



## Application for Meter & Tap(s) Installation – New Service Agreement

OFFICE USE ONLY						
Staff Initials		Account Number		W/O Created	YES _____	Read for Installation
Pymt Rec'd*	YES _____	Permits Passed*	YES _____	Permits Paid*	YES _____	

***\*If NO - Cannot Proceed***

### **Contractor Information**

Check only one Account Type: Residential  Commercial  Builder  City

Check and input where applicable: Water Tap Installation  Sewer Tap Installation

**\*\*Tap installations will take 2-3 weeks, weather permitting.**

Permit No.: \_\_\_\_\_ Water Tap Size \_\_\_\_\_ Sewer Tap Size \_\_\_\_\_

Water Meter Size \_\_\_\_\_ Replacement Meter \_\_\_\_\_

**REQUESTED INSTALLATION DATE\*:** \_\_\_\_\_

**\*Must be at least seven (7) business days from signed application date - Same date received in our office.**

*\*City has the right to increase the number of business days due to weather.*

**\*\*ALL PERMIT FEES MUST BE PAID IN FULL PRIOR TO PROCEEDING WITH A METER INSTALLATION.**

Contractor Name: \_\_\_\_\_

Service address for meter/tap installation: \_\_\_\_\_

**City Project:** \*All City projects performed by contractors will be required to pay a deposit, City projects are not assessed for water usage.

CIP Number: \_\_\_\_\_ CIP Project Manager: \_\_\_\_\_

Job Information: \_\_\_\_\_

### **Primary Account Holder & Billing Information**

Primary Account Holder: \_\_\_\_\_

*Please print: First Name Last Name*

Direct Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Property Manager\*: \_\_\_\_\_

*\*If applicable, please print: First Name Last Name*

Direct Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Billing Address: \_\_\_\_\_

*Street Address, Suite # or P.O. Box*

City

State

Zip Code

**Please complete both sides of this application.**



Initial each section.

**Chapter 30, Article V, Section. Cross-connection Control and Prevention**

**Backflow Devices:** The City of Pearland is responsible for protecting the drinking water supply from contamination or pollution which could result from improper private distribution system construction or configuration. This serves as a notice to the customer of the restrictions in place to provide this protection. The City enforces these restrictions to ensure public health and welfare. Your acceptance of water services acknowledges that the City may do annual backflow inspections to any new or existing devices. If the customer fails to comply with the terms of the backflow requirements, the City will either terminate service, properly install, test and/or maintain an appropriate backflow prevention device at the service connection. Any expenses incurred by the City to enforce Chapter 30, Article V, Section 30-126 shall be billed to the customer. \*\*\* For more information, refer to Chapter 30, Article V.

Initials \_\_\_\_\_

**Connection to Water**

I understand the City will begin water service by making a physical connection from the meter to the outside of the location. I understand the City will not have access to personal property and will not determine if there are any open faucets or water system leaks on or in the property. Address must be visible from the street; the meter box must be set, and the curb stop must be installed before installation of the meter can occur. Should the City be unable to install the meter, I understand I am required to reschedule a new installation at [watermeters@pearlandtx.gov](mailto:watermeters@pearlandtx.gov).

Initials \_\_\_\_\_

**Meter box size: 5/8" and 1" meter: 1600 series, 2" meter: 1730 traffic meter box. (Can be purchased at Colburn's)**

**Payment Due and Disconnection for Nonpayment**

All bills for utility services furnished by the City shall be due no later than the twenty-fourth (24th) calendar day after the bill date; except that when twenty-fourth (24th) calendar day coincides with a city holiday or weekend, the bill for utility services shall be due on the first (1st) business day following the twenty-fourth (24th) calendar day.

Initials \_\_\_\_\_

*\*Exemption: State accounts*

In the event an account holder fails to make payment for services within fifteen (15) days following a delinquent notice; a payment extension date has passed without full payment; or no termination hearing has been scheduled, the City may disconnect and discontinue all utility services furnished to the customer. In the event full payment, including applicable fee(s), within seven (7) days after disconnection of services, the account shall be final with applicable deposit applied. *\*Exemption: Medical facilities, State accounts*

Initials \_\_\_\_\_

**Red Flag Policy and Identity Theft**

To prevent identity theft, the City requires all applicants to provide a government issued picture identification, the last four digits of the applicant's and associated customer's driver's license and social security number or tax identification number or similar documentation to establish utility services. Additional documentation may be required.

Initials \_\_\_\_\_

**Rates and Billing**

Annually, the City evaluates the cost associated with providing quality and reliable water to Pearland residents. Factors taken into rate consideration are production, treatment, and infrastructure. The City bills monthly for utility service. Water and sewer/wastewater are billed based on meter size and consumption. Any damages to the meter apparatuses including but not limited to the service line will be billed to the account.

Initials \_\_\_\_\_

**Undetermined disbursement of fund**

Receipt of payment(s) should designate the account number and service address. Should the payment not designate the account to which funds should be applied, the City will either return the payment(s) if in receipt of a paper payment, if not the City will hold said payment(s) until identified by appropriate customer and all associated fees will be applicable.

Initials \_\_\_\_\_

**Temporary Interruption of Service and Restricting Use**

The city reserves the right to cut off any utility service without notice in case of emergencies. When an interruption in service is necessary for the maintenance and improvement of the utility system, affected customers will be notified as circumstances permit. The City hereby reserves the right to at any time restrict or prevent the use of any utility service furnished by the city during periods of emergency or circumstances demanding such restriction or prevention of use.

Initials \_\_\_\_\_

Please email the completed form to [watermeters@pearlandtx.gov](mailto:watermeters@pearlandtx.gov). Staff will make contact for deposit and processing fee payments.

By signing this application, the Account Holder asserts all requested fields have been completed accurately and honestly.

\_\_\_\_\_  
Primary Account Holder's signature

\_\_\_\_\_  
Date