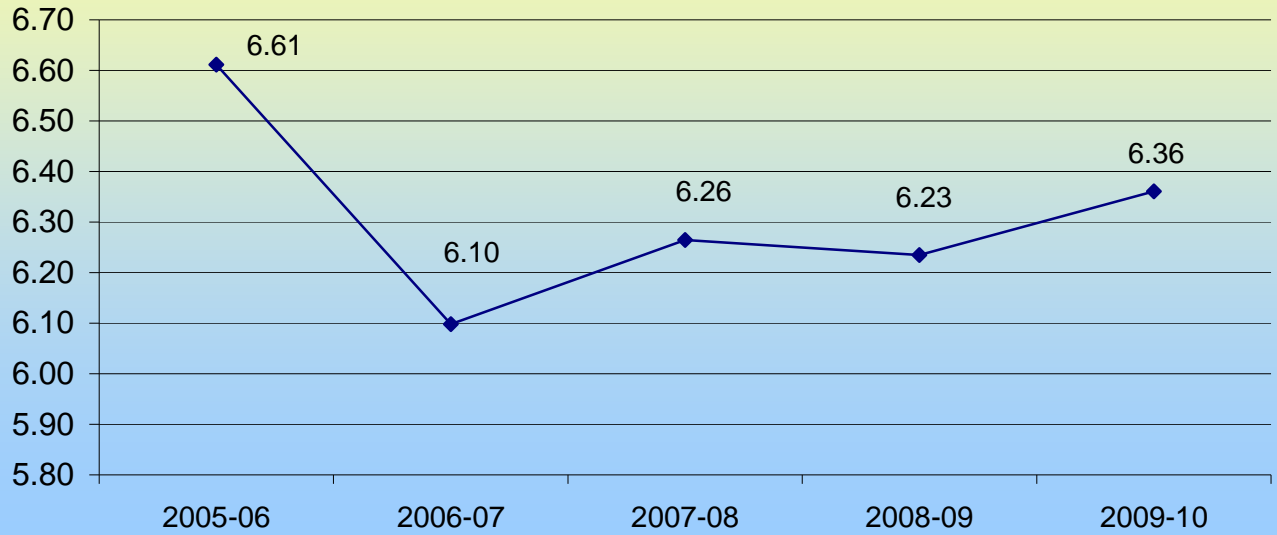
**AUTHORIZED  
PERSONNEL BY DEPARTMENT**

Function/Department	Full Time Employees				Part Time Employees			
	FY 2008 BASE	FY 2009 ADOPTED	FY 2010 REQUESTED	FY 2010 ADOPTED	FY 2008 BASE	FY 2009 ADOPTED	FY 2010 REQUESTED	FY 2010 ADOPTED
<b>General Government</b>								
City Manager	4	4		4				0
City Secretary	4	4		4				0
Finance	15	15	2	17	1	1	-1	0
Geographical Information System	2	2		2				0
Human Resources	6	6		6	3	3		3
Information Technology	5	5		5				0
Legal	5	5		5				0
Projects	12	12		12				0
Utility Billing	14	16		16	3	3		3
<b>GENERAL GOVERNMENT TOTAL</b>	<b>67</b>	<b>69</b>	<b>2</b>	<b>71</b>	<b>7</b>	<b>7</b>	<b>(1)</b>	<b>6</b>
<b>Public Works</b>								
Engineering	15	15	(1)	14				0
Fleet Maintenance	6	8		8				0
Public Works Administration	4	4		4				0
Streets & Drainage	20	20	(3)	17				0
Traffic Operations		0	4	4				0
Lift Stations		6		6				0
Waste Water Treatment	21.5	14.5		14.5				0
Water Production	6	8		8				0
Water & Sewer Distribution & Collection	24	24		24				0
Water & Sewer Construction	11.5	11.5		11.5				0
<b>PUBLIC WORKS TOTAL</b>	<b>108</b>	<b>111</b>	<b>0</b>	<b>111</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Public Safety</b>								
Fire Department	20	20		20	1	1		1
Fire Marshal	6	7		7	1			0
Emergency Medical Services*	34	40	2	42	24	24		24
Police Department	166	171	8	179	6	6	1	7
<b>PUBLIC SAFETY TOTAL</b>	<b>226</b>	<b>238</b>	<b>10</b>	<b>248</b>	<b>32</b>	<b>31</b>	<b>1</b>	<b>32</b>
<b>Parks &amp; Recreation</b>								
Custodial Services	7	8		8				0
Facilities Maintenance			3	3				0
Parks Maintenance	33	34	(15)	19				0
Median/ROW/WW			18	18				0
Recreation/Community Center	5	7	(6)	1	11	11	-8	3
Recreation Center			5	5			10	10
Westside Events Center			1	1			3	3
Athletics & Aquatics/Athletics	2	2		2	3	3		3
Youth Development			2	2			4	4
Aquatics			1	1			17	17
Special Events	2	2		2				0
Senior Programs	3	3		3			1	1
Parks & Recreation Administration	5	5	3	8				0
Recycling	2	2		2	4	4		4
University of Houston-Pearland			1	1				
<b>PARKS &amp; RECREATION TOTAL</b>	<b>59</b>	<b>63</b>	<b>13</b>	<b>76</b>	<b>18</b>	<b>18</b>	<b>27</b>	<b>45</b>
<b>Community Services</b>								
Animal Control	9	9		9	1	1	1	2
Inspection Services	22	22	(5)	17	1	1		1
Municipal Court	11	11		11				0
Planning	6	6		6	1	1		1
Public Affairs	2	2		2				0
<b>COMMUNITY SERVICES TOTAL</b>	<b>50</b>	<b>50</b>	<b>(5)</b>	<b>45</b>	<b>3</b>	<b>3</b>	<b>1</b>	<b>4</b>
Economic Development Corp.	5	5	1	6				0
<b>GRAND TOTAL</b>	<b>515</b>	<b>536</b>	<b>21</b>	<b>557</b>	<b>60</b>	<b>59</b>	<b>28</b>	<b>87</b>

Note: Does not include Seasonal positions

\*This does not reflect the reduction of 8 authorized part-time positions. A total of 8,760 part-time hours were reduced for FY 2010.

## City of Pearland Full-Time Equivalents Per 1,000 Population Five Year Historical Comparison

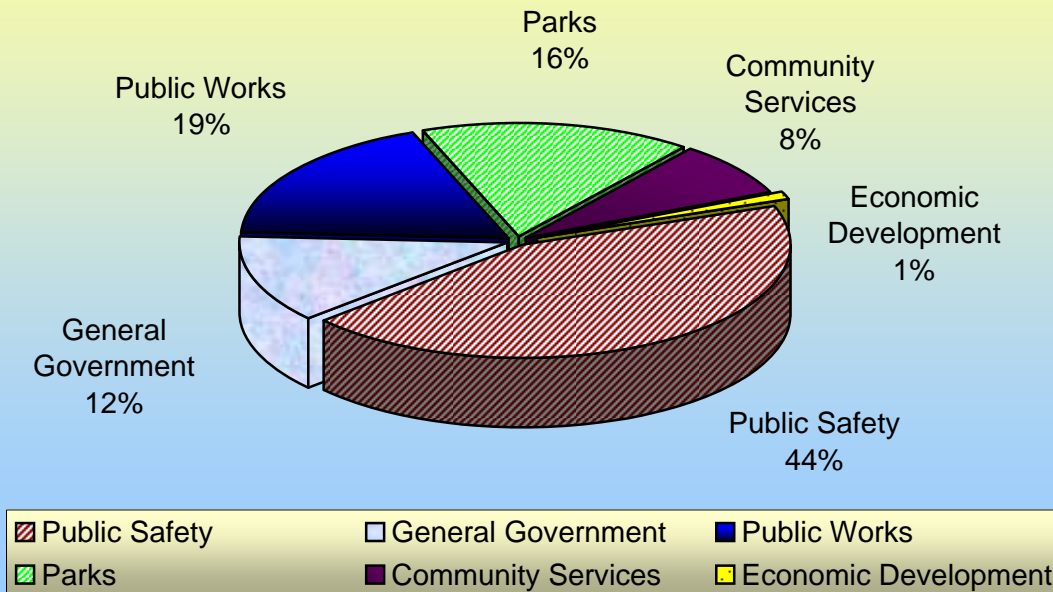


Fiscal Year	FTE	Population	No. of empl. Per 1,000 Population
2005-06	456.5	69,050	6.61
2006-07	497	81,500	6.10
2007-08	545	87,000	6.26
2008-09	565.5	90,700	6.23
2009-10	600.5	94,410	6.36

FTE = All full-time employees plus part-time equivalents.

Does not include seasonal employees.

## City of Pearland Employees by Service Area Fiscal Year 2010 Full-Time Equivalents



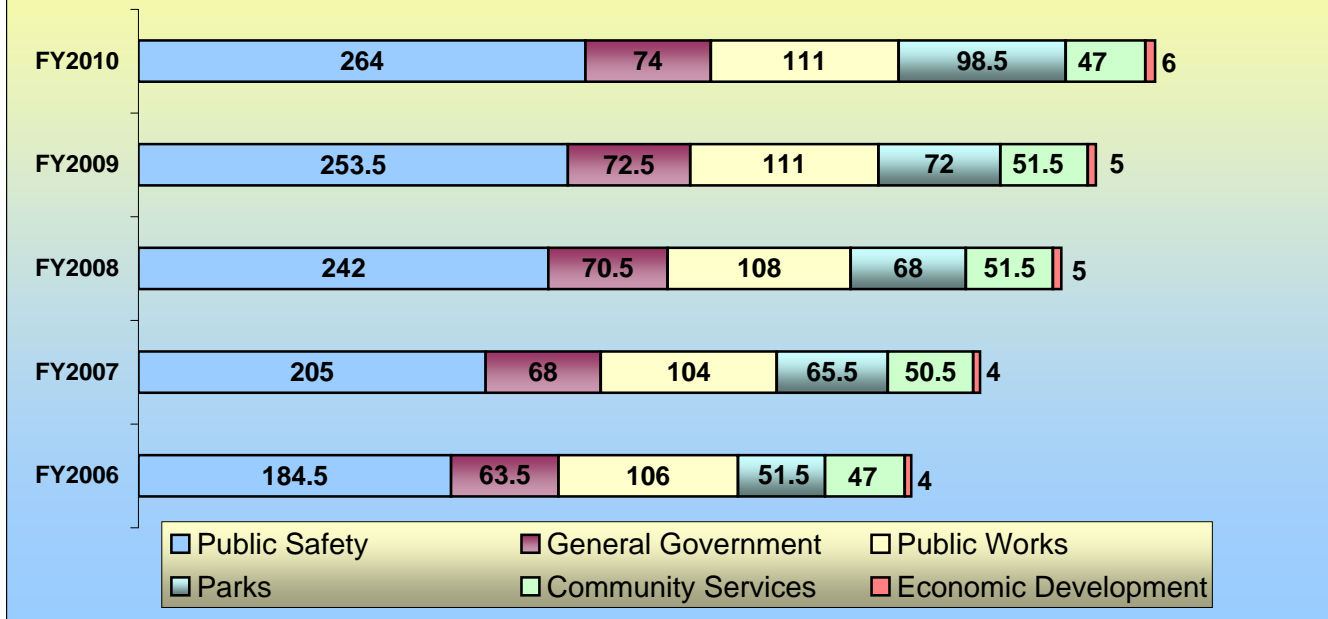
Service Area	FY2006	FY2007	FY2008	FY2009	FY2010	% Increase**
Public Safety*	184.5	205	242	253.5	264	43%
General Government	63.5	68	70.5	72.5	74	17%
Public Works	106	104	108	111	111	5%
Parks	51.5	65.5	68	72	98.5	91%
Community Services	47	50.5	51.5	51.5	47	0%
Economic Development	4	4	5	5	6	50%
	456.5	497	545	565.5	600.5	32%
Annual Increase:		40.50	48.00	20.50	35.00	-14%
% Increase:		8.9%	9.7%	3.8%	6.2%	-30%
% Population Increase:		18.0%	6.7%	4.3%	4.1%	37%

\*Public Safety includes Police, Fire, EMS, Fire Marshal and Emergency Management.

\*\*Percentage increase since FY2006. In the FY2008 adopted budget, the Fire Services Department increased its staff from two (2) Full-Time employees to twenty (20) Full-Time employees. This is due to the conversion of this department from a volunteer fire department to a combined full-time paid/volunteer department. Fiscal Year 2010 budget includes 26.5 additional employees for Parks attributable to the opening of the City's Recreation Center/Natatorium, as well as two other new municipal facilities.

Does not include seasonal employees

## City of Pearland Employees by Service Area FY2006 - FY2010



Service Area	FY2006	FY2007	FY2008	FY2009	FY2010	% Increase**
Public Safety*	184.5	205	242	253.5	264	43%
General Government	63.5	68	70.5	72.5	74	17%
Public Works	106	104	108	111	111	5%
Parks	51.5	65.5	68	72	98.5	91%
Community Services	47	50.5	51.5	51.5	47	0%
Economic Development	4	4	5	5	6	50%
	456.5	497	545	565.5	600.5	32%

\*Public Safety includes Police, Fire, EMS, Fire Marshal and Emergency Management.

\*\*Percentage increase since FY2006. In the FY2008 adopted budget, the Fire Services Department increased its staff from two (2) Full-Time employees to twenty (20) Full-Time employees. This is due to the conversion of this department from a volunteer fire department to a combined full-time paid/volunteer department. Fiscal Year 2010 budget includes 26.5 additional employees for Parks attributable to the opening of the City's Recreation Center/Natatorium, as well as two other new municipal facilities.

Does not include seasonal employees

**CITY OF PEARLAND, TEXAS**  
**MISCELLANEOUS STATISTICAL DATA**

<b>DATE OF INCORPORATION</b>	December 1959
<b>DATE OF PRESENT CHARTER</b>	Adopted Home Rule Charter Feb. 6, 1971; Revised 5/2/98
<b>FORM OF GOVERNMENT</b>	Council - Manager
<b>AREA</b>	46.48 Square miles city limits 26.20 Square miles ETJ 72.68 Total Area square miles
<b>POPULATION</b>	
2010 Estimated Population	94,410
<b>CITY EMPLOYEES</b>	
Full-time employees	557
Part-time employees	87
<b>FIRE PROTECTION</b>	
Number of stations	4
Number of paid personnel	20
Number of volunteers	53
Vehicles	17
Number of calls for service	2,432
<b>POLICE PROTECTION</b>	
Number of stations	1
Number of employees	186 (full and part-time)
Number of police vehicles	103 (marked, incl. 7 motorcycles) 35 (unmarked)
Number of 911 calls for service	28,011
<b>EMERGENCY MEDICAL SERVICES</b>	
Number of paid paramedics & EMT's	52 (full and part-time)
Number of volunteers	2
Number of stations	3
Number of vehicles	8
Number of calls for service	6,411
<b>EDUCATION</b>	
Pearland Independent School District	
Number of classroom teachers	1,098
Number of students	18,248
Elementary Schools	11
Middle Schools	4
Junior High Schools	4
High School	3
Alternative Campus	1



**CITY OF PEARLAND, TEXAS**  
**MISCELLANEOUS STATISTICAL DATA**

Alvin Independent School District	
Number of classroom teachers	215
Number of students	3,021
Elementary Schools	3
Junior High Schools	1

**RECREATION**

Number of parks	13
Size of parks	50, 46, 6, 5, 4.8, 2.0, 1.5, 1.3, .31, .75, 1.5, 5, 11 acres
Swimming pools	3
Gymnasiums	2
Racquetball courts	2
Track	1
Exercise/fitness/weight rooms	5
Tennis courts	8
Softball fields	4
Pavilions	1 large & 8 small
Activity buildings	3
Outdoor basketball courts	10
Fishing ponds	2
Gazebo	1
Recreation Center (school-based)	2
Soccer fields	12
Dog parks	2
Splash pads	2
Performance stage	1

**WATER**

Ground storage tanks	15
Elevated towers	5
Number of wells	11
Surface water connections	2
Average daily production	10,100,196 gallons
Maximum daily production	18,099,600 gallons
Water mains	420 miles
Number of connections	31,892
Number of fire hydrants	4,300
Water rates – residential	Minimum 2,000 gallons \$11.98. 2,001-6,000 - \$2.93 per thousand 6,001-15,000 - \$3.67 per thousand 15,001-25,000 - \$4.40 per thousand Over 25,000 - \$5.86 per thousand

**CITY OF PEARLAND, TEXAS**  
**MISCELLANEOUS STATISTICAL DATA**

Water rates –multi-unit	Minimum 2,000 gallons \$10.98. Over 2,000 - \$3.67 per thousand
Water rates – commercial	Minimum 2,000 gallons \$11.98. Over 2,000 - \$3.67 per thousand
Water rates – landscape	Minimum 2,000 gallons \$11.98 Over 2,000 gallons - \$4.40 per thousand

**SEWER**

Number of sewer plants	5
Number of lift stations	78
Number of storm water lift stations	4
Average gallons treated daily	12,550,000 gallons
Maximum daily capacity	50,300,000 gallons
Sanitary sewer mains	370 miles
Sanitary sewer manholes	7,598
Sewer rates	Minimum based on 2,000 gallons of water \$14.41. Over 2,000 - \$3.03 per thousand All users

**STORM SYSTEM**

Storm manholes	3,279
Inlets	6,953
Flow outfall	530
Storm lines	161 miles

**SANITATION**

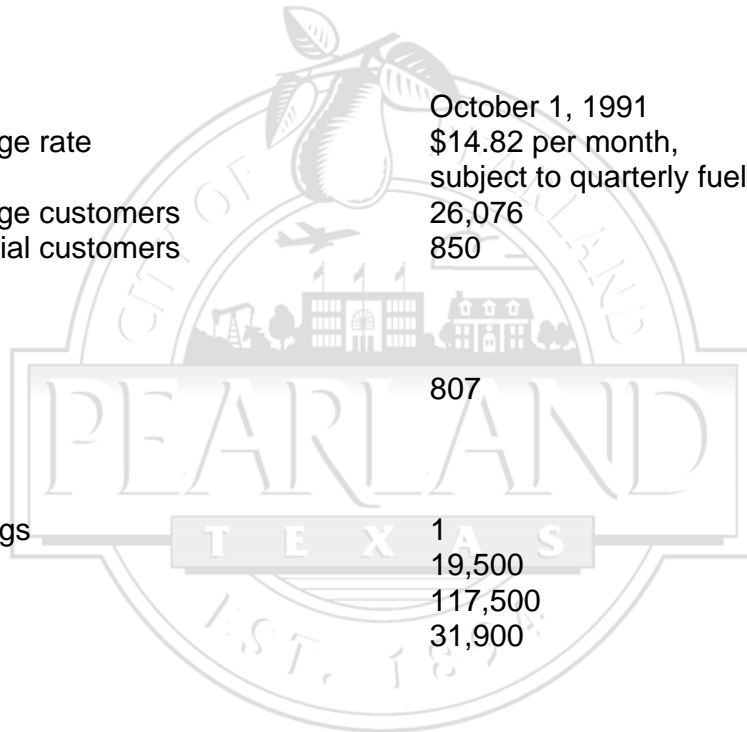
Privatized	October 1, 1991
Residential garbage rate	\$14.82 per month, subject to quarterly fuel adjustments
Residential garbage customers	26,076
Regular commercial customers	850

**STREETS**

Street Lane Miles	807
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**LIBRARY**

Number of buildings	1
Reference Calls	19,500
Library Holdings	117,500
Cardholders	31,900



## PEARLAND PARKS

### **AARON PASTERNAK MEMORIAL PARK, 2402 Parkview**

Located on Parkview Drive, this .75 acre park has 1 playground module, 1 swing set, 1 spring ride, and 2 picnic tables.

### **CENTENNIAL PARK, 3219 McLean Road**

This 46 acre park includes 3 lighted basketball courts, 4 lighted tennis courts, a jogging trail, 2 pavilions, 2 playgrounds, and two youth soccer fields, four lighted softball fields and a fishing pond.

### **CORRIGAN PARK, 5409 Cunningham**

This 1.5 acre neighborhood park is located on Cunningham. The park has 1 playground module, 1 swing set, 2 picnic tables, 1 basketball court, and 2 spring rides.

### **CREEKSIDE PARK, Orange Street**

This 2.0 acre neighborhood park is located on East Orange Street. The park has playground equipment and benches.

### **HYDE PARK, 2221 Westminster**

This 1.3 acre park is located in the Banbury Cross Subdivision. It consists of 1/6-mile walking/jogging path, wheelchair accessible picnic table, benches along the path, 2 playgrounds and a covered pavilion.

### **INDEPENDENCE PARK, 3919 Liberty Drive**

Located at the end of Liberty Drive, Independence Park consists of 50 acres. Included in the park are a 50 meter swimming pool, a Barbecue Shelter, 1 swing set, seesaw snake, dog park, and 1 lighted picnic pavilion with basketball courts. Rotary Park playground has a track ride, seesaw snake, tire swing, large swing set, spring see-saw unit, 4 lighted tennis courts, 2 restroom facilities, and 20 picnic units located around the park. The Barbecue Shelter and Large Pavilion are available for rent by calling the Parks and Recreation Office.

### **PINE HOLLOW, Pine Forest Drive**

This 1.5 acre park located on Pine Forest Drive includes playground equipment, picnic table, BBQ grills and basketball goal.

### **SONNY TOBIAS PARK, 5007 Camden**

Located on Camden (near McLean and Walnut) this is a .31-acre neighborhood park.

### **SOUTHDOWN PARK, 2150 Country Place Parkway**

This is an 11 acre park located on the west side of town. It has a .6 mile walking path, two baseball backstops, one football/soccer field, water splash pad, off leash dog park, two sand volleyball courts, playground, picnic units and fitness stations. The Westside Event Center is also located on the premises.

**TWIN CREEKS PARK, 3121 Wheatridge**

Located at Wheatridge and Robinson, this 4.8 acre park is undeveloped.

**WOODCREEK PARK, 2907 Crane**

A 6 acre neighborhood park located on Crane includes playground module, 1 swing set, 4 picnic tables, and plenty of shade.

**WOODY STREET PARK**

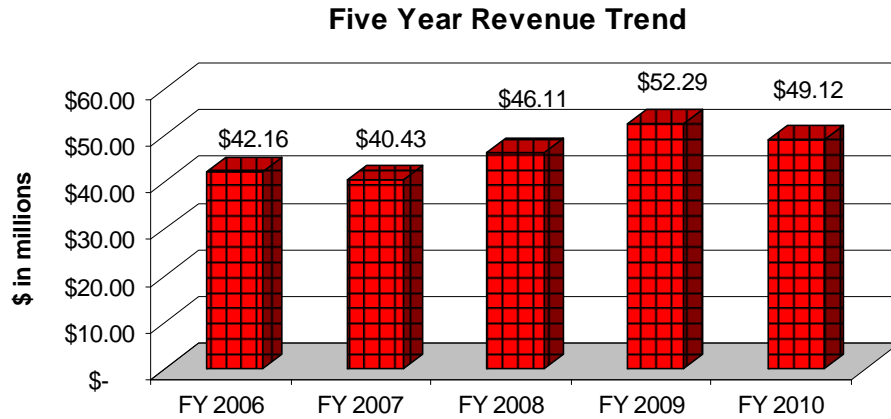
This 5 acre neighborhood park has playground equipment, a walking trail and limited picnic facilities.

**ZYCHLINSKI PARK, 2243 Grand Blvd.**

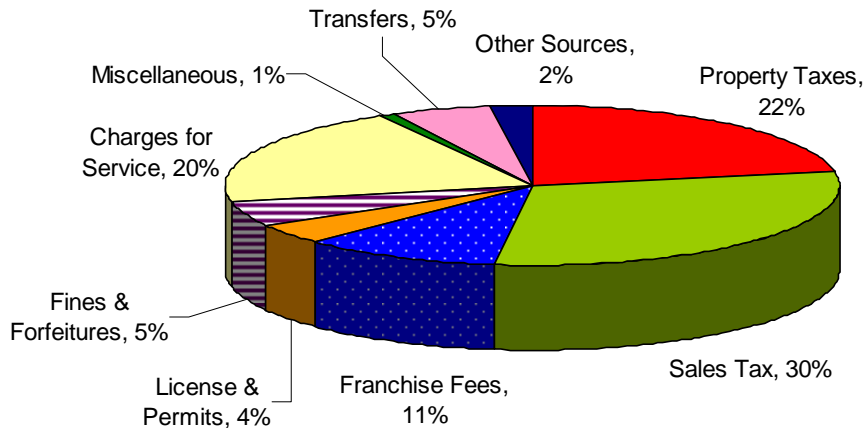
This 5 acre neighborhood park is located in the Old Town Center area and has a playground area, a paved walking path, picnic tables, and a basketball court. It is also home to a monument dedicated to those who have served and given their lives for their country in military service.

## General Fund and Water & Sewer Revenues, Expenditures and Other Sources Trends for Fiscal Year 2010

**General Fund** revenues and other sources are projected to decrease from \$52,291,739 in FY 2009 to \$49,115,981 in FY 2010, a decrease of \$3,175,758 or 6.1%, due to proceeds received in FY 2009 related to Hurricane Ike.



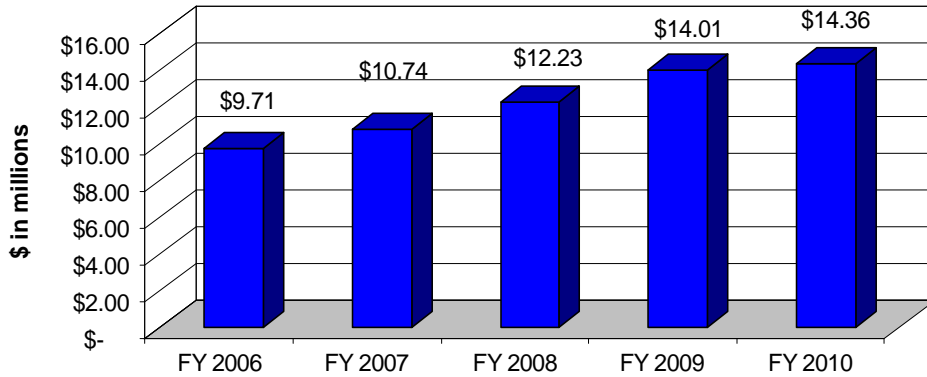
### Revenue Sources for FY 2010



**General Fund Current Property Taxes** are projected to increase from a projected \$10,037,240 in FY 2009 to \$10,512,308 in FY 2010, an increase of \$475,068 or 4.7%. Revenues from increased valuations, sales tax and TIRZ administrative fees allows for no increase in the current tax rate, while continuing to fund operations and provide services to new facilities.

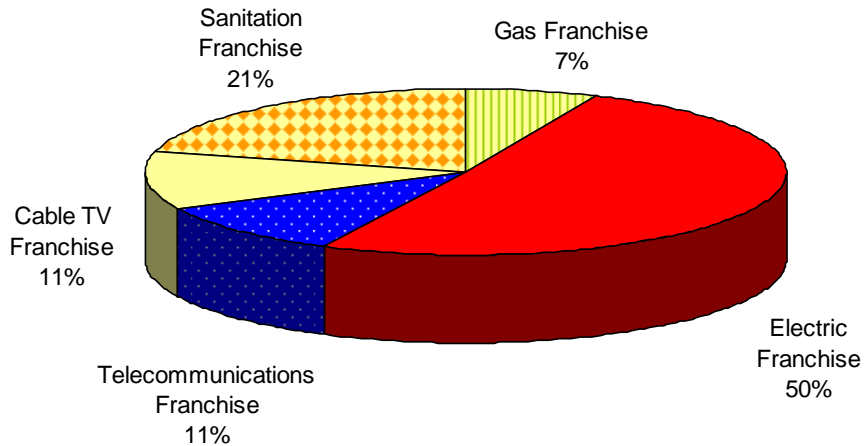
**Other Taxes**, primarily composed of sales taxes, are projected to increase from a projected \$14,005,577 in FY 2009 to \$14,358,740 in FY 2010, an increase of \$353,163 or 2.5%. The modest sales tax increase is the result of the slow down of the economy.

**Sales Taxes Five Year History**



**Franchise Fees** are expected to increase from a projected \$4,983,531 in FY 2009 to \$5,201,751 in FY 2010, an increase of \$218,220 or 4.4%, due largely to growth and sanitation fee increases.

**Franchise Fees by Type for FY 2010**



**Licenses & Permits** are projected to decrease from a projected \$2,251,536 in FY 2009 to \$2,048,457 in FY 2010, a decrease of \$203,079 or 9.0% due to a slow down in residential and commercial development.

**Fines & Forfeitures** are projected to increase from a projected \$2,124,619 in FY 2009 to \$2,508,098 in FY 2010, an increase of \$383,479 or 18.0%, due to an increase in the number of citations and warrant collection efforts.

**Charges for Services** are projected to increase from a projected \$8,571,465 in FY 2009 to \$9,870,317 in FY 2010 an increase of \$1,298,852, or 15.2%. The two largest components of this increase are TIRZ Administration Fees and Parks Events and Programs, with a full year of programs in the Community Center and a partial year in the new Recreation Center/Natatorium

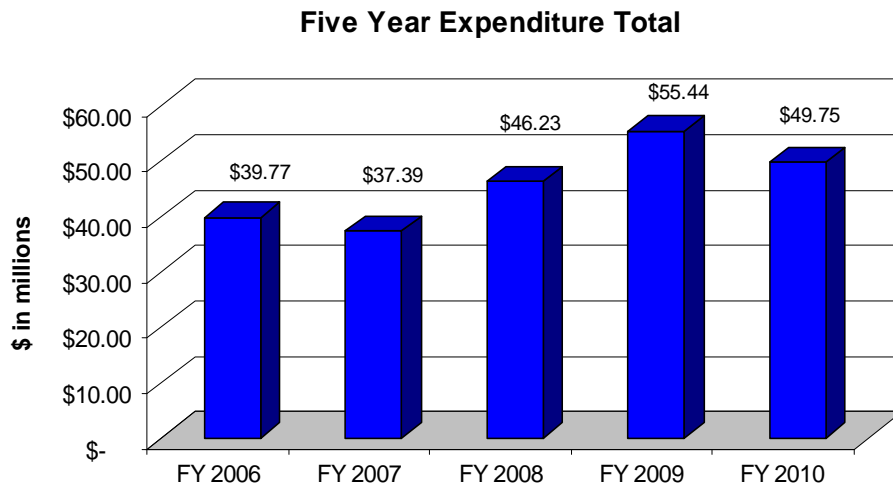
**Miscellaneous Revenue** is projected to decrease from a projected \$5,202,926 in FY 2009 to \$491,155 in FY 2010. The decrease is mainly due to \$4,726,102 in FEMA and insurance reimbursements occurring in FY09 for Hurricane Ike damages. Revenue sources include interest income.

**Inter/Intra Governmental Revenues** are projected to increase from a projected \$1,931,612 in FY 2009 to \$2,518,286 in FY 2010, an increase of \$586,674 or 30.4% due to transfers from capital project funds for project management and inspection..

**Other Financing Sources** is budgeted at \$1,151,176 for FY 2010 and will be obtained through capital lease proceeds to fund the purchase of a replacement pumper in the Fire Department, a replacement gradall for Streets & Drainage, voice data switches for City Hall & Service Center infrastructure, two generators for Corrigan and W. Mary's Creek lift stations and a new Holland tractor with cab for Parks Maintenance.

### General Fund Expenditures

General Fund expenditures are proposed to decrease from a projected \$55,437,455 in FY 2009 to \$49,752,119 in FY 2010, a decrease of \$5,685,336 or 10.3%.



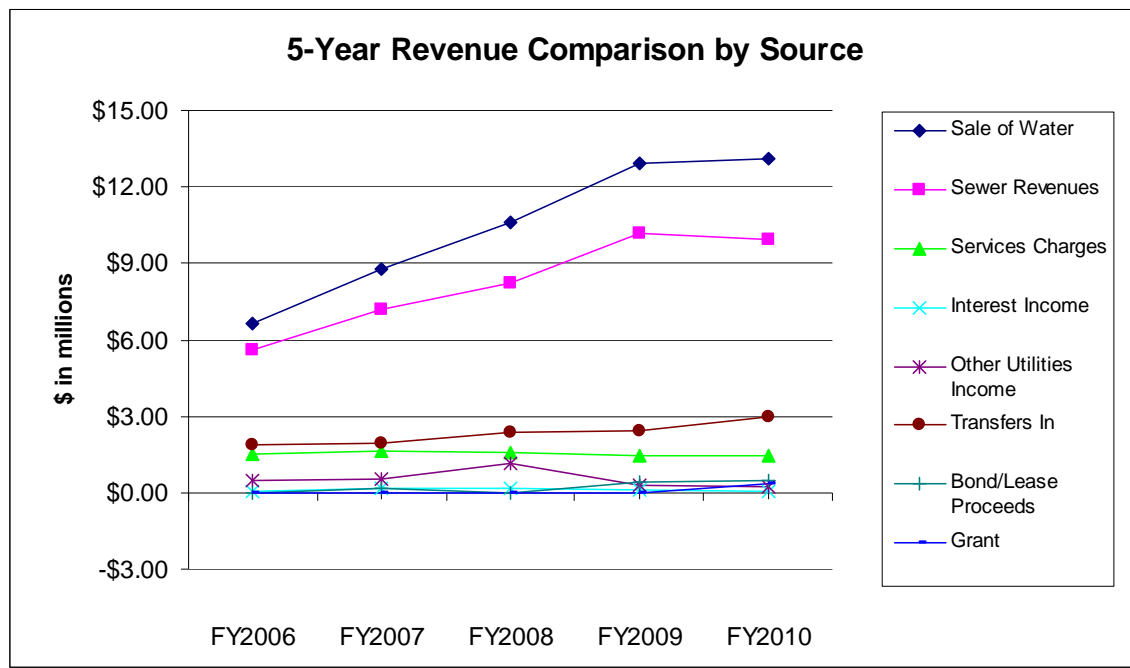
The decrease is mainly due to over \$4 million in expenditures in FY 2009 related to Hurricane Ike. The highest personnel increase is in the Parks Department with 12 new full-time positions to accommodate new programs and facilities, including the new Recreation Center/Natatorium and Public Safety facility. Other personnel increases are as follows: Police Department 8, EMS 2, Finance 2, and 1 in the new Traffic Operations Division to accommodate the transfer of traffic signal maintenance from TxDOT to the City. The number of part-time positions increases by 28, with 27 of these in the Parks

and Recreation Department and 1 in the Animal Shelter. The budget also includes a 2% merit pool for civilian employees as well as Police pay plan and step increases that include a 1.5% salary increase in addition to the 3% step increase for police certified personnel.

Other General Fund expenditure increases are attributed to increases in health care premiums of 5.8%, a sidewalk replacement program, asphalt paving project, regional detention pond study, vehicle replacements, and other minor increases throughout departments.

### Water and Sewer Fund Revenues

Overall, Water and Sewer Fund revenues are projected to increase by 2.9% or \$820,123, from a projected FY 2009 amount of \$27,812,515. The increase is mainly attributable to an increase in transfers from water and sewer impact fee funds to assist in paying for debt service on capital projects and anticipated grant funds for 58 manual transfer switches for lift stations.





## Water and Sewer Fund Expenses

Expenses for the fund are anticipated to increase from a projected amount for FY 2009 of \$24,836,071 to \$27,365,904 in FY 2010, an increase of \$2,529,833 or 10.2%. Excluding Other Requirements, expenses are projected to decrease by \$92,342, going from \$14,313,679 in FY 2009 to \$14,221,337 in FY 2010, a decrease of 0.6%.

Water & Sewer Expenditure Comparison by Department					
Department	FY 2008 Actual	FY 09 Amended Budget	FY 09 Projection	FY 10 Adopted Budget	% Change Inc / (Dec)
Lift Stations	839,475	1,130,928	947,614	1,219,330	29%
Wastewater Treatment	4,095,620	3,642,091	3,431,013	3,487,384	2%
Water Production	4,510,636	5,689,373	4,869,840	4,794,198	-2%
Distribution & Collection	1,814,759	2,055,617	1,996,262	1,894,104	-5%
Construction	1,194,829	1,255,716	1,334,514	917,324	-31%
W&S Revenue Collections	1,848,016	2,020,924	1,734,436	1,908,997	10%
<b>Sub-Total</b>	<b>14,303,335</b>	<b>15,794,649</b>	<b>14,313,679</b>	<b>14,221,337</b>	<b>-1%</b>
Other Requirements	8,983,052	11,158,536	10,522,392	13,144,567	25%
<b>Total</b>	<b>23,286,387</b>	<b>26,953,185</b>	<b>24,836,071</b>	<b>27,365,904</b>	<b>10%</b>

In Other Requirements the 25% increase is due mainly to debt service payments, which includes new debt anticipated to be sold in FY 2010. The 31% decrease in Construction is due to an 8" sewer line expansion and purchase of vehicles in FY 2009. The 29% increase in Lift stations is due to the addition of grant-funded transfer switches, the purchase of four portable generators and the sandblasting and painting of seven lift stations.

## GENERAL GOVERNMENTAL REVENUE BY SOURCE

**LAST TEN FISCAL YEARS  
INCLUDING ESTIMATED FOR FISCAL YEAR 2008-2009  
AND ADOPTED FOR FISCAL YEAR 2009-2010**

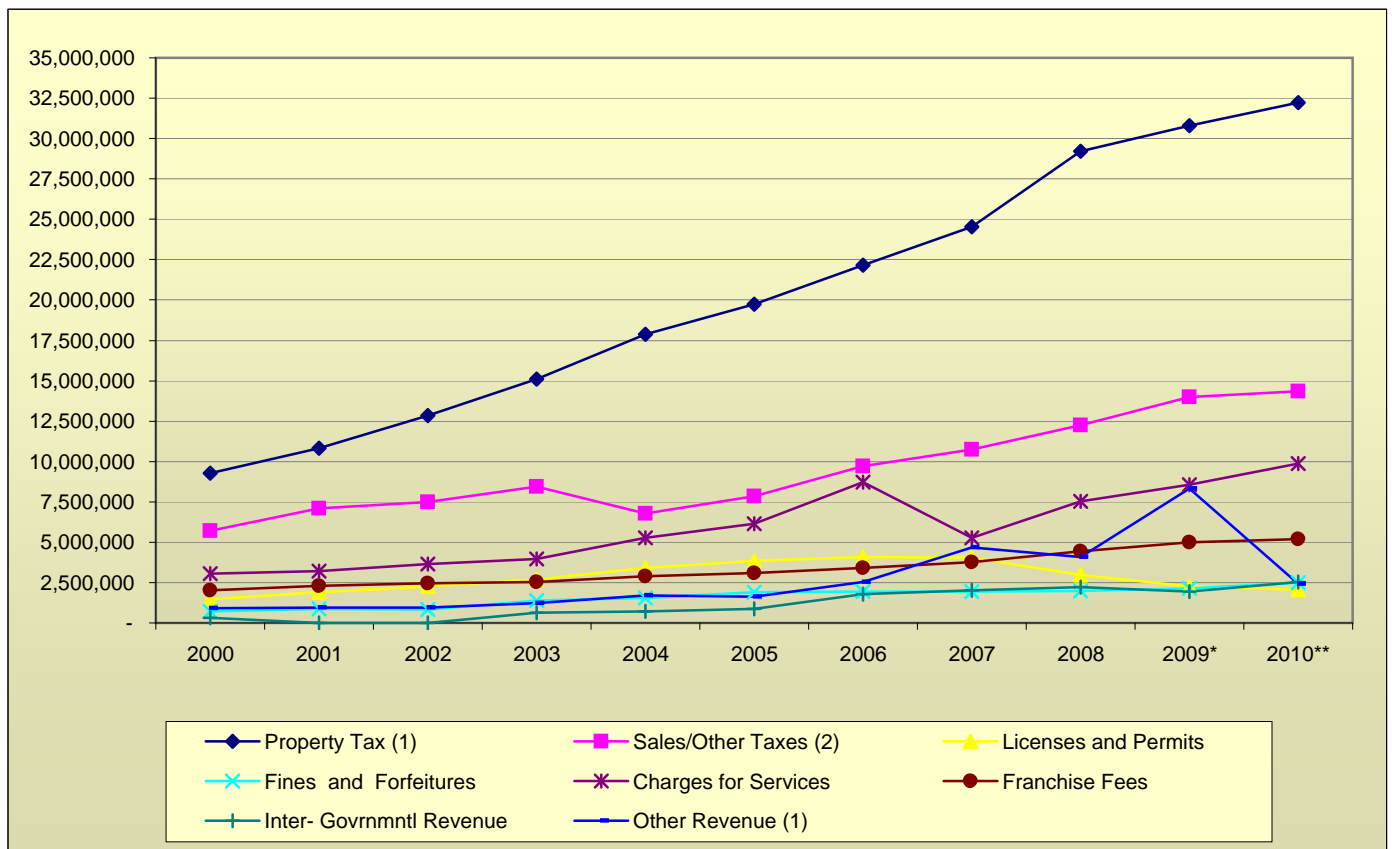
Fiscal Year	Property Tax (1)	Sales/Other Taxes (2)	Licenses and Permits	Fines and Forfeitures	Charges for Services	Franchise Fees	Inter-Govrnmtl Revenue	Other Revenue (1)	Total
2000	9,272,373	5,720,312	1,469,799	731,959	3,061,545	2,022,789	318,631	896,730	23,494,138
2001	10,833,292	7,113,828	1,896,728	856,641	3,202,767	2,303,730	0	939,532	27,146,518
2002	12,857,995	7,498,801	2,256,638	845,322	3,651,825	2,453,829	0	933,046	30,497,456
2003	15,120,150	8,428,211	2,682,456	1,377,552	3,982,070	2,533,475	615,436	1,237,273	35,976,623
2004	17,890,926	6,778,999	3,427,957	1,561,850	5,259,748	2,883,188	716,136	1,697,408	40,216,212
2005	19,745,387	7,840,811	3,863,592	1,883,381	6,138,610	3,097,163	871,196	1,644,502	45,084,642
2006	22,149,887	9,712,118	4,066,914	1,934,882	8,734,090	3,426,352	1,779,005	2,521,392	54,324,640
2007	24,525,384	10,744,198	4,029,954	1,946,785	5,258,681	3,760,186	2,008,202	4,672,350	56,945,740
2008	29,200,011	12,234,799	2,991,549	1,986,530	7,521,337	4,426,856	2,226,713	4,087,631	64,675,426
<b>2009*</b>	<b>30,793,445</b>	<b>14,005,577</b>	<b>2,251,536</b>	<b>2,124,619</b>	<b>8,571,465</b>	<b>4,983,531</b>	<b>1,931,612</b>	<b>8,338,760</b>	<b>73,000,545</b>
<b>2010**</b>	<b>32,219,057</b>	<b>14,358,740</b>	<b>2,048,457</b>	<b>2,508,098</b>	<b>9,870,317</b>	<b>5,201,751</b>	<b>2,518,286</b>	<b>2,434,461</b>	<b>71,159,167</b>

(1) Include General Governmental Revenue of the General Fund and Debt Service Fund

(2) Primarily City Sales Tax

\* Estimated

\*\*Adopted





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## CITY OF PEARLAND SUMMARY - NEW BUILDINGS

Two new City-owned buildings and one new City-supported building will open in fiscal year 2010. New personnel, equipment and supplies, and new programs have been included in the proposed budget in support of these buildings. A summary of expenditures for the new buildings is listed below for the fiscal year 2010 period in which the buildings are open, and the estimated cost for the twelve-month period of fiscal year 2011. Detail expenditures by building are provided following the summary.

**University of Houston (U of H), Pearland Campus**, at 30,000 sq. ft., is scheduled to open in August 2010 and will be served by City utilities as well as custodial and building maintenance. Per the agreement, U of H and PEDC will pay their pro rata share of operations and maintenance costs for the facility.

	<u>FY10</u>	<u>FY11</u>
<b><u>New Personnel</u></b> <sup>1</sup>		
One Custodial Worker	\$ 5,256	\$ 33,428
<b><u>Other:</u></b>		
Equipment and Supplies	18,011	60,451
Services	2,940	17,640
Utilities	<u>14,150</u>	<u>84,900</u>
<b>Total</b>	<b>\$ 40,357</b>	<b>\$ 196,419</b>

**Public Safety Building (PSB)**, at 79,800 sq. ft., is scheduled for occupancy in February 2010. Police and Municipal Court will be located in the new building, as well as an annex for Utility Billing and County Tax Office. Equipment will be purchased using the Capital Fund for the Project.

	<u>FY10</u>	<u>FY11</u>
<b><u>New Personnel</u></b> <sup>1</sup>		
One Parks Maintenance Worker <sup>2</sup>	\$ 22,957	\$ 23,416
Two Custodial Workers		50,058
<b><u>Other:</u></b>		
Equipment and Supplies	20,435	12,469
Services	2,610	2,636
Utilities	<u>210,000</u>	<u>280,000</u>
<b>Total</b>	<b>\$ 256,002</b>	<b>\$ 368,580</b>

<sup>1</sup>Personnel costs include salary and benefits only.

<sup>2</sup>One position shared – PSB and Recreation Center/Natatorium.

**The Recreation Center/Natatorium** is scheduled to open in June 2010 and will include two gymnasiums, two racketball courts, a walking track, spinning room (stationary bikes), exercise room, multi-purpose room, interactive fitness room, weight room, a 50 meter indoor pool and a 25 yard indoor zero depth pool for recreation programming and lap swimming. Total indoor space for this facility will be 107,000 square feet.

New programs include spinning classes, health and fitness, Zumba Gold fitness, personal training, rentals, drop-in day care, preschool programming, walking club, swim meets, and year-round water programs.

Anticipated revenue for the Recreation Center/Natatorium is \$103,000 in fiscal year 2010 and \$600,000 in fiscal year 2011.

<b><u>New Personnel</u></b> <sup>1</sup>	<b><u>FY10</u></b>	<b><u>FY11</u></b>
One Asst. Recreation Center Manager	\$ 23,354	\$ 57,907
One Recreation Specialist - Programs	21,382	52,460
One Recreation Specialist – Fitness	21,382	52,460
Six Part-time Recreation Attendants	22,428	54,925
Four Part-time Fitness Attendants	14,952	36,616
One Part-time Head Lifeguard	2,424	12,228
Nine Part-time Lifeguards	19,476	79,613
Seven Part-time Water Safety Instructors	18,333	75,056
One Marketing Manager <sup>3</sup>	44,184	61,690
One Admin. Services Supervisor (upgrade) <sup>3</sup>	2,673	7,436
One Admin. Secretary <sup>3</sup>	19,511	47,589
One Accounting Associate <sup>3</sup>	20,580	50,563
One Membership Sales Associate <sup>3</sup>		39,850
One Building/Aquatic Mtce Technician	26,745	54,529
One Parks Maintenance Worker <sup>2</sup>	11,478	11,708
One Custodial Crew Leader (upgrade)	8,695	10,025
Two Custodial Workers	17,510	66,856
Overtime for New Personnel	<u>3,000</u>	<u>10,608</u>
<b>Sub-Total Personnel</b>	<b>\$ 298,107</b>	<b>\$ 782,119</b>
<b>Full-time Personnel:</b>	<b>10</b>	<b>11</b>
<b>Part-time Personnel:</b>	<b>27</b>	<b>27</b>
<b><u>New Programs</u></b>		
Contract Instructor Fees	\$ 41,500	\$ 125,745
<b><u>Other:</u></b>		
Equipment and Supplies	74,297	152,006
Services	3,350	6,716
Vehicle	15,045	
Utilities	<u>170,000</u>	<u>515,100</u>
<b>Total</b>	<b>\$ 602,299</b>	<b>\$1,581,686</b>
<b>Total New Buildings</b>	<b>\$ 898,658</b>	<b>\$2,146,685</b>

<sup>1</sup>Personnel costs include salary and benefits only.

<sup>2</sup>One position shared – PSB and Recreation Center/Natatorium.

<sup>3</sup>These five personnel are not wholly dedicated to the Recreation Center, but will assist all Parks & Recreation Programs.

**CITY OF PEARLAND**  
**New Facilities Detail Expenditures FY2009-2010 - Partial Year**

	<u>Recreation Center /Natatorium</u>	<u>University of Houston</u>	<u>Public Safety Building</u>	<u>Total</u>
<b>Number of Months of Operation<sup>1</sup></b>	4	2	8	
1 Custodial Crew Leader (upgrade) <sup>2</sup>	8,695			8,695
2 Custodial Workers (3 mo.) <sup>2</sup>	17,510			17,510
Custodial Worker (2 mo.) <sup>2</sup>		5,256		5,256
1 Building/Aquatic Mtce Tech (6 mo.) <sup>2</sup>	26,745			26,745
1 Parks Maintenance Worker 1 (12 mo.) <sup>2</sup>	11,478		22,957	34,435
1 Rec Center Assistant Manager (5 mo.) <sup>2</sup>	23,354			23,354
1 Recreation Specialist - Fitness (5 mo.) <sup>2</sup>	21,382			21,382
1 Recreation Specialist - Programs (5 mo.) <sup>2</sup>	21,382			21,382
6 P-T Rec Attendants (5 mo.) <sup>2</sup>	22,428			22,428
4 P-T Fitness Attendants (5 mo.) <sup>2</sup>	14,952			14,952
Overtime for added staff	3,000			3,000
1 Head Lifeguard (3 mo.) <sup>2</sup>	2,424			2,424
9 Lifeguards (3 mo.) <sup>2</sup>	19,476			19,476
7 Water Safety Instructors (3 mo.) <sup>2</sup>	18,333			18,333
Marketing Manager <sup>4</sup> (9 mo.)	44,184			44,184
Admin. Services Supervisor (upgrade) <sup>4</sup> (5 mo.)	2,673			2,673
Admin. Secretary <sup>4</sup> (5 mo.)	19,511			19,511
Accounting Associate <sup>4</sup> (5 mo)	20,580			20,580
Contract Instructor Fees	41,500			41,500
Chemicals	23,754			23,754
Equipment & Supplies for Programs	10,165			10,165
HVAC Maintenance	950	2,190	1,860	5,000
Janitorial supplies		2,700	8,300	11,000
Pest Control	750	750	750	2,250
Repair/Maintenance Buildings & Grounds	7,600	6,836		14,436
Services for Recreation Center	1,450			1,450
Supplies & minor equipment	47,823	1,440	700	49,963
Services for Natatorium	200			200
Utilities	170,000	14,150	210,000	394,150
3 vacuum cleaners <sup>3</sup>		400	800	1,200
2 wet dry vacuum <sup>3</sup>		735	735	1,470
4 janitor carts <sup>3</sup>		500	500	1,000
1 walk behind automatic scrubber <sup>3</sup>			4,000	4,000
2 electric buffer <sup>3</sup>		1,400	1,400	2,800
4 electric burnishers <sup>3</sup>		4,000	4,000	8,000
<b>Total</b>	<b>602,299</b>	<b>40,357</b>	<b>256,002</b>	<b>898,658</b>

Note: Where it has been noted that items or personnel will be split among the different facilities, costs have been split among those facilities named, based on # of months of operation, excluding equipment.

<sup>1</sup>Indicates approximate number of months each facility will be open during the 2010 fiscal year. In order to train, some staff are hired prior to facility's opening.

<sup>2</sup>All positions include salary and benefits only.

<sup>3</sup>Equipment for Public Safety Building (PSB) will be funded from Furniture/Fixtures/Equipment Capital funds, excluding U of H.

<sup>4</sup>These four positions are not wholly dedicated to the Recreation Center, but will assist all Parks & Recreation

**CITY OF PEARLAND**  
**New Facilities Detail Estimated Expenditures FY2010-2011 - Full Year**

	<u>Recreation Center /Natatorium</u>	<u>University of Houston</u>	<u>Public Safety Building</u>	<u>Total</u>
1 Custodial Crew Leader (upgrade) <sup>1</sup>	10,025			10,025
2 Custodial Workers <sup>1</sup>	66,856			66,856
Custodial Worker <sup>1</sup>		33,428		33,428
2 Custodial Workers <sup>1</sup>			50,058	50,058
1 Building/Aquatic Mtce Tech <sup>1</sup>	54,529			54,529
1 Parks Maintenance Worker 1 <sup>1</sup>	11,708		23,416	35,124
1 Rec Center Assistant Manager <sup>1</sup>	57,907			57,907
1 Recreation Specialist - Fitness <sup>1</sup>	52,460			52,460
1 Recreation Specialist - Programs <sup>1</sup>	52,460			52,460
6 P-T Rec Attendants <sup>1</sup>	54,925			54,925
4 P-T Fitness Attendants <sup>1</sup>	36,616			36,616
Overtime for added staff	10,608			10,608
1 Head Lifeguard <sup>1</sup>	12,228			12,228
9 Lifeguards <sup>1</sup>	79,613			79,613
7 Water Safety Instructors <sup>1</sup>	75,056			75,056
Marketing Manager <sup>2</sup>	61,690			61,690
Admin. Services Supervisor (upgrade) <sup>2</sup>	7,436			7,436
Admin. Secretary <sup>2</sup>	47,589			47,589
Accounting Associate <sup>2</sup>	50,563			50,563
Membership Sales Associate <sup>2</sup>	39,850			39,850
Contract Instructor Fees	125,745			125,745
Chemicals	68,904			68,904
Equipment & Supplies for Programs	30,495	1,530	4,086	36,111
HVAC Maintenance	960	13,140	1,879	15,979
Janitorial supplies		16,200	8,383	24,583
Pest Control	757	4,500	758	6,015
Repair/Maintenance Buildings & Grounds	9,898	41,016		50,914
Services for Recreation Center	4,394			4,394
Supplies & minor equipment	42,709	1,705		44,414
Services for Natatorium	605			605
Utilities	515,100	84,900	280,000	880,000
<b>Total</b>	<b>1,581,686</b>	<b>196,419</b>	<b>368,580</b>	<b>2,146,685</b>

<sup>1</sup>All positions include salary and benefits only.

<sup>2</sup>These five positions are not wholly dedicated to the Recreation Center, but will assist all Parks & Recreation programs.

## CITY OF PEARLAND SUMMARY OF GRANT ACTIVITY

The City of Pearland is committed to identifying supplemental funding sources to reduce the burden on the City's taxpayers while providing quality services for an increasing population. Toward that end, applications for grant funding were submitted for FY 2010, as listed below.

### **Grant Management:**

One full-time Grants Coordinator position is included in the adopted general fund budget, and in two of the grant proposals to manage and monitor these programs. This is in keeping with the Council goal to evaluate resources needed to seek and secure grants. This position is funded from those grants which allow administrative expenditures. The position is funded for 9 months in FY10.

	<b>FY 10</b>	<b>FY11</b>
CDBG Funded	\$ 30,405	\$ 30,405
EECBG (Energy Grant)	15,300	
Other grants – administrative	13,645	48,758
<b>Sub Total</b>	<b>59,350</b>	<b>79,163</b>
General Fund	4,000	
<b>Grand Total</b>	<b>\$ 63,350</b>	<b>\$ 79,163</b>

### **Fire:**

In May, the Fire Department submitted an application to the U.S. Department of Homeland Security for \$86,740, 20% match, to modify apparatus with ten (10) diesel exhaust filter systems.

On July 10, the Fire department submitted an application to the U.S. Department of Homeland Security, Assistance to Firefighters Fire Station Construction Grants (SCG) for \$2,610,605, 50% match, toward the construction of Fire Station 2.

	<b>Grant Funds</b>	<b>Local Funds</b>	<b>Total</b>
<b>Total</b>	<b>\$1,374,694</b>	<b>\$1,322,651</b>	<b>\$2,697,345</b>

### **EMS:**

In May, Emergency Medical Services applied to the Department of Homeland Security Assistance to Firefighters for \$51,560, 20% match, to purchase 8 mobile data terminals with mounting brackets to upgrade service.

Emergency Medical Services also applied to the State Department of Health Services for \$28,672, 50% match, for the purchase of two (2) AutoPulse Non-Invasive Systems.

	<b>Grant Funds</b>	<b>Local Funds</b>	<b>Total</b>
<b>Total</b>	<b>\$55,584</b>	<b>\$24,648</b>	<b>\$80,232</b>



**Police:**

The Police Department, with the assistance of the Finance Department, has applied for a Department of Justice Community Oriented Policing Services (COPS) grant. The application totaled \$1,846,648 for eight (8) officer positions over a three (3) year period, at which time, the City would assume the cost of those positions. The City is to fund operating and capital costs associated with the officers. The City was notified in August that we did not receive the award. Revenues and expenditures associated with the grant have been removed from the budget.

The Police Department applied for a Department of Justice grant, the Edward Byrne Memorial Justice Assistance Grant. The application submitted was for the purchase of 13 radios for a total of \$53,361. The Brazoria County Sheriff's Department is coordinating requests and will submit these to the Bureau of Justice Assistance.

In May, H-GAC announced the call for applications for Edward Byrne Memorial/JAG Stimulus grant funds for Public Safety. The City applied for \$587,870 to purchase 60 portable radios, 26 mobile radios, 17 video cameras for vehicles and motorcycles, and an AFIS Printrak Lite System. H-GAC is recommending award of \$457,050, eliminating funding for the AFIS Printrak System. The other equipment was funded at a lower per item amount.

In June, the City received notice of eligibility for a \$12,861 grant award from the Edward Byrne Memorial Justice Assistance (JAG) Formula Grant Program, American Recovery and Reinvestment Act. The Police Department submitted an application July 9 to use these funds for a Lasershot Officer training software program.

The Bulletproof Vests Partnership Program, funded by the Bureau of Justice Assistance provides funds to assist with vest replacements for a two-year period, ending September 30, 2011. An application for \$15,000, 50% match, was submitted June 24 to purchase 10 vests.

	<b><u>Grant Funds</u></b>	<b><u>Local Funds</u></b>	<b><u>Total</u></b>
<b>Total</b>	<b>\$ 530,772</b>	<b>\$ 7,500</b>	<b>\$ 538,272</b>

**Other:**

The Public Works Department submitted an application for disaster recovery funds from the Office of Rural Community Affairs (ORCA) through H-GAC for a total of \$348,000 for the purchase of 58 transfer switches for lift stations to maintain a level of sanitary sewer service, preventing loss of power following a natural disaster.

In May, the Department of Energy announced that \$685,900 has been allocated to Pearland for energy efficiency and conservation efforts. The Energy Efficiency and Conservation Block Grant (EECBG) is for a duration of three (3) years. An application was filed on June 10 for the full amount to fund the replacement of lighting for three ballparks at Independence Park and the development of the Alice Street Water Plant to produce energy to support the plant.

HUD/CDBG announced an additional \$73,139 allocation to Pearland through the Economic Recovery and Reinvestment Act, as an amendment to the current year CDBG plan. The plan amendment was submitted on June 4 to assist the Adult Reading Center to install energy efficient air conditioning units in their annex and solar street lights for their buildings and parking areas, to assist Forgotten Angels to connect their Day Habilitation facility to City water/sewer services, and to purchase materials for the installation of sidewalk on E. Walnut and Old Alvin Road.

	<b><u>Grant Funds</u></b>	<b><u>Local Funds</u></b>	<b><u>Total</u></b>
<b>Total</b>	<b>\$1,107,039</b>	<b>\$0</b>	<b>\$1,107,039</b>
<b>Grand Total</b>	<b>\$3,127,439</b>	<b>\$1,358,799</b>	<b>\$4,486,238</b>

**CITY OF PEARLAND**  
**SUMMARY OF TRAFFIC MAINTENANCE & OPERATIONS**

This division will be responsible for planning for operations and maintenance of all traffic signals/controllers and high mast lighting within the City. A Traffic Manager will be hired to lead the new Traffic Operations and Maintenance division of Public Works. This position will primarily assist with the design of the Traffic Operations Center, as well as coordinate the signal takeover from TXDOT during fiscal year 2010. By the end of fiscal year 2010, the City will have 8 times the number of traffic signals it currently maintains. This position will have supervisory responsibility for the existing signs and striping crews, plus the future traffic signal technicians.

Expenditures associated with this division are:

<u><b>New Personnel</b></u>	<u><b>FY10</b></u>	<u><b>FY11</b></u>
One new Traffic Manager (9 months)	\$ 47,771	\$65,243
 <u><b>Other</b></u>		
Equipment and Supplies	6,565	6,630
Services	<u>1,440</u>	<u>1,455</u>
<b>Total</b>	<b>\$ 55,776</b>	<b>\$ 73,328</b>

\*As part of the City's plan for taking over the operations and maintenance of the traffic signals, year three of the plan, which will be FY2011, would require the addition of one (1) Traffic Engineer funded for a half year, two (2) Traffic System Technicians and one (1) panel van. The total cost for these additions is \$134,900 and is not included in the FY11 total above.

## **CITY OF PEARLAND SUMMARY OF METER CHANGE-OUT AND TESTING PROGRAM**

The City will implement a Meter Change-Out and Testing Program beginning with the 2010 fiscal year. For meters to be effective they must accurately read the amount of water flowing through them. A water meter is subject to wear and deterioration over time, resulting in lower readings and revenue loss. Deterioration can be accelerated by poor water quality such as corrosive or abrasive water. It can be assumed that after a certain age the inaccuracy of the meter due to deterioration becomes an economic liability.

The purpose of a water meter is to measure and track the amount of water delivered through a distribution system. More importantly, a water meter registers the amount of water delivered to a customer so an appropriate bill for that water can be charged. That charge determines the amount of revenue a system receives. The potential for revenue loss can be staggering if the system has a large number of meters significantly under-registering. Loss of revenue is more significant for systems that have a high water production cost or high purchase of water costs. "The most expensive water loss in the distribution system is associated with under registration of the larger meters, rather than leaks." Lost water sales are lost revenue at retail rates. Lost water due to leaks is only the loss of the cost to produce the water." The accuracy of the City's water meters should be a high priority and efforts should be made to maintain all meters at a high and uniform level of efficiency.

Therefore, after consulting the AWWA Standards, the City is establishing a Water Meter Change-Out and Water Meter Testing Program. The plan is to replace 1,000 meters a year that are 10 years old, or older, or have 1 million gallons or more registered. A total of \$200,000 will be budgeted annually and will be used based on the above criteria up to the budget amount each year, as well as be used to replace any tested meter whose accuracy is outside of the limits.

At this time we have 250 meters with over 1 million gallons registered with consumption, and 750 meters with 750,000 gallons or more registered with consumption. Meters meeting the above criteria will be replaced.

### **Water Meter Testing**

A meter testing program will consist of periodically testing meters within the system to determine their accuracy.

Meters in service should be tested, on average, as follows:

Meter Size 4" and larger --	Every year
Meter Sizes 1" to 3" --	Every 5 years
Meter Sizes 5/8" to 1" --	Every 7 to 10 years

Meter testing will also be based on meter age and meter use/volume. Older meters and those carrying the largest volumes should be given the highest priority. Currently, 85% of the City's meters are residential. Residential meters will be broken down to the ones that have the highest usage and the ones that don't. The City will concentrate on those residential meters that have high usage and meet the above criteria.

In accordance with AWWA, 95% of meters scheduled for tests on a periodic basis will be actually tested. Meters with accuracy limits beyond those shown below should not remain in service unless repaired.

Meter Type	Accuracy Limits (Percent)	
	Normal Flow	Minimum Flow
Displacement	96 – 102	80 – 102
Compound and Fire	95 – 104	Not Applicable
Turbine	96 – 103	Not Applicable

The City will also use an outside vendor to test its meters. All meter tests will be documented and maintained by the City. Currently we have 33 meters that are 4" and larger. Based on their size and the cost, we would currently spend \$8,130 annually on testing.

Testing of 1 – 3" meters should be performed every five years. We have a large number of 1" meters in the older eastern part of Pearland. Those are mainly located in Green Tee and are also used as sprinkler meters with high usage. Annual cost of testing is \$44,654, for a grand total of annual testing cost of \$52,784.

### Revenue Recovery

Based on a three year average (2006-2008) from the City's rate model, the average residential water usage was 7,174 gallons per month. The volume charge would be based on 5,174 gallons which equates to a volume charge of \$15.15 per meter.

#### Water Revenue Loss:

- With a meter 3% slow = \$0.63 per month or \$7.56 per year for one meter.
- With a meter 5% slow = \$1.06 per month or \$12.72 per year for one meter.
- With a meter 10% slow = \$2.11 per month or \$25.32 per year for one meter.
- With a meter 15% slow = \$3.16 per month or \$37.92 per year for one meter.

#### Sewer Revenue loss on Cap

- average cap 5,700 volume charge is \$11.21 per month

- With a meter 3% slow = \$0.52 per month or \$6.24 per year for one meter.
- With a meter 5% slow = \$0.86 per month or \$10.32 per year for one meter.
- With a meter 10% slow = \$1.73 per month or \$20.76 per year for one meter.
- With a meter 15% slow = \$2.59 per month or \$31.08 per year for one meter.

If all meters averaged 10% slow, the City would realize \$46,080 in additional revenues annually from the 1,000 meters replaced based on the 5/8" and 3/4" meters. This would be a payback of 4.3 years. If all meters averaged 15% slow, the City would realize \$69,000 in additional revenues from the 1,000 meters replaced per year. The payback period would be 2.8 years.

The cost of replacement is \$215.00 each, plus parts and labor. No new personnel will be added. However, overtime costs are included, if needed, to complete a task.

### **Size of Water Meters**

The City should ascertain that meters are appropriately sized, as under sized and over sized meters tend to under-record actual water use.

Also, all 1.5 inch meters should be replaced with a 2" meter for a more accurate measuring of the water. It takes 7 gallons of water to register on a 1.5 inch meter and an average toilet flush of five gallons will not register. The cost to replace these meters would be \$169,500.00, excluding man hours. As such, we are recommending that through the meter replacement program, these meters be replaced with a 2" meter for a more accurate measuring of water.

### **Replacement Operation**

Meters that are determined to be replaced will be assigned a work order and meters will be replaced in one area/neighborhood at a time. Households will be notified by brochure and by Connect CTY, as water will need to be turned off for a period of time.

# CITY OF PEARLAND SUMMARY OF EMERGENCY MEDICAL SERVICES (EMS)

## MEDIC 5 AND MEDIC 2

The Emergency Medical Services Department analyzed the demand for service over the past 30-month period and recommends the establishment of Medic 5 as a 24-hour ambulance service, from 12-hour, and shutting down Medic 2. At present, Medic 2 is a 12-hour service. Medic 5 will be the fourth ambulance at 24-hour service.

As listed in the table below, the number of calls for service increased 12% from fiscal year 2007 to 2008, and is anticipated to increase another 5% from fiscal year 2008 to 2009. The number of calls occurring between midnight and 6:00 a.m. also increased by 10% from fiscal year 2007 to 2008, and is estimated to increase by 17% from fiscal year 2008 to fiscal year 2009:

	<u>FY2007</u>	<u>FY 2008</u>	<u>% Change</u>	<u>Projected FY 2009</u>	<u>% Change</u>
Number of calls for service	5,373	6,029	12%	6,400	5%
Number of calls occurring between Midnight & 6:00 a.m.	739	810	10%	950	17%

Establishing Medic 5 as a 24-hour ambulance service will require two new full-time EMT positions, which are included in the adopted budget. The funding for these positions will be covered by shutting down Medic 2, which includes the elimination of 8,760 total part-time hours, which is the equivalent of 8 part-time positions. This will result in a net savings, as follows:

Two new full-time EMT	\$104,708
Medic 2 elimination	<u>(147,837)</u>
<b>Net savings</b>	<b>\$ 43,129</b>

### Current Statistics:

	<u>YTD FY08 (thru June)</u>	<u>YTD FY09 (thru June)</u>
Number of calls requiring back-up Mutual Aid:		
Received	28	21
Provided	75	58
Average response time from dispatch to arrival on scene	7min33sec	7min0sec
Number of calls for service	4,364	4,789



**FY 2010 ADOPTED BUDGET  
SUMMARY ALL FUNDS  
REVENUES AND EXPENDITURES**

REVENUES	FY2008 ACTUAL	FY2009 AMENDED BUDGET	FY2009 YEAR END PROJECTION	FY2010 ADOPTED BUDGET
Property Taxes	\$ 29,200,011	\$ 31,003,749	\$ 30,793,445	\$ 32,219,057
Sales Taxes	18,283,834	21,010,482	20,931,258	21,458,099
Licenses and Permits	3,197,149	3,073,000	2,286,786	2,063,457
Fines and Forfeitures	2,085,505	2,178,035	2,229,560	2,676,255
Charges For Services	34,008,781	40,036,917	40,229,858	41,544,342
Franchise Fees	4,426,856	4,677,832	4,983,531	5,201,751
Interest Income	6,166,592	2,632,360	2,151,387	1,183,605
Hotel/Motel Occupancy Tax	346,018	729,000	533,200	770,210
Bond/Lease Proceeds	31,953,742	53,007,104	59,449,674	65,311,708
Grant Revenue	411,504	899,545	864,295	2,034,985
Miscellaneous	16,051,347	20,231,292	21,382,979	5,385,041
Other Revenue Sources	25,000	3,096,152	2,698,707	1,368,416
<b>TOTAL REVENUES</b>	<b>\$ 146,156,340</b>	<b>\$ 182,575,468</b>	<b>\$ 188,534,680</b>	<b>\$ 181,216,926</b>
Transfers from Other Funds	33,689,049	22,188,051	24,368,470	16,284,046
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 179,845,389</b>	<b>\$ 204,763,519</b>	<b>\$ 212,903,150</b>	<b>\$ 197,500,972</b>

EXPENDITURES				
General Government	\$ 6,806,095	\$ 9,815,034	\$ 8,242,983	\$ 8,591,013
Public Safety	19,285,954	23,907,792	23,566,761	23,472,480
Community Services	3,424,496	4,362,680	4,019,935	3,280,591
Public Works	32,539,644	37,660,182	40,121,593	36,103,997
Utility Billing	1,848,016	2,020,924	1,734,436	1,908,997
Parks & Recreation	6,555,682	6,005,094	5,971,176	6,579,115
Debt Service	18,277,255	23,432,568	20,690,366	24,227,199
Construction <sup>1</sup>	169,600,292	210,481,118	197,576,212	65,953,937
Insurance Coverage	897,860	892,282	846,307	855,974
Economic Development Corporation	3,001,591	5,326,948	18,989,669	7,789,206
Other <sup>2</sup>	1,589,906	2,882,843	2,451,490	2,316,946
<b>TOTAL EXPENDITURES</b>	<b>\$ 263,826,791</b>	<b>\$ 326,787,465</b>	<b>\$ 324,210,928</b>	<b>\$ 181,079,455</b>
Transfers to Other Funds	33,689,049	22,188,312	24,368,470	16,284,046
<b>TOTAL EXPENDITURES AND OTHER USES</b>	<b>\$ 297,515,840</b>	<b>\$ 348,975,777</b>	<b>\$ 348,579,398</b>	<b>\$ 197,363,501</b>
Revenues Over/(Under) Expenditures	(117,670,451)	(144,212,258)	(135,676,248)	137,471

<sup>1</sup>Capital projects are budgeted for project length. Construction is based on annual funding and not dollars spent.

<sup>2</sup>Other includes expenditures for all Special Revenue Funds, excluding transfers.

**FY 2010 ADOPTED BUDGET  
SUMMARY ALL FUNDS  
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

<b>FUND</b>	<b>FY 2010 ADOPTED BEG BALANCE</b>	<b>FY 2010 ADOPTED REVENUES</b>	<b>FY 2010 ADOPTED EXPENDITURES</b>	<b>FY 2010 ADOPTED END BALANCE</b>
General Fund	\$ 10,378,628	\$ 49,115,981	\$ 49,752,119	\$ 9,742,490
Special Revenue Funds	4,093,359	2,869,169	2,959,223	4,003,305
Governmental Capital Project Funds Summary	6,739,355	45,540,214	49,325,992	2,953,577
Governmental Debt Service Fund	7,172,961	22,043,186	24,227,199	4,988,948
Proprietary Funds	6,384,632	35,812,699	34,543,065	7,654,266
Proprietary Capital Project Funds Summary	(580,785)	26,322,690	22,271,643	3,470,262
Internal Service Fund	(0)	855,974	855,974	(0)
P.E.D.C. Fund	1,828,001	14,941,059	13,428,286	1,686,634
<b>FY 2010 PROPOSED BUDGET</b>	<b>\$ 36,016,151</b>	<b>\$ 197,500,972</b>	<b>\$ 197,363,501</b>	<b>\$ 34,499,482</b>

**FY 2010 ADOPTED BUDGET  
SPECIAL REVENUE FUNDS  
ANALYSIS OF FUND BALANCE**

FUND	FY 2010 ADOPTED BEG BALANCE	FY 2010 ADOPTED REVENUES	FY 2010 ADOPTED EXPENDITURES	FY 2010 ADOPTED END BALANCE
17 Court Security	\$ 131,951	\$ 50,457	\$ 54,022	\$ 128,386
18 City Wide Donation	41,859	21,300	12,863	50,296
19 Court Technology	198,976	61,930	18,535	242,371
23 Court Juvenile Management Fund	0	59,500	54,258	5,242
25 Emergency Management Buy Out Fund	0	0	0	0
35 Traffic Impact Improvement Fund	541,659	5,300	0	546,959
43 Regional Detention	798	0	0	798
45 Hotel/Motel Tax	1,384,678	780,685	449,888	1,715,475
46 Park Donations	16,040	51,530	50,000	17,570
47 Park & Recreation Development	1,012,329	24,500	275,172	761,657
49 Tree Trust	12,252	170	6,000	6,422
55 Sidewalk	202,603	27,100	0	229,703
60 Police State Seizure	101,730	34,600	51,184	85,146
62 Federal Police	19,836	48	15,000	4,884
101 Grant	27,574	1,337,992	1,365,566	0
105 Community Development	0	292,023	292,023	0
116 Community Development - Recovery	0	73,139	73,139	0
120 Management District 1	401,074	1,000	201,216	200,858
140 University of Houston	0	47,895	40,357	7,538
<b>TOTAL</b>	<b>\$ 4,093,359</b>	<b>\$ 2,869,169</b>	<b>\$ 2,959,223</b>	<b>\$ 4,003,305</b>

**FY 2010 ADOPTED BUDGET  
GOVERNMENTAL CAPITAL PROJECT FUNDS  
ANALYSIS OF FUND BALANCE**

<b>FUND</b>	<b>FY 2010 ADOPTED BEG BALANCE</b>	<b>FY 2010 ADOPTED REVENUES</b>	<b>FY 2010 ADOPTED EXPENDITURES</b>	<b>FY 2010 ADOPTED END BALANCE</b>
50 Capital Projects General	\$ 3,384,721	\$ 5,933,421	\$ 9,300,338	\$ 17,804
68 Capital Projects-CO 2001	2,827,451	35,000	1,284,813	1,577,638
70 Capital Projects Mobility GO 2001	4,441,050	150,000	3,298,542	1,292,508
71 Capital Projects Drainage GO 2001	48,753	0	48,753	0
200 Capital Projects-CO 2006	1,488	50,000	20,628	30,860
201 Capital Projects-CO 2007	1,212,356	35,000	1,247,356	0
202 Capital Projects-GO 2007A	181,689	4,646,553	4,825,536	2,706
203 Capital Projects-GO 2009	(5,358,153)	31,559,874	26,172,677	29,044
205 Capital Projects-CO 2010	0	3,130,366	3,127,349	3,017
<b>TOTAL</b>	<b>\$ 6,739,355</b>	<b>\$ 45,540,214</b>	<b>\$ 49,325,992</b>	<b>\$ 2,953,577</b>

**FY 2010 ADOPTED BUDGET  
INDIVIDUAL PROPRIETARY FUNDS  
ANALYSIS OF FUND BALANCE AND CASH EQUIVALENTS**

<b>FUND</b>	<b>FY 2010 ADOPTED BEG BALANCE</b>	<b>FY 2010 ADOPTED REVENUES</b>	<b>FY 2010 ADOPTED EXPENDITURES</b>	<b>FY 2010 ADOPTED END BALANCE</b>
30 Water & Sewer Fund	\$ 6,365,643	\$ 28,632,638	\$ 27,365,904	\$ 7,632,377
31 Solid Waste Fund	18,989	7,180,061	7,177,161	21,889
42 Utility Impact Fee Fund	(1,565,748)	17,238,090	14,865,425	806,917
44 Shadow Creek Impact Fee	1,059,799	1,990,759	915,830	2,134,728
64 Certificate of Obligation 1998	380,000	0	380,000	0
67 W & S Revenue Bonds 1999	(479,553)	7,041,633	6,058,430	503,650
301 Water/Sewer Pay As You Go CIP	24,717	52,208	51,958	24,967
<b>TOTAL</b>	<b>\$ 5,803,847</b>	<b>\$ 62,135,389</b>	<b>\$ 56,814,708</b>	<b>\$ 11,124,528</b>

**FY 2010 ADOPTED BUDGET  
P.E.D.C.  
ANALYSIS OF FUND BALANCE**

<b>FUND</b>	<b>FY 2010 ADOPTED BEG BALANCE</b>	<b>FY 2010 ADOPTED REVENUES</b>	<b>FY 2010 ADOPTED EXPENDITURES</b>	<b>FY 2010 ADOPTED END BALANCE</b>
15 Economic Development Fund	\$ 1,828,001	\$ 14,941,059	\$ 13,428,286	\$ 1,686,634
<b>TOTAL</b>	<b>\$ 1,828,001</b>	<b>\$ 14,941,059</b>	<b>\$ 13,428,286</b>	<b>\$ 1,686,634</b>

## **FY 2010 ANNUAL BUDGET PROPERTY TAX COLLECTIONS**

### **OVERVIEW**

The City's property tax is levied each October 1 on the certified assessed value as of January 1 for all real and personal property. The appraisal of property is the responsibility of the Brazoria, Fort Bend and Harris County Central Appraisal Districts, as the City lies in all three Districts. Appraisals may be challenged through various appeals and, if necessary, legal action. The City is permitted by the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general government services including the payment of principal and interest on general obligation long-term debt. In tax year 1998, TIRZ #2 was formed, which is the Shadow Creek Ranch development. Taxes assessed and collected by the participating entities over and above the base value of the property upon creation of the TIRZ are deposited to the benefit of the TIRZ to support improvements within the TIRZ. The City contracts with Brazoria County for the billing and collection of property taxes. The budget, as adopted, is based on preliminary values the City received in May 2009.

The net taxable value based on preliminary values totals \$6,315,997,108, a 7.6% or \$445 million increase over the current adjusted tax roll. The TIRZ increase of \$194 million accounts for 43.6% of the increase. New construction accounts for \$429 million or 96% of the total increase, of which \$140 million or 33% is in the TIRZ. The remaining amount of \$16 million or 4% of the increase accounts for revaluation. The adopted budget allocates \$0.4325 of the tax rate to the Debt Service Fund to support current and future debt and \$0.2201 to the General Fund, for a total tax rate of \$0.6526. This is the same as the current tax rate. The tax analysis prepared for the \$162 million bond referendum showed \$0.49 to the Debt Service Fund for fiscal year 2010. The adopted Debt Service tax rate is 5.75 cents lower than anticipated. This is mainly due to higher values coming to the City and lower MUD rebates than anticipated in the analysis prepared in 2006. The City can fund Debt Service and operations without increasing the tax rate due to increasing value, use of fund balance, lower bond issuance and efficient operations. Based on these assumptions and a 97.5% collection rate, a tax levy of \$8,889,446 will be conveyed to the TIRZ and \$31,170,199 will remain with the City.

# CITY OF PEARLAND TAX COLLECTIONS

	FY 2009 CERTIFIED LEVY	FY 2009 ADJUSTED LEVY	FY 2009 YEAR END PROJECTION	FY 2010 PRELIMINARY ROLL
<b>REVENUES</b>				
City Levy - 100%	28,474,087	30,511,837	29,751,919	31,969,435
TIRZ - 100%	7,802,641	7,853,067	7,656,740	9,117,380
TOTAL at 100%	<u>36,276,728</u>	<u>38,364,904</u>	<u>37,408,659</u>	<u>41,086,815</u>

Collection Rate	100%	100%	97.5%	97.5%
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## ALLOCATION:

General Fund	9,604,310	10,291,643	10,037,240	10,512,308
Debt Service Fund	18,869,777	20,220,194	19,714,679	20,657,891
TIRZ	7,802,641	7,853,067	7,656,740	8,889,446
TOTAL ALLOCATION	<u>36,276,728</u>	<u>38,364,904</u>	<u>37,408,659</u>	<u>40,059,645</u>

Tax Year	Certified 2008	Adjusted 2008	Preliminary 2009
Taxable Value	5,558,799,869	5,871,163,233	6,315,997,108
TIRZ Added Value	1,195,623,883	1,203,350,750	1,397,085,543
Taxable Value to City	<u>4,363,175,986</u>	<u>4,667,812,483</u>	<u>4,918,911,565</u>

Tax Rate per \$100		
General Fund		0.2201
Debt Service Fund		0.4325
Total Tax Rate		<u>0.6526</u>

Tax Rate Split		
General Fund		33.73%
Debt Service Fund		66.27%
Total		<u>100.00%</u>



## 2009 Property Tax Rates in City of Pearland

This notice concerns 2009 property tax rates for the City of Pearland. It presents information about three tax rates. Last year's tax rate is the actual rate the taxing unit used to determine property taxes last year. This year's effective tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's rollback tax rate is the highest tax rate the taxing unit can set before taxpayers can start tax rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

### Last Year's Tax Rate:

Last year's operating taxes	\$12,310,298
Last year's debt taxes	\$24,189,930
Last year's total taxes	\$36,500,228
Last year's tax base	\$5,593,047,502
Last year's total tax rate	0.652600 /\$100

### This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$28,731,079
/ This year's adjusted tax base (after subtracting value of new property)	\$4,416,831,587
= This year's effective tax rate	0.650490 / \$100

*(Maximum rate unless unit publishes notices and holds hearings.)*

### This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent health care expenditures.	\$9,691,942
/ This year's adjusted tax base	\$4,416,831,587
= This year's effective operating rate	0.219432 / \$100
<b>x 1.08</b> = this year's maximum operating rate	0.236986 / \$100
+ This year's debt rate	0.43250 / \$100
= This year's total rollback rate	0.669486 / \$100

### Statement of Increase/Decrease

If CITY OF PEARLAND adopts a 2009 tax rate equal to the effective tax rate of \$0.650490 per \$100 of value, taxes would decrease compared to 2008 taxes by \$4,985,791.

### Schedule A - Unencumbered Fund Balances

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
MAINTENANCE & OPERATIONS	\$10,341,128
INTEREST & SINKING	\$7,172,961

### Schedule B - 2009 Debt Service

This unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payments
BONDS ALL SERIES	\$5,950,000	\$13,832,951	\$0	\$19,782,951
MUD REBATES	\$3,912,673	\$0	\$0	\$3,912,673
SHORT TERM DEBT	\$377,738	\$112,211	\$0	\$489,949
FEES	\$0	\$0	\$41,626	\$41,626
Total Required for 2009 Debt Service				\$24,227,199
- Amount (if any) paid from funds listed in Schedule A				\$2,134,000
- Amount (if any) paid from other resources				\$1,139,761
- Excess collections last year				\$0
= Total to be paid from taxes in 2009				\$20,953,438
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2009				\$0
= Total Debt Levy				\$20,953,438

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 451 N Valesco Angleton, Texas.

Name of Person Preparing This Notice: Ro'Vin Garrett, RTA  
 Title: Tax Assessor-Collector  
 Date Prepared: July 29, 2009

**ASSESSED VALUATION, TAXES LEVIED AND TAXES COLLECTED**

**TEN YEAR SUMMARY OF ASSESSED VALUATION  
WITH ESTIMATE FOR FISCAL YEAR 2008-2009  
AND ADOPTED FOR FISCAL YEAR 2009-2010**

<b>YEAR</b>	<b>ASSESSED VALUATION</b>	<b>TAX RATE</b>	<b>TOTAL TAX LEVY</b>	<b>CURRENT TAX COLLECTIONS</b>	<b>% OF CURRENT TAXES COLLECTED</b>	<b>DELINQUENT TAX COLLECTION</b>
1997-1998	1,012,049,410	0.6950	7,062,826	6,957,153	98.50%	74,969
1998-1999	1,180,381,187	0.6950	8,147,473	7,992,304	98.10%	96,094
1999-2000	1,320,032,285	0.6950	9,174,224	9,022,542	98.35%	119,461
2000-2001	1,563,403,093	0.6860	10,864,049	10,609,654	97.66%	179,483
2001-2002	1,875,009,660	0.6860	12,890,902	12,477,283	96.79%	199,030
2002-2003	2,049,246,251	0.6860	14,869,169	14,575,297	98.02%	343,374
2003-2004	2,343,903,166	0.6960	17,987,752	17,633,986	98.03%	358,048
2004-2005	2,755,557,144	0.6948	20,979,391	20,576,812	98.08%	440,000
2005-2006	3,580,876,242	0.6744	24,212,025	23,690,031	97.84%	450,000
2006-2007	4,416,790,790	0.6526	28,770,925	28,235,276	98.14%	276,124
2007-2008	5,102,197,956	0.6526	35,042,204	34,192,518	97.58%	310,112
<b>*2008-2009</b>	<b>5,871,163,233</b>	<b>0.6526</b>	<b>38,755,692</b>	<b>37,786,800</b>	<b>97.50%</b>	<b>607,000</b>
<b>**2009-2010</b>	<b>6,315,997,108</b>	<b>0.6526</b>	<b>41,086,815</b>	<b>40,059,645</b>	<b>97.50%</b>	<b>598,347</b>

**DISBURSEMENTS OF AD VALOREM TAX LEVY**

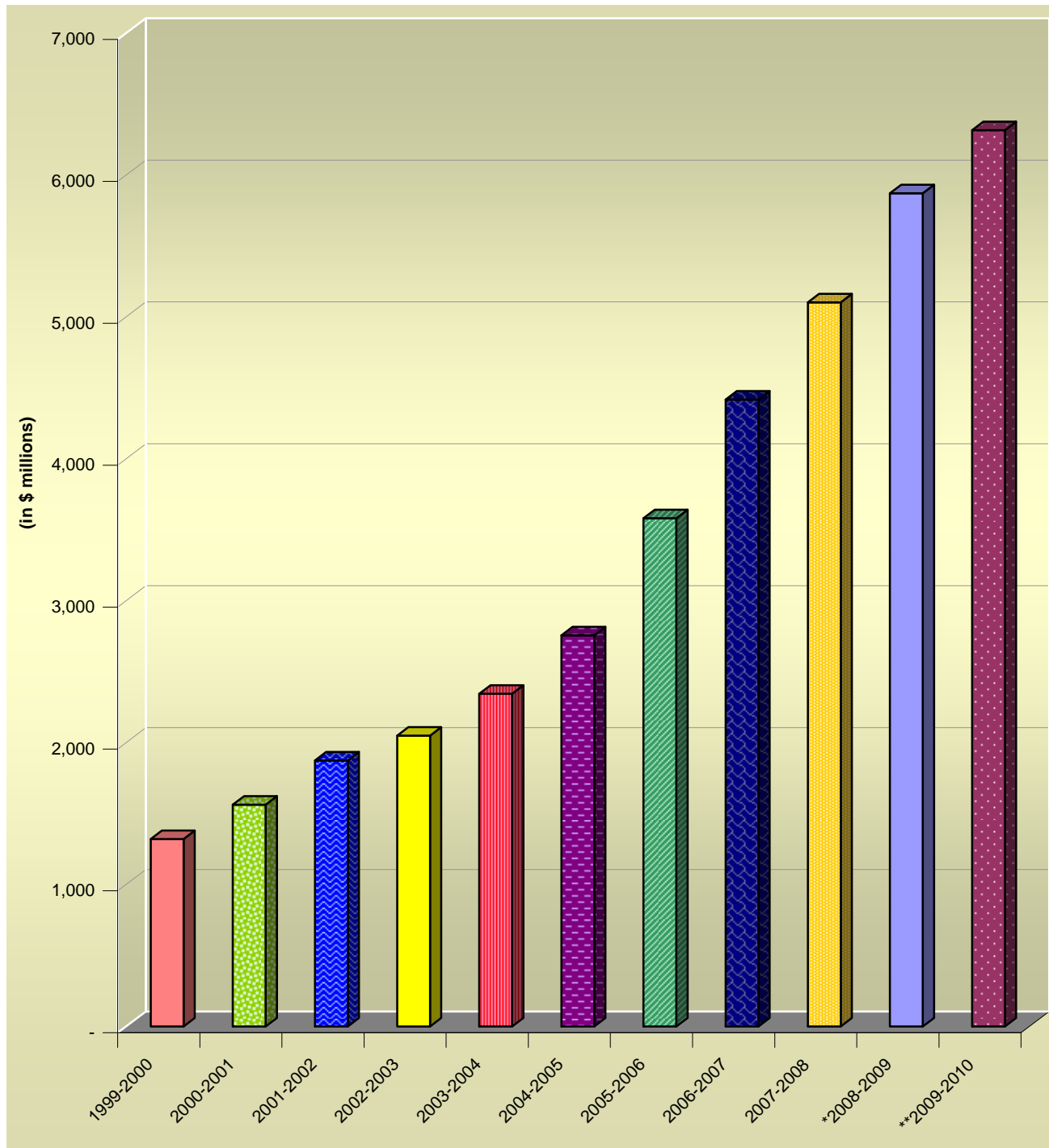
<b>REQUIREMENTS</b>	<b>ACTUAL 2008-2009 Tax Rate</b>	<b>ESTIMATED 2008-2009 Distribution</b>	<b>ADOPTED 2009-2010 Tax Rate**</b>	<b>ADOPTED 2009-2010 Distribution**</b>
GENERAL FUND	0.2201	10,237,060	0.2201	10,512,308
DEBT SERVICE FUND	0.4325	20,084,024	0.4325	20,657,891
TIRZ	-	7,465,716	-	8,889,446
<b>TOTAL</b>	<b>0.6526</b>	<b>37,786,800</b>	<b>0.6526</b>	<b>40,059,645</b>

\*Estimated

\*\*Adopted

\*\*\*Total Tax Levy includes Brazoria County MUD 1 annexed December 31, 2006.

## ASSESSED VALUATION



## TAX RATE DISTRIBUTION

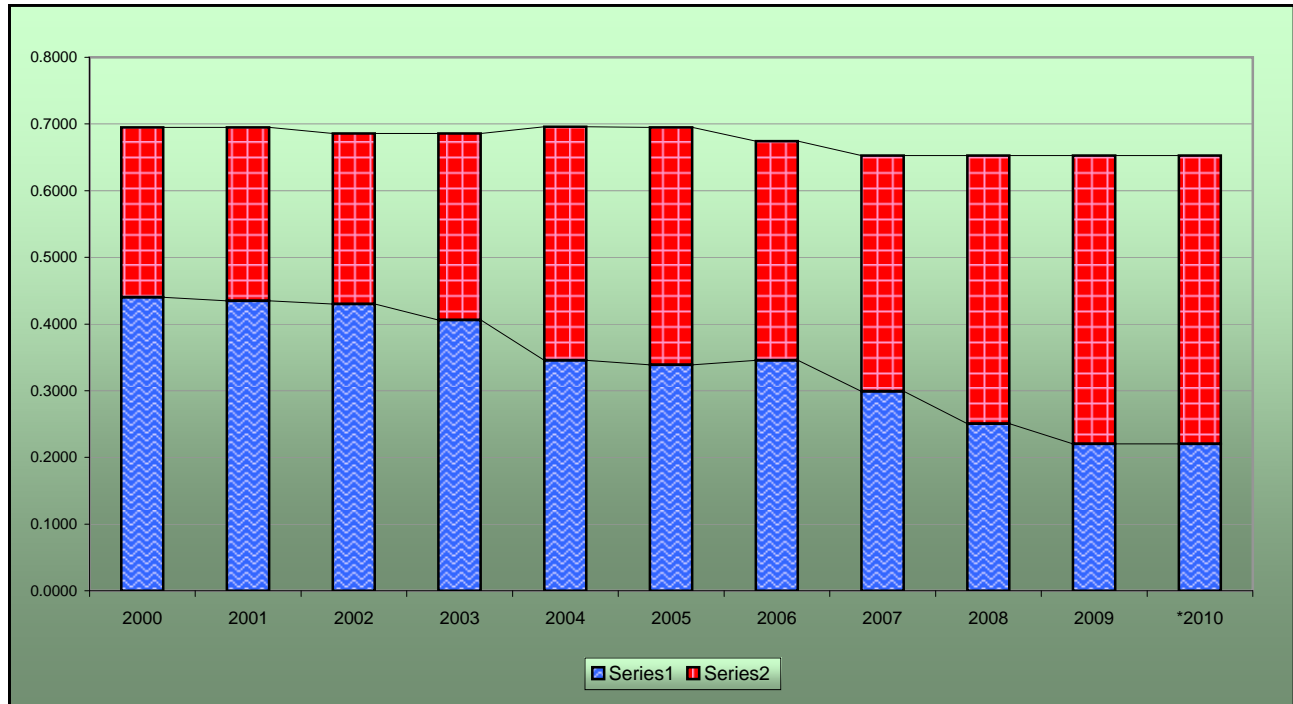
### LAST TEN YEARS AND CURRENT FOR FISCAL YEAR 2008-2009 AND PROPOSED FOR FISCAL YEAR 2009-2010

FISCAL YEAR	GENERAL FUND	DEBT SERVICE	TOTAL TAX RATE
2000	0.4400	0.2550	0.6950
2001	0.4350	0.2600	0.6950
2002	0.4300	0.2560	0.6860
2003	0.4060	0.2800	0.6860
2004	0.3457	0.3503	0.6960
2005	0.3389	0.3559	0.6948
2006	0.3455	0.3289	0.6744
2007	0.298974	0.353685	0.652659
2008	0.2503	0.4023	0.6526
2009	0.2201	0.4325	0.6526
*2010	0.2201	0.4325	0.6526

**Notes:**

1. The maximum tax rate for the City of Pearland is \$2.50 per \$100 assessed valuation  
Within this \$2.50 maximum there is no legal limit upon the amount of taxes, which may be levied for debt
2. The City does not have legal debt margin as the law does not mandate any debt limit on the City

\* Adopted for Fiscal Year 2009-2010



**PRINCIPAL TAXPAYERS  
2008-2009\***

TAXPAYERS	BUSINESS	ASSESSED VALUE OF PROPERTY	% OF ASSESSED VALUE
1 Pearland Town Center LP	Retail Center Management	\$ 75,533,070	1.20%
2 Weatherford US LP	Oil Field Service, Rental & Fishing	\$ 58,636,172	0.93%
3 Pearland Investments LTD Prt	Home Construction	\$ 52,997,630	0.84%
4 AmREIT SPF Shadow Creek LP	Retail Center Management	\$ 49,613,650	0.79%
5 Inland American Pearland Shadow Creek, LP	Multi-Family Residential	\$ 30,000,000	0.47%
6 Pearland Lifestyle Center	Retail	\$ 26,040,041	0.41%
7 CenterPoint Energy Inc	Utility Company	\$ 24,885,690	0.39%
8 Inland American Waterford LTD Partnership	Multi-Family Residential	\$ 24,500,480	0.39%
9 Wal-Mart Realestate BUS TR	Retail Stores	\$ 24,373,700	0.39%
10 Shadow Kirby, LTD, Prt	Multi-Family Residential	\$ 24,278,600	0.38%
<b>TOTAL PRINCIPAL TAXPAYERS</b>		<b>\$ 390,859,033</b>	<b>6.19%</b>
<b>ALL OTHERS</b>		<b>\$5,925,138,075</b>	<b>93.81%</b>
<b>TOTAL</b>		<b>\$6,315,997,108</b>	<b>100.00%</b>

\*Adopted for Fiscal Year 2009-2010

**SOURCE:** Brazoria County Tax Assessor Collector

## **FY 2010 ADOPTED BUDGET DEBT SERVICE FUND SUMMARY**

### **OVERVIEW**

The Debt Service Fund, also known as the interest and sinking fund, is established by ordinance and accounts for the issuance of debt and provides for the payment of debt principal, interest and tax rebates to in-city municipal utility districts as payments become due. In the Debt Service Fund, an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements. The City of Pearland has no general obligation legal debt limit other than a ceiling on the tax rate specified by the State of Texas. Under the rules of the Texas Attorney General, the City may issue general obligation debt in an amount no greater than that which can be serviced by a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate.

Based on the preliminary tax roll, the budget as adopted assumes a Debt Service tax rate of \$0.4325 per \$100 assessed valuation, no increase from the current tax rate. However, due to an increase in property valuation, the fund realizes an additional \$979 thousand in property tax revenues. This, coupled with the use of fund balance and a lower bond issuance in fiscal year 2009 than planned, \$16.7 vs. \$30.1 million, allows for no tax rate increase. The tax rate generates \$20,657,891 in current property taxes at a 97.5% collection rate.

Expenditures total \$24,227,199 for fiscal year 2010, and include \$19,782,951 in principal and interest payments, including new debt anticipated to be sold. New debt includes \$30,115,912 in General Obligation Bonds, which represent the third installment of the \$162 million approved by the voters. After this issuance there remains \$92.2 million to be sold. Also included in fiscal year 2010 is the sale of \$2,065,823 in Certificates of Obligation. Total principal outstanding at 9/30/2010 is anticipated to be \$318.0 million including debt anticipated to be issued in fiscal year 2009 and 2010. Tax rebates to in-city MUD's total \$3,912,673, an increase of \$663,054 from fiscal year 2009, as districts are continuing to develop and values continue to increase.

There is a planned drawdown of fund balance in the amount of \$2,184,013, which will bring the fund balance at 9/30/2010 to \$4,988,948, which is \$2,566,228 over the reserve policy of \$2,422,720, or 10% of expenditures.

**DEBT SERVICE FUND - 20  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
Property Taxes	\$ 17,940,551	\$ 20,469,024	\$ 20,271,679	\$ 21,251,056
Miscellaneous	405,411	180,000	160,000	435,003
Transfers	214,486	277,127	277,127	357,127
Bond Proceeds		604,250	319,331	
<b>TOTAL</b>	<b>18,560,448</b>	<b>21,530,401</b>	<b>21,028,137</b>	<b>22,043,186</b>
<b>OPERATING EXPENDITURES</b>				
Rebates & Misc.	2,912,436	3,375,077	3,304,824	3,942,649
Bond Payment	15,091,495	19,511,143	17,094,466	19,794,601
Short-Term Note	273,324	546,348	291,076	489,949
<b>TOTAL</b>	<b>18,277,255</b>	<b>23,432,568</b>	<b>20,690,366</b>	<b>24,227,199</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	283,193	(1,902,167)	337,771	(2,184,013)
<b>FUND BALANCE - BEGINNING</b>	6,551,997	6,835,190	6,835,190	7,172,961
<b>FUND BALANCE - ENDING</b>	<b>\$ 6,835,190</b>	<b>\$ 4,933,023</b>	<b>\$ 7,172,961</b>	<b>\$ 4,988,948</b>
Reserve 10%			2,069,037	2,422,720
Over Policy			5,103,924	2,566,228



**DEBT SERVICE FUND  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
020-0000-350.01-01	CURRENT TAXES	17,558,763	20,084,024	19,714,679	20,657,891
020-0000-350.01-02	DELINQUENT TAXES	162,766	185,000	327,000	348,347
020-0000-350.01-03	PENALTY & INTEREST	219,022	200,000	230,000	244,818
<b>*TAXES</b>		<b>17,940,551</b>	<b>20,469,024</b>	<b>20,271,679</b>	<b>21,251,056</b>
020-0000-335-65-00	MISCELLANEOUS				
020-0000-356.00-00	INTEREST INCOME	406,595	180,000	160,000	157,525
020-0000-356.06-00	UNREALIZED CAP GAIN (LOSS)	(2,813)			
020-0000-358-99-00	MISCELLANEOUS				277,478
020-0000-358-99-01	MUD CONTRIBUTION	1,629			
<b>*MISCELLANEOUS</b>		<b>405,411</b>	<b>180,000</b>	<b>160,000</b>	<b>435,003</b>
020-0000-359-09-00	FROM FUND 30	214,486	277,127	277,127	277,127
020-0000-359-19-00	FROM FUND 61				
020-0000-359-26-00	FROM FUND 70				
020-0000-359-27-00	FROM FUND 71				
020-0000-359-28-00	FROM FUND 72				
020-0000-359-99-00	FROM FUND 50				80,000
<b>*GRANT, ISSUANCE, TRANSFER</b>		<b>214,486</b>	<b>277,127</b>	<b>277,127</b>	<b>357,127</b>
020-0000-360-01-00	BOND PROCEEDS		604,250	319,331	
<b>TOTAL</b>		<b>18,560,448</b>	<b>21,530,401</b>	<b>21,028,137</b>	<b>22,043,186</b>

**DEBT SERVICE FUND  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
020-7000-555.11-00	SPECIAL SERVICES				
020-7000-555.11-12	ARBITRAGE FEES	25,450	44,698	55,205	29,976
<b>*MISCELLANEOUS SERVICES</b>		<b>25,450</b>	<b>44,698</b>	<b>55,205</b>	<b>29,976</b>
020-7000-556.52-01	MUD 17	432,578	488,812	461,705	560,435
020-7000-556.52-02	MUD 18	510,476	575,000	490,146	499,737
020-7000-556.52-03	MUD 19	506,014	552,628	536,755	612,978
020-7000-556.52-04	MUD 23	168,190	215,670	207,382	287,548
020-7000-556.52-05	MUD 26	745,871	710,582	778,129	806,463
020-7000-556.52-06	MUD 28	107,700	145,000	144,823	185,244
020-7000-556.52-07	MUD 34	64,707	130,896	120,652	186,619
	MUD 35				145,337
020-7000-556.52-08	BRAZ/FT BEND MUD 1	351,450	511,791	510,027	628,312
<b>*MUD REBATES</b>		<b>2,886,986</b>	<b>3,330,379</b>	<b>3,249,619</b>	<b>3,912,673</b>
020-7000-560.05-00	PRINCIPAL	2,900,000	5,315,000	5,215,000	5,950,000
020-7000-560.05-05	ANNEXED MUD 5/MUD 1				
020-7000-560.10-00	INTEREST	12,184,622	14,183,143	11,869,466	13,832,951
020-7000-560.10-10	ANNEXED MUD 5				
020-7000-560.15-00	FISCAL AGENT FEES	6,873	13,000	10,000	11,650
020-7000-560.15-10	ANNEXED MUD 5/MUD 1				
020-7000-560.20-00	ISSUANCE COSTS				
020-7000-560.35-00	PAYMENT TO ESCROW AGENT				
<b>*BOND PAYMENT</b>		<b>15,091,495</b>	<b>19,511,143</b>	<b>17,094,466</b>	<b>19,794,601</b>
020-7000-561.02-00	2005 FROST BANK				
020-7000-561.02-01	PRINCIPAL	93,029			
020-7000-561.02-02	INTEREST	2,041			
020-7000-561.03-00	2006 BANK OF AMERICA				
020-7000-561.03-01	PRINCIPAL	166,583	173,161	171,516	
020-7000-561.03-02	INTEREST	11,671	5,094	6,738	
020-7000-561.04-01	PRINCIPAL - AMB/VIDEO SYSTEM		136,330	95,617	84,908
020-7000-561.04-02	INTEREST		34,083	17,205	19,970
020-7000-561.05-01	PRINCIPAL - OSSI/FY2009		146,430		292,830
020-7000-561.05-02	INTEREST		51,250		92,241
<b>*SHORT TERM NOTE</b>		<b>273,324</b>	<b>546,348</b>	<b>291,076</b>	<b>489,949</b>
<b>TOTAL</b>		<b>18,277,255</b>	<b>23,432,568</b>	<b>20,690,366</b>	<b>24,227,199</b>

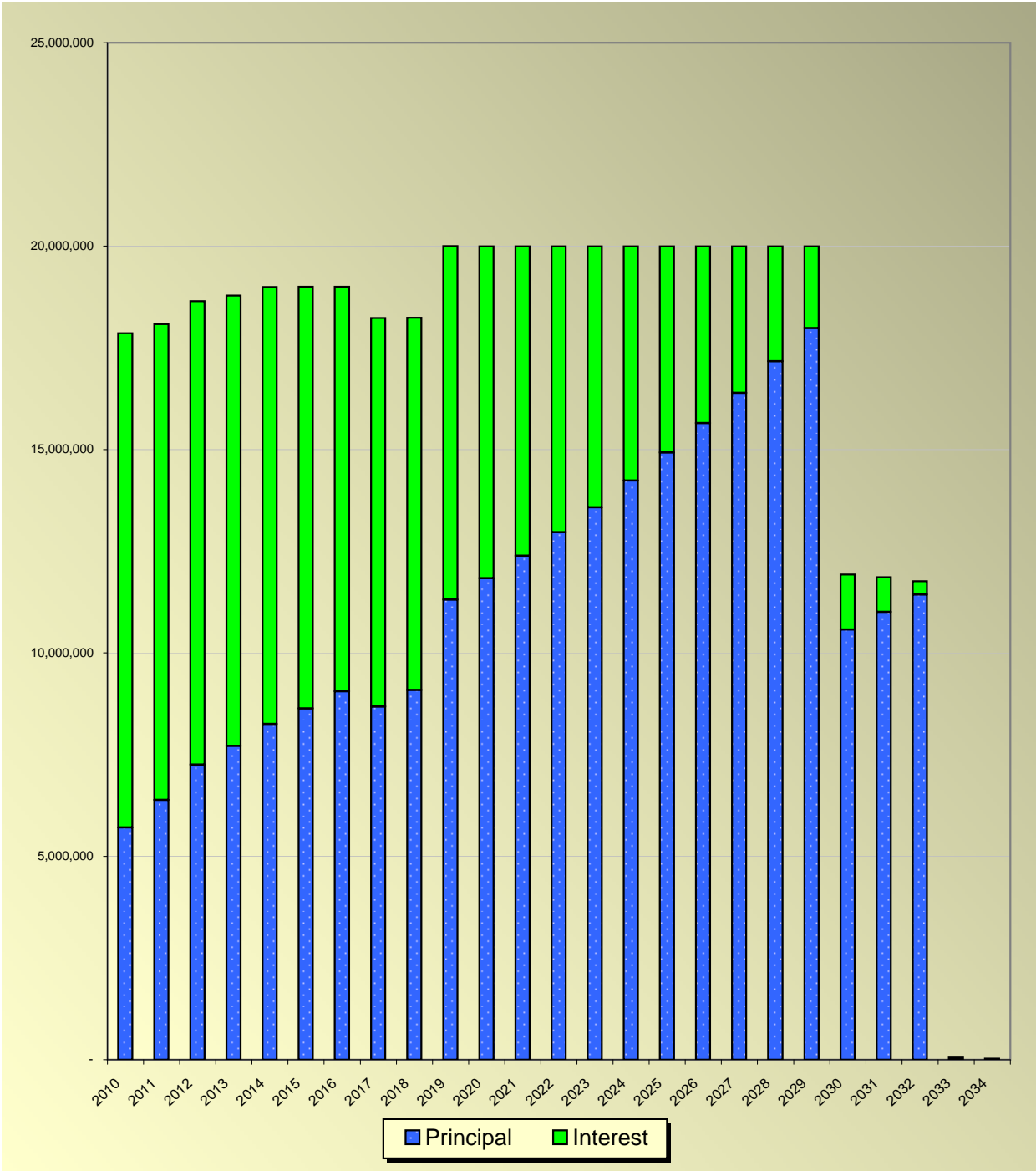
**CITY OF PEARLAND, TEXAS**  
**GOVERNMENTAL DEBT MATURITY SCHEDULE**  
**AS OF 9/30/2009**

<b>GENERAL LONG TERM DEBT*</b>			
2009 - 2010	5,705,000	12,151,273	17,856,273
2010 - 2011	6,385,000	11,697,822	18,082,822
2011 - 2012	7,255,000	11,395,694	18,650,694
2012 - 2013	7,710,000	11,073,594	18,783,594
2013 - 2014	8,255,000	10,744,785	18,999,785
2014 - 2015	8,635,000	10,367,997	19,002,997
2015 - 2016	9,055,000	9,950,747	19,005,747
2016 - 2017	8,680,000	9,551,239	18,231,239
2017 - 2018	9,090,000	9,153,553	18,243,553
2018 - 2019	11,310,000	8,689,947	19,999,947
2019 - 2020	11,835,000	8,160,288	19,995,288
2020 - 2021	12,390,000	7,607,044	19,997,044
2021 - 2022	12,970,000	7,026,237	19,996,237
2022 - 2023	13,580,000	6,415,740	19,995,740
2023 - 2024	14,235,000	5,763,613	19,998,613
2024 - 2025	14,925,000	5,071,236	19,996,236
2025 - 2026	15,650,000	4,345,441	19,995,441
2026 - 2027	16,395,000	3,600,658	19,995,658
2027 - 2028	17,170,000	2,828,278	19,998,278
2028 - 2029	17,985,000	2,010,214	19,995,214
2029 2030	10,575,000	1,353,546	11,928,546
2030 2031	11,010,000	854,047	11,864,047
2031 2032	11,435,000	331,072	11,766,072
2032 2033	505,000	51,750	556,750
2033 2034	530,000	26,500	556,500
<b>TOTAL</b>	<b>263,270,000</b>	<b>160,222,315</b>	<b>422,379,065</b>

<b>Series Name</b>	<b>Principal Amount</b>
Certificates of Obligations Series 2001	1,135,000
BC MUD 1 Series 2001	1,875,000
Refund TIRZ Obligations Series 2001	175,000
Permanent Improvement Bonds Series 2002	2,310,000
Certificates of Obligation Series 2003	17,390,000
Permanent Improvement Bonds Series 2003	13,555,000
Certificates of Obligation Series 2004	13,740,000
Permanent Improvement and Refunding Bonds Series 2005	36,590,000
Certificates of Obligation Series 2006	9,650,000
Permanent Improvement and Refunding Bonds Series 2006	32,015,000
BC MUD 1 Series 2007	1,940,000
Permanent Improvement and Refunding Bonds Series 2007	69,640,000
Certificates of Obligation Series 2007	23,150,000
Permanent Improvement Bonds Series 2008	22,665,000
Certificates of Obligation Series 2008	8,920,000
Certificates of Obligation Series 2009	8,520,000
<b>TOTAL*</b>	<b>263,270,000</b>

\*Anticipated new debt for 2009 and 2010 not included

**CITY OF PEARLAND, TEXAS  
GOVERNMENTAL DEBT TO MATURITY  
AS OF 9/30/2009**



**FY 2010 ADOPTED BUDGET  
GENERAL DEBT SERVICE SCHEDULE**

DATE	DESCRIPTION	AMOUNT ISSUED	PRINCIPAL	INTEREST	PAYMENT TOTAL	AMOUNT OUTSTANDING AS OF 9/30/10
3/1/2010	Series 2001 Certificates	<b>11,650,000</b>	560,000	25,500	585,500	
9/1/2010	of Obligation			11,500	11,500	
	<b>Fiscal Year Total</b>		560,000	37,000	<b>597,000</b>	<b>575,000</b>
3/1/2010	Series 2001 Refunding Bonds	<b>1,900,000</b>	175,000	3,413	178,413	
9/1/2010					0	
	<b>Fiscal Year Total</b>		175,000	3,413	<b>178,413</b>	<b>0</b>
3/1/2010	Series 2002 Permanent Improvement	<b>25,000,000</b>	730,000	77,000	807,000	
9/1/2010	Bonds			51,450	51,450	
	<b>Fiscal Year Total</b>		730,000	128,450	<b>858,450</b>	<b>1,580,000</b>
3/1/2010	Series 2003 Permanent Improvement	<b>15,000,000</b>	335,000	305,964	640,964	
9/1/2010	Bonds			295,914	295,914	
	<b>Fiscal Year Total</b>		335,000	601,878	<b>936,878</b>	<b>13,220,000</b>
3/1/2010	Series 2003 Certificates	<b>19,650,000</b>	1,110,000	356,585	1,466,585	
9/1/2010	of Obligation			328,835	328,835	
	<b>Fiscal Year Total</b>		1,110,000	685,420	<b>1,795,420</b>	<b>16,280,000</b>
3/1/2010	Series 2004 Certificates of	<b>21,000,000</b>	340,000	298,061	638,061	
9/1/2010	Obligation			291,261	291,261	
	<b>Fiscal Year Total</b>		340,000	589,322	<b>929,322</b>	<b>13,400,000</b>
3/1/2010	Series 2005 Permanent Improvement	<b>37,015,000</b>	1,635,000	833,176	2,468,176	
9/1/2010	and Refunding Bonds		0	804,563	804,563	
	<b>Fiscal Year Total</b>		1,635,000	1,637,739	<b>3,272,739</b>	<b>34,955,000</b>
3/1/2010	Series 2006 Permanent Improvement	<b>32,165,000</b>	50,000	764,597	814,597	
9/1/2010	and Refunding Bonds			763,597	763,597	
	<b>Fiscal Year Total</b>		50,000	1,528,194	<b>1,578,194</b>	<b>31,965,000</b>
3/1/2010	Series 2006 Certificates of	<b>9,700,000</b>	50,000	227,480	277,480	
9/1/2010	Obligation			225,949	225,949	
	<b>Fiscal Year Total</b>		50,000	453,429	<b>503,429</b>	<b>9,600,000</b>
3/1/2010	Series 2001 - BCMUD #1			44,111	44,111	
9/1/2010			230,000	44,111	274,111	
	<b>Fiscal Year Total</b>		230,000	88,222	<b>318,222</b>	<b>1,645,000</b>
3/1/2010	Series 2007 - BCMUD #1	<b>1,940,000</b>		40,264	40,264	
9/1/2010				40,264	40,264	
	<b>Fiscal Year Total</b>		0	80,528	<b>80,528</b>	<b>1,940,000</b>
3/1/2010	Series 2007 Permanent Improvement	<b>69,640,000</b>	40,000	1,609,431	1,649,431	
9/1/2010	and Refunding Bonds			1,608,631	1,608,631	
	<b>Fiscal Year Total</b>		40,000	3,218,062	<b>3,258,062</b>	<b>69,600,000</b>
3/1/2010	Series 2007 Certificates of	<b>23,250,000</b>	100,000	526,138	626,138	
9/1/2010	Obligation		0	523,513	523,513	
	<b>Fiscal Year Total</b>		100,000	1,049,651	<b>1,149,651</b>	<b>23,050,000</b>

**FY 2010 ADOPTED BUDGET  
GENERAL DEBT SERVICE SCHEDULE**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT ISSUED</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>PAYMENT TOTAL</b>	<b>AMOUNT OUTSTANDING AS OF 9/30/10</b>
3/1/2010	Series 2008 Permanent Improvement	<b>22,835,000</b>	240,000	547,813	787,813	
9/1/2010	Bonds			543,013	543,013	
	<b>Fiscal Year Total</b>		<b>240,000</b>	<b>1,090,826</b>	<b>1,330,826</b>	<b>22,425,000</b>
3/1/2010	Series 2008 Certificates of	<b>9,000,000</b>	110,000	209,834	319,834	
9/1/2010	Obligation		0	207,634	207,634	
	<b>Fiscal Year Total</b>		<b>110,000</b>	<b>417,468</b>	<b>527,468</b>	<b>8,810,000</b>
3/1/2010	Series 2009 Certificates of	<b>8,520,000</b>	0	361,115	361,115	
9/1/2010	Obligation		0	180,558	180,558	
	<b>Fiscal Year Total</b>		<b>0</b>	<b>541,673</b>	<b>541,673</b>	<b>8,520,000</b>
	<b>TOTAL</b>	<b>308,265,000</b>	<b>5,705,000</b>	<b>12,151,273</b>	<b>17,856,273</b>	<b>257,565,000</b>

Does not include new debt anticipated to be issued.

## FY 2010 ADOPTED BUDGET GENERAL DEBT SERVICE SCHEDULE

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As of 9/30/10	Annual	Requirements	
<b>Certificates of Obligation Series 2001</b>	6%,5%,4.0%,4.25%	2001	11,650,000	575,000	3/1/2010	560,000	Principal
	4.375%,4.5%,4.625%	2022			3/1/2010	25,500	Interest
	4.75%,4.8%,4.9%,5%				9/1/2010	11,500	Interest
<b>Refunding TIRZ Obligation Series 2001</b>	3.90%	2001	1,900,000	-	3/1/2010	175,000	Principal
		2010			3/1/2010	3,413	Interest
					9/1/2010	-	Interest
<b>Permanent Improvement Bonds Series 2002</b>	5%,5.1%, 5.08%, 6.0%, 7%	2002 2027	25,000,000	1,580,000	3/1/2010	730,000	Principal
					3/1/2010	77,000	Interest
					9/1/2010	51,450	Interest
<b>Permanent Improvement Bonds Series 2003</b>	5%,6%,4.5%,4%, ,4.125%,4.25%,4.3%, 4.375%,4.5%	2003 2028	15,000,000	13,220,000	3/1/2010	335,000	Principal
					3/1/2010	305,964	Interest
					9/1/2010	295,914	Interest
<b>Certificates of Obligation Series 2003</b>	5%,6%,4.5%,4%, ,4.125%,4.25%,4.3%, 4.375%,4.5%	2003 2023	19,650,000	16,280,000	3/1/2010	1,110,000	Principal
					3/1/2010	356,585	Interest
					9/1/2010	328,835	Interest
<b>General Obligation Series 2004</b>	4%, 4.1%,4.68%, 4.70%, 4.2%, 4.5%, 4.625%, 4.75%,5%, 5.25%	2004 2028	21,000,000	13,400,000	3/1/2010	340,000	Principal
					3/1/2010	298,061	Interest
					9/1/2010	291,261	Interest
<b>Permanent Imp. and Refunding Bonds Series 2005</b>	3.25%, 3.5%, 3.625% 3.75%,3.875%,4%, 5% 4.1%,4.125%,4.2%,4.25% 4.3%, 4.5%	2005 2029	37,015,000	34,955,000	3/1/2010	1,635,000	Principal
					3/1/2010	833,176	Interest
					9/1/2010	804,563	Interest
<b>Permanent Imp. and Refunding Bonds Series 2006</b>	4%,4.125%,4.25%, 4.5%, 5.5, 4.75%	2006 2029	32,165,000	31,965,000	3/1/2010	50,000	Principal
					3/1/2010	764,597	Interest
					9/1/2010	763,597	Interest
<b>Certificates of Obligation Series 2006</b>	6.125%,5.25%,4.125%, 4.2%,4.25%,4.3%,4.4% 4.375%,4.4%,4.45%, 4.5%	2006 2029	9,700,000	9,600,000	3/1/2010	50,000	Principal
					3/1/2010	227,480	Interest
					9/1/2010	225,949	Interest
<b>Series 2001-BCMUD#1</b>	4.0%-5.0%	2001		1,645,000	3/1/2010	230,000	Principal
		2018			3/1/2010	44,111	Interest
					9/1/2010	44,111	Interest
<b>Series 2007-BCMUD#1</b>	3.75%, 3.8%, 3.85% 3.9%, 4.0%, 4.1%, 4.2%, 4.3%, 4.35%	2007 2030	1,940,000	1,940,000	3/1/2010	-	Principal
					3/1/2010	40,264	Interest
					9/1/2010	40,264	Interest
<b>Permanent Imp. and Refunding Bonds Series 2007</b>	4.0%, 4.375%, 4.5% 4.75%, 5.0%, 5.5%	2007 2034	69,640,000	69,600,000	3/1/2010	40,000	Principal
					3/1/2010	1,609,431	Interest
					9/1/2010	1,608,631	Interest

**FY 2010 ADOPTED BUDGET  
GENERAL DEBT SERVICE SCHEDULE**

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As of 9/30/10	Annual	Requirements
<b>Certificates of Obligation Series 2007</b>	3.25%, 4.25%, 5.0%	2007	23,250,000	23,050,000	3/1/2010	100,000 Principal
	5.25%	2034			3/1/2010	526,138 Interest
					9/1/2010	523,513 Interest
<b>Permanent Imp. Bonds Series 2008</b>	4.0%, 4.5%, 4.625%	2008	22,835,000	22,425,000	3/1/2010	240,000 Principal
	5.0%, 5.25%, 5.5%	2034			3/1/2010	547,813 Interest
					9/1/2010	543,013 Interest
<b>Certificates of Obligation Series 2008</b>	3.75%, 3.875%, 4.0%,	2008	9,000,000	8,810,000	3/1/2010	110,000 Principal
	4.125%, 4.25%, 4.3%,	2034			3/1/2010	209,834 Interest
	4.375%, 4.4%, 4.5%, 5.0%				9/1/2010	207,634 Interest
<b>Certificates of Obligation Series 2009</b>	4.5%, 4.65%, 4.0%	2009	8,520,000	8,520,000	3/1/2010	- Principal
	5.0%, 5.25%, 5.5%	2034			3/1/2010	361,115 Interest
					9/1/2010	180,558 Interest
<b>TOTAL</b>			<b>308,265,000</b>	<b>257,565,000</b>		<b>17,856,273</b>

Does not include new debt anticipated to be issued.



## FY2010 ADOPTED BUDGET GENERAL FUND SUMMARY

### OVERVIEW

The General Fund provides the financing for all of the City of Pearland's basic services except water, sewer and solid waste, which is accounted for through the Water & Sewer and Solid Waste Funds. Services for solid waste began to be accounted for in its own fund in fiscal year 2007. The principal sources of revenue include property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures are comprised of five major functional areas: Public Works, Public Safety, General Government, Community Services, and Parks and Recreation. Public Safety provides all emergency services to the citizens of Pearland and accounts for 48% of total operating expenditures. General Government includes departments such as Mayor and City Council, City Manager, Finance, Legal and Human Resources. Expenditures include all personnel costs for 470 full-time employees and 84 part-time employees, utilities, fuel, park and right-of-way maintenance, street lighting just to name a few.

<b>REVENUES</b>	<b>FY2008 ACTUAL</b>	<b>FY2009 AMENDED BUDGET</b>	<b>FY2009 YEAR END PROJECTION</b>	<b>FY2010 ADOPTED BUDGET</b>
Property Taxes	\$ 11,259,460	\$ 10,534,725	\$ 10,521,766	\$ 10,968,001
Sales Taxes	12,234,799	14,049,365	14,005,577	14,358,740
Franchise Fees	4,426,856	4,677,832	4,983,531	5,201,751
Licenses & Permits	2,991,549	3,053,000	2,251,536	2,048,457
Fines & Forfeitures	1,986,530	2,071,410	2,124,619	2,508,098
Charges for Service	7,521,337	8,538,305	8,571,465	9,870,317
Miscellaneous	3,467,734	1,135,474	5,202,926	491,155
Transfers in	2,226,713	1,931,612	1,931,612	2,518,286
Other Financing Sources	0	2,698,707	2,698,707	1,151,176
<b>TOTAL REVENUES</b>	<b>46,114,978</b>	<b>48,690,430</b>	<b>52,291,739</b>	<b>49,115,981</b>
<b>EXPENDITURES</b>				
General Government	6,806,095	9,815,034	8,242,983	8,591,013
Public Safety	19,285,954	23,907,792	23,566,761	23,472,480
Community Services	3,424,496	4,362,680	4,019,935	3,280,591
Public Works	7,535,631	8,990,659	12,646,904	7,121,596
Parks & Recreation	6,555,682	6,005,094	5,971,176	6,579,115
Total Operating Expenditures	43,607,858	53,081,259	54,447,759	49,044,795
Transfers Out	2,618,962	756,915	989,696	707,324
<b>TOTAL EXPENDITURES</b>	<b>46,226,820</b>	<b>53,838,174</b>	<b>55,437,455</b>	<b>49,752,119</b>
Revenues Over/(Under) Expenses	(111,842)	(5,147,744)	(3,145,716)	(636,138)
<b>TOTAL</b>				

**FY2010 ADOPTED BUDGET  
GENERAL FUND SUMMARY**

	<b>FY2008 ACTUAL</b>	<b>FY2009 AMENDED BUDGET</b>	<b>FY2009 YEAR END PROJECTION</b>	<b>FY2010 ADOPTED BUDGET</b>
<b>Beginning Fund Balance</b>	<u>13,636,186</u>	<u>13,524,344</u>	<u>13,524,344</u>	<u>10,378,628</u>
<b>Ending Fund Balance</b>	<u><b>\$ 13,524,344</b></u>	<u><b>\$ 8,376,600</b></u>	<u><b>\$ 10,378,628</b></u>	<u><b>\$ 9,742,490</b></u>
Policy - 2 months Recurring Oper.		6,701,295	6,929,091	7,793,827
Fund Balance over Policy		1,675,305	3,449,537	1,948,663

For fiscal year 2009 revenues are expected to be \$52,291,739, \$3,601,309 higher than budget, and \$6,176,761 higher than actual for fiscal year 2008, mainly due to sales tax, reimbursements for Hurricane Ike and capital lease proceeds. Sales tax remittances for fiscal year 2009 continue to reflect a growing community and a strong local economy with a projection of \$14,005,577, which is \$43,788, or 0.3%, less than the budget of \$14,049,365 and 14.5% or \$1,770,778 higher than the actual for fiscal year 2008. The fiscal year 2009 budget incorporated a 15.8% increase in sales tax, mainly due to full year operations of Pearland Town Center, Shadow Creek Ranch Town Center, and other retail developments occurring in the City. Licenses and Permits revenue of \$2,251,536 is lower than budget by \$801,464 and last year by \$740,013. This is a result of lower single family building permits and associated revenue coming from those permits than last year. This year we anticipate 840 versus 1,294 last fiscal year. These decreases are partially offset by increases in commercial development activity over last year. Charges for services total \$8,571,465 and are \$33,160 greater than budget due to higher ambulance service fees and TIRZ administrative fees. TIRZ Administrative Fees are \$915,674 greater than last year due to increasing property values within the TIRZ. Miscellaneous revenues total \$5,202,926 and are expected to be higher than budget by \$4,067,452 mainly due to FEMA and insurance reimbursements for Hurricane Ike damages.

Fiscal year 2009 operating expenditures total \$54,447,759 and are higher than budget by \$1,366,500. During the early part of the fiscal year, departments were asked to identify expenditures to be deferred due to the financial crisis and Hurricane Ike. Upon assessing the City's financial condition in February, a total of \$1,070,888 was approved as deferred expenses through the remainder of the 2009 fiscal year. General Government will be under budget by \$1,572,051 due to salary savings, fuel contingency funding not needed, lower sales tax incentives due to reduced activity and transit park & ride services funding not being used in the current fiscal year. Public Safety is projected to end the year \$341,031 under budget mainly due to vacant positions. Public Works expenditures of \$12,646,904 are projected to be higher than budget by \$3,656,245 due mainly to Hurricane Ike debris removal, which will be reimbursed by FEMA. Revenues are under operating expenditures by \$2,156,020, \$2,234,809 lower than budget. Transfers out to other funds are projected to be \$989,696, \$232,781 over budget primarily due to transferring out-of-pocket funds for facility renovation due to Ike. Total expenditures, including transfers, exceed revenues by \$3,145,716, \$2,002,028 better than the planned drawdown of fund balance of \$5,147,744. Fund balance at 9/30/2009 is anticipated to be \$10,378,628, \$2,002,028 greater than budgeted and \$3.4 million over a reserve requirement of 2 months. These funds can be used to fund non-recurring items in the fiscal year 2010 budget.

Fiscal year 2010 revenues total \$49,115,981, which is \$3,175,758 or 6% less than fiscal year 2009 projections and \$425,551 or 0.8% greater than the fiscal year 2009 budget. The major decreases are seen in Miscellaneous revenue, which decreased by \$4,711,771, from \$5,202,926 in fiscal year 2009 to \$491,155 in fiscal year 2010, due to reimbursement proceeds received in fiscal year 2009 related to Hurricane Ike. Other Financing Sources also decreased by \$1,547,531, from \$2,698,707 in fiscal year 2009 to \$1,151,176 in fiscal year 2010 due to lower capital lease financing proceeds. Property taxes increased by \$446,235, going from \$10,521,766 in fiscal year 2009 to \$10,968,001 in fiscal year 2010 due to increased valuation. Fines and Forfeitures increased by \$383,479 mainly due to an increase in number of citations and warrant collections. The budget incorporates a modest 2.5% increase in sales tax due to recent collection of sales tax receipts and an anticipated slow down of the economy that has just now affected Pearland. Sales tax totals \$14,358,740 and is \$353,163 over the projections for fiscal year 2009. TIRZ administrative fees total \$5,415,942, an increase of \$783,296, which is attributable to the growth in assessed valuation in the TIRZ. These funds are used to reimburse the City for services provided in the zone, such as police, EMS, fire, etc. Franchise fees are \$218,220 higher than fiscal year 2009, attributable largely to growth and anticipated sanitation fee increases.

Operating expenditures total \$49,044,795, a \$5.4 million or a 9.9% decrease from the 2009 projections and \$4 million or 7.6% from the 2009 amended budget. Capital Outlay accounts for the majority of the variance to budget totaling \$2.7 million and include, but is not limited to, renovation cost for the animal shelter expansion, OSSI public safety dispatch system, and fewer replacement vehicles. Miscellaneous Services decreased by \$1,065,413 due mainly to special service needs related to the clean-up from Hurricane Ike. New positions added for fiscal year 2010 include 25 full-time and 29 part-time. Due to reduced construction activity, a total of 6 full-time positions were not funded, 5 in Inspection Services and 1 in Engineering, for a net increase of 19 full-time positions. One position in Finance was converted from part-time to full-time and eight part-time equivalent positions in EMS were reduced, for a net part-time increase of 20 positions. The addition of these new full and part-time positions to the General Fund budget will assist in providing for basic City services to new facilities, such as the Natatorium/Recreation Center and the Public Safety Building, as well as to keep up with the City's growth, especially along the Hwy. 288 corridor. Of the 25 full-time positions, 8 are in the Police Department's budget. Four of these eight positions are police officers, and one is a sergeant. The addition of these positions continues adequate coverage for all areas of the City. The Park's Department budget was increased by 12 full-time positions to accommodate new programs and facilities, including the Recreation Center/Natorium and the Public Safety Facility. Of the 29 part-time positions added to the budget, 27 are associated with the Park's Department. Other full-time positions added include the following: 2 in Finance, 2 in Emergency Medical Services and 1 in Traffic Operations. One of the two positions in the Finance Department is partially offset by grant funds, and the other is an upgrade from part-time status. The two new positions in EMS are offset by a reduction of 8,760 part-time hours.

The budget includes an average 2% merit pool for civilian employees. This is a reduction of 2% from last year's average merit increase. In order to maintain a competitive salary structure for our Police Department, a 1.5 % salary increase was added in addition to the average 3% step increase for Civil Service police personnel. Merit and salary adjustments total \$581,385, a decrease of \$817 thousand from last year, which also included market salary adjustments for various positions conducted through surveys by Human Resources to keep the City competitive with other jurisdictions and a Police Department step plan increase of 4%. In fiscal year 2008 the City's portion of dependent health care coverage was increased to 50% of the premiums. In fiscal year 2009 coverage increased to 70% of the premiums, which was the second step of the 2-step plan to provide increased participation by the City in this area. Fiscal year 2010 maintains coverage at 70% of the premiums. For fiscal year 2010 the City has anticipated \$400,000 in personnel savings associated with vacancies that may occur throughout the year.

General Government totals \$8,591,013, \$348,030 higher than fiscal year 2009 projections. Of that amount, \$424,168 is attributed to personnel increases, as well as the addition of a Grants Manager position, offset by revenue, and an upgrade of one position. It also includes \$581 thousand for merit and salary increases, offset by salary savings from vacant positions of \$400,000. An increase of \$33 thousand is included for tax appraisal district services, and \$105,000 is included for a park-and-ride interim facility.

The budget for Public Safety, which includes Police, Fire and EMS totals \$23,472,480, a \$94,281 or 0.4% decrease from projections. Of that amount, approximately \$536,179 is attributable to the 8 new positions added, plus equipment, and \$585,145 for a replacement Pumper for Fire Station #2. This is offset by new public safety software added in fiscal year 2009 which totaled \$1,063,014, and \$65,176 budgeted for an emergency notification system in fiscal year 2009. Replacement vehicles total \$670,144 and are replaced based on age, condition of the vehicle, mileage and repair costs. A total of \$100,000 was included in EMS for EMS/Firefighter Academy training, and \$52,400 is included in Police for a license plate recognition system.

Community Services' budget is comprised of Planning, Inspection Services (formerly Community Development), Municipal Court, Public Affairs and Animal Control. The budget totals \$3,280,591. This is a decrease of \$739,344 from fiscal year 2009 projections due to not funding 5 positions in Inspection Services, as well as a reduction of \$674,000 from fiscal year 2009 for the expansion of the Animal Shelter. If construction activity increases during the year and the need arises, these or some of these positions will be filled, offset by building permit revenue.

Public Works budget totals \$7,121,596, a \$5.5 million reduction from 2009 projections, all due to debris removal for Hurricane Ike. The budget includes 1 new position in the new Traffic Operations and Maintenance Department in anticipation of the traffic signal takeover from TxDOT and the elimination of 1 position in Engineering, as mentioned previously. Other major items include two generators and a gradall, funded with lease financing, and a regional detention study for \$200,000.

The budget for Parks & Recreation totals \$6,579,115, an increase of \$607,939 from fiscal year 2009, and includes the addition of 12 new full-time positions and 27 new part-time positions to accommodate two new buildings and programs. Six (6) of the 12 new full-time positions will be directly associated with the new Rec. Center/Natatorium, three (3) will provide services to the department overall as well as the two new facilities, one (1) Parks Maintenance Worker will provide grounds maintenance related services to the Rec. Center/Natatorium and the Public Safety Building, and two (2) will provide maintenance related services to the eastern and western median crew. The 27 part-time positions will be dedicated to programs and services related to the opening of the new Recreation Center/Natatorium facility.

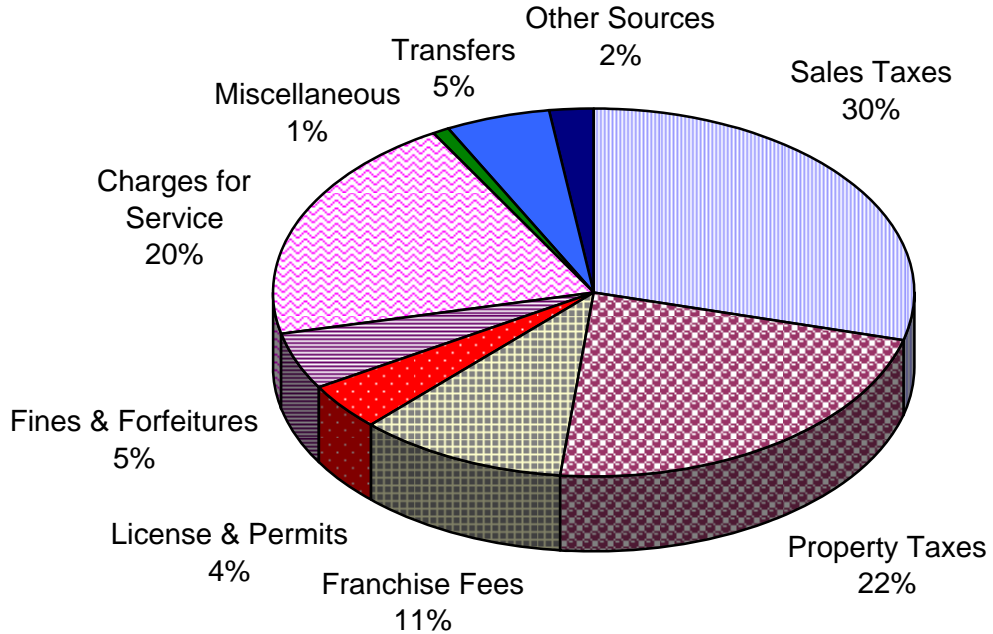
Transfers out to other funds total \$707,324 and include transfers to the Property Insurance Fund towards insurance premiums of \$443,815, \$169,740 to the Enterprise Fund, \$77,700 to the Capital Funds for design of the Traffic Signal Network, and \$16,069 to the Grant Fund as matching funds. No transfer to the Management District 1 Fund is being made in fiscal year 2010. The Poag & McEwen development is not anticipated to meet square footage targets during fiscal year 2010, per the agreement.

Revenues are under expenditures by \$636,138. This is a planned drawdown of fund balance, as the City is using fund balance to fund some of its non-recurring purchases such as Detention Pond Study (\$200,000), Selectron Voice Permit System (\$28,000), consultant for fire study (\$50,000), restroom upgrade at Independence Park (\$20,000), and vehicles associated with new positions. Ending balance at 9/30/2010 is estimated to be \$9,742,490, which is over the two month reserve policy requirement by \$ \$1,948,663.

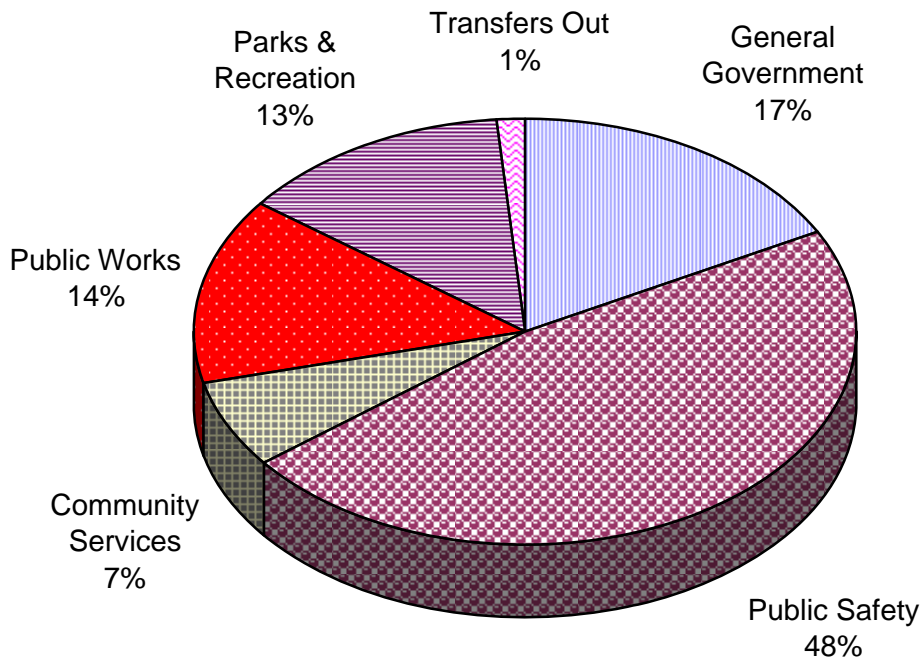
A summary of new programs and facilities is included in the Major Programs Summaries section, as well as a complete list of items funded.

