



City of Pearland Public Works Department

3901 E. Orange Street
Pearland, Texas 77581
281.652.1900
pearlandtx.gov

Public Works Department Rights of Way Memorial Policy

Guidelines

The Public Works Department of the City of Pearland may authorize the placement of a memorial marker for any traffic-related fatality within City Rights of Way (ROW). Application for permission to install a memorial marker must be made using the City of Pearland form titled, Memorial Marker Placement in the Pearland ROW Permit Application (attached). The Public Works department will review the permit application and may request changes to the proposed marker to ensure compliance with this policy. All requests for changes by the Public Works Department will be made in writing and shall be addressed to the applicant. Permit approval will be provided by the Public Works Director in writing via a signature box at the bottom of the permit application.

Qualifications

Markers are limited to traffic-related fatalities occurring in City of Pearland ROW. The request to place a marker should be submitted by the victim's family. The request may be submitted by someone other than a family member as long as the request includes written permission from the family. No more than one marker will be allowed per victim.

Placement

The marker should be located in such a way that it does not distract motorists. Overly ornate markers may tend to draw motorists' attention from the road, which could present a safety hazard. The marker should be located as near the right of way line as possible, preferably near a utility pole or at the edge of a non-mow area. The marker may not be placed in medians or between the main lanes and frontage road of a controlled access highway. The marker should not be located in front of developed property unless the adjacent property owner has given written permission to the requestor. Markers should not be affixed to traffic control devices such as signs, signals, etc., or their supports. Requestors should meet with the City of Pearland Public Works Department to determine the exact placement of the marker to ensure proper and safe placement.

Fabrication and Materials

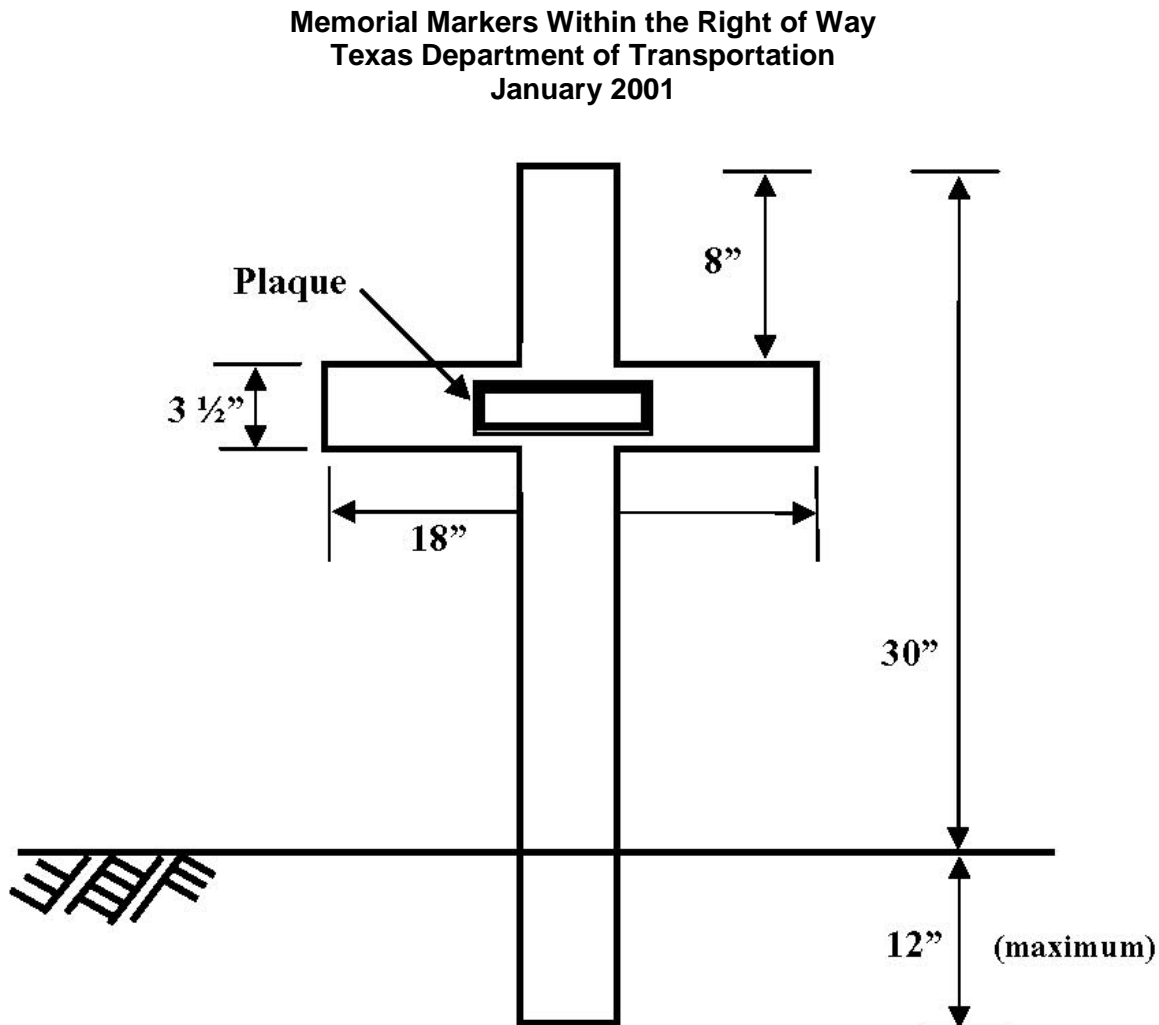
The markers may incorporate various types of symbols. The marker should be no more than thirty inches (30") high and no wider than eighteen inches (18"). This height limitation will help prevent debris from hitting a windshield should a vehicle impact the marker. In addition, concrete footings should not be allowed. However, flush mounted memorial markers will be considered provided that a detailed sketch with dimensions is provided with the permit application. The marker's components should be fabricated from wood no larger than a 2" X 4". Small plaques are allowed. The plaque may contain the victim's name, date of birth and date of death.