# CITY OF PEARLAND FISCAL YEAR 2009-2010

## TOTAL REVENUES - \$49.1 M



## TOTAL EXPENDITURES - \$49.8 M



**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-0000-350.01-01	CURRENT TAXES	10,928,071	10,237,060	10,037,240	10,512,308
010-0000-350.01-02	DELINQUENT TAXES	147,346	105,000	280,000	250,000
010-0000-350.01-03	PENALTY & INTEREST	162,762	177,000	175,000	180,000
010-0000-350.01-04	IN LIEU OF PROPERTY TAXES	21,281	15,665	29,526	25,693
010-0000-350.01-06	MUD 5				
<b>*TAXES</b>		<b>\$ 11,259,460</b>	<b>\$ 10,534,725</b>	<b>\$ 10,521,766</b>	<b>\$ 10,968,001</b>
010-0000-350.02-01	SALES TAXES	12,113,289	13,922,255	13,851,383	14,198,740
010-0000-350.03-01	MIX DRINK TAXES	121,510	127,110	154,194	160,000
<b>*OTHER TAXES</b>		<b>\$ 12,234,799</b>	<b>\$ 14,049,365</b>	<b>\$ 14,005,577</b>	<b>\$ 14,358,740</b>
010-0000-350.04-01	GAS COMPANY	241,193	250,000	335,144	351,750
010-0000-350.04-02	ELECTRIC COMPANY	2,347,841	2,450,000	2,500,877	2,625,920
010-0000-350.04-03	TELEPHONE COMPANY	402,661	340,000	522,035	548,000
010-0000-350.04-04	CABLE TELEVISION	573,728	630,000	545,000	575,000
010-0000-350.04-05	SANITATION RESIDENTIAL	861,433	1,007,832	1,080,475	1,101,081
<b>*FRANCHISE FEES</b>		<b>\$ 4,426,856</b>	<b>\$ 4,677,832</b>	<b>\$ 4,983,531</b>	<b>\$ 5,201,751</b>
010-0000-351.01-01	BUILDING PERMITS	1,308,484	1,371,500	967,840	880,180
010-0000-351.01-03	PLATTING FEES	52,332	81,500	52,800	46,000
010-0000-351.01-04	BEER PERMITS	7,970	6,200	8,100	8,100
010-0000-351.01-05	MOVING PERMITS	4,100	5,000	4,800	4,500
010-0000-351.01-06	PEDDLERS & SOLICITORS	1,485	1,480	2,900	1,500
010-0000-351.01-07	HEALTH CERTIFICATE FEES	31,198	35,000	37,450	40,000
010-0000-351.01-08	WRECKER PERMITS	4,100	3,800	5,000	5,000
010-0000-351.01-09	BUILDING PLAN CHECK FEE	772,792	804,150	571,026	503,000
010-0000-351.01-10	OCCUPANCY PERMITS	8,150	8,500	10,500	10,500
010-0000-351.01-11	DEMOLITION PERMITS	1,550	1,650	1,570	1,695
010-0000-351.01-12	BLDG. SITE WORK PERMIT	40,204	30,000	29,500	24,582
010-0000-351.01-13	ALARM PERMITS	8,621	7,700	7,100	7,300
010-0000-351.01-14	HEALTH-REGISTRATION 1 YR.	2,670	2,500	3,000	3,300
010-0000-351.01-15	HEALTH-REGISTRATION 2 YR.	4,485	3,500	5,200	5,500
010-0000-351.01-32	SIGN PERMITS	14,118	8,800	9,500	9,000
010-0000-351.01-33	AMBULANCE PERMIT	3,000	3,000	5,500	6,000
010-0000-351.01-34	TAXI CAB PERMIT		100	100	100
010-0000-351.01-40	RECORDATION & COURIER FEE			6,500	6,500
010-0000-351.02-02	BP PLAN & ZONE ADJUSTMENT	21,900	18,000	10,500	12,600
010-0000-351.02-03	GARAGE SALE PERMITS	33,250	32,920	32,920	33,250
010-0000-351.02-04	CULVERT PERMITS	1,499	2,500	1,500	1,500
010-0000-351.02-05	ANIMAL LICENSES	34,885	37,100	38,110	40,400
010-0000-351.02-10	MOWING LIEN	3,991	5,000	1,500	3,000
010-0000-351.03-01	ELECTRICAL PERMITS	157,629	133,000	106,460	93,780
010-0000-351.03-02	PLUMBING & GAS PERMITS	173,229	154,000	125,820	110,840
010-0000-351.03-03	MECHANICAL PERMITS	202,718	180,000	145,170	127,890
010-0000-351.03-05	REINSPEC. FEE/INSPECTION	19,085	26,500	12,000	12,000
010-0000-351.04-01	FIRE ALARM	10,288	7,000	5,000	5,000
010-0000-351.04-03	FIRE PROTECTION	1,270	1,000	1,220	1,280

**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-0000-351.04-04	FIRE SPRINKLER	17,164	15,000	10,500	10,500
010-0000-351.04-05	FIRE SPRINKLER-ALTERATION	233	250	200	200
010-0000-351.04-06	FIREWORKS	150	100	150	150
010-0000-351.04-07	IRRIGATION	15,620	20,000	10,000	11,000
010-0000-351.04-08	SWIMMING POOL	33,379	40,000	20,000	20,000
010-0000-351.04-09	DIRT GRADING PERMIT		6,250	2,100	2,310
<b>*LICENSES &amp; PERMITS</b>		<b>\$ 2,991,549</b>	<b>\$ 3,053,000</b>	<b>\$ 2,251,536</b>	<b>\$ 2,048,457</b>
010-0000-352.00-00	FINES & FORFEITURES	1,748,165	1,820,000	1,920,000	2,287,400
010-0000-352.01-00	CHILD SAFETY	22,459	28,000	29,500	32,450
010-0000-352.01-01	CHILD SAFETY-HARRIS CO.	2,245	2,200	2,240	2,240
010-0000-352.02-00	COMMERCIAL CARRIER FINES	136,164	136,000	85,000	93,500
010-0000-352.05-00	TIME EFFICIENCY	(3,901)	(5,290)	(4,316)	(4,532)
010-0000-352.07-00	OMNIBASE	10,196	10,500	12,000	12,835
010-0000-352.08-00	STATE FEES	71,202	80,000	80,195	84,205
<b>*FINES &amp; FORFEITURES</b>		<b>\$ 1,986,530</b>	<b>\$ 2,071,410</b>	<b>\$ 2,124,619</b>	<b>\$ 2,508,098</b>
010-0000-353.01-01	AMBULANCE SERVICE FEE	2,081,031	2,100,000	2,306,000	2,467,420
010-0000-353.01-02	MUD/EMS/FIRE COLLECTIONS	52,845	53,244	56,498	56,496
010-0000-353.01-03	STRAT PTR AGRMT/FIRE,EMS	201,518	206,628	210,269	213,486
010-0000-353.01-04	FALSE ALARM FEE	12,925	10,250	18,000	18,500
010-0000-353.01-06	ARREST FEES	4,120	3,000	2,200	2,354
010-0000-353.01-07	CLEAR. LETTER FEE	395	350	375	400
010-0000-353.01-08	SUBPOENA	40	20	110	110
010-0000-353.01-09	OFFENSE REPORT COPIES	288	300	440	460
010-0000-353.01-10	ACCIDENT REPORT COPIES	6,393	6,600	8,900	10,400
010-0000-353.01-12	SRO EQUIPMENT	60,471	66,000	65,500	67,517
010-0000-353.01-13	SRO PERSONNEL	534,023	640,430	608,924	686,332
010-0000-353.01-14	NON EMERG AMBULANCE TRSPT	1,146		1,027	
010-0000-353.01-15	FINGERPRINTS - RESIDENT				
010-0000-353.01-16	NON EMERG EMS SERVICE	3,875	4,000	3,280	3,500
010-0000-353.01-17	TCLEOSE FUNDS	9,700	9,740	9,336	9,500
010-0000-353.02-00	ANIMAL SHELTER FEES	47,558	52,000	50,000	52,000
010-0000-353.03-01	EVENTS & PROGRAMS	586,347	620,356	450,000	625,000
010-0000-353.03-02	FACILITY RENTALS	75,329	80,000	58,760	77,000
010-0000-353.03-03	SWIMMING POOL FEES	35,548	20,360	35,000	35,000
010-0000-353.03-06	NATATORIUM				
010-0000-353.03-07	RECREATION CENTER				80,000
010-0000-353.03-10	SPECIAL EVENT PERMIT FEES		1,000	200	300
010-0000-353.03-11	PARKS & RECREATION KABOOM GRANT			7,500	
010-0000-353.05-01	ENGINEERING INSPECT FEE	82,223	100,000	40,000	40,000
010-0000-353.05-05	TIRZ ADMINISTRATION FEES	3,716,972	4,548,527	4,632,646	5,415,942
010-0000-353.05-06	PERMITS	4,080	5,500	3,500	4,000
010-0000-353.05-22	GRADING PERMIT				
010-0000-353.05-25	TRAFFIC IMPACT ANALYSIS	4,510	10,000	3,000	4,600
<b>*SERVICES CHARGES</b>		<b>\$ 7,521,337</b>	<b>\$ 8,538,305</b>	<b>\$ 8,571,465</b>	<b>\$ 9,870,317</b>



**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

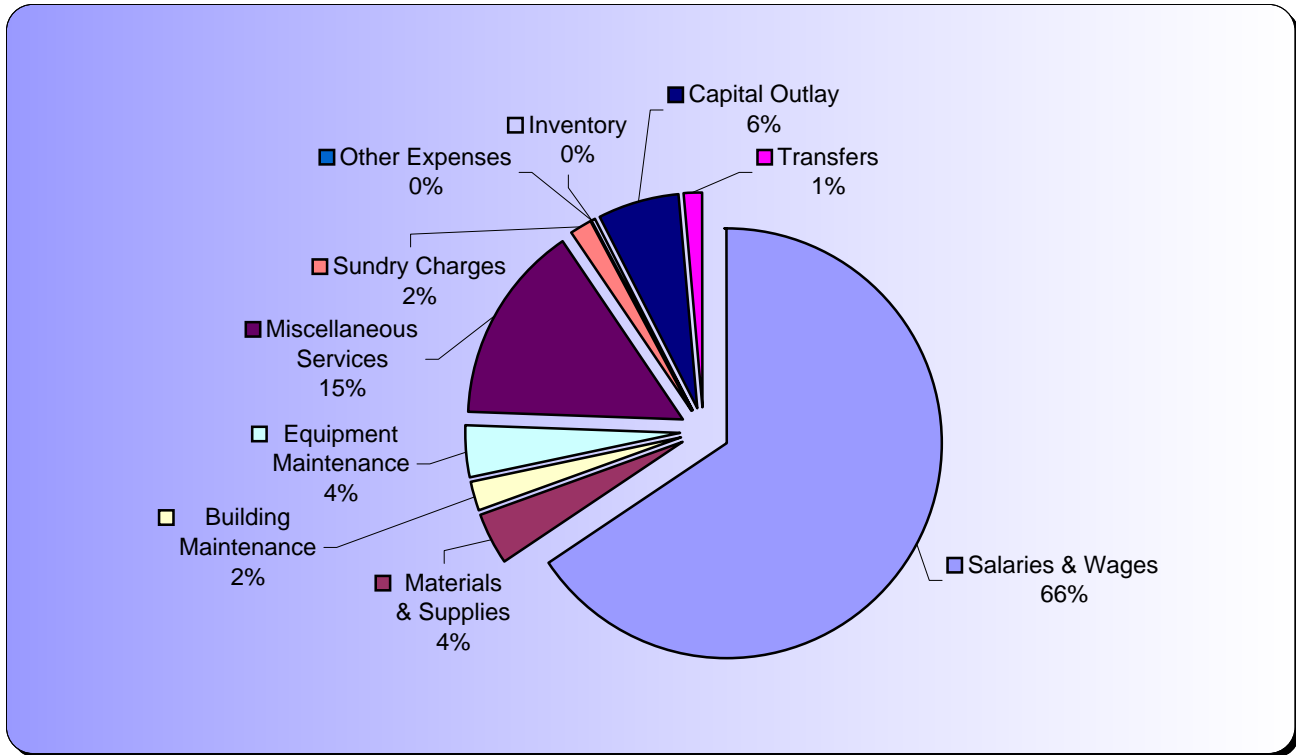
ACCOUNT NUMBER	REVENUE CATEGORY	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-0000-356.00-00	INTEREST INCOME	511,602	308,000	185,000	180,000
010-0000-356.06-00	UNREALIZED CAPITAL GAIN(LOSS)	3,850			
<b>*INTEREST</b>		<b>\$ 515,452</b>	<b>\$ 308,000</b>	<b>\$ 185,000</b>	<b>\$ 180,000</b>
010-0000-358.04-00	BUILDING RENT	14,130	14,052	14,223	14,460
010-0000-358.05-00	OTHER VICTIMS PROGRAM	8,112	7,000	7,082	7,450
010-0000-358.06-00	PW DAMAGE REIMBURSEMENT	2,110	2,000	3,500	3,500
010-0000-358.07-00	REIMBURSEMENT-PHONE & FAX			295	
010-0000-358.08-00	STREET LIGHT CHARGES	43,092	80,000	40,000	40,000
010-0000-358.09-00	BIDS & SPECS	600		1,676	
010-0000-358.10-00	RECYCLE REVENUE	32,551	26,790	35,000	35,000
010-0000-358.12-00	N.S.F. FEES	1,605	2,000	600	1,000
010-0000-358.13-00	PLAT COPIES	69	350	100	250
010-0000-358.14-00	REPRODUCTION/XEROX COPIES	2,535	1,500	1,200	1,500
010-0000-358.15-00	SALE OF PROPERTY	86,683	41,500	33,128	24,100
010-0000-358.16-00	CASH SHORT/OVER				
010-0000-358.17-00	WAIVER OF ENCROACHMENT	1,250	1,000	1,000	1,250
010-0000-358.18-00	SALES TAX DISCOUNT	625	1,000	500	1,000
010-0000-358.26-00	JAIL PHONE	4,870	6,200	1,900	2,500
010-0000-358.29-00	AMBULANCE PERMIT APP. FEE	3,450	3,600	5,000	5,500
010-0000-358.35-00	DARE EXPENSES	4,000			
010-0000-358.37-00	SUSPENSE REVENUE	533			
010-0000-358.40-00	SIGN REVENUE	41,250	30,000	45,000	45,000
010-0000-358.45-00	INSURANCE REIMBURSEMENTS	2,481,036	532,878	4,726,102	
010-0000-358.80-00	SPORTS ALLIANCE REIMB				
010-0000-358.99-00	MISCELLANEOUS	223,475	77,604	101,620	128,645
010-0000-358.99-01	MUD ANNEXATION	306			
<b>*MISCELLANEOUS</b>		<b>\$ 2,952,282</b>	<b>\$ 827,474</b>	<b>\$ 5,017,926</b>	<b>\$ 311,155</b>
010-0000-359.01-00	FROM FUND 15	133,475	138,147	138,147	96,370
010-0000-359.02-00	FROM FUND 17	42,262	46,307	46,307	49,122
010-0000-359.09-00	FROM FUND 30	982,230	767,985	767,985	767,440
010-0000-359.11-00	FROM FUND 42	93,559	48,959	48,959	139,501
010-0000-359.12-00	FROM FUND 44				
010-0000-359.18-00	FROM FUND 50	133,153	107,708	107,708	200,000
010-0000-359.21-00	FROM FUND 64				
010-0000-359.23-00	FROM FUND 67	93,559	68,542	68,542	171,797
010-0000-359.24-00	FROM FUND 68	18,712	9,792	9,792	93,348
010-0000-359.25-00	FROM FUND 69				
010-0000-359.26-00	FROM FUND 70	327,459	195,835	195,835	309,142
010-0000-359.27-00	FROM FUND 71				
010-0000-359.28-00	FROM FUND 72				
010-0000-359.29-00	FROM FUND 101				15,300
010-0000-359.31-00	FROM FUND 301		9,792	9,792	
010-0000-359.33-00	TRANSFER FROM FUND 304				
010-0000-359.34-00	TRANSFER FROM FUND 202		244,793	244,793	281,710
010-0000-359.36-00	TRANSFER FROM FUND 203		244,793	244,793	
010-0000-359.37-00	TRANSFER FROM FUND 204				
010-0000-359.40-00	TRANSFER FROM FUND 107				30,405

**GENERAL FUND  
REVENUE**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>REVENUE CATEGORY</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-0000-359.53-00	FROM FUND 205				21,983
010-0000-359.54-00	FROM FUND 54				
010-0000-359.81-00	FROM FUND 23				54,528
010-0000-359.96-00	TRANSFER FROM FUND 200	308,745			20,628
010-0000-359.97-00	TRANSFER FROM FUND 201	93,559	48,959	48,959	65,796
010-0000-359.98-00	TRANSFER FROM FUND 120				201,216
<b>*GRANT, ISSUANCE, TRANSFER</b>		<b>\$ 2,226,713</b>	<b>\$ 1,931,612</b>	<b>\$ 1,931,612</b>	<b>\$ 2,518,286</b>
010-0000-360-03-00	CAPITAL LEASE PROCEEDS		\$ 2,698,707	\$ 2,698,707	\$ 1,151,176
<b>*OTHER FINANCING SOURCES</b>			<b>\$ 2,698,707</b>	<b>\$ 2,698,707</b>	<b>\$ 1,151,176</b>
<b>TOTAL</b>		<b>\$ 46,114,978</b>	<b>\$ 48,690,430</b>	<b>\$ 52,291,739</b>	<b>\$ 49,115,981</b>

**FY 2010 ADOPTED BUDGET  
EXPENDITURE SUMMARY  
GENERAL FUND (All Departments)**



<b>BY CATEGORY</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	\$ 26,985,103	\$ 31,072,808	\$ 30,159,099	\$ 32,612,978
Materials & Supplies	1,805,414	1,804,514	1,811,659	1,940,464
Building Maintenance	1,579,549	1,502,395	1,631,433	1,128,813
Equipment Maintenance	1,968,550	2,279,136	2,577,474	1,867,034
Miscellaneous Services	7,529,173	8,592,731	12,336,519	7,527,318
Sundry Charges	511,583	767,334	720,018	784,486
Other Expenses		1,070,888		1,000
Inventory	481,423	293,396	275,010	152,576
Capital Outlay	2,747,063	5,698,057	4,936,547	3,030,126
<b>SUB-TOTAL</b>	<b>43,607,858</b>	<b>53,081,259</b>	<b>54,447,759</b>	<b>49,044,795</b>
Transfers	2,618,962	756,915	989,696	707,324
<b>TOTAL</b>	<b>\$ 46,226,820</b>	<b>\$ 53,838,174</b>	<b>\$ 55,437,455</b>	<b>\$ 49,752,119</b>

## FY 2010 ADOPTED BUDGET GENERAL FUND EXPENDITURES

FUNCTION/DEPARTMENT	FY 2008 Actual	FY 2009 Amended Budget	FY 2009 Year End Projection	FY 2010 Adopted Budget
<b>GENERAL GOVERNMENT</b>				
City Council	98,623	110,036	105,905	113,263
City Manager	758,017	796,512	690,806	695,666
Human Resources	671,650	689,572	676,135	713,655
City Secretary	261,210	266,787	262,979	290,308
Legal	638,968	689,955	740,833	642,700
Project Management	834,860	1,054,052	1,029,319	1,032,371
Geographic Information Systems	196,243	272,916	213,565	261,850
Information Technology	867,064	1,108,405	1,055,050	1,033,315
Finance	1,417,500	1,534,543	1,479,114	1,637,711
Other Requirements	914,691	3,109,611	1,858,827	2,019,769
Library <sup>1</sup>	147,269	182,645	130,450	150,405
<b>GENERAL GOVERNMENT TOTAL</b>	<b>6,806,095</b>	<b>9,815,034</b>	<b>8,242,983</b>	<b>8,591,013</b>
<b>PUBLIC SAFETY</b>				
Police	13,150,816	16,681,014	16,483,494	16,480,930
Fire	2,454,368	3,125,080	3,086,948	2,788,689
Fire Marshal	511,291	602,701	616,648	574,314
Emergency Management	23,745	88,790	88,995	96,120
Emergency Medical Services	3,145,734	3,410,207	3,290,676	3,532,427
<b>PUBLIC SAFETY TOTAL</b>	<b>19,285,954</b>	<b>23,907,792</b>	<b>23,566,761</b>	<b>23,472,480</b>
<b>COMMUNITY SERVICES</b>				
Inspection Services	1,455,526	1,527,613	1,258,497	1,119,419
Animal Control	613,938	1,300,824	1,271,547	603,760
Public Affairs	279,168	338,302	317,467	318,554
Municipal Court	590,284	655,564	656,197	683,819
Planning	485,580	540,377	516,227	555,039
<b>COMMUNITY SERVICES TOTAL</b>	<b>3,424,496</b>	<b>4,362,680</b>	<b>4,019,935</b>	<b>3,280,591</b>
<b>PUBLIC WORKS</b>				
Engineering	1,084,200	1,249,447	1,263,869	1,370,683
Administration	322,279	325,228	324,736	341,638
Fleet	352,136	503,553	494,340	465,125
Traffic Operations & Maintenance	0	0	0	352,911
Streets & Drainage	5,581,798	6,665,902	10,370,263	4,497,893
Service Center	195,218	246,529	193,696	93,346
<b>PUBLIC WORKS TOTAL</b>	<b>7,535,631</b>	<b>8,990,659</b>	<b>12,646,904</b>	<b>7,121,596</b>

**FY 2010 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES**

<b>FUNCTION/DEPARTMENT</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
<b>PARKS &amp; RECREATION</b>				
Administration	781,613	500,723	511,258	613,665
Recreation Center				520,024
Westside Events Center	0	0	0	153,707
Medians-Wastewater-ROWS	0	0	0	1,141,688
Parks Maintenance	2,379,633	2,269,874	2,261,741	1,186,355
Custodial Services	1,573,811	1,136,760	1,156,986	353,482
Facilities Maintenance	0	0	0	581,641
Recreation/Community Center	616,244	778,975	732,005	194,343
Athletics	539,933	585,068	556,809	382,962
Special Events	264,846	291,132	285,250	293,219
Senior Program	205,617	238,220	238,298	247,022
Youth Enrichment	0	0	0	325,680
Aquatics	0	0	0	317,127
Recycling	193,985	204,342	228,829	268,200
<b>PARKS &amp; RECREATION TOTAL</b>	<b>6,555,682</b>	<b>6,005,094</b>	<b>5,971,176</b>	<b>6,579,115</b>
<b>SUBTOTAL</b>	<b>43,607,858</b>	<b>53,081,259</b>	<b>54,447,759</b>	<b>49,044,795</b>
<b>TRANSFERS</b>	<b>2,618,962</b>	<b>756,915</b>	<b>989,696</b>	<b>707,324</b>
<b>GENERAL FUND TOTAL</b>	<b>\$46,226,820</b>	<b>\$53,838,174</b>	<b>\$55,437,455</b>	<b>\$49,752,119</b>

<sup>1</sup> Library employees' salaries are funded by the County; City pays all operating expenses.



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**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
GENERAL GOVERNMENT**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
City Council	98,623	110,036	105,905	113,263
City Manager	758,017	796,512	690,806	695,666
Human Resources	671,650	689,572	676,135	713,655
City Secretary	261,210	266,787	262,979	290,308
Legal	638,968	689,955	740,833	642,700
Project Management	834,860	1,054,052	1,029,319	1,032,371
Geographic Information Systems	196,243	272,916	213,565	261,850
Information Technology	867,064	1,108,405	1,055,050	1,033,315
Finance	1,417,500	1,534,543	1,479,114	1,637,711
Other Requirements	914,691	3,109,611	1,858,827	2,019,769
Library	147,269	182,645	130,450	150,405
<b>GENERAL GOVERNMENT TOTAL</b>	<b>6,806,095</b>	<b>9,815,034</b>	<b>8,242,983</b>	<b>8,591,013</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	3,954,080	4,900,973	4,290,879	4,714,047
Materials & Supplies	91,356	84,824	85,339	102,156
Building Maintenance	11,067	2,960	1,645	2,935
Equipment Maintenance	406,493	771,845	497,025	480,312
Miscellaneous Services	1,710,107	3,054,318	2,646,553	2,414,907
Sundry Charges	373,085	519,528	466,818	634,995
Inventory	120,446	106,240	104,237	93,150
Capital Outlay	139,461	163,034	150,487	147,511
Budget Projection Variance/Contingency		211,312		1,000
<b>GENERAL GOVERNMENT TOTAL</b>	<b>6,806,095</b>	<b>9,815,034</b>	<b>8,242,983</b>	<b>8,591,013</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
City Council	6	6	6	6
City Manager	4	4	4	4
Human Resources	9	9	9	9
City Secretary	4	4	4	4
Legal	5	5	5	5
Project Management	12	12	12	12
Geographic Information Systems	2	2	2	2
Information Technology	5	5	5	5
Finance	16	16	16	17
Other Requirements	0	0	0	0
Library**	0	0	0	0
<b>GENERAL GOVERNMENT TOTAL</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>64</b>

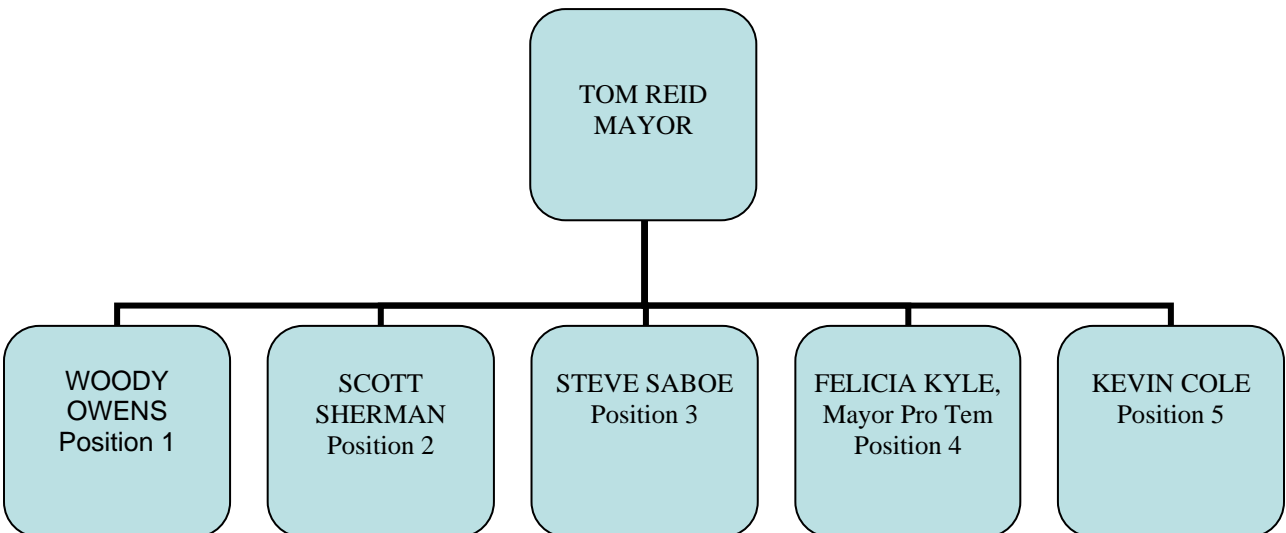
\*Same as adopted budget, unless where noted.

\*\*Library staffing funded by County

# CITY COUNCIL

## MISSION STATEMENT

The mission of the City Council is to establish policies for orderly growth, development, and operation of the City of Pearland, make final decisions in matters of zoning, set a long-range vision of the City and hold public hearings to hear citizen's response to matters before the Council.





**Department: CITY COUNCIL  
Division: CITY COUNCIL  
Department Number: 1010**

**GOALS**

- Maintain a strong relationship with TxDOT to obtain needed funding and maintain the strong relationship already established with H-GAC.
- Pursue additional alternative funding sources for current and future projects.
- Continue to lobby effectively for improvements to Clear Creek.
- Increase the number of businesses within the City.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Initiated construction of University of Houston-Clear Lake Pearland campus and negotiated lease agreement.
- Initiated construction of new Public Safety Building and Recreation/Natatorium Facility.
- Adopted a policy declaring Pearland as a “Green City” and committing the City to achieve sustainable goals.
- Adopted a Green Building Policy, requiring design, construction, operation, maintenance, renovation, and deconstruction of buildings owned or leased by the City to comply with certain energy-efficient building standards.
- Adopted Strategic Priorities: Public Safety, Economic Development, Transportation, Finances, Capital Improvement Projects, Land Use/Annexation Plans.
- Completed a Citizen Survey with results showing 78% of residents are satisfied with the level of services they receive from the City in return for dollars paid.

**FISCAL YEAR 2010 OBJECTIVES**

- Complete construction on University of Houston-Clear Lake Pearland campus and Recreation/Natatorium Facility.
- Begin operation of a park and ride type facility on the Hwy. 288 corridor and continue to advocate for extension of commuter rail to the City.
- Play key role in bringing together representatives from federal, state, and local levels to discuss projects of mutual interests and ways to proceed, and fund these projects in an efficient and effective manner.
- Complete objectives within Council Strategic Priorities.

**Department: CITY COUNCIL**  
**Division: CITY COUNCIL**  
**Department Number: 1010**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of Meetings Held				
Regular City Council	24	24	24	24
Special City Council	25	31	25	28
Number of City Council Workshops Conducted	49	42	44	47
Number of Hearings Conducted:				
Public Hearings	12	10	6	11
Joint Public Hearings	45	54	28	36
Ordinances Considered	54	88	75	80
Resolutions Considered	212	181	210	215

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**CITY COUNCIL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	61,361	61,361	61,361	61,363
Materials & Supplies	4,199	4,300	4,100	16,900
Miscellaneous Services	33,063	43,375	40,444	34,000
Contingencies	0	1,000	0	1,000
<b>TOTAL</b>	<b>98,623</b>	<b>110,036</b>	<b>105,905</b>	<b>113,263</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Mayor	1	1	1	1
Council Member	5	5	5	5
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

**CITY COUNCIL - 1010  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-1010-531.15-00	SOCIAL SECURITY	4,361	4,361	4,361	4,363
010-1010-531.20-00	MAYOR & COUNCIL RETAINER	57,000	57,000	57,000	57,000
<b>*SALARIES &amp; WAGES</b>		<b>61,361</b>	<b>61,361</b>	<b>61,361</b>	<b>61,363</b>
010-1010-542.04-00	WEARING APPAREL		300	300	
010-1010-542.20-00	FOOD	1,002			10,000
010-1010-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,002			
010-1010-542.33-00	MISCELLANEOUS	2,195	4,000	3,800	4,000
010-1010-542.35-41	MATERIALS & SUPPLIES				2,900
<b>*MATERIALS &amp; SUPPLIES</b>		<b>4,199</b>	<b>4,300</b>	<b>4,100</b>	<b>16,900</b>
010-1010-555.11-00	SPECIAL SERVICES	14,800	16,600	14,456	7,700
010-1010-555.19-01	CELLULAR COMMUNICATIONS	319	500	425	500
010-1010-555.28-00	INSURANCE				
010-1010-555.31-00	MILEAGE	1,842	3,600	2,000	2,000
010-1010-555.33-00	PROFESSIONAL DEVELOPMENT	1,758	6,900	4,000	4,000
010-1010-555.33-01	MEMBERSHIP DUES	10,763	6,975	10,763	11,000
010-1010-555.33-03	TRAVEL	3,581	8,800	8,800	8,800
<b>*MISCELLANEOUS SERVICES</b>		<b>33,063</b>	<b>43,375</b>	<b>40,444</b>	<b>34,000</b>
010-1010-556.15-00	CONTINGENCIES		1,000		1,000
<b>*CONTINGENCIES</b>			<b>1,000</b>		<b>1,000</b>
<b>TOTAL</b>		<b>98,623</b>	<b>110,036</b>	<b>105,905</b>	<b>113,263</b>

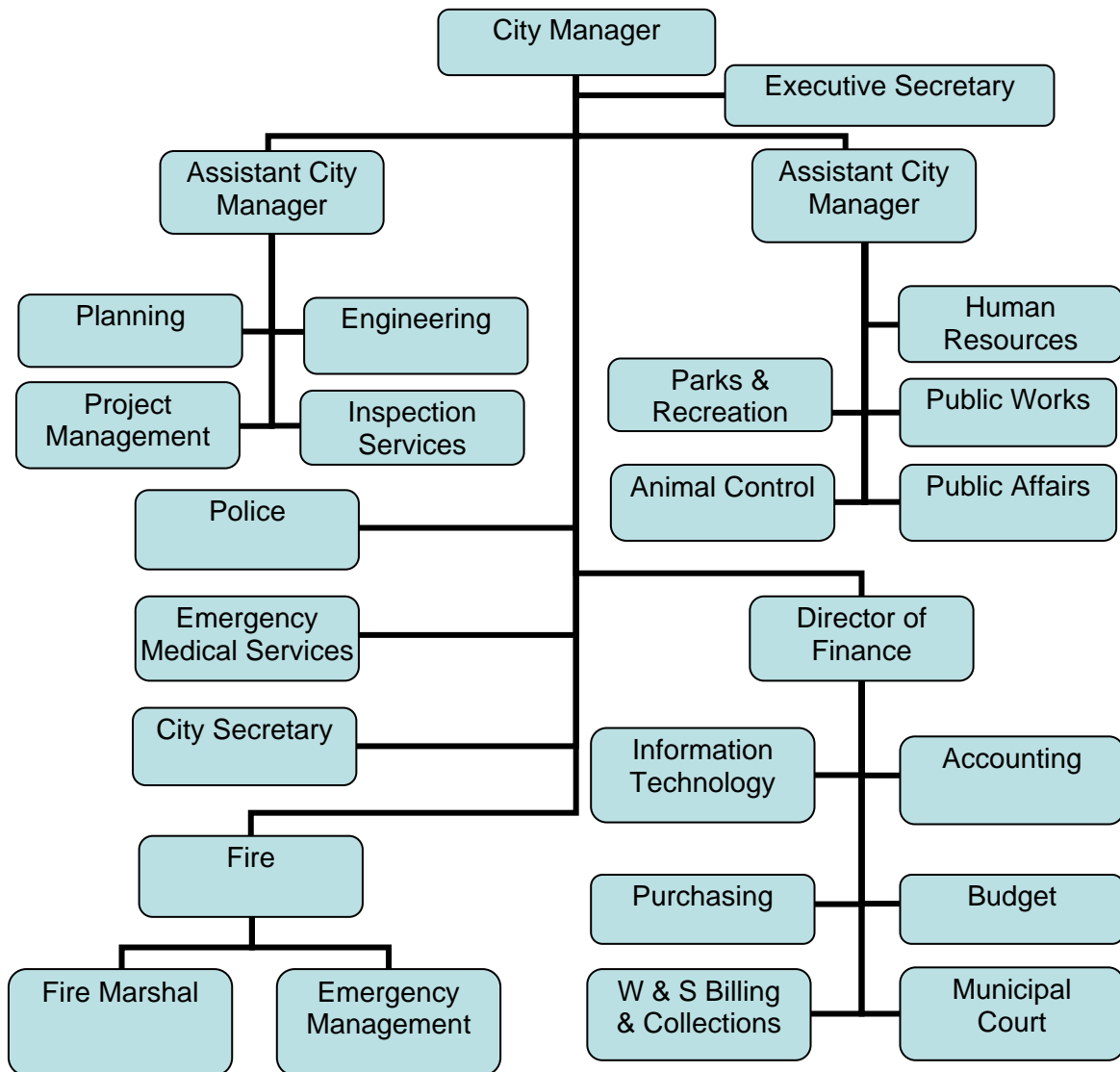


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# CITY MANAGER

## MISSION STATEMENT

The mission of the City Manager is to effectively implement and administer the policies established by the City Council and to file and implement an annual budget that meets the goals of the organization, and to communicate with the City Council, appointed boards and commissions, staff and the citizens on items of interest to the City.



**Department: City Manager  
Division: City Manager  
Department Number: 1020**

**GOALS**

- Conduct the operations of the City on a day-to-day basis and keep open communications with City Council.
- Keep City Council informed on the day-to-day business of the City.
- Provide monthly financial and capital project progress reports to City Council.
- Develop an annual operating budget and Fiscal Year CIP that meets the needs of a growing City.
- Continue successful implementation of the 2007 bond program.
- Provide leadership and direction to staff in achieving the City's Mission and Strategic Priorities.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Assisted in the development and implementation of establishing Pearland as a "green" city and development of a "Green Policy."
- Completed an evaluation and held meetings with each department to review all services/functions, focusing on "lowest priority functions"
- Coordinated City's efforts after Hurricane Ike that included relocating city employees to temporary work facilities, restoring damage to City facilities and returning of City staff to normal work locations.
- Hired new Assistant City Manager, Director of Human Resources and Safety Manager, and Building Official.
- Applied for and received "stimulus funds" from various agencies as part of the American Recovery and Reinvestment Act totaling \$771,900, which includes energy funding, police equipment, and some sidewalk funding.
- Presented a fiscal year 2009-2010 budget that funds City services, debt service, and capital improvement program with no increase in the property tax rate or water/sewer rate.
- In cooperation with Metro, H-GAC and Connect Transit, submitted application for JARC funding that would provide Park-n-Ride services. Funding was awarded in the amount of \$2.0 million.
- In conjunction with PEDC, developed a Strategic Plan for bringing the best prospect companies to Pearland. Areas to target include life science companies, corporate office headquarters as well as high wage clean manufacturing enterprises.
- Via promotional activities and business incentives, attracted Cardiovascular Systems, Inc., to the Spectrum area in Pearland.

**Department: City Manager  
Division: City Manager  
Department Number: 1020**

**FISCAL YEAR 2010 OBJECTIVES**

- Continue development of the Spectrum area using the economic development Strategic Plan as a tool to target prospect businesses.
- Implement the Park-n-Ride facility along the Hwy 288 corridor via JARC grant that was awarded.
- Continue to evaluate In-City public transportation needs and solutions.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of Council Meetings	24	24	24	24
Number of Workshop Items	124	92	92	114
Number of authorized FTE's per 1,000 population	6.10	6.24	6.23	6.36
Operating budget \$ per capita*	\$422.82	\$500.66	\$600.31**	\$519.49

\*General Fund Budget excluding transfers out

\*\*Includes Hurricane Ike expenditures



**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**CITY MANAGER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	571,784	614,828	575,513	598,069
Materials & Supplies	3,488	2,468	2,400	2,200
Miscellaneous Services	182,745	176,141	112,893	95,397
Deferred Expenditure		3,075		
<b>TOTAL</b>	<b>758,017</b>	<b>796,512</b>	<b>690,806</b>	<b>695,666</b>

**KEY BUDGET ITEMS**

- Sports Complex Feasibility Study budgeted in 2009 did not occur
- One Assistant City Manager position vacant for partial year in 2009

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
City Manager	1	1	1	1
Assistant City Manager	2	2	2	2
Executive Secretary	1	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

**CITY MANAGER - 1020  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-1020-531.01-00	EXECUTIVE	407,959	398,459	367,955	406,090
010-1020-531.03-00	GENERAL LABOR	42,450	43,085	43,255	43,085
010-1020-531.04-00	COMP TIME SOLD/PAYOFF				
010-1020-531.05-00	VACATION SOLD		6,216	6,216	
010-1020-531.07-00	SICK PAY OFF		28,565	28,565	
010-1020-531.09-00	OVERTIME		250		250
010-1020-531.10-00	LONGEVITY	571	776	757	862
010-1020-531.11-00	AUTO ALLOWANCE	14,712	15,600	18,958	21,600
010-1020-531.14-00	WORKERS' COMPENSATION	538	565	374	425
010-1020-531.15-00	SOCIAL SECURITY	27,778	35,050	28,572	36,099
010-1020-531.16-00	RETIREMENT	46,797	46,264	48,969	53,182
010-1020-531.17-00	GROUP INSURANCE	30,557	39,602	31,496	36,080
010-1020-531.19-00	STATE UNEMPLOYMENT	422	396	396	396
<b>*SALARIES &amp; WAGES</b>		<b>571,784</b>	<b>614,828</b>	<b>575,513</b>	<b>598,069</b>
010-1020-542.03-00	OFFICE SUPPLIES	868	1,768	1,700	1,500
010-1020-542.04-00	WEARING APPAREL		200	200	200
010-1020-542.23-00	MINOR TOOLS & OFFICE EQUIP.	36	500	500	500
010-1020-542.35-00	PROGRAMS	2584			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,488</b>	<b>2,468</b>	<b>2,400</b>	<b>2,200</b>
010-1020-555.09-00	RENTAL OF EQUIPMENT		7,812	4,764	6,852
010-1020-555.11-00	SPECIAL SERVICES	148,144	141,139	77,226	56,250
010-1020-555.19-00	TELEPHONE			(6)	
010-1020-555.19-01	CELLULAR COMMUNICATIONS	2,780	3,000	2,800	2,592
010-1020-555.24-00	PRINTING	24	600	300	600
010-1020-555.25-00	POSTAGE	281	370	370	360
010-1020-555.31-00	MILEAGE	115	300	300	300
010-1020-555.33-00	PROFESSIONAL DEVELOPMENT	7,565	8,625	9,138	9,450
010-1020-555.33-01	MEMBERSHIP DUES	17,821	2,795	6,516	6,693
010-1020-555.33-03	TRAVEL	6,015	11,500	11,485	12,300
<b>*MISCELLANEOUS SERVICES</b>		<b>182,745</b>	<b>176,141</b>	<b>112,893</b>	<b>95,397</b>
010-1020-590.01-01	DEFERRED EXPENDITURE		3,075		
<b>TOTAL</b>		<b>758,017</b>	<b>796,512</b>	<b>690,806</b>	<b>695,666</b>



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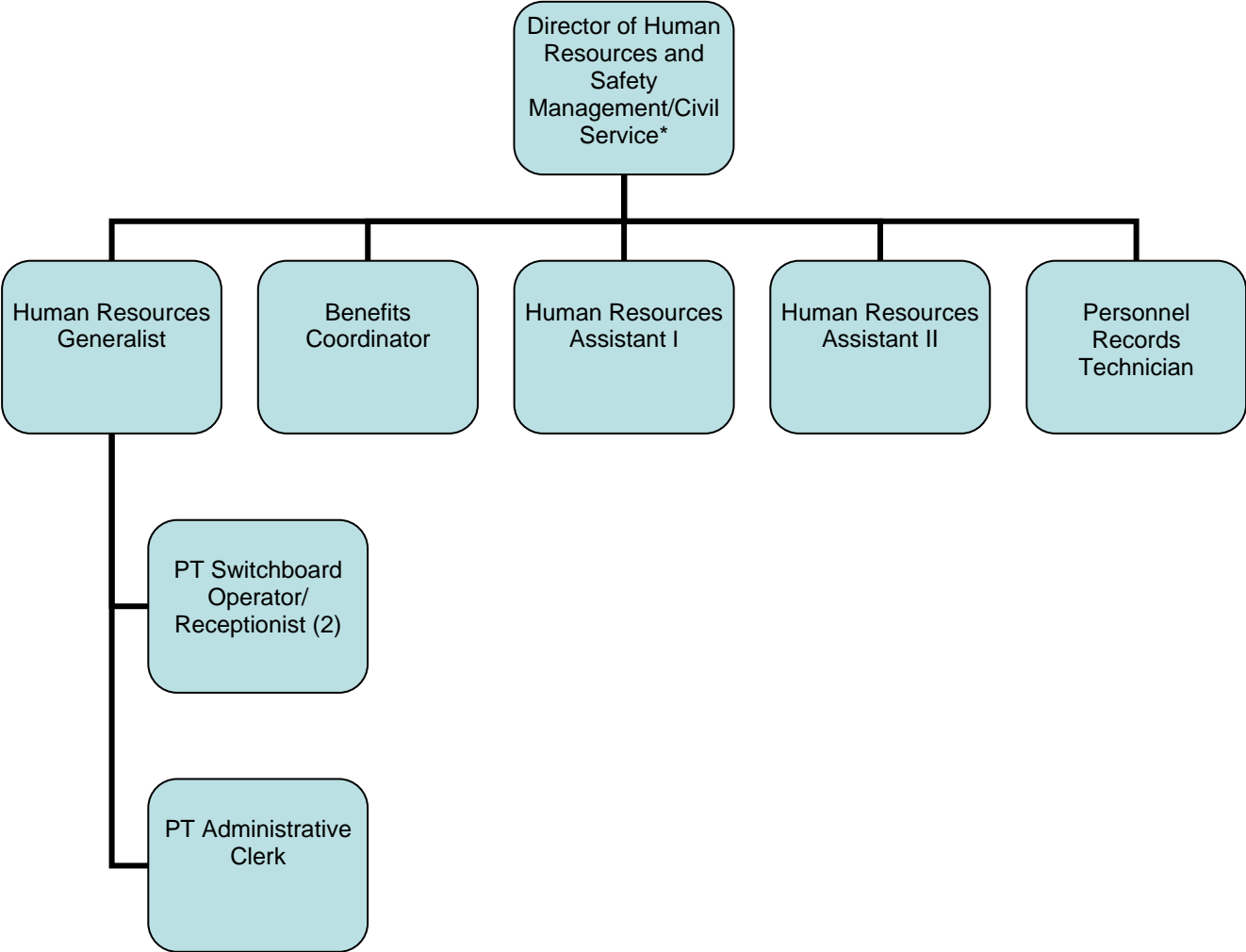
# HUMAN RESOURCES

## VISION STATEMENT

Human Resources . . . Committed to Excellence.

## MISSION STATEMENT

The mission of Human Resources is to cultivate successful partnerships utilizing accountability, teamwork, innovation and integrity in an effort to make Pearland one of the State's premier municipal employers.



\*Reports to Assistant City Manager

**Department: HUMAN RESOURCES**  
**Division: HUMAN RESOURCES**  
**Department Number: 1040**

**GOALS**

- To shepherd the hiring, development and retention of outstanding employees.
- To assist in the development and maintenance of an environment conducive to success and achievement.
- To be good stewards of municipal resources.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Began moving toward a paperless environment.
- Began revision of civil service testing process.
- Developed policies and procedures to become compliant with DOT regulations.
- Developed policies and trained supervisors on the new amendments to the Family and Medical Leave Act (FMLA) and the Americans with Disabilities Act (ADA).

**FISCAL YEAR 2010 OBJECTIVES**

- Complete revision of entry level civil service examination process.
- Revise civil service local rules.
- Revise new employee orientation.
- Develop and launch supervisory training program.
- Revise City personnel policies.
- Develop and launch teambuilding and development in HR.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average days from requisition received to offer of employment made - External	26	25	22	22
Average days from requisition received to offer of employment made - Internal	13	14	13	13
Number of vacated or new positions posted	163	130	115	125
Number of full-time employees hired	97	109	100	100
Number of resignations/terminations	68	64	60	50
Number of interviews conducted for open positions	449	353	410	400
Number of employment applications received	3,074	2,495	3,250	3,500
Number of training hours provided to employees (including orientation)	255	251	280	350
Annualized Citywide turnover rate (FT employees)	16%	14%	13%	13%
Total number of full-time employees	439	475	505	557
Total number of part-time employees	N/A	N/A	65	87
New Hires as percent of total full-time employees	22.1%	22.9%	19.8%	18.0%
Number of employees promoted from within	N/A	23	25	25
Ratio of F-T HR Staff to Total F-T City employees	N/A	1:79	1:83	1:93

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**HUMAN RESOURCES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	419,813	438,247	440,600	441,737
Materials & Supplies	24,066	25,661	25,347	26,871
Equipment Maintenance	459	700	495	700
Miscellaneous Services	208,630	199,344	204,493	209,647
Sundry Charges	17,565	5,200	5,200	34,700
Inventory	1,117	0	0	0
Budget Projection Variance		20,420		
<b>TOTAL</b>	<b>671,650</b>	<b>689,572</b>	<b>676,135</b>	<b>713,655</b>

**KEY BUDGET ITEMS**

- Includes Practiva Health-Disease Prevention Program

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Director of Human Resources and Safety				
Management/Civil Service Director	0	0	1	1
Director of Human Resources	1	1	0	0
HR Generalist	1	1	1	1
Benefit Coordinator	1	1	1	1
Personnel Records Technician	1	1	1	1
Human Resources Assistant I	1	1	1	1
Human Resources Assistant II	1	1	1	1
Part-Time Administrative Clerk	1	1	1	1
Part-Time Switchboard Operator/Receptionist	2	2	2	2
<b>TOTAL</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

\*Same as adopted budget, unless where noted.

**HUMAN RESOURCES - 1040  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1040-531.01-00	EXECUTIVE	85,926	86,572	94,373	84,652
010-1040-531.02-00	SUPERVISOR	51,248	50,400	52,487	53,046
010-1040-531.03-00	GENERAL LABOR	190,996	199,121	191,794	193,611
010-1040-531.04-00	COMP TIME SOLD/ PAY OFF	364			
010-1040-531.05-00	VACATION SOLD				
010-1040-531.07-00	SICK PAY OFF				
010-1040-531.09-00	OVERTIME	3,203	3,000	3,800	3,800
010-1040-531.10-00	LONGEVITY	2,974	3,266	3,214	2,518
010-1040-531.11-00	AUTO ALLOWANCE	3,497	3,600	5,346	5,400
010-1040-531.14-00	WORKERS' COMPENSATION	383	409	304	307
010-1040-531.15-00	SOCIAL SECURITY	24,696	26,464	26,527	26,242
010-1040-531.16-00	RETIREMENT	29,598	29,780	33,293	37,354
010-1040-531.17-00	GROUP INSURANCE	25,404	31,471	26,571	30,823
010-1040-531.19-00	STATE UNEMPLOYMENT	907	891	891	891
010-1040-531.30-00	INCENTIVE AWARDS	617	3,273	2,000	3,093
<b>*SALARIES &amp; WAGES</b>		<b>419,813</b>	<b>438,247</b>	<b>440,600</b>	<b>441,737</b>
010-1040-542.03-00	OFFICE SUPPLIES	8,247	10,451	10,451	10,451
010-1040-542.04-00	WEARING APPAREL	564	720	720	720
010-1040-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,632	2,700	2,410	2,700
010-1040-542.33-00	MISCELLANEOUS	11,678	10,500	10,500	10,500
010-1040-542.33-33	MISC SUPPLIES	945	1,290	1,266	2,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>24,066</b>	<b>25,661</b>	<b>25,347</b>	<b>26,871</b>
010-1040-554.01-00	FURNITURE & OFFICE EQUIP.		200	47	200
010-1040-554.30-00	MAINT. COMPUTER SOFTWARE	459	500	448	500
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>459</b>	<b>700</b>	<b>495</b>	<b>700</b>
010-1040-555.07-00	ADVERTISING\PUBLIC NOTICE	26,028	30,461	30,461	27,000
010-1040-555.09-00	RENTAL OF EQUIPMENT		6,407	7,989	8,113
010-1040-555.10-01	ADMINISTRATION FEES	12,693	13,176	13,176	13,716
010-1040-555.11-00	SPECIAL SERVICES	41,087	36,000	35,704	36,000
010-1040-555.12-00	HR TESTING & PROCESSING	46,072	48,019	48,019	48,019
010-1040-555.13-00	BOOKS, PERIODICAL,& SUBSC	10,420	10,500	10,500	10,500
010-1040-555.14-00	RECRUITMENT COST			3,401	
010-1040-555.19-00	TELEPHONE	657	522	(134)	
010-1040-555.19-01	CELLULAR COMMUNICATIONS	409	400	400	480
010-1040-555.24-00	PRINTING	12,096	4,800	4,800	4,800
010-1040-555.25-00	POSTAGE	2,075	2,234	2,234	2,234
010-1040-555.31-00	MILEAGE			431	
010-1040-555.32-01	INTERNET	60			
010-1040-555.33-00	PROFESSIONAL DEVELOPMENT	12,969	19,025	19,024	19,025
010-1040-555.33-01	MEMBERSHIP DUES	2,287	2,300	2,277	2,300
010-1040-555.33-02	MISC TRAINING	33,889	17,000	16,991	27,400
010-1040-555.33-03	TRAVEL	7,888	8,500	8,500	8,500
010-1040-555.60-00	STORAGE/BLDG RENTAL			720	1,560
<b>*MISCELLANEOUS SERVICES</b>		<b>208,630</b>	<b>199,344</b>	<b>204,493</b>	<b>209,647</b>
010-1040-556.28-00	WELLNESS PROGRAMS	17,565	5,200	5,200	34,700
<b>*SUNDRY CHARGES</b>		<b>17,565</b>	<b>5,200</b>	<b>5,200</b>	<b>34,700</b>

**HUMAN RESOURCES - 1040  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-1040-564.01-00	INVENTORY-\$1,000 - \$4,999	1,117			
<b>*INVENTORY</b>		<b>1,117</b>			
010-1040-590.01-01	BUDGET PROJECTION VARIANCE		20,420		
	<b>TOTAL</b>	<b>671,650</b>	<b>689,572</b>	<b>676,135</b>	<b>713,655</b>



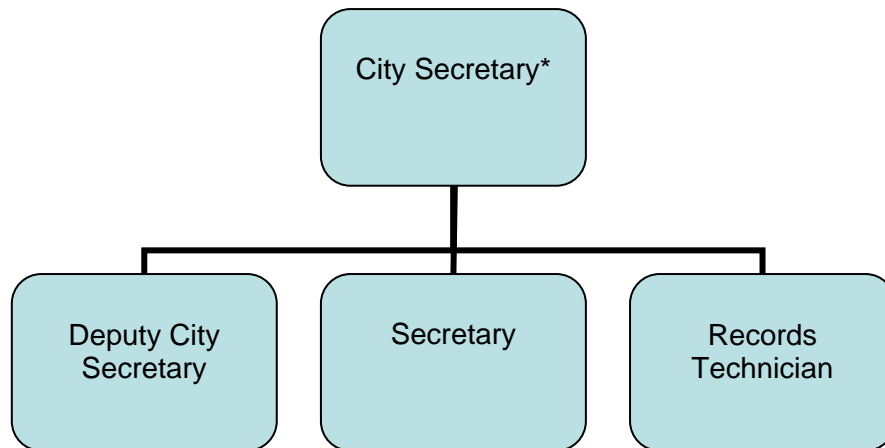


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# CITY SECRETARY

## MISSION STATEMENT

The mission of the City Secretary is to provide Council with all pertinent information for preparation for City Council Meetings; maintain all records and actions generated from City Council Meetings, in compliance with the Texas Open Meetings Act; authenticate all official documents; safeguard official records and files; coordinate administration of City elections with Brazoria County; provide the Public with information in accordance with the Texas Public Information Act; maintain historical records and archives; conduct City Election with accuracy and the highest level of integrity. Provide excellent customer service by being Responsive, Results-Oriented, Trust Building and Accountable as adopted by the City's Core Beliefs.



\*Reports to the City Manager

**Department: CITY SECRETARY**  
**Division: CITY SECRETARY**  
**Department Number: 1050**

**GOALS**

- Provide superior customer service to the Community, City Council and City Staff.
- Record and maintain all actions accurately and in a timely manner.
- Administer and produce Public Information requested under the Texas Public Information Act in a timely manner.
- Maintain and preserve City documents.
- Administer the department's budget efficiently and monitor the funds allocated and expended.
- Administer Oath of Office to new City employees and officials as mandated by State Law.
- Maintain claims information log insuring proper administration for individuals filing claims according to the City Charter.
- Issue Alcoholic Permits in efficient and timely manner to maintain compliance with Texas Alcoholic Beverage Commission regulations.
- Process Peddlers Permits in efficient and timely manner to allow vendors to serve the community by individuals legally permitted to conduct door-to-door business in the City, in compliance with City Ordinance.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Entered into Phase III of file conversion for fleet vehicles to electronic format for efficient tracking of fleet documentation.
- Continued the transfer of original Project Department contract and agreement files to the City Secretary's Office for final disposition.
- Successfully assumed the responsibility for Tax Increment Reinvestment Zone No. 2 meeting scheduling, agenda packet preparation, minute transcription, distribution and filing.
- Successfully assumed responsibility for Development Authority of Pearland Meeting scheduling, agenda packet preparation, minute transcription, distribution and filing.
- Revised the City's processing of new and renewed Texas Alcohol Beverage Commission Permits.
- Enhanced the City Secretary's website to offer easy access to information.
- Conducted in-house training for all department liaisons who administer the Public Information Request process at the department level.
- Transferred City Council meeting cassette tapes to digital CD records.
- Successfully moved out of and back to City Hall after Hurricane Ike with virtually no interruption of service from the City Secretary's Office.

**Department: CITY SECRETARY**  
**Division: CITY SECRETARY**  
**Department Number: 1050**

**FISCAL YEAR 2010 OBJECTIVES**

- Conduct annual in-house training for all department liaisons who administer the Public Information Request process at the department level.
- Conduct annual in-house training on the City's established paperless agenda process.
- Establish an effective and efficient process for processing Utility Liens in an electronic format for other departments to utilize.
- Modify Peddler Permit issuance process providing a timely and efficient system for the issuance of the picture identification badge process.
- Develop a records retention monitoring system to recycle old documents in a timely manner as prescribed by the City's adopted Retention Schedules.
- Maintain our established goals for the City Secretary's Office.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
<b>COUNCIL SUPPORT</b>				
Number of Agendas prepared for Regular Meetings	25	24	24	24
Number of Agenda Items prepared for Regular Meetings	360	346	348	381
Number of Agendas prepared for Special Meetings	25	31	25	28
Number of Agenda Items prepared for Special Meetings	70	95	80	85
Number of Agendas prepared for Workshops	49	42	44	47
Number of Agenda Items prepared for Workshops	124	92	92	114
Number of Agendas prepared for Public Hearings	12	10	6	11
Number of Agenda Items prepared for Public Hearings	12	10	6	11
Number of Agendas prepared for Joint Public Hearings	48	54	28	36
Number of Agenda Items prepared for Joint Public Hearings	48	55	28	36
Number of Minutes transcribed for Regular Meetings	24	25	25	25
Number of Pages of Minutes prepared for Regular Meetings	289	265	273	299
Number of Minutes transcribed for Special Meetings	24	31	25	27
Number of Pages of Minutes prepared for Special Meetings	71	92	93	77
Number of Minutes transcribed for Public Hearings	9	9	6	10
Number of Pages of Minutes prepared for Public Hearings	30	17	14	24

**Department: CITY SECRETARY**  
**Division: CITY SECRETARY**  
**Department Number: 1050**

**PERFORMANCE MEASURES (continued)**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
<b>PUBLIC RECORDS</b>				
Number of Public Disclosure Requests processed	601	732	925	701
Percent of public disclosure requests processed within 5 days	100%	100%	100%	100%
Number of Records Retrieval Requests processed*	88	91	94	N/A
Number of pages scanned for Laserfiche	N/A	N/A	9,264	7,000
Percent of requested records retrieved on the same day*	100%	100%	100%	N/A
<b>PERMITS</b>				
Total number of beer permits issued	86	102	97	105
On Premise (BE)	19	22	15	19
Wine & Beer Off Premise (BQ)	N/A	15	28	22
Off Premise (BF)	35	27	11	28
Late Hours On Premise (BL)	N/A	7	3	5
Cartage (PE)	10	20	26	17
Mixed Beverages Late Hours (LB)	7	4	3	5
Mixed Beverages Restaurant (RM)	15	7	11	9
Number of vendor permits issued	53	53	124	72
Percent of permits available to applicant within 2 days	100%	100%	100%	100%
<b>ELECTIONS</b>				
Number of Registered Voters	42,580	42,580	47,999	49,214
Number of votes cast	3,462	4,278	2,361	4,921
Percent of voter turnout	8.1%	10.0%	5%	10.0%

\*In FY10, these measures are replaced with "Number of pages scanned for Laserfiche" as there are no longer requests for records retrieval due to documents available on Laserfiche.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**CITY SECRETARY**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	217,361	228,575	205,083	242,078
Materials & Supplies	6,276	6,190	5,200	6,190
Equipment Maintenance	1,623	1,000	1,000	1,000
Miscellaneous Services	27,925	26,522	46,714	36,040
Sundry Charges	4,029	4,500	4,982	5,000
Inventory	3,996	0	0	0
<b>TOTAL</b>	<b>261,210</b>	<b>266,787</b>	<b>262,979</b>	<b>290,308</b>

**KEY BUDGET ITEMS**

- Cost of run-off election in 2009, Miscellaneous Services
- Vacant position for partial year 2009

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
City Secretary	1	1	1	1
Deputy City Secretary	0	0	0	1
Office Coordinator	1	1	1	0
Secretary	1	1	1	1
Administrative Clerk	1	0	0	0
Records Technician	0	1	1	1
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

**CITY SECRETARY - 1050  
EXPENDITURES**

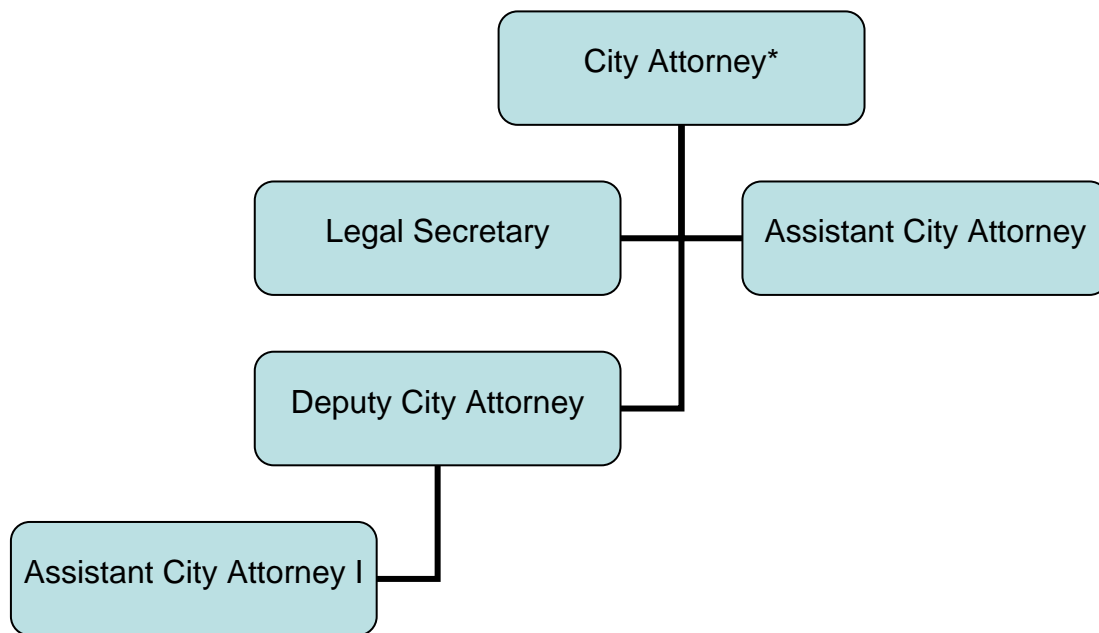
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1050-531.02-00	SUPERVISOR	80,641	81,510	81,843	81,510
010-1050-531.03-00	GENERAL LABOR	83,767	88,494	69,497	95,663
010-1050-531.04-00	COMP TIME SOLD/PAY OFF		79	79	
010-1050-531.05-00	VACATION SOLD				
010-1050-531.07-00	SICK PAY OFF				
010-1050-531.09-00	OVERTIME	244	1,000	800	1,000
010-1050-531.10-00	LONGEVITY	676	840	839	1,073
010-1050-531.11-00	AUTO ALLOWANCE	3,497	3,600	5,346	5,400
010-1050-531.13-00	TUITION REIMBURSEMENT				
010-1050-531.14-00	WORKERS' COMPENSATION	193	211	139	167
010-1050-531.15-00	SOCIAL SECURITY	12,445	13,420	12,228	14,126
010-1050-531.16-00	RETIREMENT	16,988	17,112	16,693	20,809
010-1050-531.17-00	GROUP INSURANCE	18,468	21,913	17,223	21,934
010-1050-531.19-00	STATE UNEMPLOYMENT	442	396	396	396
<b>*SALARIES &amp; WAGES</b>		<b>217,361</b>	<b>228,575</b>	<b>205,083</b>	<b>242,078</b>
010-1050-542.03-00	OFFICE SUPPLIES	4,852	5,990	5,000	5,990
010-1050-542.04-00	WEARING APPAREL	255	200	200	200
010-1050-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,169			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>6,276</b>	<b>6,190</b>	<b>5,200</b>	<b>6,190</b>
010-1050-554.01-00	FURNITURE & OFFICE EQUIP.	1,623	1,000	1,000	1,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>1,623</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
010-1050-555.07-00	ADVERTISING\PUBLIC NOTICE	1,988	3,000	5,178	8,500
010-1050-555.09-00	RENTAL OF EQUIPMENT	6,090	6,432	5,997	6,900
010-1050-555.11-00	SPECIAL SERVICES	184	1,000	500	500
010-1050-555.11-13	CONTRACT EMPLOYMENT	6,322			
010-1050-555.15-00	ELECTION EXPENSES	9,427	9,000	28,700	13,000
010-1050-555.19-01	CELLULAR COMMUNICATIONS	844	800	1,200	800
010-1050-555.24-00	PRINTING	525	500	500	500
010-1050-555.25-00	POSTAGE	867	840	974	1,000
010-1050-555.31-00	MILEAGE	114	300	300	300
010-1050-555.33-00	PROFESSIONAL DEVELOPMENT	835	2,000	1,325	2,000
010-1050-555.33-01	MEMBERSHIP DUES	260	350	240	240
010-1050-555.33-03	TRAVEL	469	2,300	1,800	2,300
<b>*MISCELLANEOUS SERVICES</b>		<b>27,925</b>	<b>26,522</b>	<b>46,714</b>	<b>36,040</b>
010-1050-556.17-00	CODIFICATION ORDINANCE	4,029	4,500	4,982	5,000
<b>*SUNDRY CHARGES</b>		<b>4,029</b>	<b>4,500</b>	<b>4,982</b>	<b>5,000</b>
010-1050-564.01-00	INVENTORY-\$1,000 - \$4,999	3,996			
<b>*INVENTORY</b>		<b>3,996</b>			
<b>TOTAL</b>		<b>261,210</b>	<b>266,787</b>	<b>262,979</b>	<b>290,308</b>

# LEGAL

## MISSION STATEMENT

The mission of the Legal Department is to advise the City Council and to provide efficient and competent legal services to all departments within the City of Pearland, to take proactive steps to identify and remedy potential legal complications for the City of Pearland, and to zealously defend and advocate the City of Pearland's position with the singular goal of achieving that which is in the best interests of the City of Pearland.



\*Reports to the City Council



**Department: LEGAL**  
**Division: LEGAL**  
**Department Number: 1080**

**GOALS**

- Provide legal advice and direction in the application of the Unified Development Code.
- Provide legal representation at all meetings of the City Council, Planning and Zoning Commission and the Zoning Board of Adjustments.
- Provide each department legal services in a quality, yet efficient and cost-effective manner; such service to include specific training for each City department.
- Coordinate, with outside counsel, on multiple property acquisitions associated with the various City projects.
- Review and revise the City's Code of Ordinances.
- Provide prosecutorial services for the City's Municipal Court.
- Facilitate the adoption of Strategic Partnership Agreements with BCMUD's 2&3.
- Continue monitoring and developing an oversight protocol with the Projects department designed to proactively identify potential legal controversies before they arise.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Conducted comprehensive training for various City Departments.
- Prepared numerous development agreements for both residential, commercial and institutional development in the City of Pearland.
- Coordinated the litigation of multiple cases with outside counsel.
- Efficiently carried out the prosecutorial duties of a rapidly growing Municipal Court.
- Coordinated the acquisition of multiple properties through the eminent domain process.
- Provided legal representation at all meetings of the City Council, P&Z and the ZBA.
- Prepared Seismic Testing and Funeral Escort ordinances; revised numerous other ordinances.
- Developed an oversight protocol with the Projects Department designed to proactively identify potential legal controversies before they arise.

**FISCAL YEAR 2010 OBJECTIVES**

- Provide legal advice and direction in the application of the Unified Development Code.
- Provide legal representation at all meetings of the City Council, Planning and Zoning Commission and the Zoning Board of Adjustments.
- Provide each department legal services in a quality, yet efficient and cost-effective manner; such service to include specific training for each City department.
- Coordinate, with outside counsel, on multiple property acquisitions associated with the various City projects.
- Review and revise the City's Code of Ordinances.
- Provide prosecutorial services for the City's Municipal Court.

**Department: LEGAL**  
**Division: LEGAL**  
**Department Number: 1080**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average number of training programs attended by staff	9	12	12	12
Number of contracts prepared or reviewed	151	140	180	190
Number of FOIA requests reviewed	203	276	250	260
Number of citizen requests handled	281	292	325	350
Number of resolutions prepared	188	209	210	215
Number of ordinances prepared	81	84	75	80
Number of Jury Trials	1,288	757	300	300
% of jury trial convictions	N/A	N/A	N/A	80%
Number of Bench Trials	1,017	859	800	900
% of Bench Trial Convictions	N/A	N/A	N/A	80%

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**LEGAL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	498,919	540,801	542,826	554,248
Materials & Supplies	2,653	2,870	2,870	2,870
Equipment Maintenance	58	500	500	500
Miscellaneous Services	137,338	145,784	194,637	85,082
<b>TOTAL</b>	<b>638,968</b>	<b>689,955</b>	<b>740,833</b>	<b>642,700</b>

**KEY BUDGET ITEMS**

- Reduction in outside legal services in FY 2010

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
City Attorney	1	1	1	1
Deputy City Attorney	1	1	1	1
Assistant City Attorney II	1	1	1	1
Assistant City Attorney I	1	1	1	1
Legal Secretary	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

\*Same as adopted budget, unless where noted.

**LEGAL - 1080  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-1080-531.01-00	EXECUTIVE	117,074	127,000	123,548	126,000
010-1080-531.02-00	SUPERVISOR	93,586	98,593	98,838	100,800
010-1080-531.03-00	GENERAL LABOR	170,437	186,815	184,952	186,157
010-1080-531.05-00	VACATION SOLD	2,314		1,715	
010-1080-531.07-00	SICK PAYOFF	2,803			
010-1080-531.10-00	LONGEVITY	1,509	1,643	1,630	1,919
010-1080-531.11-00	AUTO ALLOWANCE	11,114	12,000	13,746	13,800
010-1080-531.13-00	TUITION REIMBURSEMENT				
010-1080-531.14-00	WORKERS' COMPENSATION	458	523	372	385
010-1080-531.15-00	SOCIAL SECURITY	27,298	32,593	30,108	32,794
010-1080-531.16-00	RETIREMENT	40,101	43,092	44,600	48,313
010-1080-531.17-00	GROUP INSURANCE	31,691	38,047	42,822	43,585
010-1080-531.19-00	STATE UNEMPLOYMENT	534	495	495	495
<b>*SALARIES &amp; WAGES</b>		<b>498,919</b>	<b>540,801</b>	<b>542,826</b>	<b>554,248</b>
010-1080-542.03-00	OFFICE SUPPLIES	2,396	2,870	2,870	2,870
010-1080-542.23-00	MINOR TOOLS & OFFICE EQUIP	257			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>2,653</b>	<b>2,870</b>	<b>2,870</b>	<b>2,870</b>
010-1080-554.01-00	FURNITURE & OFFICE EQUIP.	58	500	500	500
010-1080-554.30-00	MAINT. COMPUTER SOFTWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>58</b>	<b>500</b>	<b>500</b>	<b>500</b>
010-1080-555.09-00	RENTAL OF EQUIPMENT	241	3,084	1,522	4,018
010-1080-555.11-00	SPECIAL SERVICES	107,439	109,000	160,000	50,000
010-1080-555.13-00	BOOKS, PERIODICAL, & SUBSC	8,933	10,000	10,000	10,000
010-1080-555.19-01	CELLULAR COMMUNICATIONS	4,362	4,300	4,154	3,456
010-1080-555.24-00	PRINTING	845	840	850	860
010-1080-555.31-00	MILEAGE	108	100	100	100
010-1080-555.33-00	PROFESSIONAL DEVELOPMENT	4,695	4,900	4,900	4,900
010-1080-555.33-01	MEMBERSHIP DUES	1,600	1,600	2,987	1,600
010-1080-555.33-03	TRAVEL	8,375	11,000	9,500	9,500
010-1080-555.60-00	STORAGE/BLDG RENTAL	740	960	624	648
<b>*MISCELLANEOUS SERVICES</b>		<b>137,338</b>	<b>145,784</b>	<b>194,637</b>	<b>85,082</b>
<b>TOTAL</b>		<b>638,968</b>	<b>689,955</b>	<b>740,833</b>	<b>642,700</b>

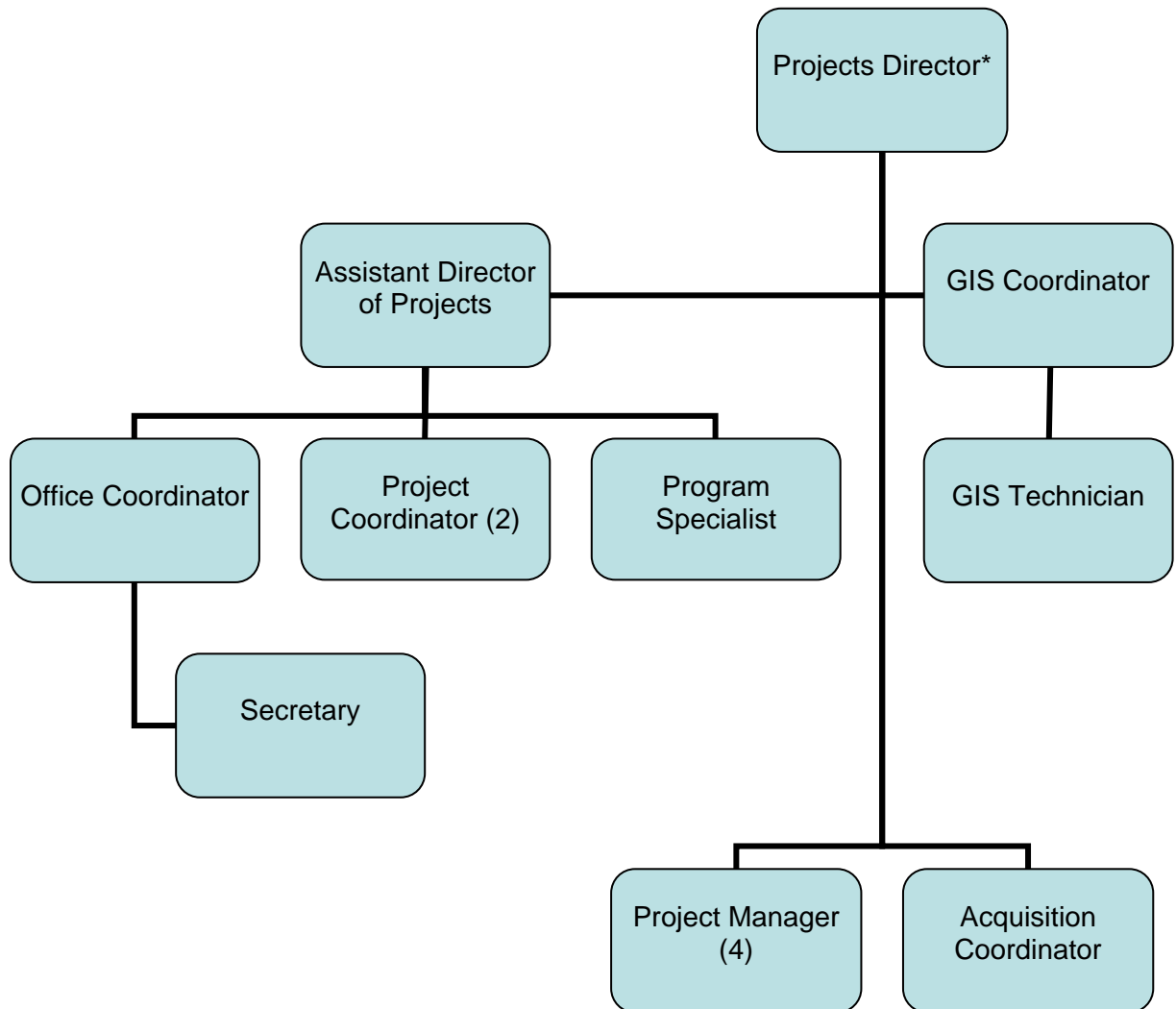


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# PROJECT MANAGEMENT

## MISSION STATEMENT

The mission of the Project Management Department is to plan, develop, and implement the City's current and future infrastructure needs in a timely and efficient manner, while utilizing the best management practices to provide the best value for citizens and other City departments, and while being accountable for the overall results.



\*Reports to Assistant City Manager

**Department: PROJECT MANAGEMENT**  
**Division: PROJECT MANAGEMENT**  
**Department Number: 1140**

**GOALS**

- Meet or exceed City Council and citizens' project expectations.
- Continue development and refinement of the Project Delivery Model.
- Effectively communicate project information to the public.
- Implement & complete projects in a consistent and efficient manner for timely completion.
- Complete & deliver best value projects that are within budget.
- Develop and maintain the City's Five-Year CIP with Finance Department.
- Develop a project management staff that is highly trained and proficient with the necessary tools to manage complex projects in a professional manner.
- Effectively represent the City to its community, state and county partners when involved in multi-agency projects.
- Complete land acquisition in advance of project construction.
- Effectively coordinate infrastructure improvements with utility and pipeline entities, private development and other governmental entities in advance of project construction.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Completed construction of the following projects:
  - Cullen Detention Pond
  - Dixie Farm Road Detention (Cowart Creek and Clear Creek)
  - Dixie Farm Road Phase I
  - Southfork/CR90 and Southfork/CR94 Traffic Signals
  - Centennial Park Splash Pad
  - City Hall/Community Center/Library Restoration
  - Kirby Water Plant
  - Kirby Elevated Storage Tank
  - BW8/SH288 Utilities
  - Water, Sanitary Sewer and Drainage Facilities to serve Water Lights
  - SH35 Sanitary Sewer (Industrial to Swensen)
  - JHEC Wastewater Treatment Plant Expansion
- Continued or began construction on the following projects:
  - Bailey Road Regional Detention Expansion
  - Veterans Drive Regional Detention Expansion
  - SH288 Service Roads
  - Magnolia/John Lizer Phase II
  - Dixie Farm Road Phase II
  - McHard Road
  - Cullen Parkway

**Department: PROJECT MANAGEMENT**  
**Division: PROJECT MANAGEMENT**  
**Department Number: 1140**

- U of H Pearland Campus
- Public Safety Building
- Recreation Center/Natatorium
- U of H Utility Extensions (Water, Wastewater, & Electric)
- Continued or initiated design on the following projects:
  - Cowart's Creek Diversion
  - Town Ditch Phase III
  - East Mary's Creek Detention
  - Orange Street
  - Walnut Street
  - Magnolia/Southfork Phase III
  - CR89 – Southfork to Northfork
  - Bailey Road (Veterans to FM1128)
  - Business Center Drive Extension
  - Barry Rose Extension
  - Trail Connectivity Phase I
  - Animal Shelter Expansion
  - Fire Station #5
  - Fire Station #6
  - Old PD Renovations
  - City of Houston Waterline Interconnect
  - Alice Street Water Plant Expansion
  - Hooper Road Utilities
  - SH35 Utilities (BW8 to FM518)
  - Surface Water Treatment Plant Reservoir

**FISCAL YEAR 2010 OBJECTIVES**

- Enhance the Communication Plan informing all stakeholders of capital project status and impact.
- Continue improvement of the Project Delivery Model (PDM).
- Evaluate and implement automation of PDM processes, if determined to be cost effective and improve efficiency .
- Expand the role of the Utilities Program General Engineering Consultant (GEC) to provide additional Program Management services such as evaluating master planning and modeling to provide a coordinated implementation of the recommendations through the Capital Improvement Program.



**Department: PROJECT MANAGEMENT**  
**Division: PROJECT MANAGEMENT**  
**Department Number: 1140**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average number of active projects being administered	44	34	32	42
Total value of current active projects (millions)	\$313.3	\$392.9	\$420.0	\$460.1
Percent of Change Orders to Total Contract Value	N/A	N/A	0.73%	5%
Percent of consultant selection process initiated on schedule	N/A	N/A	100%	100%
Percent of construction projects started on schedule	N/A	100%	46%	90%
Percent of projects completed on schedule	85%	80%	86%	90%
Percent of projects completed within budget	86%	100%	100%	100%
Number of property parcels acquired	29	51	53	100
Number of parcels acquired through condemnation	7	6	8	10
Average number of days to acquire a parcel	192	99	143	110

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**PROJECT MANAGEMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	750,503	915,581	919,418	947,636
Materials & Supplies	6,312	12,762	12,692	11,800
Equipment Maintenance	2,474	7,595	2,336	2,475
Miscellaneous Services	40,075	74,129	94,873	70,460
Inventory	6,658	0	0	0
Capital Outlay	28,838	0	0	0
Budget Projection Variance		43,985		
<b>TOTAL</b>	<b>834,860</b>	<b>1,054,052</b>	<b>1,029,319</b>	<b>1,032,371</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Projects Director	1	1	1	1
Assistant Projects Director	1	1	1	1
Acquisition Manager	1	1	1	1
Project Manager	4	4	4	4
Program Specialist	1	1	1	1
Project Coordinator	2	2	2	2
Office Coordinator	1	1	1	1
Secretary	1	1	1	1
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

\*Same as adopted budget, unless where noted.

**PROJECT MANAGEMENT - 1140  
EXPENDITURES**

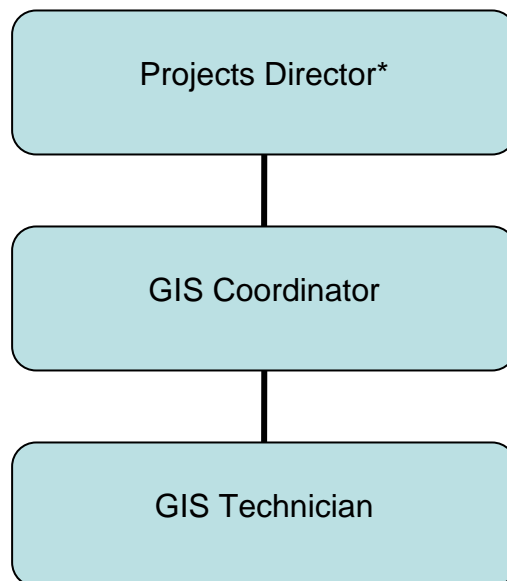
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1140-531.01-00	EXECUTIVE	92,320	95,385	95,771	95,385
010-1140-531.02-00	SUPERVISOR	7,929	75,480	75,800	75,480
010-1140-531.03-00	GENERAL LABOR	476,695	523,558	517,023	527,491
010-1140-531.04-00	COMP TIME SOLD	13			
010-1140-531.05-00	VACATION SOLD				
010-1140-531.07-00	SICK PAY OFF	170			
010-1140-531.09-00	OVERTIME	3,548	4,200	3,500	3,500
010-1140-531.10-00	LONGEVITY	946	1,349	1,064	1,924
010-1140-531.11-00	AUTO ALLOWANCE	3,497	7,200	10,992	10,800
010-1140-531.13-00	TUITION REIMBURSEMENT	5,505	3,000		3,000
010-1140-531.14-00	WORKERS' COMPENSATION	979	1,228	901	934
010-1140-531.15-00	SOCIAL SECURITY	42,295	54,099	52,875	54,665
010-1140-531.16-00	RETIREMENT	58,659	69,322	73,727	80,531
010-1140-531.17-00	GROUP INSURANCE	56,767	79,572	86,541	92,738
010-1140-531.19-00	STATE UNEMPLOYMENT	1,180	1,188	1,224	1,188
<b>*SALARIES &amp; WAGES</b>		<b>750,503</b>	<b>915,581</b>	<b>919,418</b>	<b>947,636</b>
010-1140-542.03-00	OFFICE SUPPLIES	4,382	8,612	8,612	9,000
010-1140-542.04-00	WEARING APPAREL	826	1,200	1,130	900
010-1140-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,104	2,950	2,950	1,900
<b>*MATERIALS &amp; SUPPLIES</b>		<b>6,312</b>	<b>12,762</b>	<b>12,692</b>	<b>11,800</b>
010-1140-554.20-01	PARTS	920	1,200	806	750
010-1140-554.20-02	COMMERCIAL		195		195
010-1140-554.20-03	FUEL	1,554	6,200	1,530	1,530
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>2,474</b>	<b>7,595</b>	<b>2,336</b>	<b>2,475</b>
010-1140-555.09-00	RENTAL OF EQUIPMENT	565	7,248	7,252	7,500
010-1140-555.11-00	SPECIAL SERVICES	11,266	30,600	56,220	20,800
010-1140-555.19-01	CELLULAR COMMUNICATIONS	7,047	10,995	8,180	8,560
010-1140-555.24-00	PRINTING	1,103	1,756	981	1,700
010-1140-555.25-00	POSTAGE	979	1,050	1,060	1,085
010-1140-555.31-00	MILEAGE	3,003	2,500	1,200	1,200
010-1140-555.33-00	PROFESSIONAL DEVELOPMENT	11,565	11,615	11,615	14,850
010-1140-555.33-01	MEMBERSHIP DUES	1,219	2,965	2,965	3,965
010-1140-555.33-03	TRAVEL	3,328	5,400	5,400	10,800
<b>*MISCELLANEOUS SERVICES</b>		<b>40,075</b>	<b>74,129</b>	<b>94,873</b>	<b>70,460</b>
010-1140-564.01-00	INVENTORY-\$1,000 - \$4,999	6,658			
<b>*INVENTORY</b>		<b>6,658</b>			
010-1140-565.71-00	FURNITURE/OFFICE EQUIPT.				
010-1140-565.80-00	VEHICLES	28,838			
<b>*CAPITAL OUTLAY</b>		<b>28,838</b>			
010-1140-590.01-01	BUDGET PROJECTION VARIANCE		43,985		
<b>TOTAL</b>		<b>834,860</b>	<b>1,054,052</b>	<b>1,029,319</b>	<b>1,032,371</b>

# GEOGRAPHICAL INFORMATION SYSTEM

## MISSION STATEMENT

The mission of the Geographical Information System (GIS) Department is to coordinate, develop, implement, integrate, support and manage a Citywide Geographic Information System, and ensure efficient delivery of services.



\*Reports to Assistant City Manager

**Department: GEOGRAPHICAL INFORMATION SYSTEM**  
**Division: GEOGRAPHICAL INFORMATION SYSTEM**  
**Department Number: 1160**

**GOALS**

- Maintain responsibility for the ongoing process of creating, maintaining and managing the City's digital land information database.
- Ensure that the City of Pearland decision-makers have access to geographic information that is complete, timely, accurate, and reliable.
- Promote the use of Geographic Information System (GIS) and related technologies to more effectively and efficiently address problems, develop plans, and manage the natural, cultural, economic, and infrastructure resources of the City of Pearland.
- Help develop a coordinated approach to a citywide GIS.
- Evaluate long-term coordination needs of the GIS user community and direct a strategic plan to facilitate coordination.
- Identify and report the function needs of the user community with regard to GIS coordination in the City.
- Maintain and provide citywide interactive maps for all citizens.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Implemented the GIS portion of the Police Department's new Public Safety OSSI project. GIS is now at all dispatcher's workstations, police cars, EMS, public viewer and soon Fire Department units.
- Updated GIS Implementation plan.
- Updated search engine for property addresses from ArcGIS Server layers - deployed from City's Home web page and City Secretary's web page.
- Installed, configured, and deployed the new ArcGIS Server architecture. Created new map services for internal and external users, GIS internet based.

**FISCAL YEAR 2010 OBJECTIVES**

- Deploy new ArcGIS Server MapOptix 6.0 for public access. New and improved interactive map viewer. Retire old ArcIMS map server applications.
- New 2010 digital map book update for internal and external down load use.
- Deploy Laserfiche and GIS integration.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Total Web Page hits	53,979	63,992	48,108	49,000
GIS Web Page hits per 1,000 population	662	735	530	519
Average Number of GIS layers maintained	67	74	79	85
Number of map requests	662	322	256	265
GIS expenditures per capita	\$2.72	\$2.25	\$2.35	\$2.77

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**GIS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	121,434	138,753	148,627	153,065
Materials & Supplies	3,790	3,100	2,920	2,920
Equipment Maintenance	767	2,700	1,400	1,200
Miscellaneous Services	50,862	93,363	44,438	75,665
Capital Outlay	19,390	20,155	16,180	29,000
Budget Projection Variance		14,845		
<b>TOTAL</b>	<b>196,243</b>	<b>272,916</b>	<b>213,565</b>	<b>261,850</b>

**KEY BUDGET ITEMS**

- Includes GeoBlade Web Deployment Technology
- Includes GIS/Laserfiche Integration

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
GIS Coordinator	1	1	1	1
GIS Specialist	1	1	1	0
GIS Technician	0	0	0	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

\*Same as adopted budget, unless where noted.

**GIS - 1160  
EXPENDITURES**

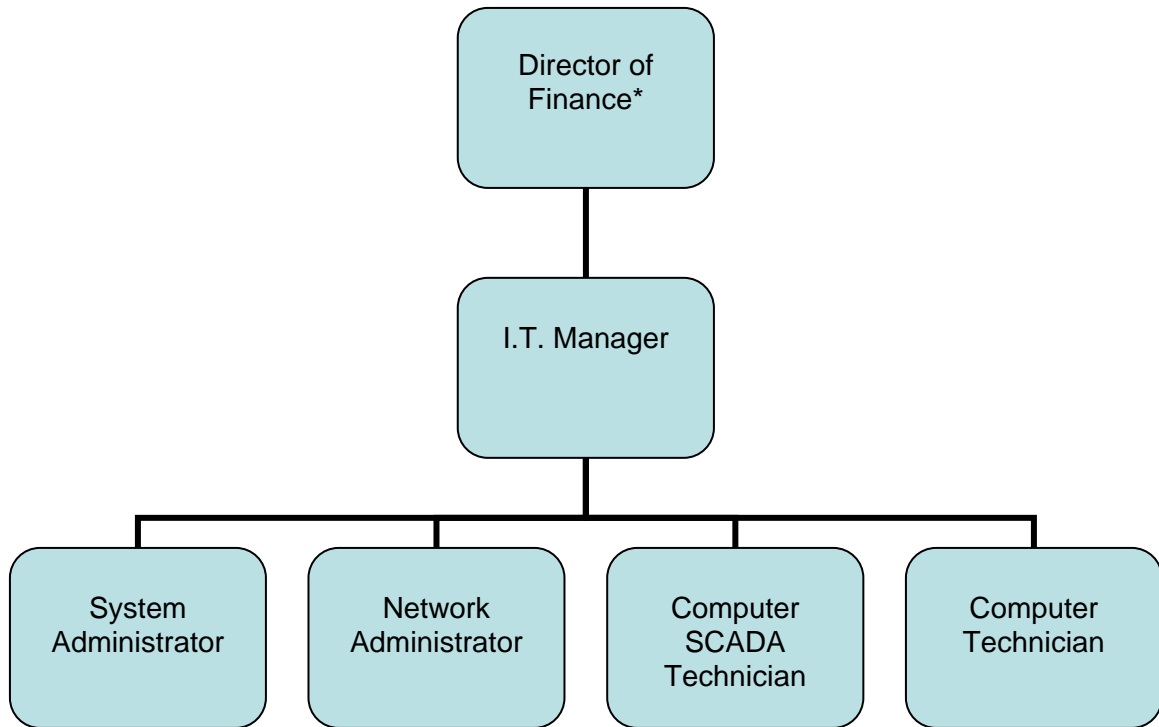
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1160-531.02-00	SUPERVISOR	70,671	69,931	73,373	73,077
010-1160-531.03-00	GENERAL LABOR	11,768	31,038	36,401	36,687
010-1160-531.04-00	COMP TIME SOLD/PAY OFF	6			
010-1160-531.05-00	VACATION SOLD	2,682			
010-1160-531.07-00	SICK PAY OFF	8,877			
010-1160-531.09-00	OVERTIME	104	1,400	1,000	1,000
010-1160-531.10-00	LONGEVITY	557	378	378	488
010-1160-531.13-00	TUITION REIMBURSEMENT				3,000
010-1160-531.14-00	WORKERS' COMPENSATION	198	248	183	189
010-1160-531.15-00	SOCIAL SECURITY	6,724	7,860	8,354	8,511
010-1160-531.16-00	RETIREMENT	9,541	10,934	11,633	12,539
010-1160-531.17-00	GROUP INSURANCE	10,150	16,766	17,101	17,376
010-1160-531.19-00	STATE UNEMPLOYMENT	156	198	204	198
<b>*SALARIES &amp; WAGES</b>		<b>121,434</b>	<b>138,753</b>	<b>148,627</b>	<b>153,065</b>
010-1160-542.03-00	OFFICE SUPPLIES	1,574	2,100	1,920	1,920
010-1160-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,216	1,000	1,000	1,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,790</b>	<b>3,100</b>	<b>2,920</b>	<b>2,920</b>
010-1160-554.01-00	FURNITURE & OFFICE EQUIP.	767	2,500	1,200	1,200
010-1160-554.30-00	MAINT. COMPUTER SOFTWARE		200	200	
010-1160-554.30-01	GIS CREATION & DEVELOPMENT				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>767</b>	<b>2,700</b>	<b>1,400</b>	<b>1,200</b>
010-1160-555.09-00	SPECIAL SERVICES				200
010-1160-555.11-00	SPECIAL SERVICES		9,645	9,615	9,400
010-1160-555.11-13	CONTRACT EMPLOYMENT	7,475	4,810	4,810	
010-1160-555.11-50	CONSULTING GIS CREATION	26,750	54,295	8,300	44,300
010-1160-555.24-00	PRINTING	5,305	500	500	500
010-1160-555.31-00	MILEAGE	518	500	600	500
010-1160-555.33-00	PROFESSIONAL DEVELOPMENT	2,818	6,613	6,613	6,115
010-1160-555.33-01	MEMBERSHIP DUES	1,500	1,500	1,500	1,500
010-1160-555.33-03	TRAVEL	533	6,500	3,500	3,500
010-1160-555.33-04	CONT ED FOR GIS CREATION	5,963	9,000	9,000	9,650
<b>*MISCELLANEOUS SERVICES</b>		<b>50,862</b>	<b>93,363</b>	<b>44,438</b>	<b>75,665</b>
010-1160-565.83-00	MISCELLANEOUS	19,390	20,155	16,180	29,000
<b>*CAPITAL OUTLAY</b>		<b>19,390</b>	<b>20,155</b>	<b>16,180</b>	<b>29,000</b>
010-1160-590.01-01	BUDGET PROJECTION VARIANCE		14,845		
<b>TOTAL</b>		<b>196,243</b>	<b>272,916</b>	<b>213,565</b>	<b>261,850</b>

# INFORMATION TECHNOLOGY

## MISSION STATEMENT

The mission of Information Technology (IT) is to provide information system service and support to all departments within the City of Pearland, and to continually improve the planning, design, operations, and management of the City's network infrastructure.



\*Reports to the City Manager



**Department: FINANCE**  
**Division: INFORMATION TECHNOLOGY**  
**Department Number: 1250**

**GOALS**

- Support City employees and citizens with superior customer service.
- Provide citywide innovation and leadership in the utilization and deployment of information technology services and applications.
- Ensure high-quality, effective and efficient production and support services that meet or exceed the expectations of our employees.
- Maintain a secure information technology environment, insuring the confidentiality, integrity and availability of critical information and systems.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Installed/set up OSSI Servers and Software for Police Department.
- Replaced the City's Financial IBM I-Series Server and upgraded Operating System.
- Set up and installed 73 computers/laptops for new employees and replacement CPU's for City facilities.
- Moved City Hall computer equipment out of City Hall due to Hurricane Ike damage and returned back 8 months later.
- Completed facility fiber connection from City Hall to Police Department, Sharp Building, Service Center and Senior Center.
- Increased City financial server backup system.

**FISCAL YEAR 2010 OBJECTIVES**

- Acquire contractor to install fiber optic cable from Police Department to Recreation Center/Natatorium and Public Safety Building.
- Install and set up new phone system at the Recreation Center/Natatorium and Public Safety Building; install VOIP switches at City Hall and old PD.
- Replace over 124 outdated CPU's and 16 laptop systems throughout City departments, purchase 26 new computers, including the installation of 4 new CPU's and 1 laser printer in the Public Safety Building for the EOC.
- Replace a security server and web server.
- Maintain 100% planned uptime for City network and City servers.
- Assist Police and Parks Departments with facility move.
- Research and draft IT Policies and Procedures.

**Department: FINANCE**  
**Division: INFORMATION TECHNOLOGY**  
**Department Number: 1250**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average monthly service requests	486	616	640	675
Number of PC's supported	354	386	394	400
Number of Servers	20	21	21	21
Percent of time AS/400 available	99.4%	99.3%	99.5%	100.0%
Percent of time LAN available	99.4%	98.4%	99.6%	100.0%
PC's supported per IT staff FTE	89	97	78	80
IT expenditure per PC's supported	\$1,906	\$2,231	\$2,678	\$2,583
Average response time to service calls - Priority 1*	N/A	3min0sec	1min36sec	1min0sec
Number of new software programs installed	N/A	N/A	2	2
Total number of software programs supported	N/A	N/A	18	20

\*Priority 1 calls include any event with severe or catastrophic adverse effects on organizational operations, organizational assets, or individuals.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**INFORMATION TECHNOLOGY**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	291,076	354,542	357,261	371,052
Materials & Supplies	8,277	3,750	4,697	5,050
Equipment Maintenance	330,861	437,181	427,876	415,387
Miscellaneous Services	41,901	34,113	28,672	33,915
Inventory	107,372	104,240	102,237	89,400
Capital Outlay	87,577	142,879	134,307	118,511
Budget Projection Variance		31,700		
<b>TOTAL</b>	<b>867,064</b>	<b>1,108,405</b>	<b>1,055,050</b>	<b>1,033,315</b>

**KEY BUDGET ITEMS**

- Includes Voice/Data Switches for City Hall and Service Center Network infrastructure
- Includes IT Department Network Plan, 24 PC's and 16 laptops for replacement in various departments, and one (1) server replacement.
- Includes four (4) PC's, two (2) laptops and printer for Emergency Operations Center.
- Includes Barracuda Web Application Firewall

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Information Technology Manager	1	1	1	1
Network Administrator	0	1	1	1
System Administrator	2	1	1	1
Computer SCADA Technician	1	1	1	1
Computer Technician	1	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

\*Same as adopted budget, unless where noted.

**INFORMATION TECHNOLOGY - 1250/1150  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1250-531.02-00	SUPERVISOR	78,443	75,920	79,468	79,146
010-1250-531.03-00	GENERAL LABOR	149,874	199,243	197,157	206,515
010-1250-531.05-00	VACATION SOLD				
010-1250-531.09-00	OVERTIME	1,761	1,391	1,217	1,150
010-1250-531.10-00	LONGEVITY	1,844	2,266	2,037	2,277
010-1250-531.14-00	WORKERS' COMPENSATION	563	789	516	640
010-1250-531.15-00	SOCIAL SECURITY	17,384	20,871	21,709	22,115
010-1250-531.16-00	RETIREMENT	23,329	26,899	29,233	32,582
010-1250-531.17-00	GROUP INSURANCE	17,482	26,668	25,368	26,132
010-1250-531.19-00	STATE UNEMPLOYMENT	396	495	556	495
<b>*SALARIES &amp; WAGES</b>		<b>291,076</b>	<b>354,542</b>	<b>357,261</b>	<b>371,052</b>
010-1250-542.03-00	OFFICE SUPPLIES	1,219	1,500	1,500	2,800
010-1250-542.04-00	WEARING APPAREL	113	250	150	250
010-1250-542.23-00	MINOR TOOLS & OFFICE EQUIP.	6,945	2,000	3,047	2,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>8,277</b>	<b>3,750</b>	<b>4,697</b>	<b>5,050</b>
010-1250-554.01-00	FURNITURE & OFFICE EQUIP.		250	250	250
010-1250-554.08-00	SPECIAL EQUIP/IMPROVEMENT	2,372	4,500	4,380	5,000
010-1250-554.20-00	MOTOR EQUIPMENT			14	
010-1250-554.20-01	PARTS	519	1,500	702	1,500
010-1250-554.20-02	COMMERCIAL	40		80	100
010-1250-554.20-03	FUEL	1,199	2,880	1,221	1,221
010-1250-554.30-00	MAINT. COMPUTER SOFTWARE	247,698	339,574	339,389	327,106
010-1250-554.31-00	MAINT. COMPUTER HARDWARE	79,033	88,477	81,840	80,210
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>330,861</b>	<b>437,181</b>	<b>427,876</b>	<b>415,387</b>
010-1250-555.09-00	RENTAL OF EQUIPMENT	2,601	3,600	2,946	3,600
010-1250-555.11-00	SPECIAL SERVICES	29,489	11,653	11,610	12,000
010-1250-555.19-01	CELLULAR COMMUNICATIONS	3,466	3,650	3,650	3,650
010-1250-555.19-02	PC AIRCARD CHARGES	400	660	571	612
010-1250-555.25-00	POSTAGE	164	250	253	253
010-1250-555.32-01	INTERNET	207	300	300	300
010-1250-555.33-00	PROFESSIONAL DEVELOPMENT	3,007	10,000	8,380	10,000
010-1250-555.33-01	MEMBERSHIP DUES	600	1,000	520	1,000
010-1250-555.33-03	TRAVEL	1,967	3,000	442	2,500
<b>*MISCELLANEOUS SERVICES</b>		<b>41,901</b>	<b>34,113</b>	<b>28,672</b>	<b>33,915</b>
010-1250-564.01-00	INVENTORY-\$1,000 - \$4,999	107,372	104,240	102,237	89,400
<b>*INVENTORY</b>		<b>107,372</b>	<b>104,240</b>	<b>102,237</b>	<b>89,400</b>
010-1250-565.23-00	BUILDINGS & GROUNDS		39,691	39,691	
010-1250-565.71-00	FURNITURE/OFFICE EQUIP.	7,415	62,650	54,082	5,046
010-1250-565.83-00	MISCELLANEOUS	80,162	40,538	40,534	113,465
<b>*CAPITAL OUTLAY</b>		<b>87,577</b>	<b>142,879</b>	<b>134,307</b>	<b>118,511</b>
010-1250-590.01-01	BUDGET PROJECTION VARIANCE		31,700		
<b>TOTAL</b>		<b>867,064</b>	<b>1,108,405</b>	<b>1,055,050</b>	<b>1,033,315</b>

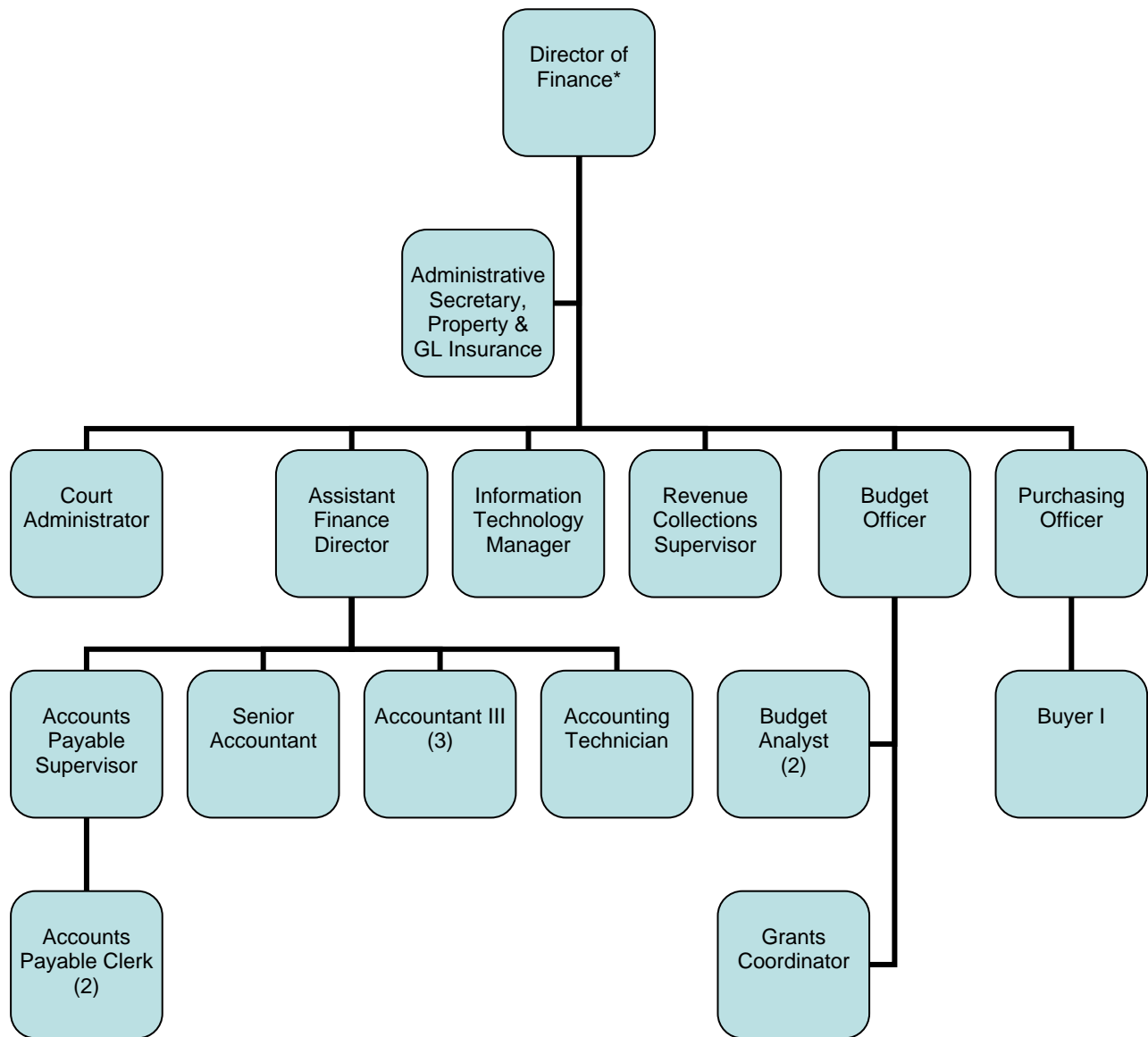


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# FINANCE

## MISSION STATEMENT

The mission of the Finance Department is to provide sound financial management practices and reporting to ensure long-term financial sustainability of the City.



\*Reports to the City Manager

**Department: FINANCE**  
**Division: FINANCE**  
**Department Number: 1260**

**GOALS**

- Safeguard the assets of the City of Pearland.
- Accurate and prompt payment to all City vendors and employees.
- Accurately account for revenues and expenditures on a timely basis.
- Timely and accurate issuance of financial reports to the City Council, City Manager and all other parties as necessary or required.
- Obtain GFOA Budget and Financial Statement of Excellence in Financial Reporting and Budgeting.
- Plan, coordinate and facilitate the preparation of the annual budget, Comprehensive Annual Financial Report and Five-Year Capital Improvement Program.
- Facilitate and monitor purchases in compliance with state statutes and City policy and ensure that the City is getting the best value for the purchase of goods and services.
- Ensure the financial integrity of the City by developing and implementing policies and procedures.
- Maintain the debt program of the City, including the issuance of new debt, payment of annual debt service, and ensure compliance with bond and arbitrage covenants.
- Provide investment management for all City funds and bond proceeds in compliance with the City's Investment Policy.
- Provide oversight of City's General Liability and Property Insurance. Process and administer third party and internal property and auto claims.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Financial Management Policy statements, which set guidelines for fiscal decision making, adopted by City Council.
- Purchasing Manual written and distributed, departments trained.
- Switched the City's procurement card services to the State awarded vendor, offering a 1% rebate on all purchases.
- Coordinated and administered the process whereby all functions were re-evaluated by departments to ensure cost effectiveness and necessity.
- Coordinated the process and report for the City Survey.
- Improved the integrated Five-Year Forecast, which is part of this document.
- Researched, assisted with, and wrote nine applications totaling \$5,429,823 for grant funds via various agencies, including but not limited to CDBG, ARRA, ORCA.
- Files 40 project worksheets with FEMA for Hurricane Ike totaling \$10.4 million for reimbursement.
- Researched, workshopped, and prepared local purchasing preference adopted by City Council.
- Switched cell phone carrier to new provider; coverage and reliability.

**Department: FINANCE**  
**Division: FINANCE**  
**Department Number: 1260**

- Received GFOA Distinguished Budget Presentation Award, GFOA Certificate of Achievement for Excellence in Financial Reporting, and the ICMA Performance Measures Certificate of Achievement.

**FISCAL YEAR 2010 OBJECTIVES**

- Prepare and implement Quarterly Financial Snapshot workshop per City Council.
- Communicate Finances with citizens via Pearland-In-Motion articles and website.
- Enhanced Finance website; research use of on-line bidding avenues.
- Seek and secure grants that will meet the city's Mission, goals, and objectives; leveraging City resources to minimize impact to taxpayers.
- Reconcile Hurricane Ike insurance reimbursements and seek additional reimbursement as necessary.
- Set up reporting process on Insurance claims.
- Continue to bid out goods meeting State bidding threshold.
- Research and implement Buy/Lease Purchasing Policy and Disposition of Assets Policy.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Purchase Orders (PO) issued	3,475	3,552	3,505	3,500
Bid/Proposal Documents Processed	48	41	58	60
Number of PO change notices Processed	1,100	800	380	350
PO change notices as % of PO's issued	32%	23%	11%	10%
Number of Local Preference Purchasing Submissions*	N/A	N/A	N/A	N/A
Number of Local Preference Awarded*	N/A	N/A	N/A	N/A
Number of Transactions on-line auction	10	32	8	12
Investment offers analyzed	101	50	40	50
Percent of Time portfolio met or exceeded benchmark	100%	100%	100%	100%
Investments in compliance with policy and PFIA	100%	100%	100%	100%
GFOA budget award received	Yes	Yes	Yes	Yes
Budget filed with Council per City Charter	Yes	Yes	Yes	Yes
Number of budget transfers	194	398	349	360
GFOA CAFR award received	Yes	Yes	Yes	Yes
ICMA Perf.Measures Cert.of Distinction Award	N/A	N/A	Yes	Yes
Number of Audit Comments	5	1	4	1
Number of Single Audit Comments	0	0	0	0
Unqualified Audit Opinion	Yes	Yes	Yes	Yes
Number of Bond Sales - Excludes DAP	4	2	4	3



**Department: FINANCE**  
**Division: FINANCE**  
**Department Number: 1260**

**PERFORMANCE MEASURES (continued)**

		FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Meet or Increase City's GO/CO Bond Rating - S&P		A+	A+	AA-	AA-
	Fitch	N/A	N/A	AA-	AA-
Meet or Increase City's Revenue Bond Rating - S&P		A	A	AA-	AA-
	Fitch	N/A	N/A	A+	A+
Fund balance maintained at Council Policy level:					
	General Fund	Yes	Yes	Yes	Yes
	Water & Sewer Fund	Yes	Yes	Yes	Yes
% of Accounts Receivables 90 days or older*		N/A	N/A	50%	25%
Accounts Payable invoices processed - monthly		1,857	1,953	1,935	1,940
Number of checks issued - monthly		1,121	1,242	1,090	1,095
Percent of checks voided due to AP error		4%	2%	1%	1%
Number of employees paid each month		1,026	1,185	1,175	1,288
Percent of checks voided/corrected due to PR error		0.33%	0.30%	0.60%	0.50%
Average turnaround time for month-end close (days)		13	12	12	10
Number of days required to pay an invoice		3	3	3	3
Number of grant applications submitted		10	5	16	8
Value of grant applications submitted		N/A	N/A	\$5,429,823	\$500,000
Number of grants awarded		10	4	9	16
Number of grants not awarded		N/A	N/A	2	0

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**FINANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,021,829	1,055,974	1,040,190	1,163,414
Materials & Supplies	6,918	10,679	13,053	15,230
Equipment Maintenance	5,252	3,944	3,800	4,000
Miscellaneous Services	73,678	98,289	89,527	82,022
Sundry Charges	309,823	344,845	332,544	369,295
Inventory	0	0	0	3,750
Budget Projection Variance	0	20,812	0	0
<b>TOTAL</b>	<b>1,417,500</b>	<b>1,534,543</b>	<b>1,479,114</b>	<b>1,637,711</b>

**KEY BUDGET ITEMS**

- Includes upgrade from part-time Accounting Associate to full-time Accountant
- Includes one (1) full-time Grants Coordinator, funded for 9 months
- Includes ECivis subscription for grant research
- Anticipates increase in appraisal district fee

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Director of Finance	1	1	1	1
Assistant Finance Director	1	1	1	1
Purchasing Officer	1	1	1	1
Budget Officer	0	1	1	1
Grants Coordinator	0	0	0	1
Sr. Accountant	1	1	1	1
Staff Accountant III	2	2	2	3
Budget Analyst	2	2	2	2
Project Financial Analyst	1	0	0	0
Buyer I	1	1	1	1
Accounts Payable Supervisor	1	1	1	1
Accounts Payable Clerk	2	2	2	2
Accounting Technician	1	1	1	1
Administrative Secretary	1	1	1	1
Part-Time Cash Accountant	1	1	1	0
<b>TOTAL</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>17</b>

\*Same as adopted budget, unless where noted.

**FINANCE - 1260/1060  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1260-531.01-00	EXECUTIVE	105,884	111,936	112,379	111,936
010-1260-531.02-00	SUPERVISOR	215,151	222,321	223,222	222,322
010-1260-531.03-00	GENERAL LABOR	478,198	469,319	461,908	553,713
010-1260-531.04-00	COMP TIME SOLD	382	55	55	
010-1260-531.05-00	VACATION SOLD				
010-1260-531.07-00	SICK PAY OFF		2,694	2,694	
010-1260-531.09-00	OVERTIME	2,604	6,000	2,700	3,000
010-1260-531.10-00	LONGEVITY	1,086	2,079	1,878	2,392
010-1260-531.11-00	AUTO ALLOWANCE	3,497	3,600	5,346	5,400
010-1260-531.13-00	TUITION REIMBURSEMENT				
010-1260-531.14-00	WORKERS' COMPENSATION	939	992	709	796
010-1260-531.15-00	SOCIAL SECURITY	58,269	62,626	60,806	68,756
010-1260-531.16-00	RETIREMENT	79,442	78,941	83,434	98,175
010-1260-531.17-00	GROUP INSURANCE	74,717	93,827	83,522	95,340
010-1260-531.19-00	STATE UNEMPLOYMENT	1,660	1,584	1,537	1,584
<b>*SALARIES &amp; WAGES</b>		<b>1,021,829</b>	<b>1,055,974</b>	<b>1,040,190</b>	<b>1,163,414</b>
010-1260-542.03-00	OFFICE SUPPLIES	5,131	9,225	10,971	10,100
010-1260-542.04-00	WEARING APPAREL	190	54	135	900
010-1260-542.22-00	ICE,CUPS, ETC.	29	150	767	280
010-1260-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,568	1,250	1,180	3,950
<b>*MATERIALS &amp; SUPPLIES</b>		<b>6,918</b>	<b>10,679</b>	<b>13,053</b>	<b>15,230</b>
010-1260-554.01-00	FURNITURE & OFFICE EQUIP.	1,890	2,000	2,000	2,000
010-1260-554.30-00	MAINT. COMPUTER SOFTWARE	3,362	1,944	1,800	2,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>5,252</b>	<b>3,944</b>	<b>3,800</b>	<b>4,000</b>
010-1260-555.07-00	ADVERTISING\PUBLIC NOTICE	636	1,200	745	1,000
010-1260-555.09-00	RENTAL OF EQUIPMENT		10,057	9,909	11,879
010-1260-555.11-00	SPECIAL SERVICES	41,489	43,303	41,399	16,370
010-1260-555.13-00	BOOKS, PERIODICAL,& SUBSC	711	707	885	885
010-1260-555.19-00	TELEPHONE		183	310	
010-1260-555.19-02	PC AIRCARD CHARGES		73	223	150
010-1260-555.24-00	PRINTING	10,558	12,000	11,065	12,280
010-1260-555.25-00	POSTAGE	5,598	8,896	5,213	5,500
010-1260.555.31-00	MILEAGE	97	450	160	160
010-1260-555.33-00	PROFESSIONAL DEVELOPMENT	8,134	10,330	9,401	12,150
010-1260-555.33-01	MEMBERSHIP DUES	1,625	2,112	2,162	3,115
010-1260-555.33-03	TRAVEL	4,830	8,978	8,055	18,533
<b>*MISCELLANEOUS SERVICES</b>		<b>73,678</b>	<b>98,289</b>	<b>89,527</b>	<b>82,022</b>
010-1260-556.01-00	ACCOUNTING SERVICES	56,735	60,000	60,000	63,000
010-1260-556.11-00	DATA PROCESSING & BILLING	11,653	12,800	11,881	12,800
010-1260-556.27-00	TAX APPRAISAL DISTRICT	241,435	272,045	260,663	293,495
<b>*SUNDRY CHARGES</b>		<b>309,823</b>	<b>344,845</b>	<b>332,544</b>	<b>369,295</b>
010-1260-564.01-00	\$1,000 - \$5,000				3,750
<b>*INVENTORY</b>					<b>3,750</b>
010-1260-590.01-01	BUDGET PROJECTION VARIANCE		20,812		
<b>TOTAL</b>		<b>1,417,500</b>	<b>1,534,543</b>	<b>1,479,114</b>	<b>1,637,711</b>

## **GENERAL FUND OTHER REQUIREMENTS - 1270**

### **OVERVIEW**

Historically, this department has been used to account for General Fund-wide expenses including property and liability insurance coverage, Workers' Compensation, and Unemployment Compensation. Property and Liability insurance coverage is now included in its own fund. An allocation is made to this fund quarterly through the transfer of funds. The employee workers compensation and unemployment insurance coverage are now allocated among the various departments' budgets.

Sundry charges include contingency funding, and Miscellaneous Services includes funding for Park & Ride services, postage, capital lease payments, storage unit rental fees, among other items. Transfers account for operating transfer to other funds for reimbursement of services, as well as transfer to Capital Projects for pay-as-you-go CIP.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**OTHER REQUIREMENTS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	552,311	0	181,385
Materials & Supplies	20,792	6,844	7,160	7,025
Building Maintenance	8,648	0	0	0
Equipment Maintenance	64,999	318,125	59,568	55,000
Miscellaneous Services	774,928	2,007,348	1,668,007	1,550,359
Sundry Charges	41,668	164,983	124,092	226,000
Transfers	2,618,962	756,915	989,696	707,324
Capital Outlay	3,656	0	0	0
Budget Projection Variance	0	60,000	0	0
<b>TOTAL</b>	<b>3,533,653</b>	<b>3,866,526</b>	<b>2,848,523</b>	<b>2,727,093</b>

**KEY BUDGET ITEMS**

- Merit based on average of 2% for non-civil service, 3% step for civil service plus 1.5% plan increase
- Park-n-Ride funding included in the amount of \$122,500

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Other Requirements	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

**OTHER REQUIREMENTS - 1270/3360  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1270-531.23-00	SALARY ADJUSTMENT		404,734		581,385
010-1270-531.23-00	SALARY SAVINGS		147,577		(400,000)
<b>*SALARIES &amp; WAGES</b>			<b>552,311</b>		<b>181,385</b>
010-1270-542.03-00	OFFICE SUPPLIES	12,957	884	850	425
010-1270-542.15-00	MEDICAL SUPPLIES	543	750	600	600
010-1270-542.23-00	MINOR TOOLS & EQUIPMENT	3,450	210	210	
010-1270-542.33-00	MISCELLANEOUS	3,842	5,000	5,500	6,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>20,792</b>	<b>6,844</b>	<b>7,160</b>	<b>7,025</b>
010-1270-553.01-00	BUILDINGS & GROUNDS	8,648			
<b>*BUILDINGS &amp; GROUNDS</b>		<b>8,648</b>			
010-1270-554.01-00	FURNITURE & OFFICE EQUIP.				
010-1270-554.03-00	RADIO & RADAR EQUIPMENT	64,999	65,000	59,568	55,000
010-1270-554.20-03	FUEL		253,125		
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>64,999</b>	<b>318,125</b>	<b>59,568</b>	<b>55,000</b>
010-1270-555.01-00	INSURANCE - LIABILITY				
010-1270-555.02-00	INSURANCE - WORKERS' COMP				
010-1270-555.03-00	INSURANCE - PROPERTY				
010-1270-555.09-00	RENTAL OF EQUIPMENT	74,169	16,504	18,175	11,403
010-1270-555.10-01	ADMINISTRATION FEES	2,599			
010-1270-555.11-00	SPECIAL SERVICES	27,633	483,740	249,467	133,040
010-1270-555.19-00	TELEPHONE	160,569	175,649	194,439	178,407
010-1270-555.19-02	AIRCARD CHARGES	1,241			
010-1270-555.20-00	BANK/CREDIT CARD CHARGES	157,162	175,000	197,000	200,000
010-1270-555.24-00	PRINTING	3,495	5,250	3,500	5,250
010-1270-555.25-00	POSTAGE	1,191	400	500	500
010-1270-555.45-00	CONTRACTED SERVICES	137,660	141,096	151,267	154,151
010-1270-555.46-00	SALES TAX INCENTIVES	88,129	831,787	636,940	745,145
010-1270-555.55-00	CAPITAL LEASE PRINCIPAL	69,931	72,928	72,928	76,053
010-1270-555.56-00	CAPITAL LEASE INTEREST	44,555	41,558	41,558	38,433
010-1270-555.60-00	STORAGE/BLDG RENTAL	6,594	63,436	102,233	7,977
<b>*MISCELLANEOUS SERVICES</b>		<b>774,928</b>	<b>2,007,348</b>	<b>1,668,007</b>	<b>1,550,359</b>
010-1270-556.03-00	OTHER EXPENSES			5,590	
010-1270-556.03-11	FINANCE		6,174	6,174	
010-1270-556.03-27	HURRICANE RITA	19,100			
010-1270-556.14-00	UNCOLLECTABLE ACCTS REC	22,568		(20)	
010-1270-556.13-00	INTEREST EXPENSE				
010-1270-556.15-00	CONTINGENCIES		143,809	91,348	205,000
010-1270-556.16-00	BAD DEBT EXPENSE				
010-1270-556.19-00	RECORDING FEES		15,000	21,000	21,000
<b>*SUNDRY CHARGES</b>		<b>41,668</b>	<b>164,983</b>	<b>124,092</b>	<b>226,000</b>
010-1270-556.30-00	TRANSFER TO CAPITAL FUND	1,754,745			77,700
010-1270-556.31-00	TRANSFER TO ENTERPRISE FD	164,500	169,740	169,740	169,740
010-1270-556.33-00	TRANSFER TO GRANT FUND				16,069
010-1270-556.34-00	TRANSFER TO DEBT SERVICE				

**OTHER REQUIREMENTS - 1270/3360  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-1270-556.36-00	TRANSFER OUT	51,392		421,000	
010-1270-556.44-00	TRANSFER TO PROP INS FUND	367,109	373,924	398,956	443,815
010-1270-556.63-00	TRANSFER TO FUND 63				
010-1270-556.68-00	TRANSFER TO FUND 68				
010-1270-556.72-00	TRANSFER TO FUND 72				
010-1270-556.73-00	TRANSFER TO FUND 47				
010-1270-556.77-00	TRANSFER TO MGMT DISTRICT 1	201,216	213,251		
010-1270-556.79-00	TRANSFER TO FUND 201	80,000			
<b>*TRANSFERS</b>		<b>2,618,962</b>	<b>756,915</b>	<b>989,696</b>	<b>707,324</b>
010-1270-565.01-02	ENGINEERING				
010-1270-565.13-00	LAND	3,656			
010-1270-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
010-1270-565.83-00	MISCELLANEOUS				
<b>*CAPITAL OUTLAY</b>		<b>3,656</b>			
010-1270-590.01-01	BUDGET PROJECTION VARIANCE		60,000		
<b>TOTAL</b>		<b>3,533,653</b>	<b>3,866,526</b>	<b>2,848,523</b>	<b>2,727,093</b>

## LIBRARY – 1380

### OVERVIEW

Pearland Branch Library, the largest branch of the Brazoria County Library System, serves the educational, informational, and recreational needs of library users. Our mission is to provide library resources for citizens of all ages. As a branch of the Brazoria County Library System, Pearland Library strives to achieve the highest level of service while stressing convenience, speed of access, and quality of information.

Pearland Branch Library offers a wide variety of resources and services in response to community needs, including free access to computers for public use and wireless access to the internet, computer classes and Book Club for adults, and numerous free programs for children including Story Time, Toddler Time and Tween Book Club. We exemplify the Brazoria County Library System's slogan, "More than Books."

Our Summer Reading Club exceeded last year's participation with more than 2,500 children registering and more than forty youth volunteers to assist with sign-ups. Program attendance, registration and circulation were up for summer 2009, with more than 100,000 books being checked out in a two month period between June and July and between 30,000 and 60,000 on average per month throughout the year.

Library services are provided through a cooperative effort of the City of Pearland and the County of Brazoria. The City provides the building and takes responsibility for its maintenance and other operating expenses. Brazoria County supplies the majority of the materials and employs the Library staff. The 20,000 square-foot library housed in the Reid Building at 3522 Liberty Drive officially opened on March 6, 2000. Since that time, circulation and patron demand for services and materials have increased exponentially, along with the population of the City of Pearland. The Library currently houses more than 117,000 items and is at capacity. As part of the voter-approved bond referendum in 2007, the Library was approved for funding to expand the existing facility.

### **PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of cardholders/registration*	24,735	27,923	31,900	34,900
Number of new cardholders	358	3,500	3,600	3,700
Number of volumes*	116,814	117,445	117,500	118,500
Number of items checked out - circulation	468,378	287,579	290,000	480,000
Number of people using the internet (1/2 hr sessions)	20,510	27,815	29,000	32,000

\*Numbers reflect the maximum reported in any given month during the fiscal year.



**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
GENERAL GOVERNMENT**

**LIBRARY**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages**	0	0	0	0
Materials & Supplies	4,585	6,200	4,900	5,100
Building Maintenance	2,419	2,960	1,645	2,935
Equipment Maintenance	0	100	50	50
Miscellaneous Services	138,962	155,910	121,855	142,320
Inventory	1,303	2,000	2,000	0
Budget Projection Variance	0	15,475	0	0
<b>TOTAL</b>	<b>147,269</b>	<b>182,645</b>	<b>130,450</b>	<b>150,405</b>

**KEY BUDGET ITEMS**

- Full-year operations in 2010

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Library				
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

\*\*City pays all operating expenses. Salaries are funded by the County.

**LIBRARY - 1380/3380  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1380-542.03-00	OFFICE SUPPLIES	731	800	400	600
010-1380-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,238	4,000	3,000	3,000
010-1380-542.35-00	PROGRAMS	1,616	1,400	1,500	1,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>4,585</b>	<b>6,200</b>	<b>4,900</b>	<b>5,100</b>
010-1380-553.01-00	BUILDINGS & GROUNDS	2,309	2,690	1,345	2,500
010-1380-553.06-00	EXTERMINATOR	110	270	300	435
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>2,419</b>	<b>2,960</b>	<b>1,645</b>	<b>2,935</b>
010-1380-554.01-00	FURNITURE & OFFICE EQUIP.		100	50	50
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>100</b>	<b>50</b>	<b>50</b>
010-1380-555.09-00	RENTAL OF EQUIPMENT	708	756	660	720
010-1380-555.13-00	BOOKS, PERIODICAL,& SUBSC	19,095	20,000	19,095	19,500
010-1380-555.17-00	UTILITIES	117,630	132,754	100,000	120,000
010-1380-555.19-00	TELEPHONE	504	600	600	600
010-1380-555.24-00	PRINTING	1,025	1,800	1,500	1,500
<b>*MISCELLANEOUS SERVICES</b>		<b>138,962</b>	<b>155,910</b>	<b>121,855</b>	<b>142,320</b>
010-1380-564.01-00	\$1000 - \$4999	1303	2,000	2,000	
<b>*INVENTORY</b>		<b>1,303</b>	<b>2,000</b>	<b>2,000</b>	
010-1380-590.01-01	BUDGET PROJECTION VARIANCE		15,475		
<b>TOTAL</b>		<b>147,269</b>	<b>182,645</b>	<b>130,450</b>	<b>150,405</b>

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PUBLIC SAFETY**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police - Administration	851,154	1,905,148	1,893,766	1,142,564
Police - Patrol Operations	6,993,972	8,177,246	7,929,802	8,550,075
Police - Investigations	1,716,948	1,515,858	1,468,800	1,188,922
Police - Community Services	318,547	378,972	602,671	684,477
Police - Support Services	1,253,339	1,498,362	1,492,370	1,691,504
Police - Jail	398,048	610,131	677,653	760,803
Police - License & Weight	241,841	217,248	193,890	201,834
Police - School Resource Officer	839,446	932,581	967,019	945,687
Police - Traffic Enforcement/Motorcycles	537,521	724,918	610,160	662,483
Police - Special Investigations	-	720,550	647,363	652,581
<b>POLICE TOTAL</b>	<b>13,150,816</b>	<b>16,681,014</b>	<b>16,483,494</b>	<b>16,480,930</b>
Fire	2,454,368	3,125,080	3,086,948	2,788,689
Fire Marshal	511,291	602,701	616,648	574,314
Emergency Management	23,745	88,790	88,995	96,120
<b>FIRE TOTAL</b>	<b>2,989,404</b>	<b>3,816,571</b>	<b>3,792,591</b>	<b>3,459,123</b>
Emergency Medical Services	3,145,734	3,410,207	3,290,676	3,532,427
<b>EMS TOTAL</b>	<b>3,145,734</b>	<b>3,410,207</b>	<b>3,290,676</b>	<b>3,532,427</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>19,285,954</b>	<b>23,907,792</b>	<b>23,566,761</b>	<b>23,472,480</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	15,237,707	17,623,994	17,518,701	18,723,006
Materials & Supplies	626,264	596,131	589,415	680,660
Building Maintenance	23,562	61,000	51,494	24,500
Equipment Maintenance	975,112	985,003	1,541,992	877,092
Miscellaneous Services	891,168	1,131,100	1,106,830	1,477,556
Sundry Charges	4,230	38,636	37,952	38,621
Inventory	279,028	126,247	129,016	39,276
Capital Outlay	1,248,883	3,295,602	2,591,361	1,611,769
Budget Projection Variance		50,079		
<b>PUBLIC SAFETY TOTAL</b>	<b>19,285,954</b>	<b>23,907,792</b>	<b>23,566,761</b>	<b>23,472,480</b>

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PUBLIC SAFETY**

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police - Administration	5	5	5	5
Police - Patrol Operations	90	88	86	91
Police - Investigations	15	14	12	12
Police - Community Services	2	3	7	7
Police - Support Services	33	30	30	33
Police - Jail	9	11	11	12
Police - License & Weight	2	2	2	2
Police - School Resource Officer	11	11	11	11
Police - Traffic Enforcement/Motorcycles	5	7	7	7
Police - Special Investigations	0	6	6	6
<b>POLICE TOTAL</b>	<b>172</b>	<b>177</b>	<b>177</b>	<b>186</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Fire Department	21	21	21	21
Fire Marshal	7	7	7	7
Emergency Management	0	0	0	0
<b>FIRE TOTAL</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>28</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Emergency Medical Services	58	62	64	66
<b>EMS TOTAL</b>	<b>58</b>	<b>62</b>	<b>64</b>	<b>66</b>
<b>PUBLIC SAFETY TOTAL</b>	<b>258</b>	<b>267</b>	<b>269</b>	<b>280</b>

\*Same as adopted budget, unless where noted.

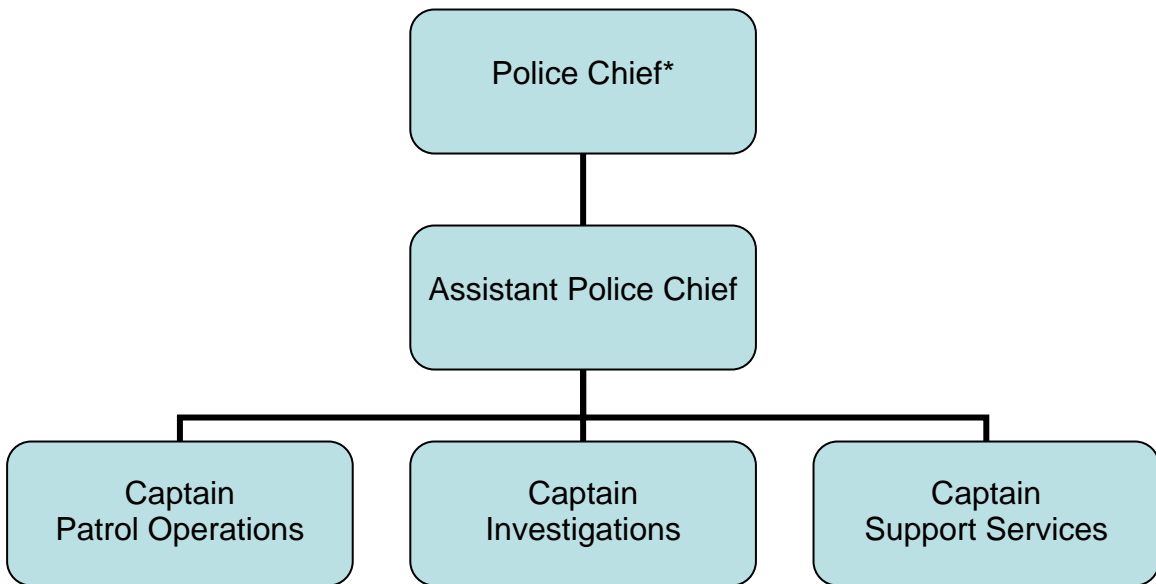


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# POLICE ADMINISTRATION

## MISSION STATEMENT

The mission of the Pearland Police Department is to provide professional service to the community and develop citizen partnerships to work together to enforce laws, reduce fear and positively impact the quality of life in Pearland.



\*Reports to the City Manager

**Department: POLICE  
Division: ADMINISTRATION  
Department Number: 2211**

**GOALS**

- To ensure proper staffing and selection of personnel.
- To fairly and uniformly enforce statutory law, policy and procedures of the City and the department.
- To build a stronger relationship with the community through a department outreach program.
- To ensure accessibility and openness through promotion of internet-based media.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Created a Recruiting Team to travel within the State to promote the department and draw quality public safety employees.
- Completed new Public Safety Building construction and development plans.
- Purchased and implemented OSSI dispatch and patrol computer systems.
- Realigned supervisory assignments.

**FISCAL YEAR 2010 OBJECTIVES**

- To revamp the Field Training Officer Program to ensure:
  - Selection of qualified Training Officers.
  - Comprehensive training of required curriculum.
- To continue recruiting efforts and expand into neighboring states to draw in qualified out-of-state public safety employees.
- To expand personnel staffing of the patrol-support divisions of Criminal Investigations and Special Investigations through rotation assignments.
- To create a Training Unit to maximize the potential for the in-service training facilities of the new Public Safety Building.
- Implement a Public Safety Strategy integrating all Law Enforcement Agencies to address concerns along Hwys 288 and 518; Pearland ETJ; and after dark at larger commercial centers.
- Communicate, both internally and externally, public safety initiatives and proactive approaches.

**Department: POLICE**  
**Division: ADMINISTRATION**  
**Department Number: 2211**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Authorized number of police officer positions <sup>1</sup>	120	130	136	141
Authorized number of officer positions per 1,000 population <sup>2</sup>	1.47	1.49	1.50	1.52
Actual number of police officers <sup>1</sup>	93	119	126	135
Actual number of police officers per 1,000 population	1.14	1.37	1.39	1.46
Expenditures per capita	\$133	\$151	\$182	\$175
Annualized DPS Index Crime Rate (Incident-based rate per 1,000 population <sup>3</sup>	31.00	53.99	57.09	58.14
Annualized City Crime Rate based on current population <sup>3</sup>	N/A	36.20	36.96	37.71

<sup>1</sup> Number of police officer positions includes Chief, Assistant Chief, Captains, Lieutenants and Sergeants as well as officer and probationary officer and/or cadet positions **budgeted**. Number of police officers represents the **actual** number of officers in any given month during the period reported.

<sup>2</sup> Officer per 1,000-citizen ratio is a standard developed by the FBI for reporting police staffing levels. The FBI makes no recommendation for staffing levels and only uses the information for statistical analysis.

<sup>3</sup>The Annualized City Crime Rate is based on the 2010 population estimate of 94,410. YTD DPS Index crime is used nationwide and is calculated by the FBI using the U.S. Census 2000 population of 58,399.



**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - ADMINISTRATION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	590,135	634,506	656,472	652,396
Materials & Supplies	7,745	12,399	9,443	10,023
Equipment Maintenance	14,108	20,094	576,836	41,246
Miscellaneous Services	189,455	275,036	246,342	420,899
Inventory	3,565	0	0	0
Capital Outlay	46,146	956,363	404,673	18,000
Budget Projection Variance		6,750		
<b>TOTAL</b>	<b>851,154</b>	<b>1,905,148</b>	<b>1,893,766</b>	<b>1,142,564</b>

**KEY BUDGET ITEMS**

- Includes 3 Coban video units
- Includes Automatic Vehicle Locator software
- Includes utilities for new building
- Fiscal year 2009 included purchase of new public safety software

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Police Captain	3	3	3	3
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

\*Same as adopted budget, unless where noted.

**POLICE / ADMINISTRATION - 2211  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

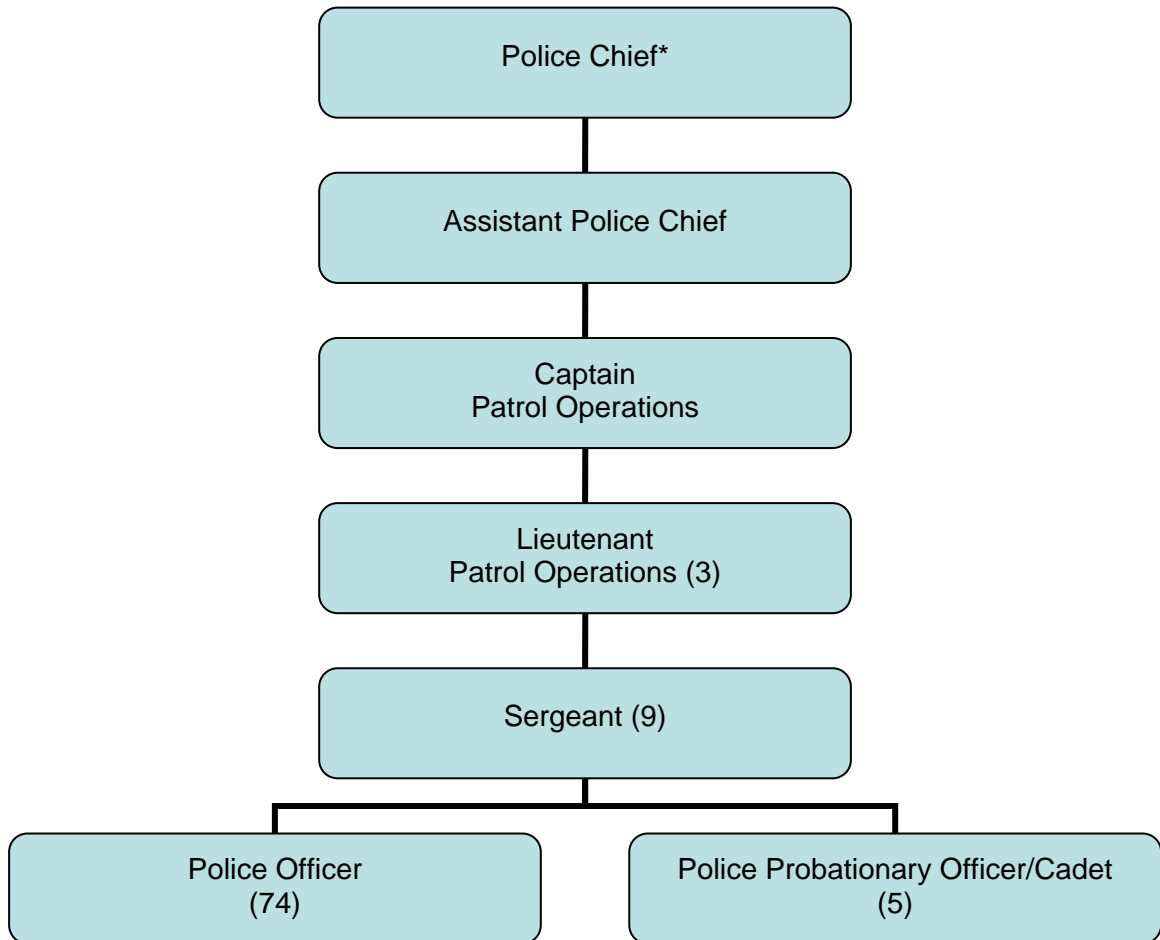
<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2211-531.01-00	EXECUTIVE	207,266	205,758	211,498	206,993
010-2211-531.02-00	SUPERVISOR	235,754	279,427	279,200	278,192
010-2211-531.04-00	COMP TIME SOLD	15,814			
010-2211-531.05-00	VACATION SOLD		3,868	3,868	
010-2211-531.09-00	OVERTIME	10,753	7,500	13,782	13,781
010-2211-531.10-00	LONGEVITY	4,648	6,544	5,692	5,933
010-2211-531.12-00	CLOTHING ALLOWANCE	4,000	5,000	5,000	5,000
010-2211-531.14-00	WORKERS' COMPENSATION	5,569	6,190	4,595	4,804
010-2211-531.15-00	SOCIAL SECURITY	34,009	38,443	37,785	39,007
010-2211-531.16-00	RETIREMENT	47,740	49,871	54,517	57,465
010-2211-531.17-00	GROUP INSURANCE	23,986	31,210	39,640	40,326
010-2211-531.19-00	STATE UNEMPLOYMENT	396	495	495	495
010-2211-531.26-00	CERT & PHYS FITNESS PAY	200	200	400	400
<b>*SALARIES &amp; WAGES</b>		<b>590,135</b>	<b>634,506</b>	<b>656,472</b>	<b>652,396</b>
010-2211-542.04-00	WEARING APPAREL	42	2,700	500	500
010-2211-542.11-00	HARDWARE		250	500	500
010-2211-542.22-00	ICE, CUPS, ETC.		200	235	315
010-2211-542.23-00	MINOR TOOLS & OFFICE EQUIP	1,041			500
010-2211-542.33-00	MISCELLANEOUS	5,793	8,041	7,000	7,000
010-2211-542.35-00	PROGRAMS	869	1,208	1,208	1,208
<b>*MATERIALS &amp; SUPPLIES</b>		<b>7,745</b>	<b>12,399</b>	<b>9,443</b>	<b>10,023</b>
010-2211-554.01-00	FURNITURE & OFFICE EQUIP.	885	3,521	3,521	3,521
010-2211-554.06-00	MAINT. SECURITY SYSTEMS		4,000	5,900	4,000
010-2211-554.20-00	MOTOR EQUIPMENT	109			
010-2211-554.20-01	PARTS	1,259	2,250	2,250	2,250
010-2211-554.20-02	COMMERCIAL	539	1,250	1,250	1,250
010-2211-554.20-03	FUEL	11,316	9,073	12,225	12,225
010-2211-554.30-00	MAINT. COMPUTER SOFTWARE			551,690	18,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>14,108</b>	<b>20,094</b>	<b>576,836</b>	<b>41,246</b>
010-2211-555.04-00	SURETY BONDS		568	568	568
010-2211-555.06-00	POLICE DEPT INSURANCE	10,584	24,461		
010-2211-555.07-00	ADVERTISING\PUBLIC NOTICE		500	500	500
010-2211-555.11-00	SPECIAL SERVICES	2,433	35,500	35,500	
010-2211-555.13-00	BOOKS, PERIODICALS, SUBSC	6,571	5,234	1,450	5,392
010-2211-555.17-00	UTILITIES	59,888	57,908	53,250	263,250
010-2211-555.19-00	TELEPHONE	22,992	39,400	40,626	40,626
010-2211-555.19-01	CELLULAR COMMUNICATIONS	17,952	23,000	22,718	23,959
010-2211-555.19-02	PC AIRCARD CHARGES	41,323	44,350	44,800	44,800
010-2211-555.24-00	PRINTING	1,177	3,048	5,198	5,198
010-2211-555.25-00	POSTAGE	7,558	7,730	2,600	2,600
010-2211-555.32-00	COMPUTER ACCESS	7,063	1,500	1,500	1,500
010-2211-555.33-00	PROFESSIONAL DEVELOPMENT	7,139	8,613	8,838	8,838
010-2211-555.33-01	MEMBERSHIP DUES	342	642	620	642
010-2211-555.33-03	TRAVEL	817	1,434	3,276	3,276
010-2211-555.33-06	APPLICANT POLYGRAPHS	2,400	6,000	9,750	9,750
010-2211-555.90-00	RECRUITMENT	1,216	15,148	15,148	10,000
<b>*MISCELLANEOUS SERVICES</b>		<b>189,455</b>	<b>275,036</b>	<b>246,342</b>	<b>420,899</b>

**POLICE / ADMINISTRATION - 2211  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2211-564.01-00	INVENTORY-\$1,000 - \$4,999	3,565			
<b>*INVENTORY</b>		<b>3,565</b>			
010-2211-565.73-00	SPECIAL EQUIP/IMPROVEMENT		844,941	293,251	18,000
010-2211-565.80-00	VEHICLES	46,146	111,422	111,422	
<b>*CAPITAL OUTLAY</b>		<b>46,146</b>	<b>956,363</b>	<b>404,673</b>	<b>18,000</b>
010-2211-590.01-01	BUDGET PROJECTION VARIANCE		6,750		
	<b>TOTAL</b>	<b>851,154</b>	<b>1,905,148</b>	<b>1,893,766</b>	<b>1,142,564</b>

# POLICE PATROL OPERATIONS



\*Reports to the City Manager

**Department: POLICE**  
**Division: PATROL OPERATIONS**  
**Department Number: 2212**

**GOALS**

- To preserve civil order.
- To investigate crime and apprehend violators of the law.
- To enforce statutory law.
- To build a strong working relationship with the community.
- To prevent crime through a visible presence in neighborhoods and business areas.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Installed Coban video cameras in all marked patrol cars regularly used to make traffic and pedestrian stops.
- Created a second K-9 Officer position assigned to the Patrol Division.
- Created two new Sergeant positions to enable patrol shifts to have at least two supervisors on duty at all times.
- Expanded use of the online DWI reporting system, LEADRS, to decrease report writing time.

**FISCAL YEAR 2010 OBJECTIVES**

- To create an additional Sergeant position for the Day Shift to reduce each supervisor's span of control and allow them to operate with two field supervisors on duty at all times.
- To reduce the number of active Class "C" warrants by utilizing patrol Officers to serve warrants in their discretionary time.
- To improve Officer safety by increasing the number of Officers with his/her own TASER and handheld radio.
- To purchase and install Automatic License Plate Recognition (ALPR) to assist in clearing warrants, finding stolen cars and missing persons.

**Department: POLICE**  
**Division: PATROL OPERATIONS**  
**Department Number: 2212**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of police calls resulting in a police unit being dispatched <sup>1</sup>	32,747	34,865	36,983	39,101
Number of police actions initiated by officers in the field	4,854	3,591	3,321	5,083
Percentage of calls initiated by officers in the field	15%	10%	9%	13%
Dispatched calls per patrol officer <sup>2</sup>	544	592	640	688
Average time from receipt of high priority call to arrival on scene <sup>1</sup>	3min21sec	4min 32sec	4min34sec	4min14sec
Total number of high priority calls <sup>3</sup>	679	595	631	667
Number of high priority police calls per 1,000 population	8.33	6.83	6.96	7.07
Total police arrests made	5,053	4,424	5,297	6,170
Total arrests per 1,000 population	61.98	50.79	58.40	65.35
Total accidents with injuries	480	421	501	581
Training hours per officer	24	24	24	24
Number of hits on ALPR <sup>4</sup>	N/A	N/A	N/A	N/A <sup>4</sup>
Number of shared laptops for patrol units	N/A	23	26	26

<sup>1</sup>Dispatched calls include 911 calls as well as calls from the Chief and other Officers needing a unit dispatched.

<sup>2</sup>Figures are calculated on the 5th day of the month. Number of officers can change based on assignment or vacancies.

<sup>3</sup>High priority calls assume that a potential threat to life or the potential threat of serious bodily injury is in progress.

<sup>4</sup>Automatic License Plate Recognition – Data is not available at this time, system is being tested and data will be collected and reported during FY10.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - PATROL OPERATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	5,892,552	6,564,258	6,368,821	6,977,772
Materials & Supplies	84,607	101,636	108,227	159,170
Equipment Maintenance	427,514	454,117	375,744	395,169
Miscellaneous Services	73,152	83,796	85,600	103,360
Inventory	2,158	103,656	102,242	1,080
Capital Outlay	513,989	869,783	889,168	913,524
<b>TOTAL</b>	<b>6,993,972</b>	<b>8,177,246</b>	<b>7,929,802</b>	<b>8,550,075</b>

**KEY BUDGET ITEMS**

- One (1) Sergeant for Shift One, and transfer of one Sergeant from Community Services
- Four (4) Police Officers
- Includes thirty-five (35) Tasers and twenty-eight (28) cameras and supplies
- Includes 150 Blauer safety vests
- Includes thirteen (13) replacement vehicles, replacement of one (1) K-9 unit, three (3) commander units, one (1) new fleet expansion vehicle, and three (3) new vehicles for new Officers and new Sergeant

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Lieutenant	3	3	3	3
Police Sergeant	7	8	8	9
Police Officer	75	72	70	74
Cadet	5	5	5	5
<b>TOTAL</b>	<b>90</b>	<b>88</b>	<b>86</b>	<b>91</b>

\*Same as adopted budget, unless where noted.

**POLICE / PATROL OPERATIONS - 2212  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-2212-531.02-00	SUPERVISOR	808,422	784,303	748,173	896,666
010-2212-531.03-00	GENERAL LABOR	3,214,813	3,686,884	3,536,762	3,822,878
010-2212-531.04-00	COMP TIME SOLD	6,114		2,722	
010-2212-531.05-00	VACATION SOLD	3,801		1,189	
010-2212-531.07-00	SICK PAY OFF	30,901		227	
010-2212-531.09-00	OVERTIME	504,787	502,766	502,766	510,641
010-2212-531.10-00	LONGEVITY	21,472	22,786	21,078	24,734
010-2212-531.12-00	CLOTHING ALLOWANCE	3,425	1,000	2,000	
010-2212-531.13-00	TUITION REIMBURSEMENT	3,332	1,198	16,198	
010-2212-531.14-00	WORKERS' COMPENSATION	71,635	57,066	59,189	44,965
010-2212-531.15-00	SOCIAL SECURITY	335,641	392,596	377,384	402,690
010-2212-531.16-00	RETIREMENT	462,443	506,052	519,755	592,357
010-2212-531.17-00	GROUP INSURANCE	415,073	589,594	569,181	668,332
010-2212-531.19-00	STATE UNEMPLOYMENT	8,093	8,613	8,897	9,009
010-2212-531.26-00	CERT & PHYS FITNESS	2,600	11,400	3,300	5,500
<b>*SALARIES &amp; WAGES</b>		<b>5,892,552</b>	<b>6,564,258</b>	<b>6,368,821</b>	<b>6,977,772</b>
010-2212-542.03-00	OFFICE SUPPLIES	521	258	350	350
010-2212-542.04-00	WEARING APPAREL / BICYCLES	55,351	17,070	22,760	20,435
010-2212-542.04-01	WEARING APPAREL	280	49,635	49,635	55,235
010-2212-542.04-02	WEARING APPAREL / VESTS		3,750	3,750	3,750
010-2212-542.06-00	CHEMICALS	331	150	(150)	300
010-2212-542.08-00	FILM, CAMERA SUPPLIES, ETC	1,486	1,150	1,150	1,150
010-2212-542.11-00	HARDWARE	4,256	4,550	4,556	4,556
010-2212-542.14-00	FUEL	1,023	69	138	138
010-2212-542.15-00	MEDICAL SUPPLIES	272	600	600	600
010-2212-542.19-00	AMMUNITION	104			2,500
010-2212-542.19-01	TASERS	2,594	350	350	49,472
010-2212-542.21-00	ANIMAL FOOD	786	1,100	2,076	2,100
010-2212-542.23-00	MINOR TOOLS & OFFICE EQUIPMENT	5,654	4,300	5,428	6,100
010-2212-542.37-00	SPECIAL OPERATIONS	11,879	482	482	
010-2212-542.37-01	S.W.A.T.		12,353	11,283	9,484
010-2212-542.37-02	BIKES	70	5,819	5,819	3,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>84,607</b>	<b>101,636</b>	<b>108,227</b>	<b>159,170</b>
010-2212-554.20-01	PARTS	47,966	71,000	74,996	77,621
010-2212-554.20-02	COMMERCIAL	62,913	67,856	75,748	75,748
010-2212-554.20-03	FUEL	316,635	315,261	225,000	241,800
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>427,514</b>	<b>454,117</b>	<b>375,744</b>	<b>395,169</b>
010-2212-555.11-00	SPECIAL SERVICES	164	285		
010-2212-555.11-09	VETERINARY SERVICES			700	1,000
010-2212-555.19-00	TELEPHONE		500		750
010-2212-555.19-01	CELLULAR COMMUNICATIONS	740	6,300	1,260	1,260
010-2212-555.30-00	DENTAL INSURANCE		134	(134)	
010-2212-555.31-00	MILEAGE	62			
010-2212-555.33-00	PROFESSIONAL DEVELOPMENT	17,442	8,096	8,090	26,090
010-2212-555.33-01	MEMBERSHIP DUES	1,560	1,050	1,050	1,050
010-2212-555.33-02	MISC TRAINING	22,335	3,646	4,060	4,060
010-2212-555.33-03	TRAVEL	7,321	13,509	27,018	25,594

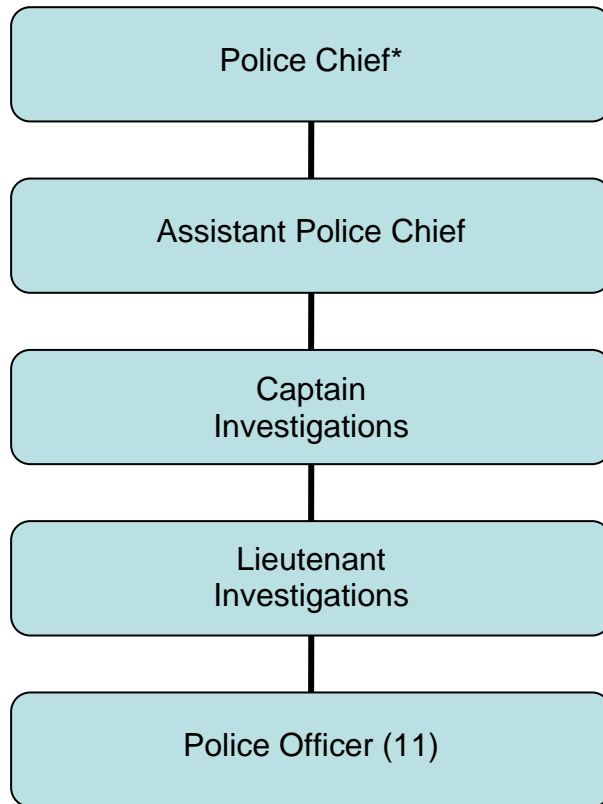


**POLICE / PATROL OPERATIONS - 2212  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2212-555.33-08	CADET ACADEMY		24,000	24,000	24,000
010-2212-555.34-00	T.C.L.E.O.S.E. TRAINING	15,324	17,000	10,280	10,280
010-2212-555.34-01	LEOSE ANNUAL ALLOCATION	8,204	9,276	9,276	9,276
<b>*MISCELLANEOUS SERVICES</b>		<b>73,152</b>	<b>83,796</b>	<b>85,600</b>	<b>103,360</b>
010-2212-564.01-00	INVENTORY-\$1,000 - \$4,999	2,158	103,656	102,242	1,080
<b>*INVENTORY</b>		<b>2,158</b>	<b>103,656</b>	<b>102,242</b>	<b>1,080</b>
010-2212-565.73-00	SPECIAL EQUIP/IMPROVEMENT	30,746	543,275	482,405	52,400
010-2212-565.80-00	VEHICLES	483,243	326,508	406,763	861,124
010-2212-565.81-00	RADIO & RADAR EQUIPMENT				
<b>*CAPITAL OUTLAY</b>		<b>513,989</b>	<b>869,783</b>	<b>889,168</b>	<b>913,524</b>
<b>TOTAL</b>		<b>6,993,972</b>	<b>8,177,246</b>	<b>7,929,802</b>	<b>8,550,075</b>

# POLICE INVESTIGATIONS



\*Reports to the City Manager

**Department: POLICE**  
**Division: INVESTIGATIONS**  
**Department Number: 2213**

**GOALS**

- To thoroughly investigate crimes and apprehend violators of the law.
- To gather, analyze and disseminate information on criminal activity and the persons responsible for criminal activity.
- To assist and support all officers of the department with their criminal investigations.
- To build strong cases for prosecution.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Created an Unsolved Cases and Missing Persons page on the Police Department's website to request the public's assistance in solving active cases.
- Trained the Patrol Division on DNA collection protocols to increase the solvability of crimes committed in Pearland.
- Created and maintained open lines of communication and information sharing between the Pearland Police Department Criminal Investigations Division and neighboring agencies to more effectively link and investigate crimes occurring across multiple jurisdictions.

**FISCAL YEAR 2010 OBJECTIVES**

- Through rotation assignments, add three additional detectives to the division to assist with an ever-increasing caseload.
- Secure funding for a second Crime Victim's Liaison position to enhance communication between victims of crime and the Police Department.
- To encourage at minimum one detective to obtain EnCase Computer Forensics Certification to enable CID to properly handle, analyze, archive and validate digital data.

**Department: POLICE**  
**Division: INVESTIGATIONS**  
**Department Number: 2213**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Violent and other person crimes reported	566	613	680	733
Property and society crimes reported	1,754	1,888	2,130	2,050
<b>Total crimes reported</b>	<b>2,320</b>	<b>2,501</b>	<b>2,810</b>	<b>2,783</b>
Violent and other person crimes assigned to investigators	N/A	N/A	112	87
Property and society crimes assigned to investigators	N/A	N/A	517	402
<b>Total cases assigned to investigators</b>	<b>371</b>	<b>349</b>	<b>629</b>	<b>489</b>
Number of violent and other person crimes cleared	N/A	N/A	469	570
Number of property and society crimes cleared	N/A	N/A	359	436
<b>Number of crimes cleared citywide</b>	<b>722</b>	<b>810</b>	<b>828</b>	<b>1,006</b>
Percent of crimes cleared	31%	33%	29%	36%
Number of items of evidence on hold	3,039	2,934	3,859	4,400
Percent of evidence/property processed within 3 days	17%	13%	22%	23%
Number of pieces of evidence returned to owner	73	76	128	94
Number of thefts reported citywide	N/A	N/A	1,879	2,002
Number of burglaries reported citywide	N/A	N/A	459	489
<b>Total property theft and burglaries citywide</b>	<b>1,302</b>	<b>2,349</b>	<b>2,338</b>	<b>2,491</b>
Fingerprint lifts entered into AFIS	39	58	63	68
DNA items	61	76	179	282
Internal and citizen complaints against sworn personnel	57	41	44	38
Percent of complaints closed as sustained	22%	11%	11%	18%

Figures are calculated on the 5th day of the month; computer updates can vary the % as supplements are added.

Through FY 2008, crimes were reported using the Uniform Crime Reports (UCR) format. Beginning 2009, with the implementation of Sungard OSSI system, Incident-Based Reporting (IBR) is used to provide more detail information. Society crimes include, but are not limited to, frauds, thefts and burglaries. Person crimes include non-violent crimes such as CPS cases and missing persons.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - INVESTIGATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,486,250	1,289,793	1,253,493	1,087,328
Materials & Supplies	11,319	8,377	8,436	8,486
Equipment Maintenance	91,483	80,613	70,820	70,632
Miscellaneous Services	12,273	11,730	8,060	11,730
Sundry Charges	4,230	8,100	10,746	10,746
Capital Outlay	111,393	117,245	117,245	0
<b>TOTAL</b>	<b>1,716,948</b>	<b>1,515,858</b>	<b>1,468,800</b>	<b>1,188,922</b>

**KEY BUDGET ITEMS**

- Salaries & Wages fluctuate due to periodic rotating personnel assignments

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Lieutenant	1	1	1	1
Police Officer	14	13	11	11
<b>TOTAL</b>	<b>15</b>	<b>14</b>	<b>12</b>	<b>12</b>

\*Same as adopted budget, unless where noted.

**POLICE / INVESTIGATIONS - 2213  
EXPENDITURES**

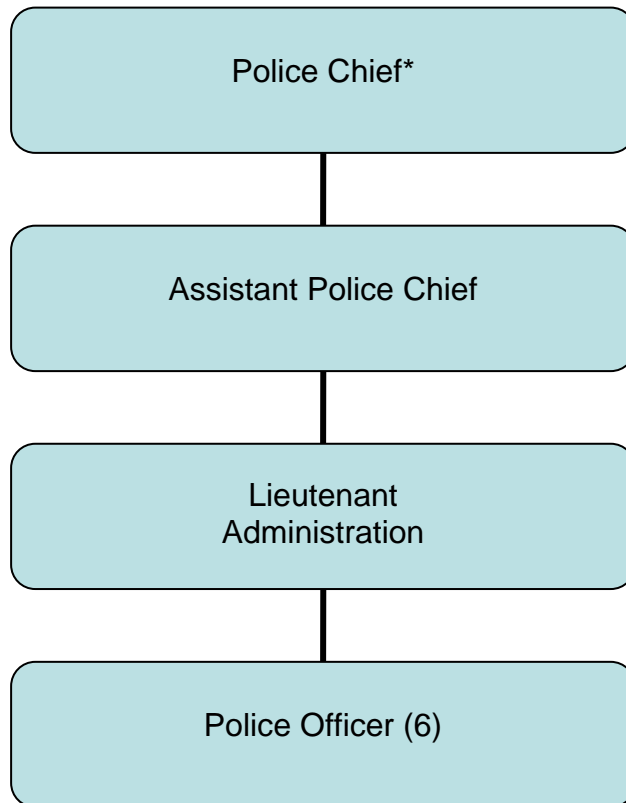
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-2213-531.02-00	SUPERVISOR	84,668	82,353	88,583	82,353
010-2213-531.03-00	GENERAL LABOR	941,747	785,007	755,692	655,164
010-2213-531.04-00	COMP TIME SOLD/PAY OFF	13,717	2,834	2,834	
010-2213-531.05-00	VACATION SOLD		7,319	7,924	
010-2213-531.07-00	SICK PAY OFF		14,417	14,417	
010-2213-531.09-00	OVERTIME	99,266	69,854	62,698	69,854
010-2213-531.10-00	LONGEVITY	9,869	12,144	11,139	6,755
010-2213-531.12-00	CLOTHING ALLOWANCE	12,925	14,000	12,000	12,000
010-2213-531.13-00	TUITION REIMBURSEMENT	1,759	2,670	5,654	3,000
010-2213-531.14-00	WORKERS' COMPENSATION	16,779	10,842	8,474	7,797
010-2213-531.15-00	SOCIAL SECURITY	84,136	78,935	71,707	63,275
010-2213-531.16-00	RETIREMENT	116,658	102,065	99,697	93,218
010-2213-531.17-00	GROUP INSURANCE	101,984	105,967	110,711	91,724
010-2213-531.19-00	STATE UNEMPLOYMENT	1,542	1,386	1,163	1,188
010-2213-531.26-00	CERT & PHYS FITNESS	1,200		800	1,000
<b>*SALARIES &amp; WAGES</b>		<b>1,486,250</b>	<b>1,289,793</b>	<b>1,253,493</b>	<b>1,087,328</b>
010-2213-542.03-00	OFFICE SUPPLIES	788	150	400	400
010-2213-542.04-00	WEARING APPAREL	2,239	3,518	1,880	1,880
010-2213-542.06-00	CHEMICALS	5,789	3,590	3,590	3,440
010-2213-542.08-00	FILM, CAMERA SUPPLIES, ETC	1,197	1,000	2,328	2,328
010-2213-542.11-00	HARDWARE	951	100	238	438
010-2213-542.14-00	FUEL	165	19		
010-2213-542.23-00	MINOR TOOLS & EQUIP				
010-2213-542.19-00	AMMUNITION	190			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>11,319</b>	<b>8,377</b>	<b>8,436</b>	<b>8,486</b>
010-2213-554.20-00	MOTOR EQUIPMENT		144	288	
010-2213-554.20-01	PARTS	8,816	8,656	8,700	8,800
010-2213-554.20-02	COMMERCIAL	11,077	15,832	15,832	15,832
010-2213-554.20-03	FUEL	71,590	55,981	46,000	46,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>91,483</b>	<b>80,613</b>	<b>70,820</b>	<b>70,632</b>
010-2213-555.19-01	CELLULAR COMMUNICATIONS	790			
010-2213-555.33-00	PROFESSIONAL DEVELOPMENT	2,205	1,584	2,068	2,068
010-2213-555.33-01	MEMBERSHIP DUES	370	50	50	50
010-2213-555.33-03	TRAVEL	4,409	2,596	5,192	5,192
010-2213-555.34-00	T.C.L.E.O.S.E. TRAINING	4,499	7,500	750	4,420
<b>*MISCELLANEOUS SERVICES</b>		<b>12,273</b>	<b>11,730</b>	<b>8,060</b>	<b>11,730</b>
010-2213-556.07-00	MEDICAL EXAMS	3,188	5,500	8,146	8,146
010-2213-556.51-00	INVEST. PROPERTY DISPOSAL	417	1,000	1,000	1,000
010-2213-556.53-00	INVESTIGATIVE COSTS	625	1,600	1,600	1,600
<b>*SUNDRY CHARGES</b>		<b>4,230</b>	<b>8,100</b>	<b>10,746</b>	<b>10,746</b>
010-2213-564.01-00	INVENTORY				
<b>*INVENTORY</b>					
010-2213-565.71-00	FURNITURE/OFFICE EQUIP				
010-2213-565.73-00	SPECIAL EQUIP/IMPROVEMENT	994			
010-2213-565.80-00	VEHICLES	110,399	117,245	117,245	
<b>*CAPITAL OUTLAY</b>		<b>111,393</b>	<b>117,245</b>	<b>117,245</b>	
<b>TOTAL</b>		<b>1,716,948</b>	<b>1,515,858</b>	<b>1,468,800</b>	<b>1,188,922</b>



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# POLICE COMMUNITY SERVICES



\*Reports to the City Manager



**Department: POLICE**  
**Division: COMMUNITY SERVICES**  
**Department Number: 2214**

**GOALS**

- To provide professional training to the department.
- To provide citizens and the business community with crime prevention information and techniques.
- To build a strong working relationship with the community by serving as mentors and liaisons between the community and police.
- To provide a source of public information for both the citizens of Pearland and the news media.
- To provide assistance to other divisions in matters relating to juvenile law.
- To provide a central location for the maintenance of Police Department equipment and the proper distribution of same.
- To provide an ever-improving website for the Pearland Police Department.
- To provide services and support to the Pearland Citizens Police Academy Alumni Association (CPA).

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Implemented mandatory driver training for all police officers with the goal of creating safer drivers.
- Created and maintained Police Department pages on the social networking sites MySpace and Facebook to positively promote the department and increase accessibility.
- Created a dedicated Training Officer to schedule and coordinate department training and to maintain State-mandated records for Police Department personnel.
- Created an Advanced Citizens Police Academy class for CPA Alumni.

**FISCAL YEAR 2010 OBJECTIVES**

- Schedule required annual police training at staggered intervals to reduce the impact on manpower assignments and overtime usage.
- Expand membership in Pearland Police Explorer Post 411 and formalize a training schedule for members.
- Expand the training curriculum for the Advanced Citizens Police Academy class.
- Develop and implement additional community outreach programs to educate citizens about crime prevention and personal security.

**Department: POLICE**  
**Division: COMMUNITY SERVICES**  
**Department Number: 2214**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Security surveys/home safety inspections	14	14	52	53
Number of Citizen Police Academy graduates	52	50	50	50
Citizen Police Academy classes/meetings	N/A	78	162	170
National Night Out Block Parties <sup>1</sup>	N/A	N/A	62	62
Homeowners Association meetings	N/A	16	44	44
School-Civic meetings	N/A	41	59	59
Training hours completed	N/A	5,747	1,269	1,294
Administrative assignments	N/A	1,279	2,621	2,621
Press releases	N/A	12	27	35
Memberships in Explorer Post	N/A	N/A	27	35

<sup>1</sup>National Night Out occurs once a year, the first Tuesday in October. Numbers for FY 2008 were combined with number of Homeowners Association Meetings.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - COMMUNITY SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	247,175	288,429	527,471	628,338
Materials & Supplies	10,367	12,420	13,830	30,566
Equipment Maintenance	40,627	38,968	19,350	19,350
Miscellaneous Services	1,559	2,604	5,469	6,223
Capital Outlay	18,819	36,551	36,551	0
<b>TOTAL</b>	<b>318,547</b>	<b>378,972</b>	<b>602,671</b>	<b>684,477</b>

**KEY BUDGET ITEMS**

- Includes badges, patches and coins for 50th Anniversary commemoration

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Lieutenant	0	0	1	1
Police Sergeant	1	1	0	0
Police Officer	1	2	6	6
<b>TOTAL</b>	<b>2</b>	<b>3</b>	<b>7</b>	<b>7</b>

\*Same as adopted budget, unless where noted.

**POLICE / COMMUNITY SERVICES - 2214  
EXPENDITURES**

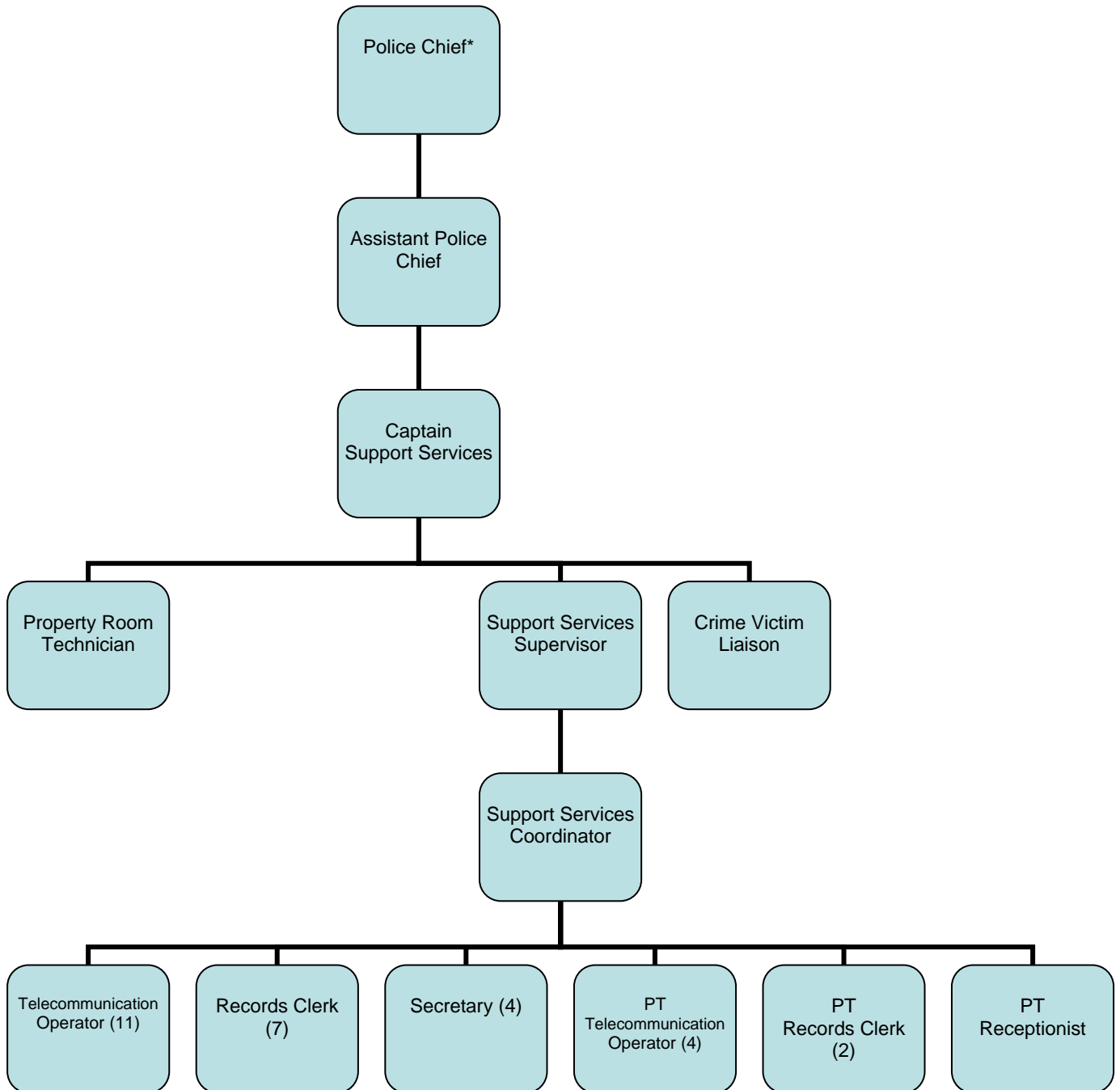
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2214-531.02-00	SUPERVISOR	87,811	77,328	81,070	81,750
010-2214-531.03-00	GENERAL LABOR	88,286	115,326	295,658	351,253
010-2214-531.09-00	OVERTIME	15,955	25,000	24,188	25,000
010-2214-531.10-00	LONGEVITY	2,038	1,437	1,437	5,518
010-2214-531.12-00	CLOTHING ALLOWANCE	1,000	2,000		3,000
010-2214-531.14-00	WORKERS' COMPENSATION	2,284	2,393	3,627	4,397
010-2214-531.15-00	SOCIAL SECURITY	13,976	16,954	30,066	35,690
010-2214-531.16-00	RETIREMENT	19,385	21,610	42,514	52,577
010-2214-531.17-00	GROUP INSURANCE	16,153	25,830	48,218	68,460
010-2214-531.19-00	STATE UNEMPLOYMENT	287	551	693	693
010-2214-531.26-00	CERT & PHYS FITNESS				
<b>*SALARIES &amp; WAGES</b>		<b>247,175</b>	<b>288,429</b>	<b>527,471</b>	<b>628,338</b>
010-2214-542.04-00	WEARING APPAREL	128	2,220	1,040	1,040
010-2214-542.08-00	FILM, CAMERA SUPPLIES, ETC		500	210	500
010-2214-542.11-00	HARDWARE	218	200	100	200
010-2214-542.35-00	PROGRAMS	10,021	3,500	6,480	7,000
010-2214-542.35-50	AWARDS BANQUET		6,000	6,000	21,826
<b>*MATERIALS &amp; SUPPLIES</b>		<b>10,367</b>	<b>12,420</b>	<b>13,830</b>	<b>30,566</b>
010-2214-554.20-01	PARTS	4,849	5,000	3,000	3,000
010-2214-554.20-02	COMMERCIAL	7,414	5,500	4,000	4,000
010-2214-554.20-03	FUEL	28,364	28,468	12,350	12,350
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>40,627</b>	<b>38,968</b>	<b>19,350</b>	<b>19,350</b>
010-2214-555.19-01	CELLULAR COMMUNICATIONS	366			
010-2214-555.33-00	PROFESSIONAL DEVELOPMENT		495	1,495	2,188
010-2214-555.33-01	MEMBERSHIP DUES				60
010-2214-555.33-03	TRAVEL	203	575	1,474	1,475
010-2214-555.34-00	T.C.L.E.O.S.E. TRAINING	990	1,534	2,500	2,500
<b>*MISCELLANEOUS SERVICES</b>		<b>1,559</b>	<b>2,604</b>	<b>5,469</b>	<b>6,223</b>
010-2214-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
010-2214-565.80-00	VEHICLES	18,819	36,551	36,551	
<b>*CAPITAL OUTLAY</b>		<b>18,819</b>	<b>36,551</b>	<b>36,551</b>	
<b>TOTAL</b>		<b>318,547</b>	<b>378,972</b>	<b>602,671</b>	<b>684,477</b>



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# POLICE SUPPORT SERVICES



\*Reports to the City Manager

**Department: POLICE**  
**Division: SUPPORT SERVICES**  
**Department Number: 2215**

**GOALS**

- To provide a centralized answering system for police and other emergency services.
- To maintain an accurate and complete recordkeeping system.
- To provide advocacy and other services for victims of violent crime.
- To build a strong working relationship with the community.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Mastered data entry and processing techniques for the newly updated Computer Aided Dispatch software.
- Maintained coverage of workload for police dispatching following reassignment of four dispatchers to fire/EMS-specific dispatching duties.
- Adapted work schedules to accommodate the vacancies in Records personnel to maintain prior productivity levels with fewer employees.

**FISCAL YEAR 2010 OBJECTIVES**

- Due to sedentary nature of Dispatch and Records personnel, to encourage healthy diet and exercise habits and implement simple on-the-job exercises for office personnel.
- Fill all Records and Dispatch allocated positions prior to opening of the new Public Safety Building.
- To encourage all senior dispatchers to obtain Advanced Telecommunications Operator Certification through TCLEOSE.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Total Number of 911 calls received by dispatch*	21,316	23,139	25,575	28,011
Number of non-911 calls received by dispatch*	N/A	N/A	168,057	184,000
Average time from receipt of citizen call to unit dispatched (in seconds)	87	75	61	72
Number of 911 calls per 1,000 population	261	266	282	297
Average number of 911 calls per Telecommunication Operators (FTE)	1,938	1,928	2,436	2,115
Average number of all calls per Telecommunication Operators (FTE)	N/A	N/A	16,007	13,893
Number of offense reports	N/A	N/A	11,804	11,900
Number of accident reports	N/A	N/A	1,642	1,620
Average number of cases handled per records clerk	N/A	N/A	2,630	2,650
Number of crime victim interventions	N/A	N/A	1,539	1,906

\*911 calls include Police, Fire and EMS calls.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - SUPPORT SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,156,114	1,327,737	1,345,264	1,490,229
Materials & Supplies	66,803	96,579	106,825	110,951
Equipment Maintenance	3,827	6,700	2,668	3,722
Miscellaneous Services	21,827	32,601	32,085	45,616
Inventory	4,768	4,000	5,528	5,986
Capital Outlay	0	30,745	0	35,000
<b>TOTAL</b>	<b>1,253,339</b>	<b>1,498,362</b>	<b>1,492,370</b>	<b>1,691,504</b>

**KEY BUDGET ITEMS**

- Includes two (2) Telecommunications Operators for 9 months
- Includes one (1) Part-time Receptionist
- Includes one Motorola Console for Dispatch

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Support Services Supervisor	1	1	1	1
Crime Victim Liaison	1	1	1	1
Support Services Coordinator	1	1	1	1
Telecommunications Operator	13	9	9	11
Records Clerk	7	7	7	7
Secretary	4	4	4	4
Part-Time Receptionist	0	0	0	1
Part-Time Records Clerk	2	2	2	2
Part-Time Telecommunications Operator	4	4	4	4
Property Room Technician	0	1	1	1
<b>TOTAL</b>	<b>33</b>	<b>30</b>	<b>30</b>	<b>33</b>

\*Same as adopted budget, unless where noted.

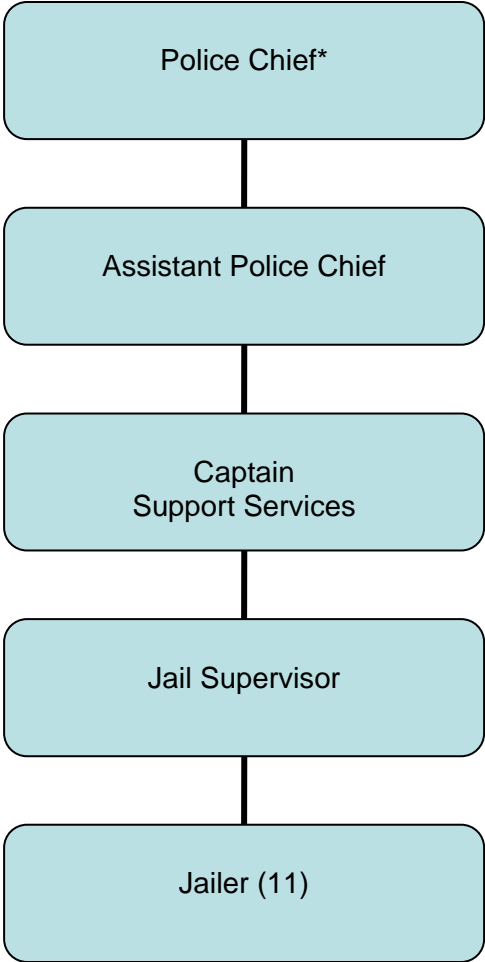


**POLICE / SUPPORT SERVICES - 2215  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-2215-531.02-00	SUPERVISOR	97,165	94,300	107,760	102,080
010-2215-531.03-00	GENERAL LABOR	691,022	798,888	816,843	921,420
010-2215-531.04-00	COMP TIME SOLD	698	437	674	
010-2215-531.05-00	VACATION SOLD	870	1,594	1,594	
010-2215-531.07-00	SICK PAY OFF	1,500		4,866	
010-2215-531.09-00	OVERTIME	99,507	103,930	90,468	103,930
010-2215-531.10-00	LONGEVITY	7,538	8,673	8,568	9,296
010-2215-531.13-00	TUITION REIMBURSEMENT				
010-2215-531.14-00	WORKERS' COMPENSATION	1,043	1,496	1,050	1,021
010-2215-531.15-00	SOCIAL SECURITY	65,761	81,276	82,396	86,961
010-2215-531.16-00	RETIREMENT	85,411	90,356	103,705	116,138
010-2215-531.17-00	GROUP INSURANCE	102,793	143,484	124,672	146,017
010-2215-531.18-00	DENTAL INSURANCE	(114)	135	(115)	
010-2215-531.19-00	STATE UNEMPLOYMENT	2,920	3,168	2,783	3,366
<b>*SALARIES &amp; WAGES</b>		<b>1,156,114</b>	<b>1,327,737</b>	<b>1,345,264</b>	<b>1,490,229</b>
010-2215-542.03-00	OFFICE SUPPLIES	31,936	26,625	38,000	38,000
010-2215-542.04-00	WEARING APPAREL	603	2,400	746	3,900
010-2215-542.11-00	HARDWARE	766	1,500	800	1,500
010-2215-542.19-00	AMMUNITION	32,170	63,930	65,000	65,000
010-2215-542.22-00	ICE, CUPS, ETC.			155	77
010-2215-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,328	2,124	2,124	2,474
<b>*MATERIALS &amp; SUPPLIES</b>		<b>66,803</b>	<b>96,579</b>	<b>106,825</b>	<b>110,951</b>
010-2215-554.03-00	RADIO & RADAR EQUIPMENT	764	1,500	1,000	1,500
010-2215-554.13-00	SPECIAL MAINTENANCE ITEMS		700		700
010-2215-554.20-01	PARTS	299	700	522	522
010-2215-554.20-02	COMMERCIAL	246	1,000	146	
010-2215-554.20-03	FUEL	2,518	2,800	1,000	1,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>3,827</b>	<b>6,700</b>	<b>2,668</b>	<b>3,722</b>
010-2215-555.09-00	RENTAL OF EQUIPMENT	8,736	10,404	9,439	9,847
010-2215-555.11-00	SPECIAL SERVICES	9,000	10,600	9,000	19,000
010-2215-555.13-00	BOOKS, PERIODICALS & SUBSC	247	247	247	247
010-2215-555.19-00	TELEPHONE		250	250	7,037
010-2215-555.19-01	CELLULAR COMMUNICATIONS		300	320	960
010-2215-555.31-00	MILEAGE	179	1,200	300	600
010-2215-555.32-00	COMPUTER ACCESS		5,900	1,025	1,025
010-2215-555.33-00	PROFESSIONAL DEVELOPMENT	1,930	2,100	9,000	4,396
010-2215-555.33-01	MEMBERSHIP DUES				
010-2215-555.33-03	TRAVEL	666	600	1,504	1,504
010-2215-555.34-00	T.C.L.E.O.S.E. TRAINING	1,069	1,000	1,000	1,000
<b>*MISCELLANEOUS SERVICES</b>		<b>21,827</b>	<b>32,601</b>	<b>32,085</b>	<b>45,616</b>
010-2215-564.01-00	INVENTORY-\$1,000 - \$4,999	4,768	4,000	5,528	5,986
<b>*INVENTORY</b>		<b>4,768</b>	<b>4,000</b>	<b>5,528</b>	<b>5,986</b>
010-2215-565.71-00	FURNITURE/OFFICE EQUIP		7,495		
010-2215-565.73-00	SPECIAL EQUIP/IMPROVEMENT				35,000
010-2215-565.80-00	VEHICLES		23,250		
<b>*CAPITAL OUTLAY</b>			<b>30,745</b>		<b>35,000</b>
<b>TOTAL</b>		<b>1,253,339</b>	<b>1,498,362</b>	<b>1,492,370</b>	<b>1,691,504</b>

# POLICE JAIL



\*Reports to the City Manager

**Department: POLICE  
Division: JAIL  
Department Number: 2216**

**GOALS**

- To provide and maintain care and custody of prisoners.
- To operate the jail in accordance with Texas State Law and other applicable standards related to jail operations.
- To effectively interact and communicate with Municipal Court and magistrates.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Installed an Automated Fingerprint Identification System print station in the jail to facilitate the fingerprinting, photographing and identification of prisoners.
- Purchased supplemental restraints for use by jail staff.
- Jailers received training to enhance the use of the Jail Management System (OSSI) and Automated Fingerprint Identification System (AFIS).

**FISCAL YEAR 2010 OBJECTIVES**

- Hire and train additional Jailers so the jail will be fully staffed when the transition is made to the new Public Safety Building.
- Adjust jail manpower scheduling to make most effective use of personnel and to handle the anticipated increase in workload of the new jail facility.
- Encourage jail personnel to attend training that will enhance work performance and professional job knowledge.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Total number of inmates held	4,422	4,356	5,401	6,446
Inmates magistrated	3,944	4,337	3,720	4,057
Cell checks	17,720	17,715	19,395	19,400
Average daily number of inmates held	15	12	14	16
Average length of stay in calendar days	N/A	1.6	1.4	1.6
Number of inmates injured while held	N/A	1	0	0
Number of EMS calls to jail	N/A	N/A	149	0
Cost per inmate	\$91.66	\$91.38	\$125.47	\$118.03

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - JAIL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	369,329	524,412	605,207	715,777
Materials & Supplies	15,158	19,125	12,498	17,618
Building Maintenance	2,394	4,000	3,000	4,000
Miscellaneous Services	11,167	19,375	17,647	20,083
Sundry Charges		1,736	1,736	1,800
Inventory	0	0	0	1,525
Capital Outlay	0	41,483	37,565	0
<b>TOTAL</b>	<b>398,048</b>	<b>610,131</b>	<b>677,653</b>	<b>760,803</b>

**KEY BUDGET ITEMS**

- Includes one (1) Jailer funded for 9 months
- Includes restraint chair

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Jail Supervisor	1	1	1	1
Jailer	8	10	10	11
<b>TOTAL</b>	<b>9</b>	<b>11</b>	<b>11</b>	<b>12</b>

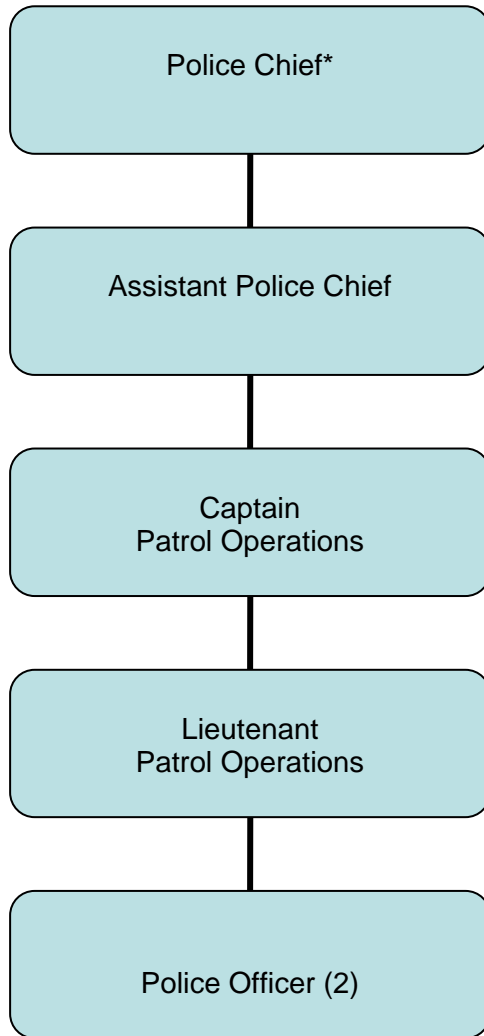
\*Same as adopted budget, unless where noted.

**POLICE / JAIL - 2216  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2216-531.03-00	GENERAL LABOR	219,789	327,387	363,971	460,204
010-2216-531.04-00	COMP TIME SOLD/PAY OFF	1,936	237	237	
010-2216-531.05-00	VACATION SOLD				
010-2216-531.09-00	OVERTIME	60,465	62,145	82,720	66,260
010-2216-531.10-00	LONGEVITY	1,834	2,178	2,138	2,343
010-2216-531.13-00	TUITION REIMBURSEMENT	806	1,500	3,000	3,000
010-2216-531.14-00	WORKERS' COMPENSATION	3,610	4,504	3,996	4,977
010-2216-531.15-00	SOCIAL SECURITY	20,703	29,896	35,703	40,454
010-2216-531.16-00	RETIREMENT	28,619	36,088	49,384	59,488
010-2216-531.17-00	GROUP INSURANCE	30,931	59,388	63,180	77,863
010-2216-531.19-00	STATE UNEMPLOYMENT	636	1,089	878	1,188
<b>*SALARIES &amp; WAGES</b>		<b>369,329</b>	<b>524,412</b>	<b>605,207</b>	<b>715,777</b>
010-2216-542.03-00	OFFICE SUPPLIES		141	282	282
010-2216-542.04-00	WEARING APPAREL	165	5,236	2,802	6,236
010-2216-542.09-00	ELECTRICAL PARTS/SUPPLIES		263		
010-2216-542.18-00	LAUNDRY & CLEANING		1,600		
010-2216-542.20-00	FOOD	14,795	11,885	8,414	10,100
010-2216-542.23-00	MINOR TOOLS & OFFICE SUPPLIES	198		1,000	1,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>15,158</b>	<b>19,125</b>	<b>12,498</b>	<b>17,618</b>
010-2216-553.07-00	JAIL REPAIR	2,394	4,000	3,000	4,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>2,394</b>	<b>4,000</b>	<b>3,000</b>	<b>4,000</b>
010-2216-555.09-00	RENTAL OF EQUIPMENT	11,106	15,475	16,047	16,183
010-2216-555.31-00	MILEAGE	61	100	100	100
010-2216-555.33-00	PROFESSIONAL DEVELOPMENT		2,800	1,500	3,800
010-2216-555.34-00	T.C.L.E.O.S.E. TRAINING		1,000		
<b>*MISCELLANEOUS SERVICES</b>		<b>11,167</b>	<b>19,375</b>	<b>17,647</b>	<b>20,083</b>
0102216-556.09-00	MEDICAL EXPENSE		1,736	1,736	1,800
<b>*SUNDRY CHARGES</b>			<b>1,736</b>	<b>1,736</b>	<b>1,800</b>
010-2216-564.01-00	\$1,000 - \$4,999				1,525
<b>*INVENTORY</b>					<b>1,525</b>
010-2216-565.73-00	SPECIAL EQUIP/IMPROVEMENT		41,483	37,565	
<b>*CAPITAL OUTLAY</b>			<b>41,483</b>	<b>37,565</b>	
<b>TOTAL</b>		<b>398,048</b>	<b>610,131</b>	<b>677,653</b>	<b>760,803</b>

# POLICE LICENSE & WEIGHT



\*Reports to the City Manager

**Department: POLICE**  
**Division: LICENSE & WEIGHT**  
**Department Number: 2217**

**GOALS**

- Provide a safe traffic environment.
- Provide enforcement of commercial vehicle traffic laws for a safer community.
- Reduce the number of commercial motor vehicle accidents.
- Ensure that trucks operating in the City conform to safety regulations.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Both commercial vehicle inspection Officers completed and received their Level 1 Haz-Mat and Cargo Inspection Certifications and are certified police driver instructors.
- One-third of police Officers received advanced driver instruction.
- Drafted amendments to the Heavy Duty Wrecker Rules and Fee schedule:
  - Sent amended rules and fee schedule out to all local heavy duty wrecker companies;
  - Provided police dispatch with updated heavy duty wrecker call-out lists with appropriate fees.
- Conducted ongoing wrecker inspections and issued permits.
- Sent out proactive letters to Pearland-based trucking companies offering assistance in training drivers in roadside commercial inspections and truck and paperwork requirements. The process is ongoing.

**FISCAL YEAR 2010 OBJECTIVES**

- For the remaining 2/3rds of police Officers to receive driver training.
- Both commercial vehicle inspection Officers to complete the roadside Re-Certification class from DPS.
- CMV Officer to provide roll call training on wrecker procedures to all patrol Officers.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
CMV equipment violations	980	860	711	860
Overweight violations	82	85	56	85
Total equipment & overweight violations	1,062	945	767	945
Citations for other violations	469	319	309	319
Trucks found in compliance	131	206	112	206
Number of inspections	973	1,306	957	1,305
Trucks taken out of service	363	364	213	364
Percentage of inspections resulting in violations	87%	85%	88%	84%
Cost per inspection	\$654.17	\$185.18	\$197.60	\$154.66

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - LICENSE & WEIGHT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	174,491	180,020	178,179	178,724
Materials & Supplies	3,915	12,303	2,731	8,303
Equipment Maintenance	23,281	19,787	11,717	12,217
Miscellaneous Services	1,729	4,753	1,263	2,590
Inventory	10,586	0	0	0
Capital Outlay	27,839	385	0	0
<b>TOTAL</b>	<b>241,841</b>	<b>217,248</b>	<b>193,890</b>	<b>201,834</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Officer	2	2	2	2
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

\*Same as adopted budget, unless where noted.

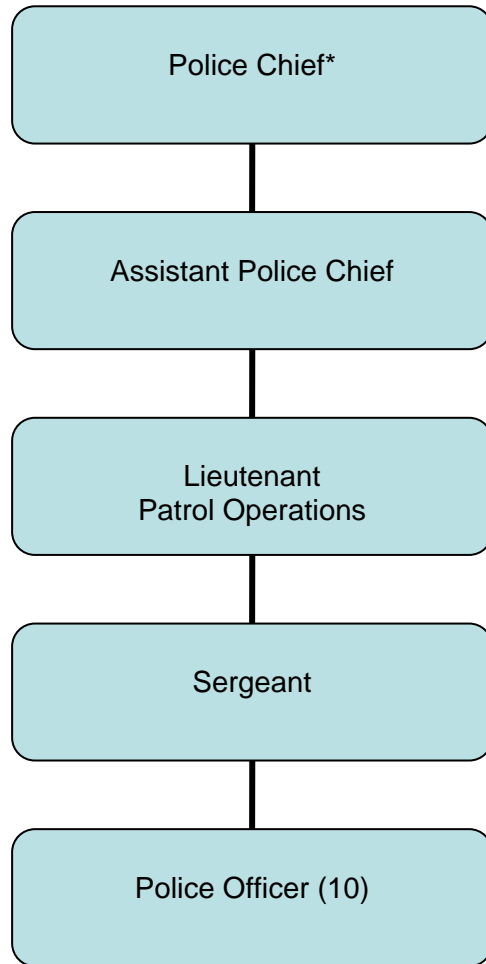


**POLICE / LICENSE & WEIGHT - 2217  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2217-531.03-00	GENERAL LABOR	124,050	122,932	117,830	122,932
010-2217-531.09-00	OVERTIME	9,819	10,000	10,000	10,000
010-2217-531.10-00	LONGEVITY	995	1,091	1,091	1,187
010-2217-531.14-00	WORKERS' COMPENSATION	4,453	7,676	7,044	1,179
010-2217-531.15-00	SOCIAL SECURITY	9,945	10,296	10,413	10,260
010-2217-531.16-00	RETIREMENT	13,650	13,231	14,386	15,116
010-2217-531.17-00	GROUP INSURANCE	11,181	13,996	17,117	17,452
010-2217-531.19-00	STATE UNEMPLOYMENT	198	198	198	198
010-2217-531.26-00	CERT & PHYS FITNESS	200	600	100	400
<b>*SALARIES &amp; WAGES</b>		<b>174,491</b>	<b>180,020</b>	<b>178,179</b>	<b>178,724</b>
010-2217-542.03-00	OFFICE SUPPLIES	125	4,028	4,028	5,903
010-2217-542.04-00	WEARING APPAREL	1,915	6,000	578	2,000
010-2217-542.08-00	FILM, CAMERA SUPPLIES, ETC		400		400
010-2217-542.23-00	MINOR TOOLS & OFFICE EQUIP	1,875	1,875	(1,875)	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,915</b>	<b>12,303</b>	<b>2,731</b>	<b>8,303</b>
010-2217-554.20-00	MOTOR EQUIPMENT	445	2,800	1,000	1,000
010-2217-554.20-01	PARTS	2,134	2,403	1,000	1,000
010-2217-554.20-02	COMMERCIAL	1,205	1,450	500	1,000
010-2217-554.20-03	FUEL	19,497	13,134	9,217	9,217
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>23,281</b>	<b>19,787</b>	<b>11,717</b>	<b>12,217</b>
010-2217-555.11-00	SPECIAL SERVICES	560	1,663	740	1,000
010-2217-555.33-00	PROFESSIONAL DEVELOPMENT	969	1,090	423	590
010-2217-555.33-03	TRAVEL	200		100	500
010-2217-555.34-00	T.C.L.E.O.S.E. TRAINING		2,000		500
<b>*MISCELLANEOUS SERVICES</b>		<b>1,729</b>	<b>4,753</b>	<b>1,263</b>	<b>2,590</b>
010-2217-564.01-00	INVENTORY-\$1,000 - \$4,999	10,586			
<b>*INVENTORY</b>		<b>10,586</b>			
010-2217-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
010-2217-565.80-00	VEHICLES	27,839	385		
<b>*CAPITAL OUTLAY</b>		<b>27,839</b>	<b>385</b>		
<b>TOTAL</b>		<b>241,841</b>	<b>217,248</b>	<b>193,890</b>	<b>201,834</b>

# POLICE SCHOOL RESOURCE OFFICER



\*Reports to the City Manager

**Department: POLICE**  
**Division: SCHOOL RESOURCE OFFICER (SRO)**  
**Department Number: 2218**

**GOALS**

- Promote positive relationships between the school community and police.
- Serve as a resource for police and school officials on matters relating to the law/legal process and procedures relating to juveniles.
- Serve as an on-site resource for police related matters occurring on school campuses.
- Work as mentors and provide a safer learning environment in our schools.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Assigned a juvenile Officer to attend to matters relating to the custody and transport of juvenile offenders and maintained police Officer presence at school campuses.
- Worked with the Pearland Parks Department to host and instruct a summer camp for children aged 10 to 15.
- School Resource Officers were certified through the State as Special Investigators for Family Violence and Sexual Assault cases.

**FISCAL YEAR 2010 OBJECTIVES**

- Maintain positive working relationships with staff and administrators of the Pearland Independent School District.
- Initiate proactive programs to educate students about crime prevention and personal safety issues.
- Create and foster an environment where a student can take a leadership role by reporting crimes to the School Resource Officers.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of offense reports	544	508	411	445
Number of juveniles detained	144	114	100	110
Number of schools with assigned officers	8	7	7	7
Number of citations issued on school property	334	415	285	310
Number of directives signed and served	N/A	N/A	90	95
Number of juveniles transported	N/A	N/A	96	100
Number of adults transported	N/A	N/A	21	25
Juvenile directives obtained for other divisions	N/A	N/A	42	45
Juvenile directives served for other divisions	N/A	N/A	44	50
Juvenile transported for processing for other divisions	N/A	N/A	51	55
Cost per school served	\$80,253	\$119,921	\$138,146	\$135,098

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - SCHOOL RESOURCE OFFICER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	824,173	899,475	943,694	922,379
Materials & Supplies	3,842	8,283	4,554	4,798
Equipment Maintenance	1,203	12,623	10,003	9,304
Miscellaneous Services	10,228	12,200	8,768	9,206
<b>TOTAL</b>	<b>839,446</b>	<b>932,581</b>	<b>967,019</b>	<b>945,687</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Lieutenant	1	1	0	0
Police Sergeant	0	0	1	1
Police Officer	10	10	10	10
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

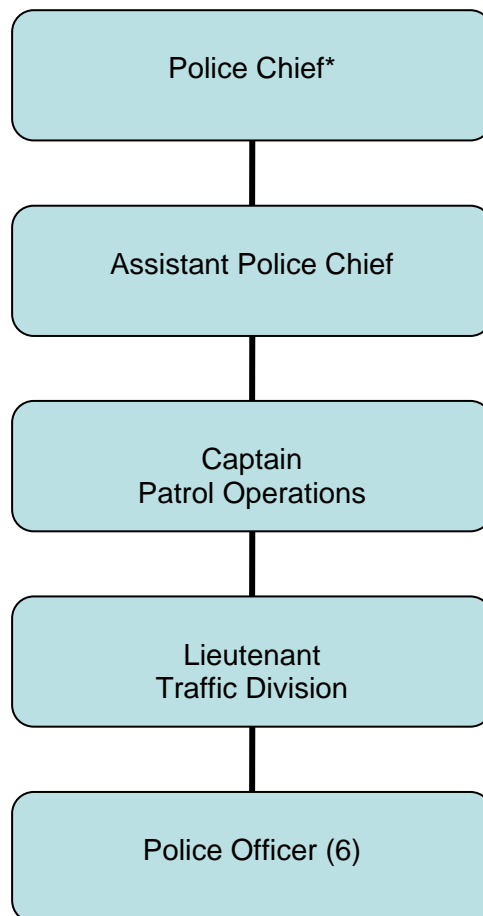
\*Same as adopted budget, unless where noted.

**POLICE / SRO - 2218  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2218-531.02-00	SUPERVISOR	51,289	84,163	79,799	77,328
010-2218-531.03-00	GENERAL LABOR	551,723	570,438	587,922	584,751
010-2218-531.04-00	COMP TIME SOLD	291			
010-2218-531.05-00	VACATION SOLD	1,568			
010-2218-531.07-00	SICK PAY OFF	3,430			
010-2218-531.09-00	OVERTIME	31,724	29,710	50,000	34,000
010-2218-531.10-00	LONGEVITY	4,483	5,327	5,327	5,983
010-2218-531.12-00	CLOTHING ALLOWANCE	1,000			
010-2218-531.13-00	TUITION REIMBURSEMENT	463			
010-2218-531.14-00	WORKERS' COMPENSATION	7,752	8,176	6,572	6,624
010-2218-531.15-00	SOCIAL SECURITY	46,059	52,609	56,407	53,770
010-2218-531.16-00	RETIREMENT	64,304	67,812	77,763	79,123
010-2218-531.17-00	GROUP INSURANCE	59,044	79,551	78,015	78,911
010-2218-531.19-00	STATE UNEMPLOYMENT	1,043	1,089	1,089	1,089
010-2218-531.26-00	CERT & PHYS FITNESS PAY		600	800	800
<b>*SALARIES &amp; WAGES</b>		<b>824,173</b>	<b>899,475</b>	<b>943,694</b>	<b>922,379</b>
010-2218-542.03-00	OFFICE SUPPLIES		2,568	2,568	2,568
010-2218-542.04-00	WEARING APPAREL	607	2,200	1,956	2,200
010-2218-542.08-00	FILM,CAMERA SUPPLIES, ETC.	254			
010-2218-542.11-00	HARDWARE		15	30	30
010-2218-542.35-00	PROGRAMS	2,981	3,500		
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,842</b>	<b>8,283</b>	<b>4,554</b>	<b>4,798</b>
010-2218-554.20-00	MOTOR EQUIPMENT				
010-2218-554.20-01	PARTS		3,200	1,378	2,000
010-2218-554.20-02	COMMERCIAL		1,979	3,300	1,979
010-2218-554.20-03	FUEL	1,203	7,444	5,325	5,325
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>1,203</b>	<b>12,623</b>	<b>10,003</b>	<b>9,304</b>
010-2218-555.19-01	CELLULAR COMMUNICATIONS	2,622	5,300	2,100	2,806
010-2218-555.33-00	PROFESSIONAL DEVELOPMENT	2,315	2,200	3,500	3,500
010-2218-555.33-01	MEMBERSHIP DUES	30	500		
010-2218-555.33-03	TRAVEL	4,071	4,100	868	600
010-2218-555.34-00	T.C.L.E.O.S.E. TRAINING	1,190	100	2,300	2,300
<b>*MISCELLANEOUS SERVICES</b>		<b>10,228</b>	<b>12,200</b>	<b>8,768</b>	<b>9,206</b>
<b>TOTAL</b>		<b>839,446</b>	<b>932,581</b>	<b>967,019</b>	<b>945,687</b>

# POLICE TRAFFIC ENFORCEMENT (MOTORCYCLES)



\*Reports to the City Manager

**Department: POLICE**  
**Division: TRAFFIC ENFORCEMENT**  
**Department Number: 2219**

**GOALS**

- Provide a safe traffic environment.
- Provide enforcement of traffic laws for a safer community.
- Reduce the number of motor vehicle and pedestrian accidents.
- Provide targeted enforcement in neighborhoods to reduce traffic violations and improve safety for residents.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Secured funding for two additional positions, bringing the total number of motor Officers to six. Although both positions were approved, they will not be filled until the Fall of 2009 due to manpower restraints in the Patrol Division.
- Two new and two replacement motorcycles were purchased and are due to be put into service in Fall 2009.
- Purchased two new Laser handheld radar units to bring the latest technology in speed detection to Pearland.

**FISCAL YEAR 2010 OBJECTIVES**

- Replace the last 2006 model police motorcycle, the oldest in the fleet. This will keep overall maintenance costs down for the division and maximize resale/trade-in value.
- Replace motorcycle helmets for Officers and purchase exhaust system for motorcycles to increase audible presence for safety.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of traffic citations Issued	5,154	5,540	5,535	8,300
Number of major accidents worked by division	23	13	10	25
Number of minor accidents worked by division	28	31	28	36
Number of targeted enforcements/ problem solving activities	N/A	134	476	480

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE - TRAFFIC ENFORCEMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	520,165	575,066	447,967	564,952
Materials & Supplies	935	5,342	7,550	7,538
Equipment Maintenance	16,153	29,887	32,572	45,608
Miscellaneous Services	268	15,603	24,251	12,100
Inventory	0	0	4,000	2,485
Capital Outlay	0	99,020	93,820	29,800
<b>TOTAL</b>	<b>537,521</b>	<b>724,918</b>	<b>610,160</b>	<b>662,483</b>

**KEY BUDGET ITEMS**

- Includes one (1) new motorcycle
- Includes accessories for motorcycles: seven (7) Stage 1 (audible) exhaust systems, four (4) Super Seer motorcycle helmets, seven (7) Motolights safety lights and seven (7) aluminum storage boxes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Lieutenant	1	1	1	1
Police Officer	4	6	6	6
<b>TOTAL</b>	<b>5</b>	<b>7</b>	<b>7</b>	<b>7</b>

\*Same as adopted budget, unless where noted.

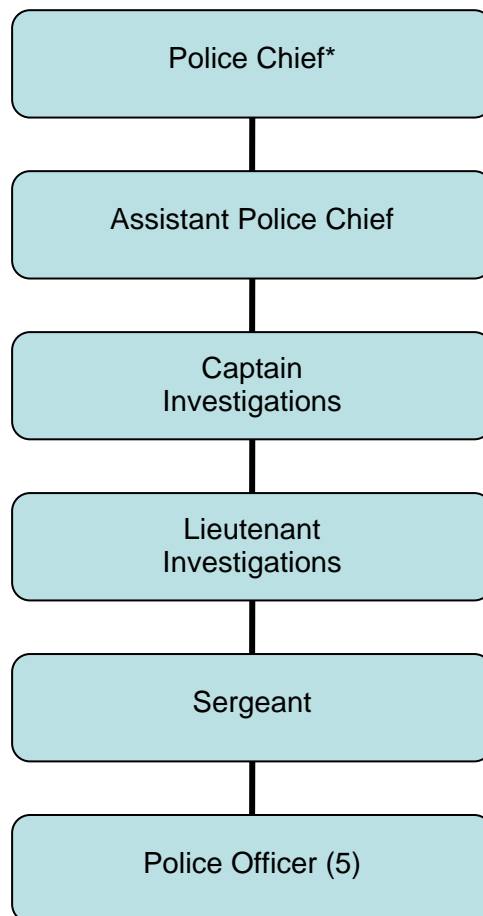


**POLICE / TRAFFIC ENFORCEMENT- 2219  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2219-531.02-00	SUPERVISOR	82,881	83,559	84,175	83,559
010-2219-531.03-00	GENERAL LABOR	281,844	322,997	227,647	322,305
010-2219-531.05-00	VACATION SOLD	1,489			
010-2219-531.09-00	OVERTIME	34,446	23,645	18,480	18,000
010-2219-531.10-00	LONGEVITY	3,241	3,481	3,481	3,577
010-2219-531.14-00	WORKERS' COMPENSATION	8,496	9,200	12,961	8,050
010-2219-531.15-00	SOCIAL SECURITY	28,641	33,218	25,974	32,701
010-2219-531.16-00	RETIREMENT	40,487	43,162	36,119	48,173
010-2219-531.17-00	GROUP INSURANCE	37,345	55,111	38,363	47,894
010-2219-531.19-00	STATE UNEMPLOYMENT	495	693	567	693
010-2219-531.26-00	CERT & PHYS FITNESS PAY	800		200	
<b>*SALARIES &amp; WAGES</b>		<b>520,165</b>	<b>575,066</b>	<b>447,967</b>	<b>564,952</b>
010-2219-542.04-00	WEARING APPAREL	935	5,300	7,468	7,456
010-2219-542.11-00	HARDWARE		42	82	82
<b>*MATERIALS &amp; SUPPLIES</b>		<b>935</b>	<b>5,342</b>	<b>7,550</b>	<b>7,538</b>
010-2219-554.01-00	FURNITURE & OFFICE EQUIP	278			
010-2219-554.20-00	MOTOR EQUIPMENT	1,138	4,049	2,108	15,144
010-2219-554.20-01	PARTS	936	1,300	6,862	6,862
010-2219-554.20-02	COMMERCIAL	6,436	8,938	16,974	16,974
010-2219-554.20-03	FUEL	7,365	15,600	6,628	6,628
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>16,153</b>	<b>29,887</b>	<b>32,572</b>	<b>45,608</b>
010-2219-555.33-00	PROFESSIONAL DEVELOPMENT		11,078	15,203	7,600
010-2219-555.33-03	TRAVEL	268	4,525	9,048	4,500
<b>*MISCELLANEOUS SERVICES</b>		<b>268</b>	<b>15,603</b>	<b>24,251</b>	<b>12,100</b>
010-2219-564.01-00	INVENTORY			4,000	2,485
<b>*INVENTORY</b>				<b>4,000</b>	<b>2,485</b>
010-2219-565.80-00	VEHICLES		99,020	93,820	19,250
010-2219-565.81-00	RADIO & RADAR EQUIPMENT				10,550
<b>*CAPITAL OUTLAY</b>			<b>99,020</b>	<b>93,820</b>	<b>29,800</b>
<b>TOTAL</b>		<b>537,521</b>	<b>724,918</b>	<b>610,160</b>	<b>662,483</b>

# POLICE SPECIAL INVESTIGATIONS



\*Reports to the City Manager

**Department: POLICE**  
**Division: SPECIAL INVESTIGATIONS**  
**Department Number: 2221**

**GOALS**

- Identify and target organized criminal activity groups committing offenses following a specific pattern that impact the City and department.
- Use a flexible operating schedule to adapt to the needs of the department and the habits of criminals.
- Provide targeted enforcement in neighborhoods and other areas affected by crime to reduce criminal activity and improve safety for residents.
- Use innovative investigative techniques and equipment to adapt to changes in criminal methods of operation.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Assigned additional permanent Officers to the unit.
- Established a three-year rotating system for patrol Officers to work with and learn from the unit.
- Developed a hotel/motel interdiction program.

**FISCAL YEAR 2010 OBJECTIVES**

- Identify and implement additional computer and agency resources to assist in targeting organized criminal activity groups.
- Develop a parcel/package interdiction program.
- Assign an additional permanent Officer to the unit through rotation assignments.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Persons arrested	N/A	N/A	252	270
Felony narcotics arrests	N/A	N/A	48	50
Misdemeanor narcotics arrests	N/A	N/A	217	220
Number of warrants served	N/A	N/A	285	299
Number of citations issued	N/A	N/A	704	739
Street value of narcotics seized	N/A	\$728,960	\$713,842	\$404,813

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**POLICE- SPECIAL INVESTIGATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	694,011	625,548	633,009
Materials & Supplies	0	2,478	1,725	2,690
Equipment Maintenance	0	8,600	12,354	12,750
Miscellaneous Services	0	15,461	7,736	4,132
<b>TOTAL</b>	<b>0</b>	<b>720,550</b>	<b>647,363</b>	<b>652,581</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Police Sergeant	0	1	1	1
Police Officer	0	5	5	5
<b>TOTAL</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

**POLICE / SPECIAL INVESTIGATION UNIT - 2221  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2221-531.02-00	SUPERVISOR		65,391	70,263	65,391
010-2221-531.03-00	GENERAL LABOR		381,911	330,067	328,979
010-2221-531.05-00	VACATION SOLD		2,445	2,445	
010-2221-531.09-00	OVERTIME		87,842	80,530	85,000
010-2221-531.10-00	LONGEVITY		2,765	2,555	2,892
010-2221-531.12-00	CLOTHING ALLOWANCE		4,000	2,000	3,000
010-2221-531.13-00	TUITION REIMBURSEMENT				
010-2221-531.14-00	WORKERS' COMPENSATION		5,516	4,118	4,577
010-2221-531.15-00	SOCIAL SECURITY		35,726	36,908	37,153
010-2221-531.16-00	RETIREMENT		45,842	50,621	54,734
010-2221-531.17-00	GROUP INSURANCE		61,581	45,146	50,190
010-2221-531.19-00	STATE UNEMPLOYMENT		792	495	693
010-2221-531.26-00	CERT & PHYS FITNESS PAY		200	400	400
<b>*SALARIES &amp; WAGES</b>			<b>694,011</b>	<b>625,548</b>	<b>633,009</b>
010-2221-542.04-00	WEARING APPAREL		1,265	1,000	1,265
010-2221-542.11-00	HARDWARE		13	25	25
010-2221-542.23-00	MINOR TOOLS & OFFICE EQUIP		700		700
010-2221-542.33-00	MISCELLANEOUS		500	700	700
<b>*MATERIALS &amp; SUPPLIES</b>			<b>2,478</b>	<b>1,725</b>	<b>2,690</b>
010-2221-554.06-00	MTCE SECURITY SYSTEMS		100		100
010-2221-554.20-01	PARTS		2,000	1,704	2,000
010-2221-554.20-02	COMMERCIAL		2,000	2,750	2,750
010-2221-554.20-03	FUEL		4,500	7,900	7,900
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>8,600</b>	<b>12,354</b>	<b>12,750</b>
010-2221-555.09-02	RENTAL OF VEHICLES		10,000	5,000	
010-2221-555.11-00	SPECIAL SERVICES		100		100
010-2221-555.19-01	CELLULAR COMMUNICATIONS		2,400	300	660
010-2221-555.33-00	PROFESSIONAL DEVELOPMENT		2,500	1,000	2,500
010-2221-555.33-01	MEMBERSHIP DUES		25		
010-2221-555.33-03	TRAVEL		436	1,436	872
<b>*MISCELLANEOUS SERVICES</b>			<b>15,461</b>	<b>7,736</b>	<b>4,132</b>
<b>TOTAL</b>			<b>720,550</b>	<b>647,363</b>	<b>652,581</b>

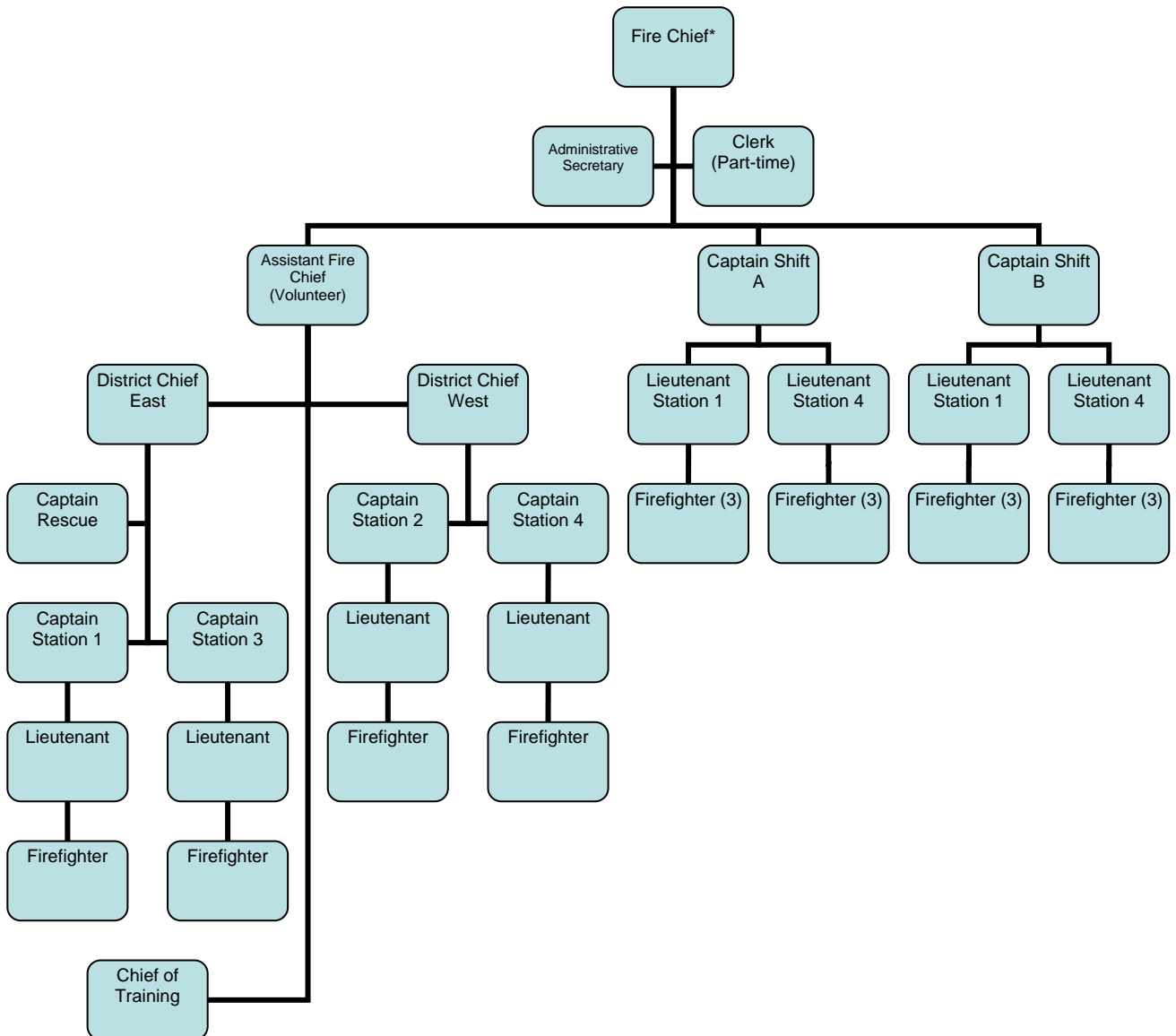
# FIRE DEPARTMENT

## VISION STATEMENT

The Fire department is committed to providing efficient and effective fire protection services to our community.

## MISSION STATEMENT

The mission of the Fire Department is to provide professional quality, 24-hour fire protection services, life and property conservation, training and public fire education and prevention to the citizens of Pearland and the surrounding ETJ.



\*Reports to the City Manager

**Department: FIRE**  
**Division: FIRE**  
**Department Number: 2320**

**GOALS**

- Provide effective fire services to the community at a reasonable cost.
- Develop strategies for the effective deployment of resources.
- Maintain and expand, when needed, the number of positions staffed, both volunteer and full-time.
- Continue to update equipment to keep pace with community needs and to keep up with technology.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Completed Fire Department's part of OSSI conversion of CAD and installed new records management system compatible with new CAD software
- Completed specifications for and ordered a new Light/Foam truck equipped with foam for petroleum based fires.
- Implemented an enhanced fire ground accountability system which enhanced the safety of emergency service responders during incidents.
- Completed 90% of design of new Fire/EMS station to be built on Kirby south of FM 518.
- In partnership with EMS Department, an incident rehabilitation program was implemented.

**FISCAL YEAR 2010 OBJECTIVES**

- Continue to fine tune CAD system to improve performance.
- Continue to work on new Fire/EMS Stations on Kirby, south of FM 518, and at Lakes of Savannah.
- Establish specifications for the replacement of a 1978 America LaFrance pumper.
- Begin the determination of needs and design of Fire Administration Offices to be included in the old Police Department Building.
- Work with EMS Department to look at possible enhancement of First Responder program.
- Complete study of fire staffing, deployment and scheduling, including possibility of a Fire-Based EMS department, and take recommendations to City Council.

**Department: FIRE**  
**Division: FIRE**  
**Department Number: 2320**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Total Calls for Service (Fire & EMS)	1,202	2,223	2,453	2,525
Total Calls for Service: Fire	1,202	2,223	1,661	1,710
Total Calls for Service: First Responders (EMS)	N/A	N/A	792	815
First Responder Calls as percent of Total Calls	N/A	N/A	32%	32%
<b><u>Average Response Time:</u></b>				
Percent 5 minutes or less	36%	40%	40%	40%
Percent 9 minutes or less	57%	72%	70%	70%
Average Response Time (all calls)	9min 11sec	7min38sec	7min45sec	7min45sec
Average number of Volunteer Firefighters per call (all calls)	9.9	2.9	2.0	2.0
Average number of hours of training received per firefighter	N/A	10	10.5	10.5
Building Fires	N/A	85	96	99
Cost per capita <sup>1</sup>	\$8.70	\$28.18	\$34.03	\$30.12
F-T Firefighters to 1,000 Population <sup>1</sup>	N/A	.21	.20	.19
Total night-duty crew hours (volunteer) <sup>2</sup>	N/A	6,963	17,342	24,048
Other Volunteer hours	13,413	11,391	8,373	8,500
Estimated Fire Loss	N/A	N/A	\$404,000	\$450,000

<sup>1</sup>FY08 Fire Dept. became combined paid-volunteer department.

<sup>2</sup>Began tracking total night-duty crew hours April 19, 2008.



**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**FIRE DEPARTMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,298,239	1,484,334	1,473,575	1,556,012
Materials & Supplies	280,900	157,047	155,680	161,590
Building Maintenance	10,933	43,000	42,000	10,000
Equipment Maintenance	189,293	141,042	265,891	144,722
Miscellaneous Services	164,071	200,204	184,533	257,645
Sundry Charges	0	26,075	21,700	26,075
Inventory	211,359	11,680	10,639	28,200
Capital Outlay	299,573	1,021,421	932,930	604,445
Budget Projection Variance		40,277		
<b>TOTAL</b>	<b>2,454,368</b>	<b>3,125,080</b>	<b>3,086,948</b>	<b>2,788,689</b>

**KEY BUDGET ITEMS**

- Includes funding for a consultant to conduct a fire coverage and staffing study
- Includes funding for an additional night shift of volunteers and ride up pay
- Includes replacement pumper, to be funded by lease/purchase
- Includes equipment: five (5) Blitz-fire portable monitors, ten (10) QRAE II gas meters, one (1) hydraulic operated generator, and refurbishing of a breathing air compressor and four (4) air tanks

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Fire Chief	0	0	1	1
Director of Fire Services	1	1	0	0
Fire Captain	2	2	2	2
Fire Lieutenant	4	4	4	4
Firefighter	12	12	12	12
Administrative Secretary	1	1	1	1
Part-Time Administrative Clerk	1	1	1	1
<b>TOTAL</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>

\*Same as adopted budget, unless where noted.

**FIRE - 2320/2220  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-2320-531.01-00	EXECUTIVE	83,697	92,372	83,342	82,997
010-2320-531.02-00	SUPERVISOR	135,676	135,449	140,584	137,711
010-2320-531.03-00	GENERAL LABOR	718,802	738,864	731,778	761,807
010-2320-531.09-00	OVERTIME	45,938	65,000	65,000	65,000
010-2320-531.10-00	LONGEVITY	71	1,200	1,144	2,160
010-2320-531.14-00	WORKERS' COMPENSATION	9,578	10,322	8,331	8,707
010-2320-531.15-00	SOCIAL SECURITY	72,307	87,204	77,514	89,543
010-2320-531.16-00	RETIREMENT	98,114	104,168	108,831	119,766
010-2320-531.17-00	GROUP INSURANCE	107,467	149,796	166,946	165,953
010-2320-531.19-00	STATE UNEMPLOYMENT	2,967	2,959	3,414	2,178
010-2320-531.26-00	CERTIFICATION & FITNESS PAY		27,000	22,691	24,300
010-2320-531.28-00	VOLUNTEERS	23,622	70,000	64,000	95,890
<b>*SALARIES &amp; WAGES</b>		<b>1,298,239</b>	<b>1,484,334</b>	<b>1,473,575</b>	<b>1,556,012</b>
010-2320-542.03-00	OFFICE SUPPLIES	5,170	5,500	5,500	5,500
010-2320-542.04-00	WEARING APPAREL	81,742	75,000	75,000	75,000
010-2320-542.08-00	FILM, CAMERA SUPPLIES, ETC		500	500	500
010-2320-542.09-00	ELECTRICAL PARTS/SUPPLIES	5,526	7,750	7,750	7,750
010-2320-542.11-00	HARDWARE	2,337	4,500	4,500	3,500
010-2320-542.12-00	OXYGEN & WELDING SUPPLIES	276	700	350	700
010-2320-542.15-00	MEDICAL SUPPLIES		150	150	150
010-2320-542.17-00	JANITORIAL SUPPLIES	1,137	2,000	2,000	2,000
010-2320-542.18-00	LAUNDRY & CLEANING	5,107	1,000	700	1,000
010-2320-542.23-00	MINOR TOOLS & OFFICE EQUIP.	139,605	18,717	18,000	24,260
010-2320-542.24-00	HOSE & CONNECTIONS	16,435	21,480	21,480	21,480
010-2320-542.35-00	PROGRAMS	23,565	19,750	19,750	19,750
<b>*MATERIALS &amp; SUPPLIES</b>		<b>280,900</b>	<b>157,047</b>	<b>155,680</b>	<b>161,590</b>
010-2320-553.01-00	BUILDINGS & GROUNDS	10,933	42,000	42,000	10,000
010-2320-553.05-00	AIR CONDITIONING		1,000		
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>10,933</b>	<b>43,000</b>	<b>42,000</b>	<b>10,000</b>
010-2320-554.01-00	FURNITURE & OFFICE EQUIP.	456	1,200	1,200	1,200
010-2320-554.03-00	RADIO & RADAR EQUIPMENT	1,581			
010-2320-554.08-00	SPECIAL EQUIP\IMPROVEMENT	21,979	15,500	16,500	27,300
010-2320-554.12-00	MISCELLANEOUS EQUIPMENT	1,678	4,000	2,500	2,500
010-2320-554.16-00	FIRE HYDRANTS	46,778			
010-2320-554.20-01	PARTS	5,829	13,000	18,000	18,000
010-2320-554.20-02	COMMERCIAL	53,845	52,714	52,714	55,000
010-2320-554.20-03	FUEL	57,147	51,083	39,472	39,472
010-2320-554.30-00	MTCE COMPUTER SOFTWARE		3,545	135,505	1,250
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>189,293</b>	<b>141,042</b>	<b>265,891</b>	<b>144,722</b>
010-2320-555.02-00	INSURANCE - WORKERS' COMP	4,331	4,569	4,569	4,569
010-2320-555.04-00	SURETY BONDS	228			
010-2320-555.09-00	EQUIPMENT RENTAL	4,433	1,920	1,825	1,920
010-2320-555.11-13	CONTRACT EMPLOYMENT	840			50,000
010-2320-555.13-00	BOOKS, PERIODICALS & SUBSCR		7,300	7,300	7,300
010-2320-555.17-00	UTILITIES	20,329	19,703	25,980	25,980
010-2320-555.19-00	TELEPHONE	7,721	12,500	11,821	14,346
010-2320-555.19-01	CELLULAR COMMUNICATIONS	10,909	11,950	10,050	11,950

**FIRE - 2320/2220  
EXPENDITURES**

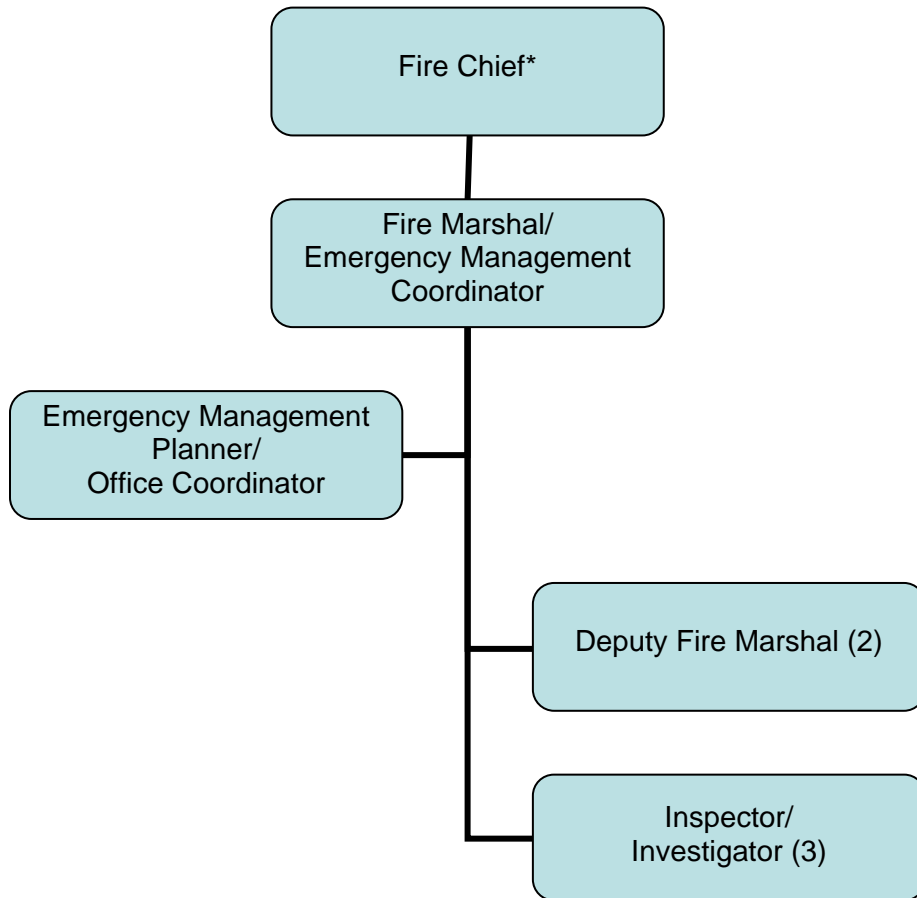
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2320-555.19-02	PC AIRCARD CHARGES	4,435	5,900	3,380	3,380
010-2320-555.24-00	PRINTING	1,536	1,200	1,200	1,400
010-2320-555.25-00	POSTAGE	216	800	810	810
010-2320-555.28-00	INSURANCE	75,966	90,412	78,723	96,540
010-2320-555.33-00	PROFESSIONAL DEVELOPMENT	20,121	25,500	25,500	25,500
010-2320-555.33-01	MEMBERSHIP DUES	5,530	4,950	4,375	4,950
010-2320-555.33-03	TRAVEL	7,476	13,500	9,000	9,000
<b>*MISCELLANEOUS SERVICES</b>		<b>164,071</b>	<b>200,204</b>	<b>184,533</b>	<b>257,645</b>
010-2320-556.07-00	MEDICAL EXAMS		26,075	21,700	26,075
010-2320-556.33-00	TRANSFER TO GRANT FUND				
010-2320-556.36-00	TRANSFER / TRANSFER OUT				
<b>*SUNDRY CHARGES</b>			<b>26,075</b>	<b>21,700</b>	<b>26,075</b>
010-2320-564.01-00	INVENTORY \$1000-4999	211,359	11,680	10,639	28,200
<b>*INVENTORY</b>		<b>211,359</b>	<b>11,680</b>	<b>10,639</b>	<b>28,200</b>
010-2320-565.23-00	BUILDINGS & GROUNDS	7,860			
010-2320-565.73-00	SPECIAL EQUIP/IMPROVEMENT	56,534	206,421	135,775	24,000
010-2320-565.80-00	VEHICLES	66,232	815,000	778,924	550,000
010-2320-565.81-00	RADIO & RADAR EQUIPMENT	168,947		18,231	30,445
<b>* CAPITAL OUTLAY</b>		<b>299,573</b>	<b>1,021,421</b>	<b>932,930</b>	<b>604,445</b>
010-2320-590.01-01	BUDGET PROJECTION VARIANCE		40,277		
<b>TOTAL</b>		<b>2,454,368</b>	<b>3,125,080</b>	<b>3,086,948</b>	<b>2,788,689</b>

# FIRE MARSHAL

## MISSION STATEMENT

The mission of the Fire Marshal is to protect the lives and property of the citizens of Pearland by enforcing fire and life safety codes, investigating hazard complaints, abating unsafe structures, educating the public about the dangers of fire, determining the origin and cause of fires, and pursuing those responsible for arson and environmental crimes.



\*Reports to the City Manager

**Department: FIRE**  
**Division: FIRE MARSHAL**  
**Department Number: 2340**

**GOALS**

- Decrease the number of fires through comprehensive fire inspection and public education programs.
- Determine the origin and cause of fires through comprehensive investigations.
- Deter arson by utilizing aggressive investigation techniques.
- Decrease hazards, environmental crimes, and unsafe structures by aggressive investigations and public awareness.
- Inspect all City businesses annually.
- Increase performance while keeping up with the growth of the City through training, usage of tools, and continuous evaluation of staffing needs.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Outfitted one replacement vehicle and placed into service.
- Eliminated the part-time Clerk, part-time Inspector/Investigator, and full-time Deputy Fire Marshal positions and created two full-time Inspector/Investigator positions.
- Aggressive investigation practices resulted in an increase of fires with determined causes.
- Maintained departmental workload, with attention focused on post-Ike activities, including fire code inspections of several new and existing large facilities.
- Aggressively investigated fires which led to five (5) arson arrests.

**FISCAL YEAR 2010 OBJECTIVES**

- Clear 80% of arson crimes and 50% of environmental crimes.
- Pursue funding opportunities to acquire an arson canine. Currently no arson canine is available in Brazoria County. This is a vital tool used to determine the presence of ignitable liquids while investigating the origin and cause of fires.
- Adopt 2006 editions of International Fire Code and Life Safety Code. Currently 2003 editions are adopted.
- Review and revise fire code ordinance amendments.
- Implementation of Firehouse Inspection software to replace MobileEyes resulting in cost savings to the City.

**Department: FIRE**  
**Division: FIRE MARSHAL**  
**Department Number: 2340**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Total number of arson incidents	21	9	7	10
Arson cases per 10,000 population	2.58	1.03	.77	1.06
Number of arson cases cleared	6	4	5	8
Percent arson cases cleared	29%	44%	71%	80%
Number of environmental crime incidents	56	39	66	70
Number of environmental crimes cleared	31	16	27	35
Percent environmental crimes cleared	55%	41%	41%	50%
Number of arson arrests	N/A	N/A	5	5
Total number of annual inspections (all structures)	2333	2,677	2,300	3,000
New Fire Protection inspections, Foster Care /Adoption inspections, Mobile Food Vendor inspections*	N/A	N/A	N/A	N/A
Total Number Certificates of Occupancy (all new uses)	306	470	345	450
Inspections per FTE	583	669	460	600
Total number of fires investigated	96	28	33	40
Number of fires with determined causes and origins	23	26	31	40
Percent of fires investigated with determined causes and origins	N/A	93%	94%	100%
Number of deficiencies identified	N/A	4,020	6,500	4,000
Number of public education hours	N/A	N/A	108	150
Number of plans reviewed	N/A	N/A	480	360
Number of meetings attended*	N/A	N/A	N/A	N/A
Number of meeting hours attended*	N/A	N/A	N/A	N/A
Number of hazard complaints responded to*	N/A	N/A	N/A	N/A
Number of unsafe structures abated	N/A	N/A	7	7
Number of false fire alarms*	N/A	N/A	N/A	N/A
Number of wildland fires and acres lost*	N/A	N/A	N/A	N/A

\*Projected targets for FY 2010 are not available. Data will be collected and reported on during FY 2010.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**FIRE MARSHAL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2009 Adopted Budget</b>
Salaries & Wages	381,585	454,463	483,520	477,418
Materials & Supplies	16,603	29,405	27,599	26,731
Building Maintenance	181	1,000	350	500
Equipment Maintenance	31,818	29,892	22,997	24,347
Miscellaneous Services	33,844	52,936	46,436	45,318
Sundry Charges	0	2,725	3,770	0
Inventory	20,061	6,911	6,607	0
Capital Outlay	27,199	25,369	25,369	0
<b>TOTAL</b>	<b>511,291</b>	<b>602,701</b>	<b>616,648</b>	<b>574,314</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2009 Adopted Budget</b>
Fire Marshal / EMC	1	1	1	1
Deputy Fire Marshal / EMC	3	2	2	2
Emergency Management Planner	1	1	1	1
Inspector / Investigator	1	3	3	3
Part-Time Clerk	1	0	0	0
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

\*Three positions - one part-time Clerk, one part-time Inspector/Investigator, and one full-time Deputy Fire Marshal - were converted to two full-time Inspector/Investigator positions mid-year FY 2009.

**FIRE MARSHAL - 2340/2240  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2340-531.01-00	EXECUTIVE	2,282	70,980	59,685	70,980
010-2340-531.02-00	SUPERVISOR		3,380	13,650	
010-2340-531.03-00	GENERAL LABOR	270,096	245,712	257,781	259,142
010-2340-531.05-00	VACATION SOLD	1,484	1,460	1,460	
010-2340-531.07-00	SICK PAY OFF	5,332	6,396	6,396	
010-2340-531.09-00	OVERTIME	15,050	15,239	20,239	15,239
010-2340-531.10-00	LONGEVITY	695	1,035	947	1,095
010-2340-531.12-00	CLOTHING ALLOWANCE				
010-2340-531.13-00	TUITION REIMBURSEMENT				
010-2340-531.14-00	WORKERS' COMPENSATION	2,373	2,328	1,769	1,889
010-2340-531.15-00	SOCIAL SECURITY	20,145	26,332	26,339	26,824
010-2340-531.16-00	RETIREMENT	29,327	30,647	36,212	39,517
010-2340-531.17-00	GROUP INSURANCE	31,537	47,462	54,133	57,856
010-2340-531.19-00	STATE UNEMPLOYMENT	656	792	726	693
010-2340-531.26-00	CERT & PHYS FITNESS	2,608	2,700	4,183	4,183
<b>*SALARIES &amp; WAGES</b>		<b>381,585</b>	<b>454,463</b>	<b>483,520</b>	<b>477,418</b>
010-2340-542.03-00	OFFICE SUPPLIES	2,991	3,100	3,096	3,100
010-2340-542.04-00	WEARING APPAREL	5,480	5,000	5,000	5,945
010-2340-542.08-00	FILM, CAMERA SUPPLIES, ETC	21	250	212	250
010-2340-542.11-00	HARDWARE	12	200	75	200
010-2340-542.17-00	JANITORIAL SUPPLIES	122	700	270	286
010-2340-542.23-00	MINOR TOOLS & OFFICE EQUIP.	3,800	5,505	5,440	4,000
010-2340-542.30-00	COFFEE	688	1,000	933	1,200
010-2340-542.33-00	MISCELLANEOUS	1,124	4,200	3,500	2,000
010-2340-542.35-00	PROGRAMS	2,365	9,450	9,073	9,750
<b>*MATERIALS &amp; SUPPLIES</b>		<b>16,603</b>	<b>29,405</b>	<b>27,599</b>	<b>26,731</b>
010-2340-553.01-00	BUILDINGS & GROUNDS	181	1,000	350	500
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>181</b>	<b>1,000</b>	<b>350</b>	<b>500</b>
010-2340-554.01-00	FURNITURE & OFFICE EQUIP.		250	50	250
010-2340-554.02-00	MOTOR VEHICLE	74	500	350	500
010-2340-554.20-01	PARTS	1,738	4,000	3,200	4,000
010-2340-554.20-02	COMMERCIAL	6,048	5,142	4,800	5,000
010-2340-554.20-03	FUEL	23,958	20,000	14,597	14,597
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>31,818</b>	<b>29,892</b>	<b>22,997</b>	<b>24,347</b>
010-2340-555.09-00	RENTAL OF EQUIPMENT	2,242	2,500	2,700	2,832
010-2340-555.11-00	SPECIAL SERVICES	2,764	3,090	3,090	3,290
010-2340-555.13-00	BOOKS, PERIODICAL, & SUBSCR	2,313	2,276	2,275	2,795
010-2340-555.19-00	TELEPHONE	1,620	2,000	1,942	2,000
010-2340-555.19-01	CELLULAR COMMUNICATIONS	7,473	10,596	8,051	7,836
010-2340-555.19-02	PC AIRCARD CHARGES	5,174	6,460	3,349	4,200
010-2340-555.24-00	PRINTING	367	650	565	380
010-2340-555.25-00	POSTAGE	493	750	750	810
010-2340-555.32-00	COMPUTER ACCESS		6,354	6,279	250
010-2340-555.33-00	PROFESSIONAL DEVELOPMENT	4,347	5,633	5,593	7,480
010-2340-555.33-01	MEMBERSHIP DUES	506	1,310	925	1,380
010-2340-555.33-03	TRAVEL	4,162	7,317	7,317	8,065



**FIRE MARSHAL - 2340/2240  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2340-555.34-00	T.C.L.E.O.S.E. TRAINING	2,383	4,000	3,600	4,000
	<b>*MISCELLANEOUS SERVICES</b>	<b>33,844</b>	<b>52,936</b>	<b>46,436</b>	<b>45,318</b>
010-2340-556.07-00	MEDICAL EXAMS		2,725	3,770	
	<b>*SUNDRY CHARGES</b>		<b>2,725</b>	<b>3,770</b>	
010-2340-564.01-00	INVENTORY \$1,000-\$4,999	20,061	6,911	6,607	
	<b>*INVENTORY</b>	<b>20,061</b>	<b>6,911</b>	<b>6,607</b>	
010-2340-565.80-00	VEHICLES	27,199	25,369	25,369	
010-2340-565.81-00	RADIO AND RADAR EQUIPMENT				
010-2340-565.83-00	MISCELLANEOUS				
	<b>*CAPITAL OUTLAY</b>	<b>27,199</b>	<b>25,369</b>	<b>25,369</b>	
	<b>TOTAL</b>	<b>511,291</b>	<b>602,701</b>	<b>616,648</b>	<b>574,314</b>

**Department: FIRE**  
**Division: EMERGENCY MANAGEMENT**  
**Department Number: 2350**

## **MISSION STATEMENT**

The mission of the Emergency Management Division is to maintain an Advanced Level Emergency Management Program through routine review, updating, and exercising of the Emergency Management Plan.

### **GOALS**

- Enhance the emergency and disaster response capabilities of the City by using the latest technology.
- Increase the level of disaster preparedness among citizens through aggressive public awareness.
- Routinely exercise, evaluate, and make improvements to the Emergency Management Plan.
- Lessen the financial burden on the City associated with the pursuit of these goals through the aggressive pursuit of grant opportunities.

### **FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Connect CTY emergency notification system added and used.
- Functional and tabletop exercises completed and approved to satisfy EMPG grant.
- Participation in Countywide Re-entry database accomplished and utilized to identify essential personnel for private industry.
- Worked extensively, post-Ike, with City staff to review and identify improvements needed to prepare, mitigate, respond, and recover from future disasters in the City.

### **FISCAL YEAR 2010 OBJECTIVES**

- Complete review and update of mutual aid and contract agreements.
- Pursue funding opportunities to acquire a command vehicle that is needed and can be utilized by all City departments and regionally during major emergencies and events.
- Continue to monitor post-Ike improvement actions identified from after-action reports.

**Department: FIRE**  
**Division: EMERGENCY MANAGEMENT**  
**Department Number: 2350**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Hours of Public Education	86	191	124	150
Emergency Exercises Conducted	1	2	4	2
Plans updated and/or reviewed	38	17	18	23
Hours of Emergency Management Staff Training	N/A	566	335	400
Number of meetings attended**	N/A	N/A	N/A	N/A
Number of meeting hours attended**	N/A	N/A	N/A	N/A
Times EOC* activated:				
Partial	4	6	4	6
Full	0	2	0	2

\*EOC - Emergency Operations Center

\*\*Projected targets for FY 2010 are not available. Data will be collected and reported on during FY 2010.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**EMERGENCY MANAGEMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2009 Adopted Budget</b>
Materials & Supplies	4,782	5,825	5,375	11,346
Equipment Maintenance	8	4,500	5,293	5,025
Miscellaneous Services	18,955	78,465	78,327	79,749
Inventory	0	0	0	0
<b>TOTAL</b>	<b>23,745</b>	<b>88,790</b>	<b>88,995</b>	<b>96,120</b>

**KEY BUDGET ITEMS**

- Budget includes some equipment for new EOC located in new Public Safety facility

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2009 Adopted Budget</b>
N/A	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

**EMERGENCY MANAGEMENT - 2350/2250  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2350-531.02-00	SUPERVISOR				
010-2350-531.14-00	WORKERS' COMPENSATION				
010-2350-531.15-00	SOCIAL SECURITY				
010-2350-531.16-00	RETIREMENT				
010-2350-531.17-00	GROUP INSURANCE				
010-2350-531.18-00	DENTAL INSURANCE				
010-2350-531.19-00	STATE UNEMPLOYMENT				
<b>*SALARIES &amp; WAGES</b>					
010-2350-542.03-00	OFFICE SUPPLIES	833	1,100	800	1,350
010-2350-542.04-00	WEARING APPAREL		350	350	
010-2350-542.22-00	ICE, CUPS, ETC.	20			
010-2350-542.23-00	MINOR TOOLS & OFFICE EQUIP.	129	750	600	4,871
010-2350-542.30-00	COFFEE	300			
010-2350-542.35-00	PROGRAMS	3,500	3,625	3,625	5,125
<b>*MATERIALS &amp; SUPPLIES</b>		<b>4,782</b>	<b>5,825</b>	<b>5,375</b>	<b>11,346</b>
010-2350-554.02-00	MOTOR VEHICLE		4,500	4,543	4,500
010-2350-554.02-02	COMMERCIAL			750	525
010-2350-554.02-03	FUEL	8			
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>8</b>	<b>4,500</b>	<b>5,293</b>	<b>5,025</b>
010-2350-555.09-00	RENTAL OF EQUIPMENT				2,746
010-2350-555.11-00	SPECIAL SERVICES	10,465	68,390	68,390	68,130
010-2350-555.19-00	TELEPHONE	7,437	7,875	7,737	7,555
010-2350-555.24-00	PRINTING	639	1,500	1,500	500
010-2350-555.33-03	TRAVEL	414	700	700	818
<b>*MISCELLANEOUS SERVICES</b>		<b>18,955</b>	<b>78,465</b>	<b>78,327</b>	<b>79,749</b>
010-2350-564.01-00	\$1000 - \$4000				
<b>*INVENTORY</b>					
010-2350-565.71-00	FURNITURE/OFFICE EQUIP.				
010-2350-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
<b>*CAPITAL OUTLAY</b>					
<b>TOTAL</b>		<b>23,745</b>	<b>88,790</b>	<b>88,995</b>	<b>96,120</b>

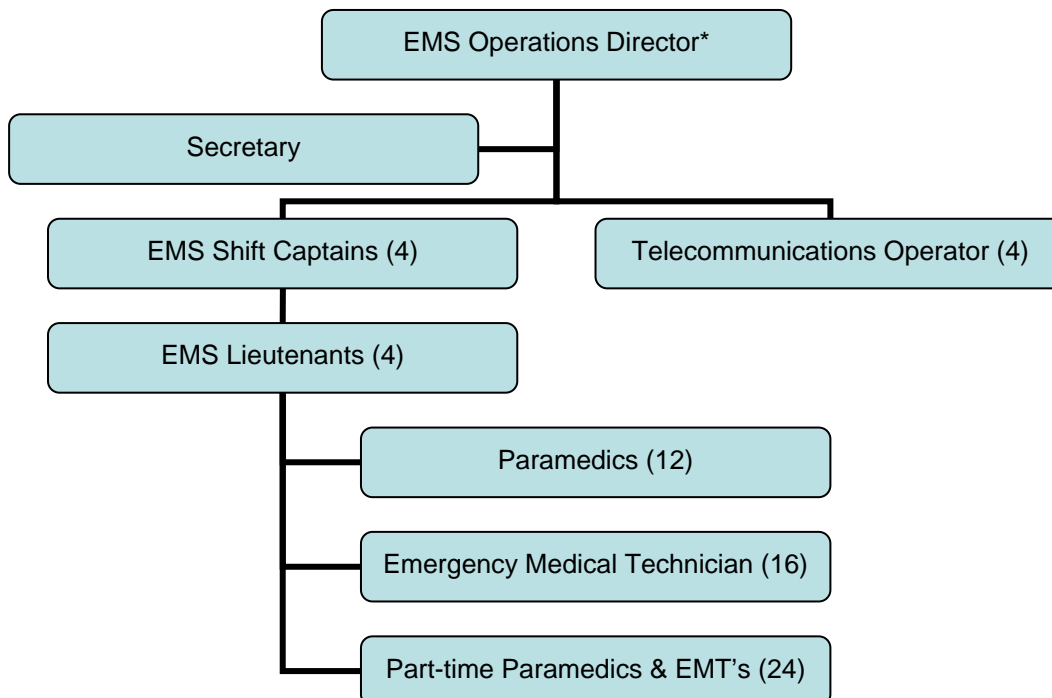
# EMERGENCY MEDICAL SERVICES

## MISSION STATEMENT

The mission of Pearland EMS is to provide outstanding emergency medical services and patient transportation services. We provide these services in a professional manner while maintaining the dignity of those we serve. Our staff continuously strives to learn, improve and grow in enhancing the delivery of emergency medical services to those we serve.

## VALUES STATEMENT

- **Commitment to Service:** We treat persons with illness and injury in our community with care and compassion, utilizing effective principles and practices of patient care, and we strive for excellence through ongoing evaluation and improvement.
- **Respect:** We recognize the dignity of others and communicate with others in a respectful manner.
- **Integrity:** We serve with honesty, loyalty and dedication.
- **Accountability:** We are responsible for our actions, both positive and negative.
- **Teamwork:** We practice teamwork through communication and cooperation to achieve common goals.
- **Fair Treatment:** We do not discriminate against patients or personnel on the basis of race, color, national origin, ancestry, religion, sex, age, disability, political belief, military service, or any other legally protected characteristic.



\*Reports to the City Manager

**Department: EMERGENCY MEDICAL SERVICES**  
**Division: EMERGENCY MEDICAL SERVICES**  
**Department Number: 2460**

**GOALS**

- Continuous evaluation of staffing needs to accommodate the rapid growth the City is experiencing.
- Continue to strive to learn, improve and grow in enhancing the delivery of emergency medical services to those served.
- Maintain a level of excellence with regard to staff training and certification.
- Provide public safety awareness programs and services throughout the year.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Established a Firefighter Rehab program.
- Developed “ICE” (induced cooling treatment) Protocol.
- Established partnership with Memorial Hermann Southeast Hospital for treatment of STEMI (ST Elevation Myocardial Infarction) patients.
- Established Fire/EMS Telecommunication Program.
- Completed implementation of new Computer Aided Dispatch (CAD) System.
- Established partnership with the National Association of EMT's (NAEMT) in the programs of Pre-Hospitalization Trauma Life Support (PHTLS) and Emergency Pediatric Care (EPC) for training of our personnel and the EMS personnel in the region.

**FISCAL YEAR 2010 OBJECTIVES**

- Continue to fine tune CAD systems to improve performance.
- Implement time benchmarks to improve overall EMS System performance.
- Continue to develop partnerships with local hospitals to improve patient care in the areas of STEMI and Stroke.
- Assess the need to increase the level of the Fire Department's First Responder program from Basic to Intermediate.
- Continue to work on new EMS/Fire Stations at Kirby and 518, and Savannah Lakes.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Calls for service	5,372	6,029	6,411	6,750
Number Transported	N/A	N/A	4,100	4,320
Percent Transported	N/A	N/A	64%	64%
Average response time from dispatched to arrival on scene	7min 48sec	7min 33sec	7min 55sec	7min 35sec
Patients Treated	4,048	5,529	5,804	6,142
Patients treated per 1,000 population	56	63	64	66
Amount billed	\$5,435,006	\$7,364,033	\$7,460,137	\$7,628,517
Amount collected*	\$1,758,300	\$2,081,031	\$2,396,761	\$2,467,420

\*Number received from Intermedix.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC SAFETY**

**EMERGENCY MEDICAL SERVICES (EMS)**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	2,297,499	2,707,490	2,609,490	2,838,672
Materials & Supplies	119,288	124,912	124,942	120,850
Building Maintenance	10,054	13,000	6,144	10,000
Equipment Maintenance	135,797	138,180	135,747	93,000
Miscellaneous Services	352,640	326,336	360,313	458,905
Inventory	26,531	0	0	0
Capital Outlay	203,925	97,237	54,040	11,000
Budget Projection Variance		3,052		
<b>TOTAL</b>	<b>3,145,734</b>	<b>3,410,207</b>	<b>3,290,676</b>	<b>3,532,427</b>

**KEY BUDGET ITEMS**

- Includes the addition of two (2) full-time EMT positions and discontinuation of Medic 2 services staffed with part-time EMT/Paramedics (8,760 hours)
- Includes the establishment of an EMS/Firefighter Academy
- Includes one (1) Glidescope video laryngoscope

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
EMS Operations Director	1	1	1	1
EMS Captains	0	0	4	4
EMS Lieutenants	0	0	4	4
Secretary	1	1	1	1
EMS Shift Supervisor	4	4	0	0
Paramedic	14	14	11	12
Emergency Medical Technician	14	14	15	16
Telecommunications Operator	0	4	4	4
Part-Time Paramedics & EMT's	24	24	24	24
<b>TOTAL</b>	<b>58</b>	<b>62</b>	<b>64</b>	<b>66</b>

\*One paramedic and one EMT was approved as of 5/1/09 to replace two part-time.



**E.M.S. - 2460/2260  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-2460-531.01-00	EXECUTIVE	81,903	78,957	79,279	78,957
010-2460-531.02-00	SUPERVISOR	140,983	217,748	173,404	214,133
010-2460-531.03-00	GENERAL LABOR	1,331,392	1,495,135	1,437,702	1,531,778
010-2460-531.04-00	COMP TIME SOLD/PAY OFF	4,745	237	839	
010-2460-531.05-00	VACATION SOLD	2,351	1,577	2,059	
010-2460-531.07-00	SICK PAYOFF	10,312	2,519	5,100	
010-2460-531.09-00	OVERTIME	203,729	259,208	259,208	279,670
010-2460-531.10-00	LONGEVITY	1,993	3,671	2,976	4,636
010-2460-531.11-00	AUTO ALLOWANCE	3,220	3,600	5,346	5,400
010-2460-531.13-00	TUITION REIMBURSEMENT			3,675	3,675
010-2460-531.14-00	WORKERS' COMPENSATION	27,175	26,848	21,985	24,610
010-2460-531.15-00	SOCIAL SECURITY	132,307	158,664	160,652	168,142
010-2460-531.16-00	RETIREMENT	148,718	171,110	190,474	218,547
010-2460-531.17-00	GROUP INSURANCE	157,293	234,678	212,430	254,286
010-2460-531.19-00	STATE UNEMPLOYMENT	5,384	6,138	5,786	6,238
010-2460-531.22-00	PROFESSIONAL RETAINER	36,000	36,000	36,000	36,000
010-2460-531.26-01	CERT PHYSICAL FITNESS	9,994	11,400	12,575	12,600
<b>*SALARIES &amp; WAGES</b>		<b>2,297,499</b>	<b>2,707,490</b>	<b>2,609,490</b>	<b>2,838,672</b>
010-2460-542.03-00	OFFICE SUPPLIES	2,083	3,212	3,212	2,000
010-2460-542.04-00	WEARING APPAREL	9,892	13,100	13,100	15,500
010-2460-542.11-00	HARDWARE	122	1,200	1,200	1,200
010-2460-542.12-00	OXYGEN & WELDING SUPPLIES	5,608	5,000	5,000	1,000
010-2460-542.15-00	MEDICAL SUPPLIES	94,259	95,000	95,000	95,000
010-2460-542.17-00	JANITORIAL SUPPLIES	1,863	1,500	1,500	1,250
010-2460-542.18-00	LAUNDRY & CLEANING	23		30	
010-2460-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,991	3,000	3,000	2,000
010-2460-542.30-00	COFFEE	645	600	600	600
010-2460-542.33-00	MISCELLANEOUS	2,802	2,300	2,300	2,300
<b>*MATERIALS &amp; SUPPLIES</b>		<b>119,288</b>	<b>124,912</b>	<b>124,942</b>	<b>120,850</b>
010-2460-553.01-00	BUILDINGS & GROUNDS	10,054	13,000	6,144	10,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>10,054</b>	<b>13,000</b>	<b>6,144</b>	<b>10,000</b>
010-2460-554.03-00	RADIO & RADAR EQUIPMENT	1,630	2,000	2,000	2,000
010-2460-554.08-00	SPECIAL EQUIP\IMPROVEMENT	9,856	11,000	11,000	11,000
010-2460-554.20-01	PARTS	13,186	12,000	12,000	12,000
010-2460-554.20-02	COMMERCIAL	20,994	16,000	18,000	18,000
010-2460-554.20-03	FUEL	90,131	97,180	50,000	50,000
010-2460-554.30-00	MAINT. COMPUTER SOFTWARE			42,747	
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>135,797</b>	<b>138,180</b>	<b>135,747</b>	<b>93,000</b>
010-2460-555.09-00	RENTAL OF EQUIPMENT	9,495	12,364	10,000	10,956
010-2460-555.11-00	SPECIAL SERVICES		2,160	2,520	7,920
010-2460-555.11-14	EMS BILLING	269,274	227,990	268,649	287,454
010-2460-555.13-00	BOOK, PERIODICALS, & SUBSC	755			
010-2460-555.17-00	UTILITIES	22,544	26,178	19,830	19,830
010-2460-555.19-01	CELLULAR COMMUNICATIONS	4,605	6,000	3,720	4,440
010-2460-555.19-02	PC AIRCARD CHARGES	5,584	5,850	8,700	6,540
010-2460-555.24-00	PRINTING	978	2,000	2,000	2,000

**E.M.S. - 2460/2260  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-2460-555.25-00	POSTAGE	257	300	300	400
010-2460-555.33-00	PROFESSIONAL DEVELOPMENT	15,359	22,500	23,600	113,600
010-2460-555.33-01	MEMBERSHIP DUES	15			765
010-2460-555.33-03	TRAVEL	2,450	5,000	5,000	5,000
010-2460-555.55-00	CAPITAL LEASE PRINCIPAL	20,805	15,861	15,861	
010-2460-555.56-00	CAPITAL LEASE INTEREST	519	133	133	
<b>*MISCELLANEOUS SERVICES</b>		<b>352,640</b>	<b>326,336</b>	<b>360,313</b>	<b>458,905</b>
010-2460-564.01-00	\$1000 - \$4000	26,531			
<b>*INVENTORY</b>		<b>26,531</b>			
010-2460-565.73-00	SPECIAL EQUIP/IMPROVEMENT		97,237	54,040	11,000
010-2460-565.80-00	VEHICLES	203,925			
<b>*CAPITAL OUTLAY</b>		<b>203,925</b>	<b>97,237</b>	<b>54,040</b>	<b>11,000</b>
010-2460-590.01-01	BUDGET PROJECTION VARIANCE		3,052		
<b>TOTAL</b>		<b>3,145,734</b>	<b>3,410,207</b>	<b>3,290,676</b>	<b>3,532,427</b>

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
COMMUNITY SERVICES**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Inspection Services	1,455,526	1,527,613	1,258,497	1,119,419
Animal Control	613,938	1,300,824	1,271,547	603,760
Public Affairs	279,168	338,302	317,467	318,554
Municipal Court	590,284	655,564	656,197	683,819
Planning	485,580	540,377	516,227	555,039
<b>COMMUNITY SERVICES TOTAL</b>	<b>3,424,496</b>	<b>4,362,680</b>	<b>4,019,935</b>	<b>3,280,591</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	2,484,302	2,695,967	2,590,308	2,611,330
Materials & Supplies	172,305	211,534	202,935	219,942
Building Maintenance	952	2,300	1,500	1,500
Equipment Maintenance	98,314	72,149	68,669	99,300
Miscellaneous Services	480,266	570,902	405,208	346,019
Sundry Charges	11,703	2,500	2,578	2,500
Inventory	26,623	35,189	14,529	
Capital Outlay	150,031	738,160	734,208	
Budget Projection Variance		33,979		
<b>COMMUNITY SERVICES TOTAL</b>	<b>3,424,496</b>	<b>4,362,680</b>	<b>4,019,935</b>	<b>3,280,591</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Inspection Services	23	23	23	18
Animal Control	10	10	10	11
Public Affairs	2	2	2	2
Municipal Court	11	11	11	11
Planning	7	7	7	7
<b>COMMUNITY SERVICES TOTAL</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>49</b>

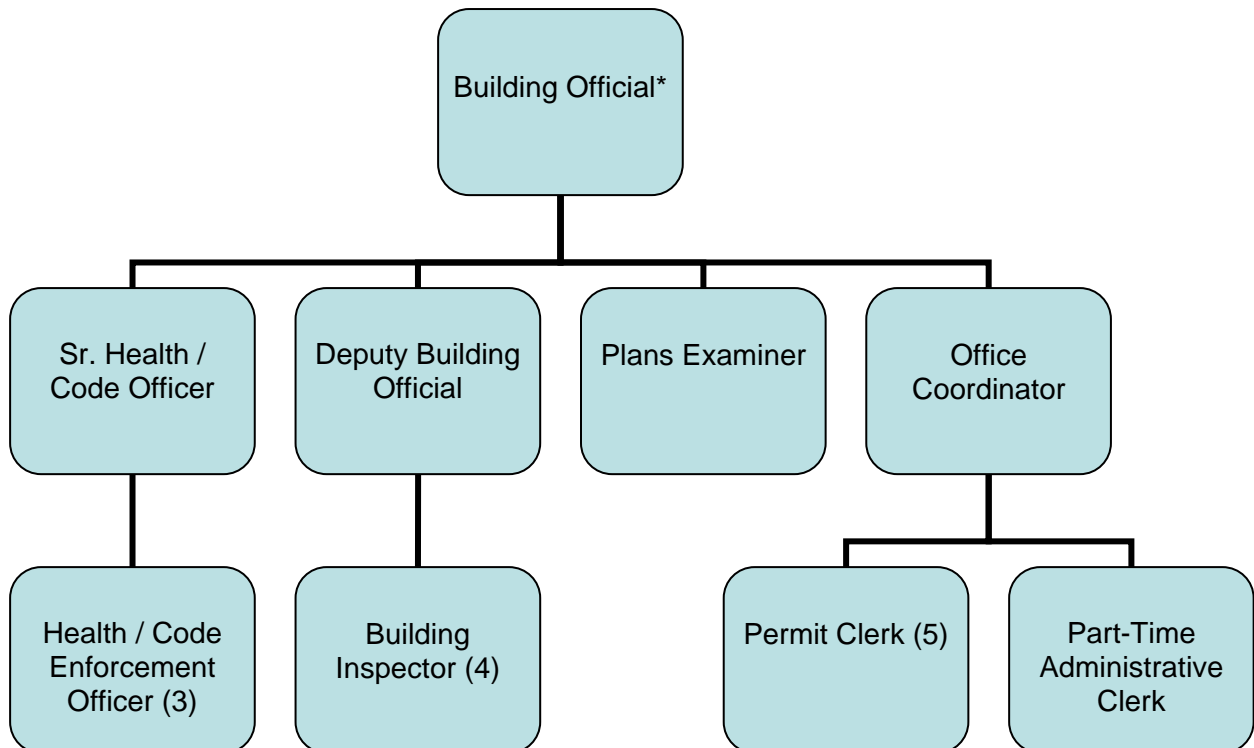
\*Same as adopted budget, unless where noted.

Five positions in Inspection Services were not funded due to slow-down in construction.

# INSPECTION SERVICES DEPARTMENT

## MISSION STATEMENT

The mission of the Inspection Services Department is to ensure the quality of life for the citizens, visitors, and customers of the City of Pearland by providing proactive, effective and efficient internal and external customer service in the development of the City through enforcement of our adopted Development, Building Construction, Property Maintenance and Health Codes, as well as Ordinances. The methods used will blend the City of Pearland's stakeholders and shareholders together through accountable, responsive, results oriented and trust-building efforts in consistency, communication, customer service and education.



\*Reports to Assistant City Manager

**Department: INSPECTION SERVICES**  
**Division: INSPECTION SERVICES**  
**Department Number: 1510**

**GOALS**

- Provide for effective and efficient internal and external customer service using the adopted codes and ordinances of the City of Pearland.
- Enforcing development code, building codes, health codes and property maintenance codes to positively impact the City of Pearland's environment.
- To continue installing quality service methods using the report from the process improvement consultant, Tech Solve.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Provided excellent customer service to citizens and business owners within the City of Pearland during and after Hurricane Ike.
- Contributing team player in the development and ground breaking of City of Pearland's Public Safety Building, Recreation Center/Natatorium, Project Heartbeat and University of Houston-Clear Lake Pearland Campus.
- Participated in the reorganization of the new Inspection Services Department from the former Community Development Department.
- Assistant City Manager hired a Chief Building Official and filled the Deputy Building Official position.
- Staff earned three more International Code Council Certifications.
- Additional Permit Clerk staff was hired for maintaining excellent customer service and to reduce the workload for the Plans Examiner.

**FISCAL YEAR 2010 OBJECTIVES**

- Complete the ordinances on Food and Farmer Markets and submit for City Council approval by March 31, 2010.
- Complete the adoption of the 2006 International Code Council Building Codes.
- Complete all Tech Solve tasks assigned to personnel within the Building Inspections Department by February 28, 2010, including expedited re-submittal process and expedited LEED project process.
- Develop a correction lists for plan review and inspection call list for Inspectors.
- Continue the application process with the International Accreditation Service (IAS) for the National recognition that our building department is professionally qualified to serve this jurisdiction.

**Department: INSPECTION SERVICES**  
**Division: INSPECTION SERVICES**  
**Department Number: 1510**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
<b><u>GEN'L CODE ENFORCEMENT/COMPLAINTS</u></b>				
Total code violation cases	3,962	3,629	3,993	4,000
Cases brought into voluntary compliance	1,426	1,917	1,443	1,500
Average time spent on cases brought to voluntary compliance (days)	10	10	10	10
Citations issued	396	147	126	130
Average time spent on initiation of admin/judicial action (days)	30	35	35	35
Unfounded cases	136	102	126	130
<b><u>BUILDING PERMITS &amp; INSPECTIONS</u></b>				
Total plans reviewed <sup>1</sup>	3,055	1,309	992	972
Percent of plan reviews completed within 10 days - Residential	98%	96%	98%	98%
Percent of plan reviews completed within 30 days - Commercial	91%	85%	88%	90%
Total building inspections	31,004	34,773	24,028	24,100
Percent of inspections completed within 24-hours	98%	98%	98%	98%
Percent of building inspections passing on 1 <sup>st</sup> inspection	78%	79%	80%	80%
Average number of inspections per inspector <sup>2</sup>	22	18	17	18
Number of structures demolished	22	21	4	3
Total permits issued <sup>3</sup>	13,769	9,878	9,643	9,600
Number of code enforcement complaints received	N/A	2,239	2,560	2,500
<b><u>HEALTH CODE ENFORCEMENT/COMPLAINTS</u></b>				
Number of fixed/mobile establishments	N/A	252	343	350
Number of health inspections	192	387	496	500
Percent of health inspections passing on 1 <sup>st</sup> inspection	N/A	92%	99%	95%
Number of health code complaints received	4,296	N/A	114	120

<sup>1</sup>Includes new commercial and residential buildings and buildouts.

<sup>2</sup>The average number of inspections per inspector is on a daily basis.

<sup>3</sup>Includes building (residential, commercial, new and buildouts), mechanical, electrical, plumbing and garage sales.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**INSPECTION SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,013,703	1,127,104	1,014,506	942,312
Materials & Supplies	16,230	20,969	20,869	20,719
Equipment Maintenance	52,565	44,490	33,200	62,150
Miscellaneous Services	342,873	309,310	165,235	94,238
Inventory	3,100	1,800	1,800	0
Capital Outlay	27,055	23,940	22,887	0
<b>TOTAL</b>	<b>1,455,526</b>	<b>1,527,613</b>	<b>1,258,497</b>	<b>1,119,419</b>

**KEY BUDGET ITEMS**

- A reduction in commercial and residential building has resulted in downsizing of department by five
- Includes Selectron Voice Permits System

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Director of Inspection Services	1	1	0	0
Building Official	0	0	1	1
Deputy Building Official	1	1	1	1
Building Inspector	6	6	6	4
Plans Examiner	2	2	2	1
Senior Health/Code Officer	2	2	1	1
Code Enforcement/Health Officer	2	2	3	3
Building Inspector Trainee	2	2	2	0
Permits Office Coordinator	1	1	1	1
Permit Clerk	5	5	5	5
Part-Time Administrative Clerk	1	1	1	1
<b>TOTAL</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>18</b>

\*Same as adopted budget, unless where noted.

**INSPECTION SERVICES - 1510/3310  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1510-531.01-00	EXECUTIVE	276			74,241
010-1510-531.02-00	SUPERVISOR	68,087	68,952	45,446	50,000
010-1510-531.03-00	GENERAL LABOR	642,456	688,131	623,712	532,379
010-1510-531.04-00	COMP TIME SOLD/PAY OFF	913	1,437	1,678	
010-1510-531.05-00	VACATION SOLD	6,589	5,168	5,680	
010-1510-531.07-00	SICK PAY OFF	16,116	43,204	44,022	
010-1510-531.09-00	OVERTIME	34,922	20,000	21,200	21,200
010-1510-531.10-00	LONGEVITY	2,586	4,024	2,499	1,861
010-1510-531.12-00	CLOTHING ALLOWANCE	2,600	3,000	3,000	2,200
010-1510-531.13-00	TUITION REIMBURSEMENT		1,500		1,500
010-1510-531.14-00	WORKERS' COMPENSATION	1,770	2,037	1,253	1,186
010-1510-531.15-00	SOCIAL SECURITY	56,231	58,769	56,215	52,164
010-1510-531.16-00	RETIREMENT	77,318	83,572	77,763	76,083
010-1510-531.17-00	GROUP INSURANCE	101,704	145,132	129,752	127,740
010-1510-531.19-00	STATE UNEMPLOYMENT	2,135	2,178	2,286	1,758
010-1510-531.26-00	CERTIFICATION PAY				
<b>*SALARIES &amp; WAGES</b>		<b>1,013,703</b>	<b>1,127,104</b>	<b>1,014,506</b>	<b>942,312</b>
010-1510-542.03-00	OFFICE SUPPLIES	10,458	10,652	10,652	10,652
010-1510-542.04-00	WEARING APPAREL	3,283	3,675	3,675	3,675
010-1510-542.08-00	FILM, CAMERA SUPPLIES, ETC	469	250	250	250
010-1510-542.11-00	HARDWARE	282	300	300	300
010-1510-542.14-00	FUEL				
010-1510-542.15-00	MEDICAL SUPPLIES		300	300	350
010-1510-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,738	5,592	5,592	5,292
010-1510-542.33-00	MISCELLANEOUS		200	100	200
010-1510-542.38-00	PLANNING & ZONING				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>16,230</b>	<b>20,969</b>	<b>20,869</b>	<b>20,719</b>
010-1510-554.01-00	FURNITURE & OFFICE EQUIP.		400	200	400
010-1510-554.20-00	MOTOR EQUIPMENT				
010-1510-554.20-01	PARTS	6,528	5,500	5,500	5,500
010-1510-554.20-02	COMMERCIAL	8,813	5,000	5,000	5,000
010-1510-554.20-03	FUEL	37,224	33,590	22,500	22,500
010-1510-554.30-00	MAINT. COMPUTER SOFTWARE				28,750
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>52,565</b>	<b>44,490</b>	<b>33,200</b>	<b>62,150</b>
010-1510-555.09-00	RENTAL OF EQUIPMENT		6,056	4,390	4,556
010-1510-555.11-00	SPECIAL SERVICES	81,468	17,798	17,798	3,500
010-1510-555.11-13	CONTRACT EMPLOYMENT	17,356	2,000	34,000	
010-1510-555.11-16	SPECIAL PROJECTS				
010-1510-555.11-18	SPECIAL PROJECTS - HCA				
010-1510-555.11-20	SPECIAL PROJECTS - CBL	185,631	17,202	17,202	
010-1510-555.11-23	SPECIAL PROJECTS - WATERLIGHTS		150,000		
010-1510-555.13-00	BOOKS, PERIODICALS, & SUBSC			3,000	3,000
010-1510-555.19-01	CELLULAR COMMUNICATIONS	12,867	14,160	10,737	10,176
010-1510-555.19-02	PC AIRCARD CHARGES	226		(42)	
010-1510-555.21-00	CLEAN UP	6,905	25,000	8,000	15,000
010-1510-555.24-00	PRINTING	14,125	36,145	36,145	24,500
010-1510-555.25-00	POSTAGE	3,697	3,861	3,000	3,000



**INSPECTION SERVICES - 1510/3310  
EXPENDITURES**

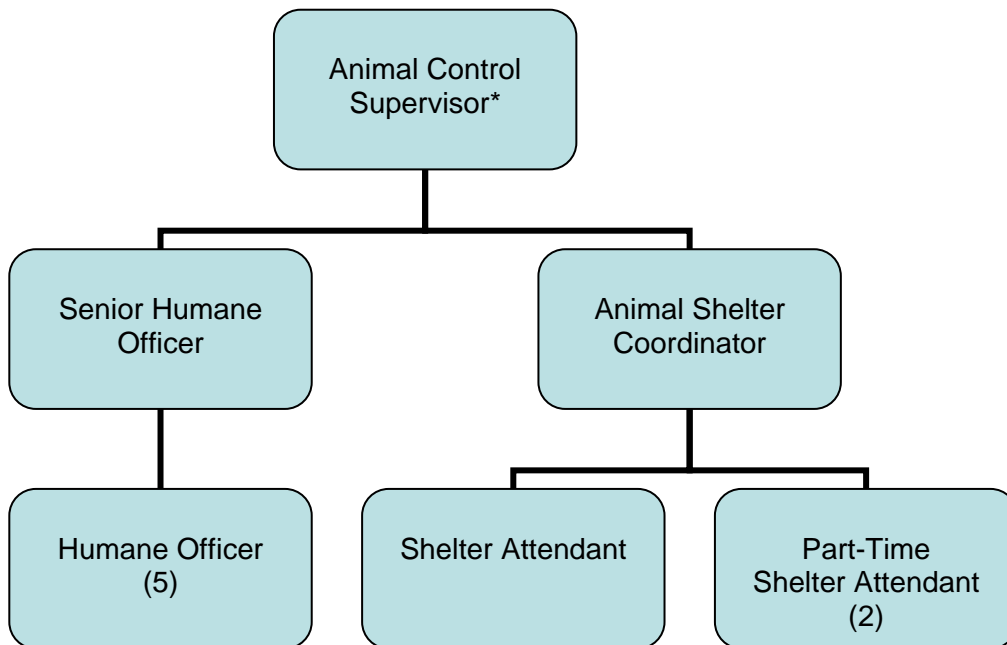
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-1510-555.31-00	MILEAGE		200	200	200
010-1510-555.33-00	PROFESSIONAL DEVELOPMENT	11,380	21,000	18,000	18,000
010-1510-555.33-01	MEMBERSHIP DUES	450	1,000	1,000	1,000
010-1510-555.33-03	TRAVEL	5,580	10,000	7,127	5,326
010-1510-555.40-00	MARKETING PROGRAMS/PROMO	65	100	100	100
010-1510-555.60-00	STORAGE/BLDG RENTAL	3,123	4,788	4,578	5,880
<b>*MISCELLANEOUS SERVICES</b>		<b>342,873</b>	<b>309,310</b>	<b>165,235</b>	<b>94,238</b>
010-1510-564.01-00	\$1,000 - \$4,999	3,100	1,800	1,800	
<b>*INVENTORY</b>		<b>3,100</b>	<b>1,800</b>	<b>1,800</b>	
010-1510-565.49-00	BUILDING IMPROVEMENT				
010-1510-565.71-00	FURNITURE/OFFICE EQUIP.				
010-1510-565.80-00	VEHICLES	27,055	23,940	22,887	
<b>*CAPITAL OUTLAY</b>		<b>27,055</b>	<b>23,940</b>	<b>22,887</b>	
<b>TOTAL</b>		<b>1,455,526</b>	<b>1,527,613</b>	<b>1,258,497</b>	<b>1,119,419</b>

# ANIMAL CONTROL

## MISSION STATEMENT

The mission of the Animal Control Department is to protect the public health by establishing uniform rules for the control and eradication of rabies in the State of Texas, in accordance with Chapter 826 of the Texas Health and Safety Code, and enforce applicable rules, regulations, and ordinances.



\*Reports to Assistant City Manager

**Department: ANIMAL CONTROL**  
**Division: ANIMAL CONTROL**  
**Department Number: 1520**

**GOALS**

- Act as the local rabies control authority.
- Provide assistance to the Texas Department of Health Zoologist Control concerning human health (West Nile Virus, etc.).
- Enhance the local adoption program and provide education to the citizens of Pearland on the benefits of spay and neuter.
- Enforce the ordinances of the City of Pearland.
- Enforce the rules adopted by the board under the area rabies quarantine provisions of Section 826.045.
- Hold impounded animals that are stray, abandoned, or quarantined.
- Provide for the care, redemption and adoption of these animals plus the observation of quarantined animals.
- Educate the public on the impact of New State Laws and ensure that compliance is enforced.
- Enforce and prosecute Animal Cruelty when necessary.
- Provide support to the citizens and their pets during times of disasters.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Expanded license program for domestic pets using mail out, City news letter, internet and door to door contact.
- Worked with three local public schools to create a Humane Society Club at area schools.
- Worked with five other animal welfare groups to protect our animals in the event of a disaster.
- Exceeded target for adopted animals from the shelter.
- Coordinated with Brazoria County on Emergency Management issues involving animals and their owners.

**FISCAL YEAR 2010 OBJECTIVES**

- Introduce progressive ordinances to better serve the City of Pearland.
- Continue to increase license program for our domestic pets.
- Continue outreach to area schools to increase educational awareness of animal issues.
- Continue to develop a stronger adoption program using area partners and volunteers.
- Develop a registration and permit process for the owners of livestock in the City of Pearland and our ETJ.
- Complete the animal shelters expansion of kennels and an up-to-date quarantine facility.

**Department: ANIMAL CONTROL**  
**Division: ANIMAL CONTROL**  
**Department Number: 1520**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of animals received at shelter	3,068	2,947	3,100	3,000
Number of people coming to shelter	N/A	6,048	6,700	7,000
Total number calls for service	6,099	4,296	3,600	4,500
Number of warnings issued*	388	546	1,600	450
Number of citations issued*	N/A	N/A	230	250
Total number of animals captured or returned to wild	706	460	400	400
Number of licenses issued	2,999	2,770	3,000	3,600
Percent of animals returned to owner	23%	26%	30%	40%
Number of bite cases	N/A	N/A	35	30
Number of Priority 1 calls	N/A	N/A	250	150
Response time for Priority 1 calls**	N/A	N/A	19min57sec	15min3sec
Service call per officer	1,017	716	750	900
Average length of stays in shelter for impounded animals:				
Dogs/Cats	7	8	9	15
Livestock	10	3	7	2
Wildlife	1	1	1	0
Number of animals adopted	N/A	N/A	475	575
Percent adopted (all)	32%	30%	43%	45%
Number of animals euthanized	N/A	1,109	1,000	900
Number of animal cruelty cases reported	N/A	204	175	175

\*Warnings and citations issued were reported together in FY 07 and FY08.

\*\*Priority 1 calls are defined as those where there is an injured animal that needs care or there is a threat to a human, such as bite cases or possible rabies-carrying wildlife.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**ANIMAL CONTROL**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	375,755	404,014	399,719	441,354
Materials & Supplies	32,795	57,518	55,132	57,530
Building Maintenance	952	2,300	1,500	1,500
Equipment Maintenance	45,176	21,800	30,140	32,000
Miscellaneous Services	30,315	68,621	61,006	71,376
Inventory	5,969	30,889	12,729	0
Capital Outlay	122,976	714,220	711,321	0
Budget Projection Variance	0	1,462	0	0
<b>TOTAL</b>	<b>613,938</b>	<b>1,300,824</b>	<b>1,271,547</b>	<b>603,760</b>

**KEY BUDGET ITEMS**

- Includes the addition of one (1) Part-time Shelter Attendant
- Fiscal year 2009 includes funding for Animal Shelter Expansion

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Animal Control Supervisor	1	1	1	1
Sr. Humane Officer	1	1	1	1
Humane Officer	5	5	5	5
Animal Shelter Coordinator	0	0	1	1
Animal Shelter Attendant	2	2	1	1
Part-Time Animal Shelter Attendant	1	1	1	2
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>11</b>

\*Same as adopted budget, unless where noted.

**ANIMAL CONTROL - 1520/2230  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1520-531.02-00	SUPERVISOR	47,842	50,730	50,917	50,730
010-1520-531.03-00	GENERAL LABOR	220,263	234,590	237,330	261,874
010-1520-531.04-00	COMP TIME SOLD/PAY OFF	136	89	89	
010-1520-531.05-00	VACATION SOLD	999			
010-1520-531.07-00	SICK PAY OFF	1,630			
010-1520-531.09-00	OVERTIME	7,283	8,749	8,749	8,874
010-1520-531.10-00	LONGEVITY	1,375	1,694	1,285	1,658
010-1520-531.13-00	TUITION REIMBURSEMENT		1,600		900
010-1520-531.14-00	WORKERS' COMPENSATION	4,659	2,298	2,668	1,880
010-1520-531.15-00	SOCIAL SECURITY	21,036	22,758	22,439	25,137
010-1520-531.16-00	RETIREMENT	27,952	28,408	29,818	34,758
010-1520-531.17-00	GROUP INSURANCE	38,092	48,508	42,021	48,994
010-1520-531.19-00	STATE UNEMPLOYMENT	1,005	990	803	1,089
010-1520-531.26-00	CERT & PHYS FITNESS	3,483	3,600	3,600	5,460
<b>*SALARIES &amp; WAGES</b>		<b>375,755</b>	<b>404,014</b>	<b>399,719</b>	<b>441,354</b>
010-1520-542.03-00	OFFICE SUPPLIES	2,641	4,318	4,318	4,318
010-1520-542.04-00	WEARING APPAREL	6,790	9,000	9,000	9,200
010-1520-542.06-00	CHEMICALS	9,219	21,821	21,821	18,250
010-1520-542.08-00	FILM, CAMERA SUPPLIES, ETC	980	800	539	545
010-1520-542.11-00	HARDWARE	2,324	3,100	3,100	3,100
010-1520-542.17-00	JANITORIAL SUPPLIES	1,417	2,499	2,499	3,000
010-1520-542.18-00	LAUNDRY & CLEANING	1,248	1,580	580	
010-1520-542.21-00	ANIMAL FOOD	1,436	2,000	1,356	2,000
010-1520-542.23-00	MINOR TOOLS & OFFICE EQUIP.	6,002	10,200	10,200	15,117
010-1520-542.30-00	COFFEE	243	500	500	500
010-1520-542.35-00	PROGRAMS	495	1,700	1,219	1,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>32,795</b>	<b>57,518</b>	<b>55,132</b>	<b>57,530</b>
010-1520-553.01-00	BUILDINGS & GROUNDS	952	2,300	1,500	1,500
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>952</b>	<b>2,300</b>	<b>1,500</b>	<b>1,500</b>
010-1520-554.20-01	PARTS	2,129	1,500	1,800	1,500
010-1520-554.20-02	COMMERCIAL	1,379	1,500	1,500	1,500
010-1520-554.20-03	FUEL	23,228	18,800	18,200	18,200
010-1520-554.30-00	MAINT. COMPUTER SOFTWARE	18,440		8,640	10,800
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>45,176</b>	<b>21,800</b>	<b>30,140</b>	<b>32,000</b>
010-1520-555.07-00	ADVERTISING\PUBLIC NOTICE	371	500	200	500
010-1520-555.09-00	RENTAL OF EQUIPMENT	1,880	2,016	2,004	2,004
010-1520-555.11-00	SPECIAL SERVICES	9,182	20,500	13,149	19,000
010-1520-555.11-13	CONTRACT EMPLOYMENT		5,887	5,887	5,887
010-1520-555.13-00	BOOKS, PERIODICALS & SUBC			500	500
010-1520-555.17-00	UTILITIES	10,826	12,538	14,000	16,000
010-1520-555.19-01	CELLULAR COMMUNICATIONS	757	1,000	725	960
010-1520-555.19-02	PC AIRCARD CHARGES		2,400	796	2,400
010-1520-555.24-00	PRINTING	625	3,000	3,000	3,000
010-1520-555.25-00	POSTAGE	3,112	3,530	3,530	3,530
010-1520-555.33-00	PROFESSIONAL DEVELOPMENT	1,315	9,450	9,450	9,625
010-1520-555.33-01	MEMBERSHIP DUES	610	800	765	970

**ANIMAL CONTROL - 1520/2230  
EXPENDITURES**

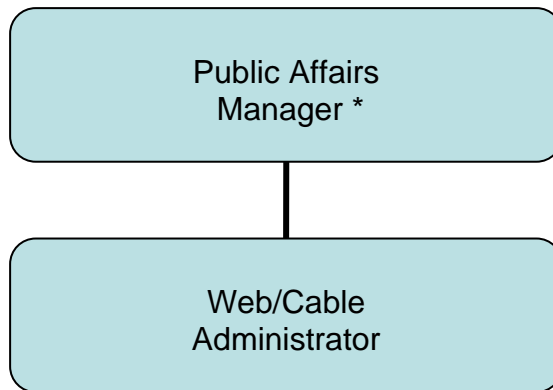
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-1520-555.33-03	TRAVEL	1,637	7,000	7,000	7,000
	<b>*MISCELLANEOUS SERVICES</b>	<b>30,315</b>	<b>68,621</b>	<b>61,006</b>	<b>71,376</b>
010-1520-564.01-00	INVENTORY \$1,000-\$4,999	5,969	30,889	12,729	
	<b>*INVENTORY</b>	<b>5,969</b>	<b>30,889</b>	<b>12,729</b>	
010-1520-565.23-00	BUILDINGS & GROUNDS	40,393	674,409	674,409	
010-1520-565.80-00	VEHICLES	71,109	39,811	36,912	
010-1520-565.81-00	RADIO & RADAR EQUIPMENT	11,474			
	<b>*CAPITAL OUTLAY</b>	<b>122,976</b>	<b>714,220</b>	<b>711,321</b>	
010-1520-590.01-01	BUDGET PROJECTION VARIANCE		1,462		
	<b>TOTAL</b>	<b>613,938</b>	<b>1,300,824</b>	<b>1,271,547</b>	<b>603,760</b>

# PUBLIC AFFAIRS

## MISSION STATEMENT

The mission of the Public Affairs Department is to serve as the City's primary provider of internal and external communication expertise, coordination and support. The department encourages maximum citizen involvement and access, promotes employee communication, provides accurate and timely information to the media and to the community, and ensures that Pearland citizens receive trustworthy information.



\*Reports to Assistant City Manager



**Department: PUBLIC AFFAIRS**  
**Division: PUBLIC AFFAIRS**  
**Department Number: 1530**

**GOALS**

- Seek new ways to forward public information to an ever-widening audience.
- Be aware of the information needs of those at all levels of the “digital divide.”
- Continue local broadcasts of specific City of Pearland events.
- Deliver a quality product in a timely, cost-efficient, and courteous manner to our internal and external customers.
- Continue to monitor and suggest cost-savings opportunities for the City of Pearland organization while ensuring continued quality.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Moved planned communications programs forward despite Hurricane Ike’s impact.
- Successfully completed public information projects within allotted budget.
- Continued partnership with other entities to air current affairs topics for broadcast to Comcast cable & AT&T U-verse subscribers.
- Completed & broadcasted informational videos of department heads, Eyes of Pearland program, & the State of the City Address. Collaborated with Houston TV about sharing broadcast content.
- Continued the Groupbuilder marketing campaign. The subscriber list continues to grow beyond projected expectations. Overall, web site ‘hits’ and use of the Citizen Action Center continue to trend upward.
- Implemented the Connect CTY community telephone alert system.
- Planned for increased Pearland in Motion newsletter and Annual Report & Calendar distribution numbers, trending upward due to residential & business growth.
- Increased number of ‘Project Updates’ press releases.

**FISCAL YEAR 2010 OBJECTIVES**

- Continue marketing Groupbuilder, Citizen Action Center, and other online services.
- Explore the feasibility of ‘social media’, such as Facebook and Twitter.
- Complete internal departmental ‘Communications Survey’ as part of larger Strategic Plan, utilizing information from the 2009 Community Survey.
- Continue to look for unique and effective methods for dispersing information.

**Department: PUBLIC AFFAIRS**  
**Division: PUBLIC AFFAIRS**  
**Department Number: 1530**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of website pages created	497	652	705	618
Number of website pages revised	875	899	978	917
Number of CityView slides created and posted	909	1,060	954	974
Total number of Website visits	1,541,207	1,997,249	2,069,933	1,869,463
Total Community Action Center (CAC) Inquiries	4,049	8,531	6,547	6,376
Total number of CAC's needing resolution	85	107	167	120
Average number of days for CAC response	11	23	18	17
Total Media Relations Contacts	72	29	42	48
Number of news releases written	18	77	90	62
Percent of news releases published	93%	99%	98%	97%
Percent of media requests receiving same-day response	96%	99%	97%	97%
Groupbuilder subscriptions	N/A	N/A	21,261	25,000

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**PUBLIC AFFAIRS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	136,256	141,409	143,053	145,656
Materials & Supplies	86,528	98,432	98,432	98,803
Equipment Maintenance	0	3,709	3,709	4,000
Miscellaneous Services	56,384	84,575	72,273	70,095
Inventory	0	2,500	0	0
Budget Projection Variance		7,677		
<b>TOTAL</b>	<b>279,168</b>	<b>338,302</b>	<b>317,467</b>	<b>318,554</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Public Affairs Manager	1	1	1	1
Web Cable Administrator	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

\*Same as adopted budget, unless where noted.

**PUBLIC AFFAIRS - 1530/1130  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1530-531.02-00	SUPERVISOR	60,935	61,512	61,767	61,512
010-1530-531.03-00	GENERAL LABOR	40,647	41,429	39,469	41,429
010-1530-531.09-00	OVERTIME	38	159	1,103	359
010-1530-531.10-00	LONGEVITY	820	916	896	992
010-1530-531.11-00	AUTO ALLOWANCE	4,080	4,200	6,237	6,300
010-1530-531.13-00	TUITION REIMBURSEMENT				
010-1530-531.14-00	WORKERS' COMPENSATION	124	130	96	99
010-1530-531.15-00	SOCIAL SECURITY	7,603	8,279	8,156	8,459
010-1530-531.16-00	RETIREMENT	10,718	10,744	11,517	12,464
010-1530-531.17-00	GROUP INSURANCE	11,093	13,842	13,614	13,844
010-1530-531.19-00	STATE UNEMPLOYMENT	198	198	198	198
<b>*SALARIES &amp; WAGES</b>		<b>136,256</b>	<b>141,409</b>	<b>143,053</b>	<b>145,656</b>
010-1530-542.03-00	OFFICE SUPPLIES	384	933	933	933
010-1530-542.04-00	WEARING APPAREL	140	129	129	
010-1530-542.08-00	FILM, CAMERA SUPPLIES, ETC	8	270	270	270
010-1530-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,655	1,000	1,000	1,000
010-1530-542.35-00	PROGRAMS	84,341	96,100	96,100	96,600
<b>*MATERIALS &amp; SUPPLIES</b>		<b>86,528</b>	<b>98,432</b>	<b>98,432</b>	<b>98,803</b>
010-1530-554.01-00	FURNITURE & OFFICE EQUIP.				
010-1530-554.30-00	MAINT. COMPUTER SOFTWARE		3,709	3,709	4,000
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>3,709</b>	<b>3,709</b>	<b>4,000</b>
010-1530-555.09-00	RENTAL OF EQUIPMENT		5,352	3,176	2,892
010-1530-555.11-00	SPECIAL SERVICES	23,345	19,918	19,918	19,918
010-1530-555.19-00	TELEPHONE				
010-1530-555.19-01	CELLULAR COMMUNICATIONS	240	382	476	480
010-1530-555.19-02	PC AIRCARD CHARGES	486	735	200	600
010-1530-555.24-00	PRINTING		9,010	9,010	5,000
010-1530-555.25-00	POSTAGE	31,081	47,450	37,000	37,000
010-1530-555.31-00	MILEAGE		100	100	100
010-1530-555.32-00	COMPUTER ACCESS		280	280	280
010-1530-555.32-01	INTERNET	207	200	200	200
010-1530-555.33-00	PROFESSIONAL DEVELOPMENT	333	109	874	2,000
010-1530-555.33-01	MEMBERSHIP DUES	440	625	625	625
010-1530-555.33-03	TRAVEL	252	414	414	1,000
<b>*MISCELLANEOUS SERVICES</b>		<b>56,384</b>	<b>84,575</b>	<b>72,273</b>	<b>70,095</b>
010-1530-564.01-00	\$1,000 - \$4,999		2,500		
<b>*INVENTORY</b>			<b>2,500</b>		
010-1530-590.01-01	BUDGET PROJECTION VARIANCE		7,677		
<b>TOTAL</b>		<b>279,168</b>	<b>338,302</b>	<b>317,467</b>	<b>318,554</b>

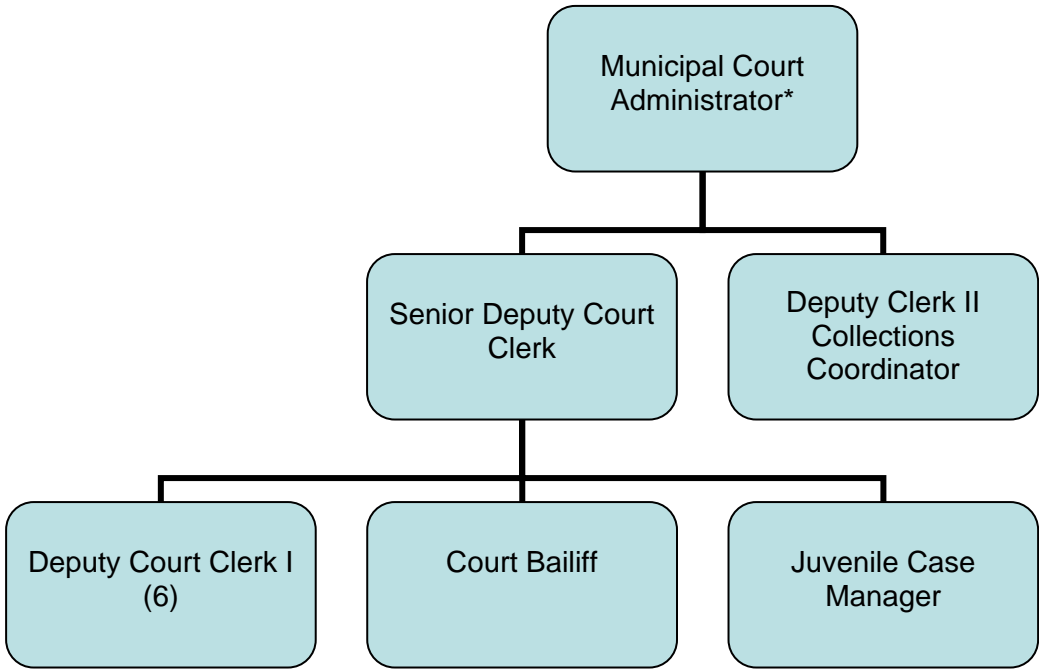


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# MUNICIPAL COURT

## MISSION STATEMENT

The mission of the Municipal Court is to provide the citizens of Pearland, as well as city leaders, judges, law enforcement, legal professionals, and the State of Texas with a fair, just forum in Pearland Municipal Court.



\*Reports to the Director of Finance

**Department: MUNICIPAL COURT**  
**Division: MUNICIPAL COURT**  
**Department Number: 1540**

**GOALS**

- Uphold the Constitution, laws and legal regulations of the United States, the State of Texas and all governments therein.
- Set high standards to maintain and preserve the integrity of all cases filed in the Pearland Municipal Court of Record.
- Abide by the standards set out in the Texas Code of Judicial Conduct.
- Protect the confidentiality of all records filed.
- Remain cognizant of the needs of customers and citizens of the Pearland Municipal Court to reinforce the positive perception of the judiciary.
- Provide access and encourage education to staff to increase the level of expertise and proficiency in the affairs of the Municipal Court.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Reduced backlog of trial cases to lessen timeframe between violation and resolution. This improved customer satisfaction as well as compliance.
- Researched and proposed Juvenile Case Manager Program to assist in addressing issue of juvenile offenders with Class C misdemeanors.
- All eligible staff members have become a minimum of Level I certified with the Texas Municipal Court Education Center (One at Level III, three Level II and three Level I). Three other staff preparing for testing.
- Continued working toward completion of Public Safety Building, to be occupied in the next fiscal year.
- Assimilated new Presiding and Associate Judges into the Municipal Court staff.

**FISCAL YEAR 2010 OBJECTIVES**

- Smooth transition into new Public Safety Building in second quarter.
- Full implementation of Juvenile Case Manager Program.
- Work with Police Dept., Finance and other City resources to develop and implement a comprehensive program to address outstanding warrants.
- Implement electronic citation program to increase effectiveness of Police/Court workflow.
- Continue to encourage education and training of Court staff to insure a knowledgeable and competent staff.

**Department: MUNICIPAL COURT**  
**Division: MUNICIPAL COURT**  
**Department Number: 1540**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
<u>Number of trials prepared:</u>				
Judge Trials	1,017	859	1,000	900
Jury Trials	1,288	757	350	300
<u>Number of warrants issued:</u>				
Total	6,900	6,166	7,500	6,200
Capiases	3,480	3,576	4,000	3,400
Failure to Appear	3,420	2,590	3,500	2,800
Total number of charges brought in	20,481	19,666	19,900	20,000
Turnaround time from date of plea/request for trial to trial date				
Bench Trial (number of days)	N/A	N/A	45	45
Jury Trial (average number of days)	N/A	N/A	48	35
Number of Juvenile cases	N/A	N/A	N/A	600
Number of cases <sup>1</sup>	N/A	N/A	24,400	25,000
Percent Guilty Charge	N/A	N/A	47%	47%
Percent Charges Dismissed	N/A	N/A	9%	9%
Percent in Compliance <sup>2</sup>	N/A	N/A	25%	25%
<u>Collections:</u>				
Unpaid Balance Letters Issued	6,232	3,835	2,900	3,000
Percent responded to letters with payment	48%	29%	25%	28%
Number of Failure to Appear Calls	5,557	4,887	5,500	4,800
Percent responded to calls with appearance	58%	63%	65%	65%
Cases sent to Omni	4,675	3,950	4,200	3,800
Number of warrants cleared	3,596	6,402	7,000	7,000
Warrant Officer <sup>3</sup>	N/A	N/A	N/A	N/A
ALPR <sup>3</sup>	N/A	N/A	N/A	N/A
District <sup>3</sup>	N/A	N/A	N/A	N/A
Other <sup>3</sup>	N/A	N/A	N/A	N/A
Value of warrants cleared:	N/A	N/A	N/A	\$2,100,000
ALPR – cash <sup>3</sup>	N/A	N/A	N/A	N/A
- jail time <sup>3</sup>	N/A	N/A	N/A	N/A
Officer Beat – cash <sup>3</sup>	N/A	N/A	N/A	N/A
- jail time <sup>3</sup>	N/A	N/A	N/A	N/A
Outstanding warrants	13,187	13,404	13,700	14,000
Value of outstanding warrants	\$3,583,262	\$3,842,799	\$4,100,000	\$4,200,000
Revenue Collected	\$1,949,200	\$1,986,530	\$2,124,619	\$2,508,098

<sup>1</sup> Percents will not equal 100% as not all cases are adjudicated; therefore no findings processed as yet.

<sup>2</sup> Compliance - corrected registration/inspection, completed driver's safety or deferred.

<sup>3</sup> Projected targets for FY 2010 are not available. Data will be collected and reported on during FY 2010.



**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**MUNICIPAL COURT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	540,410	586,486	599,270	613,889
Materials & Supplies	7,149	8,198	8,198	7,570
Equipment Maintenance	573	850	970	0
Miscellaneous Services	39,376	53,690	45,259	59,860
Sundry Charges	1,718	2,500	2,500	2,500
Inventory	1,058	0	0	0
Budget Projection Variance	0	3,840	0	0
<b>TOTAL</b>	<b>590,284</b>	<b>655,564</b>	<b>656,197</b>	<b>683,819</b>

**KEY BUDGET ITEMS**

- Upgrade of Deputy Court Clerk to Juvenile Case Manager

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Municipal Court Administrator	1	1	1	1
Juvenile Case Manager	0	0	0	1
Deputy Court Clerk I	7	7	7	6
Senior Deputy Court Clerk	1	1	1	1
Deputy Court Clerk II	1	1	1	1
Court Bailiff	1	1	1	1
<b>TOTAL</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

\*Same as adopted budget, unless where noted.

**MUNICIPAL COURT - 1540/1090  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1540-531.02-00	SUPERVISOR	53,320	59,442	59,546	59,442
010-1540-531.03-00	GENERAL LABOR	268,488	286,133	295,124	301,232
010-1540-531.04-00	COMP TIME SOLD/PAY OFF	67			
010-1540-531.05-00	VACATION SOLD	944	96	96	
010-1540-531.07-00	SICK PAY OFF	4,391	1,417	1,417	
010-1540-531.09-00	OVERTIME	479	600	600	600
010-1540-531.10-00	LONGEVITY	1,836	2,159	1,867	2,270
010-1540-531.13-00	TUITION REIMBURSEMENT				
010-1540-531.14-00	WORKERS' COMPENSATION	383	431	325	330
010-1540-531.15-00	SOCIAL SECURITY	24,104	26,603	27,274	27,811
010-1540-531.16-00	RETIREMENT	33,197	33,910	37,569	40,971
010-1540-531.17-00	GROUP INSURANCE	49,733	60,166	66,493	66,144
010-1540-531.19-00	STATE UNEMPLOYMENT	1,144	1,089	959	1,089
010-1540-531.22-00	PROFESSIONAL RETAINER	102,324	114,440	108,000	114,000
<b>*SALARIES &amp; WAGES</b>		<b>540,410</b>	<b>586,486</b>	<b>599,270</b>	<b>613,889</b>
010-1540-542.03-00	OFFICE SUPPLIES	6,830	6,478	6,478	7,500
010-1540-542.04-00	WEARING APPAREL	310			
010-1540-542.18-00	LAUNDRY & CLEANING	9	70	70	70
010-1540-542.23-01	MINOR TOOLS & OFFICE EQUIP.		1,650	1,650	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>7,149</b>	<b>8,198</b>	<b>8,198</b>	<b>7,570</b>
010-1540-554.01-00	FURNITURE & OFFICE EQUIP.	573	850	970	
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>573</b>	<b>850</b>	<b>970</b>	
010-1540-555.07-00	ADVERTISING/PUBLIC NOTICE				5,000
010-1540-555.11-00	SPECIAL SERVICES	12,386	22,600	15,000	22,600
010-1540-555.13-00	BOOKS, PERIODICAL,& SUBSC	380	300	300	500
010-1540-555.24-00	PRINTING	11,923	12,500	12,500	14,000
010-1540-555.25-00	POSTAGE	8,237	9,050	9,050	10,050
010-1540-555.31-00	MILEAGE		200	200	500
010-1540-555.32-00	COMPUTER ACCESS		1,500	1,500	1,500
010-1540-555.33-00	PROFESSIONAL DEVELOPMENT	2,043	3,340	2,709	2,000
010-1540-555.33-01	MEMBERSHIP DUES	550	700	700	710
010-1540-555.33-03	TRAVEL	3,857	3,500	3,300	3,000
<b>*MISCELLANEOUS SERVICES</b>		<b>39,376</b>	<b>53,690</b>	<b>45,259</b>	<b>59,860</b>
010-1540-556.07-00	MEDICAL EXAMS				
010-1540-556.12-00	WARRANT FEES	1,718	2,500	2,500	2,500
<b>*SUNDRY CHARGES</b>		<b>1,718</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
010-1540-564.01-00	INVENTORY-\$1,000 - \$4,999	1,058			
<b>*INVENTORY</b>		<b>1,058</b>			
010-1540-590.01-01	BUDGET PROJECTION VARIANCE		3,840		
<b>TOTAL</b>		<b>590,284</b>	<b>655,564</b>	<b>656,197</b>	<b>683,819</b>

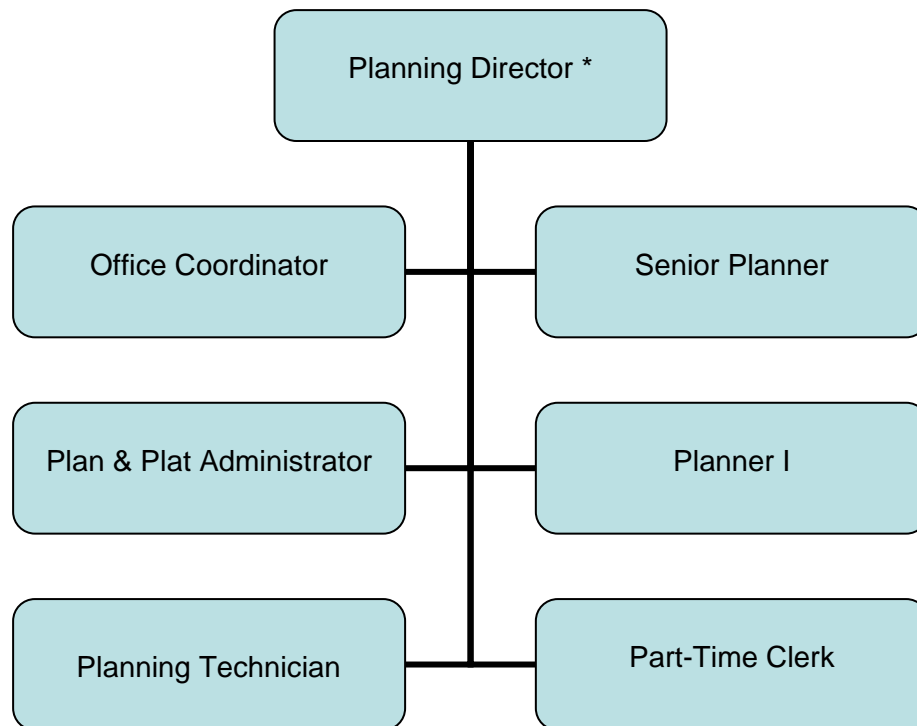


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# PLANNING

## MISSION STATEMENT

The mission of the Planning Department is to enhance the quality of life for the citizens of Pearland by providing a desirable and livable city, and maintaining it for the future; administer the Comprehensive Plan, and Unified Development Code as adopted; ensure the safeguard of each citizen's health, property, and welfare by regulating current and future use of land within the corporate limits and extraterritorial jurisdiction (ETJ); and advise the City Council, City Manager, the Planning and Zoning Commission, Zoning Board of Adjustment, and other City Boards on issues related to planning, zoning, annexation and land use.



\*Reports to Assistant City Manager

**Department: PLANNING**  
**Division: PLANNING**  
**Department Number: 1550**

**GOALS**

- Ensure that the City of Pearland is a desirable place for people to live, work and recreate and promote balanced growth.
- Ensure safe and pedestrian friendly neighborhoods.
- Provide an environment where businesses can thrive and flourish.
- Provide a high level of customer service to our citizens, developers, elected and appointed officials, and other city staff.
- Apply sound and current planning principles while planning for the City.
- Encourage professional growth of all employees and encourage their advancement.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Received award from the American Planning Association – “Certificate of Achievement for Planning Excellence.”
- Completed periodic reviews and revisions to the Unified Development Code.
- Continued land use study as part of Comprehensive Plan update.
- Initiated hiring of the Planning Technician and filled the Senior Planner’s position.
- Continued to conduct Planning Information quarterly meetings with the public and development community to continually update them of department’s functions, approval processes, ordinance changes and new projects.
- Continued to conduct training program for Planning and Zoning Commissioners and Zoning Board of Adjustments.
- Assisted Census Bureau in their preparation for the 2010 census. Designated a census liaison.
- Continued to provide population updates and special studies.
- Continued publication of Community Development newsletter.
- Participated in “Adopt a Street Program” as a team building activity for the Planning Department and adopted portion of Pearland Parkway.
- Represented Pearland in the Steering Committee for the project that will create the Corridor Standards for the San Jacinto Texas Historic District.
- Made presentation at City of Tomball with the Mayor to assist them with their Comprehensive Plan process.
- Continued to work with Pearland Chamber of Commerce and the SWAT team to address zoning issues pertaining to manufacturing uses and formulated zoning amendments.
- Updated Standard Operating Procedures.
- Updated Development Handbook to reflect current procedures and modifications to the Unified Development Code.
- Continued to streamline Pre-Development Meetings and transitioned to paperless meetings.
- Completed electronic archiving of pre-development meetings and planned developments.

**Department: PLANNING**  
**Division: PLANNING**  
**Department Number: 1550**

**FISCAL YEAR 2009 ACCOMPLISHMENTS (continued)**

- Assisted the City in formulating Green Building Policy.
- Received Employee of the Quarter Award for Planning Secretary.
- Initiated scanning and electronic filing of all public records and documents.

**FISCAL YEAR 2010 OBJECTIVES**

- Present Land Use Study, Land Use Plan Update, and Annexation Plan to the City Council and Planning and Zoning Commission.
- Assist the City in adopting policies for sustainable community and recommend changes to the Unified Development Code.
- Work towards LEED certification for one staff member and AICP certification for one staff member.
- Continue to update Unified Development Code every six months.
- Continue Planning Information Quarterly meetings with the public and development community to continually update them of department's functions, approval processes, ordinance changes and new projects.
- Continue training program for Planning and Zoning Commissioners and Zoning Board of Adjustments. Evaluate training needs and modify the training schedule accordingly.
- Assist Census Bureau with Census 2010.
- Continue population updates and special studies.
- Continue publication of Community Development newsletter.
- Continue to participate in "Adopt a Street Program" as a team building activity for the Planning Department.
- Complete scanning and electronic filing of all public records and documents.
- Upgrade Planning Secretary's position to Office Coordinator.
- Complete Leadership Plan and Strategic Plan for the department.
- Represent Pearland in the Steering Committee for the project that will create the Corridor Standards for the San Jacinto Texas Historic District.
- Continue to work with Pearland Chamber of Commerce and the SWAT team to address zoning issues.
- Assist in formulation of the Spectrum Development Plan.
- Initiate implementation of project Geo Code to link all approval and infrastructure information to the GIS system.

**Department: PLANNING**  
**Division: PLANNING**  
**Department Number: 1550**

**PERFORMANCE MEASURES**

		FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Zone Change Applications		33	44	21	30
Planned Unit Developments		4	5	4	4
ZBA Cases <sup>1</sup>		18	32	26	30
Pre-Development Meetings		162	139	152	140
<u>Plat Approvals:</u>	Total	77	67	41	24
	Final	46	51	35	20
	Preliminary	31	16	6	4
Zoning Map/Text Amendments		4	7	3	4
Site Plans reviewed		200	177	197	150
Number of Commercial reviews for CO's, Permits and Buildouts reviewed		N/A	383	541	350
Number of Commercial Plans for CO's <sup>2</sup> , Permits and Buildouts reviewed within 5 days		N/A	87	541	350
Percent of Commercial Plans for CO's <sup>2</sup> , Permits and Buildouts reviewed within 5 days		N/A	23%	100%	100%
Number of Single Family Residential Plans reviewed		N/A	199	666	500
Number of Single Family Residential Plans reviewed within 5 days		N/A	62	666	500
Percent of Single Family Residential Plans reviewed within 5 days		N/A	31%	100%	100%
Number of Sign Permits reviewed		N/A	381	368	300
Number of Sign Permits reviewed within 5 days		N/A	151	368	300
Percent of Sign Permits reviewed within 5 days		N/A	40%	100%	100%

<sup>1</sup>ZBA - Zoning Board of Adjustment.

<sup>2</sup>CO's - Certificates of Occupancy.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
COMMUNITY SERVICES**

**PLANNING**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	418,178	436,954	433,760	468,119
Materials & Supplies	29,603	26,417	20,304	35,320
Equipment Maintenance	0	1,300	650	1,150
Miscellaneous Services	11,318	54,706	61,435	50,450
Sundry Charges	9,985	0	78	0
Inventory	16,496	0	0	0
Budget Projection Variance		21,000		
<b>TOTAL</b>	<b>485,580</b>	<b>540,377</b>	<b>516,227</b>	<b>555,039</b>

**KEY BUDGET ITEMS**

- Includes GEO Code Project

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Planning Director	1	1	1	1
Plan & Plat Administrator	1	1	1	1
Senior Planner	1	1	1	1
Planner I	1	1	1	1
Planning Technician	1	1	1	1
Office Coordinator	0	0	0	1
Administrative Secretary	1	1	1	0
Part-Time Clerk	1	1	1	1
<b>TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

\*Same as adopted budget, unless where noted.



**PLANNING - 1550/3311  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-1550-531.02-00	SUPERVISOR	162,724	161,037	168,730	167,308
010-1550-531.03-00	GENERAL LABOR	144,239	171,500	158,819	185,750
010-1550-531.05-00	VACATION SOLD	3,107			
010-1550-531.07-00	SICK PAY OFF	18,640			
010-1550-531.09-00	OVERTIME	1,596	1,500	1,713	1,500
010-1550-531.10-00	LONGEVITY	1,081	1,163	852	1,104
010-1550-531.11-00	AUTO ALLOWANCE	3,497	3,600	5,346	5,400
010-1550-531.14-00	WORKERS' COMPENSATION	691	724	943	574
010-1550-531.15-00	SOCIAL SECURITY	24,624	26,895	25,769	27,621
010-1550-531.16-00	RETIREMENT	32,069	33,131	35,149	39,394
010-1550-531.17-00	GROUP INSURANCE	25,263	36,711	35,738	38,775
010-1550-531.19-00	STATE UNEMPLOYMENT	647	693	701	693
<b>*SALARIES &amp; WAGES</b>		<b>418,178</b>	<b>436,954</b>	<b>433,760</b>	<b>468,119</b>
010-1550-542.03-00	OFFICE SUPPLIES	1,882	3,449	3,449	3,500
010-1550-542.04-00	WEARING APPAREL	356	51	51	
010-1550-542.08-00	FILM, CAMERA SUPPLIES, ETC		100	100	100
010-1550-542.09-00	ELECTRICAL PARTS/SUPPLIES			220	
010-1550-542.20-00	FOOD				220
010-1550-542.23-00	MINOR TOOLS & OFFICE EQUIP.	634	2,000	1,500	1,000
010-1550-542.38-00	PLANNING & ZONING	26,731	3,017	(316)	
010-1550-542.38-01	TRAINING & CONFERENCES		9,800	9,800	25,000
010-1550-542.38-00	MEALS,ERRANDS, & MISC.		8,000	5,500	5,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>29,603</b>	<b>26,417</b>	<b>20,304</b>	<b>35,320</b>
010-1550-554.01-00	FURNITURE & OFFICE EQUIP.		100	50	50
010-1550-554.20-01	PARTS		200	200	100
010-1550-554.20-03	FUEL		1,000	400	1,000
<b>*MAINTENANCE OF EQUIPMENT</b>			<b>1,300</b>	<b>650</b>	<b>1,150</b>
010-1550-555.09-00	RENTAL OF EQUIPMENT		6,056	8,092	8,936
010-1550-555.11-00	SPECIAL SERVICES		5,000	5,000	20,000
010-1550-555.11-13	CONTRACT EMPLOYMENT		23,680	23,680	
010-1550-555.19-00	TELEPHONE	155			
010-1550-555.19-01	CELLULAR COMMUNICATIONS			360	864
010-1550-555.24-00	PRINTING	787	9,000	5,912	8,750
010-1550-555.25-00	POSTAGE	832	1,470	600	700
010-1550-555.31-00	MILEAGE	339	700	100	100
010-1550-555.33-00	PROFESSIONAL DEVELOPMENT	1,201	5,150	13,152	5,950
010-1550-555.33-01	MEMBERSHIP DUES	1,103	1,850	1,850	1,850
010-1550-555.33-03	TRAVEL	6,901	1,800	2,689	3,300
<b>*MISCELLANEOUS SERVICES</b>		<b>11,318</b>	<b>54,706</b>	<b>61,435</b>	<b>50,450</b>
010-1550-556.19-00	RECORDING FEES	9,985		78	
<b>*SUNDRY CHARGES</b>		<b>9,985</b>		<b>78</b>	
010-1550-564.01-00	\$1,000 - \$4,999	<b>16,496</b>			
<b>*INVENTORY</b>		<b>16,496</b>			
010-1550-590.01-01	BUDGET PROJECTION VARIANCE		21,000		
<b>TOTAL</b>		<b>485,580</b>	<b>540,377</b>	<b>516,227</b>	<b>555,039</b>



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**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PUBLIC WORKS**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Engineering	1,084,200	1,249,447	1,263,869	1,370,683
Administration	322,279	325,228	324,736	341,638
Fleet Maintenance	352,136	503,553	494,340	465,125
Traffic Operations & Maintenance				352,911
Streets & Drainage	5,581,798	6,665,902	10,370,263	4,497,893
Service Center	195,218	246,529	193,696	93,346
<b>PUBLIC WORKS TOTAL</b>	<b>7,535,631</b>	<b>8,990,659</b>	<b>12,646,904</b>	<b>7,121,596</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	2,395,547	2,542,593	2,509,552	2,694,131
Materials & Supplies	434,978	388,344	406,358	347,042
Building Maintenance	594,335	1,027,537	1,037,525	732,400
Equipment Maintenance	282,904	269,633	278,677	226,636
Miscellaneous Services	3,017,456	2,606,682	6,937,440	1,932,451
Sundry Charges	121,845	206,470	212,470	106,870
Inventory	7,451			2,500
Capital Outlay	681,115	1,302,250	1,264,882	1,079,566
Budget Projection Variance		647,150		
<b>PUBLIC WORKS TOTAL</b>	<b>7,535,631</b>	<b>8,990,659</b>	<b>12,646,904</b>	<b>7,121,596</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Engineering	15	15	15	14
Administration	4	4	4	4
Fleet Maintenance	6	8	8	8
Traffic Operations & Maintenance	0	0	0	4
Streets & Drainage	20	20	20	17
Service Center	0	0	0	0
<b>PUBLIC WORKS TOTAL</b>	<b>45</b>	<b>47</b>	<b>47</b>	<b>47</b>

\*Same as adopted budget, unless where noted.

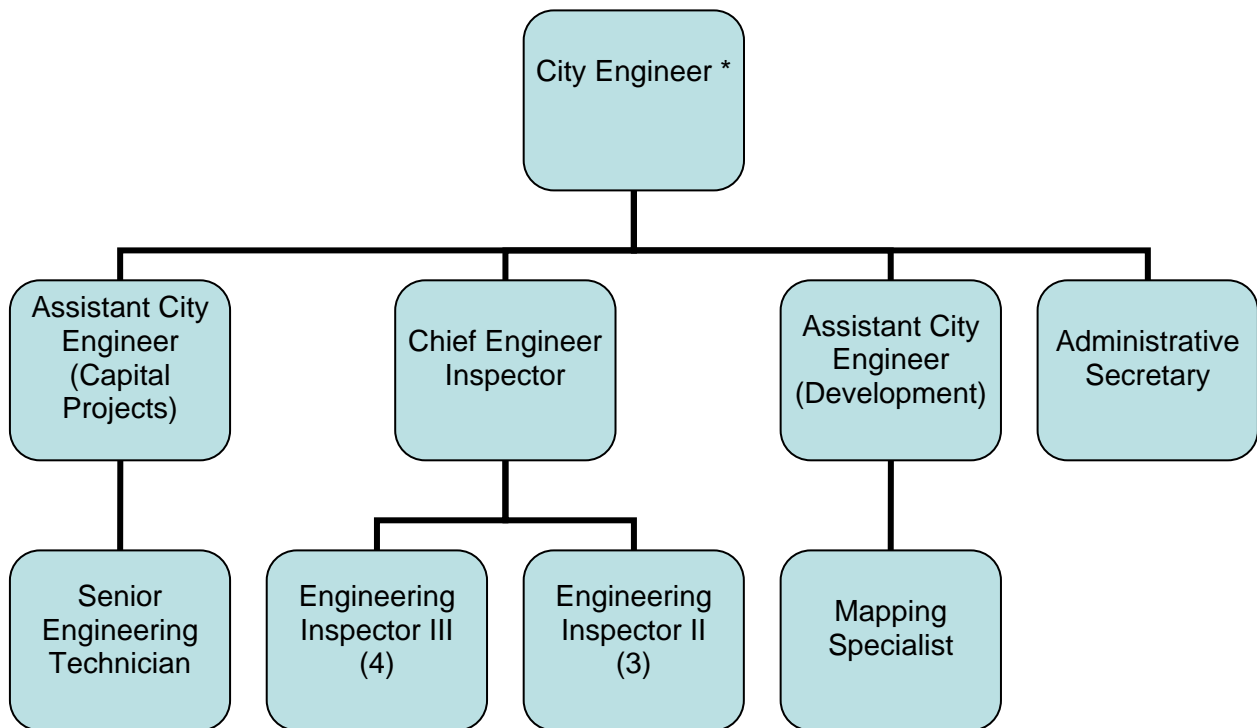
# ENGINEERING

## VISION STATEMENT

The Engineering Department will be prepared to meet the challenges of current and future growth.

## MISSION STATEMENT

The mission of the Engineering Department is to employ sound engineering practices to develop, manage and maintain the City's Public Infrastructure Systems.



\*Reports to Assistant City Manager

**Department: ENGINEERING**  
**Division: ENGINEERING**  
**Department Number: 3420**

**GOALS**

- Develop a strategic department growth plan to match the customer service and land development demand and the ability to efficiently provide support to our Capital Improvement Program, the Public Works Department, Parks & Recreation Department, and other City Departments.
- Create a transportation network that provides no worse than a Level of Service (LOS) C for motorist during peak travel times by updating City's Transportation Model and Master Thoroughfare Plan.
- Ensure the minimum TCEQ requirements for water and wastewater systems are met during the design and construction process.
- Design and construct public infrastructure to have a minimum 25-year lifespan.
- Develop a City-Wide Regional Detention Pond Master Plan and Program.
- Reduce reliance on outside consulting firms by providing design and inspection services on various City Capital Improvement Projects.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Completed Pine Hollow Drainage Improvements.
- Completed FM 518 Feasibility Study to establish options to improve traffic congestion.
- Completed Traffic Signal Timing updates along FM 518.
- Coordinated extension of Broadway from Kirby Drive to FM 521.
- Completed Water Conservation Plan.

**FISCAL YEAR 2010 OBJECTIVES**

- Adopt and Implement Regional Detention Pond Program along with any new regional detention fees.
- Update/Validate Master Thoroughfare Plan.
- Update City's Hazard Mitigation Action Plan.
- Implement Water Conservation Plan.
- Update department Strategic Goals.

**Department: ENGINEERING**  
**Division: ENGINEERING**  
**Department Number: 3420**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
<u>Number of plan sets reviewed and approved:</u>				
Residential, capital projects, commercial	237	149	102	95
Percent reviewed within 30 days	74%	90%	90%	90%
Number of TIA's*	21	17	9	10
Percent reviewed within 30 days	95%	100%	100%	100%
Number of subdivisions accepted for operation and maintenance	13	6	11	6
Addressing function**	N/A	N/A	N/A	N/A
Average number of days per month to complete reviews (plans/TIA's)**	N/A	N/A	N/A	N/A

\*TIA - Traffic Impact Analysis

\*\*Projected targets for FY 2010 are not available. Data will be collected and reported on during FY 2010.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**ENGINEERING**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	833,461	940,515	929,049	936,363
Materials & Supplies	11,705	10,552	8,072	9,050
Equipment Maintenance	55,184	58,254	37,235	38,500
Miscellaneous Services	18,927	33,656	77,043	279,900
Sundry Charges	121,845	206,470	212,470	106,870
Capital Outlay	43,078	0	0	0
<b>TOTAL</b>	<b>1,084,200</b>	<b>1,249,447</b>	<b>1,263,869</b>	<b>1,370,683</b>

**KEY BUDGET ITEMS**

- Includes funding for regional detention pond study

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
City Engineer	1	1	1	1
Assistant City Engineer	2	1	1	2
Civil Engineer	0	1	1	0
Senior Engineering Technician	1	1	1	1
Mapping Specialist	1	1	1	1
Chief Engineering Inspector	1	1	1	1
Engineering Inspector III	4	4	4	4
Engineering Inspector II	4	4	4	3
Administrative Secretary	1	1	1	1
<b>TOTAL</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>14</b>

\*Same as adopted budget, unless where noted.

**ENGINEERING - 3420/1120  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3420-531.01-00	EXECUTIVE	92,330	93,690	94,071	93,690
010-3420-531.02-00	SUPERVISOR	72,446	141,270	75,270	74,970
010-3420-531.03-00	GENERAL LABOR	458,981	463,268	517,740	517,478
010-3420-531.04-00	COMP TIME SOLD/PAY OFF	509			
010-3420-231.05-00	VACATION SOLD	3,034			
010-3420-531.07-00	SICK PAY OFF	11,348			
010-3420-531.09-00	OVERTIME	10,282	20,000	15,000	20,000
010-3420-531.10-00	LONGEVITY	4,855	5,232	4,936	5,626
010-3420-531.14-00	WORKERS' COMPENSATION	1,663	1,917	1,351	1,401
010-3420-531.15-00	SOCIAL SECURITY	48,086	55,345	54,860	54,451
010-3420-531.16-00	RETIREMENT	65,762	71,406	75,033	80,214
010-3420-531.17-00	GROUP INSURANCE	62,778	86,902	89,224	87,147
010-3420-531.19-00	STATE UNEMPLOYMENT	1,387	1,485	1,564	1,386
<b>*SALARIES &amp; WAGES</b>		<b>833,461</b>	<b>940,515</b>	<b>929,049</b>	<b>936,363</b>
010-3420-542.03-00	OFFICE SUPPLIES	4,298	5,652	4,500	4,500
010-3420-542.04-00	WEARING APPAREL	2,266	2,000	2,000	2,500
010-3420-542.08-00	FILM, CAMERA SUPPLIES, ETC				
010-3420-542.11-00	HARDWARE	838	900	550	550
010-3420-542.18-00	LAUNDRY & CLEANING	3,665	500		
010-3420-542.20-00	FOOD			22	
010-3420-542.23-00	MINOR TOOLS & OFFICE EQUIP.	638	1,500	1,000	1,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>11,705</b>	<b>10,552</b>	<b>8,072</b>	<b>9,050</b>
010-3420-554.01-00	FURNITURE & OFFICE EQUIP.	2,280	3,000	3,000	3,000
010-3420-554.02-00	MOTOR VEHICLE			85	
010-3420-554.03-00	RADIO & RADAR EQUIPMENT				
010-3420-554.12-00	MISCELLANEOUS EQUIPMENT	6,733	11,150	11,150	11,500
010-3420-554.20-00	MOTOR EQUIPMENT				
010-3420-554.20-01	PARTS	5,581	3,700	3,000	3,000
010-3420-554.20-02	COMMERCIAL	7,834	6,000	2,000	3,000
010-3420-554.20-03	FUEL	32,756	34,404	18,000	18,000
010-3420-554.30-00	MAINT. COMPUTER SOFTWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>55,184</b>	<b>58,254</b>	<b>37,235</b>	<b>38,500</b>
010-3420-555.09-00	RENTAL OF EQUIPMENT	4,127	6,056	4,800	4,800
010-3420-555.11-00	SPECIAL SERVICES	715	700	50,000	251,000
010-3420-555.11-13	CONTRACT EMPLOYMENT				
010-3420-555.19-00	TELEPHONE				
010-3420-555.19-01	CELLULAR COMMUNICATIONS	8,806	8,000	9,000	10,000
010-3420-555.19-02	PC AIRCARD CHARGES			500	1,200
010-3420-555.25-00	POSTAGE	311	5,000	4,000	4,000
010-3420-555.31-00	MILEAGE	39	200	100	200
010-3420-555.33-00	PROFESSIONAL DEVELOPMENT	2,670	9,357	5,000	5,000
010-3420-555.33-01	MEMBERSHIP DUES	672	1,343	1,643	1,700
010-3420-555.33-03	TRAVEL	1,587	3,000	2,000	2,000
010-3420-555.60-00	STORAGE/BLDG RENTAL				
<b>*MISCELLANEOUS SERVICES</b>		<b>18,927</b>	<b>33,656</b>	<b>77,043</b>	<b>279,900</b>



**ENGINEERING - 3420/1120  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3420-556.07-00	MEDICAL EXAMS				
010-3420-556.10-00	ENGINEERING SERVICE	121,845	206,470	212,470	106,870
010-3420-556.19-00	RECORDING FEES				
<b>*SUNDRY CHARGES</b>		<b>121,845</b>	<b>206,470</b>	<b>212,470</b>	<b>106,870</b>
010-3420-565.71-00	FURNITURE/OFFICE EQUIP.				
010-3420-565.80-00	VEHICLES	43,078			
010-3420-565.83-00	MISCELLANEOUS				
<b>*CAPITAL OUTLAY</b>		<b>43,078</b>			
	<b>TOTAL</b>	<b>1,084,200</b>	<b>1,249,447</b>	<b>1,263,869</b>	<b>1,370,683</b>

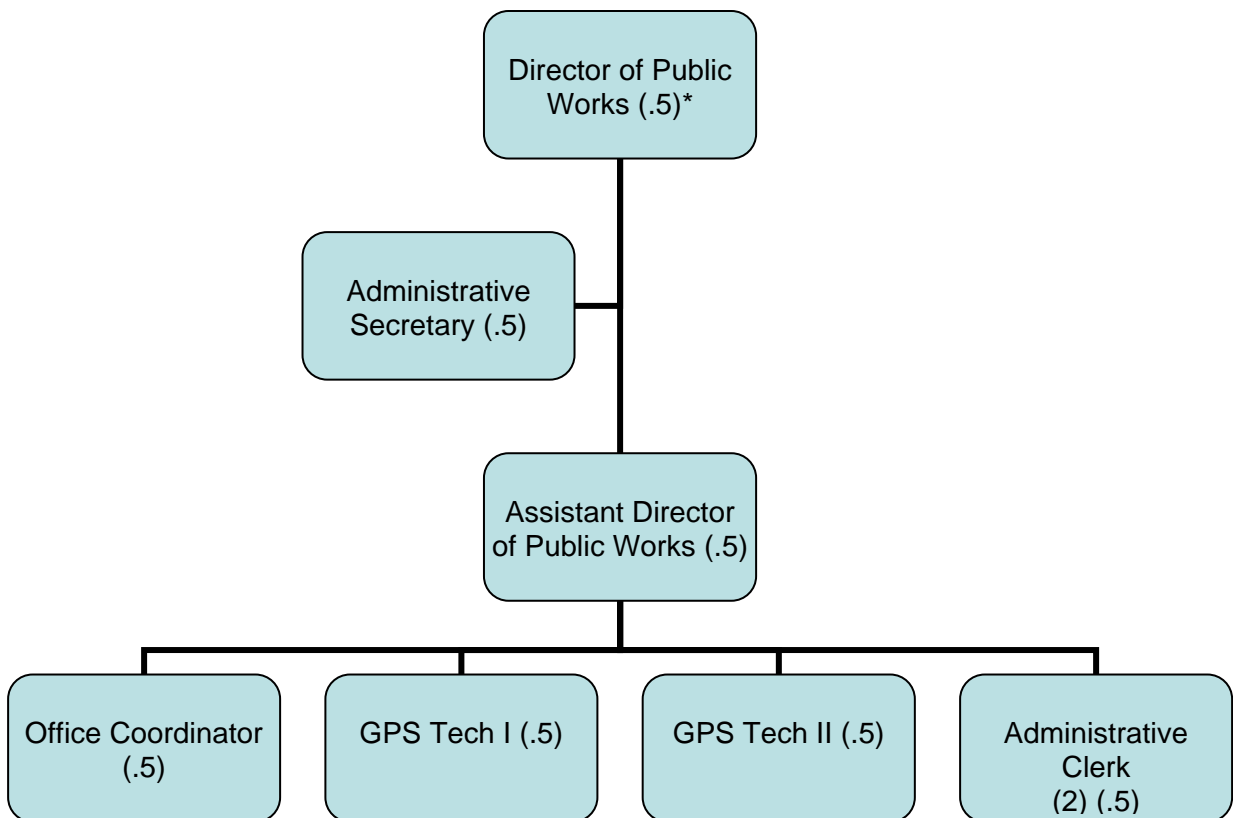
# PUBLIC WORKS ADMINISTRATION

## VISION STATEMENT

The Public Works Department will work in partnership with all city departments to meet the current and future needs of our community by offering professional expertise, supporting City Council goals, providing quality workmanship, and developing future leaders.

## MISSION STATEMENT

The mission of the Public Works Department is to provide quick, professional, quality, cost-effective service to all customers within our community: Residents, Businesses, and City Staff.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: ADMINISTRATION**  
**Department Number: 3520**

**GOALS**

- Acquire and disseminate knowledge or information that impacts the Public Works Department.
- Forecast manpower, equipment, and budget requirements for the department based on projections of City growth.
- Interact with agencies outside the City on behalf of the Public Works Department and the City.
- Develop the capabilities of current Public Works employees in order to further their personal and professional development.
- Develop a mindset for safety awareness.
- Provide quality customer service in a timely manner.
- Facilitate cooperation with other city departments.
- Educate the citizens about the role of Public Works and the services we provide.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Assisted Projects Department through plan review and participation in engineering and construction meetings.
- Assisted City Engineering department with review and revision of City technical specifications and standards as needed.
- Administered contracts to install infrastructure along Hillhouse Road, Pearland Pkwy., Sharondale St., and Terrell Dr.
- Spearheaded debris removal efforts after Hurricane Ike.

**FISCAL YEAR 2010 OBJECTIVES**

- Continue coordinating traffic signal takeover with TxDOT.
- Assist in design of service center annex at Hillhouse Road.
- Administer contract to install drainage along O'Day Road.
- Continue Public Works "Best Management Practices" self-evaluation.
- Ensure all Public Works supervisory personnel have access to needed training and education.
- Select a design engineer/architect firm for new service center facility at Hillhouse Road.
- Assist other City departments as needed.
- Improve and expand departmental planning efforts.

**Department: PUBLIC WORKS**  
**Division: ADMINISTRATION**  
**Department Number: 3520**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Work Orders Completed	19,961	18,723	20,368	20,000
Timesheets Processed	2,262	2,069	2,022	2,300
Pearland Proud Number of Calls for <b>all</b> City Staff	392	491	292	400
Pearland Proud work orders completed by Public Works	211	292	192	260
Percent of Pearland Proud calls resulting in work orders*	54%	59%	66%	65%
Citizen inquiries response time: percent within 7 business days	N/A	100%	100%	100%

\*FY 2009 calls do not include Hurricane Ike related calls as Public Works proceeded with hurricane-related items without receiving an external call.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**ADMINISTRATION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	229,073	243,430	241,945	240,810
Materials & Supplies	24,615	18,200	16,200	16,200
Equipment Maintenance	2,887	4,200	3,100	3,100
Miscellaneous Services	65,704	58,348	63,491	81,528
Budget Projection Variance		1,050		
<b>TOTAL</b>	<b>322,279</b>	<b>325,228</b>	<b>324,736</b>	<b>341,638</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Director of Public Works	0.5	0.5	0.5	0.5
Assistant Director of Public Works	0.5	0.5	0.5	0.5
GPS Tech I	0.5	0.5	0.5	0.5
GPS Tech II	0.5	0.5	0.5	0.5
Administrative Clerk	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5
Office Coordinator	0.5	0.5	0.5	0.5
<b>TOTAL</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

**PUBLIC WORKS / ADMINISTRATION - 3520/1030  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3520-531.01-00	EXECUTIVE	45,034	44,995	45,179	44,995
010-3520-531.02-00	SUPERVISOR	36,811	39,007	37,448	37,298
010-3520-531.03-00	GENERAL LABOR	90,757	92,104	92,279	92,491
010-3520-531.04-00	COMP TIME SOLD/PAY OFF			396	
010-3520-531.05-00	VACATION SOLD				
010-3520-531.07-00	SICK PAY OFF				
010-3520-531.09-00	OVERTIME	1,605	3,103	3,000	3,103
010-3520-531.10-00	LONGEVITY	860	1,060	1,060	1,106
010-3520-531.13-00	TUITION REIMBURSEMENT	431	2,172	1,684	1,087
010-3520-531.14-00	WORKERS' COMPENSATION	1,353	1,384	1,015	1,566
010-3520-531.15-00	SOCIAL SECURITY	12,315	13,792	13,374	13,693
010-3520-531.16-00	RETIREMENT	17,593	17,454	19,060	20,173
010-3520-531.17-00	GROUP INSURANCE	21,906	27,963	27,050	24,898
010-3520-531.19-00	STATE UNEMPLOYMENT	408	396	400	400
<b>*SALARIES &amp; WAGES</b>		<b>229,073</b>	<b>243,430</b>	<b>241,945</b>	<b>240,810</b>
010-3520-542.03-00	OFFICE SUPPLIES	24,426	18,000	16,000	16,000
010-3520-542.11-00	HARDWARE	29			
010-3520-542.23-00	MINOR TOOLS & OFFICE EQUIP.	160	200	200	200
<b>*MATERIALS &amp; SUPPLIES</b>		<b>24,615</b>	<b>18,200</b>	<b>16,200</b>	<b>16,200</b>
010-3520-554.01-00	FURNITURE & OFFICE EQUIP.	115	500	500	500
010-3520-554.20-01	PARTS	87	1,500	1,000	1,000
010-3520-554.20-02	COMMERCIAL	521	200	200	200
010-3520-554.20-03	FUEL	2,164	2,000	1,400	1,400
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>2,887</b>	<b>4,200</b>	<b>3,100</b>	<b>3,100</b>
010-3520-555.09-00	RENTAL OF EQUIPMENT	2,894			
010-3520-555.11-00	SPECIAL SERVICES	263	320	320	4,380
010-3520-555.13-00	BOOKS, PERIODICALS, & SUBSC.	1,835	25	300	300
010-3520-555.19-01	CELLULAR COMMUNICATIONS	51,749	48,738	53,853	66,468
010-3520-555.19-02	PC AIRCARD CHARGES	682	700	700	700
010-3520-555.24-00	PRINTING	4,363	4,250	4,000	4,000
010-3520-555.25-00	POSTAGE	209	180	183	185
010-3520-555.33-00	PROFESSIONAL DEVELOPMENT	2,645	2,050	2,050	3,450
010-3520-555.33-01	MEMBERSHIP DUES	120	595	595	595
010-3520-555.33-03	TRAVEL	944	1,490	1,490	1,450
<b>*MISCELLANEOUS SERVICES</b>		<b>65,704</b>	<b>58,348</b>	<b>63,491</b>	<b>81,528</b>
010-3520-590.01-01	BUDGET PROJECTION VARIANCE		1,050		
<b>TOTAL</b>		<b>322,279</b>	<b>325,228</b>	<b>324,736</b>	<b>341,638</b>



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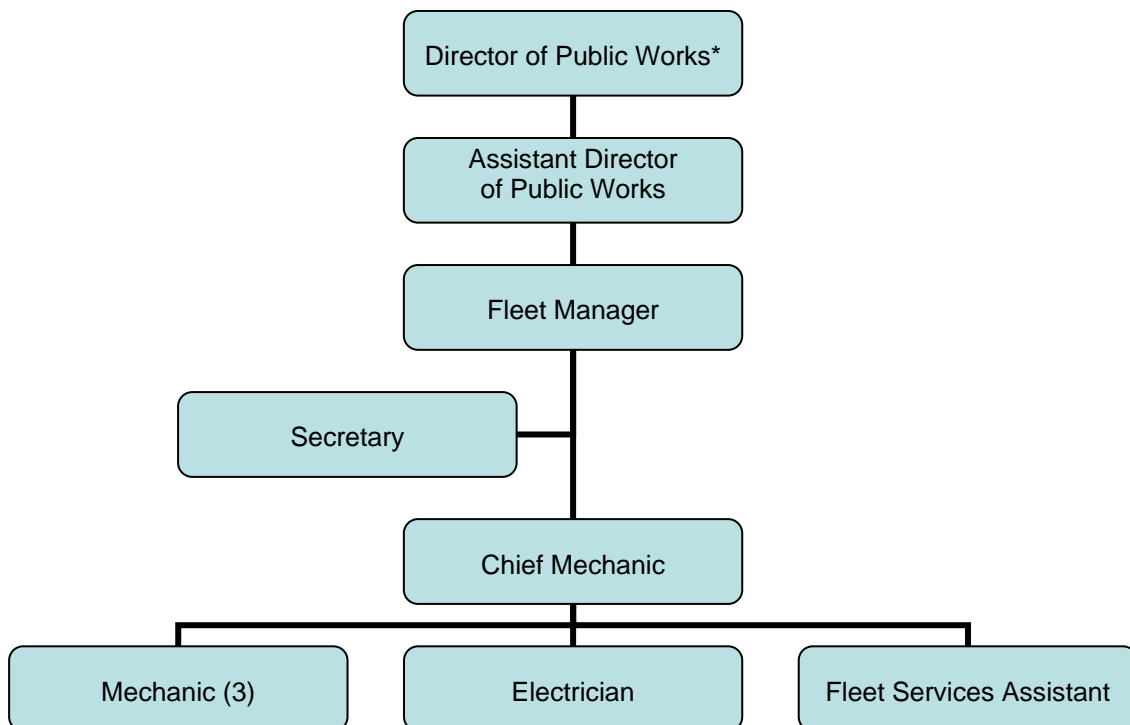
# PUBLIC WORKS FLEET MAINTENANCE

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Fleet Maintenance Division is to: 1) provide complete vehicle and equipment maintenance for the entire city fleet; 2) provide knowledge and training to all City employees regarding fleet issues; 3) research and recommend appropriate vehicles or equipment for the expected use; and 4) aggressively seek out new technologies for alternative fuels and environmentally friendly vehicles.



\*Reports to Assistant City Manager



**Department: PUBLIC WORKS**  
**Division: FLEET MAINTENANCE**  
**Department Number: 3530**

**GOALS**

- To ensure safe, reliable transportation and operation by providing repairs in compliance with industry standards followed up with complete visual inspection for quality assurance.
- To provide fueling support during emergency situations.
- To cut the cost of dealership diagnostic and repair fees, as well as minimize down time with quick service.
- To research and recommend appropriate vehicles for each City department, including “green” technologies.
- To develop personnel for leadership roles.
- To develop a mind set for safety awareness.
- To provide quality customer service in a timely manner.
- To provide training to all city employees operating fleet vehicles.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Coordinated repairs of 52 vehicles and equipment damaged during Hurricane Ike.
- Completed preparation and auction of 39 vehicles.
- Hired new preventative maintenance mechanic.
- Conducted vehicle maintenance training for all departments.

**FISCAL YEAR 2010 OBJECTIVES**

- Participate in design of new fueling station and fleet facility at Hillhouse service center annex.
- Purchase and implement fleet software system for maintenance scheduling and tracking.
- Implement a new-hire vehicle orientation program for positions that operate City vehicles.

**Department: PUBLIC WORKS**  
**Division: FLEET MAINTENANCE**  
**Department Number: 3530**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Total jobs completed	4,686	4,153	3,027	4,000
Jobs completed internally	3,519	3,174	1,937	3,000
Jobs completed externally	1,167	979	1,090	1,000
Preventative Maintenance	1,889	1,756	1,996	2,000
Vehicle Inventory, cars/trucks	405	360	365	380
Fleet Equipment	161	175	239	240
Percent of Fleet exceeding replacement criteria	N/A	N/A	N/A	10%
Average downtime (days) - public safety vehicles: repair*	N/A	N/A	N/A	0.5
Average downtime (days) - public safety vehicles: maintenance (i.e. oil change)*	N/A	N/A	N/A	0.2
Average downtime (days) - non-public safety vehicles: repair*	N/A	N/A	N/A	1.0
Average downtime (days) - non-public safety vehicles: maintenance (i.e. oil change)*	N/A	N/A	N/A	0.2
Percent of vehicles returned for duplicate repairs**	N/A	N/A	N/A	0.0%

\*The software to track down-time has been ordered but has not yet arrived, therefore, data is not available for period noted.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**FLEET MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	327,786	381,299	380,739	433,435
Materials & Supplies	3,326	4,389	4,439	5,300
Equipment Maintenance	18,603	20,079	13,650	13,650
Miscellaneous Services	2,421	11,816	11,540	12,740
Capital Outlay	0	85,320	83,972	0
Budget Projection Variance		650		
<b>TOTAL</b>	<b>352,136</b>	<b>503,553</b>	<b>494,340</b>	<b>465,125</b>

**KEY BUDGET ITEMS**

- Full year personel costs in 2010 for Electrician and Mechanic
- Fleet software in 2009

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Fleet Manager	1	1	1	1
Chief Mechanic	1	1	1	1
Mechanic I	2	3	3	3
Electrician	0	1	1	1
Fleet Services Assistant	1	1	1	1
Secretary	1	1	1	1
<b>TOTAL</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>

\*Same as adopted budget, unless where noted.

**FLEET MAINTENANCE - 3530/3330  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3530-531.02-00	SUPERVISOR	61,514	61,412	61,660	61,412
010-3530-531.03-00	GENERAL LABOR	179,690	210,233	211,604	245,710
010-3530-531.04-00	COMP TIME SOL/PAY OFF				
010-3530-531.05-00	VACATION SOLD	1,088			
010-3530-531.07-00	SICK PAY OFF				
010-3530-531.09-00	OVERTIME	3,781	3,367	3,367	5,150
010-3530-531.10-00	LONGEVITY	3,548	3,846	3,846	4,135
010-3530-531.14-00	WORKERS' COMPENSATION	2,902	2,917	2,296	3,197
010-3530-531.15-00	SOCIAL SECURITY	18,325	21,433	21,448	24,206
010-3530-531.16-00	RETIREMENT	25,026	27,962	29,644	35,659
010-3530-531.17-00	GROUP INSURANCE	31,281	49,337	46,082	53,174
010-3530-531.19-00	STATE UNEMPLOYMENT	631	792	792	792
<b>*SALARIES &amp; WAGES</b>		<b>327,786</b>	<b>381,299</b>	<b>380,739</b>	<b>433,435</b>
010-3530-542.04-00	WEARING APPAREL	883	2,075	2,000	2,000
010-3530-542.06-00	CHEMICALS		100	225	100
010-3530-542.11-00	HARDWARE				
010-3530-542.18-00	LAUNDRY & CLEANING	210	214	214	200
010-3530-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,233	2,000	2,000	3,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,326</b>	<b>4,389</b>	<b>4,439</b>	<b>5,300</b>
010-3530-554.01-00	FURNITURE & OFFICE EQUIP.				
010-3530-554.12-00	MISCELLANEOUS EQUIPMENT	2,500	3,500	2,000	2,000
010-3530-554.20-01	PARTS	2,806	1,650	1,650	1,650
010-3530-554.20-02	COMMERCIAL	2,483	4,000	4,000	4,000
010-3530-554.20-03	FUEL	10,814	10,929	6,000	6,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>18,603</b>	<b>20,079</b>	<b>13,650</b>	<b>13,650</b>
010-3530-555.09-00	RENTAL OF EQUIPMENT		696	900	900
010-3530-555.11-00	SPECIAL SERVICES		6,800	6,800	6,800
010-3530-555.19-02	PC AIRCARD CHARGES				
010-3530-555.25-00	POSTAGE				
010-3530-555.33-00	PROFESSIONAL DEVELOPMENT	2,301	3,280	3,000	4,000
010-3530-555.33-01	MEMBERSHIP DUES	120	240	240	240
010-3530-555.33-03	TRAVEL		800	600	800
<b>*MISCELLANEOUS SERVICES</b>		<b>2,421</b>	<b>11,816</b>	<b>11,540</b>	<b>12,740</b>
010-3530-565.73-00	SPECIAL EQUIP/IMPROVEMENT		49,950	49,950	
010-3530-565.80-00	VEHICLES		35,370	34,022	
<b>*CAPITAL OUTLAY</b>			<b>85,320</b>	<b>83,972</b>	
010-3530-590.01-01	BUDGET PROJECTION VARIANCE		650		
<b>TOTAL</b>		<b>352,136</b>	<b>503,553</b>	<b>494,340</b>	<b>465,125</b>



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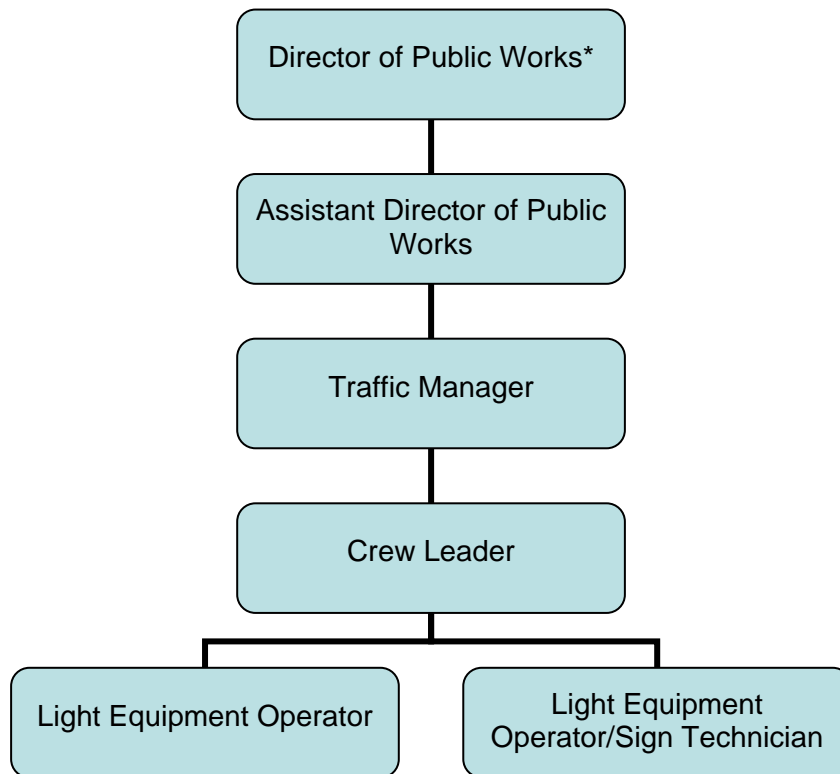
# PUBLIC WORKS TRAFFIC OPERATIONS & MAINTENANCE

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Traffic Operations & Maintenance Division is to enhance mobility throughout the city through continual evaluation and maintenance of the transportation infrastructure.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: TRAFFIC OPERATIONS & MAINTENANCE**  
**Department Number: 3540**

**GOALS**

- To ensure City streets are easily navigable through installation and maintenance of correct signs, striping, and traffic signals.
- To evaluate and refine traffic signal timing to improve mobility and reduce congestion.
- To develop personnel for leadership roles.
- To develop a mind set for safety awareness.
- To provide quality customer service in a timely manner.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- This is a new department in FY 2010.
- Public Works, Streets & Drainage, replaced approximately 3,000 street signs damaged by Hurricane Ike.

**FISCAL YEAR 2010 OBJECTIVES**

- Complete a survey of existing signals.
- Complete an agreement with TxDOT for turnover of signal operations and maintenance to City.
- Hire a Traffic Manager.
- Participate in the design of the Traffic Operations Center at the Hillhouse service center annex.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of Traffic signals maintained (intersections)	N/A	N/A	12	80
Number of Traffic Signal Repairs	N/A	N/A	34	200
Percent completed by City personnel	N/A	N/A	15%	10%
Percent completed by contractor	N/A	N/A	85%	90%
Sign Maintenance (number of signs) <sup>1</sup>	1,404	1,702	3,040	2,400

<sup>1</sup>Sign maintenance formerly performed by Streets & Drainage department.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**TRAFFIC OPERATIONS & MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	0	0	177,865
Materials & Supplies	0	0	0	89,670
Equipment Maintenance	0	0	0	22,386
Miscellaneous Services	0	0	0	60,490
Inventory	0	0	0	2,500
Capital Outlay	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>352,911</b>

**KEY BUDGET ITEMS**

- Establish a new department to address the transfer of traffic signals management responsibility from TxDOT to the City
- Includes addition of one (1) new person -Traffic Manager

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Traffic Manager	0	0	0	1
Streets & Drainage Crew Leader	0	0	0	1
Light Equipment Operator	0	0	0	1
Light Equipment Operator/Sign Technician	0	0	0	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>

\*Same as adopted budget, unless where noted.



**TRAFFIC OPERATIONS & MAINTENANCE - 3540  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3540-531.02-00	SUPERVISOR				35,974
010-3540-531.03-00	GENERAL LABOR				90,771
010-3540-531.04-00	COMP TIME SOLD/PAY OFF				
010-3540-531.05-00	VACATION SOLD				
010-3540-531.07-00	SICK PAY OFF				
010-3540-531.09-00	OVERTIME				2,182
010-3540-531.10-00	LONGEVITY				619
010-3540-531.14-00	WORKERS' COMPENSATION				3,087
010-3540-531.15-00	SOCIAL SECURITY				9,909
010-3540-531.16-00	RETIREMENT				14,324
010-3540-531.17-00	GROUP INSURANCE				20,603
010-3540-531.19-00	STATE UNEMPLOYMENT				396
<b>*SALARIES &amp; WAGES</b>					<b>177,865</b>
010-3540-542.03-00	OFFICE SUPPLIES				200
010-3540-542.04-00	WEARING APPAREL				1,800
010-3540-542.11-00	HARDWARE				3,250
010-3540-542.18-00	LAUNDRY & CLEANING				1,975
010-3540-542.23-00	MINOR TOOLS & OFFICE EQUIP.				5,445
010-3540-542.28-00	SIGNS, MARKERS, BARRICADES				77,000
<b>*MATERIALS &amp; SUPPLIES</b>					<b>89,670</b>
010-3540-554.09-00	SIGN POST				12,386
010-3540-554.20-01	PARTS				2,500
010-3540-554.20-02	COMMERCIAL				2,500
010-3540-554.20-03	FUEL				5,000
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>22,386</b>
010-3540-555.09-00	RENTAL OF EQUIPMENT				2,000
010-3540-555.11-00	SPECIAL SERVICES				
010-3540-555.17-00	UTILITIES				50,000
010-3540-555.19-01	CELLULAR CHARGES				740
010-3540-555.19-02	PC AIRCARD CHARGES				1,200
010-3540-555.33-00	PROFESSIONAL DEVELOPMENT				4,300
010-3540-555.33-01	MEMBERSHIP DUES				250
010-3540-555.33-03	TRAVEL				2,000
<b>*MISCELLANEOUS SERVICES</b>					<b>60,490</b>
010-3540-564.01-00	\$1,000 - \$4,999				2,500
<b>*INVENTORY</b>					<b>2,500</b>
010-3540-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>					
<b>TOTAL</b>					<b>352,911</b>

# PUBLIC WORKS

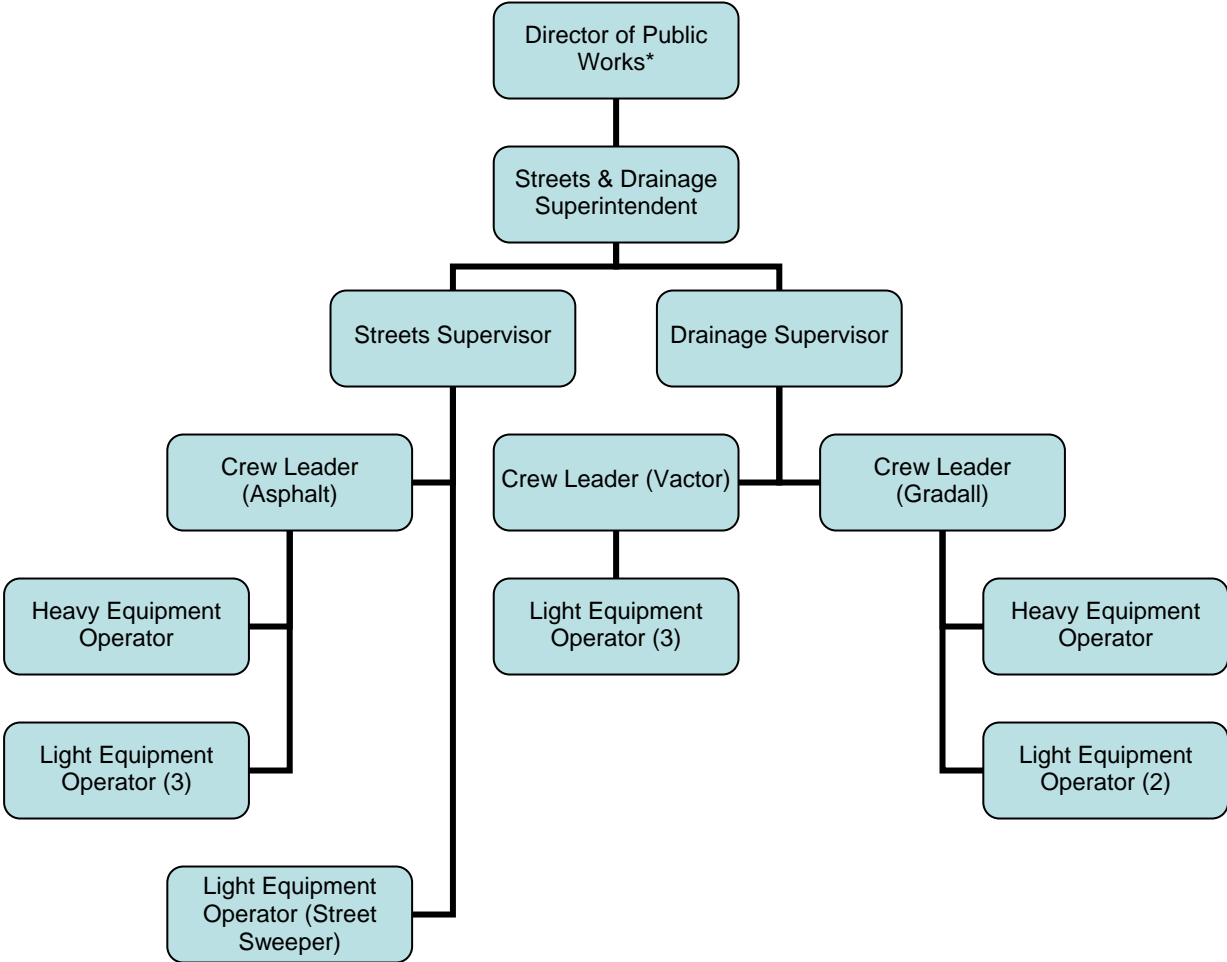
## Streets & Drainage

### VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

### MISSION STATEMENT

The mission of the Public Works Streets & Drainage Division is to create and maintain a safe and effective transportation and storm water drainage infrastructure throughout the city to meet the needs of the citizens and businesses of Pearland.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: STREETS & DRAINAGE**  
**Department Number: 3570**

**GOALS**

- To provide reliable, safe, and dependable roadways through systematic inspection and repair.
- To ensure that there is an effective flow of storm water to the outfall.
- To enhance the appearance of City streets through sweeping and appropriate maintenance.
- To develop personnel for leadership roles.
- To develop a mind set for safety awareness.
- To provide quality customer service in a timely manner.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Participated in debris removal for approximately 5 months after Hurricane Ike.
- Completed drainage installation along Fite Road from Cullen to dead end.
- Completed drainage installation and ditch regrading in West Lea subdivision.
- Completed drainage installation at Walnut and Old Alvin.
- Increased volume and capacity of storm water systems along Plum St., Industrial Rd., and East Mary's Creek.
- Completed street rehabilitation for Sharon Ct., Brookney, Ryan Acres, and Wells Rd.
- Completed street overlay of Veterans Road.
- Completed ditch regrading in Shadycrest subdivision.
- Installed right turn lane and drainage at McHard Rd. and Country Place Pkwy. intersection to relieve peak hour traffic.
- Installed drainage and asphalt to form additional lane on FM518 to reduce congestion in the area.

**FISCAL YEAR 2010 OBJECTIVES**

- Complete rehabilitation or overlay for Hamm Rd., Walnut St., McLean Rd., and Harkey Rd.
- Begin assessment of concrete paved streets.
- Refresh asphalt road database with new condition survey.
- Complete Green Tee drainage easement project.

**Department: PUBLIC WORKS**  
**Division: STREETS & DRAINAGE**  
**Department Number: 3570**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Ditch/Culvert Cleaning (feet)	33,422	85,706	55,000	60,000
Ditch/Culvert Cleaning (miles)	6.3	16.2	10.4	11.4
Street Overlay Projects (miles)	4.1	1.0	3.0	3.0
Sidewalks installed (linear feet)	3,052	14,360	5,634	6,000
Curb Repairs (work orders)	9	43	26	30
Street lane miles*	758.1	774.0	790.0	800.0
Street Sweeping (miles)	583.3	2,324.0	2,430.0	2,500.0
Percent of lane miles in need of repair (asphalt)	N/A	N/A	36%	34%
Street repairs response time, asphalt only, percent within 3 days	82.5%	99%	96%	99%
Potholes repaired	N/A	655	468	500
Percent of street sweeping done on schedule	N/A	100%	100%	100%

\*This number is valuable only to show number of miles maintained.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**STREETS AND DRAINAGE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,005,227	977,349	957,819	905,658
Materials & Supplies	329,930	295,898	351,701	201,126
Building Maintenance	573,425	1,016,025	1,023,025	720,000
Equipment Maintenance	199,200	179,700	218,692	143,000
Miscellaneous Services	2,884,372	2,438,707	6,736,116	1,448,543
Inventory	7,451	0	0	0
Capital Outlay	582,193	1,118,930	1,082,910	1,079,566
Budget Projection Variance		639,293		
<b>TOTAL</b>	<b>5,581,798</b>	<b>6,665,902</b>	<b>10,370,263</b>	<b>4,497,893</b>

**KEY BUDGET ITEMS**

- Includes the transfer of three (3) personnel to the new Traffic Operations & Maintenance Department
- Includes generators at Corrigan and West Mary's Creek
- Includes the purchase of a Gradall tractor, funded by lease/purchase
- Includes a \$678,000 sidewalk replacement program and \$720,000 asphalt program
- Fiscal 2009 includes \$5.7 million for debris removal associated with Hurricane Ike

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Street and Drainage Superintendent	1	1	1	1
Street and Drainage Supervisor	2	2	2	2
Street and Drainage Crew Leader	4	4	4	3
Heavy Equipment Operator	2	2	2	2
Light Equipment Operator	10	10	10	9
Sign Technician	1	1	1	0
<b>TOTAL</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>17</b>

\*Same as adopted budget, unless where noted.

**STREETS & DRAINAGE - 3570/3370  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3570-531.02-00	SUPERVISOR	160,037	143,512	134,978	155,902
010-3570-531.03-00	GENERAL LABOR	513,687	496,877	501,453	450,101
010-3570-531.04-00	COMP TIME SOLD/PAY OFF	101		1,133	
010-3570-531.05-00	VACATION SOLD	3,821	1,192	1,192	
010-3570-531.07-00	SICK PAY OFF	22,064	326	326	
010-3570-531.09-00	OVERTIME	33,902	33,139	45,232	33,139
010-3570-531.10-00	LONGEVITY	6,898	7,575	6,435	6,302
010-3570-531.14-00	WORKERS' COMPENSATION	21,962	22,355	15,549	15,529
010-3570-531.15-00	SOCIAL SECURITY	52,664	52,083	51,173	49,376
010-3570-531.16-00	RETIREMENT	74,724	67,360	71,139	72,738
010-3570-531.17-00	GROUP INSURANCE	113,147	150,950	127,229	120,888
010-3570-531.19-00	STATE UNEMPLOYMENT	2,220	1,980	1,980	1,683
<b>*SALARIES &amp; WAGES</b>		<b>1,005,227</b>	<b>977,349</b>	<b>957,819</b>	<b>905,658</b>
010-3570-542.03-00	OFFICE SUPPLIES			24	
010-3570-542.04-00	WEARING APPAREL	7,233	6,978	6,978	5,850
010-3570-542.06-00	CHEMICALS	228		544	544
010-3570-542.11-00	HARDWARE	13,375	8,500	8,500	6,375
010-3570-542.13-00	PAVING/DRAINAGE SUPPLIES	229,479	174,962	222,825	174,962
010-3570-542.18-00	LAUNDRY & CLEANING	11,790	9,876	14,500	8,395
010-3570-542.23-00	MINOR TOOLS & OFFICE EQUIP.	10,109	5,270	6,279	5,000
010-3570-542.28-00	SIGNS, MARKERS, BARRICADES	57,716	90,312	92,051	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>329,930</b>	<b>295,898</b>	<b>351,701</b>	<b>201,126</b>
010-3570-553.04-00	MAINTENANCE OF STREETS	573,425	1,016,025	1,023,025	720,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>573,425</b>	<b>1,016,025</b>	<b>1,023,025</b>	<b>720,000</b>
010-3570-554.02-00	MOTOR VEHICLE				
010-3570-554.09-00	SIGN POST	10,565	11,260	17,260	
010-3570-554.12-00	MISCELLANEOUS EQUIPMENT		7,000	7,000	
010-3570-554.20-01	PARTS	26,671	25,000	36,500	27,500
010-3570-554.20-02	COMMERCIAL	51,461	35,000	85,432	43,000
010-3570-554.20-03	FUEL	110,503	101,440	72,500	72,500
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>199,200</b>	<b>179,700</b>	<b>218,692</b>	<b>143,000</b>
010-3570-555.09-00	RENTAL OF EQUIPMENT	14,485	5,000	15,690	5,000
010-3570-555.11-00	SPECIAL SERVICES	1,491,128	1,260,333	5,550,000	268,400
010-3570-555.16-00	STREET LIGHTING	1,370,016	1,164,559	1,164,559	1,164,559
010-3570-555.19-02	PC AIRCARD CHARGES	1,533	1,200	1,524	1,524
010-3570-555.33-00	PROFESSIONAL DEVELOPMENT	3,267	3,150	3,250	6,550
010-3570-555.33-01	MEMBERSHIP DUES	471	510	510	510
010-3570-555.33-03	TRAVEL	3,472	3,955	583	2,000
<b>*MISCELLANEOUS SERVICES</b>		<b>2,884,372</b>	<b>2,438,707</b>	<b>6,736,116</b>	<b>1,448,543</b>
010-3570-564.01-00	INVENTORY-\$1,000 - \$4,999	7,451			
<b>*INVENTORY</b>		<b>7,451</b>			

**STREETS & DRAINAGE - 3570/3370  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3570-565.65-00	SIDEWALK	126,975	55,025	55,025	678,000
010-3570-565.73-00	SPECIAL EQUIP/IMPROVEMENT	38,275	4,212	4,212	142,518
010-3570-565.79-00	CONSTRUCTION EQUIPMENT	114,450			
010-3570-565.80-00	VEHICLES	36,128	119,850	78,850	259,048
010-3570-565.83-00	MISCELLANEOUS	130,980	31,020	36,000	
010-3570-565.83-02	DRAINAGE IMPROVEMENTS	135,385	908,823	908,823	
010-3570-565.86-00	STREET IMPROVEMENTS				
<b>*CAPITAL OUTLAY</b>		<b>582,193</b>	<b>1,118,930</b>	<b>1,082,910</b>	<b>1,079,566</b>
010-3570-590.01-01	BUDGET PROJECTION VARIANCE		639,293		
	<b>TOTAL</b>	<b>5,581,798</b>	<b>6,665,902</b>	<b>10,370,263</b>	<b>4,497,893</b>

**Department: PUBLIC WORKS  
Division: SERVICE CENTER  
Department Number: 3590**

**VISION STATEMENT**

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

**MISSION STATEMENT**

The mission of the Public Works Service Center is to provide an interdepartmental service for distribution of parts and supplies.

**GOALS**

- To conveniently provide personal protective equipment at a lower cost.
- To provide 24-hour fueling at the fuel island and make it possible to continue normal operation during emergency situations when public fueling stations are unavailable.
- To provide support for fleet through parts inventory, keeping essential parts in stock for quick repairs and preventative maintenance.
- To develop personnel for leadership roles.
- To develop a mind set for safety awareness.
- To provide quality customer service in a timely manner.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Purchased new 8,000 gallon diesel tank to increase fuel storage capacity.
- Completed remodel of Service Center restroom.

**FISCAL YEAR 2010 OBJECTIVES**

- Participate in design of fueling island and fleet facility at Hillhouse service center annex.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Items Inventoried	891	883	883	900
Fuel Issued - gasoline (gallons)	210,486	261,392	233,540	250,000
Fuel Issued - diesel (gallons)	70,875	82,473	76,042	80,000
Cost of Fuel - gasoline (per gal.)	N/A	\$3.32	\$2.50	\$3.00
Cost of Fuel - diesel (per gal.)	N/A	\$3.68	\$2.30	\$2.80



**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**SERVICE CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Materials & Supplies	65,402	59,305	25,946	25,696
Building Maintenance	20,910	11,512	14,500	12,400
Equipment Maintenance	7,030	7,400	6,000	6,000
Miscellaneous Services	46,032	64,155	49,250	49,250
Capital Outlay	55,844	98,000	98,000	0
Budget Projection Variance		6,157		
<b>TOTAL</b>	<b>195,218</b>	<b>246,529</b>	<b>193,696</b>	<b>93,346</b>

**KEY BUDGET ITEMS**

- Fiscal year 2008 included purchase of an 8,000 gallon diesel fuel tank

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
N/A	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Same as adopted budget, unless where noted.

**SERVICE CENTER - 3590/2290  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3590-542.03-00	OFFICE SUPPLIES	1,805	500	850	600
010-3590-542.11-00	HARDWARE	921	1,655	1,600	1,600
010-3590-542.12-00	OXYGEN & WELDING SUPPLIES	4,157	4,500	4,500	4,500
010-3590-542.15-00	MEDICAL SUPPLIES	2,465	1,650	1,600	1,600
010-3590-542.17-00	JANITORIAL SUPPLIES	873	1,500	1,500	1,500
010-3590-542.18-00	LAUNDRY & CLEANING	9,428	10,000	4,500	4,500
010-3590-542.23-00	MINOR TOOLS & OFFICE EQUIP	658			
010-3590-542.33-00	MISCELLANEOUS	15,139	12,000	11,396	11,396
010-3590-542.47-00	STORE ROOM INVENTORY	29,956	7,500		
010-3590-542.49-00	FUEL-INVENTORY		20,000		
<b>*MATERIALS &amp; SUPPLIES</b>		<b>65,402</b>	<b>59,305</b>	<b>25,946</b>	<b>25,696</b>
010-3590-553.01-00	BUILDINGS & GROUNDS	10,971	6,851	9,000	6,900
010-3590-553.05-00	AIR CONDITIONING	3,921	2,000	2,000	2,000
010-3590-553.06-00	EXTERMINATOR	410	1,000		
010-3590-553.09-00	FUELING SYSTEM	5,608	1,661	3,500	3,500
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>20,910</b>	<b>11,512</b>	<b>14,500</b>	<b>12,400</b>
010-3590-554.12-00	MISCELLANEOUS EQUIPMENT	343	1,000	1,000	1,000
010-3590-554.20-01	PARTS	1,445	2,000	1,000	1,000
010-3590-554.20-02	COMMERCIAL	2,463	2,000	2,000	2,000
010-3590-554.20-03	FUEL	2,779	2,400	2,000	2,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>7,030</b>	<b>7,400</b>	<b>6,000</b>	<b>6,000</b>
010-3590-555.09-00	RENTAL OF EQUIPMENT	1,538	8,188	8,100	8,100
010-3590-555.11-00	SPECIAL SERVICES	725	3,150	3,150	3,150
010-3590-555.17-00	UTILITIES	43,769	52,817	38,000	38,000
010-3590-555.19-00	TELEPHONE				
<b>*MISCELLANEOUS SERVICES</b>		<b>46,032</b>	<b>64,155</b>	<b>49,250</b>	<b>49,250</b>
010-3590-565.23-00	BUILDINGS & GROUNDS	55,844	98,000	98,000	
<b>*CAPITAL OUTLAY</b>		<b>55,844</b>	<b>98,000</b>	<b>98,000</b>	
010-3590-590.01-01	BUDGET PROJECTION VARIANCE		6,157		
<b>TOTAL</b>		<b>195,218</b>	<b>246,529</b>	<b>193,696</b>	<b>93,346</b>

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY  
PARKS & RECREATION**

<b>EXPENDITURES BY DEPT / DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Administration	781,613	500,723	511,258	613,665
Recreation Center				520,024
Westside Events Center				153,707
Medians-Wastewater-ROW Maintenance				1,141,688
Parks Maintenance	2,379,633	2,269,874	2,261,741	1,186,355
Custodial Services	1,573,811	1,136,760	1,156,986	353,482
Facilities Maintenance				581,641
Community Center	616,244	778,975	732,005	194,343
Athletics	539,933	585,068	556,809	382,962
Special Events	264,846	291,132	285,250	293,219
Senior Program	205,617	238,220	238,298	247,022
Youth Development				325,680
Aquatics				317,127
Recycling	193,985	204,342	228,829	268,200
<b>PARKS &amp; RECREATION TOTAL</b>	<b>6,555,682</b>	<b>6,005,094</b>	<b>5,971,176</b>	<b>6,579,115</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	2,913,467	3,309,281	3,249,659	3,870,464
Materials & Supplies	480,511	523,681	527,612	590,664
Building Maintenance	949,633	408,598	539,269	367,478
Equipment Maintenance	205,727	180,506	191,111	183,694
Miscellaneous Services	1,430,176	1,229,729	1,240,488	1,356,385
Sundry Charges	720	200	200	1,500
Inventory	47,875	25,720	27,228	17,650
Capital Outlay	527,573	199,011	195,609	191,280
Budget Projection Variance		128,368		
<b>PARKS &amp; RECREATION TOTAL</b>	<b>6,555,682</b>	<b>6,005,094</b>	<b>5,971,176</b>	<b>6,579,115</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Administration	5	5	5	8
Recreation Center	0	0	0	15
Westside Events Center	0	0	0	4
Medians-Wastewater-ROW Maintenance	0	0	0	18
Parks Maintenance	33	34	34	19
Custodial Services	7	8	8	9
Facilities Maintenance	0	0	0	3
Community Center	16	18	18	4
Athletics	5	5	5	5
Special Events	2	2	2	2
Senior Program	3	3	3	4
Youth Development	0	0	0	6
Aquatics	0	0	0	18
Recycling	6	6	6	6
<b>PARKS &amp; RECREATION TOTAL</b>	<b>77</b>	<b>81</b>	<b>81</b>	<b>121</b>

\*Same as adopted budget, unless where noted.

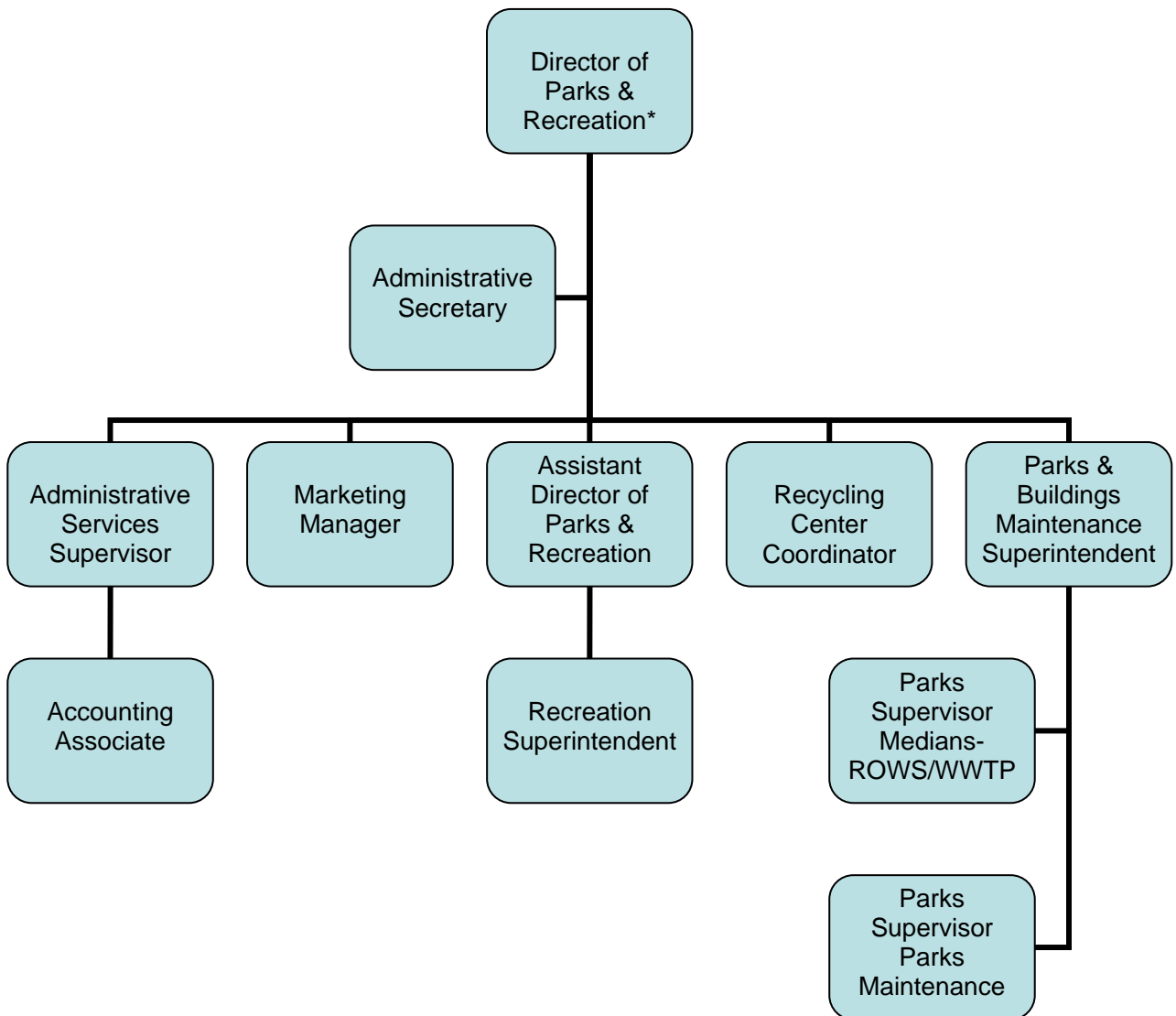
# PARKS & RECREATION

## VISION STATEMENT

To be the leader in providing quality services that connects the community through people, parks and programs.

## MISSION STATEMENT

Pearland Parks & Recreation is dedicated to multiplying the Q<sup>4</sup> factor: quality facilities, quality programs, and quality service for your quality life.



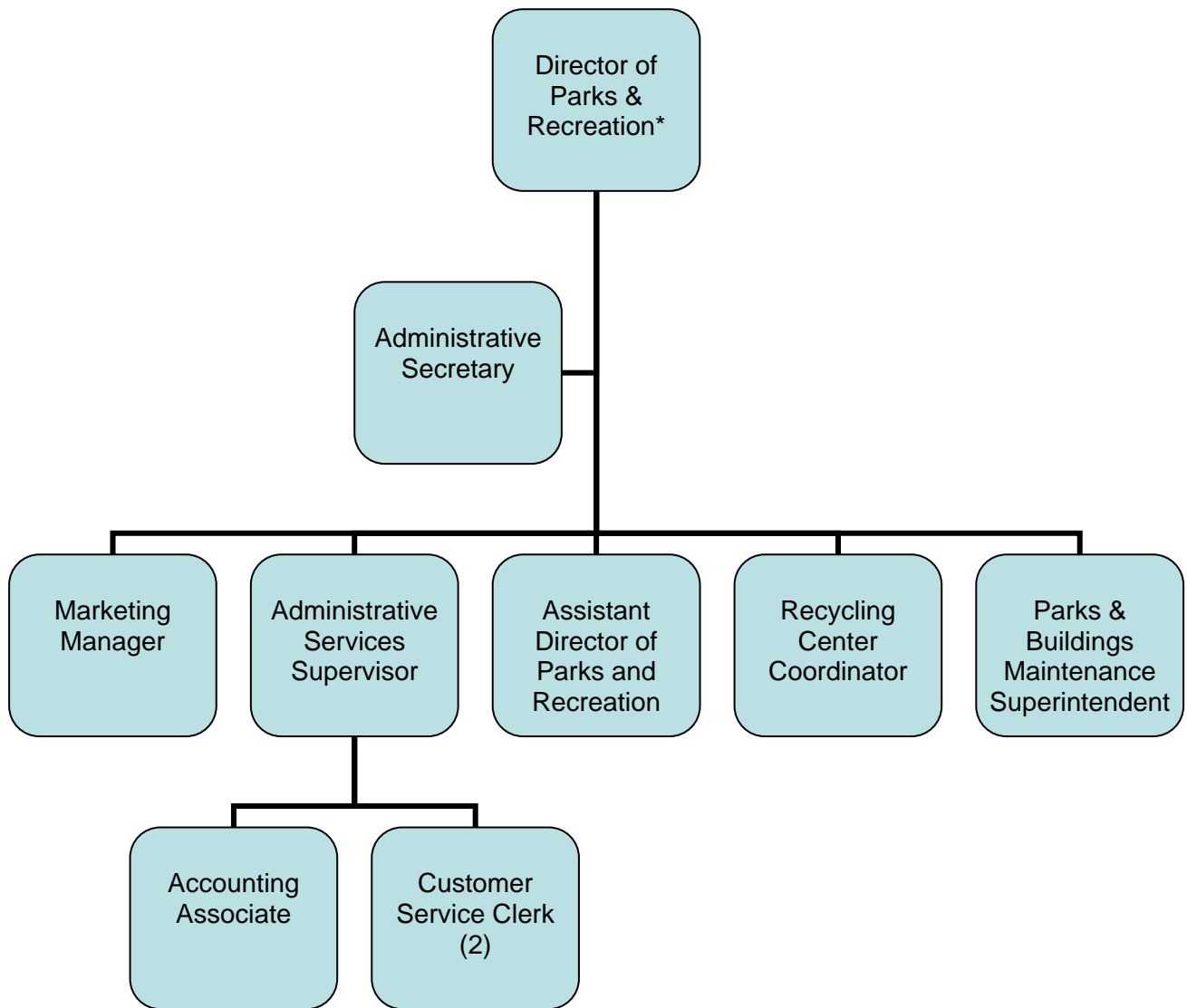
\*Reports to Assistant City Manager



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# PARKS & RECREATION

## PARKS ADMINISTRATION



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: ADMINISTRATION**  
**Department Number: 3395**

**FISCAL YEAR 2009 GOALS**

- Pearland Parks & Recreation will be a partner in contributing to economic development by attracting tourists and businesses to the Pearland area.
- Pearland Parks & Recreation will work to improve and preserve the natural environment.
- Pearland Parks & Recreation will provide opportunities to foster better health and wellness.
- Pearland Parks & Recreation will provide exceptional customer service to Pearland citizens.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Attracted over 5,800 tourists to various City sponsored Special Events and softball tournaments.
- Created partnerships with local businesses to develop, expand and/or improve facilities and events, including the Bass Pro Shop for the Kid Fish Fest and the Pearland Town Center for the Hometown Christmas Festival, allowing the Parks Department to add features, including an ice rink for the Christmas Festival.
- Educated over 30,000 people on environmental concerns and conservation issues.
- Received awards from TFEA (Texas Festival and Events Association).
- Increased tree planting by 300 trees.
- Developed successful camp program of 11-14 year olds.
- Revenue Management Policy written and reviewed with City Council.
- Staff member obtained LEED Green Affiliate Certification.
- Green Policy written.

**FISCAL YEAR 2010 OBJECTIVES**

- Pearland Parks & Recreation will be a partner in contributing to economic development by attracting tourists and businesses to the Pearland Area.
- Pearland Parks & Recreation will work to preserve our natural resources, conserve energy, and protect and enhance our environment.
- Pearland Parks & Recreation will provide opportunities to foster better health and wellness through skill training, education and social opportunities.
- Pearland Parks & Recreation will provide excellent customer service to both internal and external customers.
- Pearland Parks & Recreation will ensure the success of the organization through the continued development of the staff and department.
- Pearland Parks & Recreation will update the Parks Master Plan.
- Pearland Parks & Recreation will conduct a Community Programs Inventory.

**Department: PARKS**  
**Division: ADMINISTRATION**  
**Department Number: 3395**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of projects in planning, design or construction stage*	12	7	4	6
Number of projects scheduled to be completed	1	N/A	1	4
Number of projects completed	1	4	1	4
Percent of projects completed on time	58%	16%	100%	100%
Number of rental contracts administered	267	262	285	280
Number of citizen complaints	N/A	34	15	10
Revenues Collected (Rentals)	N/A	\$74,448	\$63,000	\$65,000
Percent of complaints responded to within 8 hours from the time of receipt	N/A	100%	100%	100%



**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - ADMINISTRATION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 20010 Adopted Budget</b>
Salaries & Wages	324,183	319,271	317,959	397,775
Materials & Supplies	12,529	15,929	16,023	18,960
Equipment Maintenance	15,748	15,746	21,018	21,331
Miscellaneous Services	408,045	148,777	156,258	170,199
Inventory	1,904	1,000	0	5,400
Capital Outlay	19,204	0	0	0
<b>TOTAL</b>	<b>781,613</b>	<b>500,723</b>	<b>511,258</b>	<b>613,665</b>

**KEY BUDGET ITEMS**

- Includes one (1) Marketing Manager for Recreation Center, funded for 9 months
- Includes one (1) Administrative Secretary for Recreation Center, funded for 5 months
- Includes one (1) Accounting Associate for Recreation Center, funded for 5 months
- Includes upgrade of Office Coordinator to Administrative Services Supervisor
- Includes 5 radios for Median and ROW Crews

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 20010 Adopted Budget</b>
Director of Parks & Recreation	1	1	1	1
Assistant Director of Parks & Recreation	1	1	1	1
Marketing Manager	0	0	0	1
Administrative Services Supervisor	0	0	0	1
Office Coordinator	1	1	1	0
Administrative Secretary	0	0	0	1
Secretary	1	1	1	0
Accounting Associate	0	0	0	1
Customer Service Clerk	0	0	0	2
Administrative Clerk	1	1	1	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>8</b>

\*Same as adopted budget, unless where noted.

**PARKS & RECREATION / ADMINISTRATION - 3395  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

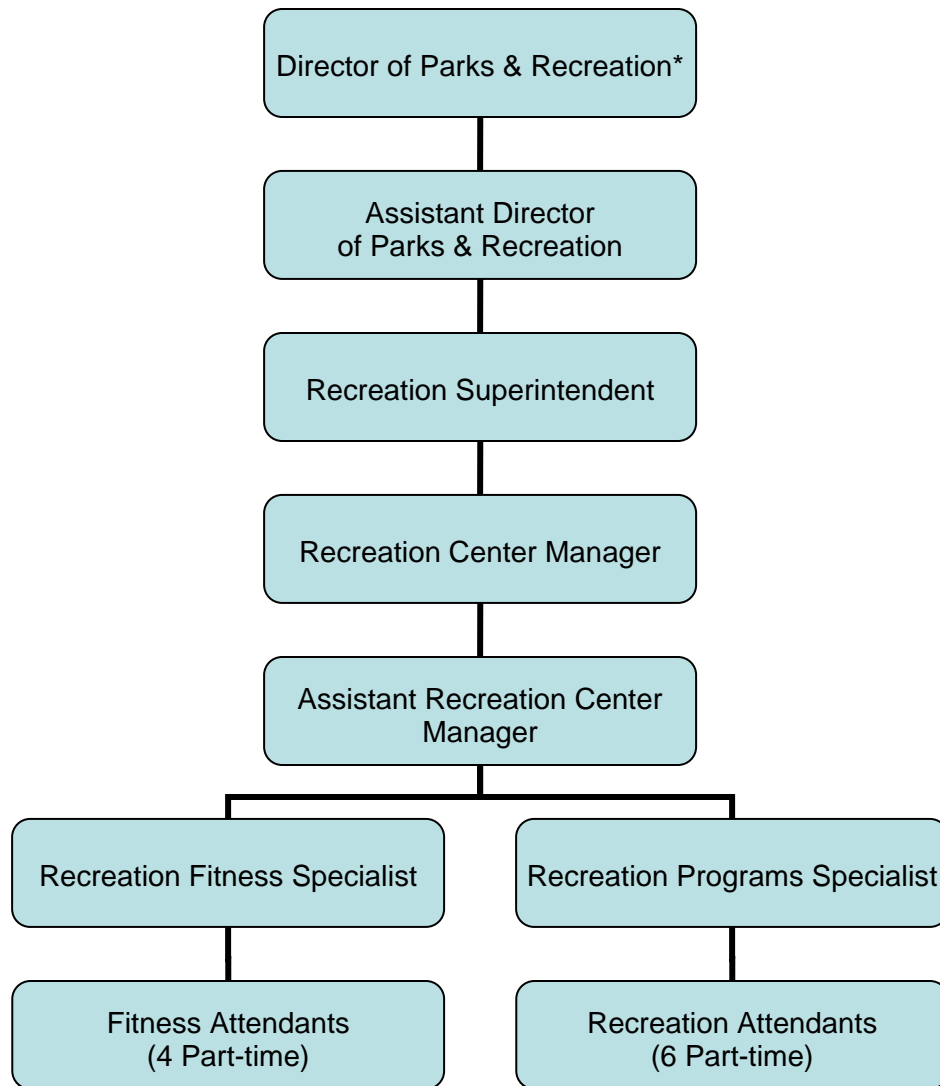
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008	FY 2009	FY 2009	FY 2010
		ACTUAL	AMENDED BUDGET	YEAR END PROJECTION	ADOPTED BUDGET
010-3395-531.01-00	EXECUTIVE	95,568	96,448	89,815	80,000
010-3395-531.02-00	SUPERVISOR	66,242	59,053	46,894	90,820
010-3395-531.03-00	GENERAL LABOR	86,693	86,025	102,579	122,388
010-3395-531.04-00	COMP TIME SOLD	324		14	
010-3395-531.05-00	VACATION SOLD	1,044			
010-3395-531.07-00	SICK PAY OFF	1,902			
010-3395-531.09-00	OVERTIME	1,434	1,800	3,600	1,800
010-3395-531.10-00	LONGEVITY	693	856	743	786
010-3395-531.11-00	AUTO ALLOWANCE			3,208	5,400
010-3395-531.14-00	WORKERS' COMPENSATION	1,977	1,959	1,140	1,356
010-3395-531.15-00	SOCIAL SECURITY	18,611	18,679	18,797	23,040
010-3395-531.16-00	RETIREMENT	25,052	24,019	24,388	33,676
010-3395-531.17-00	GROUP INSURANCE	24,148	29,937	26,232	37,717
010-3395-531.19-00	STATE UNEMPLOYMENT	495	495	549	792
<b>*SALARIES &amp; WAGES</b>		<b>324,183</b>	<b>319,271</b>	<b>317,959</b>	<b>397,775</b>
010-3395-542.03-00	OFFICE SUPPLIES	10,433	12,933	12,933	15,033
010-3395-542.04-00	WEARING APPAREL	543	550	550	850
010-3395-542.11-00	HARDWARE			13	
010-3395-542.14-00	FUEL	245	69		
010-3395-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,105	1,202	1,202	1,802
010-3395-542.30-00	COFFEE	182	175	325	275
010-3395-542.33-00	MISCELLANEOUS	21	1,000	1,000	1,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>12,529</b>	<b>15,929</b>	<b>16,023</b>	<b>18,960</b>
010-3395-554.03-00	RADIO & RADAR EQUIPMENT	<b>313</b>		(313)	
010-3395-554.20-00	MOTOR EQUIPMENT	(81)			
010-3395-554.20-01	PARTS	299	400	400	400
010-3395-554.20-02	COMMERCIAL		931	931	931
010-3395-554.20-03	FUEL	637	298	1,000	1,000
010-3395-554.30-00	MAINT. COMPUTER SOFTWARE	14,580	14,117	19,000	19,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>15,748</b>	<b>15,746</b>	<b>21,018</b>	<b>21,331</b>
010-3395-555.09-00	RENTAL OF EQUIPMENT		4,620	7,620	8,050
010-3395-555.11-00	SPECIAL SERVICES	255,006	3,000	3,000	7,000
010-3395-555.19-01	CELLULAR COMMUNICATIONS	13,497	13,164	17,625	25,720
010-3395-555.19-02	PC AIRCARD CHARGES	946	1,452	516	1,032
010-3395-555.24-00	PRINTING	83	250	250	250
010-3395-555.25-00	POSTAGE	768	683	700	700
010-3395-555.31-00	MILEAGE	22	50	50	50
010-3395-555.33-00	PROFESSIONAL DEVELOPMENT	4,589	4,600	4,685	5,585
010-3395-555.33-01	MEMBERSHIP DUES	(45)	685	765	765
010-3395-555.33-03	TRAVEL	1,720	2,815	3,589	3,589
010-3395-555.40-00	MARKETING PROGRAMS/PROMO	1,580	2,000	2,000	2,000
010-3395-555.60-00	STORAGE/BLDG RENTAL	129,879	115,458	115,458	115,458
<b>*MISCELLANEOUS SERVICES</b>		<b>408,045</b>	<b>148,777</b>	<b>156,258</b>	<b>170,199</b>

**PARKS & RECREATION / ADMINISTRATION - 3395  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009	FY 2009	FY 2010
		FY 2008 ACTUAL	AMENDED BUDGET	YEAR END PROJECTION
010-3395-564.01-00	INVENTORY-\$1,000 - \$4,999	1,904	1,000	5,400
	<b>*INVENTORY</b>	<b>1,904</b>	<b>1,000</b>	<b>5,400</b>
010-3395-565.80-00	VEHICLES	19,204		
	<b>*CAPITAL OUTLAY</b>	<b>19,204</b>		
	<b>TOTAL</b>	<b>781,613</b>	<b>500,723</b>	<b>613,665</b>

# PARKS & RECREATION RECREATION CENTER



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: RECREATION CENTER**  
**Department Number: 3340**

**GOALS**

- Provide responsive recreation programs and activities.
- Create and offer quality programs and activities that are cost effective.
- Create a safe environment conducive to positive recreation center activities in each center location.
- Provide exceptional customer service and deal effectively with customer complaints.
- Promote the benefits of Parks & Recreation Activities.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target*
Average monthly attendance	N/A	N/A	N/A	2,000
Number of recreation classes offered	N/A	N/A	N/A	30
Class cancellation rate	N/A	N/A	N/A	18%
Number of rentals	N/A	N/A	N/A	10
Number of memberships sold	N/A	N/A	N/A	300
Net registered for recreation classes	N/A	N/A	N/A	180
Net class registration per 1,000 population	N/A	N/A	N/A	1.9
Revenue collected – classes	N/A	N/A	N/A	\$23,000
Revenue collected - memberships	N/A	N/A	N/A	\$80,000
Percent of cost recovery**	N/A	N/A	N/A	18%
Percent of participants rating classes as good to excellent	N/A	N/A	N/A	80%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	N/A	90%

\*All FY 2010 target numbers are for 3 months of operation.

\*\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - RECREATION CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	0	0	241,912
Materials & Supplies	0	0	0	48,253
Building Maintenance	0	0	0	500
Equipment Maintenance	0	0	0	1,570
Miscellaneous Services	0	0	0	222,239
Inventory	0	0	0	5,550
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>520,024</b>

**KEY BUDGET ITEMS**

- Includes one (1) Assistant Recreation Center Manager, 5 months
- Includes one (1) Recreation Fitness Specialist, 5 months
- Includes one (1) Recreation Programs Specialist, 5 months
- Includes six (6) Part-time Recreation Attendants and four (4) Part-time Fitness Attendants, 5 months
- Includes Contract Teaching and supplies and services for Recreation Center, funded for 4 months
- Includes utilities for the new Recreation Center/Natatorium
- Reallocation of one (1) Superintendent and one (1) Recreation Center Manager from Parks & Recreation Community Center

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Recreation Superintendent	0	0	0	1
Recreation Center Manager	0	0	0	1
Assistant Recreation Center Manager	0	0	0	1
Recreation Fitness Specialist	0	0	0	1
Recreation Programs Specialist	0	0	0	1
Part-time Recreation Attendant	0	0	0	6
Part-time Fitness Attendant	0	0	0	4
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>

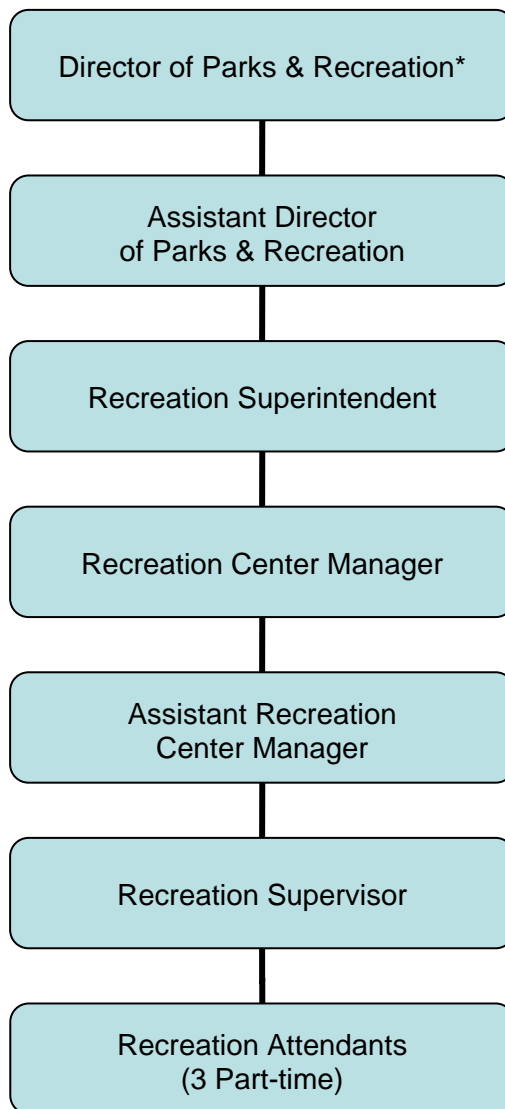
\*Same as adopted budget, unless where noted.

\*\*Does not include seasonal camp staff.

**PARKS & RECREATION-RECREATION CENTER - 3340 CITY OF PEARLAND  
EXPENDITURES FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3340-531.02-00	SUPERVISOR				117,191
010-3340-531.03-00	GENERAL LABOR				65,898
010-3340-531.09-00	OVERTIME				1,000
010-3340-531.10-00	LONGEVITY				422
010-3340-531.14-00	WORKERS' COMPENSATION				1,638
010-3340-531.15-00	SOCIAL SECURITY				14,035
010-3340-531.16-00	RETIREMENT				16,631
010-3340-531.17-00	GROUP INSURANCE				24,352
010-3340-531.19-00	STATE UNEMPLOYMENT				745
<b>*SALARIES &amp; WAGES</b>					<b>241,912</b>
010-3340-542.04-00	WEARING APPAREL				600
010-3340-542.08-00	CAMERA SUPPLIES/FILM				193
010-3340-542.11-00	HARDWARE				250
010-3340-542.15-00	MEDICAL SUPPLIES				200
010-3340-542.23-00	MINOR TOOLS & OFFICE EQUIP.				150
010-3340-542.35-00	PROGRAMS				8,500
010-3340-542.39-00	CITY BROCHURE EXPENSE				38,360
<b>*MATERIALS &amp; SUPPLIES</b>					<b>48,253</b>
010-3340-553.01-00	BUILDINGS & GROUNDS				500
<b>*MAINT. BUILDING &amp; GROUNDS</b>					<b>500</b>
010-3340-554.01-00	FURNITURE & OFFICE EQUIP.				250
010-3340-554.20-03	FUEL				1,320
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>1,570</b>
010-3340-555.07-00	ADVERTISING\PUBLIC NOTICE				250
010-3340-555.11-00	SPECIAL SERVICES				250
010-3340-555.11-13	CONTRACT EMPLOYMENT				37,500
010-3340-555.17-00	UTILITIES				170,000
010-3340-555.24-00	PRINTING				750
010-3340-555.25-00	POSTAGE				6,026
010-3340-555.31-00	MILEAGE				200
010-3340-555.33-00	PROFESSIONAL DEVELOPMENT				2,540
010-3340-555.33-01	MEMBERSHIP DUES				605
010-3340-555.33-03	TRAVEL				4,118
<b>*MISCELLANEOUS SERVICES</b>					<b>222,239</b>
010-3340-564.01-00	\$1000 - \$4999				5,550
<b>*INVENTORY</b>					<b>5,550</b>
<b>TOTAL</b>					<b>520,024</b>

# PARKS & RECREATION WESTSIDE EVENTS CENTER



\*Reports to Assistant City Manager



**Department: PARKS & RECREATION**  
**Division: WESTSIDE EVENTS CENTER**  
**Department Number: 3341**

**GOALS**

- Provide responsive recreation programs and activities.
- Create and offer quality programs and activities that are cost effective.
- Create a safe environment conducive to positive recreation center activities in each center location.
- Provide exceptional customer service and deal effectively with customer complaints.
- Promote the benefits of Parks & Recreation Activities.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average monthly attendance	N/A	N/A	N/A	1,700
Number of recreation classes offered	N/A	N/A	N/A	354
Class cancellation rate	N/A	N/A	N/A	18%
Net registered for recreation classes	N/A	N/A	N/A	1,700
Net class registration per 1,000 population	N/A	N/A	N/A	18.4
Revenue collected	N/A	N/A	N/A	\$100,000
% of cost recovery*	N/A	N/A	N/A	65%
% of participants rating classes as good to excellent	N/A	N/A	N/A	80%
% of citizens rating recreation facilities as satisfactory	N/A	N/A	N/A	60%

\*% of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - WESTSIDE EVENTS CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	0	0	79,966
Materials & Supplies	0	0	0	7,511
Building Maintenance	0	0	0	400
Equipment Maintenance	0	0	0	400
Miscellaneous Services	0	0	0	63,580
Inventory	0	0	0	1,850
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>153,707</b>

**KEY BUDGET ITEMS**

- Reallocation of three (3) part-time Recreation Attendants and one (1) Recreation Specialist from Recreation Community Center. Includes upgrade of the Recreation Specialist to Recreation Supervisor.
- Includes Ithaca printer for receipts on location

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Recreation Supervisor	0	0	0	1
Part-time Recreation Attendant	0	0	0	3
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4</b>

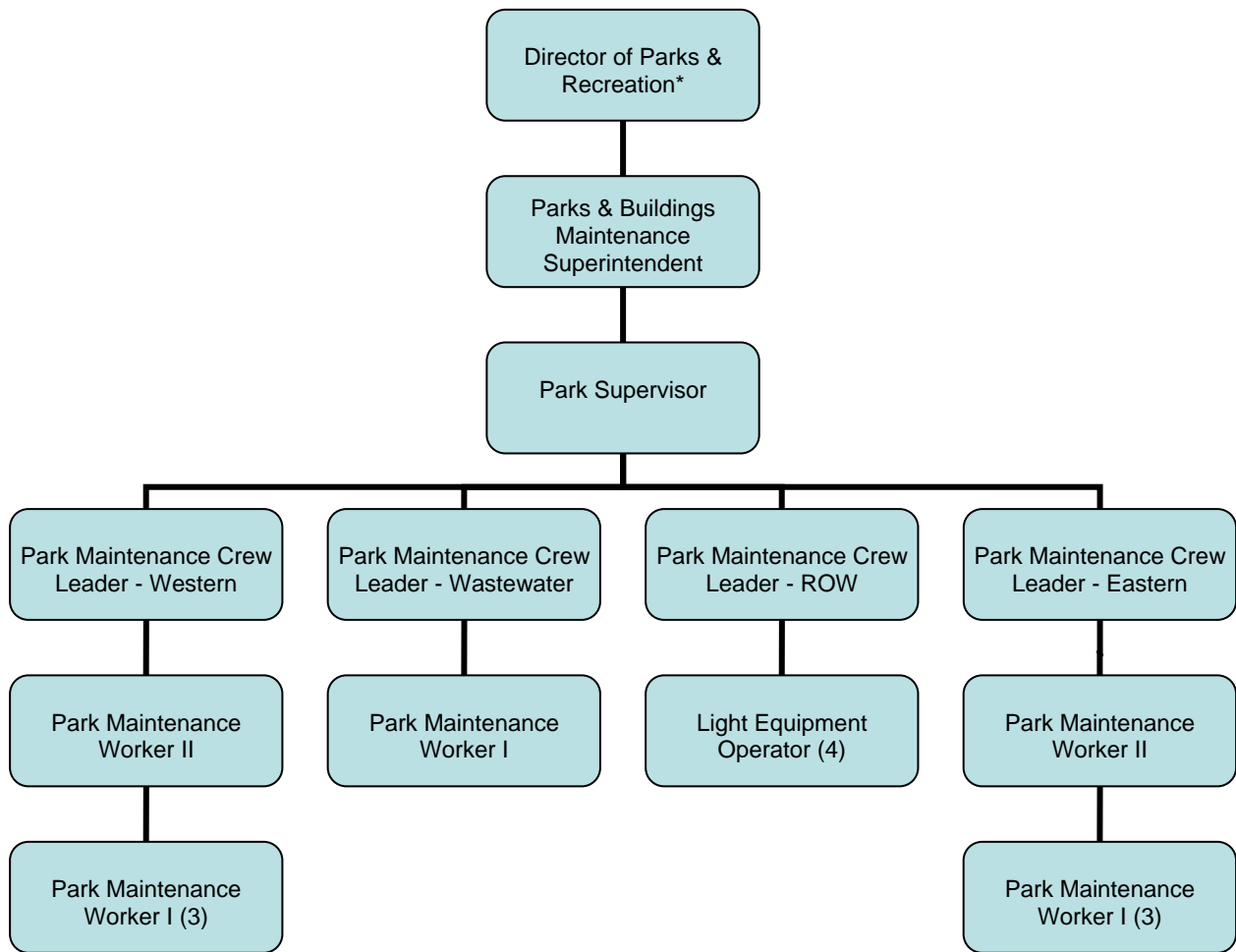
\*Same as adopted budget, unless where noted.

\*\*Does not include seasonal camp staff.

**PARKS & RECREATION-WESTSIDE EVENTS CTR- 3341 CITY OF PEARLAND  
EXPENDITURES  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3341-531.02-00	SUPERVISOR				38,545
010-3341-531.03-00	GENERAL LABOR				24,684
010-3341-531.09-00	OVERTIME				1,000
010-3341-531.10-00	LONGEVITY				94
010-3341-531.14-00	WORKERS' COMPENSATION				536
010-3341-531.15-00	SOCIAL SECURITY				4,855
010-3341-531.16-00	RETIREMENT				4,346
010-3341-531.17-00	GROUP INSURANCE				5,535
010-3341-531.19-00	STATE UNEMPLOYMENT				371
<b>*SALARIES &amp; WAGES</b>					<b>79,966</b>
010-3341-542.03-00	OFFICE SUPPLIES				134
010-3341-542.04-00	WEARING APPAREL				200
010-3341-542.08-00	FILM, CAMERA SUPPLIES, ETC				143
010-3341-542.15-00	MEDICAL SUPPLIES				134
010-3341-542.23-00	MINOR TOOLS & OFFICE EQUIP.				1,200
010-3341-542.35-00	PROGRAMS				5,700
<b>*MATERIALS &amp; SUPPLIES</b>					<b>7,511</b>
010-3341-553.01-00	BUILDINGS & GROUNDS				400
<b>*MAINT. BUILDING &amp; GROUNDS</b>					<b>400</b>
010-3341-554.01-00	FURNITURE & OFFICE EQUIP.				400
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>400</b>
010-3341-555.07-00	ADVERTISING\PUBLIC NOTICE				182
010-3341-555.11-13	CONTRACT EMPLOYMENT				60,000
010-3341-555.24-00	PRINTING				1,000
010-3341-555.25-00	POSTAGE				100
010-3341-555.31-00	MILEAGE				250
010-3341-555.33-00	PROFESSIONAL DEVELOPMENT				998
010-3341-555.33-01	MEMBERSHIP DUES				175
010-3341-555.33-03	TRAVEL				875
<b>*MISCELLANEOUS SERVICES</b>					<b>63,580</b>
010-3341-564.01-00	\$1000 - \$4999				1,850
<b>*INVENTORY</b>					<b>1,850</b>
<b>TOTAL</b>					<b>153,707</b>

# PARKS & RECREATION MEDIANS/ROWS/WWT MAINTENANCE



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: MEDIANS/ROWS/WWT MAINTENANCE**  
**Department Number: 3389**

**GOALS**

- Raise the level of service standards by establishing a method of regular inspection at each site.
- To become the recognized leader in the maintenance and appearance of our City by systemically improving upon existing sites and by surveying the needs of the community.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
<b>Rights of Ways:</b>				
Acres of Right-of-Way maintained & mowed	490	210	226	230
Percent of right-of-ways mowed within 17-day schedule	N/A	N/A	100%	100%
Acres of detention ponds maintained and mowed	N/A	385	505	520
Acres of other City property maintained & mowed	438	85	214	220
Total acreage maintained & mowed	928	680	945	970
Average number of labor hours per acre	N/A	N/A	7	7
<b>Median Maintenance:</b>				
Acres of landscaped medians maintained	N/A	N/A	80	95
Percent of medians mowed within 7-day schedule	N/A	N/A	100%	100%
Average number of labor hours per acre	N/A	N/A	5	5
<b>Waste Water Maintenance:</b>				
Acres of water wells maintained	N/A	N/A	16	16
Acres of water treatment plants maintained	N/A	N/A	30	35
Acres of lift stations maintained	N/A	N/A	6	6
Total acreage maintained & mowed	N/A	0	52	57
Percent of waste water plants mowed within 2-week schedule	N/A	N/A	100%	100%
Average number of labor hours per acre	N/A	N/A	6	6
<b>Total City acres mowed/maintained*</b>	<b>1,103</b>	<b>860</b>	<b>1,268</b>	<b>1,323</b>

\*Total City acres mowed/maintained includes Parks grounds.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - MEDIANS, ROWS, WWT MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	0	0	788,747
Materials & Supplies	0	0	0	32,149
Building Maintenance	0	0	0	51,200
Equipment Maintenance	0	0	0	67,435
Miscellaneous Services	0	0	0	99,922
Inventory	0	0	0	0
Capital Outlay	0	0	0	102,235
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,141,688</b>

**KEY BUDGET ITEMS**

- Includes two (2) Park Maintenance Workers II, one for each the Western and Eastern Crews
- Includes supplies and minor equipment for added medians and ROW
- Includes one (1) new tractor with cab, one (1) 72" Out-Front mower with a 10" mower deck attachment
- Includes mowing services of additional 60 acre detention pond
- Includes one (1) vehicle for the Western Median Crew
- Sixteen (16) personnel reallocated from Parks Maintenance

**STAFFING SUMMARY**

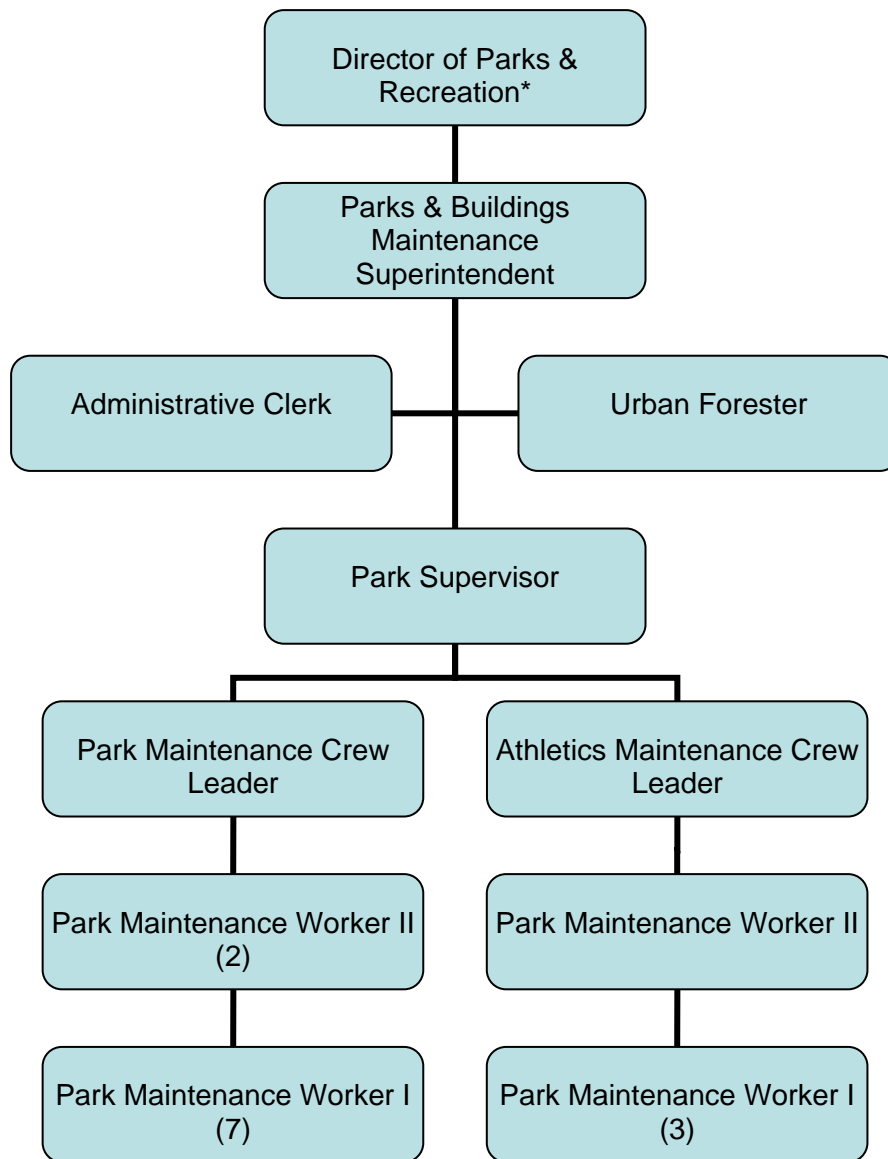
<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Park Supervisor	0	0	0	1
Park Crew Leader	0	0	0	4
Park Maintenance Worker I	0	0	0	7
Park Maintenance Worker II	0	0	0	2
Park Light Equipment Operators	0	0	0	4
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>

\*Same as adopted budget, unless where noted.

**PARKS MEDIANS-ROWS-WWT MAINTENANCE - 3389 CITY OF PEARLAND  
EXPENDITURES FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3389-531.03-00	GENERAL LABOR				531,927
010-3389-531.09-00	OVERTIME				26,000
010-3389-531.10-00	LONGEVITY				3,486
010-3389-531.14-00	WORKERS' COMPENSATION				4,946
010-3389-531.15-00	SOCIAL SECURITY				44,632
010-3389-531.16-00	RETIREMENT				65,455
010-3389-531.17-00	GROUP INSURANCE				110,519
010-3389-531.19-00	STATE UNEMPLOYMENT				1,782
<b>*SALARIES &amp; WAGES</b>					<b>788,747</b>
010-3389-542.04-00	WEARING APPAREL				9,900
010-3389-542.06-00	CHEMICALS				9,000
010-3389-542.11-00	HARDWARE				2,687
010-3389-542.17-00	JANITORIAL SUPPLIES				350
010-3389-542.23-00	MINOR TOOLS & OFFICE EQUIP.				8,418
010-3389-542.33-00	MISCELLANEOUS				1,794
<b>*MATERIALS &amp; SUPPLIES</b>					<b>32,149</b>
010-3389-553.01-00	BUILDINGS & GROUNDS				40,000
010-3389-553.10-00	FERTILIZER				11,200
<b>*MAINT. BUILDING &amp; GROUNDS</b>					<b>51,200</b>
010-3389-554.12-00	MISCELLANEOUS EQUIPMENT				2,435
010-3389-554.20-01	PARTS				16,500
010-3389-554.20-02	COMMERCIAL				12,500
010-3389-554.20-03	FUEL				36,000
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>67,435</b>
010-3389-555.09-00	RENTAL OF EQUIPMENT				2,170
010-3389-555.11-00	SPECIAL SERVICES				40,642
010-3389-555.11-13	CONTRACT EMPLOYMENT				2,000
010-3389-555.11-15	LANDSCAPE MAINTENANCE				50,500
010-3389-555.24-00	PRINTING				1,250
010-3389-555.33-00	PROFESSIONAL DEVELOPMENT				2,500
010-3389-555.33-01	MEMBERSHIP DUES				200
010-3389-555.33-03	TRAVEL				660
<b>*MISCELLANEOUS SERVICES</b>					<b>99,922</b>
010-3389-565.73-00	SPECIAL EQUIP/IMPROVEMENT				71,750
010-3389-565.80-00	VEHICLES				30,485
<b>*CAPITAL OUTLAY</b>					<b>102,235</b>
<b>TOTAL</b>					<b>1,141,688</b>

# PARKS & RECREATION PARKS MAINTENANCE



\*Reports to Assistant City Manager



**Department: PARKS & RECREATION**  
**Division: PARKS MAINTENANCE**  
**Department Number: 3390**

**GOALS**

- Raise the level of service standards at each City Park by establishing a method of regular inspection at each site.
- To become the recognized leader in the maintenance and appearance of our City parks by systemically improving upon existing facilities, ensuring new facilities are built to high standards and by surveying the needs of the community.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Total developed park acres maintained	175	180	138	143
Acreage of ground maintenance for City facilities	N/A	N/A	29	34
Acreage of other City properties maintained	N/A	N/A	24	24
Total acreage maintained & mowed	175	180	191	201
Percent of parks mowed within 7-day schedule	N/A	N/A	100%	100%
Average number of labor hours per acre	N/A	N/A	8	8
Number of athletic field preps	N/A	N/A	95	100
Number of park inspections conducted	N/A	39	36	36
Percent of Park inspections meeting or exceeding standard	N/A	86%	85%	90%
Number of citizen comments received	N/A	N/A	30	50
Percent of citizens rating park facilities as satisfactory	N/A	N/A	100%	100%
Number of special events set-up, removed, staffed	24	55	30	40
Number of work orders received	361	316	295	350
Percent of work orders completed within 3 days	66%	80%	80%	80%
Total number of trees on city property*	4,290	5,000	5,005	5,100
Number of trees removed*	N/A	N/A	45	0
Number of trees planted	N/A	N/A	20	95

\*Trees removed due to Hurricane Ike damage.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - PARKS MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,359,481	1,525,090	1,526,330	877,907
Materials & Supplies	68,046	71,134	70,634	37,326
Building Maintenance	175,348	130,594	172,203	62,880
Equipment Maintenance	164,062	132,545	137,575	70,038
Miscellaneous Services	273,509	189,927	217,900	99,204
Inventory	11,685	10,430	10,430	0
Capital Outlay	327,502	130,059	126,669	39,000
Budget Projection Variance	0	80,095	0	0
<b>TOTAL</b>	<b>2,379,633</b>	<b>2,269,874</b>	<b>2,261,741</b>	<b>1,186,355</b>

**KEY BUDGET ITEMS**

- Includes one (1) Park Maintenance Worker I for Public Safety Building and Recreation Center
- Includes supplies and minor equipment for added parks and facilities
- Includes one (1) 30 horsepower tractor
- Includes upgrade of restrooms at Independence park
- Includes wind screens for Independence Park Tennis Courts
- Sixteen (16) personnel moved to new division; Medians/Wastewater/ROW

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Parks & Buildings Maintenance Superintendent	1	1	1	1
Park Supervisor	2	2	2	1
Park Crew Leader	4	6	6	2
Park Maintenance Worker I	17	18	16	10
Park Maintenance Worker II	3	1	3	3
Light Equipment Operator	4	4	4	0
Urban Forester	1	1	1	1
Administrative Clerk	1	1	1	1
<b>TOTAL</b>	<b>33</b>	<b>34</b>	<b>34</b>	<b>19</b>

\*Same as adopted budget, unless where noted.

**PARKS MAINTENANCE - 3390  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3390-531.02-00	SUPERVISOR	66,670	57,578	96,427	96,024
010-3390-531.03-00	GENERAL LABOR	857,072	986,665	926,581	493,576
010-3390-531.04-00	COMP TIME SOLD/PAYOFF	1,023	49	49	
010-3390-531.05-00	VACATION SOLD	2,560	927	927	
010-3390-531.07-00	SICK PAY OFF	11,068	101	101	
010-3390-531.09-00	OVERTIME	78,599	65,029	65,029	40,000
010-3390-531.10-00	LONGEVITY	6,588	7,569	6,221	4,228
010-3390-531.11-00	AUTO ALLOWANCE	(450)			
010-3390-531.14-00	WORKERS' COMPENSATION	15,404	16,358	16,383	5,149
010-3390-531.15-00	SOCIAL SECURITY	75,857	85,436	85,514	48,487
010-3390-531.16-00	RETIREMENT	102,750	109,993	116,956	71,293
010-3390-531.17-00	GROUP INSURANCE	138,885	192,019	208,878	117,269
010-3390-531.19-00	STATE UNEMPLOYMENT	3,455	3,366	3,264	1,881
<b>*SALARIES &amp; WAGES</b>		<b>1,359,481</b>	<b>1,525,090</b>	<b>1,526,330</b>	<b>877,907</b>
010-3390-542.04-00	WEARING APPAREL	9,301	9,550	9,550	9,970
010-3390-542.06-00	CHEMICALS	5,001	13,075	13,075	7,325
010-3390-542.08-00	FILM, CAMERA SUPPLIES, ETC	271			
010-3390-542.11-00	HARDWARE	12,328	7,687	7,687	5,750
010-3390-542.15-00	MEDICAL SUPPLIES	799	820	820	820
010-3390-542.17-00	JANITORIAL SUPPLIES	3,312	3,950	3,950	4,350
010-3390-542.18-00	LAUNDRY & CLEANING	17,460	18,300	18,300	
010-3390-542.23-00	MINOR TOOLS & OFFICE EQUIP.	13,737	13,633	13,633	7,566
010-3390-542.33-00	MISCELLANEOUS	5,837	4,119	3,619	1,545
<b>*MATERIALS &amp; SUPPLIES</b>		<b>68,046</b>	<b>71,134</b>	<b>70,634</b>	<b>37,326</b>
010-3390-553.01-00	BUILDINGS & GROUNDS	165,020	110,021	151,630	56,630
010-3390-553.05-00	AIR CONDITIONING	2,140			
010-3390-553.10-00	FERTILIZER	8,188	20,573	20,573	6,250
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>175,348</b>	<b>130,594</b>	<b>172,203</b>	<b>62,880</b>
010-3390-554.01-00	FURNITURE & OFFICE EQUIP.		205	205	103
010-3390-554.12-00	MISCELLANEOUS EQUIPMENT	4,935	4,870	4,870	2,435
010-3390-554.20-01	PARTS	34,325	26,470	28,000	12,000
010-3390-554.20-02	COMMERCIAL	28,771	25,000	28,500	12,500
010-3390-554.20-03	FUEL	96,031	76,000	76,000	43,000
010-3390-554.31-00	MAINT. COMPUTER HARDWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>164,062</b>	<b>132,545</b>	<b>137,575</b>	<b>70,038</b>
010-3390-555.09-00	RENTAL OF EQUIPMENT	8,157	9,765	9,765	5,064
010-3390-555.11-00	SPECIAL SERVICES	99,079	52,642	62,642	10,000
010-3390-555.11-13	CONTRACT EMPLOYMENT	4,567	4,000	4,000	2,000
010-3390-555.11-15	LANDSCAPE MAINTENANCE	73,191	53,000	55,500	
010-3390-555.16-00	STREET LIGHTING		5,200	5,200	
010-3390-555.17-00	UTILITIES	78,318	49,682	67,000	72,000
010-3390-555.19-01	CELLULAR COMMUNICATIONS	426	1,638		
010-3390-555.24-00	PRINTING				500
010-3390-555.31-00	MILEAGE	319	360	700	360
010-3390-555.33-00	PROFESSIONAL DEVELOPMENT	6,134	7,500	7,500	6,500
010-3390-555.33-01	MEMBERSHIP DUES	171	1,000	1,000	800

**PARKS MAINTENANCE - 3390  
EXPENDITURES**

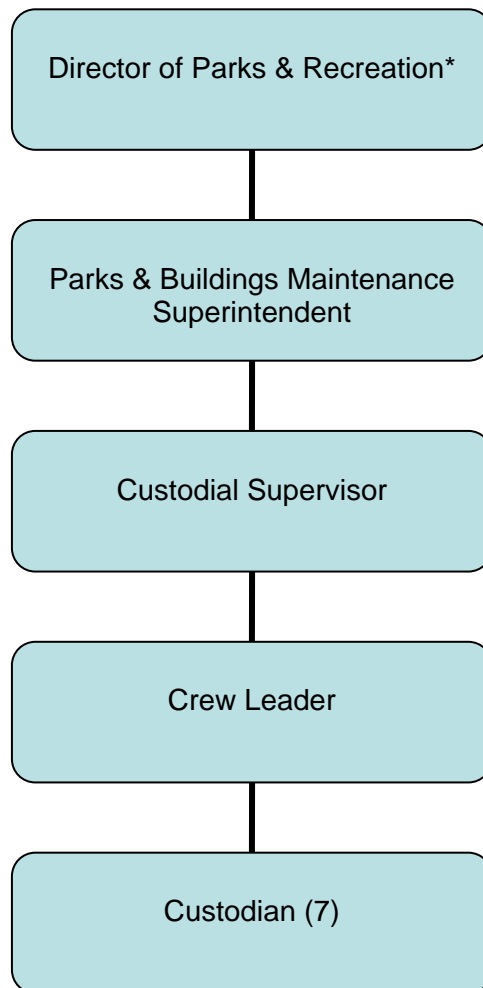
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3390-555.33-03	TRAVEL	3,147	5,140	4,593	1,980
	<b>*MISCELLANEOUS SERVICES</b>	<b>273,509</b>	<b>189,927</b>	<b>217,900</b>	<b>99,204</b>
010-3390-564.01-00	\$1000 - \$4999	11,685	10,430	10,430	
	<b>*INVENTORY</b>	<b>11,685</b>	<b>10,430</b>	<b>10,430</b>	
010-3390-565.23-00	BUILDINGS & GROUNDS	10,741	12,196	12,196	20,000
010-3390-565.72-00	PARK DEVELOPMENT	59,096	1,790		
010-3390-565.73-00	SPECIAL EQUIP/IMPROVEMENT	165,133	25,000	23,400	19,000
010-3390-565.75-00	PLAYGROUND EQUIPMENT	35,461	26,073	26,073	
010-3390-565.76-00	PARK IMPROVEMENT	17,951	65,000	65,000	
010-3390-565.80-00	VEHICLES	39,120			
	<b>*CAPITAL OUTLAY</b>	<b>327,502</b>	<b>130,059</b>	<b>126,669</b>	<b>39,000</b>
010-3390-590.01-01	BUDGET PROJECTION VARIANCE		80,095		
	<b>TOTAL</b>	<b>2,379,633</b>	<b>2,269,874</b>	<b>2,261,741</b>	<b>1,186,355</b>



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# PARKS & RECREATION CUSTODIAL SERVICES



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: CUSTODIAL SERVICES**  
**Department Number: 3320**

**GOALS**

- Provide custodial services that are competitive with local vendors offering the same level of service to all City facilities.
- Provide timely and efficient clean-up of City facilities following rentals.
- Consistently provide a high level of custodial service.
- Support City facility recycling efforts.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of facilities maintained	10	11	12	16
Number of sq. ft. of facilities maintained	181,554	186,554	190,054	357,000
Cost per sq. ft. maintained*	\$5.96	\$4.59	\$6.09	\$0.99
Number of rental facility clean-ups performed	152	106	65	75
Tons of material recycled from City facilities	34.93	33.28	38.00	50.00

\*Cost per sq. ft. maintained included custodial and building maintenance prior to FY10. The budgets for these two departments were separated in FY10.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - CUSTODIAL SERVICES**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	299,543	338,349	346,580	275,967
Materials & Supplies	61,024	54,800	57,400	41,700
Building Maintenance	714,467	242,004	331,066	500
Equipment Maintenance	5,247	7,494	10,070	5,485
Miscellaneous Services	291,729	381,996	336,064	29,830
Inventory	20,934	6,374	9,148	0
Capital Outlay	180,867	66,670	66,658	0
Budget Projection Variance	0	39,073	0	0
<b>TOTAL</b>	<b>1,573,811</b>	<b>1,136,760</b>	<b>1,156,986</b>	<b>353,482</b>

**KEY BUDGET ITEMS**

- Includes upgrade of one Custodian to Custodial Crew Leader
- Includes two (2) Custodian positions for new Recreation Center/Natatorium, funded for 3 months
- Includes janitorial supplies for new facilities
- Building positions and building maintenance costs transferred to new division

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Building Maintenance Technician	1	1	1	0
Building Maintenance Helper	1	1	1	0
Custodian Supervisor	1	1	1	1
Custodial Crew Leader	0	0	0	1
Custodian**	4	5	5	7
<b>TOTAL</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>9</b>

\*Same as adopted budget, unless where noted.

\*\*One Custodian funded from U of H fund

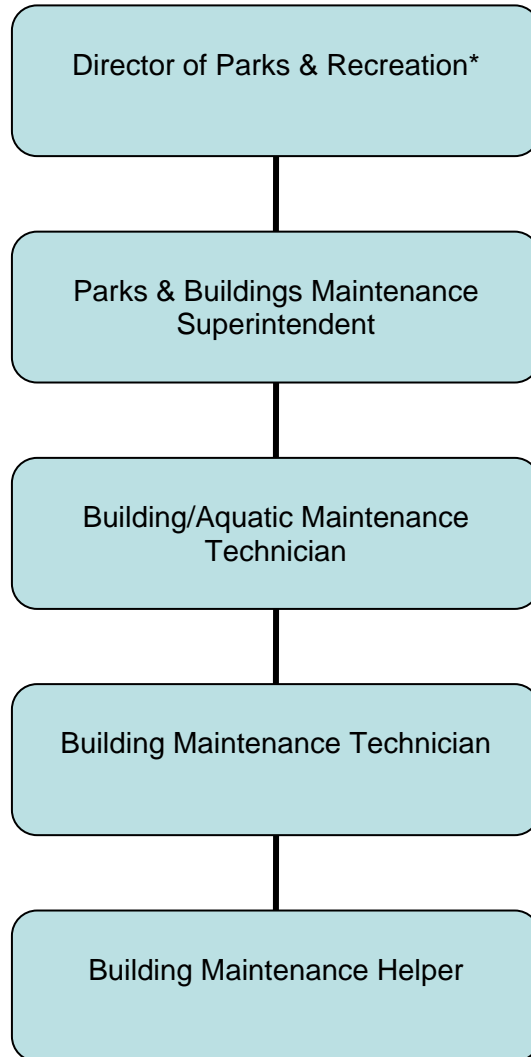


**FACILITIES MAINT/CUSTODIAL SVCS - 3320/1110  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3320-531.02-00	SUPERVISOR	39,856	39,751	39,914	39,750
010-3320-531.03-00	GENERAL LABOR	167,219	193,170	195,250	148,702
010-3320-531.09-00	OVERTIME	16,433	16,000	16,616	13,000
010-3320-531.10-00	LONGEVITY	1,642	1,931	1,930	1,988
010-3320-531.14-00	WORKERS' COMPENSATION	3,887	3,401	2,738	2,202
010-3320-531.15-00	SOCIAL SECURITY	16,790	19,190	20,291	15,563
010-3320-531.16-00	RETIREMENT	22,467	24,725	27,487	22,836
010-3320-531.17-00	GROUP INSURANCE	30,554	39,389	41,542	31,282
010-3320-531.19-00	STATE UNEMPLOYMENT	695	792	812	644
<b>*SALARIES &amp; WAGES</b>		<b>299,543</b>	<b>338,349</b>	<b>346,580</b>	<b>275,967</b>
010-3320-542.03-00	OFFICE SUPPLIES				
010-3320-542.04-00	WEARING APPAREL	2,091	2,125	2,125	4,400
010-3320-542.11-00	HARDWARE				
010-3320-542.17-00	JANITORIAL SUPPLIES	30,981	25,500	27,000	35,300
010-3320-542.18-00	LAUNDRY & CLEANING	19,632	20,000	20,100	
010-3320-542.23-00	MINOR TOOLS & OFFICE EQUIP.	8,320	7,175	8,175	2,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>61,024</b>	<b>54,800</b>	<b>57,400</b>	<b>41,700</b>
010-3320-553.01-00	BUILDINGS & GROUNDS	601,575	153,648	238,735	500
010-3320-553.05-00	AIR CONDITIONING	96,109	71,706	71,706	
010-3320-553.06-00	EXTERMINATOR	8,298	7,500	11,475	
010-3320-553.08-00	ELEVATOR	8,485	9,150	9,150	
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>		<b>714,467</b>	<b>242,004</b>	<b>331,066</b>	<b>500</b>
010-3320-554.01-00	FURNITURE & OFFICE EQUIPMENT	188	178	178	89
010-3320-554.20-01	PARTS	1,119	2,115	3,886	415
010-3320-554.20-02	COMMERCIAL	129	1,000	1,500	475
010-3320-554.20-03	FUEL	3,811	4,201	4,506	4,506
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>5,247</b>	<b>7,494</b>	<b>10,070</b>	<b>5,485</b>
010-3320-555.09-00	RENTAL OF EQUIPMENT	936	750	1,000	300
010-3320-555.11-00	SPECIAL SERVICES	43,305	42,599	56,489	25,000
010-3320-555.17-00	UTILITIES	246,153	335,187	275,875	
010-3320-555.19-01	CELLULAR COMMUNICATIONS		760		1,280
010-3320-555.24-00	PRINTING				250
010-3320-555.33-00	PROFESSIONAL DEVELOPMENT	1,235	2,600	2,600	2,950
010-3320-555.33-03	TRAVEL	100	100	100	50
<b>*MISCELLANEOUS SERVICES</b>		<b>291,729</b>	<b>381,996</b>	<b>336,064</b>	<b>29,830</b>
010-3320-564.01-00	INVENTORY-\$1,000 - \$4,999	20,934	6,374	9,148	
<b>*INVENTORY</b>		<b>20,934</b>	<b>6,374</b>	<b>9,148</b>	
010-3320-565.23-00	BUILDINGS & GROUNDS	180,867			
010-3320-565.73-00	SPECIAL EQUIPMENT/IMPROVEMENT		2,800	2,788	
010-3320-565.80-00	VEHICLES		63,870	63,870	
<b>*CAPITAL OUTLAY</b>		<b>180,867</b>	<b>66,670</b>	<b>66,658</b>	
010-3320-590.01-01	BUDGET PROJECTION VARIANCE		39,073		
<b>TOTAL</b>		<b>1,573,811</b>	<b>1,136,760</b>	<b>1,156,986</b>	<b>353,482</b>

# PARKS & RECREATION FACILITIES MAINTENANCE



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: FACILITIES MAINTENANCE**  
**Department Number: 3321**

**GOALS**

- To provide facilities maintenance that is competitive with local vendors offering the same level of service.
- Provide timely, efficient and quality repairs to all City facilities.
- Continue to enhance and develop City facilities as resources become available.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of facilities maintained	14	14	14	16
Number of routine work orders received	508	453	297	325
Number of work orders outsourced	N/A	N/A	80	75
Cost of outsourced work orders*	N/A	N/A	N/A	N/A
Percent of routine work orders completed within 3 days	65%	76%	75%	85%

\*Data not available at this time.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - FACILITIES MAINTENANCE**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	0	0	129,757
Materials & Supplies	0	0	0	7,975
Building Maintenance	0	0	0	216,398
Equipment Maintenance	0	0	0	2,462
Miscellaneous Services	0	0	0	172,154
Inventory	0	0	0	2,850
Capital Outlay	0	0	0	50,045
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>581,641</b>

**KEY BUDGET ITEMS**

- Transfer of the two (2) positions from Facilities Maintenance/Custodial Services
- Includes one (1) Building/Aquatics Maintenance Technician funded at 6 months and vehicle for the Recreation Center/Natatorium
- Includes maintenance supplies for new facilities
- Includes the replacement of four (4) exterior doors at Westside Events Center
- Includes interior painting of the Recycling Center

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Building/Aquatic Maintenance Technician	0	0	0	1
Building Maintenance Technician	0	0	0	1
Building Maintenance Helper	0	0	0	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>

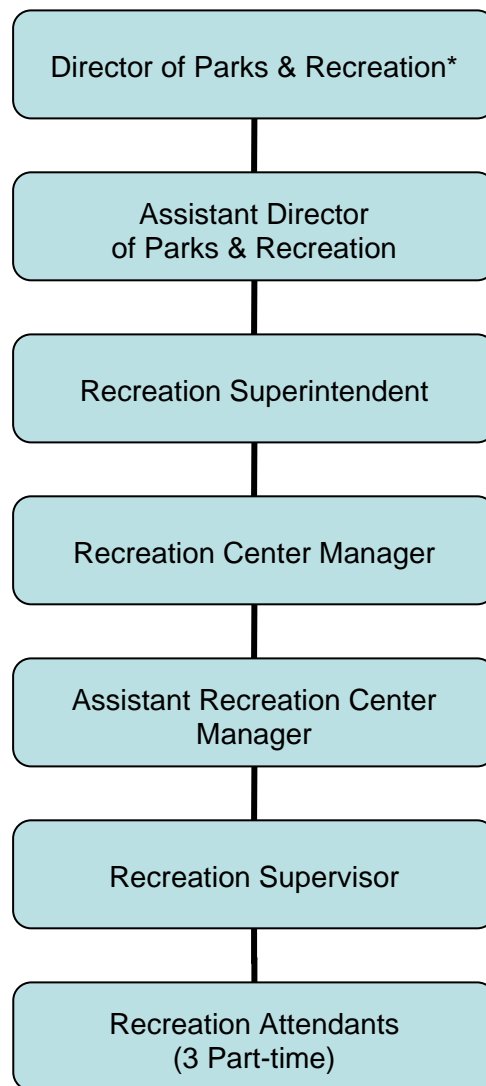
\*Same as adopted budget, unless where noted.

**FACILITIES MAINTENANCE - 3321  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008	FY 2009	FY 2009	FY 2010
		ACTUAL	AMENDED BUDGET	YEAR END PROJECTION	ADOPTED BUDGET
010-3321-531.03-00	GENERAL LABOR				88,043
010-3321-531.09-00	OVERTIME				7,000
010-3321-531.10-00	LONGEVITY				325
010-3321-531.14-00	WORKERS' COMPENSATION				1,096
010-3321-531.15-00	SOCIAL SECURITY				7,755
010-3321-531.16-00	RETIREMENT				11,342
010-3321-531.17-00	GROUP INSURANCE				13,899
010-3321-531.19-00	STATE UNEMPLOYMENT				297
<b>*SALARIES &amp; WAGES</b>					<b>129,757</b>
010-3321-542.03-00	OFFICE SUPPLIES				
010-3321-542.04-00	WEARING APPAREL				1,650
010-3321-542.23-00	MINOR TOOLS & OFFICE EQUIP.				6,325
<b>*MATERIALS &amp; SUPPLIES</b>					<b>7,975</b>
010-3321-553.01-00	BUILDINGS & GROUNDS				134,548
010-3321-553.05-00	AIR CONDITIONING				62,885
010-3321-553.06-00	EXTERMINATOR				10,000
010-3321-553.08-00	ELEVATOR				8,965
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>					<b>216,398</b>
010-3321-554.01-00	FURNITURE & OFFICE EQUIPMENT				89
010-3321-554.20-01	PARTS				200
010-3321-554.20-02	COMMERCIAL				325
010-3321-554.20-03	FUEL				1,848
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>2,462</b>
010-3321-555.09-00	RENTAL OF EQUIPMENT				700
010-3321-555.11-00	SPECIAL SERVICES				21,099
010-3321-555.17-00	UTILITIES				149,155
010-3321-555.24-00	PRINTING				
010-3321-555.33-00	PROFESSIONAL DEVELOPMENT				1,150
010-3321-555.33-03	TRAVEL				50
<b>*MISCELLANEOUS SERVICES</b>					<b>172,154</b>
010-3321-564.01-00	INVENTORY-\$1,000 - \$4,999				2,850
<b>*INVENTORY</b>					<b>2,850</b>
010-3321-565.23-00	BUILDINGS & GROUNDS				20,000
010-3321-565.73-00	SPECIAL EQUIP/IMPROVEMENT				15,000
010-3321-565.80-00	VEHICLES				15,045
<b>*CAPITAL OUTLAY</b>					<b>50,045</b>
<b>TOTAL</b>					<b>581,641</b>

# PARKS & RECREATION COMMUNITY CENTER



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: COMMUNITY CENTER**  
**Department Number: 3391**

**GOALS**

- Provide responsive recreation programs and activities.
- Create and offer quality programs and activities that are cost effective.
- Create a safe environment conducive to positive recreation center activities in each center location.
- Provide exceptional customer service and deal effectively with customer complaints.
- Promote the benefits of Parks & Recreation Activities.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average monthly attendance	7,988	7,607	4,000	1,500
Number of recreation classes offered	1,222	1,083	500	150
Class cancellation rate	20%	17%	20%	18%
Net registered for recreation classes	6,461	4,013	3,100	1,719
Net class registration per 1,000 population	79.3	46.0	25.0	18.6
Revenue collected	N/A	\$258,941	\$200,000	\$75,000
Percent of cost recovery*	N/A	42%	27%	39%
Percent of participants rating classes as good to excellent	N/A	N/A	75%	80%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	60%	60%

\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - COMMUNITY CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	340,399	463,715	422,197	120,483
Materials & Supplies	69,456	78,744	78,594	7,480
Building Maintenance	1,227	1,100	1,100	400
Equipment Maintenance	1,766	2,520	2,420	400
Miscellaneous Services	203,396	223,516	222,544	63,580
Inventory	0	5,150	5,150	2,000
Budget Projection Variance	0	4,230	0	0
<b>TOTAL</b>	<b>616,244</b>	<b>778,975</b>	<b>732,005</b>	<b>194,343</b>

**KEY BUDGET ITEMS**

- Includes upgrade of Recreation Specialist to Recreation Supervisor
- Includes transfer of one (1) Part-time Recreation Attendant to Senior Program
- Includes Ithaca printer for receipts in location
- Includes transfer of two (2) personnel to Recreation Center, four (4) to Westside Events Center, six (6) to Youth Development, one (1) to Aquatics, and one (1) to Senior Program

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Recreation Superintendent	1	1	1	0
Aquatics Manager	0	1	1	0
Recreation Center Manager	1	1	1	0
Recreation Supervisor	0	0	0	1
Recreation Center Specialist	3	4	4	0
Part-Time Recreation Attendant	11	11	11	3
<b>TOTAL</b>	<b>16</b>	<b>18</b>	<b>18</b>	<b>4</b>

\*Same as adopted budget, unless where noted.

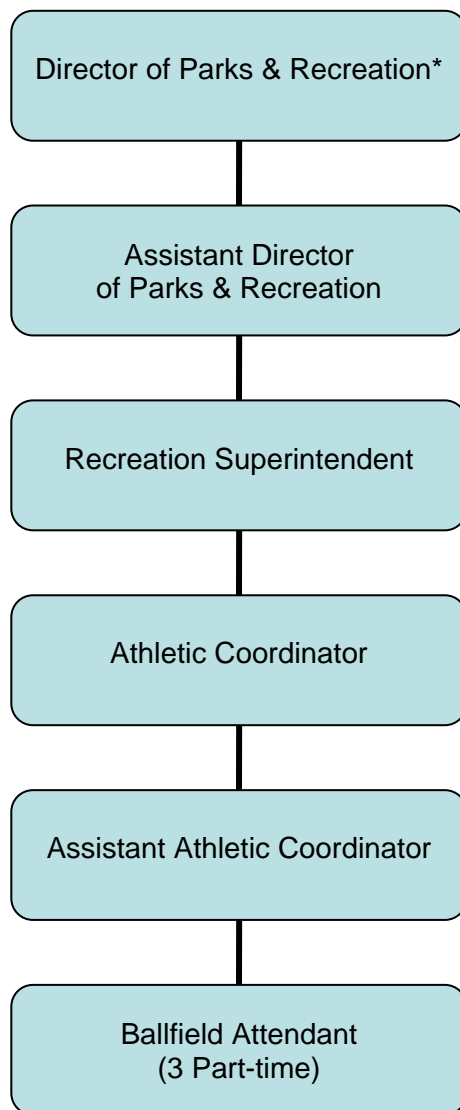
\*\*Does not include seasonal camp staff.



**PARKS & RECREATION-COMMUNITY CENTER - 3391 CITY OF PEARLAND  
EXPENDITURES FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3391-531.02-00	SUPERVISOR	82,426	122,660	107,918	38,545
010-3391-531.03-00	GENERAL LABOR	190,391	244,321	214,644	61,825
010-3391-531.04-00	COMP TIME SOLD/PAY OFF	321			
010-3391-531.05-00	VACATION SOLD				
010-3391-531.07-00	SICK PAY OFF				
010-3391-531.09-00	OVERTIME	5,060	3,000	3,000	1,000
010-3391-531.10-00	LONGEVITY	115	326	327	94
010-3391-531.14-00	WORKERS' COMPENSATION	3,043	4,552	2,993	859
010-3391-531.15-00	SOCIAL SECURITY	20,855	29,690	24,806	7,762
010-3391-531.16-00	RETIREMENT	19,205	25,591	27,097	4,459
010-3391-531.17-00	GROUP INSURANCE	17,763	31,793	40,312	5,462
010-3391-531.19-00	STATE UNEMPLOYMENT	1,220	1,782	1,100	477
<b>*SALARIES &amp; WAGES</b>		<b>340,399</b>	<b>463,715</b>	<b>422,197</b>	<b>120,483</b>
010-3391-542.03-00	OFFICE SUPPLIES		400	400	134
010-3391-542.04-00	WEARING APPAREL	1,579	1,500	1,500	200
010-3391-542.08-00	FILM, CAMERA SUPPLIES, ETC	200	385	385	142
010-3391-542.11-00	HARDWARE	943			
010-3391-542.15-00	MEDICAL SUPPLIES	189	400	250	134
010-3391-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,360	1,300	1,300	1,200
010-3391-542.35-00	PROGRAMS	45,079	36,399	36,399	5,670
010-3391-542.39-00	CITY BROCHURE EXPENSE	20,106	38,360	38,360	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>69,456</b>	<b>78,744</b>	<b>78,594</b>	<b>7,480</b>
010-3391-553.01-00	BUILDINGS & GROUNDS	1,227	1,100	1,100	400
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>1,227</b>	<b>1,100</b>	<b>1,100</b>	<b>400</b>
010-3391-554.01-00	FURNITURE & OFFICE EQUIP.	691	1,200	1,100	400
010-3391-554.20-03	FUEL	1,075	1,320	1,320	
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>1,766</b>	<b>2,520</b>	<b>2,420</b>	<b>400</b>
010-3391-555.07-00	ADVERTISING\PUBLIC NOTICE	427	545	545	182
010-3391-555.11-00	SPECIAL SERVICES	10,391	19,400	19,400	
010-3391-555.11-13	CONTRACT EMPLOYMENT	139,746	141,000	141,000	60,000
010-3391-555.17-00	UTILITIES	37,072	36,285	36,285	
010-3391-555.19-00	TELEPHONE	155			
010-3391-555.19-01	CELLULAR COMMUNICATIONS		972		
010-3391-555.24-00	PRINTING	2,553	3,278	3,278	1,000
010-3391-555.25-00	POSTAGE	4,802	6,326	6,326	100
010-3391-555.31-00	MILEAGE	2,571	2,000	2,000	250
010-3391-555.33-00	PROFESSIONAL DEVELOPMENT	3,404	6,075	6,075	998
010-3391-555.33-01	MEMBERSHIP DUES	450	900	900	175
010-3391-555.33-03	TRAVEL	1,825	6,735	6,735	875
<b>*MISCELLANEOUS SERVICES</b>		<b>203,396</b>	<b>223,516</b>	<b>222,544</b>	<b>63,580</b>
010-3391-564.01-00	\$1000 - \$4999		5,150	5,150	2,000
<b>*INVENTORY</b>			<b>5,150</b>	<b>5,150</b>	<b>2,000</b>
010-3391-590.01-01	BUDGET PROJECTION VARIANCE		4,230		
<b>TOTAL</b>		<b>616,244</b>	<b>778,975</b>	<b>732,005</b>	<b>194,343</b>

# PARKS & RECREATION ATHLETICS



\*Reports to Assistant City Manager

**Department: PARKS  
Division: ATHLETICS  
Department Number: 3392**

**GOALS**

- Promote the benefits of Parks & Recreation, youth sports, healthy lifestyles, etc.
- Increase the quality of youth sports leagues through coaches training, certification programs, and a focus on sportsmanship.
- Provide a safe and enjoyable pool atmosphere.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of teams participating in softball league	247	207	229	229
Number of teams participating in adult basketball league	34	25	18	20
Number of teams in adult co-ed volleyball league	N/A	N/A	0	8
Number of participants in Youth flag football	353	341	312	320
Number of participants in Youth basketball league	375	317	348	330
Number of tennis classes	N/A	56	30	50
Number of participants in tennis classes	668	801	180	700
Number of softball tournaments	6	9	5	5
Number of softball tournament participants from outside zipcode	N/A	1,267	813	820

**FY 2009 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - ATHLETICS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	237,454	274,137	249,244	149,267
Materials & Supplies	85,286	97,193	96,723	75,970
Building Maintenance	58,591	34,900	34,900	5,900
Equipment Maintenance	6,998	2,000	2,125	1,600
Miscellaneous Services	151,604	173,500	173,817	150,225
Budget Projection Variance	0	3,338	0	0
<b>TOTAL</b>	<b>539,933</b>	<b>585,068</b>	<b>556,809</b>	<b>382,962</b>

**KEY BUDGET ITEMS**

- Includes transfer of seasonal pool staff to Aquatics

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Athletic Coordinator	1	1	1	1
Assistant Athletic Coordinator	1	1	1	1
Part-Time Ball Field Attendant	3	3	3	3
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

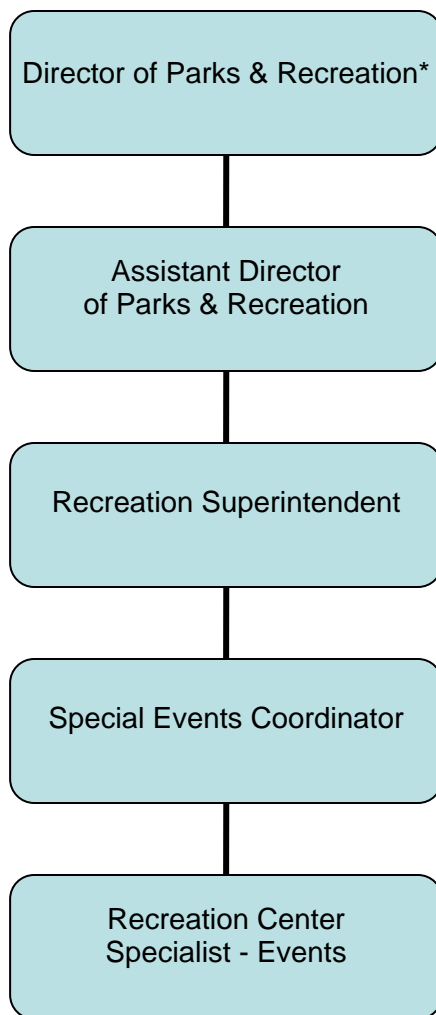
\*Same as adopted budget, unless where noted.

**PARKS & RECREATION-ATHLETICS - 3392  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3392-531.02-00	SUPERVISOR	46,462	48,746	47,830	47,634
010-3392-531.03-00	GENERAL LABOR	150,336	179,009	156,531	63,788
010-3392-531.04-00	COMP TIME SOLD/PAY OFF				
010-3392-531.05-00	VACATION SOLD				
010-3392-531.07-00	SICK PAY OFF				
010-3392-531.09-00	OVERTIME	2,214	2,500	3,000	2,500
010-3392-531.10-00	LONGEVITY	114	244	245	340
010-3392-531.14-00	WORKERS' COMPENSATION	1,732	1,984	1,495	969
010-3392-531.15-00	SOCIAL SECURITY	14,916	17,633	15,796	8,741
010-3392-531.16-00	RETIREMENT	8,672	8,854	9,257	9,989
010-3392-531.17-00	GROUP INSURANCE	11,640	14,672	14,596	14,827
010-3392-531.19-00	STATE UNEMPLOYMENT	1,368	495	494	479
<b>*SALARIES &amp; WAGES</b>		<b>237,454</b>	<b>274,137</b>	<b>249,244</b>	<b>149,267</b>
010-3392-542.04-00	WEARING APPAREL	1,069	1,070	1,070	400
010-3392-542.06-00	CHEMICALS	15,508	15,533	15,533	
010-3392-542.08-00	FILM, CAMERA SUPPLIES, ETC		100	100	100
010-3392-542.11-00	HARDWARE	16	100	100	100
010-3392-542.15-00	MEDICAL SUPPLIES	136	100	100	100
010-3392-542.17-00	JANITORIAL SUPPLIES	481	750	750	
010-3392-542.23-00	MINOR TOOLS & OFFICE EQUIP.	594	300	1,500	300
010-3392-542.35-00	PROGRAMS	61,723	76,240	74,570	74,970
010-3392-542.42-00	CONCESSION STAND	5,759	3,000	3,000	
<b>*MATERIALS &amp; SUPPLIES</b>		<b>85,286</b>	<b>97,193</b>	<b>96,723</b>	<b>75,970</b>
010-3392-553.01-00	BUILDINGS & GROUNDS	58,591	34,900	34,900	5,900
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>58,591</b>	<b>34,900</b>	<b>34,900</b>	<b>5,900</b>
010-3392-554.02-00	MOTOR VEHICLE	10			
010-3392-554.20-01	PARTS	498	500	500	500
010-3392-554.20-02	COMMERCIAL	5,808	600	725	200
010-3392-554.20-03	FUEL	682	900	900	900
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>6,998</b>	<b>2,000</b>	<b>2,125</b>	<b>1,600</b>
010-3392-555.09-00	RENTAL OF EQUIPMENT	1,137	1,500	1,500	1,500
010-3392-555.11-00	SPECIAL SERVICES	16,200			
010-3392-555.11-13	CONTRACT EMPLOYMENT	129,012	136,266	136,266	129,266
010-3392-555.17-00	UTILITIES		28,634	28,634	13,634
010-3392-555.19-00	TELEPHONE		200	200	200
010-3392-555.24-00	PRINTING	2,200	2,700	2,700	1,350
010-3392-555.33-00	PROFESSIONAL DEVELOPMENT	1,698	3,250	1,265	1,635
010-3392-555.33-01	MEMBERSHIP DUES	431	500	548	575
010-3392-555.33-03	TRAVEL	926	450	2,704	2,065
<b>*MISCELLANEOUS SERVICES</b>		<b>151,604</b>	<b>173,500</b>	<b>173,817</b>	<b>150,225</b>
010-3392-590.01-01	BUDGET PROJECTION VARIANCE		3,338		
<b>TOTAL</b>		<b>539,933</b>	<b>585,068</b>	<b>556,809</b>	<b>382,962</b>

# PARKS & RECREATION SPECIAL EVENTS



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: SPECIAL EVENTS**  
**Department Number: 3393**

**GOALS**

- Promote quality of life and community participation by offering a variety of family oriented special events.
- Promote the benefits of Parks & Recreation.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of special events held (days)	25	25	23	23
Number of event participants	37,391	65,262	66,409	50,000
Number of visitors (outside 77581/584 zipcodes)	N/A	4,786	8,256	5,000
Revenues collected	N/A	\$61,551	\$43,050	\$35,000
Percent of cost recovery*	N/A	23%	16%	13%
Value of in-kind services	N/A	\$37,170	\$33,475	\$20,000

\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - SPECIAL EVENTS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	97,806	108,090	102,329	110,563
Materials & Supplies	149,571	160,680	160,680	159,560
Equipment Maintenance	0	0	130	0
Miscellaneous Services	17,469	22,096	22,111	23,096
Inventory	0	266	0	0
<b>TOTAL</b>	<b>264,846</b>	<b>291,132</b>	<b>285,250</b>	<b>293,219</b>

**KEY BUDGET ITEMS**

- No significant change

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Special Events Coordinator	1	1	1	1
Recreation Center Specialist	1	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

\*Same as adopted budget, unless where noted.

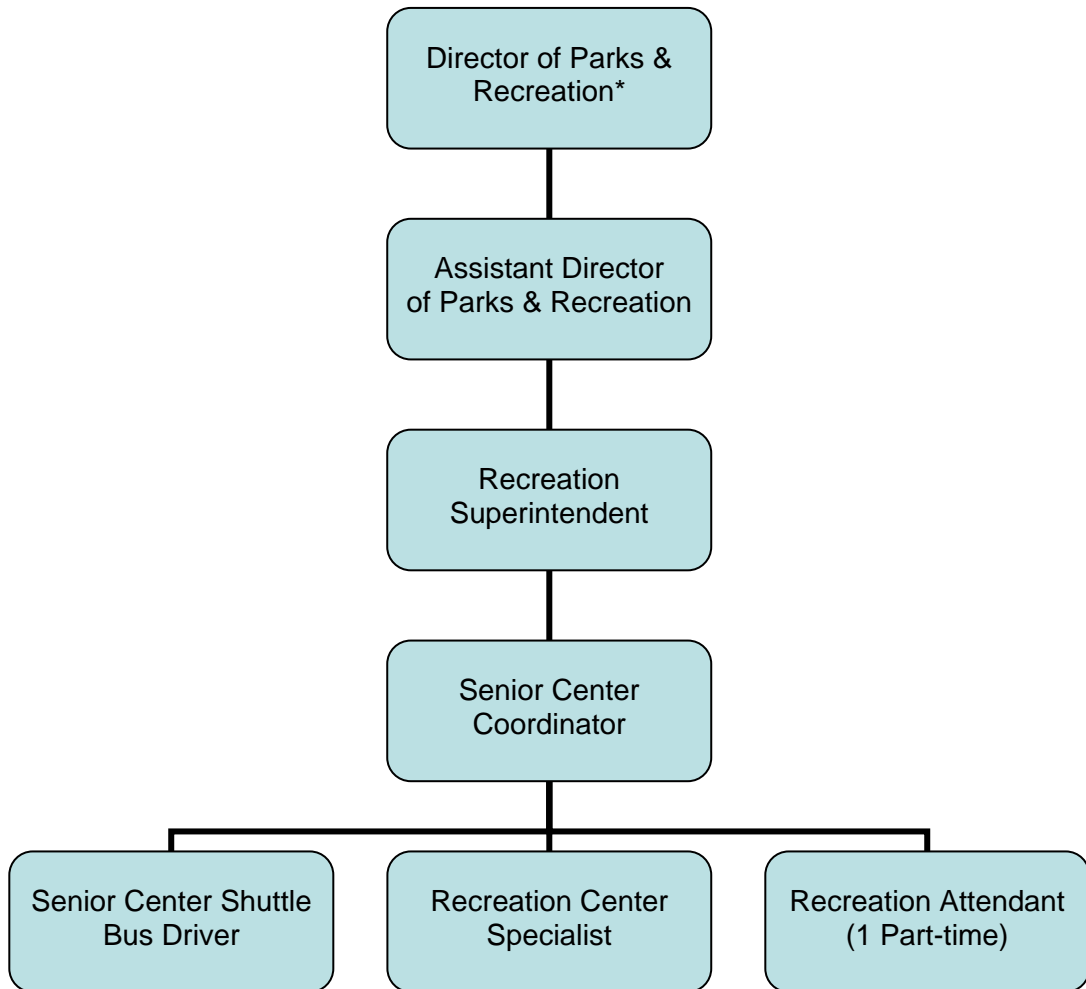


**PARKS & RECREATION - SPECIAL EVENTS - 3393  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3393-531.02-00	SUPERVISOR	40,518	41,000	43,018	42,845
010-3393-531.03-00	GENERAL LABOR	32,363	39,285	32,511	38,767
010-3393-531.04-00	COMP TIME SOLD	765			
010-3393-531.05-00	VACATION SOLD				
010-3393-531.09-00	OVERTIME	1,714	1,253	1,253	1,253
010-3393-531.10-00	LONGEVITY	171	104	104	152
010-3393-531.14-00	WORKERS' COMPENSATION	811	918	639	705
010-3393-531.15-00	SOCIAL SECURITY	5,721	6,245	6,112	6,351
010-3393-531.16-00	RETIREMENT	7,603	8,169	8,148	9,356
010-3393-531.17-00	GROUP INSURANCE	7,942	10,918	10,346	10,936
010-3393-531.19-00	STATE UNEMPLOYMENT	198	198	198	198
<b>*SALARIES &amp; WAGES</b>		<b>97,806</b>	<b>108,090</b>	<b>102,329</b>	<b>110,563</b>
010-3393-542.04-00	WEARING APPAREL	200	300	300	300
010-3393-542.08-00	FILM, CAMERA SUPPLIES, ETC	387	565	565	335
010-3393-542.11-00	HARDWARE	299	300	300	300
010-3393-542.15-00	MEDICAL SUPPLIES	536	600	600	600
010-3393-542.23-00	MINOR TOOLS & OFFICE EQUIP.	5,998	4,000	4,000	4,000
010-3393-542.28-00	SIGNS, MARKERS, BARRICADES		3,590	3,590	
010-3393-542.35-00	PROGRAMS	142,151	151,325	151,325	154,025
<b>*MATERIALS &amp; SUPPLIES</b>		<b>149,571</b>	<b>160,680</b>	<b>160,680</b>	<b>159,560</b>
010-3393-554.20-03	FUEL			130	
<b>*MAINTENANCE OF EQUIPMENT</b>				<b>130</b>	
010-3393-555.07-00	ADVERTISING\PUBLIC NOTICE	10,372	10,111	10,111	10,111
010-3393-555.09-00	RENTAL OF EQUIPMENT	2,396	7,200	7,200	7,200
010-3393-555.24-00	PRINTING	181	200	215	200
010-3393-555.31-00	MILEAGE	237			
010-3393-555.33-00	PROFESSIONAL DEVELOPMENT	2,766	3,605	3,605	4,605
010-3393-555.33-01	MEMBERSHIP DUES	435	480	480	480
010-3393-555.33-03	TRAVEL	1,082	500	500	500
<b>*MISCELLANEOUS SERVICES</b>		<b>17,469</b>	<b>22,096</b>	<b>22,111</b>	<b>23,096</b>
010-3393-555.56-01	\$1,000 - \$4,999		266		
<b>*INVENTORY</b>			<b>266</b>		
<b>TOTAL</b>		<b>264,846</b>	<b>291,132</b>	<b>285,250</b>	<b>293,219</b>

# PARKS & RECREATION SENIOR PROGRAM



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: SENIOR PROGRAM**  
**Department Number: 3394**

**GOALS**

- Provide quality recreation programs and activities for the senior citizens in the community.
- Provide a safe and friendly facility where recreation and interaction amongst seniors can occur.
- Partner with a county agency to provide a daily meal for qualified members of the center.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average programs participants per month	1,856	1,612	2,000	2,100
Average monthly attendance	1,461	1,316	1,800	1,900
Average monthly attendance per 1,000 population	18	15	20	20
Number of transports*	N/A	301	270	264
Number of people transported	N/A	3,161	2,300	2,250
Revenues collected	N/A	\$5,021	\$3,900	\$3,900
Percent of cost recovery**	N/A	2%	2%	2%

\*Number of transports includes Sr. trips, transportation to doctors, shopping, etc.

\*\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - SENIOR PROGRAM**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	142,812	158,650	159,622	169,465
Materials & Supplies	32,960	40,319	42,676	26,120
Equipment Maintenance	8,556	8,845	6,177	6,158
Miscellaneous Services	9,841	26,840	27,541	45,279
Inventory	11,448	0	0	0
Capital Outlay	0	2,282	2,282	0
Budget Projection Variance	0	1,284	0	0
<b>TOTAL</b>	<b>205,617</b>	<b>238,220</b>	<b>238,298</b>	<b>247,022</b>

**KEY BUDGET ITEMS**

- Includes transfer of one (1) Part-time Recreation Attendant from Community Center

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Senior Center Program Coordinator	1	1	1	1
Recreation Center Specialist	1	1	1	1
Senior Center Bus Driver	1	1	1	1
Part-time Recreation Attendant	0	0	0	1
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>

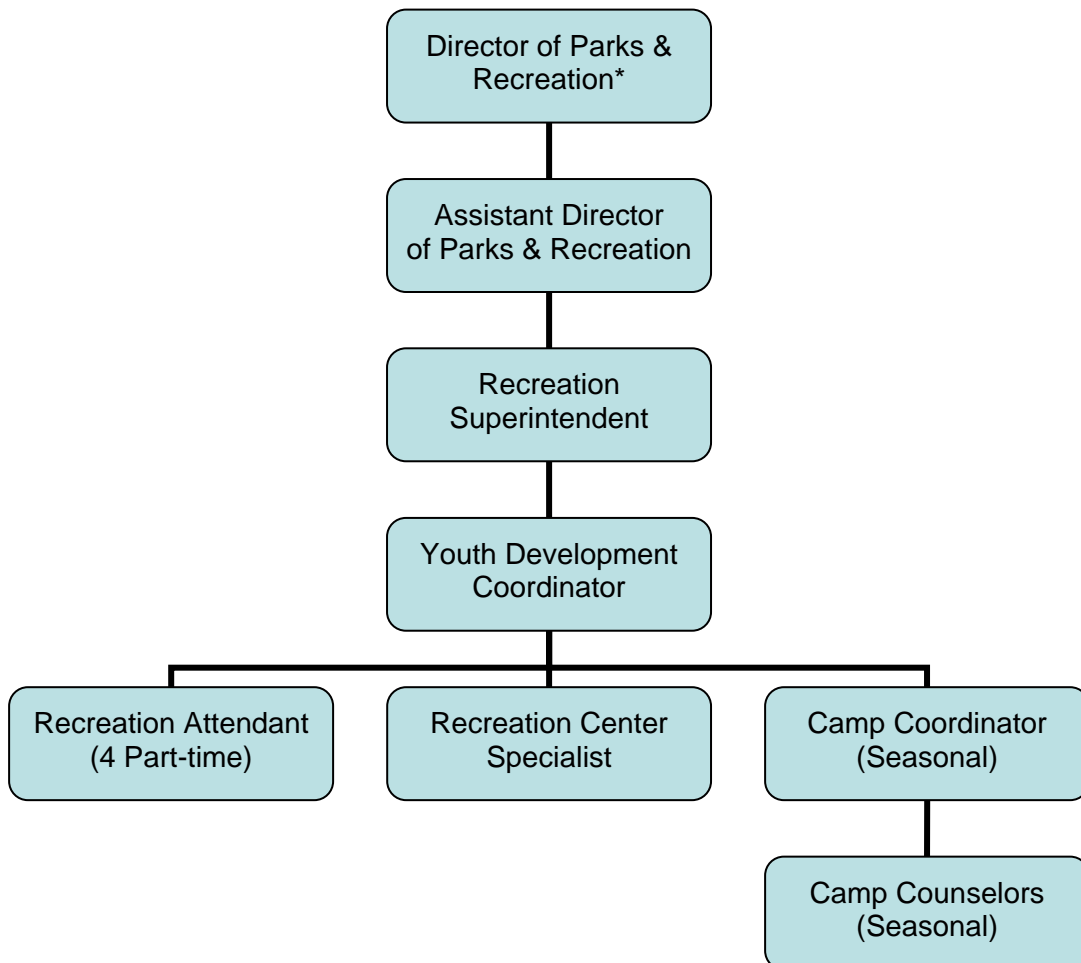
\*Same as adopted budget, unless where noted.

**PARKS & RECREATION - SENIOR PROGRAM - 3394  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
010-3394-531.02-00	SUPERVISOR	35,038	41,059	42,773	42,599
010-3394-531.03-00	GENERAL LABOR	69,882	73,449	72,261	80,105
010-3394-531.06-00	VACATION PAY OFF				
010-3394-531.07-00	SICK PAY OFF				
010-3394-531.09-00	OVERTIME	1,655	1,853	1,853	1,853
010-3394-531.10-00	LONGEVITY	198	409	300	478
010-3394-531.14-00	WORKERS' COMPENSATION	1,141	1,283	1,037	1,060
010-3394-531.15-00	SOCIAL SECURITY	7,711	8,932	8,903	9,565
010-3394-531.16-00	RETIREMENT	10,523	11,462	12,250	13,168
010-3394-531.17-00	GROUP INSURANCE	16,323	19,906	19,948	20,250
010-3394-531.19-00	STATE UNEMPLOYMENT	341	297	297	387
<b>*SALARIES &amp; WAGES</b>		<b>142,812</b>	<b>158,650</b>	<b>159,622</b>	<b>169,465</b>
010-3394-542.04-00	WEARING APPAREL	510	510	510	510
010-3394-542.08-00	FILM, CAMERA SUPPLIES, ETC	336	400	400	400
010-3394-542.11-00	HARDWARE	275	500	575	500
010-3394-542.15-00	MEDICAL SUPPLIES	166	426	426	445
010-3394-542.20-00	FOOD	3,498	6,125	6,125	6,125
010-3394-542.23-00	MINOR TOOLS & OFFICE EQUIP.	2,443	2,000	2,000	800
010-3394-542.35-00	PROGRAMS	25,732	30,358	32,640	17,340
<b>*MATERIALS &amp; SUPPLIES</b>		<b>32,960</b>	<b>40,319</b>	<b>42,676</b>	<b>26,120</b>
010-3394-554.20-01	PARTS	812	1,155	1,030	1,083
010-3394-554.20-02	COMMERCIAL	1,133	947	1,072	1,000
010-3394-554.20-03	FUEL	6,611	6,743	4,075	4,075
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>8,556</b>	<b>8,845</b>	<b>6,177</b>	<b>6,158</b>
010-3394-555.09-00	RENTAL OF EQUIPMENT	710			
010-3394-555.11-00	SPECIAL SERVICES	2,667	1,380	1,380	6,260
010-3394-555.11-13	CONTRACT EMPLOYMENT				16,500
010-3394-555.17-00	UTILITIES		11,016	12,925	12,925
010-3394-555.24-00	PRINTING	3,092	5,500	5,500	1,000
010-3394-555.25-00	POSTAGE	39	630	657	660
010-3394-555.31-00	MILEAGE				500
010-3394-555.32-00	COMPUTER ACCESS		700		
010-3394-555.33-00	PROFESSIONAL DEVELOPMENT	500	2,830	2,295	3,530
010-3394-555.33-01	MEMBERSHIP DUES	30	400	400	400
010-3394-555.33-03	TRAVEL		1,300	1,300	1,800
010-3394-555.40-00	MARKETING PROGRAMS/PROMO	2,803	3,084	3,084	1,704
<b>*MISCELLANEOUS SERVICES</b>		<b>9,841</b>	<b>26,840</b>	<b>27,541</b>	<b>45,279</b>
010-3394-564.01-00	INVENTORY-\$1,000 - \$4,999	11,448			
<b>*INVENTORY</b>		<b>11,448</b>			
010-3394-565.71-00	FURNITURE/OFFICE EQUIPT.				
010-3394-565.73-00	SPECIAL EQUIP/IMPROVEMENT		2,282	2,282	
010-3394-565.80-00	VEHICLES				
<b>*CAPITAL OUTLAY</b>			<b>2,282</b>	<b>2,282</b>	
010-3394.590.01-01	BUDGET PROJECTION VARIANCE		1,284		
<b>TOTAL</b>		<b>205,617</b>	<b>238,220</b>	<b>238,298</b>	<b>247,022</b>

# PARKS & RECREATION YOUTH DEVELOPMENT



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: YOUTH DEVELOPMENT**  
**Department Number: 3396**

**GOALS**

- Provide responsive recreation programs and activities.
- Create and offer quality programs and activities that are cost effective.
- Create a safe environment conducive to positive recreation center activities in each center location.
- Provide exceptional customer service and deal effectively with customer complaints.
- Promote the benefits of Parks & Recreation Activities.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Average monthly attendance	N/A	N/A	N/A	750
Number of camps offered	N/A	N/A	N/A	10
Class cancellation rate	N/A	N/A	N/A	15%
Net registered for camp	N/A	N/A	N/A	400
Net camp registration per 1,000 population	N/A	N/A	N/A	4.2
Revenue collected	N/A	N/A	N/A	\$85,000
Percent of cost recovery*	N/A	N/A	N/A	26%
Percent of participants rating classes as good to excellent	N/A	N/A	N/A	80%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	N/A	60%
Net registered for afterschool program	N/A	N/A	N/A	100
Net afterschool program registration per 1,000 population	N/A	N/A	N/A	1.1
Percent of participants rating classes as good to excellent	N/A	N/A	N/A	80%
Percent of citizens rating recreation facilities as satisfactory	N/A	N/A	N/A	60%

\*Percent of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2009 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - YOUTH DEVELOPMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	0	0	186,205
Materials & Supplies	0	0	0	62,214
Building Maintenance	0	0	0	300
Equipment Maintenance	0	0	0	400
Miscellaneous Services	0	0	0	76,561
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>325,680</b>

**KEY BUDGET ITEMS**

- Personnel transferred from Recreation Community Center
- Includes upgrade of Recreation Specialist to Youth Development Coordinator
- Includes increase to After School Program for year long program

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Youth Development Coordinator	0	0	0	1
Recreation Specialist	0	0	0	1
Part-time Recreation Attendant	0	0	0	4
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>

\*Same as adopted budget, unless where noted.

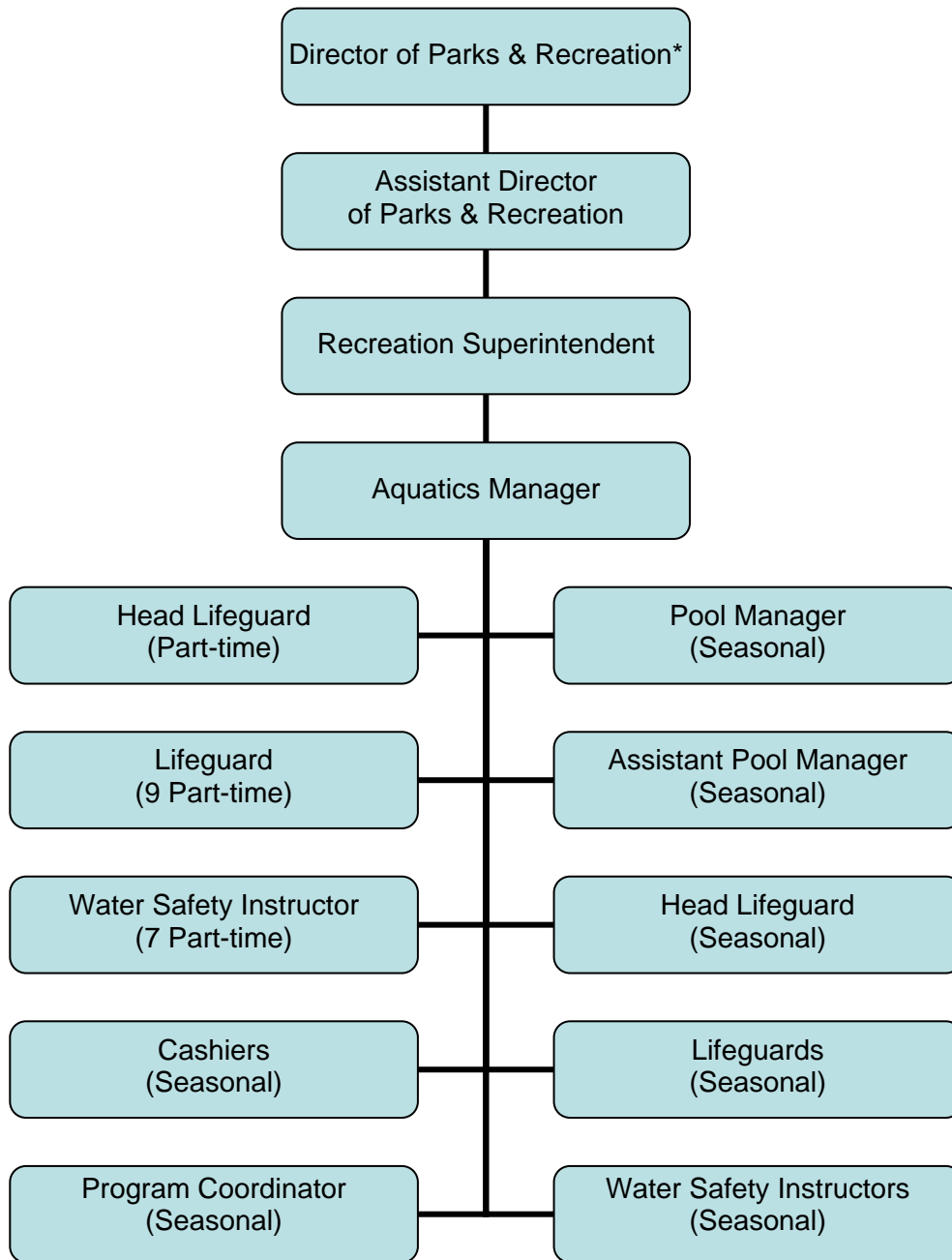
\*\*Does not include seasonal and camp staffing.



**PARKS & RECREATION-YOUTH DEVELOPMENT - 3396 CITY OF PEARLAND  
EXPENDITURES  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
010-3396-531.02-00	SUPERVISOR				43,880
010-3396-531.03-00	GENERAL LABOR				106,136
010-3396-531.09-00	OVERTIME				2,000
010-3396-531.10-00	LONGEVITY				180
010-3396-531.14-00	WORKERS' COMPENSATION				1,291
010-3396-531.15-00	SOCIAL SECURITY				11,643
010-3396-531.16-00	RETIREMENT				9,473
010-3396-531.17-00	GROUP INSURANCE				10,940
010-3396-531.19-00	STATE UNEMPLOYMENT				662
<b>*SALARIES &amp; WAGES</b>					<b>186,205</b>
010-3396-542.03-00	OFFICE SUPPLIES				132
010-3396-542.04-00	WEARING APPAREL				900
010-3396-542.08-00	FILM, CAMERA SUPPLIES, ETC				100
010-3396-542.15-00	MEDICAL SUPPLIES				132
010-3396-542.23-00	MINOR TOOLS & OFFICE EQUIP.				400
010-3396-542.35-00	PROGRAMS				60,550
<b>*MATERIALS &amp; SUPPLIES</b>					<b>62,214</b>
010-3396-553.01-00	BUILDINGS & GROUNDS				300
<b>*MAINT. BUILDING &amp; GROUNDS</b>					<b>300</b>
010-3396-554.01-00	FURNITURE & OFFICE EQUIP.				400
<b>*MAINTENANCE OF EQUIPMENT</b>					<b>400</b>
010-3396-555.07-00	ADVERTISING\PUBLIC NOTICE				181
010-3396-555.11-00	SPECIAL SERVICES				19,400
010-3396-555.11-13	CONTRACT EMPLOYMENT				15,000
010-3396-555.17-00	UTILITIES				36,285
010-3396-555.24-00	PRINTING				1,000
010-3396-555.25-00	POSTAGE				100
010-3396-555.31-00	MILEAGE				500
010-3396-555.33-00	PROFESSIONAL DEVELOPMENT				1,995
010-3396-555.33-01	MEMBERSHIP DUES				350
010-3396-555.33-03	TRAVEL				1,750
<b>*MISCELLANEOUS SERVICES</b>					<b>76,561</b>
<b>TOTAL</b>					<b>325,680</b>

# PARKS & RECREATION AQUATICS



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: AQUATICS**  
**Department Number: 3397**

**GOALS**

- Promote the benefits of Parks & Recreation, youth sports, healthy lifestyles, etc.
- Increase the quality of youth sports leagues through coaches training, certification programs, and a focus on sportsmanship.
- Provide a safe and enjoyable pool atmosphere.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
<b>Independence Park Pool:</b>				
Days of pool operation	87	86	86	86
Number of attendees (public swim)	17,606	22,601	21,000	20,000
% Change in pool attendance	9%	28%	-7%	-5%
Number of aquatic classes	N/A	138	145	130
Net registered in aquatic classes	1,264	1,387	1,500	1,300
Number of pool rentals	24	24	25	18
Revenues collected	N/A	\$307,802	\$185,000	\$150,000
Percent of cost recovery**	N/A	57%	34%	29%
<b>Natatorium:</b>				
Days of pool operation	N/A	N/A	N/A	110
Number of attendees (public swim)	N/A	N/A	N/A	10,000
Percent Change in pool attendance	N/A	N/A	N/A	100%
Number of aquatic classes	N/A	N/A	N/A	50
Net registered in aquatic classes	N/A	N/A	N/A	500
Number of pool rentals	N/A	N/A	N/A	10
Revenues collected	N/A	N/A	N/A	\$10,000
Percent of cost recovery**	N/A	N/A	N/A	3%

\*% of cost recovery is based on total actual expenditures in department compared to total actual revenues collected.

**FY 2009 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - AQUATICS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	0	0	209,475
Materials & Supplies	0	0	0	49,022
Building Maintenance	0	0	0	29,000
Equipment Maintenance	0	0	0	200
Miscellaneous Services	0	0	0	29,430
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>317,127</b>

**KEY BUDGET ITEMS**

- Aquatic Manager transferred from Recreation Community Center and seasonal pool staff from Athletics
- Includes one (1) Part-time Head Lifeguard for Natatorium, funded for 3 months
- Includes nine (9) Part-time Lifeguards for Natatorium, funded for 3 months
- Includes seven (7) Part-time Water Safety Instructors for Natatorium, funded for 3 months
- Includes supplies and minor equipment for Natatorium

**STAFFING SUMMARY**

<b>STAFFING**</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Aquatics Manager	0	0	0	1
Part-time Head Lifeguard, Recreation Center	0	0	0	1
Part-time Lifeguards, Recreation Center	0	0	0	9
Part-time Water Safety Instructions, Recreation Ctr	0	0	0	7
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18</b>

\*Same as adopted budget, unless where noted.

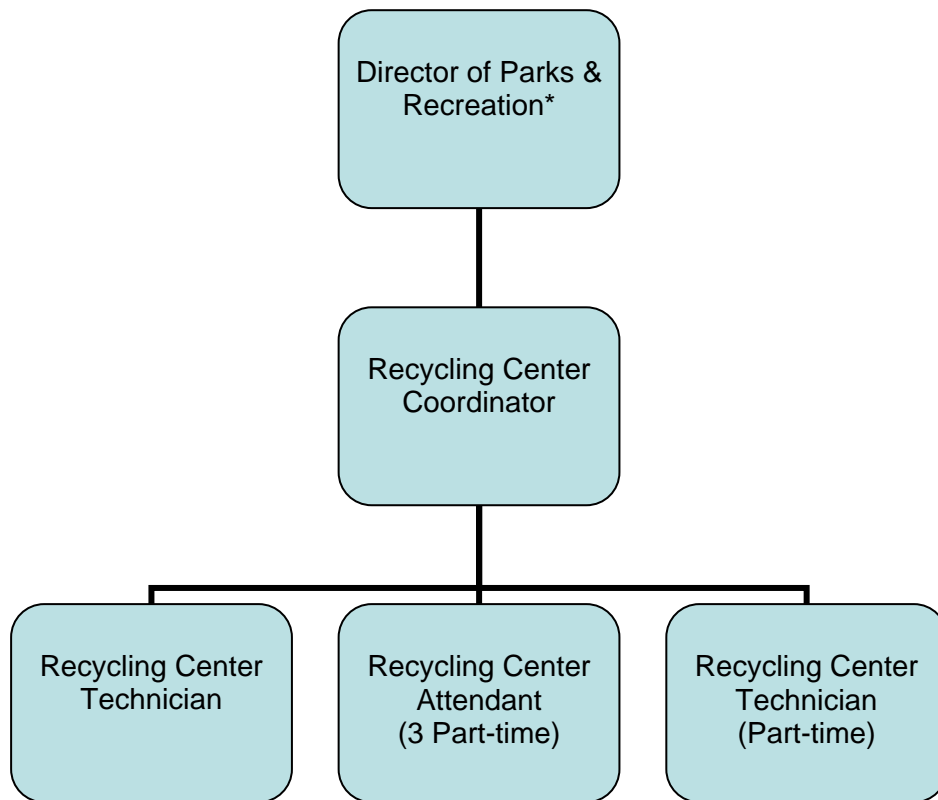
\*\*Does not include seasonal staffing.

**PARKS & RECREATION-AQUATICS - 3397  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2009	FY 2009	FY 2010
		FY 2008 ACTUAL	AMENDED BUDGET	YEAR END PROJECTION
010-3397-531.02-00	SUPERVISOR			46,000
010-3397-531.03-00	GENERAL LABOR			135,190
010-3397-531.09-00	OVERTIME			2,000
010-3397-531.10-00	LONGEVITY			
010-3397-531.14-00	WORKERS' COMPENSATION			952
010-3397-531.15-00	SOCIAL SECURITY			13,860
010-3397-531.16-00	RETIREMENT			5,184
010-3397-531.17-00	GROUP INSURANCE			5,483
010-3397-531.19-00	STATE UNEMPLOYMENT			806
<b>*SALARIES &amp; WAGES</b>				<b>209,475</b>
010-3397-542.04-00	WEARING APPAREL			670
010-3397-542.06-00	CHEMICALS			37,767
010-3397-542.08-00	FILM, CAMERA SUPPLIES			50
010-3397-542.11-00	HARDWARE			200
010-3397-542.15-00	MEDICAL SUPPLIES			250
010-3397-542.17-00	JANITORIAL SUPPLIES			750
010-3397-542.23-00	MINOR TOOLS & OFFICE SUPPLIES			1,000
010-3397-542.35-00	PROGRAMS			3,335
010-3397-542.42-00	CONCESSION STAND			5,000
<b>*MATERIALS &amp; SUPPLIES</b>				<b>49,022</b>
010-3397-553.01-00	BUILDINGS & GROUNDS			29,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>				<b>29,000</b>
010-3397-554.01-00	FURNITURE & OFFICE EQUIP			200
<b>*MAINTENANCE OF EQUIPMENT</b>				<b>200</b>
010-3397-555.07-00	ADVERTISING			180
010-3397-555.11-13	CONTRACT EMPLOYMENT			11,000
010-3397-555.17-00	UTILITIES			15,000
010-3397-555.24-00	PRINTING			1,350
010-3397-555.31-00	MILEAGE			200
010-3397-555.33-00	PROFESSIONAL DEVELOPMENT			500
010-3397-555.33-01	MEMBERSHIP DUES			200
010-3397-555.33-02	TRAVEL			1,000
<b>*MISCELLANEOUS SERVICES</b>				<b>29,430</b>
<b>TOTAL</b>				<b>317,127</b>

# PARKS & RECREATION RECYCLING CENTER



\*Reports to Assistant City Manager

**Department: PARKS & RECREATION**  
**Division: RECYCLING CENTER**  
**Department Number: 3351**

**GOALS**

- Work with organizations in our area to promote recycling and the concept of re-use and re-buy.
- Assist individuals and businesses to maintain recycling programs and improve our environmental quality.
- Maintain and improve our relations with state and neighboring local governmental bodies through the development of programs and problem solving of environmental issues.
- Provide exceptional customer service to each individual who comes to the center.
- Improve documentation kept at the center to better document individuals, organizations, and businesses that take advantage of our services.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of customer drop offs	10,243	16,203	17,000	17,200
Tons of material recycled	316	402	510	535
Tons per customer	0.031	0.025	0.030	0.031
Lbs. per customer	69	56	67	70
Gross Revenues	\$9,460	\$32,551	\$35,000	\$35,000
Customers per 1,000 population	126	186	187	182
Tons recycled per 1,000 population	3.88	4.62	5.62	5.67
Gallons of fluorescent bulbs recycled	N/A	N/A	N/A	200
Recycling revenue per 1,000 population	\$116.04	\$373.72	\$385.89	\$370.72

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PARKS & RECREATION**

**PARKS - RECYCLING CENTER**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	111,789	121,979	125,398	132,975
Materials & Supplies	1,639	4,882	4,882	16,424
Equipment Maintenance	3,350	11,356	11,596	6,215
Miscellaneous Services	74,583	63,077	84,253	111,086
Sundry Charges	720	200	200	1,500
Inventory	1,904	2,500	2,500	0
Budget Projection Variance	0	348	0	0
<b>TOTAL</b>	<b>193,985</b>	<b>204,342</b>	<b>228,829</b>	<b>268,200</b>

**KEY BUDGET ITEMS**

- No significant changes

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Recycling Center Coordinator	1	1	1	1
Recycle Center Technician	1	1	1	1
Part-Time Recycle Center Technician	1	1	1	1
Part-Time Recycling Center Attendant	3	3	3	3
<b>TOTAL</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*Same as adopted budget, unless where noted.



**RECYCLING CENTER - 3351  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008	FY 2009	FY 2009	FY 2010
		ACTUAL	AMENDED BUDGET	YEAR END PROJECTION	ADOPTED BUDGET
010-3351-531.02-00	SUPERVISOR	35,004	34,635	36,081	35,934
010-3351-531.03-00	GENERAL LABOR	52,057	58,624	59,121	66,959
010-3351-531.05-00	VACATION SOLD				
010-3351-531.09-00	OVERTIME	1,735	1,800	2,700	2,700
010-3351-531.10-00	LONGEVITY	239	382	382	478
010-3351-531.14-00	WORKERS' COMPENSATION	1,233	1,376	1,041	1,148
010-3351-531.15-00	SOCIAL SECURITY	6,483	7,427	7,720	8,115
010-3351-531.16-00	RETIREMENT	6,620	6,498	8,009	7,620
010-3351-531.17-00	GROUP INSURANCE	8,024	10,643	9,950	9,448
010-3351-531.19-00	STATE UNEMPLOYMENT	394	594	394	573
<b>*SALARIES &amp; WAGES</b>		<b>111,789</b>	<b>121,979</b>	<b>125,398</b>	<b>132,975</b>
010-3351-542.03-00	OFFICE SUPPLIES	250	400	400	400
010-3351-542.04-00	WEARING APPAREL	285	1,000	1,000	1,000
010-3351-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,104	1,871	1,871	1,671
010-3351-542.33-00	MISCELLANEOUS		1,611	1,611	13,353
<b>*MATERIALS &amp; SUPPLIES</b>		<b>1,639</b>	<b>4,882</b>	<b>4,882</b>	<b>16,424</b>
010-3351-554.08-00	SPECIAL EQUIP\IMPROVEMENT	1,097	7,500	7,500	2,500
010-3351-554.20-01	PARTS	502	1,000	500	1,000
010-3351-554.20-02	COMMERCIAL	771	1,949	2,881	2,000
010-3351-554.20-03	FUEL	980	907	715	715
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>3,350</b>	<b>11,356</b>	<b>11,596</b>	<b>6,215</b>
010-3351-555.11-00	SPECIAL SERVICES	1,488			5,000
010-3351-555.11-15	LANDSCAPE MAINTENANCE	2,658	2,000	2,000	2,000
010-3351-555.17-00	UTILITIES	979	2,982	3,114	3,114
010-3351-555.19-00	TELEPHONE	1,819	2,185	3,408	3,408
010-3351-555.19-02	PC AIRCARD CHARGES	300	650	601	1,032
010-3351-555.25-00	POSTAGE	22	30	30	32
010-3351-555.33-00	PROFESSIONAL DEVELOPMENT	1,840	1,500	1,500	1,500
010-3351-555.45-00	CONTRACTED SERVICES	570	1,842	1,300	2,000
010-3351-555.45-01	WASTE DISPOSAL	64,907	48,888	70,000	90,000
010-3351-555.45-02	ADVERTISING		2,000	1,300	2,000
010-3351-555.45-03	PRINTING		1,000	1,000	1,000
<b>*MISCELLANEOUS SERVICES</b>		<b>74,583</b>	<b>63,077</b>	<b>84,253</b>	<b>111,086</b>
010-3351-556.07-00	MEDICAL EXAMS	720	200	200	1,500
<b>*SUNDRY CHARGES</b>		<b>720</b>	<b>200</b>	<b>200</b>	<b>1,500</b>
010-3351-564.01-00	INVENTORY \$1,000-\$4,999	1,904	2,500	2,500	
<b>*INVENTORY</b>		<b>1,904</b>	<b>2,500</b>	<b>2,500</b>	
010-3351-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
<b>*CAPITAL OUTLAY</b>					
010-3351-590.01-01	BUDGET PROJECTION VARIANCE		348		
<b>TOTAL</b>		<b>193,985</b>	<b>204,342</b>	<b>228,829</b>	<b>268,200</b>



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**FY 2010 ADOPTED BUDGET  
WATER & SEWER FUND  
REVENUE & EXPENSE SUMMARY**

**OVERVIEW**

The Water & Sewer Fund is an enterprise fund that includes water and sewer system operations. The fund is operated in a manner similar to private business enterprises, where costs of providing the services to the public are financed primarily through user charges. The City provides water and sewer service to approximately 33,000 residential and commercial customers. Water & Sewer revenues provide 81% of the total revenue generated in the Water & Sewer Fund. As such, the City of Pearland continually monitors and evaluates the need to adjust water and sewer rates in order to ensure that the fund is self-supporting, that infrastructure rehabilitation is adequate, and that all bond covenants are in compliance. The fiscal year 2010 budget does not include a water or sewer rate increase. Increase in fiscal year 2009 ending balance due to projected expense savings, and increase in Transfers In from Impact Fee funds towards annual debt service payments contribute to maintaining rates consistent with fiscal year 2009.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>REVENUES</b>				
Sale of Water	\$ 10,619,781	\$ 13,059,995	\$ 12,921,634	\$ 13,131,637
Sewer Revenues	8,239,453	9,667,281	10,176,510	9,926,788
Other Service Charges	1,602,713	1,918,310	1,458,461	1,438,439
Interest Income	166,946	81,000	107,113	71,500
Other Misc. Income	1,168,110	304,173	279,691	217,240
Grant	-	-	-	348,000
Transfers In	2,384,719	2,471,661	2,443,271	3,001,002
Bond/Lease Proceeds	-	397,445	425,835	498,032
<b>TOTAL</b>	<b>24,181,722</b>	<b>27,899,865</b>	<b>27,812,515</b>	<b>28,632,638</b>
<b>EXPENSES</b>				
Lift Stations	839,475	1,130,928	947,614	1,219,330
Wastewater Treatment	4,095,620	3,642,091	3,431,013	3,487,384
Water Production	4,510,636	5,689,373	4,869,840	4,794,198
Distribution & Collection	1,814,759	2,055,617	1,996,262	1,894,104
W&S Revenue Collections	1,848,016	2,020,924	1,734,436	1,908,997
Construction	1,194,829	1,255,716	1,334,514	917,324
Other Requirements	8,983,052	11,158,536	10,522,392	13,144,567
<b>TOTAL</b>	<b>23,286,387</b>	<b>26,953,185</b>	<b>24,836,071</b>	<b>27,365,904</b>
Revenues Over/(Under) Expenses	895,335	946,680	2,976,444	1,266,734
<b>TOTAL</b>				
<b>Beginning Cash Equivalents</b>	<b>3,187,985</b>	<b>3,389,199</b>	<b>3,389,199</b>	<b>6,365,643</b>
Reserve for Debt Service	(694,121)			
<b>Ending Cash Equivalents</b>	<b>\$ 3,389,199</b>	<b>\$ 4,335,879</b>	<b>\$ 6,365,643</b>	<b>\$ 7,632,377</b>
Bond Coverage - 1.4			1.71	1.40
Cash Reserve Ratio - 25%			0.26	0.28

## **FISCAL YEAR 2010 ADOPTED BUDGET WATER & SEWER FUND REVENUE & EXPENSE SUMMARY**

Fiscal year 2009 projected revenues total \$27,812,515, \$87,350, or 0.3%, less than planned and \$3,630,793, or 15%, greater than fiscal year 2008 actual of \$24,181,722. The majority of the increase over fiscal year 2008 is a 13% revenue increase in fiscal year 2009 needed to meet bond coverage. Water and sewer revenues of \$23,098,144 are expected to exceed budget by \$370,868 and is reflective of a dry/hot summer, as well as continued, but small, residential and commercial growth in the community. Fiscal year 2009 projected expenses total \$24,836,071. Expenditures are anticipated to be \$2,117,114 under budget, and \$1,549,684 over fiscal year 2008. Expenditures under budget are related to the following major areas: fuel contingency savings (\$68,949), lower bond payments (\$230,237), reduced water meter purchases as development has slowed (\$247,704), reduced purchase of water due to the construction of a new water well (\$521,832) and reduced utilities cost (\$746,813). Ending balance at 9/30/2009 is estimated to be \$6,365,643, with bond coverage at 1.71 and cash reserve at 26%.

Fiscal year 2010 revenues total \$28,632,638, a \$820,123 increase over fiscal year 2009 projections. The increase is mainly attributable to an increase of \$557,731 in transfers from water and sewer impact fee funds, totaling \$3 million, to assist in paying for debt service on capital projects, and an increase of \$348,000 in anticipated grant funds for 58 manual transfer switches. Fiscal year 2010 expenses total \$27,365,904 and include water/sewer annual debt service payments of \$9.3 million. Expenses are \$2,529,833, or 10.2% greater than fiscal year 2009 projections. The major increases are seen in debt service payments, which increased by \$1.6 million, and includes new debt anticipated to be sold in the amount of \$18.7 million, and transfers to other funds for capital improvement related projects, which increased by \$991,473.

Salary adjustments for merit average 2% and total \$68,391. This is a decrease of \$113,472 from fiscal year 2009. The City's share of premium payments for dependent coverage increased to 70% in fiscal year 2009, up from 50% dependent coverage in fiscal year 2008, and will remain at 70% of premium coverage in fiscal year 2010. Fiscal year 2010 includes an average premium increase of 5.8%. The budget also includes \$130,000 for salary savings for anticipated vacant positions throughout the fiscal year. Revenues over expenditures are \$1,266,734. Ending balance at 9/30/2010 is expected to be \$7,632,377, with a bond coverage of 1.40 and a cash reserve of 28%. The City's financial modeling shows cash reserves remaining at or above the 25% reserve through 2014 and meeting bond coverage requirements in all years. However, additional revenue increases are needed in order to do so, based on assumptions used in the model. See Five-Year Forecast.

**WATER & SEWER FUND  
REVENUE**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	REVENUE CATEGORY	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
030-0000-353.04-02	WATER SALES	10,619,781	13,059,995	12,921,634	13,131,637
030-0000-353.04-03	SEWER CHARGES	8,239,453	9,667,281	10,176,510	9,926,788
030-0000-353.04-04	SANITATION BILLING FEE	242,850	310,980	307,826	317,220
030-0000-353.04-05	METER REINSPECT FEE	240			
030-0000-353.04-07	CONNECTION FEE	56,790	145,000	119,625	125,600
030-0000-353.04-09	WATER TAP FEE	585,136	675,000	450,153	383,681
030-0000-353.04-10	SEWER TAP FEE	6,778	10,000	4,828	5,000
030-0000-353.04-11	LATE PAYMENT FEE	518,002	460,000	408,755	432,000
030-0000-353.04-12	METER SET FEE	5,980	50,200	2,100	2,500
030-0000-353.04-13	CURB STOP REPLACE FEE	968	1,130	1,615	1,938
030-0000-353.04-14	RECONNECT FEE	160,225	242,800	137,273	144,000
030-0000-353.04-15	GREASE TRAP FEE	18,834	20,000	18,858	19,000
030-0000-353.04-99	MISCELLANEOUS	6,910	3,200	7,428	7,500
<b>*CHARGES FOR SERVICE</b>		<b>20,461,947</b>	<b>24,645,586</b>	<b>24,556,605</b>	<b>24,496,864</b>
030-0000-356.00-00	INTEREST	128,198	75,000	51,832	71,500
030-0000-356.04-00	CERTIFICATE OF DEPOSIT	37,281	6,000	55,281	
030-0000-356.06-00	UNREALIZED CAP GAIN (LOSS)	1,467			
<b>*INTEREST</b>		<b>166,946</b>	<b>81,000</b>	<b>107,113</b>	<b>71,500</b>
030-0000-357.01-00	FEDERAL				348,000
<b>*GRANT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>348,000</b>
030-0000-358.12-00	NSF FEES	16,475	17,000	9,395	9,800
030-0000-358.15-00	SALE OF PROPERTY	12,490	7,000	6,800	8,500
030-0000-358.16-00	CASH OVER/SHORT				
030-0000-358.18-00	DISCOUNT TAKEN	53			
030-0000-358.45-00	INSURANCE REIMBURSEMENTS		81,573	55,396	
030-0000-358.98-00	REIMBURSEMENTS	1,044,962	138,600	138,940	138,940
030-0000-358.99-00	MISCELLANEOUS	82,193	60,000	69,160	60,000
030-0000-358.99-01	MUD ANNEXATION	11,937			
<b>*MISCELLANEOUS</b>		<b>1,168,110</b>	<b>304,173</b>	<b>279,691</b>	<b>217,240</b>
030-0000-359.01-00	FROM FUND 15	-			
030-0000-359.11-00	FROM FUND 42	842,062	1,363,108	1,363,108	1,535,432
030-0000-359.12-00	FROM FUND 44	1,228,157	839,981	839,981	915,830
030-0000-359.21-00	FROM FUND 64		91,488	63,098	380,000
030-0000-359.30-00	FROM FUND 300	150,000			
030-0000-359.31-00	FROM FUND 301		7,344	7,344	
030-0000-359.80-00	FROM FUND 33				
030-0000-359.99-00	FROM FUND 10	164,500	169,740	169,740	169,740
030-0000-359.99-99	TRANSFER FROM CIP FUNDS				
<b>*INTERFUND TRANSFERS</b>		<b>2,384,719</b>	<b>2,471,661</b>	<b>2,443,271</b>	<b>3,001,002</b>
030-0000-360.01-00	BOND PROCEEDS				
030-0000-360.03-00	CAPITAL LEASE PROCEEDS		397,445	425,835	498,032
030-0000-360.04-00	PREN/DISCT ON BONDS				
<b>*OTHER FINANCING SOURCES</b>		<b>-</b>	<b>397,445</b>	<b>425,835</b>	<b>498,032</b>
<b>TOTAL</b>		<b>24,181,722</b>	<b>27,899,865</b>	<b>27,812,515</b>	<b>28,632,638</b>



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**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY  
WATER & SEWER FUND**

<b>EXPENDITURES BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Lift Stations	839,475	1,130,928	947,614	1,219,330
Wastewater Treatment	4,095,620	3,642,091	3,431,013	3,487,384
Water Production	4,510,636	5,689,373	4,869,840	4,794,198
Distribution & Collection	1,814,759	2,055,617	1,996,262	1,894,104
Construction	1,194,829	1,255,716	1,334,514	917,324
W&S Revenue Collections	1,848,016	2,020,924	1,734,436	1,908,997
Other Requirements	8,983,052	11,158,536	10,522,392	13,144,567
<b>WATER &amp; SEWER DEPT TOTAL</b>	<b>23,286,387</b>	<b>26,953,185</b>	<b>24,836,071</b>	<b>27,365,904</b>

<b>EXPENDITURES BY CATEGORY</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	3,657,941	4,173,780	3,922,831	4,175,973
Materials & Supplies	4,423,962	5,108,504	4,393,842	4,226,879
Building Maintenance	58,586	60,391	72,968	70,035
Equipment Maintenance	1,004,711	1,227,997	1,053,288	1,418,751
Miscellaneous Services	4,058,093	4,259,341	3,615,545	3,600,304
Inventory	26,885	40,645	2,500	11,630
Transfers/Other Charges	8,936,943	10,893,841	10,500,656	13,191,371
Capital Outlay	1,119,266	1,188,686	1,274,441	670,961
<b>WATER &amp; SEWER DEPT TOTAL</b>	<b>23,286,387</b>	<b>26,953,185</b>	<b>24,836,071</b>	<b>27,365,904</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Lift Stations	0	6	6	6
Wastewater Treatment	21.5	14.5	14.5	14.5
Water Production	6	8	8	8
Distribution & Collection	24	24	24	24
Construction	11.5	11.5	11.5	11.5
W&S Revenue Collections	17	19	19	19
<b>WATER &amp; SEWER DEPT TOTAL</b>	<b>80</b>	<b>83</b>	<b>83</b>	<b>83</b>

\*Same as adopted budget, unless where noted.

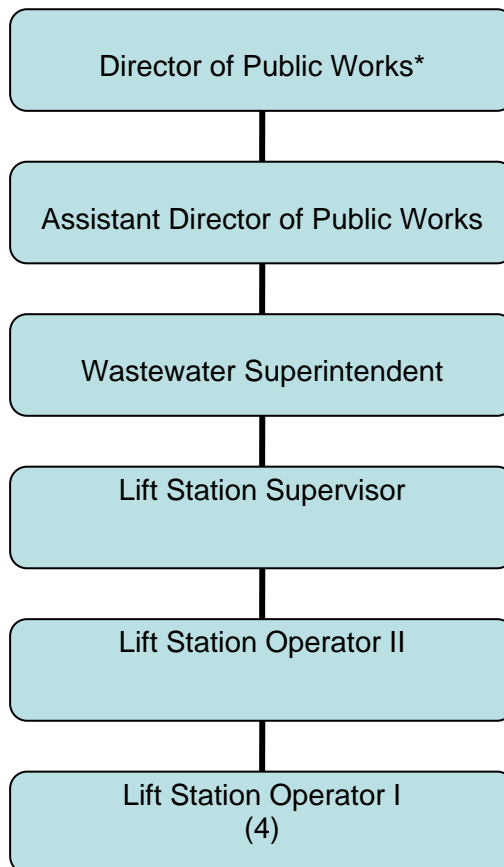
# LIFT STATIONS

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Lift Stations Division is to operate and maintain sanitary and storm water lift stations in order to ensure healthy and sanitary conditions for citizens and the environment through their continued safe operation.



\*Reports to Assistant City Manager



**Department: PUBLIC WORKS**  
**Division: LIFT STATIONS**  
**Department Number: 4041**

**GOALS**

- To provide a safe work environment for employees and to eliminate any safety hazards to the public.
- To provide dependable sanitary sewer service to the City through efficient operation of the lift stations.
- To protect the health of people and the environment through proper conveyance of wastewater, while maintaining compliance with state and federal agencies.
- To aid in the efficient operation of the City's drainage by maintaining storm water pumping stations.
- To develop personnel for leadership roles.
- To provide quality customer service in a timely manner.
- To seek out and identify methods and technologies for improving energy efficiency.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Maintained and repaired all sanitary and storm lift stations to reduce system problems.
- Completed analysis of Cullen lift station piping in preparation for possible reconstruction.
- Commissioned and started new Green Tee 4 lift station.

**FISCAL YEAR 2010 OBJECTIVES**

- Continue to upgrade, repair, and maintain all sanitary and storm lift stations.
- Train incoming employees and encourage them to obtain advanced TCEQ licenses.
- Continue to incorporate additional lift stations into the SCADA system for remote monitoring and control.
- Complete repair of Dixie Farm Road and anticipated Cullen lift station piping.
- Purchase and install emergency generators at Corrigan and West Mary's Creek storm water pumping stations (funding provided in Streets & Drainage department).
- Pending grant approval, install 58 manual transfer switches.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of sanitary lift stations*	78	76	76	77
Number of storm water pump stations*	3	4	4	5
Number of sanitary L/S overflows	N/A	N/A	6	0
Number of major repairs	N/A	N/A	N/A	N/A**
Cost per gallon processed (monthly average)	\$0.0003	\$0.0004	\$0.0004	\$0.0005
Number of lift station skimmings	N/A	N/A	146	240

\*These numbers rarely change and are valuable to show amount of infrastructure being maintained.

\*\*Data is not available at this time, but will be collected beginning FY2010.

**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**LIFT STATIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008* Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	320,399	374,709	320,812
Materials & Supplies	378	31,615	30,350	30,350
Building Maintenance	0	0	14,268	16,000
Equipment Maintenance	3,730	258,176	232,452	442,373
Miscellaneous Services	835,367	430,738	205,835	178,795
Inventory	0	0	0	1,850
Capital Outlay	0	90,000	90,000	229,150
<b>TOTAL</b>	<b>839,475</b>	<b>1,130,928</b>	<b>947,614</b>	<b>1,219,330</b>

\*New division set up in fiscal year 2009.

**KEY BUDGET ITEMS**

- Includes two (2) 80 kw portable generators for lift stations in subdivisions
- Includes two (2) 150 kw portable generators for regional lift stations
- Control panel replacement at 3 lift stations
- Sandblasting and painting of seven (7) lift stations
- Includes 58 manual transfer switches (grant funded)

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget**</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Lift Station Supervisor	0	1	1	1
Lift Station Operator II	0	1	1	1
Lift Station Operator I	0	4	4	4
<b>TOTAL</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*\*Same as adopted budget, unless where noted.

**LIFT STATIONS - 4041  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
030-4041-531.02-00	SUPERVISOR		47,921	27,882	50,257
030-4041-531.03-00	GENERAL LABOR		168,427	228,387	163,984
030-4041-531.09-00	OVERTIME		12,000	14,800	12,000
030-4041-531.10-00	LONGEVITY		2,411	1,610	1,734
030-4041-531.14-00	WORKERS' COMPENSATION		1,983	1,795	1,629
030-4041-531.15-00	SOCIAL SECURITY		17,654	19,809	17,440
030-4041-531.16-00	RETIREMENT		22,559	27,697	25,691
030-4041-531.17-00	GROUP INSURANCE		46,850	52,135	47,483
030-4041-531.19-00	STATE UNEMPLOYMENT		594	594	594
<b>*SALARIES &amp; WAGES</b>		<b>0</b>	<b>320,399</b>	<b>374,709</b>	<b>320,812</b>
030-4041-542.03-00	OFFICE SUPPLIES		1,000	1,000	1,000
030-4041-542.04-00	WEARING APPAREL		1,150	1,550	1,550
030-4041-542.06-00	CHEMICALS		16,300	16,300	16,300
030-4041-542.11-00	HARDWARE		3,000	3,000	3,000
030-4041-542.18-00	LAUNDRY & CLEANING		5,665	4,000	4,000
030-4041-542.23-00	MINOR TOOLS & OFFICE EQUIP.	378	3,000	3,000	3,000
030-4041-542.33-00	MISCELLANEOUS		1,500	1,500	1,500
<b>*MATERIALS &amp; SUPPLIES</b>		<b>378</b>	<b>31,615</b>	<b>30,350</b>	<b>30,350</b>
030-4041-553.01-00	BUILDINGS & GROUNDS	0	0	14,268	16,000
<b>MAINT. BUILDINGS &amp; GROUNDS</b>		<b>0</b>	<b>0</b>	<b>14,268</b>	<b>16,000</b>
030-4041-554.05-00	SEWER PLANTS\LIFT STATION	3,730	208,167	203,827	402,067
030-4041-554.12-00	MISCELLANEOUS EQUIPMENT		1,500	1,500	13,306
030-4041-554.20-00	MOTOR EQUIPMENT		125	125	
030-4041-554.20-01	PARTS		8,000	5,000	5,000
030-4041-554.20-02	COMMERCIAL		12,000	10,000	10,000
030-4041-554.20-03	FUEL		28,384	12,000	12,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>3,730</b>	<b>258,176</b>	<b>232,452</b>	<b>442,373</b>
030-4041-555.09-00	RENTAL OF EQUIPMENT		500	740	500
030-4041-555.11-00	SPECIAL SERVICES	835,367	18,000	40,000	12,100
030-4041-555.17-00	UTILITIES		397,143	150,000	150,000
030-4041-555.19-00	TELEPHONE		7,384	7,384	7,384
030-4041-555.19-02	PC AIRCARD CHARGES		725	725	725
030-4041-555.33-00	PROFESSIONAL DEVELOPMENT		3,924	3,924	5,024
030-4041-555.33-01	MEMBERSHIP DUES		1,590	1,590	1,590
030-4041-555.33-03	TRAVEL		1,472	1,472	1,472
<b>*MISCELLANEOUS SERVICES</b>		<b>835,367</b>	<b>430,738</b>	<b>205,835</b>	<b>178,795</b>
030-4041-564.01-00	INVENTORY \$1,000-\$4,999				1,850
<b>*INVENTORY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1,850</b>
030-4041-565.23-00	BUILDINGS & GROUNDS				
030-4041-565.73-00	SPECIAL EQUIP/IMPROVEMENT				229,150
030-4041-565.80-00	VEHICLES		90,000	90,000	
030-4041-565.99-00	ENGINEERING EXPENSES				
<b>*CAPITAL OUTLAY</b>		<b>0</b>	<b>90,000</b>	<b>90,000</b>	<b>229,150</b>
<b>TOTAL</b>		<b>839,475</b>	<b>1,130,928</b>	<b>947,614</b>	<b>1,219,330</b>

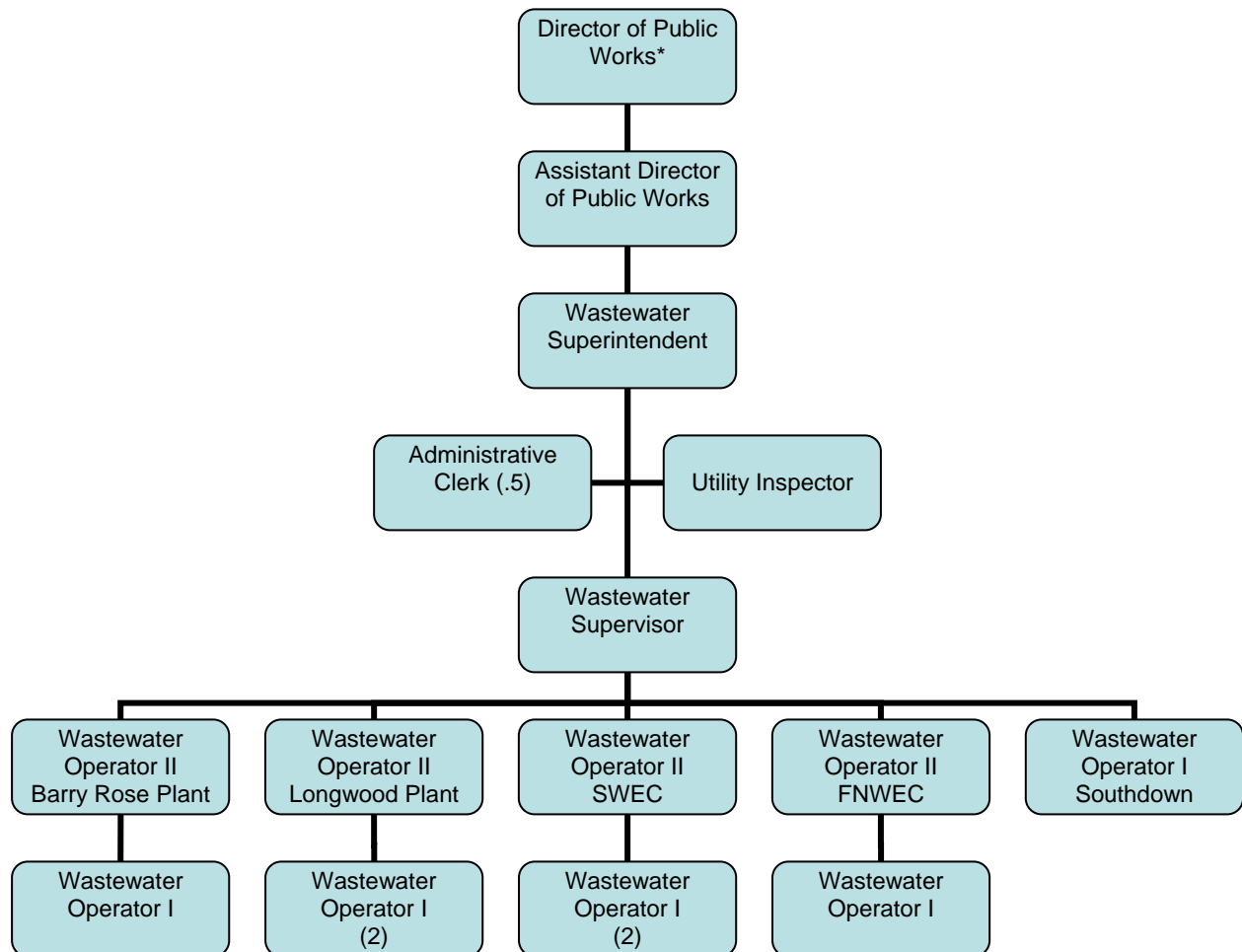
# WASTEWATER TREATMENT

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Wastewater Treatment Division is to efficiently and effectively treat City of Pearland wastewater to protect the environment as well as public health, safety, and welfare; while ensuring the effluent to the receiving stream meets or exceeds all environmental standards and regulations.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: WASTEWATER TREATMENT**  
**Department Number: 4042**

**GOALS**

- To discharge effluent that is of higher quality than the receiving stream.
- To provide a safe work environment for employees and to eliminate any safety hazards to the public.
- To inspect all grease traps in the City in order to minimize disruptions to the wastewater collection system.
- To minimize the cost of wastewater treatment while maintaining high quality effluent.
- To develop personnel for leadership roles.
- To provide quality customer service in a timely manner.
- To protect the health of people and the environment through proper treatment of wastewater, while maintaining compliance with state and federal agencies.
- To seek out and identify methods and technologies for improving energy efficiency.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Commissioned and brought online the new 4.0 million gallon per day SWEC expansion.
- Improved entry access to the Longwood plant.
- Completed new Barry Rose wastewater treatment plant office building.
- Participated in selection of design engineer for Longwood plant upgrade.
- Entered into agreement to treat landfill leachate to recover some sludge handling costs.

**FISCAL YEAR 2010 OBJECTIVES**

- Reduce total number of permit violations.
- Train and encourage new employees to learn processes and obtain or upgrade TCEQ licenses.
- Work with engineering consultants and City capital projects department on the Longwood plant upgrade.
- Resolve all lingering problems and start-up issues with the SWEC plant, and identify any problems during the one-year warranty period.
- Continue to maintain, upgrade, or modify Wastewater plant equipment and operations to reduce any permit limit excursions.

**Department: PUBLIC WORKS**  
**Division: WASTEWATER TREATMENT**  
**Department Number: 4042**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Wastewater Treatment Plants <sup>1</sup>	5	5	5	5
Clean Rivers Program (samples taken) <sup>2</sup>	74	35	7	0
Wastewater gallons treated in billion gallons	2.305	2.096	2.119	2.300
Cost per gallon to treat wastewater <sup>3</sup>	\$0.0013	\$0.0017	\$0.0016	\$0.0017
Grease traps inspections	753	758	215	800
Percent of WWT plant samples in compliance with regulatory reporting requirements	N/A	N/A	92%	99%
Number of Permit Violations:	N/A	36	50	0
Major violations	N/A	0	1	0
Minor violations	N/A	36	49	0
Number of routine trips prevented with SCADA	N/A	N/A	41	50
Number of training hours to maintain employee certification	N/A	N/A	160	350

<sup>1</sup>This number is not expected to change in the foreseeable future.

<sup>2</sup>The taking of samples from local waters is not a required responsibility of the City. Therefore, to focus staff time on necessary tasks, task is being transferred to an outside agency and the City will no longer monitor nor report results.

<sup>3</sup>Cost to treat wastewater is based on actual department expenditures for number of gallons treated.

**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**WASTEWATER TREATMENT**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	911,224	738,248	621,844	790,827
Materials & Supplies	322,424	344,591	367,691	366,491
Building Maintenance	5,917	2,000	7,200	2,000
Equipment Maintenance	350,323	309,562	288,145	298,145
Miscellaneous Services	1,904,453	2,003,517	1,909,660	1,880,921
Capital Outlay	601,279	244,173	236,473	149,000
<b>TOTAL</b>	<b>4,095,620</b>	<b>3,642,091</b>	<b>3,431,013</b>	<b>3,487,384</b>

**KEY BUDGET ITEMS**

- Replacement of 13 valves at the Barry Rose WWTP and replacement of 7 valves at the Longwood Plant
- Sandblasting and painting of above-ground piping at Barry Rose WWTP
- Includes bleach conversion at Southdown Plant

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Wastewater Superintendent	1	1	1	1
Utility Inspector	1	1	1	1
Chief Operator - Wastewater Supervisor	1	1	1	1
SCADA Technician	1	0	0	0
Lift Station Supervisor	1	0	0	0
Lift Station - Operator II	1	0	0	0
Wastewater Treatment Operator II	5	4	4	4
Lift Station Operator I	1	0	0	0
Wastewater Treatment Operator I	6	7	7	7
Lift Station - Operator in Training	3	0	0	0
Administrative Clerk	0.5	0.5	0.5	0.5
<b>TOTAL</b>	<b>21.5</b>	<b>14.5</b>	<b>14.5</b>	<b>14.5</b>

\*Same as adopted budget, unless where noted.

**WASTEWATER TREATMENT - 4042  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
030-4042-531.02-00	SUPERVISOR	53,543	53,430	53,647	53,431
030-4042-531.03-00	GENERAL LABOR	590,465	486,778	377,443	504,861
030-4042-531.04-00	COMP TIME SOLD	2,047	55	55	
030-4042-531.05-00	VACATION SOLD	2,552	1,139	1,139	
030-4042-531.07-00	SICK PAY OFF	14,129	332	332	
030-4042-531.09-00	OVERTIME	33,497	19,000	25,000	19,000
030-4042-531.10-00	LONGEVITY	4,576	2,696	3,520	3,785
030-4042-531.11-00	AUTO ALLOWANCE	-35			
030-4042-531.14-00	WORKERS' COMPENSATION	6,043	5,328	3,193	4,070
030-4042-531.15-00	SOCIAL SECURITY	49,851	42,982	35,314	44,455
030-4042-531.16-00	RETIREMENT	68,816	53,764	48,786	65,488
030-4042-531.17-00	GROUP INSURANCE	83,856	71,209	71,924	94,301
030-4042-531.19-00	STATE UNEMPLOYMENT	1,884	1,535	1,491	1,436
<b>*SALARIES &amp; WAGES</b>		<b>911,224</b>	<b>738,248</b>	<b>621,844</b>	<b>790,827</b>
030-4042-542.03-00	OFFICE SUPPLIES	1,089	6,200	4,700	3,500
030-4042-542.04-00	WEARING APPAREL	5,282	4,980	4,580	4,580
030-4042-542.06-00	CHEMICALS	287,636	310,000	335,000	335,000
030-4042-542.11-00	HARDWARE	8,198	5,200	5,200	5,200
030-4042-542.18-00	LAUNDRY & CLEANING	15,303	13,211	13,211	13,211
030-4042-542.23-00	MINOR TOOLS & OFFICE EQUIP.	4,916	5,000	5,000	5,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>322,424</b>	<b>344,591</b>	<b>367,691</b>	<b>366,491</b>
030-4042-553.01-00	BUILDINGS & GROUNDS	5,917	2,000	7,200	2,000
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>		<b>5,917</b>	<b>2,000</b>	<b>7,200</b>	<b>2,000</b>
030-4042-554.05-00	WATER WELLS	54			
030-4042-554.05-00	SEWER PLANTS/LIFT STATION	251,313	262,995	240,000	250,000
030-4042-554.12-00	MISCELLANEOUS EQUIPMENT		2,000	1,500	1,500
030-4042-554.20-00	MOTOR EQUIPMENT		125	125	125
030-4042-554.20-01	PARTS	11,673	9,500	9,500	9,500
030-4042-554.20-02	COMMERCIAL	20,505	16,020	16,020	16,020
030-4042-554.20-03	FUEL	66,778	18,922	21,000	21,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>350,323</b>	<b>309,562</b>	<b>288,145</b>	<b>298,145</b>
030-4042-555.09-00	RENTAL OF EQUIPMENT	250	1,000	2,500	2,500
030-4042-555.11-00	SPECIAL SERVICES	686,877	630,812	700,000	630,812
030-4042-555.11-13	CONTRACT EMPLOYMENT			13,000	
030-4042-555.13-00	BOOKS, PERIODICAL, & SUBSC.			89	100
030-4042-555.17-00	UTILITIES	1,172,859	1,329,565	1,150,000	1,198,210
030-4042-555.19-00	TELEPHONE	24,763	18,884	18,884	18,884
030-4042-555.19-02	PC AIRCARD CHARGES	5,594	7,384	11,826	13,754
030-4042-555.33-00	PROFESSIONAL DEVELOPMENT	10,705	8,983	8,983	12,283
030-4042-555.33-01	MEMBERSHIP DUES	1,964	4,939	2,428	2,428
030-4042-555.33-03	TRAVEL	1,441	1,950	1,950	1,950
<b>*MISCELLANEOUS SERVICES</b>		<b>1,904,453</b>	<b>2,003,517</b>	<b>1,909,660</b>	<b>1,880,921</b>
030-4042-565.23-00	BUILDINGS & GROUNDS	9,000	68,501	63,301	68,000
030-4042-565.73-00	SPECIAL EQUIP/IMPROVEMENT	551,426	147,372	144,749	81,000
030-4042-565.80-00	VEHICLES	40,853	28,300	28,423	
<b>*CAPITAL OUTLAY</b>		<b>601,279</b>	<b>244,173</b>	<b>236,473</b>	<b>149,000</b>
<b>TOTAL</b>		<b>4,095,620</b>	<b>3,642,091</b>	<b>3,431,013</b>	<b>3,487,384</b>





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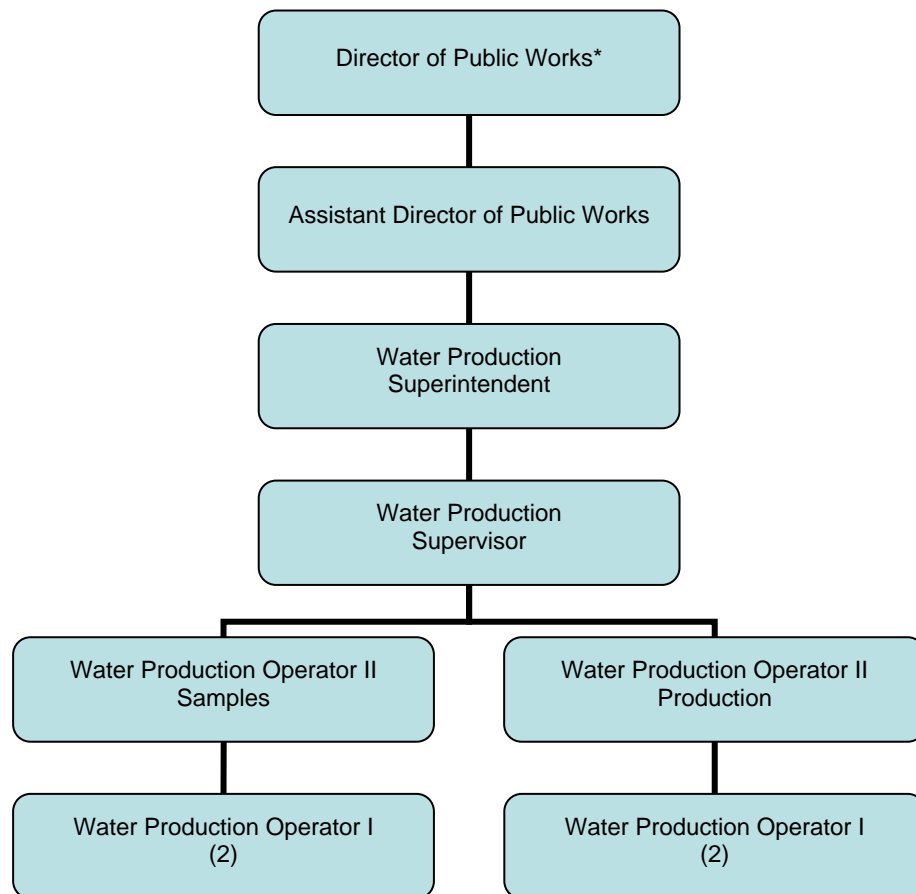
# WATER PRODUCTION

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Water Production Division is to safely provide clean, Superior, high quality potable water for the citizens of Pearland, while offering professional and timely customer service.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: WATER PRODUCTION**  
**Department Number: 4043**

**GOALS**

- To maintain a “Superior” water quality rating.
- To meet federal regulations regarding security.
- To promote a safe work environment for employees and to eliminate any safety hazards to the public.
- To maintain knowledge of all state and federal rules and regulations pertaining to potable water.
- To monitor the water distribution system to minimize the cost of maintenance, while maintaining a high standard of service.
- To develop personnel for leadership roles.
- To provide quality customer service in a timely manner.
- To seek out and identify methods and technologies for improving energy efficiency.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Commissioned and brought online new Kirby water well.
- Implemented dead-end flushing program.
- Identified and installed improved chemical feed pumps.
- Installed altitude valves at Liberty and Southeast water wells.
- Completed installation of SCADA system at all water wells.
- Hired two new operators.
- Completed phase two of the Unidirectional Flushing program.
- Participated in design of new Alice St. water plant.

**FISCAL YEAR 2010 OBJECTIVES**

- Continue dead-end flushing program.
- Begin next phase of Unidirectional Flushing program.
- Begin installation of permanent sample stations.
- Continue installation of automatic flushers in identified areas.
- Create a plan to improve security of the water system.
- Optimize chemical use in the water system.
- Continue study of water quality throughout the city.
- Continue to participate in Alice St. water plant project.
- Replacement and installation of booster pump at S.E. Cullen and Garden Road.
- Replacement of Shadow Creek Ranch impellers.

**Department: PUBLIC WORKS**  
**Division: WATER PRODUCTION**  
**Department Number: 4043**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Water Wells <sup>1</sup>	10	10	11	11
Water Pumping Stations <sup>1</sup>	2	2	2	2
Water produced from wells (gallons in billions)	1.597	2.128	2.419	3.000
Water purchased from City of Houston (gallons in billions)	1.084	1.121	1.175	.750
Surface Water purchased from Clear Brook City MUD in million gallons	37	26	23	30
Total water purchased (gallons in billions)	1.121	1.147	1.198	.780
Combined gallons of water produced - well and surface (gallons in billions)	2.718	3.275	3.617	3.780
Quality control samples collected	1,965	1,720	1,705	1,700
Cost per gallon to produce water <sup>2</sup>	\$0.0004	\$0.0005	\$0.0005	\$0.0006
Cost per gallon to purchase water <sup>2</sup>	\$0.0022	\$0.0027	\$0.0028	\$0.0029
Water system rating by T.C.E.Q. <sup>3</sup>	Superior	Superior	Superior	Superior
Percent of TCEQ reports submitted on time	100%	100%	100%	100%
Number of preventive maintenance jobs conducted	N/A	N/A	52	26
Number of customers (average)	N/A	28,711	32,000	33,000
Total number of water quality complaints	496	167	449	90
Number of annual water quality complaints per 1,000 customers	22.5	5.8	14.0	2.7
Percent of water quality complaints substantiated	N/A	N/A	42%	20%
Percent of water samples in compliance	N/A	N/A	99%	100%
Number of training hours to maintain employee certification	N/A	N/A	208	320

<sup>1</sup>These numbers are not expected to change in the foreseeable future.

<sup>2</sup>Cost per gallon to produce water is based on actual department expenditures less the purchase of water compared to gallons produced.

<sup>3</sup>This value is not expected to change.

**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**WATER PRODUCTION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	375,844	425,399	447,066	466,678
Materials & Supplies	2,662,572	3,239,531	2,720,634	2,510,067
Building Maintenance	52,669	51,891	45,000	45,535
Equipment Maintenance	324,969	302,052	302,289	449,558
Miscellaneous Services	940,353	1,417,662	1,102,013	1,127,310
Inventory	0	0	0	9,780
Capital Outlay	154,229	252,838	252,838	185,270
<b>TOTAL</b>	<b>4,510,636</b>	<b>5,689,373</b>	<b>4,869,840</b>	<b>4,794,198</b>

**KEY BUDGET ITEMS**

- Enclose control rooms at McLean Water Well, Magnolia, Liberty, 518, and Garden Rd & Southdown
- Includes the first of five years unidirectional flushing program
- Replacement of impellers for the Shadow Creek pumping station
- Replacement of well pump motors at 518, Magnolia and Cullen Water Wells
- Replacement of booster pumps at Southeast, Cullen, and Garden Rd Water Wells
- Replacement of valves at Southdown
- Secure sample stations with flush valves

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Water Production Superintendent	1	1	1	1
Water Production Supervisor	1	1	1	1
Water Production Operator II	2	2	2	2
Water Production Operator I	2	4	4	4
<b>TOTAL</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>

\*Same as adopted budget, unless where noted.

**WATER PRODUCTION - 4043  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
030-4043-531.02-00	SUPERVISOR	53,179	52,238	52,216	51,947
030-4043-531.03-00	GENERAL LABOR	212,669	245,454	243,433	263,578
030-4043-531.04-00	COMP TIME SOLD	21			
030-4043-531.05-00	VACATION SOLD	1,133			
030-4043-531.07-00	SICK PAY OFF	1,960			
030-4043-531.09-00	OVERTIME	18,083	14,000	31,000	19,000
030-4043-531.10-00	LONGEVITY	1,329	1,543	1,391	1,693
030-4043-531.11-00	AUTO ALLOWANCE	35			
030-4043-531.14-00	WORKERS' COMPENSATION	2,811	3,183	2,365	2,621
030-4043-531.15-00	SOCIAL SECURITY	20,303	25,033	23,665	25,721
030-4043-531.16-00	RETIREMENT	28,190	32,873	33,107	37,891
030-4043-531.17-00	GROUP INSURANCE	35,449	50,283	59,014	63,435
030-4043-531.19-00	STATE UNEMPLOYMENT	682	792	875	792
<b>*SALARIES &amp; WAGES</b>		<b>375,844</b>	<b>425,399</b>	<b>447,066</b>	<b>466,678</b>
030-4043-542.01-00	PURCHASE OF WATER	2,243,455			
030-4043-542.01-01	FM521	154,725	2,428,544	2,217,949	1,884,925
030-4043-542.01-03	SCARSDALE		102,500	102,500	102,500
030-4043-543.01-04	CHOCOLATE BAYOU		401,957	90,720	193,357
030-4043-542.04-00	WEARING APPAREL	1,847	2,500	3,500	4,000
030-4043-542.06-00	CHEMICALS	249,303	293,200	293,200	312,520
030-4043-542.11-00	HARDWARE	2,076	2,500	3,000	3,000
030-4043-542.18-00	LAUNDRY & CLEANING	7,052	6,765	6,765	6,765
030-4043-542.23-00	MINOR TOOLS & OFFICE EQUIP.	4,114	1,565	3,000	3,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>2,662,572</b>	<b>3,239,531</b>	<b>2,720,634</b>	<b>2,510,067</b>
030-4043-553.01-00	BUILDINGS & GROUNDS	52,669	51,891	45,000	45,535
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>		<b>52,669</b>	<b>51,891</b>	<b>45,000</b>	<b>45,535</b>
030-4043-554.04-00	WATER WELLS	267,507	259,989	259,989	412,558
030-4043-554.04-00	SEWER PLANTS/LIFT STATION	340			
030-4043-554.12-00	MISCELLANEOUS EQUIPMENT		2,935	3,500	1,500
030-4043-554.20-01	PARTS	1,908	1,250	2,500	2,000
030-4043-554.20-02	COMMERCIAL	7,220	7,000	11,300	8,500
030-4043-554.20-03	FUEL	37,501	30,878	25,000	25,000
030-4043-554.30-03	MAINT. COMPUTER SOFTWARE	10,493			
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>324,969</b>	<b>302,052</b>	<b>302,289</b>	<b>449,558</b>
030-4043-555.09-00	RENTAL OF EQUIPMENT	150	750	1,500	1,500
030-4043-555.11-00	SPECIAL SERVICES	294,920	436,364	436,364	461,000
030-4043-555.17-00	UTILITIES	639,575	970,105	650,000	650,000
030-4043-555.19-02	PC AIRCARD CHARGES	1,046	1,700	1,700	1,700
030-4043-555.33-00	PROFESSIONAL DEVELOPMENT	2,696	5,310	5,967	7,610
030-4043-555.33-01	MEMBERSHIP DUES	587	1,300	2,000	2,500
030-4043-555.33-03	TRAVEL	1,379	2,133	4,482	3,000
<b>*MISCELLANEOUS SERVICES</b>		<b>940,353</b>	<b>1,417,662</b>	<b>1,102,013</b>	<b>1,127,310</b>
030-4043-564.01-00	INVENTORY \$1,000-\$4,999				9,780
<b>*INVENTORY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>9,780</b>

**WATER PRODUCTION - 4043  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
030-4043-565.73-00	SPECIAL EQUIP/IMPROVEMENT	141,318	238,338	238,338	185,270
030-4043-565.80-00	VEHICLES	12,911	14,500	14,500	
<b>*CAPITAL OUTLAY</b>		<b>154,229</b>	<b>252,838</b>	<b>252,838</b>	<b>185,270</b>
	<b>TOTAL</b>	<b>4,510,636</b>	<b>5,689,373</b>	<b>4,869,840</b>	<b>4,794,198</b>

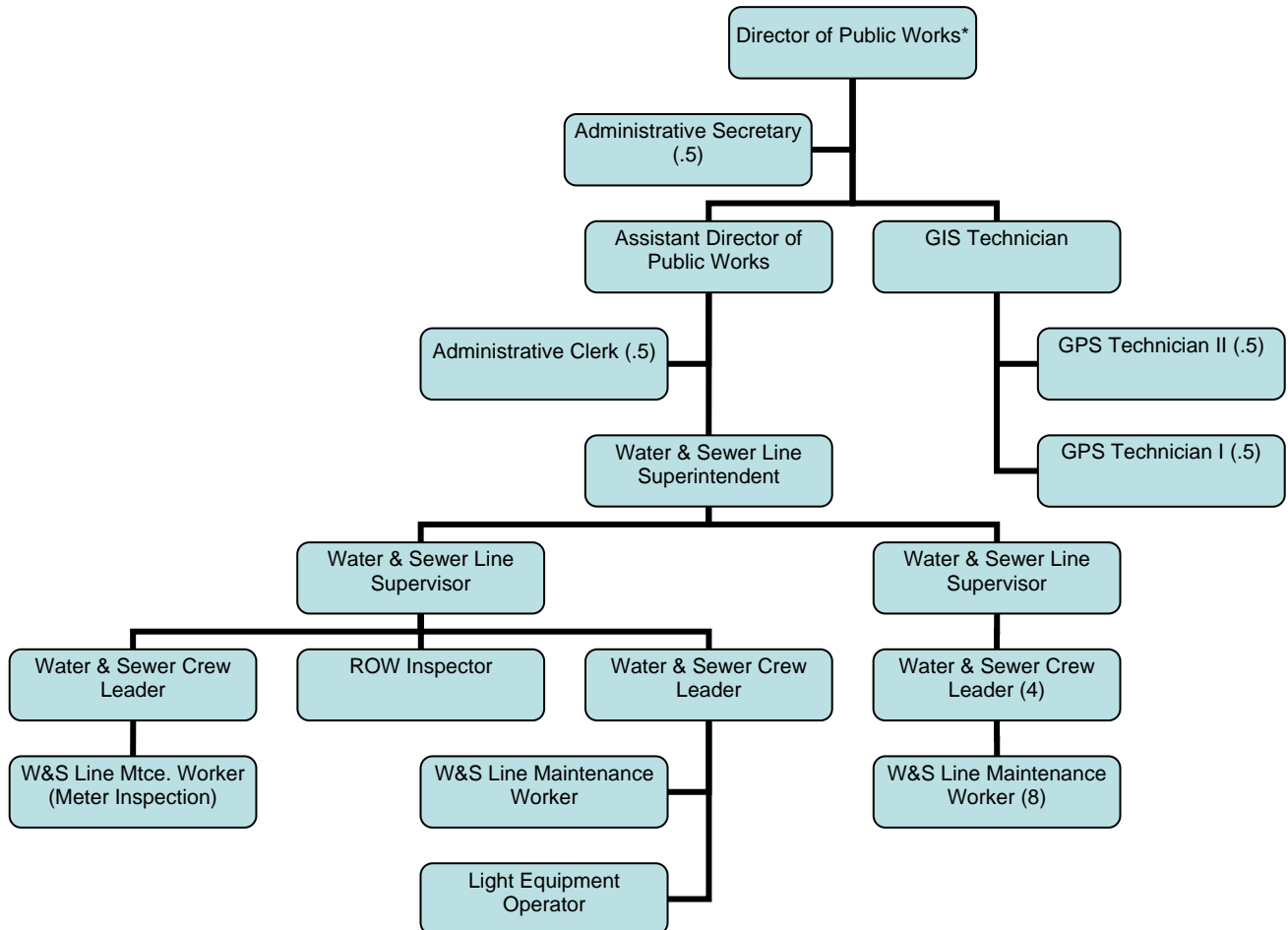
# WATER & SEWER DISTRIBUTION & COLLECTION

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Water & Sewer Distribution & Collection Division is to provide quick and professional service, while efficiently and cost-effectively maintaining, repairing, and improving water and sewer infrastructure that meets the needs of our citizens and businesses.



\*Reports to Assistant City Manager



**Department: PUBLIC WORKS**  
**Division: WATER DISTRIBUTION & COLLECTION**  
**Department Number: 4044**

**GOALS**

- To provide distinguished customer service by quickly and courteously responding to citizen complaints or requests.
- To provide efficient operation of the sanitary infrastructure by minimizing surcharges, overflows, and inflow and infiltration in the sanitary sewer system.
- To maintain the water distribution system in order to minimize the cost of water loss, while maintaining a high standard of service.
- To collect global positioning satellite (GPS) points.
- To convert raw GIS data into usable formats for editing and/or presentation purposes.
- To provide updated, current information of the City of Pearland GIS infrastructure.
- To develop personnel for leadership roles.
- To develop a mind set for safety awareness.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Assisted Projects Department with troubleshooting, repair and relocation of water and sewer lines on the Magnolia, Dixie Farm Road and Cullen Road expansion projects.
- Relocated the sewer force main and removed the water line from bridge on Robinson Road in preparation for the TxDOT bridge rebuilding project.
- Installed water lines for fire service at the BDD4 facility.
- Relocated water main on Orange St. for petroleum pipe line offset in advance of Orange St. road project.
- Completed all emergency water main break repairs and sanitary sewer backup repairs within less than one day of report.

**FISCAL YEAR 2010 OBJECTIVES**

- Begin television inspection of sewer and storm lines for post-construction warranty verification.
- Develop a sewer line jetting and television program to determine line replacement priorities.
- Refine the hydrant maintenance program through better record keeping procedures.

**Department: PUBLIC WORKS**  
**Division: WATER DISTRIBUTION & COLLECTION**  
**Department Number: 4044**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of call-outs	N/A	437	343	350
Water mains (miles)*	395	410	420	440
Sanitary sewer lines (miles)*	353	362	370	380
GPS points acquired	N/A	18,101	15,661	18,000
Number of as-built drawings incorporated into system	N/A	520	530	535
Number of fire hydrants*	3,906	4,068	4,300	4,400
Fire Hydrant Maintenance & Inspections	537	740	377	400
Manhole Maintenance & Inspection (number of manholes)	433	434	828	800
Water/sewer lines located	11,505	10,419	10,090	11,000
Miles of line inspected	N/A	N/A	N/A	N/A**
Backed up emergency sewer repairs	330	393	265	300
% completed within 1 day	100%	100%	100%	100%
Number of water main breaks repaired	108	160	144	150
Percent of emergency water main repairs completed within 1 day	100%	100%	100%	100%
Number of service line leaks repaired	N/A	N/A	515	500
Number of leaks at the meter repaired	N/A	N/A	468	450

\*These numbers are valuable only to show amount of infrastructure being maintained.

\*\*Data is not available at this time, but will be collected beginning FY2010.

**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**DISTRIBUTION & COLLECTION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	1,068,111	1,196,081	1,096,789	1,221,602
Materials & Supplies	390,367	400,180	404,668	382,001
Building Maintenance	0	5,000	5,000	5,000
Equipment Maintenance	206,700	142,593	111,596	115,040
Miscellaneous Services	73,039	31,523	97,969	77,865
Inventory	11,864	2,500	2,500	0
Capital Outlay	64,678	277,740	277,740	92,596
<b>TOTAL</b>	<b>1,814,759</b>	<b>2,055,617</b>	<b>1,996,262</b>	<b>1,894,104</b>

**KEY BUDGET ITEMS**

- Two (2) replacement vehicles
- One (1) new vehicle

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Water and Sewer Line Superintendent	1	1	1	1
GIS Technician	1	1	1	1
GPS Technician I	0.5	0.5	0.5	0.5
GPS Technician II	0.5	0.5	0.5	0.5
Water and Sewer Line Supervisor	2	2	2	2
Water and Sewer Crew Leader	6	6	6	6
Public Works ROW Inspector	1	1	1	1
Water and Sewer Line Maintenance Worker	10	10	10	10
Light Equipment Operator	1	1	1	1
Administrative Secretary	0.5	0.5	0.5	0.5
Administrative Clerk	0.5	0.5	0.5	0.5
<b>TOTAL</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

\*Same as adopted budget, unless where noted.

**DISTRIBUTION & COLLECTION - 4044  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
030-4044-531.02-00	SUPERVISOR	134,558	149,394	114,331	146,782
030-4044-531.03-00	GENERAL LABOR	589,376	621,356	579,949	650,059
030-4044-531.04-00	COMP TIME SOLD		111	110	
030-4044-531.05-00	VACATION SOLD	1,607	2,552	2,552	
030-4044-531.07-00	SICK PAY OFF	7,733	19,421	19,421	
030-4044-531.09-00	OVERTIME	72,502	80,000	80,000	80,000
030-4044-531.10-00	LONGEVITY	3,943	4,997	4,678	5,106
030-4044-531.13-00	TUITION REIMBURSEMENT		1,564		
030-4044-531.14-00	WORKERS' COMPENSATION	9,887	10,586	7,068	8,944
030-4044-531.15-00	SOCIAL SECURITY	57,732	65,469	59,180	67,472
030-4044-531.16-00	RETIREMENT	79,392	83,474	81,787	99,394
030-4044-531.17-00	GROUP INSURANCE	109,133	154,779	145,156	161,467
030-4044-531.19-00	STATE UNEMPLOYMENT	2,248	2,378	2,557	2,378
<b>*SALARIES &amp; WAGES</b>		<b>1,068,111</b>	<b>1,196,081</b>	<b>1,096,789</b>	<b>1,221,602</b>
030-4044-542.03-00	OFFICE SUPPLIES	167			
030-4044-542.04-00	WEARING APPAREL	10,902	10,280	10,280	10,280
030-4044-542.06-00	CHEMICALS	1,425	2,050	2,050	2,255
030-4044-542.11-00	HARDWARE	21,392	18,300	18,300	18,300
030-4044-542.18-00	LAUNDRY & CLEANING	15,544	10,500	14,988	12,116
030-4044-542.23-00	MINOR TOOLS & OFFICE EQUIP.	36,176	34,050	34,050	34,050
030-4044-542.29-00	PARTS & MATERIALS	304,671	325,000	325,000	305,000
030-4044-542.39-00	CITY BROCHURE EXPENSE	90			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>390,367</b>	<b>400,180</b>	<b>404,668</b>	<b>382,001</b>
030-4044-553.02-00	MAINT. WATER & SEWER LINE		5,000	5,000	5,000
<b>*MAINT. BUILDING &amp; GROUNDS</b>		<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
030-4044-554.11-00	METERS	75	2,000	2,000	2,000
030-4044-554.16-00	FIRE HYDRANTS	44,166			
030-4044-554.20-01	PARTS	33,829	28,000	28,000	35,000
030-4044-554.20-02	COMMERCIAL	33,986	27,391	35,041	31,000
030-4044-554.20-03	FUEL	94,644	85,202	46,555	47,040
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>206,700</b>	<b>142,593</b>	<b>111,596</b>	<b>115,040</b>
030-4044-555.09-00	RENTAL OF EQUIPMENT	2,009	3,000	3,000	3,000
030-4044-555.11-00	SPECIAL SERVICES	53,136	5,329	72,000	50,000
030-4044-555.13-00	BOOKS, PERIODICAL, & SUBSC.	231	235	235	235
030-4044-555.19-02	PC AIRCARD CHARGES	3,008	4,400	3,175	3,175
030-4044-555.33-00	PROFESSIONAL DEVELOPMENT	11,712	15,617	15,617	17,500
030-4044-555.33-01	MEMBERSHIP DUES	420	942	942	955
030-4044-555.33-03	TRAVEL	2,523	2,000	3,000	3,000
<b>*MISCELLANEOUS SERVICES</b>		<b>73,039</b>	<b>31,523</b>	<b>97,969</b>	<b>77,865</b>
030-4044-564.01-00	INVENTORY \$1,000-\$4,999	11,864	2,500	2,500	0
<b>*INVENTORY</b>		<b>11,864</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>
030-4044-565.37-00	HYDRANTS				
030-4044-565.73-00	SPECIAL EQUIP/IMPROVEMENT	17,298	5,000	5,000	
030-4044-565.80-00	VEHICLES	47,380	272,740	272,740	92,596
<b>*CAPITAL OUTLAY</b>		<b>64,678</b>	<b>277,740</b>	<b>277,740</b>	<b>92,596</b>
<b>TOTAL</b>		<b>1,814,759</b>	<b>2,055,617</b>	<b>1,996,262</b>	<b>1,894,104</b>



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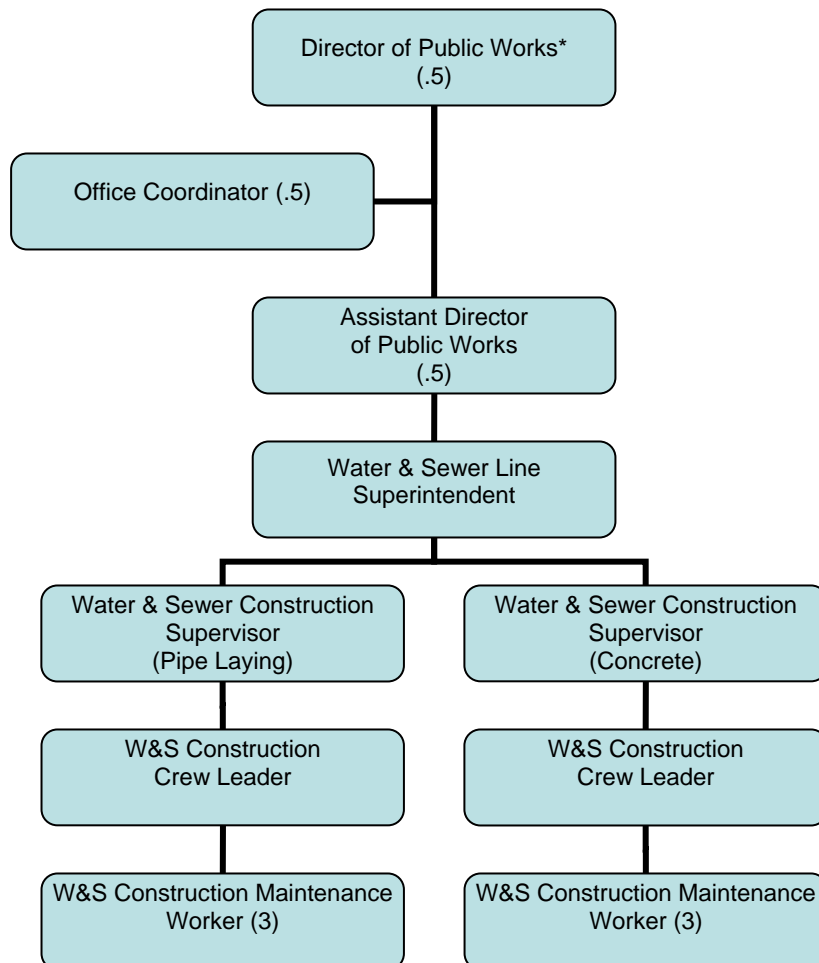
# WATER & SEWER CONSTRUCTION

## VISION STATEMENT

To work together with all divisions of Public Works as well as other city departments to identify and meet the current and future needs of our community through applied knowledge, quality workmanship, and a dedication to customer service.

## MISSION STATEMENT

The mission of the Public Works Water & Sewer Construction Division is to complete water, sewer, drainage, and concrete projects to City of Pearland standards.



\*Reports to Assistant City Manager

**Department: PUBLIC WORKS**  
**Division: WATER & SEWER CONSTRUCTION**  
**Department Number: 4047**

**GOALS**

- To provide distinguished customer service by quickly and courteously responding to citizen complaints or requests, including those requests from inside the City.
- To expand our knowledge of the latest methods and technologies.
- To enhance the City infrastructure by replacing antiquated services with services that meet fire protection and City codes.
- To reduce the cost of capital projects where possible by providing specific construction services.
- To develop personnel for leadership roles.
- To develop a mind set for safety awareness.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Completed water line extension for the University of Houston campus: 2,500 feet of 12 inch and 300 feet of 8 inch water line, plus 7 fire hydrants.
- Assisted the Streets and Drainage division with installation of storm drain pipe in the West Lea subdivision.
- Installed 600 feet of 12 inch water line from Scarsdale to the Bellavita subdivision in order to provide a secondary feed and better water pressure in the area.
- Completed a 3,600 linear foot section of 4-foot wide concrete sidewalk along Fite Road funded by a grant from HUD/CDBG.
- Administered contracts to install water line along Pearland Pkwy. from Oiler to Shadycrest and water and sanitary sewer line along Sharondale St. and Terrell Dr.

**FISCAL YEAR 2010 OBJECTIVES**

- Complete the Sterling Road water line to provide improved fire protection.
- Complete the Twin Woods subdivision water line project to provide better fire protection.
- Install concrete sidewalks along Walnut Ave. and Old Alvin Rd. using a grant from CDBG.
- Maintain a fully-staffed construction crew throughout the year.
- Continue to assist the Projects Department as needed to save the City money.

**Department: PUBLIC WORKS**  
**Division: WATER & SEWER CONSTRUCTION**  
**Department Number: 4047**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Water main installation (feet)	8,750	7,258	3,000	7,000
Sewer main installation (feet)	0	0	0	1,000
Sidewalk/driveway/curb repair (work orders)	156	128	132	150
Concrete street repair (work orders)	4	6	4	5
Drainage projects (measured in feet)	4	1	4,900	500
Manhole repairs (work orders)	7	6	8	10
Sidewalk repairs (feet) - trip hazards and repairs	3,450	2,980	6,290	6,000
Street repairs response time, concrete only:				
Percent completed within 3 days	0%	N/A	0%	95%
Percent completed within 7 days	100%	100%	100%	5%
Percent of PW construction projects completed within budget year	25%	28%	30%	50%
Percent of time assisting Projects Dept with Capital Projects	N/A	N/A	25%	30%



**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
PUBLIC WORKS**

**WATER & SEWER CONSTRUCTION**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	663,456	660,284	667,234	665,106
Materials & Supplies	78,316	88,120	115,426	96,294
Equipment Maintenance	72,929	89,864	76,605	75,400
Miscellaneous Services	67,147	107,663	108,464	80,524
Inventory	13,901	0	0	0
Capital Outlay	299,080	309,785	366,785	0
<b>TOTAL</b>	<b>1,194,829</b>	<b>1,255,716</b>	<b>1,334,514</b>	<b>917,324</b>

**KEY BUDGET ITEMS**

- Reduction from fiscal year 2009 due to 8" sewer line expansion on Terrell and vehicle purchases.

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Director of Public Works	0.5	0.5	0.5	0.5
Assistant Director of PW	0.5	0.5	0.5	0.5
Office Coordinator	0.5	0.5	0.5	0.5
W & S Construction Supervisor	2	2	2	2
W & S Crew Leader	2	2	2	2
W & S Construction Maintenance Worker	6	6	6	6
<b>TOTAL</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>

\*Same as adopted budget, unless where noted.

**WATER & SEWER CONSTRUCTION - 4047  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
030-4047-531.01-00	EXECUTIVE	78,314	44,995	45,178	44,995
030-4047-531.02-00	SUPERVISOR	142,644	132,061	131,681	130,353
030-4047-531.03-00	GENERAL LABOR	269,743	258,983	263,174	270,804
030-4047-531.04-00	COMP TIME SOLD			1,877	
030-4047-531.05-00	VACATION SOLD		2,232	2,232	
030-4047-531.07-00	SICK PAY OFF		13,393	13,393	
030-4047-531.09-00	OVERTIME	18,497	32,653	32,653	33,000
030-4047-531.10-00	LONGEVITY	3,697	4,439	4,097	4,250
030-4047-531.13-00	TUITION REIMBURSEMENT	431	608		
030-4047-531.14-00	WORKERS' COMPENSATION	6,527	6,429	5,112	5,257
030-4047-531.15-00	SOCIAL SECURITY	33,675	36,167	36,816	36,981
030-4047-531.16-00	RETIREMENT	46,853	46,794	50,926	54,478
030-4047-531.17-00	GROUP INSURANCE	61,815	80,391	79,004	83,848
030-4047-531.19-00	STATE UNEMPLOYMENT	1,260	1,139	1,091	1,140
<b>*SALARIES &amp; WAGES</b>		<b>663,456</b>	<b>660,284</b>	<b>667,234</b>	<b>665,106</b>
030-4047-542.04-00	WEARING APPAREL	5,076	4,800	4,800	4,800
030-4047-542.11-00	HARDWARE	6,565	15,000	15,000	12,000
030-4047-542.18-00	LAUNDRY & CLEANING	5,815	5,170	7,476	6,344
030-4047-542.23-00	MINOR TOOLS & OFFICE EQUIP.	13,678	18,150	18,150	18,150
030-4047-542.29-00	PARTS & MATERIALS	47,182	45,000	70,000	55,000
<b>*MATERIALS &amp; SUPPLIES</b>		<b>78,316</b>	<b>88,120</b>	<b>115,426</b>	<b>96,294</b>
030-4047-554.02-00	MOTOR VEHICLE			169	
030-4047-554.17-00	WATER & SEWER EXTENSION		20,000	20,000	10,000
030-4047-554.20-00	MOTOR EQUIPMENT			36	
030-4047-554.20-01	PARTS	16,671	15,400	15,400	22,400
030-4047-554.20-02	COMMERCIAL	18,042	21,000	21,000	23,000
030-4047-554.20-03	FUEL	38,216	33,464	20,000	20,000
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>72,929</b>	<b>89,864</b>	<b>76,605</b>	<b>75,400</b>
030-4047-555.09-00	RENTAL OF EQUIPMENT	7,168	5,700	5,700	5,700
030-4047-555.11-00	SPECIAL SERVICES	49,696	86,995	86,995	55,500
030-4047-555.16-02	PC AIRCARD CHARGES	1,421	1,370	1,370	1,370
030-4047-555.33-00	PROFESSIONAL DEVELOPMENT	6,815	10,454	10,454	14,654
030-4047-555.33-01	MEMBERSHIP DUES	807	944	945	300
030-4047-555.33-03	TRAVEL	1,240	2,200	3,000	3,000
<b>*MISCELLANEOUS SERVICES</b>		<b>67,147</b>	<b>107,663</b>	<b>108,464</b>	<b>80,524</b>
030-4047-564.01-00	\$1,000 - \$4,999	13,901			
<b>*INVENTORY</b>		<b>13,901</b>	<b>-</b>	<b>-</b>	<b>-</b>
030-4047-565.42-00	W & S DISTRIBUTION LINES	72,914	233,605	290,605	
030-4047-565.73-00	SPECIAL EQUIP/IMPROVEMENT	33,064			
030-4047-565.79-00	CONSTRUCTION EQUIPMENT	193,102			
030-4047-565.80-00	VEHICLES		76,180	76,180	
<b>*CAPITAL OUTLAY</b>		<b>299,080</b>	<b>309,785</b>	<b>366,785</b>	<b>-</b>
<b>TOTAL</b>		<b>1,194,829</b>	<b>1,255,716</b>	<b>1,334,514</b>	<b>917,324</b>

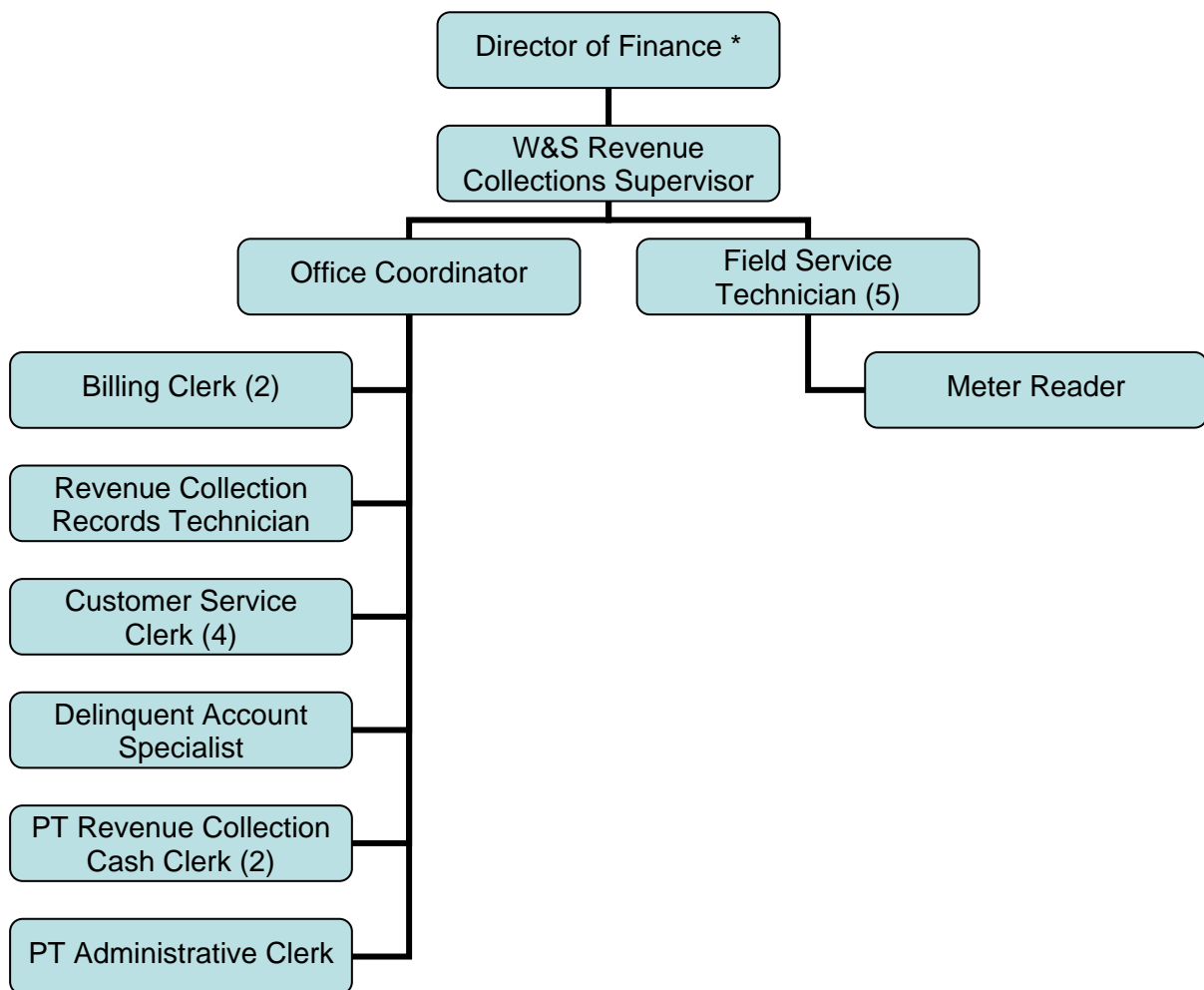


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# WATER & SEWER BILLING & COLLECTIONS

## MISSION STATEMENT

The mission of Water and Sewer Billing & Collections Division is to conduct billing of water, sewer, and garbage services and the receipt of revenues, along with other departmental services established by City ordinances and state regulations as they apply to the City's water system, and commit to handling each resident's concern with respect, while treating all customers equally and ethically.



\*Reports to the City Manager

**Department: FINANCE**  
**Division: WATER & SEWER BILLING & COLLECTIONS**  
**Department Number: 4145**

**GOALS**

- Timely and accurate meter reads, increasing residents' acceptance of billing integrity.
- Ensure accurate accounting of all revenues from the billing generated.
- Maintain high collection rate and continue to lower the delinquency rate by reading all meters and billing timely.
- Maintain scheduling of meter maintenance to ensure higher percentage rates of radio reads.
- To allow the continuance of growth in the City by meeting the needs of builders for water service.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Increased drive-by percentage rate by 1%.
- Became the Central Cashier for the City, processing all cash and checks from all departments.
- Installed Check Scanning equipment allowing the City to deposit all funds electronically overnight. Also gives a smaller window of time for return items.
- Enacted Red Flag Policy as pursuant to Federal law.
- Increased percentage of all electronic payments received in Utility Billing to 43%.
- Conducted write-off of uncollectible accounts.
- Signed contract with Utility Exchange to perform credit checks and verify red flag policies on new account holders.
- Contracted with Trans Union where all uncollectible accounts will be reported to credit bureaus.
- Began calling delinquent customers to lower number of turnoffs per cycle.
- Placed 156 liens to recover funds due to City for utility services

**FISCAL YEAR 2010 OBJECTIVES**

- Open and staff Public Safety Building Satellite Office.
- Continue maintenance on residential meters.
- Work with Engineering on Water Conservation program for school age children.
- Begin Meter Replacement Program as approved by City Council.
- Begin Large Meter Testing Program.
- Implement procedures with Trans Union for bad debt notification on write off accounts.

**Department: FINANCE**  
**Division: WATER & SEWER BILLING & COLLECTIONS**  
**Department Number: 4145**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Annual meter reads	285,930	325,471	338,904	360,000
Number of re-reads	N/A	1,919	1,671	1,500
Re-reads as a percent of initial reads	N/A	0.6%	0.5%	0.4%
Annual bills sent to customers	293,833	318,160	324,746	325,000
Customer complaints received (by City only) <sup>1</sup>	0.06%	N/A	200	200
Drive-by read rate	85%	86%	86%	90%
Cost per bill <sup>2</sup>	\$5.47	\$5.81	\$5.34	\$5.87
Collection rate	90%	95%	95%	95%
Number of on-line payments <sup>3</sup>	N/A	19,859	103,490	120,000
Average monthly number of on-line payments <sup>3</sup>	N/A	2,207	8,624	10,000
Percent of payments processed on-line <sup>3</sup>	N/A	6.1%	43.0%	37%
Customers utilizing bank drafts <sup>4</sup>	14,005	17,671	20,772	22,000
Percent of customers utilizing bank drafts <sup>4</sup>	5%	5.4%	6.1%	7%
Number of cut-offs	4,312	5,593	5,027	6,500
Number of meters tested	N/A	N/A	N/A	464
Percent of meters failing performance tests (number of invalid reads)	N/A	N/A	5%	5%
Number of meters replaced on Meter Replacement Program	N/A	N/A	N/A	1,000

<sup>1</sup>Percent of total customers reported in FY 2007. Record of the number of customer complaints received by City Utility Billing implemented in FY 2009.

<sup>2</sup>Cost per bill is calculated based on total department expenses compared to total bills sent.

<sup>3</sup>On-line payments were implemented January 2008.

<sup>4</sup>Shadow Creek homeowners' association put all residents on bank drafts May 2008.

**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
FINANCE**

**WATER & SEWER REVENUE COLLECTIONS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	639,306	734,396	715,189	769,357
Materials & Supplies	969,905	1,004,467	755,073	841,676
Building Maintenance	0	1,500	1,500	1,500
Equipment Maintenance	46,060	56,801	42,201	38,235
Miscellaneous Services	191,625	171,465	169,868	243,284
Inventory	1,120	38,145	0	0
Capital Outlay	0	14,150	50,605	14,945
<b>TOTAL</b>	<b>1,848,016</b>	<b>2,020,924</b>	<b>1,734,436</b>	<b>1,908,997</b>

**KEY BUDGET ITEMS**

- Increase from fiscal year 2009 due to addition of new water meter testing and replacement program

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
W & S Revenue Collections Supervisor	1	1	1	1
Office Coordinator	1	1	1	1
W & S Revenue Billing Clerk	2	2	2	2
Revenue Collections Records Technician	1	1	1	1
Customer Service Clerk	3	4	4	4
Delinquent Account Specialist	1	1	1	1
Field Service Crew Leader	1	1	0	0
Field Service Technician	3	4	5	5
Meter Reader	1	1	1	1
Part-Time Revenue Collection Cash Clerk	2	2	2	2
Part-Time Administrative Clerk	1	1	1	1
<b>TOTAL</b>	<b>17</b>	<b>19</b>	<b>19</b>	<b>19</b>

\*Same as adopted budget, unless where noted.

**WATER & SEWER REVENUE COLLEC. - 4145/4045  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
030-4145-531.02-00	SUPERVISOR	56,166	60,678	59,442	59,230
030-4145-531.03-00	GENERAL LABOR	416,388	470,947	448,255	476,774
030-4145-531.09-00	OVERTIME	14,496	10,500	5,000	13,500
030-4145-531.10-00	LONGEVITY	2,471	3,134	2,862	3,542
030-4145-531.14-00	WORKERS' COMPENSATION	2,468	3,070	3,567	2,335
030-4145-531.15-00	SOCIAL SECURITY	34,281	42,478	38,714	42,309
030-4145-531.16-00	RETIREMENT	42,782	49,774	51,637	60,998
030-4145-531.17-00	GROUP INSURANCE	68,474	91,934	103,883	108,788
030-4145-531.19-00	STATE UNEMPLOYMENT	1,780	1,881	1,829	1,881
<b>*SALARIES &amp; WAGES</b>		<b>639,306</b>	<b>734,396</b>	<b>715,189</b>	<b>769,357</b>
030-4145-542.03-00	OFFICE SUPPLIES	8,173	12,200	12,200	12,200
030-4145-542.04-00	WEARING APPAREL	2,979	1,680	1,425	1,470
030-4145-542.11-00	HARDWARE	7,278	13,885	10,000	12,000
030-4145-542.18-00	LAUNDRY & CLEANING	2,093	2,200	3,450	2,200
030-4145-542.23-00	MINOR TOOLS & OFFICE EQUIP.	3,341	2,935	2,935	1,050
030-4145-542.33-00	MISCELLANEOUS	703	1,010	750	750
030-4145-542.35-00	PROGRAMS		6,740	8,200	
030-4145-542.58-00	WATER METERS	945,338	963,817	716,113	812,006
<b>*MATERIALS &amp; SUPPLIES</b>		<b>969,905</b>	<b>1,004,467</b>	<b>755,073</b>	<b>841,676</b>
030-4145-553.01-00	BUILDING & GROUNDS		1,500	1,500	1,500
<b>*BUILDING &amp; GROUNDS</b>			<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
030-4145-554.01-0001	FURNITURE & OFFICE EQUIP.				435
030-4145-554.20-01	PARTS	3,020	5,000	5,000	5,000
030-4145-554.20-02	COMMERCIAL	6,115	5,000	5,000	6,000
030-4145-554.20-03	FUEL	26,689	32,600	18,000	18,000
030-4145-554.30-00	MAINT. COMPUTER SOFTWARE	10,236	14,201	14,201	8,800
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>46,060</b>	<b>56,801</b>	<b>42,201</b>	<b>38,235</b>
030-4145-555.09-00	RENTAL OF EQUIPMENT	3,742	3,408	2,975	3,120
030-4145-555.11-00	SPECIAL SERVICES	81,760	44,652	44,780	100,424
030-4145-555.19-01	CELLULAR COMMUNICATIONS	1,922	850	2,808	3,840
030-4145-555.24-00	PRINTING	475	300	300	1,000
030-4145-555.25-00	POSTAGE	103,068	115,755	117,255	130,000
030-4145-555.31-00	MILEAGE	191	500	250	250
030-4145-555.33-00	PROFESSIONAL DEVELOPMENT	467	5,000	1,500	4,650
030-4145-555.33-03	TRAVEL		1,000		
<b>*MISCELLANEOUS SERVICES</b>		<b>191,625</b>	<b>171,465</b>	<b>169,868</b>	<b>243,284</b>
030-4145-564.01-00	INVENTORY \$1,000-\$4,999	1,120	38,145		
<b>*INVENTORY</b>		<b>1,120</b>	<b>38,145</b>		
030-4145-565.71-00	FURNITURE/OFFICE EQUIP.			36,585	
030-4145-565.80-00	VEHICLES		14,150	14,020	14,945
030-4145-565.83-00	MISCELLANEOUS				
<b>*CAPITAL OUTLAY</b>			<b>14,150</b>	<b>50,605</b>	<b>14,945</b>
<b>TOTAL</b>		<b>1,848,016</b>	<b>2,020,924</b>	<b>1,734,436</b>	<b>1,908,997</b>





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**WATER & SEWER  
OTHER REQUIREMENTS - 4246**

**OVERVIEW**

This non-personnel department is used to account for Water and Sewer Fund-wide expenses such as transfers to the General Fund for allocation of administrative and overhead costs and for payment of principal and interest due on annual debt service payments.

**FY 2010 ADOPTED BUDGET  
EXPENSE AND STAFFING SUMMARY BY DEPARTMENT  
FINANCE**

**OTHER REQUIREMENTS**

**EXPENDITURE SUMMARY**

<b>EXPENDITURES</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	0	98,973	0	(58,409)
Equipment Maintenance	0	68,949	0	0
Miscellaneous Services	46,109	96,773	21,736	11,605
Bond Payment	6,524,877	7,981,058	7,750,821	9,370,411
Transfer	2,412,066	2,851,069	2,706,998	3,698,471
Short Term Note	0	61,714	42,837	122,489
<b>TOTAL</b>	<b>8,983,052</b>	<b>11,158,536</b>	<b>10,522,392</b>	<b>13,144,567</b>

**KEY BUDGET ITEMS**

- Includes salary adjustments based on 2% average merit increase.
- Salary savings of \$130,000 budgeted due to anticipated vacancies.
- Various projects included in transfer to Capital Fund. Also includes transfers to General Fund, Debt Service Fund and Property Insurance Fund.
- Increase in bond payments, with new bond issuance anticipated for FY 2010 and full-year payment of 2009 bonds.

**STAFFING SUMMARY**

<b>STAFFING</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Other Requirements	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**OTHER REQUIREMENTS - 4246/4046  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
030-4246-531.23-00	SALARY ADJUSTMENT		37,631		71,591
030-4246-531.27-00	SALARY SAVINGS		61,342		(130,000)
<b>*SALARIES &amp; WAGES</b>		-	<b>98,973</b>	-	<b>(58,409)</b>
030-4246-554.20-03	FUEL		68,949		
<b>*EQUIPMENT MAINTENANCE</b>		-	<b>68,949</b>	-	-
030-4246-555.01-00	INSURANCE - LIABILITY				
030-4246-555.02-00	INSURANCE - WORKERS' COMP				
030-4246-555.03-00	INSURANCE - PROPERTY				
030-4246-555.04-00	SURETY BONDS				
030-4246-555.11-00	SPECIAL SERVICES	15,742	85,953		
030-4246-555.11-12	ARBITRAGE FEES	30,367	10,820	21,663	11,605
030-4246-555.20-00	BANK/CREDIT CARD CHARGES			73	
<b>*MISCELLANEOUS SERVICES</b>		<b>46,109</b>	<b>96,773</b>	<b>21,736</b>	<b>11,605</b>
030-4246-556.03-00	OTHER EXPENSES				
030-4246-556.02-25	PEDC				
030-4246-556.03-34	CONSTRUCTION				
030-4246-556.06-00	DEPRECIATION				
030-4246-556.14-00	UNCOLLECTIBLE ACCTS REC	34,920		20,000	
030-4246-556.18-05	TRANSFER TO GENERAL FUND	982,230	767,985	767,985	767,440
030-4246-556.22-00	AMORTIZATION				
030-4246-556.24-00	DEBT EXPENSES				
030-4246-556.30-00	TRANSFER TO CAPITAL FUND	880,068	1,352,986	1,352,986	1,930,564
030-4246-556.32-00	TRANSFER TO DEBT SERV FUND	214,486	277,127	277,127	277,127
030-4246-556.44-00	TRANSFER TO PROPERTY INS FUND	300,362	305,937	288,900	321,382
030-4246-556.45-00	TRANSFER TO FUND 20				
030-4246-556.74-00	TRANSFER TO FUND 42				
030-4246-556.75-00	TRANSFER TO FUND 44				
030-4246-556.76-00	TRANSFER TO FUND 67		147,034		401,958
030-4246-556.70-00	GAIN/LOSS ON FIXED ASSETS				
<b>*TRANSFER</b>		<b>2,412,066</b>	<b>2,851,069</b>	<b>2,706,998</b>	<b>3,698,471</b>
030-4246-557.02-00	CITY MANAGER				
030-4246-531-23-00	SALARY ADJUSTMENTS				
<b>*INTER-DEPARTMENTAL CHARGE</b>		-			-
030-4246-560.05-00	PRINCIPAL	2,005,000	2,575,000	2,575,000	3,590,000
030-4246-560.10-01	1996B REVENUE BONDS	20,860			
030-4246-560.10-02	1998 CERT OF OBLIG (TWDB)	489,643	461,197	458,645	428,271
030-4246-560.10-03	1999 REVENUE BONDS	283,324	275,067	274,473	267,658
030-4246-560.10-04	2001 REVENUE BONDS	467,437	455,630	454,578	442,506
030-4246-560.10-05	2003 REVENUE BONDS	373,125	363,312	362,447	352,512
030-4246-560.10-06	2006/2006A REVENUE BONDS	658,089	657,656	655,894	635,656
030-4246-560.10-07	2007 REVENUE BONDS	1,838,193	1,860,312	1,859,431	1,849,312
030-4246-560.10-08	2008 REVENUE BONDS	365,216	685,352	684,582	680,478

**OTHER REQUIREMENTS - 4246/4046  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
030-4246-560.10-09	2009 REVENUE BONDS		620,532	398,771	601,062
030-4246-560.10-10	2010 REVENUE BONDS				495,956
030-4246-560.15-00	FISCAL AGENT FEES	23,990	27,000	27,000	27,000
<b>*BOND PAYMENT</b>		<b>6,524,877</b>	<b>7,981,058</b>	<b>7,750,821</b>	<b>9,370,411</b>
030-4246-561.01-01	PRINCIPAL		45,714	37,471	93,682
030-4246-561.04-02	INTEREST		16,000	5,366	28,807
<b>*SHORT TERM NOTE</b>		<b>-</b>	<b>61,714</b>	<b>42,837</b>	<b>122,489</b>
<b>TOTAL</b>		<b>8,983,052</b>	<b>11,158,536</b>	<b>10,522,392</b>	<b>13,144,567</b>

**CITY OF PEARLAND, TEXAS  
MATURITY SCHEDULE  
2009-2010**

**ENTERPRISE FUND DEBT  
REVENUE BONDS**

Year	Principal	Interest	Total
2009 - 2010	2,575,000	4,848,265	7,423,265
2010 - 2011	2,725,000	4,730,779	7,455,779
2011 - 2012	2,850,000	4,601,005	7,451,005
2012 - 2013	2,985,000	4,465,668	7,450,668
2013 - 2014	3,125,000	4,327,230	7,452,230
2014 - 2015	3,265,000	4,184,792	7,449,792
2015 - 2016	3,415,000	4,035,383	7,450,383
2016 - 2017	3,570,000	3,877,614	7,447,614
2017 - 2018	3,730,000	3,713,078	7,443,078
2018 - 2019	3,905,000	3,539,482	7,444,482
2019 - 2020	4,080,000	3,357,553	7,437,553
2020 - 2021	4,265,000	3,169,434	7,434,434
2021 - 2022	4,470,000	2,965,109	7,435,109
2022 - 2023	4,685,000	2,751,334	7,436,334
2023 - 2024	4,905,000	2,530,995	7,435,995
2024 - 2025	5,135,000	2,301,450	7,436,450
2025 - 2026	5,380,000	2,056,325	7,436,325
2026 - 2027	5,645,000	1,789,488	7,434,488
2027 - 2028	5,930,000	1,506,488	7,436,488
2028 - 2029	6,210,000	1,225,613	7,435,613
2029 - 2030	6,470,000	965,181	7,435,181
2030 - 2031	6,740,000	693,363	7,433,363
2031 - 2032	2,655,000	410,575	3,065,575
2032 - 2033	2,795,000	274,000	3,069,000
2033 - 2034	2,925,000	140,075	3,065,075
<b>TOTAL</b>	<b>104,435,000</b>	<b>68,460,276</b>	<b>172,895,276</b>

**ENTERPRISE FUND DEBT  
CERTIFICATES OF OBLIGATION**

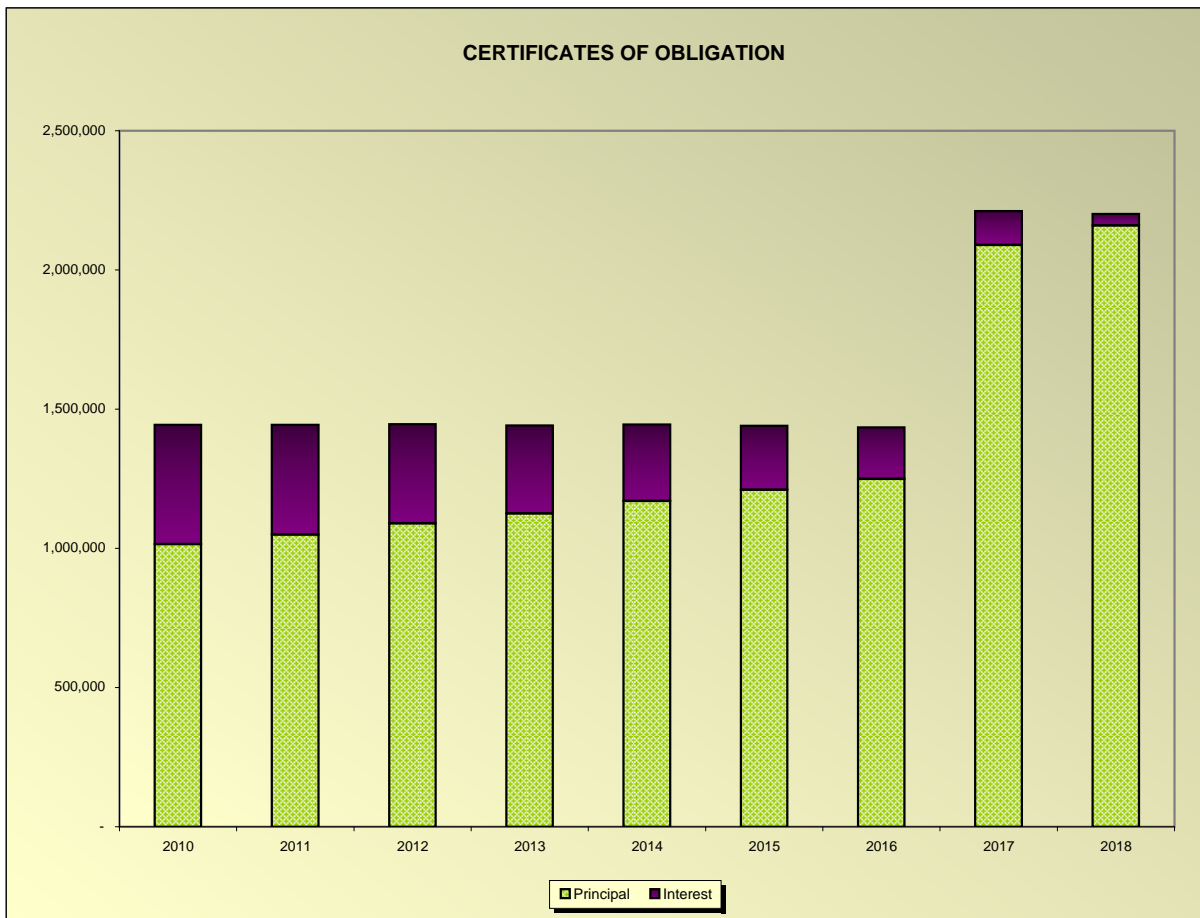
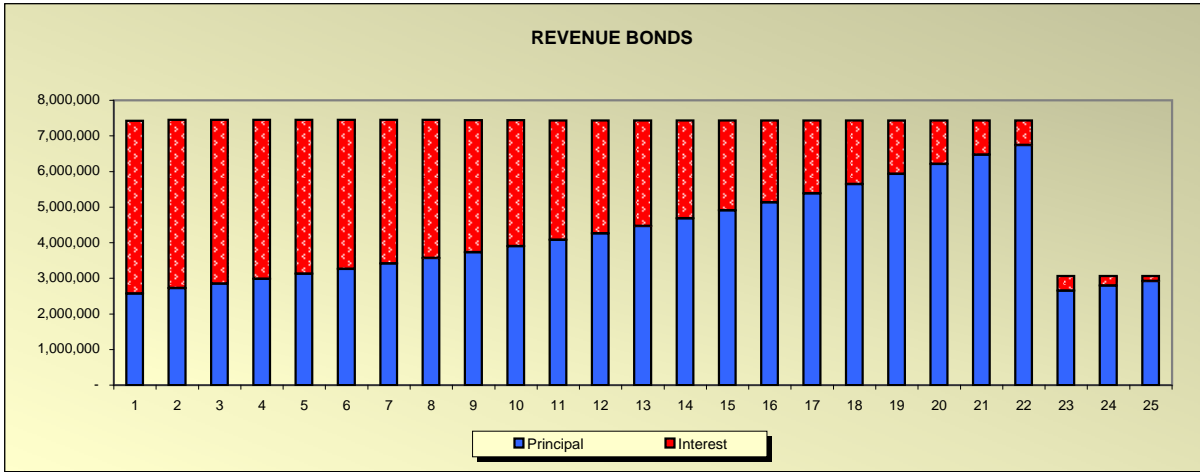
Year	Principal	Interest	Total
2009 - 2010	1,015,000	428,271	1,443,271
2010 - 2011	1,050,000	393,158	1,443,158
2011 - 2012	1,090,000	355,698	1,445,698
2012 - 2013	1,125,000	316,100	1,441,100
2013 - 2014	1,170,000	274,498	1,444,498
2014 - 2015	1,210,000	230,760	1,440,760
2015 - 2016	1,250,000	184,938	1,434,938
2016 - 2017	2,090,000	121,790	2,211,790
2017 - 2018	2,160,000	41,040	2,201,040
<b>TOTAL</b>	<b>12,160,000</b>	<b>2,346,251</b>	<b>14,506,251</b>

**Series Name**

**Principal Amount  
Outstanding**

Water & Sewer Certificates of Obligations Series 1998	12,160,000
Water & Sewer Adjustable Rate Revenue Bonds Series 1999/1	3,180,000
Water & Sewer Adjustable Rate Revenue Bonds Series 1999/2	3,185,000
Water & Sewer Revenue Bonds Series 2001	8,900,000
Water & Sewer Revenue Bonds Series 2003	8,060,000
Water & Sewer Revenue Bonds Series 2006	13,295,000
Water & Sewer Revenue Bonds Series 2007	39,885,000
Water & Sewer Revenue Bonds Series 2008	14,800,000
Water & Sewer Revenue Bonds Series 2009	13,130,000
<b>TOTAL</b>	<b><u>116,595,000</u></b>

**CITY OF PEARLAND, TEXAS  
DEBT TO MATURITY  
2009-2010**



**FY 2010 ADOPTED BUDGET  
ENTERPRISE FUND DEBT SCHEDULE**

<b>DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT ISSUED</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>PAYMENT TOTAL</b>	<b>AMOUNT OUTSTANDING AS OF 9/30/10</b>
3/1/2010	Series 1999 Revenue Bond	<b>4,000,000</b>	0	73,140	73,140	
9/1/2010			110,000	73,140	183,140	
	<b>Fiscal Year Total</b>		<b>110,000</b>	<b>146,280</b>	<b>256,280</b>	<b>3,070,000</b>
3/1/2010	Series 1999 Revenue Bond	<b>4,000,000</b>	0	70,229	70,229	
9/1/2010			110,000	70,229	180,229	
	<b>Fiscal Year Total</b>		<b>110,000</b>	<b>140,459</b>	<b>250,459</b>	<b>3,075,000</b>
3/1/2010	Series 2001 Revenue Bond	<b>10,000,000</b>	0	221,253	221,253	
9/1/2010			230,000	221,253	451,253	
	<b>Fiscal Year Total</b>		<b>230,000</b>	<b>442,505</b>	<b>672,505</b>	<b>8,670,000</b>
3/1/2010	Series 2003 Revenue Bond	<b>9,500,000</b>	0	176,256	176,256	
9/1/2010			285,000	176,256	461,256	
	<b>Fiscal Year Total</b>		<b>285,000</b>	<b>352,513</b>	<b>637,513</b>	<b>7,775,000</b>
3/1/2010	Series 2006 Revenue Bond	<b>13,845,000</b>		317,828	317,828	
9/1/2010			570,000	317,828	887,828	
	<b>Fiscal Year Total</b>		<b>570,000</b>	<b>635,656</b>	<b>1,205,656</b>	<b>12,725,000</b>
3/1/2010	Series 2007 Revenue Bond	<b>40,135,000</b>		924,656	924,656	
9/1/2010			760,000	924,656	1,684,656	
	<b>Fiscal Year Total</b>		<b>760,000</b>	<b>1,849,313</b>	<b>2,609,313</b>	<b>39,125,000</b>
3/1/2010	Series 1998 Certificates	<b>17,100,000</b>	1,015,000	222,636	1,237,636	
9/1/2010	of Obligation (TWDB)		0	205,635	205,635	
	<b>Fiscal Year Total</b>		<b>1,015,000</b>	<b>428,271</b>	<b>1,443,271</b>	<b>11,145,000</b>
3/1/2010	Series 2008 Revenue Bond	<b>14,950,000</b>		340,239	340,239	
9/1/2010			190,000	340,239	530,239	
	<b>Fiscal Year Total</b>		<b>190,000</b>	<b>680,478</b>	<b>870,478</b>	<b>14,610,000</b>
3/1/2010	Series 2009 Revenue Bond	<b>13,130,000</b>		300,531	300,531	
9/1/2010			320,000	300,531	620,531	
	<b>Fiscal Year Total</b>		<b>320,000</b>	<b>601,063</b>	<b>921,063</b>	<b>12,810,000</b>
	<b>TOTAL</b>	<b>126,660,000</b>	<b>3,590,000</b>	<b>5,276,536</b>	<b>8,866,536</b>	<b>113,005,000</b>



**FY 2010 ADOPTED BUDGET  
ENTERPRISE FUND DEBT SCHEDULE**

Description	Rate	Date Issued Maturity	Amount Issued	Amount Outstanding As of 9/30/10	Annual	Requirements
Water & Sewer Revenue Bond Series 1999	3.95%, 3.75%	1999	4,000,000	3,070,000	3/1/2010	73,140 Interest
		2020			9/1/2010	73,140 Interest
					9/1/2010	110,000 Principal
Water & Sewer Revenue Bond Series 1999	3.6%, 3.75%	1999	4,000,000	3,075,000	3/1/2010	70,229 Interest
		2020			9/1/2010	70,229 Interest
					9/1/2010	110,000 Principal
Water & Sewer Revenue Bond Series 2001	6.25%,6%,4.375%,4.5% 4.625%,4.75%,4.8%,4.9%, 5%,4.75%	2001	10,000,000	8,670,000	3/1/2010	221,253 Interest
		2023			9/1/2010	221,253 Interest
					9/1/2010	230,000 Principal
Water & Sewer Revenue Bond Series 2003	4%,6%,5.75%,4%, 4.125%,4.25%,	2003	9,500,000	7,775,000	3/1/2010	176,256 Interest
		2025			9/1/2010	176,256 Interest
					9/1/2010	285,000 Principal
Water & Sewer Revenue Bond Series 2006	4%,4.25%,4.5%, 4.3% 4.375%,4.625%,4.75%,5% 5.13%	2006	13,845,000	12,725,000	3/1/2010	317,828 Interest
		2031			9/1/2010	317,828 Interest
					9/1/2010	570,000 Principal
Water & Sewer Revenue Bond Series 2007	5.5%, 5.25%, 5%, 4.5% 3.50%	2007	40,135,000	39,125,000	3/1/2010	924,656 Interest
		2031			9/1/2010	924,656 Interest
					9/1/2010	760,000 Principal
Certificates of Obligation Series 1998	3.1%,3.15%,3.25%,3.35%, 3.45%,3.55%,3.6%,3.65%, 3.75%,3.8%	1998	17,100,000	11,145,000	3/1/2010	222,636 Interest
		2018			9/1/2010	205,635 Interest
					9/1/2010	1,015,000 Principal
Water & Sewer Revenue Bond Series 2008	3.25%,4.5%,4.125%,4.2%,5%	2008	14,950,000	14,610,000	3/1/2010	340,239 Interest
		2034			9/1/2010	340,239 Interest
					9/1/2010	190,000 Principal
Water & Sewer Revenue Bond Series 2009	1.6%,2.05%,2.13%,2.45% 2.64%,2.86%,3.08%,3.35% 3.60%,3.85%,4.10%,4.45% 4.65%,4.81%,5.00% 5.07%,5.23%,5.27%,5.39% 5.45%,5.60%,5.64%	2009	13,130,000	12,810,000	3/1/2010	300,531 Interest
		2034			9/1/2010	300,531 Interest
					9/1/2010	320,000 Principal
<b>TOTAL</b>			<b>126,660,000</b>	<b>113,005,000</b>		<b>8,866,536</b>

**Department: PARKS & RECREATION**  
**Division: SOLID WASTE**  
**Department Number: 3350**

**MISSION STATEMENT**

The mission of the Solid Waste Department is to provide for the orderly, efficient and safe collection, recycling and disposal of solid waste to all residential and commercial customers.

**GOALS**

- Provide consistent quality service to residents and commercial businesses for the pick up of solid waste within the City of Pearland.
- Provide public education and awareness to residents and businesses as necessary.
- Reliable, quality service at the best price to our customers.
- Continuously improve customer service by promoting a customer-focused culture that is directly responsive to the residents of the City of Pearland.

**FISCAL YEAR 2010 OBJECTIVES**

- Be responsive to citizens' complaints regarding service provided.

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Annual residential account billings	265,898	294,540	309,391	315,600
Annual commercial account billings	8,883	9,266	9,835	10,000
Total account billings	274,781	303,806	319,226	325,600
Customer complaints received by City	225	233	500	250
Commodities recycled at curbside (in tons)	1,462	1,562	1,565	1,575
Green waste recycled at curbside (in tons)	3,395	3,280	3,500	3,600
Total recycled at curbside	4,857	4,843	5,065	5,175
Solid Waste land filled (in tons)	54,300	57,161	60,000	61,000
Households served	265,898	294,540	309,391	315,600
Cost per tons collected	\$98.92	\$80.00	\$109.15	\$105.04

**SOLID WASTE FUND - 31  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Solid Waste Enterprise Fund is used to account for residential and commercial solid waste. Governmental Accounting Standards state that the enterprise fund type may be used to account for operations that are financed and operated in a manner similar to private business, where the intent is that the costs of providing goods and services be financed or recovered through user charges. Services include the pick-up of residential and commercial solid waste twice each week and curbside recycling once a week. The City's current contract was awarded in October of 2006 and expires September of 2011. The contract allows for an annual CPI adjustment plus a five percent increase of the base rate in the first two years. The contract also allows for quarterly fuel adjustments. The City retains a \$1 per household per month processing fee as well as collects a 15% franchise fee on residential and 18% franchise fee on commercial revenues.

The fiscal year 2009 projection includes a rate decrease for fuel adjustments that were instituted last summer through the fall estimated at 5.3%, changing the rate from \$15.73 to \$14.90 per household per month. The fiscal year 2010 base rate increase for CPI, estimated at 1%, increases the residential rate to \$15.05. Revenues and expenses of approximately 62 residential units are being added to the contract per month. No adjustment for fuel is included.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
CHARGES FOR SERVICES	\$ 6,035,497	\$ 6,853,026	\$ 7,101,788	\$ 7,177,161
MISCELLANEOUS	2,301	2,200	2,890	2,900
INTEREST INCOME	1,262		800	
<b>TOTAL</b>	<b>6,039,060</b>	<b>6,855,226</b>	<b>7,105,478</b>	<b>7,180,061</b>
<b>OPERATING EXPENSES</b>				
MISCELLANEOUS SERVICES	6,023,817	6,853,026	7,101,788	7,177,161
<b>TOTAL</b>	<b>6,023,817</b>	<b>6,853,026</b>	<b>7,101,788</b>	<b>7,177,161</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>15,243</b>	<b>2,200</b>	<b>3,690</b>	<b>2,900</b>
<b>BEGINNING CASH EQUIVALENTS</b>	<b>56</b>	<b>15,299</b>	<b>15,299</b>	<b>18,989</b>
<b>ENDING CASH EQUIVALENTS</b>	<b>\$ 15,299</b>	<b>\$ 17,499</b>	<b>\$ 18,989</b>	<b>\$ 21,889</b>

**SOLID WASTE FUND - 31  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
031-0000-353.04-01	GARBAGE COLLECTION	6,035,497	6,853,026	7,101,788	7,177,161
<b>*CHARGES FOR SERVICES</b>		<b>6,035,497</b>	<b>6,853,026</b>	<b>7,101,788</b>	<b>7,177,161</b>
031-0000-350.02-02	SALES TAX DISCOUNT	2,301	2,200	2,890	2,900
<b>*MISCELLANEOUS</b>		<b>2,301</b>	<b>2,200</b>	<b>2,890</b>	<b>2,900</b>
031-0000-356.00-00	INTEREST INCOME	1,262		800	
<b>*INTEREST</b>		<b>1,262</b>		<b>800</b>	
<b>TOTAL</b>		<b>6,039,060</b>	<b>6,855,226</b>	<b>7,105,478</b>	<b>7,180,061</b>

**SOLID WASTE FUND - 31  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
031-3350-555.11-00	CONTRACTED SERVICES	6,023,817	6,853,026	5,713,487	5,758,860
031-3360-556.14-00	UNCOLLECTIBLE ACCTS REC				
	ADMINISTRATIVE FEE			307,826	317,220
	FRANCHISE FEE			1,080,475	1,101,081
<b>*MISCELLANEOUS SERVICES</b>		<b>6,023,817</b>	<b>6,853,026</b>	<b>7,101,788</b>	<b>7,177,161</b>
<b>TOTAL</b>		<b>6,023,817</b>	<b>6,853,026</b>	<b>7,101,788</b>	<b>7,177,161</b>



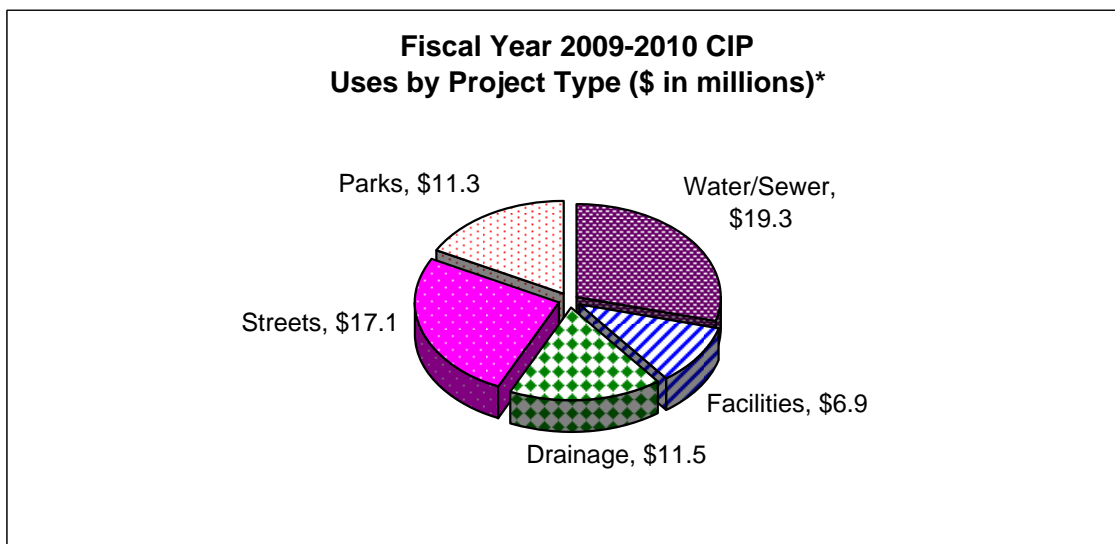
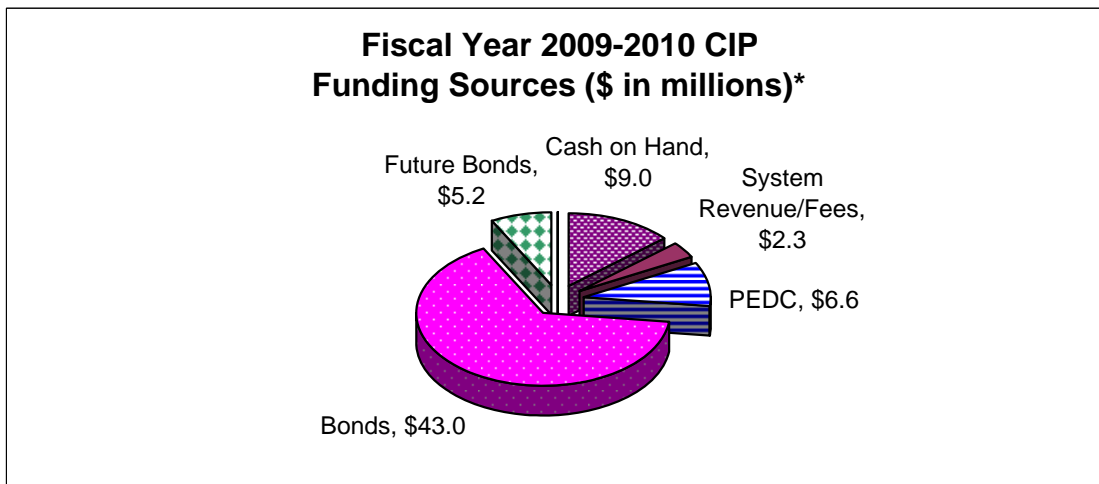
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## Capital Project Funds

Capital Project Funds are created to account for the acquisition or construction of major capital activities. Funding is provided through the issuance of debt, developer fees, state and federal funding, user fees, general fund revenues and interest income.

The City maximizes every source of funding available and is constantly looking at leveraging funding through the use of federal, state and county dollars. Pearland places significant importance on infrastructure improvement and rehabilitation as evidenced by a \$162 million bond referendum that passed in May 2007, as well as a Five-Year CIP (2010-2014) totaling \$298.1 million.

Capital projects for Fiscal Year 2009-2010 total \$66,142,207 excluding transfers and bond issuance costs.



Water/Sewer projects total \$19.3 million, or 29%, of the capital improvement program. Major projects include the City of Houston connection to provide for a 30 in. water transmission line for 10 MGD of surface water and the SH35 Water & Sewer (BW8-FM518) improvement project that will include construction of lift stations and sanitary sewers outside of TXDOT ROW. Also included are the Longwood WWTP Lift Station Replacement and Plant Rehabilitation to handle current and future plant flows and Hooper Road Utilities to allow current businesses in the area to abandon water wells and on-site wastewater treatment systems. Facilities total \$6.9 million, or 10%, and includes Hillhouse Road Annex, University of Houston Pearland Campus, and renovations to the Old Police Department facility. Drainage projects total \$11.5 million, or 17%, of the total and include Cowart Creek Diversion, Town Ditch Phase III and Veterans Walnut drainage improvements. Street projects total \$17.1 million, or 26%, and includes construction of two additional lanes on Business Center Drive and Bailey Road, for a four-lane concrete curb and gutter boulevard between FM1128 and Veterans. Park projects total \$11.3 million, or 17%, of the total for continued construction of the Natatorium & Recreation Center and Hunter Park Improvements.

The City anticipates selling \$30.1 million in General Obligation Bonds, which includes projects appropriated in fiscal year 2009. This will be the third issuance against the \$162 million bond referendum approved by the voters in May 2007 for such projects as McHard Road, Dixie Farm Road, Cullen Parkway, Town Ditch, Veterans Ditch and East Mary's Detention drainage improvements, to name a few. After this issuance there will be \$92.2 million remaining to be issued. Brazoria County, Pearland ISD, TXDOT, and PEDC are also contributing to some of these projects. The City will also be issuing Certificates of Obligation as a funding mechanism totaling \$2,065,823. Other projects include design for Traffic Signal Communications Network and funding for Max Road Sports Complex Phase I. The City also anticipates selling \$17.1 million in water/sewer revenue bonds for the SH35 Water & Sewer, Barry Rose WWTP, Longwood WWTP Lift Station replacement and plant rehabilitation, and City of Houston connection.

The City will be contributing \$11.3 in cash towards these projects, from water/sewer system revenues and fund balance. This buys down the issuance of debt.



**FUND 50 - CAPITAL  
PROJECTS FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					<b>4,453,665</b>	<b>4,453,665</b>	<b>3,384,721</b>
<b>Revenues:</b>							
Interest Income					250,000	47,415	80,000
Miscellaneous						162,842	198,000
Bond Proceeds - CO's					11,888,213	11,888,213	
Transfers In - General Fund							77,700
Transfers In - Grant Fund					405,000	405,000	
Transfers In - Park Funds					111,000		
Transfers In - PEDC					350,000	350,000	5,528,968
Transfers In - Fund 68					2,152,206	2,152,206	
Transfers In - Drainage Bonds (71)					165,803	165,803	48,753
Transfers In - Tree Trust Fund		-			5,000	5,000	
<b>Total Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>15,327,222</b>	<b>15,176,479</b>	<b>5,933,421</b>
<b>Expenditures:</b>							
Hill House	T50071	12,889,070	3,027,951	167,678	2,860,273	2,860,273	
Pine Hollow Improvements	D50071	677,483	677,483	227,346	450,137	460,637	
Centennial Park Phase II	P50071	397,000	397,000	495	396,505	396,505	
Trail Connectivity	P50072	820,000	820,000	76,374	743,626	743,626	
Old Town Site Drainage Improvements	T50072	1,000,000	1,000,000	115,069	884,931	884,931	
North Spectrum	S10051	958,469	958,469	944,749	13,720	13,720	
Province Village Bridge	T50073	303,000	303,000		303,000	303,000	
Pearland Parkway - West Development	T50074	350,000	350,000		350,000	350,000	
FM518 Median Landscaping	T50075	338,573	338,573	16,036	322,537	322,537	
Old Town Site Sidewalks	TR0803	300,000	300,000		300,000	300,000	200,000
CR403 SPA MUD 16 Agreement	TR1101	310,000	310,000		310,000	310,000	
U of H Pearland Campus	FA0801	11,542,543	11,542,543	231,419	11,311,124	8,260,296	3,213,670
Discovery Bay	TR0812	150,000	150,000		150,000	150,000	
Business Center Drive	TR0811	200,000	200,000		200,000	200,000	5,528,968
Twin Creek Woods Ditches/Outfalls	DR0901	215,000	215,000		215,000	215,000	
City Hall Complex Renovations	FA0904	428,000				50,000	
Traffic Signal Network	FA1002						77,700
<b>Sub-Total Expenditures</b>		<b>30,879,138</b>	<b>20,590,019</b>	<b>1,779,166</b>	<b>18,810,853</b>	<b>15,820,525</b>	<b>9,020,338</b>
<b>Transfers-Out/Other Uses:</b>							
Bond Issuance Costs					345,670	345,670	
Transfer-Out - To General Fund					276,000	276,000	200,000
Transfer to DS - for UofH Debt Service				-			80,000
Year End Adjustments						(196,772)	
<b>Total Expenditures/Transfers-Out/Other Uses</b>				<b>1,779,166</b>	<b>19,432,523</b>	<b>16,245,423</b>	<b>9,300,338</b>
<b>Ending Fund Balance</b>					<b>348,364</b>	<b>3,384,721</b>	<b>17,804</b>

**FUND 68 - 2001  
CERTIFICATES OF  
OBLIGATION FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted	
<b>Beginning Fund Balance</b>					10,656,420	10,656,420	2,827,451	
<b>Revenues:</b>								
Interest Income						106,872	35,000	
Miscellaneous						3,055		
Transfers In - From Fund 49					5,000	5,000		
<b>Total Revenues</b>		-	-	-	<b>5,000</b>	<b>114,927</b>	<b>35,000</b>	
<b>Expenditures:</b>								
<b>Current Year Active Projects:</b>								
Kirby Drive Road <sup>(2)</sup>	PM6804	7,809,513	7,809,513	7,803,504	9,930	9,930		
Dixie Farm Road	T68973	22,000,000	17,106,926	16,482,882	624,044	624,044		
Pearland Parkway 1 & 2 <sup>(4)</sup>	T68974	13,555,000	13,522,937	12,272,020	27,388	27,388		
ROW Studies	T68975	200,000	250,435	250,938	(503)	(504)		
McHard Road	T68977	10,018,250	3,183,119	3,163,436	19,682	19,682		
FM518 ROW Donation	T68041	329,000	561,312	453,285	108,027	108,027		
Barry Rose Extension - supplemental	ST2001	500,000	500,000	54,007	445,993	445,993		
Scarsdale Landscaping	TR0809		161,266	156,685	5,874	5,874		
Broadway Extension	TR0810	9,000,000	6,847,794	3,522,331	3,325,463	2,497,998		
Spectrum Blvd. Extension	TR0901	1,340,416	1,340,416		1,340,416	1,340,416		
SH35 Drainage	F50991	1,500,000	610,663		610,663	610,663		
Traffic Signal Mykawa/Brookside	TR1001						285,000	
<b>Sub-total Expenditures</b>		66,252,179	51,894,381	44,159,088	6,516,977	5,689,511	285,000	
<b>Transfers-Out/Other Uses:</b>								
Dixie Farm Rd. Alignment Study	TR1002						22,000	
Pearland Pkwy Alignment Study	TR1003						30,000	
McHard Alignment Study	TR1004						27,000	
Transfer-Out - To General Fund <sup>(1)</sup>					9,792	9,792	93,348	
Transfer-Out - To Fund 202 <sup>(2)</sup>					92,387	92,387		
Transfer Out - To Fund 50					2,152,206	2,152,206		
Transfer Out - To Fund 205 <sup>(3)</sup>							827,465	
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>8,771,362</b>	<b>7,943,896</b>	<b>1,284,813</b>	
<b>Ending Fund Balance</b>					-	1,890,058	2,827,451	1,577,638
<b>Reserve for Pearland Parkway Extension<sup>(4)</sup></b>							1,223,529	
<b>Balance Available</b>							354,109	

<sup>(1)</sup>Allocation for project dept. expense

<sup>(2)</sup>To to 202 for Dixie Farm Road - for Dixie Farm Rd Phase II Project

<sup>(3)</sup>To Fund 205 for Hill House Road Annex-Savings from Broadway Extension

<sup>(4)</sup>Savings of \$1,223,529 to be used for next Pearland Parkway Phase, this amount to remain in fund balance until appropriated.

**FUND 70 - MOBILITY BONDS  
FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					<b>39,737,320</b>	<b>39,737,320</b>	<b>4,441,050</b>
<b>Revenues:</b>							
Interest Income					400,000	475,000	150,000
Miscellaneous						94,815	
Transfer In - From Fund 49					67,925	67,925	
Transfer In - From Fund 43					116,557	116,557	
<b>Total Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>584,482</b>	<b>754,297</b>	<b>150,000</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Bailey/Oiler Road	T70011	15,800,000	16,921,846	16,894,359	27,487	10,611	
Cowert's Creek Diversion	DR0602	2,500,000	1,431,487	1,212,857	218,630	434,037	
Cullen Road	T70012	5,426,000	5,313,458	5,302,018	11,440	11,440	
Barry Rose Road	T70022	11,457,000	9,980,362	9,970,456	9,906	9,906	
Yost Road	T70023	6,259,000	7,163,170	7,032,790	130,380	130,380	
Walnut Street	T70024	3,800,000	3,800,000	1,048,588	2,751,412	47,012	2,704,400
Pearland Parkway PE & EA	T70026	210,000	469,377	469,377	-	-	
Magnolia Road	T70041	38,596,000	38,626,008	13,335,471	25,290,537	25,290,537	
Orange Street	T70051	7,800,000	8,530,495	709,270	7,821,225	7,821,225	285,000
Bailey Intersections	T70061	3,200,000	1,250,000	1,250,000	-	-	
TxDOT Bridges	ST0603	250,000	250,000	12,135	237,865	241,352	
Veterans Road Detention Pond	TR0806	1,400,000	1,517,001	58,769	1,458,232	1,458,232	
FM518 Expansion	TR0902					400,000	
<b>Sub-Total Expenditures</b>		<b>96,698,000</b>	<b>95,253,204</b>	<b>57,296,090</b>	<b>37,957,114</b>	<b>35,854,732</b>	<b>2,989,400</b>
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund <sup>(1)</sup>					195,835	195,835	309,142
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>38,152,949</b>	<b>36,050,567</b>	<b>3,298,542</b>
<b>Ending Fund Balance</b>					<b>-</b>	<b>4,441,050</b>	<b>1,292,508</b>

<sup>(1)</sup>Allocation for project dept. expense

**FUND 71 - 2001 DRAINAGE  
BONDS FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					482,791	482,791	48,753
<b>Revenues:</b>							
Interest Income						4,200	-
Miscellaneous Revenues							-
<b>Total Revenues</b>		-		-	-	<b>4,200</b>	-
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
W Mary's Creek Detention	D71012	12,190,534	12,190,534	11,878,282	312,252	272,435	
<b>Current Year Closed/Inactive Projects:</b>							
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To Fund 50					165,803	165,803	48,753
<b>Total Expenditures/Transfers-Out/Other Uses</b>		<b>12,190,534</b>	<b>12,190,534</b>	<b>11,878,282</b>	<b>478,055</b>	<b>438,238</b>	<b>48,753</b>
<b>Ending Fund Balance</b>					<b>4,736</b>	<b>48,753</b>	-

**FUND 200-Certificates of  
Obligation Series 2006**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					<b>6,484,388</b>	<b>6,484,388</b>	<b>1,488</b>
<b>Revenues:</b>							
Interest Income						65,000	50,000
Transfer In - PEDC Regional Detention					673,192	673,192	
<b>Total Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>673,192</b>	<b>738,192</b>	<b>50,000</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Detention Storage Facility	DR2001	5,342,000	5,342,000	1,404,099	3,937,901	3,937,901	
Barry Rose Extension	ST2001	2,600,000	2,600,000	312,313	2,287,687	2,287,687	
Hickory Slough @ Max Rd Detention	DR2003	110,000	109,566	109,566	-	-	
Town Ditch Phase III	DR2004	100,000	92,982	93,081		6,989	
SH 35 @ Mary's Creek Bridge	DR2005	160,000	153,101	146,536	6,565	7,200	
East Mary's Creek Detention	DR2006	110,000	121,643	102,222	19,421	19,447	
Walnut/Veterans Drainage	DR2007	150,000	148,815	148,815	-	-	
Library Expansion	F20002	35,000	35,260	35,260	-	-	
Fire Station #6	F20101	30,000	19,264	19,264	-	-	
Independence Park	P20001	40,000	40,000	29,437	10,563	10,563	
Shadow Creek Ranch Complex	P20002	40,000	40,000	37,051	2,949		
Nature Center - JHEC	P20004	25,000	25,000	25,000	-	-	
Max Rd. Soccer Complex	P20005	40,000	12,853	12,853	-	28	
Trail Connectivity	P20006	30,000	30,000		30,000	30,000	
Natatorium	P20007	50,000	47,679	15,000	32,679	32,679	
McHard Road	T20001	200,000	197,050	185,433	11,617	9,825	
Old Alvin Road	T20002	250,000	261,189	261,189	-	-	
Cullen Blvd.	T20003	750,000	718,692	687,868	30,824	111,786	
Northbound SH288 Service Rd	T20005	886,000	984,504	967,148	17,356	18,539	
Mykawa Rd/BW8-McHard	T68976	115,000	110,723	110,723	-	-	
Bailey/Oiler Rd	T70011	235,000	216,006	216,006	-	-	
<b>Sub-Total Expenditures</b>		<b>11,298,000</b>	<b>11,306,327</b>	<b>4,918,864</b>	<b>6,387,562</b>	<b>6,472,644</b>	<b>-</b>
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund							20,628
Transfer-Out - To Fund 202 <sup>(1)</sup>					748,448	748,448	
<b>Total Expenditures/Transfers-Out/Other Uses</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>7,136,010</b>	<b>7,221,092</b>	<b>20,628</b>
<b>Ending Fund Balance</b>					<b>21,570</b>	<b>1,488</b>	<b>30,860</b>

<sup>(1)</sup>Transfer out to fund additional funds needed for Cullen Parkway Improvements.

**FUND 201-Certificates of  
Obligation Series 2007**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					22,119,105	22,119,105	1,212,356
<b>Revenues:</b>							
Interest Income					200,000	290,000	35,000
Transfer In From Tree Trust Fund					10,000	10,000	
<b>Total Revenues</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>210,000</b>	<b>300,000</b>	<b>35,000</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
New Police Building	F20102	22,875,377	22,875,377	1,489,148	21,386,229	21,037,790	
Police Department Renovations	FA0905	1,301,560	120,000		120,000	120,000	1,181,560
<b>Sub-Total Expenditures</b>		<b>24,176,937</b>	<b>22,995,377</b>	<b>1,489,148</b>	<b>21,506,229</b>	<b>21,157,790</b>	<b>1,181,560</b>
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund <sup>(1)</sup>					48,959	48,959	65,796
<b>Total Expenditures/Transfers-Out/Other Uses</b>		<b>24,176,937</b>	<b>22,995,377</b>	<b>1,489,148</b>	<b>21,555,188</b>	<b>21,206,749</b>	<b>1,247,356</b>
<b>Ending Fund Balance</b>					<b>773,917</b>	<b>1,212,356</b>	<b>-</b>

<sup>(1)</sup>Allocation for project dept. expense

**FUND 202 - GO Series  
2007A**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					<b>27,006,505</b>	<b>27,006,505</b>	<b>181,689</b>
<b>Revenues:</b>							
Bond Proceeds - GO's					3,663,883	1,558,801	4,581,553
Interest Income					252,500	225,000	65,000
Bond Proceeds - CO's					8,312,976	8,465,984	
Transfer from Fund 68 <sup>(1)</sup>					690,085	92,387	
Transfer From Fund 15					1,638,766	1,638,766	
Transfer from Fund 200					748,448	748,448	
Transfer from Fund 49					30,975	30,975	
PISD Funding					3,277,468	3,277,468	
Brazoria County Funding <sup>(2)</sup>					2,844,000	2,843,750	
<b>Total Revenues</b>		<b>-</b>			<b>21,459,101</b>	<b>18,881,579</b>	<b>4,646,553</b>
<b>Expenditures:</b>							
<b>New Projects:</b>							
Cullen	T20003	16,577,424	12,787,608	855,317	11,932,291	11,932,291	
Cullen Detention Pond	DR0902		700,000		700,000	700,000	
Cowart Creek Diversion	DR0602	14,273,687	11,345,513	696,009	10,649,504	5,890,271	4,543,826
Trail Connectivity	P50072	183,000	183,000		183,000	183,000	
Dixie Farm Road Phase II	TR0805	19,390,772	13,860,015	563,154	13,296,861	12,699,163	
Town Ditch III	DR2004	1,086,630	1,086,630	149,357	937,273	937,273	
East Mary's Creek Detention	DR2006	410,340	410,340	9,897	400,443	401,250	
Veterans Ditch/Walnut	DR2007	113,181	113,181		113,181	113,181	
Bailey Road	T08002	2,988,070	2,988,070	269,038	2,719,032	2,719,032	
Fire Station #5	F20101	2,891,000	2,891,000		2,891,000	2,891,000	
Natatorium	P20007	5,400,000	5,400,000	1,167,766	4,232,234	4,232,234	
SH288 Frontage Roads	T20005	6,251,235	6,251,235	5,931,913	319,322	319,322	
<b>Sub-Total</b>		<b>69,565,339</b>	<b>58,016,592</b>	<b>9,642,451</b>	<b>48,374,141</b>	<b>43,018,017</b>	<b>4,543,826</b>
Bond Issuance Costs						103,901	
Transfer to General Fund <sup>(3)</sup>					244,793	244,793	281,710
Transfer to Fund 203 <sup>(4)</sup>						2,339,684	
<b>Total Expenditures</b>		<b>69,565,339</b>	<b>58,016,592</b>		<b>48,618,934</b>	<b>45,706,395</b>	<b>4,825,536</b>
<b>Ending Fund Balance</b>					<b>(153,328)</b>	<b>181,689</b>	<b>2,706</b>

<sup>(1)</sup>For Dixie Farm Road

<sup>(2)</sup>\$2,144,000 for Dixie Farm Road, \$700,000 for Cullen Parkway

<sup>(3)</sup>For Project Department Expense

<sup>(4)</sup>Bond Proceeds Reallocated from Cowarts Creek to Town Ditch in Fund 203

**FUND 203 - General  
Obligation Series  
2009**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					(225,115)	(225,115)	(5,358,153)
<b>Revenues:</b>							
Bond Proceeds - GO's					15,641,510	15,641,510	25,984,359
Future Bond Proceeds							5,220,221
Interest Income					225,000	27,000	225,000
Transfer in From Fund 202 <sup>(1)</sup>					2,339,684	2,339,684	
Misc. Rev from BCDD#4					2,129,910	2,129,910	
Transfers in From Street Assessments					192,184	192,184	
Transfers in From Tree Trust Fund					20,975	20,975	
Transfer from P&R Development Fund							130,294
<b>Total Revenues</b>		-			<b>20,549,263</b>	<b>20,351,263</b>	<b>31,559,874</b>
<b>Expenditures:</b>							
<b>New Projects:</b>							
Town Ditch Phase III	DR2004	7,126,370	4,283,210		4,283,210	4,283,210	2,843,160
Veteran/Walnut Drainage	DR2007	1,680,819					1,127,002
East Mary's Creek Detention	DR2006	6,213,895	6,213,895	862	6,213,033	6,213,033	
Natatorium & Rec. Center	P20007	16,180,500	5,713,000		5,713,000	5,713,000	10,467,500
McHard	T20001	7,177,000	7,177,000	225,115	6,951,885	6,951,885	
Bailey Veterans to FM1128	T08002	23,253,380	1,738,380		1,738,380	1,738,380	10,757,500
Max Road Sports Complex	P20005	3,907,000					195,905
Hickory Slough Drainage	DR2003	6,550,000					331,610
<b>Sub-Total</b>		<b>72,088,964</b>	<b>25,125,485</b>	<b>225,977</b>	<b>24,899,508</b>	<b>24,899,508</b>	<b>25,722,677</b>
Bond Issuance Costs					340,000	340,000	450,000
Transfer to General Fund <sup>(2)</sup>					244,793	244,793	
<b>Total Expenditures</b>		<b>72,088,964</b>	<b>25,125,485</b>		<b>25,484,301</b>	<b>25,484,301</b>	<b>26,172,677</b>
<b>Ending Fund Balance</b>					<b>(5,160,153)</b>	<b>(5,358,153)</b>	<b>29,044</b>

<sup>(1)</sup>Transfer in From Fund 202 is reallocation of bond proceeds from Cowart Creek to Town Ditch

<sup>(2)</sup>For Project Department Expense



**FUND 205 - Certificates of  
Obligation Series 2010**

	Project Number	Project Budget	Funded Budget	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>						-
<b>Revenues:</b>						
Bond Proceeds - CO's						2,163,023
Interest Income						25,000
Transfer from Fund 68 <sup>(2)</sup>						827,465
Transfer from P&R Development Fund						114,878
<b>Total Revenues</b>						<b>3,130,366</b>
<b>Expenditures:</b>						
<b>New Projects:</b>						
City Hall Complex Renovations	FA0904	378,000	378,000			378,000
Hill House Road Annex	T50071	9,861,119	1,767,666			1,767,666
Fire Station #2	FA1001	2,921,000	260,000			260,000
Hunter Park	PK0801	602,500	602,500			602,500
<b>Sub-Total</b>		<b>10,239,119</b>	<b>2,145,666</b>	-	-	<b>3,008,166</b>
Bond Issuance Costs						97,200
Transfer to General Fund <sup>(1)</sup>						21,983
<b>Total Expenditures</b>		<b>10,239,119</b>	<b>2,145,666</b>	-	-	<b>3,127,349</b>
<b>Ending Fund Balance</b>				-	-	<b>3,017</b>

<sup>(1)</sup>For Project Department Expense

<sup>(2)</sup>For Hill House Road Annex

## FUND 42 - UTILITY IMPACT FEE FUND

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					9,400,618	9,400,618	(1,565,748)
<b>Revenues:</b>							
Water Impact Fees					2,500,000	884,197	931,297
Sewer Impact Fees					2,400,000	996,985	1,186,299
Interest Income					185,000	130,000	
Misc.						1,000	
Bond Proceeds					9,673,307	9,682,035	13,189,930
Transfer In from Fund 30					83,724	83,724	1,930,564
Transfer-In From Tree Trust Fund					41,950	41,950	
Transfer-In (From Fund 67)			-				
<b>Total Revenues</b>			-		<b>14,883,981</b>	<b>11,819,891</b>	<b>17,238,090</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
SWEC Capacity Expansion	W42061	19,976,170	19,976,170	14,540,492	5,435,678	5,435,678	
Magnolia Road Water & Sewer	W42021	3,020,864	3,456,875	2,156,187	1,300,688	1,300,688	
SH35 Water & Sewer-Phase 2	W42041	5,124,995	5,124,995	4,829,819	295,176	295,176	
City of Houston Water Line Connection	W42051	26,810,000	11,915,358	732,255	11,183,103	11,183,103	11,447,322
Bailey/Veterans	W42052	795,925	359,894	360,110	35	35	
WW System Hydraulic Modeling	WW4201	350,000	350,000	320,177	29,823	29,823	
FM518 Water Line-Broadway WL	W42064	2,210,645	2,210,645	2,079,714	130,931	130,931	
Bailey Water (1128 Veterans)	W42071	200,000	200,000	750	199,250	199,250	
FM1128 Water Line	W42065	1,235,000	892,313	751,784	140,529	140,529	
FM1128 Sewer	W42067	314,053	314,053	6,650	307,403	307,403	
McHard Water Phase III to Pearland Pkwy	WA0803	210,422	210,422		210,422	210,422	
Surface Water Plant	WA0812	53,612,000	4,700,000	2,558,848	2,141,152	2,141,152	
Barry Rose WWTP Improvements	WW1004	7,327,515					861,127
		121,187,589	49,710,725	28,336,786	21,374,190	21,374,190	12,308,449
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund <sup>(1)</sup>					48,959	48,959	139,501
Transfer-Out - To Revenue Bond Debt Service Fund <sup>(2)</sup>					1,363,108	1,363,108	1,535,432
Transfer Out- To Fund 67 <sup>(3)</sup>							552,043
Bond Issuance Costs							330,000
			-				
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>22,786,257</b>	<b>22,786,257</b>	<b>14,865,425</b>
<b>Ending Fund Balance</b>					<b>1,498,342</b>	<b>(1,565,748)</b>	<b>806,917</b>

<sup>(1)</sup> Allocation for Capital Project Dept. expenses.

<sup>(2)</sup> Debt Service allocation for projects funded by City issuing debt.

<sup>(3)</sup> Transfer to Fund 67 for Impact Fee portion of SH35 Water & Sewer

**FUND 44 - SHADOW  
CREEK RANCH UTILITY**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					6,503,595	6,503,595	1,059,799
<b>Revenues:</b>							
Shadowcreek Impact Fees					1,836,117	1,686,735	1,975,259
Interest Income					25,000	60,000	15,500
Bond Proceeds							
<b>Total Revenues</b>			-		<b>1,861,117</b>	<b>1,746,735</b>	<b>1,990,759</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Kirby Water Plant	W44071	7,700,000	7,179,841	5,551,674	1,628,167	1,350,550	
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund			-				
Transfer-Out - To Water/Sewer Fund <sup>(1)</sup>					839,981	839,981	915,830
Transfer Out - To Fund 67 - Series 2008 <sup>(2)</sup>					5,000,000	5,000,000	
Bond Issuance Costs							
<b>Total Expenditures/Transfers-Out/Other Uses</b>		<b>7,700,000</b>	<b>7,179,841</b>		<b>7,468,148</b>	<b>7,190,531</b>	<b>915,830</b>
<b>Ending Fund Balance</b>					<b>896,564</b>	<b>1,059,799</b>	<b>2,134,728</b>

<sup>(1)</sup>Debt Service allocation for projects funded by City issuing debt.

<sup>(2)</sup>To be used to offset amount needed for GCWA Chocolate Bayou Purchase of \$7.7 million.

**FUND 64 - 1998  
CERTIFICATE OF  
OBLIGATION FUND**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					1,516,247	1,516,247	380,000
<b>Revenues:</b>							
Interest Income						19,000	
<b>Total Revenues</b>		-	-	-	-	<b>19,000</b>	-
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
Inflow/Infiltration - Phase 3	W64033	1,877,044	1,877,044	1,869,895	7,149	7,149	
Old Townsite Inflow & Infiltration	WW0805	981,000	981,000		981,000	981,000	
Woodcreek I&I Inspection	WW0810	189,000	104,000		104,000	104,000	
Sherwood Inflow & Infiltration	WW0809	600,000	380,000		380,000		
<b>Transfers-Out/Other Uses:</b>							
Transfer-Out - To General Fund		-					
Transfer-Out - To Fund 30 <sup>(1)</sup>		-			91,488	63,098	380,000
<b>Total Expenditures/Transfers-Out/Other Uses</b>		<b>3,647,044</b>	<b>3,342,044</b>	<b>1,869,895</b>	<b>1,563,637</b>	<b>1,155,247</b>	<b>380,000</b>
<b>Ending Fund Balance</b>					<b>(47,390)</b>	<b>380,000</b>	-

<sup>(1)</sup>Transfer to Fund 30 for contribution towards \$225,000 TV Truck in FY09  
FY10 represents transfer for DS payment on 1998 Certificates  
of Obligations.

**FUND 67 - WATER & SEWER  
REVENUE BOND FUNDS**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					5,749,820	5,749,820	(479,553)
<b>Revenues:</b>							
Interest Income					250,000		
Bond Proceeds					3,222,965	3,447,965	6,139,590
Transfer from Fund 44					5,000,000	5,000,000	
Transfer from Fund 30					297,034	150,000	350,000
Transfer from Fund 42							552,043
Miscellaneous					74,297	74,297	
Pearland EDC Reimbursement					3,369,648	3,199,205	
<b>Total Revenues</b>					<b>- 12,213,944</b>	<b>11,871,467</b>	<b>7,041,633</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects:</b>							
SH35 North	W67993	4,865,840	2,325,207	1,066,245	1,258,962	1,258,962	2,540,633
East Side of Hwy 288 Infrastructure	W67072	3,627,000	3,627,000	239,583	3,387,417	2,766,894	
FM1128 Sewer	W67075	1,811,682	1,811,682		1,811,682	1,811,682	
Hydraulic Modeling	W67074	93,100	93,100	2,999	90,101	90,101	
Cullen Water	W67076	1,300,000	1,300,000		1,300,000	1,300,000	
SH35 North Force Main	WW0801	356,975	356,975		356,975	356,975	
Lift Station SCADA	WW0807	650,000	650,000	14,260	635,740	635,740	
Water Plant SCADA	WA0804	490,000	490,000	227,316	262,684	262,684	
Sterling Road Waterline	WA0807	367,400	367,400	9,353	358,047	358,047	
Orange Street Utility	T70051	425,000	425,000		425,000	425,000	
Longwood LS Replacement and Plant Rehab.	WW0902	4,363,965	367,965		367,965	367,965	2,996,000
GCWA Surface Water Purchase	WA0902	7,700,000	7,700,000		7,700,000	7,702,428	
Waterlights Parkway	WA0903	506,608	506,608		506,608	506,608	
Sub-Total Expenditures		26,557,570	20,020,937	1,559,756	18,461,181	17,843,086	5,536,633
<b>Transfers-Out/Other Uses:</b>							
GEC Engineering							350,000
Transfer-Out - To General Fund <sup>(1)</sup>		-			68,542	68,542	171,797
Issuance Costs		-			155,000	189,212	
<b>Total Expenditures/Transfers-Out/Other Uses</b>					<b>1,559,756</b>	<b>18,684,723</b>	<b>6,058,430</b>
<b>Ending Fund Balance</b>					<b>(720,959)</b>	<b>(479,553)</b>	<b>503,650</b>

<sup>(1)</sup>Allocation for Projects Department.

**FUND 301 - WATER/SEWER  
PAY AS YOU GO CIP**

	Project Number	Project Budget	Funded Budget	Thru 9/30/2008	FY 09 Budget	FY 09 Projection	FY 10 Adopted
<b>Beginning Fund Balance</b>					859,555	859,555	24,717
<b>Revenues:</b>							
Transfer from Fund 30 - Operations					1,119,262	1,119,262	51,958
Interest Income					6,500	12,100	250
<b>Total Revenues</b>					<b>1,125,762</b>	<b>1,131,362</b>	<b>52,208</b>
<b>Expenditures:</b>							
<b>Current Year Active Projects</b>							
Knapp Road Pipe Bursting	WW0802	215,000	215,000		215,000	215,000	
Hatfield Lift Station #3 Upgrade	WW0803	15,405	15,405		15,405	15,405	
Walnut Lift Station/SCADA Link	WW0804	53,911	44,381	19,763	24,618	24,618	
Pearland Pkwy Waterline Oiler to SC	WA0805	55,000	55,000		55,000	55,000	
Twin Woods/Clearcreek Estates WL	WA0806	171,600	171,600		171,600	171,600	
Sharondale Waterline	WA0808	185,052	185,052	973	184,079	184,079	
Bellavita Waterline	WA0809	462,600	462,600		462,600	462,600	
Fite Waterline	WA0810	82,500	82,500	8,939	73,561	82,500	
UofH Pearland Campus Utilities	FA0801	438,262	438,262		438,262	438,262	
Riverstone Ranch Oversizing	WW0901	100,000	100,000		100,000	100,000	
Sherwood I&I	WW0809	220,000	200,000		200,000	200,000	
West Lea Lift Station	WW1001	122,341					18,435
West Oaks LS Retirement	WW1002						33,523
Transfer Out - to Fund 30					7,344	7,344	
Transfer Out - to General Fund					9,792	9,792	
<b>Total Expenditures</b>		<b>2,121,671</b>	<b>1,969,800</b>	<b>29,675</b>	<b>1,957,261</b>	<b>1,966,200</b>	<b>51,958</b>
<b>Ending Fund Balance</b>					<b>28,056</b>	<b>24,717</b>	<b>24,967</b>

## Impact On Operating Budget

Capital Improvement projects that will impact the operating budget are listed below. Only those projects that have a major financial and/or non-financial impact on the operating budget are included. These projects not only include fiscal year 2010 projects, but also include projects identified in the 5-Year CIP. Operating impacts from these are included in the City's long-range financial planning model. Projects are listed by project type.

### **DRAINAGE:**

Cowart Creek Diversion – This diversion and detention project will allow the drainage corridor to be separated out of the Bailey Road transportation corridor, thereby allowing for the development of both the ultimate transportation and drainage facilities in adequately sized, separate corridors.

Town Ditch - Phase III – In order to provide adequate conveyance and outfall capacity to handle the 100-year flood event, improvements to the conveyance system down stream will allow the ditches' upstream capacity to be increased, providing needed drainage to this developing area.

Veterans Walnut Drainage & Roadway – Phase I – Currently extreme weather conditions inundate and flood residential neighborhoods north of Walnut St. and west of the railroad. This project will allow for improved drainage and convey 100-year flows.

Hickory Slough Detention at Max Rd – Install a 425 ac.ft. detention facility. Neighborhoods in the vicinity of Hickory Slough flood upon extreme weather events. This project will allow for detention along the slough to lower the level of the slough during 3, 10 and 100 year events.

D.L. Smith Detention Pond Expansion – This project will add 150 ac.ft. detention storage capacity in preparation for future development along clear creek and McHard Road area, including a fire station and an educational facility.

### **FACILITIES:**

Pearland Fire Station #2 – Construct a 9,000-10,000 sq.ft. facility to replace a 40-year old station on Veterans Drive. This new facility will house 10 to 12 personnel and will provide a fire crew for one pumper and one EMS personnel for one ambulance in the future. The location of this facility would help maintain response time and distances.

Operating Impact:

FY2012 - \$572,770; FY2013 - \$514,940; FY2014 - \$532,785.

Pearland Fire Station #3 – Construct a 9,000-10,000 sq.ft. facility at the current location, to house approximately 7 to 9 personnel, a fire crew for one pumper and one EMS personnel for one ambulance. It will house full-time daytime crews or night standby personnel, as well as provide storage space. Operating impact to occur outside of the 5-year CIP window.

Traffic Signal Communications Network – The maintenance and operations control of all traffic signals within the city will be transferred from TxDOT to the City after the 2010 census. This will prepare the City for seamless and improved traffic operations at all intersections.

Operating Impact:

FY2010 - \$63,694; FY2011 - \$66,242; FY2012 - \$154,091; FY2013 - \$156,847;  
FY2014 - \$159,713.

University of Houston-Clear Lake, Pearland Campus – A 30,000 sq.ft. extension campus will be constructed in the City to improve access to higher education programs to area residents and improve educational opportunities for people in the surrounding communities. Improved economic development opportunities will be a result of the development and it will add to the prestige of the City.

Operating Impact:

FY2010 - \$40,357; FY2011 - \$140,221; FY2012 - \$144,922; FY2013 - \$149,837;  
FY2014 - \$154,977.

Park-n-Ride – Acquire approximately 6 acres to install a Park-n-Ride facility accommodating 400-600 vehicles to serve the Hwy 288 corridor to the Texas Medical Center. The City has a need for this type of facility which will initially be a surface parking lot, and ultimately a parking garage at this location or another.

Hillhouse Road Annex – Construction of a facility on City-owned property to provide a City service center, which will include a traffic operations center, lunch room, storage facility, fuel island, auction space and equipment laydown area for City crews, police, etc., working on the west side of the City.

Operating Impact:

FY2010 - \$5,000; FY2011 - \$95,906; FY2012 - \$226,953; FY2013 - \$235,005;  
FY2014 - \$241,715.

Savannah Lakes Fire Station #6 – Design and construct a double deep drive-through two-bay station with office, dayroom, kitchen, restrooms and storage areas necessary for initial occupation by EMS and PVFD. It will be expandable to accommodate future dormitory and other needs of a 24-hour manned station. MUD Districts 21 and 22 will be responsible for the design and construction.

Operating Impact:

FY2011 - \$2,000; FY2012 - \$2,000; FY2013 - \$2,000; FY2014 - \$2,000.



Old Police Department Building Renovations – Due to the relocation of the Police Department in the new Public Safety Building, and the planned relocation of several departments from the City Hall complex, renovations will be made to meet the needs of the departments and the Unified Development Code.

Tom Reid Library Expansion – Increase the current 20,584 sq.ft. building by 11,542 sq.ft. for an overall area of 32,126 sq.ft. The expansion will create new areas including a bookstore, children’s story time room, a teen zone, computer labs, additional office/storage space, and enlarge the circulation desk and book stacks areas. Operating impact to occur outside of the 5-year CIP window.

**PARKS:**

Trail Connectivity – This is a hike and bike trails project designed to provide opportunities for City residents to walk, run or bike ride on a series of trails connected to various parts of the City.

Operating Impact:

FY2011 - \$35,350; FY2012 - \$69,212; FY2013 - \$74,264; FY2014 - \$79,688.

Recreation Center/Natatorium – The Pearland Independent School District and the Pearland Economic Development Corporation agreed to a joint venture to develop this recreation center and indoor natatorium that will offer a variety of recreational opportunities for the entire community.

Operating Impact:

FY2010 - \$603,122; FY2011 - \$1,599,360; FY2012 - \$1,615,354; FY2013 - \$1,631,507; FY2014 - \$1,647,822. Anticipate approximately \$600,000 in revenue to partially offset cost.

Hunter Park (formerly Orange Street Park) - Phase II – The continued development of this park will include trails, benches, a gathering area, landscaping and/or a pavilion for the residents of the City.

Operating Impact:

FY2011 - \$24,600; FY2012 - \$26,205; FY2013 - \$28,968; FY2014 - \$30,875.

Max Road Sports Complex - Phase I – Improvements include six international sized (11vs11) lighted fields for soccer and other sports, a covered area for gatherings, restrooms, and parking. The development of this facility will allow Centennial Park fields to be converted to a facility for youth softball that will allow the youth soccer program, youth softball program and the youth baseball program to expand as the population in the community increases.

Operating Impact:

FY2011 - \$207,000; FY2012 - \$364,920; FY2013 - \$391,091; FY2014 - \$420,230.

Shadow Creek Ranch Park - Phase I – Develop eight lighted softball and baseball fields, one soccer field, six volleyball courts, a hike and bike trail around the fields, a lawn amphitheater for special events, and parking. The Parks and Recreation Master Plan calls for a multi-purpose sports complex in this area of the community to serve the anticipated growth of the area.

Operating Impact:  
FY2013 - \$239,187; FY2014 - \$300,807

Independence Park - Phase I – Improvements include a reorientation of the entry into the park, relocation and upgrade of the existing playground, improvements to the existing pavilion, construction of an amphitheater for special events, landscaping, and additional parking. According to the park utilization survey conducted with the Parks and Recreation Master Plan, this park had the second highest utilization of all City parks and lists improvements to this park as a high priority.

Operating Impact:  
FY2013 - \$38,175; FY2014 - \$60,192.

Delores Fenwick Nature Center – Phase I – Construct a 7,000 sq.ft. building with an open air pavilion at one end (green building) to include environmental education displays, demonstration gardens, interpretive exhibits, offices and work areas, classrooms, and an outdoor spray station. The site would include 2 miles of 6 ft. and 8 ft. trails, a boardwalk, pedestrian bridge, fishing pier, picnic and rest areas, a tree farm, paddle craft launching area and parking.

Operating Impact:  
FY2014 - \$122,900.

Centennial Park – Phase II – Upon completion of the Max Road Sports Complex, this project will include the demolition of the existing soccer fields to be replaced with the construction of two lighted softball fields, installation of a picnic pavilion, and additional parking.

Operating Impact:  
FY2013 - \$45,000; FY2014 - \$67,500.

#### **STREETS:**

Fite Road and Walnut Sidewalks – Continuation of the Fite Road sidewalk to E. Walnut and from Fite Road along E. Walnut. Funded by the U.S. Housing and Urban Development Dept., Community Development Block Grant – ARRA (Recovery Act).

Veterans and Old Alvin Sidewalks – Install 3,800 feet of sidewalks, crosswalks and culvert tie-ins in two low-moderate income areas to improve pedestrian safety to schools and recreation center. Funded by the U.S. Housing and Urban Development Dept., Community Development Block Grant.

Four Sidewalk & Drainage Projects – Install sidewalks along the south side of Fite west from Cullen to Navare, a sidewalk and storm sewer along the south side of Hawk from Southdown to Cullen, a sidewalk and storm sewer along the south side of Walnut from the west to the east driveways of Park Place Apartments, install sidewalks from 2228 to 2332 North Texas, from 2401 to 2537 South Houston, and from 3519 to 3800 East Walnut in the Old Town Center neighborhood. These projects are funded by the U.S. Housing and Urban Development Dept., Community Development Block Grant.

Business Center Drive – To provide a secondary thoroughfare to alleviate traffic congestion near the Pearland Town Center, an additional two lanes will be added from Broadway to the south entry of the Pearland Town Center, and four lanes from the south Town Center entrance to CR59, complete with curb and gutter with sidewalks, and improvements to CR59 to accommodate increased traffic.

CR 403 – Reconstruction of two miles of CR403 from Cullen to Smith Ranch Road from a two-lane asphalt open ditch roadway to a four-lane concrete curb and gutter boulevard to provide enhanced safety and access to Dawson High School.

Mykawa Road Extension – Construct approximately three miles of four-lane concrete curb and gutter divided boulevard section roadway, including storm sewers, outfalls and detention, traffic signals and related items on Mykawa Road to help alleviate traffic from Beltway 8 to FM 518.

Old Alvin Road Widening – Reconstruction of approximately one mile of Old Alvin Road from Plum Street to McHard Road from a two-lane asphalt to a four-lane undivided curb and gutter roadway. This will provide another north-south route between McHard Road and FM518.

Bailey/Veterans to FM 1128 – Bailey Road will be widened to four lanes with a concrete curb and gutter. Drainage improvements will also be added. This widening will accommodate school traffic and provide re-graded ditches that will drain away from Bailey.

Orange Street Improvements – Acquire right-of-way to widen Orange Street to four lanes from SH 35 to Hatfield. This will include an upgrade to the water system and railroad silent crossing (Quiet Zone).

Operating Impact:

FY2011 - \$950; FY2012 - \$950; FY2013 - \$950; FY2014 - \$950.

Cullen Parkway - Phase II – Cullen Parkway is on the major thoroughfare list which provides another direct route to Beltway 8 as well as into the City itself. This route is currently experiencing congestion as demand for access to the Beltway increases. Project consists of reconstruction of Cullen Parkway from McHard Road to Beltway 8, and consists of a four-lane divided boulevard with raised medians, approximately 1.2 miles long.

Pearland Parkway Extension – Extend Pearland Parkway approximately 4500 ft. from 500 ft. east of Oiler Drive to Dixie Farm Rd., construct a four-lane concrete, curb and gutter, divided roadway with raised medians and a bridge crossing at Cowart's Creek. This will connect minor and major thoroughfares in accordance with the Thoroughfare Plan and provide traffic congestion relief to and from Beltway 8.

#### WATER:

Surface Water Plant – Growth on the west side of the City drives demand for the plant in approximately 2016. Phase I in 2008-2009 includes the purchase of property for the plant and provide interim work to protect erosion of neighbors' properties. In FY2013 plant design begins with a schedule to have the plant online in 2016. Phase I to be 10 MGD surface water plant, to ultimately become a 20 MGD plant. Operating costs to occur outside of the City's 5-year CIP window.

City of Houston Connection – Due to the population growth of the City, additional potable water supplies will be needed in the near term. This project will provide up to 10 MGD of water to be supplied, treated and distributed to the City.

Old Alvin Road Water Line – Install 13,200 ft. of 20" water line along Old Alvin Road from Magnolia Road to McHard Road for the distribution of the City of Houston connection.

CR100 Water Line – Install approximately 13,160 ft. of 16" water line along CR100 from Veterans Drive to FM1128 for future development and demand.

Harkey Road Water Line – Install approximately 13,300 ft. of 12" water line from Harkey Road/CR100 south to CR128 then east to Veterans Drive, providing improved pressure and fire protection based on projected future demand.

Veterans Drive Water Line – Install approximately 5,300 ft. of 16" water line on Veterans Drive from Bailey Road south to CR100, and continue an additional 5,300 ft. with a 12" line from CR100 to CR128 to supply to the City limits and ETJ south of Bailey Road in preparation of future development and demand.

McHard Road Water Line – Install approximately 42,800 ft. of 16" water line along McHard Road from Mykawa Road to Business Center Drive to provide a connection between the east and west sides of the City, allowing for more efficient water flow, improved fire protection and movement of water from the expanded Alice Street Water Plant.

#### WASTEWATER:

SH35 Water & Sewer – In conjunction with TxDOT's SH35 improvement project, lift stations and sanitary sewers will be constructed outside TxDOT right-of-way. One will be located at Knapp Rd. east of SH35 and one at the existing commercial property on SH35 north of Orange. A 12" gravity line will be constructed on the east side of SH35 to

## Impact On Operating budget (continued)

the Knapp Rd. lift station and an 8" line connecting to the 12" line. A 6" force main will be constructed from the Knapp lift station and tie to an existing gravity line.

Longwood WWTP Lift Station Replacement and Plant Rehabilitation – A larger and deeper lift station at Longwood Wastewater Treatment Plant sized to handle current and future plant flows will be constructed.

Hooper Road Utilities – Install an 8" and 12" water line and 8" and 27" sanitary sewer lines to service the current and future development in the area bounded by Kirby Drive to the east, Hooper Road to the north, Riley Road to the west, and Fruge to the south, providing improved pressure and fire protection.

Barry Rose WWTP Lift Station – Replace existing lift station with a larger and deeper lift station sized for future plant flows, and install a plant influent line to replace the existing undersized line that causes system surcharging to accommodate development.

Hatfield Basin Trunk Sewer Line – Install a 36" trunk sewer for approximately 6,230 ft. along Hatfield Road from Magnolia to Broadway, 5,550 ft. of 24" trunk sewer from Broadway to Hatfield Lift Station #2, and an additional 5,050 ft. of 12" line connecting to the trunk main. This will eliminate overflows in the basin, reduce I/I work to the Walnut Lift Station, and make possible the elimination of up to seven lift stations.

Mykawa/Scott SCADA Lift Station – Replace existing lift station with a 12" force main for approximately 2,500 ft., from Mykawa to SH35 and an 8-18" gravity line for approximately 3,430 ft. along Mykawa from Scott to Shank to reduce flow to the Barry Rose WWTP, reduce surcharging in the McHard 24" trunk sewer, and eliminate one lift station.



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## SPECIAL REVENUE FUNDS

The Special Revenue Funds are used to account for specific revenues that are legally restricted for particular purposes. A description of the individual Special Revenue Funds follows and the budget schedules can be found following this document.

**Court Security** – Article 102.017 of the Code of Criminal Procedures, allows a city to collect, when a defendant is convicted, a \$3.00 fee. A fund designated by this article is created to govern this collection and the money may be used only for the purpose of providing security services for buildings housing a municipal court.

**City Wide Donation** – A fund used to account for miscellaneous donations for all City Departments except the Parks and Recreation Department.

**Court Technology** – Article 102.0172 of the Code of Criminal Procedures allows a city to collect, when a defendant is convicted, a \$4.00 fee. A fund designated by this article is created to account for this collection, which may be used only to finance technological enhancements of the municipal court.

**Court Juvenile Management** – Article 102.0174 of the Code of Criminal Procedures allows a city to collect up to a \$5.00 fee from each Class C misdemeanor conviction for the expenses related to employment of a Juvenile Case Manager.

**Emergency Management Buy-Out** – A fund to account for funding from the State Division of Emergency Management for mitigation of repetitive loss properties.

**Traffic Impact Improvement** – A fund that accounts for resources for street assessments.

**Regional Detention** – A fund created to account for regional detention development.

**Hotel/Motel Occupancy Tax** – A fund created to account for hotel/motel occupancy tax revenue.

**Park Donations** - A fund used to account for special events donations and expenditures provided by the Parks & Recreation Department and for the development of City parks.

**Park and Recreation Development** – A fund created to account for the development of parks with park dedication fees.

**Tree Trust** – A fund created to account for tree trust donations.

**Sidewalk** – A fund created to account for resources designated for sidewalks.

**Police State Seizure** – A fund created to account for state seizure funds, which are used solely for law enforcement purposes.

**Federal Police** – A fund created to account for federal seizure funds and can only be used to support activities that result in further seizures

## **SPECIAL REVENUE FUNDS (Continued)**

**Grant Fund** – To account for all revenues and expenditures associated with federal, state and local grants, except CDBG.

**Community Development Block Grant** – A fund used to account for revenues and expenditures associated with the Federal Community Development Block Grant.

**Community Development Block Grant–Recovery** – A fund used to account for revenues and expenditures associated with the Federal Community Development Block Grant – American Recovery and Reinvestment Act.

**Management District 1** – Fund created to account for sales tax collections from the Poag & McEwen Lifestyle Center development to finance and assist the development of public infrastructure.

**University of Houston** – Fund created to account for the revenues and expenditures associated with a development lease agreement between the City, University of Houston, and Pearland Economic Development Corporation.



**COURT SECURITY FUND - 17  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

City Council adopted a resolution authorizing Municipal Court to collect a \$3 fee from each defendant found guilty of a misdemeanor. Pursuant to the Texas Code of Criminal Procedure, revenues generated from this fee must be deposited into a special fund. The money collected may be used only to fund court security and includes such items as metal detectors, surveillance equipment, security personnel, security hardware, personnel security training, or other security measures. The revenues generated from this fee cover the cost of the court bailiff as a transfer to the General Fund, in addition to operating costs. Fiscal Year 2009 also included the purchase of a taser for another security tool. The fund balance at 9/30/2010 is estimated to be \$128,386.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
FINES & FORFEITURES	\$ 44,660	\$ 49,125	\$ 47,441	\$ 49,157
INTEREST INCOME	4,238	2,780	1,578	1,300
<b>TOTAL</b>	<b>48,898</b>	<b>51,905</b>	<b>49,019</b>	<b>50,457</b>
<b>OPERATING EXPENDITURES</b>				
MATERIALS & SUPPLIES	440	500	150	500
MAINT BUILDING & GROUNDS				
MAINTENANCE OF EQUIPMENT				
MISCELLANEOUS SERVICES	327	1,500	1,400	4,400
TRANSFER	42,262	46,307	46,307	49,122
INVENTORY		1,500	1,500	
<b>TOTAL</b>	<b>43,029</b>	<b>49,807</b>	<b>49,357</b>	<b>54,022</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>5,869</b>	<b>2,098</b>	<b>(338)</b>	<b>(3,565)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>126,420</b>	<b>132,289</b>	<b>132,289</b>	<b>131,951</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 132,289</b>	<b>\$ 134,387</b>	<b>\$ 131,951</b>	<b>\$ 128,386</b>

**COURT SECURITY FUND - 17  
REVENUES**

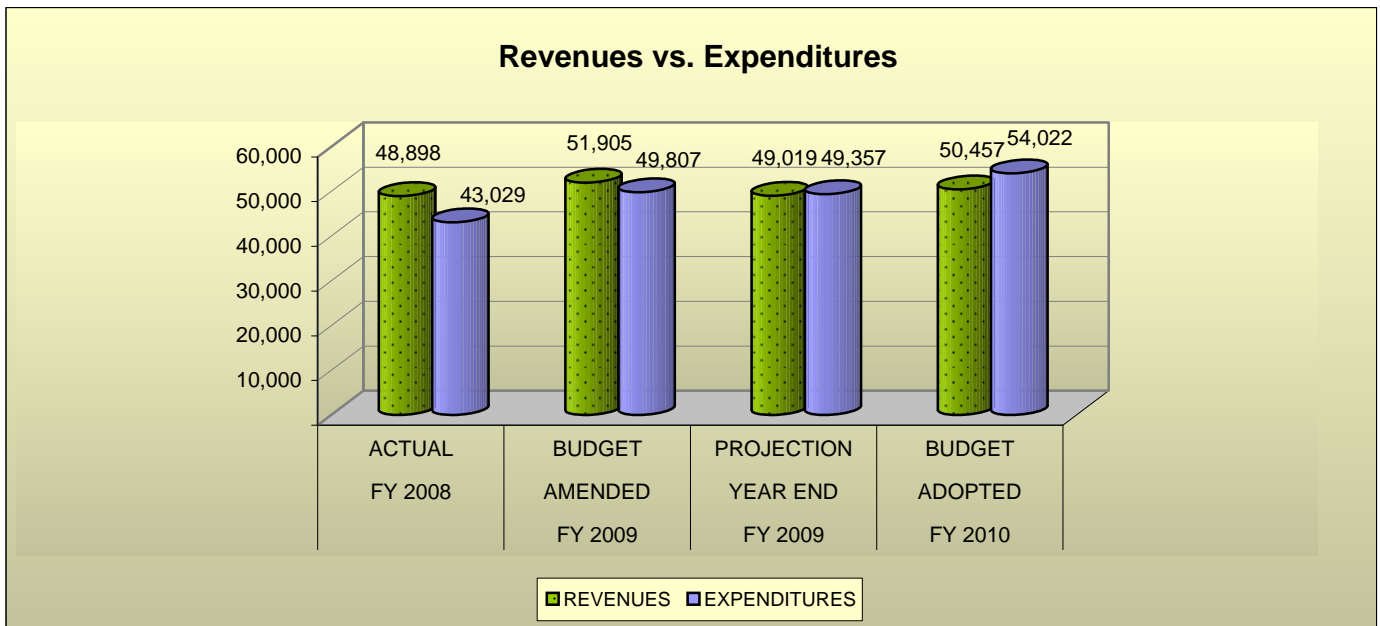
**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
017-0000-352.03-00	BUILDING SECURITY	40,759	43,125	43,125	44,625
017-0000-352.05-00	TIME EFFICIENCY FEES	3,901	6,000	4,316	4,532
	<b>*FINES &amp; FORFEITURES</b>	<b>44,660</b>	<b>49,125</b>	<b>47,441</b>	<b>49,157</b>
017-0000-356.00-00	INTEREST INCOME	4,238	2,780	1,578	1,300
	<b>*MISCELLANEOUS</b>	<b>4,238</b>	<b>2,780</b>	<b>1,578</b>	<b>1,300</b>
	<b>TOTAL</b>	<b>48,898</b>	<b>51,905</b>	<b>49,019</b>	<b>50,457</b>

**COURT SECURITY FUND - 17  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
017-1540-542.04-00	WEARING APPAREL	440	500	150	500
017-1540-542.33-00	MISCELLANEOUS				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>440</b>	<b>500</b>	<b>150</b>	<b>500</b>
017-1540-554.11-00	SPECIAL SERVICES				
017-1540-555.31-00	MILEAGE		100	100	100
017-1540-555.33-00	PROFESSIONAL DEVELOPMENT	40	500	500	1,300
017-1540-555.33-01	MEMBERSHIP DUES		100		100
017-1540-555.33-03	TRAVEL	287	800	800	2,900
<b>*MISCELLANEOUS SERVICES</b>		<b>327</b>	<b>1,500</b>	<b>1,400</b>	<b>4,400</b>
017-1540-556.18-05	TRANSFER TO OTHER FUNDS	42,262	46,307	46,307	49,122
<b>*TRANSFER</b>		<b>42,262</b>	<b>46,307</b>	<b>46,307</b>	<b>49,122</b>
017-1540-564.01-00	\$1,000 - \$4,999		1,500	1,500	
<b>*INVENTORY</b>			<b>1,500</b>	<b>1,500</b>	
<b>TOTAL</b>		<b>43,029</b>	<b>49,807</b>	<b>49,357</b>	<b>54,022</b>



**CITYWIDE DONATION FUND - 18  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Citywide Donation Fund is used to account for miscellaneous donations for all City Departments except the Parks and Recreation Department. Donations received for specific reasons or for specific departments shall be spent for those purposes. Expenditures in fiscal year 2009 total \$43,212 and include \$21,212 for the purchase of equipment for Animal Control, \$11,500 for equipment and services for EMS and \$10,500 for a trained canine police dog. Expenditures for fiscal year 2010 includes a tag machine and supplies, two new office chairs and a recycled park bench for Animal Control, and two laptops with docking station for Police. Fund Balance at 9/30/2010 is anticipated to be \$50,296. The amount available for the Animal Shelter is approximately \$4,600, with approximately \$16,600 available for EMS and \$3,050 for Police.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 1,726	\$ 1,000	\$ 685	\$ 300
MISCELLANEOUS DONATIONS	19,439	19,800	33,638	21,000
<b>TOTAL</b>	<b>21,165</b>	<b>20,800</b>	<b>34,323</b>	<b>21,300</b>
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES	8,511	3,000	8,380	
MAINTENANCE OF EQUIPMENT	293			
MATERIAL & SUPPLIES-ANIMAL CONTROL	3,724		10,500	2,024
INVENTORY - ANIMAL CONTROL	24	18,669	18,212	8,339
INVENTORY - E.M.S.	5,117	11,500	6,120	
INVENTORY - POLICE				2,500
<b>TOTAL</b>	<b>17,669</b>	<b>33,169</b>	<b>43,212</b>	<b>12,863</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>3,496</b>	<b>(12,369)</b>	<b>(8,889)</b>	<b>8,437</b>
<b>FUND BALANCE - BEGINNING</b>	<b>47,252</b>	<b>50,748</b>	<b>50,748</b>	<b>41,859</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 50,748</b>	<b>\$ 38,379</b>	<b>\$ 41,859</b>	<b>\$ 50,296</b>

**CITYWIDE DONATION FUND - 18  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
018-0000-356.00-00	INTEREST INCOME	1,726	1,000	685	300
	<b>*INTEREST</b>	<b>1,726</b>	<b>1,000</b>	<b>685</b>	<b>300</b>
018-0000-358.01-00	DONATIONS	19,439	19,800	33,638	21,000
018-0000-358.01-01	JURY FEE DONATIONS				
	<b>*MISCELLANEOUS DONATIONS</b>	<b>19,439</b>	<b>19,800</b>	<b>33,638</b>	<b>21,000</b>
	<b>TOTAL</b>	<b>21,165</b>	<b>20,800</b>	<b>34,323</b>	<b>21,300</b>

**CITYWIDE DONATION FUND - 18  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
018-2230-555.11-00	SPECIAL SERVICES	24			
	<b>*MISCELLANEOUS SERVICES / ANIMAL CONTROL</b>	<b>24</b>			
018-2260-554.01-00	FURNITURE & OFFICE EQUIPMENT	293			
	<b>*MAINTENANCE OF EQUIPMENT</b>	<b>293</b>			
018-1520-564.01-00	INVENTORY - \$1,000-\$4,999		18,669	18,212	8,339
	<b>*INVENTORY / ANIMAL CONTROL</b>		<b>18,669</b>	<b>18,212</b>	<b>8,339</b>
018-2260-564.01-00	INVENTORY - \$1,000-\$4,999	5,117			
018-2460-564.01-00	INVENTORY - \$1,000-\$4,999		11,500	6,120	
	<b>*INVENTORY / EMS</b>	<b>5,117</b>	<b>11,500</b>	<b>6,120</b>	
018-2230-565.71-00	FURNITURE/OFFICE EQUIPMENT				
	<b>*MISCELLANEOUS SERVICES / FURN. OFFICE EQUIP.</b>				
018-1520-555.11-00	SPECIAL SERVICES		3,000	3,000	
018-2460-555.11-00	SPECIAL SERVICES	8,511		5,380	
	<b>*MISCELLANEOUS SERVICES / EMS</b>	<b>8,511</b>	<b>3,000</b>	<b>8,380</b>	
018-1520-542.23-00	MINOR TOOLS & OFFICE EQUIP.				2,024
018-2260-542.23-00	MINOR TOOLS & OFFICE EQUIP.	3,724			
018-2212-542.37-00	SPECIAL OPERATIONS			10,500	
	<b>MATERIALS &amp; SUPPLIES</b>	<b>3,724</b>		<b>10,500</b>	<b>2,024</b>
018-2213-564.01-00	INVENTORY - \$1,000-\$4,999				2,500
	<b>*INVENTORY / POLICE</b>				<b>2,500</b>
	<b>TOTAL</b>	<b>17,669</b>	<b>33,169</b>	<b>43,212</b>	<b>12,863</b>

**COURT TECHNOLOGY FUND - 19  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

City Council adopted a resolution pursuant to the Texas Code of Criminal Procedure, authorizing Municipal Court to collect a \$4 fee from each defendant found guilty of a misdemeanor. The revenues generated from this fee may only be used to fund court technology and includes such items as computer equipment, imaging systems, electronic kiosks, docket management systems, and electronic ticket writers. In fiscal year 2009, revenues were used to purchase a scanner, and ticket writers for the following: 5 for motorcycle units, 2 for Bike Patrol and 20 for patrol vehicles. Also, \$76,800 was included for audio visual equipment for both court rooms for use in the new Public Safety/Court Facility. Fiscal year 2010 expenditures include the lease of a copier and maintenance of ticket writers on electronic hardware/software. Fund Balance at 9/30/2010 is estimated to be \$242,371.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
FINES & FORFEITURES	\$ 54,315	\$ 57,500	\$ 57,500	\$ 59,500
INTEREST INCOME	8,768	6,000	4,000	2,430
<b>TOTAL</b>	<b>63,083</b>	<b>63,500</b>	<b>61,500</b>	<b>61,930</b>
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES	17,572	9,970	4,082	16,035
MAINTENANCE OF EQUIPMENT				
INVENTORY	4,911	4,500	6,173	2,500
CAPITAL OUTLAY		140,000	151,800	
<b>TOTAL</b>	<b>22,483</b>	<b>154,470</b>	<b>162,055</b>	<b>18,535</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>40,600</b>	<b>(90,970)</b>	<b>(100,555)</b>	<b>43,395</b>
<b>FUND BALANCE - BEGINNING</b>	<b>258,931</b>	<b>299,531</b>	<b>299,531</b>	<b>198,976</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 299,531</b>	<b>\$ 208,561</b>	<b>\$ 198,976</b>	<b>\$ 242,371</b>

**COURT TECHNOLOGY FUND - 19  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

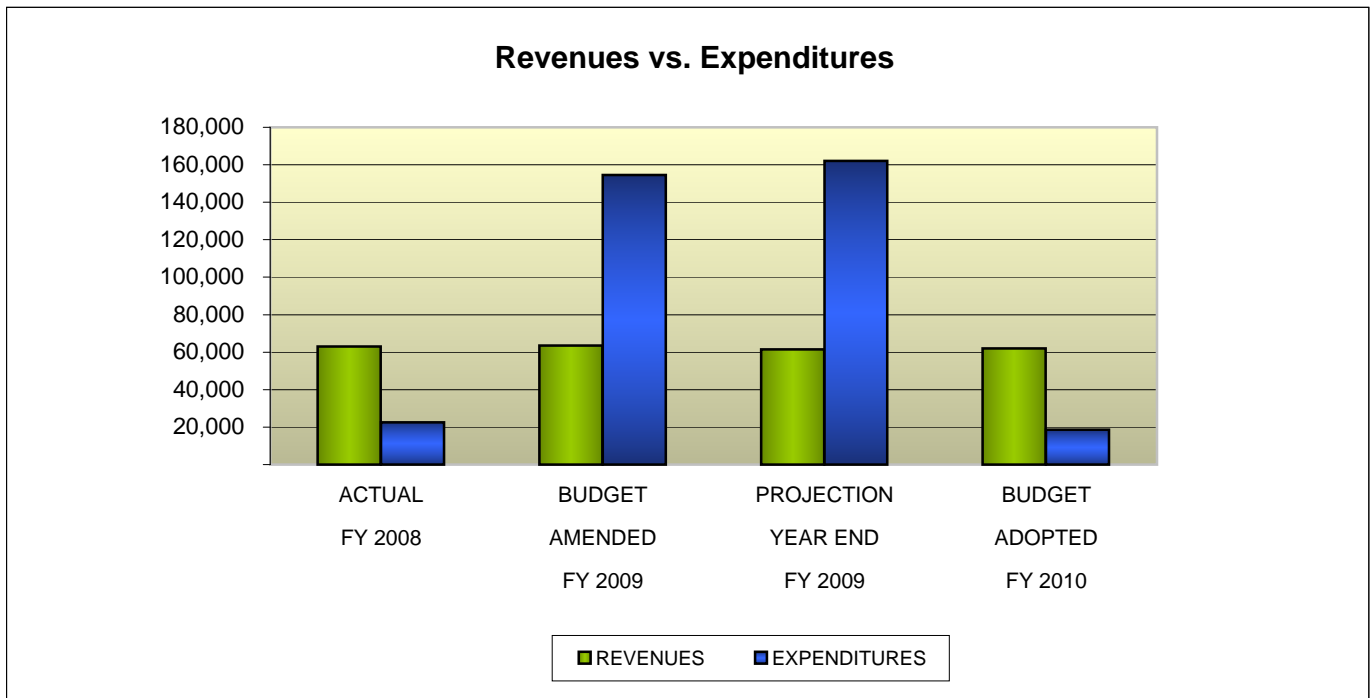
<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
019-0000-352.04-00	COURT TECHNOLOGY	54,315	57,500	57,500	59,500
	<b>*FINES &amp; FORFEITURES</b>	<b>54,315</b>	<b>57,500</b>	<b>57,500</b>	<b>59,500</b>
019-0000-356.00-00	INTEREST INCOME	8,768	6,000	4,000	2,430
	<b>*INTEREST</b>	<b>8,768</b>	<b>6,000</b>	<b>4,000</b>	<b>2,430</b>
	<b>TOTAL</b>	<b>63,083</b>	<b>63,500</b>	<b>61,500</b>	<b>61,930</b>



**COURT TECHNOLOGY FUND - 19  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
019-1540-542.33-00	MISCELLANEOUS				875
019-1540-554.01-00	FURNITURE & OFFICE EQUIP.			862	1,000
019-1540-554.30-00	MAINTENANCE COMPUTER	1,430	7,270	0	7,340
019-1540-555.09-00	RENTAL OF EQUIPMENT			520	3,120
019-1540-555.11-00	SPECIAL SERVICE	14,590			
019-1540-555.19-02	PC AIRCARD CHARGES				600
019-1540-555.33-00	PROFESSIONAL DEVELOPMENT	495	900	900	900
019-1540-555.33-03	TRAVEL	1,057	1,800	1,800	2,200
<b>*MISCELLANEOUS SERVICES</b>		<b>17,572</b>	<b>9,970</b>	<b>4,082</b>	<b>16,035</b>
<hr/>					
019-1540-554.31-00	MAINT. COMPUTER HARDWARE				
<b>*MAINTENANCE OF EQUIPMENT</b>					
<hr/>					
019-1540-564.01-00	\$1,000 - \$4,999	4,911	4,500	6,173	2,500
<b>*INVENTORY</b>		<b>4,911</b>	<b>4,500</b>	<b>6,173</b>	<b>2,500</b>
<hr/>					
019-1540-565.71-00	FURNITURE/OFFICE EQUIP.		140,000	151,800	
<b>*CAPITAL OUTLAY</b>			<b>140,000</b>	<b>151,800</b>	
<hr/>					
<b>TOTAL</b>		<b>22,483</b>	<b>154,470</b>	<b>162,055</b>	<b>18,535</b>



**COURT JUVENILE MANAGEMENT FUND - 23  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The State of Texas has authorized the governing body of a municipality to collect a fee up to \$5 from each Class C misdemeanor conviction for the expenses related to the employment of a Juvenile Case Manager. Pursuant to the Texas Code of Criminal Procedure, Article 102.0174, revenues generated from this fee must be deposited into a special fund. This new fund is established to begin with the 2010 fiscal year, with a fee of \$4 for each conviction. The revenues generated from this fee covers the cost of the Juvenile Case Manager as a transfer to the General Fund. Fund Balance at 9/30/2010 is \$5,242.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
FINES & FORFEITURES	\$	\$	\$	\$ 59,500
INTEREST INCOME				
<b>TOTAL</b>				<u>59,500</u>
<b>OPERATING EXPENDITURES</b>				
INTERFUND TRANSFER				54,258
<b>TOTAL</b>				<u>54,258</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>				<u>5,242</u>
<b>FUND BALANCE - BEGINNING</b>				
<b>FUND BALANCE - ENDING</b>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$ 5,242</u>

**COURT JUVENILE MANAGEMENT FUND - 23  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
023-0000-352.10-00	JUVENILE CASE MANAGEMENT				59,500
<b>*MISCELLANEOUS</b>					<b>59,500</b>
023-0000-356.00-00	INTEREST INCOME				
<b>*INTEREST</b>					
	<b>TOTAL</b>				<b>59,500</b>

**COURT JUVENILE MANAGEMENT FUND - 23  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
023-1540-556.18-00	TRANSFER TO FUND 10				54,258
	<b>*INTERFUND TRANSFER</b>				<b>54,258</b>

**EMERGENCY MANAGEMENT BUY-OUT FUND - 25  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Emergency Management Buy-Out Fund is used to account for funding from the state's Division of Emergency Management for mitigation of repetitive loss properties. The mitigation consists of buying out six properties within the city limits that have experienced repetitive losses due to flooding. The scope of the project includes providing a property appraisal in order to extend an offer for the buy-out, purchasing of the property and demolition of the structure to establish the lot as open space.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS	\$ 502,686	\$ 485,217	\$ 344,117	\$
<b>TOTAL</b>	<b>502,686</b>	<b>485,217</b>	<b>344,117</b>	
<b>OPERATING EXPENDITURES</b>				
CAPITAL OUTLAY	9,100	978,803	837,703	
<b>TOTAL</b>	<b>9,100</b>	<b>978,803</b>	<b>837,703</b>	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>493,586</b>	<b>(493,586)</b>	<b>(493,586)</b>	
<b>FUND BALANCE - BEGINNING</b>		493,586	493,586	
<b>FUND BALANCE - ENDING</b>	<b>\$ 493,586</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>



**EMERGENCY MANAGEMENT BUY-OUT FUND - 25  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
025-5500-565.02-09	LAND ACQUISITION	9,100	978,803	837,703	
<b>*CAPITAL OUTLAY</b>		<b>9,100</b>	<b>978,803</b>	<b>837,703</b>	

**TRAFFIC IMPACT IMPROVEMENT FUND - 35  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Traffic Impact Improvement Fund accounts for resources for traffic improvements. Funds are collected as a result of a traffic impact analysis performed for new developments. Traffic engineers analyze the proposed traffic patterns and trips generated by the development and then estimate the costs of the improvements needed to mitigate the impact the development has on the transportation system. For those improvements that cannot be constructed at the time of development, the funds are received from the developer and held until the projects can be incorporated into a city project. Expenditures in fiscal year 2009 are mainly for an allocation to McHard Road, with some funds used for a traffic signal at FM2234 and Business Center Drive. The fund balance at 9/30/2010 is estimated to be \$546,959.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS INTEREST	\$ 23,543	\$ 10,650	\$ 7,500	\$ 5,300
<b>TOTAL</b>	<u>23,543</u>	<u>10,650</u>	<u>7,500</u>	<u>5,300</u>
<b>OPERATING EXPENDITURES</b>				
INTERFUND TRANSFER	146,224	192,184	192,184	
MISCELLANEOUS SERVICES			22,680	
<b>TOTAL</b>	<u>146,224</u>	<u>192,184</u>	<u>214,864</u>	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(122,681)</u>	<u>(181,534)</u>	<u>(207,364)</u>	<u>5,300</u>
<b>FUND BALANCE - BEGINNING</b>	871,704	749,023	749,023	541,659
<b>FUND BALANCE - ENDING</b>	<u>\$ 749,023</u>	<u>\$ 567,489</u>	<u>\$ 541,659</u>	<u>\$ 546,959</u>



**TRAFFIC IMPACT IMPROVEMENT FUND - 35  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
035-0000-335.38-00 <b>*MISCELLANEOUS</b>	STREET ASSESSMENT REVENUE				
035-0000-356.00-00	INTEREST INCOME	23,543	10,650	7,500	5,300
035-0000-356.06-00 <b>*INTEREST</b>	UNREALIZED CAPITAL GAIN/LOSS	<b>23,543</b>	<b>10,650</b>	<b>7,500</b>	<b>5,300</b>
	<b>TOTAL</b>	<b>23,543</b>	<b>10,650</b>	<b>7,500</b>	<b>5,300</b>

**TRAFFIC IMPACT IMPROVEMENT FUND - 35  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
035-0000-556.18-35	TRANSFER TO FUND 35				
035-3360-556.30-00	TRANSFER TO FUND 50	145,474			
035-0000-556.30.01	TRANSFER TO FUND 68	750			
035-0000-556.80-00	TRANSFER TO FUND 203		192,184	192,184	
<b>*INTERFUND TRANSFER</b>		<b>146,224</b>	<b>192,184</b>	<b>192,184</b>	
035-0000-555.11-00	SPECIAL SERVICES			22,680	
<b>*MISCELLANEOUS SERVICES</b>				<b>22,680</b>	
<b>TOTAL</b>		<b>146,224</b>	<b>192,184</b>	<b>214,864</b>	

**REGIONAL DETENTION FUND - 43  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Regional Detention Fund accounts for regional detention development. A certain amount of capacity in a regional detention facility is allocated to the watershed and a certain amount of capacity is reserved for future detention needs based on new development. Developers can buy-into the regional detention based on capacity needs versus capacity available. The City fee is \$7,500 per acre feet. These funds can be used to either reimburse the City for capital construction or be used for new regional detention needs. The City has contracted for a Regional Detention Master Plan which will include updating the City Regional Detention fees. The fund balance at 9/30/2010 is estimated to be \$798. Funds were used in FY 2009 for Veterans Road Detention.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS REGIONAL DETENTION FEES	\$ 3,658	\$	\$ 840	\$
<b>TOTAL</b>	<u>3,658</u>		<u>840</u>	
<b>OPERATING EXPENDITURES</b>				
TRANSFER TO FUND 70		116,557	116,557	
<b>TOTAL</b>		<u>116,557</u>	<u>116,557</u>	
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>3,658</u>	<u>(116,557)</u>	<u>(115,717)</u>	
<b>FUND BALANCE - BEGINNING</b>	112,857	116,515	116,515	798
<b>FUND BALANCE - ENDING</b>	<u>\$116,515</u>	<u>\$ (42)</u>	<u>\$ 798</u>	<u>\$ 798</u>

**REGIONAL DETENTION FUND - 43  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
043-0000-335.65-00	MISCELLANEOUS				
043-0000-356.00-00	INTEREST INCOME	3,658		840	
<b>*MISCELLANEOUS</b>		<b>3,658</b>		<b>840</b>	
043-0000-358.30-00	REGIONAL DETENTION FEES				
043-0000-358.99-00	MISCELLANEOUS				
<b>*REGIONAL DETENTION FEES</b>					
	<b>TOTAL</b>	<b>3,658</b>		<b>840</b>	

**REGIONAL DETENTION FUND - 43  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
043-0000-556.18-70	TRANSFER TO FUND 70		116,557	116,557	
	<b>*TRANSFERS</b>		<b>116,557</b>	<b>116,557</b>	
	<b>TOTAL</b>		<b>116,557</b>	<b>116,557</b>	

**HOTEL/MOTEL OCCUPANCY TAX FUND - 45  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Hotel/Motel Occupancy Tax Fund is used to account for revenues realized from hotel occupancy taxes. Local hotel occupancy tax revenues may only be spent to establish or enhance a convention center, cover the administrative expenses for registering convention delegates, pay for tourism-related advertising and promotions, fund programs that enhance the arts, pay for historic preservation or restoration projects that will enhance tourism. By law, cities with populations of less than 125,000 must spend at least 1% of hotel tax receipts on advertising, no more than 15% on art programs and a maximum of 50% on historic preservation. Pearland is home to six existing hotels, totaling 472 rooms: Best Western, Hampton Inn, La Quinta, Holiday Inn Express, The Courtyard by Marriott, and the Hilton Garden Inn, which opened in May 2009. Candlewood Suites, slated for a Fall 2009 opening, will have 90 rooms, and a second Holiday Inn Express is anticipated to open during fiscal year 2011, with 86 rooms. Total room count after the opening of these new hotels will be 648. It is anticipated that a 71 room Comfort Suites will open in Pearland as well. No date has been set for its opening.

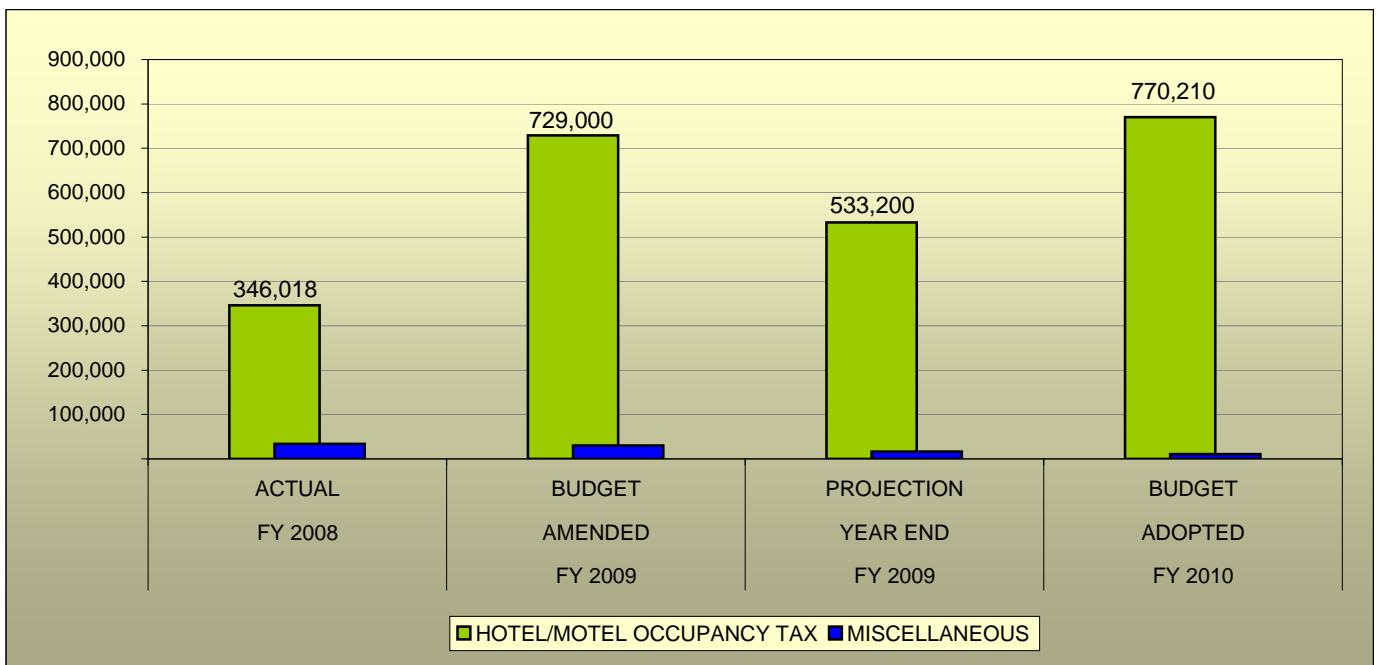
Fiscal year 2009 includes payment to fund a public facility market study as well as \$110,000 to the Chamber for purchase of audio/visual equipment for their new facility. Hotel Occupancy Tax is projected to be \$770,210 in fiscal year 2010. Expenditures total \$449,888 and include \$268,100 for an annual contract between the City and the Pearland Area Chamber of Commerce to advertise and promote tourism and the convention and hotel industry of the City, the lease payment for two offices in the new Chamber building and a tax rebate of 5% on the Hilton Garden Inn taxes for the conference center. Fund Balance at 9/30/2010 is estimated to be \$1,715,475.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
HOTEL/MOTEL OCCUPANCY TAX	\$ 346,018	\$ 729,000	\$ 533,200	\$ 770,210
INTEREST INCOME	33,700	29,950	16,650	10,475
<b>TOTAL</b>	<b>379,718</b>	<b>758,950</b>	<b>549,850</b>	<b>780,685</b>
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES	183,873	388,527	301,950	449,888
CAPITAL OUTLAY			110,000	
<b>TOTAL</b>	<b>183,873</b>	<b>388,527</b>	<b>411,950</b>	<b>449,888</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>195,845</b>	<b>370,423</b>	<b>137,900</b>	<b>330,797</b>
<b>FUND BALANCE - BEGINNING</b>	<b>1,050,933</b>	<b>1,246,778</b>	<b>1,246,778</b>	<b>1,384,678</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 1,246,778</b>	<b>\$ 1,617,201</b>	<b>\$ 1,384,678</b>	<b>\$ 1,715,475</b>

**HOTEL/MOTEL OCCUPANCY TAX FUND - 45  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

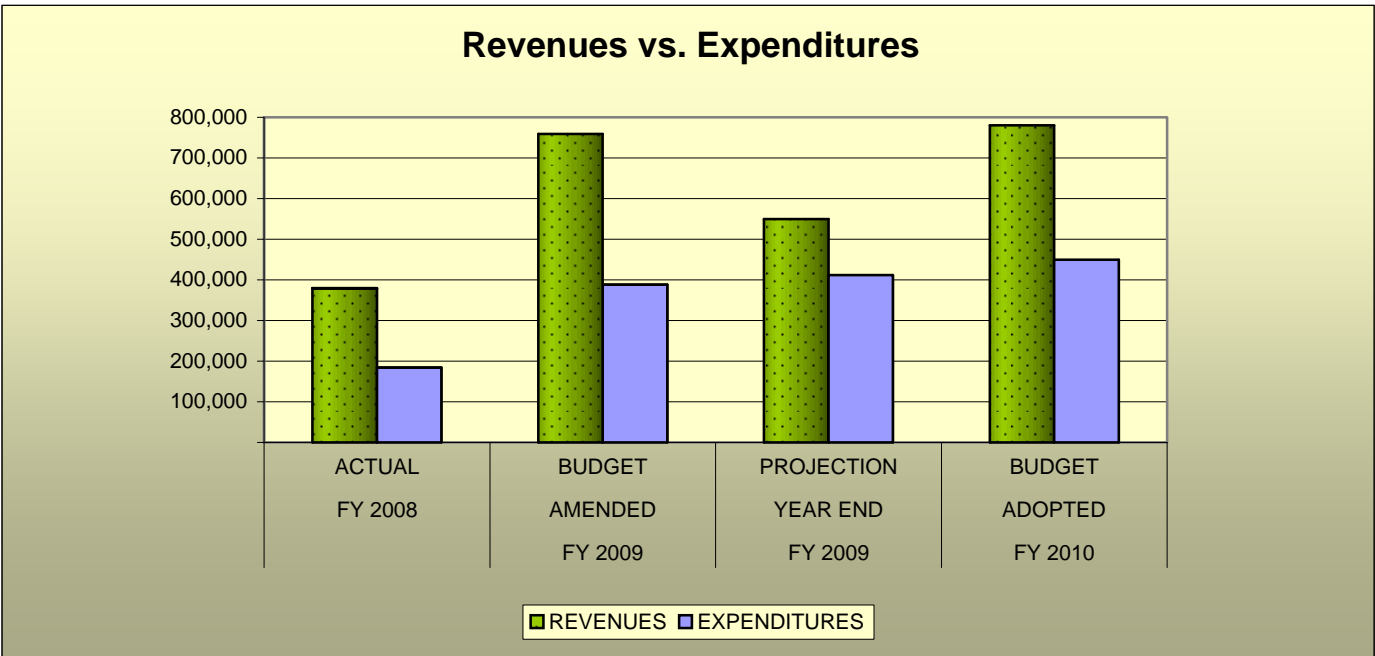
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008	FY 2009	FY 2009	FY 2010
		ACTUAL	AMENDED BUDGET	YEAR END PROJECTION	ADOPTED BUDGET
045-0000-350.03-02	HOTEL/MOTEL OCCUPANCY TAX	346,018	729,000	533,200	770,210
	<b>*OTHER TAXES</b>	<b>346,018</b>	<b>729,000</b>	<b>533,200</b>	<b>770,210</b>
045-0000-356.00-00	INTEREST INCOME	33,539	29,950	16,650	10,475
045-0000-358.99-00	MISCELLANEOUS	161			
	<b>*MISCELLANEOUS</b>	<b>33,700</b>	<b>29,950</b>	<b>16,650</b>	<b>10,475</b>
	<b>TOTAL</b>	<b>379,718</b>	<b>758,950</b>	<b>549,850</b>	<b>780,685</b>



**HOTEL/MOTEL OCCUPANCY TAX FUND - 45  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008	FY 2009	FY 2009	FY 2010
		ACTUAL	AMENDED BUDGET	YEAR END PROJECTION	ADOPTED BUDGET
045-6900-555.07-00	ADVERTISING\PUBLIC NOTICE				
045-6900-555.07-01	ARTS PROMOTION		15,000	5,000	5,000
045-6900-555.11-00	SPECIAL SERVICES	18,823	8,677	41,950	5,000
045-6900-555.11-01	HISTORIC PRESERVATION		15,000	5,000	15,000
045-6900-555.45-00	CONTRACTED SERVICES	165,050	349,850	250,000	424,888
<b>*MISCELLANEOUS SERVICES</b>		<b>183,873</b>	<b>388,527</b>	<b>301,950</b>	<b>449,888</b>
045-6900-565.73-00	SPECIAL EQUIP/IMPROVEMENT			110,000	
<b>*CAPITAL OUTLAY</b>				<b>110,000</b>	
<b>TOTAL</b>		<b>183,873</b>	<b>388,527</b>	<b>411,950</b>	<b>449,888</b>





**PARK DONATIONS FUND - 46  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Park Donations Fund was created to account for donations and sponsorships for Park Special Events such as the July 4th event or the Winterfest. This fund is also used to account for the receipt and use of citizen donations through their water bills. Use of these funds are allocated to specific events as identified with the donation or sponsorship, to supplement events, grants or park development. In FY2009 funds were used mainly to supplement Winterfest and the softball program. FY2010 funds will be used to supplement programs, including Special Events, Athletics, and Senior Adults. Fund Balance at 9/30/2010 is estimated to be \$17,570.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 1,758	\$ 120	\$ 118	\$ 30
DONATIONS	1,673	1,938	1,330	1,500
SPONSORSHIPS	55,455	19,050	58,500	50,000
<b>TOTAL</b>	<b>58,886</b>	<b>21,108</b>	<b>59,948</b>	<b>51,530</b>
<b>OPERATING EXPENDITURES</b>				
PROGRAMS	47,402	20,000	42,870	50,000
TRANSFERS	100,000			
BUILDING & GROUNDS				
<b>TOTAL</b>	<b>147,402</b>	<b>20,000</b>	<b>42,870</b>	<b>50,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(88,516)</b>	<b>1,108</b>	<b>17,078</b>	<b>1,530</b>
<b>FUND BALANCE - BEGINNING</b>	<b>87,479</b>	<b>(1,037)</b>	<b>(1,037)</b>	<b>16,040</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ (1,037)</b>	<b>\$ 71</b>	<b>\$ 16,040</b>	<b>\$ 17,570</b>

**PARK DONATIONS FUND - 46  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
046-0000-356.00-00	INTEREST INCOME	1,758	120	118	30
<b>*INTEREST</b>		<b>1,758</b>	<b>120</b>	<b>118</b>	<b>30</b>
046-0000-358.01-00	DONATIONS	1,673	1,938	1,330	1,500
046-0000-358.02-00	SPONSORSHIPS	55,455	19,050	58,500	50,000
<b>*MISCELLANEOUS</b>		<b>57,128</b>	<b>20,988</b>	<b>59,830</b>	<b>51,500</b>
	<b>TOTAL</b>	<b>58,886</b>	<b>21,108</b>	<b>59,948</b>	<b>51,530</b>

**PARK DONATIONS FUND - 46  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
046-0000-542.35-00	PROGRAMS	35,349	20,000	42,870	50,000
046-3393-542.35-00	PROGRAMS	12,053			
<b>*PROGRAMS</b>		<b>47,402</b>	<b>20,000</b>	<b>42,870</b>	<b>50,000</b>
046-0000-556.18-00	TRANSFER TO OTHER FUNDS	100,000			
<b>*TRANSFER</b>		<b>100,000</b>			
046-1110-553.01-00	BUILDINGS & GROUNDS				
<b>*MAINT. BUILDINGS &amp; GROUNDS</b>					
	<b>TOTAL</b>	<b>147,402</b>	<b>20,000</b>	<b>42,870</b>	<b>50,000</b>

**PARK & REC DEVELOPMENT FUND - 47  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

Pursuant to City Ordinance, new development either must dedicate parkland or pay the City a fee in lieu of parkland, as defined in the Ordinance. The City has thirteen parkland areas or zones. Fees, when paid, are identified by area and use of the funds must be spent within that area. Expenditures for fiscal year 2009 were used to complete a shade structure and performance area at Southdown Park and improvements and installation of three ADA compliant drinking fountains at Centennial Park. Expenditures for fiscal year 2010 include \$114,878 for the continued development of Hunter Park and \$130,294 to begin design of the Max Road Sports Complex. Also funded in 2010 is an update to the Parks Master Plan and a Community Programs Inventory. Fund Balance at 9/30/2010 is estimated to be \$761,657. Included is a map of the thirteen parkland zones.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
PARKLAND FEES/DONATIONS	\$ 230,600	\$ 20,000	65,250	15,000
INTEREST INCOME	43,186	38,720	10,945	9,500
INTERFUND TRANSFER	211,427			
<b>TOTAL</b>	<b>485,213</b>	<b>58,720</b>	<b>76,195</b>	<b>24,500</b>
<b>OPERATING EXPENDITURES</b>				
TRANSFER		111,000	-	245,172
CAPITAL OUTLAY	872,754	50,232	50,232	30,000
<b>TOTAL</b>	<b>872,754</b>	<b>161,232</b>	<b>50,232</b>	<b>275,172</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(387,541)</b>	<b>(102,512)</b>	<b>25,963</b>	<b>(250,672)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>1,373,907</b>	<b>986,366</b>	<b>986,366</b>	<b>\$ 1,012,329</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 986,366</b>	<b>\$ 883,854</b>	<b>\$ 1,012,329</b>	<b>\$ 761,657</b>

**PARKS & REC DEVELOPMENT FUND - 47  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
047-0000-310.04-00 047-0000-310 <b>*REVENUES</b>	PARKLAND FEE AREA #4 PARKLAND FEES				
047-0000-358.02-00 <b>*MISCELLANEOUS</b>	PARK DONATIONS	25,000 <b>25,000</b>		30,000 <b>30,000</b>	-
047-0000-356.00-00 <b>*INTEREST</b>	INTEREST	43,186 <b>43,186</b>	38,720 <b>38,720</b>	10,945 <b>10,945</b>	9,500 <b>9,500</b>
047-0000-351.02-07 <b>*LICENSES &amp; PERMITS</b>	PARKLAND FEE	205,600 <b>205,600</b>	20,000 <b>20,000</b>	35,250 <b>35,250</b>	15,000 <b>15,000</b>
047-0000-359.99-00 047-0000-359.18-00 <b>*INTERFUND TRANSFER</b>	FROM FUND 010 FROM FUND 050	211,427 <b>211,427</b>		- <b>-</b>	- <b>-</b>
	<b>TOTAL</b>	<b>485,213</b>	<b>58,720</b>	<b>76,195</b>	<b>24,500</b>

**PARKS & REC DEVELOPMENT FUND - 47  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
047-3390-556.82-00	TRANSFER TO FUND 205		111,000		114,878
047-3390-556.80-00	TRANSFER TO FUND 203				130,294
<b>*TRANSFER</b>			<b>111,000</b>		<b>245,172</b>
047-0000-565.01-07	PRELIMINARY DESIGN				
047-0000-565.76-00	PARK IMPROVEMENT				
047-0000-565.76-01	PARKLAND AREA #1				
047-0000-565.76-02	PARKLAND AREA #2				
047-0000-565.76-03	PARKLAND AREA #3				
047-0000-565.76-04	PARKLAND AREA #4	19,872			
047-0000-565.76-05	PARKLAND AREA #5				
047-0000-565.76-06	PARKLAND AREA #6				
047-0000-565.76-07	PARKLAND AREA #7	23,008	26,506	26,506	
047-0000-565.76-08	PARKLAND AREA #8				
047-0000-565.76-09	PARKLAND AREA #9				
047-0000-565.76-10	PARKLAND AREA #10				
047-0000-565.76-11	PARKLAND AREA #11				
047-0000-565.76-12	PARKLAND AREA #12				
047-0000-565.76-13	PARKLAND AREA #13				
047-0000-565.83-00	MISCELLANEOUS	829,874	23,726	23,726	30,000
<b>*CAPITAL OUTLAY</b>		<b>872,754</b>	<b>50,232</b>	<b>50,232</b>	<b>30,000</b>
<b>TOTAL</b>		<b>872,754</b>	<b>161,232</b>	<b>50,232</b>	<b>275,172</b>

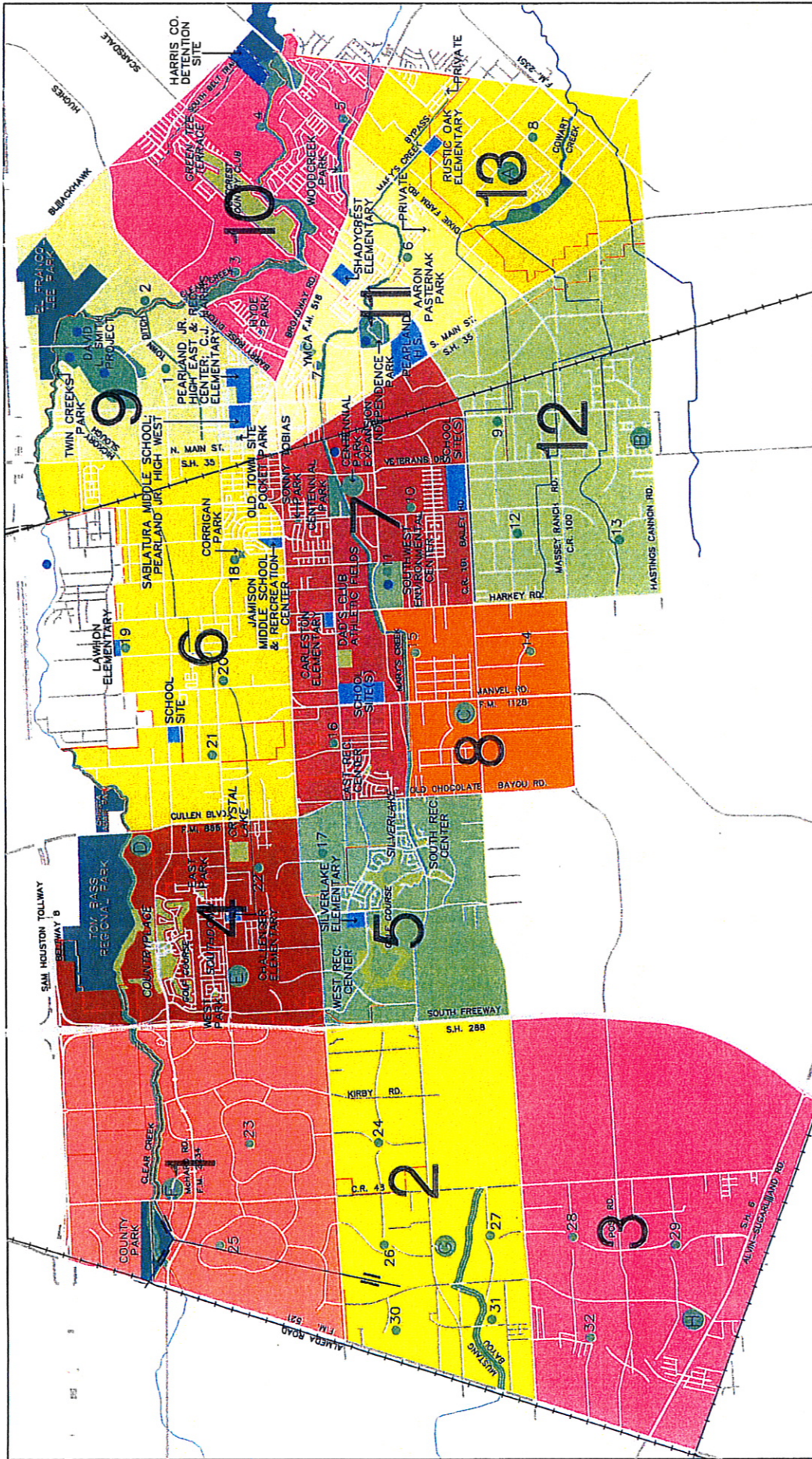


Figure 6.5  
Park Master Plan  
Pearland Planning Area

- |  |  |
|--|--|
| <b>Existing</b>  | <b>Proposed</b>  |
| <span style="display:inline-block; width:10px; height:10px; background-color:blue; border:1px solid black;"></span> Harris County Park                               | <span style="display:inline-block; width:10px; height:10px; background-color:orange; border:1px solid black;"></span> Proposed Community Park Site                   |
| <span style="display:inline-block; width:10px; height:10px; background-color:yellow; border:1px solid black;"></span> City of Pearland Park                          | <span style="display:inline-block; width:10px; height:10px; background-color:lightblue; border:1px solid black;"></span> Proposed Neighborhood Park Site             |
| <span style="display:inline-block; width:10px; height:10px; background-color:lightgreen; border:1px solid black;"></span> Semi-Public and Private Recreational Areas | <span style="display:inline-block; width:10px; height:10px; background-color:lightyellow; border:1px solid black;"></span> Proposed Linear Park                      |
| <span style="display:inline-block; width:10px; height:10px; background-color:lightred; border:1px solid black;"></span> School (Pearland I.S.D.)                     | <span style="display:inline-block; width:10px; height:10px; background-color:lightpurple; border:1px solid black;"></span> Hike / Bike Trail Connections via Streets |
| <span style="display:inline-block; width:10px; height:10px; background-color:lightblue; border:1px solid black;"></span> City of Pearland Detention Site             |  |

↑ North  
 0 100 200 Feet  
 0 100 200 Meters  
 Planning Consultants: GRIFFIN & ASSOCIATES, INC.  
 Planning Consultants: GRIFFIN & ASSOCIATES, INC.



**TREE TRUST FUND - 49  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Tree Trust Fund is used to account for tree trust donations from developers who cannot mitigate for trees they have taken down for development. The fee is determined by their tree survey and how many caliper inches they have to mitigate. Funds can be used to plant and replace trees in City right-of-ways such as Pearland Parkway, in City parks, or for the tree farm proposed at the John Hargrove Environmental Center. In fiscal year 2009 funds were transferred to capital project funds to be used to plant 775 (45 gallon) oak trees, 105 (15 gallon) pine trees and 20 8" diameter oak trees for various projects, including the Natatorium and McHard, Walnut & Magnolia, The John Hargrove Environmental Center, the Public Safety Facility, University of Houston Pearland Campus, and on Kirby. Funds were also used in fiscal year 2009 for tree preservation as part of the McHard Road project, and \$6,000 is budgeted in fiscal year 2010 to continue this project. Fund Balance at 9/30/2010 is estimated at \$6,422.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
MISCELLANEOUS INTEREST INCOME	\$ 6,204	\$ 2,850	\$ 1,450	\$ 170
<b>TOTAL</b>	<b>6,204</b>	<b>2,850</b>	<b>1,450</b>	<b>170</b>
<b>OPERATING EXPENDITURES</b>				
CAPITAL OUTLAY BUILDINGS & GROUNDS TRANSFERS OUT		181,825	5,000 181,825	6,000
<b>TOTAL</b>		<b>181,825</b>	<b>186,825</b>	<b>6,000</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>6,204</b>	<b>(178,975)</b>	<b>(185,375)</b>	<b>(5,830)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>191,423</b>	<b>197,627</b>	<b>197,627</b>	<b>12,252</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 197,627</b>	<b>\$ 18,652</b>	<b>\$ 12,252</b>	<b>\$ 6,422</b>



**TREE TRUST FUND - 49  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
049-0000-356.00-00 *INTEREST	INTEREST INCOME	6,204	2,850	1,450	170
049-0000-358.31-00 *MISCELLANEOUS	TREE TRUST FUND				
	<b>TOTAL</b>	<b>6,204</b>	<b>2,850</b>	<b>1,450</b>	<b>170</b>

**TREE TRUST FUND - 49  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
049-3390-553.01-00	BUILDINGS & GROUNDS			5,000	6,000
	<b>*MAINT. BUILDINGS &amp; GROUNDS</b>			<b>5,000</b>	<b>6,000</b>
049-3390-556.18-70	TRANSFER TO FUND 70		67,925	67,925	
049-3390-556.79-00	TRANSFER TO FUND 201		10,000	10,000	
049-3390-556.18-22	TRANSFER TO FUND 202		30,975	30,975	
049-3390-556.80-00	TRANSFER TO FUND 203		20,975	20,975	
049-3395-556.30-01	TRANSFER TO FUND 68		5,000	5,000	
049-3390-556.74-00	TRANSFER TO FUND 42		41,950	41,950	
049-3390-556.30-00	TRANSFER TO FUND 50		5,000	5,000	
	<b>*TRANSFERS OUT</b>		<b>181,825</b>	<b>181,825</b>	
	<b>TOTAL</b>		<b>181,825</b>	<b>186,825</b>	<b>6,000</b>

**SIDEWALK FUND - 55  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Sidewalk Fund is used to account for revenues and expenditures associated with the installation of sidewalks. Per City Ordinance, sidewalks are to be installed when development occurs. However, in certain instances when the City knows that future streets and roadways will be constructed, the City accepts payment in lieu of installation of sidewalks in the amount of \$3 per square foot. This fee has not been updated for several years. As such, the cost per square foot will be updated and changed to reflect the City current contract price at any given time. The City then uses these monies to install the sidewalks once the roadway is complete. Fund Balance at 9/30/2010 is estimated to be \$229,703.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 5,152	\$ 3,540	\$ 2,026	\$ 2,100
SIDEWALK REVENUE	20,533	25,000	22,168	25,000
<b>TOTAL</b>	<b>25,685</b>	<b>28,540</b>	<b>24,194</b>	<b>27,100</b>
<b>OPERATING EXPENDITURES</b>				
TRANSFERS				
CAPITAL OUTLAY				
<b>TOTAL</b>				
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>25,685</b>	<b>28,540</b>	<b>24,194</b>	<b>27,100</b>
<b>FUND BALANCE - BEGINNING</b>	<b>152,724</b>	<b>178,409</b>	<b>178,409</b>	<b>202,603</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 178,409</b>	<b>\$ 206,949</b>	<b>\$ 202,603</b>	<b>\$ 229,703</b>

**SIDEWALK FUND - 55  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
055-0000-356.00-00	INTEREST INCOME	5,152	3,540	2,026	2,100
<b>*INTEREST</b>		<b>5,152</b>	<b>3,540</b>	<b>2,026</b>	<b>2,100</b>
055-0000-335.72-13	2620 CULLEN				
055-0000-335.72-14	3533 DIXIE FARM ROAD				
055-0000-358.32-00	SIDEWALK REVENUE	20,533	25,000	22,168	25,000
<b>*MISCELLANEOUS</b>		<b>20,533</b>	<b>25,000</b>	<b>22,168</b>	<b>25,000</b>
	<b>TOTAL</b>	<b>25,685</b>	<b>28,540</b>	<b>24,194</b>	<b>27,100</b>

**POLICE STATE SEIZURE FUND - 60  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Police State Seizure Fund is used to account for state seizure funds. State seizure funds are to be deposited into a special fund and used solely for law enforcement purposes, such as salaries and overtime pay for officers, officer training, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties. Seizure funds are acquired through the sale of seized property, property used in commission of a crime. Expenditures in fiscal year 2009 included a replacement SWAT van, rifles, replacement of tactical vests, rented office space and storage units for the Street Crimes Unit. Expenditures in fiscal year 2010 include surveillance vehicle rental and rented office space and storage units for the Street Crimes Unit. Fund balance at 9/30/2010 is estimated to be \$85,146.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 ADOPTED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$ 4,277	\$ 1,000	\$ 1,325	\$ 600
DRUG REVENUE	33,930	10,000	67,060	34,000
SEIZED PROPERTY				
<b>TOTAL</b>	<b>38,207</b>	<b>11,000</b>	<b>68,385</b>	<b>34,600</b>
<b>OPERATING EXPENDITURES</b>				
MATERIALS AND SUPPLIES	20,004		4,871	
EQUIPMENT MAINTENANCE	559			
MISCELLANEOUS	12,630	12,000	25,784	51,184
CAPITAL IMPROVEMENT	22,911	24,000	31,111	
CAPITAL OUTLAY	38,716	27,000	25,803	
<b>TOTAL</b>	<b>94,820</b>	<b>63,000</b>	<b>87,569</b>	<b>51,184</b>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(56,613)</b>	<b>(52,000)</b>	<b>(19,184)</b>	<b>(16,584)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>177,526</b>	<b>120,913</b>	<b>120,913</b>	<b>101,730</b>
<b>FUND BALANCE - ENDING</b>	<b>\$120,913</b>	<b>\$ 68,913</b>	<b>\$ 101,730</b>	<b>\$ 85,146</b>

**POLICE STATE SEIZURE FUND - 60  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 ADOPTED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
060-0000-356.00-00	INTEREST INCOME	4,277	1,000	1,325	600
<b>*INTEREST</b>		<b>4,277</b>	<b>1,000</b>	<b>1,325</b>	<b>600</b>
060-0000-358.24-00	DRUG REVENUE	33,930	10,000	67,060	34,000
060-0000-358.25-00	SEIZED PROPERTY				
060-0000-358.99-00	MISCELLANEOUS				
<b>*MISCELLANEOUS</b>		<b>33,930</b>	<b>10,000</b>	<b>67,060</b>	<b>34,000</b>
	<b>TOTAL</b>	<b>38,207</b>	<b>11,000</b>	<b>68,385</b>	<b>34,600</b>

**POLICE STATE SEIZURE FUND - 60  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 ADOPTED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
060-2213-542.04-00	WEARING APPAREL				
060-2213-542.04-00	WEARING APPAREL	2,218			
060-2214-542.08-00	FILM, CAMERA SUPPLIES, ETC.	11,254			
060-2212-542.23-00	MINOR TOOLS & OFFICE EQUIPMENT	3,184		84	
060-2213-542.37-00	SPECIAL OPERATIONS	3,348		4,787	
<b>*MATERIALS AND SUPPLIES</b>		<b>20,004</b>		<b>4,871</b>	
060-2213-554.20-00	PARTS	559			
060-6100-554.31-00	COMPUTER HARDWARE MAINT.				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>559</b>			
060-2212-555.23-00	RENT EXPENSE	70		70	
060-2213-555.09-00	RENTAL OF EQUIPMENT				
060-2213-555.09-02	VEHICLE RENTAL				10,000
060-2213-555.11-00	SPECIAL SERVICES			2,028	15,000
060-6100-555.11-00	SPECIAL SERVICES				
060-2213-555.19-01	CELLULAR COMMUNICATIONS	560		70	
060-2213-555.60-00	STORAGE/BUILDING RENTAL	12,000	12,000	23,616	26,184
<b>*MISCELLANEOUS</b>		<b>12,630</b>	<b>12,000</b>	<b>25,784</b>	<b>51,184</b>
060-2212-564.01-00	INVENTORY - \$1,000 - \$4,999	2,807		965	
060-2213-564.01-00	INVENTORY - \$1,000 - \$4,999	13,777	24,000	30,146	
060-6100-564.01-00	INVENTORY - \$1,000 - \$4,999	6,327			
<b>*CAPITAL IMPROVEMENT</b>		<b>22,911</b>	<b>24,000</b>	<b>31,111</b>	
060-2212-565.73-00	SPECIAL EQUIP/IMPROVEMENT	38,716		2,565	
060-2213-565.73-00	SPECIAL EQUIP/IMPROVEMENT				
060-2213-565.80-00	VEHICLES		27,000	23,238	
<b>*CAPITAL OUTLAY</b>		<b>38,716</b>	<b>27,000</b>	<b>25,803</b>	
<b>TOTAL</b>		<b>94,820</b>	<b>63,000</b>	<b>87,569</b>	<b>51,184</b>

**FEDERAL POLICE FUND - 62  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Federal Police Fund is used to account for federal seizure funds. Federal seizure funds are used to support community policing activities, training, and law enforcement operations calculated to result in further seizures and forfeitures. These include activities to enhance future investigations, including payments to informants, reward money, law enforcement training, and the purchase of equipment such as body armor and firearms. Projected fund balance at 9/30/2010 is \$4,884.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 ADOPTED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
POLICE DRUG REVENUE	\$	\$	\$	\$
INTEREST INCOME	930	500	225	48
<b>TOTAL</b>	<u>930</u>	<u>500</u>	<u>225</u>	<u>48</u>
<b>OPERATING EXPENDITURES</b>				
SPECIAL SERVICES		10,000	10,000	15,000
INVENTORY-\$1,000 - \$4,999		15,000		
<b>TOTAL</b>		<u>25,000</u>	<u>10,000</u>	<u>15,000</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>930</u>	<u>(24,500)</u>	<u>(9,775)</u>	<u>(14,952)</u>
<b>FUND BALANCE - BEGINNING</b>	28,681	29,611	29,611	19,836
<b>FUND BALANCE - ENDING</b>	<u>\$ 29,611</u>	<u>\$ 5,111</u>	<u>\$ 19,836</u>	<u>\$ 4,884</u>



**FEDERAL POLICE FUND - 62  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 ADOPTED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
062-0000-335.59-00	POLICE DRUG REVENUE				
062-0000-356.00-00	INTEREST INCOME	930	500	225	48
<b>*MISCELLANEOUS</b>		<b>930</b>	<b>500</b>	<b>225</b>	<b>48</b>
	<b>TOTAL</b>	<b>930</b>	<b>500</b>	<b>225</b>	<b>48</b>

**FEDERAL POLICE FUND - 62  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 ADOPTED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
062-2213-555.11-00	SPECIAL SERVICES		10,000	10,000	15,000
	<b>*CAPITAL OUTLAY</b>		<b>10,000</b>	<b>10,000</b>	<b>15,000</b>
062-2213-564.01-00	INVENTORY-\$1,000 - \$4,999		15,000		
	<b>*INVENTORY</b>		<b>15,000</b>		
	<b>TOTAL</b>		<b>25,000</b>	<b>10,000</b>	<b>15,000</b>

**GRANT FUND - 101  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Grant Fund is used to account for revenues and expenditures associated with federal, state, and local grants. Grant revenues for fiscal year 2009 total \$288,788 and include \$56,586 from the Assistance to Firefighter/EMS grants; \$50,000 from the Victims Assistance Program; \$70,952 from Emergency Management Performance grants; \$100,000 from Texas Parks & Wildlife for trail connectivity; and \$11,250 for Bullet Proof Vests.

For fiscal year 2010, the budget includes grant funding totaling \$1,321,823. This includes \$457,050 from the E. Byrne Memorial Justice (JAG) grant for 60 portable radios, 26 mobile radios and 17 video cameras; \$685,900 from the Department of Energy - Energy Efficiency and Conservation Block Grant for replacement lighting at three ballfields and development of converting water to energy at the Alice Street Water Plant; \$53,279 from JAG Recovery grant for 13 radios; \$12,861 from the Bureau of Justice for the purchase of a Lasershot training system; \$7,500 for bullet proof vests; \$49,649 for Emergency Management; and \$55,584 for Assistance to Firefighters/EMS grants. Expenditures for fiscal year 2010 total \$1,365,566, which include \$16,069 for the City's share.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
GRANT REVENUE	\$ 172,078	\$ 324,389	\$ 288,788	\$ 1,321,823
MISCELLANEOUS			351	
INTEREST	1,751	1,000	100	100
INTERFUND TRANSFERS				16,069
<b>TOTAL</b>	<b>173,829</b>	<b>325,389</b>	<b>289,239</b>	<b>1,337,992</b>
<b>OPERATING EXPENDITURES</b>				
SALARY & WAGES	95,493	126,428	90,434	42,243
MATERIALS & SUPPLIES	50,870	39,574	24,079	34,001
MAINTENANCE OF EQUIPMENT				
MISCELLANEOUS SERVICES	9,051	3,582	7,363	7,600
TRANSFERS				15,300
CAPITAL OUTLAY	35,766	184,006	174,700	1,266,422
<b>TOTAL</b>	<b>191,180</b>	<b>353,590</b>	<b>296,576</b>	<b>1,365,566</b>
<b>NET INCOME (LOSS)</b>	<b>(17,351)</b>	<b>(28,201)</b>	<b>(7,337)</b>	<b>(27,574)</b>
<b>FUND BALANCE - BEGINNING</b>	<b>52,262</b>	<b>34,911</b>	<b>34,911</b>	<b>27,574</b>
<b>FUND BALANCE - ENDING</b>	<b>\$ 34,911</b>	<b>\$ 6,710</b>	<b>\$ 27,574</b>	<b>\$ 0</b>

**GRANT FUND - 101  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
101-0000-346.01-01	EMERG MGMT PERF GRANT	42,243	30,000	42,243	42,243
101-0000-346.01-02	CITIZENS EMERG RESP TRAIN	21,293	17,187	28,709	7,406
101-0000-346.01-04	TCLEOSE TRAINING GRANT				
101-0000-346.01-05	DSHS GRANT	5,954			
101-0000-346.01-07	EMS TOBACCO GRANT				
101-0000-346.01-08	CRIME VICTIM'S ASSISTANCE	53,432	100,000	50,000	
101-0000-346.01-09	HGAC SOLID WASTE				
101-0000-346.01-14	RECREATIONAL TRAILS GRANT		100,000	100,000	
101-0000-346.02-02	ASSISTANCE TO FF/EMS	43,156	48,262	43,896	41,248
101-0000-346.02-05	BULLET PROOF VEST		11,250	11,250	7,500
101-0000-346.02-06	NACCHO-MRC GRANT	5,000	5,000		
101-0000-346.03-01	LOCAL GRANT	1,000			
101-0000-346.02-07	BYRNE/JAG RECOVERY GRANT				53,279
101-0000-346.02-08	BYRNE MEMORIAL JAG GRANT				457,050
101-0000-346.02-09	EECBG - ENERGY GRANT				685,900
101-0000-346.02-10	BJA CRIMINAL JUSTICE GRANT				12,861
101-0000-357.01-00	FEDERAL GRANT				
101-0000-357.02-00	STATE GRANT		12,690	12,690	14,336
101-0000-357.03-00	LOCAL GRANT				
<b>*GRANT REVENUE</b>		<b>172,078</b>	<b>324,389</b>	<b>288,788</b>	<b>1,321,823</b>
101-0000-358.18-00	DISCOUNT TAKEN			2	
101-0000-358.99-00	MISCELLANEOUS			349	
<b>*MISCELLANEOUS</b>				<b>351</b>	
101-0000-356.00-00	INTEREST INCOME	1,751	1,000	100	100
<b>*INTEREST</b>		<b>1,751</b>	<b>1,000</b>	<b>100</b>	<b>100</b>
101-0000-359.99-00	FROM FUND 10				16,069
<b>*INTERFUND TRANSFERS</b>					<b>16,069</b>
<b>TOTAL</b>		<b>173,829</b>	<b>325,389</b>	<b>289,239</b>	<b>1,337,992</b>

**GRANT FUND - 101  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
101-2215-531.03-00	GENERAL LABOR	44,303	74,566	42,803	
101-2212-531.15-00	SOCIAL SECURITY	2,003			
101-2215-531.15-00	SOCIAL SECURITY		5,704	1,447	
101-2212-531.16-00	RETIREMENT	2,964			
101-2215-531.16-00	RETIREMENT		7,658	3,046	
101-2212-531.17-00	GROUP INSURANCE	3,865			
101-2215-531.17-00	GROUP INSURANCE		8,500	780	
101-2215-531.18-00	DENTAL INSURANCE	114		115	
101-2250-531.02-00	SUPERVISOR	10,430			
101-2250-531.03-00	GENERAL LABOR	21,337			
101-2250-531.10-00	LONGEVITY				
101-2250-531.15-00	SOCIAL SECURITY	3,605			
101-2250-531.16-00	RETIREMENT	2,754			
101-2250-531.17-00	GROUP INSURANCE	4,118			
101-2350-531.02-00	SUPERVISOR		5,377	7,581	7,581
101-2350-531.03-00	GENERAL LABOR		18,000	25,346	25,346
101-2350-531.10-00	LONGEVITY		26	26	26
101-2350-531.15-00	SOCIAL SECURITY		1,789	2,524	2,524
101-2350-531.16-00	RETIREMENT		2,401	3,380	3,380
101-2350-531.17-00	GROUP INSURANCE		2,407	3,386	3,386
		<b>95,493</b>	<b>126,428</b>	<b>90,434</b>	<b>42,243</b>
101-2212-542.04-02	VESTS		22,500	22,800	15,000
101-2250-542.03-00	OFFICE SUPPLIES	283			
101-2250-542.08-00	FILM, CAMERA, SUPPLIES	695			
101-2250-542.23-00	MINOR TOOLS & OFFICE EQUIP.	1,694			
101-2250-542.33-00	MISCELLANEOUS	2,662	11,000	639	
101-2250-542.35-00	PROGRAMS	6,644			
101-2260-542.04-00	WEARING APPAREL	38,892			
101-2350-542.03-00	OFFICE SUPPLIES			54	
101-2460-542.03-00	OFFICE SUPPLIES			400	
101-2460-542.11-00	HARDWARE			186	
101-2350-542.33-00	MISCELLANEOUS		6,074		19,001
101-3391-542.04-00	WEARING APPAREL				
101-8320-542.03-00	OFFICE SUPPLIES				
101-8320-542.33-00	MISCELLANEOUS				
<b>*MATERIALS &amp; SUPPLIES</b>		<b>50,870</b>	<b>39,574</b>	<b>24,079</b>	<b>34,001</b>
101-2250-554.12-00	MISCELLANEOUS EQUIPMENT				
<b>*MAINTENANCE OF EQUIPMENT</b>					
101-1060-555.11-00	SPECIAL SERVICES			3,865	
101-2215-555.33-03	TRAVEL		2,172	1,086	
101-2250-555.11-00	SPECIAL SERVICES				
101-2250-555.24-00	PRINTING				
101-2250-555.32-01	COMPUTER ACCESS				

**GRANT FUND - 101  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
101-2215-555.33-00	PROFESSIONAL DEVELOPMENT		1,410	705	
101-2250-555.33-00	PROFESSIONAL DEVELOPMENT	168		1,700	
101-2250-555.33-03	TRAVEL	1,043			
101-2250-555.34-00	T.C.L.E.O.S.E. TRAINING				
101-2260-555.33-00	PROFESSIONAL DEVELOPMENT				
101-2215-555.11-00	SPECIAL SERVICES				
101-2260-555.11-00	SPECIAL SERVICES	7,840			
101-2460-555.11-00	SPECIAL SERVICES			7	
101-8621-555.11-00	SPECIAL SERVICES				7,600
<b>*MISCELLANEOUS SERVICES</b>		<b>9,051</b>	<b>3,582</b>	<b>7,363</b>	<b>7,600</b>
101-8600-556.30-00	TRANSFER TO CAPITAL FUND				
101-8600-556.18-05	TRANSFER TO GENERAL FUND				15,300
<b>*TRANSFERS</b>					<b>15,300</b>
101-2212-565.73-00	SPECIAL EQUIP/IMPROVEMENT				523,190
101-2215-565.81-00	RADIO & RADAR EQUIPMENT		32,184		
101-2250-564.01-00	INVENTORY	1,995		4,298	
101-2260-564.01-00	INVENTORY	19,729			
101-2460-564.01-00	INVENTORY			25,320	
101-2460-565.83-00	MISCELLANEOUS			23,640	28,672
101-2460-565.73-00	SPECIAL EQUIP/IMPROVEMENT		25,380		
101-2260-565.83-00	MISCELLANEOUS	14,042			
101-2320-565.83-00	MISCELLANEOUS		26,442	21,442	51,560
101-8621-565.83-00	MISCELLANEOUS				400,000
101-3390-565.76-00	PARK IMPROVEMENT		100,000	100,000	263,000
<b>*CAPITAL OUTLAY</b>		<b>35,766</b>	<b>184,006</b>	<b>174,700</b>	<b>1,266,422</b>
<b>TOTAL</b>		<b>191,180</b>	<b>353,590</b>	<b>296,576</b>	<b>1,365,566</b>

**COMMUNITY DEVELOPMENT GRANT FUND-105/106/107 CITY OF PEARLAND  
INCOME STATEMENT** **FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Community Development Grant Fund is used to account for revenues and expenditures associated with the Federal Community Development Block Grant. The U.S. Department of Housing and Urban Development provides eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities, and/or improve community facilities and services, primarily to benefit low and moderate income persons. Under the guidelines, up to 15% of the grant can be spent on social services toward targeted groups of individuals that live within the City and up to 20% can be spent on administration. Fiscal year 2009 expenditures include \$167,597 for Fite Road sidewalks, \$17,500 for the renovation of the Forgotten Angels Day Rehabilitation Center on Industrial Road, and \$178,371 for sidewalks on Veterans Road and Old Alvin Road. Revenues and Expenditures also include \$305,896 from Brazoria County CDBG funds for the renovation of the Knapp Sr. Center.

In fiscal year 2010, \$20,000 will be used for public services, \$58,408 for planning and administration, \$9,700 for water/sewer connectivity for the Forgotten Angels Day Rehabilitation Center, \$172,000 for 4 sidewalk projects on Fite Rd., Hawk, Walnut, North Texas and South Houston, and \$20,000 to replace ornamental fencing at Old Settlers' Cemetery.

	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
<b>OPERATING REVENUES</b>				
GRANT REVENUE	\$ 239,426	\$ 575,156	\$ 575,156	\$ 292,023
INTEREST				
<b>TOTAL</b>	<u>239,426</u>	<u>575,156</u>	<u>575,156</u>	<u>292,023</u>
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES	68,829	73,389	73,389	48,000
TRANSFERS		305,896	305,896	30,405
CAPITAL OUTLAY		363,468	363,468	213,618
<b>TOTAL</b>	<u>68,829</u>	<u>742,753</u>	<u>742,753</u>	<u>292,023</u>
<b>NET INCOME (LOSS)</b>	<u>170,597</u>	<u>(167,597)</u>	<u>(167,597)</u>	
<b>FUND BALANCE - BEGINNING</b>	(3,000)	167,597	167,597	
<b>FUND BALANCE - ENDING</b>	<u>\$ 167,597</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>

**COMMUNITY DEVELOPMENT GRANT FUND-105/106/107 CITY OF PEARLAND  
REVENUES FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
105-0000-357.01-05	CDBG GRANT FUNDS PY2006/2007	239,426	305,896	305,896	
106-0000-357.01-05	CDBG GRANT FUNDS PY2008		269,260	269,260	
107-0000-357.01-05	CDBG GRANT FUNDS PY2009				292,023
<b>*GRANT REVENUE</b>		<b>239,426</b>	<b>575,156</b>	<b>575,156</b>	<b>292,023</b>
<b>TOTAL</b>		<b>239,426</b>	<b>575,156</b>	<b>575,156</b>	<b>292,023</b>



**COMMUNITY DEVELOPMENT GRANT FUND-105/106/107 CITY OF PEARLAND  
EXPENSES FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
105-9000-555.70-00	ADMINISTRATIVE SERVICES	32,000			
105-9000-555.80-00	SOCIAL SERVICES	36,829			
106-9000-555.70-00	ADMINISTRATIVE SERVICES		33,000	33,000	
106-9000-555.80-00	SOCIAL SERVICES		40,389	40,389	
107-9000-555.70-00	ADMINISTRATIVE SERVICES				28,000
107-9000-555.80-00	SOCIAL SERVICES				20,000
<b>*MISCELLANEOUS SERVICES</b>		<b>68,829</b>	<b>73,389</b>	<b>73,389</b>	<b>48,000</b>
105-9000-556.30-00	TRANSFER TO CAPITAL FUND		305,896	305,896	
107-9000-556.18-00	TRANSFER TO GENERAL FUND				30,405
<b>*TRANSFERS</b>			<b>305,896</b>	<b>305,896</b>	<b>30,405</b>
105-9000-565.03-00	CONSTRUCTION		167,597	167,597	
106-9000-565.03-00	CONSTRUCTION		195,871	195,871	
107-9000-565.03-00	CONSTRUCTION				213,618
<b>*CAPITAL OUTLAY</b>			<b>363,468</b>	<b>363,468</b>	<b>213,618</b>
<b>TOTAL</b>		<b>68,829</b>	<b>742,753</b>	<b>742,753</b>	<b>292,023</b>

**COMMUNITY DEVELOPMENT  
RECOVERY GRANT FUND - 116  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Community Development Grant-Recovery Fund is used to account for revenues and expenditures associated with the Federal Community Development Block Grant-American Recovery and Reinvestment Act. For fiscal year 2010, the U.S. Department of Housing and Urban Development will provide eligible metropolitan cities and urban counties (called "entitlement communities") with direct grants, the City's share totaling \$73,139. These grants can be used to preserve or create jobs, assist those most impacted by the recession, provide investment needed to increase the area's economic recovery, for environmental protection and other infrastructure projects that will provide long-term economic benefits and/or foster alternative energy sources, or make current systems more energy efficient.

A total of \$19,900 of these Block Grant funds will be used for the installation of water and sewer lines, including the safe abandonment of the well and septic tank at the Forgotten Angels Day Hab Day Center. Also, \$15,000 will be used for the installation of an energy efficient HVAC system and solar street lights for buildings and parking lot lighting at the Adult Reading Center, and \$38,239 will be used for the installation of sidewalks on Old Alvin and Walnut.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
GRANT REVENUE	\$	\$	\$	\$ 73,139
INTEREST			-	
<b>TOTAL</b>				<b>73,139</b>
<b>OPERATING EXPENDITURES</b>				
MISCELLANEOUS SERVICES				34,900
TRANSFERS				
CAPITAL OUTLAY				38,239
<b>TOTAL</b>				<b>73,139</b>
<b>NET INCOME (LOSS)</b>				
<b>FUND BALANCE - BEGINNING</b>				
<b>FUND BALANCE - ENDING</b>	\$	\$	\$	\$

**COMMUNITY DEVELOPMENT  
RECOVERY GRANT FUND - 116  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
116-0000-357.01-05	CDBG GRANT FUNDS				73,139
	<b>*GRANT REVENUE</b>				<b>73,139</b>
	<b>TOTAL</b>				<b>73,139</b>

**COMMUNITY DEVELOPMENT  
RECOVERY GRANT FUND - 116  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
116-9000-555.70-00	ADMINISTRATIVE SERVICES				
116-9000-555.80-00	SOCIAL SERVICES				34,900
	<b>*MISCELLANEOUS SERVICES</b>				<b>34,900</b>
116-9000-556.30-00	TRANSFER TO CAPITAL FUND				
	<b>*TRANSFERS</b>				
116-9000-565.03-00	CONSTRUCTION				38,239
	<b>*CAPITAL OUTLAY</b>				<b>38,239</b>
	<b>TOTAL</b>				<b>73,139</b>

**MANAGEMENT DISTRICT 1 FUND - 120  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

Pearland Management District 1 was created by the State Legislature in 2007 in order to finance and assist in the development of public infrastructure for the Poag & McEwen Lifestyle Center development. The City of Pearland and the PEDC entered into a development agreement in 2004 agreeing to remit 90% of city sales tax to the district towards the financing of public infrastructure. The commitment begins one hundred days after 50% of the square footage of stores are open for business. The City's commitment totals \$20 million and the PEDC \$10 million. The agreement calls for a special fund to be created to deposit the City sales tax into. In fiscal year 2008 the City began reserving the 90% rebate in sales tax from the development in order to buy down future debt. During the fiscal year 2010 budget process, it was decided to send the City's funds back to the City as the development of the site has not progressed and in light of the current economy. The City will reconsider the transfer in the future. Expenditures of \$201,216 are anticipated to be transferred in fiscal year 2010 to buy down future debt service. Fund balance at 9/30/2010 is anticipated to be \$200,858. No funds will actually be paid until targets as outlined in the agreement are met.

	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
<b>OPERATING REVENUES</b>				
INTEREST INCOME	\$	\$ 7,400	\$ 800	\$ 1,000
TRANSFERS IN	301,809	319,861	98,465	
<b>TOTAL</b>	<u>301,809</u>	<u>327,261</u>	<u>99,265</u>	<u>1,000</u>
<b>OPERATING EXPENDITURES</b>				
TRANSFER TO GENERAL FUND				201,216
<b>TOTAL</b>				<u>201,216</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>301,809</u>	<u>327,261</u>	<u>99,265</u>	<u>(200,216)</u>
<b>FUND BALANCE - BEGINNING</b>		301,809	301,809	401,074
<b>FUND BALANCE - ENDING</b>	<u>\$ 301,809</u>	<u>\$ 629,070</u>	<u>\$ 401,074</u>	<u>\$ 200,858</u>

**MANAGEMENT DISTRICT 1 FUND - 120  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
120-3360-555.11-00	INTEREST INCOME		7,400	800	1,000
<b>*INTEREST</b>			<b>7,400</b>	<b>800</b>	<b>1,000</b>
120-0000-359.01-00	TRANSFER FROM FUND 15	100,593	106,610	98,465	
120-0000-359.99-00	TRANSFER FROM FUND 10	201,216	213,251		
<b>*TRANSFERS</b>		<b>301,809</b>	<b>319,861</b>	<b>98,465</b>	
	<b>TOTAL</b>	<b>301,809</b>	<b>327,261</b>	<b>99,265</b>	<b>1,000</b>

**MANAGEMENT DISTRICT 1 FUND - 120  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
120-3360-556.18-00	TRANSFER TO GENERAL FUND				201,216
<b>*TRANSFERS</b>					<b>201,216</b>
	<b>TOTAL</b>				<b>201,216</b>

**UNIVERSITY OF HOUSTON FUND - 140  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

In fiscal year 2009 the City and the University of Houston (UH) entered into a development lease agreement where the City would construct a 30,000 square foot building on City land, and UH would lease 22,616 square feet with the Pearland Economic Development Corporation (PEDC) in the remaining space.

The joint partnership to bring higher education to Pearland will result in junior, senior and master level classes being offered at the campus. Neighboring junior colleges would feed into the education system.

Per the agreement, UH and PEDC will pay their pro rata share of operations and maintenance costs for the facility. It is anticipated that the facility will be substantially complete in August 2010. As such, with the 2010 fiscal year this fund is created to account for the lease revenues and expenditures associated with the campus. Fund balance at 9/30/2010 is \$7,538.

	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
<b>OPERATING REVENUES</b>				
MISCELLANEOUS TRANSFER	\$	\$	\$	\$ 34,153 13,742
<b>TOTAL</b>				<u>47,895</u>
<b>OPERATING EXPENDITURES</b>				
PERSONNEL				5,256
MATERIAL & SUPPLIES				4,935
MAINT. OF BLDGS & GROUNDS				9,776
MISCELLANEOUS SERVICES				14,990
INVENTORY				5,400
<b>TOTAL</b>				<u>40,357</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>				<u>7,538</u>
<b>FUND BALANCE - BEGINNING</b>				
RESERVE FOR CAPITAL REPLACEMENT				
<b>FUND BALANCE - ENDING</b>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$ 7,538</u>



**UNIVERSITY OF HOUSTON FUND - 140  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
140-0000-356.00-00	INTEREST INCOME				
	<b>*INTEREST</b>				
140-0000-358.85-00	U of H				34,153
	<b>*MISCELLANEOUS</b>				<b>34,153</b>
140-0000-359.99-00	FROM FUND 10				
140-0000-359.01-00	FROM FUND 15				13,742
	<b>*INTERFUND TRANSFER</b>				<b>13,742</b>
	<b>TOTAL</b>				<b>47,895</b>

**UNIVERSITY OF HOUSTON FUND - 140  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
140-3320-531-03-00	GENERAL LABOR				3,796
140-3320-531-09-00	OVERTIME				
140-3320-531-14-00	WORKER'S COMP				41
140-3320-531-15-00	SOCIAL SECURITY				290
140-3320-531-16-00	TMRS				406
140-3320-531-17-00	GROUP INSURANCE				698
140-3320-531-19-00	SUI				25
<b>*PERSONNEL</b>					<b>5,256</b>
140-3320-542.04-00	WEARING APPAREL				550
140-3320-542.17-00	JANITORIAL SUPPLIES				2,700
140-3320-542.23-00	MINOR TOOLS & OFFICE EQUIP.				1,685
<b>*MATERIAL &amp; SUPPLIES</b>					<b>4,935</b>
140-3320-553.01-00	BUILDINGS & GROUNDS				6,836
140-3320-553.05-00	AIR CONDITIONING				2,190
140-3320-553.06-00	EXTERMINATOR				750
<b>*MAINT OF BUILDINGS &amp; GROUNDS</b>					<b>9,776</b>
140-3320-555.17-00	UTILITIES				14,150
140-3320-555.19-02	CELLULAR COMMUNICATIONS				340
140-3320-555.33-00	PROFESSIONAL DEVELOPMENT				500
<b>*MISCELLANEOUS SERVICES</b>					<b>14,990</b>
140-3320-564.01-00	INVENTORY				5,400
<b>*INVENTORY</b>					<b>5,400</b>
<b>TOTAL</b>					<b>40,357</b>

## INTERNAL SERVICE FUNDS

The Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis. The City of Pearland has one Internal Service Fund.

**Property Insurance Fund** – Accounts for the activities of the city's property and casualty insurance.

**PROPERTY INSURANCE FUND - 95  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Property Insurance Fund has been created to account for the activities of the City's property and casualty insurance. Coverage includes general liability, law enforcement, public official and employees liability, auto liability, physical damage and multi-peril, mobile equipment, real and personal property, and windstorm damage. The fund not only accounts for the annual premiums but also accounts for uninsured and deductible claims and insurance recovery funds on those claims. Premiums for fiscal year 2010 total \$770,974 with estimated uninsured and deductible claims of \$85,000. Windstorm Damage Insurance payment in fiscal year 2009 is projected at \$295,302. Windstorm Insurance increases to \$372,426 in fiscal year 2010 due to the addition of three new facilities - Recreation Center/Natatorium, Public Safety Building and the University of Houston Pearland campus. For fiscal year 2010 expected increases and decreases have been factored in. Based on the type of insurance, the General Fund and Water & Sewer Fund reimburse the Property Insurance Fund. The value of property is also a factor for reimbursement.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
INTERFUND TRANSFERS	\$ 667,471	\$ 679,861	\$ 687,856	\$ 765,197
INSURANCE RECOVERY	120,573	105,000	156,900	90,000
INTEREST INCOME	2,927	3,850	550	777
<b>TOTAL</b>	<b>790,971</b>	<b>788,711</b>	<b>845,306</b>	<b>855,974</b>
<b>OPERATING EXPENSES</b>				
INSURANCE PREMIUMS	823,344	822,282	698,740	770,974
CLAIMS	74,516	70,000	147,567	85,000
<b>TOTAL</b>	<b>897,860</b>	<b>892,282</b>	<b>846,307</b>	<b>855,974</b>
<b>REVENUES OVER (UNDER) EXPENSES</b>	<b>(106,889)</b>	<b>(103,571)</b>	<b>(1,001)</b>	
<b>BEGINNING NET ASSETS</b>	107,389	500	500	(501)
<b>ENDING NET ASSETS</b>	<b>\$ 500</b>	<b>\$ (103,071)</b>	<b>\$ (501)</b>	<b>\$ (501)</b>

**PROPERTY INSURANCE FUND - 95  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
095-0000-359.09-00	TRANSFER FROM FUND 030	300,362	305,937	288,900	321,382
095-0000-359.99-00	TRANSFER FROM FUND 010	367,109	373,924	398,956	443,815
<b>*TRANSFERS</b>		<b>667,471</b>	<b>679,861</b>	<b>687,856</b>	<b>765,197</b>
095-0000-358.45-00	INSURANCE REIMBURSEMENTS	72,607	105,000	156,900	90,000
095-0000-358.99-00	MISCELLANEOUS	47,966			
<b>*INSURANCE RECOVERY/MISC.</b>		<b>120,573</b>	<b>105,000</b>	<b>156,900</b>	<b>90,000</b>
095-0000-356.00-00	INTEREST INCOME	2,927	3,850	550	777
<b>*INTEREST</b>		<b>2,927</b>	<b>3,850</b>	<b>550</b>	<b>777</b>
	<b>TOTAL</b>	<b>790,971</b>	<b>788,711</b>	<b>845,306</b>	<b>855,974</b>

**PROPERTY INSURANCE FUND - 95  
EXPENSES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
095-0000-555.01-01	GENERAL LIABILITY INSURANCE	52,396	47,011	72,653	62,853
095-0000-555.01-02	ERRORS AND OMISSIONS INSURANCE	53,289	55,955	62,556	57,239
095-0000-555.01-03	PUBLIC EMPLOYEE DISHONESTY INS	3,066	3,000	3,140	3,140
095-0000-555.01-04	ANIMAL MORTALITY INSURANCE	780	780	780	1,560
095-0000-555.01-05	LAW ENFORCEMENT LIABILITY	41,461	41,461	50,007	51,507
095-0000-555.03-01	PROPERTY INSURANCE	59,753	65,777	59,742	76,963
095-0000-555.03-02	WINDSTORM DAMAGE INS	453,186	443,298	295,302	372,426
095-0000-555.03-03	AUTOMOBILE INSURANCE	159,413	165,000	154,560	145,286
<b>*MISCELLANEOUS SERVICES</b>		<b>823,344</b>	<b>822,282</b>	<b>698,740</b>	<b>770,974</b>
095-3360-556.03-00	CLAIMS	74,516	70,000	147,567	85,000
<b>*CLAIMS</b>		<b>74,516</b>	<b>70,000</b>	<b>147,567</b>	<b>85,000</b>
<b>TOTAL</b>		<b>897,860</b>	<b>892,282</b>	<b>846,307</b>	<b>855,974</b>

## **COMPONENT UNITS**

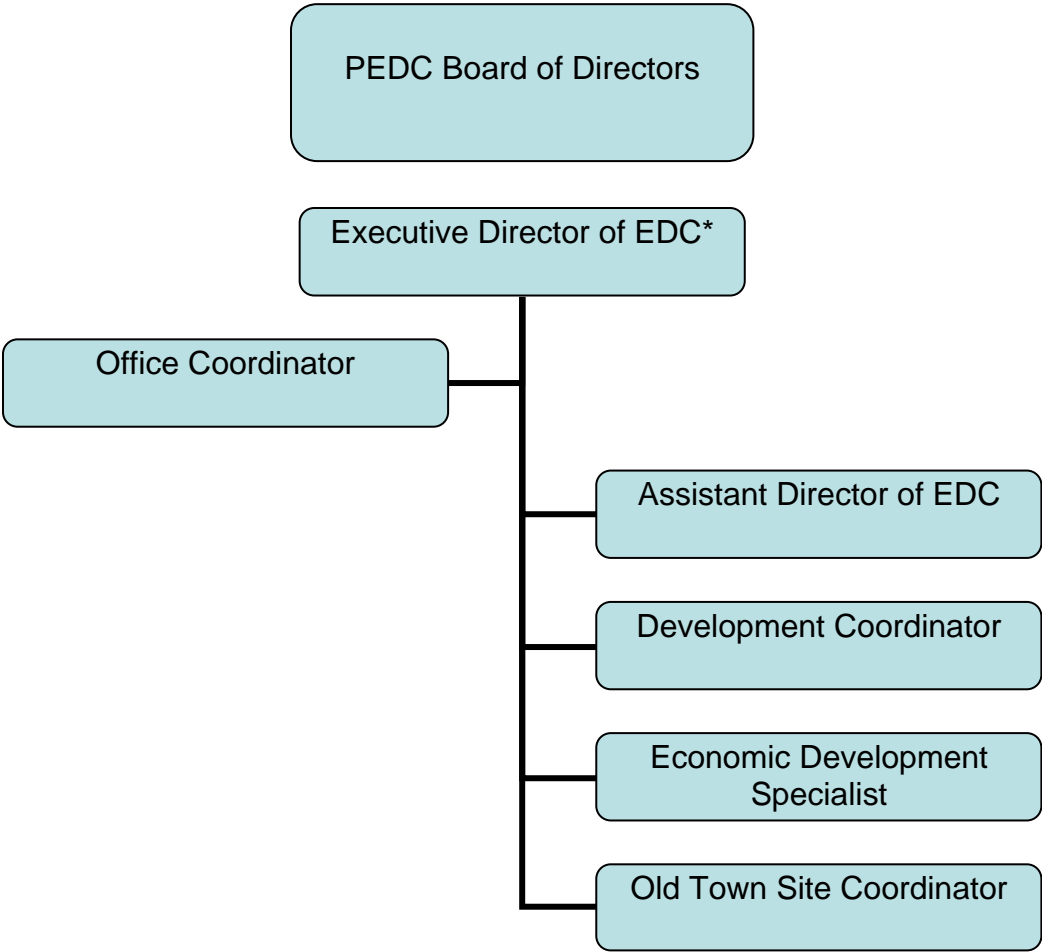
The City of Pearland has three entities that are considered component units of the City. They are the Pearland Economic Development Corporation (P.E.D.C.), Tax Increment Reinvestment Zone #2 (TIRZ), and the Development Authority of Pearland. The P.E.D.C. is the only entity that requires budget approval by the City. Thus, it is the only component unit included in the Citywide summary.

A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

# PEARLAND ECONOMIC DEVELOPMENT CORPORATION

## MISSION STATEMENT

The mission of the Pearland Economic Development Corporation is to create a pro-business environment to promote job growth and retention with the support of the community, thereby investing in our infrastructure and overall quality of life for our citizens.



\*Reports to the City Manager



**P.E.D.C - FUND 15  
INCOME STATEMENT**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

**OVERVIEW**

The Pearland Economic Development Corporation (P.E.D.C.) was created in 1995 by the voters under the Texas Development Corporation Act of 1979. The Corporation is financed by additional sales tax of a half-cent. State law allows the City to collect this sales tax to assist in the promotion, enhancement, and development on behalf of the City.

The Board of Directors are appointed by and serve at the discretion of the City Council. City Council approval is required for annual budgets and bonded debt issuance. The role of the Corporation is to provide guidance and funding for the operations of the City's economic development program and provide business incentives to support and promote the growth and diversification of the City's economic base. Various programs run through the Economic Development Department.

	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
<b>OPERATING REVENUES</b>				
Sales Tax	\$ 6,049,035	\$ 6,961,117	\$ 6,925,681	\$ 7,099,359
Interest Income	332,311	160,000	188,095	59,700
Bond Proceeds			8,020,000	7,535,000
Miscellaneous			14,500	247,000
Transfers In	546,515			
<b>TOTAL</b>	<b>6,927,862</b>	<b>7,121,117</b>	<b>15,148,276</b>	<b>14,941,059</b>
<b>EXPENDITURES</b>				
Operating	1,283,919	1,817,634	1,922,373	2,054,303
Incentives	298,758	1,808,170	4,232,467	2,321,000
Transfers Out	716,415	6,276,363	6,097,775	5,639,080
Bond Payments	1,414,369	1,416,144	1,646,144	2,264,948
Inventory	4,544	5,000	5,000	2,500
Capital		280,000	11,183,685	1,146,455
<b>TOTAL</b>	<b>3,718,006</b>	<b>11,603,311</b>	<b>25,087,444</b>	<b>13,428,286</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>3,209,856</b>	<b>(4,482,194)</b>	<b>(9,939,168)</b>	<b>1,512,773</b>
<b>FUND BALANCE - BEGINNING</b>	<b>9,347,313</b>	<b>12,557,169</b>	<b>12,557,169</b>	<b>1,828,001</b>
<b>RESERVE FOR MYKAWA DEBT SERVICE RESERVES</b>		<b>(1,000,000)</b>	<b>(500,000) (790,000)</b>	<b>(1,000,000) (654,140)</b>
<b>FUND BALANCE - ENDING</b>	<b>\$12,557,169</b>	<b>\$ 7,074,975</b>	<b>\$ 1,328,001</b>	<b>\$ 1,686,634</b>

Fiscal Year 2008-2009 - Revenues are projected to be \$15,148,276, \$8,027,159 greater than the amended budget. A total of \$8,020,000 of this increase is for bond proceeds for the construction of the Project Heartbeat building, which will be funded with debt financing. Sales tax of \$6,925,681 is \$35,436 or .5% less than the amended budget, which incorporated a 16% increase from the fiscal year 2007-2008 projections. Expenditures are projected to be \$25,087,444, \$13,484,133 greater than the amended budget. This increase is due to capital expenditures of \$10.9 million for the Project Heartbeat building, including land acquisition. Industry incentives paid are \$2.4 million higher than the amended budget due to a payment for Project Heartbeat that was not included in the amended budget. Transfer out of \$6,097,775 represents contributions towards capital projects and includes the Recreation Center/Natorium, Hwy 288, Regional Detention, PER for Business Center Drive, and Discovery Bay Boulevard. Savings realized from the Hwy 288 project were reallocated to Waterlights Parkway. In fiscal year 2008-2009, \$500,000 is reserved for the Mykawa Road Extension project anticipated to be needed in 2014. Also, \$790,000 is set aside for debt service reserves associated with the bond sale. Available fund balance at 9/30/2009 is \$1,328,001, a drawdown of \$9.9 million.

Fiscal Year 2009-1010 - Revenues are estimated to be \$14,941,059, of which 47.5% is from sales tax remittances. Sales tax is estimated to increase by \$173,678, or 2.5% from fiscal year 2008-2009 projections, or 2% from the 2007-2008 amended budget. Bond proceeds for Business Center Drive and Hooper Road utilities account for \$7,535,000, or 50% of estimated revenue. A total of \$207,000 in miscellaneous revenue is anticipated from lease payments for the Project Heartbeat building. Expenditures totaling \$13,428,286 is \$11.6 million less than fiscal year 2008-2009 projection and includes \$2.3 million for incentives, \$2.3 for annual debt service payment, \$5.5 million in transfers to the Capital Projects Fund for Business Center Drive, which will be funded with bonds, and \$1.1 million for the Hooper Road utilities project, also funded with bonds. Debt service reserves for fiscal year 2009-2010 total \$654,140 for the Hooper Road project and Business Center Drive.

In addition to the \$500,000 set aside for Mykawa Road Extension in fiscal year 2008-2009, another half million will be set aside in fiscal year 2009-2010, for a total of \$1.0 million by the end of the 2009-2010 fiscal year. It is anticipated that by 2014 the EDC will set aside a total of \$6 million towards this project to assist the City with additional funding needed. Funds from the State have not been committed at this time.

Available fund balance at 9/30/2010 is estimated to be \$1,686,634.

**P.E.D.C - 5000  
REVENUES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
015-0000-359.09-00	TRANSFER FROM FUND 30				
015-0000-359.26-00	TRANSFER FROM FUND 70	495,123			
015-0000-359.99-00	TRANSFER FROM FUND 10	51,392			
<b>*GRANT, ISSUANCE, TRANSFER</b>		<b>546,515</b>			
015-0000-350.02-01	SALES TAXES	6,049,035	6,961,117	6,925,681	7,099,359
<b>*SALES TAXES</b>		<b>6,049,035</b>	<b>6,961,117</b>	<b>6,925,681</b>	<b>7,099,359</b>
015-0000-356.00-00	INTEREST	331,819	160,000	188,095	59,700
015-0000-356.06-00	UNREALIZED CAP GAIN(LOSS)	492			
<b>*INTEREST</b>		<b>332,311</b>	<b>160,000</b>	<b>188,095</b>	<b>59,700</b>
015-0000-358-04-00	BUILDING RENT				207,000
015-0000-358.99-00	MISCELLANEOUS			14,500	40,000
<b>*MISCELLANEOUS</b>		<b>0</b>	<b>0</b>	<b>14,500</b>	<b>247,000</b>
015-0000-360-01-00	BOND PROCEEDS			8,020,000	7,535,000
<b>*OTHER FINANCING SOURCES</b>		<b>0</b>	<b>0</b>	<b>8,020,000</b>	<b>7,535,000</b>
<b>TOTAL</b>		<b>6,927,862</b>	<b>7,121,117</b>	<b>15,148,276</b>	<b>14,941,059</b>

**FY 2010 ADOPTED BUDGET  
EXPENDITURE AND STAFFING SUMMARY BY DEPARTMENT  
PEARLAND EDC**

<b>EXPENDITURES BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Salaries & Wages	424,204	490,338	453,414	527,563
Materials & Supplies	3,267	4,000	2,508	4,675
Equipment Maintenance	13,694	48,355	34,915	11,215
Services	842,755	1,274,941	1,431,536	1,510,850
Incentives	298,758	1,808,170	4,232,467	2,321,000
Transfers	716,415	6,276,363	6,097,775	5,639,080
Bond Payments	1,414,369	1,416,144	1,646,144	2,264,948
Inventory	4,544	5,000	5,000	2,500
Capital		280,000	11,183,685	1,146,455
	<b>3,718,006</b>	<b>11,603,311</b>	<b>25,087,444</b>	<b>13,428,286</b>

<b>STAFFING BY DEPT/DIVISION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Pearland EDC	4	4	5	6
<b>DEPARTMENT TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>6</b>

<b>STAFFING BY CLASSIFICATION</b>	<b>FY 2008 Actual</b>	<b>FY 2009 Amended Budget*</b>	<b>FY 2009 Year End Projection</b>	<b>FY 2010 Adopted Budget</b>
Executive Director of EDC	1	1	1	1
Assistant Director of EDC	0	0	0	1
Director of Business Development	1	1	1	0
Business Development/Marketing Manager	1	1	1	0
Economic Development Specialist	0	0	0	1
Development Coordinator	0	0	0	1
Old Townsite ED Coordinator	0	0	1	1
Office Coordinator	1	1	1	1
<b>DEPARTMENT TOTAL</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>6</b>

\*Same as adopted budget, unless where noted

**P.E.D.C - 5000  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
015-5000-531.01-00	EXECUTIVE	95,687	95,008	95,440	95,008
015-5000-531.02-00	SUPERVISOR		83,200	82,880	83,200
015-5000-531.03-00	GENERAL LABOR	234,955	178,426	152,584	207,816
015-5000-531.05-00	VACATION SOLD		2,246	2,246	
015-5000-531.06-00	VACATION PAY-OFF				
015-5000-531.07-00	SICK PAY-OFF		7,994	7,994	
015-5000-531.09-00	OVERTIME	799	800	1,465	800
015-5000-531.10-00	LONGEVITY	653	893	823	964
015-5000-531.11-00	AUTO ALLOWANCE	5,020	7,200	10,732	16,200
015-5000-531.13-00	TUITION REIMBURSEMENT				
015-5000-531.14-00	WORKERS' COMPENSATION	393	453	313	364
015-5000-531.15-00	SOCIAL SECURITY	24,364	28,747	27,433	30,905
015-5000-531.16-00	RETIREMENT	33,642	37,533	37,367	45,529
015-5000-531.17-00	GROUP INSURANCE	28,150	40,581	33,642	38,067
015-5000-531.18-00	DENTAL INSURANCE				
015-5000-531.19-00	STATE UNEMPLOYMENT	540	495	495	594
015-5000-531.23-00	SALARY ADJUSTMENT		6,762		8,116
<b>*SALARIES &amp; WAGES</b>		<b>424,204</b>	<b>490,338</b>	<b>453,414</b>	<b>527,563</b>
015-5000-542.03-00	OFFICE SUPPLIES	2,558	3,500	2,500	3,925
015-5000-542.11-00	HARDWARE				
015-5000-542.14-00	FUEL	447	500		750
015-5000-542.20-00	FOOD			8	
015-5000-542.23-00	MINOR TOOLS & OFFICE EQUIP.	261			
<b>*MATERIALS &amp; SUPPLIES</b>		<b>3,267</b>	<b>4,000</b>	<b>2,508</b>	<b>4,675</b>
015-5000-554.01-00	FURNITURE & OFFICE EQUIP.	206	31,355	31,355	5,168
015-5000-554.02-00	MOTOR VEHICLE	642	240	280	242
015-5000-554.20-00	MOTOR EQUIPMENT				
015-5000-554.20-01	PARTS	600	720	510	727
015-5000-554.20-02	COMMERCIAL	1,253	2,000	200	2,020
015-5000-554.20-03	FUEL	10,993	14,040	2,570	3,058
015-5000-554.20-04	LABOR				
<b>*MAINTENANCE OF EQUIPMENT</b>		<b>13,694</b>	<b>48,355</b>	<b>34,915</b>	<b>11,215</b>
015-5000-555.07-00	ADVERTISING\PUBLIC NOTICE				
015-5000-555.09-00	RENTAL OF EQUIPMENT		400		6,852
015-5000-555.11-00	SPECIAL SERVICES	907	55,050	55,111	51,000
015-5000-555.11-12	ARBITRAGE FEES	4,300	3,000	4,550	5,250
015-5000-555.11-13	CONTRACT EMPLOYMENT				
015-5000-555.11-30	WORKFORCE TRAINING	80,000	120,000	190,000	240,000
015-5000-555.13-00	BOOKS, PERIODICAL,& SUBSC	654	820	700	700
015-5000-555.19-00	TELEPHONE				
015-5000-555.19-01	CELLULAR COMMUNICATIONS	6,414	7,200	7,200	6,510
015-5000-555.19-02	PC AIRCARD CHARGES	723	1,200	1,125	1,125
015-5000-555.24-00	PRINTING	1,034	8,300	2,500	2,500
015-5000-555.25-00	POSTAGE	2,462	3,800	2,500	3,838
015-5000-555.31-00	MILEAGE				
015-5000-555.32-01	INTERNET	35	250	250	253
015-5000-555.33-00	PROFESSIONAL DEVELOPMENT	21,762	26,045	33,925	25,055
015-5000-555.33-01	MEMBERSHIP DUES	5,244	6,810	5,387	6,860

**P.E.D.C - 5000  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2008 ACTUAL	FY 2009 AMENDED BUDGET	FY 2009 YEAR END PROJECTION	FY 2010 ADOPTED BUDGET
015-5000-555.33-03	TRAVEL	28,989	37,263	17,860	20,000
015-5000-555.40-00	MARKETING PROGRAMS/PROMO	122,159	82,660	72,049	48,000
015-5000-555.41-00	VEHICLE LEASING	10			
015-5000-555.42-00	EMPLOYEE RELOCATION				
015-5000-555.43-00	MARKETING/DEMOGRAPHIC	122,320	180,395	432,357	223,000
015-5000-555.44-00	INDUSTRY RECRUITMENT	176,139	340,837	248,536	350,000
015-5000-555.45-00	CONTRACTED SERVICES	224,000	245,725	241,750	191,272
015-5000-555.46-00	SALES TAX INCENTIVES	44,058	143,316	92,858	122,575
015-5000-555.60-00	STORAGE/BLDG RENTAL	1,545	11,870	22,878	31,060
<b>*SERVICES</b>		<b>842,755</b>	<b>1,274,941</b>	<b>1,431,536</b>	<b>1,335,850</b>
015-5000-555.46-00	SALES TAX INCENTIVES				
015-5000-555.65-00	NEW INDUSTRY INCENTIVES	298,758	1,585,000	4,009,297	2,321,000
015-5000-555.65-01	HURRICANE IKE GRANTS		223,170	223,170	
<b>*INCENTIVES</b>		<b>298,758</b>	<b>1,808,170</b>	<b>4,232,467</b>	<b>2,321,000</b>
015-5000-556.18-00	TRANSFER TO OTHER FUNDS				13,742
015-5000-556.18-05	TRANSFER TO GENERAL FUND	133,475	138,147	138,147	96,370
015-5000-556.18-47	TRANSFER TO PARKS DEV				
015-5000-556.30-00	TRANSFER TO CAPITAL FUND	482,348	6,031,606	5,861,163	
015-5000-556.31-00	TRANSFER TO ENTERPRISE FD				5,528,968
015-5000-556.77-00	TRANSFER TO MANAGEMENT DIST	100,593	106,610	98,465	
015-5000-556.35-00	AMORTIZATION EXPENSE				
<b>*TRANSFER</b>		<b>716,415</b>	<b>6,276,363</b>	<b>6,097,775</b>	<b>5,639,080</b>
015-5000-560.05-00	PRINCIPAL	525,000	545,000	545,000	565,000
015-5000-560.10-00	INTEREST	888,369	870,144	870,144	1,413,744
015-5000-560.15-00	FISCAL AGENT FEES	1,000	1,000	1,000	1,000
015-5000-560.20-00	ISSUANCE COSTS			230,000	285,204
<b>*BOND PAYMENT</b>		<b>1,414,369</b>	<b>1,416,144</b>	<b>1,646,144</b>	<b>2,264,948</b>
015-5000-564.01-00	\$1,000 - \$4,999	4,544	5,000	5,000	2,500
<b>*INVENTORY</b>		<b>4,544</b>	<b>5,000</b>	<b>5,000</b>	<b>2,500</b>
015-5000-565.02-09	LAND ACQUISITION			2,852,884	
015-5000-565.23-00	BUILDINGS/GROUNDS			8,000,000	
015-5000-565.31-00	WATER/SEWER PROJECT		180,000	194,500	1,065,200
015-5000-565.36-00	NEW INDUSTRY INCENTIVES			36,301	
015-5000-565.71-00	FURNITURE/OFFICE EQUIP.		100,000	100,000	
015-5000-565.80-00	VEHICLES				27,610
015-5000-565.83-00	MISCELLANEOUS				53,645
<b>*CAPITAL OUTLAY</b>			<b>280,000</b>	<b>11,183,685</b>	<b>1,146,455</b>
<b>TOTAL</b>		<b>3,718,006</b>	<b>11,603,311</b>	<b>25,087,444</b>	<b>13,253,286</b>

**P.E.D.C - OLD TOWNSITE - 5010  
EXPENDITURES**

**CITY OF PEARLAND  
FY 2010 ADOPTED BUDGET**

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FY 2008 ACTUAL</b>	<b>FY 2009 AMENDED BUDGET</b>	<b>FY 2009 YEAR END PROJECTION</b>	<b>FY 2010 ADOPTED BUDGET</b>
015-5010-555.40-00	MARKETING PROGRAMS/PROMO				16,000
015-5010-555.43-00	MARKETING/DEMOGRAPHIC				35,000
015-5010-555.65-00	NEW INDUSTRY INCENTIVES				124,000
<b>*SERVICES</b>					<b>175,000</b>
	<b>TOTAL</b>				<b>175,000</b>

**CITY OF PEARLAND, TEXAS  
PEARLAND ECONOMIC DEVELOPMENT CORPORATION  
DEBT TO MATURITY**

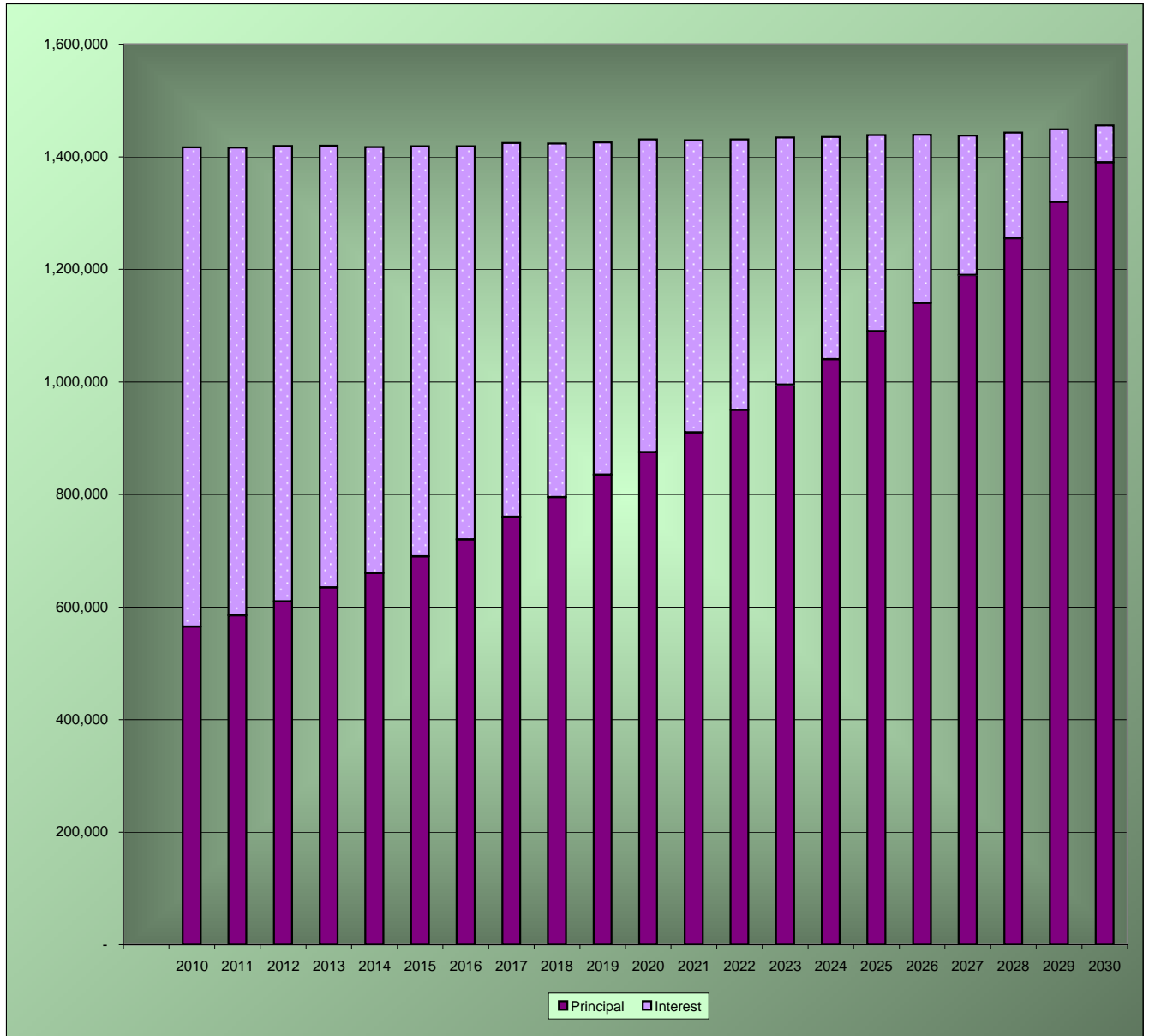
<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2009 - 2010	565,000	851,669	1,416,669
2010 - 2011	585,000	831,506	1,416,506
2011 - 2012	610,000	809,256	1,419,256
2012 - 2013	635,000	784,906	1,419,906
2013 - 2014	660,000	757,406	1,417,406
2014 - 2015	690,000	728,856	1,418,856
2015 - 2016	720,000	698,956	1,418,956
2016 - 2017	760,000	664,756	1,424,756
2017 - 2018	795,000	628,669	1,423,669
2018 - 2019	835,000	590,575	1,425,575
2019 - 2020	875,000	556,125	1,431,125
2020 - 2021	910,000	519,625	1,429,625
2021 - 2022	950,000	481,075	1,431,075
2022 - 2023	995,000	439,200	1,434,200
2023 - 2024	1,040,000	395,138	1,435,138
2024 - 2025	1,090,000	348,538	1,438,538
2025 - 2026	1,140,000	299,325	1,439,325
2026 - 2027	1,190,000	247,838	1,437,838
2027 - 2028	1,255,000	188,338	1,443,338
2028 - 2029	1,320,000	128,725	1,448,725
2029 - 2030	1,390,000	66,025	1,456,025
<b>TOTAL</b>	<b>19,010,000</b>	<b>11,016,507</b>	<b>30,026,507</b>

\*Excludes projected new issuances

<b>Series</b>	<b>Principal Amount Outstanding</b>
Series 2005	9,160,000
Series 2006	9,850,000
<b>TOTAL</b>	<b><u>19,010,000</u></b>



**CITY OF PEARLAND, TEXAS  
PEARLAND ECONOMIC DEVELOPMENT CORPORATION  
DEBT TO MATURITY**



**CITY OF PEARLAND, TEXAS  
 FY 2010 ADOPTED BUDGET  
 ECONOMIC DEVELOPMENT CORPORATION DEBT**

<b>DUE DATE</b>	<b>DESCRIPTION</b>	<b>AMOUNT ISSUED</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>PAYMENT TOTAL</b>	<b>AMOUNT OUTSTANDING 9/30/2010</b>
3/1/2010	SERIES 2005	11,005,000		190,300	190,300	8,775,000
9/1/2010			385,000	190,300	575,300	
	<b>Fiscal Year Total</b>		<b>385,000</b>	<b>380,600</b>	<b>765,600</b>	<b>8,775,000</b>
3/1/2010	SERIES 2006	10,235,000		235,534	235,534	9,670,000
9/1/2010			180,000	235,534	415,534	
	<b>Fiscal Year Total</b>		<b>180,000</b>	<b>471,069</b>	<b>651,069</b>	<b>9,670,000</b>
	<b>TOTAL</b>		<b>565,000</b>	<b>851,669</b>	<b>1,416,669</b>	<b>18,445,000</b>

**FY 2010 ADOPTED BUDGET  
ECONOMIC DEVELOPMENT CORPORATION DEBT**

<b>Description</b>	<b>Rate</b>	<b>Date Issued Maturity</b>	<b>Amount Issued</b>	<b>Amount Outstanding As of 9/30/09</b>	<b>Annual</b>	<b>Requirements</b>
<b>New Money</b>	2.5%,2.75%,3%,3.25%,3.5%	2005	11,005,000	9,160,000	3/1/2010	190,300
<b>Bond Series</b>	4%,5%,4.1%, 4.125%, 4.2%	2026			3/1/2010	190,300
<b>2005</b>	4.25%				9/1/2010	385,000
<b>New Money</b>	5%,4.5%,4.25%,4.375%, 4.5%,	2007	10,235,000	9,850,000	3/1/2010	235,534
<b>Bond Series</b>	4.75%	2030			3/1/2010	235,534
<b>2006</b>					9/1/2010	180,000
<b>TOTAL</b>			<b>21,240,000</b>	<b>19,010,000</b>		<b>1,416,669</b>

**Department: Pearland Economic Development Corporation**  
**Division: Pearland Economic Development Corporation**  
**Department Number: 5000**

**GOALS**

- Create, attract, retain and expand industry and talent in the City of Pearland, thereby increasing the economic and talent base as well as tax base.
- Expand the office and professional market in the City of Pearland to accommodate more *Class A* office project.
- Assist ZT properties to reach the fifty percent (50%) lease threshold to fulfill the master lease requirement.
- Formalize relationships with Rice University and University of Houston to facilitate talent based job recruitment into Pearland.
- Expand international outreach, particularly to life science entities.
- Develop and maintain a sophisticated web and print-based marketing strategy, incorporating commissioned site selectors to set up pre-screened company recruitment visits.
- Relocate to University of Houston campus and showcase a flagship economic development office.

**FISCAL YEAR 2009 ACCOMPLISHMENTS**

- Recruitment of Spectrum's first premier development project.
- Completion and roll-out of PEDC's new five year strategic plan.
- Hired consultant to develop a plan for the Spectrum.
- Continued Northern Brazoria County Education Alliance relationship, yielding more job training forums.
- Initial branding of Old Town Site streetscapes, monuments and formulation of an advisory group.

**FISCAL YEAR 2010 OBJECTIVES**

- Implementation of new PEDC strategic plan.
- Completion of the Spectrum strategic plan.
- Selection of a new marketing firm to develop marketing strategy as well as develop web and print-based media.
- Continue support of the Northern Brazoria County Education Alliance.
- Continue support of the Old Town Site endeavor.
- Relocation into new University of Houston-Pearland campus offices.
- Development of an entrepreneurship program in partnership with Rice University and University of Houston.

**Department: Pearland Economic Development Corporation**  
**Division: Pearland Economic Development Corporation**  
**Department Number: 5000**

**PERFORMANCE MEASURES**

	FY 2007 Actual	FY 2008 Actual	FY 2009 Projection	FY 2010 Target
Number of Prospective relocations/expansions	24	30	30	30
Number of City infrastructure projects	2	1	1	2
Number of office visits/retention	34	43	34	40
Total number of marketing events	68	59	150	60
Total number of advertisements	25	32	43	37
Print media	N/A	N/A	16	10
Web based media	N/A	N/A	17	12
Email Blasts	N/A	N/A	10	15
Total number of tradeshow hits	N/A	N/A	71	38
Number of "suspects" (potentials) from tradeshow	N/A	N/A	38	24
Number of "prospects from tradeshow	N/A	N/A	11	12
Number of "leads" from tradeshow	N/A	N/A	22	2
Total number of media hits	N/A	N/A	13,130	12,052
Inquiries (in person/telephone/email/etc.)	N/A	N/A	60	52
Web based traffic	N/A	N/A	13,070	12,000
Number of Incentives Approved <sup>1</sup>				
City				
Old Town	3	9	8	7
Site	0	0	0	1
Number of businesses brought into the City	N/A	N/A	3	4
Number of jobs brought into the City	N/A	N/A	370	200
Average Salary <sup>2</sup>	N/A	N/A	\$40,000	\$28,582
Class A Office <sup>3</sup>	N/A	N/A	N/A	5%
% Occupied	N/A	N/A	N/A	50%

<sup>1</sup>Includes grants awarded for relocations/expansions; excludes City infrastructure projects reported above.

<sup>2</sup>The drop in average salary is in anticipation of a slow down in the economy.

<sup>3</sup>Class A office: 50,000 sq.ft. or larger (multi-level), concrete and steel construction, built since 1980, business/support amenities included, strong identifiable location/access.



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**CITY OF PEARLAND, TEXAS**  
**COMPREHENSIVE FINANCIAL MANAGEMENT POLICY STATEMENTS**

I.  
**Comprehensive Financial Management Policy Statements**

**Purpose**

The Comprehensive Financial Management Policy Statements assembles all of the City's financial policies into one document. These statements are the tools used to ensure that the city is financially able to meet its current and future service needs. The individual statements contained herein serve as guidelines for both the financial planning and internal financial management of the City.

Municipal resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet immediate and long-term needs. These policy statements safeguard the fiscal stability required to achieve the City's objectives and ensure long-term financial health.

**Objectives**

- A. To guide City Council and management policy decisions that have significant fiscal impact.
- B. To employ balanced revenue policies that provides adequate funding for services and service levels.
- C. To maintain appropriate financial capacity for present and future needs.
- D. To maintain sufficient reserves so as to maintain service levels during periods of economic downturn.
- E. To promote sound financial management by providing accurate and timely information on the City's financial condition.
- F. To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- G. To ensure the legal use of financial resources through an effective system of internal controls.
- H. To promote cooperation and coordination with other governments and the private sector in financing and delivery of services.



## ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

Maintain accounting practices that conform to generally accepted accounting principles and comply with prevailing federal, state, and local statutes and regulations. Provide for, prepare and present regular reports that analyze and evaluate the City's financial performance and economic condition.

A. *Accounting Practices and Principles*

The City will maintain accounting practices that conform to generally accepted accounting principles (GAAP) as set forth by the Governmental Accounting Standards Board (GASB), the authoritative standard setting body for units of local government. All City financial documents, except monthly interim financial reports, including official statements accompanying debt issues, Comprehensive Annual Financial Reports and continuing disclosures statements will meet these standards. Monthly interim financial reports are on a cash basis and will be reported as budgeted. At year-end, the general ledger and financials will be converted to GAAP and GASB.

B. *Financial and Management Reporting*

1. Interim Financial Reports will be provided monthly to management and City Council that explain key economic and fiscal developments and note significant deviations from the budget. These reports will be distributed monthly by the end of each month for the prior month.
2. Quarterly, departments will report on program measures and indicators as compared to target and last year to Finance. A quarterly report will be submitted to the City Manager, highlighting significant variations.
3. As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting.

C. *Annual Audit*

1. Pursuant to State Statute, the City shall have its records and accounts audited annually and shall have an annual financial statement prepared based on the audit. The audit shall be performed by a certified public accounting (CPA) firm, licensed to practice in the State of Texas. The annual financial statement, including the auditor's opinion, shall be filed within 180 days after the last day of the City's fiscal year. The audit firm shall also provide a Single Audit of Federal and State grants, when necessary. An official Comprehensive Annual Financial Report (CAFR) shall be issued no later than six (6) months following the end of the fiscal year. The Director of Finance shall be responsible for establishing a process to ensure timely resolution of audit recommendations.

2. *Audit Committee*

The Mayor shall appoint or confirm the audit committee, consisting of at least three member of the City Council; the Mayor being one of the members. The primary purpose of the audit committee is to assist City Council and the City Manager in fulfilling oversight responsibilities for financial reporting, audit processes, and effective internal control systems. The City shall maintain an Audit Committee Charter which outlines the duties and responsibilities of the audit committee.

3. *Annual Financial Disclosure*

As required by the Securities and Exchange Commission (SEC) Rule 15c2-12, the City will provide certain annual financial information to various information repositories through disclosure documents or set of documents that include the necessary information. This will include any periodic material event notices as required by the SEC.

D. *Signature of Checks*

Pursuant to the City Charter, all checks shall have two signatures, signed by the City Manager or Mayor and countersigned by the City Secretary, or the City Treasurer, or one member of Council. City Treasurer is further defined as the Director of Finance. Signatures shall be affixed on all City checks via facsimile signatures, either with a signature plate used with a check signing machine or with a secure laser check printing system. Component unit check signers are officers elected by the board, where applicable. Component unit's checks shall also have two signatures.

E. *Compliance with Council Policy Statements*

The Financial Management Policy Statements will be reviewed bi-annually and updated, revised or refined as deemed necessary. Policy statements adopted by City Council are guidelines, and occasionally exceptions may be appropriate and required. Exceptions will be identified, documented, and explained to City Council and/or the City Manager.

II.  
BUDGET AND LONG RANGE FINANCIAL PLANNING

Establish guidelines for budgeting to ensure a financially sound City and to establish a long-range financial planning process that assesses the long-term financial implications of current and proposed operating and capital budgets.

A. *Balanced Budget*

The City Manager shall file annually, a structurally balanced budget for the ensuing fiscal year with City Council pursuant to the prevailing state and local law. A structurally balanced budget is further defined as recurring revenues funding recurring expenditures and adherence to fund balance policies. Short-term loans will be avoided as budget balancing techniques.

B. *Current Funding Basis (Recurring Revenues)*

The City shall budget and operate on a current funding basis. Recurring expenditures shall be budgeted and controlled so as not to exceed current revenues. Recurring expenses will be funded exclusively with recurring revenue sources to facilitate operations on a current funding basis.

C. *Use of Non-Recurring Revenues*

Non-recurring revenue sources, such as a one-time revenue remittance of fund balance in excess of policy can only be budgeted/used to fund non-recurring expenditures, such as capital purchases or capital improvement projects. This will ensure that recurring expenditures are not funded by non-recurring sources.

D. *Tax Rate*

The City Manager will recommend a tax rate that the City finances require in order to operate efficiently, yet effectively, and pay its debt.

i. *Homestead Exemption*

The City shall review the homestead exemption, annually as part of the budget process. When the financial health of the City's finances and economic and market conditions of the local economy justify, the City Manager may recommend a change to the homestead exemption. In accordance with state statute, any recommended change in the homestead exemption will be presented to Council for approval prior to July 1. The total exemption percentage granted shall not exceed the state statute limitation.

ii. *Over-Age and Disabled Persons Exemptions*

The City currently grants a \$40,000 exemption for persons 65 or older and for disabled persons. This amount shall remain stable during a period in which the City is considering increasing the homestead exemption.

- E. *Pay As You Go Capital Projects*  
The transfer from the City's General Fund and the City's Utility Fund to fund pay-as-you-go capital projects will be budgeted when financially feasible and when projects present themselves for funding. The transfer will be based on the financial health of each fund with the long-term goal of adequately funding rehabilitation.
- F. *Revenue Estimating for Budgeting*
1. In order to protect the City from revenue shortfalls and to maintain a stable level of service, the City shall use a conservative, objective, reasonable and analytical approach when preparing revenue estimates. The process shall include historical collection rates, trends, development, and probable economic changes. This approach is intended to reduce the likelihood of actual revenues falling short of budget estimates and should avoid mid-year service changes.
  2. The City, whenever possible, will seek outside sources of revenue, such as federal, state, and local grants, in order to leverage local dollars.
  3. Estimates from grant sources will be projected only to the specific date on which on the entitlement will end.
  4. The Utility Fund water and wastewater revenues will be budgeted based on the average rainfall/consumption over the last three years, pursuant to the rate model. The City will anticipate neither drought nor wet conditions.
- K. *Performance, Merit Pool, and Police Step Increases*  
The budget shall include an amount adequate to cover an overall average performance and merit pool as well as an amount for police step increases, as determined annually by the City Manager. This amount will be calculated for each fund, based on budgeted salaries for the year, and will be placed in a Performance and Merit Pool in each operating fund. In addition, funds may be budgeted when appropriate, to bring identified jobs up to market salary rates.
- L. *Budget Preparation*
1. Department Directors have primary responsibility for formulating budget proposals. New or expanded services should support City Council goals, City Manager priority direction and department goals. Departments are charged with implementing them once they are approved.
  2. All competing requests for City resources will be weighed within the formal annual budget process.
  3. Actions on items that come up through-out the year with significant financial impacts should be withheld until they can be made in the full context of the annual budget process and long-range plan, unless unforeseen circumstances present themselves.

4. Every five (5) years at a minimum or sooner as may be necessary, the City will incorporate a service needs review into the budget process, to ensure the most efficient and effective use of resources.
5. Annually, the City will seek to obtain the Government Finance Officers Association Distinguished Budget Presentation Award. The Budget will be presented in a way that not only meets the criteria of the award, but also clearly communicates the budget to the public.

M. *Budget Management*

The City Council shall delegate authority to the City Manager in managing the budget after it is formally adopted by City Council, including the transfer of funds within departments, between divisions, and between departments. The City Manager may further delegate levels of authority for the daily operations of the budget. Expenditures/expenses are legally adopted by the fund level. Expenditures/expenses should not exceed the adopted budget, plus subsequent changes approved by the City Council.

N. *Amended Budget*

In order to preserve fund balances/ending balances based on projected revenues and expenditures/expenses for the current fiscal year, City Council will amend the annual budget for all funds, excluding capital improvements funds, as set forth in the projections. City Council will amend the current fiscal year budget annually during the budget process.

O. *Performance Measurement*

Performance measures will be utilized and reported in department budgets. The City will maintain a measurement system that reports trends and comparisons to targets and previous year as a management tool to monitor and improve service delivery.

P. *Operating Deficits*

The City shall take immediate corrective action if at any time during the fiscal year expenditure and revenue re-estimates are such that “net income” is lower than budgeted. Corrective actions include:

- Deferral of capital equipment purchases
- Deferral of pay-as-you go capital improvements
- Expenditure reductions
- Deferral of certain positions
- Hiring freezes
- Freeze merit increases
- Use of fund balance
- Use of volunteers
- Increase fees
- Reduce work hours with subsequent reduction in pay

- Eliminate positions which may require laying-off employees if there are not other vacant positions for which they are qualified.

Short-term loans as a means to balance the budget shall be avoided.

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit, only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

Q. *Long-Range Financial Plans*

1. The City shall develop and maintain a five-year Financial Forecast for each major operating fund, in conjunction with the annual budget process. Major operating funds are as follows:
  - General Fund
  - Debt Service Fund
  - Water/Sewer Utility Fund
  - Economic Development Corporation
2. The forecast should enable current services and current service levels provided to be sustained over the forecast period. Operating impacts from completed capital improvement projects in the City's Five-Year CIP shall be included in the forecast. Commitments/obligations already made that require future financial resources shall also be included.
3. The forecasts should identify impact to property taxes and utility rates.
4. Major financial decisions should be made in the context of the Long-Range Plan.

The forecast assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. The forecast will provide an understanding of available funding; evaluate financial risk; assess the likelihood that services can be sustained; assess the level at which capital investment can be made; identify future commitments and resource demands; and identify the key variables that may cause change in the level of revenue.

### III. REVENUES

Design, maintain and administer a revenue system that will assure reliable, equitable, diversified and sufficient revenue stream to support desired City services.

A. *Balance and Diversification in Revenue Sources*

The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in local economic conditions, which may adversely impact that source.

B. *User Fees – General Fund*

1. For services that benefit specific users, the City shall establish and collect fees to recover the costs of those services. Where services provide a general public benefit, the City shall recover the costs of those services through property and sales taxes.
2. At a minimum, the City will strive to cover direct costs.
3. User fees should be reviewed, at a minimum every two to three years and adjusted to avoid sharp changes.
4. Factors in setting fees shall include but not be limited to: market and competitive pricing, effect of demand for services, and impact on users, which may result in recovering something less than direct, indirect, and overhead costs.
5. The City may set a different fee for residents versus non-residents.
6. User fees should be adopted by Council Ordinance and included in the Annual Fee Schedule.

C. *User Fees – Enterprise Funds*

1. Utility rates and other Enterprise Fund user fees shall be set at levels sufficient to cover operating expenditures (direct and indirect), meet debt obligations and debt service coverage, provide pay-as-you-go funding for capital improvements, and provide adequate levels of working capital.
2. The City may set a different fee for residents versus non-residents.
3. The Five-Year Financial Plan (rate model) and proposed operating budget shall serve as the basis for rate change considerations.
4. When necessary, the Five-Year Financial Plan (rate model) will be built around smaller rate increases annually versus higher rate increases periodically.

D. *One-Time/Unpredictable Revenue Sources*

1. One-time, unpredictable revenue sources should not be used for ongoing expenses/expenditures.
2. One-time, unpredictable revenue sources will be used for one-time purchases such as increase in fund balance requirements, capital equipment purchases, capital improvements, etc.

E. *Revenue Collection*

The City shall maintain high collection rates for all revenues by monitoring monthly receivables. The City shall follow an aggressive, consistent, yet reasonable approach to collecting revenues to the fullest extent allowed by law for all delinquent taxpayers and others overdue in payments to the City.

Revenues actually received will be compared to budgeted revenues by the Director of Finance and any variances considered to be material will be investigated. This process will be summarized in the monthly financial report. (See Financial and Management Reporting)

F. *Write-off of Uncollectible Receivables (excludes property taxes, court fines and warrants)*

1. Receivables shall be considered for write-off as follows:
  - a. State statute authorizing the release of extinguishment, in whole or in part, of any indebtedness, liability, or obligation, if applicable.
  - b. Accounts outstanding for 3 years, identified as uncollectible, and all attempts to collect have been taken.
2. Accounts shall be written-off annually near year-end. Upon approval, accounts will be forwarded to a credit reporting agency.
3. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City.



#### IV. EXPENDITURES

Identify services, establish appropriate service levels and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of those services.

A. *Maintenance of Capital Assets*

Within the resources available each fiscal year, the City shall maintain capital assets and infrastructure at sufficient level to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain service levels.

B. *Periodic Program/Services Reviews*

The City Manager and staff shall undertake periodic reviews of City programs and services for both efficiency and effectiveness. Programs or services determined to be inefficient and/or ineffective shall be recommended through the annual budget process to be reduced in scope or eliminated.

C. *Purchasing*

All City purchases of goods and services shall be made in accordance with the City's current Purchasing manual.

V.  
RESERVES

Maintain the fund balance and working capital of the various operating funds at levels sufficient to protect the City's credit worthiness as well as its financial position during emergencies or economic fluctuations.

A. *General Fund Unreserved Fund Balance*

The City shall maintain the General Fund unreserved fund balance equivalent to 2 months of recurring operating expenditures, based on current year expenditures. If the fund balance exceeds this amount, funding non-recurring expenditures in the following fiscal year may be used to draw down the balance.

B. *Water/Sewer Unreserved Working Capital*

The City shall maintain a working capital sufficient to provide for reserves for emergencies and revenue shortfalls. A cash equivalent operating reserve will be established and maintained at 25% of the current year's budget appropriation for recurring operating expenses.

The cash operating reserve is derived by dividing the total cash equivalents balance by recurring operating expenses.

C. *Use of Fund Balance/Working Capital*

Fund balance/Working Capital shall only be used for emergencies, non-recurring expenditures/expenses or major capital purchases that cannot be accommodated through current year savings. Should such use reduce balances below the level established as the objective for that fund, restoration recommendations will accompany the request/decision to utilize said balances.

D. *Debt Service Fund Unreserved Fund Balance*

The City shall maintain the debt service fund balance at 10% of annual debt service requirements OR a fund balance reserve as required by bond ordinances, whichever is greater.

E. *Property Insurance Fund Unreserved Fund Balance*

The Property Insurance Fund accounts for uninsured and deductible claims for the City's property and liability insurance. Claims cannot be reasonably predicted and budgeted for; therefore the fund will maintain a balance that approximates the prior average annual expense for the last three years, excluding extra-ordinary expenses in the fund.

- F. *Employee Benefits Fund Unreserved Fund Balance*  
The Employee Benefits Fund is funded through City and employee contributions. Estimated costs shall be determined during each budget year and the contributions adjusted accordingly. There is no minimum balance for this fund.
- G. *Economic Development Corporation*  
As sales tax revenue fluctuates due to changes in economic conditions, the PEDC shall maintain an unreserved fund balance of no less than 10% of budgeted sales tax revenues.
- H. *Water/Sewer Revenue Debt Coverage Reserves*  
Revenues shall be maintained at 1.15 times coverage in a fiscal year where the water/sewer fund is not issuing additional debt and 1.4 times coverage in a year where debt is anticipated to be issued.
- I. *Bond Issuance Reserves*  
Debt service reserves should be maintained for each bond issue as required by bond covenants.
- J. *Contingency Fund*  
Pursuant to the City Charter, a provisions shall be made within the annual budget for a contingency fund in an amount not more than seven percent of the total budget (General Fund) to be used in case of unforeseen items of expenditure.

VI.  
CAPITAL EXPENDITURES AND IMPROVEMENTS

Annually review and monitor the state of the City's capital equipment and infrastructure, setting priorities for its replacement and renovation based on needs, funding alternatives, and availability of resources.

A. *Capitalization Threshold for Tangible Capital Assets*

1. Tangible capital items should be capitalized only if they have an estimated useful life of 2 years or more following the date of acquisition or significantly extend the useful life of the existing asset and cannot be consumed, unduly altered, or materially reduced in value immediately by use and have a cost of not less than \$5,000 for any individual item.
2. The capitalization threshold of \$5,000 will be applied to individual items rather than to a group of similar items. (i.e.: desks, chairs, etc.)
3. To maintain adequate control over non-capitalized tangible items, items costing \$1,000 - \$4,999 will be monitored, tagged, and tracked through the City financial software system.
4. Accurate inventories of all tangible items will be maintained to ensure proper stewardship of public property.

B. *Five-Year Capital Improvement Plan (CIP)*

1. The City shall annually prepare a five-year capital improvement plan based on the needs for capital improvements and equipment, the status of the City infrastructure, replacement and renovation needs, and potential new projects. Capital projects are improvements or additions to the City's physical plant/facilities/infrastructure and become a part of the City's asset inventory. Capital projects can be further categorized into land, buildings, improvements other than buildings, and infrastructure, which includes roads, sidewalks, bridges, utility lines, physical plants, etc. Capital costs typically consist of preliminary design, final design, and construction, and may involve the acquisition of land or easements. For purposes of the CIP Plan, a Capital Improvement Project should generally exceed a cost of \$100,000.
2. For the most part, projects in the CIP should be based upon master plans or developer agreements. This ensures that the City's CIP, which is the embodiment of the recommendations of these individual planning studies, is responsive to the officially stated direction of the City as contained in the Comprehensive Plan and supporting master plans. Examples of these supporting documents are: Water and Wastewater Modeling Plans, Thoroughfare Plan, Parks Master Plan, Trail Plan, Municipal Facilities Plan, etc.
3. For every project identified in the CIP, a project scope and project justification will be provided. Also, project costs shall be estimated, funding sources identified and annual operation and maintenance costs computed.

4. Parks Board and the Planning and Zoning Commission will be provided opportunities to review the list of CIP projects for the CIP and may suggest additions and/or changes to the plan as appropriate. Pursuant to the City Charter, the Planning and Zoning Commission makes recommendation to the City Manager.
5. The City Manager is charged with recommending a Capital Improvement Plan to City Council. The CIP shall be filed and adopted in conjunction with the annual budget.
6. Annually, through the budget process and at year-end, projects are to be reviewed. For those identified as complete, any remaining funds will close to fund balance. For those projects with identified savings, the project budget will be reduced and the subsequent savings will flow to fund balance. These funds can then be re-appropriated during the next fiscal year capital budget. Funds remaining from bond proceeds will only be used in accordance with the legal use of those funds.
7. Appropriations for capital projects are for the life of the project; therefore re-appropriation of capital funding for each fiscal year for budgeted projects is not necessary.

C. *Infrastructure Evaluation and Replacement/Rehabilitation*

Water, wastewater, drainage, street lighting, streets and sidewalks, municipal facilities and other infrastructure are fundamental and essential functions for public health and safety, environmental protections and the economic well being of the City. As a result, the City's CIP should be focused on ensuring that infrastructure is replaced as necessary to protect the City's investment, to minimize future replacement and maintenance costs, and to maintain existing levels of service and accommodate growth.

1. High priority should be given to replacing/rehabilitating capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purpose.
2. The decision on whether to repair, replace or to rehabilitate an existing capital asset will be based on which alternative is most cost-effective, which would include life-cycle costing, and provides the best value to the City.

D. *Replacement of Capital Assets on a Regular Schedule (Fleet, Fire Trucks, and High-Tech)*

The City shall annually prepare a schedule for the replacement of its fleet, fire trucks, and high technology capital assets. Funding for the replacement of these assets will be accomplished through the annual budget process, within the resources available each fiscal year. A variety of funding options will be explored, including but not limited to cash on hand and lease/purchase, based upon a determination of what would be in the best interest of the City.

E. *Capital Expenditure Financing*

The City recognizes that there are three basic methods of financing its capital requirements: Funding from current revenues; funding from fund balance; or funding through the issuance of debt. Types of debt and guidelines for issuing debt are set forth in the Debt Policy Statements.

F. *Pay-As-You-Go Capital Improvements*

1. The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital improvements and capital purchases. This will reduce/minimize the property tax and utility rate impacts on Pearland citizens.
2. The City will seek out and use intergovernmental funding sources for capital improvements in order to leverage City funding and to minimize property and utility rate impacts.

G. *Capital Improvements/Project Reporting*

A summary/status report on the City's various capital projects will be prepared monthly and available to the City Manager and to City Council. Income statements on the City's CIP funds will be prepared monthly and include budget to actual for each project as well as list of major contracts, expense to date, and % contract completion.

## VII. DEBT

Establish guidelines for debt financing that will provide needed facilities, land, capital equipment and infrastructure improvements while minimizing the impact of debt payments on current and future revenues.

### A. *Use of Debt Financing*

Debt financing, to include general obligation bonds, revenue bonds, certificates of obligation, certificates of participation, lease/purchase agreements, and other obligations permitted to be issued or incurred under Texas law, shall only be used to purchase capital assets that cannot be prudently acquired from either current revenues or fund balance and to fund infrastructure improvements and additions. Debt will not be used to fund current operating expenditures.

The City will pay cash for capital improvements within the financial affordability of each fund versus issuing debt when funding capital expenditures and capital improvements, which shall include but not be limited to sales tax, utility system revenues, developer fees, inter-local agreements, and state and federal grants.

### B. *Affordability*

The City shall use an objective analytical approach to determine whether it can afford to issue general-purpose debt, both General Obligation and Certificates of Obligation, water/sewer debt, sales tax revenue debt, and any other financing permitted by state law. The process shall include an internal feasibility analysis for each long-term financing which analyzes the impact on current and future budgets, which would include the tax and utility rates. The process shall also include the benefits of the proposed projects. The decision on whether or not to issue new debt shall be based on the benefits of the project, current conditions of the municipal bond market, and the City's ability to "afford" new debt.

In no case will the City issue general obligation debt that will require a debt service tax rate of \$1.50 per \$100 assessed valuation, based on a 90% collection rate, which is the maximum tax rate permitted by State law.

### C. *Types of Long-Term Debt*

#### 1. General Obligation Bonds (GO)

General Obligation bonds require voter approval and are secured by a promise to levy taxes in an amount necessary to pay annual debt service.

a. General Obligation bonds must be issued for projects that are in accordance with the wording in the bond proposition.

3. Certificates of Obligation

Certificates of Obligation may be issued without voter approval to finance any public works project or capital improvement, as permitted by State law. It is the City's policy to utilize Certificates of Obligation to finance public improvements in certain circumstances and only after determining the City's ability to assume additional debt. Circumstances in which Certificates might be issued include, but are not limited to the following.

- a. The City may issue CO's when there is insufficient funding on a general obligation bond-financed capital improvement.
- b. The City may issue CO's when "emergency" (urgent, unanticipated) conditions require a capital improvement to be funded rapidly.
- c. The City may issue CO's for projects when the City can leverage dollars from others to reduce the City's capital cost for a community improvement.
- d. The City may issue CO's for projects when there is no other adequate funding source available (ie: GO or developer funding), the project is determined to be in the best interest of the City, and where a determination is made that waiting for the next bond referendum or having a bond referendum for a small amount of money or a small number of projects is impractical and where public notice versus a voted bond referendum is deemed acceptable by the City Council.
- e. The City may issue CO's if it would be more economical to issue Certificates of Obligation rather than issuing revenue bonds; and
- f. The City may issue CO's for projects for which the City will be reimbursed by Developer (principal plus interest)

4. Revenue Bonds

Revenue bonds are generally payable from a designated source of revenue. They do not require voter approval.

For the City to issue new revenue bonds, revenues, as defined in the ordinance authorizing the revenue bonds in question, shall meet the bond coverage ratio as defined in the ordinance. Annual adjustments to the City's rate structures for Enterprise Funds will be made as necessary to maintain the coverage factor.

If the City should issue CO's for Water/Sewer Improvements, the Water/Sewer Fund will pay the annual debt service associated with the issue.

D. *Debt Structures*

The City shall normally issue bonds with a life not to exceed 25 years for general obligation bonds and 30 years for revenue bonds, but in no case longer than the useful life of the asset. The City shall seek level or declining debt repayment schedules and shall seek to retire 90% of the total principal outstanding within 20 years of the year of issuance. There should be no debt structures that include increasing debt service levels in subsequent years, with the first and second year of a bond payout schedule the exception or as special situations may warrant. There shall be no "balloon" bond



repayment schedules, which consists of low annual payments and one large payment of the balance due at the end of the term. There shall always be at least interest paid in the first fiscal year after a bond sale and principal payments starting generally no later than the second fiscal year after the bond issue. Normally, there shall be no capitalized interest included in the debt structure except for debt issuances reimbursing developers for infrastructure or in the case in which the project will generate revenue, but it takes a couple of years to produce the revenue. Capitalized interest should normally not exceed 2 years.

The City currently has a level debt service structure. As such, unless there is growth (increased valuation, increase in number of connections, etc.) or reallocation of the tax rate to debt service, there is no room for additional debt without increasing rates. The City shall seek to begin making attempts to structure future debt issuances, where affordable, to a declining structure.

The City will issue debt based on a fixed rate and will limit use of variable-rate debt due to the potential volatility of such instruments.

E. *Debt Refunding*

The City's financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the net present value savings of a particular refunding should exceed 3.0% of the refunded maturities unless (1) a debt restructuring is necessary or (2) bond covenant revisions are necessary to facilitate the ability to provide services or to issue additional debt or (3) the refunding is combined with a new debt issuance

F. *Interest Earnings on Debt Proceeds*

Debt interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan in compliance with the voted propositions, cost overruns on bond projects, or be applied to debt service payments on the bonds issued.

G. *Bond Elections*

1. Timing of general obligation bond elections shall be determined by the inventory of current authorized, unissued bonds remaining to be sold and the Five-Year Capital Improvement Plan.
2. The total dollar amount of bond election propositions recommended to the voters should typically not exceed the City's estimated ability to issue the bonds within a 7-year period.
3. An analysis showing how the new debt combined with current debt impacts the City's tax rate and debt capacity will accompany every future bond issue proposal.

H. *Sale Process*

The City shall use a competitive bidding process in the sale of debt unless the nature of the issue warrants a negotiated sale. The City will utilize a negotiated process when the issue is, or contains, a refinancing that is dependant on market/interest rate timing, if the interest rate environment or market/economic factors may affect the

bond issue, or if the nature of the debt is unique and requires particular skills from the underwriters involved. The City shall award the bonds based on a true interest costs (TIC) basis. However, the City may award bonds based on a net interest cost (NIC) basis as long as the financial advisor agrees that the NIC basis can satisfactorily determine the lowest and best bid.

I. *Underwriting Syndicates*

The City's financial advisor shall attempt to involve qualified and experienced firms, which consistently submit ideas to the City and financial advisors and actively participate in the City's competitive sale in its negotiated underwritings. In conjunction with the City, the City's financial advisor shall recommend the structure of underwriting syndicates, which will be optimal for the type and amount of debt being issued.

J. *Bond Ratings*

Full disclosure of operations and open lines of communications shall be maintained with the rating agencies. Credit ratings will be sought from one or more of the nationally recognized municipal bond rating agencies, as recommended by the City's financial advisor.

The City will continually strive to maintain or increase the City's current bond ratings by prudently managing its funds and by reviewing and monitoring financial policies, budgets, forecasts and the financial health of the City.

K. *Covenant Compliance*

The City will comply with all covenants stated in the bond ordinance, including providing for annual disclosure information and providing for material event notices.

L. *Arbitrage Rebate Monitoring and Reporting*

Arbitrage is the interest earned on the investment of bond proceeds above the interest paid on the debt. The City will maintain a system of recordkeeping and reporting to meet the arbitrage rebate compliance requirement of the IRS regulation. The recordkeeping shall include tracking project expenditures, interest earned on the bonds, calculating rebate payments, and remitting any rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the outstanding debt. Arbitrage rebate calculations will be performed annually on all debt issues and the liability recorded for any positive arbitrage. Due to the specialized nature of the calculations, this function will typically be outsourced.

M. *Lease/Purchase Agreements*

The City will use lease/purchase agreements for the acquisition of equipment when it is cost-effective and provides for attractive terms. All lease purchase agreements will be approved by City Council no matter the dollar amount.

VIII.  
CASH MANAGEMENT AND INVESTMENTS

To maintain the City's cash in such a manner so as to ensure the absolute safety of principal, to meet the liquidity needs of the City, and to achieve the highest possible yield.

A. *Investment Management*

1. All aspects of cash/investment management shall be designed to ensure safety and integrity of the City's financial assets.
2. Cash/Investment management activities shall be conducted in full compliance with prevailing local, state, and federal regulations. (See City's Investment Policy and Strategy)
3. The City will utilize competitive quotes from approved broker/dealers, affording no special advantage to any individual or corporate member of the financial or investment community.
4. The City will only do business with City authorized broker/dealers and/or financial institutions as approved by Council and who have executed a written certification of their review of the City's Investment Policy.
5. The City shall design and establish policies relating to a variety of cash/investment management issues, such as the eligibility and selection of various broker/dealers, safekeeping requirements, collateral requirements, delivery versus payment requirements, weighted average maturity requirements and other such aspects of the program, which necessitate standard setting in pursuit of appropriate prudence and enhanced protection of assets. (See City's Investment Policy)
6. Investments of the City shall be made with the exercise of judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment.

B. *Investment Strategy*

The City of Pearland maintains a consolidated portfolio in which it pools its funds for investment purposes. The City's investment program seeks to achieve safety of principal, adequate liquidity to meet cash needs, and reasonable yields commensurate with the preservation of principal and liquidity. (See City's Investment Strategy)

C. *Interest Income*

Interest earned from investments shall be distributed to the funds from which the funds were provided.

D. *Arbitrage Investments*

Investment on bond proceeds will be made with safety of principal and liquidity in mind, but with a competitive rate of return. If there is positive arbitrage, the rebatable earnings will be sent to the IRS, as necessary.

E. *Depository*

The City will select its official bank through a formal bidding process in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available. The City will at a minimum, bid depository services every five years. The City will review the financial health of the City's depository annually to include but not be limited to earnings, assets, capital, and liquidity.

F. *Collateralization of Deposits*

1. The City shall have pledged collateral held at an independent third-party institution and evidenced by a written receipt.
2. The value of the pledged collateral should be marked to market monthly and shall be at least 102 percent of par or market value of the investments, whichever is greater.
3. Substitutions of collateral shall meet the requirements of the collateral agreement. Collateral shall not be released until the replacement collateral has been received, if the release of the collateral should result in the value being under 102 percent of par value.
4. The pledge of collateral shall comply with the City's investment policy.

IX.  
GRANTS AND INTERGOVERNMENTAL REVENUES

The City will seek, apply for, and effectively administer federal, state and local grants, which support the City's current priorities and policy objectives. The City should take advantage of opportunities to enhance service delivery through intergovernmental cooperation, shared revenues, and grants.

A. *Grant Guidelines*

1. The City shall apply and facilitate the application for only those grants that are consistent with the objectives and high priorities identified by Council and management.
2. Grant funding will be considered to leverage City funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs and services.
3. The potential for incurring ongoing costs, to include assumptions of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. *Grant Review Process*

1. A uniform grants pre-application process will be utilized to assure the City has all the information necessary to make a decision regarding a potential grant. Information to be provided should include but not be limited to:
  - a. The grant being pursued and the use to which it would be placed
  - b. The objectives or goals of the City which will be achieved through the use of the grant.
  - c. The local match required, if any, plus the source of the local match
  - d. The increased cost to be locally funded upon termination of the grant
2. All grant agreements will be reviewed by the appropriate City staff, including Finance, Legal, HR, and the sponsoring department, to ensure compliance with state, federal, and City regulations.
3. The City Manager shall approve all grant submissions and City Council shall approve all grant acceptances over \$50,000.

C. *Budgeting for Grant Expenditures*

Annually via the budget process, departments will submit for possible funding, known grant opportunities. These grant opportunities will be prioritized and ranked along with all other supplemental requests. If approved, the expenditure and associated revenue will be appropriated in the Grant Fund. If there are grant opportunities that arise during the year and are received by the City, the budget will be amended via the projections, if the City can fund the local match required.

D. *Grant Termination and/or Reduced Grant Funding*

1. In the event of reduced grant funding, City resources will be substituted only after all program priorities and alternatives are considered during the budget process, unless the City is obligated through the terms of the grant to maintain the positions, services, or equipment.
2. The City shall terminate grant-funded programs and associated positions when grant funds are no longer available, and it is determined that the program no longer supports City goals and/or is no longer in the best interest of the City, unless the City has obligated itself through the terms of the grant to maintain the positions, services, or equipment.

X.  
FINANCIAL CONSULTANTS

The City will employ qualified financial advisors and consultants as needed in the administration and management of the City's financial function. These areas include but are not limited to audit services, debt administration, delinquent tax collection attorney, and financial modeling. The principal factors in the selection of these consultants will be experience/expertise, ability to perform, the services offered, references, and methodology to name a few. In no case should price be allowed to serve as the sole criterion for the selection.

A. *Selection of Auditors*

At least every seven years, the City shall request proposals from qualified firms, including the current auditors if their past performance has been satisfactory. The City Council shall select an independent firm of certified public accountants to perform an annual audit of the accounts and records, and render an opinion on the financial statements of the City.

It is the City's preference to rotate auditor firms every seven years at the maximum, to ensure that the City's financial statements are reviewed and audited with an objective, impartial, and unbiased point of view. The rotation of the audit firm will be based upon the proposals received, the qualifications of the firm, and the firm's ability to perform a quality audit.

However, if through the proposal and review process, management and the Audit Committee select the current audit firm, then, it is the City's preference that the lead audit partner be rotated as well as the lead reviewer after a maximum of seven years.

B. *Arbitrage*

1. The City shall calculate positive/negative arbitrage on each bond issue annually. While the City is responsible to ensure that the records are in order, the calculations made, reporting completed, and filings made, the actual arbitrage calculation and reporting shall be contracted out to a qualified firm.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is not a requirement for rotation.

C. *Delinquent Tax Collection Attorney*

1. Due to the nature and expertise required, the City shall hire a delinquent tax collection attorney to collect delinquent taxes, represent the City in filing bankruptcy claims, foreclose on real property, seize personal property, and represent the City in court cases and property sales.
2. Requests for proposals and statement of qualifications are to be solicited at least every seven years. There is no requirement for rotation.

D. *Bond Counsel*

1. Bond Counsel to the City has the role of an independent expert who provides an objective legal opinion concerning the issuance and sale of bonds and other debt instruments. As bond counsel are specialized attorneys who have developed necessary expertise in a broad range of practice areas, the City will always use a consultant for these services. Generally, bonds are not marketable without an opinion of nationally recognized bond counsel stating that the bonds are valid and binding obligations stating the sources of payment and security for the bonds and that the bonds are exempt from Federal income taxes.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with Bond Counsel shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

E. *Financial Advisory Services*

1. The City issues various types of securities to finance its capital improvement program. Debt structuring and issuance requires a comprehensive list of services associated with municipal transactions, including but not limited to: method of sale; analysis of market conditions; size and structure of the issue; coordinating rating agency relations; evaluation of and advice on the pricing of securities, assisting with closing and debt management; calculation of debt service schedules; and advising on financial management. As financial advisors to governmental entities have developed the necessary expertise in a broad range of services, the City will use a consultant for these services.
2. Due to the complexity of the City's financial structure and the benefits that come with the history and knowledge of the City, the contract with the Financial Advisor shall be a maximum of ten (10) years, however with a termination clause, at the discretion of the City. A contract may be renewed after a competition process in which the Council determines that continuation with the incumbent firm is in the best interest of the City.

F. *Depository Bank*

Pursuant to State law, the City may approve a depository contract whose term does not exceed five years. There is no requirement for rotation. The City will select its official banking institution through a formal process based on best value in order to provide the City with the most comprehensive, flexible, and cost-effective banking services available.



## **CITY OF PEARLAND FIVE-YEAR FORECAST FISCAL YEARS 2010 - 2014**

### **□ EXECUTIVE SUMMARY**

The Financial Forecast for the City of Pearland over a five-year timeframe includes the City's Debt Service (DS) Fund, General (GF) Fund, Water and Sewer (W&S) Fund and Pearland Economic Development Corporation (PEDC). This is an update to the City's annual comprehensive and integrated forecast of these funds based on a set of assumptions and is intended to:

- ❖ Provide insight into the long-term financial implications of current policies, programs, and priorities;
- ❖ Provide an understanding of available funding, financial risk, assess the likelihood that services can be sustained, assess the level at which capital investment can be made, identify future commitments and resource demands, and identify variables that may cause changes in the level of revenues;
- ❖ Provide an early warning system for potential problem areas to watch where alternative strategies may need to be developed or where issues can be proactively addressed and planned for;
- ❖ Assist in strategic decision-making and long-range planning efforts by allowing City Council, management, and departments to see how programs fit within the overall context of City finances; and
- ❖ Provide City Council and City management a meaningful tool in establishing priorities, allocating resources, and providing direction and strategies in the administration of City government.

The forecast does this by building upon the adopted 2009-2010 budget and projects future resources and expenditures based upon known reasonable trends and continuing the City's current services and service levels. The forecast for each fund also incorporates the debt and operating costs associated with capital improvement projects in the City's Five-Year Capital Improvement Program (CIP), as well as continues towards a full-time paid Fire Department operating in 12-hour firefighter shifts. Thus, these forecasts provide City Council and management the opportunity to "gaze" into the future based on today's and past decisions and apply strategies and sound fiscal management to maintain the strong financial health of the City.

This forecast is not intended as a budget. Rather, it is a prediction, based on a set of well-reasoned assumptions, upon which policy and strategy may be formulated. The forecast is a vital component of the City's financial management strategy.

## □ OVERVIEW

The Debt Service, General Fund, Water & Sewer Fund and PEDC forecasts form the “core” of this document.

The DS Fund accounts for the issuance of debt and provides for the payment of debt principal, interest and tax rebates to in-city municipal utility districts. In this fund an ad valorem (property) tax rate and tax levy are required to be computed and levied, which will be sufficient to produce the money to satisfy annual debt service requirements.

The GF is the general operating fund of the City and is used to account for all financial activity not reflected in other funds. The fund consists of the following major departments: Police, Fire, EMS, Public Works, Parks & Recreation, Community Services, Project Management and Administrative Services.

The W&S Fund includes water and sewer system operations and is operated in a manner similar to private business enterprises, where services to the public are financed primarily through user charges. This fund consists of the following major functions: Wastewater Treatment, Water Production, Water Distribution and Collection, Water & Sewer Construction and Billing and Collections.

The PEDC, established in 1995 by the voters under the Texas Development Corporation Act of 1979, provides guidance and funding for the operations of the City’s economic development program and provides business incentives to support and promote the growth and diversification of the City’s economic base.

It is important to note that the numbers in these five-year forecasts are estimates based on various assumptions and are not representation of fact. The picture reflected in this forecast portrays a scenario if all assumptions hold true. Therefore, the importance of the forecasts lies not in the numbers, but in the discussion it encourages on the policy issues and strategies that can be implemented in the event these scenarios become reality.

Based upon these assumptions, the forecast shows that the City will be able to accomplish the following:

- ❖ Fund existing services at current service levels
- ❖ Meet current and future anticipated debt service obligations
- ❖ Fund a Five-Year Capital Improvement Program and associated operating expenditures
- ❖ Provide funding for surface water
- ❖ Meet cash reserve and bond coverage requirements
- ❖ Establish and meet a 10% reserve policy in the DS Fund
- ❖ Move toward providing more full-time staffing in the Fire Department based on a 12-hour shift schedule at the new FS #5 anticipated to open in November 2010, as well as add staffing with the replacement of FS #2 during fiscal year 2012

- ❖ Implement the 8-year phase in plan for funding TMRS under new actuarial assumptions
- ❖ Maintain business incentives to attract capital investments to the City

However, in order to do so,

- ❖ The total tax rate would need to increase from the current \$0.6526 to \$0.7326 per \$100 valuation, a \$0.080 tax rate increase versus the tax impact analysis done for the bond referendum which showed an impact of \$0.1300.
- ❖ Revenue increases are needed in the water/sewer fund in fiscal year 2011 in order to meet cash reserve and bond coverage requirements. There will be a second revenue increase required in 2014. City Council may choose to enact smaller rate increases sooner vs. big rate increases in specific years.

The forecast does not assume State legislative changes to Property Taxes or Appraisals, nor assumes any further Federal or State mandates. If these were to occur during the Five-Year period there could be an adverse impact.

#### **□ FORECAST METHODOLOGY**

As part of the formulation of these forecasts, the forecast methodology includes estimating the future values of revenues and expenditures. The forecast provides an estimate of how much revenue will be needed/required in order to meet expenditures and reserve and bond coverage requirements over the forecast period. The value of forecasts is in estimating whether, given assumptions about financial policies and economic trends, the City will have sufficient resources to meet the resource requirements of ongoing, planned or mandated programs.

In the City's forecasts, there are a mixture of methodologies, including historical and factual information, knowledge of anticipated events, and judgment. The methodologies incorporate information gathered on anticipated population growth and building permits. Anticipated sales tax from retail sales, anticipated valuations, and other variables were identified to try to minimize the risk of overstating or understating revenue. The forecasts do not include the impact of any future annexations, except in the water and sewer fund: MUD 4 in December of 2012 or fiscal year 2013.

Much like revenue, the expenditure projections for the GF and W&S Fund are based on historical trends, anticipated events, assumptions about the future, and other judgments staff deemed appropriate. Salary projections are based on anticipated merit and salary adjustments, and benefits were broken out separately to account for the aberrant behavior of certain benefits, such as TMRS and health care benefits. The City may attempt to enact some controls to prevent the anticipated growth of operating expenses, but such controls are not assumed in the plan. The DS Fund expenditure forecast is based upon current

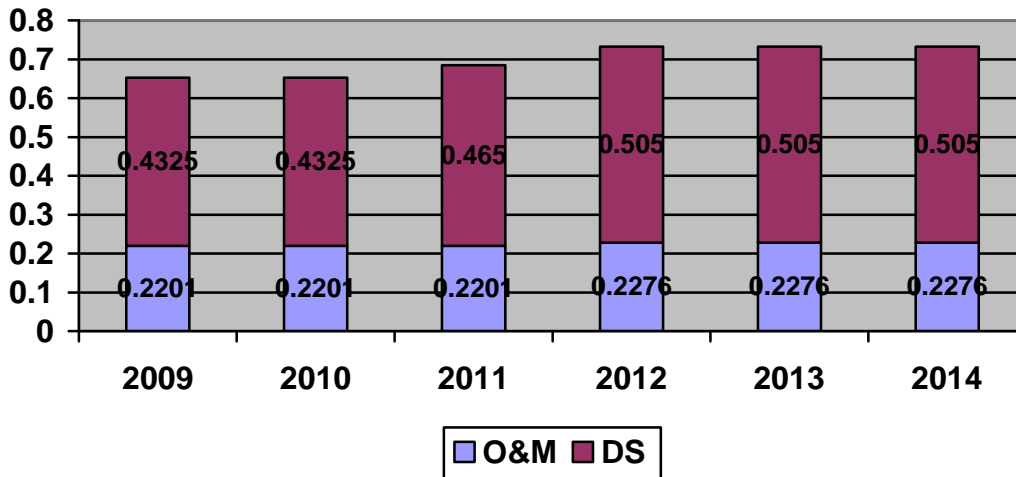
principal and interest debt service payments, future debt issuance and MUD rebates.

**□ INDIVIDUAL FUND OVERVIEWS**

**Tax Rate**

In fiscal year 2010, the adopted tax rate of \$0.6526 allocates \$.2201 or 34% to the General Fund and \$.4325 or 66% to the Debt Service Fund. The chart below presents the total tax rate required to meet all obligations and the allocation between Debt Service and O&M.

**Tax Rate**



By 2014 the total tax rate is \$0.7326, 31% to the General Fund and 69% to the Debt Service Fund, a decrease of 3% to the General Fund and a 3% increase to the Debt Service Fund. The Debt Service Fund tax rate increase from fiscal year 2010 is \$0.0725, and the General Fund tax rate increase is \$0.0075.

**Debt Service Fund**

The Debt Service Fund can meet all current and future obligations based on the City’s 2010-2014 Five-Year CIP. The issuance of debt is factored in based on the Five-Year CIP and pending GO and CO issuance. Outcome of major projects to be bid in August, 2009 include Magnolia, McHard, Town Ditch and East Mary’s, which will be incorporated into a future forecast.

In order to fund these obligations, the Debt Service tax rate will need to increase from the fiscal year 2010 tax rate of \$0.4325 to \$0.5050, as anticipated in the tax analysis prepared during the bond package discussions. Also shown in

revenues are the lease payments from UofH and PEDC associated with debt payments on the facility. Total revenues are anticipated to increase on average 16 % per year.

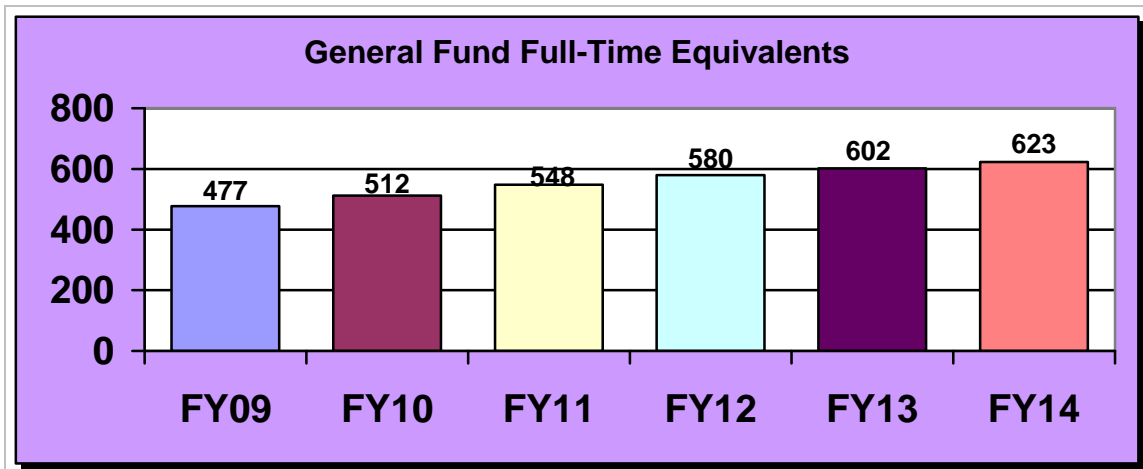
The 2010 ending fund balance is projected to be \$4.9 million, \$2.6 million over a 10% reserve. As such, the City will be drawing down fund balance in 2010 and 2011 to use reserves on hand in order to minimize the impact to the taxpayer. From fiscal year 2010 thru 2014, the City is above the 10% reserve policy. By 2014, the DS Fund is over the policy by \$2.6 million. Possible uses of these funds could be to lower the tax rate, or absorb new debt from a new voted bond referendum.

Key assumptions are included behind the Income Statements.

### General Fund

The General Fund can fund current services, anticipated operating expenditures from completed CIP projects, and continued addition of paid fire staff operating on 12-hour shifts, which all inclusive includes the addition of 146 personnel, and meet reserve requirements. The fund is structurally balanced, whereby recurring revenues are funding recurring expenditures. The policy reserve requirement of 2 months recurring operating expenditures grows from \$7.8 million in 2010 to \$10.2 million by 2014, an increase of \$2.4 million. In order to fund these services and meet policy requirements, the O&M tax rate will need to increase from \$0.2201 in 2010 to \$0.2276 by 2014, a \$0.0075 increase. A portion of the tax rate increase required in the General Fund is just to maintain reserve requirements.

Full-time equivalents will increase from 512 in fiscal year 2010 to 623 by fiscal year 2014, an increase of 111 positions or 22% over the five-year period or 5.4% annually. Population is expected to increase 3.8% annually, not including the day-time or weekend populations from continued retail development.



Increase in the number of positions by 2014 includes 16 firefighters, 24 positions associated with completed CIP and 15 to 18 positions a year for base services and growth, excluding the 35 positions in fiscal year 2010 that are mainly associated with the opening of new facilities such as the Recreation Center/Natorium. The 16 firefighters are based on the assumption of 12-hour staffing the new fire station #5 in fiscal year 2011 and the replacement of fire station #2 in fiscal year 2012. A Fire/EMS study will be conducted during fiscal year 2010 that will look into other options of staffing and scheduling within the Fire and EMS Departments to provide more efficient and economical operations for the City, while maintaining effective and quality services to the residents.

Operating expenditures from completed CIP and the addition of the firefighters total \$998 thousand in 2011, increasing to \$2.9 million in 2014.

Property and Sales Tax are a major revenue component funding these expenditures. Revenues from property tax, as a percent to total revenues, increase from 22% in fiscal year 2010 to 25% by fiscal year 2014 due to the increasing O&M tax rate. This revenue is needed to fund increasing cost of services.

Sales tax receipts, as a percent to total revenues on average stay in the range of 27% to 29%. The City is projected to experience a modest 2.5% increase in sales tax in fiscal year 2010 and 7.1% in fiscal year 2011, mainly due to anticipated increase in consumer spending and the opening of smaller establishments.

Key assumptions are included behind the Income Statements.

## **Water & Sewer Fund**

The Water & Sewer Fund can meet all of its operating expenses, annual debt service, and bond coverage requirements of 1.4 times net operating revenues. Cash reserve requirement of 25% is met in all years of the forecast. Strategies used in the generation of the forecast are aimed to ensure that the fund is self-supporting.

For fiscal year 2010, staff updated the water and wastewater rate model used to establish the budget for fiscal year 2010, as well as projections through fiscal year 2014. No water and sewer rate increase is needed in 2010 due to increased revenues allowing the buy down of debt. In 2011 a 4% revenue increase is needed, as well as a 12% increase in 2014. The increase in 2014 is based on major capital improvements for surface water and wastewater treatment. Council may choose to implement smaller rate increases sooner than wait for a big rate increase in 2014.

The utility system users generate the revenues that support the system. Annual revenues by 2014 total \$39.1 million, an increase of \$10.5 million from fiscal year 2010, and include growth in the number of connections as well as two revenue increases needed. The growth in the number of connections average 4.88% over the five-year forecast, and includes the annexation of approximately 1,400 connections in 2013.

Operating expenditures increase to \$38.6 million, up \$11.2 million from \$27.4 in fiscal year 2010. Debt service increases by 50% over the forecast period and accounts for 42% or \$4.7 million of the overall increase. Excluding debt service, operating expenses increase by \$3.8 million over the forecast period, which equates to 5.7% annually. Purchase of surface water increases by \$2.5 million, personnel costs by \$891 thousand, chemicals by \$57 thousand, water meters by \$67 thousand, and utilities by \$88 thousand.

With the implementation of the rate increases included in the forecast, the system can continue to be self-supporting and financially sound.

### **Pearland Economic Development Corporation (PEDC)**

The PEDC can fund its current operations, as well as provide incentives to attract capital investment to add to Pearland's tax base and to bring new jobs to the City. Through the forecast period, the ending fund balance increases by \$1.6 million or 94%, from \$1.7 million in fiscal year 2010 to \$3.3 million in fiscal year 2014.

Sales tax revenue is a major component of funding for the Corporation. Revenues from sales taxes increase by 21% through the forecast period, from \$7.1 million in fiscal year 2010 to \$8.6 million in fiscal year 2014. Excluding revenues from bond proceeds in fiscal year 2010, sales tax revenues range from 93% to 96% of total revenue each year.

In fiscal year 2009, \$500 thousand was reserved for the Mykawa Road Extension project, and through the forecast a total of \$6 million is projected to be reserved for this project by 2014 to assist the City with additional funding needed.

### **RECOMMENDATIONS**

- Maintain recommended fund balance and cash reserve requirements.
- Be selective about future service additions.
- Continue emphasis on efficient use of existing resources.
- Continue emphasis on cost containment measures.
- Continue marketing efforts in order to expand the tax base – property and sales tax.
- Continue to review capital projects timing in order to build when needed and not before.

Continue to look at other funding sources for capital improvements to leverage City dollars such as grants, developer agreements, inter-local agreements, etc.

## **CONCLUSION**

The proposed forecast is conservative and only includes developments that are anticipated based on current knowledge. If certain economic development projects are successful and come to fruition, or if new developments not currently known take place, then this forecast will substantially change. This forecast will be updated regularly as any new developments that will impact revenue or expenditures are identified as “concrete,” or likely to happen.

There are external factors outside of the City that could impact the forecast, such as the legislature, anticipated TxDOT funding of capital projects, weather, that could significantly affect the City’s ability, despite a prudent financial plan in place, to continue to provide the highest quality service and provide for those capital projects which provide a high quality of life. Our objective was to provide City Council and management a prudent financial plan in order to make decisions to benefit our current and future residents.



**City of Pearland  
Debt Service Fund  
Five-Year Forecast**

	<b>FY 2008-2009 Y/E PROJECTION</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>Revenues</b>						
Property Taxes	19,714,679	20,657,891	23,925,293	29,110,294	32,045,360	35,011,372
Delinquent Taxes	327,000	348,347	397,160	483,231	531,953	581,189
Penalty & Interest	230,000	244,818	279,123	339,614	373,856	408,458
Lease Income/Capitalized Int	319,331	277,478	952,348	927,322	902,298	877,272
Interest Income	160,000	157,525	157,186	358,644	509,507	560,824
Transfers from Fund 30	277,127	277,127	277,127	277,127	277,127	277,127
Transfers from Fund 50	0	80,000	0	0	0	0
<b>Total Revenues</b>	<b>21,028,137</b>	<b>22,043,186</b>	<b>25,988,237</b>	<b>31,496,232</b>	<b>34,640,101</b>	<b>37,716,243</b>
<b>Expenditures</b>						
Current Debt Service (P&I)	17,084,465	17,856,273	18,082,822	18,650,694	18,783,594	18,999,785
Future Debt Issuances						
General Obligation 2009	0	1,234,794	1,232,188	1,238,075	1,237,725	1,236,275
General Obligation 2010	0	0	2,493,456	2,492,619	2,494,381	2,493,844
General Obligation 2011	0	0	0	1,564,000	1,536,750	1,538,500
General Obligation 2012	0	0	0	0	1,464,000	1,437,500
General Obligation 2013	0	0	0	0	0	1,666,400
CO's Series 2010	0	0	159,600	159,600	159,600	159,600
CO's Series 2011	0	0	0	732,400	719,050	718,250
CO's Series 2012	0	0	0	0	525,740	522,261
CO's Series 2013	0	0	0	0	0	570,352
CO's Series 2014	0	0	0	0	0	0
U of H Debt Service	0	691,884	1,278,663	1,245,063	1,211,463	1,177,863
Current Lease/Purchase (P&I)	291,076	104,878	104,878	104,878	104,878	104,878
Future Lease/Purchase	0	385,071	635,321	821,088	983,029	965,429
MUD Rebates	3,249,619	3,912,673	4,031,940	4,085,234	4,130,558	4,321,426
Arbitrage Services	55,205	29,976	40,000	40,000	40,000	40,000
Fiscal Fees	10,000	11,650	13,650	15,650	17,650	19,650
<b>Total Expenditures</b>	<b>20,690,365</b>	<b>24,227,199</b>	<b>28,072,518</b>	<b>31,149,300</b>	<b>33,408,418</b>	<b>35,972,013</b>
<b>Revenues Over(Under) Expenditures</b>	<b>337,772</b>	<b>-2,184,014</b>	<b>-2,084,281</b>	<b>346,931</b>	<b>1,231,683</b>	<b>1,744,229</b>
Beginning Fund Balance	6,835,189	7,172,961	4,988,947	2,904,666	3,251,597	4,483,280
Ending Fund Balance	7,172,961	4,988,947	2,904,666	3,251,597	4,483,280	6,227,509
10% Reserve	2,069,037	2,422,720	2,807,252	3,114,930	3,340,842	3,597,201
Amount over 10% Reserve	5,103,925	2,566,228	97,414	136,667	1,142,438	2,630,308
DS Tax Rate	0.4325	0.4325	0.4650	0.5050	0.5050	0.5050
DS Tax Rate Change	0.0302	0.0000	0.0325	0.0400	0.0000	0.0000

**City of Pearland**  
**General Fund**  
**Five-Year Forecast Summary**

	<b>FY 2008-2009 Y/E PROJECTED</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>REVENUE</b>						
Property Taxes	10,521,766	10,968,001	11,827,000	13,698,000	15,077,000	16,471,000
Sales Taxes	14,005,577	14,358,740	15,382,000	15,867,000	17,003,000	17,863,000
Franchise Fees	4,983,531	5,201,751	5,417,000	5,872,000	6,354,000	6,672,000
Licenses & Permits	2,251,536	2,048,457	2,560,000	2,659,000	3,021,000	3,034,000
Fines & Forfeitures	2,124,619	2,508,098	2,664,000	2,820,000	2,986,000	3,162,000
Charges for Service	8,571,465	9,870,317	11,798,000	13,187,000	14,401,000	15,669,000
Miscellaneous	5,202,926	491,155	546,000	632,000	718,000	730,000
Transfers in	1,931,612	2,518,286	2,399,000	2,504,000	2,618,000	2,742,000
Other Financing Sources	2,698,707	1,151,176	705,000	1,705,000	951,000	-
<b>TOTAL REVENUES</b>	<b>52,291,739</b>	<b>49,115,981</b>	<b>53,298,000</b>	<b>58,944,000</b>	<b>63,130,000</b>	<b>66,343,000</b>
<b>EXPENDITURE</b>						
General Government	8,242,983	8,073,631	8,253,000	8,562,000	8,916,000	9,257,000
Public Safety	23,566,761	23,885,150	24,918,000	27,348,000	28,117,000	28,756,000
Community Services	4,019,935	3,316,309	3,624,000	4,071,000	4,264,000	4,581,000
Public Works	12,646,904	7,149,527	6,917,000	7,423,000	7,667,000	7,942,000
Parks & Recreation	5,971,176	6,620,178	7,955,000	8,284,000	8,610,000	8,916,000
O&M for CIP	-	-	998,000	2,000,000	2,329,000	2,912,000
Total Operating Expenditures	54,447,759	49,044,795	52,665,000	57,689,000	59,903,000	62,364,000
Transfers Out	989,696	707,324	1,398,000	1,064,000	1,525,000	938,000
<b>TOTAL EXPENDITURES</b>	<b>55,437,455</b>	<b>49,752,119</b>	<b>54,063,000</b>	<b>58,752,000</b>	<b>61,428,000</b>	<b>63,303,000</b>
	-	-	-	-	-	-
Revenues Over/(Under) Expenses	(3,145,716)	(636,138)	(765,000)	192,000	1,702,000	3,040,000
<b>Beginning Fund Balance</b>						
	<b>13,524,344</b>	<b>10,378,628</b>	<b>9,742,000</b>	<b>8,977,000</b>	<b>9,169,000</b>	<b>10,871,000</b>
<b>Ending Fund Balance</b>						
	<b>10,378,628</b>	<b>9,742,490</b>	<b>8,977,000</b>	<b>9,169,000</b>	<b>10,871,000</b>	<b>13,911,000</b>
<b>Calculation of Fund Balance Policy:</b>						
Ending Fund Balance	10,378,628	9,742,490	8,977,000	9,169,000	10,871,000	13,911,000
Less Policy Requirement	6,929,091	7,793,827	8,489,000	9,149,000	9,662,000	10,222,000
Excess funds available over policy	3,449,537	1,948,663	488,000	20,000	1,209,000	3,689,000
<b>Tax Rate Variable:</b>						
General Fund	0.2201	0.2201	0.2201	0.2276	0.2276	0.2276
Debt Service Fund	0.4325	0.4325	0.4650	0.5050	0.5050	0.5050
Total Tax Rate	0.6526	0.6526	0.6851	0.7326	0.7326	0.7326
<b>Staffing Variable:</b>						
Full-Time Equivalent Positions	477.0	512.0	530.0	550.0	568.0	583.0
CIP w/ Firefighters	477.0	512.0	548.0	580.0	602.0	623.0
Employees Per 1,000 Population	5.26	5.42	5.62	5.76	5.78	5.98

**City of Pearland**  
**Five-Year Forecast**  
**General Fund - Schedule of Revenues and Other Sources**

	<b>FY 2008-2009</b>	<b>FY 2009-2010</b>	<b>FY 2010-2011</b>	<b>FY 2011-2012</b>	<b>FY 2012-2013</b>	<b>FY 2013-2014</b>
	<b>Y/E PROJECTED</b>	<b>ADOPTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>	<b>PROJECTED</b>
Property Taxes						
Current Taxes	10,037,240	10,512,308	11,324,639	13,119,808	14,442,622	15,779,383
Delinquent Taxes	280,000	250,000	283,116	327,995	361,066	394,485
Penalty & Interest	175,000	180,000	192,519	223,037	245,525	268,250
In Lieu of Property Taxes	29,526	25,693	26,464	27,258	28,075	28,918
MUD 5						
*Total Property Taxes	\$ 10,521,766	\$ 10,968,001	\$ 11,826,737	\$ 13,698,097	\$ 15,077,287	\$ 16,471,035
Sales Taxes						
Sales Taxes	13,851,383	14,198,740	15,213,827	15,685,837	16,807,048	17,647,400
Mix Drink Taxes	154,194	160,000	168,000	181,440	195,955	215,551
*Total Sales Taxes	\$ 14,005,577	\$ 14,358,740	\$ 15,381,827	\$ 15,867,277	\$ 17,003,003	\$ 17,862,951
Franchise Fees						
Gas	335,144	351,750	369,338	398,885	438,773	460,712
Electric	2,500,877	2,625,920	2,757,216	2,977,793	3,275,573	3,439,351
Telephone	522,035	548,000	564,440	592,662	622,295	653,410
Cable	545,000	575,000	592,250	610,018	640,518	672,544
Sanitation	1,080,475	1,101,081	1,134,113	1,292,889	1,376,927	1,445,773
*Total Franchise Fees	\$ 4,983,531	\$ 5,201,751	\$ 5,417,357	\$ 5,872,247	\$ 6,354,086	\$ 6,671,790
License & Permits						
Building Permit	967,840	880,180	1,100,000	1,133,000	1,302,950	1,302,950
Platting Fees	52,800	46,000	60,000	80,000	80,000	80,000
Beer Permits	8,100	8,100	8,343	8,593	9,023	9,474
Moving Permits	4,800	4,500	4,635	4,774	4,917	5,065
Peddlers & Solicitors	2,900	1,500	1,545	1,607	1,671	1,738
Health Certificate Fees	37,450	40,000	41,200	42,436	44,558	46,786
Wrecker Permits	5,000	5,000	5,100	5,253	5,411	5,573
Building Plan Check Fee	571,026	503,000	660,000	679,800	781,770	781,770
Occupancy Permits	10,500	10,500	12,100	12,463	14,332	14,332
Demolition Permits	1,570	1,695	1,831	1,977	2,135	2,306
Bldg. Site Work Permit	29,500	24,582	33,000	33,990	39,089	39,089
Alarm Permits	7,100	7,300	8,470	9,000	9,500	9,500
Health-Registration 1 Yr.	3,000	3,300	3,366	3,433	3,502	3,572
Health-Registration 2 Yr.	5,200	5,500	5,610	5,722	5,837	5,953
Sign Permits	9,500	9,000	9,900	11,385	13,093	15,057
Ambulance Permit	5,500	6,000	6,300	6,615	6,946	7,293
Taxi Cab Permit	100	100	100	100	100	100
Recordation & Courier Fee	6,500	6,500	6,630	6,763	6,898	7,036
BP Plan & Zone Adjustment	10,500	12,600	13,860	15,246	16,771	18,448
Garage Sale Permits	32,920	33,250	33,583	33,918	34,258	34,600
Culvert Permits	1,500	1,500	1,500	1,500	1,500	1,500
Animal Licenses	38,110	40,400	42,824	45,393	48,117	51,004
Mowing Liens	1,500	3,000	3,000	3,000	3,000	3,000
Electrical Permits	106,460	93,780	110,000	113,300	130,295	130,295
Plumbing & Gas Permits	125,820	110,840	143,000	147,290	169,384	169,384
Mechanical Permits	145,170	127,890	165,000	169,950	195,443	195,443
Reinspec. Fee/Inspection	12,000	12,000	22,000	22,660	26,059	26,059
Fire Alarm	5,000	5,000	5,500	6,050	6,655	7,321
Fire Protection	1,220	1,280	1,344	1,411	1,482	1,556

**City of Pearland**  
**Five-Year Forecast**  
**General Fund - Schedule of Revenues and Other Sources**

	<b>FY 2008-2009 Y/E PROJECTED</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
Fire Sprinkler	10,500	10,500	16,500	16,995	19,544	19,544
Fire Sprinkler-Alteration	200	200	220	242	266	293
Fireworks	150	150	150	150	150	150
Irrigation	10,000	11,000	11,110	11,666	12,249	12,861
Swimming Pool	20,000	20,000	20,000	20,600	21,630	22,712
Dirt Grading Permit	2,100	2,310	2,333	2,356	2,380	2,404
*Total License & Permits	\$ 2,251,536	\$ 2,048,457	\$ 2,560,053	\$ 2,658,639	\$ 3,020,912	\$ 3,034,165
<b>Fines &amp; Forfeiture</b>						
Fines & Forfeitures	1,920,000	2,287,400	2,424,644	2,570,123	2,724,330	2,887,790
Child Safety	29,500	32,450	35,695	39,265	43,191	47,510
Child Safety-Harris Co.	2,240	2,240	2,262	2,285	2,308	2,331
Commercial Carrier Fines	85,000	93,500	94,435	95,379	96,333	97,296
Time Efficiency	(4,316)	(4,532)	(4,804)	(5,092)	(5,398)	(5,722)
Omnibase	12,000	12,835	14,548	15,421	16,346	17,327
Service Fee Recoup	80,195	84,205	96,986	102,805	108,973	115,512
*Total Fines & Foreitures	\$ 2,124,619	\$ 2,508,098	\$ 2,663,766	\$ 2,820,185	\$ 2,986,083	\$ 3,162,044
<b>Service Charges</b>						
Ambulance Service Fee	2,306,000	2,467,420	2,590,791	2,720,331	2,856,347	2,999,164
Mud/Ems/Fire Collections	56,498	56,496	56,496	56,496	56,496	56,496
Strat Ptr Agrmt/Fire,Ems	210,269	213,486	239,104	267,797	278,509	289,649
False Alarm Fee	18,000	18,500	19,055	19,627	21,589	23,748
Arrest Fees	2,200	2,354	2,519	2,695	2,884	3,086
Clear. Letter Fee	375	400	400	400	400	400
Subpoena	110	110	110	110	110	110
Offense Report Copies	440	460	483	507	533	559
Accident Report Copies	8,900	10,400	10,920	11,466	12,039	12,641
Sro Equipment	65,500	67,517	69,543	71,629	73,778	75,991
Sro Personnel	608,924	686,332	713,785	742,337	772,030	802,911
Non Emerg Ambulance Trspt	1,027	-	-	-	-	-
Non Emerg Ems Service	3,280	3,500	3,850	4,235	4,659	5,124
Tcleose Funds	9,336	9,500	9,975	10,474	10,997	11,547
Animal Shelter Fees	50,000	52,000	62,400	65,520	68,796	72,236
Events & Programs	450,000	625,000	656,250	689,063	723,516	759,691
Facility Rentals	58,760	77,000	80,080	83,283	86,615	90,079
Swimming Pool Fees	35,000	35,000	36,050	37,132	38,245	39,393
Rec/Natatorium	-	80,000	600,000	654,000	719,400	798,534
Special Event Permit Fee	200	300	300	300	300	300
Park & Rec Kaboom Grant	7,500	-	-	-	-	-
Engineering Inspect Fee	40,000	40,000	60,000	85,000	100,000	100,000
Tirz Administration Fee	4,632,646	5,415,942	6,573,827	7,649,015	8,557,309	9,509,868
Permits Inspection Fee	3,500	4,000	4,200	4,410	4,631	4,862
Grading Analysis	-	-	-	-	-	-
Traffic Impact Analysis	3,000	4,600	8,000	11,576	12,155	12,763
*Total Service Charges	\$ 8,571,465	\$ 9,870,317	\$ 11,798,138	\$ 13,187,401	\$ 14,401,336	\$ 15,669,153
<b>Interest</b>						
Interest Income	185,000	180,000	225,000	300,000	375,000	375,000
*Total Interest	\$ 185,000	\$ 180,000	\$ 225,000	\$ 300,000	\$ 375,000	\$ 375,000

**City of Pearland**  
**Five-Year Forecast**  
**General Fund - Schedule of Revenues and Other Sources**

	<b>FY 2008-2009 Y/E PROJECTED</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
Miscellaneous						
Building Rent	14,223	14,460	14,605	14,751	14,898	15,047
Other Victims Program	7,082	7,450	8,195	9,015	9,916	10,908
PW Damage Reimbursement	3,500	3,500	3,605	3,713	3,825	3,939
Reimbursement - Phone/Fax	295	-	-	-	-	-
Street Light Charges	40,000	40,000	40,000	40,000	40,000	40,000
Bids & Specs	1,676	-	-	-	-	-
Recycle Revenue	35,000	35,000	38,500	42,350	46,585	51,244
N.S.F. Fees	600	1,000	1,200	1,440	1,728	2,074
Plat Copies	100	250	275	303	333	366
Reproduction/Xerox Copies	1,200	1,500	1,530	1,561	1,592	1,624
Sale Of Property	33,128	24,100	25,305	26,570	27,899	29,294
Waiver Of Encroachment	1,000	1,250	1,313	1,378	1,447	1,519
Sales Tax Discount	500	1,000	1,000	1,000	1,000	1,000
Jail Phone	1,900	2,500	2,575	2,652	2,732	2,814
Ambulance Permit App. Fee	5,000	5,500	6,050	6,655	7,321	8,053
Dare Expenses						
Suspense Revenue						
Sign Revenue	45,000	45,000	45,000	45,000	45,000	45,000
Insurance Reimbursement	4,726,102					
SAFER Grant Reimbursement	-	-	-	-	-	-
Miscellaneous	101,620	128,645	131,861	135,158	138,537	142,000
*Total Miscellaneous	\$ 5,017,926	\$ 311,155	\$ 321,013	\$ 331,545	\$ 342,811	\$ 354,880
Grant, Issuance, Transfer						
From Fund 15	138,147	96,370	99,743	103,234	106,847	110,587
From Fund 17	46,307	49,122	51,087	53,130	55,256	57,466
From Fund 30	767,985	767,440	782,789	798,445	814,413	830,702
From Fund 42	48,959	139,501	142,291	145,137	148,040	151,000
From Fund 50	107,708	200,000	207,000	214,245	221,744	229,505
From Fund 67	68,542	171,797	175,233	178,738	182,312	185,959
From Fund 68	9,792	93,348	96,615	99,997	103,497	107,119
From Fund 69						
From Fund 70	195,835	309,142	321,508	334,368	347,743	361,652
From Fund 101	-	15,300	-	-	-	-
From Fund 301	9,792	-	-	-	-	-
Transfer From Fund 202	244,793	281,710	323,967	372,561	428,446	492,713
Transfer From Fund 203	244,793	-	-	-	-	-
Transfer From Fund 204						
From Fund 107	-	30,405	30,405	30,405	30,405	30,405
From Fund 205	-	21,983	22,642	23,322	24,021	24,742
From Fund 23	-	54,528	55,619	56,731	57,866	59,023
Transfer From Fund 200	-	20,628	21,453	22,311	23,204	24,132
Transfer From Fund 201	48,959	65,796	68,428	71,165	74,012	76,972
Transfer From TIRZ		201,216	-	-	-	-
*Total Grant, Issuance, Transfer	\$ 1,931,612	\$ 2,518,286	\$ 2,398,779	\$ 2,503,788	\$ 2,617,804	\$ 2,741,976
Other Financing Sources						
Capital Lease Proceeds	\$ 2,698,707	\$ 1,151,176	\$ 705,000	\$ 1,705,000	\$ 951,250	\$
*Total Other Financing Sources	\$ 2,698,707	\$ 1,151,176	\$ 705,000	\$ 1,705,000	\$ 951,250	\$
<b>Total General Fund Revenue</b>	<b>\$ 52,291,739</b>	<b>\$ 49,115,981</b>	<b>\$ 53,297,671</b>	<b>\$ 58,944,179</b>	<b>\$ 63,129,573</b>	<b>\$ 66,342,994</b>

**City of Pearland**  
**Five-Year Forecast Detail**  
**General Fund Expenditures**

	<b>FY 2008-2009 Y/E PROJECTED</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>General Government</b>						
City Council	105,905	113,263	113,261	113,780	113,780	114,304
City Manager	690,806	704,650	723,195	751,921	781,082	812,683
City Secretary	262,979	293,851	301,785	313,383	325,059	337,799
Finance	1,479,114	1,655,470	1,711,206	1,780,962	1,853,947	1,930,259
Geographic Information Systems	213,565	262,584	267,655	275,534	282,929	291,517
Human Resources	676,135	720,281	735,764	759,286	781,108	806,791
Information Technology	1,055,050	1,037,445	952,089	986,574	1,022,456	1,059,777
Legal	740,833	650,959	668,656	695,064	721,885	750,934
Library	130,450	150,405	150,405	150,709	150,709	151,016
Other Requirements	1,858,827	1,438,384	1,494,397	1,503,993	1,492,014	1,501,300
Project Management	1,029,319	1,046,338	1,077,663	1,121,977	1,167,613	1,216,401
NEW POSITIONS		-	56,834	109,236	223,616	283,907
*Total General Government	\$ 8,242,983	\$ 8,073,631	\$ 8,252,910	\$ 8,562,419	\$ 8,916,198	\$ 9,256,688
<b>Public Safety</b>						
Fire	3,086,948	2,803,925	2,871,015	3,937,779	3,253,915	2,491,519
Fire Marshal	616,648	580,916	597,151	619,531	642,024	666,611
Emergency Management	88,995	96,120	96,120	97,081	97,081	98,052
Emergency Medical Services	3,290,676	3,568,924	3,679,386	3,820,536	3,968,584	4,007,981
Police	16,483,494	16,835,264	17,162,513	17,834,867	18,540,431	19,280,218
NEW POSITIONS		-	511,504	1,038,265	1,614,573	2,211,735
*Total Public Safety	\$ 23,566,761	\$ 23,885,150	\$ 24,917,689	\$ 27,348,060	\$ 28,116,610	\$ 28,756,117
<b>Community Services</b>						
Animal Control	1,271,547	610,012	627,324	729,773	705,015	774,530
Inspection Services	1,258,497	1,132,551	1,262,273	1,427,037	1,483,236	1,543,748
Municipal Court	656,197	691,032	736,365	766,579	797,582	830,828
Planning	516,227	562,100	558,747	581,356	604,408	629,280
Public Affairs	317,467	320,613	325,287	333,479	340,268	349,139
NEW POSITIONS		-	113,668	232,463	333,827	453,350
*Total Community Services	\$ 4,019,935	\$ 3,316,309	\$ 3,623,663	\$ 4,070,687	\$ 4,264,335	\$ 4,580,873
<b>Public Works</b>						
Administration	324,736	343,488	351,320	363,282	374,776	387,869
Engineering	1,263,869	1,381,033	1,211,461	1,257,323	1,303,042	1,353,395
Fleet Maintenance	494,340	470,039	484,728	504,432	524,795	546,485
Traffic Operations & Maintenance		354,726	375,714	371,296	379,285	388,917
Service Center	193,696	93,346	93,346	93,899	93,899	94,458
Streets & Drainage	10,370,263	4,506,895	4,287,176	4,614,596	4,657,025	4,717,861
NEW POSITIONS		-	113,668	218,474	333,827	453,350
*Total Public Works	\$ 12,646,904	\$ 7,149,527	\$ 6,917,413	\$ 7,423,304	\$ 7,666,650	\$ 7,942,335
<b>Parks &amp; Recreation</b>						
Administration	511,258	616,113	692,690	716,191	738,610	764,318
Parks Maintenance	2,261,741	1,196,227	1,227,044	1,268,623	1,310,200	1,355,804
Medians/WW/ROWS		1,151,288	1,112,835	1,150,607	1,187,623	1,228,976
Westside Event Center		154,972	160,656	165,351	169,509	174,619
Community Center		196,350	207,380	214,331	220,859	228,460
Recreation Center	732,005	521,342	1,367,518	1,389,775	1,409,352	1,433,563
Athletics	556,809	384,238	392,035	401,213	408,543	418,459
Special Events	285,250	293,994	297,562	304,485	309,838	317,301

**City of Pearland**  
**Five-Year Forecast Detail**  
**General Fund Expenditures**

	<b>FY 2008-2009 Y/E PROJECTED</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
Senior Programs	238,298	248,624	255,243	263,577	271,654	280,782
Youth Enrichment		327,803	341,556	351,881	361,645	372,939
Aquatics		319,831	477,077	495,705	514,311	534,787
Recycling	228,829	269,539	278,232	286,039	292,854	301,340
Custodial	1,156,986	356,456	420,239	436,256	451,832	469,056
Building Maintenance		583,402	611,438	621,589	629,576	640,490
NEW POSITIONS		-	113,668	218,474	333,827	395,032
*Total Parks & Recreation	\$ 5,971,176	\$ 6,620,178	\$ 7,955,172	\$ 8,284,097	\$ 8,610,233	\$ 8,915,926
Transfers						
Transfers	989,696	707,324	1,398,098	1,063,621	1,525,166	938,272
*Total Transfers	\$ 989,696	\$ 707,324	\$ 1,398,098	\$ 1,063,621	\$ 1,525,166	\$ 938,272
CIP O&M						
O&M FOR CIP		-	998,161	2,000,003	2,328,558	2,912,484
*Total CIP O&M	\$ -	\$ -	\$ 998,161	\$ 2,000,003	\$ 2,328,558	\$ 2,912,484
HR Ike Adjustment						
<b>Total General Fund Expenditure</b>	<b>\$ 55,437,455</b>	<b>\$ 49,752,119</b>	<b>\$ 54,063,106</b>	<b>\$ 58,752,190</b>	<b>\$ 61,427,750</b>	<b>\$ 63,302,695</b>

**City of Pearland**  
**Five-Year Forecast Detail**  
**O & M for CIP**

	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
Trail Connectivity	35,350	69,212	74,264	79,688
Nat. & Rec. Center	61,073	63,515	66,056	69,699
Hunter Park	24,600	26,205	28,968	300,875
Max Road Sports Complex	207,000	364,920	391,091	420,230
Shadow Creek Ranch			239,187	300,807
Independence Park			38,175	60,192
Centennial Park PH II			45,000	67,500
Delores Fenwick Nature Center PH I				122,900
Orange Street	950	950	950	950
Traffic Signals at Mykawa & Brookside Rd	950	950	950	950
Hillhouse Road Annex	95,906	226,953	235,005	241,715
Traffic Signal Communication Network		85,200	85,200	85,200
UofH Pearland Campus	-	-	-	-
Public Safety Facility	65,763	66,558	69,152	71,851
Savannah Lakes FS	do not include.			
Fire Station #5	506,569	522,770	539,620	557,142
Fire Station #2		572,770	514,940	532,785
<b>Total</b>	<b>998,161</b>	<b>2,000,003</b>	<b>2,328,558</b>	<b>2,912,484</b>



**City of Pearland**  
**Water & Sewer Fund - Combined**  
**Five-Year Forecast Summary**

	<b>FY 2008-2009 Y/E PROJECTION</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>REVENUE</b>						
Charges for Service	24,556,605	24,496,865	26,584,549	27,676,046	30,158,894	35,041,186
Miscellaneous	272,891	208,740	208,740	208,740	208,740	69,800
Interest	51,832	71,500	133,567	136,529	142,507	162,487
Interfund Transfers	2,443,271	3,001,002	3,177,850	3,127,589	3,171,672	3,860,205
Other Financing Sources	487,917	854,532	9,264	9,264	9,264	9,264
<b>TOTAL REVENUES</b>	<b>27,812,515</b>	<b>28,632,638</b>	<b>30,113,970</b>	<b>31,158,168</b>	<b>33,691,077</b>	<b>39,142,942</b>
<b>EXPENDITURE</b>						
Lift Stations	947,614	1,219,330	825,981	851,661	901,333	929,789
Waste Water Treatment Plant	3,431,013	3,487,384	3,564,692	3,690,753	3,757,284	3,834,473
Water Production	4,869,840	4,794,199	5,563,359	6,624,898	7,163,949	7,699,632
Distribution and Sewer Collection	1,996,262	1,897,304	1,862,837	2,115,397	2,096,354	2,166,585
Utility Billing	1,734,436	1,908,997	1,966,081	2,042,453	2,106,870	2,158,633
Other Requirements	10,522,392	13,141,367	15,185,440	14,367,270	15,480,542	20,839,071
Construction	1,334,514	917,324	976,283	1,124,134	1,043,075	983,781
<b>TOTAL EXPENDITURES</b>	<b>24,836,071</b>	<b>27,365,904</b>	<b>29,944,673</b>	<b>30,816,566</b>	<b>32,549,407</b>	<b>38,611,964</b>
	-		-			
Revenues Over/(Under) Expenses	2,976,444	1,266,734	169,297	341,602	1,141,670	530,978
<b>Beginning Fund Balance</b>	<b>3,389,199</b>	<b>6,365,643</b>	<b>7,632,377</b>	<b>7,801,674</b>	<b>8,143,276</b>	<b>9,284,946</b>
<b>Ending Fund Balance</b>	<b>6,365,643</b>	<b>7,632,377</b>	<b>7,801,674</b>	<b>8,143,276</b>	<b>9,284,946</b>	<b>9,815,924</b>
<b>Revenue Increase Needed</b>	<b>0%</b>	<b>0%</b>	<b>4%</b>	<b>0%</b>	<b>0%</b>	<b>12%</b>
<b>Financial Indicators</b>						
Bond Coverage - 1.4	1.71	1.40	1.40	1.40	1.44	1.40
Cash Reserve Ratio - 25%	0.26	0.28	0.26	0.26	0.29	0.25
<b>Number of Connections</b>	<b>28,213</b>	<b>29,023</b>	<b>30,032</b>	<b>31,214</b>	<b>34,160</b>	<b>35,758</b>
<b>Growth in Connections</b>		<b>2.87%</b>	<b>3.48%</b>	<b>3.94%</b>	<b>9.44%</b>	<b>4.68%</b>

**Water & Sewer Fund - Combined Revenues**  
**Five-Year Forecast**  
**Schedule of Revenues and Other Sources**

	<b>FY 2008-2009 Y/E PROJECTION</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>Charges for Service</b>						
Water/Sewer Charges	23,098,144	23,058,426	24,836,162	25,806,887	28,039,719	32,858,013
Meter Reinspect Fee			80	80	80	80
Sanitation Billing Fee	307,826	317,220	348,272	360,390	374,563	409,915
Connection Fee	119,625	125,600	125,600	125,600	125,600	125,600
Water/Sewer Tap Fee	454,981	388,681	650,395	759,049	994,892	1,023,538
Late Payment Fee	408,755	432,000	432,000	432,000	432,000	432,000
Meter Set Fee	2,100	2,500	7,500	7,500	7,500	7,500
Curb Stop Replacement Fee	1,615	1,938	1,040	1,040	1,040	1,040
Grease Trap Fee	18,858	19,000	20,000	20,000	20,000	20,000
Reconnect Fee	137,273	144,000	156,000	156,000	156,000	156,000
Miscellaneous	7,428	7,500	7,500	7,500	7,500	7,500
*Total Charges For Service	\$ 24,556,605	\$ 24,496,865	\$ 26,584,549	\$ 27,676,046	\$ 30,158,894	\$ 35,041,186
<b>Miscellaneous</b>						
NSF Fees	9,395	9,800	9,800	9,800	9,800	9,800
Discount Taken						
Reimbursements	138,940	138,940	138,940	138,940	138,940	
Miscellaneous	69,160	60,000	60,000	60,000	60,000	60,000
MUD Annexation	55,396					
*Total Miscellaneous	\$ 272,891	\$ 208,740	\$ 208,740	\$ 208,740	\$ 208,740	\$ 69,800
<b>Interest</b>						
Interest	51,832	71,500	133,567	136,529	142,507	162,487
*Total Interest	\$ 51,832	\$ 71,500	\$ 133,567	\$ 136,529	\$ 142,507	\$ 162,487
<b>Interfund Transfers</b>						
From Fund 42	1,363,108	1,535,432	1,714,476	1,774,929	1,929,920	2,617,673
From Fund 44	839,981	915,830	913,634	802,920	692,012	692,792
From Fund 64	63,098	380,000	380,000	380,000	380,000	380,000
From Fund 300						
From Fund 301	7,344					
From Fund 10	169,740	169,740	169,740	169,740	169,740	169,740
*Total Interfund Transfers	\$ 2,443,271	\$ 3,001,002	\$ 3,177,850	\$ 3,127,589	\$ 3,171,672	\$ 3,860,205
<b>Other Financing Sources</b>						
Certificate of Deposit	\$ 55,282	\$	\$	\$	\$	\$
Sale of Property	\$ 6,800	\$ 8,500	\$ 9,264	\$ 9,264	\$ 9,264	\$ 9,264
Miscellaneous	\$	\$ 348,000	\$	\$	\$	\$
Capital Lease Proceeds	\$ 425,835	\$ 498,032	\$	\$	\$	\$
*Total Other Financing Sources	\$ 487,917	\$ 854,532	\$ 9,264	\$ 9,264	\$ 9,264	\$ 9,264
<b>Total W&amp;S Fund - Combined Revenues</b>	<b>\$ 27,812,515</b>	<b>\$ 28,632,638</b>	<b>\$ 30,113,970</b>	<b>\$ 31,158,167</b>	<b>\$ 33,691,077</b>	<b>\$ 39,142,942</b>

**Pearland EDC**  
**Five-Year Forecast Summary**

	<b>FY 2008-2009 Y/E PROJECTED</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>REVENUE</b>						
Sales Tax	6,925,681	7,099,359	7,454,327	7,827,043	8,218,395	8,629,315
Interest Income	188,095	59,700	109,251	117,663	126,017	134,965
Miscellaneous	14,500	247,000	468,515	468,515	468,515	414,000
Bond Proceeds	8,020,000	7,535,000	-	-	-	-
Transfer In	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>15,148,276</b>	<b>14,941,059</b>	<b>8,032,093</b>	<b>8,413,222</b>	<b>8,812,928</b>	<b>9,178,280</b>
<b>EXPENDITURE</b>						
Operating	1,829,515	1,931,728	1,937,753	1,972,871	1,885,997	1,925,317
Incentives	4,325,325	2,443,575	3,790,000	1,663,000	1,387,000	1,222,000
Transfers Out	6,097,775	5,639,080	284,158	305,965	353,327	375,935
Bond Payments	1,646,144	2,264,948	2,675,619	2,672,469	4,676,419	2,675,917
Inventory	5,000	2,500	2,500	2,500	2,500	2,500
Capital	11,183,685	1,146,455	40,200	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>25,087,444</b>	<b>13,428,286</b>	<b>8,730,230</b>	<b>6,616,805</b>	<b>8,305,243</b>	<b>6,201,670</b>
Revenues Over/(Under) Expenses	(9,939,168)	1,512,773	(698,137)	1,796,417	507,685	2,976,610
<b>Beginning Fund Balance</b>	<b>12,557,169</b>	<b>1,828,001</b>	<b>2,686,634</b>	<b>1,988,497</b>	<b>3,784,914</b>	<b>4,292,599</b>
<b>RESERVE (Mykawa)</b>	<b>(500,000)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(2,500,000)</b>	<b>(3,000,000)</b>	<b>(6,000,000)</b>
<b>DEBT SERVICE RESERVES</b>	<b>(790,000)</b>	<b>(654,140)</b>				
<b>Ending Fund Balance</b>	<b>1,328,001</b>	<b>1,686,634</b>	<b>988,497</b>	<b>1,284,914</b>	<b>1,292,599</b>	<b>1,269,209</b>
<b>Do not Defeas Bonds</b>					<b>2,000,000</b>	
<b>Revised Ending Fund Balance</b>					<b>3,292,599</b>	<b>3,269,209</b>

**Pearland EDC - Revenues**  
**Five-Year Forecast**  
**Schedule of Revenues and Other Sources**

	<b>FY 2008-2009 Y/E PROJECTED</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
Sales Taxes						
Sales Taxes	6,925,681	7,099,359	7,454,327	7,827,043	8,218,395	8,629,315
*Total Sales Taxes	\$ 6,925,681	\$ 7,099,359	\$ 7,454,327	\$ 7,827,043	\$ 8,218,395	\$ 8,629,315
Grant, Issuance, Transfer						
Transfer from Fund 70						
Transfer from Fund 10						
*Total Grant, Issuance, Transfer	\$	\$	\$	\$	\$	\$
Interest						
Interest	188,095	59,700	109,251	117,663	126,017	134,965
*Total Interest	\$ 188,095	\$ 59,700	\$ 109,251	\$ 117,663	\$ 126,017	\$ 134,965
Miscellaneous						
Building Rent		\$ 207,000	\$ 414,000	\$ 414,000	\$ 414,000	\$ 414,000
Miscellaneous	\$ 14,500	\$ 40,000	\$ 54,515	\$ 54,515	\$ 54,515	
*Total Miscellaneous	\$ 14,500	\$ 247,000	\$ 468,515	\$ 468,515	\$ 468,515	\$ 414,000
Other Financing Sources						
Bond Proceeds	\$ 8,020,000	\$ 7,535,000				
*Total Bond Proceeds	\$ 8,020,000	\$ 7,535,000	\$	\$	\$	\$
<b>Total PEDC Revenues</b>	<b>\$ 15,148,276</b>	<b>\$ 14,941,059</b>	<b>\$ 8,032,093</b>	<b>\$ 8,413,222</b>	<b>\$ 8,812,928</b>	<b>\$ 9,178,280</b>

**Pearland EDC - Expenditures**  
**Five-Year Forecast**  
**Schedule of Expenditures**

	<b>FY 2008-2009 Y/E PROJECTION</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>Salaries &amp; Wages</b>						
Executive	95,440	96,908	100,784	104,816	109,009	113,369
Supervisor	82,880	84,864	88,259	91,789	95,460	99,279
General Labor	152,584	211,055	219,497	228,277	237,408	246,904
Vacation Sold/Sick Payoff	10,240					
Overtime	1,465	800	832	865	900	936
Longevity	823	964	1,252	1,540	1,828	2,116
Auto Allowance	10,732	16,200	16,200	16,200	16,200	16,200
Social Security	27,433	31,426	31,413	32,687	34,012	35,389
Retirement	37,367	46,321	50,209	55,900	62,234	69,298
Group Insurance	33,642	38,067	41,874	46,061	50,667	55,734
Other Benefits	808	958	1,027	1,068	1,112	1,157
*Total Salaries & Wages	\$ 453,414	\$ 527,563	\$ 551,346	\$ 579,204	\$ 608,830	\$ 640,382
<b>Materials &amp; Supplies</b>						
Office Supplies	2,500	3,925	3,964	4,004	4,044	4,084
Minor Tools & Office Equipment						
Food	8					
Fuel		750	1,000	1,000	1,000	1,000
*Total Materials & Supplies	\$ 2,508	\$ 4,675	\$ 4,964	\$ 5,004	\$ 5,044	\$ 5,084
<b>Maintenance of Equipment</b>						
Furniture & Office Equipment	31,355	5,168	5,220	5,272	5,325	5,378
Motor Vehicle	280	242	244	247	249	252
Parts	510	727	734	742	749	757
Commercial	200	2,020	2,040	2,061	2,081	2,102
Fuel	2,570	3,058	3,670	4,404	5,284	6,341
*Total Maintenance of Equipment	\$ 34,915	\$ 11,215	\$ 11,908	\$ 12,724	\$ 13,688	\$ 14,829
<b>Services</b>						
Rental of Equipment		6,852	6,921	6,990	7,060	7,130
Special Services	55,111	51,000	51,510	52,025	52,545	53,071
Arbitrage Fees	4,550	5,250	5,303	5,356	5,409	5,463
Workforce Training	190,000	240,000	240,000	240,000	240,000	240,000
Books, Periodicals & Subscriptions	700	700	707	714	721	728
Cellular Communications	7,200	6,510	6,575	6,641	6,707	6,774
PC Aircard Charges	1,125	1,125	1,136	1,148	1,159	1,171
Printing	2,500	2,500	2,525	2,550	2,576	2,602
Postage	2,500	3,838	3,876	3,915	3,954	3,994
Internet	250	253	255	258	260	263
Professional Development	33,925	25,055	25,306	25,559	25,814	26,072
Membership Dues	5,387	6,860	6,929	6,998	7,068	7,139
Travel	17,860	20,000	20,200	20,402	20,606	20,812
Marketing Programs/Promo	72,049	64,000	64,640	65,286	65,939	66,599
Marketing /Demographic	432,357	258,000	160,580	162,186	163,808	165,446
New Industry Incentives		124,000	124,000	124,000		
Industry Recruitment	248,536	350,000	353,500	357,035	360,605	364,211
Contracted Services	241,750	191,272	193,185	195,117	197,068	199,038
Storage/Building Rental	22,878	31,060	102,388	99,761	97,135	94,509
*Total Services	\$ 1,338,678	\$ 1,388,275	\$ 1,369,535	\$ 1,375,939	\$ 1,258,435	\$ 1,265,022
<b>Incentives</b>						
New Industry Incentives	\$ 4,009,297	2,321,000	3,610,000	1,480,000	1,200,000	1,000,000
Sales Tax Incentives	\$ 92,858	\$ 122,575	\$ 180,000	\$ 183,000	\$ 187,000	\$ 222,000
Hurricane Ike Grants	\$ 223,170					
*Total Incentives	\$ 4,325,325	\$ 2,443,575	\$ 3,790,000	\$ 1,663,000	\$ 1,387,000	\$ 1,222,000

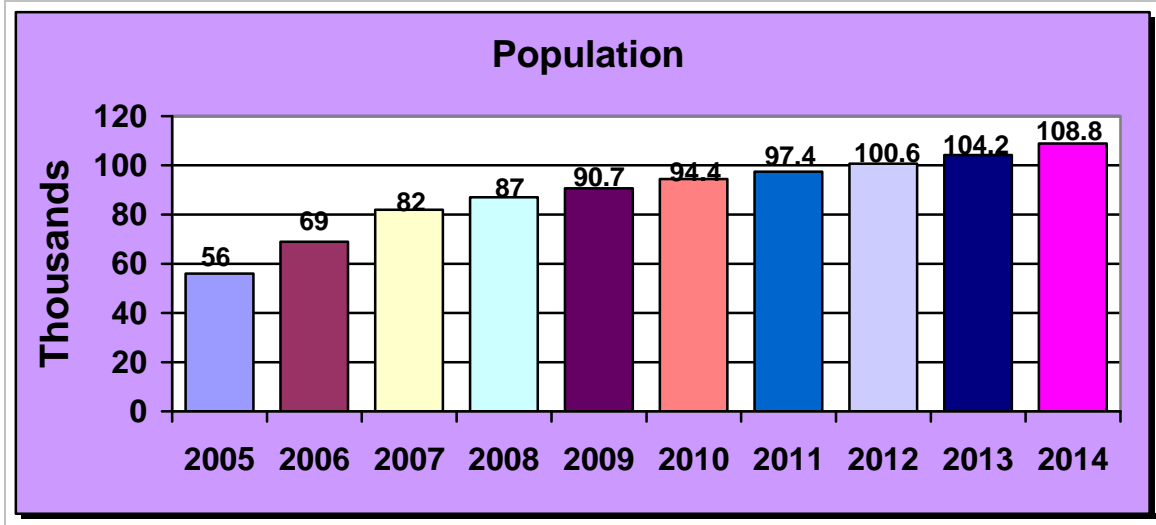
**Pearland EDC - Expenditures**  
**Five-Year Forecast**  
**Schedule of Expenditures**

	<b>FY 2008-2009 Y/E PROJECTION</b>	<b>FY 2009-2010 ADOPTED</b>	<b>FY 2010-2011 PROJECTED</b>	<b>FY 2011-2012 PROJECTED</b>	<b>FY 2012-2013 PROJECTED</b>	<b>FY 2013-2014 PROJECTED</b>
<b>Transfer</b>						
Transfer to General Fund	\$ 138,147	\$ 96,370	\$ 101,189	\$ 106,248	\$ 111,560	\$ 117,138
Transfer to Capital Fund	\$ 5,861,163					
Transfer to Enterprise Fund		\$ 5,528,968				
Transfer to U of H Fund		\$ 13,742	\$ 54,969	\$ 57,717	\$ 90,767	\$ 93,797
Transfer to Management District	\$ 98,465	\$	\$ 128,000	\$ 142,000	\$ 151,000	\$ 165,000
*Total Transfer	\$ 6,097,775	\$ 5,639,080	\$ 284,158	\$ 305,965	\$ 353,327	\$ 375,935
<b>Bond Payment</b>						
Principal	\$ 545,000	\$ 565,000	\$ 1,000,000	\$ 1,040,000	\$ 1,090,000	1,140,000
Interest	\$ 870,144	\$ 1,413,744	\$ 1,674,619	\$ 1,631,469	\$ 1,585,419	1,534,917
Fiscal Agent Fees	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	1,000
Issuance Cost	\$ 230,000	\$ 285,204			\$ 2,000,000	
*Total Bond Payment	\$ 1,646,144	\$ 2,264,948	\$ 2,675,619	\$ 2,672,469	\$ 4,676,419	\$ 2,675,917
<b>Inventory</b>						
\$1,000-\$4,999	\$ 5,000	2,500	2,500	2,500	2,500	2,500
*Total Inventory	\$ 5,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
<b>Capital Outlay</b>						
Land Acquisition	\$ 2,852,884					
Buildings/Grounds	\$ 8,000,000					
Water/Sewer Project	\$ 194,500	\$ 1,065,200				
New Industry Incentives	\$ 36,301					
Furniture/Office Equipment	\$ 100,000		\$ 15,000			
Vehicles		\$ 27,610	\$ 25,200			
Miscellaneous		\$ 53,645				
*Total Capital Outlay	\$ 11,183,685	\$ 1,146,455	\$ 40,200	\$	\$	\$
<b>Total PEDC Expenditures</b>	<b>\$ 25,087,444</b>	<b>\$ 13,428,286</b>	<b>\$ 8,730,230</b>	<b>\$ 6,616,805</b>	<b>\$ 8,305,243</b>	<b>\$ 6,201,670</b>

► **Key Assumptions**

**Population**

The population in Pearland is expected to increase in FY 2010 by 3,710 residents, or 4.09%, over FY 2009. The rate of growth for the forecast period averages 3.68% annually, ending with a growth in FY 2014 of 4.35% over the previous year. (This excludes the annexation of Brazoria County MUD #4 in fiscal year 2013.)



From the year 2005 to 2010 the projected population increase is 38,100 people, a 68% increase during this timeframe. Pearland is expected to continue to experience steady increases in population, as land usage is not anticipated to approach build out until 2025. To a large extent, much of the revenue growth the City has experienced can be attributed to the population growth, however commercial development is beginning to kick-in with major retail developments that opened in 2008 and anticipated to take place in the 2012-2014 timeframe with the anticipated WaterLights and Spectrum area developments.

□ **Assessed Valuation**

Fiscal Year	Growth	Valuation
2010	7.58%	\$6,315,997,109
2011	8.69%	\$6,865,130,415
2012	11.81%	\$7,676,022,352
2013	10.45%	\$8,478,150,827
2014	9.66%	\$9,296,813,305

Beginning in 2011, the assessed valuation increase assumes revaluation of 3 to 4% for residential and 10% for commercial. The forecast also includes value of recently completed retail developments and anticipated value based on current

building permits, as well as anticipated developments based on information received from PEDC.

It also includes the proposed development of a “WaterLights District” and development of “The Spectrum” area. The forecast does not assume any increases in the homestead exemption.

**Tax Rate**

Fiscal Year	O&M	Debt Service	Total
2010	.2201	.4325	.6526
2011	.2201	.4650	.6851
2012	.2276	.5050	.7326
2013	.2276	.5050	.7326
2014	.2276	.5050	.7326

Tax rate needed to pay debt service, maintain current services and meet reserve requirements.

**Sales Tax – General Fund**

Fiscal Year	Growth	Amount
2010	2.5%	14,358,740
2011	7.1%	15,381,827
2012	3.1%	15,867,277
2013	7.1%	17,003,003
2014	5.0%	17,862,951

**Number of Water/Sewer Connections**

Fiscal Year	Growth	Amount
2010	6.5%	29,023
2011	6.1%	30,032
2012	5.5%	31,214
2013	5.1%	34,160
2014	9.1%	35,758

Fiscal year 2013 includes an estimated 1,393 connections from the annexation of MUD 4 in December of 2012.



**Expenditure Assumptions**

**GO/CO Debt Issuance**

Fiscal Year	GO's	CO's	Total
2010	32,028,412	2,065,823	34,094,235
2011	19,546,732	9,693,842	29,240,574
2012	18,299,645	7,175,278	25,474,923
2013	21,082,493	7,129,396	28,211,889
2014	23,837,553	4,399,362	28,236,915

Based off Five-Year CIP.

**Water/Sewer Debt Issuance**

Fiscal Year	Total
2010	18,669,518
2011	9,083,708
2012	2,787,981
2013	16,044,533
2014	45,323,615

Based off Five-Year CIP.



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**CITY OF PEARLAND  
 FISCAL YEAR 2010 ADOPTED BUDGET  
 SUMMARY OF NEW PERSONNEL FUNDED**

	<u>FULL TIME</u>	<u>PART TIME</u>
<b>Summary for New Programs:</b>		
U of H*	1	
PSB	1	
Traffic Operations	1	
Rec Center/Nat.	9	27
Parks	2	
Finance/Grants	1	
EMS**	2	-8
<b>TOTAL:</b>	<b>17</b>	<b>19</b>

	<u>FULL TIME</u>	<u>PART TIME</u>
<b>Summary for Existing Programs:</b>		
Police	8	1
Finance	1	-1
Engineering	-1	
Inspection Services	-5	
Animal Control		1
PEDC	1	
<b>TOTAL:</b>	<b>4</b>	<b>1</b>

\*Position is funded in U of H Fund.

\*\*The addition of two position in EMS is offset by the reduction of 8,760 part-time hours due to shutting down Medic 2 and establishing Medic 5 as a 24-hour unit.

The total hours reduced are the equivalent of 8 part-time positions, as presented above. However, the authorized position count will not be reduced in order to allow the EMS Director the flexibility in staffing for emergency medical and patient transportation services.

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
NEW PERSONNEL FUNDED**

<u>FUND/DIVISION</u>	<u>TITLE</u>	<u>FULL-TIME</u>			<u>PART-TIME</u>		
		<u>New Programs</u>	<u>Existing Programs</u>	<u>Total</u>	<u>New Programs</u>	<u>Existing Programs</u>	<u>Total</u>
<b><u>GENERAL FUND</u></b>							
Finance	Grants Coordinator <sup>4</sup>	1		1			
	Accountant III			1		-1	-1
EMS*	EMT (offset by a reduction of 8,760 p-t hrs)			2		-8	-8
Parks Facilities Mtce	Bldg/Aquatic Mtce Tech <sup>3</sup>	1		1			
Parks Custodial Svcs	Custodial Worker <sup>1</sup>	2		2			
Parks Median/ROW/WW	Parks Maintenance Worker	2		2			
Parks Maintenance	Parks Maintenance Worker	1		1			
Parks Recreation Center	Asst.Rec.Center Manager <sup>2</sup>	1		1			
	Rec. Fitness Specialist <sup>2</sup>	1		1			
	Rec. Programs Specialist <sup>2</sup>	1		1			
	Recreation Attendant <sup>2</sup>					6	6
	Fitness Attendant <sup>2</sup>					4	4
Parks Aquatics	Head Lifeguard <sup>1</sup>					1	1
	Lifeguard <sup>1</sup>					9	9
	Water Safety Instructor <sup>1</sup>					7	7
Parks Administration	Marketing Manager <sup>4</sup>	1		1			
	Administrative Secretary <sup>2</sup>	1		1			
	Accounting Associate <sup>2</sup>	1		1			
Police Uniform Services	Police Officers <sup>5</sup>			4			4
	Police Sergeant, SHIFT ONE <sup>3</sup>			1			1
Police Support Services	Receptionist						1
	Telecomm.Operator <sup>4</sup>			2			2

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
NEW PERSONNEL FUNDED**

<u>FUND/DIVISION</u>	<u>TITLE</u>	<u>FULL-TIME</u>			<u>PART-TIME</u>		
		<u>New Programs</u>	<u>Existing Programs</u>	<u>Total</u>	<u>New Programs</u>	<u>Existing Programs</u>	<u>Total</u>
Police Jail	Jailer <sup>4</sup>		1	1			
Inspection Services	Building Inspector		-2	-2			
	Building Inspector Trainee		-2	-2			
	Plans Examiner		-1	-1			
Engineering	Engineering Inspector II		-1	-1			
Animal Control	Shelter Attendant					1	1
Traffic Operations & Maintenance	Traffic Manager <sup>4</sup>	1		1			
	Sub-Total General Fund	14	5	19	27	-7	20
<b><u>U of H FUND</u></b>							
	Custodial Worker <sup>6</sup>	1		1			
		1	0	1	0	0	0
<b><u>WATER &amp; SEWER FUND</u></b>							
	Sub-Total Water & Sewer Fund	0	0	0	0	0	0
<b><u>PEDC</u></b>							
	Development Coordinator <sup>7</sup>		1	1			
		0	1	1	0	0	0
	<b>GRAND TOTAL</b>	15	6	21	27	-7	20

<sup>1</sup>Funded for 3 months

<sup>2</sup>Funded for 5 months

<sup>3</sup>Funded for 6 months

<sup>4</sup>Funded for 9 months

<sup>5</sup>2 funded for 12 months, 2 funded for 6 months

<sup>6</sup>Funded for 2 months

<sup>7</sup>Funded for 10 months

\*The total reduction in hours are the equivalent of 8 part-time positions, as presented above.

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	REVENUES		EXPENDITURES	
		<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>RECURRING</u>	<u>TOTAL</u>
<b>HUMAN RESOURCES</b>					
	Practiva Heath-Disease Prevention Program			21,500	21,500
	Storage Rental Unit			1,560	1,560
				<u>23,060</u>	<u>23,060</u>
<b>INFORMATION TECHNOLOGY</b>					
	Replace 28 PC's, 15 laptops, 1 server			82,000	82,000
	2 laptops and 1 Printer for EOC				5,700
	GIS Workstation - Public Works			1,700	1,700
	Barracuda Web Application Firewall			2,448	7,494
	Voice/Data switches-City Hall network infrastructure*				94,965
	Voice/Data switches-Service Cntr ntwk infrastructure*				18,500
				<u>86,148</u>	<u>210,359</u>
	*Funded with lease financing				
<b>FINANCE</b>					
	Upgrade part-time to full-time Accountant			37,279	37,279
	Grants Coordinator (9 mos.)*			59,350	63,350
				<u>96,629</u>	<u>100,629</u>
	*Partial reimbursement by grant funds.				
<b>MUNICIPAL COURT</b>					
	Publication for Warrant Program			5,000	5,000
				<u>5,000</u>	<u>5,000</u>
<b>GIS</b>					
	GeoBlade Web Deployment Technology				15,000
	GIS/Laserfiche Integration				14,000
				<u>0</u>	<u>29,000</u>
<b>FIRE SERVICES</b>					
	Ride-up Pay			14,536	14,536
	Volunteer Stipends			32,818	32,818
	Pumper replacement and equipment*				585,145
	5 Blitz-fire portable monitors				16,300
	10 QRAE II gas meters				6,260
	1 Hydraulic operated generator				14,000
	Refurbish breathing air compressor				10,000
	4 Air tanks				7,200
	Consultant for fire study				50,000
				<u>47,354</u>	<u>736,259</u>
	*Funded with lease financing				

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>	
		<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>EMERGENCY MANAGEMENT</b>				
	Yearly rental of copier at EOC	2,746		2,746
	Fax machine		468	468
	Bookcase-5 shelf		483	483
	Dry erase board		800	800
	Amateur radio room equipment		2,520	2,520
		2,746	4,271	7,017
<b>EMS</b>				
	EMS/Firefighter Academy		100,000	100,000
	2 F-T EMT (replace p-t @ 8760 hrs total)	-43,129		-43,129
	Glidescope Video Laryngoscope		11,000	11,000
		-43,129	111,000	67,871
<b>PARKS CUSTODIAL SERVICES</b>				
	Upgrade Custodial Wrkr to Custodial Crew Leader	9,175		9,175
	2 Custodial Workers for Rec Center (3+ mos.)	19,850	560	20,410
	Janitorial Supplies New Facilities	8,300		8,300
		37,325	560	37,885
<b>PARKS FACILITIES MAINTENANCE</b>				
	1 Building/Aquatic Mtce Tech Rec Ctr (6 mos.) + vehicle	27,796	18,045	45,841
	Buildings & Grounds Mtce New Facilities	25,164		25,164
	HVAC Mtce & Repair New Facilities	2,810		2,810
	Pest Control for New Facilities	1,500		1,500
	Replace 4 WEC Exterior Doors		20,000	20,000
	Interior Paint of the Recycling Center		15,000	15,000
		57,270	53,045	110,315
<b>PARKS MEDIANS/ROW/WW</b>				
	Vehicle for Western Median Crew	3,000	30,485	33,485
	1 Park Mtce Wrkr 2 for Western Crew	37,699		37,699
	1 Park Mtce Wrkr 2 for Eastern Crew	37,699		37,699
	Supplies & Minor Equip. for Added Medians & ROW	11,000	1,250	12,250
	Mowing of 60 Acre Detention Pond	15,000		15,000
	New Holland Tractor**		39,500	39,500
	Optional Cab for New Holland Tractor**		11,500	11,500
	72" Out Front Mower		11,500	11,500
	10" Mower Deck (attachment to a tractor)		9,250	9,250
		104,398	103,485	207,883

\*Cell/Radio Phones budgeted in Parks Administration

\*\*Funded with lease financing

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	REVENUES		EXPENDITURES	
				<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>PARKS MAINTENANCE</b>					
	1 Park Maintenance Worker 1		35,485		35,485
	Supplies & Minor Equip. for Added Parks & Facilities		4,250	750	5,000
	Landscaping, Trees, Paint, Repairs for New Parks		5,000		5,000
	Utilities for New Parks		5,000		5,000
	Upgrade Restrooms at Independence Park			20,000	20,000
	30 Horsepower Tractor			13,000	13,000
	Wind Screens for Independence Park				
	Tennis Courts			6,000	6,000
			49,735	39,750	89,485
<b>PARKS RECREATION CENTER</b>					
	1 Asst. Rec Center Manager (5 mos)*		25,169	1,850	27,019
	1 Recreation Fitness Specialist (5 mos)*		21,449	1,850	23,299
	1 Recreation Programs Specialist (5 mos)*		21,448	1,850	23,298
	6 P-T Recreation Attendants (5 mos)		22,548		22,548
	4 P-T Fitness Attendants (5 mos)		15,032		15,032
	Overtime for Added Staff		1,000		1,000
	Supplies & Minor Equip. for New Rec Ctr (4 mos)		1,543		1,543
	Equipment & Supplies for Programs, Rec Ctr (4 mos)		8,500		8,500
	Services for New Rec Ctr (4 mos)		1,450		1,450
	Contract Teaching, New Rec Ctr (4 mos)		37,500		37,500
	Utilities, New Rec Ctr (4 mos)		170,000		170,000
	Memberships and New/Expanded Programs	103,000			
		103,000	325,639	5,550	331,189
<b>PARKS WESTSIDE EVENTS CENTER (WEC)</b>					
	Upgrade Recreation Specialist to Rec. Supervisor		1,791		1,791
	Ithaca Printer for Receipts			2,600	2,600
			1,791	2,600	4,391
<b>PARKS COMMUNITY CENTER</b>					
	Upgrade Recreation Specialist to Rec. Supervisor		1,791		1,791
	Ithaca Printer for Receipts, includes Receipt Printer			2,750	2,750
			1,791	2,750	4,541
<b>PARKS YOUTH DEVELOPMENT</b>					
	Upgrade Recreation Spec. to Youth Develop. Coord.		4,326		4,326
	After School Program		30,050		30,050
	After School Program - revenue	99,000			
		99,000	34,376	0	34,376

\*Cell Phones and Office Supplies budgeted in Parks Administration.



**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	REVENUES	EXPENDITURES	
		<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>PARKS AQUATICS</b>				
	1 P-T Head Lifeguard, New Rec Ctr (3 mos)	2,424		2,424
	9 P-T Lifeguards, New Rec Ctr (3 mos)	19,476		19,476
	7 P-T Water Safety Instructors (3 mos)	18,333		18,333
	Overtime	2,000		2,000
	Chemicals for Natatorium (4 mos)	22,234		22,234
	Supplies & Minor Equip. for Natatorium (4 mos)	5,365		5,365
	Services for Natatorium (4 mos)	380		380
	Contract Instructor Fees, Natatorium (4 mos)	4,000		4,000
		<u>74,212</u>	<u>0</u>	<u>74,212</u>
<b>PARKS ADMINISTRATION</b>				
	1 Marketing Manager (9 mos)	44,884	2,000	46,884
	1 Administrative Secretary (5 mos)	20,211	2,000	22,211
	1 Accounting Associate (5 mos)	21,280	2,000	23,280
	Upgrade of Office Coordinator to Admin Services Supervisor	2,669		2,669
	Office Supplies & Cell Phones for New Positions Budgeted in other Divisions*	3,960	1,960	5,920
	5 Radios for Median and ROW Crews*	1,500	1,400	2,900
		<u>94,504</u>	<u>9,360</u>	<u>103,864</u>
*These positions are budgeted in other accounts throughout Parks Department.				
<b>POLICE ADMINISTRATION</b>				
	3 Coban Video Units		18,000	18,000
	1 Cell Phone for New Sgt in 2212	660	299	959
	Automatic Vehicle Locator Software		18,000	18,000
	Utilities for New Building	210,000		210,000
		<u>210,660</u>	<u>36,299</u>	<u>246,959</u>
<b>POLICE PATROL</b>				
	2 Officers w/ 1 vehicles (12 months)	137,806	55,970	193,776
	2 Police Officers w/ 1 vehicle (6 months)	71,182	55,970	127,152
	1 Sergeant Shift 1 w/ 1 vehicle (6 months)	46,957	53,150	100,107
	35 Taser cameras & 28 tasers and supplies	5,140	43,632	48,772
	150 Blauer Safety Vests		7,499	7,499
	1 K-9 Vehicle (replacement)	48,384		48,384
	3 Replacement Vehicles for Shift Commanders	127,455		127,455
	13 Replacement Vehicles for Officers	494,605		494,605
	1 New Fleet Expansion Vehicle		47,670	47,670
	6 License Plate Recognition Systems		52,400	52,400
		<u>931,529</u>	<u>316,291</u>	<u>1,247,820</u>

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	REVENUES	EXPENDITURES	
		<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>POLICE COMMUNITY SERVICES</b>				
	Badges, Patches & Coins - 50th Anniversary		15,826	15,826
		0	15,826	15,826
<b>POLICE SUPPORT SERVICES</b>				
	1 P-T Receptionist	12,271		12,271
	2 Telecommunications Operators (9 mos.)	73,394	3,400	76,794
	Houston PD Connection	2,525	3,811	6,336
	Motorola Console		35,000	35,000
		88,190	42,211	130,401
<b>POLICE JAIL</b>				
	1 Jailer (9 months)	37,150	1,200	38,350
	Restraint Chair		1,525	1,525
		37,150	2,725	39,875
<b>POLICE TRAFFIC ENFORCEMENT (MOTORCYCLES)</b>				
	1 new Motorcycle		32,285	32,285
	7 Stage 1 Exhaust Systems (audible)		4,760	4,760
	4 Super Seer Motorcycle Helmets		1,188	1,188
	7 Motolights Safety Lights		3,884	3,884
	7 Aluminum Boxes		3,500	3,500
		0	45,617	45,617
<b>INSPECTION SERVICES</b>				
	Selectron Voice Permits System	4,250	28,000	32,250
		4,250	28,000	32,250
<b>ANIMAL CONTROL</b>				
	1 Part Time Shelter Attendant	11,038	325	11,363
	2 PC aircards		1,200	1,200
		11,038	1,525	12,563
<b>ENGINEERING</b>				
	Regional Detention Pond Study		200,000	200,000
		0	200,000	200,000
<b>PLANNING</b>				
	GEO Code Project		20,000	20,000
		0	20,000	20,000

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	REVENUES	EXPENDITURES	
			<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>PUBLIC WORKS STREETS &amp; DRAINAGE</b>				
	Towne Lake Pump Repairs		9,600	9,600
	Corrigan Generator*		82,330	82,330
	West Mary's Creek Generator*		60,188	60,188
	Gradall*		259,048	259,048
			<hr/>	<hr/>
		0	411,166	411,166
*Funded with lease financing				
<b>PUBLIC WORKS TRAFFIC OPERATIONS</b>				
	Traffic Manager (9 mos)		52,741	55,776
			3,035	55,776
			<hr/>	<hr/>
		52,741	3,035	55,776
<b>TOTAL GENERAL FUND</b>				
			<hr/>	<hr/>
		2,334,407	2,301,182	4,635,589

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTMENTE</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>HUMAN RESOURCES</b>				
	SunGard Applicant Tracking		21,130	21,130
	SunGard Click2Gov Applicants		17,860	17,860
	Travel/Training for SunGard		6,000	6,000
		0	44,990	44,990
<b>INFORMATION TECHNOLOGY</b>				
	5 PC's not replaced	7,000		7,000
		7,000	0	7,000
<b>FINANCE</b>				
	Upgrade to Accounting Supervisor	4,351		4,351
	Grants Coordinator (3 mos.)	17,984		17,984
	Ethics Training - DVD's		2,100	2,100
		22,335	2,100	24,435
<b>GIS</b>				
	Voter Registration Interface		17,500	17,500
	Citizen Action Center Web Interface		7,500	7,500
	Executive Dashboard		5,000	5,000
	Parks - AVL		13,250	13,250
		0	43,250	43,250
<b>FIRE SERVICES</b>				
	1 Assistant Fire Chief and vehicle	96,830	52,070	148,900
	1 Fire Captain @ 7 months	55,445	3,800	59,245
	2 Fire Lieutenant @ 7 months	97,624	7,600	105,224
	6 Firefighters @ 7 months	194,238	21,000	215,238
	6 Firefighters @ 4 months	113,610	21,000	134,610
	FLSA Overtime	44,563		44,563
	Light rescue vehicle and equipment		193,195	193,195
	Ford F150 Supercrew with equipment		29,435	29,435
	5 Blitz-Fire portable monitors		16,300	16,300
	2 Amplifier and speakers for Station 1 & 4		5,120	5,120
	8 Rear mounted video camers/monitors		9,600	9,600
	9 Gear racks		10,800	10,800
	Fold-a-tank and rack for tanker		5,690	5,690
		602,310	375,610	977,920
<b>FIRE MARSHAL</b>				
	1 F-150 Super Cab and equipment		33,680	33,680
		0	33,680	33,680

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTME</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>EMS</b>				
	Wheelchair van		44,364	44,364
	Overtime for QA/QI Training & Protocol Mtce	23,000		23,000
	Field Training Stipends	5,000		5,000
	Boot Allowance 36 @ \$125 ea	4,500		4,500
	Uniform Maintenance 36 @ \$300 ea	10,800		10,800
	2 Power Stretchers		23,458	23,458
		<u>43,300</u>	<u>67,822</u>	<u>111,122</u>
<b>POLICE ADMINISTRATION</b>				
	1 Assistant Chief (6 months)	71,159	43,892	115,051
	Cell phone mo.charges for 1 Sgt in 2212	660		660
	Cisco AP (Wireless Video)		8,700	8,700
	Internal Affairs Software		17,400	17,400
	2nd Yr Warranty for Coban Video Units (funded for 3 new units instead)	26,950		26,950
	Utilities - reduced	40,000		40,000
		<u>138,769</u>	<u>69,992</u>	<u>208,761</u>
<b>POLICE UNIFORM SERVICES</b>				
	4 Police Officers (6 months) + 1 vehicle	142,364	64,270	206,634
	4 Police Officers (12 months) + 2 vehicles	275,311	111,940	387,251
	3 Tahoe upgrades for Shift Commanders (replacement)*	22,245		22,245
	1 Sergeant Street Crimes Unit (6 months) + vehicle	46,957	52,485	99,442
	35 Taser cameras & 27 tasers		41,150	41,150
	10 Night Vision Monoculars (if grant/other funds available)		34,440	34,440
		<u>486,877</u>	<u>304,285</u>	<u>791,162</u>
	*Vehicles funded - Crown Vics			
<b>POLICE SUPPORT SERVICES</b>				
	1 Records Supervisor	62,955		62,955
	2 Telecommunications Operators	97,554	3,400	100,954
	2 Telecommunications Operators*	24,160		24,160
		<u>184,669</u>	<u>3,400</u>	<u>188,069</u>
	*Two funded, at 9 months			
<b>POLICE LICENSE &amp; WEIGHT</b>				
	1 Replacement Vehicle	42,670		42,670
		<u>42,670</u>	<u>0</u>	<u>42,670</u>
<b>POLICE JAIL</b>				
	1 Jailer (9 months)	37,150	1,200	38,350
		<u>37,150</u>	<u>1,200</u>	<u>38,350</u>

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTME</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>POLICE SCHOOL RESOURCE OFFICERS</b>				
	Specialized Training		10,100	10,100
		0	10,100	10,100
<b>PARKS CUSTODIAL SERVICES</b>				
	2 Custodial Workers for Public Safety Bldg	52,878	560	53,438
	2 Floor Machines (replacements)		2,800	2,800
	Carpet Extractor, PSB & UH		2,820	2,820
		52,878	6,180	59,058
<b>PARKS FACILITIES MAINTENANCE</b>				
	1 Building Mtce Helper PSB & UH	35,542		35,542
	Buildings & Grounds Mtce New Facilities - reduced	11,298		11,298
	HVAC Mtce & Repair New Facilities - reduced	8,878		8,878
	Utilities for New Facilities (reduced, included in Recreation)	26,699		26,699
	Business Cards		250	250
		82,417	250	82,667
<b>PARKS ADMINISTRATION</b>				
	1 Membership Sales Assoc., New Rec Ctr (5 mos.)	18,070	2,000	20,070
	Office Supplies & Cell Phones for New Positions Positions budgeted in other Divisions*	1,080	840	1,920
		19,150	2,840	21,990
<b>PARKS RECREATION CENTER</b>				
	Utilities - reduced	30,000		30,000
		30,000	0	30,000
<b>PARKS MEDIANS/ROW</b>				
	1 Parks Mtce Wrkr 1 for Western Crew*	35,485		35,485
		35,485	0	35,485
<b>PARKS MAINTENANCE</b>				
	1 Parks Maintenance Worker 1 Woody Park & Trail	35,485		35,485
	Supplies & Minor Equip. for Added Parks & Facilities - reduced	4,250	750	5,000
	Landscaping, Trees, Paint, Repairs for New Parks - reduced	5,000		5,000
	3 of 3 72" Out Front Mowers, \$11,500 ea		34,500	34,500
	Top Dresser		9,500	9,500
	Utility Vehicle		12,500	12,500
	Block Building for Well Pump at Centennial Park		20,000	20,000
	Park Signage		35,000	35,000
		44,735	112,250	156,985

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
GENERAL FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS NOT FUNDED**

<u>DEPARTME</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>PARKS RECYCLING</b>				
	Increase Recycling Tech from P-T to F-T	23,321	3,495	26,816
	Overtime	900		900
	Interior Doors to Contain Roll-Off Boxes		5,800	5,800
		<u>24,221</u>	<u>9,295</u>	<u>33,516</u>
<b>ANIMAL CONTROL</b>				
	1 Full-Time Shelter Attendant	30,938	625	31,563
	1 vehicle (F-250 to replace unit 174)		20,280	20,280
		<u>30,938</u>	<u>20,905</u>	<u>51,843</u>
<b>PLANNING</b>				
	Upgrade to Office Coordinator	4,894		4,894
	1 vehicle (Sedan-Ford Focus 4-door)*		14,600	14,600
		<u>4,894</u>	<u>14,600</u>	<u>19,494</u>
	*Replacement vehicle approved with transfer of Building Official's vehicle			
<b>MARSHAL'S OFFICE</b>				
	1 City Marshal	68,453	10,323	78,776
	1 Deputy City Marshal (9 mos) + vehicle	50,421	44,523	94,944
	Application fee		1,000	1,000
		<u>118,874</u>	<u>55,846</u>	<u>174,720</u>
<b>PUBLIC WORKS (STREETS &amp; DRAINAGE)</b>				
	Bucket Truck		34,816	34,816
	LEO and Sweeper	38,166	162,222	200,388
		<u>38,166</u>	<u>197,038</u>	<u>235,204</u>
<b>PUBLIC WORKS (TRAFFIC OPERATIONS)</b>				
	Traffic Manager - reduced 3 mos.	15,923		15,923
	Vehicle+ tools for Traffic Manager		19,305	19,305
		<u>15,923</u>	<u>19,305</u>	<u>35,228</u>
<b>TOTAL GENERAL FUND</b>		<u>2,033,426</u>	<u>1,347,848</u>	<u>3,381,274</u>

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
WATER AND SEWER FUND  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>LIFT STATIONS</b>				
	25 manual transfer switches*		150,000	150,000
	33 manual transfer switches*		198,000	198,000
	Dixie Farm Road North piping		11,806	11,806
	Control panel replacement		18,150	18,150
	Lift Stations paint and sand blasting		14,000	14,000
	Desktop computer		1,850	1,850
	2 - 80 kw generators**		67,000	67,000
	2 - 150 kw generators**		144,000	144,000
		0	604,806	604,806
	*Grant funded			
	**Lease Purchase Financing			
<b>WASTEWATER TREATMENT</b>				
	Barry Rose valve replacement		43,000	43,000
	Bleach at Southdown	5,000		5,000
	Longwood valve replacement		33,000	33,000
	Barry Rose paint and sand blast		68,000	68,000
		5,000	144,000	149,000
<b>WATER PRODUCTION</b>				
	Unidirectional Flushing Program	65,000		65,000
	Well pump motors - FM518, Magnolia, Cullen		38,192	38,192
	SCR impellers*		139,954	139,954
	Booster pumps - Southeast, Cullen & Garden Rd*		147,078	147,078
	Control buildings - close in		15,535	15,535
	Southdown valves		17,404	17,404
	Sample stations flush valves		9,780	9,780
		65,000	367,943	432,943
	*Lease Purchase Financing			
<b>W&amp;S DISTRIBUTION &amp; COLLECTION</b>				
	1 new vehicle - F-450		51,496	51,496
	1 replacement vehicle - F-150	20,550		20,550
	1 replacement vehicle - F-150	20,550		20,550
		41,100	51,496	92,596
<b>W&amp;S REVENUE COLLECTION</b>				
	Credit Service for new applicant credit checks	5,400		5,400
	Meter testing	52,784		52,784
	Water meters for replacement program	203,551		203,551
		261,735	0	261,735
<b>TOTAL WATER AND SEWER FUND</b>		<b>372,835</b>	<b>1,168,245</b>	<b>1,541,080</b>



**CITY OF PEARLAND  
 FISCAL YEAR 2010 ADOPTED BUDGET  
 OTHER FUNDING SOURCES  
 SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>COURT TECHNOLOGY</b>				
<b>FUND</b>	Laptop computer for Judge	600	2,500	3,100
		<u>600</u>	<u>2,500</u>	<u>3,100</u>
<b>COURT SECURITY</b>				
<b>FUND</b>	Training for Juvenile Case Manager	800		800
		<u>800</u>	<u>0</u>	<u>800</u>
<b>COURT JUVENILE MGMT</b>				
<b>FUND</b>	Upgrade to Juvenile Case Manager	7,283		7,283
		<u>7,283</u>	<u>0</u>	<u>7,283</u>
<b>PARK DEVELOPMENT</b>				
<b>FUND</b>	Hunter Park Development		114,878	114,878
	Max Road Sports Complex		130,294	130,294
	Master Plan Update		15,000	15,000
	Parks Program Survey		15,000	15,000
		<u>0</u>	<u>275,172</u>	<u>275,172</u>
<b>TREE TRUST</b>				
<b>FUND</b>	Tree preservation - McHard Rd. Project		6,000	6,000
		<u>0</u>	<u>6,000</u>	<u>6,000</u>
<b>GRANT FUND</b>				
	60 Portable radios		225,000	225,000
	26 Mobile radios		96,200	96,200
	10 Video cameras		92,800	92,800
	7 Coban Video Cameras		43,050	43,050
	13 Radios		53,279	53,279
	Lasershot System-training simulator		12,861	12,861
	Energy Grant		685,900	685,900
	10 Bullet Proof Vests		15,000	15,000
		<u>0</u>	<u>1,224,090</u>	<u>1,224,090</u>
<b>COMMUNITY DEVELOPMENT RECOVERY GRANT</b>				
<b>FUND</b>	Installation of water & sewer lines at Forgotten Angels Day Habilitation Facility		19,900	19,900
	Installation of HVAC system and parking lot lighting at Adult Reading Center		15,000	15,000
	Installation of sidewalks on Old Alvin & Walnut		38,239	38,239
		<u>0</u>	<u>73,139</u>	<u>73,139</u>

**CITY OF PEARLAND  
FISCAL YEAR 2010 ADOPTED BUDGET  
OTHER FUNDING SOURCES  
SUPPLEMENTAL AND CAPITAL REQUESTS FUNDED**

<u>DEPARTMENT</u>	<u>DESCRIPTION</u>	<u>RECURRING</u>	<u>NON-RECURRING</u>	<u>TOTAL</u>
<b>CIP FUND</b>				
	*Recreation Center / Natatorium			
	2 Vacuum Cleaners, PSB		800	800
	1 Wet/Dry Vacuum, PSB		735	735
	2 Janitorial Carts, PSB		500	500
	1 Walk Behind Automatic Scrubber, PSB		4,000	4,000
	1 Electric Buffer, PSB		1,400	1,400
	2 Electric Burnishers, PSB		4,000	4,000
	PS Facility Fiber Connection*		189,705	189,705
	Police Fitness Equipment*		26,986	26,986
	Telephone Switch Upgrade*		38,435	38,435
		0	266,561	266,561
	*All funded out of CIP project savings			
<b>INTERNAL SERVICE FUND</b>				
	2 Damaged Vehicles (covered by insurance in current yr)		85,455	85,455
		0	85,455	85,455
<b>PEDC</b>				
	Development Coordinator (9 mos.)	65,673	2,500	68,173
	U of H Fiber Connection		53,645	53,645
		65,673	56,145	121,818
<b>U OF H FUND</b>				
	Custodial Worker (2 mos.)	6,646		6,646
	Building equipment/supplies	26,626	7,085	33,711
		33,272	7,085	40,357
<b>CITY-WIDE DONATION FUND</b>				
	Animal Control:			
	1 Tag Machine		3,339	3,339
	2 Laptops		5,000	5,000
	Recycle Park bench/2 office chairs/tags etc.		2,024	2,024
	Police:			
	Computer for Victim Assistance Volunteers		2,500	2,500
		0	12,863	12,863

**AUTHORITY**  
**The City of Pearland's Operating Budget is proposed and approved in  
accordance with state law, the City Charter and the City Code of  
Ordinances**

**PEARLAND CITY CHARTER**  
**ARTICLE 8**  
**MUNICIPAL FINANCE**

**SECTION 8.01 - Fiscal Year:**

The fiscal year of the City of Pearland shall begin at the first day of October and shall end on the last day of September of each calendar year. Such a fiscal year shall constitute the budget and accounting year.

**SECTION 8.02 - Preparation and Submission of Budget:**

The City Manager, between sixty (60) and ninety (90) days prior to the start of each fiscal year, shall submit to the Council a proposed budget, which budget shall provide a complete financial plan for the fiscal year and shall contain the following:

- (a) A budget message, explanatory of the budget, which shall contain an outline of the proposed financial policies of the City for the fiscal year, shall set forth the reasons for salient changes from the previous fiscal year in expenditures and revenue items, and shall explain any major changes in financial policy.
- (b) A consolidated statement of anticipated receipts and proposed expenditures for all funds.
- (c) An Analysis of property valuations.
- (d) An Analysis of tax rates.
- (e) Tax levies and tax collections by years for at least the immediate past five (5) years.
- (f) General funds resources in detail.
- (g) Special funds resources in detail.
- (h) Summary of proposed expenditures by function, department and activity.
- (i) Detailed estimates of expenditures shown separately for each activity to support the summary (h) above.
- (j) A revenue and expense statement for all types of bonds, time warrants and other indebtedness.
- (k) A description of all bond issues, time warrants and other indebtedness outstanding, showing rate of interest, date of issue, maturity date, and amount authorized, amount issued and amount outstanding.
- (l) A schedule of requirements for the principal and interest of each issue of bonds, time warrants and other indebtedness.
- (m) The appropriation ordinance.
- (n) The tax-levying ordinance.

**SECTION 8.03 - Anticipated Revenues Compared With Other Years in Budget:**

In preparing the budget, the City Manager shall place in parallel columns opposite the several items of revenue, the actual amount of each item for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

**SECTION 8.04 - Proposed Expenditures Compared With Other Years:**

The City Manager, in the preparation of the budget shall place in parallel columns opposite the various items of expenditures the actual amount of such items of expenditures for the last completed fiscal year, the estimated amount for the current fiscal year, and the proposed amount for the ensuing fiscal year.

**SECTION 8.05 - Budget a Public Record:**

The budget and all supporting schedules shall be filed with the person performing the duties of City Secretary, submitted to the Council and shall be a public record.

**SECTION 8.06 - Notice of Public Hearing on Budget:**

At the meeting of the City Council at which the budget is submitted, the City Council shall cause to be published in the official newspaper of the City of Pearland, a notice of the hearing setting forth the time and place thereof at least five (5) days before the date of such meeting.

**SECTION 8.07 - Public Hearing on Budget:**

At the time and place set forth in the notice required by Section 8.06, or at any time and place to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the budget submitted and all interested persons shall be given an opportunity to be heard for or against any item or amount of any items therein contained.

**SECTION 8.08 - Proceedings on Budget After Public Hearings:**

If the Council should insert new items in the budget after the conclusion of the public meeting mentioned in Section 8.07, then the same procedures of notification in the official newspaper and another public hearing shall be required before adoption of the budget.

**SECTION 8.09 - Vote Required for Adoption:**

The budget shall be adopted by a majority of the members of the whole City Council.

**SECTION 8.10 - Date of Final Adoption:**

The budget shall be finally adopted not later than fifteen (15) days prior to the beginning of the fiscal year and should the City Council fail to so adopt a budget, the then existing budget, together with its tax levying ordinance and its appropriation ordinance, shall be deemed adopted for the ensuing fiscal year.

**SECTION 8.11 - Effective Date of Budget; Certification; Copies Made Available:**

Upon final adoption, the budget shall be in effect for the fiscal year. A copy of the budget, as finally adopted, shall be filed with the person performing the duties of City Secretary, the County Clerk of Brazoria County, and the State Comptroller of Public Accounts at Austin. The final budget shall be mimeographed or otherwise reproduced and copies shall be made available for the use of all offices, departments, and agencies and for the use of interested persons and civic organizations. A reasonable cost based on state recommendation will be charged for copies of city budgets to all interested parties.

**SECTION 8.12 - Budget Established Appropriations:**

From the effective date of the budget, the several amounts stated therein as proposed expenditure shall be and become appropriated to the several objects and purposes therein named.

**SECTION 8.13 - Budget Established Amount to be Raised by Property Tax:**

From the effective date of the budget, the amount stated therein as the amount to be raised by property tax shall constitute a determination of the amount of the levy for the purposes of the City in the corresponding tax year; provided, however, that in no event shall such levy exceed the legal limit provided by the laws and constitution of the State of Texas.

**SECTION 8.14 - Contingent Appropriation: (Amended 5/5/90)**

Provision shall be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount not more than seven per centum of the total budget to be used in case of unforeseen items of expenditures. Such contingent appropriation shall be under the control of the City Manager and distributed by him/her, after approval by the City Council. Expenditures from this appropriation shall be made only in case of established emergencies and a detailed account of such expenditures shall be recorded and reported at the next regular meeting and bi-annually in the official newspaper of the City of Pearland. All money remaining in the contingency fund shall be utilized so as to draw the maximum income for the City yet remains liquid to be used if needed. Any amount remaining at the end of the year shall be directly forwarded into next year's contingency fund to be applied toward that year's total seven per cent contingency fund.

**SECTION 8.15 - Estimated Expenditures Shall Not Exceed Estimated Resources:**

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand). The classification of revenue and expenditure accounts shall conform as nearly as local conditions will permit to the uniform classification as promulgated by the National Committee on Government Accounting or some other nationally accepted classification.

**SECTION 8.16 - Emergency Appropriations:**

At any time in any fiscal year, the Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriations shall be by ordinance adopted by the majority vote of the Council members at one special or regular meeting.

**SECTION 8.17 - Purchase Procedure: (Amended 4/6/74; 4/3/82)**

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged, and no contract or order shall be binding upon the City unless and until the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment, or contractual services for which the contract or order is issued. All purchases made and contract executed by the City shall be made in accordance with the requirements of this Charter and all applicable requirements of the Constitution and Statutes of the State of Texas. All contracts for purchases or expenditures must be

expressly approved in advance by the Council, except that the Council may by ordinance confer upon the City Manager, general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

**SECTION 8.18 - Disbursement of Funds:**

All checks, vouchers or warrants for the withdrawal of money from the City Depository shall be signed by the City Manager or the Mayor, and countersigned by the City Secretary, or the City Treasurer, or one member of the City Council.

**SECTION 8.19 - Power to Tax: (Amended 4/7/84)**

The City Council shall have the power, and is hereby authorized to levy and collect an annual tax upon all real and personal property within the City not to exceed the maximum limits set by the Constitution and laws of the State of Texas as they now exist, or as they may be amended.

**SECTION 8.20 - Property Subject to Tax; Rendition, Appraisal and Assessment: (Amended 4/7/84)**

All real and tangible and intangible personal property within the jurisdiction of the City of Pearland not expressly exempted by law shall be subject to annual taxation. The method and procedure for the rendition, appraisal and assessment of all real and personal property within the City shall be in accordance with applicable provisions of the Property Tax Code of the State of Texas as now or hereafter amended.

**SECTION 8.21 - Taxes, When Due and Payable: (Amended 4/7/84)**

All taxes due the City of Pearland shall be payable to the office of the city assessor-collector on receipt of the tax bill and shall be considered delinquent if not paid before February 1 of the year following the year in which imposed. The postponement of any delinquency date and the amount of penalty, interest and costs to be imposed on delinquent taxes shall be in accordance with applicable ordinances of the City of Pearland and the Property Tax Code of the State of Texas.

**SECTION 8.22 - Tax Liens:**

- (a) Except for such restrictions imposed by law, the tax levied by the City is hereby declared to be a lien, charge, or encumbrance upon the property upon which the tax is due, which lien, charge or encumbrance the City is entitled to enforce and foreclose in any court having jurisdiction over the same, and the lien, charge or encumbrance on the property in favor of the City, for the amount of taxes due on such property is such as to give the state courts jurisdiction to enforce and foreclose said lien on the property on which the tax is due, not only as against any resident of this state or person whose residence is unknown, but also as against nonresidents. All taxes upon real estate shall especially be a lien and a charge upon the property upon which the taxes are due, which lien may be foreclosed in any court having jurisdiction. The City's tax lien shall exist from January 1st in each year until the taxes are paid, and limitations as to seizures and suits for collection of taxes shall be as prescribed by state law.
- (b) Except for such exemptions and restrictions imposed by law, all persons, associations, corporations, firms and partnerships owning or holding personal property or real property in the City of Pearland on January 1st of each year shall be liable for City taxes levied thereon for each year. The tangible personal

property of all persons, associations, corporations, firms or partnerships owing any taxes to the City of Pearland is hereby made liable for all said taxes, whether the same be due upon personal or real property or upon both.

- (c) All seizure and foreclosure proceedings shall be commenced no later than two years after taxes first become delinquent.

**SECTION 8.23 - Tax Remission and Discounts: (Amended 4/7/84)**

Except as provided by state law, neither the City Council nor any other official of the City shall ever extend the time for payment of taxes nor remit, discount or compromise any tax legally due the City, nor waive the penalty, interest and costs that may be due thereon to or for any person, association, firm or partnership owing taxes to the City for such year or years.

**SECTION 8.24 - Issuance of Bonds:**

The City of Pearland shall have the power to issue bonds and levy a tax to support the issue of permanent improvements and all other lawful purposes.

- (a) General Obligation Bonds -  
The City shall have the power to borrow money on the credit of the City and to issue general obligation bonds for permanent public improvements or for any other public purpose not prohibited by the Constitution and laws of the State of Texas and to issue refunding bonds to refund outstanding bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.
- (b) Revenue Bonds -  
The City shall have the power to borrow money for the purpose of construction, purchasing, improving, extending or repairing of public utilities, recreational facilities or both any other self-liquidating municipal function not prohibited by the Constitution and laws of the State of Texas and to issue revenue bonds to evidence the obligation created thereby, and to issue refunding bonds to refund outstanding revenue bonds of the City previously issued. All such bonds shall be issued in conformity with the laws of the State of Texas and shall be used only for the purpose for which they were issued.
- (c) Sale of Bonds -  
No bonds (other than refunding bonds issued to refund and in exchange of previously issued outstanding bonds) issued by the City shall be sold for less than par value accrued interest. All bonds of the City having been issued or sold in accordance with the terms of this section and having been delivered to the purchasers thereof shall thereafter be incontestable and all bonds issued to refund and in exchange of outstanding bonds previously issued shall, after said exchange, be incontestable.

**ORDINANCE NO. 1406**

**AN APPROPRIATION ORDINANCE ADOPTING A REVISED  
BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2009  
AND ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING  
OCTOBER 1, 2009, AND ENDING SEPTEMBER 30, 2010.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:**

**Section 1.** That the City Manager's estimated 2008-2009 Budget and proposed 2009-2010 Budget, attached hereto as Exhibit "A" and Exhibit "B", be adopted in compliance with provisions of Article 8 of the Home Rule Charter of the City of Pearland, Texas which sets forth certain specific requirements as to the City of Pearland,

**Section 2.** The City Council hereby adopts a revised budget for the current fiscal year ending September 30, 2009 consisting of certain appropriations, more specifically identified on Exhibit "A" attached hereto.

**Section 3.** That City Council hereby appropriates certain sums, more specifically identified on Exhibit "B" attached hereto, for the proposed fiscal year 2009-2010 Budget.


**Section 4.** That the City Council hereby confers upon the City Manager general authority to contract for expenditures without further approval of the Council for all budgeted items the cost of which do not exceed the constitutional and statutory requirements for competitive bidding.

**Section 5.** That this ordinance shall become effective from and after its passage on second and final reading.

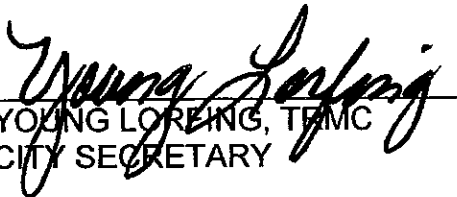


**ORDINANCE NO. 1406**

PASSED and APPROVED ON FIRST READING this the 31<sup>st</sup> day of August, A. D.,  
2009.


  
\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

  
\_\_\_\_\_  
YOUNG LORING, TRMC  
CITY SECRETARY



PASSED and APPROVED ON SECOND and FINAL READING this the 14<sup>th</sup> day of  
September, A. D., 2009.

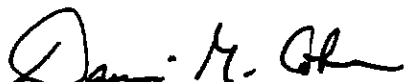
  
\_\_\_\_\_  
TOM REID  
MAYOR

ATTEST:

  
\_\_\_\_\_  
YOUNG LORING, TRMC  
CITY SECRETARY



APPROVED AS TO FORM:

  
\_\_\_\_\_  
DARRIN M. COKER  
CITY ATTORNEY

# EXHIBIT A

## City of Pearland Fiscal Year 2008-2009 Revised Budget

Fund #	Fund Description	REVENUES			EXPENDITURES		
		2009 Adopted	2009 Revised	\$ Change	2009 Adopted	2009 Revised	\$ Change
010	General	\$47,501,155	\$52,291,739	\$4,790,584	\$49,423,200	\$55,437,455	\$6,014,255
015	P.E.D.C.	\$7,121,117	\$15,148,276	\$8,027,159	\$6,511,647	\$25,087,444	\$18,575,797
020	Debt Service-General	\$21,530,401	\$21,028,137	(\$502,264)	\$23,422,668	\$20,690,366	(\$2,732,302)
	<u>Proprietary Funds</u>						
030	Water and Sewer	\$27,542,515	\$27,812,515	\$270,000	\$26,132,576	\$24,836,071	(\$1,296,505)
031	Solid Waste	\$6,855,226	\$7,105,478	\$250,252	\$6,853,026	\$7,101,788	\$248,762
	<u>Special Revenue Funds</u>						
017	Municipal Court	\$51,905	\$49,019	(\$2,886)	\$49,807	\$49,357	(\$450)
018	Citywide Donation	\$20,800	\$34,323	\$13,523	\$14,074	\$43,212	\$29,138
019	Court Technology	\$63,500	\$61,500	(\$2,000)	\$154,470	\$162,055	\$7,585
025	Emerg. Mngt. Buy-out		\$344,117	\$344,117		\$837,703	\$837,703
035	Traffic Impact Improvement	\$10,650	\$7,500	(\$3,150)	\$192,184	\$214,864	\$22,680
043	Regional Detention	\$0	\$840	\$840	\$116,557	\$116,557	\$0
045	Hotel/Motel	\$758,950	\$549,850	(\$209,100)	\$382,350	\$411,950	\$29,600
046	Parks Donations	\$21,108	\$59,948	\$38,840	\$20,000	\$42,870	\$22,870
047	Park & Recreation Development	\$58,720	\$76,195	\$17,475	\$120,000	\$50,232	(\$69,768)
049	Tree Trust	\$2,850	\$1,450	(\$1,400)	\$181,825	\$186,825	\$5,000
055	Sidewalk	\$28,540	\$24,194	(\$4,346)	\$0	\$0	\$0
060	Police State Seizure	\$11,000	\$68,385	\$57,385	\$63,000	\$87,569	\$24,569
062	Federal Police	\$500	\$225	(\$275)	\$25,000	\$10,000	(\$15,000)
101	Grant	\$197,760	\$289,239	\$91,479	\$226,064	\$296,576	\$70,512
105	Community Development	\$269,260	\$575,156	\$305,896	\$269,260	\$742,753	\$473,493
120	Management District 1	\$327,261	\$99,265	(\$227,996)	\$0	\$0	\$0
095	Property Insurance Fund	\$788,711	\$845,306	\$56,595	\$892,282	\$846,307	(\$45,975)
	Sub-Total Operations	\$113,161,929	\$126,472,657	\$13,310,728	\$115,049,990	\$137,251,954	\$22,201,964

<u>Fund #</u>	<u>Fund Description</u>	<u>REVENUES</u>			<u>EXPENDITURES</u>		
		2009 <u>Adopted</u>	2009 <u>Revised</u>	<u>\$ Change</u>	2009 <u>Adopted</u>	2009 <u>Revised</u>	<u>\$ Change</u>
	<u>CAPITAL IMPROVEMENT PROGRAM (CIP)</u>						
	<u>Water/Sewer CIP</u>						
042	Utility Impact Fee	\$14,883,981	\$11,819,891	(\$3,064,090)	\$11,595,791	\$22,786,257	\$11,190,466
044	Shadow Creek Impact Fee	\$1,861,117	\$1,746,735	(\$114,382)	\$5,839,981	\$7,190,531	\$1,350,550
064	1998 Certificate of Obligation	\$0	\$19,000	\$19,000	\$91,488	\$1,155,247	\$1,063,759
067	1999 W & S Revenue Bonds	\$10,049,965	\$11,871,467	\$1,821,502	\$10,293,507	\$18,100,840	\$7,807,333
301	Water/Sewer Pay As You Go	\$1,125,762	\$1,131,362	\$5,600	\$1,129,054	\$1,966,200	\$837,146
	<u>Capital Projects Funds</u>						
050	Capital Projects	\$19,140,480	\$15,176,479	(\$3,964,001)	\$9,590,255	\$16,245,423	\$6,655,168
068	Capital Projects-CO 2001	\$5,000	\$114,927	\$109,927	\$3,462,716	\$7,943,896	\$4,481,180
070	Capital Projects Mobility CO 2001	\$584,482	\$754,297	\$169,815	\$926,330	\$36,050,567	\$35,124,237
071	Capital Projects Drainage CO 2001	\$0	\$4,200	\$4,200	\$165,803	\$438,238	\$272,435
200	Capital Projects-CO 2006	\$0	\$738,192	\$738,192	\$748,448	\$7,221,092	\$6,472,644
201	Capital Projects-CO 2007	\$210,000	\$300,000	\$90,000	\$618,959	\$21,206,749	\$20,587,790
204	Capital Projects-CO 2009	\$5,626,000		(\$5,626,000)	\$5,595,583		(\$5,595,583)
202	Capital Projects-GO 2007A	\$22,319,440	\$18,881,579	(\$3,437,861)	\$2,044,141	\$45,706,395	\$43,662,254
203	Capital Projects-GO 2009	\$34,953,283	\$20,351,263	(\$14,602,020)	\$34,552,101	\$25,484,301	(\$9,067,800)
	Sub-Total CIP	\$110,759,510	\$82,909,392	(\$27,850,118)	\$86,654,157	\$211,495,736	\$124,841,579
	<b>TOTAL:</b>	<b>\$223,921,439</b>	<b>\$209,382,049</b>	<b>(\$14,539,390)</b>	<b>\$201,704,147</b>	<b>\$348,747,690</b>	<b>\$147,043,543</b>

# EXHIBIT B

## City of Pearland Fiscal Year 2009-2010 Adopted Budget

<u>Fund #</u>	<u>Fund Description</u>	<u>REVENUES</u> 2010 Adopted	<u>EXPENDITURES</u> 2010 Adopted
<b>OPERATIONS-</b>			
010	General	\$49,115,981	\$49,752,119
015	P.E.D.C.	\$14,941,059	\$13,428,286
020	Debt Service-General	\$22,043,186	\$24,227,199
<u>Special Revenue Funds</u>			
017	Municipal Court	\$50,457	\$54,022
018	Citywide Donation	\$21,300	\$12,863
019	Court Technology	\$61,930	\$18,535
023	Court Juvenile Management	\$59,500	\$54,258
035	Traffic Impact Improvement	\$5,300	\$0
043	Regional Detention	\$0	\$0
045	Hotel/Motel	\$780,685	\$449,888
046	Parks Donations	\$51,530	\$50,000
047	Park & Recreation Development	\$24,500	\$275,172
049	Tree Trust	\$170	\$6,000
055	Sidewalk	\$27,100	\$0
060	Police State Seizure	\$34,600	\$51,184
062	Federal Police	\$48	\$15,000
101	Grant	\$1,337,992	\$1,365,566
105	Community Development	\$292,023	\$292,023
116	Community Development Recovery	\$73,139	\$73,139
120	Management District 1	\$1,000	\$201,216
140	University of Houston	\$47,895	\$40,357
095	Property Insurance Fund	\$855,974	\$855,974
<u>Proprietary Funds</u>			
030	Water and Sewer	\$28,632,638	\$27,365,904
031	Solid Waste	\$7,180,061	\$7,177,161
<b>SUB TOTAL - OPERATIONS</b>		<b>\$125,638,068</b>	<b>\$125,765,866</b>
<b>CAPITAL IMPROVEMENT PROGRAM (CIP)-</b>			
<u>Water/Sewer Capital Projects Funds</u>			
042	Utility Impact Fee	\$17,238,090	\$14,865,425
044	Shadow Creek Impact Fee	\$1,990,759	\$915,830
064	1998 Certificate of Obligation	\$0	\$380,000
067	1999 W & S Revenue Bonds	\$7,041,633	\$6,058,430
301	Water/Sewer Pay As You Go	\$52,208	\$51,958
<u>Capital Projects Funds</u>			
050	Capital Projects	\$5,933,421	\$9,300,338
068	Capital Projects-CO 2001	\$35,000	\$1,284,813
070	Capital Projects Mobility CO 2001	\$150,000	\$3,298,542
071	Capital Projects Drainage CO 2001	\$0	\$48,753
200	Capital Projects-CO 2006	\$50,000	\$20,628
201	Capital Projects-CO 2007	\$35,000	\$1,247,356
205	Capital Projects-CO 2010	\$3,130,366	\$3,127,349
202	Capital Projects-GO Series 2007A	\$4,646,553	\$4,825,536
203	Capital Projects-GO Series 2009	\$31,559,874	\$26,172,677
<b>SUB TOTAL - CIP</b>		<b>\$71,862,904</b>	<b>\$71,597,635</b>
<b>GRAND TOTAL:</b>		<b>\$197,500,972</b>	<b>\$197,363,501</b>

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>			
		<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>		
Recreation Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$24,059	\$11.5668
Ballfield Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$24,059	\$11.5668
Recycling Center Attendant	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$24,059	\$11.5668
Lifeguard	7	\$17,065	\$8.2041	\$21,331	\$10.2552	\$24,059	\$11.5668
	8	\$17,490	\$8.4086	\$21,862	\$10.5108	\$24,662	\$11.8569
	9	\$17,929	\$8.6195	\$22,411	\$10.7744	\$25,278	\$12.1529
	10	\$18,375	\$8.8343	\$22,969	\$11.0428	\$25,911	\$12.4571
Head Lifeguard	11	\$18,835	\$9.0554	\$23,544	\$11.3193	\$26,557	\$12.7679
	12	\$19,307	\$9.2820	\$24,133	\$11.6025	\$27,222	\$13.0874
	13	\$19,791	\$9.5149	\$24,739	\$11.8937	\$27,902	\$13.4146
	14	\$20,284	\$9.7518	\$25,355	\$12.1897	\$28,600	\$13.7500
Animal Shelter Attendant	15	\$20,791	\$9.9955	\$25,988	\$12.4944	\$29,316	\$14.0942
Water Safety Instructor	15	\$20,791	\$9.9955	\$25,988	\$12.4944	\$29,316	\$14.0942
	16	\$21,311	\$10.2456	\$26,639	\$12.8070	\$30,048	\$14.4461
	17	\$21,844	\$10.5021	\$27,305	\$13.1276	\$30,800	\$14.8075
Fleet Services Assistant	18	\$22,390	\$10.7644	\$27,988	\$13.4555	\$31,571	\$15.1782
Humane Officer-in-Training	18	\$22,390	\$10.7644	\$27,988	\$13.4555	\$31,571	\$15.1782
Custodian	19	\$22,950	\$11.0337	\$28,688	\$13.7921	\$32,359	\$15.5572
HR Records Technician	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$33,167	\$15.9455
Administrative Clerk	20	\$23,523	\$11.3093	\$29,404	\$14.1366	\$33,167	\$15.9455

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>		<u>Annual</u>		<u>Hourly</u>	
	<u>Range</u>	<u>Min</u>	<u>Max</u>	<u>Annual</u>	<u>Hourly</u>	<u>Hourly</u>
Receptionist/Switchboard Operator	20	\$23,523	\$11,3093	\$29,404	\$14.1366	\$15.9455
Police Receptionist	20	\$23,523	\$11,3093	\$29,404	\$14.1366	\$15.9455
Parks Maintenance Worker I	21	\$24,112	\$11,5922	\$30,140	\$14.4903	\$16.3451
Building Maintenance Helper	21	\$24,112	\$11,5922	\$30,140	\$14.4903	\$16.3451
Water & Sewer Line Maintenance Worker	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Water & Sewer Construction Worker	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Records Technician (City Secretary)	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Lift Station Operator-in-Training	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Water Production Operator-in-Training	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Wastewater Operator-in-Training	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Emergency Medical Technician - Basic	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Senior Center Shuttle Bus Driver	22	\$24,715	\$11,8820	\$30,893	\$14.8525	\$16.7535
Customer Service Clerk	23	\$25,332	\$12,1787	\$31,665	\$15.2234	\$17.1713
Utility Billing Cash Clerk	23	\$25,332	\$12,1787	\$31,665	\$15.2234	\$17.1713
Permit Clerk I	23	\$25,332	\$12,1787	\$31,665	\$15.2234	\$17.1713
Records Clerk	23	\$25,332	\$12,1787	\$31,665	\$15.2234	\$17.1713
Court Records Specialist	23	\$25,332	\$12,1787	\$31,665	\$15.2234	\$17.1713
Utility Billing Records Technician	24	\$25,965	\$12,4832	\$32,456	\$15.6040	\$17.6009
Utility Billing Clerk	24	\$25,965	\$12,4832	\$32,456	\$15.6040	\$17.6009
Sign Technician	24	\$25,965	\$12,4832	\$32,456	\$15.6040	\$17.6009
Park Maintenance Worker II	24	\$25,965	\$12,4832	\$32,456	\$15.6040	\$17.6009
ROW Inspector	24	\$25,965	\$12,4832	\$32,456	\$15.6040	\$17.6009
Deputy Court Clerk I	25	\$26,614	\$12,7951	\$33,267	\$15.9939	\$18.0416
Court Bailiff	25	\$26,614	\$12,7951	\$33,267	\$15.9939	\$18.0416
Light Equipment Operator	25	\$26,614	\$12,7951	\$33,267	\$15.9939	\$18.0416
Preventative Maintenance Mechanic	25	\$26,614	\$12,7951	\$33,267	\$15.9939	\$18.0416
Accounts Payable Clerk	25	\$26,614	\$12,7951	\$33,267	\$15.9939	\$18.0416

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>			
		<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>		
Mechanic I	26	\$27,279	\$13,1148	\$34,099	\$16,3936	\$38,463	\$18,4918
Secretary	26	\$27,279	\$13,1148	\$34,099	\$16,3936	\$38,463	\$18,4918
Field Services Technician	26	\$27,279	\$13,1148	\$34,099	\$16,3936	\$38,463	\$18,4918
Meter Reader	26	\$27,279	\$13,1148	\$34,099	\$16,3936	\$38,463	\$18,4918
Delinquent Account Specialist	26	\$27,279	\$13,1148	\$34,099	\$16,3936	\$38,463	\$18,4918
Recycle Center Technician	26	\$27,279	\$13,1148	\$34,099	\$16,3936	\$38,463	\$18,4918
Collections Coordinator	27	\$27,962	\$13,4434	\$34,953	\$16,8043	\$39,427	\$18,9555
Humane Officer	27	\$27,962	\$13,4434	\$34,953	\$16,8043	\$39,427	\$18,9555
Shelter Coordinator	27	\$27,962	\$13,4434	\$34,953	\$16,8043	\$39,427	\$18,9555
Emergency Medical Technician - Intermediate	28	\$28,659	\$13,7783	\$35,824	\$17,2229	\$40,412	\$19,4286
Police Cadet	28	\$28,659	\$13,7783	\$35,824	\$17,2229	\$40,412	\$19,4286
Senior Court Clerk	29	\$29,377	\$14,1236	\$36,721	\$17,6545	\$41,423	\$19,9147
Heavy Equipment Operator	29	\$29,377	\$14,1236	\$36,721	\$17,6545	\$41,423	\$19,9147
GPS Technician I	29	\$29,377	\$14,1236	\$36,721	\$17,6545	\$41,423	\$19,9147
Juvenile Case Manager	29	\$29,377	\$14,1236	\$36,721	\$17,6545	\$41,423	\$19,9147
Senior Humane Officer	29	\$29,377	\$14,1236	\$36,721	\$17,6545	\$41,423	\$19,9147
Administrative Secretary	30	\$30,111	\$14,4766	\$37,639	\$18,0958	\$42,456	\$20,4114
HR Assistant I	30	\$30,111	\$14,4766	\$37,639	\$18,0958	\$42,456	\$20,4114
Accounting Technician	30	\$30,111	\$14,4766	\$37,639	\$18,0958	\$42,456	\$20,4114
Engineering Inspector I	30	\$30,111	\$14,4766	\$37,639	\$18,0958	\$42,456	\$20,4114
Project Coordinator	30	\$30,111	\$14,4766	\$37,639	\$18,0958	\$42,456	\$20,4114
GPS Technician II	30	\$30,111	\$14,4766	\$37,639	\$18,0958	\$42,456	\$20,4114
	31	\$30,862	\$14,8376	\$38,578	\$18,5470	\$43,519	\$20,9228
	32	\$31,636	\$15,2098	\$39,545	\$19,0122	\$43,305	\$20,8198
Parks Crew Leader	33	\$32,427	\$15,5898	\$40,534	\$19,4873	\$44,172	\$21,2364
Property Room Technician	33	\$32,427	\$15,5898	\$40,534	\$19,4873	\$44,172	\$21,2364

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Water Production - Operator I	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Water Treatment - Operator I	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Lift Station Operator I	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Office Coordinator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Building Maintenance Technician	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Computer Technician	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Mapping Specialist	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Web/Cable Administrator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Firefighter	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Recycle Center Coordinator	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Utility Inspector	34	\$33,237	\$15.9792	\$41,546	\$19.9740	\$46,866	\$22.5316
Legal Secretary	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$48,037	\$23.0948
HR Assistant II	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$48,037	\$23.0948
Accounts Payable Supervisor	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$48,037	\$23.0948
Engineering Inspector II	35	\$34,069	\$16.3793	\$42,586	\$20.4742	\$48,037	\$23.0948
Code Enforcement / Health Officer	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$49,239	\$23.6726
HR Benefits Coordinator	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$49,239	\$23.6726
Executive Secretary	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$49,239	\$23.6726
Deputy City Secretary	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$49,239	\$23.6726
Program Specialist	36	\$34,920	\$16.7883	\$43,650	\$20.9854	\$49,239	\$23.6726
Paramedic	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$50,468	\$24.2634
Jailer	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$50,468	\$24.2634
Telecommunications Operator	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$50,468	\$24.2634
Emergency Telecommunicator	37	\$35,793	\$17.2081	\$44,741	\$21.5101	\$50,468	\$24.2634
W&S Construction Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$51,731	\$24.8707
W&S Line Maintenance Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Streets & Drainage Crew Leader	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Custodial Supervisor	38	\$36,687	\$17.6382	\$45,859	\$22.0477	\$51,731	\$24.8707



**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>			
		<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>		
Water Production Operator II	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Lift Station Operator II	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Wastewater Treatment Operator II	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Recreation Specialist	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Assistant Athletic Coordinator	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Chief Mechanic	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
GIS Technician	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Programmer	38	\$36,687	\$17,6382	\$45,859	\$22.0477	\$51,731	\$24.8707
Building Inspector Trainee	39	\$37,604	\$18,0790	\$47,005	\$22.5988	\$53,022	\$25.4916
Fire Inspector / Investigator	39	\$37,604	\$18,0790	\$47,005	\$22.5988	\$53,022	\$25.4916
Senior Code Enforcement / Health Officer	39	\$37,604	\$18,0790	\$47,005	\$22.5988	\$53,022	\$25.4916
Park Supervisor	40	\$38,545	\$18,5311	\$48,181	\$23.1639	\$54,348	\$26.1289
Planning Technician	40	\$38,545	\$18,5311	\$48,181	\$23.1639	\$54,348	\$26.1289
Electrician	40	\$38,545	\$18,5311	\$48,181	\$23.1639	\$54,348	\$26.1289
Recreation Center Supervisor	40	\$38,545	\$18,5311	\$48,181	\$23.1639	\$54,348	\$26.1289
Senior Engineering Technician	40	\$38,545	\$18,5311	\$48,181	\$23.1639	\$54,348	\$26.1289
Engineering Inspector III	40	\$38,545	\$18,5311	\$48,181	\$23.1639	\$54,348	\$26.1289
Water & Sewer Maintenance Supervisor	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Water & Sewer Construction Supervisor	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Street Division Supervisor	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Drainage Division Supervisor	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Wastewater Supervisor	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Water Production Supervisor	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Lift Station Supervisor	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Urban Forester	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Project Coordinator	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Athletic Coordinator	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Senior Center Coordinator	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Special Events Coordinator	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821
Youth Development Coordinator	41	\$39,510	\$18,9950	\$49,387	\$23.7438	\$55,707	\$26.7821

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>		<u>Annual</u>		<u>Hourly</u>	
Support Services Coordinator	41	\$39,510	\$18,9950	\$49,387	\$23,7438	\$55,707	\$26,7821	\$55,707	\$26,7821
Crime Victim Liaison	41	\$39,510	\$18,9950	\$49,387	\$23,7438	\$55,707	\$26,7821	\$55,707	\$26,7821
Building Inspector	42	\$40,496	\$19,4693	\$50,620	\$24,3366	\$57,101	\$27,4523	\$57,101	\$27,4523
Deputy Fire Marshal	42	\$40,496	\$19,4693	\$50,620	\$24,3366	\$57,101	\$27,4523	\$57,101	\$27,4523
EMS Lieutenant	42	\$40,496	\$19,4693	\$50,620	\$24,3366	\$57,101	\$27,4523	\$57,101	\$27,4523
Investigator	42	\$40,496	\$19,4693	\$50,620	\$24,3366	\$57,101	\$27,4523	\$57,101	\$27,4523
Emergency Management Planner	42	\$40,496	\$19,4693	\$50,620	\$24,3366	\$57,101	\$27,4523	\$57,101	\$27,4523
Buyer I	42	\$40,496	\$19,4693	\$50,620	\$24,3366	\$57,101	\$27,4523	\$57,101	\$27,4523
Plans Examiner	43	\$41,509	\$19,9562	\$51,886	\$24,9453	\$58,528	\$28,1385	\$58,528	\$28,1385
Planner I	43	\$41,509	\$19,9562	\$51,886	\$24,9453	\$58,528	\$28,1385	\$58,528	\$28,1385
GIS Specialist	43	\$41,509	\$19,9562	\$51,886	\$24,9453	\$58,528	\$28,1385	\$58,528	\$28,1385
Computer SCADA Technician III	43	\$41,509	\$19,9562	\$51,886	\$24,9453	\$58,528	\$28,1385	\$58,528	\$28,1385
Assistant Fire Marshal	43	\$41,509	\$19,9562	\$51,886	\$24,9453	\$58,528	\$28,1385	\$58,528	\$28,1385
Staff Accountant III	44	\$42,547	\$20,4554	\$53,184	\$25,5693	\$59,991	\$28,8417	\$59,991	\$28,8417
HR Generalist	44	\$42,547	\$20,4554	\$53,184	\$25,5693	\$59,991	\$28,8417	\$59,991	\$28,8417
Recreation Center Manager	44	\$42,547	\$20,4554	\$53,184	\$25,5693	\$59,991	\$28,8417	\$59,991	\$28,8417
Aquatic Manager	44	\$42,547	\$20,4554	\$53,184	\$25,5693	\$59,991	\$28,8417	\$59,991	\$28,8417
Police Systems Administrator	45	\$43,611	\$20,9669	\$54,514	\$26,2086	\$61,490	\$29,5625	\$61,490	\$29,5625
Deputy Building Official	45	\$43,611	\$20,9669	\$54,514	\$26,2086	\$61,490	\$29,5625	\$61,490	\$29,5625
Chief Engineering Inspector	45	\$43,611	\$20,9669	\$54,514	\$26,2086	\$61,490	\$29,5625	\$61,490	\$29,5625
	46	\$44,700	\$21,4906	\$55,876	\$26,8633	\$63,029	\$30,3022	\$63,029	\$30,3022
	47	\$45,819	\$22,0286	\$57,274	\$27,5357	\$64,604	\$31,0596	\$64,604	\$31,0596
EMS Captain	48	\$46,964	\$22,5788	\$58,705	\$28,2235	\$66,218	\$31,8358	\$66,218	\$31,8358
Jail Division Coordinator	48	\$46,964	\$22,5788	\$58,705	\$28,2235	\$66,218	\$31,8358	\$66,218	\$31,8358
Municipal Court Administrator	48	\$46,964	\$22,5788	\$58,705	\$28,2235	\$66,218	\$31,8358	\$66,218	\$31,8358
Utility Billing Accounts Supervisor	48	\$46,964	\$22,5788	\$58,705	\$28,2235	\$66,218	\$31,8358	\$66,218	\$31,8358

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
Support Services Supervisor	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$66,218	\$31.8358
Animal Control Supervisor	48	\$46,964	\$22.5788	\$58,705	\$28.2235	\$66,218	\$31.8358
Acquisition Coordinator	49	\$48,138	\$23.1432	\$60,172	\$28.9290	\$67,874	\$32.6320
Senior Accountant	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$69,570	\$33.4470
Budget Analyst	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$69,570	\$33.4470
Economic Development Specialist	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$69,570	\$33.4470
Grants Coordinator	50	\$49,343	\$23.7224	\$61,678	\$29.6529	\$69,570	\$33.4470
Park and Building Maintenance Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$71,310	\$34.2838
Recreation Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$71,310	\$34.2838
Fleet Manager	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$71,310	\$34.2838
Streets & Drainage Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$71,310	\$34.2838
Water & Sewer Line Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$71,310	\$34.2838
Wastewater Treatment Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$71,310	\$34.2838
Water Production Superintendent	51	\$50,575	\$24.3147	\$63,218	\$30.3934	\$71,310	\$34.2838
Network Administrator	52	\$51,839	\$24.9228	\$64,799	\$31.1535	\$73,092	\$35.1406
Senior Planner	52	\$51,839	\$24.9228	\$64,799	\$31.1535	\$73,092	\$35.1406
Fire Lieutenant	52	\$51,839	\$24.9228	\$64,799	\$31.1535	\$73,092	\$35.1406
	53	\$53,134	\$25.5451	\$66,417	\$31.9314	\$74,921	\$36.0197
	54	\$54,463	\$26.1841	\$68,079	\$32.7301	\$76,794	\$36.9201
Public Affairs Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434
Assistant City Attorney I	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434
Plan & Plat Approval Administrator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434
Acquisition Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434
Civil Engineer	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434
Project Manager	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434
Old Townsite ED Coordinator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>			
		<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>		
GIS Coordinator	55	\$55,826	\$26.8392	\$69,782	\$33.5491	\$78,714	\$37.8434
Assistant Director of Public Works	56	\$57,220	\$27.5096	\$71,525	\$34.3870	\$80,680	\$38.7884
Assistant Director of Parks & Recreation	56	\$57,220	\$27.5096	\$71,525	\$34.3870	\$80,680	\$38.7884
Purchasing Officer	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$82,701	\$39.7600
Budget Officer	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$82,701	\$39.7600
Information Technology Manager	57	\$58,651	\$28.1976	\$73,314	\$35.2470	\$82,701	\$39.7600
	58	\$60,118	\$28.9028	\$75,147	\$36.1285	\$84,766	\$40.7527
Assistant City Engineer	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$86,883	\$41.7708
Assistant Director of Finance	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$86,883	\$41.7708
Assistant Director of Projects	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$86,883	\$41.7708
City Secretary	59	\$61,620	\$29.6251	\$77,025	\$37.0314	\$86,883	\$41.7708
Building Official	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$89,057	\$42.8159
Fire Marshal & Emergency Mgmt. Coordinator	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$89,057	\$42.8159
EMS Operations Director	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$89,057	\$42.8159
Fire Captain	60	\$63,161	\$30.3661	\$78,952	\$37.9576	\$89,057	\$42.8159
Assistant Director of EDC	61	\$64,740	\$31.1252	\$80,926	\$38.9065	\$91,283	\$43.8863
	62	\$66,359	\$31.9034	\$82,949	\$39.8793	\$93,566	\$44.9838
Assistant Director of EDC	63	\$68,018	\$32.7008	\$85,022	\$40.8760	\$95,904	\$46.1077
Assistant City Attorney II	64	\$69,718	\$33.5183	\$87,148	\$41.8978	\$98,302	\$47.2605
	65	\$71,461	\$34.3563	\$89,327	\$42.9454	\$100,761	\$48.4427
Assistant Chief of Police	66	\$73,246	\$35.2145	\$91,558	\$44.0181	\$103,279	\$49.6532

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>		<u>Hourly</u>			
		<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>		
Deputy City Attorney	67	\$75,079	\$36.0957	\$93,849	\$45.1197	\$105,860	\$50.8943
Project Director	68	\$76,956	\$36.9980	\$96,195	\$46.2476	\$108,508	\$52.1671
Planning Director	68	\$76,956	\$36.9980	\$96,195	\$46.2476	\$108,508	\$52.1671
Executive Director of EDC	68	\$76,956	\$36.9980	\$96,195	\$46.2476	\$108,508	\$52.1671
Director of Human Resources	68	\$76,956	\$36.9980	\$96,195	\$46.2476	\$108,508	\$52.1671
Director of Parks & Recreation	69	\$78,879	\$37.9224	\$98,598	\$47.4030	\$111,221	\$53.4717
Director of Fire Services	70	\$80,852	\$38.8713	\$101,065	\$48.5891	\$114,000	\$54.8075
Director of Public Works	70	\$80,852	\$38.8713	\$101,065	\$48.5891	\$114,000	\$54.8075
	71	\$82,872	\$39.8423	\$103,590	\$49.8028	\$116,850	\$56.1781
Police Chief	72	\$84,945	\$40.8387	\$106,181	\$51.0484	\$119,772	\$57.5827
Director of Finance	72	\$84,945	\$40.8387	\$106,181	\$51.0484	\$119,772	\$57.5827
	73	\$87,068	\$41.8597	\$108,835	\$52.3247	\$122,768	\$59.0233
City Engineer	74	\$89,245	\$42.9062	\$111,556	\$53.6328	\$125,836	\$60.4980
City Attorney	75	\$91,476	\$43.9787	\$114,345	\$54.9733	\$128,981	\$62.0103
	76	\$93,762	\$45.0781	\$117,203	\$56.3476	\$132,207	\$63.5609
	77	\$96,108	\$46.2060	\$120,136	\$57.7575	\$135,510	\$65.1492
Assistant City Manager	78	\$98,511	\$47.3609	\$123,138	\$59.2011	\$138,898	\$66.7780
	79	\$100,972	\$48.5442	\$126,215	\$60.6802	\$142,372	\$68.4481
	80	\$103,497	\$49.7583	\$129,372	\$62.1979	\$145,930	\$70.1587

**SALARY RANGES PER JOB CLASS  
(In Salary Range Order)**

<u>OCCUPATIONAL JOB TITLE</u>	<u>SALARY RANGE</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>	<u>Annual</u>	<u>Hourly</u>
	81	\$106,083	\$51.0015	\$132,604	\$63.7518	\$149,579	\$71.9129
	82	\$108,736	\$52.2770	\$135,920	\$65.3462	\$153,318	\$73.7107
	83	\$111,456	\$53.5848	\$139,321	\$66.9810	\$157,151	\$75.5532
	84	\$114,241	\$54.9236	\$142,801	\$68.6545	\$161,080	\$77.4421
	85	\$117,098	\$56.2971	\$146,373	\$70.3714	\$165,108	\$79.3788
City Manager	86	\$120,025	\$57.7045	\$150,032	\$72.1307	\$169,235	\$81.3630

**CITY OF PEARLAND, TEXAS  
POLICE PAY PLAN  
2009/10**

<b>0 - 6 mos.</b>	
Police	\$14,2592
Cadet	

	0	1	2	3	4	5	6	7	8	9	10	11
Police	\$21,7614	\$22,4143	\$23,0867	\$23,7793	\$24,4927	\$25,2274	\$25,9843	\$26,7638	\$27,5667	\$28,3937	\$29,2455	\$30,1229
Officer	\$3,771.98	\$3,885.14	\$4,001.69	\$4,121.74	\$4,245.40	\$4,372.76	\$4,503.94	\$4,639.06	\$4,778.23	\$4,921.58	\$5,069.22	\$5,221.30
	\$45,263.75	\$46,621.67	\$48,020.32	\$49,460.92	\$50,944.75	\$52,473.09	\$54,047.29	\$55,668.71	\$57,338.77	\$59,058.93	\$60,830.70	\$62,655.62

	1st year	2nd year	3rd year	4th year	5th year	6th year
Sergeant	\$31,0266	\$31,9574	\$32,9161	\$33,9036	\$34,9207	\$35,9683
	\$5,377.94	\$5,539.28	\$5,705.46	\$5,876.62	\$6,052.92	\$6,234.51
	\$64,535.29	\$66,471.35	\$68,465.49	\$70,519.45	\$72,635.04	\$74,814.09
	1st year	2nd year	3rd year	4th year		
Lieutenant	\$37,0474	\$38,1588	\$39,3035			
	\$6,421.54	\$6,614.19	\$6,812.61			
	\$77,058.51	\$79,370.26	\$81,751.37			
	1st year	2nd year	3rd year	4th year		
Captain	\$40,4827	\$41,6971	\$42,9480	\$44,2365		
	\$7,016.99	\$7,227.50	\$7,444.33	\$7,667.66		
	\$84,203.91	\$86,730.03	\$89,331.93	\$92,011.89		

**Education / Incentive Pay**

All officers shall receive certification pay as follows, after successful completion of their probationary period:

TCLEOSE BASIC CERTIFICATE	\$ 0.00/month	\$ .00/hr.
TCLEOSE INTERMEDIATE CERTIFICATE	\$ 50.00/month	\$ .29/hr.
TCLEOSE ADVANCED CERTIFICATE	\$ 100.00/month	\$ .58/hr.
TCLEOSE MASTER PEACE CERTIFICATE	\$ 150.00/month	\$ .87/hr.

In addition, add the following to the above, if the officer holds an Intermediate, Advanced or Master Certificate and has:

ASSOCIATE DEGREE	\$ 100.00/month	\$ .58/hr.
BACHELORS DEGREE	\$ 150.00/month	\$ .87/hr.
MASTERS DEGREE	\$ 200.00/month	\$ 1.15/hr.

All college degrees must be issued by an approved institution of higher education which is duly accredited by one of the regional accreditation agencies. No mail order degree will be approved.

Monthly longevity pay is received by the Classified Employees of the City of Pearland in accordance with the Local Government Code, Chapter 141.032.

All overtime for any classification shall be paid in accordance with applicable State and Federal law.

**ORDINANCE NO. 1407**

**AN ORDINANCE APPROVING A PROPERTY TAX INCREASE THROUGH THE ADOPTION OF A TAX RATE OF \$0.6526, WHICH IS A PROPERTY TAX INCREASE OF 0.32% OVER THE EFFECTIVE TAX RATE AND LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF PEARLAND, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND OF THE TAXABLE YEAR 2009.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PEARLAND, TEXAS:**

**Section 1.** That there is hereby levied and there shall be collected for the use and support of the Municipal Government of the City of Pearland, Texas, and to provide Interest and Sinking Fund for the Year Two Thousand Six upon all property, real, personal, and mixed within the corporate limits of said City subject to taxation, a tax of \$0.6526 on each One Hundred Dollars (\$100.00) valuation of property, said tax being so levied and apportioned for the specific purpose herein set forth:

- (1) For the maintenance and support of the General Government (General Fund), the sum of \$0.2201 on each \$100 valuation of property, and
- (2) For the Interest and Sinking Fund, the sum of \$0.4325.

**Section 2.** THIS TAX RATE WILL RAISE MORE TAXES FOR OPERATIONS AND MAINTENANCE THAN LAST YEAR'S RATE BY 4.7% AND THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.67 CENTS.

**Section 3.** All monies collected under this ordinance for the specific items therein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, the Director of Finance, and the City Manager shall so keep these accounts as to readily and distinctly



**ORDINANCE NO. 1407**

show the amount collected, the amounts expended, and the amount on hand at any time belonging to such funds. It is hereby made the duty of the Tax Assessor and Collector of Taxes and every person collecting money for the City of Pearland to deliver to the Director of Finance and the City Manager, at the time of depositing of any monies, a statement showing to what fund such deposit should be made, and from what source received. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

PASSED and APPROVED ON FIRST READING this the 31<sup>st</sup> day of August, A.D., 2009.



TOM REID  
MAYOR

ATTEST:



YOUNG LOREING, TRMC  
CITY SECRETARY



PASSED and APPROVED ON SECOND and FINAL READING this the 14<sup>th</sup> day of September, A. D., 2009.



TOM REID  
MAYOR

ATTEST:



YOUNG LOREING, TRMC  
CITY SECRETARY



**ORDINANCE NO. 1407**

APPROVED AS TO FORM:

  
\_\_\_\_\_  
DARRIN M. COKER  
CITY ATTORNEY

## GLOSSARY

**ABATEMENT** – A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

**ACCOUNT** – A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

**ACCOUNTS PAYABLE** – A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

**ACCOUNT RECEIVABLE** – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

**ACCOUNTING SYSTEM** – The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

**ACCRUED INTEREST** – Interest that has been earned and recorded, but has not been received.

**AD VALOREM TAX** – A tax based on value of land and improvements (property tax).

**AGENDA** – A formal listing of items to be discussed during a public meeting. Agendas for public meetings are posted 72 hours in advance, in compliance with the open meetings act.

**APPROPRIATION** – An authorization granted by City Council to make expenditures and to incur obligations for a specific purpose. Usually limited in amount and as to the time when it may be expended.

**ASSESSED VALUATION** – A valuation set upon real estate or other property by government as a basis for levying taxes.

**ASSETS** – Property owned by a government, which has monetary value.

**BALANCE SHEET** – A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

**BALANCED BUDGET** – Total recurring expenditures for any fiscal year shall not exceed total recurring revenues for that same fiscal year.

**BOND** – A written promise to pay a specified sum of money, called the face value or principal amount at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate.

**BOND REFERENDUM** – A bond referendum is an opportunity for voters to decide if the city will be authorized to borrow funds to address specific capital project needs for which ad valorem taxes are pledged for repayment.

**BUDGET** – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term is also sometimes used to denote the officially approved expenditure ceiling under which a government and its departments operate.

**BUDGET CALENDAR** – The schedule of key dates or milestones, which a government follows in the preparation and adoption of the budget.

**BUDGET DOCUMENT** – The instrument used by the budget making authority to present a comprehensive financial program to the appropriating governing body.

**BUDGET MESSAGE** – A general discussion of the adopted budget presented in writing as a part of or supplement to the budget document.

**BUDGETARY CONTROL** – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within limitations of available appropriation and available revenues.

**CAPITAL ASSETS** – Long-term assets, such as buildings, equipment, and infrastructure, intended to be held or used in operations.

**CAPITAL PROJECTS** – Acquisition or construction of major capital facilities.

**CAPITAL IMPROVEMENT PROGRAM** – A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

**CAPITAL OUTLAY** – Expenditures for the acquisition of capital assets.

**CAPITAL PROJECT FUNDS** – Capital Project Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, special assessment funds and trust funds).

**CASH BASIS** – A method of accounting in which revenues and expenses are recognized and recorded when received, not necessarily when earned.

**CERTIFICATE OF DEPOSIT** – A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period for a specified rate of interest.

**CERTIFICATE OF OBLIGATION** – A debt instrument that is issued by the City and has the same legal status as a general obligation bond. Proceeds from the issuance of the certificates may be used for the construction of public works or payment of contractual obligations for professional services. These certificates do not require voter approval.

**CHARTER** – Written instrument setting forth principles and laws of government within boundaries of the City.

**CHART OF ACCOUNTS** – The classification system used by the City to organize the accounting for various funds.

**CHECK** – A bill of exchange drawn on a bank and payable on demand.

**COMPONENT UNIT** – A component unit is defined as a legally separate organization for which elected officials of the primary government (the City) are financially accountable.

**CONTINGENCY** – Funds set aside in a reserve account for major expenditures or for emergencies.

**CURRENT ASSETS** – Cash and other assets expected to be converted to cash, sold, or consumed either in a year or in the operating cycle.

**CURRENT LIABILITIES** – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded within one year.

**DEBT SERVICE FUND** – A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal interest, and related costs. Also called Sinking Fund.

**DEFICIT** – The excess of expenditures over revenues during an accounting period; or in the case of Enterprise and Intra-governmental Service Funds, the excess of expense over income during an accounting period.

**DEPARTMENT** – A distinct, usually specialized division of a large organization. A principal administrative division of a government normally under the oversight of an Executive Director, Assistant City Manager or City Manager.

**DELINQUENT TAXES** – Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

**DEPRECIATION** – Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

**DEVELOPER REIMBURSEMENT** – Reimbursement to a developer from the City for infrastructure developed on behalf of the City.

**EFFECTIVE TAX RATE** – A measure of tax burden useful in making property tax comparisons. It allows comparison of tax burdens between properties of different values, different types, and different locations.

**ENTERPRISE FUND** – A fund used to account for the acquisition, operation and maintenance of governmental facilities and services which are entirely or predominantly self-supporting by user charges. The significant characteristic of Enterprise Funds is that the accounting system must make it possible to show whether the activity is operated at a profit or loss, similar to comparable private enterprises. Thus, the reports of enterprise funds self-contained and creditors, legislators or the general public can evaluate the performance of the municipal enterprise on the same basis as they can the performance of investor-owner enterprises in the same industry.

**EXPENDITURES** – Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

**FISCAL YEAR** – A twelve-month period of time to which the annual budget applies and at the end of which the City determines its financial position and results of operations.

**FIXED ASSETS** – Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

**FRANCHISE** – A special privilege granted by a government, permitting the continued use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

**FUND** – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objective.

**FUND BALANCE** – The excess of an entity's assets over its liabilities.

**FUND BALANCE POLICY** – A minimum fund balance that is required to be kept in reserve as defined in financial policy statements. Fund balances over the policy requirements may be appropriated in the budget.

**GENERAL FIXED ASSETS** – Capital assets that are not assets of any particular fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the financial resources of governmental (as opposed to proprietary or fiduciary) funds.

**GENERAL FUND** – The General Fund is the general operating fund of the City. It is used to account for the resources devoted to finance the services traditionally associated with local government, except those activities that are required to be accounted for in another fund. Transactions are recorded on the modified accrual basis.

**GENERAL OBLIGATION BONDS** – When a government pledges its full faith and credit to the payment of the bonds it issues, that those bonds are general obligation bonds.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)** – Uniform minimum standards and guidelines for financial accounting and reporting.

**GOVERNMENTAL FUNDS** – Funds generally used to account for tax-supported activities. The acquisition, use and financial resources and the related current liabilities are accounted for through governmental funds (General, Special Revenue, Capital Projects and Debt Service).

**GRANTS** – A contribution by one government unit to another. The contribution is usually made to aid in the support of a specific function, purpose, activity or facility.

**IMPACT FEES** – Fees charged to developers to cover in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**INCOME** – A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

**INFRASTRUCTURE** - Fixed assets that are immovable and have value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges and streetlights.

**INTERGOVERNMENTAL REVENUE** – Revenue received from another governmental unit for a specific purpose.

**INTERNAL SERVICE FUND** – Internal Service Funds are used to account for the financing of goods or services provided by one fund or department to another fund or department on a cost reimbursement basis.

**ISO RATING** – The Insurance Service Office (ISO) performs surveys to assist insurance organizations with setting up the insurance ratings for the communities. The ISO will perform a survey to assign a public protection grade to each fire department, which is used in the development of insurance rates for all properties within the protected area. Grading starts at 1, which is the best possible score and ends at 10, which is considered unacceptable.

**LEASE/PURCHASE** – A financing tool utilized to fund large capital outlays where the city may not have cash immediately available for purchase. This arrangement allows the city to use the item while payments are being made.

**LEDGER** – A group of accounts in which are recorded the financial transactions of a governmental unit or other organization.

**LEVY** - To impose taxes or special assessments. The total of taxes or special assessments imposed by a governmental unit.

**LIABILITIES** – Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

**LONG-TERM DEBT** – Debt with a maturity of more than one year after date of issuance.

**MODIFIED ACCRUAL BASIS** – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash, except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

**NOTE PAYABLE** – An unconditional written promise signed by the maker, to pay a certain sum in money on demand or at a fixed or determinable future time, either to the bearer or to the order of a person designated.

**OPERATING BUDGET** – Plans of current expenditures and the proposed means of financing them.



**ORDINANCE** – A formal legislative enactment by the governing body of a municipality.

**ORGANIZATIONAL UNIT** – A responsibility center within a government.

**PERFORMANCE MEASURES** – Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

**PROJECTION** – A forecast of future trends in the operation of governmental financial activities done through the remainder of the fiscal year to gain a better picture of the City's finances. The projections are adopted as the revised budget during the budget adoption process.

**PROPERTY INSURANCE FUND** – Commonly known as the Internal Service Fund, accounts for the activities of the city's property and casualty insurance.

**PROPERTY TAX** – An annual or semi-annual tax paid to one or more governmental jurisdictions based on the real and personal property's assessed valuation and the tax rate, done in compliance with the State Property Tax Code.

**PURCHASE ORDER** – A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price.

**RATINGS** – Designations used by credit rating agencies to give relative indications of credit quality. Municipal bonds rated Baa or BBB and above are considered to be investment-grade.

**REFUNDING BONDS** – Bonds issued to retire bonds already outstanding.

**RESERVE** – An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

**RETAINED EARNINGS** – The accumulated earnings of an enterprise or internal service fund which have been retained in the fund and which are not reserved for any specific purpose.

**REVENUES** – The term designates an increase to a fund's assets. An item of income.

**REVENUE BONDS** – Bond whose principal and interest are payable exclusively from earnings of an enterprise fund.

**SALARIES & WAGES** – Fixed compensation paid to employees for work or services provided.

**SALES TAX** – A state tax of 6.25% is imposed on all retail sales, leases and rentals of most goods, as well as taxable services. Texas cities and counties have the option of imposing additional local sales taxes for a combined total of state and local taxes of 8.25%.

**SHORT-TERM DEBT** – Debt with a maturity of one year or less after the date of issuance.

**SPECIAL ASSESSMENT** – Used to account for the financing of public improvements or services deemed to benefit the properties against which special assessments are levied.

**SPECIAL REVENUE FUNDS** - Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

**TAX LEVY** – The total amount to be raised by general property taxes for intentions specified in the Tax Levy Ordinance.

**TAX LEVY ORDINANCE** – An ordinance through which taxes are levied.

**TAX RATE** – The rate at which a municipality may levy a tax. Tax levied for each \$100 of assessed valuation. The amount of tax stated in terms of a unit of the tax base.

**TAX ROLL** – The official list showing the amount of taxes levied against each taxpayer or property.

**TAXES** – Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit.

**VENDOR** – The seller of merchandise or services.

**VOUCHER** – A document, which evidences the propriety of transactions and usually indicates the accounts in which they are to be recorded.

**WORK ORDER** – A written order authorizing and directing the performance of a certain task and issued to the person who is to direct the work.

**YIELD** – The rate earned on an investment based on the price paid for the investment, the interest earned during the period held and the selling price or redemption value of the investment.

## ACRONYMS

- ADA** – American Disabilities Act of 1990
- AFIS** – Automated Fingerprint Identification System
- AISD** – Alvin Independent School District
- AO** – Administrative Order
- ARRA** – American Recovery and Reinvestment Act of 2009
- AVL** – Automatic Vehicle Locator
- BCAD** – Brazoria County Appraisal District
- BCMUD** – Brazoria County Municipal Utility District
- BDD4** – Brazoria Drainage District #4
- BCAD** – Brazoria County Appraisal District
- BNSF** – Burlington Northern Santa Fe
- BW 8** – Beltway 8
- CAFR** – Comprehensive Annual Financial Report
- CBCMUD** – Clear Brook City Municipal Utility District
- CCN** – Certificate of Convenience and Necessity
- CDBG** – Community Development Block Grant
- CID** – Criminal Investigation Division
- CIP** – Capital Improvement Program
- CMAQ** – Congestion Mitigation Air Quality
- CMV** – Commercial Motor Vehicle
- COLA** – Cost of Living Adjustment
- COPS** – Community Oriented Policing Services

**CO's** – Certificates of Obligation and Certificates of Occupancy

**CPI** – Consumer Price Index

**CPU** – Central Processing Unit

**DAP** – Development Authority of Pearland

**DARE** – Drug Abuse Resistance Education

**DLS** – David L. Smith

**DOE** – Department of Energy

**DOT** – Department of Transportation

**DPS** – Department of Public Safety

**EDA** – Economic Development Administration

**EDC** – Economic Development Corporation

**EECBG** – Energy Efficiency and Conservation Block Grant

**EFT** – Electronic Funds Transfer

**EMPG** – Emergency Management Program Grant

**EMS** – Emergency Medical Services

**EMT** – Emergency Medical Technician

**EOC** – Emergency Operations Center

**EPA** – Environmental Protection Agency

**ESFC** – Equivalent Single Family Connection

**ETJ** – Extra Territorial Jurisdiction

**FEMA** – Federal Emergency Management Administration

**FMLA** – Family Medical Leave Act of 1993

**FOIA** – Freedom of Information Act of 1966

**FT** – Full-Time

**FTE** – Full-Time Equivalent

**FY** – Fiscal Year

**GAAP** – Generally Accepted Accounting Principals

**GASB** – Governmental Accounting Standards Board

**GEO Code** – Geospatial Entity Object Code

**GFOA** – Government Finance Officers Association of the United States and Canada

**GIS** – Geographical Information Systems

**GO's** – General Obligation Bonds

**GCWA** – Gulf Cost Water Authority

**HEAT** – Help and Auto Theft

**HGAC** – Houston-Galveston Area Council

**HVAC** – Heating Venting & Air Conditioning

**HP** – Hewlett Packard

**ICE** – Induced Cooling treatment by EMS

**I&I** – Inflow and Infiltration

**ISO** – Insurance Service Office

**IT** – Information Technology

**JAG** – Justice Assistance Grant

**JARC** – Job Access Reverse Commute

**JHEC** – John Hargrove Environmental Complex

**KPB** – Keep Pearland Beautiful

**M** – Millions

**MDT** – Mobile data terminal

**MGD** – Million Gallons per day

**MIS** – Management Information System

**MIUs** – Mobile Information Units

**MPO** – Municipal Planning Organization

**MSA** – Metropolitan Statistical Area

**MUD** – Municipal Utility District

**NIMS** – National Incident Management Systems

**NPDES** – National Pollutant Discharge Elimination System

**ORCA** – Office of Rural Community Affairs

**OSSI** – Open Software Solutions, Inc.

**PD** – Police Department

**PDM** – Project Delivery Model

**PEDC** – Pearland Economic Development Corporation

**PISD** – Pearland Independent School District

**PM** – Preventive Maintenance

**PS** – Public Safety

**PSB** – Public Safety Building

**ROWs** – Right of Ways

**SCADA** – Supervisory Control and Data Acquisition

**SCR** – Shadow Creek Ranch

**SH288** – State Highway 288

**SRF** – State Revolving Fund

**SRO** – School Resource Officer

**SWEC** – South West Environmental Center

**TCEQ** – Texas Commission on Environmental Quality

**TIA** – Traffic Impact Analysis

**TIP** – Transportation Improvement Plan

**TMRS** – Texas Municipal Retirement System

**TNRCC** – Texas Natural Resources Conservation Commission

**TIRZ** – Tax Increment Reinvestment Zone

**TXDOT** – Texas Department of Transportation

**TWDB** – Texas Water Development Board

**UofH** – University of Houston

**WEC** – Westside Events Center

**W & S** – Water & Sewer

**WWTP** – Waste Water Treatment Plant

**ZBA** – Zoning Board of Adjustment



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