Hazardous or Non-Conforming Markers

The placement of non-conforming markers is discouraged. If a marker presents a potential safety hazard to the public or an operational problem, the marker should be removed immediately or relocated on the right of way. If a marker is placed in the right of way without approval and/or does not meet the criteria stated here, the City will attempt to locate the victim's family and encourage them to replace the marker with one that meets the standard requirements. If the marker is not made to meet department criteria, or if the family cannot be contacted, the marker may be removed. Markers removed from the right of way will be kept 30 days before final disposal. Attempts should be made to determine the markers' owner prior to disposal.

Sketch of Typical Marker

The following sketch illustrates the size and construction limitations for right of way markers.



Vertical and horizontal members may be only of 2" X 4" construction. The use of concrete footings should not be allowed.

Other symbols may also be allowed. All types of markers should conform to the height, width, below ground depth and member (2" X 4") limitations shown above.

The department may require the relocation or removal of a memorial determined to not be installed according to the rules, agreement or without approval. If the memorial is not relocated or removed within 30 days, the department may remove or relocate the memorial. The department may immediately relocate or remove a memorial determined to pose a potential hazard.

Agreements may canceled by either party for any reason with 30 days written notice. Termination of the agreement will cancel any department approval to install a memorial not yet installed.

Public Works Administration Approval: _____ Date: _____

City Manager Approval: _____ Date: _____



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**Memorial Marker Placement within Pearland ROW
Permit Application**

Guidelines

In accordance with the Public Works Rights of Way Memorial Policy, the Public Works Department of the City of Pearland may authorize the placement of a memorial marker for any traffic-related fatality within City Rights of Way (ROW). Approval may be granted by the Director of Public Works if the proposal submitted by the applicant via this form is compliant with the Public Works Rights of Way Memorial Policy.

Applicant

Name:	Signature:
Email address:	
Telephone:	
Name (family member if not primary applicant):	Signature:

Property Owner Consensus (if applicable)

In accordance with the Public Works Rights of Way Memorial Policy, a memorial marker should not be located in front of developed property unless the property owner has given written permission to the requestor. If the proposed memorial marker is to be located in front of a developed property, please have the property owner sign below. This signature will provide sufficient assurance to the Public Works Director that permission has been granted.

*If the proposed location is not in front of a developed property it is not necessary to complete this portion of the application.

Name / Title:	Signature:
Address:	
Telephone:	Email:

Marker Description

Please provide a physical description or sketch of the proposed marker in the space below or on a separate sheet of paper. Please include the size of the marker, a description of how it will be secured / mounted in the ground as well as the language that will be placed on the marker if any.

Marker Location

In the space below or on a separate sheet, please provide a map or drawing which illustrates the location of the proposed marker. Please remember that in accordance with the Public Works Rights of Way Memorial Policy, the memorial marker should not be located in front of developed property unless the property owner has given written permission to the requestor. If the proposed marker is to be placed in front of a developed area, please have the owner sign page one of this document where indicated.

Public Works Director: _____

Approved:

Not Approved: